



AGENDA

KINTORE LOCAL AUTHORITY MEETING WEDNESDAY 6 SEPTEMBER 2023

The Kintore Local Authority Meeting of the MacDonnell Regional Council will be held at the Kintore Council Office on Wednesday 6 September 2023 at 10:30am.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

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**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 ATTENDANCE AND APOLOGIES

That members noted the attendance and accepted the apologies to the meeting.

3.2 ABSENTEES AND LEAVE OF ABSENCES

That members noted the absentees to the meeting.

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5. NOMINATIONS

ITEM NUMBER	3.5.1
TITLE	Nominations to Kintore Local Authority
REFERENCE	- 337831
AUTHOR	Lizzinna Ford, Governance Engagement Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to highlight the changes to the membership of the Local Authority.

At the meeting held 15 March 2023, members approved to revoke the membership Julie Dempsey as she was no longer a resident of Kintore.

A nomination has since been submitted by resident Joseph Zimran and members are being asked to approve the nomination.

RECOMMENDATION

That the Kintore Local Authority:

- a) approves the nomination received from Joseph Zimran;
- b) notes the vacancies on the Local Authority; and
- c) calls for community nominations to remain open for 21 days to fill the vacancies.

BACKGROUND

The charts below shows the current membership of the Kintore Local Authority (*the Authority*) and its vacancies:

CURRENT APPOINTED MEMBERS
Phyllis Rowe
Joe Young
Rochelle Robinson
Bundi Rowe
Vacant
Vacant
Vacant

CURRENT ELECTED MEMBERS
Deputy President Dalton McDonald
Cr Jason Minor
Cr Tommy Conway

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (*Local Government Act 2019* section 78):

- (a) To involve local communities more closely in issues related to local government; and
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and

- (d) To take the views of local communities back to the council and act as advocates on their behalf; and
- (e) To contribute to the development of the relevant regional plan; and
- (f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

Kintore Local Authority

ATTACHMENTS:

- 1 NOMINATION-Joseph Zimran.pdf

Forward to LA Agenda 31/05

Local Authority Nomination Form MC02-F1

NOMINATION

I, Joseph Zimran wish to nominate as a
(Name of nominee)

member of the Local Authority for the community of KINTORE
(Name of community)

Joseph Zimran
(Signature of nominee)

26 May 2023
Date

ENDORSEMENT

I, Giselle Barku endorse the nomination of this
(Name of endorsing Local Authority member)

nominee to this Local Authority.

G Barku
(Signature of Local Authority member)

26 May 2023
Date

RETURNING OFFICER

To be received by the Returning Officer/ Council Service Coordinator in the stated community.

[Signature]
(Signature of Returning Officer)

26 May 2023
Date

DAMIAN BROWN CSC



EMailed To
GOVERNANCE
JUNE CHAIRS
MRE MEMBERS
26 - May - 23
DJK

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER	4.1
TITLE	MacDonnell Council Code of Conduct



EXECUTIVE SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Kintore Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

5. CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Confirmation of Previous Minutes
REFERENCE	- 335896
AUTHOR	Lizzinna Ford, Governance Engagement Officer



Unconfirmed minutes from the 15 March 2023 are submitted to the Kintore Local Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

That the minutes of the Kintore Local Authority meeting held as a provisional meeting on the 15 March 2023 be adopted as a resolution of Kintore Local Authority;

ATTACHMENTS:

- 1 2023-03-15 KLA Minutes (Draft).pdf



MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING HELD IN THE
KINTORE COUNCIL OFFICE ON WEDNESDAY 15 MARCH 2023 AT 10:30AM

1 MEETING OPENING

The meeting was deferred to 11:00am and declared open at 11.11AM as a provisional meeting given that the Quorum was not met.

2 WELCOME

2.1 Welcome to Country – member present were welcomed to the meeting.

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Monica Robinson, Phyllis Rowe and Joe Young

Councillors:

President Roxanne Kenny & Councillor Dalton McDonald (via video)

Council Employees:

Jeff MacLeod, CEO MRC, Chris Kendrick, Director Corporate Services, Stuart Miller, Area Manager Service Delivery & Gaurab Ghimire, Governance Administration Officer

Guests:

Katharine O'Donoghue, Gwoja Electorate Office, Minister of Chansey Paech MLA (via video)
Morris Ndwiga & Vicki Huhhard, NT Trachoma Program Clinical Nurse Specialist and
Eric Turner, DCM&C (via video)

3.2 Apologies/Absentees

Apologies:

Cr Jason Minor, Member Rochelle Robinson and Bundi Rowe

Absentees:

Member Giselle Barku and Julie Dempsey

3.1 & 3.2 ATTENDANCE, APOLOGIES AND ABSENTEES

KLA2023-001 (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and noted the attendance, apologies and absentees to the meeting.

3.3 Resignations

NIL

3.4 Terminations

3.4.1 TERMINATIONS

KLA2023-002 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council that:

- a) members absent Giselle Barku & Julie Dempsey are no longer residing in the community and have moved away;
- b) the members are unqualified to be in the Local Authority membership if they do not reside within the MRC designated Local Authority Area; and
- c) their membership from the Local Authority be revoked.

3.5 Nominations

3.5.1 NOMINATIONS

KLA2023-003 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and noted that:

- a) two vacancies have been created as result of two membership disqualification in the Authority;
- b) the nomination be remain opened for 21 days to fill in the vacancies.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

KLA2023-004 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the minutes of the Kintore Local Authority:

- a) meeting held 1 December 2022 be adopted as a resolution of Kintore Local Authority.

Minutes note: Provisional meetings cannot confirm the previous minutes of the meeting held with the Quorum and although the previous minutes were discussed at this meeting, the minutes of 1 Dec 2022 will be tabled again at the next LA meeting for confirmation.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

KLA2023-005 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and noted that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

KLA2023-006 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and noted that the members have not provided notification of matters to be raised in General Council Business.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

KLA2023-007 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and noted that the members have raised and discussed matters in General Non-Council Business as follows:

- a) Housing – community houses have been infected by pests and rats but no pest control measures have been conducted by housing department over a lengthy period of time. There are locked empty houses where people have moved away and the houses haven't been in use. And some of the old houses require demolition and transitional houses be built but there have been no HRG meetings and no response from the housing department.
- b) LA requested that the HRG meeting be held.
- c) Policing – there have been no community safety committee meetings and LA requested for safety community meeting with the police department.

And in response, Eric Turner (DCM&C) has advised the LA that the issues will be notified to the Housing department for their response to the all enquires LA have raised above and also noting that the Katharine O'Donoghue, Gwoja Electorate Office has written down the matters raised to provide response by the departments.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

KLA2023-008 RESOLVED (Joe Young/Dalton McDonald)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

KLA2023-009 RESOLVED (Joe Young/Dalton McDonald)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 INDIGENOUS EYE HEALTH & NT TRACHOMA PROGRAM - TRACHOMA

EXECUTIVE SUMMARY:

The purpose of the visit is to seek permission and cooperation from the community for the planned Trachoma trip. Date is yet to be finalised. The program is intended to educate the community about Trachoma and provide information on the Trachoma program.

Local Authority and community will be made aware when the Trachoma trip dates are finalised. At the moment, LA is being informed of the upcoming Trachoma program and seeking cooperation and permission for the program to go ahead. An IEH community flipchart will be provided at the meeting.

KLA2023-010 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) noted and accepted the presentation by NT Trachoma program;
- b) be informed of the upcoming NT Trachoma program; and
- c) supported the program and cooperated with the Public Health Unit.

8.2 DEPUTATION REQUEST -PROPOSED SUBDIVISION OF ADMIN LOT 114 BY PURPLE HOUSE

EXECUTIVE SUMMARY:

Purple House is seeking to construct a new Clinic at Kintore and request to submit a lot proposal. CLC has advised Purple House that the MRC holds the licence over the Lot 114. To begin the process as advised by Lawyer from CLC means that the MRC would first need to submit a request to surrender that part of Lot 114 which Purple House proposes to use. MRC would be interested to discuss the opportunity with Local Authority members and community to construct the Clinic proposed by Purple House.

KLA2023-011 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) noted and discussed the proposal to extend the Clinic and Purple House lots,
- b) noted that MRC and the LA have no objection for the proposed surrender of the lease over the lot 114; and
- c) MRC will notify CLC of its intension to surrender the lease on Lot 114 and has no objection to the proposed subdivision of the lot.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 KINTORE YOUTH BOARD'S REPORT

EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Kintore Local Authority on Kintore Youth Board's recommendations to the LA. The development of Youth Boards in MRC communities has been supported by MRC's Governance and Compliance Department and Youth Services Department. MRC is not resourced to establish Youth Boards in all communities without Community Support and assistance from Stakeholders.

KLA2023-012 RESOLVED (Monica Robinson/Joe Young)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- 1) noted the 08/12/2022 Youth Board meeting minutes submitted by the Kintore Youth Board;
- 2) approved Youth Board's funding request for new softball equipment from the remaining project funds (2 kits preferably – a kit to use during the Youth Services program and a kit for community competition) - \$2800.00 in total, quote attached;
- 3) approved on the Youth Board's funding request for 15 new softball uniforms from Discretionary funds available to LA, with Hawks Indigenous Design (tops) - \$750.00, quote attached;
- 4) provided feedback on the Youth Board's suggestion to have a fence around the basketball court noting that basketball court will be redone as per quotes by Tech services;
- 5) did not provided feedback on the Youth Board's suggestion to build a water park to Kintore. Similar one like in Lajamanu community. Please see photos of that water park attached;
- 6) noted no feedback on the progress of basketball court's upgrade and noted the redoing of basketball court.

9.2 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June 2023.

KLA2023-013 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) noted and discussed the spending of its 2022/2023 Discretionary funds;
- b) approved to buy gift hampers for Tidy Shire Competition with \$150 for the winner, \$100 worth for the 2nd and \$50 worth for 3rd; and
- c) remaining \$2,950.00 to buy gift cards/trophies with PO raised for the softball, football and basketball competition.

Minutes note: meeting adjourned for lunch at 12:26pm and resumed at 12:58pm

9.3 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Kintore Community has unallocated balance of \$8,552.57 to spend towards the projects.

Kintore community is at the risk of losing the expired fund \$130,659.36 from the year 2018/19 and 2019/20 so it is recommended that the funds be expended to the project where possible.

KLA2023-014 RESOLVED (Phyllis Rowe/Monica Robinson)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) noted and accepted the progress on their projects as follows;
 - Project 2172, Kintore Community-Hub Masterplan – kept project open
 - Project 2177, Basketball court upgrade & resurfacing & painting – kept project open noting that a quote has been obtained and approved to begin the work
 - Project, Shade Shelter (in the vicinity of Church) – kept project open noting that the quotes are currently being sourced and Stuart will seek assistance from CLC to use tools and machinery who are already working in the community
 - Project, Install 6 solar lights – kept project open and allocated all the remaining balance of \$5,843.48 to hire MJ electrical for the installation
- b) noted that the minutes didn't include the approval of 50K for project 2177 due to technical errors in project administration for project 2177, Basketball court upgrade & resurfacing & painting;
- c) approved the quotes received \$52,660.00 for project 2177 noting that the estimated additional funds \$30,000.00 and any shortfall will be reallocate from Kintore Community Masterplan project; and
- b) approved the closure of completed project 2176 and returned the remaining funds \$90.91 to go with and use for solar lights installation project.

9.4 ACTION REGISTER

EXECUTIVE SUMMARY:

The attached register provides a running list of Local Authority action items as reported in previous meetings.

KLA2023-015 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) noted the progress report on actions from the minutes of previous meetings as received and kept action open for further follow up, KA2022-128: write a letter to Minister of Local Government regarding housing; and
- b) approved the closure of completed actions noting the update in the action register sheet;
 - KLA2021-072: Relocate the share structure and moved it to wish-list
 - KLA2022-103: Investigate the possibility to fence and use the existing toilets
 - KLA2022-127: If Childcare building can be used for aged care
 - KLA2022-128: Speed Bumps on new road noting that the CSC will work through this as it is a council civil work as a part of council responsibility.

9.5 LOCAL AUTHORITY REVIEW

EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Local Authority on the structure and assembly of the Local Authority meeting Agenda to best meet the needs of the community and to ensure that their regional councils' planning, prioritising, funding and delivery of services and infrastructure is being met.

The intention is that LA's should be able to set their own agendas and conduct their own meetings, while recognising the role of Councils in managing administration and building capacity.

Following this report is an attachment of a meeting Agendas' Table of Contents and the subjects highlighted are a prerequisite for an Agenda.

The Local Authority is asked to discuss what they would like to see included in a meeting agenda and provide examples of good practices.

KLA2023-016 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) reviewed and discussed the contents of a meeting agenda;
- b) did not identified any additions or deletions that members would like to make to the current agenda; and
- c) suggested to keep the content of the agenda as it is.

10 COUNCIL SERVICES REPORTS

10.1 COMMUNITY SERVICE KINTORE LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

KLA2023-017 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) noted and accepted the Community Services report;
- b) discussed the possibility to reopen the Childcare center in the community with families approval;
- c) discussed the possibility to reopen the Swimming pool around next summer with families approval; and
- d) agreed to get in touch with family to assist in the consultation with the council.

10.2 COUNCIL SERVICE COORDINATORS REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Kintore across the area of local Government Service Delivery.

KLA2023-018 RESOLVED (Joe Young/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) noted and accepted the attached report;
- b) noted and accepted the updates provided at the meeting.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 28 FEBRUARY 2023

EXECUTIVE SUMMARY:

The expenditure report shows spending until 28 February 2023 in the Local Authority community.

KLA2023-019 RESOLVED (Monica Robinson/Joe Young)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and noted and accepted the expenditure report as at 28 February 2023.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

Additionally, the members are asked to discuss and give feedback on the following matters:

- a) Consultation on the Redevelopment of MRC's 2023/2024 Regional Plan.
- b) LA meetings to be held in an outdoor space starting April 2023.
- c) LA meetings to be recorded for minute taking purposes.

- d) How can MRC assist the Local Authority members to achieve Quorum?
- e) Is there any suggestions from the Local Authority to encourage members to attend and participate in the meetings?

KLA2023-020 RESOLVED (Joe Young/Monica Robinson)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and;

- a) discussed and provided feedback to include the following on the Development of the 2023/2024 Regional Plan;
 - seats at the basketball court
 - vegetables and garden in the community
 - signs at the Cemetery
 - shade at the front of Office for Men's area
 - playgrounds for kids
 - fencing at Church
 - fencing the singalong area
- b) approved for a meeting to be held outdoors;
- c) accepted that the Authority meetings be recorded;
- d) discussed how to assist MRC in achieving quorum;
- e) noted that item raised at 6.2 was discussed at 6.2.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Kintore Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

KLA2023-021 RESOLVED (Monica Robinson/Joe Young)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation to council and:

- a) noted the Non-Council Business items raised at Item 6.3 was discussed at 6.3;
- b) kept the action open regarding meter box for the follow up at the next meeting.

14 DATE OF NEXT MEETING - WEDNESDAY 31 MAY, 2023

15 MEETING CLOSED

The meeting terminated at 2:28pm.

This page and the preceding 8 pages are the minutes of the Kintore Local Authority Meeting held on Wednesday 15 March 2023 and are UNCONFIRMED.

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**6.1 PAPERS CIRCULATED AND RECEIVED****RECOMMENDATION**

That the Kintore Local Authority noted the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**RECOMMENDATION**

That members provides / did not provide notification of matters to be raised in General Council Business.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**RECOMMENDATION**

That members provides / did not provide notification of matters to be raised in General Non-Council Business.

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Kintore Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.1
TITLE	Local Authority Projects
REFERENCE	- 333477
AUTHOR	June Crabb, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Kintore Community currently has **\$131,909.00** to spend on Community Projects.

\$66,000.00 is from the 2022/2023 NTG Project funding and must be spent by June 30 2025.

\$65,909.00 is unallocated funds that has yet to be spent.

RECOMMENDATION

That the Kintore Local Authority:

- a) Receives the 2022/2023 project funding from NTG of \$66,000.00, acknowledging that these funds must be spent by 30 June 2025;
- b) notes and accepts the progress on their projects; and
- c) approves the closure of any completed projects.

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

Local Authorities must formally resolve each initiative this funding will be used for.
Register of Projects and Commitments:

Project 2172	Kintore Community-Hub Masterplan	\$
	Status	Committed
15-Jul-20	<p><u>Res.042</u> - Allocated \$173,139.09 (correction* \$174,037.85) to the project</p> <p>Note: The figure of \$173,139.09 (correction* \$174,037.85) was given provided that the LA received \$66,399.00 to their 2020/21 Project Fund</p> <p>*balance correction: calculation error of \$898.76 had been captured in above Resolution.</p>	174,037.85
9-Sep-20	<p><u>Res.064</u> The Kintore Local Authority:</p> <p>c) Requested to invite Chansey Paech, Minister for Remote Housing and Town Camps, at the next meeting to discuss the Kintore Community-Hub Masterplan;</p>	
30-Nov-20	<p>d) De-allocated \$5,000.00 from Project 2286, Kintore Community-Hub Masterplan, to be re-allocated to Project 2282, Shade at church</p>	-5,000.00
	2 Solar Lights	-240.00
3-Feb-21	Pricing of 'schedule of proposed works' as identified in the masterplan is yet to commence. It is requested that the LA review the priorities again at the 10 February meeting.	
27-Jun-21	Invoice from Green Frog System August 2021.	-42,976.43
27-Jun-21	Freight to deliver concrete.	-1,430.25
	6 pallets concrete.	-3,411.29
25-Nov-21	Allocates the 2021/2022 funding of \$66,000 (note: incorrect amount, the community had \$23,076.00 to spend).	23,076.00
17-Mar-22	Res.014 - The focus will continue to remain on the matters included in the Kintore Masterplan only.	
6-Jul-22	Res.085 – all members present at the meeting supported the continuation of the plan and noted the list of subproject and works required to complete the project with the first priority being bollards to install.	
6-Jul-22	Res.086 - members approved the bollard installation as a priority of the project and approved the estimated cost approximately \$80,000.00 to commence the project with the remaining balance available in this project to be spent on various shade shelters as a second priority.	
23-Aug-22	<p>Update – Tech Services</p> <p>Recent LA requests for works include shade structures near SDC as well as filtering bollards (steel inverted U shape) to prevent cars from entering 'town square' area.</p> <p>Quotes being sought for this work.</p>	
15-Sep-22	Res.103 – Bollards and Shade Shelters have been ordered.	

1-Dec-22	Res.122 - 110 bollards were required and have received 120 of them, civil team are in the process of installation.	
6-Dec-22	Res.122 - Bollards have been received in community. Tech Services has been asked to liaise with the CSC in putting a plan together for the installation of the bollards. \$130,000.00 is currently available to spend on the Masterplan and Contractors can be engaged for the bollards, solar lights etc.	
6-Dec-22	Three Shade Shelters are part of the Masterplan. One shade shelter to be erected near the tree at the front of MRC's office. Replace the very small shelter behind MRC's office. Third shade shelter across the road from MRC's office near the light post.	
6-Dec-22	Reallocated \$30,000.00 to project 2177 for Basketball court upgrades (minutes did not include this due to Technical error in the administration level).	-30,000.00
15-Mar-23	Res.014 – Kept project open.	
	underspend or (overspend)	114,055.88

Project 2177	Basketball court upgrade & resurfacing & painting	\$
	Status	Committed
15-Sep-22	Res.103 - Created new project 'Basketball court upgrade & resurfacing and painting' and allocated \$20,000.00	20,000.00
1-Dec-22	Res.122 – Kept the project open.	
6-Dec-22	Technical Services to obtain quotes for the upgrade. Quotes have been obtained and estimated costs of the project is \$50,000.00, LA have requested to go ahead with the project and receiving the reallocated funds of \$30,000.00 from the Kintore Master Hub plan.	30,000.00
15-Mar-23	Res.014 - kept project open noting that a quote has been obtained and approved to begin the work. LA approved any shortfall to cover the costs will be reallocated from the Kintore Community Masterplan project	
24-Mar-23	Quotes for the basketball court upgrades received	
31-May-23	Update from TS - Works have been awarded to NT Sports & Playground Surfacing and they are scheduled to be onsite, 26 June 2023.	
3-Aug-23	Invoice received from NT Sports and Playground for the scope of works to the Basketball Court.	-47,872.73
	underspend or (overspend)	2,127.27

Project 2243	Shade Shelter (in the vicinity of Church)	\$
	Status	Committed
1-Dec-22	Res.122 - The Kintore Local Authority allocated \$21,000.00 towards the concrete slab.	21,000.00
15-Mar-23	Res.014 - Kept project open noting that the quotes are currently being sourced and Stuart (Area manager) will seek assistance from CLC to use tools and machinery as they are working in the community.	
5-Sep-23	No quotes submitted or Purchase Orders raised	
	underspend or (overspend)	21,000.00

Project 2244	Install of Six (6) Solar lights	\$
	Status	Committed
1-Dec-22	Res.122 - The Kintore Local Authority created a new project to install six Solar lights. Area Manager of Service Delivery to check if the lights are in Community for installation.	
15-Mar-23	Res.014 – Closed project 2176 and returned the remaining funds \$90.91 to go with and use for solar lights installation project.	90.91
15-Mar-23	Res.014 – kept project open and allocated all the remaining balance of \$5,843.48 to hire MJ electrical for the installation.	5,843.48
5-Sep-23	No quotes submitted or Purchase Orders raised	
	underspend or (overspend)	5,934.39

Project 2245	Youth Board/Softball Equipment	\$
	Status	Committed
15-Mar-23	Res.012 - Approved Youth Board's funding request for new softball equipment from the remaining project funds (2 kits preferably – a kit to use during the Youth Services program and a kit for community competition) - \$2800.00 in total.	2,800.00
21-Jun-23	Quote received from Intersport and purchase order submitted.	-2,545.45
5-Sep-23	Invoice has not been received.	
	underspend or (overspend)	254.55

Budget consideration		
	Balance of underspend or (overspend)	143,372.09
	Total un-allocated funds	65,909.00
	2023/2024 NTG funding commitment	66,000.00
	Total unspent funds	275,281.09

Wishlist and estimated costs**Priority****Date proposed****Scope****Estimate** \$**Action****ISSUES, CONSEQUENCES, OPTIONS**

Examples of *Unacceptable* Purposes for Expenditure include:

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

FINANCIAL IMPLICATIONS

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Finance Grants Officer

Service Delivery Area Managers

ATTACHMENTS:

There are no attachments to this report.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Discretionary Funds
REFERENCE	- 335897
AUTHOR	Lizzinna Ford, Governance Engagement Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June 2023.

RECOMMENDATION

That the Kintore Local Authority:

- a) notes the spending of its 2022/2023 Discretionary funds;
- b) notes that the previous commitments made have been carried over to the 2023/2024 funding allocation as the invoices has not been received;
- d) discusses the spending of the remaining Discretionary funds.

BACKGROUND

The Local Authority must decide how to spend their discretionary fund to enhance the community and best benefit everybody.

Date	2023/2024 Discretionary Funds	Expenditure approved \$
1-Jul-23	Approved funds	4,000.00
15-Mar-23	Res.013 – b) approved to buy gift hampers for Tidy Shire Competition with \$150 for the winner, \$100 worth for the 2nd and \$50 worth for 3rd; Total of \$300.00 PO not raised.	
15-Mar-23	c) Remaining \$2,950.00 to buy gift cards/trophies with PO raised for the softball, football and basketball competition. PO not raised. Res.012 - Approved on the Youth Board's funding request for 15 new softball uniforms from Discretionary funds available to LA, with Hawks Indigenous Design (tops) - \$750.00 Orders have been put through and PO has been raised for \$681.82 Invoice has not been received for items	-681.82

17-May-23	LA wrote a request to release funds for the Church BBQ funeral. PO is raised for the goods from the local store. (attached) Invoice has not been received for items	-454.55
8-Aug-23	Flowers for Sorry Business approved by Discretionary funds letter.	-181.82
Balance Remaining		2,681.81

2022/2023 Discretionary Fund

Date	2023/2024 Discretionary Funds	Expenditure Spending \$
1-Jul-23	Approved funds	4,000.00
15-Mar-23	Res.013 – b) approved to buy gift hampers for Tidy Shire Competition with \$150 for the winner, \$100 worth for the 2nd and \$50 worth for 3rd; Total of \$300.00 No PO raised	
15-Mar-23	c) Remaining \$2,950.00 to buy gift cards/trophies with PO raised for the softball, football and basketball competition. No PO raised	
15-Mar-23	Res.012 - Approved on the Youth Board's funding request for 15 new softball uniforms from Discretionary funds available to LA, with Hawks Indigenous Design (tops) - \$750.00 Orders have been put through and PO has been raised for \$681.82 Carried over to the 2023/2024 allocation	-681.82
17-May-23	LA wrote a request to release funds for the Church BBQ funeral. PO is raised for the goods from the local store. (attached) Carried over to the 2023/2024 allocation	-454.55
Unspent funds forfeited		4,000.00

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPLICATIONS

This money cannot be carried over from one financial year to the next. Discretionary Funds must be fully expended annually between 1 July and 30 June 2024 or forfeited..

CONSULTATION

Kintore Local Authority and Community

ATTACHMENTS:

There are no attachments to this report.

10. COUNCIL SERVICES REPORTS

ITEM NUMBER	10.1
TITLE	SCD - Kintore LA Report
REFERENCE	- 337801
AUTHOR	Stuart Millar, Acting Area Manager 2

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Kintore / Walungurru across the area of Local Government Service Delivery.

RECOMMENDATION

That the Kintore Local Authority note and accept the attached report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Keith Hassett – Director – Service Centre Delivery
Stuart Millar – Area Manager – Service Centre Delivery
James Rafoi – Council Services Coordinator – Service Centre Delivery

ATTACHMENTS:

1 2309 - Local Authority report - Kintore.pdf

Service Delivery Report



TITLE: KINTORE / WALUNGURRU - Service Delivery Report
DATE: 6th September 2023
AUTHOR: JAMES JOSEPH RAFOI - Council Service Coordinator

SUMMARY:

This report is an update of Council Delivered Services in Kintore / Walungurru across the area of Local Government Service Delivery.

Local Government Services Update

Animal Management

- The Aboriginal Community Veterinary Services conducted a visit on 16-17 May 2023, and were able to submit their report dated 18 May 2023.
- Key achievements include:
 - Puppy population has dropped from 15% to 4.6%
 - Very low birth rate, suggests that the dog population is unlikely to grow in the future. This is a great success of the Program, in use of contraception and desexing.
- Dog population in Kintore are in good general health with excellent body condition.
- Estimate of 9 cats are recorded.

	Spayed	Castrated	Tick/Mange Injection	Tick Spray	MPA*	Vaccinations	Euthanasias
Number of Dogs	0	0	42	59	9	2	1
Number of Cats	0	0	7	N/A	0	N/A	0
Others	0	0	0	0	N/A	N/A	0
Total	0	0	49	59	9	2	0

* MPA is a contraceptive that delays heat/decreases libido for up to 6 months.

The Community's Dog Population Health Status is summarized below:

Health Parameter	Mange / Skin Problems	Ticks	Fleas	Lice	Body Condition Score
Health Level	2% of total dog population (8.4%)	1/5 (1.9/5)	0/5 (0.2/5)	0/5 (0.1/5)	3/5 (3.0/5)
Previous Level	0%	2/5	0/5	1/5	3/5
Notes	Minimal	Reduction	Nil	Elimination	3/5 is optimum condition

(NT Community Average from same period in previous year is in brackets)



Kintore Vet Report 2023

Service Delivery Report



Cemetery Management

- The Cemetery is well maintained. We have had a spate or run of 3 funerals/burials here in Kintore from 22 August, 24 August to 1 September 2023.
 - These funerals provided us with the opportunity to not only thoroughly clean the cemetery, but also to conduct training on the use of the Backhoe for grave digging
 - Our thanks and appreciation to the Mt Liebig Team, for the release of their certified/professional Backhoe Operator, Tristan Robertson who assisted immensely in both grave digging and sharing his experiences and knowledge with the Civil Team.
 - It was also a win-win opportunity for other attendees at the cemetery to revisit their own family graves. There were pockets / groups everywhere, cleaning their own individual family kin graves.
- Water in IBCs (*Intermediate Bulk Containers*) are provided as when needed.
- A proposal to build an assembled tool-shed, sealed for Cemetery/Burial tools was raised
- A Master-Plan of current and future use of the Kintore Cemetery is being considered for orderly and planned expansion



This Lutheran Church site is a common site for most community gatherings. Not just for funerals but also for evening hymns, pockets of mini-fire sites where people gather and listen to music, and sing along. The absence of a large shade-structure is most notable.

Service Delivery Report



Internal Road Maintenance

- Extra bollards and road humps need to be installed in certain areas, where locals frequently speed.
- All Road-Humps require fluorescent Yellow Painting to be identifiable and clear
- Road signs as well as Street signs/names need urgent repair and installation
- A Drone or Satellite image of the Kintore Community and surrounds need to be undertaken for provision of an updated Community SITE – PLAN



Road Humps throughout the Kintore Area require YELLOW fluorescent paint as part of WHS compliance. This is a rare footage of a road-hump whose colour has not faded.

Maintenance of Parks and Open Spaces

- The **Children's Playground** is damaged and beyond repair. New equipment including a Cover-Shade as a mandatory requirement needs to be installed. It makes no sense to enjoy the playground equipment when the equipment itself is exposed to the extreme blaze of the Solar Sun.
- The Basketball Court was re-sealed in July-August 2023 and parts were vandalised during its servicing. Thankfully, the contractors were on site, to address the issue.
- There continues to be rubbish thrown on the ground outside the shop, outside of the MRC Building office vicinity and around the basketball court, plus everywhere else in the Kintore Community. This is a community problem, not an MRC Kintore problem.

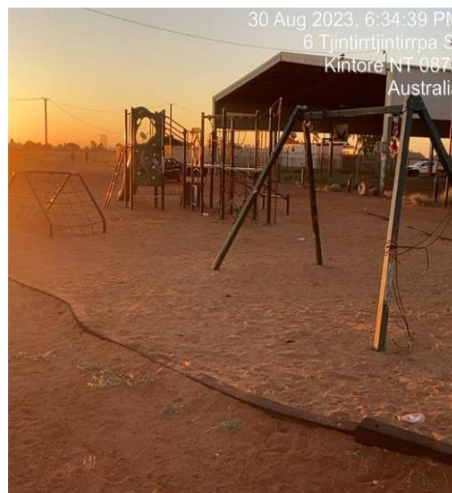
Service Delivery Report



- A community education program and initiative, with all stakeholders including Elders is currently underway to kick start. This will be implemented before 30 September 2023.
- Basketball court wheelie-bins provided by the Council and elsewhere have been removed.
- A Public Toilet/ for both men and women business, needs to be incorporated into the current Basketball court structure, as well as painting and refurbishment.
- Our consultation with Community Elders enabled us to obtain approval to proceed to Stage 1 only. Stage 2 is the opening ceremony, for public use. This is a future target, depending upon successful completion of Stage 1, and another round of consultation and cultural protocol to follow.



This Basket-ball Structure, needs to incorporate public toilets for both men and women, plus develop a raised platform or stage.



The Playground for children is notable absent of a Shade-Structure, need for new equipment plus sand beneath as cushion in an enclosed setting.

Sports Grounds

- The Sports grounds are well maintained, minor repairs are required to railings around the oval.
- Future Master-Plan for turning desert-soil into grass, requires extensive irrigation and water surplus/availability plus installation of Stadium Lighting Led lights

Service Delivery Report



Waste Management

Landfill Management Plan

- The Drop-off bays continue to work well in this community. There still has been instances of road side dumping.
- Design and Installation of Large Signage indicating specific location of Waste Dumping Area is being examined. Example – Dirty Concrete, General Waste, Timber, Metal, White-Goods etc. Consultation with stakeholders and NGOs to assist in creating these signage's and source funding.
- An expansion plan for current and future use of waste under a Landfill Master Plan is being considered. Drone coverage would allow a birds-eye view to facilitate proper planning.

Wheelie-Bins

- Theft and/or removal of Wheelie-bins has become prevalent and systematic in all Council designated areas. This is a chronic ongoing crises. Some residences possess 8 Wheelie-bins, others 5 and so on.
- The collection of household waste is Monday and Thursday each week and hard-rubbish removal once per week, or as when required. This commitment to Kintore has been maintained.
- Use of current resources like IBCs (*Intermediate Bulk Containers*) placed in strategic locations in and around Kintore Community is being examined as a substitute and alternative. They are heavier to weld and would require a Forklift or Bobcat to uplift or relocated. We have numerous used IBCs at our Depot Area.

Removal of Abandoned Vehicles

- There have been requests for the removal of vehicles, and we have done so on the condition, residents/car owners sign the *Consent to Removal Form* first.
- Vehicles inside of yards, residents will need to move on to the verge before the next collection. And again, they must sign the above Form first before any action is taken.

Recycling Waste

- There is current public drive by NGOs on recycling initiatives, and we at Kintore ought to jump on that bandwagon, and take advantage of that opportunity.
- Use of IBCs (*Intermediate Bulk Containers*) for alumina cans, Milk Bottle plastics and 10 cents plastic soda drink bottles are being considered.

Service Delivery Report



This IBC is a potential solution in resolving and/or addressing Wheelie-Bin Theft and Destruction. Plus addressing scattered rubbish everywhere in Kintore. We have ample used IBCs around in our Depot Area.



Weed Control and Fire Hazard Reduction

- Fire Hazard reduction was well maintained leading up to this dry time and there is minimal fuel load around the community.
- The Civil team is actively reducing the fuel load around the community cutting grass and maintaining fire breaks.
- Weed chemicals are only used at the Oval and Softball Pitch.

Local Authority projects Updates

Kintore / Walungurru Local Authority progress of projects;

A. Project Kintore LA Project – 2282.139.008.24605

- 2 x solar lights have been installed, but the Shade-Structure is non-existent. Following up on this. When will this be installed?
- The Three (x3) funerals held in Kintore Church area demonstrated how critical the Shade-Structure was, and how important this needs to be completed, urgently. This area is also used regularly in the afternoons as well for informal prayers and church hymn practices.

B. Project Kintore LA Project 2286.139.008.24605: Community Hub-Master Plan

- CSC sourcing information on irrigation and tree planting. Examining budget especially inputs from NGOs and Government Agencies promoting these Agenda Initiatives: tree planting, recycling of waste, wind-shelter belt, green zone, protection of bees/hives

Other

Service Delivery Report



- All Services Australia (Centrelink), Australia Postal Services and Council Services, information and referral has been provided to Kintore at the required level, in summary MRC Kintore continues to improve its delivery of services to the community.
- Essential Services have been maintained and fulfilled. There was a water leak on the CDP Office location, roadside area, and that was quickly addressed by ESO Bella Kofoed.

James Joseph Rafoi
Council Services Coordinator – Service Centre Delivery
Kintore / Walungurru Community

10. COUNCIL SERVICES REPORTS

ITEM NUMBER	10.2
TITLE	Community Service Kintore Local Authority Report
REFERENCE	- 337830
AUTHOR	Jenny Murnik, CS Coordinator Administration

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Kintore Local Authority note and accept the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager of Community Safety – Liz Scott
Manager of Youth Services – Jess Kragh

ATTACHMENTS:

- 1 2023-09 - MACSAFE Kintore LAR - approved.pdf
- 2 2023-09 - MACYOUTH Kintore LAR - approved.pdf

Community Service: Report on Operations

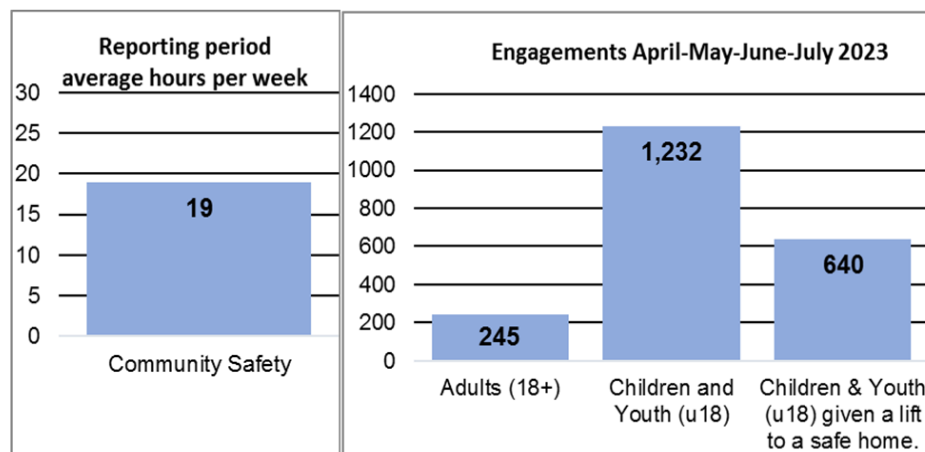


LOCATION: Kintore Community
PERIOD: 1/04/2023 to 31/07/2023
AUTHOR: Elliot Fleming, Coordinator Community Services

COMMUNITY SAFETY

Service Delivery and Engagement

- Kintore service was disrupted for 24 days due to Sorry Business, staff shortages, staff illness and training.
- The team continues to operate on a 5 day roster running patrols from Monday to Friday 6-12 pm.



Other Updates

- We are looking for new Community Safety Officers to join the team. Please talk to Rex Eddie if you are interested in applying.
- Kintore team continue to use the new MacSafe app and are quickly incorporating it into the nightly work to streamline the reporting of data collected during evening patrols. It has already provided an increase in data collected, demonstrating a more accurate reflection of work carried out in community.
- Three members of the Kintore MacSafe team attended the MacSafe Conference in Alice Springs in late May. The Conference brought together all the Community Safety teams from across the MacDonnell Regional Council area, to build a spirit of teamwork and common purpose. There was a focus each day learning how to use the new MacSafe Reporting App, which is done on a tablet instead of writing on paper reports in the car. The App records their nightly Patrol Engagements, which are sent directly to a database in Alice Springs, helping to streamline reporting for our service.
- The staff also learnt how to use a scanner App on their phones to help send clear copies of timesheets and other paperwork to head office, when their Fax machine isn't working. The staff said they got a lot out of the conference; and they will bring these new learnings back to their work in Kintore.
- On the Friday morning at the end of the Conference the MacSafe Team Leaders attended a special fire training course, enabling them to become official MRC Fire Wardens. Team Leader Rex Eddie completed the training and will be the Kintore MacSafe Fire Warden.

Rex and Sharon using the MacSafe app



MacSafe Conference Attendees



T/L Rex during Fire Warden training.



Community Service

Report on Operations

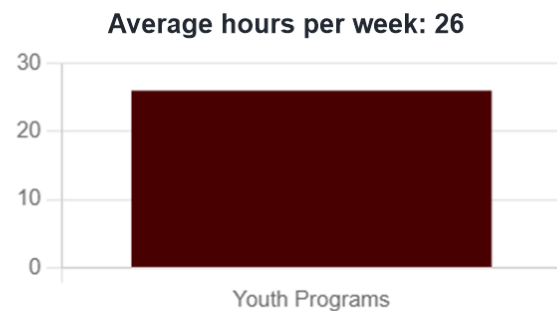
Location(s): Kintore (Walungurru)
 Period: 1/4/23 to 31/7/23
 Author: Jess Kragh



Youth Services

Service Delivery and Engagement

- Youth programs delivered 91% (111/121 days) during this reporting period.



Other Updates

- MacYouth had 2,294 engagements with young people this reporting period with an average number of hours 26 per week. Lindsay Rowe was elected by the youth board to be the new chair.
- In July a group young people were found sniffing paint in the council yard. MacYouth have followed up and supported these young people who have now stopped.
- The basketball lights were damaged for a long period of time however in this reporting period MacYouth paid for the lights to be fixed for the whole community to enjoy.
- MRC staff have been supported to undertake numeracy and literacy training held in community. MacYouth had 8 staff in attendance.

Photos



Youth Boards (Walungurru)



Day Trip (Walungurru)



Staff Training - Ninti LLN training (Walungurru)

11. FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER	11.1
TITLE	Expenditure Report as at 31 July 2023
REFERENCE	- 337575
AUTHOR	Osman Kassem, Acting Finance Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 July 2023 in the Local Authority community.

RECOMMENDATION

That the Kintore Local Authority notes and accepts the expenditure report as at 31 July 2023.

BACKGROUND

The attached finance report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of receipt of payment. Failure to expend funds received may result in the Department withholding future payments or requesting the unspent funds be returned. As example of funds prior to the 2021-22 financial year should be fully spent now.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

ATTACHMENTS:

1 2023 - LA Kintore Expenditure Report.pdf

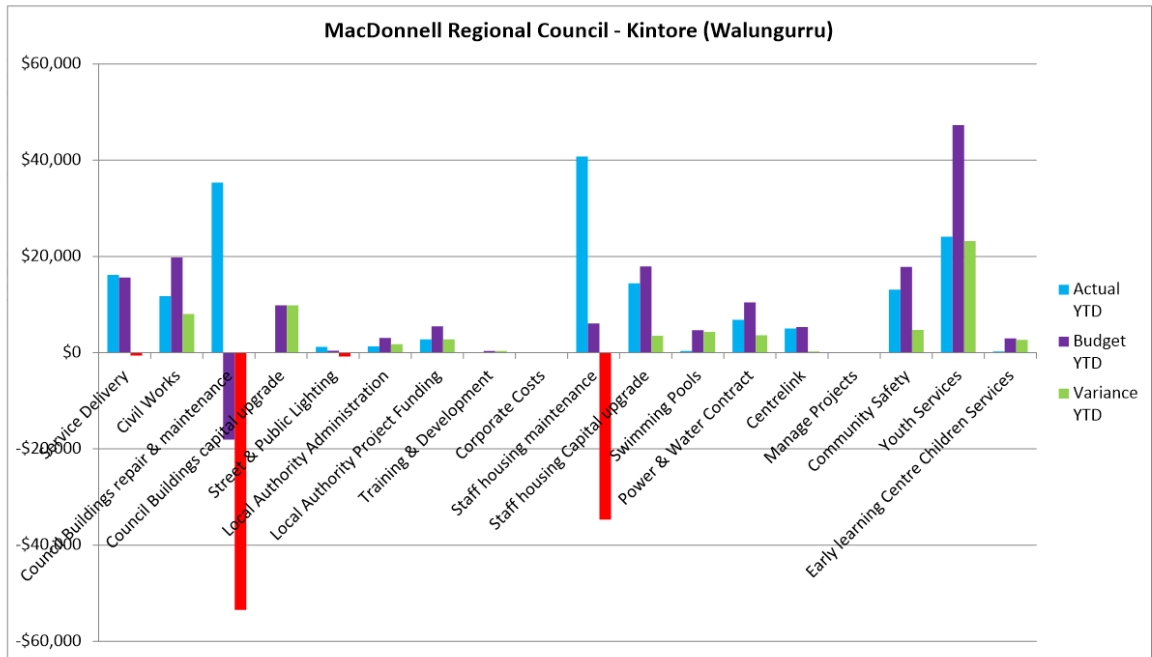
{2023 - LA Kintore Expenditure Report1_ORG_NAME}

MacDonnell Regional Council - Kintore (Walungurru)					
Expenditure by Community as at 31st July 23					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Delivery	16,163	15,591	(573)	197,864	-4%
Wages and Other Employee Costs	11,199	10,815	(384)	140,554	-3.6%
Other Operational	4,964	4,776	(188)	57,310	-3.9%
Civil Works	11,778	19,812	8,035	256,456	41%
Wages and Other Employee Costs	12,680	18,781	6,101	244,084	32.5%
Other Operational	(903)	1,031	1,934	12,372	187.6%
Council Buildings repair & maintenance	35,380	-18,084	(53,444)	44,195	This budget is for repairs and maintenance and is spent as required 296%
Other Operational	35,360	(18,084)	(53,444)	44,195	295.5%
Council Buildings capital upgrade	0	9,833	9,833	118,000	100%
Capital	0	9,833	9,833	118,000	100.0%
Street & Public Lighting	1,190	418	(773)	5,010	-185%
Other Operational	1,190	418	(773)	5,010	-185.1%
Local Authority Administration					
Local Authority Administration	1,318	3,083	1,765	37,000	57%
Wages and Other Employee Costs	0	1,667	1,667	20,000	100.0%
Other Operational	1,318	1,417	98	17,000	7.0%
Local Authority Project Funding	2,753	5,500	2,747	66,000	50%
Other Operational	2,753	5,500	2,747	66,000	49.9%
Training & Development					
Training & Development	0	333	333	4,000	100%
Wages and Other Employee Costs	0	333	333	4,000	100.0%
Corporate Costs					
Corporate Costs	0	0	0	1,000	#DIV/0!
Other Operational	0	0	0	1,000	#DIV/0!
Staff housing maintenance	40,766	6,066	(34,700)	80,490	This budget is for repairs and maintenance and is spent as required -572%
Other Operational	40,766	6,066	(34,700)	80,490	-572.1%
Staff housing Capital upgrade	14,399	17,917	3,518	215,000	20%
Capital	14,399	17,917	3,518	215,000	19.6%
SUB-TOTAL:- COUNCIL SERVICES	123,727	60,469	(63,258)	1,025,015	-104.6%
NON-COUNCIL SERVICES					
Swimming Pools	345	4,665	4,320	21,980	93%
Other Operational	345	4,665	4,320	21,980	92.6%
Power & Water Contract					
Power & Water Contract	6,837	10,445	3,608	133,595	35%
Wages and Other Employee Costs	6,176	8,252	2,076	107,276	25.2%
Other Operational	662	2,193	1,532	26,319	69.8%
Centrelink					
Centrelink	5,038	5,326	288	69,236	5%
Wages and Other Employee Costs	5,038	5,326	288	69,236	5.4%
Manage Projects					
Manage Projects	0	0	0	36,500	#DIV/0!
Other Operational	0	0	0	36,500	#DIV/0!
Community Safety					
Community Safety	13,098	17,847	4,749	204,476	27%
Wages and Other Employee Costs	12,024	12,546	522	162,994	4.2%
Other Operational	1,075	5,301	4,227	41,482	79.7%
Youth Services					
Youth Services	24,111	47,344	23,233	571,084	Underspend due to staff vacancies 49%
Wages and Other Employee Costs	19,971	33,859	13,887	440,121	41.0%
Other Operational	4,139	13,485	9,345	130,963	69.3%
Early learning Centre Children Services					
Early learning Centre Children Services	241	2,943	2,702	24,588	92%
Other Operational	241	2,943	2,702	24,588	91.8%
SUB-TOTAL:- NON-COUNCIL SERVICES	49,669	88,570	38,900	1,061,459	43.9%
TOTAL	173,396	149,039	(24,357)	2,086,475	-16.3%

The variance is over 10% or \$10,000 due to more money being spent than budget. (63,258)
 The variance is over 10% or \$10,000 due to less money being spent than budget. (24,357)

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.

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12. GENERAL BUSINESS AS RAISED AT ITEM 6.2

ITEM NUMBER 12.1
TITLE General Business
REFERENCE - 335898
AUTHOR Lizzinna Ford, Governance Engagement Officer



LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this report is to give Members the opportunity to raise matters that they wish to discuss in General Council Business.

RECOMMENDATION

That the Kintore Local Authority notes and discusses the items raised at Item 6.2.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Kintore Local Authority and community

ATTACHMENTS:

There are no attachments to this report.

13. NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER	13.1
TITLE	Other non-Council Business
REFERENCE	- 335894
AUTHOR	Lizzinna Ford, Governance Engagement Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Kintore Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

RECOMMENDATION

That the Kintore Local Authority notes and discusses the Non-Council Business items raised at Item 6.3.

BACKGROUND**ACTION REGISTER**

Date raised	Action	Detail
6-Jul-22	Meter Box	Res.093 – noted the apology by DCM&C and kept the action open.
6-Jul-22		Res.093 - It was raised by the members that the power meter box in community houses have not been fixed.
15-Sep-22		Kept the action open for follow up by DCMC.
1-Dec-22		Res.128 – kept the action open for follow up by DCM&C.
15-Mar-23		Decision of the Local Authority was to keep the action open.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
 Department of Chief Minister and Cabinet

ATTACHMENTS:

There are no attachments to this report.