



AGENDA

SANTA TERESA LOCAL AUTHORITY MEETING

WEDNESDAY 28 FEBRUARY 2024

The Santa Teresa Local Authority Meeting of the MacDonnell Regional Council will be held at the Santa Teresa Council Office on Wednesday 28 February 2024 at 10:30am.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	MEETING OPENING	
2	WELCOME	
	2.1 Welcome to Country	
3	ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS	
	3.1 Attendance	5
	3.2 Apologies / Absentees	5
	3.3 Resignations	5
	3.4 Terminations	5
	3.5 Nominations	
	3.5.1 Nominations to Santa Teresa Local Authority	6
4	COUNCIL CODE OF CONDUCT	
	4.1 Council Code of Conduct	8
5	CONFIRMATION OF PREVIOUS MINUTES	
	5.1 Confirmation of Previous Minutes	10
6	ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS	
	6.1 That the papers circulated are received for consideration at the meeting.....	18
	6.2 That members provide notification of matters to be raised in General Council Business.	18
	6.3 That members provide notification of matters to be raised in General Non-Council Business.	18
7	COUNCIL CONFLICT OF INTEREST	
	7.1 That the Santa Teresa Local Authority note the Conflicts of Interest Policy.....	19
	7.2 The members declare any conflicts of interest with the meeting Agenda	19
8	DEPUTATIONS / GUEST SPEAKERS	
	8.1 NT Aboriginal Investment Corporation	21
9	LOCAL AUTHORITY REPORTS AND CORRESPONDENCE	
	9.1 Local Authority Projects	22
	9.2 Discretionary Funds	28
10	COUNCIL SERVICES REPORTS	
	10.1 SCD LA Report Snapshot - Santa Teresa.....	29
	10.2 People & Capabilities Report	32
	10.3 Community Service Santa Teresa Local Authority Report.....	34

11 FINANCE AND GOVERNANCE REPORTS
11.1 Income and Expenditure Report as at 31 December 2023.....39

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2
12.1 General Business42

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3
13.1 Other non-Council Business43

14 NEXT MEETING - WEDNESDAY 15TH MAY 2024

15 MEETING CLOSED

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 ATTENDANCE AND APOLOGIES

That members:

- a) notes the attendance; and
- b) accepts the apologies to the meeting.

3.2 ABSENTEES AND LEAVE OF ABSENCES

That members notes the absentees to the meeting.

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5. NOMINATIONS

ITEM NUMBER 3.5.1
TITLE Nominations to Santa Teresa Local Authority
REFERENCE - 344727
AUTHOR Damien Ryan, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to highlight the changes to the membership of the Local Authority.

The membership of Mr P. Alice was revoked as he failed to attend two consecutive Local Authority meetings without notification provided. Consequently, a vacancy was created due to the dismissal.

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) notes that one vacancy is available on the Local Authority; and
- b) calls for community nominations to remain open for 21 days to fill the vacancy.

BACKGROUND

The charts below shows the current membership of the Santa Teresa Local Authority (*the Authority*) and its vacancies:

CURRENT APPOINTED MEMBERS
Louise Cavanagh - Chair
Emma Hayes
Agnes Alice
Nora Hayes Wheeler
Robert Kopp
Graham Hayes
Vacant

CURRENT ELECTED MEMBERS
Cr Lisa Sharman
Cr Patrick Allen
Cr Aloyiscois Hayes
Cr Andrew Davis

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (*Local Government Act 2019* section 78):

- (a) To involve local communities more closely in issues related to local government; and
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and

- (d) To take the views of local communities back to the council and act as advocates on their behalf; and
- (e) To contribute to the development of the relevant regional plan; and
- (f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

Santa Teresa Local Authority

ATTACHMENTS:

There are no attachments to this report.

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct



EXECUTIVE SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Santa Teresa Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

5. CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE - 344728
AUTHOR Damien Ryan, Governance Administration Officer



Unconfirmed minutes of the Santa Teresa Local Authority ordinary meeting held 1st November 2023 are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Minutes of the Santa Teresa Local Authority held on the 1st November 2023 be adopted as a resolution of Santa Teresa Local Authority.

ATTACHMENTS:

1 2023-11-01 STLA MINUTES (Draft).pdf



MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING HELD IN THE
SANTA TERESA COUNCIL OFFICE ON
WEDNESDAY, 1 NOVEMBER 2023 AT 10:30AM

1 MEETING OPENING

The meeting was declared a provisional and opened at 10:35AM

1.1 NOMINATION OF CHAIRPERSON

STLA2023-056 RESOLVED (Robert Kopp/Patrick Allen)

That members of the Santa Teresa Local Authority held a provisional meeting and nominated Councillor Lisa Sharman as Chairperson for the meeting held 1 November 2023.

2 WELCOME

2.1 Welcome to Country – Councillor Lisa Sharman

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Member Emma Hayes and Member Robert Kopp

Councillors:

Councillor Lisa Sharman, Councillor Patrick Allen and Councillor Andrew Davis

Council Employees:

Belinda Urquhart – MRC Chief Executive Officer, Sheree Sherry – A/Executive Manager Finance and Governance, Ken Satour – Area Manager Service Delivery, Kitty Comerford – Manager Property and Tenancy, Jessica Kragh – Manager Youth Services, Cristiano Castro – Coordinator Community Safety, Thersa Peeke – Coordinator Children's Services, Annalisa Young – Coordinator Service Delivery, Kirsten Baliva – Executive Assistant President and CEO, June Crabb – Governance Officer and Darren Hayes – Essential Services Officer.

Guests:

Maeve Cullen and Adriana Schembri – Representatives from the Department Chief Minister and Cabinet

3.2 Apologies/AbsenteesApologies:

Chairperson Louise Cavanagh, Member Agnes Alice and President Roxanne Kenny

Absentees:

Member Philip Alice and Councillor Aloyiscois Hayes

3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES**STLA2023-057 RESOLVED (Patrick Allen/Andrew Davis)**

That the provisional meeting of the Santa Teresa Local Authority, by majority vote made a recommendation to Council:

- a) to note that members accepted the attendance and the apologies received from Chairperson Louise Cavanagh, Member Agnes Alice and President Roxanne Kenny;
- b) that members noted the second absence without notice of Member Philip Alice and the absence of Councillor Aloyiscois Hayes;
- c) that a letter sent to Member Philip Alice advising of his first absence had not received a response.

3.3 Resignations

NIL

3.4 Terminations

N

3.4 TERMINATION OF MEMBERSHIP**STLA2023-058 RESOLVED (Lisa Sharman/Robert Kopp)**

That the provisional meeting of the Santa Teresa Local Authority, by majority vote made a recommendation that Council approve to revoke the membership of Member Philip Alice for his absence from two consecutive Local Authority meetings.

3.5 Nominations**3.5.1 NOMINATIONS TO SANTA TERESA LOCAL AUTHORITY****EXECUTIVE SUMMARY:**

The purpose of this paper is to highlight the changes to the membership of the Local Authority.

There are currently two vacancies available in the Local Authority as a result of members' being dismissed as they failed to attend two consecutive Local Authority meetings without notice.

STLA2023-059 RESOLVED (Patrick Allen/Lisa Sharman)

That the provisional meeting of the Santa Teresa Local Authority, by majority vote made a recommendation to Council:

- a) to endorse the nominations received from Nora Hayes Wheeler and Graham Hayes to fill the two vacancies;
- b) to note that a vacancy was created due to the membership of Mr Alice being

This is page 2 of 7 of the Minutes of the Santa Teresa Local Authority Meeting held on Wednesday, 1 November 2023

- revoked; and
c) to call for community nominations to open to fill the position.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

STLA2023-060 RESOLVED (Patrick Allen/Robert Kopp)

That the provisional meeting of the Santa Teresa Local Authority, by majority vote made a recommendation to Council that the Council Code of Conduct was noted.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

STLA2023-061 RESOLVED (Lisa Sharman/Andrew Davis)

That the members noted the minutes for the meeting held 2 August was not resolved.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

STLA2023-062 RESOLVED (Patrick Allen/Lisa Sharman)

That the Santa Teresa Local Authority noted the that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

STLA2023-063 RESOLVED (Patrick Allen/Andrew Davis)

That members of the provisional meeting provided notification of matters to be raised in General Council Business as follows:

- a) Streetlights on the outside of the Recreation Hall
- b) Staff awards
- c) Staff farewell

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

STLA2023-064 RESOLVED (Patrick Allen/Andrew Davis)

That members of the provisional meeting did not raise any matters for discussion notification General Non-Council Business.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

STLA2023-065 RESOLVED (Lisa Sharman/Patrick Allen)

That the provisional meeting of the Santa Teresa Local Authority, by majority vote made a recommendation to Council that the Conflict of Interest policy was noted.

7.2 MEMBERS DECLARATION

STLA2023-066 RESOLVED (Lisa Sharman/Patrick Allen)

That the provisional meeting of the Santa Teresa Local Authority, by majority vote and declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER - SANTA TERESA LA

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

STLA2023-067 RESOLVED (Patrick Allen/Andrew Davis)

That the provisional meeting of the Santa Teresa Local Authority, by majority vote made a recommendation to Council

- a) to note and accept the progress reports on the actions from the minutes of the previous meeting as follows:
 - Closed action STLA2023-039 – Letter of Absence
 - Closed action STLA2023-055 – Prioritise a date with Housing for an HRG meeting.
 - Moved action STLA2023-013 – Benches outside Rec Hall to the Projects Register.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

A complete review of Project funding was recently undertaken to ensure the correct amount of funds was available to spend on Local Authority projects.

It is to be noted that \$83,037.56 is funding at risk and must be spent immediately (with goods received)

STLA2023-068 RESOLVED (Andrew Davis/Lisa Sharman)

That the provisional meeting of the Santa Teresa Local Authority, by majority vote made a recommendation to Council to note:

- a) that \$78,209.03 of unallocated funds is available to spend;
- b) that \$83,073.56 of *unspent* funds is at risk of being returned to NTG;
- c) that funds from Project 2208 that was returned to unallocated was incorrectly recorded as \$1,491.09, instead of \$1,260.18
- d) the acceptance on the progress of their projects and keep open as follows;
 - 2204 – Front Entrance;
 - 2205 – Solar light for Cross;
 - 2206 – Shade and seating at Cemetery;
 - 2209 – Santa Teresa Memorial Garden.
- e) that the Project – Grandstand seating and shade had been completed and kept open for Technical Services to provide an update.
- f) to approve the creation of three new projects as follows:
 - Resurface outside benches at Rec Hall, accepting quote-0500 from S & R Building for \$9,350.00;
 - Paint the outside benches, allocating \$1,000.00 for paint and supplies, noting that the Youth Board will action this project; and
 - Solar lights for the street alongside the entrance of Rec Hall, allocating \$30,000.00 to the project.

9.3 DISCRETIONARY FUNDS**EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June 2023.

STLA2023-069 RESOLVED (Lisa Sharman/Patrick Allen)

That the provisional meeting of the Santa Teresa Local Authority, by majority vote made a recommendation to Council:

- a) that members agreed to pay a fixed amount of \$1,925.00 from their 2023/2024 Discretionary funds towards the invoice (04244) received for the community horse racing awards.
- b) that members did not make any further allocations to their Discretionary funds.

10 COUNCIL SERVICES REPORTS**10.1 COMMUNITY SERVICE SANTA TERESA LOCAL AUTHORITY REPORT****EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

STLA2023-070 RESOLVED (Patrick Allen/Andrew Davis)

That the provisional meeting of the Santa Teresa Local Authority, by majority vote made a recommendation to Council that the Community Services report was noted.

10.2 SCD LA REPORT SANTA TERESA**EXECUTIVE SUMMARY:**

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Service Delivery.

STLA2023-071 RESOLVED (Andrew Davis/Patrick Allen)

That the provisional meeting of the Santa Teresa Local Authority, by majority vote made a recommendation to Council that the Service Delivery report was noted.

10.3 DIRECTOR TECHNICAL SERVICES LA REPORT**EXECUTIVE SUMMARY:**

This is a report of works completed in Santa Teresa by Technical Services

STLA2023-072 RESOLVED (Andrew Davis/Robert Kopp)

That the provisional meeting of the Santa Teresa Local Authority, by majority vote made a recommendation to Council that the Technical Services report was noted.

11 FINANCE AND GOVERNANCE REPORTS**11.1 SANTA TERESA LA EXPENDITURE REPORT****EXECUTIVE SUMMARY:**

The expenditure report shows spending within the Local Authority community of Santa Teresa

STLA2023-073 RESOLVED (Robert Kopp/Andrew Davis)

That the provisional meeting of the Santa Teresa Local Authority, by majority vote made a recommendation to Council:

- a) that the Finance Report was noted for period ending 30 September 2023; and
- b) that the overspend to the Community Safety wages was due to training and the sports weekend.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

STLA2023-074 RESOLVED (Robert Kopp/Andrew Davis)

That the provisional meeting of the Santa Teresa Local Authority, by majority vote made a recommendation to Council to:

- a) note the matters raised for General Business at Item 6.2 as follows:
 - Street lights outside the Rec Hall has been created as a new project;
 - Appreciate the commitment from Graham Hayes, congratulating him for his 15 years of service to Council; and

This is page 6 of 7 of the Minutes of the Santa Teresa Local Authority Meeting held on Wednesday, 1 November 2023

- Acknowledge the dedication that Cristiano Castro had given to Community Safety and his generosity in supporting the people of Santa Teresa, wishing him well on his new adventures.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

STLA2023-075 RESOLVED (Lisa Sharman/Patrick Allen)

That the provisional meeting of the Santa Teresa Local Authority, by majority vote made a recommendation to Council to note:

- a) that no matters for discussion in Non-Council Business was raised at item 6.3;
- b) that no further updates was presented on the current outstanding actions.

14 DATE OF NEXT MEETING - 28 FEBRUARY 2024

15 MEETING CLOSED

The meeting terminated at 11:58 pm.

This page and the preceding 6 pages are the minutes of the Santa Teresa Local Authority Meeting held on Wednesday 1 November 2023 and are UNCONFIRMED.

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

RECOMMENDATION

That the Santa Teresa Local Authority notes the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

RECOMMENDATION

That members provide notification of matters to be raised in General Council Business

- a).....
- b)
- c).....
- d)

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

RECOMMENDATION

That members provide notification of matters to be raised in General Non-Council Business

- a)
- b)
- c)
- d)

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Santa Teresa Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

8. DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	8.1
TITLE	NT Aboriginal Investment Corporation
REFERENCE	- 345030
AUTHOR	June Crabb, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of the Northern Territory Aboriginal Investment Corporation (NTAIC) is to work with Aboriginal Territorians to achieve economic, social and cultural impact through innovative approaches to investments, beneficial payments and other financial assistance.

RECOMMENDATION

That the Local Authority notes the information shared by the Representative from NTAIC.

BACKGROUND

As a relatively new organisation, Representatives are attending Local Authority meetings to introduce NTAIC and to gain feedback on any social, economic, business or investment opportunities.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

ATTACHMENTS:

There are no attachments for this report.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.1
TITLE	Local Authority Projects
REFERENCE	- 344722
AUTHOR	June Crabb, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (*DCM&C*) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Santa Teresa Local Authority has \$39,008.16 of unallocated funds to spend on Community Infrastructure Projects.

\$59,873.92 are funds that are at risk of being returned to NTG. This amount includes funds committed to current Projects but remains unspent as well as unallocated funds.

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) notes that \$59,873.92 of unspent funds is at risk of being returned to NTG;
- b) notes and accepts the progress of their projects; and
- c) approves to close the following projects:
 - Grandstand seating and shading;
 - Youth Space Greening, returning \$1,750.00 to unallocated funds; and
 - Bluetooth Speaker, returning \$45.00 to unallocated funds.

BACKGROUND

The Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Register of Projects and Commitments

Project 2202 Youth space greening with benches and fences		\$
	Status	Committed
8-Oct-20	Res 034 – Created a new project ‘Youth Space Greening with benches and fencing’ and allocated \$10,000.00 to the project.	10,000.00
18-Dec-20	Supply and install 2 x double weatherproof GPO's.	- 482.73
10-Feb-21	Plumber and Electrician booked to complete the irrigation side of the project as noted on the CSC report.	
18-Feb-21	Res.001 – committed an additional \$10,000.00 to project 2346 – Youth Space Greening with benches and fencing.	10,000.00
24-Mar-21	Geoff Miers Garden supplies – 4 trees and 30 shrubs	- 691.14
29-Mar-21	Tamara Cornthwaite – 3 day Youth Art workshop	- 1,800.00
7-Apr-21	AJ Nichol fencing – supply & install 40m tubular picket fencing to the Youth Space.	- 4,140.00
19-Apr-21	Kaztoni Plumbing – supply and install sprinkler system and controllers.	- 2,918.05
7-Jun-21	Invoice received from Complete Fencing for removal of existing roof mesh of Patio.	- 3,901.76
17-Aug-21	Picnic tables and benches	- 3,106.82
1-Nov-21	Invoice 78 & 99 - 46 + 35 sq. meters of Sir Walter turf	- 1,978.18
13-Dec-21	Invoice 57 – 35 sq. meters of Sir Walter turf	- 890.91
21-Dec-21	Invoice from Kaztoni Plumbing for Irrigation and Plumbing	- 1,750.00
	Awaiting a second invoice on a commitment of \$1,750.00 for the irrigation and plumbing	- 1,750.00
30-Mar-22	Res. 013 - Commits \$3,409.59 to cover the overspending in this project.	3,409.59
	NOTE: A second invoice from Katzoni has never been received - there is no longer a commitment outstanding The invoice was possibly not applied against the PO in error.	1,750.00
	Recommend that funds are returned to unallocated	
	Underspend/overspend	1,750.00

Project 2204 Front Entrance project		\$
	Status	Committed
18-Feb-19	1 cubic metre of mulch.	- 3,750.00
26-Feb-19	Fencing Material	- 14,979.92
27-Feb-19	1 cubic metre of mulch	- 1,882.76
22-May-19	Res.049 - That the Local Authority note and accept the progress on their projects including: 4. Allocate \$40,000.00 to the front entrance project.	40,000.00
3-Jul-19	Landscaping and maintenance	
22-Aug-19	Consider the \$10,000.00 offer for signage from the Harm Minimisation Unit of the Department of Health to be incorporated as part of this project.	
23-Oct-19	Res.087 – That the Santa Teresa Local Authority accept \$10,000.00 from the Harm Minimisation Unit of the Department of Health.	
27-May-20	Res.011 – Allocated an additional \$50,000.00	50,000.00
18-Aug-20	Designs and quotes being received at the moment.	
5-Jan-21	Invoice for concrete sleeper	- 2,020.91
10-Feb-21	Quote received for new shade as noted on CSC report	

11-Mar-21	Purchase order raised for the supply and installation of shade structure.	- 14,415.35
22-Jul-21	Res.055 – Local Authority update to keep project open	
9-Nov-21	Res.072 – Kept open project.	
21-Jan-22	Sign has been designed and waiting from artwork from sign maker. Also waiting on quotes back for lighting, seating, irrigation, fencing and bbq. Project ongoing	- 3,487.24
4-May-22	Res.029 – quotes have been received but waiting on the contractors to advise of their availability.	
19-May-22	Plants ordered from the Alice Springs Nursery	- 2,974.55
19-May-22	PO raised for back order from Alice Nursery	
13-Oct-22	Res.048 – kept project open noting that the shade structure was up and the project was currently waiting on quotes for irrigation, landscaping and trees.	
7-Dec-22	Res.070 – Kept project open requesting that fencing be a priority and noted that irrigation is on hold due to the restrictions placed by Power and Water.	
8-Feb-23	Res.014 – Project is ongoing, kept it open.	
10-Oct-23	Concrete from Bunnings and bolt supplies	- 1,639.66
	underspend or (overspend)	44,849.61

Project 2205		Solar light for Cross	\$
		Status	Committed
7-Dec-22	Res.070 – Created a new project named Solar light for Cross, allocated \$20,000.00 and noted that the logistics in gaining access to the cross for equipment be investigated prior to project start.		20,000.00
8-Feb-23	Res.014 - Kept project open noting that the Brother Mark provided update that the location for the lights is currently being investigated.		
23-Oct-23	Invoice received for installation of solar light - Steve's Electrix.		- 20,000.00
	underspend or (overspend)		0.00

Project 2206		Shade and Seating at Cemetery	\$
		Status	Committed
9-Nov-21	Res.072 – Created a new project named Shade and seating at Cemetery and requested that the CSC obtain quotes to bring to the next Local Authority meeting.		
21-Jan-22	Manager SDC can provide pricing at LA meeting.		
30-Mar-22	Res.013 – Commits \$20,000.00 to the Shade and Seating at Cemetery project.		20,000.00
4-May-22	Res.029 - The DTS is to look into extending the cemetery.		
30-Jun-22	PO has been requested for shade shelter from Alice Shade and Structure. Tax invoice is received.		8,499.09
23-Aug-22	Update – Tech Service Director, Simon Murphy 12M X 6M Shade structure purchased and due to arrive in ASP late August. Siting will need to be clarified as LA have requested that cemetery is extended to the east of existing site.		
13-Oct-22	Res.048 - Requested that Technical Services organize a meeting with community to discuss either extending the cemetery or to propose a new location. Members also requested that Central Land Council be invited to the meeting.		

7-Dec-22	Res.070 – kept project open noting that CLC have been invited to meet with MRC to discuss extending the lease and have not provided a response.	
8-Feb-23	Res.014 – Kept it open.	
31-May-23	Update from TS - Shade Structure delivered by Alice Hosetec, early December 2022. The approved location of the structure will fall half in and half out of the cemetery lease. Manager SCD to organise a community meeting and invite Central Land Council.	
2-Aug-23	Res.049 – Decision of the Authority is to keep the project open	
1-Nov-23	Res.068 - Accepted progress and kept project open.	
	underspend or (overspend)	11,500.91

Project 2209		Santa Teresa Memorial Garden	\$
		Status	Committed
13-Oct-22	Res.048 – To commemorate the humble beginning of Santa Teresa, 70 years ago. Members allocated \$31,296.56 to the project, that included the quote of \$12,550.00 to supply and install 58Lm of tubular Florence panels, 1.2m high, noting that the CSC to liaise with Brother Mark Fordyce to engage the fencing contractor and raise the PO.		31,296.56
	Requested that Brother Mark present additional quotes for native shrubs, removal of dead timber/stump grinding, engraved plaques, concreting and irrigation.		
10-Dec-22	Invoice from Geoff Miers Garden Solutions		- 361.00
15-Dec-22	Invoice from Go Green irrigation		- 1,605.00
19-Dec-22	Invoice from B&S Mitre for putting mix and garden bed		- 426.09
8-Dec-22	Transportation expenses & 6 Tonney Tilt tray		- 930.00
9-Dec-22	Quote from Trees R Us		- 1,000.00
8-Feb-23	Res.014 - Kept project open noting that Brother Mark is in the process of getting quotes for the fence.		
6-Apr-23	PO has been raised for the fencing from RL build (Supplier) Supply and install 90 Lm black powder coated squash top panel fence.		- 25,000.00
2-Aug-23	Res.049 – Allocated an additional \$5,000.00 towards 2 x Bench seats and 2 x Commemorative plaques		5,000.00
4-Oct-23	Invoice received for Metal Bench Seats		- 697.73
5-Oct-23	PO AG Attorney General - Metal Bench Seats.		- 697.73
13-Oct-23	PO Bunnings - Gardening and outdoors equipment		- 66.23
15-Oct-23	Invoice received for Gardening supplies and equipment		- 842.86
25-Oct-23	Invoice received for Plaques		- 2,545.45
9-Nov-23	Additional invoice for plaques		- 618.18
	Underspend or (overspend)		1,506.29

Project 2233		Bluetooth Speaker	\$
		Status	Committed
8-Feb-23	Res.010 - The LAS allocated \$495 to the Youth Board for a speaker for movie nights and discos from its Discretionary funding. An LA Project was set up in error with the costs being coded to this project.		495.00
20-Mar-23	Invoice Harvey Norman - Portable Speaker		- 450.00
		Recommend that funds are returned to unallocated.	
		underspend or (overspend)	45.00

Project 2396		Resurface outside benches at Rec Hall	\$
		Status	Committed
1-Nov-23	Res.068 - Resurface outside benches at Rec Hall, accepting quote-0500 from S & R Building for \$9,350.00.		9,350.00
		underspend or (overspend)	9,350.00

Project 2397		Youth Board - paint the outside benches	\$
		Status	Committed
1-Nov-23	Res.068 - Paint the outside benches, allocating \$1,000.00 for paint and supplies, noting that the Youth Board will action this project.		1,000.00
		underspend or (overspend)	1,000.00

Project 2398		Solar lights for the street alongside the entrance to the Rec Hall.	\$
		Status	Committed
1-Nov-23	Res.068 - Solar lights for the street alongside the entrance of Rec Hall, allocating \$30,000.00.		30,000.00
		underspend or (overspend)	30,000.00

Budget consideration		
	Balance of underspend or (overspend)	100,001.81
	Total un-allocated funds	39,008.16
	Total unspent funds	139,009.97

LOCAL AUTHORITY WISHLIST

WISHLIST / ITEMS FOR CONSIDERATION		ASSIGNED
2-Aug-23	Solar lights at entrance into Community. Service Delivery to discuss with members the exact location, what type of Solar light and how many lights.	Service Delivery

ISSUES, CONSEQUENCES, OPTIONS

Examples of *Unacceptable* Purposes for Expenditure include:

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

FINANCIAL IMPLICATIONS

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team
Finance Grants Officer
Area Managers

ATTACHMENTS:

There are no attachments to this report.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Discretionary Funds
REFERENCE	- 344730
AUTHOR	Damien Ryan, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June 2023.

RECOMMENDATION

That the Santa Teresa Local Authority discusses the balance of their 2023/2024 Discretionary funds.

BACKGROUND

Date	2023/2024 Discretionary Funds	Approved Commitment \$	Expenditure remaining \$
1-Jul-23	Approved funds		4,000.00
1-Nov-23	Agreed to pay \$1,925.00 for the Community horse racing awards.		
22-Nov-23	Invoice received	-1,750.18	2,249.82
Balance Remaining			2,249.82

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration

FINANCIAL IMPLICATIONS

There is a current balance of **\$2,249.82** to spend before 30 June 2023.

This money cannot be carried over from one financial year to the next and must be fully expended between 1 July and 30 June annually or the funds will be forfeited.

CONSULTATION

The Local Authority and Community

ATTACHMENTS:

There are no attachments to this report.

10. COUNCIL SERVICES REPORTS

ITEM NUMBER 10.1
TITLE SCD LA Report Snapshot - Santa Teresa
REFERENCE - 345063
AUTHOR Libby Taylor, Senior Contracts Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Santa Teresa across the area of Local Government Service Delivery.

RECOMMENDATION

That the Santa Teresa Local Authority notes and accepts the attached report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Ken Satour – A/Director Service Centre Delivery
Libby Taylor – A/Area Manager Service Centre Delivery

ATTACHMENTS:

1 2402 - Santa Teresa Snapshot.pdf



Service Centre Delivery - Santa Teresa



100% First Nations Employees in SCD



5 Area Manager Visits to Community



Council Office 532 Hours of Service

Snapshot



4395 Litres Fuel Usage Total



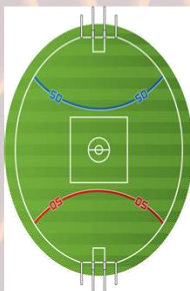
7 Vehicles and Plant in Use



326 Bins Emptied Weekly



15 Streetlights recently upgraded to LED



1 Sport Grounds Maintained



0 Toolbox Talks Completed



15 Australia Post Deliveries



3 Funeral



4 Water Tests



2 Hours of Maintenance completed at



6 Parks & Playgrounds Inspections



Service Centre Delivery - Santa Teresa



10. COUNCIL SERVICES REPORTS

ITEM NUMBER	10.2
TITLE	People & Capabilities Report
REFERENCE	- 345016
AUTHOR	Brian Robinson, Executive Manager People and Capabilities



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The People & Capabilities Report contains staff demographics and statistics, recruitment analytics, and summarises any projects undertaken by the P&C Team for Council.

RECOMMENDATION

That the Local Authority notes and accepts the People & Capabilities Report.

BACKGROUND

The People & Capabilities Advisory Department reports to the Office of the CEO. This department contains the work Divisions of: 1) Human Resources, 2) Cultural Advisory, 3) Learning & Development, 4) Work, Health, & Safety. These divisions of the P&C team work together to manage employee end-to-end career cycles, to include: recruitment, records administration, performance management, learning & development, employee relations, industrial relations, administrative processing, and overall employee wellbeing.

ISSUES, CONSEQUENCES, OPTIONS

This report was generated to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies as a means to help generate local community engagement and direct involvement in supporting Council's strategic goals of Developing Communities and being a Supportive Organisation. The vacancies listed are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

Position Vacancies Table: Santa Teresa

Position #	Service	Description	Type	Weekly Hours
400348	MacKids	Educator – Early Learning	Casual	As Rostered
400349	MacKids	Educator – Early Learning	Casual	As Rostered
400350	MacKids	Educator – Early Learning	Casual	As Rostered
400351	MacKids	Educator – Early Learning	Casual	As Rostered
400352	MacKids	Educator – Early Learning	Casual	As Rostered
400367	MacKids	Educator – Early Learning	Part-Time	32.3
401368	MacSafe	Community Safety Officer	Casual	As Rostered
403122	MacYouth	Team Leader Youth Services	Full-Time	38
403123	MacYouth	Youth Services Officer	Part-Time	19
403126	MacYouth	Youth Services Officer	Casual	As Rostered
403132	MacYouth	Youth Services Officer	Part-Time	9.5

Position #	Service	Description	Type	Weekly Hours
403133	MacYouth	Youth Services Officer	Part-Time	19
403136	MacYouth	Senior Youth Service Officer	Part-Time	19
500301	SCD	Coordinator Service Centre Delivery	Full-Time	38
500303	SCD	Customer Service Officer	Part-Time	19
500305	SCD	Customer Service Officer	Casual	As Rostered
500325	SCD	Works Assistant	Full-Time	38
500328	SCD	Works Assistant	Part-Time	19
500330	SCD	Works Assistant	Part-Time	19
500331	SCD	Works Assistant	Casual	As Rostered
500332	SCD	Works Assistant	Casual	As Rostered
500340	SCD	Essential Services Officer	Full-Time	38
90011	-	Local Authority Chair – Santa Teresa	* Rotational As Voted	

Table data derived from *XLOne Position Vacancy Report* of Active & Open Positions in the MRC Org Structure as at: 19/02/2024

FINANCIAL IMPLICATIONS

None to report.

CONSULTATION

Brian Robinson, Executive Manager People & Capabilities, MRC

Rhiannon Pomery, Human Resources Advisor, MRC

Keheli Nagahawatte (Katy), Human Resources Generalist – Administration, MRC

ATTACHMENTS:

There are no attachments for this report.

10. COUNCIL SERVICES REPORTS

ITEM NUMBER	10.3
TITLE	Community Service Santa Teresa Local Authority Report
REFERENCE	- 345074
AUTHOR	Jenny Murnik, CS Coordinator Administration

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Santa Teresa Local Authority notes and accepts the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Acting Manager of Children's Services – Ainsley Roscrow
Manager of Community Safety – Liz Scott
Manager of Youth Services – Jessica Kragh

ATTACHMENTS:

- 1 2024-02 - MACKIDS Santa Teresa LAR - Snapshot.pdf
- 2 2024-02 - MACSAFE Santa Teresa LAR - Snapshot.pdf
- 3 2024-02 - MACYOUTH Santa Teresa LAR - Snapshot.pdf



Local Authority MacKids Santa Teresa

01/10/2023 - 31/01/2024



Closed



Closed



Closed



Closed



Closed



Vacancies
4 casual
educators



Support
76 HRS
Coordinator
support



**Stakeholder
Engagement**

ACECQA, NYP
DEPT. ED

Key Challenges



- Weather
- Retention of staff
- Community violence , disturbance to house in Santa

Highlights





Local Authority

Santa Teresa

October 2023 - January 2024



**100% Community-based
Employees are Aboriginal**



**Hours patrolled 476
Hours worked 1,890**



**439 Engagements
with young people**



**38 Engagements
with over 18's**



**117 Young people
taken home**



**Training
5 hours**



**16 Are you okay?
Checks**



**No Community events
in this period**

Challenges



- Sorry Business & Men's Business
- Coordinator left MRC in November; Manager has had to coordinate the service, which has meant the team has not had as much support as normal.
- A lot of inter-family fighting in community.

Highlights



- The team has been using the Reporting App well in their daily patrols.
- The team ran the service through the Christmas and New Year period.
- The team coordinated their roster, allowing different staff to meet their Cultural obligations and still run the service.



Local Authority Youth Services Santa Teresa

Oct 23- Jan 24



Employees

10 staff
90% Aboriginal



Activities

192 activities
538.25 hours



Engagements

220 young people
4,773 touch points



Bush Trip

7



School Support

10



Training

10 days



Youth Board

1



Sport

133



Youth Diversion

3

Challenges



- Extreme heat and long hours
- Sorry business
- Fighting among youth at Rec Hall

Highlights



- Mobile satellite, gym equipment, projectors and speakers for family movie nights
- Ross River training
- Bronze Medallion swimming training
- New Waltja trainee's joining team

Photos



11. FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER	11.1
TITLE	Income and Expenditure Report as at 31 December 2023
REFERENCE	- 345028
AUTHOR	Osman Kassem, Acting Finance Manager



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Income and Expenditure report shows the financial situation until 31 December 2023 in the Santa Teresa Local Authority Community.

RECOMMENDATION

That the Local Authority notes and accepts the Income and Expenditure report as at 31 December 2023.

BACKGROUND

The attached Finance Report details the budget, variance, and actual income and expenditure in relation to Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

The attached report details the income and expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

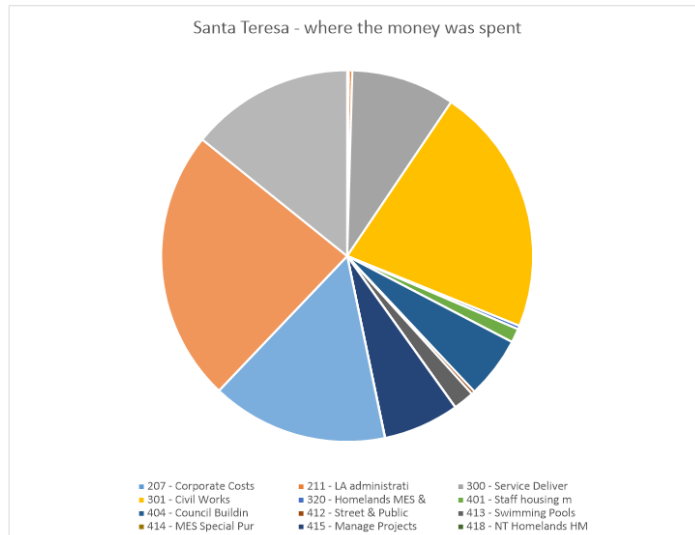
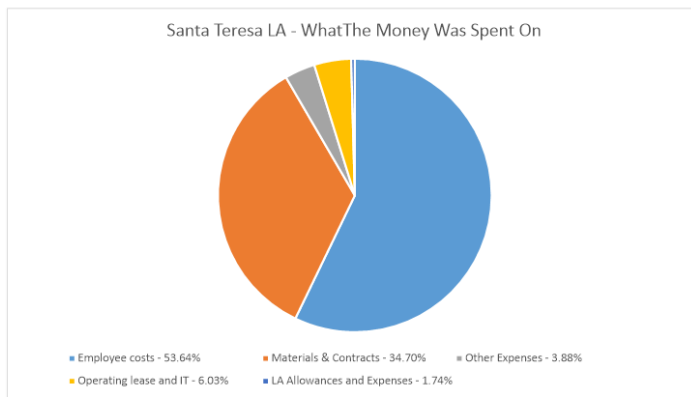
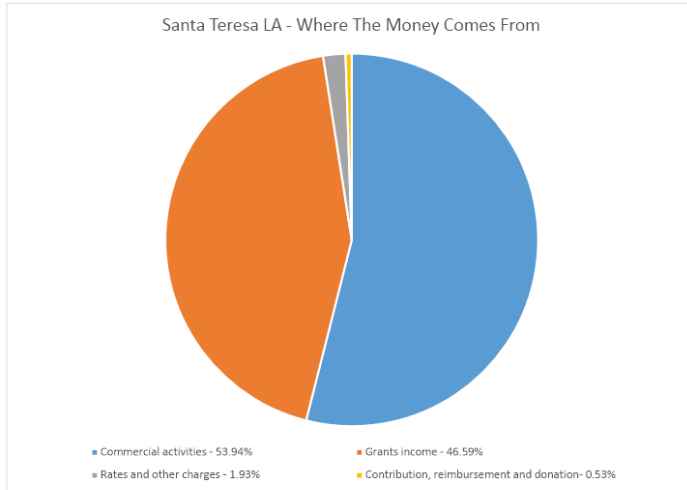
ATTACHMENTS:

1 Santa Teresa Expenditure Report.pdf

MacDonnell Regional Council
Statement of Income & Expenditure
as at 31 December 2023

004 Finke

Description	Year to Date					Comments
	Actual \$	Committed \$	Actual + Committed \$	Budget \$	Variance \$	
INCOME						
Grants income	130,232	0	130,232	273,744	143,512	Variance due to no budget for Early Learning unexpended grant balance for FY 22/23
Rates, wastes and other charges	5,779	0	5,779	4,466	(1,314)	
Commercial activities	161,162	0	161,162	125,915	(35,247)	Revised the budget for P&W / No budget in place for unexpected additional duties P&W sample testing & Maintenance
Contribution, reimbursement and donation	1,588	0	1,588	6,500	4,911	No budget in place for staff housing internet charges
Total Income	298,762	0	298,762	410,624	111,862	
EXPENDITURE						
Employee costs	627,143	1,527	628,671	757,441	128,770	Salaries underpayment in Youth NIAA program & Indigenous Jobs
Materials & Contracts	273,650	105,170	378,820	301,697	(77,124)	Unexpected maintenance for basketball court, budget will be revised/Revised the budget for ABA-Phillipsen's Bore protect (overspent in carpentry work due to unscheduled staff housing maintenance
Operating lease and information technology	48,592	713	49,306	85,059	35,753	Revised the budget for S15 Leases
Other Expenses	50,855	1,873	52,728	73,065	20,337	No significant budget variances across all accounts
LA Allowances and Expenses						
Chair Local Authority Members' Allowance	300	0	300	1,200	900	
Local Authority Members' Allowance	400	0	400	3,200	2,800	
Local Authority Meetings Catering	335	55	390	500	111	OK - not all members attending meetings
Local Authority Discretionary funds	1,750	1,818	3,568	2,000	(1,568)	
Community Infrastructure	0	0	0	8,073	8,073	
Total Expenditure	1,000,241	109,284	1,109,524	1,212,271	102,747	
Net Surplus/(Deficit)	(701,479)	(109,284)	(810,762)	(801,647)	9,116	



12. GENERAL BUSINESS AS RAISED AT ITEM 6.2

ITEM NUMBER 12.1
TITLE General Business
REFERENCE - 344731
AUTHOR Damien Ryan, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

RECOMMENDATION

That the Santa Teresa Local Authority notes and discusses any General Business Items raised at Item 6.2

BACKGROUND

- a)
- b)
- c)
- d)

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Santa Teresa Local Authority
Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

13.

NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER 13.1
TITLE Other non-Council Business
REFERENCE - 344733
AUTHOR Damien Ryan, Governance Administration Officer



LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) notes and discusses the Non-Council Business items raised at item 6.3;
- b) notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet;

BACKGROUND

- a)
- b)
- c)
- d)

Date raised	Issue	Detail
2 Aug 2023	Overgrown trees and scrub at Yam Creek HRG Meetings	Res.55 - Members requested that the overgrown vegetation and trees alongside Yam Creek be cleared and regularly maintained as it had an impact on a drivers' visibility to see animals at night. Housing Reference Group Meetings. Members expressed frustration that a Housing Reference Group (HRG) meeting had not been held and asked to prioritise a date for an HRG meeting and have asked Council to convene with Housing to ensure a meeting date is set. Members asked that Council as well as the DCM&C contact Housing, including Territory Families and the Department Infrastructure, Planning and Logistics (DIPL) to invite them to all future Local Authority meetings.

	Repairs and Maintenance	<p>Members advised that maintenance issues were not being addressed with residents having to wait for more than six months for repairs and no feedback given as to when these repairs would be completed.</p> <p>Members described the process of reporting repairs as painful due to the service continually transferring them, being disconnected or going unanswered. Members stated that calling Housing always took a toll on their prepaid mobile credit and they could not afford to continually ring or wait on hold.</p> <p>Members requested that the reporting process be streamlined, have someone on the other end who knows what they are doing and follow up calls made so that members know the status of their maintenance request.</p>
	New Houses	<p>Members noted that no further movement has been made on the construction of additional houses and asked if Santa Teresa will be getting more built. Members also advised that a few of the new houses seem to be poorly constructed as the seals around the windows do not keep out the draft and the cupboard doors are falling off.</p> <p>Members inquired if there is an opportunity to be involved in what goes into a new build as the houses are not functional for community residents.</p>

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Department of Chief Minister and Cabinet

ATTACHMENTS:

There are no attachments to this report.