

AGENDA

MT LIEBIG LOCAL AUTHORITY MEETING WEDNESDAY 30 AUGUST 2023

The Mt Liebig Local Authority Meeting of the MacDonnell Regional Council will be held at the Mount Liebig Council Office on Wednesday 30 August 2023 at 10:30am.

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3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 ATTENDANCE AND APOLOGIES

That members notes the attendance and accept the apologies received.

3.2 ABSENTEES AND LEAVE OF ABSENCES

That members notes the absentees to the meeting.

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5 NOMINATIONS

NIL

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1

TITLE MacDonnell Council Code of Conduct



EXECUTIVE SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Mt Liebig Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a

member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

5. CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1

TITLE Confirmation of Previous Minutes

REFERENCE - 335861

AUTHOR Lizzinna Ford, Governance Engagement Officer

Unconfirmed minutes from the 10 May 2023 Mt Liebig Local Authority meeting are submitted to the Mt Liebig Local Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Minutes of the Mt. Liebig Local Authority meeting held 10 May 2023 be adopted as a resolution of the Mt Liebig Local Authority.

ATTACHMENTS:

1 2023-05-10 MLLA Minutes (Draft).pdf





MINUTES OF THE MT LIEBIG LOCAL AUTHORITY MEETING HELD OUTSIDE THE MOUNT LIEBIG COUNCIL OFFICE ON WEDNESDAY, 10 MAY 2023 AT 10:30AM

1 MEETING OPENING

The meeting was postponed until 11:45am and declared open

1.1 NOMINATION OF CHAIRPERSON

MLLA2023-019 RESOLVED (Carol Peterson/Roderick Kantamara)

That the Mt Liebig Local Authority nominated Member Tristan Robertson as Chairperson of the meeting held 10 May 2023.

2 WELCOME

2.1 Welcome to Country - Member Tristan Robertson

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Member Tristan Robertson, Member Jeffrey Wheeler, Member Carol Peterson, Member Roderick Kantamara and Chairperson Neil Peterson arrived at 12:01pm

Councillors:

Councillor Dalton McDonald and Councillor Jason Minor

Council Employees:

Keith Hassett – Director Service Centre Delivery, Shae Thompson – CSC Mt Liebig and June Crabb – Governance Office

Guests:

Enock Menge – Community Development Office, Chief Minister and Cabinet.

3.2 Apologies/Absentees

Apologies:

Member Audrey Turner and Member Norma Kelly

Absentees:

NIL

3.1 & 3.2 ATTENDANCE/APOLOGIES

MLLA2023-020 RESOLVED (Tristan Robertson/Jeffrey Wheeler)

That members noted the attendance and accepted the apologies received to the meeting.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

NIL

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

MLLA2023-021 RESOLVED (Dalton McDonald/Jason Minor)

That the Mt Liebig Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

MLLA2023-022 RESOLVED (Carol Peterson/Roderick Kantamara)

That the Minutes of the Mt. Liebig Local Authority meeting held 1 March 2023 be adopted as a resolution of the Mt Liebig Local Authority.

Noted: The arrival of Chairperson Neil Peterson to the meeting who resumed his duties as Chairperson.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

MLLA2023-023 RESOLVED (Jeffrey Wheeler/Tristan Robertson)

That the Mt Liebig Local Authority noted the that the papers circulated were received for consideration at the meeting

This is page 2 of 7 of the Minutes of the Mt Liebig Local Authority Meeting held on Wednesday, 10 May 2023

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

MLLA2023-024 RESOLVED (Jeffrey Wheeler/Tristan Robertson)

That members provided notification of the following matters to be raised in General Council Business and was discussed at this point:

- 1) Upgrades to oval Members were advised that the goal posts had been repaired.
- 2) Sealing the road to the airstrip Members were advised that this matter is currently being looked into by Council.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS MLLA2023-025 RESOLVED (Jeffrey Wheeler/Tristan Robertson)

That members provided notification of matters to be raised in General Non-Council Business as follows:

1) Sealing the airstrip

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

MLLA2023-026 RESOLVED (Roderick Kantamara/Jason Minor)

That the Mt Liebig Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

MLLA2023-027 RESOLVED (Roderick Kantamara/Jason Minor)

That the Mt Liebig Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July 2022 and 30 June 2023.

MLLA2023-028 RESOLVED (Neil Peterson/Tristan Robertson)

That the Mt Liebig Local Authority:

a) noted the spending of its 2022/2023 Discretionary funds; and

This is page 3 of 7 of the Minutes of the Mt Liebig Local Authority Meeting held on Wednesday, 10 May 2023

b) allocated the remainder of the funds to be spent towards flowers for Sorry Business.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet *(DCM&C)* and invested in projects to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council.
 For example office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events but must only be conducted within a council's own Local Authority area.

There is currently \$20,897.44 unallocated funds available to spend on Community projects.

These funds must be spent (with goods received) by 30 June 2023.

MLLA2023-029 RESOLVED (Neil Peterson/Tristan Robertson)

That the Mt Liebig Local Authority:

- a) kept open their projects as follows:
 - 2182 Solar lights, noting that some of the parts are still missing and the CSC will look into this matter further.
 - 2186 Garden Shade at the Cemetery.
 - Stage with power, allocating \$15,000.00 and requesting quotes for a generator on a trailer and designs for modular staging.

MLLA2023-030 RESOLVED (Roderick Kantamara/Neil Peterson)

That the Mt Liebig Local Authority:

- a) approved the closure of their projects as follows:
 - 2183 Storage/Musical equipment, returning the underspend of \$16,778.49 to unallocated funds.
 - 2184 Shade Shelter at Sorry Camp, returning the underspend of \$404.88 to unallocated funds.
 - 2185 Water Trailer, returning the underspend of \$890.40 to unallocated funds.
 - 2234 Youth Board (Musical equipment/upgrades), returning the underspend of \$81.82 to unallocated funds.
 - Replace fence at Basketball Court.

MLLA2023-031 RESOLVED (Neil Peterson/Tristan Robertson)

That the Mt Liebig Local Authority:

a) created the a new project:

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• 2 x Solar lights, allocating \$7,500.00, requesting that one light be placed at the turnoff from Kintore Rd onto the Mt Liebig sealed road and the 2nd one to be placed at the turnoff to the airstrip from Kintore Rd.

MLLA2023-032 RESOLVED (Tristan Robertson/Neil Peterson)

That the Mt Liebig Local Authority moved the following to the wish list,

- 1) Boundary Fencing requesting that measurements and quotes be submitted to fence around the boundary to stop feral animals from getting into community.
- 2) Basketball Stadium requesting quotes for shade and fencing on a design similar to Haasts Bluff and Papunya.
- 3) Additional Sorry Camp noting that a licence would have to be submitted once the exact location is determined.

10 COUNCIL SERVICES REPORTS

10.1 COMMUNITY SERVICE MT LIEBIG LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

MLLA2023-033 RESOLVED (Dalton McDonald/Tristan Robertson)

That the Mt Liebig Local Authority:

- a) noted and accepted the Community Safety report; and
- b) noted that no other Community Services reports were received.

10.2 COUNCIL SERVICES COORDINATORS REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services across the area of Local Government Service Delivery.

MLLA2023-034 RESOLVED (Jason Minor/Jeffrey Wheeler)

That the Local Authority noted and accepted the Council Service Delivery Report – Mt Liebig.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 30 APRIL 2023

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 April 2023 in the Local Authority Community

MLLA2023-035 RESOLVED (Tristan Robertson/Jason Minor)

That the Mt Liebig Local Authority noted and accepted the expenditure report as at 30 April 2023.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

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The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

In conjunction with the Department of Education, MRC are asking members what type of Childcare facility would be more suited for their community. The survey tabled at this meeting will assist MRC in advocating for your choice.

Members are being asked to consider nominating as a Councillor for the Luritja Pintubi ward or to speak with residents who they believe would be a good candidate. Nominations open on the 8th May to the 19th May 2023 and voting is from the 5th to the 16th June 2023.

MLLA2023-036 RESOLVED (Roderick Kantamara/Neil Peterson)

That the Mount Liebig Local Authority:

- a) noted that the matters raised at item 6.2, had previously been discussed.
- b) noted the discussion on the Childcare survey, requesting Senior staff from Early Learning speak with all community on the options available and to provide more information on the required qualifications.
- noted and discussed the papers on the by-election for the Luritja Pintubi ward.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government

MLLA2023-037 RESOLVED (Roderick Kantamara/Jason Minor)

That the Mt Liebig Local Authority:

- a) noted that the matter raised at item 6.3 was listed as an outstanding action and were advised that Sealing the Airstrip had been raised by Council and a proposal had been submitted to LGANT towards having all airstrips bitumised to aid in recovery, health and emergency services and supplies should a critical incident occur or the community is cut off due to severe weather.
- b) vented their frustration that there has been no response from Housing regarding their maintenance requests or their concerns relating to plumbing issues at Lots 38, 56 and 82.

Members were asked to bring their questions to the next Housing Reference Group (HRG) meeting scheduled for the 19 July 2023 and that the Representative will invite both DIPL and Territory Families Senior Management to attend.

Members also requested that posters advising of the HRG meeting be placed around community.

14 DATE OF NEXT MEETING - WEDNESDAY 30 AUGUST, 2023

15 MEETING CLOSED

The meeting was dismissed at 2:19 pm.

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This page and the preceding 5 pages are the minutes of the Mt Liebig Local Authority Meeting held on Wednesday 10 May 2023 and are UNCONFIRMED.



This is page 7 of 7 of the Minutes of the Mt Liebig Local Authority Meeting held on Wednesday, 10 May 2023

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

RECOMMENDATION

That the Mt Liebig Local Authority notes the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

RECOMMENDATION

That members provides / did not provide notification of matters to be raised in General Council Business.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

RECOMMENDATION

That members provides / did not provide notification of matters to be raised in General Non-Council Business

7. CONFLICTS OF INTEREST

ITEM NUMBER 7.1

TITLE Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Mt Liebig Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and
- b) that members declare any conflicts of interest.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

Example: Council has advertised for a contractor for irrigation of a football oval. A member is
employed by a company which has tendered for the contract. This may affect, or it may reasonably
be suspected that it could affect, their ability to make an unbiased or fair decision when the
contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

• Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

 Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

• Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- · be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.1

TITLE Action Register

REFERENCE - 337578

AUTHOR June Crabb, Governance Administration Officer

LINKS TO STRATEGIC PLAN

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The attached report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Mt Liebig Local Authority notes the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

Once an action is completed, the Local Authority resolves to close the action.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Mt Liebig Local Authority Executive Leadership Team

ATTACHMENTS:

1 Outstanding actions for meeting 30.08.2023.pdf

Mount Liebig

Meeting	Officer/Director	Section	Subject
Mt Liebig Local Authority 10/05/2023	Robinson, Brian	General Business	Senior ELC staff speak with community re. Survey

Action MLLA2023-001 - Speak with Community on the ELC Survey (raised 10 May 2023)

MLLA2023-002 RESOLVED (Roderick Kantamara/Neil Peterson) That the Mount Liebig Local Authority:

a) noted the discussion on the Childcare survey, requesting Senior staff from Early Learning speak with all community on the options available and to provide more information on the required qualifications.

30 May 2023 – CS Director or Manager Children's Services will be available at the next Local Authority meeting to answer any questions that the LA may have.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.2

TITLE Local Authority Projects

REFERENCE - 335864

AUTHOR Lizzinna Ford, Governance Engagement Officer

MacDonnell Regional Council

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery.
 For example trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events but must only be conducted within a council's own Local Authority area.

There is currently \$44,470.77 unallocated funds available to spend on Community projects.

\$27,100.00 is from the 2022/2023 NTG Project funding and must be spent by 30 June. \$17,370.77 is Project funding that is yet to be spent.

RECOMMENDATION

That the Mt Liebig Local Authority:

- a) receives the 2022/2023 project funding from NTG of \$27,100.00, acknowledging that these funds must be spent by 30 June 2025;
- b) notes that \$17,370.77 may be at risk of being returned to NTG if not spent;
- c) notes and accepts the progress of their projects; and
- d) approves the closure of their completed projects.

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

Register of Projects and Commitments:

Project 2182	Solar lights	\$	\$
Date	Status	Committed	Expended
7-Apr-21	Res.15 – Solar lights at Sorry Camp, commit \$5,000.00 and request the CSC Mt Liebig seek quotes for 2 x Solar lights from Greenfrog	5,000.00	
2-Jun-21	Res.40 – Agreed that the Solar lights could be purchased if the quote came in under the committed funds of \$5,000.00.		
12-Aug-21	2 x Stealth lights purchased.		-5,881.56
29-Sep-21	Res.60 – The Local Authority kept project open, and committed \$881.56 to cover the overspend.	881.56	
1-Dec-21	Res.077 – The CSC has been advised that the Solar Lights are waiting to be picked up from Alice Springs and will be out in the community soon.		
2-Mar-22	Res. 016 – kept project open noting that solar lights were at Amoonguna awaiting for delivery to Mt Liebig.		
18-May-22	Res.039 - Keep project open until completion		
10-Aug-22	Res.056 - Two solar lights are currently being organized for delivery including bin stand, keep open until completion.		
9-Nov-22	Res.073 – Kept project open until completion.		
1-Mar-23	Res.011 - Solar lights have been picked up from Amoonguna and awaiting delivery of some of the parts.		
10-May-23	Res.029 – Noted that the CSC was looking into the parts missing from the Solar lights.		
	Underspend remaining	0	0

Project 2186	Garden Shade at the Cemetery	\$	\$
	Status	Committed	Expended
10-Aus-22	Res.057 – Created new project and named it 'Garden Shade at the Cemetery' for the community and committed \$4,000.00 for the project.	4,000.00	
21-Oct-22	Expenditure to date to build Shed & Concrete slab		-1,950.63
29-Sep-22	Back order PO raised for materials yet to receive \$1,216.99		
9-Nov-22	Res.073 – Kept project open until completion.		
28-Nov-22	Expenses from Bunnings for concrete slab and shed		-1,072.20
1-Mar-23	Res.011 - Shade has been erected.		
10-May-23	Res.029 - Kept project open.		-519.98
27-Jun-23	Invoice from Bunnings received for supplies.		-519.98
	Underspend remaining		457.19

Project 2189	Stage with Power	\$	\$
	Status	Committed	Expended
9-Nov-22	Res.074 – Created a new project named Stage with Power, to include lighting and another shade shelter be built by the Singalong area, near the Sorry Camp.		
1-Mar-23 10-May-23	1 1 7 1		
29-Aug-23	Modular stage quote attached.		
	underspend remaining		15,000.00

2563	Solar lights for Entrance Road & Airstrip Road	\$	\$
	Status	Committed	Expended
10-May-23	Res:031 - Allocated \$7,500.00 for two Solar lights. One to be placed at the turnoff from Kintore Rd onto the Mt Liebig sealed road and the second Solar light installed at the turnoff from Kintore Rd onto the airstrip road.	7,500.00	
	underspend remaining		7,500.00

Budget consideration	
Balance of underspend or (overspend)	22,957.19
Total un-allocated funds	17,370.77
NTG 2022/2023 allocation	27,100.00
Total unspent funds	67,427.96

Wishlist and estimated costs

Added to the wishlist 2 March 2023

- Boundary Fencing requesting that measurements and quotes be submitted to fence around the boundary to stop feral animals from getting into community.
- Basketball Stadium requesting quotes for shade and fencing on a design similar to Haasts Bluff and Papunya.
- Additional Sorry Camp noting that a licence would have to be submitted once the exact location is determined.

Added to the wish list 1 March 2023

- Fencing Cemetery Service delivery will get quotes for different types of fencing
- Plaques at the Cemetery
- Decoration of the Cemetery
- Refreshing playground toys and equipment
- Trees around park Service Delivery is going to contact correction center to get quote for local and native trees.

Examples of *Unacceptable* Purposes for Expenditure include:

ISSUES, CONSEQUENCES, OPTIONS

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

FINANCIAL IMPLICATIONS

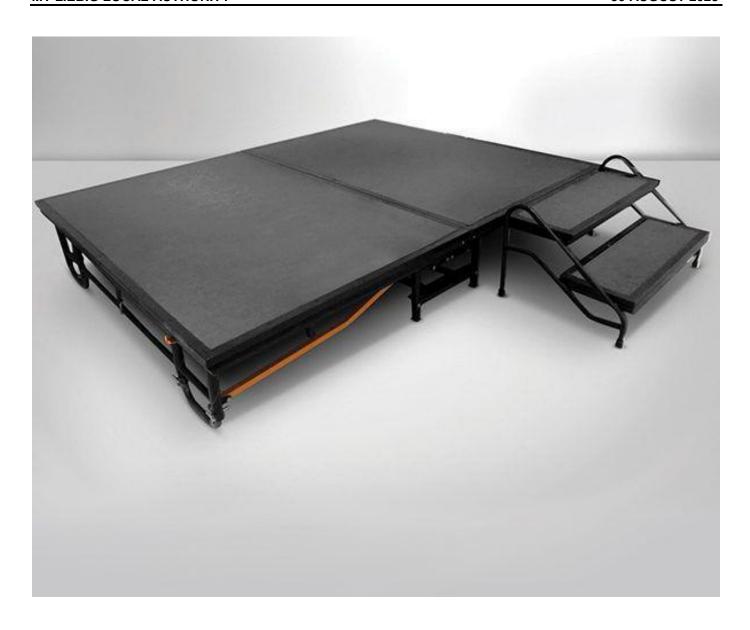
Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team Finance Grants Officer Area Managers

ATTACHMENTS:

- 1 Stage-image (1).png
- 2 Stages_V1.pdf





23/3/2023

2,644.00

Quote Number 00130047

Account Name MACDONNELL REGIONAL COUNCIL

 Contact Name
 Aaron Blacker

 Phone
 1300 007 662

 Mobile
 0400 716 130

Email aaron.blacker@macdonnell.nt.gov.au

Ship To Alice Springs NT 0870

Australia

Dear Aaron

We are pleased to submit the following proposal for your consideration.

To Supply and Deliver;

Quantity	Code	Product Description	Unit Price
1	DELIVERY	DELIVERY COST	680.00
1	FELMSTAGE	STAGE DECK MODULAR WITH ADJUSTABLE LEGS 2 X 1M Strong and Durable Aluminium Frame Velcro Edging for Skirting Curtains. Interlocking system for Connecting Multiple Stages. Adjustable telescopic legs 400-600mm included Can withstand up to 1.4 tonne of loading per square metre Overall Plan: 2000mm L x 1000mm W Finish: 18mm Birch plywood deck weight: 36.00kg Frames: Plain Aluminium ONLY	1,150.00
1	FELMS2TS	STAGE MODULAR 2 STEP KIT Each kit includes 1x step deck - measuring 1 metre width x 30cm tread depth x 8.2cm deck profile 4x step legs - to match the height of the stage 1x Set Stage Leg connecting hardware to connect step to step and final step to stage	814.00

Total Cost (Excl. GST)

This proposal is valid for 30 days & is subject to standard terms and conditions.

*UNLOADING: Please Note - Unloading will be required to get the goods off the truck at your agreed delivery point (as detailed on your order confirmation). Unloading is the responsibility of the client at your agreed delivery point (standard delivery trucks do not have unloading facilities). If Felton International Group Pty Ltd arranges for the freight company to unload your order at site unloading fees will be applied at the expense of the client. (Please request an unloading quote to be included in the above proposal if you do not have unloading equipment available)

Felton Industries | ABN 17 130 687 240 | P: 1800 22 00 55 | P: 1800 05 91 58 | E: sales@felton.net.au | www.felton.net.au

A Division of Felton International Group Pty Ltd



PROPOSAL 00130047 ACCEPTANCE: To order, please complete and return via Fax: 1800 05 91 58 or Email: zoe@felton.net.au			
Full Name:	Position:		
Signature:	Date:		
Kind regards,			
Zoe Lockhart			
zoe@felton.net.au Phone: 1800 22 00 55			

Felton Industries | ABN 17 130 687 240 | P: 1800 22 00 55 | P: 1800 05 91 58 | E: sales@felton.net.au | www.felton.net.au

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.3

TITLE Discretionary Funds

REFERENCE - 335862

AUTHOR Lizzinna Ford, Governance Engagement Officer

LINKS TO STRATEGIC PLAN

Goal 02: Healthy Communities Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July 2023 and 30 June 2024.

RECOMMENDATION

That the Mt Liebig Local Authority:

a) notes and discusses the remaining funds and spending of its 2022/2023.

BACKGROUND

Date	2022/2023 Discretionary Funds	Approved Commitment \$	Actual Expenditure remaining \$
1 July 2023	Approved fund	4,000.00	4,000.00
	Balance Remaining		4,000.00
Date	2022/2023 Discretionary Funds	Approved Commitment \$	Actual Expenditure remaining \$
1 July 2022	Approved fund	4,000.00	4,000.00
9 Nov 2022	Res.072 – allocated \$1,500.00 each for Christmas, New year and Easter celebrations.		
31 Jan 2022	Invoice from Mt Liebig store		-1,477.69
1 Mar 2023	Res.010 - b) approved the request received from Youth Board to purchase the equipment for bingo nights and painting activities and bean bags for Wati/Kungka rooms costing \$500 from Kmart.		

	Funds expended	3,933.15
12 May 2023	Funeral Decorations	-667.27
16 Mar 2023	Mt Liebig Football team Jerseys (Uniforms) from Hot Stuff Sporting as requested by LA.	-1,333.64

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPLICATIONS

Funds from the grant must be spent (with goods received) between 1 July and 30 June or they are forfeited.

CONSULTATION

Mt Liebig Local Authority and the community.

ATTACHMENTS: There are no attachments to this report.

10. COUNCIL SERVICES REPORTS

ITEM NUMBER 10.1

TITLE Mt Liebig LA Report

REFERENCE - 337420

AUTHOR Shae Thompson, Council Service Coordinator Mount

Liebig

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities Goal 02: Healthy Communities Goal 03: Empowered Communities Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Mt Liebig across the area of Local Government Service Delivery.

RECOMMENDATION

That the Mt Liebig Local Authority note and accept the attached report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Keith Hassett – Director – Service Centre Delivery Stuart Millar – Area Manager – Service Centre Delivery Shae Thompson – Council Services Coordinator – Service Centre Delivery

ATTACHMENTS:

1 2308 - Mount Liebig - Local Authority report.pdf

TITLE: Mount Liebig - Service Delivery Report

DATE: 31 August 2023

AUTHOR: Shae Thompson - Council Service Coordinator

MacDonnell Regional Council

SUMMARY:

This report is an update of Council Delivered Services in Mt Liebig across the area of Local Government Service Delivery.

Local Government Services Update

Animal Management

- According to the clinic staff, there have been no cases of dog bites within Mount Liebig in recent months.
- Horses and Camels are largely staying out of the community due to plentiful food sources outside community.
- The vets visited on the 20th and 21st of June.
- The vets report said that there were at least 7 cats and around 80 dogs in the community and that most dogs were in good health.

	Spayed	Castrated	Tick/Mange Injection	Tick Spray	MPA*	Vaccinations	Euthanasias
Number of Dogs	3	0	35	46	5	13	0
Number of Cats	0	0	4	N/A	1	N/A	0
Total	3	0	39	46	6	13	0

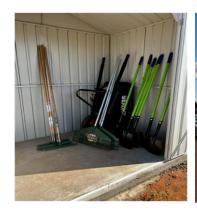




Deliza, Aliya and a healthy dog.

Cemetery Management

- Tools have been collected from Bunnings and placed in the shed.
- Many plot markers are severely degraded due to white ants.
- Litter levels are low.
- Grass and weeds are due for cutting and removal.







Tools locked in shed at cemetery

Cemetery due for weeding

Internal Road Maintenance

- New street signs have been installed.
- The civil team has filled some potholes.
- The road surface within the community is thin.
- A contractor will be in community within the next few weeks to patch the road and shortly after they will be back to resurface the road.





Aaron Collins installing street signs

Road surface is thin. This is earth that can be seen through the road

Maintenance of Parks and Open Spaces

- The trees are being watered using the water trailer.
- The team are working on removing weeds and cutting grass at the parks.
- Litter levels are being kept low.
- Our second park needs a name.





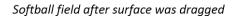
Park 2 [No name] after weed removal

Park 2 after weed removal

Sports Grounds

- The Sports grounds have been dragged to smooth the surface.
- The seating from the football oval has been shifted by the community to the sing along area.
- Litter levels are being kept low.
- The seating area at the softball is due for grass cutting.







Aaron Collins dragging surface of football oval



Waste Management

- Rubbish bins are emptied on Tuesdays and Fridays.
- Emu bobs help control litter level within the community.
- Hard rubbish is collected as needed.
- The team helped with the recent clean-up of houses by moving rubbish from outside the yards to the correct areas within the waste facility.





Aaron and Gilbert doing a hard rubbish run

A large amount of hard rubbish was removed from the front of houses by the team during the healthy homes clean-up.

Weed Control and Fire Hazard Reduction

- Grass cutting within the community is ongoing due to more frequent rains.
- Firebreaks are in place.
- Fuel loads are being monitored.
- The grass along the road side has been slashed and is at a good level.









Entrance road looking great thanks to the team

Cedric cutting grass with the whipper snipper

Local Authority Project Updates

Mt Liebig Local Authority progress of projects;

- A. Project 2182 – Solar lights missing parts – These are in Kintore and will be picked up
- B. Project 2182 – Tools have been collected from Bunnings and are stored in the shed – project complete
- C. Project – Generator trailer and designs for modular stage – Quotes have been requested for the generator Trailer
- D. Project 2023-032 - \$7500 for two solar lights
 - First at the intersection of Kintore road and sealed entrance road.
 - Second at the intersection of Kintore road and airstrip entrance road. The CSC is investigating the rules for installing lights along roadside. These lights will mark the intersections but will not light them up. Greenfrog has requested an exact location for the lights before they will provide a quote.

Other

- Shae the CSC has been on leave for most of the period between the last meeting and this meeting. The team carried on with their duties and kept the community functioning well. Thanks to the civil team and the office staff.
- Team leader Tristan Robertson, CSC Shae Thompson, Area Manager Stuart Millar and CEO Jeff McLeod travelled to King Island in Tasmania for the National Tidy Town awards. Although we didn't win the big one we came home with the following awards:
 - Heritage and Culture Award
 - o Highly Commended Environmental Sustainability Energy Award
 - o Highly Commended Environmental Sustainability Water Award
 - o Highly Commended Dame Phyllis Frost Litter Prevention Award
 - Special Acknowledgement Dame Phyllis Frost Litter Prevention Award Cedric Dixon
 - Young Legend Travis Baliva



Travis and Shae Accepting an Award



Tristan, Shae and Stuart enjoying King Island

CSC Shae Thompson Council Services Coordinator – Service Centre Delivery Mount Liebig



10. COUNCIL SERVICES REPORTS

ITEM NUMBER 10.2

TITLE Community Service Mt Liebig Local Authority Report

REFERENCE - 336299

AUTHOR Jenny Murnik, CS Coordinator Administration

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities Goal 02: Healthy Communities Goal 03: Empowered Communities Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Mt Liebig Local Authority notes and accepts the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team

Manager of Community Service – Liz Scott

Manager of Youth Service – Jess Kragh

ATTACHMENTS:

1 2023-08 - MACSAFE Mt Liebig LAR - approved.pdf

2 2023-08 - MACYOUTH Mount Liebig LAR - approved.pdf

Community Service: Report on Operations



LOCATION: Mount Liebig Community PERIOD: 1/04/2023 to 30/06/2023

AUTHOR: Sabine Wedemeyer, Director Community Service

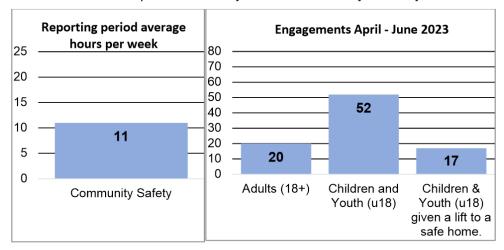
COMMUNITY SAFETY

Service Delivery and Engagement

 The Mount Liebig MacSafe service was disrupted for 36 days during this reporting period due to staffing shortages, training and Sorry Business.



The team continue to patrol on a 5 day roster from Monday to Friday.



Other Updates

- Mount Liebig Senior Community Safety Officer and newly recruited CSO attended the MacSafe Conference in May. The conference brought together all the Community Safety teams from across the MRC area, to build a spirit of teamwork and common purpose.
- Staff also learnt how to use a scanner App on their phones to help send clear copies of timesheets and other paperwork to head office, when their Fax machine isn't working.
- At the end of the Conference the MacSafe Team Leaders attended a special fire training course, enabling them to become official MRC Fire Wardens. Clarice Morgan completed the training and will be Mount Liebig MacSafe's Fire Warden.
- Ninti Training commenced their 4-module, training course in Mt Liebig. Each module runs for 3 days; and is focused on English Language, Numeracy and Digital Literacy. Three of the Liebig MacSafe team members participated along with MacSafe staff from Haasts Bluff who travelled for the first module (They will do the rest of the course in Papunya). All the staff expressed feeling positive about what they learnt in the course. The training is available for any MRC employee.

Allison Miller and Clarice Morgan at the MacSafe conference.



Participants at the 2023 MacSafe Conference





New Mt Liebig MacSafe Team Leader Serina Wheeler and Senior CSO Clarice Morgan patrolling together

Mt. Liebig MacSafe team and guests from Haasts Bluff participating in the Ninti Digital Language and Literacy training



Community Service Report on Operations

Location(s): Mount Liebig (Watiyawanu)

Period: 1/4/23 to 30/6/23 Author: Jess Kragh

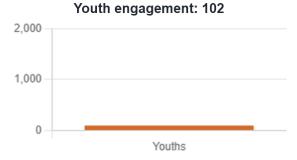


Youth Services

Service Delivery and Engagement

• Youth programs fully delivered during this reporting period.



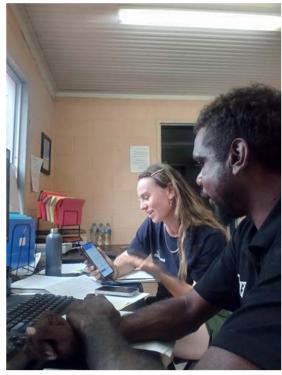




Other Updates

- MacYouth are delivering school holiday programs with a range of activities for young people including sports, music, art and intercommunity sporting competitions with other communities.
- The local team are working hard to keep the recreational hall clean and safe for young people to attend programs.
- The MacYouth team in Mount Liebig have been working well and learning how to add their activity reports into our app. MacYouth are incredibly proud of the 100% indigenous youth team and encourage them all to keep up the great work.

Photos



MacYouth Meeting (Watiyawanu)



Art Craft (Watiyawanu)



Art Craft (Watiyawanu)

11. FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER 11.1

TITLE Expenditure Report as at 31 July 2023

MacDonnell

REFERENCE - 337325

AUTHOR Osman Kassem, Acting Finance Manager

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities Goal 02: Healthy Communities Goal 03: Empowered Communities Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 July 2023 in the Local Authority Community

RECOMMENDATION

That the Mt Liebig Local Authority notes and accepts the expenditure report as at 31 July 2023.

BACKGROUND

The attached finance report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid. As an example any funds prior to the 21-22 financial year needs to be spent not just allocated to projects.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team Management Team

ATTACHMENTS:

1 Mt Liebig LA Expenditure Report.pdf

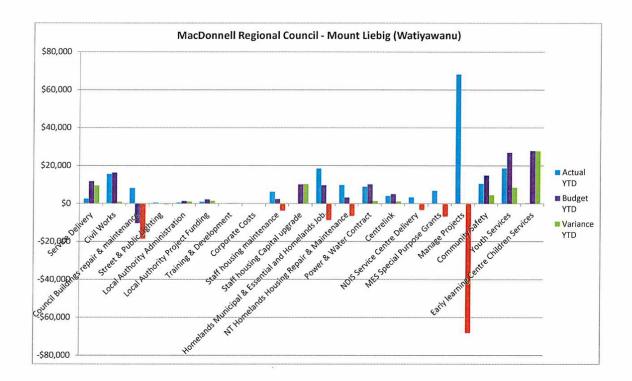
{2023 - Mt Liebig LA Expenditure Report1_ORG_NAME}

Expenditur	e by Com	nmunity a	s at 31st	July 23
Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
2,412	11,817	9,405	149.896	3
1,480 932	8,130	6,650	105,646 44,250	
15,465				
16,108	17,306	1,198	224,888	
(o.io)	1,3337			This budget is for repairs and maintenance and is spen
8,104	-10,379	(18,482)	39,075	as required
	V-10-20-32			
397	139	(258)	1,670	
150	4.46	0.00	47.000	
451	1,417	966	17,000	
818	2,258	1,440	27,100	
818	2,258	1,440	27,100	
0	250	250	3,000	
0	250	250	3,000	
0	0	0	1,400	
6,180	2,527	(3,652)	34,430	
6,180	2,527	(3,652)	34,430	
0	10,250 10,250	10,250 10,250	123,000 123,000	Underspent due to contractor availability
	277 85 1			
19.410	9 705	8 815	124 256	
8,456	6,737	(1,719)	87,556	
	3,000		30,700	
9,747	3,323	(6,425)	39,870	
0.004	40.050	1802	424.002	
8,465	7,981	(484)	103,748	
			acker - Fix To	
4,006	5,119	1,113	66,542	
3,275	0	(3,275)	0	
3,275		(3,275)		
6,766 6,766	0	(6,766)	0	
Mary Control of the			(USA)	ABA Projects budgeted for after July 2023 but works
68,109 68,109	0	(68,109) (68,109)	117,000	committed prior
10.459	14 939	4 484	191 276	
9,853	12,042	2,189	156,506	
17,594	20,830	3,236	270,780	
964	6,129	5,166	58,844	
				Mt Liebig ELC has been closed since November last year due to lack of qualified staff and repairs and
0	27,912 8,140	27,671 8,140	186,619 97,683	maintenance issues of the building
241	19,772	19,531	88,937	
241				
	Actual YTD 2,412 1,480 9.32 15,465 16,108 (643) 8,104 8,104 8,104 8,104 397 397 451 451 818 818 818 818 618 0 0 0 0 33,827 33,827 13,410 8,456 9,955 9,955 3,275 4,006 6,180 6,190	Actual Pudget YTD 2,412 11,817 1,480 8,130 932 3,688 15,465 16,262 16,108 17,306 (643) (1,044) 8,104 -10,379 8,104 (10,379) 397 139 398 18 2,258 818 2,258 91,259 9,747 3,323 9,955 3,058 8,465 7,981 4,99 2,277 4,006 5,119 4,006 5	Actual Budget Variance Y1D	11,480

The variance is over 10% or \$10,000 due to more money being spent than budget. The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.

{2023 - Mt Liebig LA Expenditure Report1_ORG_NAME}



12. GENERAL BUSINESS AS RAISED AT ITEM 6.2

ITEM NUMBER 12.1

TITLE General Business

REFERENCE - 335863

AUTHOR Lizzinna Ford, Governance Engagement Officer

MacDonnell Regional Council

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

RECOMMENDATION

That the Mount Liebig Local Authority notes and discusses the General Business Items raised at Item 6.2.

BACKGF 1:	ROUND	 	 	 	
3:		 	 	 	
4:		 	 	 	
5:		 	 	 	

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Mount Liebig Local Authority Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

13. NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER 13.1

TITLE Other Non-Council Business

REFERENCE - 335865

AUTHOR Lizzinna Ford, Governance Engagement Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities Goal 02: Healthy Communities Goal 03: Empowered Communities Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

RECOMMENDATION

That the Mt Liebig Local Authority:

- a) notes and discusses the Non-Council Business items raised at Item 6.3;
- b) notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet; and
- c) approves closure of any completed actions.

1:	 	 	 	 	 	
2:	 	 	 	 	 	
3:	 	 	 	 	 	

Action register

BACKGROUND

Date	Issue	Detail
1-Dec-21	Housing	Res.085 – The Local Authority wanted to know why it was taking so long for new houses to be built as people had been waiting for houses for some time. The response from the Representative was that due to the current circumstances surrounding staffing, vaccinations and access to communities, contractors were very busy, however several construction works were taking place. The Representative assured the Authority that he will follow up with housing on why only a few houses had been renovated, that included Cr. Peter Turner's house and request on behalf of the Authority to organise and hold an HRG meeting with the community.
2-Mar-22		Res.028 – Keep action open
18-May-22		Res.046 - – It has been difficult to get workers onboard to work on this due to floods on NSW and QLD and the representative

	informed the authority that the workers are coming back to Territory slowly so it is expected that this situation would be improved. Kept action open.
10-Aug-22	Res.062 - noted that the Acting Chair, Tristan has empathized on the pending issue in the action register regarding house and discussed that house no 82 has damaged sewerage and unsuitable for living, and noted that the Department of Chief Minister and Cabinet Enock Menge is going to raise serious concern with the department of Territory Families and housing particularly with this house. Keep action open.
9-Nov-22	Noted that DCMC were not in attendance to provide updates and progress on the existing actions from the Department of Chief Minister and Cabinet.
1-Mar-23	Res.018 - noted that there were no updates on the exiting actions regarding housing from the Department of Chief Minister and Cabinet and kept the actions open for Enock (DCM&C) to address at the next meeting.
10-May-23	Res.037 – vented their frustration that there has been no response from Housing regarding their maintenance requests or their concerns relating to plumbing issues at Lots 38, 56 and 82.
	Members were asked to bring their questions to the next Housing Reference Group (HRG) meeting scheduled for the 19 July 2023 and that the Representative will invite both DIPL and Territory Families Senior Management to attend.
	Members also requested that posters advising of the HRG meeting be placed around community.
1-Mar-23 Airstrip	Res.018 – The Authority raised the following at the meeting; • airstrip and runway be sealed
	 main road leading to Airstrip be sealed discussed that the busses and trucks uses the road and more investment in the road infrastructure are necessary
	And in response, Eric Turner (DCM&C) mentioned that the discussion will be forwarded to DIPL for their attention on the matter discussed.
10-May-23	Res.037 – Members were advised that sealing the airstrip had been raised by Council and a proposal had been submitted to LGANT towards having all the airstrips bitumised to aid in recovery, health and emergency services and supplies should a critical incident occur or the community is cut off due to severe weather.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Department of Chief Minister and Cabinet

ATTACHMENTS: There are no attachments to this report.