



## **AGENDA**

# **AMOONGUNA LOCAL AUTHORITY MEETING WEDNESDAY 20 SEPTEMBER 2023**

The Amoonguna Local Authority Meeting of the MacDonnell Regional Council will be held at the Amoonguna Council Office on Wednesday 20 September 2023 at 10:30am.



## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
<b>1</b>	<b>MEETING OPENING</b>	
<b>2</b>	<b>WELCOME</b>	
	2.1 Welcome to Country	
<b>3</b>	<b>ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS</b>	
	3.1 Attendance .....	5
	3.2 Apologies / Absentees .....	5
	3.3 Resignations .....	5
	3.4 Terminations .....	5
	3.5 Nominations	
	3.5.1 Nominations to Amoonguna Local Authority .....	6
<b>4</b>	<b>COUNCIL CODE OF CONDUCT</b>	
	4.1 Council Code of Conduct .....	9
<b>5</b>	<b>CONFIRMATION OF PREVIOUS MINUTES</b>	
	5.1 Confirmation of Previous Minutes .....	11
<b>6</b>	<b>ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS</b>	
	6.1 That the papers circulated are received for consideration at the meeting.....	20
	6.2 That members provide notification of matters to be raised in General Council Business. ....	20
	6.3 That members provide notification of matters to be raised in General Non-Council Business. ....	20
<b>7</b>	<b>COUNCIL CONFLICT OF INTEREST</b>	
	7.1 That the Amoonguna Local Authority note the Conflicts of Interest Policy.....	21
	7.2 The members declare any conflicts of interest with the meeting Agenda .....	21
<b>8</b>	<b>DEPUTATIONS / GUEST SPEAKERS</b>	
	8.1 Menzies School of Health Research .....	23
	8.2 Guide to the 2023 Referendum .....	26
	8.3 Remote Prepayment Power Meters .....	27
<b>9</b>	<b>LOCAL AUTHORITY REPORTS AND CORRESPONDENCE</b>	
	9.1 Action Register - Amoonguna LA .....	28
	9.2 Local Authority Projects .....	30
	9.3 Discretionary Funds .....	34

<b>10</b>	<b>COUNCIL SERVICES REPORTS</b>	
10.1	CSC LA Rport.....	37
10.2	Community Service Amoonguna Local Authority Report.....	43
<b>11</b>	<b>FINANCE AND GOVERNANCE REPORTS</b>	
11.1	Expenditure Reports as at 31/08/2023.....	49
<b>12</b>	<b>GENERAL BUSINESS AS RAISED AT ITEM 6.2</b>	
12.1	General Business .....	52
<b>13</b>	<b>NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3</b>	
13.1	Other non-Council Business .....	53
<b>14</b>	<b>NEXT MEETING WEDNESDAY 6 DECEMBER 2023</b>	
<b>15</b>	<b>MEETING CLOSED</b>	

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 ATTENDANCE AND APOLOGIES**

That members notes the attendance and accepts the apologies to the meeting.

**3.2 ABSENTEES AND LEAVE OF ABSENCES**

That members notes the absentees to the meeting.

**3.3 RESIGNATIONS**

NIL

**3.4 TERMINATIONS**

NIL

**3.5. NOMINATIONS**



**ITEM NUMBER** 3.5.1  
**TITLE** Nominations to Amoonguna Local Authority  
**REFERENCE** - 335987  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

The purpose of this paper is to highlight the membership of the Amoonguna Local Authority and to note any vacancies available to community residents.

*One vacancy remains on the Local Authority and it is recommended that Community nominations remain open to fill the vacancy.  
 As per Council policy MC01-CP, ref: 8.1:1(b) – Council will appoint any suitable nominations.*

*It is noted that the nominations received from Audrey Miller and Sharon Alice were endorsed by Council at the June 2023 OCM.*

**RECOMMENDATION**

**That the Amoonguna Local Authority:**

- a) **welcomes Sharon Alice and Audrey Miller to the Authority;**
- b) **notes that there is one vacancy remaining on the Local Authority; and**
- c) **calls for community nominations to remain open for 28 days to fill the vacancy.**

**BACKGROUND**

The charts below show the current membership of the Amoonguna Local Authority (the Authority) and the vacancy available on the Authority:

CURRENT
<b>Appointed Members</b>
Caroline Peters (Chairperson)
Samantha Stuart
Henry Oliver
Lawrence Webb
Audrey Miller
Sharon Alice
Vacant

CURRENT
<b>Elected Members</b>
Cr Andrew Davis
Cr Lisa Sharman
Cr Patrick Allen
Cr Aloyiscois Hayes

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (*Local Government Act 2019* section 78):

- (a) To involve local communities more closely in issues related to local government; and
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- (d) To take the views of local communities back to the council and act as advocates on their behalf; and
- (e) To contribute to the development of the relevant regional plan; and
- (f) To make recommendations to the council in relation to:
  - (i) The council's budget; and
  - (ii) The part of the council's area within which the local authority performs its functions; and
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

### **ISSUES, CONSEQUENCES, OPTIONS**

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

### **FINANCIAL IMPLICATIONS**

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

### **CONSULTATION**

Amoonguna Local Authority

### **ATTACHMENTS:**

There are no attachments to this report.





---

#### **4. MACDONNELL COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER</b>	4.1
<b>TITLE</b>	MacDonnell Council Code of Conduct



#### **EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

#### **RECOMMENDATION**

**That the Amoonguna Local Authority notes the Council Code of Conduct.**

#### **MacDonnell Regional Council Code of Conduct**

##### **Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

##### **Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

##### **Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

##### **Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

##### **Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

##### **Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

##### **Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

##### **Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

**5. CONFIRMATION OF PREVIOUS MINUTES**

---

<b>ITEM NUMBER</b>	5.1
<b>TITLE</b>	Confirmation of Previous Minutes
<b>REFERENCE</b>	- 338276
<b>AUTHOR</b>	June Crabb, Governance Administration Officer



Unconfirmed minutes of the Amoonguna Local Authority meeting held on the 7 June 2023 is submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

**RECOMMENDATION**

**That the minutes of the Amoonguna Local Authority ordinary meeting held on 7 June 2023 be adopted as a resolution of the Amoonguna Local Authority.**

**ATTACHMENTS:**

- 1 2023-06-07 AMLA MINUTES (Draft).pdf



MINUTES OF THE AMOONGUNA LOCAL AUTHORITY MEETING HELD IN THE  
AMOONGUNA BASKETBALL COURT ON  
WEDNESDAY, 7 JUNE 2023 AT 10:30AM

---

**1 MEETING OPENING**

The meeting was declared open at 10:35AM

**1.1 APPOINTMENT OF CHAIRPERSON**

**AMLA2023-022 RESOLVED (Patrick Allen/Lisa Sharman)**

**That the Amoonguna Local Authority:**

- a) appointed member Lawrence Webb as an acting Chair of the Amoonguna Local Authority meeting in the absence of Chair Caroline Peters; and
- b) noted that the Chair Caroline Peters was going to be late to the meeting.

**2 WELCOME**

2.1 Welcome to Country – Members present were welcomed at the meeting.

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Member Henry Oliver, Member Lawrence Webb, Member Samantha Stuart arrived at 10:45am and Member Caroline Peters arrived at 11:08am

Councillors:

President Roxanne Kenny, Councillor Lisa Sharman, Councillor Patrick Allen, Councillor Andrew Davis and Councillor Aloyischois Hayes

Council Employees:

Aaron Blacker, Director Technical Services, Ken Satour, Area Manager Service Delivery, Simran Behl, CSC Amoonguna and Gaurab Ghimire, Governance admin Officer

Guests:

Bruce Fyfe, Regional Manager DCM&C  
 Daniel Measures, Liaison Officer Non Elect  
 Lachlan Hogg and Kim Pastrokos, Electorate Officer (Remote Engagement, Central Australia) Office of the Hon. Marion Scrymgour MP

**3.2 Apologies/Absentees**Apologies:

Member Henry Oliver

Absentees:

Nil

**3.1 & 3.2 ATTENDANCE, APOLOGIES AND ABSENTEES**

**AML2023-023 RESOLVED (Patrick Allen/Lisa Sharman)**

That the Amoonguna Local Authority noted attendance to the meeting and accepted the apology received.

**3.3 Resignations**

NIL

**3.4 Terminations**

NIL

**3.5 Nominations****3.5.1 NOMINATIONS TO AMOONGUNA LOCAL AUTHORITY****EXECUTIVE SUMMARY:**

The purpose of this paper is to let the Authority and community know regarding the Local Authority Vacancy available in the membership and encourage local residents to fill in the vacancy.

*One vacancy remains on the Local Authority and it is recommended that Community nominations remain open to fill the vacancy.*

*As per Council policy MC01-CP, ref: 8.1:1(b) – Council will appoint any suitable nominations.*

*It is to be noted that the nominations received from Audrey Miller and Sharon Alice will be presented to Council at the June 2023 OCM.*

**AML2023-024 RESOLVED (Patrick Allen/Lisa Sharman)**

That the Amoonguna Local Authority:

- a) welcomed Andrew Davis and Aloyiscois Hayes as Councilors of the Rodinga ward;
- b) requested that Council approves the nominations received from Audrey Miller and Sharon Alice;
- c) noted that there is one vacancy available in the Local Authority to appoint a member; and
- d) called for community nominations to remain open for 28 days to fill the vacancy.

#### **4 COUNCIL CODE OF CONDUCT**

##### **4.1 CODE OF CONDUCT**

**AMLA2023-025 RESOLVED (Aloyiscois Hayes/Andrew Davis)**

That the Amoonguna Local Authority noted the Council Code of Conduct.

#### **5 CONFIRMATION OF PREVIOUS MINUTES**

##### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

**AMLA2023-026 RESOLVED (Patrick Allen/Andrew Davis)**

That the minutes of the Amoonguna Local Authority ordinary meeting held on 29 March 2023 be adopted as a resolution of the Amoonguna Local Authority.

#### **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

##### **6.1 PAPERS CIRCULATED AND RECEIVED**

**AMLA2023-027 RESOLVED (Lisa Sharman/Aloyiscois Hayes)**

That the Amoonguna Local Authority noted that the papers circulated were received for consideration at the meeting.

##### **6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**AMLA2023-028 RESOLVED (Lisa Sharman/Aloyiscois Hayes)**

That the Amoonguna Local Authority noted that the members have provided notification of matters to be raised in General Council Business as follows:

- a) Additional bollards are requested by the Authority and two were already confirmed at the previous meeting, however they have not been organised yet and this matter will be forwarded to CSC for further follow ups.

##### **6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**AMLA2023-029 RESOLVED (Lisa Sharman/Aloyiscois Hayes)**

That the Amoonguna Local Authority noted that the members have not provided notification of matters to be raised in General Non-Council Business.

#### **7 CONFLICT OF INTEREST**

##### **7.1 CONFLICT OF INTERESTS**

**AMLA2023-030 RESOLVED (Aloyiscois Hayes/Andrew Davis)**

That the Amoonguna Local Authority noted the Conflict of Interest policy.

## 7.2 MEMBERS DECLARATION

**AMLA2023-031 RESOLVED (Aloyiscois Hayes/Andrew Davis)**

That the Amoonguna Local Authority declared no conflict of interest with the meeting agenda.

## 8 DEPUTATIONS / GUEST SPEAKERS

### 8.1 FEDERAL LABOUR GOVERNMENT CENTRAL AUSTRALIAN PLAN

#### **EXECUTIVE SUMMARY:**

The purpose of this report is to inform members on the Federal Labour Government's Central Australian Plan and respond to queries that members may have.

Representatives from the Office of the Hon. Marion Scrymgour MP are presenting information on the Federal Labour Government's Central Australian Plan commitment in funding for health, housing, schools, safety and other community projects and to discuss the up and coming referendum.

**AMLA2023-032 RESOLVED (Patrick Allen/Lisa Sharman)**

That the Amoonguna Local Authority:

- a) noted and accepted the information shared by the Representatives; and
- b) provided feedback to the Representatives on the Central Australian Plan and Referendum.

## 9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

### 9.1 DISCRETIONARY FUNDS

#### **EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

Members are advised that the Purchase Order of \$90.91 raised on the 11 April 2022 has been cancelled.

**AMLA2023-033 RESOLVED (Patrick Allen/Lawrence Webb)**

That the Amoonguna Local Authority:

- a) noted and discussed the spending of its 2022/2023 Discretionary Funds; and
- b) requested that the remaining funds \$363.64 be spent to purchase power cards for the Basketball Court.

## 9.2 LOCAL AUTHORITY PROJECTS

### EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

**Amoonguna currently has \$3,816.68 of unallocated funds to spend on Community projects.**

**AML2023-034 RESOLVED (Andrew Davis/Lawrence Webb)**

**That the Amoonguna Local Authority:**

- a) **noted the update to their current projects as follows and kept all project open:**
  - **Project 2107, Solar Lights – Ken, Area manager is chasing up the lights and its whereabouts as they have been mixed up with Haasts Bluff;**
  - **Project 2230, Fence for the Footy Oval – although the fund required for the fencing is well below the standard fence but quotes will begin soon to find out what can be sourced with the available funds;**
  - **Project 2231, Shade Shelter and Water for the Sorry Camp – kept project open;**
  - **Project 2232, Softball Oval Cracker Dust and Fencing – Fencing for the Softball Oval is not achievable with the funds allocated to this project and Mr. Blacker (Director, Tech Services) will look into the Cracker Dust and provide update at the next meeting;**
  - **Project 2105, Youth board – Projector and Speakers have been ordered (PO raised) and Youth Board are waiting to receive them.**
- b) **created a new project 'Installation of a new water bubbler near ablution block' and allocated all remaining funds \$3,816.68 to this project.**



### 9.3 AMOONGUNA YOUTH BOARD REPORT

#### EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Amoonguna Local Authority on Amoonguna Youth Board's recommendations to the LA.

MRC Youth Boards' objectives are to provide opportunities for youth led decision making and encourage young people to identify and participate in issues, ideas and future developments that matter to them. Youth Boards are an important platform for MRC administration, the elected Council members and Local Authorities to engage with young people about community services, programs and strategic direction.

The development of Youth Boards in MRC communities has been supported by MRC's Governance and Compliance Department and Youth Services Department. MRC is not resourced to establish Youth Boards in our communities without Community Support and assistance from Stakeholders.

**AMLA2023-035 RESOLVED (Lisa Sharman/Patrick Allen)**

**That the Local Authority:**

- a) agreed on the Youth Board's suggestion to get automatic lights installed at the basketball court, lights on from 7pm-10pm only; and
- b) requested that the necessary steps be taken to commence the work.

## 10 COUNCIL SERVICES REPORTS

### 10.1 COMMUNITY SERVICE AMOONGUNA LOCAL AUTHORITY REPORT

#### EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

**AMLA2023-036 RESOLVED (Lisa Sharman/Andrew Davis)**

**That the Amoonguna Local Authority noted and accepted the Community Services report.**

### 10.2 CSC LA REPORT

#### EXECUTIVE SUMMARY:

This report is an update of the Council delivered services across the area of Local Government Service Delivery

**AMLA2023-037 RESOLVED (Lisa Sharman/Patrick Allen)**

**That the Amoonguna Local Authority noted and accepted the attached report.**

## 11 FINANCE AND GOVERNANCE REPORTS

### 11.1 EXPENDITURE REPORTS AS AT 30 APRIL 2023

#### EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 April in the Local Authority community.

**AMLA2023-038 RESOLVED (Aloyiscois Hayes/Lisa Sharman)**

**That the Amoonguna Local Authority noted and accepted the expenditure report as at 30 April 2023.**

**12 GENERAL BUSINESS AS RAISED AT ITEM 6.2****12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss any General Council Business matters raised at item 6.2.

MacDonnell Regional Council (MRC) is gathering information on the type of Childcare facility each community would prefer.

To assist MRC, a survey has been introduced that asks members to choose what Childcare service would be more suited for your community.

The survey tabled at this meeting will help MRC in advocating for your choice.

**AMLA2023-039 RESOLVED (Lawrence Webb/Aloyischois Hayes)**

That the Amoonguna Local Authority:

- a) noted that the items raised at Item 6.2 was already discussed at item 6.2;
- c) noted the update below to the issue, Dumping of rubbish and closed the action:  
Cost for the fencing and a permanent gate would come with the cost around 200K and that is way beyond funds available to the Local Authority. Illegal dumping of the rubbish will continued to be monitored.

**13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3****13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

**AMLA2023-040 RESOLVED (Patrick Allen/Andrew Davis)**

That the Amoonguna Local Authority:

- a) noted that there was not any Non-Council Business items raised at Item 6.3; and
- b) noted and accepted the progress on existing action regarding housing from the Department of Chief Minister and Cabinet as follows:
  - community members are encouraged to raise their concerns at the HRG meeting and they attend the HRG meetings noting that the next HRG meeting is on the 4<sup>th</sup> of Oct 2023;
  - noted that the Mr. Bruce Fyfe (Regional Manager, DCM&C) is going to approach Territory Family and Housing regarding short term contract given that the residents in some of the houses have moved away and no longer lives in the community and the empty housing are abandoned. By contrary, many community houses are overcrowded. Mr. Bruce responded that the empty houses may have ongoing lease contracts with the tenant who have not terminated their lease and they continuing to pay the rent. This would mean that the empty houses can't be used for new occupant given that the tenancy contract is ongoing. This situation may be improved with a short term contract and automatic termination of their lease and Mr. Bruce is going to provide the feedbacks and discussion to the Housing department and hopefully will have a update to the Local Authority at the next meeting.

**14 DATE OF NEXT MEETING - WEDNESDAY 20 SEPTEMBER, 2023**

**15 MEETING CLOSED**

The meeting terminated at 11:42am.

This page and the preceding 7 pages are the minutes of the Amoonguna Local Authority Meeting held on Wednesday 7 June 2023 and are UNCONFIRMED.

UNCONFIRMED

**6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

**6.1 PAPERS CIRCULATED AND RECEIVED**

**RECOMMENDATION**

That the Amoonguna Local Authority noted the that the papers circulated were received for consideration at the meeting.

**6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**RECOMMENDATION**

That members provides / does not provide notification of matters to be raised in General Council Business.

- a).....
- b).....
- c).....

**6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**RECOMMENDATION**

That members provides / does not provide notification of matters to be raised in General Non-Council Business.

- a).....
- b).....
- c).....

## **7. CONFLICTS OF INTEREST**

<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Conflict of Interests



### **EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

### **RECOMMENDATION**

**That the Amoonguna Local Authority Meeting:**

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

### **BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

### **Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

### **Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

#### **Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

#### **If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

#### **Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

#### **ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

## 8. DEPUTATIONS / GUEST SPEAKERS

---

<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Menzies School of Health Research
<b>REFERENCE</b>	- 336115
<b>AUTHOR</b>	June Crabb, Governance Administration Officer



### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 02: Healthy Communities

### EXECUTIVE SUMMARY:

Menzies School of Health Research is one of Australia's leading medical research institutes dedicated to improving the health and wellbeing of Aboriginal and Torres Strait Islander people.

The purpose of this presentation is to consult with remote Aboriginal communities to obtain endorsement to conduct research on a project titled 'Examining the impact of extreme temperature on Public Health Care services utilisation in remote Central Australia to inform adaptation strategies'.

### RECOMMENDATION

That the Local Authority:

- a) notes and accepts the presentation; and
- b) provides feedback on obtaining community involvement to conduct the research.

### BACKGROUND

The study explores how extreme heat affects the clinic use of remote community members and how best to reduce the heat related risks on community members.

Researchers are asking community to participate in an interview or a focus group discussion in which you can talk about how hot weather affects your health.

### ISSUES, CONSEQUENCES, OPTIONS

Nil

### FINANCIAL IMPLICATIONS

Nil

### CONSULTATION

Amoonguna Local Authority

### ATTACHMENTS:

- 1 ParticipantInformationSheet.pdf



## **Examining the impact of extreme temperature on primary health care services utilisation in remote Central Australia to inform adaptation strategies**

### **Community Member Participant Information Sheet** ***THIS IS FOR YOU TO KEEP***

#### **What is the study about?**

This study explores how extreme heat affects the clinic use of remote community members and how best to reduce the heat related risks on community members.

#### **What are you asking me to do?**

We request you to participate in an interview or focus group discussion with a researcher in which you can talk about how hot weather affects your health and your clinic use and what can be done to reduce the effects.

#### **Who are the researchers?**

The research team includes Dr Supriya Mathew (Menzies), Professor John Wakerman (Menzies), A Prof Linda Ford (CDU), Dr Mohammad Radwanur Talukder (Menzies), Dr Sophie Pascoe (Menzies), Dr Deborah Russell (Menzies), A/Prof Kerstin K Zander (CDU), Dr Vahab Baghbanian (Congress), Prof Alan Cass (Menzies), Dr David Reeve (Dept of health), Ms Emma Delahunty (Congress) and Dr Rishu Thakur (Menzies).

#### **Do I have to participate?**

All participation is voluntary, and you can withdraw at any time without consequence. If you agree to take part in interviews or focus group discussions, you can skip questions or choose not to share personal or sensitive information.

#### **Will I be paid for my participation?**

No.

#### **Can I withdraw my response?**

You will be able to withdraw your response before data analysis. The research team will remove all identifiable information from the collected data and aggregate it for analysis. Once the data analysis has started, the research team will not be able to remove individual data as it will be stored in a completely de-identified format.

#### **Is the data I share confidential?**

All your information collected in interviews or focus group discussions will be treated by the researchers as confidential. This means that no names of people will be used when reporting the research. The project's





reports will talk about the overall data collected and will not be linked to individuals. We will not share stories that could identify you unless you ask us to do so.

We are obliged by law to report any incidents reported to us of child abuse or potential or actual harm to you or other people that you may talk about.

All data collected will be kept in a central location in locked files. Only the research team will have access to the data for approved research.

**How do I give my permission to participate?**

Before participating in this project, you will need to sign the Consent Form. This is kept separately from any other information you give.

**Who has approved this project?**

The Northern Territory Health Research Ethics Committee has approved this project.

**Who can I contact if I have any problems with the project or any further questions?**

If you have any questions about this study or if anything raised in this study has caused you any problem at all, please call +61 8 8959 5385 or email Dr Supriya Mathew ([supriya.mathew@menzies.edu.au](mailto:supriya.mathew@menzies.edu.au)). You may also contact the NT Health Research Ethics Committee, [ethics@menzies.edu.au](mailto:ethics@menzies.edu.au).

If you would like to participate, please sign the attached consent form.

*Thank you!*

## 8. DEPUTATIONS / GUEST SPEAKERS

---

<b>ITEM NUMBER</b>	8.2
<b>TITLE</b>	Guide to the 2023 Referendum
<b>REFERENCE</b>	- 338321
<b>AUTHOR</b>	June Crabb, Governance Administration Officer



### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY:

Representatives from the Member for Namatjira Office is presenting information on the 2023 Referendum, to ensure that members are aware and can make an informed decision about the choice they make when they cast their vote on the 2023 referendum.

### RECOMMENDATION

**That the Local Authority:**

- a) notes the information received; and
- b) provides feedback on the presentation to the attending Representatives.

### BACKGROUND

Voting is compulsory for adults over the age of 18 and members can choose to vote Yes or vote No.

The referendum proposes an alteration to the Australian Constitution that will recognize the First Peoples of Australia by establishing an Aboriginal and Torres Strait Islander Voice to Parliament.

Polls open on the 25 September 2023 from 9am to 3pm.

### ISSUES, CONSEQUENCES, OPTIONS

Nil

### FINANCIAL IMPLICATIONS

Nil

### CONSULTATION

Amoonguna Local Authority

### ATTACHMENTS:

There are no attachments for this report.

## 8. DEPUTATIONS / GUEST SPEAKERS

---

<b>ITEM NUMBER</b>	8.3
<b>TITLE</b>	Remote Prepayment Power Meters
<b>REFERENCE</b>	- 338373
<b>AUTHOR</b>	June Crabb, Governance Administration Officer



### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY:

Power and Water has recently started to replace prepayment meters in remote communities with 4G mobile network cover.

Within the MacDonnell Regional Council area, Power and Water expect that this will affect 11 of the 13 communities with a few locations to be assessed for the strength of the mobile network.

The Power and Water engagement team will be onsite during the roll out to explain the changes to customers.

### RECOMMENDATION

**That the Local Authority notes and accepts the information received from the Representatives of Power and Water Corporation.**

### BACKGROUND

Telstra will decommission the 3G mobile network in June 2024 and as a result, the 3600 electronic 3G prepayment meters will no longer work and would have to be replaced with 4G meters.

The new meters are digital 4G meters and will introduce a different process for customers to add credit in-store, which has been in place since 2018-19 for approximately 2300 customers in urban areas across the NT (including Alice Springs)

The meters were also installed in the APY Lands communities in South Australia last year.

### ISSUES, CONSEQUENCES, OPTIONS

The new top up process uses a physical credit card sized card with a barcode to identify the meter.

### FINANCIAL IMPLICATIONS

The local store is already set up to support the new top up process.

### CONSULTATION

Amoonguna Local Authority

### ATTACHMENTS:

There are no attachments to this report.

---

**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

---

**ITEM NUMBER** 9.1  
**TITLE** Action Register - Amoonguna LA  
**REFERENCE** - 338263  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**RECOMMENDATION**

**That the Amoonguna Local Authority:**

- a) **notes and accepts the progress reports on the actions from the minutes of the previous meeting as received; and**
- b) **approves the closure of any completed actions.**

**BACKGROUND**

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Amoonguna Local Authority

**ATTACHMENTS:**

- 1 Outstanding actions 20.09.2023.pdf

## AMOONGUNA ACTION REGISTER

Meeting	Officer/Director	Section	Subject
Amoonguna Local Authority 31/08/2022	Sherry, Sheree/Robinson Brian	Youth Board	Invite Youth Board members
<b>Action AMLA2022-067: Invite Youth Board members (raised 31 August 2022)</b>			
<p>AMLA2022-067 RESOLVED (Patrick Allen/Lisa Sharman) That the Amoonguna Local Authority noted and discussed the items raised at Item 6.2 as follows:</p> <ul style="list-style-type: none"> <li>• Authority suggested that they be invited to their youth board meetings and youth participate in the LA meeting; and</li> <li>• present their youth board minutes at LA meetings by youth team members instead of coordinator</li> </ul>			
<p><b>20 September 2022</b> – Community Engagement Project Coordinator will liaise with the Youth Board to present their minutes at the next LA meeting.</p>			
<p><b>2 November 2022</b> – Decision of the Authority was to keep the action open for a further update at the next Local Authority meeting.</p>			
<p><b>29 March 2023</b> – Decision of the Authority was to keep the action open.</p>			
<p><b>15 May 2023</b> - The Youth Board invited the late Councillor Ellis to their meeting on the 23 November 2022 in order to liaise with the Amoonguna Local Authority. The Councillor gave a great presentation about her work as Councillor and Local Authority member, motivating the youth to continue participating in the Youth Board activities and to attend the Local Authority meetings if possible.</p>			
<p><i>Recommendation to the LA is to close action</i></p>			

## 9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Local Authority Projects
REFERENCE	- 338282
AUTHOR	June Crabb, Governance Administration Officer



### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 03: Empowered Communities

### EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (*DCM&C*) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

**Amoonguna has allocated all their available funds to spend on Community projects.**

### RECOMMENDATION

That the Amoonguna Local Authority:

- a) notes the progress of their projects; and
- b) approves the closure of any completed projects.

### BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

***Local Authorities must formally resolve each initiative this funding will be used for.***

Register of Projects and Commitments

Project 2107		Solar lights	\$
		Status	Expenditure
10-Nov-21	Res.80 – That the Local Authority opened a new project named Solar lights, committed <b>\$20,000.00</b> towards the purchase of five (5) Solar lights and will discuss with the CSC on the locations.		20,000.00
9-Mar-22	The Local Authority were asked to revise the commitments made at the 10 Nov 2021 meeting as there were insufficient funds to cover the new projects. Their resolution is as follows: Res.016 - Retained the \$20,000.00 that was allocated to the purchase of five new Solar lights.		
9-Mar-22	Res.16 - That that Authority were advised that the costs would range between \$3,200.00 ea. for Stealth lights and \$5,500.00 for the larger lights, excl. GST.		
1-Jun-22	Res.036 – Request CSC and LA members works together with Councillor Ellis to provide options for a suitable location.		
31-Aug-22	Project 2107 – Solar lights, approved quote Q004251, received from green frog for \$16,022.25 and requested the lights be put on at Stuart park, end of lot 96 corner, basketball court men shade, bus stop/clinic and behind aged care.		
20-Sep-22	PO of \$15,765.50 raised against the quote from Green Frog for the Solar lights.		-15,765.50
2-Nov-22	Res.082 - lights have not been received yet, kept project open.		
7-Jun-23	Res.034 - Advised that lights may have been delivered to Haasts Bluff. Area Manager to follow up and order concrete for installation.		
18-Sept-23	Area Manager is looking to source transport to return the lights from Haasts Bluff to Amoonguna		
<b>underspend or (overspend)</b>			<b>4,234.50</b>

Project 2230		Fence for the Footy Oval	\$
		Status	Committed
2-Nov-22	Res.082 – Create a new project with allocation of \$5,000.00 and requested Service Delivery to provide cost estimation.		5,000.00
7-Jun-23	CLC are also seeking funding for this project. Quotes still to be sourced.		
18-Sept-23	Area Manager to contact CLC to find out where they are at with sourcing funding for the fence.		
<b>underspend or (overspend)</b>			<b>5,000.00</b>

<b>Project 2231 Shade Shelter and Water for the Sorry Camp</b>		<b>\$</b>
<b>Status</b>		<b>Committed</b>
2-Nov-22	Res.082 - Created new project with allocation of \$10,000.00	10,000.00
7-Jun-23	Res.034 - Project kept open.	
18-Sept-23	No quotes received or update provided.	
<b>underspend or (overspend)</b>		<b>10,000.00</b>

<b>Project 2232 Softball Oval Cracker Dust and Fencing</b>		<b>\$</b>
<b>Status</b>		<b>Committed</b>
2-Nov-22	Res.082 - Created new project and allocated \$5,000.00 to the project.	5,000.00
7-Jun-23	Advised that the funds will not cover a fence for the Softball oval. Director Technical Services will provide an update to Cracker dust at the next meeting.	
17-Sep-23	Cracker dust to be delivered to community.	
<b>underspend or (overspend)</b>		<b>5,000.00</b>

<b>Project 2105 Youth Board</b>		<b>\$</b>
<b>Status</b>		<b>Committed</b>
29-Mar-23	Res.013 - Approved the cost of \$995.00 towards a projector and \$859.00 for a speaker for the Rec Hall.	
7-Jun-23	Res.034 - Projector and Speakers ordered and currently waiting to receive.	-1,685.46
<b>underspend or (overspend)</b>		<b>168.54</b>

<b>Project 2106 Install a water bubbler near ablution block</b>		<b>\$</b>
<b>Status</b>		<b>Committed</b>
7-Jun-23	Res.034 - Allocated \$3,816.68 to the project.	3,816.68
<b>underspend or (overspend)</b>		<b>3,816.68</b>

<b>Budget consideration</b>		
	<b>Balance of underspend or (overspend)</b>	<b>28,219.72</b>
	Unallocated funds	0.00
	<b>Total unspent funds</b>	<b>28,219.72</b>

**Matters raised 7 June 2023 meeting to be followed up with:**

- Res.028 – Two additional bollards requested
- Res.035 – Automatic lights installed at Basketball Court to go on between 7pm – 10pm.



**Wishlist and estimated costs**

**Priority:**  
**Scope:**  
**Estimate:**  
**Action:**

**Priority:**  
**Scope:**  
**Estimate:**  
**Action:**

**ISSUES, CONSEQUENCES, OPTIONS**

Examples of *Unacceptable* Purposes for Expenditure include:

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

**FINANCIAL IMPLICATIONS**

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

**CONSULTATION**

Executive Leadership Team  
Finance Grants Officer  
Area Managers

**ATTACHMENTS:**

There are no attachments to this report.

**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER</b>	9.3
<b>TITLE</b>	Discretionary Funds
<b>REFERENCE</b>	- 338281
<b>AUTHOR</b>	June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities

Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**RECOMMENDATION**

That the Amoonguna Local Authority:

- a) notes and discusses the spending of its 2023/2024 Discretionary Funds; and
- b) notes that the funds have to be spent by 30 June 2024.

**BACKGROUND****2023/2024 Discretionary Funds**

<b>Date</b>	<b>2023/2024 Discretionary Funds</b>	<b>Approved Commitment \$</b>
1-Jul-23	Approved funds	<b>4,000.00</b>
22-Aug-23	Community BBQ approved by signed Discretionary funds letter as attached.	<b>-771.20</b>
	<b>Balance Remaining</b>	<b>3,228.80</b>
<b>2022/2023 Discretionary funds</b>		
<b>Date</b>	<b>2022/2023 Discretionary Funds</b>	<b>Approved Commitment \$</b>
1-Jul-22	Approved funds	<b>4,000.00</b>
31-Aug-22	Res.056 – noted and discussed the balance of last year, new allocation and spending of 2022/23 funds.	
2-Nov-23	Res.083 - That the provisional meeting of the Amoonguna Local Authority by majority vote, made a recommendation to council and noted and discussed the spending of its 2022/2023 Discretionary Funds to be used for Christmas and New Year celebration with a discretionary fund letter.	
29-Mar-23	Res.014 – b) discussed to do a community BBQ during Easter; and c) noted that the remaining funds can be used by writing a letter to Council by majority members.	

30-May-23	Discretionary fund release letter received to buy the power cards/top up for community residents \$4,000.00 PO has been raised to buy the power card.	- 3,636.36
<b>Balance Remaining</b>		<b>363.64</b>

**ISSUES, CONSEQUENCES, OPTIONS**

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

Examples that Discretionary funds can be used for:

- Community Christmas and New Year’s Festivity
- Community BBQ’s
- Sports weekends
- Naidoc Celebration

**FINANCIAL IMPLICATIONS**

There is a current balance of **\$3,228.80** to spend before 30 June 2024.

This money cannot be carried over from one financial year to the next and must be fully expended between 1 July and 30 June annually or the funds forfeited.

**CONSULTATION**

Amoonguna Local Authority

**ATTACHMENTS:**

- 1 Discretionary funds letter.pdf

Alice Springs NT 0870

abn • 21 340 804 903

phone • 08 8958 9600

fax • 08 8958 9601

email • [info@macdonnell.nt.gov.au](mailto:info@macdonnell.nt.gov.au)  
[www.macdonnell.nt.gov.au](http://www.macdonnell.nt.gov.au)

**Re: Local Authority Discretionary Funds**

We the undersigned members of the Amoonguna Local Authority would like a purchase order raised for Milner's Meat & Woolworth's for the discretionary funds given by MacDonnell Council to the Local Authority to be spent as agreed to benefit the local community.

We have chosen to pay \$ 800.00 for community BBQ on Monday 28.08.23

**Amoonguna Local Authority Members:**

1. Cr Andrew Davis                      Signature: Andrew Davis
2. Henry Oliver                              Signature: Henry Oliver
3. Lawrence Webb                          Signature: Lawrence Webb
4. Caroline Peters                         Signature: Caroline Peters
5. Samantha Stuart                        Signature: Samantha Stuart

M. ...

---

**10. COUNCIL SERVICES REPORTS**

---

**ITEM NUMBER** 10.1  
**TITLE** CSC LA Rport  
**REFERENCE** - 337940  
**AUTHOR** Ken Satour, Area Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report is an update of the Council delivered services across the area of Local Government Service Delivery

**RECOMMENDATION**

**That the Amoonguna Local Authority notes and accepts the attachment report.**

**BACKGROUND**

Nil

**ISSUES, CONSEQUENCES, OPTIONS**

NIL

**FINANCIAL IMPLICATIONS**

NIL

**CONSULTATION**

Ken Satour, Area Manager Service Centre Delivery  
Simran Behl, Council Services Coordinator, Amoonguna

**ATTACHMENTS:**

1 CSC LA Report Sept 2023.pdf

**TITLE:** Amoonguna - Service Delivery Report  
**DATE:** September'2023  
**AUTHOR:** Simran Behl - Council Service Coordinator

**SUMMARY:**

*This report is an update of Council Delivered Services in Amoonguna across the area of Local Government Service Delivery.*

## **Local Government Services Update**

### **Animal Management**

- No VET visit was conducted during this reporting period, Vet will visit Amoonguna on 5th & 6th September.
- Dogs skin problem and Ticks are on large rise at this stage and will be managed accordingly by vets during the next visit.

### **Internal Road Maintenance**

- Amoonguna internal roads are in good condition, civil team has fixed some pot holes previously.
- Road signs, street signs and park signs need replacements soon as they were damaged by rock throwing and were also spray painted.
- Weeds were managed well on side streets, common areas and also at both parks. Civil team was slashing grass at ovals and around Rec hall when report was submitted.





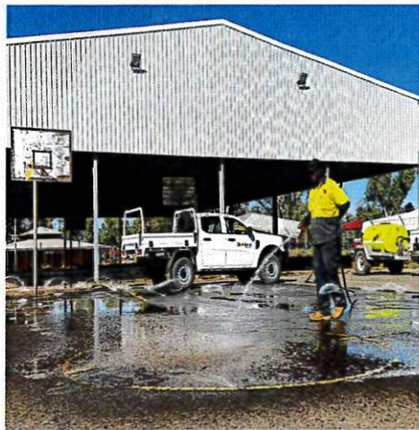
### Maintenance of Parks and Open Spaces

- Civil team is cleaning parks and open spaces regularly which includes picking up general rubbish, cans and plastic bottles, bins got burned again at both parks and twice at basketball courts, so no more wheelie bins are left at parks anymore same as basketball courts.



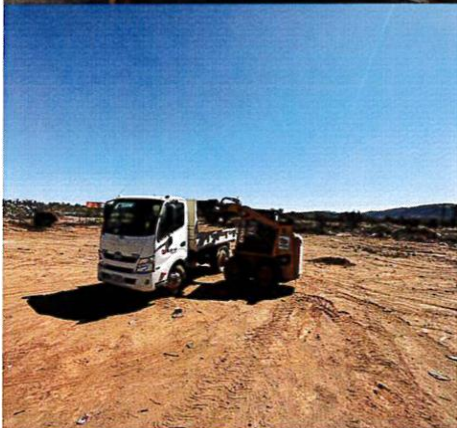
### Sports Grounds

- Sports grounds are maintained well, we are making sure to keep grass to minimum and to keep pvals clean as much as possible.
- Softball oval will be getting cracker dust in next couple of weeks and will be ready to use soon.



### Waste Management

- General rubbish collection is twice a week i.e. Monday & Thursday.
- Big cleanup at drop off bays at waste management facility was carried out and its looking great at this stage, illegal rubbish is still an on going issue.
- Hard rubbish collection day is wednesday afternoon or as per required by community.



### Weed Control and Fire Hazard Reduction



- Grass cutting and whipper snipping around community areas is ongoing,sewerage ponds,compounds and both parks were recently had slashing done.



### **Local Authority projects Updates**

Amoonguna **Local Authority** progress of projects;

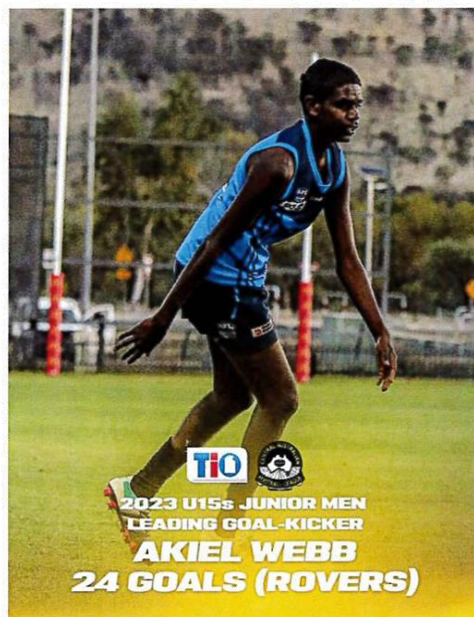
- Project **2107 Solar Lights**- PO for \$15,765.50 was raised in September 2022,lights have been purchased and we are waiting to be delivered at Amoonguna.
- Project **2230 Fence for footy oval**- New project was created and \$5000 was allocated,community is having open meeting with CLC on 5th September and we are expecting some updates.
- Project **2231 Shade shelter and water for sorry camp**- \$10,000 was allocated but no update received yet.
- Project **2232 Softball oval cracker dust and fencing** - Allocated budget was \$5000 and cracker dust is expected to arrive in next couple of weeks.

**Other**

- Civil team just finished raining and every civil team member were competent and have upskill their skills and are capable to drive Backhoe and Skid steers which will be very beneficial for future community projects.



- Amoonguna store and office were targeted and was damaged,store money till,smokes and food was stolen,residents parcels,cards and old houses keys were also been taken,community safety meeting was held at community basketball court twice community has asked if any chance for MaSafe to start street walks around community entrance houses and around basketball courts and both parks.
- Amoonguna's very own Akiel Webb has been awarded leading goal scorer for u15's Australia Football League,he will be a great role model for future kids.



---

**10. COUNCIL SERVICES REPORTS**

---

<b>ITEM NUMBER</b>	10.2
<b>TITLE</b>	Community Service Amoonguna Local Authority Report
<b>REFERENCE</b>	- 338368
<b>AUTHOR</b>	Jenny Murnik, CS Coordinator Administration

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**RECOMMENDATION**

**That the Amoonguna Local Authority note and accept the Community Services report.**

**BACKGROUND**

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Executive Leadership Team  
Acting Coordinator of Aged Care & Disability – Pratikshya Baral  
Manager of Community Safety – Liz Scott  
Manager of Youth Services – Jess Kragh

**ATTACHMENTS:**

- 1 2023-09 - COMMUNITY SERVICES Amoonguna LAR - approved.pdf
- 2 2023-09 - MACYOUTH Amoonguna LAR - approved.pdf

# Community Service: Report on Operations

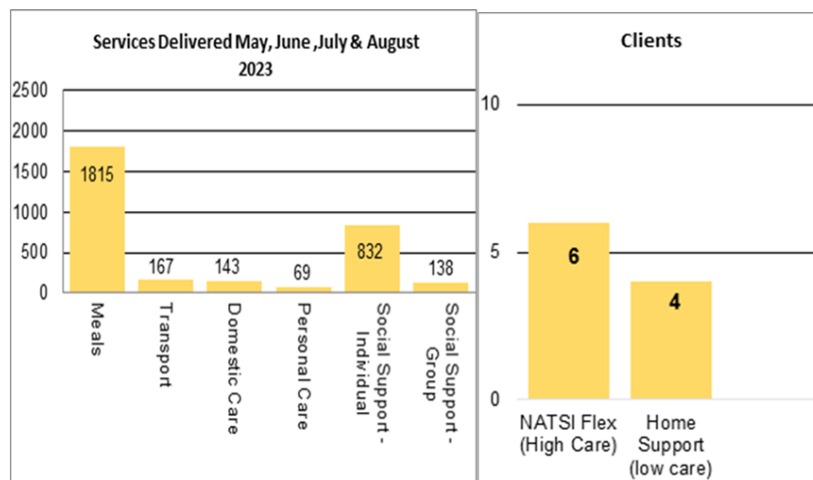


**LOCATION:** Amoonguna Community  
**PERIOD:** 1/05/2023 to 31/08/2023  
**AUTHORISED:** Brian Robinson, Acting Director Community Services

## AGED & DISABILITY SERVICES Service Delivery and Engagement



- All Aged care services were fully delivered without disruption following Covid-19 standard precautions for the reporting period.



### Other Updates

- Active engagement with stakeholders, regular meeting and catch ups to ensure quality services are being delivered.
- Collaboration with Congress Allied Health BBQ at Amoonguna Basketball Court.
- Distributed client's jumper, beanie, socks, mattress and blankets due to freezing weather.
- Memory Clinic nurse- Judith Torzillo visited Amoonguna Aged Care.
- Current filled positions filled:
  - 1 x Team Leader - PPT position - 38 hours per fortnight
  - 4 x Casual Staff
  - Plans for 1 casual conversion to PPT.
- Vacancies:
  - 1 x Permanent Part Time position - 38 hours per fortnight.
- Following training was completed this reporting period;
  - 22 June 2023 - Cultural Awareness Training attended by coordinator
  - 03 August 2023 - Fire Warden & extinguisher training in Alice springs
  - 23-24 August 2023 – Amoonguna First Aid Training
  - 11-12 May 2023 – Certificate III Individual Support
  - 28-30 August 2023 – Certificate III Individual Support

Cultural Awareness Training – Alice Springs



First Aid Training –Amoonguna Aged Care staff

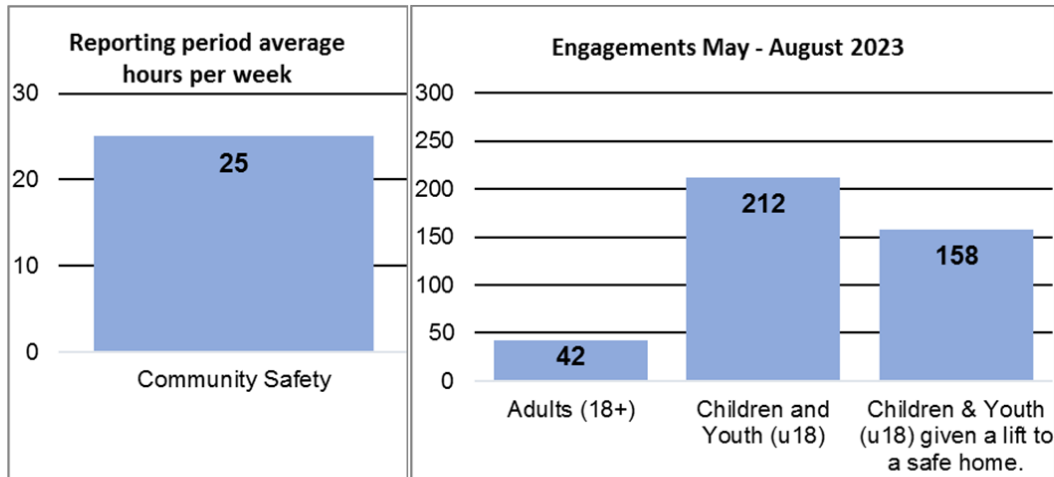


**COMMUNITY SAFETY**

**Service Delivery and Engagement**



- Community Safety services were disrupted for 8 days during this 4-month reporting period, due by staff illness, staff shortages and Sorry Business.
- The Amoonguna Community Safety Team operates on a 5 day roster, Monday to Friday from 6pm to 11pm. The small team continues to provide a safe and reliable service to the Amoonguna community; and work closely with MacYouth assisting, young people to and from the Rec Hall and sporting activities.



**Other Updates**

- Three new staff joined the Amoonguna Community Safety team in August. The Team Leader position remains vacant and will be advertised again in September 2023.
- In addition to the on-line MRC Staff Induction, carried out by the Coordinator, along with training in using the MacSafe Reporting App, the three new MacSafe staff attended a two-day First Aid training in Alice Springs with St. John's Ambulance. Attendants found the training very valuable and our staff reported they were able to improve/acquire new First Aid skills.
- Two Digital Literacy and Numeracy (LLN) units have been delivered by Ninti training in Amoonguna during this reporting period. Each unit consists of 3 days training, run in the Council Office. Four MacSafe staff attended and two Santa Teresa MacSafe also joined the group, as they had missed some units in Mission due to Sorry Business. There are two more 3-day units scheduled to run in Amoonguna in September and October.

**MacSafe staff at the Amoonguna LLN Training**



## Community Service

### Report on Operations

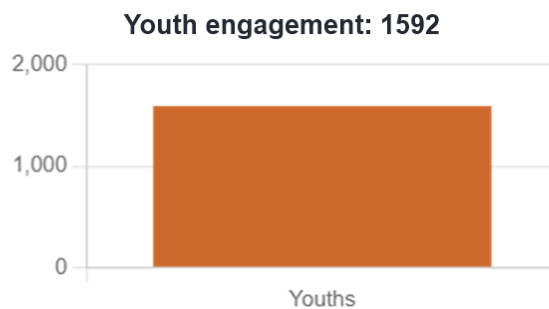
Location(s): Amoonguna  
 Period: 1/5/23 to 31/8/23  
 Author: Kristen Elms



## Youth Services

### Service Delivery and Engagement

- Youth programs fully delivered during this reporting period.



### Other Updates

- MacYouth have a full local team with one Senior Youth Service Officer position and one part time positions vacant. MacYouth have three young casual male workers participating in Meeting The Youth Gap traineeship.
- During the school holidays MacYouth team in Amoonguna provided a breakfast program to all young people each morning.
- MacYouth held a youth board meeting with 7 youth who discussed issues, concerns and ideas that matter to them.
- A 6 day excursion to Barunga Festival was enjoyed. Young people helped with the cooking, cleaning and setting up camp. The group camped in Tennant Creek and Barunga Community. The highlight was dancing, playing sports and overall having a positive experience to be a part of.
- Amoonguna attended several different sports competitions in both town and in Santa Teresa
- Asbestos was successfully removed from the Recreation Hall in Amoonguna, a challenging time as they were only able to run program from the Basketball court or town.
- MacYouth attended Ninti numeracy and literacy training

Photos



Overnight Trip - Barunga Festival 2023 (Amoonguna)



Day Trip - Ten Pin Bowling Town trip (Amoonguna)



## 11. FINANCE AND GOVERNANCE REPORTS

---

<b>ITEM NUMBER</b>	11.1
<b>TITLE</b>	Expenditure Reports as at 31/08/2023
<b>REFERENCE</b>	- 338179
<b>AUTHOR</b>	Osman Kassem, Acting Finance Manager



### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 August 2023 in the Local Authority community.

### RECOMMENDATION

**That the Local Authority That the Amoonguna Local Authority notes and accepts the expenditure report as at 31 August 2023.**

### BACKGROUND

The attached finance report details the budget, variance, and actual expenditure on council services in the community.

### ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of receipt of payment. Failure to expend funds received may result in the Department withholding future payments or requesting the unspent funds be repaid. As example any funds prior to the 2021-22 financial year needs to be fully spent not just allocated to projects.

### FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

### CONSULTATION

MRC Executive Leadership Team  
MRC Management Team

### ATTACHMENTS:

1 2023 - LA Amoonguna Expenditure Report.pdf

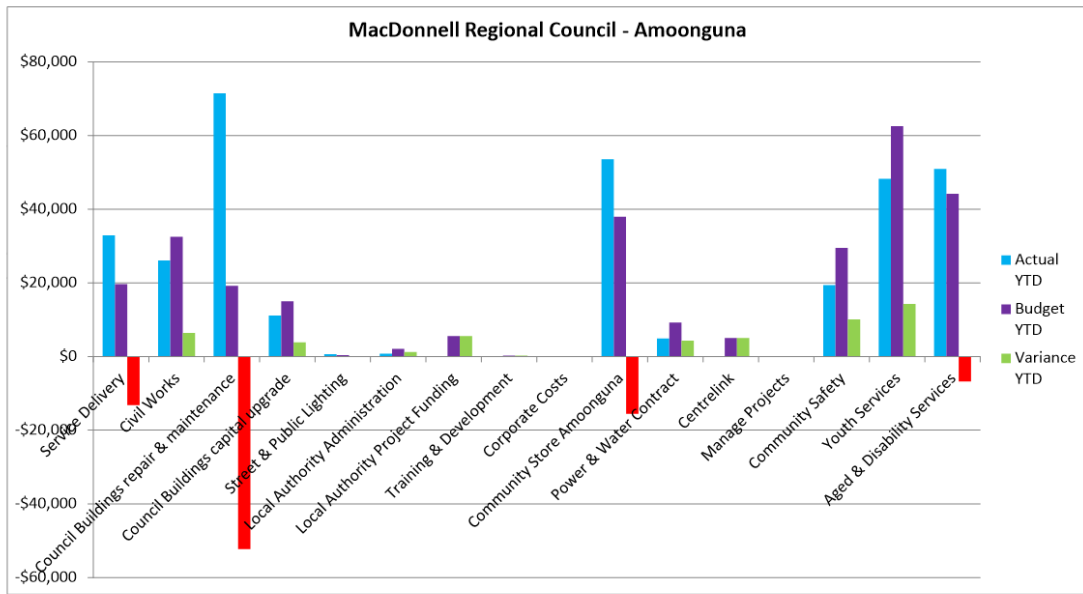
{2023 - LA Amoonguna Expenditure Report1\_ORG\_NAME}

MacDonnell Regional Council - Amoonguna					
Expenditure by Community as at 31st August 23					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
<b>COUNCIL SERVICES</b>					
<b>Service Delivery</b>	<b>32,849</b>	<b>19,673</b>	<b>(13,177)</b>	<b>124,643</b>	-67%
Wages and Other Employee Costs	19,598	13,291	(6,307)	86,356	-47.4%
Other Operational	13,251	6,381	(6,870)	38,287	-107.7%
<b>Civil Works</b>	<b>26,074</b>	<b>32,487</b>	<b>6,413</b>	<b>210,308</b>	20%
Wages and Other Employee Costs	24,161	30,925	6,764	200,936	21.9%
Other Operational	1,913	1,562	(351)	9,372	-22.5%
<b>Council Buildings repair &amp; maintenance</b>	<b>71,467</b>	<b>19,210</b>	<b>(52,257)</b>	<b>56,377</b>	-272%
Other Operational	71,467	19,210	(52,257)	56,377	-272.0%
<b>Council Buildings capital upgrade</b>	<b>11,150</b>	<b>15,000</b>	<b>3,850</b>	<b>90,000</b>	26%
Capital	11,150	15,000	3,850	90,000	26.7%
<b>Street &amp; Public Lighting</b>	<b>595</b>	<b>418</b>	<b>(177)</b>	<b>2,510</b>	-42%
Other Operational	595	418	(177)	2,510	-42.2%
<b>Local Authority Administration</b>	<b>771</b>	<b>2,033</b>	<b>1,262</b>	<b>12,200</b>	62%
Other Operational	771	2,033	1,262	12,200	62.1%
<b>Local Authority Project Funding</b>	<b>0</b>	<b>5,583</b>	<b>5,583</b>	<b>33,500</b>	100%
Other Operational	0	5,583	5,583	33,500	100.0%
<b>Training &amp; Development</b>	<b>0</b>	<b>250</b>	<b>250</b>	<b>1,500</b>	100%
Wages and Other Employee Costs	0	250	250	1,500	100.0%
<b>Corporate Costs</b>	<b>-112</b>	<b>0</b>	<b>112</b>	<b>1,080</b>	#DIV/0!
Other Operational	(112)	0	112	1,080	#DIV/0!
<b>SUB-TOTAL: COUNCIL SERVICES</b>	<b>142,795</b>	<b>94,654</b>	<b>(48,141)</b>	<b>532,118</b>	-50.9%
<b>NON-COUNCIL SERVICES</b>					
<b>Community Store Amoonguna</b>	<b>53,524</b>	<b>37,958</b>	<b>(15,567)</b>	<b>238,140</b>	-41%
Wages and Other Employee Costs	10,283	20,838	10,555	135,420	50.7%
Other Operational	43,242	17,120	(26,122)	102,720	-152.6%
<b>Power &amp; Water Contract</b>	<b>4,909</b>	<b>9,229</b>	<b>4,320</b>	<b>59,219</b>	47%
Wages and Other Employee Costs	4,643	7,692	3,049	50,000	39.6%
Other Operational	265	1,537	1,271	9,219	82.7%
<b>Centrelink</b>	<b>0</b>	<b>5,004</b>	<b>5,004</b>	<b>32,530</b>	100%
Wages and Other Employee Costs	0	5,004	5,004	32,530	100.0%
<b>Manage Projects</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,507</b>	#DIV/0!
Other Operational	0	0	0	20,507	#DIV/0!
<b>Community Safety</b>	<b>19,374</b>	<b>29,443</b>	<b>10,069</b>	<b>188,528</b>	34%
Wages and Other Employee Costs	17,867	23,849	5,982	154,968	25.1%
Other Operational	1,507	5,593	4,087	33,560	73.1%
<b>Youth Services</b>	<b>48,250</b>	<b>62,527</b>	<b>14,277</b>	<b>349,686</b>	23%
Wages and Other Employee Costs	43,530	44,907	1,378	291,890	3.1%
Other Operational	4,721	17,620	12,899	57,796	73.2%
<b>Aged &amp; Disability Services</b>	<b>50,925</b>	<b>44,144</b>	<b>(6,781)</b>	<b>226,003</b>	-15%
Wages and Other Employee Costs	25,484	11,646	(13,838)	75,592	-118.8%
Other Operational	25,441	32,498	7,057	150,411	21.7%
<b>SUB-TOTAL: NON-COUNCIL SERVICES</b>	<b>176,983</b>	<b>188,304</b>	<b>11,321</b>	<b>1,114,613</b>	6.0%
<b>TOTAL</b>	<b>319,778</b>	<b>282,958</b>	<b>(36,820)</b>	<b>1,646,731</b>	-13.0%

The variance is over 10% or \$10,000 due to more money being spent than budget. (13,838)  
 The variance is over 10% or \$10,000 due to less money being spent than budget. 7,057

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.

{2023 - LA Amoonguna Expenditure Report1\_ORG\_NAME}



**12. GENERAL BUSINESS AS RAISED AT ITEM 6.2**



**ITEM NUMBER** 12.1  
**TITLE** General Business  
**REFERENCE** - 338253  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss any General Council Business matters raised at item 6.2.

**RECOMMENDATION**

**That the Amoonguna Local Authority notes and discusses the items raised at Item 6.2.**

**BACKGROUND**

1:.....

2:.....

**ISSUES, CONSEQUENCES, OPTIONS**

Nil.

**FINANCIAL IMPLICATIONS**

Nil.

**CONSULTATION**

Amoonguna Local Authority  
 Executive Leadership Team

**ATTACHMENTS:**

There are no attachments to this report.

**13. NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**



**ITEM NUMBER** 13.1  
**TITLE** Other non-Council Business  
**REFERENCE** - 338254  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

**RECOMMENDATION**

That the Amoonguna Local Authority:

- a) notes and discusses the Non-Council Business items raised at Item 6.3;
- b) noted the information received from the Territory Housing Representative; and
- c) notes and accepts any progress on actions from the Department of Chief Minister and Cabinet.

**BACKGROUND**

- 1:.....
- 2:.....
- 3:.....

**ACTION REGISTER**

Date raised	Action	Detail
10 Nov 2021	Housing	The Local Authority requested they be advised on when the next Housing Reference Group meeting will be. The Representative will forward their request onto Housing and to inform Councillor Ellis of the date.
9 Mar 2022		Res.022 – Kept action open.
1 June 2022		Res.043 - Robin Hall updated that In response to the question from the LA regarding the next HRG meeting, Housing informs me that Gene Martin is away at the moment and the next meeting is still in the planning stage. Advice will be provided once the date has been set.
31 Aug 2022		Noted that a Representative was not in attendance to the meeting and requested that an update be provided regarding housing.
2 Nov 2022		Res.088 - Gini Martin is back and more update in the exiting action register will be made available regarding community housing and fencing at the next meeting

29 Mar 2023		Res.021 – Action kept open and noted that the next HRG meeting would be on the 26 April 2023.
7 Jun 2023		<p>Res.040 - noted that the Mr. Bruce Fyfe (Regional Manager, DCM&amp;C) will approach Territory Family and Housing the possibility of short term contracts be given as some of the residents in a few of the houses have moved away and no longer live in the community and the empty housing are abandoned.</p> <p>By contrary, many community houses are overcrowded.</p> <p>Mr. Bruce responded that the empty houses may have ongoing lease contracts with the tenant who have not terminated their lease and are continuing to pay their rent.</p> <p>This would mean that the empty houses cannot be used for new occupants given that the tenancy contract is ongoing.</p> <p>This situation may be improved with a short term contract and automatic termination of their lease and Mr. Bruce is going to provide the feedback and discuss the situation with the Housing department and hopefully will have a update to the Local Authority at the next meeting.</p>

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Department of Chief Minister and Cabinet, NT

**ATTACHMENTS:**

There are no attachments to this report.