



AGENDA

HAASTS BLUFF LOCAL AUTHORITY

WEDNESDAY 20 MARCH 2024

The Haasts Bluff Local Authority of the MacDonnell Regional Council will be held at Haasts Bluff on Wednesday 20 March 2024 at 10:30 am.

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 OFFICE.....53**

13 MEETING CLOSED53

3 ATTENDANCE AND APOLOGIES

ITEM NUMBER: 3.1

TITLE: Attendance

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the record of the Haasts Bluff Local Authority, any apologies received from Members for this Authority meeting.

RECOMMENDATION

That the Haasts Bluff Local Authority:

- a) notes the Members' attendance at this meeting;**
- b) tables apologies received for this meeting; and**
- c) records the Members' absences, without notice, for this meeting.**

BACKGROUND/DISCUSSION

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted by the Authority will be recorded as absent without notice.

4 COUNCIL CODE OF CONDUCT

ITEM NUMBER: 4.1

TITLE: MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Haasts Bluff Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence) and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business, etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance; and
- Constituents of MRC are aware of the behaviour they can expect from members.

(SECTION-NO) CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER: 5.1

TITLE: Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Haasts Bluff Local Authority meeting to be approved by the Authority.

RECOMMENDATION

That the Haasts Bluff Local Authority approves the unconfirmed Minutes of the Provisional Meeting held 22 November 2023 as a true and correct record of the proceedings.

ATTACHMENTS

1. 2023-11-22 HBLA MINUTES (Draft) [**5.1.1** - 7 pages]



MINUTES OF THE HAASTS BLUFF LOCAL AUTHORITY MEETING HELD IN THE
HAASTS BLUFF COUNCIL OFFICE ON WEDNESDAY 22 NOVEMBER 2023 AT
10:30AM

1 MEETING OPENING

The meeting was declared to be Provisional and opened at 11.30am

Members of the Local Authority chose Member Simon Dixon as Chairperson for the meeting held 22 November 2023.

2 WELCOME

2.1 Welcome to Country.

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Member Simon Dixon, Member Derek Egan, Member Randall Butler and Member Roseranna Larry.

Councillors:

Councillor Tommy Conway (via Teleconference), President Roxanne Kenny (via Teleconference)

Council Employees:

Aaron Blacker, Director Technical Services, Gina Lacey, Director Community Services, Barbara Newland, Executive Services Manager, Mark O'Brien, ESO, Teresa Peeke, MacKids, Emily McBride, MacCare, Liz Scott, MacSafe and Valentine Orian, MacSafe.

Guests:

Bruce Fyfe – Regional Manager, Department Chief Minister and Cabinet, Katherine O'Donoghue, (via Teleconference), Office of the Hon Chanston Paech, Minister for Local Government.

This is page 1 of 7 of the Minutes of the Haasts Bluff Local Authority Meeting held on Wednesday, 22 November 2023

3.2 Apologies/Absentees

Apologies:

Members accepted the apology received from Member Martin Jugadai and Deputy President Dalton McDonald.

After the meeting it was found that Councillor Jason Minor had been unable to attend due to the road conditions. He had no mobile reception and was unable to contact Members to advise of his situation. Given the circumstances his apology is accepted.

Absentees:

Members note that Member Kieran Multa and Douglas Multa were absent from the meeting.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

NIL

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

HBLA2023-038 RESOLVED (Roseranna Larry/Derek Egan)

That the provisional meeting of the Haasts Bluff Local Authority notes the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

HBLA2023-039 RESOLVED (Randall Butler/Roseranna Larry)

That the minutes of the Haasts Bluff Local Authority meeting held 13 September 2023 was not resolved as the meeting held 22 November 2023 was a provisional meeting.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

HBLA2023-040 RESOLVED (Simon Dixon/Tommy Conway)

That the provisional meeting of the Haasts Bluff Local Authority noted that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

HBLA2023-041 RESOLVED(Simon Dixon/Tommy Conway)

Noted that the members of the provisional meeting provided notification of matters to be raised in General Council Business as follows:

1. Night Patrols
2. Home Care
3. Child Care

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

HBLA2023-042 RESOLVED(Simon Dixon/Tommy Conway)

Noted that the members of the provisional meeting provided notification of matters to be raised in General Non-Council Business as follows:

1. Atji Outstation

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

HBLA2023-043 RESOLVED(Randall Butler/Tommy Conway)

That the provisional meeting of the Haasts Bluff Local Authority note the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

HBLA2023-044 RESOLVED(Randall Butler/Tommy Conway)

That the provisional meeting of the Haasts Bluff Local Authority declared no conflicts of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

HBLA2023-045 RESOLVED(Roseranna Larry/Tommy Conway)

That the provisional meeting of the Haasts Bluff Local Authority notes the progress reports on actions from the minutes of previous meetings as follows:

- HBLA2023-034 – Liz Scott joined the meeting to provide responses to and discuss in detail the Community Safety matters which had been raised. She joined with Gina Lacey in addressing the matters regarding Youth

This is page 3 of 7 of the Minutes of the Haasts Bluff Local Authority Meeting held on Wednesday, 22 November 2023

- Services. Consideration will be given to working with the school and Night Patrol to collaborate on camping trips to address staff shortage issues.
- MRC is asked to write to the CLC on behalf of the Local Authority to urge them to provide security when royalty payments occur and to notify the police as to where and when the royalty meetings are to be held.
- HBLA2023-036 – this action is to be closed – this is a Federal Government matter.
- Aaron Blacker undertook to obtain and circulate information to Members regarding Starlink.

Minute note: The meeting adjourned for lunch at 12.55pm and resumed at 1.30pm.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

The Haasts Bluff Local Authority have \$964.18 of unallocated funds to spend on community infrastructure.

It is important to note that \$20,308.87 are funds that are at risk of being returned to NTG.

This amount is from funds committed to current Projects but remains unspent as well as unallocated funds.

HBLA2023-046 RESOLVED (Roseranna Larry/Derek Egan)

That the provisional meeting of the Haasts Bluff Local Authority:

- a) notes an underspend to the project – Outdoor Fitness Equipment, that was closed at the March 2023 meeting and approves to return \$189.00 to unallocated funds;
- b) notes that \$20,308.87 is funds at risk of being returned to NTG; and
- c) notes and accepts the progress of their projects.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000.00 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody.

This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

At the October Ordinary Council Meeting, Council made the following resolution to the Haasts Bluff Local Authority:

OCM2023-147 RESOLVED (Patrick Allen/Andrew Davis)

That Council:

- d) considered the request of the following Authority's and approved to return their 2023/2024 Discretionary funds as follows:
 - o \$2,541.54 to the Haasts Bluff Local Authority

HBLA2023-047 RESOLVED(Simon Dixon/Tommy Conway)

That the provisional meeting of the Haasts Bluff Local Authority:

- a) notes that Council has agreed to reinstate \$2,541.54 to the 2023/2024 Discretionary funds for Haasts Bluff; and
- b) determines that this funding will be expended on community events to be held Christmas, New Year and Easter.

10 COUNCIL SERVICES REPORTS

10.1 COMMUNITY SERVICE HAASTS BLUFF LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

HBLA2023-048 RESOLVED(Randall Butler/Simon Dixon)

That the provisional meeting of the Haasts Bluff Local Authority notes and accepts the Community Services report.

10.2 SCD - LA REPORT - HAASTS BLUFF

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Haasts Bluff across the area of Local Government Service Delivery.

HBLA2023-049 RESOLVED(Roseranna Larry/Derek Egan)

That the provisional meeting of the Haasts Bluff Local Authority notes and accepts the Service Centre Delivery report.

Minute note: Member Roseranna Larry left the meeting at 2.17pm.

10.3 TECHNICAL SERVICES

EXECUTIVE SUMMARY:

This report is an update of Works completed in Haasts Bluff by Technical Services between July and November.

HBLA2023-050 RESOLVED (Tommy Conway/Simon Dixon)

That the provisional meeting of the Haasts Bluff Local Authority accepts the Technical Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 OCT 2023

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 Oct 2023 in the Local Authority Community.

HBLA2023-051 RESOLVED (Simon Dixon/Randall Butler)

That the provisional meeting of the Haasts Bluff Local Authority notes and accepts the expenditure report as at 31 October 2023.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

HBLA2023-052 RESOLVED (Derek Egan/Tommy Conway)

That the provisional meeting of the Haasts Bluff Local Authority notes that the items raised at 6.2 were fully considered in the discussion regarding the Action Items and that no further action is required.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

HBLA2023-053 RESOLVED (Derek Egan/Tommy Conway)

That the provisional meeting of the Haasts Bluff Local Authority:

- a) **notes and discusses the Non-Council Business item raised regarding the Ajti Outstation at Item 6.3;**
- b) **notes and accepts the updates and progress on actions from the Department of Chief Minister and Cabinet as follows:**

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- It has been determined that all of the Federal Government funding of \$100m has been fully committed and spent. Bruce provided a detailed update on funding allocations.
- Members have been updated regarding the Telstra services which may be completed within 18-24 months.
- Members were advised that the NTG's \$30m housing program will result in old houses being demolished with new houses built in their place – this means that additional housing is not being created.
- There have been bad bushfires of late which have been caused by discarded matches on the side of the road. Bruce urged Members to talk to community members about this.

14 DATE OF NEXT MEETING -

15 MEETING CLOSED

The meeting terminated at 2.45pm.

This page and the preceding 6 pages are the minutes of the Provisional Haasts Bluff Local Authority Meeting held on Wednesday 22 November 2023 and are UNCONFIRMED.

6 NOTIFICATIONS OF GENERAL BUSINESS AND ACCEPTANCE OF THE AGENDA

ITEM NUMBER: 6.1

TITLE: Notification of General Business Items

RECOMMENDATION

That the Haasts Bluff Local Authority notes that members provided notice of matters to be raised in General Council Business as follows:

1.
2.
3.
4.
5.

6 NOTIFICATIONS OF GENERAL BUSINESS AND ACCEPTANCE OF THE AGENDA

ITEM NUMBER: 6.2

TITLE: Notification of Matters Raised in General Non-Council Business items

RECOMMENDATION

That the Haasts Bluff Local Authority notes that members provided notice of matters to be raised in General Council Business as follows:

1.
2.
3.
4.
5.

6 NOTIFICATIONS OF GENERAL BUSINESS AND ACCEPTANCE OF THE AGENDA

ITEM NUMBER: 6.3

TITLE: Acceptance of Agenda

RECOMMENDATION

That the Haasts Bluff Local Authority notes that the papers circulated were received for consideration at this meeting.

7 CONFLICTS OF INTEREST

ITEM NUMBER: 7.1

TITLE: Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Haasts Bluff Local Authority:

- a) **notes the Conflict-of-Interest Policy; and**
- b) **members declare any conflict of interest with the meeting Agenda.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed.
- take part in any decision related to the matter.
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

DEPUTATIONS AND PRESENTATIONS

ITEM NUMBER: 8.1
TITLE: CfAT - Keeping Places Project
AUTHOR: June Crabb, Governance Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The Centre for Appropriate Technology (CfAT) is an Aboriginal and Torres Strait Islander controlled business, based in Alice Springs and has been operating for over 40 years.

Representatives are in community to inform members of the project to design and construct Keeping Places for object and artefact storage.

RECOMMENDATION

That the Haasts Bluff Local Authority:

- a) **notes the presentation on the Project – Keeping Places;**
- b) **provides feedback to the Representatives on locations, designs and employment.**

BACKGROUND/DISCUSSION

This project was initiated from community members in Papunya, Kintore and Haasts Bluff, who approached Central Land Council to apply for funding to construct these Keeping Places for storage. CfAT was approached to lead the funding grant and now the delivery of the Project.

The project is looking to have sites confirmed across the three communities and site-specific designs developed by the end of May.

ISSUES/OPTIONS/CONSEQUENCES

Determining leasing and governance arrangements is a key challenge this project is navigating, and we are wanting to find suitable bodies that the community support to govern these assets.

FINANCIAL IMPACT AND TIMING

Construction is planned to begin in one of the communities later this year and continue across the remaining communities over the following two years.

CONSULTATION

Haasts Bluff Local Authority

ATTACHMENTS

Nil

DEPUTATIONS AND PRESENTATIONS

ITEM NUMBER: 8.2
TITLE: NT Electoral Commission
AUTHOR: June Crabb, Governance Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The NT Electoral Commission (NTEC) is an independent government agency responsible for the impartial conduct of Northern Territory Legislative Assembly and Local Government elections. Our work aligns to a four-year cycle, with the next Legislative Assembly election scheduled for August 2024 and Local Government elections scheduled for August 2025.

RECOMMENDATION

That the Haasts Bluff Local Authority notes and accepts the presentation from the NTEC Representatives.

BACKGROUND/DISCUSSION

Representatives from the Northern Territory Electoral Commission are attending the Local Authority meeting to provide a snapshot of the Federal Direct Enrolment, key election dates and a summary of the NTEC activities in the lead up to the 2024 Territory Election as well as to inform members about changes to the Gwoja electorate as a result of the redistribution.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Haasts Bluff Local Authority

ATTACHMENTS

Nil

9 LOCAL AUTHORITY REPORTS

ITEM NUMBER: 9.1
TITLE: Action Register
AUTHOR: June Crabb, Governance Officer

LINKS TO STRATEGIC PLAN

Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Haasts Bluff Local Authority:

- a) **notes and accepts the progress reports on the actions from the minutes of the previous meeting as received; and**
- b) **approves the closure of any completed actions.**

BACKGROUND/DISCUSSION

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Haasts Bluff Local Authority

ATTACHMENTS

1. **HAASTS BLUFF LA ACTION REGISTER [9.1.1 - 1 page]**

HAASTS BLUFF LA ACTION REGISTER

Meeting	Officer/Director	Section	Subject
Haasts Bluff Local Authority 22/11/2023	Urquhart, Belinda	Action Register	Request CLC to provide security during Royalty payouts.
Action HBLA2023-045 – Write to CLC to provide security when royalty payments occur and notify police as to where and when the royalty meetings are to be held (raised 22/11/2023)			
HBLA2023-045 RESOLVED (Roseranna Larry/Tommy Conway) MRC is asked to write to Central Land Council on behalf of the Authority to urge them to provide security when royalty payments occur and to notify Police as to where and when the royalty meetings are to be held.			

9 LOCAL AUTHORITY REPORTS

ITEM NUMBER: 9.2
TITLE: Local Authority Projects
AUTHOR: June Crabb, Governance Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

It is important to note that \$5,478.38 are funds that are at risk of being returned to NTG. This amount is from funds committed to current projects but remains unspent, as well as unallocated funds.

RECOMMENDATION

That the Haasts Bluff Local Authority:

- a) notes that \$5,478.38 are funds at risk of being returned to NTG;**
- b) notes and accepts the progress on their projects; and**
- c) approves to close any completed projects.**

BACKGROUND/DISCUSSION

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Current projects of the Authority are attached.

ISSUES/OPTIONS/CONSEQUENCES

Examples of *unacceptable* purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

FINANCIAL IMPACT AND TIMING

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team
Grants Officer

ATTACHMENTS

1. HAASTS BLUFF LA PROJECTS REGISTER [9.2.1 - 3 pages]

HAASTS BLUFF LOCAL AUTHORITY PROJECTS REGISTER		
Project 2143 Solar lights for Sorry Camp		
	Status	\$ Committed
9-Jun-21	Res.34 – Create a new project from the wish list item and commit \$11,000.00 being the balance of the 2020/2021 funds.	\$ 11,000.00
24-Nov-21	Res.055 - Accepted the reallocation of \$2,076.69 from project 2141 - Sorry camp facilities.	\$ 2,076.69
21-Jul-22	Res.032 - kept it open noting that the deficit of \$5,101.00 would be recovered from this project	-\$ 5,101.00
12-Apr-23	Res.013 – kept project open.	
11-Sep-23	Members to supply locations	
13-Sep-23	Res.031 – kept project open	
20-Nov-23	Note that there is no record of any purchases of Solar lights for this project.	
15-Dec-23	Invoice from Green Frog Systems - Solar lights	-\$ 6,130.36
	underspend or (overspend)	\$ 1,845.33
Project 2145 Church Pews		
	Status	\$ Committed
21-Jul-22	Res.032 - created new project named Church Pews accepting the quote (75C) for 6 x Bench Seats - Galvanised frames with back rest, at a cost of \$550.00 each.	\$ 5,000.00
12-Apr-23	Res.013 – Kept project open.	
11-Sep-23	New quotes to be sourced.	
13-Sep-23	Res.031 – Committed an additional \$2,580.00, noting that the previous quote had expired and members then approving a new quote of \$7,580.00 for 12 x Bench seats with back rests.	\$ 2,580.00
24-Oct-23	Invoice received for the bench seats including freight.	-\$ 7,580.00
15-Mar-24	Note completion, close project	
	underspend or (overspend)	\$ -
Project 2146 Trevor Carpark		
	Status	\$ Committed
21-Jul-22	Res.032 - Decided to name the Church carpark as “TREVOR carpark” and created new project, committing \$3,000.00 towards the logo, design and 3 x Disabled signs	\$ 3,000.00
12-Apr-23	Res.013 - Area Manager Service Delivery will liaise with members on the design for the Trevor carpark sign.	
13-Sep-23	Res.031 – Requested the design be created with the colours of the Aboriginal flag	
29-Jan-24	Area Manager to follow up with Pastor Simon on design	
	underspend or (overspend)	\$ 3,000.00

Project 2147 Spencer Coffin trolley (formally Church Pulpit oil works and Spencer Coffin trolley)			\$
Status		Committed	
21-Jul-22	Res.032 - created new project for Church Pulpit oil works and Spencer Coffin trolley and committed \$1,000.00 to the project.	\$	1,000.00
12-Apr-23	Res.013 – Quotes are currently being sourced.		
13-Sep-23	Res.031 – Amend the project name to Spencer Coffin trolley, see quotes for the trolley, noting that the Civil team can assist with the upgrade to the current Church pulpit.		
15-Mar-24	Members to clarify to Council on what is needs to be done on this project		
underspend or (overspend)		\$	1,000.00

Project 2148 Church Lectern			\$
Status		Committed	
21-Jul-22	Res.032 - Created new project for Church Lectern and committed \$1,000.00	\$	1,000.00
12-Apr-23	Res.013 – Quotes are currently being sourced.		
13-Sep-23	Res.031 – requested that the Youth Board be asked to help sand, paint and varnish some of the Church furniture.		
underspend or (overspend)		\$	1,000.00

Project 2386 Garden Shed with tools for Cemetery			\$
Status		Committed	
13-Sep-23	Res.031 – Allocated \$5,000.00 and requested a shed similar to Mt Liebig and that it be placed on the side of the Church.	\$	5,000.00
22-Dec-23	Invoice Bunnings - various materials, tools, etc.	-\$	1,120.13
29-Jan-24	Shed is in community - installation to occur once the weather is cooler.		
underspend or (overspend)		\$	3,879.87

Project 2390 Modular Stage			\$
Status		Committed	
13-Sep-23	Res.031 – Allocated \$7,600.00 requesting to purchase a similar model to that of Areyonga	\$	7,600.00
15-Mar-24	May require additional funding - Area Manager to update.		
underspend or (overspend)		\$	7,600.00

Project 2391 Upgrade the Umpire Box			\$
Status		Committed	
13-Sep-23	Res.031 – Allocated \$4,000.00 to upgrade the Umpire box.	\$	4,000.00
underspend or (overspend)		\$	4,000.00

Project 2392		Trees around the Park	\$
		Status	Committed
13-Sep-23	Res.031 – Allocated \$4,000.00 and that quotes are sought.		\$ 4,000.00
29-Jan-24	Availability of trees limited, recommend that project is put on hold until a better selection of trees is available and the weather is cooler.		
		underspend or (overspend)	\$ 4,000.00
Budget consideration			
		Balance of underspend or (overspend)	\$ 26,325.20
		Total un-allocated funds	\$ 1,153.18
		Total unspent funds	\$ 27,478.38

9 LOCAL AUTHORITY REPORTS

ITEM NUMBER: 9.3
TITLE: Local Authority Discretionary Funds
AUTHOR: June Crabb, Governance Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

RECOMMENDATION

That the Haasts Bluff Local Authority:

- a) notes that no Purchase orders was raised for Christmas and New Year celebrations;
- b) discusses to spend the balance of \$4,000.00; and
- c) acknowledges that any unspent funds will be returned to MRC if not expended before 30 June 2024.

BACKGROUND/DISCUSSION

Date	2023/2024 Discretionary Funds	Budget
		\$
1-Jul-23	Approved funds	4,000.00
	Overspend from the 2022/2023 funding allocation.	-2,541.54
	Recommendation is made to request that Council reinstate the full allocation.	
30-Oct-23	Res.147 – Council approved the request to return the funds of \$2,541.54 to the funds	2,541.54
22-Nov-23	Res.047 - Determines to allocate funds towards community events – Christmas, New Year and Easter.	
Balance remaining		4,000.00

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration
- Youth Board

ISSUES/OPTIONS/CONSEQUENCES

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

FINANCIAL IMPACT AND TIMING

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

CONSULTATION

Haasts Bluff Local Authority

ATTACHMENTS

Nil

OFFICERS' REPORTS

ITEM NUMBER: 10.1
TITLE: Service Delivery Report
AUTHOR: Ellen Fitzgerald, Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Haasts Bluff across the area of Local Government Service Delivery.

RECOMMENDATION

That the Haasts Bluff Local Authority notes and accepts the Service Delivery Report for the community of Haasts Bluff.

BACKGROUND/DISCUSSION

Nil

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Keith Hassett – Director Service Centre Delivery
James Walsh – Area Manager Service Centre Delivery
Simon Walmbay – Council Services Coordinator Service Centre Delivery

ATTACHMENTS

1. 2403 - Haasts Bluff LA Report [**10.1.1** - 2 pages]



Service Centre Delivery - Haasts Bluff



**98% First Nations
Employees in SCD**



**3 Area Manager
Visits to
Community**



**Council Office
570Hours of
Service**

Snapshot



**3496 Litres Fuel
Usage Total**



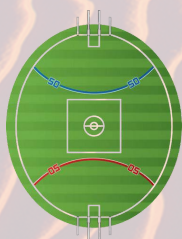
**13 Vehicles and Plant in
Use**



**73 Bins Emptied
Weekly**



**30 Street Lights
Operational
3 Street Lights
Non-Operational**



**2 Sport Grounds
Maintained**



**0 Toolbox Talks
Completed**



**12 Australia Post
Deliveries**



0 Funeral



**8 Generator
Services
4 Water Tests**



**15 Hours of
Maintenance
completed at Airstrip**



**3 Parks &
Playgrounds
Inspections**



Installation of the new Pews at the church

Civil team pouring the concrete pad for the shed at the cemetery

Civil team installing new streetlight



OFFICERS' REPORTS

ITEM NUMBER: 10.2
TITLE: Community Services Report
AUTHOR: Gina Lacey – Director Community Services

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Haasts Bluff Local Authority notes and accepts the Community Services report.

BACKGROUND/DISCUSSION

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Reports with the exception of Child Care.

ISSUES/OPTIONS/CONSEQUENCES

Childcare Centre

Recruitment for Child Care Team Leader and Co-ordinators is ongoing. Awarded the Team Leader role in December however applicant decided not to take it. We are interviewing this week and are hopeful we can get a Team Leader.

The trespassing incident in Jan/feb this year left a damage bill between \$20-30k. Repairs have been carried out and the Centre is back ready to open should we have successful recruitment this time around.

Aged Care

Successful recruitment of 3 staff. Awaiting contracts. Expect to start very soon.

Youth Services

Sorry business and community unrest have effected Youth services for this period with 17 days of no activities.

Currently looking for casual Youth Workers.

MacSafe

Staffing for night patrol has also been severely affected by sorry and community unrest but all things considered the team are working really well.

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Executive Leadership Team

Manager of Aged and Disability Service – Emily McBride

Manager of Community Safety – Liz Scott

Manager of Youth Services – Jess Kragh

Manager of Child Services – Ainsley Roscrow

ATTACHMENTS

1. 2024-03 - MACCARE Haasts Bluff LAR - Snapshot [**10.2.1** - 1 page]
2. 2024-03 - MACSAFE Haasts Bluff LAR - Snapshot [**10.2.2** - 1 page]
3. 2024-03 - MACYOUTH Haasts Bluff LAR - Snapshot [**10.2.3** - 2 pages]



Local Authority Aged and Disability

Haasts Bluff

1/10/2023-31/01/2024



98% Indigenous
Employment.



524 meals delivered.
160 hampers delivered.



48 lifts given.



48 Individual Activities delivered.
No Group Activities



68 Toilet Assistance
52 Showering
Assistance delivered.



2 NATSI funded
clients
4 CHSP funded
clients



1,785 Meals delivered to
School Nutrition, avg.
17 children attending
school daily.



Met with the
Clinic weekly

Challenges



Clients away from Community
Hot weather

Highlights



Client Christmas Party held 21st December



Local Authority

Haasts Bluff

October 2023 to January 2024



100% Community-based
Employees are Aboriginal



Hours patrolled 330
Hours worked 1022



85 Engagements
with young people



102 Engagements
with over 18's



23 Young people
taken home



Training
25 hours



39 Are you okay?
Checks



No Community
gatherings

Challenges



- The service had a planned closure over Christmas/New Year.
- Tragically the Team Leader and his wife's son tragically died at the end of December, resulting in the service not operating throughout January.
- One of our permanent workers resigned as he moved to SA.
- People travelling between Mount Liebig and Haasts Bluff.
- The ongoing conflict between the Jugadai and the Mulda families.

Highlights



- The team looking after the Yarning Circle, making sure the MacSafe office is an inviting place for community members to visit.
- Good communication between the team and the Coordinator while the service wasn't running.



Local Authority Youth Services Haasts Bluff

Oct 23- Jan 24

Employees
5 staff
80% Aboriginal
0 vacancies

Activities
167 activities
580.5 hours

Engagements
71 young people
932 touch points



Bush Trip
3



School Support
10



Training
5 days



Youth Board
1



Sport
32



Youth Diversion
2

Challenges



- Community unrest
- Sorry business
- Staff shortages

Highlights



- Town trips to swim and go ice skating
- Virtual Reality nights
- Pool competitions



1. Fellas Pool Trip
2. Virtual Reality
3. Arts and Craft

OFFICERS' REPORTS

ITEM NUMBER: 10.3
TITLE: People & Capabilities Report
AUTHOR: June Crabb, Governance Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council's strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply

RECOMMENDATION

That the Haasts Bluff Local Authority

- a) accepts the report recognising the vacant positions within the Community; and
- b) supports to encourage community residents to apply.

BACKGROUND/DISCUSSION

The People & Capabilities Advisory Department reports to the Office of the CEO. This department contains the work Divisions of 1) Human Resources, 2) Cultural Advisory, 3) Learning & Development, 4) Work, Health, & Safety. These divisions of the P&C team work together to manage employee end-to-end career cycles, to include recruitment, records administration, performance management, learning & development, employee relations, industrial relations, administrative processing, and overall employee wellbeing.

ISSUES/OPTIONS/CONSEQUENCES

Vacancies derived from departmental organisational structure listing of Active and Open positions.

FINANCIAL IMPACT AND TIMING

NIL

CONSULTATION

Brian Robinson, Executive Manager People & Capabilities, MRC
Rhiannon Pomery, Human Resources Advisor, MRC
Keheli Nagahawatte (Katy), Human Resources Generalist – Administration, MRC

ATTACHMENTS

1. LA Haasts Bluff Position Vacancies 14MAR2024 [**10.3.1** - 1 page]



Position Vacancies

Haasts Bluff

Position #	Service	Description	Type	Weekly Hours
400582	MacKids	Team Leader – Children’s Services	Full-time	38
400584	MacKids	Educator – Early Learning	Part-time	27.4
400586	MacKids	Educator – Early Learning	Part-time	20
400587	MacKids	Educator – Early Learning	Part-time	27.4
401204	MacSafe	Community Safety Officer	Part-Time	20
402363	MacCare	Senior Home Care Assistant	Part-Time	22.8
402365	MacSafe	Home Care Assistant	Part-Time	19
403023	MacYouth	Youth Services Officer	Part-Time	19
403024	MacYouth	Youth Services Officer	Part-Time	19
403025	MacYouth	Youth Services Officer	Part-Time	9.5
403030	MacYouth	Youth Services Officer	Part-Time	9.5
403032	MacYouth	Youth Services Officer	Casual	As Rostered
403033	MacYouth	Youth Engagement Officer	Casual	As Rostered
502105	SCD	Coordinator Service Centre Delivery	Casual	As Rostered
502104	SCD	Customer Service Officer	Casual	As Rostered
502129	SCD	Works Assistant	Part-Time	19
502130	SCD	Works Assistant	Casual	As Rostered
502140	SCD	Essential Services Officer	Full-time	38
90005	-	Local Authority Chair – Haasts Bluff	* Rotational As Voted	

Table data derived from *XLOne Position Vacancy Report* of Active Open Positions in the MRC Org Structure as at: 14/03/2024



OFFICERS' REPORTS

ITEM NUMBER: 10.4
TITLE: Income and Expenditure Report
AUTHOR: June Crabb, Governance Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The expenditure report shows spending until 31 December 2023 in the Haasts Bluff Local Authority community.

RECOMMENDATION

That the Haasts Bluff Local Authority notes and accepts the Income and Expenditure report as at 31 December 2023.

BACKGROUND/DISCUSSION

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES/OPTIONS/CONSEQUENCES

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid.

As an example, any funds prior to the 2021-22 financial year need to be spent and not just allocated to projects.

FINANCIAL IMPACT AND TIMING

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

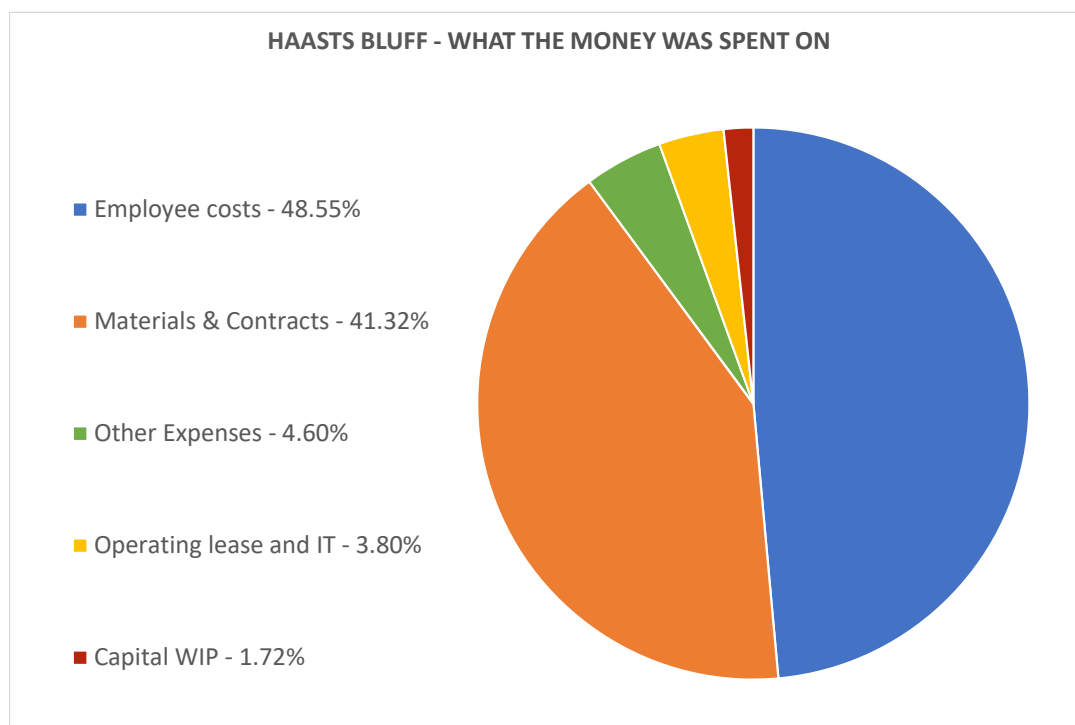
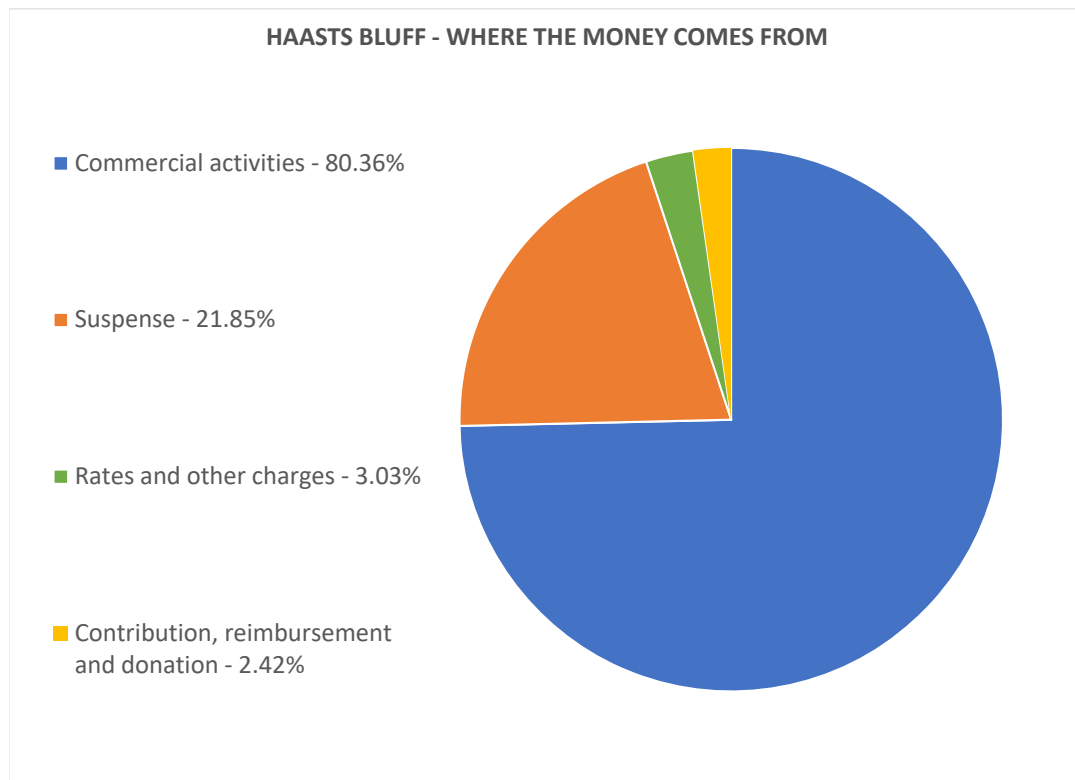
ATTACHMENTS

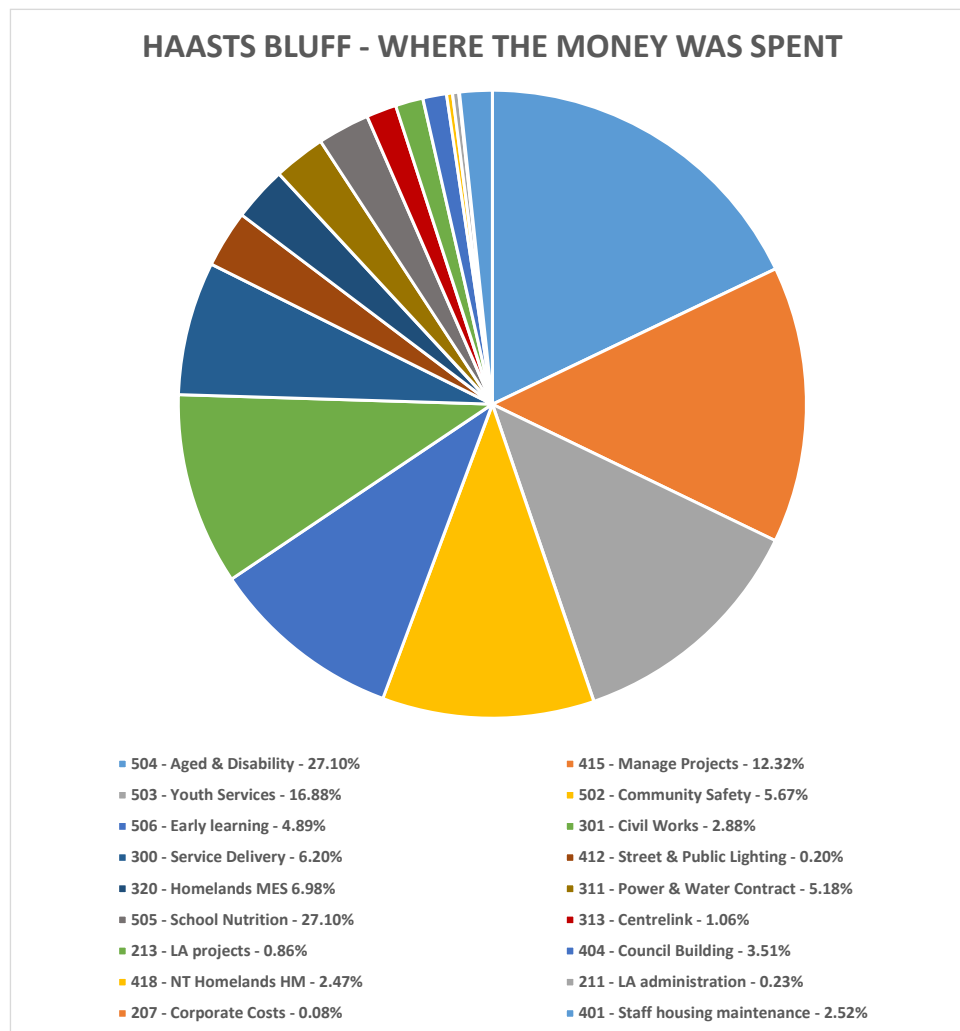
1. Haasts Bluff Statement Income & Expenditure Dec 2023 [**10.4.1** - 3 pages]

MacDonnell Regional Council
Statement of Income & Expenditure
as at 31 December 2023

005 Haasts Bluff

Description	Year to Date					Comments
	Actual \$	Committed \$	Actual + Committed \$	Budget \$	Variance \$	
INCOME						
Grants income	(17,552)	0	(17,552)	29,944	47,496	Variance due to Early Learning grant income not yet received
Rates, wastes and other charges	6,945	0	6,945	5,885	(1,060)	
Commercial activities	183,941	0	183,941	149,306	(34,635)	Revise the budget for P&W / No budget in place for unexpected additional duties P&W sample testing & Maintenance
Contribution, reimbursement and donation	5,550	0	5,550	3,250	(2,300)	
Suspense	50,000	0	50,000	50,000	0	
Total Income	228,885	0	228,885	238,385	9,501	
EXPENDITURE						
Employee costs	527,263	0	527,263	662,818	135,555	Underspent across Service Delivery and Aged Care functions
Materials & Contracts	404,895	43,878	448,774	456,642	7,868	Overspend in Buildings & Facilities of \$30k for emergency works to open Early Learning Centre and \$30k overspend for staff house carpentry maintenance
Operating lease and Information technology	38,271	3,022	41,292	71,541	30,249	No significant budget variances across all accounts
Other Expenses	34,579	15,427	50,005	46,166	(3,839)	
Capital WIP	18,652	0	18,652	0	(18,652)	No significant budget variances across all accounts
LA Allowances and Expenses						
Chair Local Authority Members' Allowance	1,050	0	1,050	1,200	150	
Local Authority Members' Allowance	1,500	0	1,500	4,800	3,300	Not all members attending meetings
Local Authority Meetings Catering	645	0	645	600	(45)	
Local Authority Discretionary funds	0	0	0	2,000	2,000	No expenditure for LA discretionary funds
Community Infrastructure	14,830	0	14,830	32,154	17,324	Expenditure on LA Projects is underspent by \$17k
Total Expenditure	1,023,659	62,327	1,085,986	1,237,167	151,181	
Net Surplus/(Deficit)	(794,774)	(62,327)	(857,101)	(998,782)	(141,681)	





11 GENERAL BUSINESS ITEMS RAISED

ITEM NUMBER: 11.1
TITLE: General Business
AUTHOR: June Crabb, Governance Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Under item 6.2, Members of the Authority have an opportunity to provide notification of matters to be raised in General Business.

RECOMMENDATION

That the Haasts Bluff Local Authority:

- a) **notes and discusses the matters raised at Item 6.2; and**
- b) **notes any action items arising from these discussions will be moved to the action register for Council to respond.**

BACKGROUND/DISCUSSION

Matters are discussed as follows:

1.
2.
3.
4.
5.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Haasts Bluff Local Authority

ATTACHMENTS

Nil

11 GENERAL BUSINESS ITEMS RAISED

ITEM NUMBER: 11.2
TITLE: General Non-Council Business
AUTHOR: June Crabb, Governance Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

RECOMMENDATION

That the Haasts Bluff Local Authority:

- a) **notes and discusses the matters raised at Item 6.3; and**
- b) **notes that action items from previous meetings have been addressed and closed.**

BACKGROUND/DISCUSSION

Nil

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Department Chief Minister and Cabinet

ATTACHMENTS

Nil

- 12 DATE OF NEXT MEETING - THURSDAY, 13 JUNE 2024, OUTSIDE THE COUNCIL OFFICE**
- 13 MEETING CLOSED**