



AGENDA

TITJIKALA LOCAL AUTHORITY MEETING THURSDAY 3 AUGUST 2023

The Titjikala Local Authority Meeting of the MacDonnell Regional Council will be held at the Titjikala Council Office on Thursday 3 August 2023 at 10:30am.

Jeff MacLeod
CHIEF EXECUTIVE OFFICER

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**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 ATTENDANCE AND APOLOGIES

That members notes the attendance and accepts the apologies to the meeting.

3.2 ABSENTEES AND LEAVE OF ABSENCES

That members notes the absentees to the meeting.

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5. NOMINATIONS

ITEM NUMBER	3.5.1
TITLE	Nominations to Titjikala Local Authority
REFERENCE	- 336461
AUTHOR	June Crabb, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the vacancies on the Local Authority (*the Authority*). *Two members were revoked due to being absent from two consecutive meetings.*

Further memberships were revoked when a written resignation letter was not received from Chair Margaret Orr, and furthermore, Council endorsed to revoke the membership of Margaret Orr and Dennis Douglas as they were absent from two consecutive Local Authority meetings.

It is noted that Titjikala Local Authority have four vacancies available on the Authority.

RECOMMENDATION

That the Titjikala Local Authority:

- a) notes that there are four vacancies available in the Local Authority; and
- b) calls for nomination to remain open for 21 days to fill the vacancies.

BACKGROUND

The charts below shows the current membership of the Titjikala Local Authority:

APPOINTED MEMBERS	ELECTED MEMBERS
Janie Campbell	Cr Lisa Sharman
Elaine Churchill	Cr Patrick Allen
Greg Sharman	Cr Aloyischois Hayes
Vacant	Cr Andrew Davis
Vacant	
Vacant	
Vacant	

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (*Local Government Act 2019* section 78):

- (a) To involve local communities more closely in issues related to local government; and
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- (d) To take the views of local communities back to the council and act as advocates on their behalf; and

- (e) To contribute to the development of the relevant regional plan; and
- (f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

Titjikala Local Authority

ATTACHMENTS:

There are no attachments to this report.

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER	4.1
TITLE	MacDonnell Council Code of Conduct



EXECUTIVE SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Titjikala Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to

cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

5. CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Confirmation of Previous Minutes
REFERENCE	- 335808
AUTHOR	Lizzinna Ford, Governance Engagement Officer



Unconfirmed minutes of the Titjikala Local Authority meetings held on the 16 Feb 2023 and 18 May 2023 are submitted to the Authority for confirmation that the minutes are a true and correct record of the proceedings

RECOMMENDATION

That the Titjikala Local Authority resolve the unconfirmed minutes as a true and correct record of the meetings as follows:

- a) the Ordinary meeting held 16 Feb 2023; and
- b) the Provisional meeting held 18 May 2023.

ATTACHMENTS:

- 1 2023-02-16 TLA Minutes (Draft).pdf
- 2 2023-05-18 TLA Minutes (Draft).pdf



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE
TITJIKALA COUNCIL OFFICE ON THURSDAY 16 FEBRUARY 2023 AT 10:30AM

1 MEETING OPENING

A minute of silence was observed by the Authority for the passing of a Councillor in the Rodinga ward and the meeting was declared open at 10.27AM. Meeting was preponed as the Quorum was met.

1.1 NOMINATION OF THE CHAIR

TLA2023-001 RESOLVED (Lisa Sharman/Greg Sharman)

That the Titjikala Local Authority nominated Greg Sharman as an acting Chair of the Titjikala Local Authority Meeting.

2 WELCOME

2.1 Welcome to Country – Councillor Lisa Sharman welcomed everyone to the meeting.

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Greg Sharman, Elaine Churchill and Janie Campbell

Councillors:

Councillor Lisa Sharman

Council Employees:

Aaron Blacker, Director Technical Services, Kathleen Abbott, Area Manager Service Delivery, Justin Brierty, Coordinator Communications, Engagement & Planning, Kaisa Suumann, Community engagement project coordinator and Gaurab Ghimire, Governance Admin Officer

Guests:

Raymond Walters, Department of Chief Minister and Cabinet

3.2 Apologies/Absentees

Apologies:

President Roxanne Kenny and Councillor Patrick Allen

Absentees:

Chair, Margaret Orr and Member Dennis Douglas

3.1 & 3.2 ATTENDANCE, APOLOGIES AND ABSENTEES

TLA2023-002 RESOLVED (Lisa Sharman/Greg Sharman)

That the Titjikala Local Authority:

- a) noted the attendance and absentees to the meeting; and
- b) accepted the apologies.

3.3 Resignations

3.3.1 RESIGNATIONS

TLA2023-003 RESOLVED (Lisa Sharman/Greg Sharman)

That the Titjikala Local Authority:

- a) noted that the Chair Margaret has informed the Authority of her verbal resignations; and
- b) requested that the resignation be submitted in writing.

3.4 Terminations

NIL

3.5 Nominations

3.5.1 NOMINATIONS TO TITJIKALA LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the vacancies on the Local Authority (*the Authority*).

There are currently two vacancies in the Authority as a result of membership dismissal at the previous meeting. Members were noted absent at the previous two consecutive Local Authority Meetings.

TLA2023-004 RESOLVED (Lisa Sharman/Janie Campbell)

That the Titjikala Local Authority:

- a) noted that there are two vacancies available in the Local Authority; and
- b) called for nomination to remain open for 21 days to fill the vacancies.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

TLA2023-005 RESOLVED (Greg Sharman/Lisa Sharman)

That the Titjikala Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

TLA2023-006 RESOLVED (Greg Sharman/Lisa Sharman)

That the Titjikala Local Authority:

- a) adopted the minutes of meeting held 3 November 2022 as a resolution of the Titjikala Local Authority; and
- b) noted that the amendment is to be made in regards to the minutes for item no 12.1 of the lot 70 and noted being corrected as 79 instead.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

TLA2023-007 RESOLVED (Janie Campbell/Elaine Churchill)

That the Titjikala Local Authority noted that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

TLA2023-008 RESOLVED (Janie Campbell/Elaine Churchill)

Noted that the members have provided notification of matters to be raised in General Council Business as follows:

- a) Shelter behind store
- b) New Cemetery

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

TLA2023-009 RESOLVED (Janie Campbell/Elaine Churchill)

Noted that the members have provided notification of matters to be raised in General Non-Council Business as follows:

- a) Road sealing

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

TLA2023-010 RESOLVED (Greg Sharman/Lisa Sharman)

That the Titjikala Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

TLA2023-011 RESOLVED (Greg Sharman/Lisa Sharman)

That the Titjikala Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

TLA2023-012 RESOLVED (Elaine Churchill/Janie Campbell)

That the Titjikala Local Authority:

- a) noted and discussed the spending of their funds in the community; and**
- b) discussed to spend the funds at a later date when its suitable to spend.**

9.2 LOCAL AUTHORITY REVIEW

EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Local Authority on the structure and assembly of the Local Authority meeting Agenda to best meet the needs of the community and to ensure that their regional councils' planning, prioritising, funding and delivery of services and infrastructure is being met.

The intention is that LA's should be able to set their own agendas and conduct their own meetings, while recognising the role of Councils in managing administration and building capacity.

Following this report is an attachment of a meeting Agendas' Table of Contents and the subjects highlighted are a prerequisite for an Agenda.

The Local Authority is asked discuss what they would like to see included in a meeting agenda and provide examples of good practices.

TLA2023-013 RESOLVED (Greg Sharman/Elaine Churchill)

That the Local Authority:

- a) reviewed and discussed the contents of a meeting agenda;**
- b) identified that the agenda content can remain as they are; and**
- c) suggested that the deputation request be brought up at the top to allow guest present and leave after presentation.**

9.3 ACTION REGISTER - TITJIKALA LA

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

TLA2023-014 RESOLVED (Greg Sharman/Lisa Sharman)

That the Titjikala Local Authority:

- a) noted and accepted the progress reports on the actions from the minutes of the previous meeting as received;**

b) approved the closure of their completed actions as follows:

- TLS2022-067: Consult with P&W to do an audit on the trees and vegetation near power lines and
- TLA2022-072: Seal the road from lot 79 to the police station noting that the lot was not the 70 as recorded in the action register and, moved this item to project wishlist register.

9.4 YOUTH BOARD PROJECT**EXECUTIVE SUMMARY:**

Youth Boards can be a great way for young people to engage in the decision making process for their community. Involving young people benefits their community by building their skills and knowledge to grow, learn, develop and lead.

Young people can develop these strengths when they are connected to programs that have effective youth engagement strategies.

TLA2023-015 RESOLVED (Elaine Churchill/Lisa Sharman)**That the Titjikala Local Authority:**

1. noted the 24/01/2023 Youth Board meeting minutes by Titjikala Youth Board;
2. decided that the Youth Board's suggestion to repair the basketball court's adjustable control system will be included to the project no 2217. The CSC to be given a task to organise a quote for new basketball posts + control system;
3. gave feedback to the Youth Board's suggestion of building a swimming pool for Titjikala community – there is not enough resources (water supply or funds) to build a swimming pool in Titjikala. The LA suggested the Youth Board members to contact the local MRC Youth Services team and enquire about organising swimming pool trips to other MRC communities with swimming pool or to Alice Springs. The LA can consider funding of these types of activities in the future if the funding request is submitted by the Youth Board;
4. gave feedback to the Youth Board's idea of building a toilet block near the softball ground – the LA doesn't have resources to build another toilet block into that area. The LA suggested the youth board to utilise current facilities – use the toilet block between the softball and football ground;
5. gave feedback to the Youth Board's idea of removing rocks and putting grass on the football ground – The CSC team is working on removing the rocks and cleaning the football ground. The idea of putting the grass to the oval is out of LA's budget;
6. gave feedback to the Youth Board's idea of building a fence around the rec hall to stop dogs coming around – the LA would like to know more about this idea. The Youth Board to prepare more information about this suggestion for the next LA meeting; and
7. gave feedback to the Youth Board's idea of building a bike track near the men's shed and football ground area – the LA would like to keep this recommendation of the Youth Board open until the next LA meeting in order to discuss it further with the other stakeholders in the community.

9.5 LOCAL AUTHORITY PROJECTS**EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Currently, the community has 32,921.59 to allocate & spend on community projects.

TLA2023-016 RESOLVED (Greg Sharman/Elaine Churchill)

That the Titjikala Local Authority:

- a) noted and accepted the progress of their projects as follows:
 - Project 2211, Park Rejuvenation – Concrete slab has been delivered and civil team are going to work with it to complete the project.
 - Project 2217, Basketball Court Area – New scope of work has been requested and the project will undergo a whole set of new redesign for repaint, line marking at the basketball court, nets, posts, control system for the project with a new quote requested to begin the work. New quote for the whole set of work at the basketball court will be submitted at the next LA meeting.
- b) approved the closure of projects as follows:
 - Project 2216, Rejuvenation of the Cemetery – returned the unspent fund \$20,000.00 to the unallocated balance;
 - Project 2218, Carpark resurfacing – returned the unspent funds \$5367.37 to the unallocated balance;
 - Project Tree Trimming and removal of hazards – project moved to wish list and returned the unspent funds \$10,000.00 to unallocated balance.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICE COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Titjikala across the area of Local Government Service Delivery

TLA2023-017 RESOLVED (Lisa Sharman/Elaine Churchill)

That the Titjikala Local Authority:

- a) noted and accepted the Council Service Delivery Report; and
- b) raised that the many houses have 3 bins and it is only two allocated to each household; and
- c) noted that the area manager will look into this to resolve.

10.2 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

TLA2023-018 RESOLVED (Lisa Sharman/Elaine Churchill)

That the Titjikala Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 DECEMBER 2022

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 December 2022 in the Local Authority community.

TLA2023-019 RESOLVED (Lisa Sharman/Elaine Churchill)

That the Titjikala Local Authority noted and accepted the expenditure report as at 31 December 2022.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

Under item 6.2, members have the opportunity to raise matters of General Business that are discussed at this report.

TLA2023-020 RESOLVED (Elaine Churchill/Janie Campbell)

That the Titjikala Local Authority:

- a) noted the General Business items raised at Item 6.2 but did not discuss;
- b) discussed and provided feedback on the Development of the 2023/2024 Regional Plan as follows;
 - More support for young people and youth employment opportunities
 - Local employment at the higher role and individual/internal mentorship for their ongoing development
 - More tractors to help the community rather than cars
 - Removal of trashed and dumped cars from the community
- c) accepted to hold meetings in an outdoor space; and
- d) discussed how to assist MRC in achieving quorum as following:
 - Provide notice of meeting well in advance
 - CSC to communicate with LA members of the meeting date.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

It is noted that a Representative from the Department of Chief Minister and Cabinet was not in attendance to the 5 May 2022 and 4 August 2022 meetings.

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TLA2023-021 RESOLVED (Elaine Churchill/Janie Campbell)

That the Titjikala Local Authority:

- a) noted and discussed that action register in the non-council business regarding roads in an ongoing and upgrading the road condition is an ongoing process and kept the item open;
- b) noted that the Authority is informed by Raymond Walters regarding his role and how the community can benefit from the local decision making process as they involve in the LDM process; and
- c) noted that a consultant will work through the community and LDM process.

14 DATE OF NEXT MEETING - THURSDAY 11 MAY, 2023

15 MEETING CLOSED

The meeting terminated at 1.: pm.

This page and the preceding 7 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 16 February 2023 and are UNCONFIRMED.



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE
TITJIKALA COUNCIL OFFICE ON THURSDAY 18 MAY 2023 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:50am as a provisional meeting since a quorum wasn't met.

1.1 NOMINATION OF THE CHAIRPERSON

TLA2023-022 RESOLVED (Patrick Allen/Lisa Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and nominated member Greg Sharman as the acting chair of the Titjikala Local Authority meeting.

2 WELCOME

2.1 Welcome to Country – Cr Lisa Sharman

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Member Greg Sharman

Councillors:

Councillor Lisa Sharman and Councillor Patrick Allen

Council Employees:

Keith Hassett, Director Service Delivery, Que Kenny, CSC Titjikala, Pavithra Devasurendra, Team Leader MacKids, Lisa Van Den Berg, Team Leader MacYouth and Gaurab Ghimire, Governance Admin Officer

Guests:

Bruce Fyfe, Regional Manager DCM&C

Jessica Scrutton , Regional Project Officer DCM&C

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Daniel Measures, Liaison Officer Non Elect
Community Residents

3.2 Apologies/Absentees

Apologies:

Member Janie Campbell

Absentees:

Chair Margaret Orr, Member Dennis Douglas and Elaine Churchill

3.1 & 3.2 ATTENDANCE, APOLOGUES AND ABSENTEES

TLA2023-023 RESOLVED (Patrick Allen/Lisa Sharman)

That the provisional meeting of Titjikala Local Authority by majority vote, made a recommendation to council and noted:

- a) members attendance to the meetings;
- b) accepted apology received by the member; and
- c) members absent without permission to the meeting were Margaret Orr, Dennis Douglas and Elaine Churchill.

3.3 Resignations

NIL

3.4 Terminations

3.4.1 TERMINATION

TLA2023-024 RESOLVED (Patrick Allen/Lisa Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted:

- a) Chair Margaret Orr has given a verbal resignation;
- b) member Dennis Douglas has been absent from two consecutive meetings;
- c) Local Authority hasn't received apologies from both members and failed to attend two consecutive Local Authority meetings without notice; and
- d) that their membership from the Local Authority be dismissed.

3.5 Nominations

3.5.1 NOMINATIONS TO TITJIKALA LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the vacancies on the Local Authority (*the Authority*).

There are currently two vacancies in the Authority as a result of membership dismissal.. Members were noted absent at the previous two consecutive Local Authority Meetings. Although a verbal resignation was given by Chair Margaret Orr, it cannot be confirmed unless submitted in writing. Margaret Orr is to be taken as a Chair until such document is received and or the membership is dismissed otherwise.

TLA2023-025 RESOLVED (Patrick Allen/Lisa Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to Council and noted:

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- a) that there were two vacancies available in the Local Authority;
- b) that dismissal of the two members at this meeting have created two more vacancies; and
- b) called for nomination to remain open for 21 days to fill all four vacancies.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

TLA2023-026 RESOLVED (Greg Sharman/Patrick Allen)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the Titjikala Local Authority adopt the minutes of meeting held 16 Feb 2023 as a resolution of the Titjikala Local Authority.

Minutes note: Provisional meeting cannot confirm the minutes of a previous meeting held with a full quorum, hence the minutes of the previous meeting wasn't discussed at this meeting and will be tabled at the Ordinary Council Meetings.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

TLA2023-027 RESOLVED (Patrick Allen/Greg Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

TLA2023-028 RESOLVED (Patrick Allen/Greg Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted and discussed that the members have provided notification of matters in General Council Business as follows:

- a) Grass slashing – members raised that the grasses around the community have grown way too quick due to a recent rain and they be slashed. Keith (Director Service Delivery) responded that grass slashing is an operational task for civil teams and they will attend to it on a timely basis.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

TLA2023-029 RESOLVED (Patrick Allen/Greg Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a

recommendation to council and noted that the members have provided notification of matters to be raised in General Non-Council Business as follows:

- a) Housing

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

TLA2023-030 RESOLVED (Lisa Sharman/Patrick Allen)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

TLA2023-031 RESOLVED (Lisa Sharman/Patrick Allen)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

TLA2023-032 RESOLVED (Lisa Sharman/Greg Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and:

- a) noted and discussed the spending of their funds in the community; and
- b) noted that the funds will be spend by consultation with community resident and a fund release request letter will be used.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Currently, the community has 68,288.96 to allocate & spend on community projects.

TLA2023-033 RESOLVED (Patrick Allen/Greg Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and:

- a) noted and accepted the progress of their projects as follows:
 - Project 2211, Park Rejuvenation – seating have been installed and waiting to install two more seating, more tress will be brought for the park, New shade structure is being investigated.
 - Project 2217, Basketball Court Area – some of the nets are available with the youth team to continue games, measurements have been taken for resurfacing and awaiting quotes for the Basketball court from Tech Services.
- b) noted that a new invoice \$183.60 has come through on the purchase of Quarry sand for closed project 2182, carpark resurfacing and will be deducted from unallocated funds.

10 COUNCIL SERVICES REPORTS

10.1 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

TLA2023-034 RESOLVED (Patrick Allen/Greg Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted and accepted the Community Services report.

10.2 CSC TITJIKALA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivery Services in Titjikala across the area of Local Government Service Delivery

TLA2023-035 RESOLVED (Patrick Allen/Greg Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted and accepted the attached reports.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 30 APRIL 2023

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 April 2023 in the Local Authority community.

TLA2023-036 RESOLVED (Lisa Sharman/Patrick Allen)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted and accepted the expenditure report as at 30 April 2023.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

In conjunction with the Department of Education, MRC are asking members what type of Childcare facility would be more suited for their community. The survey tabled at this meeting will assist MRC in advocating for your choice.

Members are being asked to consider nominating as a Councillor for the Rodinga ward or to speak with residents who they believe would be a good candidate. Nominations open on the 8th May to the 19th May 2023 and voting is from the 5th to the 16th June 2023.

TLA2023-037 RESOLVED (Lisa Sharman/Greg Sharman)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and:

1. noted General Business Items raised at Item 6.2 was discussed at 6.2;
2. noted and discussed the survey for Childcare and opted for Child Care (ELC) program; and
3. noted and accepted the papers on by-election for the Rodinga ward.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

It is noted that a Representative from the Department of Chief Minister and Cabinet was not in attendance to the 5 May 2022 and 4 August 2022 meetings.

TLA2023-038 RESOLVED (Lisa Sharman/Greg Sharman)

That the Titjikala Local Authority:

- a) noted that no Non-Council Business items raised at item 6.3; and
- b) noted and accepted any updates and progress on actions from the Department of Chief Minister and Cabinet as follows:
 - kept the action open regarding roads noting that a grader will run over the road again before the Finke race
 - aboriginal interpreter service, employment is available to community resident
 - next HRG meeting is scheduled for 7th of June and to report and raise all housing related matters at that meeting
 - art center has been offered funding as a part of community strategic plan
 - members raised that the message and signs be installed to aware the road users of their speeding and be mindful of their driving.

14 DATE OF NEXT MEETING - THURSDAY 3 AUGUST, 2023**15 MEETING CLOSED**

The meeting terminated at 12:04 pm.

This page and the preceding 6 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 18 May 2023 and are UNCONFIRMED.

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**6.1 PAPERS CIRCULATED AND RECEIVED****RECOMMENDATION**

That the Titjikala Local Authority notes the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**RECOMMENDATION**

That members provides / did not provide notification of matters to be raised in General Council Business.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**RECOMMENDATION**

That members provides / did not provide notification of matters to be raised in General Non-Council Business

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Titjikala Local Authority Meeting:

- a) **notes the Conflict of Interest Policy; and**
- b) **that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.1
TITLE	Titjikala Youth Board Report
REFERENCE	- 335151
AUTHOR	Kaisa Suumann, Coordinator Community Engagement Project

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Titjikala Local Authority on Titjikala Youth Board's recommendations to the LA.

It is noted that the Youth Board Project Proposals are attached to this report.

RECOMMENDATION

That the Local Authority:

- a) **Discusses the Youth Board's request for \$4,500.00 to purchase a trampoline;**
- b) **Discusses the Youth Board's proposal to build a scooter/bike/road safety park for Titjikala community; and**
- c) **Discusses the Youth Board's request for \$500.00 for a trip to the Alice Springs town pools.**

BACKGROUND

MRC Youth Boards' objectives are to provide opportunities for youth led decision making and encourage young people to identify and participate in issues, ideas and future developments that matter to them. Youth Boards are an important platform for MRC administration, the elected Council members and Local Authorities to engage with young people about community services, programs and strategic direction.

ISSUES, CONSEQUENCES, OPTIONS

The Titjikala Local Authority to provide feedback on recommendations above.

FINANCIAL IMPLICATIONS

Youth Boards can ask funding for their ideas from their respective Local Authority. All Local Authorities have two separate funding sources to invest for the broadest benefit in their community:

1. Discretionary Funds provided by MRC to support community activities
2. Project Funds provided by the NTG to support community projects

To empower youth-led decisions and encourage young people to be engaged representatives in their communities, there is a MRC Regional Plan 2022-2023 strategy, Key Performance Indicator (KPI) that states that if Local Authorities engage with Youth Boards, 10% of Local Authority Project Funding continues to be allocated to local Youth Board identified projects. This encourages each Local Authority to resolve in a meeting to allocate 1/10th or more of their Project Funding for a Youth Board project in their community.

MRC's Youth Boards can also seek funding from MRC's Discretionary Funds.

CONSULTATION

Titjikala Youth Board members, MacDonnell Regional Council

Lisa van den Berg, Team Leader, Youth Services, MacDonnell Regional Council

Jess Kragh, Manager, Youth Services, MacDonnell Regional Council

ATTACHMENTS:

1 Titjikala Youth Boards proposal to the LA - 24-05-2023.pdf

Titjikala LA Meeting (May 2023)

Project 1: Trampoline

Summary: The Youth board have asked for a trampoline. There is not enough height inside the rec hall for this to be practical so an outdoor option would be needed. A in ground trampoline is proposed as the safest option that would then be available at all hours for the kids to use. Would ideally be fenced to keep out donkeys and dogs.

Proposed by: Youth board meeting 11/4/23

Support request to LA:

- Purchase cost of trampoline and fencing
- Services support for installation

Suggested Supplier: OzTrampolines. Commercial grade trampolines suitable for hotels and playgrounds. Trampoline specifically designed to be installed in ground.

Possible location: Youth program complex



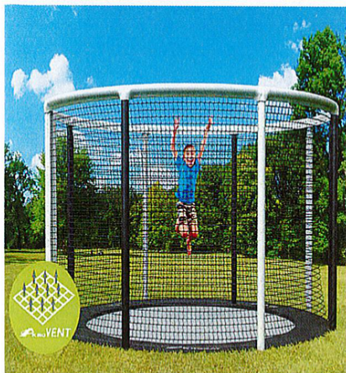
Cost estimates:

Trampoline: \$3000-\$4500

Fence: TBA

Installation: TBA

Samples



WAS ~~\$4500~~

\$4050

afterpay available for orders between

\$100 - \$2,000



WAS ~~\$3499~~

\$3199

afterpay available for orders between

\$100 - \$2,000

Public Use trampolines - Indoors, Outdoors, schools, kindergartens, hotels, camping sites, city centers, sport parks, fitness facilities, gyms and rehabilitation centers.

Visitors, Customers & Children will love it!

Titjikala LA Meeting (May 2023)

Project 2: Scooter/bike/road safety park

Summary: Scooters are a very popular activity at youth program with the kids scooting on the basketball court in most sessions. A separate scooter/skating area has been proposed to free up the basketball court for games and other activities. This could be expanded to be a road safety park and education centre.

Proposed by: SYSO Lekara Campbell

Support request to LA:

- Cost of slab being laid
- Cost of paint

Suggested Supplier: TBA

Possible location: Between basketball court and child care centre



Cost Estimates

Slab: TBA

Paint: TBA

Samples:



9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Local Authority Projects
REFERENCE	- 334880
AUTHOR	June Crabb, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (*DCM&C*) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.

Currently, the community has \$72,079.85 to allocate & spend on community infrastructure projects.

RECOMMENDATION

That the Titjikala Local Authority:

- a) notes that the underspend returned to unallocated funds from the closed project – Carpark Resurfacing was \$9,158.04 and not \$5,367.37;
- b) notes that \$35,900 is at risk of being returned to NTG;
- c) notes and accepts the progress of their projects; and
- d) approves the closure of any completed projects.

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

Local Authorities must formally resolve each initiative this funding will be used for.

Register of Projects and Commitments

Project 2211	Park Rejuvenation	\$
	Status	Expenditure
21-Jan-21	Res 013: CSC Titjikala to seek quotations for a Water Bubbler and Seating at Northside and Southside Parks and quotes for fencing, Rubbish Bins and more trees around Tjitji Tjutaku Park.	20,000.00
12-Apr-21	Update: Quotes obtained for the following: - 6m x 6m shade shelter - Alice Shed and Structures - \$5391 inc GST - Includes delivery to A/S. Kit only - No concrete. Need to engage contractor to install. - Terrain Group - Access table setting (table and two x bench seats) \$2,566.00 plus \$151.42 freight for each unit. - Water fountains - Have in workshop awaiting installation. Have approached PWC for lot meters - Advised by Frith Mclellen that due to the nature of the use of the fountains, no meter required. Permission to add line to existing water lines. MRC responsible to maintain lines and repair leaks as required. Concrete slab to create stability for fountain.	
14-Jul-21	Res.53 - kept project open.	
31-Jul-21	Riverside seats, table and freight	-11,864.55
13-Oct-21	Res.70 - kept project open	
31-Mar-22	Res.015 – kept project open	
5-May-22	Res.034 – kept project open	
4-Aug-22	Res.052 - The provisional meeting of the Titjikala LA kept project open, noting that the CSC was seeking quotes for a concrete slab	
3-Nov-22	Res.067 – Kept project open.	
16-Feb-23	Res.015 – Concrete slab has been delivered and the Civil team are working on completing the project.	
31-Jul-23	Waiting on MRC service provider - materials needed. Also waiting on quotes from MackKids for basketball court. Ken to follow up.	
	underspend or (overspend)	8,135.45

Project 2217	Basketball Court area	\$
Action	Status	Expenditure
21-Jan-21	Res.13 - CSC Titjikala to see quotations on repainting the Basketball Court to allow for additional sports; - repainting the Structural posts and installing nets and posts for Netball, Volleyball and Soccer	5,000.00
12-Apr-21	Update: Request for the following: - Repainting of posts,	

14-Jul-21	- Repainting of court markings - New markings for soccer and netball.	
13-Oct-21	Res.53 - kept project open	
31-Mar-22	Res.70 - kept project open	
	Res.015 – Kept project open	
5-May-22	Res.034 - Anticipating that the Team Leader Youth will present quotes for the paint and that Tech Services to provide contact details for line marking.	
4-Aug-22	Res.052 - CSC is waiting on quotes	
3-Nov-22	Res.067 – Kept project open noting that it was a challenge to find contractors that could do the line markings on the court.	
25-Nov-22	Volleyball equipment expenses Res.014 – As per the request of the Youth Board, repair the Basketball Court’s adjustable control system and for the CSC to organise a quote for new basketball posts and control system.	-395.45
16-Feb-23	Res.015 - New scope of work has been requested and the project will undergo a whole set of new redesign for repaint, line marking at the basketball court, nets, posts, control system for the project. New quote for the whole set of work at the basketball court to be submitted at the next LA meeting in May 2023.	
3-Jul-23	Quote received for \$47,800 incl GST, lines marked in differing colours for BBall, Netball and dodgeball. BBall backboards will require a refresh and option to include a netball ring, cable winches for the backboards do not work and will require replacement.	
	underspend or (overspend)	4,604.55

Budget consideration		
	Balance of underspend or (overspend)	12,740.00
	Total un-allocated funds	72,079.85
	Total unspent funds	84,819.85

Wishlist and estimated costs

Priority: Fence around the Playground.

Date proposed

Scope

Estimate \$

Action

Priority: – Stage Platform for Gospel

Date proposed

Scope

Estimate \$

Action

ISSUES, CONSEQUENCES, OPTIONS

Examples of *Unacceptable* Purposes for Expenditure include:

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

FINANCIAL IMPLICATIONS

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Finance Grants Officer
Area Managers

ATTACHMENTS:

- 1 Quote 03949 surfacing of Titjikala basketball court.pdf

NT Sports & Playground Surfacing Pty Ltd



**SURFACING
AND
PLAYGROUNDS**

T/as Surfacing and Playgrounds

A.B.N. 43 137 781 849

PO Box 36186
Winnellie NT 0821

Quote

MacDonnell Regional Council PO Box 5267 Alice Springs NT 0871 Australia	Invoice No.: 00003949 Date: 3/07/2023 Your Ref: Terms: Net 7
--	---

DETAILS	TOTAL (ex-GST)
PROJECT: SURFACING OF BASKETBALL COURT LOCATED AT TITJIKALA Area is approx. 435 sq metres Grind and prep court Supply and apply 1 x concrete primer Supply and apply 2 x acrylic sports surfacing base coats Supply and apply 2 x acrylic sports surfacing top coats (1 tone) Supply and apply line marking for 3 x sports (to be advised) Detail site N.B. Quote includes freight, materials, consumables, machinery, travel, accommodation and labour. Upon completion of the project, NT Sports will issue warranties and a care and maintenance guide.	\$43,454.55

Delivery via: Delivery Date: Salesperson: Robert FLEMING	Delivery Address: MacDonnell Regional Council PO Box 5267 Alice Springs NT 0871 Australia	Subtotal: \$43,454.55 Freight (ex-GST): \$0.00 GST: \$4,345.45 Total(inc-GST): \$47,800.00 Paid to Date: \$0.00 Balance Due: \$47,800.00
<i>We appreciate your business.</i>		

How to Pay

Powered by **MYOB**



by mail

Detach this section and mail your cheque to...
NT Sports & Playground Surfacing Pty Ltd

direct deposit

Please deposit into the following account and narrate your invoice number and business name on the direct deposit as our reference.

Terms and Authority to Commence Work:

40% upon acceptance of quote
60% on completion of project- 7 days

Quote valid for 30 days

BSB: 105-187
Account: 028764440

Invoice No: **00003949** Amount Due: **\$47,800.00**

Page 1 of 1

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.3
TITLE	Discretionary Funds
REFERENCE	- 335809
AUTHOR	Lizzinna Ford, Governance Engagement Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Titjikala Local Authority

- notes the spending of their 2022/2023 Discretionary funds; and
- notes and discusses to spend the 2023/2024 Discretionary funds allocation of \$4,000.00

BACKGROUND

Date	2023/2024 Discretionary Funds	Approved Commitment \$
1-July-23	Discretionary Funds allocation	4,000.00
	Balance Remaining	4,000.00

2022/2023 Discretionary Fund

Date	2022/2023 Discretionary Funds	Approved Commitment \$
1-July-22	Discretionary Funds allocation	4,000.00
4-Aug-22	Res.50 – Committed \$2,000.00 towards a sports weekend in collaboration with the CLC Social Club and the Local Authority.	-2,000.00
3-Nov-22	Res.068 - elected to cancel the allocation of \$2,000.00 committed to a Sports weekend as this was no longer happening;	2,000.00
3-Nov-22	Res.068 - committed \$2,000.00 to a Christmas Party with the CSC to discuss the date with the members.	
16-Feb-23	Res.012 – LA discussed to spend the funds at a later date.	

13-Jun-23	Letter signed by members to allocate \$4,000.00 towards music equipment.	
30-Jun-23	Invoice received from Rock City Music for equipment.	-3,636.36
	Forfeited funds	363.64

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivity
- Community BBQ's
- Sports weekends
- NAIDOC Celebration

FINANCIAL IMPLICATIONS

There is a current balance of **\$4,000.00** to spend before 30 June 2024.

CONSULTATION

Titjikala Local Authority and community

ATTACHMENTS:

There are no attachments to this report.

10. COUNCIL SERVICES REPORTS

ITEM NUMBER 10.1
TITLE CSC Titjikala Local Authority Report
REFERENCE - 335665
AUTHOR Ken Satour, Area Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council Delivery Services in Titjikala across the area of Local Government Service Delivery.

RECOMMENDATION

That the Titjikala Local Authority notes and accepts the attached reports.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Que Kenny, Council Services Coordinator Titjikala
Ken Satour Manager Services Centre Delivery

ATTACHMENTS:

1 Titjikala CSC local authority report June July 2023.pdf

Service Delivery Report

TITLE *Titjikala Service Delivery Report*
DATE
AUTHOR *Que Nakamarra Kenny, Coordinator Service Centre
Delivery Titjikala*



SUMMARY:

This report is an update of Council delivered services in Titjikala across the area of Local Government Service Delivery.

Local Government Services Update

Animal Management:

- *The vets has visited on the 9th & 11th of May.*
- *They did their normal routines in visiting residential houses & treated mainly dogs & having a conversation of dog treatments of what they are injecting the dogs with.*
- *This time they didn't take any local MRC staff with them but the vets managed fine.*
- *Also there were used & half full needles with liquid inside that was left lying around on the ground near the bins where they were staying this was reported.*

Cemetery Management:

- *During recent rains the weed growth increased so quickly & the civil team has been onto it for slashing the weeds.*
- *The cemetery is also full & CSC has spoken to community residents such as elders & TO's in enquiring about creating a new cemetery. This conversation has also been spoken to CLC at their recent community meetings.*
- *CSC has sent an email regarding's to this matter & awaiting response of when they can come to Titjikala to start the process.*
- *We also wanting to start focusing on our community cemetery in reviving the cemetery with landscapes & installing taps & proper seating.*
- *The cemetery registry also will need to be updated by having the community people working & engaging with council workers & CSC in identifying family's grave sites.*
- *Most of the graves are unmarked & really needs attention so that Titjikala MRC can install engraved crosses with the deceased names.*



FIGURE 1. *Titjikala community cemetery.*

Internal Road Maintenance:

- *The roads are in good condition.*
- *There are no potholes.*
- *Civil team cleans the roads with the sweeper.*
- *There was also a major water pipe burst on the main street & remote power & water operations came out & repaired it with a new pipe.*



FIGURE 2. *Titjikala Main Street.*



FIGURE 3. Water pipe burst.

Parks and Open Spaces:

- *The parks within community needs uplifting also such as installing fences around the parks so that the kids can have a safe place to be in without any traffic or animals.*
- *There are a few damages but CSC is ordering items that has been damaged & is missing.*
- *Tali & Walarru playground does not have any water bubblers so that work has already been in progress just awaiting for the ESO to return back so that the job can proceed.*
- *New tables & chairs has been installed but the Walarru playground doesn't have any chairs or table. This will be installed once I have full staff at work to commence this job.*
- *The Tjiti-turtaku playground is getting a new shade structure installed over the playground equipment Ross Engineering will be in community for a while working at the park.*
- *Future landscaping is still a plan along with installing water bubblers. We are now wanting to create a space in our playgrounds where it is environmentally healthy & safe space for all community peoples.*



FIGURE 4. Ross engineering inspecting the playground.

Sports Grounds:

. Sports grounds are maintained once a fortnight the civil team does go out there to clear weeds & making it safe for community people to use.



FIGURE 5. Football oval.

Waste Management:

- *The waste facility is managed well we only had an issue with the backhoe that delayed most of the jobs within that area.*
- *Waste is pushed back & than levelled civil team makes sure that there isn't any metal piles within the waste.*
- *Skip bins hasn't been emptied for a while but now the civil team is getting back into the routine of emptying the bins.*



FIGURE 6. Waste pit being pushing.



FIGURE 7. Skip bins emptied area cleaned.



FIGURE 8. Skip bins full.

Weed Control and Fire Hazard Reduction:

-no issues as weed is controlled in community.

Local Authority Updates:

- CSC would like to put in a request for a some new projects for the community.*
- The grid entrance to community will be worked on by removing the iron grids to clear of weeds & remove dirt out of the site below.*
- The basketball court works are still in progress just awaiting tech services for the lining of the lines on the court of who does that job.*

Other Matters:

*Que Nakamarra Kenny
Coordinator Service Centre Delivery
Titjikala*

10. COUNCIL SERVICES REPORTS

ITEM NUMBER	10.2
TITLE	Community Service Titjikala Local Authority Report
REFERENCE	- 336061
AUTHOR	Jenny Murnik, CS Coordinator Administration

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Titjikala Local Authority note and accept the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager of Aged & Disability Services – Daisy Kaur
Acting Manager of Children’s Services – Ainsley Roscrow
Manager of Community Safety – Liz Scott
Manager of Youth Services – Jess Kragh

ATTACHMENTS:

- 1 2023-08 - COMMUNITY SERVICES Titjikala LAR - approved.pdf
- 2 2023-08 - MACYOUTH Titjikala LAR - approved.pdf

Community Service: Report on Operations

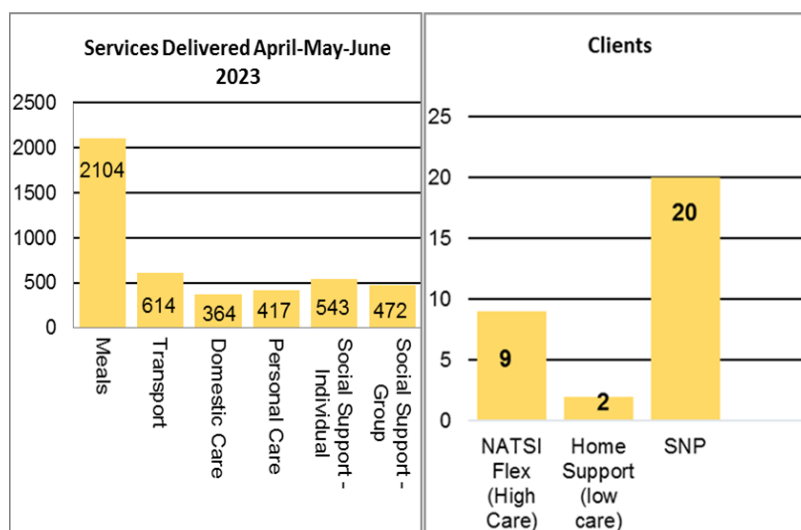


LOCATION: Titjikala Community
PERIOD: 1/04/2023 to 30/06/2023
AUTHOR: Sabine Wedemeyer, Director Community Services

AGED & DISABILITY SERVICES

Service Delivery and Engagement

- Home Care services were momentarily disrupted on 2nd June for community funeral.



Other Updates:

- Conducted meetings and initiated conversation to follow up client needs to make sure clients are receiving proper treatment and therapy with Allied Health team, Dementia Support Group and Eye Doctor.
- Conducted tool-box talk in this reporting period
 - Chemical Safety awareness
 - Protective Foot Wear
 - Aggressive Cheeky Dogs
 - Duty of Care
- Training completed this reporting period:
 - Certificate III – 3 modules were finished
 - First Aid Training
 - CDSC Quality Review Training.
 - Cultural Awareness Training 22.06.23

First aid Training at Titjikala



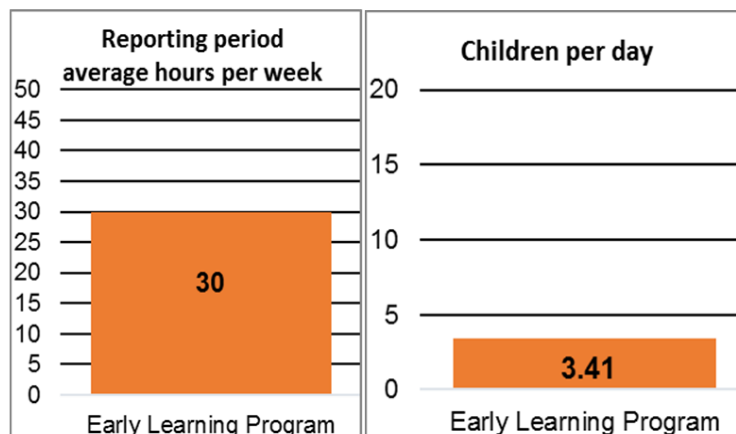
Cultural Awareness Training



CHILDREN'S SERVICES

Service Delivery and Engagement

- During the months of April and May the service had an average of 6-7 children per day. In June it increased up to 10-11 per day due to Finke Desert race, families from other communities came to Titjikala and parents enrolled their children with the service.
- At this reporting period the Team Leader was away in April, the Centre was opened for 3 days per week and there were few closures for staff training and staff unavailability.



Other Updates

- The Centre facilitated to host the Ninti training on 3rd week of May for MRC staff
- Three educators are enrolled and working towards Cert III in Early Education and Care. Two educators attended the face to face workshops in Alice Springs in May.
- Each Monday, the team leader meets with educators to plan the learning program for the week. In addition to the planned programme, the Team Leader and staff design the Child Observation plan for the month. Based on the staff suggestions and on the child's interest, families input, staff design the individual plans, which align with the weekly program.
- Reconciliation Symposium Conference was organised by Early Childhood Australia and was held in Tasmania.

Left: Team Leader Pavithra Devasurendra at Reconciliation Symposium at Hobart.

Right: ECA Representatives Tracy Murphy and Bronwyn Truscott demonstrating how to decorate a face mask with Kahaliya.

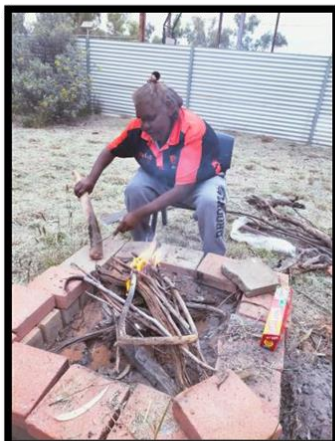


Shaniqua, Karen, Kirsty, Davante and Kahaliya are improving their problem solving, balancing skills on the obstacle course, Maya used the rock barrier to challenge herself



Left: Elaine Churchill preparing Kangaroo tail and veggies for the children

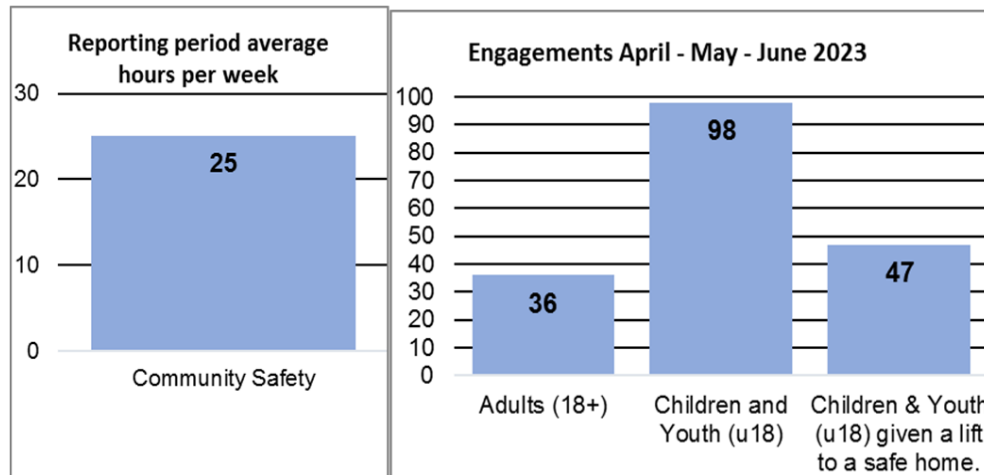
Right: Daniel is encouraging Broody to cross the bridge



COMMUNITY SAFETY

Service Delivery and Engagement

- Services were disrupted for 9 days during this reporting period, due to Sorry Business and training.
- The MacSafe team continue to work closely with MacYouth assisting young people to and from the Rec Hall and sporting activities; and taking them home to a safe space.
- The Titjikala Community Safety Team operates on a 5 day roster, Monday to Friday from 6pm to 11pm. The team continue to provide a safe and reliable service to the Titjikala's community.



Other Updates

- So far, two out of the four modules of the Ninti Literacy, Language and Numeracy (LLN) training have been delivered in Titjikala, with five MacSafe staff attending. MRC staff from Finke are joining the Titjikala trainings, with 2 MacSafe staff amongst them. Each module consists of a 3-day course where the trainer teaches LLN using digital devices. The two remaining sessions will be held in July and August 2023.
- Two staff from Titjikala attended the MacSafe's Conference, held in Alice Springs on the last week of May 2023
- MacSafe invited a few guests to talk about Community Safety, Community Services and stakeholders, both internal and external. Amongst the guests were NT Police (Sargent Trent and Constable Cassie from Santa), CS Admin team, HR Manager and MRC's CEO. Staff appreciated the opportunity to travel to Alice Springs, connect and engage with other MacSafe's staff, develop and learn new skills.

Titjikala's Team with CEO Jeff MacLeod, who presented their teams Service Award, during MacSafe's Conference 2023.



Participants at the MacSafe Conference.



Community Service

Report on Operations

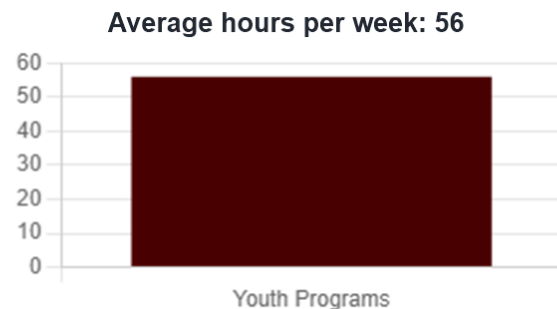
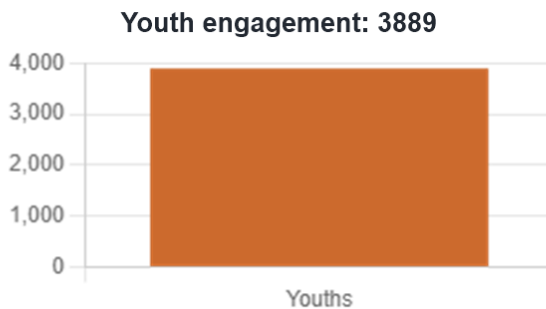
Location(s): Titjikala
 Period: 1/4/23 to 30/6/23
 Author: Jess Kragh



Youth Services

Service Delivery and Engagement

- Youth programs fully delivered during this reporting period.



Other Updates

- Movie night as a regular part of program. Plan going forward is to try and cater movies for the 10-15 age group, which are still appropriate for younger eyes.
- MRC Service Delivery employee's installed the volleyball posts and net as young people have been keen to play.
- The Kungka room is now up and running, providing a safe space for the older (12+) young women. Make up, nail polish and other beauty and wellbeing products are all available to enjoy some self care.
- Computers and media program has been great this month with all 8 computers in use this year. A regular Youth Board member stepped up and helped the others join the game creating a friendly and encouraging environment for all.
- The young people continue to be very engaged with the process. Meetings are short but constructive. The wish list is moving away from a "toys" purchase list to looking at the simpler everyday things they'd like. Waltja attended the meeting as a guest and bush trips were raised as a wish and this are something MacYouth and Waltja wish to support.

Photos



Games - Oobleck and making a big mess (Titjikala)

11. FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER	11.1
TITLE	Titjikala LA Expenditure Report
REFERENCE	- 336512
AUTHOR	Osman Kassem, Acting Finance Manager



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 June 2023 in the Local Authority community.

RECOMMENDATION

That the Titjikala Local Authority notes and accepts the Expenditure Report as at 30 June 2023.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project funding is to be expended within 2 years of receipt of the funding. Otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request for unspent funding to be repaid.

As an example any funds prior to the 2020-21 financial year need to be spent not just allocated to projects.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team Management Team

ATTACHMENTS:

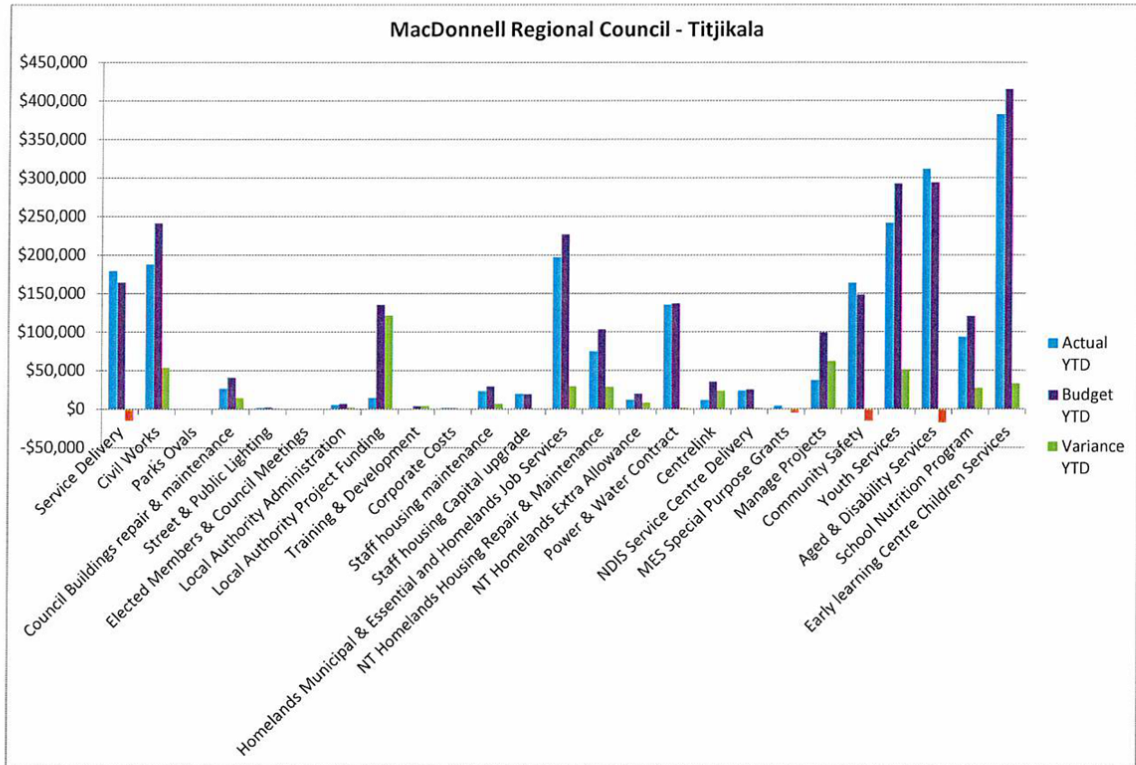
1 2023 - Titjikala LA Expenditure Report.pdf

Level 1 - Titjikala LA Expenditure Report - 2023 - 2024

MacDonnell Regional Council - Titjikala					
Expenditure by Community as at 30th June 23					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Delivery	179,341	164,917	(14,424)	164,917	-9%
Wages and Other Employee Costs	136,641	128,538	(8,102)	128,538	-6.3%
Other Operational	42,701	36,379	(6,322)	36,379	-17.4%
Civil Works	187,915	241,531	53,615	241,531	22%
Wages and Other Employee Costs	204,109	272,530	68,421	272,530	25.1%
Other Operational	(16,194)	(31,000)	(14,806)	(31,000)	47.8%
					Underspend in wages is due to staff vacancies and staff not working full allocation of hours
Parks Ovals	0	595	595	595	100%
Other Operational	0	595	595	595	100.0%
Council Buildings repair & maintenance	26,893	41,380	14,487	41,380	35%
Other Operational	26,893	41,380	14,487	41,380	35.0%
					This budget is used as required
Street & Public Lighting	1,700	2,390	690	2,390	29%
Other Operational	1,700	2,390	690	2,390	28.9%
Elected Members & Council Meetings	477	0	(477)	0	#DIV/0!
Wages and Other Employee Costs	268	0	(268)	0	#DIV/0!
Other Operational	210	0	(210)	0	#DIV/0!
Local Authority Administration	5,357	7,233	1,876	7,233	26%
Other Operational	5,357	7,233	1,876	7,233	25.9%
Local Authority Project Funding	14,710	135,896	121,186	135,896	89%
Other Operational	14,710	135,896	121,186	135,896	89.2%
Training & Development	0	4,000	4,000	4,000	100%
Wages and Other Employee Costs	0	4,000	4,000	4,000	100.0%
Corporate Costs	1,223	1,223	0	1,223	0%
Other Operational	1,223	1,223	0	1,223	0.0%
Staff housing maintenance	23,054	29,580	6,526	29,580	22%
Other Operational	23,054	29,580	6,526	29,580	22.1%
Staff housing Capital upgrade	19,500	19,500	0	19,500	0%
Capital	19,500	19,500	0	19,500	0.0%
SUB-TOTAL- COUNCIL SERVICES	460,171	648,244	188,073	648,244	29.0%
NON-COUNCIL SERVICES					
Homelands Municipal & Essential and Homelands	197,086	226,829	29,744	226,829	13%
Wages and Other Employee Costs	108,352	104,294	(4,058)	104,294	-3.9%
Other Operational	88,733	122,535	33,802	122,535	27.6%
					Underspend due to fuel generation journal to be completed by finance currently showing as an overspend against Civil Works budget.
NT Homelands Housing Repair & Maintenance	75,008	103,860	28,852	103,860	28%
Other Operational	75,008	103,860	28,852	103,860	27.8%
NT Homelands Extra Allowance	12,137	20,433	8,296	20,433	41%
Other Operational	12,137	20,433	8,296	20,433	40.6%
Power & Water Contract	135,715	137,479	1,764	137,479	1%
Wages and Other Employee Costs	109,486	105,572	(3,914)	105,572	-3.7%
Other Operational	26,229	31,907	5,678	31,907	17.8%
Centrelink	11,950	35,834	23,884	35,834	67%
Wages and Other Employee Costs	11,950	35,834	23,884	35,834	66.7%
					Underspend due to current a staff vacancy and staff not working full allocation of budgeted hour.
NDIS Service Centre Delivery	24,287	25,508	1,221	25,508	5%
Wages and Other Employee Costs	24,287	25,508	1,221	25,508	4.8%
MES Special Purpose Grants	4,350	0	(4,350)	0	#DIV/0!
Other Operational	4,350	0	(4,350)	0	#DIV/0!
Manage Projects	37,700	100,000	62,300	100,000	62%
Other Operational	37,700	100,000	62,300	100,000	62.3%
					MRC are waiting for the final invoice of Titjikala Playground Cover project
Community Safety	163,797	148,870	(14,927)	148,870	-10%
Wages and Other Employee Costs	146,514	127,884	(18,630)	127,884	-14.6%
Other Operational	17,283	20,986	3,703	20,986	17.6%
Youth Services	241,550	292,686	51,137	292,686	17%
Wages and Other Employee Costs	171,303	204,551	33,248	204,551	16.3%
Other Operational	70,247	88,136	17,889	88,136	20.3%
Aged & Disability Services	312,001	294,502	(17,500)	294,502	-6%
Wages and Other Employee Costs	165,361	134,361	(31,001)	134,361	-23.1%
Other Operational	146,640	160,141	13,501	160,141	8.4%
					Due to accreditation
School Nutrition Program	93,679	120,946	27,267	120,946	23%
Wages and Other Employee Costs	56,550	56,550	0	56,550	0.0%
Other Operational	37,129	64,396	27,267	64,396	42.3%
					due to school attendance
Early learning Centre Children Services	382,455	415,683	33,228	415,683	8%
Wages and Other Employee Costs	258,909	226,915	(31,994)	226,915	-14.1%
Other Operational	123,546	188,768	65,222	188,768	34.6%
					One of our long-time employees has resigned, she accumulated a lot of leave and it's all been paid out. Also we currently understaffed with Coordinators, so Titjikala TL was doing Higher Duties, whereas one of educators was doing HD as a TL
SUB-TOTAL- NON-COUNCIL SERVICES	1,691,714	1,922,630	230,916	1,922,630	12.0%
TOTAL	2,151,885	2,570,874	418,989	2,570,874	16.3%

The variance is over 10% or \$10,000 due to more money being spent than budget.
 The variance is over 10% or \$10,000 due to less money being spent than budget.

{2023 - Titjikala LA Expenditure Report1_ORG_NAME}



12. GENERAL BUSINESS AS RAISED AT ITEM 6.2

ITEM NUMBER 12.1
TITLE General Business
REFERENCE - 335810
AUTHOR Lizzinna Ford, Governance Engagement Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

RECOMMENDATION

That the Titjikala Local Authority notes and discusses the General Business Items raised at Item 6.2.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Titjikala Local Authority
 Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

13. NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER	13.1
TITLE	NON-COUNCIL BUSINESS
REFERENCE	- 335811
AUTHOR	Lizzinna Ford, Governance Engagement Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

RECOMMENDATION

That the Titjikala Local Authority:

- a) notes and discusses the Non-Council Business items raised at item 6.3; and
- b) notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet.

BACKGROUND

Date raised	Issue	Detail
31-Mar-22	Roads	Res.021 - corners and creek crossings have loose traction.
5-May-22		Noted that a Representative was an apology to the meeting.
		Res.041 - Requested that discussion item 'Roads' be noted and advising DCM&C that the road was in terrible condition, with heavy corrugations and potholes. The Local Authority asked if the road would be sealed and the possibility of having a speed limit applied.
4-Aug-2022		Noted that a Representative was an apology to the meeting.
		Res.57 - requested that MRC seek an update to be provided on the pending issue raised on 31 st March 2022 regarding Roads.
3-Nov-22		Res.073 - noted and accepted the update and progress on actions from the Department of Chief Minister and Cabinet and kept open – Roads.
16-Feb-23		Res.021 - Grading roads is an ongoing process and kept the item open.
18-May-23		Res.038 – Members chose to keep the action open, noting that the Grader was due to go over the road before the Finke race.
18-May-23	Signs	Res.038 – Members requested that speed limit signs be installed to make road users aware of their speeding.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Department of Chief Minister and Cabinet.

ATTACHMENTS:

There are no attachments to this report.