



## **AGENDA**

# **WALLACE ROCKHOLE LOCAL AUTHORITY MEETING**

**WEDNESDAY 5 APRIL 2023**

The Wallace Rockhole Local Authority Meeting of the MacDonnell Regional Council will be held at the Wallace Rockhole Council Office on Wednesday, 5 April 2023 at 10:30am.



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**14 NEXT MEETING WEDNESDAY 12 JULY 2023**

**15 MEETING CLOSED**

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 ATTENDANCE AND APOLOGIES**

**RECOMMENDATION**

That the Wallace Rockhole Local Authority:

- a) notes the attendance; and
- b) accepts the apologies received from Member Amanda Abbott and Member Howard Abbott and President Roxanne Kenny and Councillor Bobby Abbott.

**3.2 ABSENTEES AND LEAVE OF ABSENCES**

**RECOMMENDATION**

That the Wallace Rockhole Local Authority notes the absentees from the meeting.

**3.3 RESIGNATIONS**

**NIL**

**3.4 TERMINATIONS**

**NIL**

**3.5 NOMINATIONS**

**NIL**

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#### **4. MACDONNELL COUNCIL CODE OF CONDUCT**

**ITEM NUMBER** 4.1  
**TITLE** MacDonnell Council Code of Conduct



#### **EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

#### **RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes the Council Code of Conduct.**

#### **MacDonnell Regional Council Code of Conduct**

##### **Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

##### **Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

##### **Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

##### **Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

##### **Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

##### **Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

##### **Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

##### **Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

**5. CONFIRMATION OF PREVIOUS MINUTES**

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**ITEM NUMBER** 5.1  
**TITLE** Confirmation of Previous Minutes  
**REFERENCE** - 330429  
**AUTHOR** June Crabb, Governance Administration Officer



Unconfirmed minutes of the Wallace Rockhole Local Authority ordinary meeting held 25 January 2023 are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

**RECOMMENDATION**

**That the Minutes of the Wallace Rockhole Local Authority meeting held 25 January 2023, be adopted as a resolution of Wallace Rockhole Local Authority.**

**ATTACHMENTS:**

1 2023-01-25 WLA MINUTES (Draft).pdf





MINUTES OF THE WALLACE ROCKHOLE LOCAL AUTHORITY MEETING HELD  
IN THE WALLACE ROCKHOLE COUNCIL OFFICE ON  
WEDNESDAY, 25 JANUARY 2023 AT 10:30AM

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**1 MEETING OPENING**

The meeting was declared open at 10:38AM

**2 WELCOME**

2.1 Welcome to Country – Chairperson Billy Porter

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Chairperson Billy Porter, Member Pamela Abbott, Member Terry Abbott, Member Colin Craig, Member Amanda Abbott, and Member Howard Abbott (arr. 10:44am)

Councillors:

President Roxanne Kenny, Councillor Bobby Abbott and Councillor Mark Inkamala

Council Employees:

Jeff McLeod – MRC's Chief Executive Officer, Michael Tomlinson – Manager Governance and Compliance, James Walsh – Acting Area Manager Service Delivery and June Crabb – Governance Officer

Guests:

Eric Turner – Regional Project Officer, Department Chief Minister and Cabinet

**3.1 ATTENDANCE**

**WLA2023-001 RESOLVED (Bobby Abbott/Amanda Abbott)**

**That the Wallace Rockhole Local Authority noted and accepted the attendance to the meeting.**

**3.2 Apologies/Absentees**

**Apologies**

**NIL**

**Absentees**

NIL

**3.3 Resignations**

NIL

**3.4 Terminations**

NIL

**3.5 Nominations**

NIL

**4 COUNCIL CODE OF CONDUCT****4.1 CODE OF CONDUCT**

**WLA2023-002 RESOLVED (Bobby Abbott/Amanda Abbott)**

That the Wallace Rockhole Local Authority noted the Council Code of Conduct.

**5 CONFIRMATION OF PREVIOUS MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES**

**WLA2023-003 RESOLVED (Terry Abbott/Billy Porter)**

That the Minutes of the Wallace Rockhole Local Authority held 13 April 2022, 8 September 2022 and 19 October 2022, be adopted as a resolution of Wallace Rockhole Local Authority.

**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS****6.1 PAPERS CIRCULATED AND RECEIVED**

**WLA2023-004 RESOLVED (Billy Porter/Bobby Abbott)**

That the Wallace Rockhole Local Authority noted the that the papers circulated were received for consideration at the meeting

**6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**WLA2023-005 RESOLVED (Billy Porter/Bobby Abbott)**

That the members chose to raise matters for discussion in General Council Business during the meeting.

**6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**WLA2023-006 RESOLVED (Billy Porter/Bobby Abbott)**

That the members chose to raise matters for discussion in General Non-Council Business during the meeting.

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**WLA2023-007 RESOLVED (Terry Abbott/Amanda Abbott)**

That the Wallace Rockhole Local Authority noted the Conflict of Interest policy.

### **7.2 MEMBERS DECLARATION**

**WLA2023-008 RESOLVED (Billy Porter/Bobby Abbott)**

That the Wallace Rockhole Local Authority declared no conflict of interest with the meeting agenda.

## **8 DEPUTATIONS / GUEST SPEAKERS**

### **8.1 AUSTRALIAN ELECTORAL COMMISSION**

#### **EXECUTIVE SUMMARY:**

The Australian Electoral Commission (AEC) is an independent Federal Agency that operates under the *Commonwealth Electoral Act 1918* and the reason for this paper is to provide information on the work they are doing in various remote communities on the Indigenous Electoral Participation Program (IEPP)

**WLA2023-009 RESOLVED (Terry Abbott/Billy Porter)**

That the Wallace Rockhole Local Authority noted that Representatives from the Australia Electoral Commission did not attend the meeting.

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 LOCAL AUTHORITY REVIEW**

#### **EXECUTIVE SUMMARY:**

The purpose of this report is to seek feedback from the Local Authority on the structure and assembly of the Local Authority meeting Agenda to best meet the needs of the community and to ensure that their regional councils' planning, prioritising, funding and delivery of services and infrastructure is being met.

The intention is that LA's should be able to set their own agendas and conduct their own meetings, while recognising the role of Councils in managing administration and building capacity.

Following this report is an attachment of a meeting Agendas' Table of Contents and the subjects highlighted are a prerequisite for an Agenda.

*The Local Authority is asked to discuss what they would like to see included in a meeting agenda and provide examples of good practices.*

**WLA2023-010 RESOLVED (Bobby Abbott/Terry Abbott)**

That the Local Authority:

- a) reviewed and discussed the contents of a meeting agenda; and
- b) advised that the current agenda covered the Authority's needs .

## 9.2 ACTION REGISTER

### EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

#### **WLA2023-011 RESOLVED (Billy Porter/Terry Abbott)**

That the Wallace Rockhole Local Authority:

- a) noted the progress reports on actions from the minutes of previous meetings as received; and
- b) kept open action – Community Development Consultant.

## 9.3 LOCAL AUTHORITY PROJECTS

### EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

**There is currently \$400.00 of unallocated funds from the 2021/2022 project funds grant that must be expended (*with goods received*) by 30 June 2023.**

*Project funds from 2019/2020 and 2020/2021 were fully allocated to Infrastructure projects within the Community.*

#### **WLA2023-012 RESOLVED (Terry Abbott/Pamela Abbott)**

That the Wallace Rockhole Local Authority noted and accepted the progress of their projects and kept open Projects;

- a) 2221 – Boundary Fence, noting that the Grader will be in community once it had finished with the roads damaged by the recent rain;
- b) 2223 – Upgrade to Gordon Ida Park, noting the request that the fence be made a priority and a quote for the irrigation be presented at the next Authority meeting;
- c) 2224 – Community Hall requesting that quotes be sought. One quote for a new power line connection, a second quote for reconnecting on the current system and a third quote for the prepaid meter box.  
The Authority agreed that, should the store approve to having the power reconnected in their name, the ongoing cost would be paid from the Discretionary funds.

On inspection of the current power box, the CEO noted that the hall had its own power line and that Power and Water may just need to install a prepaid meter box;

- d) 2225 – Grade fire breaks, noting that the Grader will attend to the fire breaks.

**WLA2023-013 RESOLVED (Terry Abbott/Bobby Abbott)**

That the Wallace Rockhole Local Authority approved to close Project 2222 – BBQ Trailer and return the underspend of \$1,522.80 to unallocated funds.

#### **9.4 DISCRETIONARY FUNDS**

##### **EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**WLA2023-014 RESOLVED (Billy Porter/Terry Abbott)**

That the Wallace Rockhole Local Authority:

- a) noted that the gift cards purchased as prizes for best Christmas Lights had not been allocated due to rain affecting the competition;
- b) discussed alternative competitions for the community to participate in; and
- c) elected to discuss spending the remainder of their 2022/2023 Discretionary Funds at a later date.

#### **10 COUNCIL SERVICES REPORTS**

##### **10.1 CSC REPORT**

##### **EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Wallace Rockhole across the area of Local Government Service Delivery.

**WLA2023-015 RESOLVED (Howard Abbott/Terry Abbott)**

That the Local Authority noted and accepted the Council Service Delivery report.

#### **11 FINANCE AND GOVERNANCE REPORTS**

##### **11.1 EXPENDITURE REPORT AS AT 31 DECEMBER 2022**

##### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 December 2022 in the Local Authority community.

**WLA2023-016 RESOLVED (Terry Abbott/Amanda Abbott)**

That the Wallace Rockhole Local Authority noted and accepted the expenditure report as at 31 December 2022.

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

Under item 6.2, members have the opportunity to raise matters of General Business that are discussed at this report.

Additionally, the members are asked to discuss and give feedback on the following matters:

- a) Consultation on the Redevelopment of MRC's 2022/2023 Regional Plan.
- b) LA meetings to be held in an outdoor space starting April 2023.
- c) LA meetings to be recorded for minute taking purposes.
- d) How can MRC assist the Local Authority members to achieve Quorum?
- e) Is there any suggestions from the Local Authority to encourage members to attend and participate in the meetings?

#### **WLA2023-017 RESOLVED (Amanda Abbott/Bobby Abbott)**

That the Wallace Rockhole Local Authority;

- a) noted that no General Business matters was raised at Item 6.2;
- b) accepted to hold meetings in an outdoor space;
- d) noted and agreed that meetings can be recorded for minute taking purposes;
- e) suggested sending a list of the Local Authority meeting dates to the CSC to print off and distribute to all members.

#### **WLA2023-018 RESOLVED (Amanda Abbott/Terry Abbott)**

That the Wallace Rockhole Local Authority discussed the Development of the 2023/2024 Regional Plan and suggested that the highlights of Community Projects be put up on a Community noticeboard.

## **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

### **13.1 OTHER NON-COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

#### **WLA2023-019 RESOLVED (Billy Porter/Bobby Abbott)**

That the Wallace Rockhole Local Authority:

- a) noted that no Non-Council Business items was raised at item 6.3;
- b) noted and accepted the information on Local Decision Making; and
- c) noted that the Representative will follow up with NT Health on maintaining the yard and fence around the clinic.

## **14 DATE OF NEXT MEETING - WEDNESDAY 5 APRIL, 2023**

## **15 MEETING CLOSED**

The meeting terminated at 12:08 pm.

This page and the preceding 6 pages are the minutes of the Wallace Rockhole Local Authority Meeting held on Wednesday 25 January 2023 and are UNCONFIRMED.

**6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

**6.1 PAPERS CIRCULATED AND RECEIVED**

**RECOMMENDATION**

That the Wallace Rockhole Local Authority notes the papers circulated were received for consideration at the meeting

**6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**RECOMMENDATION**

That the members provides / did not provide notification of matters to be raised in General Council Business.

- a) .....
- b) .....
- c) .....

**6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**RECOMMENDATION**

That the members provides / did not provide notification of matters to be raised in General Non-Council Business

- a) .....
- b) .....
- c) .....

## **7. CONFLICTS OF INTEREST**

<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Conflict of Interests



### **EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

### **RECOMMENDATION**

**That the Wallace Rockhole Local Authority Meeting:**

- a) **notes the Conflict of Interest Policy; and**
- b) **that members declare any conflicts of interest.**

### **BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

### **Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

### **Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.



Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

#### **Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

#### **If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

#### **Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

#### **ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

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**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

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**ITEM NUMBER** 9.1  
**TITLE** Action Register  
**REFERENCE** - 331077  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes the progress reports on actions from the minutes of previous meetings as received.**

**BACKGROUND**

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Wallace Rockhole Local Authority

**ATTACHMENTS:**

1 Outstanding actions for LA - 5.04.2023.pdf

Meeting	Officer/Director	Section	Subject
Wallace Rockhole Local Authority 7/05/2020	MacLeod, Jeff	Non-Council Business as Raised at Item 6.3	Community Development Consultant
<b>Action WLA2020-118: Request that the CEO bring options of having a Community Development Consultant attend the Local Authority Meeting. (raised 7 May 2020)</b>			
WLA2020-118 RESOLVED (Terry Abbott/Bobby Abbott) The Wallace Rockhole Local Authority: b) Requested an Action Item 3 for CEO to bring options at next meeting to have a consultant for development of community.			
At the meeting held <b>7 May 2020</b> , this action was discussed and noted during item 13.1 - Non Council Business.			
At the meeting held <b>18 March 2021</b> , the Wallace Rockhole Local Authority made the following resolution: WLA2021-020 RESOLVED (Ken Porter/Terry Abbott) b) Reassign Action 'Community Development' from Non-Council Business to the Action Register.			
<b>20 May 2021</b> - Update from Local Authority meeting WLA2021-031 RESOLVED (Ken Porter/Bobby Abbott) That the Wallace Rockhole Local Authority: b) Kept open until a response is received - requesting that the CEO present to the Executives and Directors on the Northern Territory Government Departments, the proposal of having one integrated plan, developed and approved by the Community.			
<b>9 September 2021</b> - Update from Local Authority meeting. WLA2021-048 RESOLVED (Ken Porter/Mark Inkamala) a) Kept action open			
<b>22 September 2021</b> – Response from Jeff MacLeod, CEO Because of the mandates being applied from the Northern Territory's Chief Health Officer, this action is currently on hold. Once the Covid situation concerning vaccinations has eased, the action will be addressed.			
<b>18 November 2021</b> – Update from Local Authority meeting. WLA2021-065 RESOLVED (Ken Porter/Terry Abbott) That the Wallace Rockhole Local Authority b) Keep open requesting updates on current actions.			
<b>9 February 2022</b> – Update from Local Authority meeting. WLA2022-013 RESOLVED (Ken Porter/Daniel Abbott) That the Wallace Rockhole Local Authority b) Kept open – Request the CEO bring options of having a Community Development Consultant			

**6 April 2022** – Response from Jeff MacLeod, CEO

A meeting was held on Tuesday, 5 April 2022, which included all of the stakeholders and agencies concerned with developing integrated community infrastructure plans. A briefing will be provided at the April Council meeting.

**13 April 2022** – Update from Local Authority meeting

WLA2022-030 RESOLVED (Ken Porter/Terry Abbott)

- Kept action open.

**8 September 2022** – Update from Local Authority meeting

WLA2022-001 RESOLVED (Mark Inkamala/Terry Abbott)

That the provisional meeting of the Wallace Rockhole Local Authority by majority vote, made a recommendation to council and:

- a) Kept action on hold until NTG planning group comes on board and re-convenes regarding pending action item, Community Development Consultant.

17 October 2022 – Decision of the Authority is to keep the action open.

25 January 2023 – Decision of the Authority is to keep the action open

9.

**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER</b>	9.2
<b>TITLE</b>	Local Authority Projects
<b>REFERENCE</b>	- 330431
<b>AUTHOR</b>	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (*DCM&C*) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.

**There is currently \$1,921.80 of unallocated funds from the 2021/2022 project funds grant that must be expended (*with goods received*) by 30 June 2023.**

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority:**

- a) notes and accepts the progress of their projects; and**
- b) approves the closure of any completed projects.**

**BACKGROUND**

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

***Local Authorities must formally resolve each initiative this funding will be used for.***

## Register of Projects and Commitments:

Project 2221 (Raised 9/02/22)			Boundary Fence	\$
Action	Status	Committed		
9-Feb-22	Res.014 – The Wallace Rockhole Local Authority created a new project named Boundary fence, committed \$19,400.00 to the project and requested that the Civil team look at what materials are needed and what work needs to be done and to provide these details to the CSC and the Director Service Delivery to ensure that the project gets underway.	19,400.00		
13-Apr-22	Res.031 – Kept project open.			
23-Aug-22	Update from Tech Services, DTS proposed that WRH Civil team could possibly do the work. Will need to follow up with SCD for clarification.			
8-Sept-22	Res.048 – b) noted and discussed the possibility of engaging CDP to assist in the work required for the boundary fence and the CEO responding that the Service Delivery Director will be notified to work out the logistic side of this task such as wages and hours.			
13-Sept-22	Invoice received from Hardy Fencing for supplies and materials.	- 8,937.65		
19-Oct-22	Res.064 – Kept project open.			
13-Jan-22	<u>Update from Tech services:</u> Some parts of the Boundary fence has been done, but the most of it needs to be cleared of trees with a grader to completely complete the boundary fence.			
25-Jan-23	Res.012 -the Grader will be in community once it had finished with the roads damaged by the recent rain.			
	<b>underspend or (overspend)</b>			<b>10,462.35</b>

Project 2223			Upgrade to Gordon Ida Park	\$
Action	Status	Committed		
19-Oct-22	Res.064 – Created new project naming 'Upgrade to Gordon Ida Park', allocating \$6,000.00 towards the upgrade to include irrigation, plants and established trees. CSC to obtain quotes to present at next meeting.	6,000.00		
13-Jan-22	<u>Update from Tech services:</u> This project has not gone ahead as yet, quote will be given at the next LA Meeting for the irrigation and plants and then it will be discussed with the LA members.			
25-Jan-23	Res.012 – Requested that the fence be made a priority and a quote for the irrigation be presented at the next Local Authority meeting.			
	<b>underspend or (overspend)</b>			<b>6,000.00</b>

Project 2224		Community Hall	\$
Action	Status		Committed
19-Oct-22	Res.064 – Created new project naming ‘Community Hall’, allocating \$6,000.00 and requested that a prepaid power meter be installed. Director Community Services advised that MRC will look into who is responsible for the hall and discussed the possibility that the hall could be used for Sports and Recreation for the youth and that a grant might be available through CAYLUS. An update will be provided for at the next Local Authority meeting.		6,000.00
13-Jan-22	<u>Update from Tech services:</u> This project is still in the organizing stage and will be spoken about at the next LA meeting to see where it is at regarding the power for the hall.		
25-Jan-23	Res.012 – Requested that quotes be sought. One quote for a new power line connection, a second quote for reconnecting on the current system and a third quote for the prepaid meter box. The Authority agreed that, should the store approve to having the power reconnected in their name, the ongoing cost would be paid from the Discretionary funds. The Store owner has yet to agree.  On inspection of the current power box, the CEO noted that the hall had its own power line and that Power and Water may just need to install a prepaid meter box.		
<b>underspend or (overspend)</b>			<b>6,000.00</b>

Project 2225		Grade fire breaks	\$
Action	Status		Committed
19-Oct-22	Res.064 – Created new project ‘Grade fire breaks’ – requesting that the fire breaks be maintained around the entire perimeter of the community starting from the turnoff into Wallace Rockhole. Members requested that MRC contact Tjuwanpa and liaise with them to assist with grading and the use of their grader.		0.00
13-Jan-22	<u>Update from Tech services:</u> Community is awaiting word on a grader to do the fire breaks around the whole Community.		
25-Jan-23	Res.012 – Noted that the Grader will attend to the fire breaks.		
<b>underspend or (overspend)</b>			<b>0.00</b>

<b>Budget consideration</b>		
	<b>Balance of underspend or (overspend)</b>	<b>22,462.35</b>
	Total un-allocated funds	1,921.80
	<b>Total unspent funds</b>	<b>24,385.15</b>

**Wishlist and estimated costs****Priority****Date proposed****Scope****Estimate**                   \$**Action****Priority****Date proposed****Scope****Estimate**                   \$**Action****ISSUES, CONSEQUENCES, OPTIONS**

Examples of *Unacceptable* Purposes for Expenditure include:

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

**FINANCIAL IMPLICATIONS**

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

**CONSULTATION**

Executive Leadership Team

Finance Grants Officer

Area Managers

**ATTACHMENTS:**

There are no attachments to this report.



**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER</b>	9.3
<b>TITLE</b>	Discretionary Funds
<b>REFERENCE</b>	- 330432
<b>AUTHOR</b>	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities

Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**RECOMMENDATION**

That the Wallace Rockhole Local Authority notes and discusses the spending of their 2022/2023 Discretionary fund.

**BACKGROUND**

<b>Date</b>	<b>2022/2023 Discretionary Funds</b>	<b>Approved Commitment \$</b>	<b>Expenditure remaining \$</b>
<b>1 July 22</b>	<b>Approved funds</b>	<b>4,000.00</b>	<b>4,000.00</b>
19 Oct 22	Res.065 - Elected to discuss the spending of their 2022/2023 Discretionary fund at a later date.		
11 Dec 22	Kids Xmas presents purchase from Kmart		-535.00
13 Dec 22	Xmas lights competition gift cards purchase from Woolies.		-1,000.00
15-Dec-22	Purchase from Woolies		-908.89
25-Jan-22	The Authority agreed that, should the store approve to having the power reconnected in their name, the ongoing cost would be paid from the Discretionary funds. Noted that the Store owner has yet to agree.  On inspection of the current power box, the CEO noted that the hall had its own power line and that Power and Water may just need to install a prepaid meter box.		
25-Jan-22	Res.014 – a) that the gift cards purchased as prizes for best Christmas Lights had not been allocated due to rain affecting the competition; b) discussed alternative competitions for the		

	community to participate in; and c) elected to discuss spending the remainder of their 2022/2023 Discretionary Funds at a later date.		
<b>Balance Remaining</b>		<b>1,556.11</b>	

**ISSUES, CONSEQUENCES, OPTIONS**

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivity
- Community BBQ's
- Sports weekends
- Naidoc Celebration

**FINANCIAL IMPLICATIONS**

There is a current balance of **\$1,556.11** to spend before 30 June 2023.

This money cannot be carried over from one financial year to the next and must be fully expended between 1 July and 30 June annually or the funds forfeited.

**CONSULTATION**

The Local Authority and community

**ATTACHMENTS:**

There are no attachments to this report.

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**10. COUNCIL SERVICES REPORTS**

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**ITEM NUMBER** 10.1  
**TITLE** Council Services Coordinators Report  
**REFERENCE** - 331100  
**AUTHOR** James Walsh, Acting Area Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Wallace Rockhole across the area of Local Government Service Delivery

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes and accepts the attached report.**

**BACKGROUND**

Nil

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Ada Williams, Council services Coordinator, Wallace Rockhole  
James Walsh, Area Manager, Service Centre Delivery

**ATTACHMENTS:**

1 Wallace RockHole CSC Report for Local Authority April 2023.pdf

Council Services Coordinator's Report

## Service Delivery Report

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**TITLE** Wallace Rockhole Service Delivery Report  
**DATE** April 2023  
**AUTHOR** Ada Williams, Council Services Coordinator



### SUMMARY:

This report is an update of Council delivered services in Wallace Rockhole across the area of Local Government Service Delivery.

### BACKGROUND

#### Local Government Services Update

##### Cemetery Management

- Maintenance is done at the Local Cemetery Fortnightly to keep it neat and tidy from weeds.
- No funerals in this period

##### Animal Management

- The Vets next visit is in April, to give injections and to de- sex some animals.

##### Internal Roads and Traffic Management

- Internal roads are ok for now a few pot holes appearing, and will be fixed
- Wallace Rockhole Access road into Community is been Graded

##### Parks and Open Spaces

- Maintenance done every week on both Community Parks
- Creek sand will be placed in the kids play ground

##### Waste Management

- Domestic Rubbish is collected twice a week (Tuesday & Thursday)
- Hard Rubbish collected monthly or when needed
- Dump maintained once a week.
- Waste Separation bays working well

##### Weed Control and Fire Hazard Reduction

- Grass is still being slashed around Community.
- The Wallace Rockhole Boundary has been cleared around the main fence line of all trees.

##### Other Issues

- Nil

Council Services Coordinator's Report

### **Local Authority Updates**

#### **Boundary Fence**

Community Boundary fence has been cleared of all shrubs and trees, The fence around the Community has not quiet been finished as yet, but parts of it has. Until we can get a whole team together to finish the fence line it will then be completed.

#### **Fire Break**

Fire breaks have been completed by MRC for the whole entire perimeter of Wallace Rockhole Community Boundary.

#### **Community Hall**

Prepaid Power meter still to be installed at Community Hall, at this stage it still is in the process of organizing and discussing on when this will happen.

#### **Gordon and Ida Park**

The Upgrade to Gordon and Ida park has not yet started as this is in discussion stage as well, needing to find out where all the pipes are laid to install the irrigation..

Ada Williams

Council Services Coordinator  
Wallace Rockhole

## 11. FINANCE AND GOVERNANCE REPORTS

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<b>ITEM NUMBER</b>	11.1
<b>TITLE</b>	WALLACE ROCKHOLE LOCAL AUTHORITY
<b>REFERENCE</b>	- 331175
<b>AUTHOR</b>	Osman Kassem, Management Accountant and Grants



### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 March 2023 in the Local Authority community.

### RECOMMENDATION

**That That the Wallace Rockhole Local Authority notes and accepts the expenditure report as at 31 March 2023.**

### BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

### ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid. As an example any funds prior to the 2020-21 financial year need to be spent not just allocated to projects.

### FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

### CONSULTATION

Executive Leadership Team  
Management Team

### ATTACHMENTS:

1 2023 - Local Authority Expenditure Detail by location.pdf

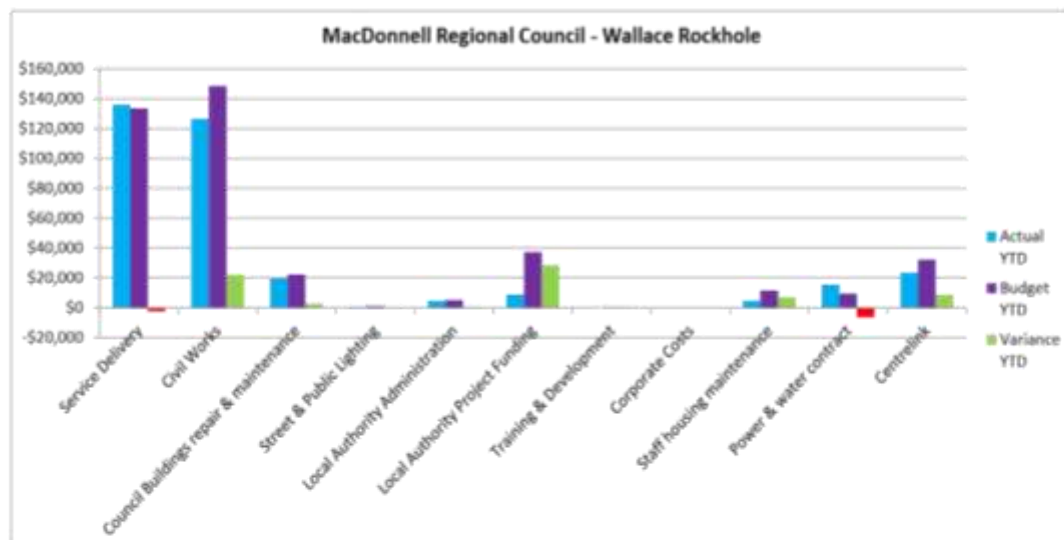
(2023 - Local Authority Expenditure Detail by location1\_ORG\_NAME)

MacDonnell Regional Council - Wallace Rockhole					
Expenditure by Community as at 31st March 23					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes or variance greater than 10% or \$10,000
<b>COUNCIL SERVICES</b>					
<b>Service Delivery</b>	135,330	133,557	17,773	176,684	-2%
Wages and Other Employee Costs	103,899	99,706	4,193	137,349	-4.3%
Other Operational	32,007	33,851	1,844	43,735	5.4%
<b>Civil Works</b>	126,431	148,801	22,370	211,390	15%
Wages and Other Employee Costs	119,317	142,844	23,527	205,809	16.8%
Other Operational	8,339	4,957	3,382	5,581	-43.3%
<b>Council Buildings repair &amp; maintenance</b>	19,825	22,295	2,470	29,620	12%
Other Operational	19,825	22,295	2,470	29,620	11.7%
<b>Street &amp; Public Lighting</b>	737	1,363	626	1,358	37%
Other Operational	737	1,363	626	1,358	36.6%
<b>Local Authority Administration</b>	4,389	3,992	397	6,323	12%
Other Operational	4,389	3,992	397	6,323	11.6%
<b>Local Authority Project Funding</b>	8,338	37,291	28,953	49,722	76%
Other Operational	8,338	37,291	28,953	49,722	76.6%
<b>Training &amp; Development</b>	0	375	375	500	100%
Wages and Other Employee Costs	0	375	375	500	100.0%
<b>Corporate Costs</b>	376	376	0	376	0%
Other Operational	376	376	0	376	0.0%
<b>Staff housing maintenance</b>	4,685	11,640	6,955	15,520	60%
Other Operational	4,685	11,640	6,955	15,520	68.7%
<b>SUB-TOTAL: COUNCIL SERVICES</b>	301,275	368,134	66,859	492,724	16.3%
<b>NON-COUNCIL SERVICES</b>					
<b>Power &amp; water contract</b>	15,712	9,474	6,238	12,687	47%
Wages and Other Employee Costs	12,627	961	11,666	800	-2161.1%
Other Operational	3,075	8,513	5,438	11,887	65.3%
<b>Centrelink</b>	23,542	22,292	1,250	45,965	27%
Wages and Other Employee Costs	23,542	22,292	1,250	45,969	27.1%
<b>SUB-TOTAL: NON-COUNCIL SERVICES</b>	39,254	41,638	2,384	57,676	5.9%
<b>TOTAL</b>	340,529	409,772	69,245	550,400	15.3%

The variance is over 10% or \$10,000 due to more money being spent than budget  
 The variance is over 10% or \$10,000 due to less money being spent than budget

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.

Discretionary Funds	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
	0	4,000	4,000	4,000



**12. LA GENERAL BUSINESS**

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**ITEM NUMBER** 12.1  
**TITLE** General Business  
**REFERENCE** - 330434  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Under item 6.2, members have the opportunity to raise matters of General Business that are discussed at this report.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes and discusses the General Business items raised at Item 6.2.**

**BACKGROUND**

- 1:.....
- 2:.....
- 3:.....
- 4:.....

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Wallace Rockhole Local Authority  
Executive Leadership Team

**ATTACHMENTS:**

There are no attachments to this report.



**13. NON-COUNCIL BUSINESS**



**ITEM NUMBER** 13.1  
**TITLE** Other non-Council Business  
**REFERENCE** - 328023  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority:**

- a) notes and discusses the Non-Council Business items raised at item 6.3;
- b) notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet; and
- c) closes any completed actions.

**BACKGROUND**

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

Date	Action Item	Descriptions
13-Apr-22	Local Decision making	Res.036 – This item is on DCMC representative, Eric Turner and a report has been in the agenda.
8-Sept-22		Res.052 – The Local Authority requested that the DCM&C Representative attend the next LA meeting to address the matter on Local Decision Making and the Community Development Consultant.
19-Oct-22		Res.069 - Members acknowledged that the Representative from the Department of Chief Minister and Cabinet will return to the next meeting to discuss Local Decision Making.
25-Jan-23		Res.019 – noted and accepted the information on local decision making.

25-Jan-23	Clinic	<p>Res.018 – Members requested that NT Health attend to maintenance of the fence and grounds of the clinic as the area was overgrown and fence damaged.</p> <p>Res.019 - noted that the Representative will follow up with NT Health on maintaining the yard and fence around the clinic.</p> <p>DCMC Representative followed up with NT Health and was advised by David Reeve - General Manager Primary and Public Health Care that the fence and lawn will be taken care of.</p>
1-Feb-23		

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Executive Leadership Team  
Department of Chief Minister and Cabinet

**ATTACHMENTS:**

There are no attachments to this report.