



## **AGENDA**

### **KINTORE LOCAL AUTHORITY**

**WEDNESDAY 6 MARCH 2024**

The Kintore Local Authority of the MacDonnell Regional Council will be held at Kintore on Wednesday 6 March 2024 at 10:30 am.

*An audio recording of this meeting is being made for minute taking purposes as authorised by Council Policy MC09-CP – Audio Recordings of Meetings. The Appointed and Elected Members present may request, via majority vote if required, that no audio recording is made where issues of legitimate cultural or spiritual significance are to be discussed.*



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### **3 ATTENDANCE AND APOLOGIES**

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**ITEM NUMBER:** 3.1

**TITLE:** Attendance

#### **EXECUTIVE SUMMARY**

This report is to acknowledge the attendance and to table, for the record of the Kintore Local Authority, any apologies received from Members for this Authority meeting.

#### **RECOMMENDATION**

**That the Kintore Local Authority:**

- a) notes the Members' attendance at this meeting;**
- b) tables apologies received for this meeting; and**
- c) records the Members' absences, without notice, for this meeting.**

#### **BACKGROUND/DISCUSSION**

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted by the Authority will be recorded as absent without notice.

## ATTENDANCE AND APOLOGIES

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**ITEM NUMBER:** 3.2  
**TITLE:** Local Authority Nominations  
**AUTHOR:** June Crabb, Governance Officer

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 03: Empowered Communities

### EXECUTIVE SUMMARY

This paper highlights any changes to the membership of the Kintore Local Authority.

### RECOMMENDATION

**That the Kintore Local Authority discusses and appoints a Chairperson to the Authority.**

### BACKGROUND/DISCUSSION

New members are nominated and appointed in accordance with the *Local Government Act 2019*, Ministerial Guidelines and Council's Local Authority Meeting Procedure, MC02-P2.

Council appoints Local Authority members under the *Local Government Act 2019*.

### ISSUES/OPTIONS/CONSEQUENCES

Functions of the Local Authority (Local Government Act 2019 section 78):

- (a) To involve local communities more closely in issues related to local government; and
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- (d) To take the views of local communities back to the council and act as advocates on their behalf; and
- (e) To contribute to the development of the relevant regional plan; and
- (f) To make recommendations to the council in relation to:
  - (i) The council's budget; and
  - (ii) The part of the council's area within which the local authority performs its functions; and
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

### FINANCIAL IMPACT AND TIMING

If Local Authorities do not maintain their membership numbers, their ability to achieve quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

**CONSULTATION**

Kintore Local Authority

**ATTACHMENTS**

Nil

## 4 COUNCIL CODE OF CONDUCT

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**ITEM NUMBER:** 4.1

**TITLE:** MacDonnell Council Code of Conduct

### **EXECUTIVE SUMMARY**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

### **RECOMMENDATION**

**That the Kintore Local Authority notes the Council Code of Conduct.**

#### **MacDonnell Regional Council Code of Conduct**

##### **Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

##### **Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

##### **Taking care**

A member must be careful to make good decisions (diligence) and must not be under the influence of alcohol or illegal drugs, when performing official duties.

##### **Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

##### **Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

##### **Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

##### **Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business, etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

##### **Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

### **Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

### **Accountable**

A member must be able to show that they have made good decisions for the community and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

### **ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance; and
- Constituents of MRC are aware of the behaviour they can expect from members.

## 5 CONFIRMATION OF MINUTES

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**ITEM NUMBER:** 5.1  
**TITLE:** Confirmation of Previous Minutes

### EXECUTIVE SUMMARY

This report provides the minutes of the previous Kintore Local Authority meeting to be approved by the Authority.

### RECOMMENDATION

**That the Kintore Local Authority resolve the unconfirmed Minutes of the meeting held 19 December 2023 as a true and correct record of the proceedings.**

### ATTACHMENTS

1. KLA 19122023 MIN [5.1.1 - 6 pages]



MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING HELD IN THE  
KINTORE COUNCIL OFFICE ON TUESDAY 19 DECEMBER 2023 AT 10:30AM

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**1 MEETING OPENING**

The meeting was declared open at 10.15am.

**NOMINATION OF CHAIRPERSON**

**KLA2023-038 RESOLVED (Giselle Barku/Joe Young)**

**That the Kintore Local Authority nominated Rochelle Robinson as Acting Chair of LA meeting held 19th December**

**2 WELCOME**

**2.1** Welcome to Country – Chairperson Rochelle Robinson welcomed all visitors to the community

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Chairperson Rochelle Robinson Member Phyllis Rowe, Member Joe Young, Member Joseph Zimran, Member Bundi Rowe, Member Giselle Barku (by phone from MRC Alice Springs Office).

Councillors:

Deputy President Dalton McDonald, Councillor Jason Minor, Councillor Tommy Conway.

Council Employees:

CEO Belinda Urquhart, Director Community Services Gina Lacey, Area Manager Stuart Millar, Kintore CSC James Rafoi, MRC Damien Ryan.

Guests:

Nil

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### **3.2 Apologies/Absentees**

Apologies:

President Roxanne Kenny, LA Member Julie Dempsey

### **APOLOGIES**

#### ***KLA2023-039* RESOLVED (Rochelle Robinson/Dalton McDonald)**

That the Kintore Local Authority accept the apology received from President Roxanne Kenny and Member Julie Dempsey.

### **3.3 Resignations**

NIL

### **3.4 Terminations**

NIL

### **3.5 Nominations**

Nil

## **4 COUNCIL CODE OF CONDUCT**

### **4.1 CODE OF CONDUCT**

#### ***KLA2023-040* RESOLVED (Rochelle Robinson/Joseph Zimran)**

That the Kintore Local Authority note the Council Code of Conduct.

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

#### ***KLA2023-041* RESOLVED (Rochelle Robinson/Bundi Rowe)**

That the minutes of the Kintore Local Authority meeting held as a provisional meeting on the 6 September 2023 be adopted as a resolution of the Kintore Local Authority.

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

### **6.1 PAPERS CIRCULATED AND RECEIVED**

#### ***KLA2023-042* RESOLVED (Jason Minor/Phyllis Rowe)**

That the Kintore Local Authority noted the that the papers circulated were received for consideration at the meeting



## **6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**KLA2023-043 RESOLVED (Rochelle Robinson/Joe Young)**

That the Kintore Local Authority noted that the members have provided notification of matters to be raised in General Council Business as follows:

- a) Funds for Kintore Community Christmas Function
- b) Request for Night Patrol hours to be extended

## **6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**KLA2023-044 RESOLVED (Giselle Barku/Phyllis Rowe)**

That the Kintore Local Authority noted that the members have provided notification of matters to be raised in General Non-Council Business as follows:

- a) Housing in General
- b) Housing Reference Group
- c) Housing Maintenance slow to receive

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**KLA2023-045 RESOLVED (Rochelle Robinson/Jason Minor)**

That the Kintore Local Authority note the Conflict of Interest policy.

### **7.2 MEMBERS DECLARATION**

**KLA2023-046 RESOLVED (Rochelle Robinson/Jason Minor)**

That the Kintore Local Authority note no declarations of any conflicts of interest with the meeting agenda.

## **8 DEPUTATIONS / GUEST SPEAKERS**

CEO Belinda Urquhart advised the Local Authority that the Minister Chansey Paech had intended to attend this meeting but was unable to due to a funeral held in Tennant Creek. The Minister would be attending the next Local Authority meeting.

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 LOCAL AUTHORITY PROJECTS**

#### **EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.

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- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.

Kintore Community currently has unallocated funds of **\$43,445.82** to spend on Community Projects.

**KLA2023-047 RESOLVED (Rochelle Robinson/Giselle Barku)**

That the Kintore Local Authority:

- a) notes and accepts the progress on their projects;
- b) approves the closure of completed project 2177;
- c) establishes a new project for the construction of a secure shed/lockable storage area within the Basketball area allocating \$30,000 to this project; and
- d) notes updates to its projects as follows:
  - Project 2172 CEO to report back on masterplan re a public ablution block to be situated within the area of the MRC Office. This project will need a NTG grant.
  - Project 2243 CEO to follow up with Contractor and report back to LA.
  - Project 2244 Works are in progress.
  - Project 2245 A purchase order has been raised and awaiting the delivery of goods.
  - Project 2394 Shed has been ordered. Shed will be installed at cemetery when delivered.

## 9.2 DISCRETIONARY FUNDS

### EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**KLA2023-048 RESOLVED (Rochelle Robinson/Joe Young)**

That the Kintore Local Authority:

- a) notes the spending of its 2023/2024 Discretionary funds; and
- b) discusses the spending of the remaining Discretionary funds.

## 10 COUNCIL SERVICES REPORTS

### 10.1 SCD - KINTORE LA REPORT

#### EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Kintore / Walungurru across the area of Local Government Service Delivery.

**KLA2023-049 RESOLVED (Bundi Rowe/Phyllis Rowe)**

That the Kintore Local Authority notes and accepts the SCD - Kintore report.

**Minute note:** The SCD Report was presented by Area Manager Stuart Millar discussing all the work done by the CSC James Rafoi and the Civil Team. The Local Authority appreciated the easy to read cover snapshot.

Community concern was expressed around the Power Station break in by youth – the CEO has agreed to new signage to be placed on PWC compounds re the Danger. These signs to also be written in local language

Member Bundi Rowe raised the concern of working with Kintore youth with cultural responsibility and bush camps. CEO will approach Minister Chansey Paech to talk about outstation funding for youth exercises.

## **10.2 COMMUNITY SERVICE KINTORE LOCAL AUTHORITY REPORT**

### **EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**KLA2023-050 RESOLVED (Rochelle Robinson/Tommy Conway)**

**That the Kintore Local Authority note and accept the Community Services report.**

**Minute note:** Director Gina Lacey provided the Report on the Operations of MacSafe & MacYouth with there being discussion re School holiday program, Breakfast and Lunch Programs.

There was much talk about extending services with the Director pointing out the staff shortages across the programs and the need for community to encourage others to join the workforce.

The School holiday program runs Tuesday to Saturday from 18th December through to the 28th January 2024

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 EXPENDITURE REPORT AS AT 31 OCTOBER 2023**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 October 2023 in the Local Authority community.

**KLA2023-051 RESOLVED (Rochelle Robinson/Bundi Rowe)**

**That the Kintore Local Authority notes and accepts the expenditure report as at 31 October 2023.**

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this report is to give Members the opportunity to raise matters that they wish to discuss in General Council Business.

**KLA2023-052 RESOLVED (Rochelle Robinson/Joe Young)**

**That the Kintore Local Authority notes and discusses the items raised at item 6.2 as follows:**

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- a) **Funds for Kintore Community Christmas Function.** CEO advised the Local Authority she has forwarded a purchase to the Kintore Store, Much discussion re how funds would be used and CEO advised it was up to the discretion of the LA.
- b) **Request for Night Patrol hours to be extended until 2.00am.** Director Gina Lacey explained the issue was staff numbers, The LA members need to talk with community to encourage people to take up employment with MRC, also discussed is the need for LA member to talk with community families to raise the issue of looking after their family members.

### **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

#### **13.1 OTHER NON-COUNCIL BUSINESS**

##### **EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Kintore Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business

##### ***KLA2023-053 RESOLVED (Giselle Barku/Rochelle Robinson)***

**That the Local Authority That the Kintore Local Authority notes and discusses the Non-Council Business items raised at item 6.3 as follows:**

- a) **Housing in General – LA members expressed their dismay at the standard of housing and the disappointment at time taken to repair, electrical, plumbing, (CEO was shown by Cr Tommy Conway the flooding within his house and driveway) – CEO will follow up through her office why the delays to community housing.**
- b) **Housing Reference Group would like to have more input.**
- c) **LA members would like regular community safety meeting with the Police, CEO to invite local Police to next LA meeting.**

**Minute note:** The CEO advised the Local Authority that MRC had been successful in obtaining funds to provide Light for Kintore AFL oval. This news was welcomed by all LA members who were very excited at the opportunity to support both Men's and Women's football into the future.

### **14 DATE OF NEXT MEETING – 6 March 2024**

### **15 MEETING CLOSED**

The meeting terminated at 12.25pm.

This page and the preceding 5 pages are the minutes of the Kintore Local Authority Meeting held on Tuesday 19 December 2023 and are UNCONFIRMED.

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

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**ITEM NUMBER:** 6.1

**TITLE:** Acceptance of Agenda

### **RECOMMENDATION**

**That the Kintore Local Authority notes that the papers circulated were received for consideration at this meeting.**

**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

---

**ITEM NUMBER:** 6.2

**TITLE:** Notification of General Business Items

**RECOMMENDATION**

**That the Kintore Local Authority notes that members provided notice of matters to be raised in General Council Business as follows:**

1. ....
2. ....
3. ....
4. ....
5. ....

**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

---

**ITEM NUMBER:** 6.3  
**TITLE:** Notification of Matters Raised in General Non-Council Business items

**RECOMMENDATION**

**Notes that members provide notification of matters to be raised in General Non-Council Business as follows:**

1. ....
2. ....
3. ....
4. ....
5. ....

## 7 CONFLICTS OF INTEREST

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**ITEM NUMBER:** 7.1  
**TITLE:** Conflict of Interest

### EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

### RECOMMENDATION

**That the Kintore Local Authority:**

- a) **notes the Conflict of Interest Policy; and**
- b) **members declare any conflict of interest with the meeting Agenda.**

### BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

### Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

### Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.



Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

### **Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

### **If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed.
- take part in any decision related to the matter.
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

### **Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

## **ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

## 8 DEPUTATIONS AND PRESENTATIONS

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**ITEM NUMBER:** 8.1  
**TITLE:** NT Electoral Commission  
**AUTHOR:** June Crabb, Governance Officer

### LINKS TO STRATEGIC PLAN

Goal 03: Empowered Communities

### EXECUTIVE SUMMARY

The NT Electoral Commission is an independent government agency responsible for the impartial conduct of Northern Territory Legislative Assembly and Local Government elections. Our work aligns to a four-year cycle, with the next Legislative Assembly election scheduled for August 2024 and Local Government elections scheduled for August 2025.

### RECOMMENDATION

**That the Kintore Local Authority notes and accepts the presentation from the NTEC Representatives.**

### BACKGROUND/DISCUSSION

Representatives are attending the Local Authority meeting to provide a snapshot of the Federal Direct Enrolment, key election dates and a summary of the NTEC activities in the lead up to the 2024 Territory Election as well as to inform members about changes to the Gwoja electorate as a result of the redistribution.

### ISSUES/OPTIONS/CONSEQUENCES

Improve dissemination of information about mobile voting, addressing low voter turnout.

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Kintore Local Authority

### ATTACHMENTS

Nil

## 9 LOCAL AUTHORITY REPORTS

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**ITEM NUMBER:** 9.1  
**TITLE:** Action Register  
**AUTHOR:** June Crabb, Governance Officer

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as reported in previous meetings.

### RECOMMENDATION

**That the Kintore Local Authority:**

- a) **notes and accepts the progress reports on the actions from the minutes of the previous meeting as received; and**
- b) **approves the closure of any completed actions.**

### BACKGROUND/DISCUSSION

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Kintore Local Authority

## ATTACHMENTS

1. Kintore Action Register [9.1.1 - 1 page]

### Kintore Action Register

Meeting	Officer/Director	Section	Subject
Kintore Local Authority 06/09/2023	Lacey, Gina	Community Services	Extend shifts or work split shifts
<b>Action KLA2023-034 – Possibility for Night Patrol to split shifts or extend shifts until 3am (raised 06/09/2023)</b>			
KLA2023-034 RESOLVED (Rochelle Robinson/Giselle Barku) That the Kintore Local Authority:			
b) requested the possibility to extend or split shifts for Night Patrols until 2am.			
19 December 2023 – Gina Lacey, Director Community Services explained that the problem was staff numbers, requesting that members talk with community to encourage local residents to take up employment with MRC. Ms Lacey also discussed the need for members to speak with families and raise the issue of looking after their family members.			
<i>Recommendation to close action.</i>			

Meeting	Officer/Director	Section	Subject
Kintore Local Authority 06/09/2023	Urquhart, Belinda	General Business	Arrange a meeting
<b>Action KLA2023-036 – Arrange a meeting with the families from Haasts Bluff and Kintore re. Childcare (raised 06/09/2023)</b>			
KLA2023-036 RESOLVED (Giselle Barku/Julie Dempsey) That the Kintore Local Authority notes and discusses the items raised at Item 6.2 as follows:			
☐ Childcare and Swimming Pool			
Members requested that a meeting is organised between the CEO and the families from Haasts Bluff and Kintore.			
Members expressed a wish for the Childcare to be reopened, and understood that it would depend on the families. They also discussed the possibility of a water park in place of the swimming pool.			
<b>18 October 2023</b> – The CEO is in the midst of coordinating a meeting that will take place at an agreed date and time.			
<i>Recommendation to close action</i>			

## 9 LOCAL AUTHORITY REPORTS

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**ITEM NUMBER:** 9.2  
**TITLE:** Local Authority Projects  
**AUTHOR:** June Crabb, Governance Officer

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

#### Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.

### RECOMMENDATION

**That the Kintore Local Authority:**

- a) notes and accepts the progress on their projects; and**
- b) approves to close any completed projects.**

### BACKGROUND/DISCUSSION

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used

Following are the current Local Authority projects for Kintore Community.

## ISSUES/OPTIONS/CONSEQUENCES

### Examples of *unacceptable* purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

## FINANCIAL IMPACT AND TIMING

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

## CONSULTATION

Executive Leadership Team  
Grants Officer

## ATTACHMENTS

1. KINTORE LOCAL AUTHORITY PROJECTS [9.2.1 - 2 pages]

**KINTORE LOCAL AUTHORITY PROJECT REGISTER**

Project 2172		Kintore Community-Hub Masterplan	\$
		Status	Committed
15-Jul-20	Res.042 - Allocated \$173,139.09 (correction* \$174.037.85) to the project		\$ 174,037.85
30-Nov-20	d) De-allocated \$5,000.00 from Project 2286, Kintore Community-Hub Masterplan, to be re-allocated to Project 2282, Shade at church		-\$ 5,000.00
	2 Solar Lights		-\$ 240.00
27-Jun-21	Invoice from Green Frog System August 2021.		-\$ 42,976.43
27-Jun-21	Freight to deliver concrete.		-\$ 1,430.25
	6 pallets concrete.		-\$ 3,411.29
25-Nov-21	Allocates the 2021/2022 funding of \$66,000 (note: incorrect amount, the community had \$23,076.00 to spend).		\$ 23,076.00
6-Dec-22	Reallocated \$30,000.00 to project 2177 for Basketball court upgrades (minutes did not include this due to Technical error in the administration level).		-\$ 30,000.00
18-Oct-23	PO raised for \$23,610 for bollards and mounds		-\$ 23,610.00
18-Oct-23	After receiving a negative response from both Pedersons and MG Electrical, I can confirm that AJ Nicol is willing to install the bollards while in Kintore installing the fence at lot 31 - Youth in 2024. I have requested a quote for this work and an additional quote for the construction of the Mounds.		
19-Dec-23	Res.047 - CEO to report back on masterplan re a public ablution block to be situated within the area of the MRC Office. This project will need a NTG grant.		
<b>underspend or (overspend)</b>			<b>\$ 90,445.88</b>

Project 2243		Shade Shelter (in the vicinity of Church)	\$
		Status	Committed
1-Dec-22	Res.122 - The Kintore Local Authority allocated \$21,000.00 towards the concrete slab.		\$ 21,000.00
15-Mar-23	Res.014 - Kept project open noting that the quotes are currently being sourced and Stuart (Area manager) will seek assistance from CLC to use tools and machinery as they are working in the community.		
5-Sep-23	<b>No quotes submitted or Purchase Orders raised</b>		
12-Dec-23	Ken to follow up with Pedersens as they are on community now.		
19-Dec-23	Res.047 - CEO to follow up with Contractor and report back to LA.		
<b>underspend or (overspend)</b>			<b>\$ 21,000.00</b>



Project 2244		Install of Six (6) Solar lights	\$
		Status	Committed
1-Dec-22	Res.122 - The Kintore Local Authority created a new project to install six Solar lights. Area Manager of Service Delivery to check if the lights are in Community for installation.		
15-Mar-23	Res.014 – Closed project 2176 and returned the remaining funds \$90.91 to go with and use for solar lights installation project.	\$	90.91
15-Mar-23	Res.014 – kept project open and allocated all the remaining balance of \$5,843.48 to hire MJ electrical for the installation.	\$	5,843.48
5-Sep-23	No quotes submitted or Purchase Orders raised		
12-Dec-23	MG installing (budget includes the allocation of \$90.91 from Project 2176) - works are in progress.		
		<b>underspend or (overspend)</b>	<b>\$ 5,934.39</b>

Project 2245		Youth Board/Softball Equipment	\$
		Status	Committed
15-Mar-23	Res.012 - Approved Youth Board’s funding request for new softball equipment from the remaining project funds (2 kits preferably – a kit to use during the Youth Services program and a kit for community competition) - \$2800.00 in total.	\$	2,800.00
21-Jun-23	Quote received from Intersport and purchase order submitted.	-\$	2,545.45
5-Sep-23	Invoice has not been received.		
19-Dec-23	Res.047 - A purchase order was raised and awaiting the delivery of goods.		
		<b>underspend or (overspend)</b>	<b>\$ 254.55</b>

Project 2251		Secure shed/lockable storage area within the Basketball area	\$
		Status	Committed
19-Dec-23	Res.047 - That the Kintore Local Authority establishes a new project for the construction of a secure shed/lockable storage area within the Basketball area allocating \$30,000 to this project.	\$	30,000.00
		<b>underspend or (overspend)</b>	<b>\$ 30,000.00</b>

Project 2394		Garden Shed & Tools	\$
		Status	Committed
6-Sep-23	Res.031 - New project established named Garden Shed for the cemetery, allocating \$5,000 to include tools and equipment.	\$	5,000.00
19-Dec-23	Res.047 - Shed has been ordered. Shed will be installed at cemetery when delivered.		
		<b>underspend or (overspend)</b>	<b>\$ 5,000.00</b>

Budget consideration			
		Balance of underspend or (overspend)	\$ 152,634.82
		Total un-allocated funds	\$ 15,573.09
		<b>Total unspent funds</b>	<b>\$ 168,207.91</b>

## 9 LOCAL AUTHORITY REPORTS

**ITEM NUMBER:** 9.3  
**TITLE:** Local Authority Discretionary Funds  
**AUTHOR:** June Crabb, Governance Officer

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

**Members are advised that any outstanding invoices received from Intersport and Outback Stores will be recouped from their Discretionary funds.**

### RECOMMENDATION

That the Kintore Local Authority:

- a) notes that Council agreed to return \$1,136.37 from the 2022/2023 Discretionary funds however for members to note the following:
  - that as the BBQ Supplies and Flowers for Sorry Business were supplied by Pulikutjarra Aboriginal Corporation, the funds of \$636.37 will be retained by MRC until an invoice is received from the new proprietors - Outback Stores;
  - that as the Softball uniforms from Intersport were received, the funds of \$681.82 will be retained by MRC until an invoice is received from the new owners of Intersport;
- b) notes the allocations of their 2023/2024 Discretionary funds;
- c) notes that the available funds are to be expended before 30 June 2024 with goods received.

### BACKGROUND/DISCUSSION

Date:	2022/2023 Discretionary funds bought forward	Budget \$1,136.37
15-Mar-23	Res.012 - Approved the Youth Boards funding request for 15 softball uniforms with Hawks Indigenous design (tops) - \$750.00	
29-May-23	PO for uniforms raised with Intersport Alice Springs for \$681.82. <b>Invoice has not been received for items.</b>	- 681.82

1-Mar-24	As the goods were supplied, MRC will retain the funds until an invoice is received.	
15-Mar-23	Res.013 - b) approved to buy gift hampers for Tidy Town Competition with \$150 for winner, \$100 for 2 <sup>nd</sup> and \$50 for 3 <sup>rd</sup> – Total \$300 <b>PO was not raised</b>	Events have passed with no funding spent
	c) remaining \$2,950.00 to buy gift cards/trophies with PO raised for Softball, Football and Basketball competition. <b>PO was not raised</b>	
17-May-23	LA wrote a request to release funds for a Church BBQ and funeral. Order raised with Pulikutjarra Aboriginal Corporation for \$454.55.	- 454.55
1-Mar-24	As the goods were supplied, MRC will retain the funds until an invoice is received.	
	Res: OCM2023-147 Council approved to bring forward funding from the 2022/2023 Discretionary funds of \$1,136.37.  These funds will be retained by Council to pay the outstanding invoices that may be received from the new Proprietors of the Kintore Store as well as Intersport.	
	<b>Funds available from the 2022/2023 Discretionary funds</b>	<b>0.00</b>

	<b>2023/2024 Discretionary funds</b>	<b>Budget \$4,000.00</b>
8-Aug-23	Flowers for Sorry Business approved by Discretionary funds letter. Order raised with Pulikutjarra Aboriginal Corporation for \$181.82. <b>Invoice has not been received for items.</b>	- 181.82
1-Mar-24	As the goods were supplied, MRC will retain these funds until an invoice is received.	
6-Sept-23	Res.032 - Allocate \$2,000.00 for Christmas. Goods and supplies received for Christmas.	- 1,825.02
15-Nov-23	Balance of funds towards New Year's festivities. <b>PO not raised</b>	
	<b>Available funds</b>	<b>\$1,993.16</b>

#### Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends

- Naidoc Celebration
- Youth Board

### **ISSUES/OPTIONS/CONSEQUENCES**

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

### **FINANCIAL IMPACT AND TIMING**

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

### **CONSULTATION**

Kintore Local Authority

### **ATTACHMENTS**

Nil

## 10 OFFICERS' REPORTS

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**ITEM NUMBER:** 10.1  
**TITLE:** Service Delivery Report  
**AUTHOR:** June Crabb, Governance Officer

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Kintore / Walungurru across the area of Local Government Service Delivery.

### RECOMMENDATION

**That the Kintore Local Authority notes and accepts the Service Deliver report for the Kintore Community.**

### BACKGROUND/DISCUSSION

Nil

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Ken Satour – A/Director Service Centre Delivery  
Stuart Millar – Area Manager Service Centre Delivery  
James Rafoi – Council Services Coordinator

### ATTACHMENTS

1. Snapshot Council delivered services - Kintore [10.1.1 - 2 pages]



# Service Centre Delivery - Kintore



**95% First Nations Employees in SCD**



**Vets visit  
71 dogs treated  
9 cats treated**



**Council Office  
456 Hours of Service**

## Snapshot



**4873 Litres Fuel Usage Total**



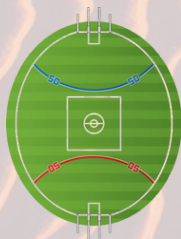
**13 Vehicles and Plant in Use**



**178 Bins Emptied Weekly**



**14 street lights converted to LED  
31 Street Lights Operational  
8 Street Lights Non-Operational**



**2 Sport Grounds Maintained**



**10 Toolbox Talks Completed**



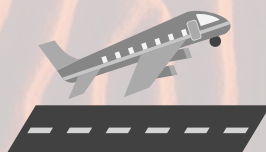
**12 Australia Post Deliveries**



**1 Funerals**



**11 Generator Services  
12 Water Tests**



**6 Hours of Maintenance completed at Airstrip**



**3 Parks & Playgrounds Inspections**



Kintore Local Authority 6 March 2024 - Agenda



Meter Reading site  
Fire breaks



Softball grounds  
Footy ground



Fire breaks & weed control  
Sewerage Ponds



Internal Roads



Cemetery  
Road  
Water Refill station



Sorry Business site



Cemetery



MRC office  
& Car park



Community  
Dog



## 10 OFFICERS' REPORTS

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**ITEM NUMBER:** 10.2  
**TITLE:** Community Service Report  
**AUTHOR:** June Crabb, Governance Officer

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

This report provides an update on the delivery of Community Services programs within Kintore.

### RECOMMENDATION

**That the Kintore Local Authority notes and accepts the Community Services report.**

### BACKGROUND/DISCUSSION

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Executive Leadership Team  
Manager of Community Safety – Liz Scott  
Manager of Youth Services – Jess Kragh

### ATTACHMENTS

1. Snapshot of Community Safety Services - Kintore [10.2.1 - 1 page]
2. Snapshot of Youth Services - Kintore [10.2.2 - 2 pages]





# Kintore Local Authority Report

Nov 2023 - Jan 2024



100% Community-based  
Employees are Aboriginal



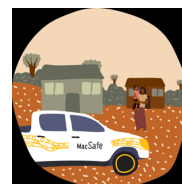
Hours patrolled 283  
Hours worked 929



483 Engagements  
with young people



704 Engagements  
with over 18's



93 Young people  
taken home



Literacy Training  
cancelled due to  
Sorry Business



158 Are you okay?  
Checks



No Community events;  
informal meetings in  
the Yarning Circle.

## Challenges

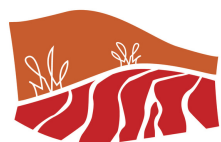


- The Coordinator left MRC in October and the Manager has had to support from Alice Springs.
- The Team Leader and Senior have been working with very little assistance from other local team members.
- We are recruiting more staff in February.

## Highlights



- Our challenge is also a highlight, as we are proud to see our staff continuing to work under difficult circumstances.
- The new MacSafe Coordinator for the western region is Jaco Boschi, previously the Kintore MacYouth Team Leader, which is great as he knows the community very well. He will start work in mid-February.



**MacDonnell**  
Regional Council



**Employees**  
13 staff  
60% Aboriginal  
3 vacancies

# Local Authority Youth Services Kintore

**Nov 23- Jan 24**



**Activities**  
137 activities  
495.75 hours



**Engagements**  
118 young people  
1,606 touch points



**Bush Trip**  
7



**School Support**  
41



**Training**  
3 days



**Youth Board**  
1



**Sport**  
21



**Youth Diversion**  
10

## Challenges



- Ongoing Volatile Substance Use, age 9-14
- Staff shortages due to cultural commitments
- High offending, break-ins to many places

## Highlights



- Mobile satellite, gym equipment, projectors and speakers for family movie nights
- Bush trips with Elders to learn about bush foods
- New YEO Nico from Tanzania



- 1. Kintore Christmas party**
- 2. Limbo and games in the green shed**



- 3. Movie night at the basketball court**
- 4. Colour run during school holidays**



## 10 OFFICERS' REPORTS

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**ITEM NUMBER:** 10.3  
**TITLE:** Income and Expenditure Report  
**AUTHOR:** June Crabb, Governance Officer

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

The expenditure report shows spending until 31 Dec 2023 in the Local Authority community.

### RECOMMENDATION

**That the Kintore Local Authority notes and accepts the Income and Expenditure report as at 31 Dec 2023**

### BACKGROUND/DISCUSSION

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

### ISSUES/OPTIONS/CONSEQUENCES

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid.

**As an example, any funds prior to the 2021-22 financial year need to be spent and not just allocated to projects.**

### FINANCIAL IMPACT AND TIMING

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

### CONSULTATION

Executive Leadership Team  
Management Team

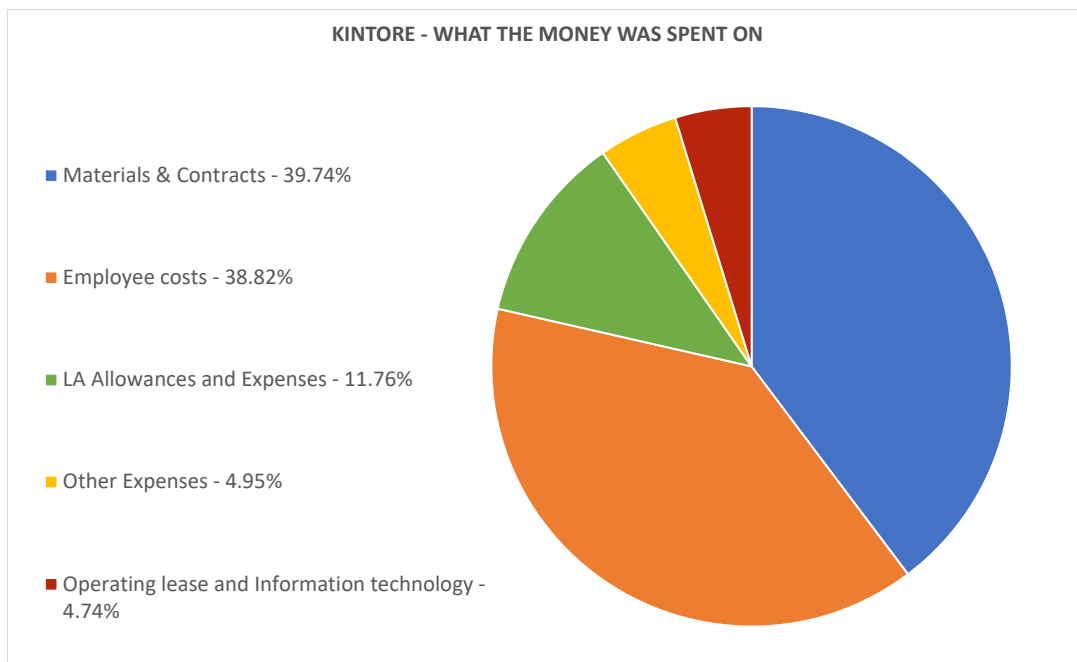
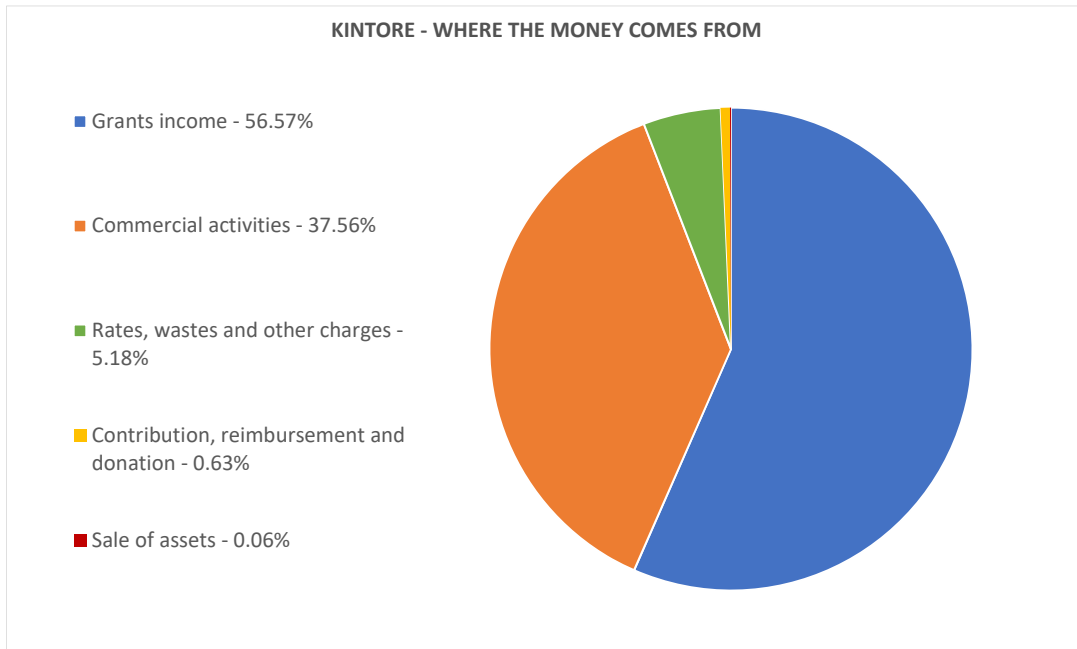
### ATTACHMENTS

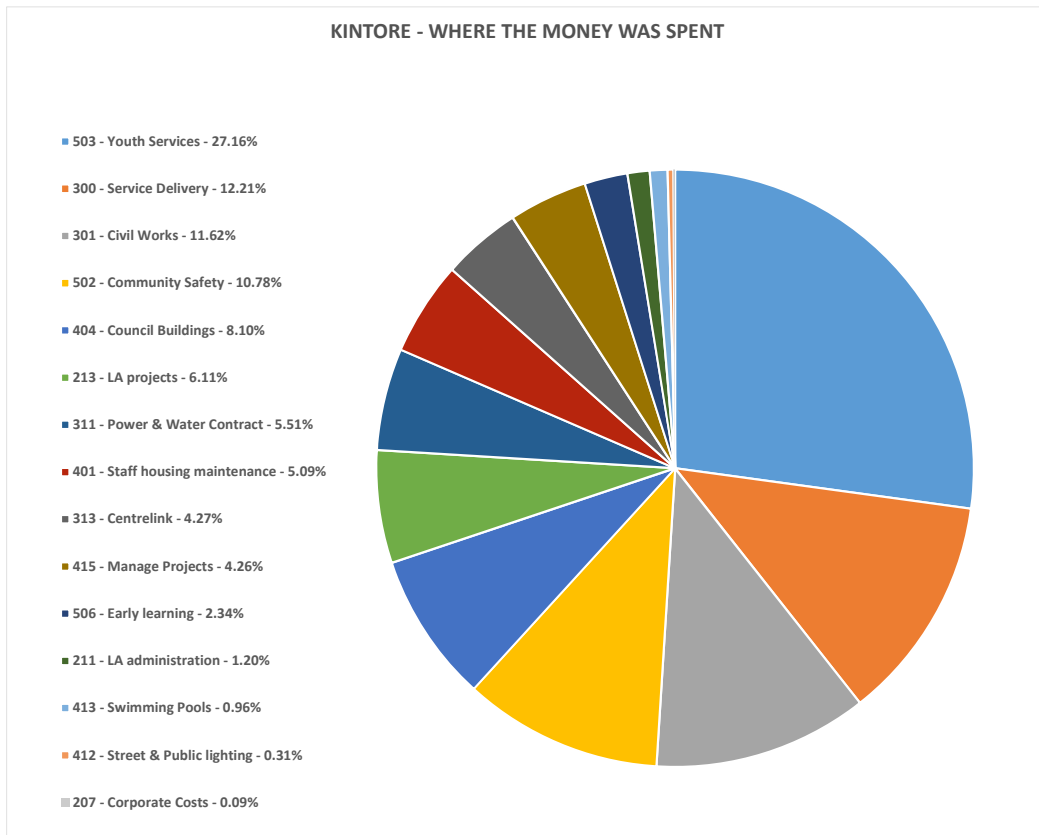
1. Kintore statement income and expenditure Dec 2023 [10.3.1 - 3 pages]

**MacDonnell Regional Council**  
**Statement of Income & Expenditure**  
as at 31 December 2023

008 Kintore

Description	Year to Date					Comments
	Actual \$	Committed \$	Actual + Committed \$	Budget \$	Variance \$	
<b>INCOME</b>						
Grants income	367,707	0	367,707	278,160	89,548	Variance due to no budget for Early Learning unexpended grant balance for FY 22/23
Rates, wastes and other charges	33,670	0	33,670	28,400	5,270	
Commercial activities	244,099	0	244,099	158,960	85,139	Revise the budget for P&W / No budget in place for unexpected additional duties P&W sample testing & Maintenance
Contribution, reimbursement and donation	4,097	0	4,097	2,500	1,597	
Sale of assets	401	0	401	0	401	
Suspense	310,000	0	310,000	310,000	0	
<b>Total Income</b>	<b>959,974</b>	<b>0</b>	<b>959,974</b>	<b>778,020</b>	<b>181,954</b>	
<b>EXPENDITURE</b>						
Employee costs	385,145	11,361	396,506	562,174	165,668	Salaries underspent in Youth and Service Delivery
Materials & Contracts	298,816	107,006	405,822	338,497	(67,325)	Overspend of \$59K for emergency works Kintore ELC. Additional overspend for buildings and facilities maintenance and bulk fuel
Operating lease and Information technology	45,792	2,576	48,368	76,400	28,032	No significant budget variances across all accounts
Other Expenses	54,113	1,318	55,431	57,774	2,342	No significant budget variances across all accounts
Capital WIP	0	0	0	0	0	
<b>LA Allowances and Expenses</b>						
Chair Local Authority Members' Allowance	900	0	900	1,200	300	
Local Authority Members' Allowance	2,400	0	2,400	4,800	2,400	OK - not all members attending meetings
Local Authority Meetings Catering	303	0	303	500	197	
Local Authority Discretionary funds	0	1,318	1,318	2,000	682	
Community Infrastructure	73,844	41,294	115,138	154,107	38,969	Underspent in community infrastructure LA projects
<b>Total Expenditure</b>	<b>783,866</b>	<b>122,262</b>	<b>906,127</b>	<b>1,034,844</b>	<b>128,717</b>	
<b>Net Surplus/(Deficit)</b>	<b>176,109</b>	<b>(122,262)</b>	<b>53,847</b>	<b>(256,824)</b>	<b>53,237</b>	





**11 GENERAL BUSINESS ITEMS RAISED**

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**ITEM NUMBER:** 11.1  
**TITLE:** General Business  
**AUTHOR:** June Crabb, Governance Officer

**LINKS TO STRATEGIC PLAN**

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY**

At the beginning of the meeting, under item 6.2, the Members of the Authority have an opportunity to provide notification of matters to be raised in General Business.

Matters raised are discuss as follows:

- 1:.....
- 2:.....
- 3:.....
- 4:.....

**RECOMMENDATION**

**That the Kintore Local Authority notes and discusses the matters raised at Item 6.2.**

**BACKGROUND/DISCUSSION**

Nil

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Kintore Local Authority

**ATTACHMENTS**

Nil



## 11 GENERAL BUSINESS ITEMS RAISED

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**ITEM NUMBER:** 11.2  
**TITLE:** General Non-Council Business  
**AUTHOR:** June Crabb, Governance Officer

### LINKS TO STRATEGIC PLAN

Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

The Department of Chief Minister and Cabinet provides any necessary updates in regard to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

### RECOMMENDATION

**That the Kintore Local Authority:**

- a) notes and discusses the matters raised at Item 6.3; and
- b) notes the updates and progress on actions from the Department of Chief Minister and Cabinet.

### BACKGROUND/DISCUSSION

### ACTION REGISTER

Date	Action item	Issue
15-Mar-23	<b>Housing:</b>	<p>Res.007 - Community houses have been infected by pests and rates, but no pest control measures have been conducted by the housing department for a long time. There are locked empty houses where people have moved away, and the houses have not been used. Some of the old houses need to be demolished and transitional houses built, but there have been no HRG meetings and no response from the Housing Department.</p> <p>Eric Turner (DCM&amp;C Representative) advised that the issues raised will be forwarded onto the Housing Department for a response. Members also noted that Katharine O'Donoghue, Representative from the Gwoja Electorate Office had written down these concerns to also follow up with Housing.</p>

Date	Action item	Issue
19-Dec-23		Members expressed their dismay at the standard of housing and the disappointment at time taken to repair electrical and plumbing. (CEO was shown by Cr Conway the flooding within his house and driveway). The CEO will follow up through her office as to why the delays to Community Housing.
15-Mar-23	<b>Community Safety Meetings</b>	LA requested a Community Safety meeting with the NT Police
19-Dec-23		Members would like regular Community Safety meetings with Police. The CEO was asked to invite the local Police to the next LA meeting.
15-Mar-23	<b>Housing Reference Group Meetings:</b>	The Housing Reference Group would like to have more input.

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Executive Leadership Team  
 Department Chief Minister and Cabinet

### ATTACHMENTS

Nil

**12 DATE OF NEXT MEETING - 22 MAY 2024**

**13 MEETING CLOSURE**