



## **AGENDA**

# **WALLACE ROCKHOLE LOCAL AUTHORITY MEETING**

**WEDNESDAY 18 OCTOBER 2023**

The Wallace Rockhole Local Authority Meeting of the MacDonnell Regional Council will be held at the Wallace Rockhole Council Office on Wednesday, 18 October 2023 at 10:30am.



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**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 ATTENDANCE AND APOLOGIES**

That members:

- a) notes the attendance; and
- b) accepts the apologies to the meeting.

**3.2 ABSENTEES AND LEAVE OF ABSENCES**

That members notes the absentees to the meeting.

**3.3 RESIGNATIONS**

NIL

**3.4 TERMINATIONS**

NIL

**3.5 NOMINATIONS**

NIL

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#### **4. MACDONNELL COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER</b>	4.1
<b>TITLE</b>	MacDonnell Council Code of Conduct



#### **EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

#### **RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes the Council Code of Conduct.**

#### **MacDonnell Regional Council Code of Conduct**

##### **Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

##### **Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

##### **Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

##### **Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

##### **Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

##### **Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

##### **Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

##### **Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

**5. CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	5.1
<b>TITLE</b>	Confirmation of Previous Minutes
<b>REFERENCE</b>	- 335907
<b>AUTHOR</b>	Lizzinna Ford, Governance Engagement Officer



Unconfirmed minutes of the Wallace Rockhole Local Authority Ordinary Meeting held 25 January 2023 and the Provisional Meeting held 12 July 2023 are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

**RECOMMENDATION**

**That members adopt the unconfirmed minutes of the Local Authority meetings as a resolution of the Wallace Rockhole Local Authority as follows:**

- a) **The Ordinary meeting held on the 25 January 2023; and**
- b) **The Provisional meeting held on the 12 July 2023.**

**ATTACHMENTS:**

- 1 2023-01-25 WLA MINUTES (Draft).pdf
- 2 2023-07-12 WLA MINUTES (Draft).pdf





MINUTES OF THE WALLACE ROCKHOLE LOCAL AUTHORITY MEETING HELD  
IN THE WALLACE ROCKHOLE COUNCIL OFFICE ON  
WEDNESDAY, 25 JANUARY 2023 AT 10:30AM

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**1 MEETING OPENING**

The meeting was declared open at 10:38AM

**2 WELCOME**

2.1 Welcome to Country – Chairperson Billy Porter

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Chairperson Billy Porter, Member Pamela Abbott, Member Terry Abbott, Member Colin Craig, Member Amanda Abbott, and Member Howard Abbott (arr. 10:44am)

Councillors:

President Roxanne Kenny, Councillor Bobby Abbott and Councillor Mark Inkamala

Council Employees:

Jeff McLeod – MRC's Chief Executive Officer, Michael Tomlinson – Manager Governance and Compliance, James Walsh – Acting Area Manager Service Delivery and June Crabb – Governance Officer

Guests:

Eric Turner – Regional Project Officer, Department Chief Minister and Cabinet

**3.1 ATTENDANCE**

**WLA2023-001 RESOLVED (Bobby Abbott/Amanda Abbott)**

**That the Wallace Rockhole Local Authority noted and accepted the attendance to the meeting.**

**3.2 Apologies/Absentees**

**Apologies**

**NIL**

**Absentees**

NIL

**3.3 Resignations**

NIL

**3.4 Terminations**

NIL

**3.5 Nominations**

NIL

**4 COUNCIL CODE OF CONDUCT****4.1 CODE OF CONDUCT**

**WLA2023-002 RESOLVED (Bobby Abbott/Amanda Abbott)**

That the Wallace Rockhole Local Authority noted the Council Code of Conduct.

**5 CONFIRMATION OF PREVIOUS MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES**

**WLA2023-003 RESOLVED (Terry Abbott/Billy Porter)**

That the Minutes of the Wallace Rockhole Local Authority held 13 April 2022, 8 September 2022 and 19 October 2022, be adopted as a resolution of Wallace Rockhole Local Authority.

**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS****6.1 PAPERS CIRCULATED AND RECEIVED**

**WLA2023-004 RESOLVED (Billy Porter/Bobby Abbott)**

That the Wallace Rockhole Local Authority noted the that the papers circulated were received for consideration at the meeting

**6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**WLA2023-005 RESOLVED (Billy Porter/Bobby Abbott)**

That the members chose to raise matters for discussion in General Council Business during the meeting.

**6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**WLA2023-006 RESOLVED (Billy Porter/Bobby Abbott)**

That the members chose to raise matters for discussion in General Non-Council Business during the meeting.

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**WLA2023-007 RESOLVED (Terry Abbott/Amanda Abbott)**

That the Wallace Rockhole Local Authority noted the Conflict of Interest policy.

### **7.2 MEMBERS DECLARATION**

**WLA2023-008 RESOLVED (Billy Porter/Bobby Abbott)**

That the Wallace Rockhole Local Authority declared no conflict of interest with the meeting agenda.

## **8 DEPUTATIONS / GUEST SPEAKERS**

### **8.1 AUSTRALIAN ELECTORAL COMMISSION**

#### **EXECUTIVE SUMMARY:**

The Australian Electoral Commission (AEC) is an independent Federal Agency that operates under the *Commonwealth Electoral Act 1918* and the reason for this paper is to provide information on the work they are doing in various remote communities on the Indigenous Electoral Participation Program (IEPP)

**WLA2023-009 RESOLVED (Terry Abbott/Billy Porter)**

That the Wallace Rockhole Local Authority noted that Representatives from the Australia Electoral Commission did not attend the meeting.

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 LOCAL AUTHORITY REVIEW**

#### **EXECUTIVE SUMMARY:**

The purpose of this report is to seek feedback from the Local Authority on the structure and assembly of the Local Authority meeting Agenda to best meet the needs of the community and to ensure that their regional councils' planning, prioritising, funding and delivery of services and infrastructure is being met.

The intention is that LA's should be able to set their own agendas and conduct their own meetings, while recognising the role of Councils in managing administration and building capacity.

Following this report is an attachment of a meeting Agendas' Table of Contents and the subjects highlighted are a prerequisite for an Agenda.

*The Local Authority is asked to discuss what they would like to see included in a meeting agenda and provide examples of good practices.*

**WLA2023-010 RESOLVED (Bobby Abbott/Terry Abbott)**

That the Local Authority:

- a) reviewed and discussed the contents of a meeting agenda; and
- b) advised that the current agenda covered the Authority's needs .

## 9.2 ACTION REGISTER

### EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

#### **WLA2023-011 RESOLVED (Billy Porter/Terry Abbott)**

That the Wallace Rockhole Local Authority:

- a) noted the progress reports on actions from the minutes of previous meetings as received; and
- b) kept open action – Community Development Consultant.

## 9.3 LOCAL AUTHORITY PROJECTS

### EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

**There is currently \$400.00 of unallocated funds from the 2021/2022 project funds grant that must be expended (*with goods received*) by 30 June 2023.**

*Project funds from 2019/2020 and 2020/2021 were fully allocated to Infrastructure projects within the Community.*

#### **WLA2023-012 RESOLVED (Terry Abbott/Pamela Abbott)**

That the Wallace Rockhole Local Authority noted and accepted the progress of their projects and kept open Projects;

- a) 2221 – Boundary Fence, noting that the Grader will be in community once it had finished with the roads damaged by the recent rain;
- b) 2223 – Upgrade to Gordon Ida Park, noting the request that the fence be made a priority and a quote for the irrigation be presented at the next Authority meeting;
- c) 2224 – Community Hall requesting that quotes be sought. One quote for a new power line connection, a second quote for reconnecting on the current system and a third quote for the prepaid meter box.  
The Authority agreed that, should the store approve to having the power reconnected in their name, the ongoing cost would be paid from the Discretionary funds.

On inspection of the current power box, the CEO noted that the hall had its own power line and that Power and Water may just need to install a prepaid meter box;

- d) 2225 – Grade fire breaks, noting that the Grader will attend to the fire breaks.

**WLA2023-013 RESOLVED (Terry Abbott/Bobby Abbott)**

That the Wallace Rockhole Local Authority approved to close Project 2222 – BBQ Trailer and return the underspend of \$1,522.80 to unallocated funds.

#### **9.4 DISCRETIONARY FUNDS**

##### **EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**WLA2023-014 RESOLVED (Billy Porter/Terry Abbott)**

That the Wallace Rockhole Local Authority:

- a) noted that the gift cards purchased as prizes for best Christmas Lights had not been allocated due to rain affecting the competition;
- b) discussed alternative competitions for the community to participate in; and
- c) elected to discuss spending the remainder of their 2022/2023 Discretionary Funds at a later date.

## **10 COUNCIL SERVICES REPORTS**

### **10.1 CSC REPORT**

#### **EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Wallace Rockhole across the area of Local Government Service Delivery.

**WLA2023-015 RESOLVED (Howard Abbott/Terry Abbott)**

That the Local Authority noted and accepted the Council Service Delivery report.

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 EXPENDITURE REPORT AS AT 31 DECEMBER 2022**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 December 2022 in the Local Authority community.

**WLA2023-016 RESOLVED (Terry Abbott/Amanda Abbott)**

That the Wallace Rockhole Local Authority noted and accepted the expenditure report as at 31 December 2022.

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

Under item 6.2, members have the opportunity to raise matters of General Business that are discussed at this report.

Additionally, the members are asked to discuss and give feedback on the following matters:

- a) Consultation on the Redevelopment of MRC's 2022/2023 Regional Plan.
- b) LA meetings to be held in an outdoor space starting April 2023.
- c) LA meetings to be recorded for minute taking purposes.
- d) How can MRC assist the Local Authority members to achieve Quorum?
- e) Is there any suggestions from the Local Authority to encourage members to attend and participate in the meetings?

#### **WLA2023-017 RESOLVED (Amanda Abbott/Bobby Abbott)**

That the Wallace Rockhole Local Authority;

- a) noted that no General Business matters was raised at Item 6.2;
- b) accepted to hold meetings in an outdoor space;
- d) noted and agreed that meetings can be recorded for minute taking purposes;
- e) suggested sending a list of the Local Authority meeting dates to the CSC to print off and distribute to all members.

#### **WLA2023-018 RESOLVED (Amanda Abbott/Terry Abbott)**

That the Wallace Rockhole Local Authority discussed the Development of the 2023/2024 Regional Plan and suggested that the highlights of Community Projects be put up on a Community noticeboard.

## **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

### **13.1 OTHER NON-COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

#### **WLA2023-019 RESOLVED (Billy Porter/Bobby Abbott)**

That the Wallace Rockhole Local Authority:

- a) noted that no Non-Council Business items was raised at item 6.3;
- b) noted and accepted the information on Local Decision Making; and
- c) noted that the Representative will follow up with NT Health on maintaining the yard and fence around the clinic.

## **14 DATE OF NEXT MEETING - WEDNESDAY 5 APRIL, 2023**

## **15 MEETING CLOSED**

The meeting terminated at 12:08 pm.

This page and the preceding 6 pages are the minutes of the Wallace Rockhole Local Authority Meeting held on Wednesday 25 January 2023 and are UNCONFIRMED.



MINUTES OF THE WALLACE ROCKHOLE LOCAL AUTHORITY MEETING HELD  
IN THE WALLACE ROCKHOLE COUNCIL OFFICE ON  
WEDNESDAY, 12 JULY 2023 AT 10:30AM

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**1 MEETING OPENING**

The meeting was declared a provisional meeting and open at 10:32 AM

**2 WELCOME**

2.1 Welcome to Country – Chair Billy Porter

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Chairperson Billy Porter, Member Terry Abbott and Member Colin Craig

Councillors:

Councillor Mark Inkamala

Council Employees:

Aaron Blacker - Acting CEO, James Walsh - Area Manager Service Delivery, Lizzinna Ford - Customer Engagement Officer and June Crabb – Governance Officer.

Guests:

Tethloach Ruey – Project Officer, Charles Darwin University and Bruce Fyfe – Regional Manager, Department Chief Minister & Cabinet.

**3.2 Apologies/Absentees**

Apologies:

Member Pamela Abbott, Member Howard Abbott, Member Amanda Abbott, Councillor Bobby Abbott and President Roxanne Kenny

**3.1 & 3.2 ATTENDANCE & APOLOGIES**

**WLA2023-039 RESOLVED (Terry Abbott/Mark Inkamala)**

**That the provisional meeting of the Wallace Rockhole Local Authority made a recommendation to Council that the attendance and apologies to the meeting were noted and accepted.**

Absentees:

NIL

### **3.3 Resignations**

NIL

### **3.4 Terminations**

NIL

### **3.5 Nominations**

NIL

## **4 COUNCIL CODE OF CONDUCT**

### **4.1 CODE OF CONDUCT**

**WLA2023-040 RESOLVED (Billy Porter/Mark Inkamala)**

That the provisional meeting of the Wallace Rockhole Local Authority noted the Council Code of Conduct.

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

#### **RECOMMENDATION**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council that the minutes of the provisional meeting held 5 April 2023 be taken as read and accepted with the following amendment:

- a) item 3.1 & 3.2 – Attendance/Apologies was moved by Member Pamela Abbott, noting that Chairperson Billy Porter was an apology to the meeting.
- b) that the Ordinary meeting held 25 January 2023 were not confirmed as the meeting held on the 12 July 2023 was a provisional meeting.

Note that an Ordinary meeting can only be resolved by a meeting with full quorum.

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

### **6.1 PAPERS CIRCULATED AND RECEIVED**

**WLA2023-041 RESOLVED (Billy Porter/Colin Craig)**

That the Wallace Rockhole Local Authority noted the that the papers circulated were received for consideration at the meeting

### **6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**WLA2023-042 RESOLVED (Terry Abbott/Colin Craig)**

That members of the provisional meeting of the Wallace Rockhole Local Authority noted that no matters was raised for discussion at General Council Business.



### 6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

#### **WLA2023-043 RESOLVED (Terry Abbott/Colin Craig)**

That members of the provisional meeting of the Wallace Rockhole Local Authority noted that no matters was raised for discussion at General Non-Council Business.

### 7 CONFLICT OF INTEREST

#### 7.1 CONFLICT OF INTERESTS

#### **WLA2023-044 RESOLVED (Terry Abbott/Colin Craig)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council and noted the Conflict of Interest policy.

#### 7.2 MEMBERS DECLARATION

#### **WLA2023-045 RESOLVED (Terry Abbott/Colin Craig)**

That the provisional meeting of the Wallace Rockhole Local Authority by majority vote did not declare any conflict of interest with the meeting agenda.

### 8 DEPUTATIONS / GUEST SPEAKERS

#### 8.1 ELECTORAL AWARENESS FOR THE 2023 FEDERAL REFERENDUM

##### **EXECUTIVE SUMMARY:**

The Australian Electoral Commission (AEC) is an independent Federal Agency that operates under the *Commonwealth Electoral Act 1918* and the reason for this paper is to provide information on the activities being undertaken by the AEC in relation to the upcoming Federal Referendum.

##### **RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes and provides feedback on the presentation from the Australia Electoral Commission.**

Note that the AEC Representatives were not in attendance to the meeting.

#### 8.2 SKILLS DEVELOPMENT PROGRAM - CHARLES DARWIN UNIVERSITY

##### **EXECUTIVE SUMMARY:**

The Northern Territory Department of Industry, Tourism and Trade has contracted Charles Darwin University to run a skills development project in the Tourism Industry. The skills development program aims to create economic opportunities and training in the community.

#### **WLA2023-046 RESOLVED (Terry Abbott/Billy Porter)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council that:

- a) the presentation introduced by the Representative from CDU was accepted; and
- b) provided feedback on the opportunities for community members to train and develop skills.

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 WALLACE ROCKHOLE YOUTH BOARD REPORT**

#### **EXECUTIVE SUMMARY:**

MacDonnell Regional Council (MRC) has set itself a goal to support youth leadership development in all our 13 communities. In order to develop and support our young leaders, the MRC is in the process of developing Youth Boards across the MacDonnell region. MRC is currently working on developing a Youth Board in Wallace Rockhole.

The purpose of this report is to seek feedback from the Wallace Rockhole Local Authority on Wallace Rockhole Youth Board's below recommendations to the LA.

#### **WLA2023-047 RESOLVED (Colin Craig/Terry Abbott)**

**That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council to note:**

- 1) that the Wallace Rockhole Youth Board's meeting minutes from the 16<sup>th</sup> of May 2023 were received; and**
- 2) that members agreed on the Youth Board's funding request for \$100.00 to Intersport to get some AFL balls for the young people in the community to use.**
- 3) that members requested the possibility of engaging a Local resident as a Sports and Recreation Officer for Wallace Rockhole.**

### **9.2 LOCAL AUTHORITY PROJECTS**

#### **EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

**There is currently \$1,921.80 of unallocated funds from the 2021/2022 project funds grant that must be expended (*with goods received*) by 30 June 2023.**

#### **WLA2023-048 RESOLVED (Billy Porter/Colin Craig)**

**That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council to note:**

- a) that the following projects were kept open**
  - **2221 – Boundary Fence until completion**
  - **2223 – Upgrade to Gordon & Ida Park, noting one fencing quote of**

\$39,688.00 was over budget, requesting that the perimeter of the park be measured for the fence and additional quotes be sought.

- 2224 – Community Hall, noting that Service Delivery will follow up with Power and Water on their lack of response to the lot owners inquiry to changing the service to the hall to a prepaid meter box.

- b) approved the closure of Project 2225 – Grade fire breaks.
- c) requested that the grid closest to the turnoff into Wallace Rockhole be cleared, noting that Technical Services will investigate who is responsible.

### **9.3 DISCRETIONARY FUNDS**

#### **EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

#### **WLA2023-049 RESOLVED (Terry Abbott/Colin Craig)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council:

- a) that the expenditure of their 2022/2023 Discretionary funds was noted;
- b) that the new allocation of their 2023/2024 Discretionary funds was discussed; and
- c) that \$100.00 be allocated to the Youth Board for the purchase of all surface footy balls from Intersport.

## **10 COUNCIL SERVICES REPORTS**

### **10.1 COUNCIL SERVICES COORDINATORS REPORT**

#### **EXECUTIVE SUMMARY:**

This report is an update of council delivered services in Wallace Rockhole across the area of Local Government Service Delivery

#### **WLA2023-050 RESOLVED (Billy Porter/Terry Abbott)**

That the provisional meeting of the Wallace Rockhole Local Authority made a recommendation to Council that the Council Services Report was accepted.

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 EXPENDITURE REPORT AS AT 30 JUNE 2023**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 June 2023 in the Local Authority community.

#### **WLA2023-051 RESOLVED (Billy Porter/Colin Craig)**

That the provisional meeting of the Wallace Rockhole Local Authority by majority vote, made a recommendation to Council to note:

- a) that the expenditure report as at 30 June 2023 was accepted; and
- b) that members were advised that employees rate of pay is determined by MRC's Enterprise Agreement in line with the Fair Work Commission.

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

It is to be noted that at the Council Meeting held 30 June 2023 – the Elected Members agreed to reschedule Local Authority Meetings should Sorry Business be happening within Community.

#### **WLA2023-052 RESOLVED (Terry Abbott/Mark Inkamala)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council to note:

- a) that no General Business items were raised for discussion; and
- b) that the agreement from Council to reschedule Local Authority meetings should Sorry Business be happening in community.

## **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

### **13.1 OTHER NON-COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

#### **WLA2023-053 RESOLVED (Terry Abbott/Colin Craig)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council:

- a) to note that no Non Council Business matters was raised;
- b) to keep open Action item – Clinic, being advised that DCM&C will suggest to NT Health to consider contacting MRC's Area Manager Service Delivery to discuss the option of engaging his team in contract work around the clinic.
- c) To close Action item – Local Decision Making.

## **14 DATE OF NEXT MEETING - WEDNESDAY 18 OCTOBER, 2023**

## **15 MEETING CLOSED**

The meeting terminated at 11:50 am.

This page and the preceding 5 pages are the minutes of the Wallace Rockhole Local Authority Meeting held on Wednesday 12 July 2023 and are UNCONFIRMED.

**6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

**6.1 PAPERS CIRCULATED AND RECEIVED**

**RECOMMENDATION**  
That the Wallace Rockhole Local Authority notes the that the papers circulated were received for consideration at the meeting.

**6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**RECOMMENDATION**  
That members provides notification of matters to discuss at item 12.1 - `General Council Business.

- a) .....
- b) .....
- c) .....
- d) .....

**6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**RECOMMENDATION**  
That members provides notification of matters to discuss at item 13.1 – Non Council Business.

- a) .....
- b) .....
- c) .....
- d) .....

## **7. CONFLICTS OF INTEREST**

<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Conflict of Interests



### **EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

### **RECOMMENDATION**

**That the Wallace Rockhole Local Authority Meeting:**

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

### **BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

### **Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

### **Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

#### **Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

#### **If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

#### **Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

#### **ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

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**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

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<b>ITEM NUMBER</b>	9.1
<b>TITLE</b>	Wallace Rockhole Youth Board Project
<b>REFERENCE</b>	- 339495
<b>AUTHOR</b>	Kaisa Suumann, Coordinator Community Engagement Project

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

MacDonnell Regional Council (MRC) has set itself a goal to support youth leadership in all our 13 communities. In order to support our young leaders, the MRC is in the process of developing Youth Boards across the MacDonnell region. MRC is currently working on developing a Youth Board in Wallace Rockhole.

Youth Boards are an important platform for MRC administration, the elected Council members and Local Authorities to engage with young people about council services, programs and strategic direction.

The purpose of this report is to seek feedback from the Wallace Rockhole Local Authority on Wallace Rockhole youth's recommendations to the Local Authority.

**RECOMMENDATION**

**That the Local Authority:**

- a) **Discuss and decide on the Youth Board's recommendation to purchase another swing at the park.**

**BACKGROUND**

The meeting minutes from the 16/05/2023 Wallace Rockhole Youth Board meeting have been attached to this report.

**ISSUES, CONSEQUENCES, OPTIONS**

The Wallace Rockhole Local Authority to provide feedback on recommendations above.

**FINANCIAL IMPLICATIONS**

Youth Boards can ask funding for their ideas from their respective Local Authority. All Local Authorities have two separate funding sources to invest for the broadest benefit in their community:

1. Discretionary Funds provided by MRC to support community activities
2. Project Funds provided by the NTG to support community projects

To empower youth-led decisions and encourage young people to be engaged representatives in their communities, there is a MRC Regional Plan 2023-2024 strategy, Key Performance Indicator (KPI) that states that if Local Authorities engage with Youth Boards, 10% of Local Authority Project Funding continues to be allocated to local Youth Board identified projects. This encourages each Local Authority to resolve in a meeting to allocate 1/10th or more of their Project Funding for a Youth Board project in their community.

MRC's Youth Boards can also seek funding from MRC's Discretionary Funds.



**CONSULTATION**

Wallace Rockhole youth: Casey Ogivleve, Ethan McCormack, Wayne McMillan, Alton Mills  
Ada Williams, Wallace Rockhole Council Service Coordinator, MacDonnell Regional Council  
James Walsh, Service Delivery Manager, MacDonnell Regional Council  
Kaisa Suumann, Community Engagement Project Coordinator, MacDonnell Regional  
Council

**ATTACHMENTS:**

- 1 MRC Wallace Rockhole Youth Board meeting minutes - 16-05-2023.pdf



## MacDonnell Regional Council Youth Board - Meeting Minutes

<b>Date</b>	16/05/2023
<b>Community</b>	Wallace Rockhole
<b>Chairperson</b>	Casey Ogivleve
<b>Minute taker</b>	Ethan McCormack
<b>Youth Board Members</b>	Casey Ogivleve, Ethan McCormack, Wayne McMillan, Alton Mills
<b>Council Employees</b>	Kaisa Suumann
<b>Guests</b>	-

<b>Agenda Item 1</b>	<b>Our meeting's rules</b>  Respectful, Honest, Put the interest of the community first, Taking Care, Accountable for decisions made
<b>Agenda Item 2</b>	<b>Welcome from the Chairperson</b> – Casey Ogivleve opened the meeting and welcomed everybody.

<b>Agenda Item 3</b>	<b>Feedback to the MacDonnell Regional Council</b>  The Youth Board's suggestions: <ul style="list-style-type: none"><li>• There are some holes in the roads around Wallace Rockhole and the Youth Board was wondering if they could be filled.</li><li>• Is it possible to get one more swing for the park?</li><li>• Basketball court's hoop post need adjusting to be straight.</li><li>• New AFL balls, medium size, and soft cover ones. Maybe 3 balls?</li></ul> <b>Resolution: The Youth Board voted on these above listed topics and agreed to put these ideas forward to the Council.</b>
<b>Agenda Item 4</b>	<b>Other Topics/Questions/comments:</b>  NIL
<b>Agenda Item 6</b>	<b>Next meeting time</b>  In June. Leadership skills workshop on 23/06/2023
<b>Agenda Item 7</b>	<b>Meeting Closed</b>  The meeting was closed on 16/05/2023 at 12.15pm

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**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

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**ITEM NUMBER** 9.2  
**TITLE** Action Register  
**REFERENCE** - 339523  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes the progress reports on actions from the minutes of previous meetings as received.**

**BACKGROUND**

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Wallace Rockhole Local Authority

**ATTACHMENTS:**

1 WRH Outstanding actions for LA meeting - 18.10.2023.pdf

## Wallace Rockhole

Meeting	Officer/Director	Section	Subject
Wallace Rockhole Local Authority 7/05/2020	Urquhart, Belinda	Non-Council Business as Raised at Item 6.3	Community Development Consultant
<p><b>Action WLA2020-118: Request that the CEO bring options of having a Community Development Consultant attend the Local Authority Meeting. (raised 7 May 2020)</b></p> <p>WLA2020-118 RESOLVED (Terry Abbott/Bobby Abbott) The Wallace Rockhole Local Authority:</p> <p>b) Requested an Action Item 3 for CEO to bring options at next meeting to have a consultant for development of community.</p> <p>At the meeting held <b>7 May 2020</b>, this action was discussed and noted during item 13.1 - Non Council Business.</p> <p>At the meeting held <b>18 March 2021</b>, the Wallace Rockhole Local Authority made the following resolution: WLA2021-020 RESOLVED (Ken Porter/Terry Abbott) b) Reassign Action 'Community Development' from Non-Council Business to the Action Register.</p> <p><b>20 May 2021</b> - Update from Local Authority meeting WLA2021-031 RESOLVED (Ken Porter/Bobby Abbott) That the Wallace Rockhole Local Authority:</p> <p>b) Kept open until a response is received - requesting that the CEO present to the Executives and Directors on the Northern Territory Government Departments, the proposal of having one integrated plan, developed and approved by the Community.</p> <p><b>9 September 2021</b> - Update from Local Authority meeting. WLA2021-048 RESOLVED (Ken Porter/Mark Inkamala) a) Kept action open</p> <p><b>22 September 2021</b> – Response from Jeff MacLeod, CEO Because of the mandates being applied from the Northern Territory's Chief Health Officer, this action is currently on hold. Once the Covid situation concerning vaccinations has eased, the action will be addressed.</p> <p><b>18 November 2021</b> – Update from Local Authority meeting. WLA2021-065 RESOLVED (Ken Porter/Terry Abbott) That the Wallace Rockhole Local Authority b) Kept open requesting updates on current actions.</p> <p><b>9 February 2022</b> – Update from Local Authority meeting. WLA2022-013 RESOLVED (Ken Porter/Daniel Abbott) That the Wallace Rockhole Local Authority b) Kept open – Request the CEO bring options of having a Community Development Consultant</p> <p><b>6 April 2022</b> – Response from Jeff MacLeod, CEO</p>			

A meeting was held on Tuesday, 5 April 2022, which included all of the stakeholders and agencies concerned with developing integrated community infrastructure plans. A briefing will be provided at the April Council meeting.

**13 April 2022** – Update from Local Authority meeting  
 WLA2022-030 RESOLVED (Ken Porter/Terry Abbott)

- Kept action open.

**8 September 2022** – Update from Local Authority meeting  
 WLA2022-001 RESOLVED (Mark Inkamala/Terry Abbott)  
 That the provisional meeting of the Wallace Rockhole Local Authority by majority vote, made a recommendation to council and:

- Kept action on hold until NTG planning group comes on board and re-convenes regarding pending action item, Community Development Consultant.

**17 October 2022** – Decision of the Authority is to keep the action open.

**25 January 2023** – Members were advised that this action may not be achieved, however elected to keep the action open.

**5 April 2023** – Decision of the Authority is to keep the action open.

**11 October 2023** – The recommendation from the CEO is to close this action as she will provide an explanation at the Local Authority meeting that members should wait to hear from NTG about Local Decision Making.

Meeting	Officer/Director	Section	Subject
Wallace Rockhole Local Authority 12/07/2023	Robinson, Brian	Community Services	Sport & Rec Officer
<b>Action WLA2023-047 – Possibility to engage a Local resident as a Sports &amp; Rec Officer (raised 12 July 2023)</b>			
WLA2023-047 RESOLVED (Colin Craig/Terry Abbott) That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council to note:			
3) that members requested the possibility of engaging a Local resident as a Sports and Recreation Officer for Wallace Rockhole.			
<b>1 August 2023</b> – Waiting on a response from DCommS who is currently on leave.			

9.

**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER</b>	9.3
<b>TITLE</b>	Local Authority Projects
<b>REFERENCE</b>	- 335910
<b>AUTHOR</b>	Lizzinna Ford, Governance Engagement Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

**Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

**There is currently \$1,921.80 of unallocated project funds grant that must be expended (*with goods received*) by 30 June 2023.**

**\$16,400.00 is the anticipated commitment from NTG's 2023/2024 Project funds allocation.**

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority:**

- a) notes and accepts the progress of their projects; and**
- b) approves the closure of any completed projects.**

**BACKGROUND**

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

***Local Authorities must formally resolve each initiative this funding will be used for.***

## Register of Projects and Commitments:

Project 2221		Boundary Fence	\$
		Status	Committed
9-Feb-22	Res.014 – The Wallace Rockhole Local Authority created a new project named Boundary fence, committed \$19,400.00 to the project and requested that the Civil team look at what materials are needed and what work needs to be done and to provide these details to the CSC and the Director Service Delivery to ensure that the project gets underway.		19,400.00
13-Apr-22	Res.031 – Kept project open.		
23-Aug-22	Update from Tech Services, DTS proposed that WRH Civil team could possibly do the work. Will need to follow up with SCD for clarification.		
8-Sept-22	Res.048 – b) noted and discussed the possibility of engaging CDP to assist in the work required for the boundary fence and the CEO responding that the Service Delivery Director will be notified to work out the logistic side of this task such as wages and hours.		
13-Sept-22	Invoice received from Hardy Fencing for supplies and materials.		- 8,937.65
19-Oct-22	Res.064 – Kept project open.		
13-Jan-22	<u>Update from Tech services:</u> Some parts of the Boundary fence has been done, but the most of it needs to be cleared of trees with a grader to completely complete the boundary fence.		
25-Jan-23	Res.012 -the Grader will be in community once it had finished with the roads damaged by the recent rain.		
5-Apr-23	Res.031 – Kept project open noting that the grader has cleared the fence line.		
28-Jun-23	Update from the CSC – Fence line has been cleared of trees and shrubs, with most of the boundary fencing almost completed.		
12-July-23	Kept open until completed.		
10-Oct-23	Boundary fence completed.		
<b>underspend or (overspend)</b>			<b>10,462.35</b>

Project 2223		Upgrade to Gordon Ida Park	\$
		Status	Committed
19-Oct-22	Res.064 – Created new project naming 'Upgrade to Gordon Ida Park', allocating \$6,000.00 towards the upgrade to include irrigation, plants and established trees. CSC to obtain quotes to present at next meeting.		6,000.00
13-Jan-22	<u>Update from Tech services:</u> This project has not gone ahead as yet, quote will be given at the next LA Meeting for the irrigation and plants and then it will be discussed with the LA members.		
25-Jan-23	Res.012 – Requested that the fence be made a priority and a quote for the irrigation be presented at the next		



5-Apr-23	Local Authority meeting. Res.031 – kept project open noting that the CSC is to seek quotes for different types of fencing.	
7-Jul-23	Update from CSC – Quote for the fence to be presented at the meeting.	
12-Jul-23	Res.048 – Noted the quote of \$39,688.00 was over budget, requesting that the perimeter of the park be measured for the fence and additional quotes sought.	
	<b>underspend or (overspend)</b>	<b>6,000.00</b>

Project 2224		Community Hall	\$
		Status	Committed
19-Oct-22	Res.064 – Created new project naming ‘Community Hall’, allocating \$6,000.00 and requested that a prepaid power meter be installed. Director Community Services advised that MRC will look into who is responsible for the hall and discussed the possibility that the hall could be used for Sports and Recreation for the youth and that a grant might be available through CAYLUS. An update will be provided for at the next Local Authority meeting.		6,000.00
13-Jan-22	<u>Update from Tech services:</u> This project is still in the organizing stage and will be spoken about at the next LA meeting to see where it is at regarding the power for the hall.		
25-Jan-23	Res.012 – Requested that quotes be sought. One quote for a new power line connection, a second quote for reconnecting on the current system and a third quote for the prepaid meter box. The Authority agreed that, should the store approve to having the power reconnected in their name, the ongoing cost would be paid from the Discretionary funds. The Store owner has yet to agree.  On inspection of the current power box, the CEO noted that the hall had its own power line and that Power and Water may just need to install a prepaid meter box.		
5-Apr-23	Res.031 – Kept project open noting that Service Delivery will investigate on who owns the Hall/Lot.		
28-Jun-23	Noted that the power connected to the hall may still be under Ken Porter/Store.		
12-Jul-23	Res.048 – Noted that Service Delivery will follow up with Power and Water on their lack of response to the lot owners request to change the service of the hall to a prepaid meter box.		
10-Oct-23	Power meter box has been installed.		
	<b>underspend or (overspend)</b>		<b>6,000.00</b>

<b>Budget consideration</b>		
	<b>Balance of underspend or (overspend)</b>	<b>22,462.35</b>
	Total un-allocated funds	1,921.80
	Expected allocation of NTG’s 2023/2024 Project funds	16,400.00

Total unspent funds

24,385.15

**Local Authority Wishlist**

**Priority:** Grid closest to turnoff into WR be cleared.

**Date raised:** 12 July 2023

**Action:** Technical Services to investigate who is responsible.

**Examples of *Unacceptable* Purposes for Expenditure include:****ISSUES, CONSEQUENCES, OPTIONS**

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

**FINANCIAL IMPLICATIONS**

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

**CONSULTATION**

Executive Leadership Team  
Finance Grants Officer  
Area Managers

**ATTACHMENTS:**

There are no attachments to this report.

**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER</b>	9.4
<b>TITLE</b>	Discretionary Funds
<b>REFERENCE</b>	- 335908
<b>AUTHOR</b>	Lizzinna Ford, Governance Engagement Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities

Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**RECOMMENDATION**

That the Wallace Rockhole Local Authority:

- a) notes the expenditure of their 2022/2023 Discretionary funds; and
- b) notes the new allocation and discusses the spending of the 2023/2024 Discretionary funds

**BACKGROUND****2023/2024 Discretionary Funds**

Date	2023/2024 Discretionary Funds	Approved Commitment \$	Expenditure remaining \$
<b>1 July 23</b>	<b>Approved funds</b>		<b>4,000.00</b>
8 Sept 23	Allocated \$100.00 to the Youth Board for purchasing footballs.		- 90.87
<b>Balance Remaining</b>			<b>3,909.13</b>

**ISSUES, CONSEQUENCES, OPTIONS**

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivity
- Community BBQ's
- Sports weekends
- Naidoc Celebration

**FINANCIAL IMPLICATIONS**

There is a current balance of **\$3,909.13** to spend before 30 June 2024.

This money cannot be carried over from one financial year to the next and must be fully expended between 1 July and 30 June annually or the funds forfeited.

**CONSULTATION**

The Local Authority and community

**ATTACHMENTS:**

There are no attachments to this report.

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**10. COUNCIL SERVICES REPORTS**

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<b>ITEM NUMBER</b>	10.1
<b>TITLE</b>	DTS LA Report
<b>REFERENCE</b>	- 339602
<b>AUTHOR</b>	Jake Potter, Manager Fleet and Infrastructure

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report is an update of Technical Services delivered in Wallace Rockhole.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes and accepts the attached report**

**BACKGROUND**

Nil

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Aaron Blacker – Director of Technical Services  
Jake Potter – Manager of Transport, Infrastructure and Fleet  
Kitty Comerford – Manager of Property and Tenancy  
Praful Gautam – A/Manager of Information Services

**ATTACHMENTS:**

1 Technical Services LA Report Wallace Rockhole.pdf



## Technical; Services Report – Wallace Rockhole

### Transport Infrastructure

The Plant Crew had the opportunity to visit Wallace Rockhole early in the year. The crew spent 2 weeks tidying up the Waste Management Facility and remediating the existing town boundary fence. The Mechanical team completed Scheduled Servicing to all MRC Fleet in late June and are set to return next week.

All maintenance grading is expected to be completed by the end of December if Tech Services can recruit the Senior Grader Position currently vacant.

Picture 1: Wallace WMF before Remediation

Picture 2 – Wallace WMF after Remediation



### **Buildings Infrastructure and Projects**

During the July and September period the following trade audits have been completed on staff houses and facilities:

- Plumbing
- Electrical
- Pest Control

### **Information Communication and Technology**

Starlink installed into the Wallace Rockhole Community

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**10. COUNCIL SERVICES REPORTS**

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**ITEM NUMBER** 10.2  
**TITLE** SCD Wallace Rockhole LA Report  
**REFERENCE** - 339223  
**AUTHOR** James Walsh, Area Manager 1

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report is an update of Council Delivered Services in Wallace Rockhole across the area of Local Government Service Delivery

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes and accepts the Service Delivery report.**

**BACKGROUND**

Nil

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Keith Hassett – Director Service Centre Delivery  
James Walsh – Area Manager – Service Centre Delivery  
Ada Williams – Council Services Coordinator – Service Centre Delivery

**ATTACHMENTS:**

1 2310 - LA Report - Wallace Rockhole.pdf



## Service Delivery Report



**TITLE:** Wallace Rockhole - Service Delivery Report  
**DATE:** 18<sup>th</sup> October 2023  
**AUTHOR:** Ada Williams - Council Service Coordinator

### SUMMARY:

*This report is an update of Council Delivered Services in Wallace Rockhole across the area of Local Government Service Delivery.*

## Local Government Services Update

### Animal Management

- Vets visited 27<sup>th</sup> April visiting most houses. The Vets will be in community again on 12<sup>th</sup> October.
- Vets treated dogs and cats and vaccinated them for Diseases.
- 2 animals were Desexed and some of the female dogs were given MPA injections. Dogs were also given sprays to their body to prevent ticks.

This report relates to the Community Dog Health Program performed for the MacDonnell Regional Council of the Wallace Rockhole Community Dogs on 27 April, 2023. Procedures performed are summarised below:

	Spayed	Castrated	Tick/Mange Injection	Tick Spray	MPA*	Vaccinations	Euthanasias
<b>Number of Dogs</b>	1	0	17	28	3	7	0
<b>Number of Cats</b>	1	0	7	N/A	0	N/A	0
<b>Total</b>	2	0	24	28	3	7	0

\* MPA is a contraceptive that delays heat/decreases libido for up to 6 months.

The Community's Dog Population Health Status is summarized below:

Health Parameter	Mange / Skin Problems	Ticks	Fleas	Lice	Body Condition Score
Health Level	0% of total dog population (8.4%)	0/5 (1.9/5)	0/5 (0.2/5)	0/5 (0.1/5)	3.5/5 (3.0/5)
Previous Level	0%	0/5	0/5	0/5	3.5/5
Notes	Nil	Nil	Nil	Nil	3/5 is optimum condition

(NT Community Average from same period in previous year is in brackets)

## Service Delivery Report



### Cemetery Management

- Civil Team continue to do weekly maintenance at the Cemetery.
- All weeds and other growth have been cleared in and around Cemetery.



*Community Cemetery*

### Internal Road Maintenance

- Sides of the roads are being slashed regularly.
- Pot holes are appearing again. The civil team will be working to fix this.
- The main access road into the Community has had grader work carried out in the past few months.
- Slashing done in most parts of Community, will continue to do regular slashing of grass.



*Main Road and Wallace Rockhole Community*

### Maintenance of Parks and Open Spaces

- General Maintenance is done on both parks weekly.
- Plants at Levi Penham Park continue to grow well, with the dripper systems in place.
- Gordon and Ida Park is cleared of all Rubbish and other debris twice weekly or when needed.



*Levi Penham & Gordon and Ida Parks*

## Service Delivery Report

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### Waste Management

- Rubbish Collection is done twice a week (Tuesday & Thursday) civil team maintain a regular schedule for this.
- Hard Rubbish is collected monthly or when needed.
- Waste separation bays are working well. They are cleared fortnightly or when they are full.
- Dump is getting over-grown with Buffel Grass and needs to be slashed.



*Wallace Rockhole Waste Management Facility*

### Weed Control and Fire Hazard Reduction

- Grass slashing around the Community is still needed to be done. There are areas where this is creating a fire hazard.
- Maintenance on the Fire breaks around the Community was carried out last month. However more work is required as we had a fire last week and it still came into the Boundary of Wallace.



*Wallace Rockhole Boundary Fence*

## **Service Delivery Report**

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### **Local Authority projects Updates**

#### **Wallace Rockhole Local Authority progress of projects;**

- A. Project **2221** – Boundary Fence is complete.
- B. Project **2223** – Initial quotes have been very high.
- C. Project **2224** – Power meter box has been installed at the Community Hall.
- D. Project **2225** – Fire breaks have been graded and the project is now complete.

CSC Name: Ada Williams

Council Services Coordinator – Service Centre Delivery

Community: Wallace Rockhole



## 11. FINANCE AND GOVERNANCE REPORTS

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<b>ITEM NUMBER</b>	11.1
<b>TITLE</b>	Expenditure Report as at 31 August 2023
<b>REFERENCE</b>	- 338601
<b>AUTHOR</b>	Osman Kassem, Acting Finance Manager



### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 August 2023 in the Local Authority community.

### RECOMMENDATION

**That the Wallace Rockhole Local Authority notes and accepts the expenditure report as at 31 August 2023.**

### BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

### ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid. As an example any funds prior to the 2021-22 financial year need to be spent not just allocated to projects.

### FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

### CONSULTATION

Executive Leadership Team  
Management Team

### ATTACHMENTS:

1 2023 - Wallace Rockhole LA Expenditure Report.pdf

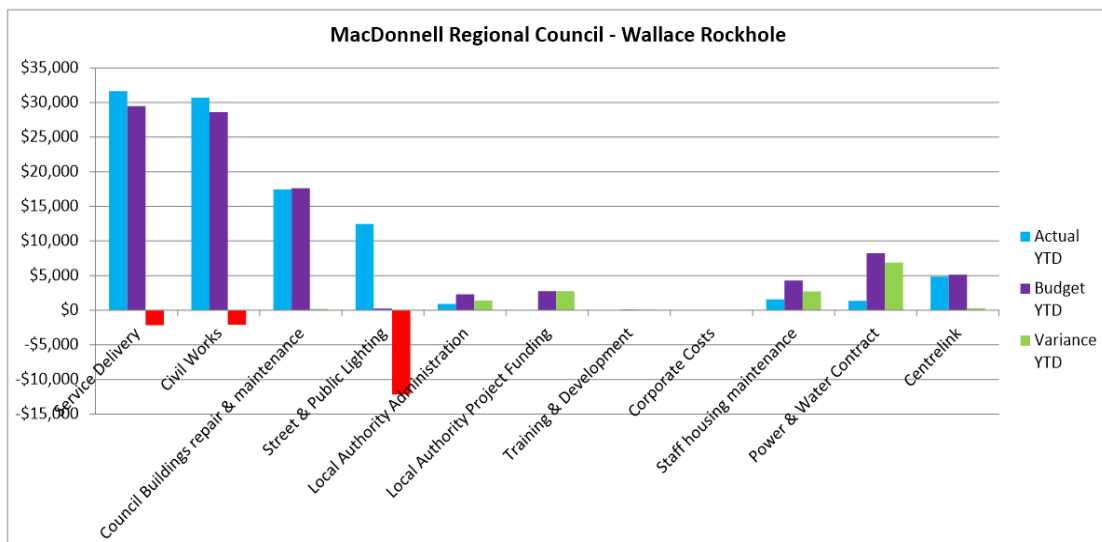


{2023 - Wallace Rochole LA Expenditure Report1\_ORG\_NAME}

MacDonnell Regional Council - Wallace Rockhole					
Expenditure by Community as at 31st August 23					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
<b>COUNCIL SERVICES</b>					
<b>Service Delivery</b>	<b>31,652</b>	<b>29,486</b>	<b>(2,166)</b>	<b>187,504</b>	-7%
Wages and Other Employee Costs	22,439	21,176	(1,263)	137,644	-6.0%
Other Operational	9,213	8,310	(903)	49,860	-10.9%
<b>Civil Works</b>	<b>30,684</b>	<b>28,593</b>	<b>(2,090)</b>	<b>184,335</b>	-7%
Wages and Other Employee Costs	29,931	25,697	(4,234)	166,954	-16.5%
Other Operational	753	2,897	2,144	17,381	74.0%
<b>Council Buildings repair &amp; maintenance</b>	<b>17,458</b>	<b>17,617</b>	<b>159</b>	<b>33,200</b>	1%
Other Operational	17,458	17,617	159	33,200	0.9%
<b>Street &amp; Public Lighting</b>	<b>12,428</b>	<b>258</b>	<b>(12,170)</b>	<b>1,550</b>	Over spend due to 50% lights failed. Electrician sent to upgrade original lights to LED lights. To save on costs, travel was shared with PWC job.
Other Operational	12,428	258	(12,170)	1,550	-4711%
<b>Local Authority Administration</b>	<b>908</b>	<b>2,300</b>	<b>1,392</b>	<b>13,800</b>	61%
Other Operational	908	2,300	1,392	13,800	60.5%
<b>Local Authority Project Funding</b>	<b>0</b>	<b>2,733</b>	<b>2,733</b>	<b>16,400</b>	100%
Other Operational	0	2,733	2,733	16,400	100.0%
<b>Training &amp; Development</b>	<b>0</b>	<b>83</b>	<b>83</b>	<b>500</b>	100%
Wages and Other Employee Costs	0	83	83	500	100.0%
<b>Corporate Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>320</b>	#DIV/0!
Other Operational	0	0	0	320	#DIV/0!
<b>Staff housing maintenance</b>	<b>1,557</b>	<b>4,273</b>	<b>2,717</b>	<b>15,640</b>	64%
Other Operational	1,557	4,273	2,717	15,640	63.6%
<b>SUB-TOTAL:- COUNCIL SERVICES</b>	<b>94,687</b>	<b>85,344</b>	<b>(9,343)</b>	<b>453,249</b>	-10.9%
<b>NON-COUNCIL SERVICES</b>					
<b>Power &amp; Water Contract</b>	<b>1,359</b>	<b>8,241</b>	<b>6,882</b>	<b>52,795</b>	84%
Wages and Other Employee Costs	1,259	6,704	5,445	43,576	81.2%
Other Operational	100	1,537	1,437	9,219	93.5%
<b>Centrelink</b>	<b>4,839</b>	<b>5,118</b>	<b>279</b>	<b>33,264</b>	5%
Wages and Other Employee Costs	4,839	5,118	279	33,264	5.5%
<b>SUB-TOTAL:- NON-COUNCIL SERVICES</b>	<b>6,197</b>	<b>13,359</b>	<b>7,161</b>	<b>86,059</b>	53.6%
<b>TOTAL</b>	<b>100,885</b>	<b>98,703</b>	<b>(2,181)</b>	<b>539,308</b>	-2.2%

The variance is over 10% or \$10,000 due to more money being spent than budget. ■  
 The variance is over 10% or \$10,000 due to less money being spent than budget. ■

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.



**12. GENERAL BUSINESS AS RAISED AT ITEM 6.2**

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**ITEM NUMBER**            12.1  
**TITLE**                      General Business  
**REFERENCE**              - 335909  
**AUTHOR**                   Lizzinna Ford, Governance Engagement Officer



**LINKS TO STRATEGIC PLAN**

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes and discusses the General Business items raised at Item 6.2.**

**BACKGROUND**

- 1:.....
- 2:.....
- 3:.....

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Wallace Rockhole Local Authority

**ATTACHMENTS:**

There are no attachments to this report.

**13. NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Other non-Council Business
<b>REFERENCE</b>	- 335913
<b>AUTHOR</b>	Lizzinna Ford, Governance Engagement Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority:**

- a) notes and discusses the Non-Council Business items raised at item 6.3;
- b) notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet;
- c) closes any outstanding actions.

**BACKGROUND**

- 1:.....
- 2:.....
- 3:.....

Date	Action Item	Descriptions
25-Jan-23	Clinic	Res.018 – Members requested that NT Health attend to maintenance of the fence and grounds of the clinic as the area was overgrown and fence damaged.
1-Feb-23		Res.019 - noted that the Representative will follow up with NT Health on maintaining the yard and fence around the clinic.
12-Jul-23		DCMC Representative followed up with NT Health and was advised by David Reeve - General Manager Primary and Public Health Care that the fence and lawn will be taken care of. Members were advised that DCM&C will suggest to NT Health to consider contacting MRC's Area Manager Service Delivery to discuss the option of engaging his team in contract work around the clinic.



**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Executive Leadership Team  
Department of Chief Minister and Cabinet

**ATTACHMENTS:**

There are no attachments to this report.