



AGENDA

TITJIKALA LOCAL AUTHORITY MEETING THURSDAY 9 FEBRUARY 2023

The Titjikala Local Authority Meeting of the MacDonnell Regional Council will be held at the Titjikala Council Office on Thursday, 9 February 2023 at 10:30am.

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**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 ATTENDANCE AND APOLOGIES

That members noted the attendance and accepted the apologies to the meeting.

3.2 ABSENTEES AND LEAVE OF ABSENCES

That members noted the attendance and accepted the apologies to the meeting.

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5 NOMINATIONS

NIL

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER	4.1
TITLE	MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Titjikala Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE - 327836
AUTHOR Gaurab Ghimire, Governance Administration Officer



Unconfirmed minutes of the Titjikala Local Authority meetings held on the 3 November 2022 are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Titjikala Local Authority adopt the minutes of meeting held 3 November 2022 as a resolution of the Titjikala Local Authority.

ATTACHMENTS:

1 Titjikala Local Authority 2022-11-03 [1300] Minutes.pdf



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE
TITJIKALA COUNCIL OFFICE ON THURSDAY 3 NOVEMBER 2022 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 11.00AM

1.1 NOMINATION OF CHAIRPERSON

TLA2022-058 RESOLVED (Lisa Sharman/Cr Ellis)

That the Titjikala Local Authority nominated member Greg Sharman as Chairperson for the meeting held 3 November 2022.

2 WELCOME

2.1 Welcome to Country – Councillor Lisa Sharman

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Member Dennis Douglas, Member Elaine Churchill and Member Greg Sharman

Councillors:

Councillor Lisa Sharman, Councillor Ellis and Councillor Patrick Allen

Council Employees:

Sabine Wedemeyer - Director Community Services, Que Kenny - Coordinator Council Services and June Crabb - Governance Officer.

Guests:

Bill Yan MLA – Member for Namatjira, Dan Measures – Liaison Office for Bill Yan, Matt Adams-Richardson – Regional Development Officer and Zack Dettmann - Graduate Policy Officer, Representatives from the Department of Chief Minister and Cabinet

3.2 Apologies/Absentees

Apologies:

Member Margaret Orr, Member Janie Campbell and President Roxanne Kenny.

Absentees:

Member Geoffrey Campbell and Member Dianne Campbell

3.2 APOLOGIES/ABSENTEES

TLA2022-059 RESOLVED (Cr Ellis/Greg Sharman)

That the Titjikala Local Authority:

- a) noted the attendance and accepted the apologies to the meeting;
- b) noted that Members Geoffrey and Dianne Campbell were absent without permission from two consecutive Authority meetings;
- c) moved that the membership of Geoffrey Campbell and Dianne Campbell be revoked; and
- d) called for community nominations to open to cover the two vacancies.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

NIL

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

TLA2022-060 RESOLVED (Lisa Sharman/Elaine Churchill)

That the Titjikala Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

TLA2022-061 RESOLVED (Cr Ellis/Elaine Churchill)

That the Titjikala Local Authority approved the minutes as a true and correct record as follows:

- a) the ordinary meeting on the 5 May 2022; and
- b) the provisional meeting on the 4 August 2022

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

TLA2022-062 RESOLVED (Lisa Sharman/Cr Ellis)

That the Titjikala Local Authority noted the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

TLA2022-063 RESOLVED (Greg Sharman/Patrick Allen)

That the members provided notification of matters to be raised in General Council Business as follows:

- a) Snakes in Community
- b) Seal the Road from lot 79 to the Police Station

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS RECOMMENDATION

That the members did raise any matters for discussion in General Non-Council Business.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

TLA2022-064 RESOLVED (Elaine Churchill/Lisa Sharman)

That the Titjikala Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

TLA2022-065 RESOLVED (Elaine Churchill/Lisa Sharman)

That the Titjikala Local Authority declare any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

This is page 3 of 7 of the Minutes of the Titjikala Local Authority Meeting held on Thursday, 3 November 2022

9.1 ACTION REGISTER - TITJIKALA LA

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

TLA2022-066 RESOLVED (Dennis Douglas/Patrick Allen)

That the Titjikala Local Authority:

- a) notes and accepts the progress reports on the actions from the minutes of the previous meeting as received; and
- b) noted the completion and closed action – MRC seek an update with the DCMC on the Roads.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

As part of Titjikala's 2021/2022 Project funds grant, the Department of Chief Minister and Cabinet had a total allocation \$35,900.00 that has since been allocated to projects.

**Currently, the community has an overspend of \$130.76
and no funds available to allocate.**

TLA2022-067 RESOLVED (Dennis Douglas/Greg Sharman)

That the Titjikala Local Authority:

- a) noted completion and closed the following projects:
 - 2212 – Upgrade Public Rest Area on Store Lot and Bus Stop Shade Shelter, returning the underspend of \$1,501.04 to unallocated funds;
 - 2213 – Titjikala Youth Board, returning the underspend of \$1,019.32 to unallocated funds; and
 - 2219 – Mature Trees, returning the underspend of \$531.99 to unallocated funds.
 - 2560 – Stage Platform for Gospel, returning the underspend of \$40,000.00 to unallocated funds and moving the project to the wish list.
- b) noted and accepted the progress of their projects and kept open projects;
 - 2211 – Park Rejuvenation;
 - 2216 – Rejuvenation of the Cemetery; noting the proposal from the CSC that a Ground Penetrating Radar (GPR) be used in identifying unknown

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- grave sites and requested that a quote for the GPR and technician be submitted;
- 2217 – Basketball Court; noting that it was a challenge to find contractors that could do the line markings on the court;
 - 2218 – Carpark Resurfacing, noting that the project was nearing completion;
 - Approves for the deficit of \$130.76 be deducted from unallocated funds; and
- c) created a new project named 'Tree trimming and removal of hazards, committing \$10,000.00 towards an Arborist and requesting that as an added safety measure, Service Delivery consult with Power and Water on doing an audit of the trees and vegetation near the power lines.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

TLA2022-068 RESOLVED (Elaine Churchill/Lisa Sharman)

That the Titjikala Local Authority:

- a) noted and discussed the spending of their funds in the community;
- b) elected to cancel the allocation of \$2,000.00 committed to a Sports weekend as this was no longer happening; and
- c) committed \$2,000.00 to a Christmas Party with the CSC to discuss the date with the members.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COUNCIL REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Services in Titjikala across the area of Local Government Service Delivery

TLA2022-069 RESOLVED (Cr Ellis/Dennis Douglas)

That the Titjikala Local Authority noted and accepted the attached report

10.2 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

TLA2022-070 RESOLVED (Patrick Allen/Greg Sharman)

That the Titjikala Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 30 SEPTEMBER 2022

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 September 2022 in the Local Authority community.

TLA2022-071 RESOLVED (Cr Ellis/Dennis Douglas)

That the Titjikala Local Authority noted and accepted the Expenditure Report as at 30 September 2022.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised for discussion in General Business.

TLA2022-072 RESOLVED (Lisa Sharman/Elaine Churchill)

That the Titjikala Local Authority:

a) noted and discussed the matters raised at Item 6.2 as follows;

- **Snakes.**
The Local Authority advised that they have seen a few snakes in Community and asked if the Civil team would be able to keep the grass down in areas where children walked.
The CSC informed the Authority that she will liaise with the team on the areas of concern.
- **Sealing the Road from Lot 70 to the Police Station.**
The Local Authority requested if that section of the road could be sealed due to the heavy dust, dirt and rocks that are spread onto properties.
MRC advised that this request will be forwarded to the Director Technical Services for advice and will deliver a response at the next LA meeting.
- **Noted that members voted in favour of their meetings being recorded.**

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

It is noted that a Representative from the Department of Chief Minister and Cabinet was not in attendance to the 5 May 2022 and 4 August 2022 meetings.

RECOMMENDATION

That the Titjikala Local Authority:

- a) notes that there were no Non-Council Business matters raised at item 6.3;
- b) accepted the presentation from Bill Yan MLA, Member for Namatjira;
- c) noted and accepted the update and progress on actions from the Department of Chief Minister and Cabinet and kept open – Roads.

14 DATE OF NEXT MEETING - 2023**15 MEETING CLOSED**

The meeting terminated at 1:30 pm.

This page and the preceding 6 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 3 November 2022 and are UNCONFIRMED.

UNCONFIRMED

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

RECOMMENDATION

That the Titjikala Local Authority notes the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

RECOMMENDATION

That the members provided / did not provide notification of matters to be raised in General Council Business.

- a)
- b)
- c)

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

RECOMMENDATION

That the members provided / did not provide notification of matters to be raised in General Council Business.

- a)
- b)
- c)

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Titjikala Local Authority Meeting:

- a) **notes the Conflict of Interest Policy; and**
- b) **that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	8.1
TITLE	Australian Electoral Commission
REFERENCE	- 327860
AUTHOR	June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Australian Electoral Commission (AEC) is an independent Federal Agency that operates under the *Commonwealth Electoral Act 1918* and the reason for this paper is to provide information on the work they are doing in various remote communities on the Indigenous Electoral Participation Program (IEPP)

RECOMMENDATION

That the Titjikala Local Authority notes and accepts the presentation from the Australia Electoral Commission.

BACKGROUND

AEC's intention is to raise awareness on the IEPP program that includes enrolling to vote, voting, participating in electoral events, engaging with AEC and opportunities to work at the election.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Titjikala Local Authority

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.1
TITLE	Local Authority Review
REFERENCE	- 327862
AUTHOR	June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Local Authority on the structure and assembly of the Local Authority meeting Agenda to best meet the needs of the community and to ensure that their regional councils' planning, prioritising, funding and delivery of services and infrastructure is being met.

The intention is that LA's should be able to set their own agendas and conduct their own meetings, while recognising the role of Councils in managing administration and building capacity.

Following this report is an attachment of a meeting Agendas' Table of Contents and the subjects highlighted are a prerequisite for an Agenda.

The Local Authority is asked discuss what they would like to see included in a meeting agenda and provide examples of good practices.

RECOMMENDATION

That the Local Authority:

- a) reviews and discusses the contents of a meeting agenda; and**
- b) identify any additions or deletions that members would like to make to the current agenda.**

BACKGROUND

Local Authorities (LAs) were initially established as part of the regional local government structure to respond to the concerns raised by community members of a perceived loss of voice resulting from local government reform. They were included in the *Local Government Act 2008*, and their role was strengthened in the *Local Government Act 2019*.

In 2021, before the commencement of the 2019 Act, the Department of the Chief Minister and Cabinet (CM&C) started a desktop review (Review 1) of how well regional councils and LAs were meeting the intent of the 2008 Act and Guideline 8.

The aim of Review 1 was to identify good practice across the NT as well as areas that could be further strengthened, and to determine what actions could be considered to better support the delivery of the intent of LAs given their expanded roles under the 2019 Act.

The objective is to implement and support the development of the Local Authority Review Implementation Plan to develop actions that will support the following principals:

- Flexible Governance
- Community-centred, place-based engagement
- Empowerment
- Outcomes-focused
- Accountability

ISSUES, CONSEQUENCES, OPTIONS

The ultimate goal is effective, responsive council services for remote communities, and effective two-way communication between communities and their local government council

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

MRC Council

Titjikala Local Authority

ATTACHMENTS:

1 ToC Agenda paper.pdf

Key:

- Highlighted subjects must be included in agenda.

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7	COUNCIL CONFLICT OF INTEREST	
	7.1 That the Finke Local Authority note the Conflicts of Interest Policy	
	7.2 The members declare any conflicts of interest with the meeting Agenda	
8	DEPUTATIONS / GUEST SPEAKERS	
	<i>Nil</i>	

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

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- 13.1 Other Non-Council Business.....

14 NEXT MEETING**15 MEETING CLOSED**

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Youth Board Project
REFERENCE	- 327944
AUTHOR	Kaisa Suumann, Coordinator Community Engagement Project

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Youth Boards can be a great way for young people to engage in the decision making process for their community. Involving young people benefits their community by building their skills and knowledge to grow, learn, develop and lead.

Young people can develop these strengths when they are connected to programs that have effective youth engagement strategies.

RECOMMENDATION**That the Titjikala Local Authority:**

- 1) Notes the 24/01/2023 Youth Board meeting minutes by Titjikala Youth Board;
- 2) Decides and gives feedback on the following suggestions by the Titjikala Youth Board:
 - a) Could the basketball court's adjustable control system be fixed? At the moment it is not possible to change the height of the hoops.
 - b) Building a swimming pool for Titjikala community.
 - c) Building a toilet block near the softball ground.
 - d) Removing rocks and putting grass on the football ground.
 - e) Building a fence around the rec hall to stop dogs coming around.
 - f) Building a bike track near the men's shed and football ground area.

BACKGROUND

The Regional Plan outlines strategies to achieve this goal.

Specific Council strategies are:

- Provide support for Youth Boards across the MRC region
- Develop and maintain Youth Boards in the MRC communities
- Provide Governance training for the Youth Boards.

The minutes of the Youth Board meeting held on the 24th of January 2023 are attached to this report.

ISSUES, CONSEQUENCES, OPTIONS

The development of Youth Boards in MRC communities has been supported by MRC's Governance and Compliance Department and Youth Services Department. MRC is not resourced to establish Youth Boards in all communities without Community Support and assistance from Stakeholders.

Without Youth Boards, young people do not get the opportunity to engage in community decision-making processes with their Local Authority and see the outcomes of their decisions in their community.

FINANCIAL IMPLICATIONS

Local Authorities receive project funding annually from the NT Government. Council, through its 2022-2023 Regional Plan, has a strategy for 'Local Authorities to engage with Youth Boards', encouraging Local Authorities to allocate 10% of their Local Authority Project funding to Youth Board identified projects.

Without established Youth Boards in these communities, Local Authorities may not be able to allocate funding to youth identified projects.

MRC's Youth Boards can also seek funding from MRC's Discretionary Funds.

CONSULTATION

Titjikala Youth Board members, MacDonnell Regional Council

Kaisa Suumann, Community Engagement Project Coordinator, MacDonnell Regional Council

Ted Lawrence, Youth Services Coordinator, MacDonnell Regional Council

Lekara Campbell, Senior Officer, Titjikala Youth Services, MacDonnell Regional Council

ATTACHMENTS:

1 Youth Board Meeting Minutes - Titjikala 24-01-2023.pdf



MacDonnell Regional Council Youth Board - Meeting Minutes

Date	24/01/2023
Community	Titjikala
This meeting's Agenda	<ul style="list-style-type: none"> • Agenda Item nr 1 - Welcome from Chair; • Agenda Item nr 2 - Our meeting's rules; • Agenda Item nr 3 - Last Youth Board meeting's action items; • Agenda Item nr 4 – Feedback for MacYouth; • Agenda Item nr 5 – Feedback for the Council and the Local Authority; • Agenda Item 6 – Other topics/Questions/comments.
Chair person	Tremayne Renner, assisted by MRC staff
Minute taker	Sharona Doolan, assisted by MRC staff
Youth Board Members	Tremayne Renner, Sharona Doolan, Tenisha Wallace, Wesley Davis, Sharona Summerfield, Saline Campbell, Lynesha Mulda, Cleon Wilyuka, Arthur Wilyuka
Council Employees	Kaisa Suumann, Sam Nowicki, Lekara Campbell, Lazarus Lionel
Guests	-
Agenda Item nr 1	The meeting was opened on 24/01/2023 at 1.30pm and everyone welcomed and introduced.

Agenda Item nr 2	Agreeing on the meeting rules. No bullying, no name calling, no interrupting of others, being friendly and respectful.
Agenda Item nr 3	<p>Open action items form the Titjikala Youth Board’s Action Register:</p> <ul style="list-style-type: none"> • Action item #1: 13/01/2021 Fellas would like to go on hunting trips. <i>MacYouth feedback on 24/01/2023 – No update.</i> • Action item #2: 14/01/2021 White House to be painted. <i>MacYouth feedback on 24/01/2023 - This has been actioned. There is still some painting that could be done, but we need to make sure the program is facilitated and supervised properly.</i> • Action item #3: 14/01/2021 Mural to be painted at the front of the Youth Centre. <i>MacYouth feedback on 24/01/2023 - This has been actioned. There is still some painting that could be done, but we need to make sure the program is facilitated and supervised properly.</i> • Action item #4: 14/01/2021 Outdoor kitchen at the Youth space. <i>MacYouth feedback on 24/01/2023 – CAYLUS has acquired funding for a canteen to be built in Titjikala. This is ongoing pursuit.</i> • Action item #5: 14/01/2021 Snooker table for rec hall. <i>MacYouth feedback on 24/01/2023 – The Area Coordinator is looking into this as there are funds available now to purchase this item. Youth Board members on 24/01/2023 still interested in having a snooker table.</i> • Action item #6: 03/03/2021 Older Youth Kungka (14-25yrs) would like a trip to go to cinema or Desert Park. <i>MacYouth feedback on 24/01/2023 – Ongoing. We can do this once we have staffing.</i> • Action item #7: 03/03/2021 Older Youth Kungka (14-25 yrs) would like to do more painting, and a large roll of paper/canvas. <i>MacYouth feedback on 24/01/2023 - Ongoing. MacYouth can do this once we have staffing. MacYouth delivers other arts and crafts activities regularly.</i> • Action item #8: 03/03/2021 Older Youth Kungka would like to camp out somewhere one night. <i>MacYouth feedback on 24/01/2023 - Done. MacYouth went on a camp with older Kungkas in October. Will do again when the weather cools down.</i> • Action item #9: 03/03/2021 Older Youth Kungka would like to have a movie night at the Knowledge Centre. <i>MacYouth feedback on 24/01/2023 – We hold movie nights in the youth space.</i> • Action item #10: 29/09/2021 New Guernseys for youth.

	<p>MacYouth feedback on 24/01/2023 – Have the design of the Guernseys. No update on purchase. Need to follow up on funding opportunities.</p> <ul style="list-style-type: none"> • Action item #11: 29/09/2021 Equipment request for puzzles, nintendo switch, keyboard, electric drum. <p>MacYouth feedback on 24/01/2023 - We will not purchase a Nintendo switch at this stage.</p> <ul style="list-style-type: none"> • Action item #12: 12/04/2022 The Youth Board would also like to be involved in more trips to other communities. For example, they'd like to do a trip to Finke to look for tjala. <p>MacYouth feedback on 24/01/2023 - Need to action this item. We have Amoonguna youth visiting Titjikala youth on 26/01/2023. As the weather cools down, MacYouth will look to action this more.</p>
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Agenda item nr 4	<p>Feedback for MacYouth</p> <ul style="list-style-type: none"> • <i>What's been working in the youth program (recent months, trips, events etc.)</i> • <i>What hasn't been working?</i> • <i>What would you like to see happen? (Activities etc)</i> • <i>Any requests to MacYouth team? (Equipment etc)</i>
Notes Questions Comments	<p>The Titjikala Youth Board would like to ask MacYouth following:</p> <ul style="list-style-type: none"> • New drums or looking into fixing the existing ones • Closing off Kungka space and making it a separate room for the girls with perhaps dressing tables and a sink for doing hair and make up. • Playing more basketball • 2 new PS4 games – AFL and newest Call of Duty • Visit to town pool and cinema.
Outcome/Action	<p>Titjikala Youth Board would like to ask MacYouth feedback on above listed ideas.</p>

Agenda item nr 5	<p>Feedback for the Council and the Local Authority</p> <ul style="list-style-type: none"> • <i>Are there any recommendations?</i> • <i>Any requests for the LA, such as repairs and maintenance of community assets, upgrade/enhancement of community facilities, ideas for events within a council's own LA area, tools and equipment that benefit the community.</i>
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Notes Questions Comments	<p>The Titjikala Youth Board would like to ask the Titjikala LA following:</p> <ul style="list-style-type: none"> • Could the basketball court's adjustable control system be fixed? (At the moment it is not possible to change the height of the hoops). • Building a swimming pool for Titjikala community. • Building a toilet block near the softball ground. • Removing rocks and putting grass on football ground. • Building a fence around rec hall so that the dogs can't come around. • Building a bike track near the men's shed and football ground area.
Outcome/Action	<p>Titjikala Youth Board would like to ask the Titjikala LA feedback on above listed ideas.</p>

Agenda item nr 6	Other topics/Questions/Comments
Notes Questions Comments	<p>Titjikala MacYouth Acting Team Leader Sam Nowicki wanted to discuss with the youth board members the issue of youth swearing at other youth and staff and/or trying to fight during MacYouth programs.</p>
Outcome/Action	<p>The youth board suggested to ban the youth who has been troublesome from MacYouth programs for 1 week.</p> <p>MacYouth can help by talking to parents.</p>

Next meeting date	19th of April 2023
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LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.3
TITLE Action Register - Titjikala LA
REFERENCE - 327918
AUTHOR Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Titjikala Local Authority:

- a) notes and accepts the progress reports on the actions from the minutes of the previous meeting as received; and
- b) approves the closure of any completed actions.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Titjikala Local Authority

ATTACHMENTS:

- 1 Action update.pdf

Meeting	Officer/Director	Section	Subject
Titjikala Local Authority 3/11/2022	Hassett, Keith	Local Authority Projects	Consult P&W re. tree hazards
Action TLA2022-067: Consult with Power & Water to do an audit on the trees and vegetation near power lines.			
<p>TLA2022-067 RESOLVED (Dennis Douglas/Greg Sharman) That the Titjikala Local Authority:</p> <p>a) created a new project named 'Tree trimming and removal of hazards, committing \$10,000.00 to include an Arborist and requested that as an added safety measure, Service Delivery consult with Power and Water on doing an audit of the trees and vegetation near the power lines.</p> <p>9 November 2022 – Update from Keith Hassett, Acting Director Service Centre Delivery. 9PWC have a contract with a private contractor to trim or remove any trees in a community that will damage any of their infrastructure. The contractors have a schedule and visit each community a couple of times a year. The PWC tech coordinators who have visited Titjikala recently have seen no issues with trees and their infrastructure at present. PWC are only responsible for trees that might damage their infrastructure like power lines, poles or transformers.</p> <p><i>Recommendation to LA for their February 2023 meeting is to close action.</i></p>			

Meeting	Officer/Director	Section	Subject
Titjikala Local Authority 3/11/2022	Blacker, Aaron	General Business	Seal a section of road
Action TLA2022-072: Seal the road from Lot 70 to the Police Station			
<p>TLA2022-072 RESOLVED (Lisa Sharman/Elaine Churchill) That the Titjikala Local Authority discussed the following item: Sealing the Road from Lot 70 to the Police Station. Members requested if that section of road could be sealed due to the heavy dust, dirt, rocks that are spread onto properties.</p>			

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.4
TITLE	Local Authority Projects
REFERENCE	- 327875
AUTHOR	June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (*DCM&C*) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.

Currently, the community has 32,921.59 to allocate & spend on community projects.

RECOMMENDATION

That the Titjikala Local Authority:

- a) notes and accepts the progress of their projects;**
- b) approves the closure of any completed projects.**

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

Local Authorities must formally resolve each initiative this funding will be used for.

Register of Projects and Commitments

Project 2211	Park Rejuvenation	\$
	Status	Expenditure
21-Jan-21	Res 013: CSC Titjikala to seek quotations for a Water Bubbler and Seating at Northside and Southside Parks and quotes for fencing, Rubbish Bins and more trees around Tjitji Tjutaku Park.	20,000.00
12-Apr-21	Update: Quotes obtained for the following: - 6m x 6m shade shelter - Alice Shed and Structures - \$5391 inc GST - Includes delivery to A/S. Kit only - No concrete. Need to engage contractor to install. - Terrain Group - Access table setting (table and two x bench seats) \$2,566.00 plus \$151.42 freight for each unit. - Water fountains - Have in workshop awaiting installation. Have approached PWC for lot meters - Advised by Frith Mclellen that due to the nature of the use of the fountains, no meter required. Permission to add line to existing water lines. MRC responsible to maintain lines and repair leaks as required. Concrete slab to create stability for fountain.	
14-Jul-21	Res.53 - kept project open.	
31-Jul-21	Riverside seats, table and freight	-11,864.55
13-Oct-21	Res.70 - kept project open	
31-Mar-22	Res.015 – kept project open	
5-May-22	Res.034 – kept project open	
4-Aug-22	Res.052 - The provisional meeting of the Titjikala LA kept project open, noting that the CSC was seeking quotes for a concrete slab	
3-Nov-22	Res.067 – Kept project open.	
	underspend or (overspend)	8,135.45

Project 2216	Rejuvenation of the Cemetery	\$
Action	Status	Expenditure
21-Jan-21	Res.13 – CSC Titjikala to seek quotations on a Burial plot information board, gravel paths to define graves and purchasing plaques including engraving.	20,000.00
12-Apr-21	Update: Requests for the following: - Headstones and plaques for existing graves, seek family permission prior to engraving - Pathways - Landscaping with installation of irrigation - Signboard with names – Look to have a flat lockable plot marker that can be easily altered with a Perspex cover.	

14-Jul-21	Res.53 – The CEO of MRC suggested that the Local Authority discuss with the community to consider a location for a new cemetery, as permits and approval was a lengthy process.	
13-Oct-21	Res.70 – kept project open	
31-Mar-22	Res.015 – The CSC to seek quotes for the signboard with names, plaques, pathways and landscaping to the next Local Authority meeting.	
5-May-22	Res.034 - Kept project open	
4-Aug-22	Res.052 - Requested that Community Elders and families provide names for the plaques and the CSC will seek quotes for plants	
3-Nov-22	Res.067 – Kept project open noting the proposal from the CSC that a Ground Penetrating Radar (GPR) be used in identifying unknown grave sites and requested that a quote for the GPR and technician be submitted.	
	underspend or (overspend)	20,000.00

Project 2217	Basketball Court area	\$
Action	Status	Expenditure
21-Jan-21	Res.13 - CSC Titjikala to see quotations on repainting the Basketball Court to allow for additional sports; - repainting the Structural posts and installing nets and posts for Netball, Volleyball and Soccer	5,000.00
12-Apr-21	Update: Request for the following: - Repainting of posts, - Repainting of court markings - New markings for soccer and netball.	
14-Jul-21	Res.53 - kept project open	
13-Oct-21	Res.70 - kept project open	
31-Mar-22	Res.015 – Kept project open	
5-May-22	Res.034 - Anticipating that the Team Leader Youth will present quotes for the paint and that Tech Services to provide contact details for line marking.	
4-Aug-22	Res.052 - CSC is waiting on quotes	
3-Nov-22	Res.067 – Kept project open noting that it was a challenge to find contractors that could do the line markings on the court.	
25-Nov-22	Volleyball equipment expenses	-395.45
	underspend or (overspend)	4,604.55

Project 2218	Carpark resurfacing	\$
Action	Status	Expenditure
21-Jan-21	<u>Res 013</u> : CSC Titjikala to seek quotations for cracker dust or blue metal to resurface existing carparks for outside the MRC Office, Recreation Centre and the Aged Care/Arts Centre	10,000.00

	Update: CSC to request quotes for types of dust or gravel required. Following carparks to be resurfaced: - Office carpark - Walawaru and Ngintaka Rd carparks - Aged care carpark - Ngintaka Rd and driveway at rear of laundry driveway - Shop carpark - Walawaru Rd - Cemetery carpark - Walawaru Rd - Sports & Rec centre - Ngintaka Rd - Football oval CSC to measure areas and obtain quote from Quarry. Civil team to spread to areas once in Titjikala	
14-Jul-21	Res.53 - kept project open.	
13-Oct-21	Res.70 - kept project open	
31-Mar-22	Res.015 – Kept project open	
5-May-22	Res.34 – kept project open	
4-Aug-22	Res.052 - Waiting on contractors to continue work	
15-Sep-22	PO raised for Quote 27642 – Supply approx. 57 cubic metres of quarry sand	-4,135.18
3-Nov-22	Res.067 – Kept project open noting that the project was nearing completion.	
26-Nov-22	Territory landscaping supplies expenses	-497.36
	underspend or (overspend)	5,367.37

New Project Action	Tree trimming and removal of hazards Status	\$ Expenditure
3-Nov-22	Res.067 - Created a new project named 'Tree trimming and removal of hazards, committing \$10,000.00 towards an Arborist and requesting that as an added safety measure, Service Delivery consult with Power and Water on doing an audit of the trees and vegetation near the power lines.	10,000.00
	underspend or (overspend)	10,000.00

Budget consideration		
	Balance of underspend or (overspend)	48,107.37
	Total un-allocated funds	32,921.59
	Total unspent funds	81,028.96

Wishlist and estimated costs

Priority: Fence around the Playground.

Date proposed

Scope

Estimate \$

Action

Priority: – Stage Platform for Gospel

Date proposed

Scope

Estimate \$

Action

ISSUES, CONSEQUENCES, OPTIONS

Examples of *Unacceptable* Purposes for Expenditure include:

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

FINANCIAL IMPLICATIONS

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Finance Grants Officer
Area Managers

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.5
TITLE	Discretionary Funds
REFERENCE	- 327865
AUTHOR	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Titjikala Local Authority notes and discusses the spending of their funds in the community.

BACKGROUND**2022/2023 Discretionary Fund**

Date	2022/2023 Discretionary Funds	Approved Commitment \$	Expenditure remaining \$
1-July-22	Discretionary Fund	4,000.00	4,000.00
4-Aug-22	Res.50 – Committed \$2,000.00 towards a sports weekend in collaboration with the CLC Social Club and the Local Authority.	- 2,000.00	2,000.00
3-Nov-22	Res.068 - elected to cancel the allocation of \$2,000.00 committed to a Sports weekend as this was no longer happening;	+2,000.00	
3-Nov-22	Res.068 - committed \$2,000.00 to a Christmas Party with the CSC to discuss the date with the members.		
Available funds			\$4,000.00

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivity
- Community BBQ's
- Sports weekends
- NAIDOC Celebration

FINANCIAL IMPLICATIONS

There is a current balance of **\$4,000.00** to spend before 30 June 2023.

CONSULTATION

Titjikala Local Authority and community

ATTACHMENTS:

There are no attachments to this report.

COUNCIL SERVICES REPORTS

ITEM NUMBER 10.1
TITLE Council Service Coordinator's Report
REFERENCE - 327774
AUTHOR Kathleen Abbott, Manager Service Delivery 4

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Titjikala across the area of Local Government Service Delivery

RECOMMENDATION

That the Titjikala Local Authority notes and accepts the Council Service Delivery Report

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Que Kenny Council Services Coordinator
Kathleen Abbott Area Manager

ATTACHMENTS:

1 20230120 CSC LA Report.pdf

Service Delivery Report

TITLE Titjikala Community, Service Delivery Report
DATE November/December, 2022
AUTHOR Que Nakamarra Kenny, Council Service Coordinator



SUMMARY:

This report is an update of Council delivered services in “Titjikala” across the area of Local Government Service Delivery.

Local Government Services Update

Animal Management:

- During the month of November & December there hasn't been any visits from the vets.

Cemetery Management:

- Due to recent rains over Christmas month grass has grown so quick but the civil team are in the progress of slashing weed.
- The cemetery project is in the process so works will start soon, csc contacted B&S for a quote for ground penetration radar. So that can see if there is any unmarked graves that will not be in the way of a concrete footpath or another shade

Internal Road Maintenance:

- The roads /streets are in good condition just broken glass bottles the street gets swept on a monthly basis.
- There are no potholes on our streets.
- The road signs are in a good condition.
- Weed management on the side streets are being slashed constantly.

Parks and Open Spaces:

- The playgrounds haven't had much attention over the Christmas break but before that civil team got the equipment's all clean & ready for the kids to play on.
- Weeds & sharp objects has been removed.
- Rubbish bins has been placed but miraculously disappearing.
- Walarru north side park shade shelter has a hole in the roof the iron sheet will be put back on from the contractor's that came out & installed the shade.

Sports Grounds:

- Sports ground wasn't in use over the holidays due to the hot weather & the rains we had last year in December.
- Weeds has taken over but the civil team have worked on that area for use.

Waste Management:

- Rubbish collection has been done over the Christmas break but due to the rains civil team whom was available at work left the rubbish at the entrance of the pit. But later than pushed down when the pit was dry as the vehicle cannot get in the pit
- The civil team are now working on the skip bins to be emptied & the area to be cleaned for the public to drop off rubbish.

Weed Control and Fire Hazard Reduction:

- Due to weed in & around the community we will be doing fire breaks around the community within the parameter.
- Council houses will have the weeds slashed also & in the yards.

Local Authority Updates:

- No updates due to the Christmas holidays & men's cultural business that had taken place in other communities where community people travelled.
- Local authority projects is all looking to be accomplished this year as most of the projects has closed from last year.
- Shade shelters will have proper concrete floorings soon & water bubblers installed.

Other Service Delivery Updates:

- No photos due to a new phone so no photos was saved from last November & December.

**Que Kenny.
Council Services Coordinator.
Titjikala Community.**

COUNCIL SERVICES REPORTS

ITEM NUMBER	10.2
TITLE	Community Service Titjikala Local Authority Report
REFERENCE	- 327468
AUTHOR	Sabine Wedemeyer, Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Titjikala Local Authority note and accept the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager of Aged & Disability Services – Daisy Kaur
Manager of Children's Services – Iryna Mustiats
Acting Manager of Community Safety – Cristiano Castro
Manager of Youth Services – Jess Kragh

ATTACHMENTS:

- 1 2023-02 - COMMUNITY SERVICES Titjikala LAR- approved.pdf
- 2 2023-02 - MACYOUTH Titjikala LAR - approved.pdf

Community Service: Report on Operations

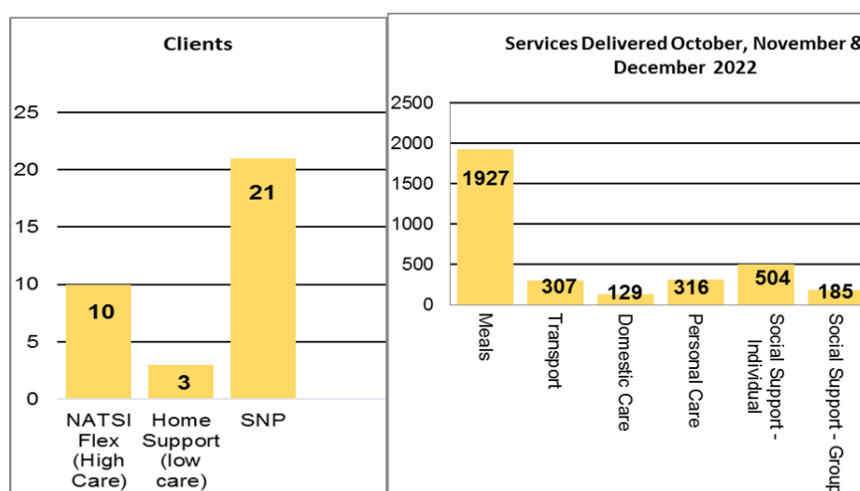


LOCATION: Titjikala Community
PERIOD: 1/10/2022 to 31/12/2022
AUTHOR: Sabine Wedemeyer, Director Community Services

AGED & DISABILITY SERVICES

Service Delivery and Engagement

- All Aged care services and School Nutrition Programme fully delivered following Covid-19 standard precautions for the reporting period except on following date;
 - On 05 Oct 2022 - Titjikala Aged Care Centre is closed due to Dietician Training at Amoonguna Aged Care Centre. Staff travelled to Amoonguna using Aged care bus.
- Average of 24 kids were regularly receiving School Nutrition Program services until 15th December 2022 before school year finished.
- Active engagement with stakeholders, regular meeting and catch ups to ensure quality services are being delivered.



Other Updates.

- All staff remains focused on their accredited training. Training details below;
 - 9 November 2022 - Non-accredited - Older Persons Mental Health, all staff attended the training held at Titjikala Aged Care.
 - 23-25 November 2022 - Accredited - certificate III training on following topics;
 - CHCCOM005 - Communicate & Work in Health and Community Services
 - HLTWS002 - Workplace and Safety
 - 9 December 2022 - Coordinators Training with Donna cross from CDCS about the recent changes in the Home care program (SIR reporting, code of conduct).
 - 7 December 2022 - Toolbox Talks for staff on Food Safety during power outage.

Clients enjoying Christmas party organized by Titjikala Aged Care



Clients enjoying singing with Janie (Team Leader) at Titjikala Aged care



Titjikala Aged care Clients happy faces after receiving Christmas Gifts



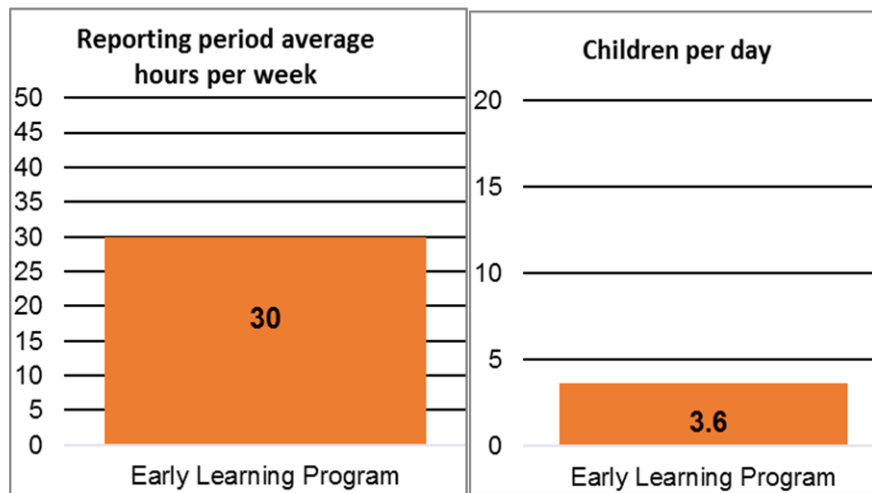
All Staff focused on Certificate III Individual Support Training with Trainer – Kailas from Response Training



CHILDREN'S SERVICES

Service Delivery and Engagement

- Due to the following reasons the Early Learning Program was momentarily disrupted for 18 days this reporting period:
 - Training: The childcare centre was closed due to the nation-wide training on children's safety and educational quality with Australian Children Education and Care Quality Authority (ACECQA) in Alice Springs from the 18th October to the 20th October.
 - Christmas break. The centre was closed from the 17th December until the 9th January 2023 for the Christmas break.



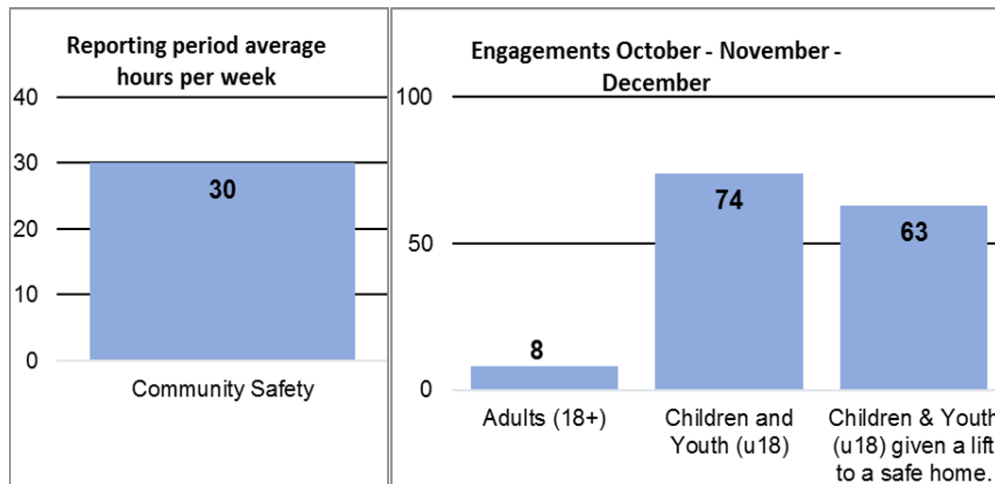
Other Updates

- The childcare had a Christmas party on the 14th December for the children and families. It was a great fun day for the end of the year.

COMMUNITY SAFETY

Service Delivery and Engagement

- Services were disrupted for 8 days during this reporting month, due to staff being on Sorry Business and staff shortage.
- The Titjikala Community Safety Team operates on a 5 day roster, Monday to Friday from 6pm to 11pm. The team continue to provide a safe and reliable service to the Santa Teresa's community.



Other Updates

- During the reporting period, MacSafe Titjikala operated with a staff shortage due some violence issues in community that directly affected MacSafe's workers. The issue has been resolved and the team got back on track, delivering the service in its full capacity.
- The MacSafe team continue to work closely with MacYouth assisting young people to and from the Rec Hall and sporting activities; and taking them home to a safe house.
- Recruitment process has been finalised with three successful applicants. Positions of Team Leader, Community Safety Officer (Permanent part time) and Community Safety Officer (Casual) have been filled and new staff will start on January 2023.
- MacSafe is continuing to maintain COVID-safe practices to minimise the risk of the COVID-19 virus spreading within communities. The safety precautions being taken include hand washing, use of hand sanitiser and alcohol wipes, register visitors visiting MacSafe office, social distancing and mask wearing when needed.

Titjikala's office after end of the year clean up



Community Service

Report on Operations

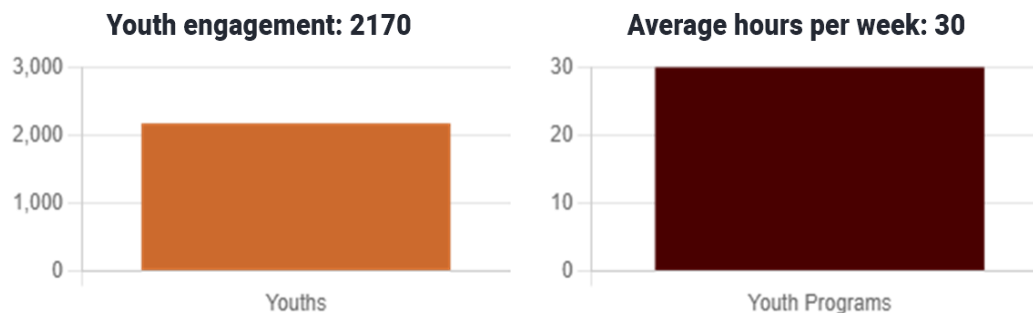
Location: Titjikala
 Period: 1/10/22 to 31/12/22
 Author: Holly Van Vliet



Youth Services

Service Delivery and Engagement

- Youth programs delivered 94% (86/91 days) during this reporting period.



Other Updates

- During the school holidays, Kristen has led some cooking sessions with the kungkas in the Knowledge Center cooking butter chicken. Meanwhile, the rest of the young people have been playing games and watch movies at the White House, with a little bit of basketball as well.
- Youth Service Officers Mark and Gilbert has been coaching sporting events like soccer and basketball recently. It is great to see the male staff taking the lead on sporting activities.
- Titjikala youth have been feeling creative in the afternoons and decided to get the paint out and make some artwork recently.
- Kungka's have enjoyed choosing books to read and take home at the Titjikala White House Library corner. These Library corners are made possible by the MacConnect program and funding.
- A recent activity at Titjikala involved filling tummies with hot sausage sizzles from a big barbecue, playing footy and finishing the night with 'Kangaroo Jack' the movie, which involves a lot of scenes from the surrounding local country!

- Lekara, Titjikala's new SYSO, has been teaching the kids how to play a fun game she learnt at Ross River Training. Titji kids have been enjoying it so much they've been playing it lots.

Photos



Games - Afternoon games (Titjikala)



Games - Evening group games (Titjikala)



Art Craft - Painting (Titjikala)



Library Services - Digital, Media, VR - Library services- computers and books (Titjikala)

FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER	11.1
TITLE	Expenditure Report as at 31 December 2022
REFERENCE	- 328015
AUTHOR	Sheree Sherry, Manager Finance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 December 2022 in the Local Authority community.

RECOMMENDATION

That the Titjikala Local Authority notes and accepts the expenditure report as at 31 December 2022.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid. As an example any funds prior to the 2020-21 financial year need to be spent not just allocated to projects.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

ATTACHMENTS:

1 Local Authority Expenditure - Titjikala.pdf

{2023 - Local Authority Expenditure Detail by Location1_ORG_NAME}

MacDonnell Regional Council - Titjikala					
Expenditure by Community as at 31st December 22					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Delivery	89,984	61,626	(28,359)	123,251	<i>Coding error. Currently being corrected by Finance.</i>
Wages and Other Employee Costs	68,262	47,936	(20,326)	95,872	
Other Operational	21,722	13,689	(8,033)	27,379	
Civil Works	103,319	92,482	(10,838)	184,963	<i>Coding error. Currently being corrected by Finance.</i>
Wages and Other Employee Costs	111,361	96,266	(15,095)	192,532	
Other Operational	(8,042)	(3,785)	4,257	(7,569)	
Parks Ovals	0	297	297	595	
Other Operational	0	297	297	595	
Council Buildings repair & maintenance	22,866	22,000	(866)	44,000	
Other Operational	22,866	22,000	(866)	44,000	
Street & Public Lighting	567	8,459	7,892	16,918	
Other Operational	567	8,459	7,892	16,918	
Elected Members & Council Meetings	449	0	(449)	0	
Wages and Other Employee Costs	268	0	(268)	0	
Other Operational	182	0	(182)	0	
Local Authority Administration	581	5,204	4,623	10,408	
Other Operational	581	5,204	4,623	10,408	
Local Authority Project Funding	18,773	67,948	49,175	135,896	
Other Operational	18,773	67,948	49,175	135,896	<i>PO's to be raised for projects allocated</i>
Training & Development	0	2,000	2,000	4,000	
Wages and Other Employee Costs	0	2,000	2,000	4,000	
Corporate Costs	0	740	740	1,480	
Other Operational	0	740	740	1,480	
Staff housing maintenance	11,168	27,696	16,528	55,392	<i>This budget is for repairs and maintenance and is spent as required.</i>
Other Operational	11,168	27,696	16,528	55,392	
Staff housing Capital upgrade	19,500	9,750	(9,750)	19,500	
Capital	19,500	9,750	(9,750)	19,500	
SUB-TOTAL:- COUNCIL SERVICES	267,207	298,202	30,994	596,403	
NON-COUNCIL SERVICES					
Homelands Municipal & Essential and Homela	100,559	115,942	15,383	231,884	
Wages and Other Employee Costs	48,330	52,479	4,149	104,958	
Other Operational	52,229	63,463	11,234	126,926	
NT Homelands Housing Repair & Maintenance	27,745	30,000	2,255	60,000	
Other Operational	27,745	30,000	2,255	60,000	
NT Homelands Extra Allowance	12,379	10,216	-2,163	20,433	
Other Operational	12,379	10,216	(2,163)	20,433	
Power & water contract	66,403	64,734	(1,670)	129,467	
Wages and Other Employee Costs	51,977	50,430	(1,547)	100,860	
Other Operational	14,426	14,304	(123)	28,607	
Centrelink	910	29,616	28,706	59,232	<i>Wages for the Admin staff are coded to Indigenous jobs and NDIS. This is currently being corrected in HR and the wages will be journalled to Centrelink to correct the overspend.</i>
Wages and Other Employee Costs	910	29,616	28,706	59,232	
NDIS Service Centre Delivery	19,688	11,963	(7,725)	23,926	<i>One full time position is currently getting coded to NDIS when it should only be 0.4FTE. This will be corrected by Finance.</i>
Wages and Other Employee Costs	19,688	11,963	(7,725)	23,926	
Manage Projects	0	0	0	100,000	
Other Operational	0	0	0	100,000	

{2023 - Local Authority Expenditure Detail by Location1_ORG_NAME}

					<i>Manager: There is a gross underspend in the Titjikala MacSafe funding due to substantial staffing shortages, primarily caused by the impact of a violent community member towards the majority of the MacSafe staff. The revised budget should address some of this expenditure.</i>
Community Safety	78,554	224,169	145,615	448,339	
Wages and Other Employee Costs	69,908	208,359	138,451	416,719	
Other Operational	8,646	15,810	7,164	31,620	
Youth Services	149,001	116,076	(32,925)	232,152	
Wages and Other Employee Costs	114,569	81,819	(32,750)	163,638	
Other Operational	34,432	34,257	(175)	68,514	
Aged & Disability Services	132,686	137,203	4,516	274,405	
Wages and Other Employee Costs	81,682	72,023	(9,658)	144,047	
Other Operational	51,004	65,179	14,175	130,358	
School Nutrition Program	48,291	60,359	12,067	120,717	
Wages and Other Employee Costs	28,275	28,275	0	56,550	
Other Operational	20,016	32,084	12,067	64,167	
Early learning Centre Children Services	137,637	192,371	54,734	384,742	<i>The centre has been closed for 3 weeks for the annual Christmas break</i>
Wages and Other Employee Costs	84,133	102,857	18,725	205,715	
Other Operational	53,504	89,514	36,009	179,028	
SUB-TOTAL:- NON-COUNCIL SERVICES	773,854	992,649	218,795	2,085,297	
TOTAL	1,041,061	1,290,850	249,789	2,681,700	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	0	4,000	4,000	4,000

LA GENERAL BUSINESS

ITEM NUMBER	12.1
TITLE	General Business
REFERENCE	- 327837
AUTHOR	June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Under item 6.2, members have the opportunity to raise matters of General Business that are discussed at this report.

Additionally, the members are asked to discuss and give feedback on the following matters:

- a) Consultation on the Redevelopment of MRC's 2023/2024 Regional Plan.
- b) LA meetings to be held in an outdoor space starting April 2023.
- d) How can MRC assist the Local Authority members to achieve Quorum?
- e) Is there any suggestions from the Local Authority to encourage members to attend and participate in the meetings?

RECOMMENDATION

That the Titjikala Local Authority:

- a) **notes and discusses the General Business items raised at Item 6.2;**
- b) **notes that members agreed that meetings could be recorded for minute taking purposes;**
- c) **accepts to hold the May 2023 LA meeting in an outdoor space;**
- d) **discusses on how to assist MRC in achieving quorum to an LA meeting;**
- e) **discusses and provides feedback on the Development of the 2023/2024 Regional Plan.**

BACKGROUND

1:.....

2:.....

3:.....

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Titjikala Local Authority
Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER	13.1
TITLE	NON-COUNCIL BUSINESS
REFERENCE	- 327858
AUTHOR	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

RECOMMENDATION

That the Titjikala Local Authority:

- notes and discusses the Non-Council Business items raised at item 6.3; and
- notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet.

BACKGROUND

Date raised	Issue	Detail
31-Mar-22	Roads	Res.021 - corners and creek crossings have loose traction.
5-May-22		Noted that a Representative was an apology to the meeting.
4-Aug-2022		Res.041 - Requested that discussion item 'Roads' be noted and advising DCM&C that the road was in terrible condition, with heavy corrugations and potholes. The Local Authority asked if the road would be sealed and the possibility of having a speed limit applied. Noted that a Representative was an apology to the meeting.
3-Nov-22		Res.57 - requested that MRC seek an update to be provided on the pending issue raised on 31 st March 2022 regarding Roads. Res.073 - noted and accepted the update and progress on actions from the Department of Chief Minister and Cabinet and kept open – Roads.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Department of Chief Minister and Cabinet.

ATTACHMENTS:

There are no attachments to this report.