



AGENDA

SANTA TERESA LOCAL AUTHORITY MEETING

WEDNESDAY 1 NOVEMBER 2023

The Santa Teresa Local Authority Meeting of the MacDonnell Regional Council will be held at the Santa Teresa Council Office on Wednesday, 1 November 2023 at 10:30am.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	MEETING OPENING	
2	WELCOME	
2.1	Welcome to Country	
3	ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS	
3.1	Attendance	5
3.2	Apologies / Absentees	5
3.3	Resignations	5
3.4	Terminations	5
3.5	Nominations	
3.5.1	Nominations to Santa Teresa Local Authority	6
4	COUNCIL CODE OF CONDUCT	
4.1	Council Code of Conduct	9
5	CONFIRMATION OF PREVIOUS MINUTES	
5.1	Confirmation of Previous Minutes	11
6	ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS	
6.1	That the papers circulated are received for consideration at the meeting.....	19
6.2	That members provide notification of matters to be raised in General Council Business.	19
6.3	That members provide notification of matters to be raised in General Non-Council Business.	19
7	COUNCIL CONFLICT OF INTEREST	
7.1	That the Santa Teresa Local Authority note the Conflicts of Interest Policy.....	20
7.2	The members declare any conflicts of interest with the meeting Agenda	20
8	DEPUTATIONS / GUEST SPEAKERS	
	<i>Nil</i>	
9	LOCAL AUTHORITY REPORTS AND CORRESPONDENCE	
9.1	Action Register - Santa Teresa LA.....	22
9.2	Local Authority Projects	27
9.3	Discretionary Funds	32
10	COUNCIL SERVICES REPORTS	
10.1	Community Service Santa Teresa Local Authority Report.....	34
10.2	SCD LA Report Santa Teresa.....	40
10.3	Director Technical Services LA Report.....	45

11 FINANCE AND GOVERNANCE REPORTS

11.1 Santa Teresa LA Expenditure Report47

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 General Business50

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 Other non-Council Business51

14 NEXT MEETING – 28 FEBRUARY 2024**15 MEETING CLOSED**

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 ATTENDANCE AND APOLOGIES

That members notes the attendance and accepts the apologies to the meeting.

3.2 ABSENTEES AND LEAVE OF ABSENCES

That members notes the absentees to the meeting.

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5. NOMINATIONS

ITEM NUMBER	3.5.1
TITLE	Nominations to Santa Teresa Local Authority
REFERENCE	- 340141
AUTHOR	June Crabb, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to highlight the changes to the membership of the Local Authority.

There are currently two vacancies available in the Local Authority as a result of member's being dismissed as they failed to attend two consecutive Local Authority meetings without notice.

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) **notes that two vacancies are available on the Local Authority; and**
- b) **calls for community nominations to remain open for 21 days to fill the two vacancies.**

BACKGROUND

The charts below shows the current membership of the Santa Teresa Local Authority (*the Authority*) and its vacancies:

CURRENT APPOINTED MEMBERS	CURRENT ELECTED MEMBERS
Agnes Alice	Cr Lisa Sharman
Emma Hayes	Cr Patrick Allen
Louise Cavanagh	Cr Aloyiscois Hayes
Philip Alice	Cr Andrew Davis
Robert Kopp	
Vacant	
Vacant	

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (*Local Government Act 2019* section 78):

- (a) To involve local communities more closely in issues related to local government; and
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- (d) To take the views of local communities back to the council and act as advocates on their behalf; and
- (e) To contribute to the development of the relevant regional plan; and
- (f) To make recommendations to the council in relation to:

- (i) The council's budget; and
- (ii) The part of the council's area within which the local authority performs its functions; and
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

Santa Teresa Local Authority

ATTACHMENTS:

There are no attachments to this report.

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER	4.1
TITLE	MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Santa Teresa Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

5. CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE - 335915
AUTHOR Lizzinna Ford, Governance Engagement Officer



Unconfirmed minutes of the Santa Teresa Local Authority ordinary meeting held 2 August 2023 are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Minutes of the Santa Teresa Local Authority held on the 2 August 2023 be adopted as a resolution of Santa Teresa Local Authority.

ATTACHMENTS:

1 2023-08-02 STLA MINUTES (Draft).pdf



MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING HELD IN THE
SANTA TERESA COUNCIL OFFICE ON
WEDNESDAY, 2 AUGUST 2023 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:35AM

2 WELCOME

2.1 Welcome to Country – Chair Louise Cavanagh

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chairperson Louise Cavanagh, Member Agnes Alice and Member Robert Kopp

Councillors:

Councillor Lisa Sharman, Councillor Patrick Allen and President Roxanne Kenny.

Councillor Andrew Davis arrived at 10:55am and Councillor Aloyischois Hayes arrived 12:15pm at the conclusion of the meeting.

Council Employees:

Belinda Urquhart – CEO, Brian Robinson – Executive Manager People and Culture, Liz Scott – Manager MacSafe, Jake Potter – Manager Infrastructure and Fleet, Ken Satour – Area Manager, Annalisa Young – Council Services Coordinator and June Crabb – Governance Officer.

Guests:

Brother Mark Fordyce

3.2 Apologies/Absentees

Apologies:

Member Emma Hayes

Absentees:

Member Phillip Alice

3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES**STLA2023-039 RESOLVED (Agnes Alice/Louise Cavanagh)**

That members:

- a) noted the attendance and accepted the apologies received from Member Emma Hayes; and
- b) noted the absence without notice from Member Philip Alice, agreeing that a letter be delivered, advising that a second absence without notice to the November meeting may jeopardise his membership on the Authority.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations**3.5.1 NOMINATIONS TO SANTA TERESA LOCAL AUTHORITY****EXECUTIVE SUMMARY:**

The purpose of this paper is to highlight the changes to the membership of the Local Authority.

There are currently two vacancies available in the Local Authority as a result of member's being dismissed as they failed to attend two consecutive Local Authority meetings without notice.

STLA2023-040 RESOLVED (Patrick Allen/Agnes Alice)

That the Santa Teresa Local Authority:

- a) noted that two vacancies are available on the Local Authority; and
- b) called for community nominations to remain open for 21 days to fill the two vacancies.

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT****STLA2023-041 RESOLVED (Lisa Sharman/Patrick Allen)**

That the Santa Teresa Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES****STLA2023-042 RESOLVED (Lisa Sharman/Patrick Allen)**

That the Minutes of the Santa Teresa Local Authority held on the 17 May 2023 were adopted as a resolution of the Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

STLA2023-043 RESOLVED (Agnes Alice/Louise Cavanagh)

That the Santa Teresa Local Authority noted the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

STLA2023-044 RESOLVED (Agnes Alice/Louise Cavanagh)

That members did not raise any matters for discussion in General Council Business

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

STLA2023-045 RESOLVED (Agnes Alice/Louise Cavanagh)

That members provided notification of matters to be raised in General Non-Council Business as follows:

- a) Housing Reference Group Meetings
- b) Problems with New Houses
- c) Issues contacting Housing.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

STLA2023-046 RESOLVED (Lisa Sharman/Patrick Allen)

That the Santa Teresa Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

STLA2023-047 RESOLVED (Lisa Sharman/Patrick Allen)

That the Santa Teresa Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER - SANTA TERESA LA

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

STLA2023-048 RESOLVED (Louise Cavanagh/Agnes Alice)

That the Santa Teresa Local Authority:

- a) noted and accepted the progress report on the action from the minutes of the previous meeting as received; and
- b) kept open the Action – Benches Resurfaced until a response from the Youth Board is received.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

All funds have been allocated to community infrastructure projects, however it is to be noted that future funding from the Department may not be released due to \$54,150.37 from the 2021/2022 funding allocation not being spent **(with goods received)** by 30 June 2023.

STLA2023-049 RESOLVED (Louise Cavanagh/Agnes Alice)

That the Santa Teresa Local Authority:

- a) members were informed that the Solar lights associated with Project 2203 and closed at the meeting held 7 December 2022, had been incorrectly delivered to Haasts Bluff. Area Manager, Service Delivery that he will arrange to have the lights returned to Santa Teresa and installed.
- a) noted the closure of Project 2208 – Water refill station, returning the underspend of \$1,491.09 to unallocated funds;
- b) noted that future funds from the Department may not be released due to \$54,150.37 from the 2021/2022 funding allocation not being spent with goods received;

- c) noted the progress on projects as follows and kept open:
- 2204 – Front Entrance Project, agreeing to have the Civil team install the fence;
 - 2206 – Shade and Seating at the Cemetery, noting that MRC will liaise with CLC to lock in a date for the community consultation meeting and invite CLC Representatives to the November 2023 Local Authority meeting.
 - 2209 – Santa Teresa Memorial Garden, allocating an additional \$5,000.00 towards 2 x Bench Seats and 2 x Commemorative Plaques.
Members noted that MRC will consult with the Department of Corrections on whether the seats and plaques can be fabricated by October 1st 2023 as the opening of the garden was scheduled for the 27 and 28 October.
Council also indicated that they look forward to attending the Church Committee meeting.
 - 2205 – Solar light for Cross, noting that Brother Mark will follow up with the engineers who installed the Haasts Bluff Cross.
- d) moved to the wish list, the request from members that Solar lights be installed at the Entrance into Community, noting that Service Delivery will discuss with members, the exact location, type of solar light and how many required and bring quotes to the November 2023 LA meeting; and
- e) kept open Project 4640 – Grandstand seating and shade.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June 2023.

STLA2023-050 RESOLVED (Agnes Alice/Andrew Davis)

That the Santa Teresa Local Authority:

- a) noted the spending of its 2022/2023 Discretionary Funds; and
- b) elected to spend the 2023/2024 Discretionary funds allocation of \$4,000.00 at a later date.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATORS REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Santa Teresa across the area of Local Government Service Delivery

STLA2023-051 RESOLVED (Agnes Alice/Andrew Davis)

That the Santa Teresa Local Authority noted and accepted the attached report.

10.2 COMMUNITY SERVICE SANTA TERESA LOCAL AUTHORITY REPORT**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

STLA2023-052 RESOLVED (Louise Cavanagh/Patrick Allen)

That the Santa Teresa Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS**11.1 SANTA TERESA LA EXPENDITURE REPORT****EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 June 2023 in the Local Authority community.

STLA2023-053 RESOLVED (Agnes Alice/Lisa Sharman)

That the Santa Teresa Local Authority noted and accepted the Expenditure Report as at 30 June 2023.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

STLA2023-054 RESOLVED (Andrew Davis/Patrick Allen)

That the Santa Teresa Local Authority noted that no matters for General Business was raised at item 6.2.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

STLA2023-055 RESOLVED (Louise Cavanagh/Lisa Sharman)

That the Santa Teresa Local Authority:

- a) noted that a Representative from the Department of Chief Minister and Cabinet was not in attendance to the meeting;
- b) noted that Council will advise NTG on the discussion points raised at item 6.3 as follow:
 - Overgrown trees and scrub alongside the road at Yam Creek. Members requested that the overgrown vegetation and trees alongside Yam Creek be cleared and regularly maintained as it had an impact on a drivers' visibility to see animals at night.

- **Housing Reference Group Meetings.**
Members expressed frustration that a Housing Reference Group (HRG) meeting had not been held and asked to prioritise a date for an HRG meeting and have asked Council to convene with Housing to ensure a meeting date is set.
Members asked that Council as well as the DCM&C contact Housing, including Territory Families and the Department Infrastructure, Planning and Logistics (DIPL) to invite them to all future Local Authority meetings.
- **Repairs and Maintenance to houses.**
Members advised that maintenance issues were not being addressed with residents having to wait for more than six months for repairs and no feedback given as to when these repairs would be completed.
Members described the process of reporting repairs as painful due to the service continually transferring them, being disconnected or going unanswered. Members stated that calling Housing always took a toll on their prepaid mobile credit and they could not afford to continually ring or wait on hold.
Members requested that the reporting process be streamlined, have someone on the other end who knows what they are doing and follow up calls made so that members know the status of their maintenance request.
- **New Houses**
Members noted that no further movement has been made on the construction of additional houses and asked if Santa Teresa will be getting more built. Members also advised that a few of the new houses seem to be poorly constructed as the seals around the windows do not keep out the draft and the cupboard doors are falling off.
Members inquired if there is an opportunity to be involved in what goes into a new build as the houses are not functional for community residents.

14 DATE OF NEXT MEETING - WEDNESDAY 1 NOVEMBER, 2023

15 MEETING CLOSED

The meeting terminated at 12:16 pm.

This page and the preceding 6 pages are the minutes of the Santa Teresa Local Authority Meeting held on Wednesday 2 August 2023 and are UNCONFIRMED.

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

**6.1 PAPERS CIRCULATED AND RECEIVED
RECOMMENDATION**

That the Santa Teresa Local Authority notes the that the papers circulated were received for consideration at the meeting

**6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS
RECOMMENDATION**

That members provides notification of matters to be raised in General Council Business:

- a)
- b)
- c)

**6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS
RECOMMENDATION**

That members provides notification of matters to be raised in General Non-Council Business:

- a)
- b)
- c)

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Santa Teresa Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.1
TITLE Action Register - Santa Teresa LA
REFERENCE - 340188
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) notes and accepts the progress reports on the actions from the minutes of the previous meeting as received; and
- b) approves the closure of any completed actions.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Santa Teresa Local Authority

ATTACHMENTS:

- 1 STLA Outstanding actions v.1.pdf
- 2 SR Building - Quote QU0500 Santa Teresa bench resurfacing (002).pdf
- 3 NTSP Quote QU0026 - Santa Teresa Rec Hall bench resurfacing.pdf

Santa Teresa Local Authority Action Register

Meeting	Officer/Director	Section	Subject
Santa Teresa Local Authority 08/06/2023	Blacker, Aaron/Robinson, Brian	Youth Board Report	Youth Board Project- Benches resurfaced.
Action STLA2023-013 – Youth Board response on the Rec Hall benches (raised 8 June 2023)			
STLA2023-013 RESOLVED (Louise Cavanagh/Agnes Alice) That the Santa Teresa Local Authority:			
e) discussed the benches around the rec hall could get resurfaced and be made more comfortable and noted that, this will be discussed at the community consultation meeting and requested that the quotes be presented by Youth Board for the cost estimates that comes with it.			
18 August 2022 – UPDATE TECH SERVICES - Additional information requested from the Youth Board. Awaiting measurements prior to scoping and quoting.			
6 July 2023 – Response from Youth Board. Waiting on feedback from the Youth Board members on the direction they would like to take in regards to the benches.			
17 Oct 2023 - Tech Services have received the measurements and scope from Youth Board and are currently sourcing quotes to present to the Santa Teresa Local Authority.			

Meeting	Officer/Director	Section	Subject
Santa Teresa Local Authority 16/08/2023	Sherry, Sheree	Attendance/Apologies	Absentee letter
Action STLA2023-039 – Letter for first absence from meeting.			
STLA2023-039 RESOLVED (Agnes Alice/Louise Cavanagh) That members:			
a) noted the attendance and accepted the apologies received from Member Emma Hayes; and			
b) noted the absence without notice from Member Philip Alice, agreeing that a letter be delivered, advising that a second absence without notice to the November meeting may jeopardise his membership on the Authority.			
22 August 2023 – Letter has been written and sent.			
<i>Recommendation to the LA at their Nov meeting is to close action.</i>			

Meeting	Officer/Director	Section	Subject
Santa Teresa Local Authority 16/08/2023	Urquhart, Belinda	Non-Council Business	Consult with Housing for a meeting date for the HRG
Action STLA2023-055 – Convene with Housing to prioritise a date for an HRG meeting and invite Territory Families and DIPL to future LA meetings.			
STLA2023-055 RESOLVED (Louise Cavanagh/Lisa Sharman) That the Santa Teresa Local Authority: <ul style="list-style-type: none">• Housing Reference Group Meetings. Members expressed frustration that a Housing Reference Group (HRG) meeting had not been held and asked to prioritise a date for an HRG meeting and have asked Council to convene with Housing to ensure a meeting date is set. Members also asked that Council contact Housing, including Territory Families and the Department Infrastructure, Planning and Logistics (DIPL) to invite them to all future Local Authority meetings.			



PO Box 2389
ALICE SPRINGS NT 0871
Ph: 08 8952 2500
Email: admin@srbuilding.com

ABN: 29 098 369 638

QUOTE

MacDonnell Regional Council
PO Box 5267
ALICE SPRINGS NT 0871
ABN: 21 340 804 903

Date: 22 Oct 2023
Quote Number: QU-0500
Reference: Santa Teresa
Expiry: 21 Nov 2023

LA Project: Santa Teresa Rec Hall bench and tree surround resurfacing

LA Project: Santa Teresa Rec Hall bench and tree surround resurfacing

- Remove and dispose of existing concrete on top of besser blocks
- Install rondo R01 in place of concrete to the top edge and tree surround edge
- Cope the top and tree surround edging with render
- Apply block filler for paint prep to benches and tree surround
- o Painting of benches is not included as the Youth Board would like to paint the benches themselves
- Include mobilisation and demobilisation (82km one way)
- Accommodation to be provided by MacDonnell Regional Council free of charge

Description	Quantity	Unit Price	GST	Amount AUD
As Per Summary	1.00	8500.00	10%	8500.00
Subtotal				8500.00
Total GST 10%				850.00
Invoice Total AUD				9350.00

Terms



QUOTE

MacDonnell Regional Council TT sarah

Date
31 Oct 2023

Northern Territory Solid Plaster

Expiry
30 Nov 2023

2/30 Taylor St, ARALUEN
NT 0870

Quote Number
QU-0026

ntsprender@gmail.com
ABN:50659808278

Reference
planter box and seating wall

ABN
50 659 808 278

Description	Quantity	Unit Price	GST	Amount AUD
To fully restore planter box and seating wall ready for mural art work or similar				
All block work is in very poor condition and needs to be fixed with epoxy before any render work can commence, this will include high pressure cleaning and grass removal from blockwork, the concrete caps will also have to be removed with jackhammers and concrete grinders, once this preparation work is complete, at least 2 coats of polymer modified fibreglass reinforced cementitious render will be applied to make the surface even and smooth with a fine sand texture, once the render is complete, block filler will be applied to create a canvas type effect to make good for artists to paint.	1.00	24,000.00	10%	24,000.00
Please note that the price is dearer than a normal render quote as concrete demolition and block work repairs must happen to provide a long lasting planter box wall.				
Subtotal				24,000.00
TOTAL GST 10%				2,400.00
TOTAL AUD				26,400.00

Terms

Payment to be made within 14 days of issued invoice to Peoples choice bank account provided on invoice issued

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Local Authority Projects
REFERENCE	- 335921
AUTHOR	Lizzinna Ford, Governance Engagement Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

A complete review of Project funding was recently undertaken to ensure the correct amount of funds was available to spend on Local Authority projects.

It is to be noted that \$83,037.56 is funding at risk and must be spent immediately (with goods received)

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) notes that Santa Teresa has \$78,209.03 of unallocated funds to spend;
- b) notes that \$83,073.56 of unspent funds is at risk of being returned to NTG;
- c) notes that funds from Project 2208 that was returned to unallocated was incorrectly recorded as \$1,491.09, instead of \$1,260.18
- d) notes and accepts the progress of their projects; and
- e) approves the closure of any completed projects.

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

Local Authorities must formally resolve each initiative for which this funding will be used.

Register of Projects and Commitments

Project 2204	Front Entrance project	\$
Action	Status	Committed
18-Feb-19	1 cubic metre of mulch.	-3,750.00
26-Feb-19	Fencing Material	-14,979.92
27-Feb-19	1 cubic metre of mulch	-1,882.76
22-May-19	Res.049 - That the Local Authority note and accept the progress on their projects including:	
	4. Allocate \$40,000.00 to the front entrance project.	40,000.00
3-Jul-19	Landscaping and maintenance	
22-Aug-19	Consider the \$10,000.00 offer for signage from the Harm Minimisation Unit of the Department of Health to be incorporated as part of this project.	
23-Oct-19	Res.087 – That the Santa Teresa Local Authority accept \$10,000.00 from the Harm Minimisation Unit of the Department of Health.	
27-May-20	Res.011 – Allocated an additional \$50,000.00	50,000.00
18-Aug-20	Designs and quotes being received at the moment.	
5-Jan-21	Invoice for concrete sleeper	-2,020.91
10-Feb-21	Quote received for new shade as noted on CSC report	
11-Mar-21	Purchase order raised for the supply and installation of shade structure.	-14,415.35
22-Jul-21	Res.055 – Local Authority update to keep project open	
9-Nov-21	Res.072 – Kept open project.	
21-Jan-22	Sign has been designed and waiting from artwork from sign maker. Also waiting on quotes back for lighting, seating, irrigation, fencing and bbq. Project ongoing	-3,487.24
4-May-22	Res.029 – quotes have been received but waiting on the contractors to advise of their availability.	
19-May-22	Plants ordered from the Alice Springs Nursery	-2,974.55
19-May-22	PO raised for back order from Alice Nursery	
13-Oct-22	Res.048 – kept project open noting that the shade structure was up and the project was currently waiting on quotes for irrigation, landscaping and trees.	
7-Dec-22	Res.070 – Kept project open requesting that fencing be a priority and noted that irrigation is on hold due to the restrictions placed by Power and Water.	
8-Feb-23	Res.014 – Project is ongoing, kept it open.	
10-Oct-23	Concrete from Bunnings and bolt supplies	-1,639.66
	underspend or (overspend)	44,849.61

Project 2205	Solar light for Cross	\$
Action	Status	Committed
7-Dec-22	Res.070 – Created a new project named Solar light for Cross, allocated \$20,000.00 and noted that the logistics in gaining access to the cross for equipment be investigated prior to project start.	20,000.00

8-Feb-23	Res.014 - Kept project open noting that the Brother Mark provided update that the location for the lights is currently being investigated. PO raised for installation of solar light	-20,000.00
	underspend or (overspend)	0.00

Project 2206	Shade and Seating at Cemetery	\$
New Action	Status	Committed
9-Nov-21	Res.072 – Created a new project named Shade and seating at Cemetery and requested that the CSC obtain quotes to bring to the next Local Authority meeting.	
21-Jan-22	Manager SDC can provide pricing at LA meeting.	
30-Mar-22	Res.013 – Commits \$20,000.00 to the Shade and Seating at Cemetery project.	20,000.00
4-May-22	Res.029 - The DTS is to look into extending the cemetery.	
30-Jun-22	PO has been requested for shade shelter from Alice Shade and Structure. Tax invoice is received.	-8,499.09
23-Aug-22	Update – Tech Service Director, Simon Murphy 12M X 6M Shade structure purchased and due to arrive in ASP late August. Siting will need to be clarified as LA have requested that cemetery is extended to the east of existing site.	
13-Oct-22	Res.048 - Requested that Technical Services organize a meeting with community to discuss either extending the cemetery or to propose a new location. Members also requested that Central Land Council be invited to the meeting.	
7-Dec-22	Res.070 – kept project open noting that CLC have been invited to meet with MRC to discuss extending the lease and have not provided a response.	
8-Feb-23	Res.014 – Kept it open.	
31-May-23	Update from TS - Shade Structure delivered by Alice Hosetec, early December 2022. The approved location of the structure will fall half in and half out of the cemetery lease. Manager SCD to organise a community meeting and invite Central Land Council.	
2-Aug-23	Res.049 – Decision of the Authority is to keep the project open	
30-Oct-23	No updates received or Purchase Orders raised	
	underspend or (overspend)	11,500.91

Project 2209	Santa Teresa Memorial Garden	\$
Action	Status	Committed
13-Oct-22	Res.048 – To commemorate the humble beginning of Santa Teresa, 70 years ago. Members allocated \$31,296.56 to the project, that included the quote of \$12,550.00 to supply and install 58Lm of tubular Florence panels, 1.2m high, noting that the CSC to liaise with Brother Mark Fordyce to engage the fencing contractor and raise the PO. Requested that Brother Mark present additional quotes for native shrubs, removal of dead timber/stump grinding, engraved plaques, concreting and irrigation.	31,296.56
10-Dec-22	Invoice from Geoff Miers Garden Solutions	-361.00
15-Dec-22	Invoice from Go Green irrigation	-1,605.00
19-Dec-22	Invoice from B&S Mitre for putting mix and garden bed	-426.09
8-Dec-22	Transportation expenses & 6 Tonney Tilt tray	-930.00
9-Dec-22	Quote from Trees R Us	-1,000.00
8-Feb-23	Res.014 - Kept project open noting that Brother Mark is in the process of getting quotes for the fence.	
6-Apr-23	PO has been raised for the fencing from RL build (Supplier) Supply and install 90 Lm black powder coated squash top panel fence.	-25,000.00
2-Aug-23	Res.049 – Allocated an additional \$5,000.00 towards 2 x Bench seats and 2 x Commemorative plaques	5,000.00
4-Oct-23	Invoice received for Metal Bench Seats	-697.73
15-Oct-23	Invoice received for Gardening supplies and equipment	-842.86
25-Oct-23	Invoice received for Plaques	-2,545.45
	Underspend or (overspend)	2,822.20

Budget consideration		
	Balance of underspend or (overspend)	59,172.72
	Total un-allocated funds	78,209.03
	Total unspent funds	137,381.75

Project NTG GRANT	Grandstand seating and shading	\$
New Action	Status	Committed
4-May-22	Res.035 - That the Santa Teresa Local Authority allocates the grant of \$50,000 to the construction of grandstand seating and shading with the CSC to consult with members of the Authority and liaise with the DTS for the development of a scope and preliminary costing of the work.	50,000.00
8-Feb-23	Res.014 – Kept it open noting that no new developments have occurred as yet.	
	underspend or (overspend)	50,000.00

Wishlist and estimated costs**Priority: Solar lights at the Entrance into Community****Date** raised: 2 August 2023**Action:** Service Delivery to discuss with members the exact location, type of Solar light and how many required.

Examples of *Unacceptable* Purposes for Expenditure include:

ISSUES, CONSEQUENCES, OPTIONS

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

FINANCIAL IMPLICATIONS

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team
Finance Grants Officer
Area Managers

ATTACHMENTS:

There are no attachments to this report.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.3
TITLE Discretionary Funds
REFERENCE - 335917
AUTHOR June Crabb, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 02: Healthy Communities
 Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June 2023.

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) did not allocate any funds at their August LA meeting; and
- b) discusses allocations to their 2023/2024 Discretionary Funds.

BACKGROUND

2023/2024 Discretionary Funds

Date	2023/2024 Discretionary Funds	Approved Commitment \$	Expenditure remaining \$
1 July 23	Approved funds		4,000.00
Balance Remaining			4,000.00

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration

FINANCIAL IMPLICATIONS

There is a current balance of **\$4,000.00** to spend before 30 June 2024.

This money cannot be carried over from one financial year to the next and must be fully expended between 1 July and 30 June annually or the funds will be forfeited.

CONSULTATION

The Local Authority and Community

ATTACHMENTS:

There are no attachments to this report.

10. COUNCIL SERVICES REPORTS

ITEM NUMBER	10.1
TITLE	Community Service Santa Teresa Local Authority Report
REFERENCE	- 339704
AUTHOR	Jenny Murnik, CS Coordinator Administration

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Santa Teresa Local Authority notes and accepts the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team

Manager of Children's Services – Iryna Mustiats

Manager of Community Safety – Liz Scott

Manager of Youth Services – Jessica Kragh

ATTACHMENTS:

1 2023-11 - COMMUNITY SERVICES Santa Teresa LAR - Director approved.pdf

2 2023-11 - MACYOUTH Santa Teresa LAR.pdf

Community Service: Report on Operations



LOCATION: Santa Teresa Community

PERIOD: 1/07/2023 to 30/09/2023

AUTHORISED: Brian Robinson, Acting Director Community Services

CHILDREN'S SERVICES

Service Delivery and Engagement

- The centre has been closed for this period due to lack of qualified staff.



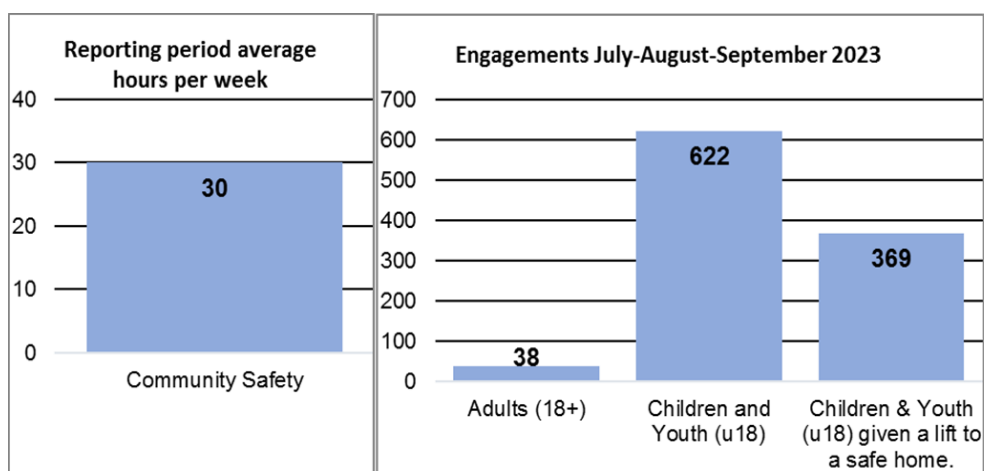
Other Updates

- Children's Services have advertised for a Team Leader several times and interviewed many candidates, we are happy to report that we have one very good candidate who will hopefully start working for us in October.
- After we have a Team Leader confirmed, we will also require at least 1 more part-time educator (working 65 hours per fortnight).
- We currently have 3 staff members (2 part-time and 1 casual educator). For the service to open we need 1 Team Leader, 3 part-time educators and 1 casual educator.
- Team Leader needs to have Diploma in Early Childhood Education and Care or higher.
- Educators need to study Certificate III in Early Childhood Education and Care and progress with their studies, complete Mandatory Reporting training, have a valid OCHRE card and a police clearance, and undertake First Aid training in educational setting.

COMMUNITY SAFETY

Service Delivery and Engagement

- The Santa Teresa Community Safety Team operates on a 6 day roster Monday to Saturday from 6pm to 12am.
- Services were disrupted for 10 days during this reporting period, due to staff being on Sorry Business, attending funerals and training.
- The MacSafe team work closely with MacYouth, assisting young people to and from the Rec Hall and sporting activities; and taking them home to a safe place.



Other Updates

- Two MacSafe staff missed a couple of the Digital Literacy training modules, due to Sorry Business, so they are finishing the course in Amoonguna team. There is one more module to go.
- Santa Teresa hosted a Cultural day for visiting Federal Court Judges from across Australia during this reporting period. MacSafe attended the event, talking to Judges and explaining MacSafe's role, responsibilities, challenges and good stories. It was well received by the Judges.
- Two MacSafe staff from Santa Teresa attended the Titjikala's Sports Weekend to help and support the local team in the delivery of community safety services throughout the weekend. The event went well and community was happy with Santa MacSafe's support.
- Our recruitment round finalised in Santa Teresa with three new staff commencing work with MacSafe. It was a very competitive recruitment process, with good applicants; which has really strengthened the team.

Santa Teresa MacSafe's Team Leader during the Federal Court Judges visit to Santa Teresa



Community Service

Report on Operations

Location(s): Santa Teresa (Ltyentye Apurte)

Period: 1/7/23 to 30/9/23

Author: Kristen Elms

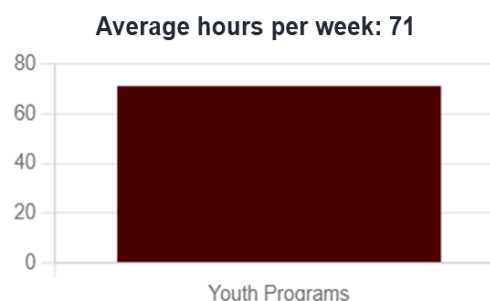
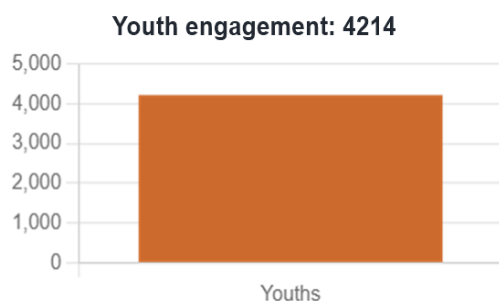


Youth Services

Service Delivery and Engagement



- Youth programs fully delivered during this reporting period.



Other Updates

- During the month of July, Hermannsburg and Amoonguna traveled to Santa Teresa to compete in the Women's AFL Competition. A great time was had by all, with Santa Teresa going on to win the competition
- During this reporting period MacYouth had 4,214 number of young people visit to our program with 71 hours of delivery per week
- During the July and September school holidays MacYouth delivered excursions, sporting competitions, cooking programs and participated in the formation of a new Central Desert Basketball league
- During the month of July, Santa Teresa and Titjikala travelled to Hermannsburg to compete in a Soccer tournament. Titjikala tried their best and put in a great effort. Ultimately, Santa Teresa and Hermannsburg fought it out in the Grand Final for the champions trophy.
- Santa Teresa team have nine staff members. Eight of the staff are community members, one of whom has just moved from casual employment to part time employment

Photos



Music, Concert, Disco - Music program - Drums (Ltyentye Apurte)



Basketball - NT BASKETBALL AUSSIE HOOPS (Ltyentye Apurte)



Day Trip - Cook up at the Bore (Ltyentye Apurte)

10. COUNCIL SERVICES REPORTS

ITEM NUMBER 10.2
TITLE SCD LA Report Santa Teresa
REFERENCE - 339846
AUTHOR Ken Satour, Area Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Service Delivery.

RECOMMENDATION

That the Santa Teresa Local Authority notes and accepts the Service Delivery report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Keith Hassett – Director Service Centre Delivery
Ken Satour – Area Manager – Service Centre Delivery
Annalisa Young – Council Service Coordinator – Service Centre Delivery

ATTACHMENTS:

1 2311 - SCD Santa Teresa LA Report.pdf

Service Delivery Report



TITLE: Santa Teresa - Service Delivery Report
DATE: 1st November 2023
AUTHOR: Annalisa Young - Council Service Coordinator

SUMMARY:

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Service Delivery.

Local Government Services Update

Animal Management

- VET visit in August. All went well, community residents cooperated with the VET's.
- Horses are still a problem in community, now that the culvert dug at the entrance has dried up the horses are now coming into the community and entering yards looking for water.



Horses at Community entrance



Horses at dried up culvert dug at entrance to community.

	Spayed	Castrated	Tick/Mange Injection	Tick Spray	MPA*	Vaccinations	Euthanasias
Number of Dogs	9	4	158	194	34	12	2
Number of Cats	3	2	22	N/A	2	N/A	0
Others	0	0	8	N/A	N/A	N/A	0
Total	12	6	188	194	36	12	2

* MPA is a contraceptive that delays heat/decreases libido for up to 6 months.

The Community's Dog Population Health Status is summarized below:

Health Parameter	Mange / Skin Problems	Ticks	Fleas	Lice	Body Condition Score
Health Level	5.3% of total dog population	0.5/5	0/5	0/5	3/5
Previous Level	1.65%	4/5	1/5	1/5	2.5/5
Notes	Slight Rise	Large Decline	Elimination	Elimination	3/5 is optimum condition

(NT Community Average from same period in previous year is in brackets)

Service Delivery Report



Cemetery Management

- 1 Funeral held in the month of August.
- I have been in contact with CLC about organising a meeting with them and Traditional Owners about the extension of the cemetery. Probably have one in November.
- Before the funeral in August our work's crew ensure that grave preparations were in place which made for a problem free burial.



Cemetery



Cemetery

Internal Road Maintenance

- During this period the civil team have been repairing potholes.

Maintenance of Parks and Open Spaces

- Regular rubbish clean up days have been done around main area and open spaces.
- Work crew have done regular whipper snipping and slashing around community where needed.
- Both Parks have been whipper snipped and cleaned of rubbish.
- Playgrounds maintained and cleaned on a regular basis.
- Maintenance carried out on where and when required.
- Inspection reports submitted monthly.



Service Delivery Report



Sports Grounds

- The Civil team have assembled and installed 2 new grandstand seating and shades at the footy oval. Community members were really impressed and have asked for a few more to be put up.



Grandstand shade and seating ready to be transported to footy oval.

Waste Management

- Landfill pit rubbish compaction and maintained.
- Inspection report submitted monthly.
- Rubbish bins collected twice a week on Mondays & Thursdays.
- Regular clean up at Waste Management Facility, skip bins at drop off bays emptied into main tip.
- Hard Rubbish Collection once a month.



Waste facility



Drop off bays at Waste Management facility

Service Delivery Report



Weed Control and Fire Hazard Reduction

- Whipper snipping and slashing done around main areas and road verges.
- Weeds removed from spots grounds and street verges
- Weeds removed from PW compounds.
- Weed removal from cemetery.
- Grass slashing on regular basis as regular community maintenance.
- Civil team did a firebreak around Wallace camp towards the sewer compound.

Local Authority projects Updates

Santa Teresa Local Authority progress of projects;

- **Project 2203** – 6 of the 7 new solar lights have been installed, Civil team to identify a spot for the last one.
- **Project 2204** - Front Entrance project still ongoing. Fence to be installed by a contractor.
- **Project 2206** - Shade & seating project at cemetery is still ongoing, as we are awaiting discussions to be held by community regarding the extension of the cemetery. A meeting has been planned for the end November.
- **Project 2205** - Memorial Garden fencing, seating and plaques have been completed. –
- The new water refill station has been installed at the Rec Hall, and only needing the sign to be put in place.
- Light at the cross has been installed.



Other

- Civil team have completed Machinery training with Kullaru.

Annalisa Young

Council Services Coordinator – Service Centre Delivery

Santa Teresa Community

10. COUNCIL SERVICES REPORTS

ITEM NUMBER	10.3
TITLE	Director Technical Services LA Report
REFERENCE	- 340031
AUTHOR	Aaron Blacker, Director Technical Services



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This is a report of works completed in Santa Teresa by Technical Services

RECOMMENDATION

That the Santa Teresa Local Authority notes and accepts the Technical Services report

BACKGROUND

The Mechanical team have completed scheduled servicing to all MacDonnell Regional Council fleet in August and are programmed to return in January 2024.

All maintenance grading is expected to be completed by the end of March 2024. Currently Technical Services are recruiting for the Senior Grader Operator Position.

The Plant Crew spent 5 weeks completing the tidy up of the Waste Management Facility tidy including legacy waste burial and an extension to the boundary of the cemetery.



Picture 1: Santa Teresa Waste Management Facility before remediation



Picture 2: Santa Teresa Waste Management Facility before after remediation

Buildings Infrastructure and Projects

During the July and September period the following trade audits have been completed on staff houses and facilities:

- Plumbing
- Pest Control

The pool opened on 19th October for the season and management remains with the YMCA in collaboration with the Council. As requested at the end of last season the pools were deliberately opened early, two weeks into October and will remain open until mid-April 2024.

Information Communication and Technology

Starlink has been installed into the Santa Teresa Office with new Yealink Teams phone the Council Office. The Telstra Services have been decommissioned as it is no longer required.

ISSUES, CONSEQUENCES, OPTIONS

NIL

FINANCIAL IMPLICATIONS

NIL

CONSULTATION

Aaron Blacker – Director of Technical Services
Jake Potter - Manager of Transport Infrastructure and Fleet
Kitty Comerford - Manager Property & Tenancy
Praful Gautam – Acting Manager Information Technology

ATTACHMENTS:

There are no attachments to this report.

11. FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER	11.1
TITLE	Santa Teresa LA Expenditure Report
REFERENCE	- 340262
AUTHOR	Sheree Sherry, Acting Executive Manager Finance and Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending within the Local Authority community of Santa Teresa

RECOMMENDATION

That the Santa Teresa Local Authority notes the Expenditure report for period ending 30 September 2023.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project funding is to be expended within 2 years of receipt of the funding. Otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request for unspent funding to be repaid.

As an example any funds prior to the 2020-21 financial year need to be spent not just allocated to projects.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team Management Team

ATTACHMENTS:

1 Santa Teresa Expenditure Report 300923.pdf

{Book21_ORG_NAME}

MacDonnell Regional Council - Santa Teresa (Ltyentye Apurte)					
Expenditure by Community as at 30th September 23					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Delivery	49,421	51,169	1,748	217,995	
Wages and Other Employee Costs	26,926	40,001	13,076	173,326	Wages underspend this period due to staff vacancies.
Other Operational	22,495	11,167	(11,328)	44,669	Overspend due to vet bill higher this reporting as Vets recommended increase in days of vet services due to the increase of dogs in community.
Civil Works	101,221	95,556	(5,665)	414,350	
Wages and Other Employee Costs	103,325	96,676	(6,650)	418,828	
Other Operational	(2,104)	(1,119)	985	(4,478)	
Council Buildings repair & maintenance	21,232	1,610	(19,622)	38,285	
Other Operational	21,232	1,610	(19,622)	38,285	The overspend relates to the S19 Leases that has been paid but not reflected correctly in the budget.
Street & Public Lighting	27,040	1,403	(25,638)	5,610	
Other Operational	27,040	1,403	(25,638)	5,610	Actual expenditure reported is a purchase order raised for upgrades and repairs on street lights.
Local Authority Administration	1,604	3,450	1,846	13,800	
Other Operational	1,604	3,450	1,846	13,800	
Local Authority Project Funding	51,427	19,975	(31,452)	79,900	
Other Operational	51,427	19,975	(31,452)	79,900	Overspend this period is because not all projects are in the current approved budget. A budget revision is underway which will fix this anomaly.
Training & Development	0	1,000	1,000	4,000	
Wages and Other Employee Costs	0	1,000	1,000	4,000	
Corporate Costs	91	0	(91)	1,480	
Other Operational	91	0	(91)	1,480	
Staff housing maintenance	-10,339	21,700	32,039	48,700	This budget is for repairs and maintenance and is spent as required.
Other Operational	(10,339)	21,700	32,039	48,700	
SUB-TOTAL:- COUNCIL SERVICES	241,696	195,862	(45,834)	824,120	
NON-COUNCIL SERVICES					
Homelands Municipal & Essential and Homela	4,190	2,838	-1,352	11,350	
Other Operational	4,190	2,838	(1,352)	11,350	
NT Homelands Housing Repair & Maintenance	2,297	1,812	-485	7,250	
Other Operational	2,297	1,812	(485)	7,250	
Swimming Pools	8,889	9,495	606	33,480	
Other Operational	8,889	9,495	606	33,480	
Power & Water Contract	45,929	31,341	(14,588)	133,451	
Wages and Other Employee Costs	29,004	24,261	(4,743)	105,132	Overspend this period due to slightly higher staff costs due to essential services required.
Other Operational	16,926	7,080	(9,846)	28,319	Full fleet fees charged for this reporting period. Rising fuel costs have also attributed to the overspend. This will be corrected in the budget revision that is currently happening.
MES Special Purpose Grants	7,694	0	(7,694)	0	
Other Operational	7,694	0	(7,694)	0	
Manage Projects	127,835	0	(127,835)	7,625	

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Other Operational	127,835	0	(127,835)	7,625	Projects budgeted in Alice Springs location but actual expenditure and commitments is costed to the community the projects are being completed at. The expenditure this period relates to a PO raised for an ABA project at Phillipson Bore actual expenditure for the Santa Teresa playground and a PO for freight.
Community Safety	71,590	55,649	(15,941)	237,302	
Wages and Other Employee Costs	52,236	44,544	(7,692)	192,882	
Other Operational	19,353	11,105	(8,248)	44,420	
Youth Services	142,075	139,239	(2,836)	552,118	
Wages and Other Employee Costs	69,283	101,885	32,602	441,486	
Other Operational	72,792	37,354	(35,438)	110,632	Full fees for fleet and staff housing have been charged in the first period of the financial year. This will be corrected in budget revision.
Early learning Centre Children Services	49,400	116,775	67,375	465,880	Underspend due to vacancies
Wages and Other Employee Costs	28,068	78,724	50,656	332,109	
Other Operational	21,332	38,051	16,719	133,771	
SUB-TOTAL:- NON-COUNCIL SERVICES	459,898	357,148	(102,750)	1,448,456	
TOTAL	701,595	553,010	(148,584)	2,272,575	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	
Discretionary Funds	0	4,000	4,000	4,000	

12. LA GENERAL BUSINESS

ITEM NUMBER 12.1
TITLE General Business
REFERENCE - 335919
AUTHOR Lizzinna Ford, Governance Engagement Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

RECOMMENDATION

That the Santa Teresa Local Authority notes and discusses any General Business Items raised at Item 6.2

BACKGROUND

- a)
- b)
- c)

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Santa Teresa Local Authority
Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

13.

NON-COUNCIL BUSINESS

ITEM NUMBER 13.1
TITLE Other non-Council Business
REFERENCE - 335925
AUTHOR Lizzinna Ford, Governance Engagement Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) notes and discusses the Non-Council Business items raised at item 6.3;
- b) notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet;

BACKGROUND

- a).....
- b).....
- c).....

Date raised	Issue	Detail
2 Aug 2023	Overgrown trees and scrub at Yam Creek	Res.55 - Members requested that the overgrown vegetation and trees alongside Yam Creek be cleared and regularly maintained as it had an impact on a drivers' visibility to see animals at night.
	HRG Meetings	Housing Reference Group Meetings. Members expressed frustration that a Housing Reference Group (HRG) meeting had not been held and asked to prioritise a date for an HRG meeting and have asked Council to convene with Housing to ensure a meeting date is set. Members asked that Council as well as the DCM&C contact Housing, including Territory Families and the Department Infrastructure, Planning and Logistics (DIPL) to invite them to all future Local Authority meetings.
	Repairs and Maintenance	Members advised that maintenance issues were not being addressed with residents having to wait for more than six months for repairs and no feedback given as to when these repairs would be completed.

		<p>Members described the process of reporting repairs as painful due to the service continually transferring them, being disconnected or going unanswered. Members stated that calling Housing always took a toll on their prepaid mobile credit and they could not afford to continually ring or wait on hold.</p> <p>Members requested that the reporting process be streamlined, have someone on the other end who knows what they are doing and follow up calls made so that members know the status of their maintenance request.</p>
	New Houses	<p>Members noted that no further movement has been made on the construction of additional houses and asked if Santa Teresa will be getting more built. Members also advised that a few of the new houses seem to be poorly constructed as the seals around the windows do not keep out the draft and the cupboard doors are falling off.</p> <p>Members inquired if there is an opportunity to be involved in what goes into a new build as the houses are not functional for community residents.</p>

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team

Department of Chief Minister and Cabinet

ATTACHMENTS:

There are no attachments to this report.