



AGENDA

TITJIKALA LOCAL AUTHORITY MEETING THURSDAY 29 FEBRUARY 2024

The Titjikala Local Authority Meeting of the MacDonnell Regional Council will be held at the Titjikala Council Office on Thursday 29 February 2024 at 10:30am.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

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15	MEETING CLOSED	

3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 ATTENDANCE AND APOLOGIES

That members:

- a) notes the attendance; and
- b) accepts the apologies received for the meeting.

3.2 ABSENTEES AND LEAVE OF ABSENCES

That members notes the absentees from the meeting.

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5. NOMINATIONS

ITEM NUMBER	3.5.1
TITLE	Membership of the Titjikala Local Authority
REFERENCE	- 344734
AUTHOR	Damien Ryan, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This purpose of this paper is to show the current membership of the Titjikala Local Authority (*the Authority*). There are no current vacancies.

RECOMMENDATION

That the Titjikala Local Authority:

- a) notes the current membership of the Local Authority; and
- b) appoints a chairperson now that there is full membership.

BACKGROUND

The charts below shows the current membership of the Titjikala Local Authority:

APPOINTED MEMBERS	ELECTED MEMBERS
Janie Campbell	Cr Lisa Sharman
Elaine Churchill	Cr Patrick Allen
Greg Sharman	Cr Aloyischois Hayes
Terry Simmons	Cr Andrew Davis
Lena Campbell	
Geoffrey Campbell	
Debra Claude	

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (*Local Government Act 2019* section 78):

- (a) To involve local communities more closely in issues related to local government; and
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- (d) To take the views of local communities back to the council and act as advocates on their behalf; and
- (e) To contribute to the development of the relevant regional plan; and
- (f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and

- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

Titjikala Local Authority

ATTACHMENTS:

There are no attachments to this report.

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER	4.1
TITLE	MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Titjikala Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to

cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

5. CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Confirmation of Previous Minutes
REFERENCE	- 344735
AUTHOR	Damien Ryan, Governance Administration Officer



Unconfirmed minutes of the Titjikala Local Authority ordinary meeting held on the 2nd November 2023 are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

That members of the Authority adopt the minutes of the Local Authority meeting held on the 2nd November 2023 as a true and correct record of the meeting.

ATTACHMENTS:

- 1 2023-11-02 TLA MINUTES (Draft).pdf



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE
TITJIKALA COUNCIL OFFICE ON THURSDAY 2 NOVEMBER 2023 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:42AM

1.1 NOMINATION OF CHAIRPERSON

TLA2023-056 RESOLVED (Elaine Churchill/Patrick Allen)

That members agreed and nominated Member Greg Sharman as Chairperson of the meeting held 2 November 2023.

2 WELCOME

2.1 Welcome to Country – Member Greg Sharman

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Member Elaine Churchill and Member Greg Sharman

Councillors:

Councillor Lisa Sharman, Councillor Patrick Allen and Councillor Andrew Davis

Council Employees:

Aaron Blacker – Director Technical Services (attended via Teams), Kathleen Abbott – Area Manager Service Centre Delivery, Que Kenny – Coordinator Council Services, Pavithra Devasurendra – Team Leader Children's Services and June Crabb – Governance Officer

Guests:

Nil

3.2 Apologies/Absentees

Apologies:

Member Janie Campbell

Absentees:

Councillor Aloyischois Hayes

3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES

TLA2023-057 RESOLVED (Lisa Sharman/Greg Sharman)

That members:

- a) noted the attendance and accepted the apologies received from Member Janie Campbell; and
- b) noted the absence without notice of Councillor Aloyischois Hayes from the meeting.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

3.5.1 MEMBERSHIP OF THE TITJIKALA LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the current vacancies on the Local Authority (*the Authority*).

Council endorsed to revoke the memberships at their meetings held 16 December 2022 and 30 June 2023 due to those members being absent without notice from two consecutive Local Authority meetings.

TLA2023-058 RESOLVED (Lisa Sharman/Patrick Allen)

That the Titjikala Local Authority:

- a) approved four of the nominations to cover the four vacancies on the Authority;
- b) requests that Council endorse Terry Simmons, Lena Campbell, Geoffrey Campbell and Debra Claude as members to the Titjikala Local Authority.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

TLA2023-059 RESOLVED (Patrick Allen/Andrew Davis)

That the Titjikala Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

TLA2023-060 RESOLVED (Patrick Allen/Andrew Davis)

That the Local Authority adopt the minutes of meeting held 3 August 2023 as a true and correct record of the proceedings.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

TLA2023-061 RESOLVED (Patrick Allen/Lisa Sharman)

That the Titjikala Local Authority noted the that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

TLA2023-062 RESOLVED (Greg Sharman/Lisa Sharman)

That members did not raise any matters for discussion in General Council Business.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

TLA2023-063 RESOLVED (Lisa Sharman/Greg Sharman)

That members raised the following points for discussion in Non-Council General Business:

- a) No fencing around the new houses
- b) Cost of living/Electricity rebate.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

TLA2023-064 RESOLVED (Andrew Davis/Patrick Allen)

That the Titjikala Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

TLA2023-065 RESOLVED (Andrew Davis/Patrick Allen)

That the Titjikala Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER - TITJIKALA LA

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Titjikala Local Authority:

- a) noted and accepted the progress reports on the actions from the minutes of the previous meeting as received; and
- b) approved the closure of any completed actions as follows:
 - TLA2023-052 – Childcare
 - TLA2023-053 – Overspend to Community Safety's wages

This is page 3 of 6 of the Minutes of the Titjikala Local Authority Meeting held on Thursday, 2 November 2023

- **TLA2023-055 – Letter of Support to seal the road, noting that the CEO was in the process of submitting the letter.**

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Currently, the community has 104,005.67 of unallocated funds to spend on community projects.

These funds do not include the 2023/2024 Project funds allocation from Department Chief Minister and Cabinet.

TLA2023-066 RESOLVED (Elaine Churchill/Lisa Sharman)

That the Titjikala Local Authority:

- a) noted that \$85,286.20 is at risk of being returned to NTG;
- b) returned the underspend of \$466.35 from Project 2213 – Youth Boards to unallocated funds;
- c) returned the underspend of \$183.60 from Project 2218 – Carpark resurfacing to unallocated funds;
- d) noted and accepted the progress of their projects and kept open as follows:
 - 2211 – Park rejuvenation;
 - 2217 – Basketball Court, noting that S n R Buildings had been contracted to complete the work.
- e) Created the following new projects:
 - Plant & Equipment, allocating \$10,000.00 to a lawnmower and whipper snipper.
 - Solar light at the entrance, allocating \$5,000.00.
 - Solar lights for community, allocating \$20,000.00.
 - Upgrade the streetlights to LED, allocating \$20,000.00.
- f) moved to the wishlist for further investigation on possible funding:
 - Replace steel fence around depot.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

TLA2023-067 RESOLVED (Patrick Allen/Andrew Davis)

That the Titjikala Local Authority:

- a) noted the spending of their Discretionary funds; and
- b) noted their remaining \$2,000.00 and requested that Purchase orders be raised in \$50.00 denominations, made out to the Titjikala Store and given to each tenanted household.

10 COUNCIL SERVICES REPORTS

10.1 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

TLA2023-068 RESOLVED (Greg Sharman/Elaine Churchill)

That the Titjikala Local Authority noted and accepted the Community Service report.

10.2 SCD LA REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Titjikala across the area of Local Government Service Delivery.

TLA2023-069 RESOLVED (Andrew Davis/Elaine Churchill)

That the Titjikala Local Authority noted and accepted the attached report.

10.3 TECHNICAL SERVICES DIRECTORATE LA REPORT

EXECUTIVE SUMMARY:

This report is an update of works completed in Titjikala by Technical Services

TLA2023-070 RESOLVED (Patrick Allen/Andrew Davis)

That the Titjikala Local Authority noted and accepted the Technical Services report

11 FINANCE AND GOVERNANCE REPORTS

11.1 TITJIKALA LA EXPENDITURE REPORT

EXECUTIVE SUMMARY:

The expenditure report shows spending within the Local Authority community of Titjikala

TLA2023-071 RESOLVED (Greg Sharman/Andrew Davis)

That the Titjikala Local Authority noted and accepted the LA Expenditure Report for

period ending 30 September 2023.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

TLA2023-072 RESOLVED (Greg Sharman/Elaine Churchill)

That the Titjikala Local Authority noted that the matters raised were discussed at Item 6.2.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

TLA2023-073 RESOLVED (Patrick Allen/Lisa Sharman)

That the Titjikala Local Authority:

- a) noted that the Representative from Department Chief Minister and Cabinet was an apology to the meeting; and
- b) Closed action – Seal Maryvale Road, noting the response from DIPL was that at this stage there are no immediate plans to continue sealing the road, however should this be reconsidered, they would start the sealing from the Alice Springs end.

14 DATE OF NEXT MEETING – 29 FEBRUARY 2024

15 MEETING CLOSED

The meeting terminated at 12:45 pm.

This page and the preceding 5 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 2 November 2023 and are UNCONFIRMED.

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

RECOMMENDATION

That the Titjikala Local Authority notes that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

RECOMMENDATION

That members provides notification of matters to be raised in General Council Business.

- a)
- b)
- c)

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

RECOMMENDATION

That members provides notification of matters to be raised in General Non-Council Business

- a)
- b)
- c)

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Titjikala Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.1
TITLE	Local Authority Projects
REFERENCE	- 344737
AUTHOR	Damien Ryan, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (*DCM&C*) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Currently, the community has \$3,446.20 of unallocated funds to spend on Community Infrastructure projects.

\$80,876.20 are funds that are at risk of being returned to NTG. This amount includes funds committed to current Projects but remains unspent as well as unallocated funds.

RECOMMENDATION

That the Titjikala Local Authority:

- a) notes that **\$80,876.20** is funds at risk of being returned to the Northern Territory Government;
- b) notes and accepts the progress of their projects;
- c) approves the closure of any completed projects.

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

Local Authorities must formally resolve each initiative this funding will be used for.

Register of Projects and Commitments

Project 2211 Park Rejuvenation		\$
Action	Status	Committed
21-Jan-21	Res 013: CSC Titjikala to seek quotations for a Water Bubbler and Seating at Northside and Southside Parks and quotes for fencing, Rubbish Bins and more trees around Tjitji Tjutaku Park.	20,000.00
12-Apr-21	Update: Quotes obtained for the following: - 6m x 6m shade shelter - Alice Shed and Structures - \$5391 inc GST - Includes delivery to A/S. Kit only - No concrete. Need to engage contractor to install. - Terrain Group - Access table setting (table and two x bench seats) \$2,566.00 plus \$151.42 freight for each unit. - Water fountains - Have in workshop awaiting installation. Have approached PWC for lot meters - Advised by Frith McIellen that due to the nature of the use of the fountains, no meter required. Permission to add line to existing water lines. MRC responsible to maintain lines and repair leaks as required. Concrete slab to create stability for fountain.	
14-Jul-21	Res.53 - kept project open.	
31-Jul-21	Riverside seats, table and freight	- 11,864.55
13-Oct-21	Res.70 - kept project open	
31-Mar-22	Res.015 – kept project open	
5-May-22	Res.034 – kept project open	
4-Aug-22	Res.052 - The provisional meeting of the Titjikala LA kept project open, noting that the CSC was seeking quotes for a concrete slab.	
3-Nov-22	Res.067 – Kept project open.	
16-Feb-23	Res.015 – Concrete slab has been delivered and the Civil team are working on completing the project.	
2-Nov-23	Res.066 – Kept project open.	
	underspend or (overspend)	8,135.45

Project 2217 Basketball Court area		\$
Action	Status	Committed
21-Jan-21	Res.13 - CSC Titjikala to see quotations on repainting the Basketball Court to allow for additional sports; - repainting the Structural posts and installing nets and posts for Netball, Volleyball and Soccer	5,000.00
12-Apr-21	Update: Request for the following: - Repainting of posts, - Repainting of court markings - New markings for soccer and netball.	
14-Jul-21	Res.53 - kept project open	
13-Oct-21	Res.70 - kept project open	
31-Mar-22	Res.015 – Kept project open	
5-May-22	Res.034 - Anticipating that the Team Leader Youth will present quotes for the paint and that Tech Services to provide contact details for line marking.	
4-Aug-22	Res.052 - CSC is waiting on quotes	
3-Nov-22	Res.067 – Kept project open noting that it was a challenge to find contractors that could do the line markings on the court.	
25-Nov-22	Volleyball equipment expenses	- 395.45

16-Feb-23	Res.014 – As per the request of the Youth Board, repair the Basketball Court's adjustable control system and for the CSC to organise a quote for new basketball posts and control system.	
3-Jul-23	Res.015 - New scope of work has been requested and the project will undergo a whole set of new redesign for repaint, line marking at the basketball court, nets, posts, control system for the project. New quote for the whole set of work at the basketball court to be submitted at the next LA meeting in May 2023.	
3-Aug-23	Quote (attached) received from Tech Services to resurface the Basketball Court.	50,000.00
31/10/2023	Res.049 – Allocated an additional \$50,000.00 to include costs towards the backboard, new netball rings and other extras that would be needed to make the Basketball Court useable and complete.	
2-Nov-23	Quote received and accepted for \$49,280.00 incl GST	
6-Dec-23	PO Hawkeye Carpentry and Construction	- 44,800.00
	Res.066 – Noted that S n R Buildings had been contracted to complete the work.	
	Accommodation charge	- 4,410.00
	underspend or (overspend)	5,394.55

Project 2249 Solar lights for Community		\$
Status		Committed
2-Nov-23	Res.066 – Solar lights for community, allocating \$20,000.00.	20,000.00
17-Nov-23	PO MG Electrical Services Pty Ltd.	- 18,181.82
	underspend or (overspend)	1,818.18

Project 2399 Lawn mower and whipper snipper		\$
Status		Committed
2-Nov-23	Res.066 – Plant & Equipment, allocating \$10,000.00 to a lawnmower and whipper snipper.	10,000.00
	underspend or (overspend)	10,000.00

Project 2400 Solar lights at Entrance		\$
Status		Committed
2-Nov-23	Res.066 – Solar light at the entrance, allocating \$5,000.00.	5,000.00
	underspend or (overspend)	5,000.00

Project 2402 Upgrade street lights to LED		\$
Status		Committed
2-Nov-23	Res.066 – Upgrade the streetlights to LED, allocating \$20,000.00.	20,000.00
	underspend or (overspend)	20,000.00

	Budget consideration	
	Balance of underspend or (overspend)	50,348.18
	Total un-allocated funds	3,446.20
	Total unspent funds	53,794.38

LOCAL AUTHORITY WISHLIST

WISHLIST / ITEMS FOR CONSIDERATION		ASSIGNED
3-Aug-23	FENCE AROUND PLAYGROUND ACTION: Quotes requested.	Service Delivery/Tech Services
3-Aug-23	CEMETERY ACTION: Members agreed that Cr Sharman and the CSC organise a meeting with community to discuss a location for a new cemetery. RESPONSE: Council advised that they will confer with CLC once the community has reached a decision.	Technical Services

Examples of *Unacceptable Purposes* for Expenditure include:

ISSUES, CONSEQUENCES, OPTIONS

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

FINANCIAL IMPLICATIONS

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Finance Grants Officer
Area Managers

ATTACHMENTS:

There are no attachments to this report.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Discretionary Funds
REFERENCE	- 344738
AUTHOR	Damien Ryan, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Titjikala Local Authority:

- discusses the spending of their 2023/2024 Discretionary funds;
- notes that the Youth Board has \$545.45 to expend on a Youth trip to the pools;
- notes that a PO for a Christmas celebration was not raised; and
- reallocates the funds towards another event.

BACKGROUND**2023/2024 Discretionary funds**

Date	2023/2024 Discretionary Funds	Commitments \$
1-Jul-23	Discretionary Fund	4,000.00
3-Aug-23	Res.50 – Committed \$1,000.00 to the Youth Board for trips to the Alice Springs and Santa Teresa pools.	
23-Sep-23	Commits \$1,000.00 to taking the Youth to ASP town pools or Santa Teresa pools. PO raised for youth trip to Alice Springs pools. Note: Youth Board still have \$545.45 to expend on Youth trips to the pools.	1,000.00 - 454.55
3-Aug-23	Res.50 – Committed \$1,000.00 towards a Community Christmas celebration. No PO raised – recommend that funds are reallocated.	
2-Nov-2023	Res.067 – Members noted the remaining balance of \$2k, and requested that Purchase orders be raised in \$50.00 denominations, made out to the Titjikala Store and given to each tenanted household.	- 1,828.42 - 250.00
	Funds available	\$ 921.58

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivity
- Community BBQ's
- Sports weekends
- NAIDOC Celebration

FINANCIAL IMPLICATIONS

There is a current balance of **\$921.58** to spend before 30 June 2024.

CONSULTATION

Titjikala Local Authority

ATTACHMENTS:

There are no attachments to this report.

10. COUNCIL SERVICES REPORTS

ITEM NUMBER	10.1
TITLE	SCD - LA Report
REFERENCE	- 345068
AUTHOR	Libby Taylor, Senior Contracts Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council Delivered services in Titjikala Across the area of Local Government Service Delivery.

RECOMMENDATION

That the Titjikala Local Authority notes and accepts the attached report.

BACKGROUND

nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Ken Satour – A/Director – Service Centre Delivery
Libby Taylor – A/Area Manager – Service Centre Delivery

ATTACHMENTS:

1 2402 - Titjikala Snapshot.pdf



Service Centre Delivery - Titjikala



98% First Nations Employees in SCD



8 Area Manager Visits to Community



Council Office 532 Hours of Service

Snapshot



2302 Litres Fuel Usage Total



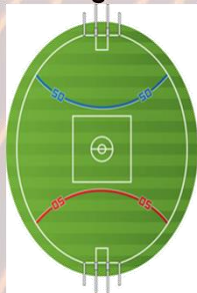
7 Vehicles and Plant in Use



142 Bins Emptied Weekly



All Streetlights have been converted to LED



1 Sport Grounds Maintained



2 Toolbox Talks Completed



15 Australia Post Deliveries



5 Funerals



4 Water Tests



8 Parks & Playgrounds Inspections



Water Refill Station Installed



Service Centre Delivery - Titjikala



10. COUNCIL SERVICES REPORTS

ITEM NUMBER	10.2
TITLE	Community Service Titjikala Local Authority Report
REFERENCE	- 345078
AUTHOR	Jenny Murnik, CS Coordinator Administration

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Titjikala Local Authority notes and accepts the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager of Aged & Disability Services – Emily McBride
Manager of Children's Services – Ainsley Roscrow
Manager of Community Safety – Liz Scott
Manager of Youth Services – Jessica Kragh

ATTACHMENTS:

- 1 2024-02 - MACCARE Titjikala LAR - Snapshot.pdf
- 2 2024-02 - MACKIDS Titjikala - Snapshot.pdf
- 3 2024-02 - MACSAFE Titjikala - Snapshot.pdf
- 4 2024-02 - MACYOUTH Titjikala - Snapshot.pdf



Local Authority Aged and Disability



Titjikala

1/10/2023-31/01/2024



100% Indigenous
Employment, no current
vacancies.



1460 meals delivered.
232 hampers delivered.



488 lifts given.



896 individual and group
activities delivered.



Toileting &
Showering
provided 400
times.



10 NATSI funded
clients
2 CHSP funded
clients



801 meals delivered.
Avg 18 students per
day.



Met with School
& Clinic weekly.

Challenges



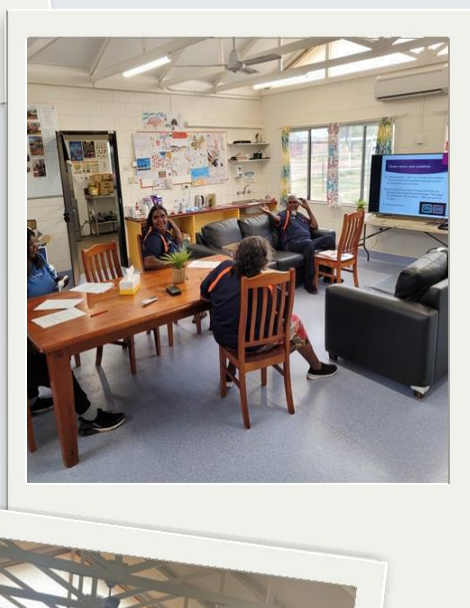
Sorry Business
Staff Attendance

82/93 days in operation. Closed for Christmas.

Highlights



Collaborated with MacYouth to provide vehicle support
to the youth program over the School Holidays.
Client Christmas party held 13th December 2023.



STAFF
COMPLETING
CERT 3
INDIVIDUAL
SUPPORT



Local Authority MacKids Titjikala

01/10/2023 - 31/12/2023



6 Employees
83% First Nation

4.5 daily average



Training
3 educators



Service Delivery
279.5 Hours



378 Meals served



Vacancies
1 - educator



Support
149.5 HRS
Coordinator
support



Stakeholder
Engagement

ACECQA,
DEPT. ED, ECA
Clinic , School
NT Health, Hearing Australia

Key Challenges



- Weather & Road Condition
- Sorry Business
- Staffing

Highlights



- 2 staff members at ACECQA training
- developing local team



CCCFR Training: Pavi, Annie, Anna, Mildred, Ainsley, Elaine, Denise, Susan



Craft activity educators Jacinta and Lakara with Davante



Herbs from the veggie garden: Pavi and Davante



Outcome of craft activity: Kahliya and Davante



Craft activity: Kahliya



Tomatoes from the veggie garden: Kahliya



Obstacle course: Daniel



Generating static electricity: Kahliya



Errance inviting you to sit with him..



Puppet show by Celcilia: audience- Davante, Lakara, Patricia, Kahliya, Brody on Denise's lap



Decorating centre Christmas tree: Lakara, Brody and Davante



Local Authority

Titjikala

October 2023 to January 2024



**100% Community-based
Employees are Aboriginal**



**Hours patrolled 197
Hours worked 698**



**12 Engagements
with young people**



**18 Engagements
with over 18's**



**9 Young people
taken home**



**Training 20 hours
of**



**17 Are you okay?
Checks**



**Community gathering
when the Coordinator
was leaving.**

Challenges



- The two senior MacSafe staff left community because of community fighting, which left the service very vulnerable.
- The Titjikala service did not operate over the Christmas/NY period; and has only operated on and off since.

Highlights



- A new Coordinator has been employed for the Eastern Region; and will commence in late February.
- The Yarning Circle in Titjikala was upgraded in October with new plants and gardening beds, along with restringing the Shade Cloth. The Yarning Space is much more inviting, although it may be looking a little sad for the lack of rain.



Local Authority Youth Services Titjikala

Oct 23 - Jan 24



Employees

7 staff
90% Aboriginal
2 YSO Vacancies



Activities

133 activities
289.75 hours



Engagements

142 young people
1,750 touch points



Bush Trip

6



School Support

Not recorded



Training

5 days



Youth Board

0



Sport

61



Youth Diversion

0

Challenges



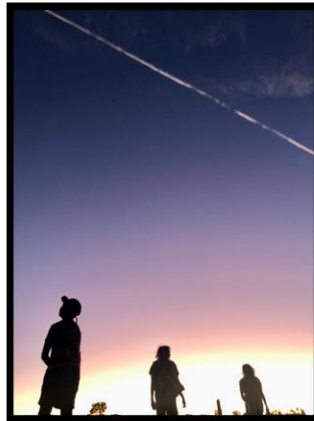
- Staff unavailability to work
- Sorry business
- No kitchen at youth facility
- Extreme heat and long hours over school holidays

Highlights



- School holiday programs extra town trips
- Local staff stepping up into senior positions
- Youth boards more out of community trips

School Holiday Program Photos



11. FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER	11.1
TITLE	Income and Expenditure Report as at 31 December 2023
REFERENCE	- 345122
AUTHOR	Osman Kassem, Acting Finance Manager



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Income and Expenditure report shows the financial situation until 31 December 2023 in the Titjikala Local Authority Community.

RECOMMENDATION

That the Local Authority notes and accepts the Income and Expenditure report as at 31 December 2023.

BACKGROUND

The attached Finance Report details the budget, variance, and actual income and expenditure in relation to Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

The attached report details the income and expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

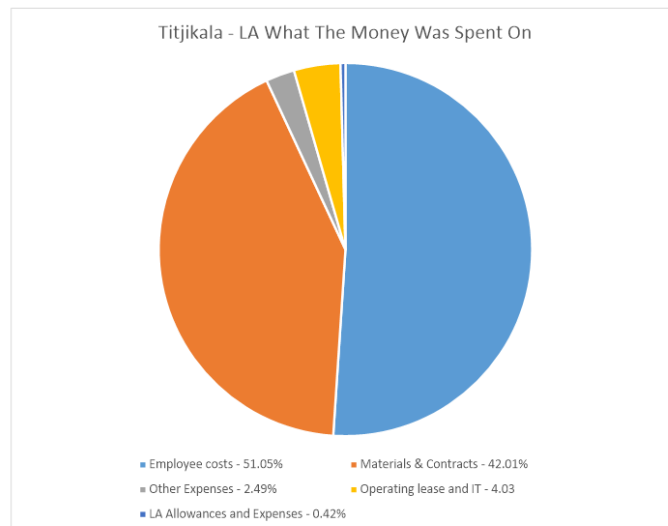
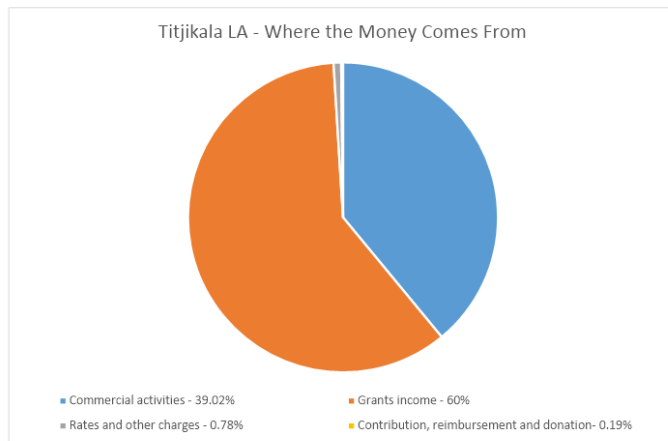
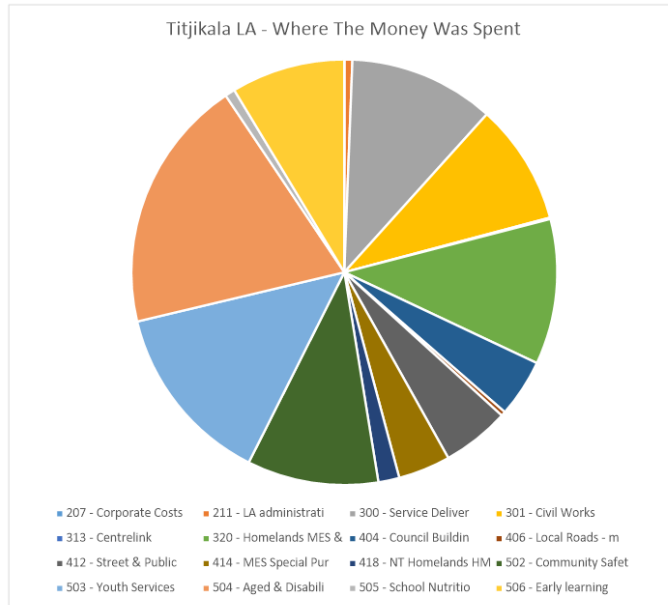
ATTACHMENTS:

1 Titjikala LA Expenditure Report.pdf

MacDonnell Regional Council
Statement of Income & Expenditure
as at 31 December 2023

013 Titjikala

Description	Year to Date					Comments
	Actual \$	Committed \$	Actual + Committed \$	Budget \$	Variance \$	
INCOME						
Grants income	306,698	0	306,698	382,264	75,566	Funds not yet received from NIAA summer Hliday activity / actual income received in early learning is less than the budget by 32K/LA funds is not yet received
Rates, wastes and other charges	4,007	0	4,007	3,195	(812)	
Commercial activities	199,464	0	199,464	171,711	(27,753)	No budget in place for unexpected additional duties P&W sample testing & Maintenance
Contribution, reimbursement and donation	983	0	983	2,750	1,767	
Total Income	511,151	0	511,151	559,919	48,768	
EXPENDITURE						
Employee costs	606,070	881	606,951	766,194	159,243	Salaries Underspent in contract, community Safety, NIAA Youth contract
Materials & Contracts	338,033	161,426	499,459	392,014	(107,445)	Underspent in SNP food / Aged care to look up the communities breakdown / Budget review for bulk fuel / Budget review for early learning buildings R&M / No budget in place for Aged care Carpentry work / No Budget in place for street light upgrades
Operating lease and Information technology	46,363	1,532	47,895	78,415	30,520	Revise the budget for \$19 Leases / Staff Lease been charged for the whole year
Other Expenses	32,621	2,068	34,688	71,368	36,679	Admin fees will be charged by the end of FY
LA Allowances and Expenses						
Chair Local Authority Members' Allowance	1,350	0	1,350	1,200	(150)	
Local Authority Members' Allowance	600	0	600	3,200	2,600	
Local Authority Meetings Catering	494	229	723	500	(223)	No significant variance
Local Authority Discretionary funds	1,670	705	2,374	2,000	(374)	
Total Expenditure	1,023,087	165,907	1,188,994	1,307,991	118,997	
Net Surplus/(Deficit)	(511,936)	(165,907)	(677,843)	(748,072)	(70,229)	



12. GENERAL BUSINESS AS RAISED AT ITEM 6.2

ITEM NUMBER 12.1
TITLE General Business
REFERENCE - 344739
AUTHOR Damien Ryan, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

RECOMMENDATION

That the Titjikala Local Authority notes and discusses the General Business Items raised at Item 6.2.

BACKGROUND

- a)
- b)
- c)

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Titjikala Local Authority
 Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

13. NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER	13.1
TITLE	NON-COUNCIL BUSINESS
REFERENCE	- 344740
AUTHOR	Damien Ryan, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

RECOMMENDATION

That the Titjikala Local Authority:

- a) notes and discusses the Non-Council Business items raised at item 6.3; and
- b) notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet.

BACKGROUND

- a)
- b)
- c)

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Department of Chief Minister and Cabinet.

ATTACHMENTS:

There are no attachments to this report.