



AGENDA

HERMANNSBURG LOCAL AUTHORITY

THURSDAY 4 APRIL 2024

The Hermansburg Local Authority meeting of the MacDonnell Regional Council will be held at Hermansburg on Thursday 4 April 2024 at 10:30 am.

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3 ATTENDANCE AND APOLOGIES

ITEM NUMBER:	3.1
TITLE:	Attendance/Apologies/Absentees

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the record of the Hermannsburg Local Authority, any apologies received from Members for this Authority meeting.

RECOMMENDATION

That the Hermannsburg Local Authority:

- a) notes that Council endorsed the nomination received from Conrad Ratara;**
- b) notes the Members' attendance at this meeting;**
- c) tables apologies received for this meeting; and**
- d) records the Members' absences, without notice, for this meeting.**

BACKGROUND/DISCUSSION

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted by the Authority will be recorded as absent without notice.

3 ATTENDANCE AND APOLOGIES

ITEM NUMBER:	3.2
TITLE:	Resignations of Local Authority Members
AUTHOR:	June Crabb, Governance Officer

LINKS TO STRATEGIC PLAN

Goal 03: Empowered Communities

EXECUTIVE SUMMARY

The purpose of this report is to advise the Local Authority of any members that have submitted a written resignation of their membership to the Authority.

RECOMMENDATION

That the Hermannsburg Local Authority:

- a) notes any resignation/s received; and
- b) accepts the resignation of membership from the Local Authority.

BACKGROUND/DISCUSSION

The resignation of a Local Authority membership is in accordance with para. 4.15.1 of Councils Local Authority Meeting Procedure (MC02-P2) which states:

“It is important that Local Authority members attend meetings wherever possible. Appointment of a Local Authority Member may be revoked or otherwise cease if the person:

- a) Resigns in writing to the CEO, Chairperson or a delegated MRC employee.

New members are nominated and appointed in accordance with the Local Government Act 2019 (the Act), Ministerial Guidelines and Council Procedure MC02-P2 Local Authority Meeting Procedure.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Hermannsburg Local Authority

ATTACHMENTS

Nil

4 COUNCIL CODE OF CONDUCT

ITEM NUMBER:	4.1
TITLE:	MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains the details of MacDonnell Regional Councils' Code of Conduct Policy.

RECOMMENDATION

That the Hermannsburg Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence) and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business, etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance; and
- Constituents of MRC are aware of the behaviour they can expect from members.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER: 5.1

TITLE: Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the unconfirmed minutes of the previous Hermannsburg Local Authority and is presented to members to accept as a true and correct record of the proceedings.

Local Authority Meetings held with full quorum can approve the minutes of all previous meetings.

Members at a provisional meeting can *only* confirm the minutes of a previous provisional meeting provided they attended the previous provisional meeting.

RECOMMENDATION

That the Hermannsburg Local Authority accepts the unconfirmed Minutes of the meeting held 25 January 2024 as a true and correct record of the proceedings.

ATTACHMENTS

1. Hermannsburg Local Authority 2024-01-25 Minutes [5.1.1 - 7 pages]



MINUTES OF THE HERMANSBURG LOCAL AUTHORITY MEETING HELD IN THE
HERMANSBURG COUNCIL OFFICE ON THURSDAY, 25 JANUARY 2024 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:59am.

At the commencement of the meeting it was noted that the Chair, Nicholas Williams, was absent but expected to attend at a later time. In view of this the following motion was resolved:

HLA2024-001 RESOLVED (Reggie Lankin/Daryl Kantawara)
That members appoint Maryanne Malbunka as the Chair for the Hermannsburg Local Authority meeting held 25 January 2024.

2 WELCOME

2.1 Welcome to Country – Chairperson Maryanne Malbunka

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Member Daryl Kantawara, Member Evance Pareoutlja, Member Maryanne Malbunka and Member Reggie Lankin

Councillors:

President Roxanne Kenny and Councillor Mark Inkamala

Council Employees:

Belinda Urquhart – CEO, Gina Lacey – Director Community Services, Max Baliva – Coordinator Council Services, Emily McBride – Manager Aged and Disability Service, Jessica Kragh – Manager Youth Services, John Chisholm – HR Coordinator Learning and Development, Annie Press – Team Leader Children’s Services and Barbara Newland – Executive Services Manager.

Guests:

Katharine O’Donoghue – Office of Chansey Paech MLA, Member for Gwoja (via phone)
Adriana Schembri – Regional Project Officer, Department of the Chief Minister and Cabinet.

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Thursday, 25 January 2024

3.2 Apologies/Absentees

Apologies:

Chair Nicholas Williams, Member Marion Swift and Councillor Bobby Abbott.

MINUTE NOTE: Chair Williams was ultimately unable to attend with his apology accepted.

Absentees:

Nil.

3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES

HLA2024-002 RESOLVED (Reggie Lankin/Daryl Kantwara)

That members:

- a) noted the attendance; and
- b) accepted the apologies received from Chair Nicholas Williams, Member Marion Swift and Councillor Bobby Abbott.

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations

MINUTE NOTE: At the November 2023 meeting the Authority terminated the membership of Conrad Ratara who was in attendance at this meeting. He asked that he be reinstated as a member of the Hermannsburg Local Authority. A nomination form was completed and accepted by the Authority.

HLA2024-003 RESOLVED (Reggie Lankin/Daryl Kantwara)

That members accepted the nomination of Conrad Ratara and asks that Council endorses this nomination.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

HLA2024-004 RESOLVED (Marion Swift/Maryanne Malbunka)

That the Hermannsburg Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

HLA2024-005 RESOLVED (Daryl Kantawara/Reggie Lankin)

That the Minutes of the Ordinary meeting held on the 8 November 2023 be adopted as a resolution of the Hermannsburg Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

HLA2024-006 RESOLVED (Evanca Pareoutja/Reggie Lankin)

That the Hermannsburg Local Authority noted the that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

HLA2024-007 RESOLVED (Maryanne Malbunka/Reggie Lankin)

That members raised the following matters for discussion at this point.

1. Dogs – too many in houses – attacking children
2. Rubbish in Yards – cars, etc.
3. Waste Management
4. Childcare Centre maintenance – air-conditioning.
5. Grant for football oval – CEO.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

HLA2024-008 RESOLVED (Maryanne Malbunka/Reggie Lankin)

That members raised the following matter to be discussed in General Non-Council Business:

1. Housing – Repairs and Maintenance
2. Police – Especially kids on motorbikes

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

HLA2024-009 RESOLVED (Daryl Kantawara/Evanca Pareoutja)

That the Hermannsburg Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

HLA2024-010 RESOLVED (Daryl Kantawara/Evanca Pareoutja)

That the Hermannsburg Local Authority declared no conflicts of interest with the meeting agenda.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

HLA2024-011 RESOLVED (Reggie Lankin /Cr Mark Inkamala)

That the Hermannsburg Local Authority notes that there are no outstanding actions from the minutes of previous meetings.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

HLA2024-012 RESOLVED (Daryl Kantawara/Evance Pareoutja)

That the Hermannsburg Local Authority:

- a) noted the update regarding Project 2153 Scoreboard – the scoreboard is yet to be delivered to community. There will also be fencing work, etc., to be completed;
- b) noted the update regarding Project 2156 School Bus Stops – they are in the community, extra concrete is needed and training for boxing up will be held on 14 February 2024;
- c) noted that the Shade Shelter has been installed and approved to close Project 2381 – Shade Shelter over stage slab, returning any unspent funds to unallocated funding;
- d) noted that Project 2382 Redevelopment of Softball Complex has been completed but it will be left open at this time to determine whether there is still a Purchase Order outstanding – if not any unspent funds can be returned to unallocated funding.
- e) Noted that a Purchase order is yet to be raised for Project 2393 Cracker Dust for Softball Field.
- f) noted that \$78,161.87 of unspent funds is at risk of being returned to NTG;
- g) created the following new projects:
 - BBQ trailer – \$25,000 allocated to purchase the biggest available – to proceed if quotes are within approved allocation.
 - Drinking water trailers (2) – \$35,000 allocated to purchase and proceed if quotes are within approved allocation. One will be for the Softball field and one for the Football oval.
 - Signs for permanent placement in area of unmarked graves (2 in language) – \$5,000 allocated – the CEO to consult with Cr Inkamala regarding wording.
 - Contribution to School Nutrition Program - \$20,000 allocated to assist with the provision of food to all families with children attending school in Docker River as part of a trial program. Emily McBride to report back to the Authority with the results of the trial after 13 weeks.
- h) Moved to the wishlist the following items:
 - Shade structures and seating at Kuprilya Springs, requesting to investigate the possibility of building the structures. Members noted the following:
 - Technical Services will explore whether Kuprilya Springs falls within Council's boundary. If it does, Technical Services will source quotes for a 10 x 10 metre shade structure and a smaller 3 x 3 meter structure to cover a base that is already located onsite. Should the site be outside of Council's boundary, Technical Services will investigate what needs to happen so that the structures can be erected, and also write a letter to support the construction.

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- Seating around the Recreation Hall Basketball Court.
- Big fans for Recreation Hall.
- Dedicated shed and compound for people to fix cars with their own tools.
- Camping Area.

9.3 DISCRETIONARY FUND

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

HLA2024-013 RESOLVED (Reggie Lankin /Cr Mark Inkamala)

That the Hermannsburg Local Authority notes that all Discretionary Funding for 2023/2024 has been allocated.

10 COUNCIL SERVICES REPORTS

10.1 COMMUNITY SERVICE HERMANSBURG LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

HLA2024-014 RESOLVED (Reggie Lankin /Daryl Kantawara)

That the Hermannsburg Local Authority notes and accepts the Community Services report.

10.2 SERVICE CENTRE DELIVERY LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

HLA2024-015 RESOLVED (Reggie Lankin /Daryl Kantawara)

That the Hermannsburg Local Authority notes and accepts the Service Centre Delivery report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 DECEMBER 2023

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 December 2023 in the Local Authority community.

HLA2024-016 RESOLVED (Reggie Lankin /Maryanne Malbunka)

That the Hermannsburg Local Authority notes and accepts the expenditure report as at 31 December 2023.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2

HLA2024-017 RESOLVED (Daryl Kantawara / Reggie Lankin)

That the Hermannsburg Local Authority noted discussion regarding the matters raised at Item 6.2 as follows:

- 1. Dogs – too many in houses – attacking children – the Authority was advised that the Vet is coming out on 18 March 2024 – members were urged to spread the word that they are coming – Max will erect a notice. This is a matter for the NTG and the CEO to raise this matter with the NTG including the Police. The CEO will ask the Director Service Delivery to discuss the matter with the Vets.**
- 2. Rubbish in Yards – Cars, etc. – the meeting was advised that Housing is getting tough and will take owners to court for damaged houses and rubbish in yards. The CEO advised that MRC cannot enter yards and written permission is required to pick cars up, including completion of required paperwork.**
- 3. Waste Management – the current dump area is nearly full and the CEO indicated that it is time to start consultation with the community about where the new site should be. One suggestion is to create a new area near the sewerage ponds. Conversations will need to be had within the next 12 months and the matter will be further discussed at the next meeting.**
- 4. Childcare Centre – air-conditioning – this is a maintenance issue to be taken up by the CEO.**
- 5. Grant for football oval – CEO – advice has been received that a grant for \$1m has been approved for one building to house change rooms, umpire's room, toilets, etc., for the football oval and basketball court. Members were asked if they were happy to go ahead with this grant, noting that the rec hall/basketball court toilets may be reassigned in the future to MRC. Members were very happy to proceed with the project and the CEO and Cr Inkamala will visit the site of the project after the meeting to confirm the preferred location.**

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

HLA2024-018 RESOLVED (Reggie Lankin /Evanca Pareoutja)

That the Hermannsburg Local Authority noted discussion regarding the matters raised at Item 6.3 as follows:

- 1. Housing – Repairs and Maintenance, etc., – the CEO goes to Housing after every meeting to advocate on behalf of MRC's communities and provides specific examples of issue to them. ACTION: A letter is to be written on behalf of all community members and signed by members of the Authority to ask**

- for information on maintenance schedules and visits from NTG regarding housing allocation and maintenance issues.
2. Police – Especially kids on motorbikes – the CEO will take these issues to the Police.
 3. Existing Item Update – Street names for new sub-division – this is with the CEO, the Place Names Committee will ask for suggestions regarding the naming of the streets.
 4. Existing Item Update – Lutheran Church – no update provided.

14 DATE OF NEXT MEETING – 4 April 2024

15 MEETING CLOSED

The meeting concluded at 12:57pm.

This page and the preceding 6 pages are the minutes of the Hermannsburg Local Authority Meeting held on Thursday 25 January 2024 and are UNCONFIRMED.

UNCONFIRMED

This is page 7 of 7 of the Minutes of the Hermannsburg Local Authority Meeting held on Thursday, 25 January 2024

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS

ITEM NUMBER: 6.1

TITLE:	Notification of General Business Items
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RECOMMENDATION

That the Hermannsburg Local Authority:

- a) **considers the location for a new waste management facility and raises this discussion with community residents;**
- b) **notes that members provide notice of matters to be raised in General Council Business as follows:**

- 1.
- 2.
- 3.
- 4.
- 5.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS

ITEM NUMBER:	6.2
TITLE:	Notification of Matters Raised in General Non-Council Business items

RECOMMENDATION

That the Hermannsburg Local Authority notes that members provided notice of matters to be raised in General Council Business as follows:

1.
2.
3.
4.
5.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS

ITEM NUMBER:	6.3
TITLE:	Acceptance of Agenda

RECOMMENDATION

That the Hermannsburg Local Authority notes that the papers circulated were received for consideration at this meeting.

7 CONFLICTS OF INTEREST

ITEM NUMBER:	7.1
TITLE:	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Hermannsburg Local Authority:

- a) **notes the Conflict-of-Interest Policy; and**
- b) **members declare any conflict of interest with the meeting Agenda.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed.
- take part in any decision related to the matter.
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

DEPUTATIONS AND PRESENTATIONS

ITEM NUMBER:	8.1
TITLE:	NT Electoral Commission
AUTHOR:	June Crabb, Governance Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The NT Electoral Commission (NTEC) is an independent government agency responsible for the impartial conduct of Northern Territory Legislative Assembly and Local Government elections. Our work aligns to a four-year cycle, with the next Legislative Assembly election scheduled for August 2024 and Local Government elections scheduled for August 2025.

RECOMMENDATION

That the Hermannsburg Local Authority notes and accepts the presentation from the NTEC Representatives.

BACKGROUND/DISCUSSION

Representatives from the Northern Territory Electoral Commission are attending the Local Authority meeting to provide a snapshot of the Federal Direct Enrolment, key election dates and a summary of the NTEC activities in the lead up to the 2024 Territory Election as well as to inform members about changes to the Gwoja electorate as a result of the redistribution.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Areyonga Local Authority

ATTACHMENTS

Nil

DEPUTATIONS AND PRESENTATIONS

ITEM NUMBER:	8.2
TITLE:	Community Workforce Development Plan
AUTHOR:	June Crabb, Governance Officer

LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Representatives from Desert Knowledge Australia (DKA) and Penangke are attending the meeting to inform members of the work being carried out by Penangke and DKA in regard to developing a workforce development plan for Ntaria. The plans developed will be presented to the Department of Tourism and Trade, who will then look to work with community members to deliver on this plan.

RECOMMENDATION

That the Hermannsburg Local Authority notes and accepts the presentation to developing a workforce development plan.

BACKGROUND/DISCUSSION

The focus of the consultation is to understand:

- Aspirational activities for community members to have a thriving community and associated businesses and jobs.
- Types and Topics for future training that can be provided by regional universities.
- Barriers to developing the workforce, for example the difficulty in accessing Universities.
- Administrative issues stopping people entering the workforce, eg: Creating a CV, licences, etc

ISSUES/OPTIONS/CONSEQUENCES

Penangke and DKA are keen to ensure we are listening to community members' needs; we would like to employ a local representative to ensure the continuity of this work and the ongoing implementation of the plan.

FINANCIAL IMPACT AND TIMING

The Project is due to for completion before the end of FY 2023-24, we are keen to ensure due process is followed before and community members are well heard in the process.

CONSULTATION

Hermannsburg Local Authority

ATTACHMENTS

Nil

9 LOCAL AUTHORITY REPORTS

ITEM NUMBER:	9.1
TITLE:	Action Register
AUTHOR:	June Crabb, Governance Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Hermannsburg Local Authority:

- a) **notes and accepts the progress reports on the actions from the minutes of the previous meeting as received; and**
- b) **approves the closure of any completed actions.**

BACKGROUND/DISCUSSION

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Hermannsburg Local Authority

ATTACHMENTS

1. HERMANSBURG LOCAL AUTHORITY ACTION REGISTER [9.1.1 - 1 page]

HERMANSBURG LOCAL AUTHORITY ACTION REGISTER

Meeting	Officer/Director	Section	Subject
Hermannsburg Local Authority 15/03/2023	Urquhart, Belinda	Raised in Council Business	Street Names in new subdivision
Action HLA2023-025 – Street names for new Sub-division			
<ul style="list-style-type: none"> Members requested that Aboriginal names be used on the street signs within the new subdivision, noting that this request had been raised previously. 			
<p>Update 16 Aug 23 – Members were concerned that the roads were not named and had received no response to their request for the street names to be in language.</p>			
<p>Update 25 Jan 24 – Matter moved to the Action register for the CEO to follow up with. Members were asked to discuss names for the streets as the Place Names Committee may ask for suggestions.</p>			

Meeting	Officer/Director	Section	Subject
Hermannsburg Local Authority 25/01/2024	Urquhart, Belinda	Raised at Non-Council	Housing/Maintenance
Action HLA2024-018 – Write a letter Housing on behalf of community members and signed by the Authority to address housing issues.			
<p>The Hermannsburg Local Authority noted discussion regarding the matters raised at item 6.3 as follows:</p>			
<ul style="list-style-type: none"> Housing – Repairs and Maintenance, etc. The CEO advised that she goes to Housing after every meeting to advocate on behalf of MRC’s communities and provides specific examples of issues to them. ACTION: A letter is to be written on behalf of all community members and signed by members of the Authority to ask for information on maintenance schedules and visits from NTG regarding housing allocation and maintenance issues. 			

Meeting	Officer/Director	Section	Subject
Hermannsburg Local Authority 25/01/2024	Urquhart, Belinda	Raised at Non-Council	NT Police
Action – CEO to raise the following issues with NT Police			
<ul style="list-style-type: none"> HLA2024-017 – Dogs HLA2024-018 – Kids on Motorbikes 			

9 LOCAL AUTHORITY REPORTS

ITEM NUMBER:	9.2
TITLE:	Local Authority Projects
AUTHOR:	June Crabb, Governance Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.

RECOMMENDATION

That the Hermannsburg Local Authority:

- a) notes that \$52,512.32 are funds at risk of being returned to NTG;
- b) notes that any funds returned to unallocated will be applied to the outstanding deficit of \$2,503.68;
- c) recommends removing the wishlist item - Mural for the Shop as it is now being funded through other sources and is an approved project with Youth Services;
- d) notes and accepts the progress on their projects; and
- e) approves to close any completed projects.

BACKGROUND/DISCUSSION

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

HERMANSBURG LOCAL AUTHORITY PROJECTS REGISTER

Project 2153		SCOREBOARD		\$
		Status	Committed	
16-Aug-23	Res. 053 - Created a new project named Scoreboard, allocating \$40,000.00 to the project.		\$	40,000.00
17-Oct-23	Invoice for Scoreboard from Aus Sport		-\$	11,040.00
2-Nov-23	Invoice for Engineered drawings for scoreboard NJA Consulting		-\$	950.00
8-Nov-23	Res.071 - Noted and accepted the design			
17-Jan-24	2nd Invoice for Scoreboard		-\$	10,195.00
17-Jan-24	Balance of PO for Scoreboard		-\$	1,750.00
25-Jan-24	Res.012 - The scoreboard is yet to be delivered to community. There will also be fencing work, etc., to be completed.			
22-Mar-24	Scoreboard delivered, request additional funds for installation.			
underspend or (overspend)			\$	16,065.00

Project 2156		SCHOOL BUS STOPS		\$
		Status	Committed	
19-May-21	Res.37 – Commit 9,484.04 being the balance of the 2019/2020 project funds and \$35,000.00 from the 2020/2021 project funds for one (1) bus stop at Sand Hill, Northside (new suburb) and two (2) bus stops at Eastside.		\$	44,484.04
16-Mar-22	Res.014 - The Director Service Centre Deliver is to obtain quotes for the Bus Stops with pre-approval being given to purchase them if the quotes were in excess of the funds currently committed – in this instance additional funds will be allocated			
8-Jun-22	Res.058 - waiting on quotes and CSC is seeking advice from the Authority on location.			
7-Sep-22	Res.082 - Quotes & bus stop design are submitted to LA at the meeting and approved, CSC to walk through with LA members for exact location after the meeting and work begins. Kept project open.			
15-Feb-23	Res.014 - Requested that the Director of Service Delivery obtain updated quotes and appoint Contractors, noting that members verified the locations for the bus stops and had pre-approved the purchasing of the materials at the meeting held March 2022.			
23-May-23	Balance of PO for bus shelters		-\$	11,315.91
16-Aug-23	Res.053 – Decision of the Authority is to keep the project open.			
23-Oct-23	Complete Fencing - supply and install 4 x bus shelters with corrugated roof and seating - invoice received		-\$	27,650.00
11-Dec-23	Invoice Bunnings - quick set concrete		-\$	151.09
25-Jan-24	Res.012 - The Bus Stops are in the community; extra concrete is needed and training for boxing up will be held on 14 February 2024.			
22-Mar-24	Civil team to install.			
underspend or (overspend)			\$	5,367.04

Project 2382 REDEVELOPMENT OF SOFTBALL COMPLEX		\$
Status		Committed
8-Jun-22	Res.058 - Noted that the announcement was made that the Hermannsburg Footy Oval will undergo a huge infrastructure development planning on sporting facilities in coordination with NTG and NTG funded agencies over the period of 12 to 18 months. And the project is named;	
	'Redevelopment of softball complex'	
8-Jun-22	Res.059 - Closed the project 2159, Drainage of the softball park and allocated the remaining balance \$50,000.00 to this project.	\$ 50,000.00
8-Jun-22	Res.061 – Closed the project 2152, Softball field and allocated the remaining funds \$9,388.25 to this project.	\$ 9,388.25
8-Jun-22	Res.062 – Closed the project 2153, Footy Oval and allocated the remaining balance to this project.	\$ 6,134.64
8-Jun-22	Res.063 – Closed the project 2155, Signage for the cultural area with PO being raised for \$317 to complete the project and allocated the remaining balance \$1,683.00 to this project (note: remaining balance is \$1711.82 and signage cost was \$288.18).	\$ 1,711.82
8-Aug-22	Update – Director Simon Murphy, Tech Services - Design work underway.	
7-Sep-22	Res.082 – Kept project open.	
15-Feb-23	Res.016 – Following request are made to Tech Services: a) Investigate drainage so that it does not pond onto the existing Diamond; b) Demolish the BMX track, using the fill from the track to raise the level of the existing Softball field as it may help to improve drainage; c) Repurpose equipment and useable infrastructure from the BMX track to the Youth Team.	
13-Mar-23	Volumetric Assessment - BMX Track (Ntaria) - Geo-referenced aerial mapping of AOI provided.	-\$ 3,410.00
16-Aug-23	Res.053 - Noted the request for cracker dust around the infield, pitcher's mound and bases.	
16-Aug-23	Res.053 - The Softball upgrade was closed out, however this project - Redevelopment of the Softball Complex remains active and quotes from Tech Services have been sought. Construction will commence once procurement has been finalised.	
28-Sep-23	Quotes received for fencing (attached)	
8-Nov-23	Res.071 - accepting quote 0331 from T & D Fencing for \$67,013.32 excl. GST and allocating an additional \$5,300.00 to the project.	\$ 5,300.00
14-Nov-23	Invoice from T&D Fencing	-\$ 33,506.66
14-Nov-23	Balance of PO for T&D Fencing	-\$ 33,506.66
25-Jan-24	Res.012 - noted that Project 2382 Redevelopment of Softball Complex has been completed but it will be left open at this time to determine whether there is still a Purchase Order outstanding – if not any unspent funds can be returned to unallocated funding.	
	underspend or (overspend)	\$ 2,111.39

Project 2393		CRACKER DUST FOR SOFTBALL OVAL	\$
Status		Committed	
8-Nov-23	Res.071 – Created a new project - Cracker dust, allocating \$10,000.00, requesting the civil team to tidy the existing surface of the softball field before the cracker dust is laid.	\$	10,000.00
25-Jan-24	Res.012 - Noted that a Purchase order is yet to be raised for Project 2393 Cracker Dust for Softball Field.		
		underspend or (overspend)	\$ 10,000.00

Project 2403		BBQ TRAILER	\$
Status		Committed	
25-Jan-24	Res.012 – Created a new project – BBQ trailer – \$25,000 allocated with purchase to proceed if quotes are within approved allocation.	\$	25,000.00
12-Feb-24	Invoice received from Modern Trailers - TRAILER BBQ FLAT TOP ATM	-\$	15,454.55
		underspend or (overspend)	\$ 9,545.45

Project 2404		DRINKING WATER TRAILERS	\$
Status		Committed	
25-Jan-24	Res.012 – Created a new project – Drinking water trailers (2) – \$35,000 allocated to purchase the biggest available with purchase to proceed if quotes are within approved allocation. One will be for the Softball field and one for the Football oval. Designs received and they are not obtainable. Recommendation is to install water chiller stations around the community.	\$	35,000.00
22-Mar-24			
		underspend or (overspend)	\$ 35,000.00

Project 2405		SIGNS FOR PERMENANT PLACEMENT IN AREA OF UNMARKED GRAVES	\$
Status		Committed	
25-Jan-24	Res.012 – Created a new project - Signs for permanent placement in area of unmarked graves (2 in language) – \$5,000 allocated – the CEO to consult with Cr Inkamala regarding wording.	\$	5,000.00
22-Mar-24	Kathleen Abbott to consult with Cr Inkamala to get the words in language for the signs.		
		underspend or (overspend)	\$ 5,000.00

Project 2406		KIDS HEALTHY EATING PROJECT	\$
Status		Committed	
25-Jan-24	Res.012 – Created a new project - Kids Healthy Eating Project - \$20,000 allocated to assist with the provision of food to all families with children attending school in Hermannsburg as part of a trial program. Emily McBride to report back to the Authority with the results of the trial after 13 weeks.	\$	20,000.00
		underspend or (overspend)	\$ 20,000.00

Budget consideration	
-----------------------------	--

Balance of underspend or (overspend)	103,088.88
Total un-allocated funds	-\$ 2,503.68
Total unspent funds	100,585.20

WISHLIST/FUTURE PROJECTS FOR CONSIDERATION		ASSIGNED TO
16-Aug-23 25-Feb-24	Create a mural for the second-hand shop Youth team to submit quotes and designs for consideration. Quotes attached – Another option was to work with Tammy, a muralist who depending on her availability would conduct a Mural Workshop, for one week working alongside kids and MacYouth staff to develop the design together. The approximate cost is \$10,000.00 depending on the size of the wall. Attached is an example of the work she did at the Salvation Army.	Youth Services
8-Nov-23	Shade Structures and seating at Kupriya Springs, requesting to investigate the possibility of building the structures. Members noted the following: Technical Services will explore whether Kupriya Springs falls within Councils' boundary. If it does, Technical Services will source quotes for a 10 x 10 metre shade structure and a smaller 3 x 3 metre structure to cover a base that is already located onsite. Should the structure be outside of Councils' boundary, Tech Services will investigate what needs to happen so that structures can be erected, and that a letter be written to support the construction.	Technical Services
25-Jan-24	Seating around the Rec. Hall Basketball Court	Technical Services
25-Jan-24	Big fans for the Rec Hall	Technical Services
25-Jan-24	Dedicated shed and compound for people to fix cars with their own tools	TS/SD
25-Jan-24	Camping area	

ISSUES/OPTIONS/CONSEQUENCES

Examples of unacceptable purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

FINANCIAL IMPACT AND TIMING

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team
Grants Officer

ATTACHMENTS

Nil

9 LOCAL AUTHORITY REPORTS

ITEM NUMBER:	9.3
TITLE:	Local Authority Discretionary Funds
AUTHOR:	June Crabb, Governance Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

RECOMMENDATION

That the Hermannsburg Local Authority:

- a) notes that Purchase orders are yet to be raised for the cost of utilities provided to the Church; and
- b) notes that Purchase orders are yet to be raised for the May Sports weekend;
- c) acknowledges that any remaining funds may be returned to MRC if not spent with goods received by 30 June 2024.

BACKGROUND/DISCUSSION

Date	2023/2024 Discretionary Funds	Commitment/ Expenditure \$
1 July 23	Approved funds	4,000.00
8 Nov 23	Allocation – Help with the cost of utilities for the Church	-1,000.00
8 Nov 23	Allocation – Sports weekend May 2024	-3,000.00
	Remaining Balance	\$0.00

Examples that Discretionary funds can be used for:

- Community Christmas and New Year’s Festivities
- Community BBQ’s
- Sports weekends
- Naidoc Celebration
- Youth Board

ISSUES/OPTIONS/CONSEQUENCES

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

FINANCIAL IMPACT AND TIMING

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

CONSULTATION

Hermannsburg Local Authority

ATTACHMENTS

Nil

OFFICERS' REPORTS

ITEM NUMBER:	10.1
TITLE:	Service Delivery Report
AUTHOR:	Ellen Fitzgerald, Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

RECOMMENDATION

That the Hermannsburg Local Authority notes and accepts the Service Delivery Report for the community of Hermannsburg.

BACKGROUND/DISCUSSION

Nil

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Keith Hassett – Director Service Centre Delivery
James Walsh – Area Manager - Service Centre Delivery
Max Baliva – Council Services Coordinator Service Centre Delivery

ATTACHMENTS

1. 2404 - SCD - Hermannsburg LA Report [**10.1.1** - 2 pages]



Service Centre Delivery - Hermannsburg



100% First Nations Employees in SCD



10 Area Manager Visits to Community



342 Council Office Hours of Service

Snapshot



5434 Litres Fuel Usage Total



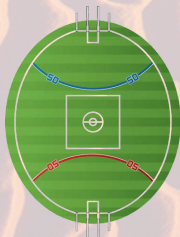
19 Vehicles and Plant in Use



350+ Bins Emptied Weekly



**95 Street Lights Operational
3 Street Lights Non-Operational**



2 Sport Grounds Maintained



2 Toolbox Talks Completed



3 Funerals



3 Water Tests



13 Hours of Maintenance completed at Airstrip



9 Parks & Playgrounds Inspections



Footy ground graded

Cemetery fence line graded



Cemetery before & after clean up



Internal Community roads Graded



cleaning separation bays



Sandhill Park

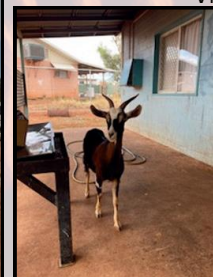
Central park



Clean up of new subdivision



Local animals and the Vet at the last Visit



OFFICERS' REPORTS

ITEM NUMBER:	10.2
TITLE:	Community Services Report
AUTHOR:	Jenny Murnik, Coordinator Administration

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Hermannsburg Local Authority notes and accepts the Community Services report.

BACKGROUND/DISCUSSION

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Reports.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Executive Leadership Team
 Manager of Aged & Disability Care Services – Emily McBride
 Manager of Community Safety – Liz Scott
 Manager of Youth Services – Jess Kragh

ATTACHMENTS

1. Snapshot of Childrens Services - Hermannsburg [10.2.1 - 1 page]
2. Snapshot of Youth Services - Hermannsburg [10.2.2 - 2 pages]
3. Snapshop of Aged Care and Disability Services - Hermannsburg [10.2.3 - 1 page]
4. Snapshot of Community Safety Services - Hermannsburg [10.2.4 - 1 page]



Local Authority MacKids Hermannsburg

01/01/2024 - 01/02/2024



8 Employees
89% First Nation

7.6 daily average



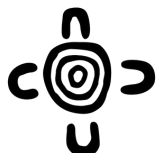
Training
4 educators



Service Delivery
120 Hours



32 Meals served



Vacancies
1 - educator



Support
45 HRS
Coordinator support



Stakeholder Engagement

ACECQA,
DEPT. of Education , Early Childhood
Australia, Australian Children's
Education and Care Quality Authority,

Key Challenges



- Sorry Business
- Consistent attendance of Educators

Highlights



- Successful ACECQA stakeholder visit
- Positive engagement with Training
- increasing enrolments



Employees
10 staff
100% Aboriginal

Local Authority Youth Services Hermannsburg

Jan 24- Feb 24



Activities
89 activities
302.2 hours



Engagements
71 young people
3109 touch points



Bush Trip
3



School Support
1



Training
5 days



Youth Board
0



Sport
68



Youth Diversion
5

Challenges



- Community unrest
- Sorry business
- Staff shortages

Highlights



- Town trips to swim, movies and go bowling
- NT Basketball Training.
- New Pool Table competitions
- Chase & Grace "Crank it" Bike workshop



1. Chase & Grace "Crank It!"
2. Alice Springs Movie Trip
3. Pool Competition





Local Authority Aged and Disability

Hermannsburg 1/01/2024-29/02/2024



**99% Indigenous
Employment.
1x Male Home Care
Assistant vacant**



**1098 meals delivered.
194 hampers delivered.**



47 lifts given.



**341 Individual Activities delivered.
13 Group Activities**



**48 Toilets & Showers
provided.
95 Loads of Laundry**



**8 NATSI funded
clients
7 CHSP funded
clients**



**2000 Meals provided,
avg. 80 children
attending school daily.**



**Met with the
Clinic & School
weekly.**

Challenges



**Sorry Business
Hot Weather
Recruiting Male Home Care Assistant**

Highlights



**Collaborated with MacYouth to deliver back to school
Lunch Program while the School Nutrition Program is
being set up.**



Local Authority

Hermannsburg

January 2024 to February 2024



100% Community-based
Employees are Aboriginal



Hours patrolled 432
Hours worked 1026



336 Engagements
with young people



44 Engagements
with over 18's



239 Young people
taken home



Training
12 hours



61 Are you okay?
Checks



MacSafe and MacYouth
getting together to help
youth in the community

Challenges



- Being close to town during the summer, creating a lot of transiting between Alice Springs and Hermannsburg.
- Men's Business was taking place during this period, which involved all of our team members.
- The Senior CSO and two Casual CSO's left the service during this reporting period, which has been difficult on the remaining staff.

Highlights



- Recruitment has commenced for new staff.
- Continuous use of the App to record all activities during their shifts.
- Watering and tidying the yard to keep the Yarning Circle in good shape.
- A reminder that the Yarning Circle is an open and welcoming space for community members to have a cuppa and a chat when staff are there.

OFFICERS' REPORTS

ITEM NUMBER:	10.3
TITLE:	People and Capabilities Report
AUTHOR:	Katy Nagahawatte, Administration Officer

LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council’s strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply

RECOMMENDATION

That the Hermannsburg Local Authority notes and accepts the Peoples and Capabilities report.

BACKGROUND/DISCUSSION

The People & Capabilities Advisory Department reports to the Office of the CEO. This department contains the work Divisions of 1) Human Resources, 2) Cultural Advisory, 3) Learning & Development, 4) Work, Health, & Safety. These divisions of the P&C team work together to manage employee end-to-end career cycles, to include recruitment, records administration, performance management, learning & development, employee relations, industrial relations, administrative processing, and overall employee wellbeing.

ISSUES/OPTIONS/CONSEQUENCES

Vacancies derived from departmental organisational structure listing of Active and Open positions.

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Brian Robinson, Executive Manager People & Capabilities, MRC
Rhiannon Pomery, Human Resources Advisor, MRC
Keheli Nagahawatte (Katy), Human Resources Generalist – Administration, MRC

ATTACHMENTS

1. LA Hermannsburg Position Vacancies 25MAR2024 [**10.3.1** - 1 page]



Position Vacancies Hermannsburg

Position #	Service	Description	Type	Weekly Hours
400401	MacKids	Coordinator Children's Services * Requires working towards: <ul style="list-style-type: none"> • CHC30121 Cert III Early Childhood Education & Care • CHC50121 Diploma Early Childhood Education & Care 	Full-Time	38
400704	MacKids	Educator – Early Learning	Full-Time	38
400705	MacKids	Educator – Early Learning	Part-Time	30.4
400707	MacKids	Educator – Early Learning	Part-Time	27.4
400710	MacKids	Educator – Early Learning	Casual	As Rostered
400712	MacKids	Educator – Early Learning	Casual	As Rostered
400715	MacKids	Educator – Early Learning	Casual	As Rostered
401343	MacSafe	Senior Community Safety Officer	Part-Time	25
401346	MacSafe	Community Safety Officer	Casual	As Rostered
403051	MacYouth	Youth Services Officer	Part-Time	19
403053	MacYouth	Youth Services Officer	Casual	As Rostered
501303	SCD	Customer Service Officer	Part-Time	19
501304	SCD	Customer Service Officer	Casual	As Rostered
501327	SCD	Works Assistant	Full-Time	38
90006	-	Local Authority Chair – Hermannsburg	* Rotational As Voted	

Table data derived from XLOne Position Vacancy Report of Active Open Positions in the MRC Org Structure as at: 25/03/2024



OFFICERS' REPORTS

ITEM NUMBER:	10.4
TITLE:	Income and Expenditure Report
AUTHOR:	Osman Kassem, Finance Manager

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The expenditure report shows spending until 31 January 2024 in the Local Authority community.

RECOMMENDATION

That the Hermannsburg Local Authority notes and accepts the Income and Expenditure report as at 31 January 2024.

BACKGROUND/DISCUSSION

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES/OPTIONS/CONSEQUENCES

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid.

As an example, any funds prior to the 2021-22 financial year need to be spent and not just allocated to projects.

FINANCIAL IMPACT AND TIMING

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

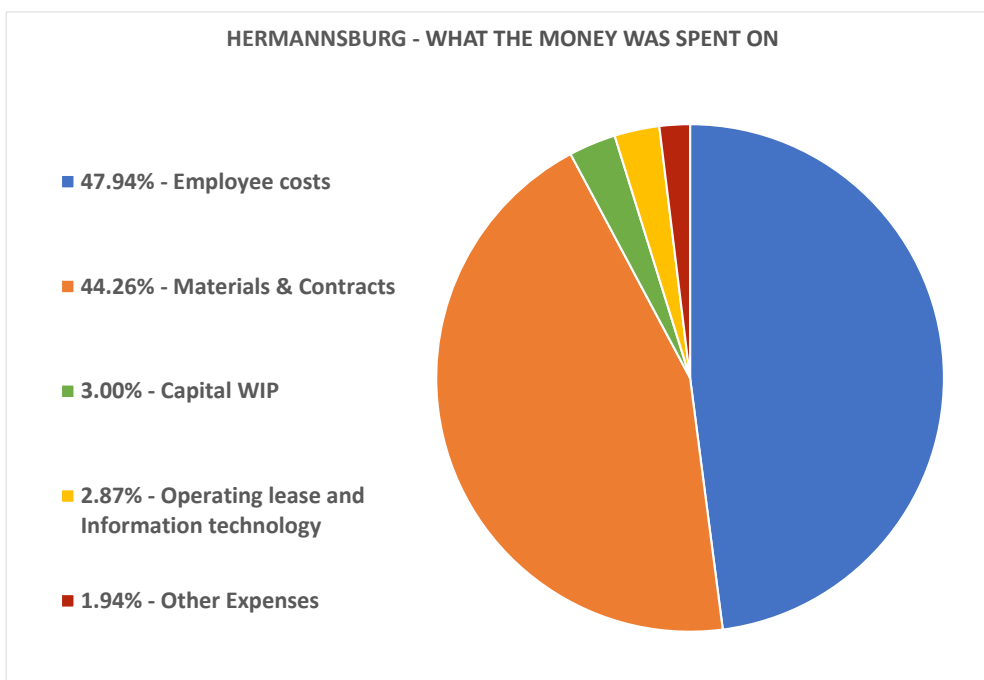
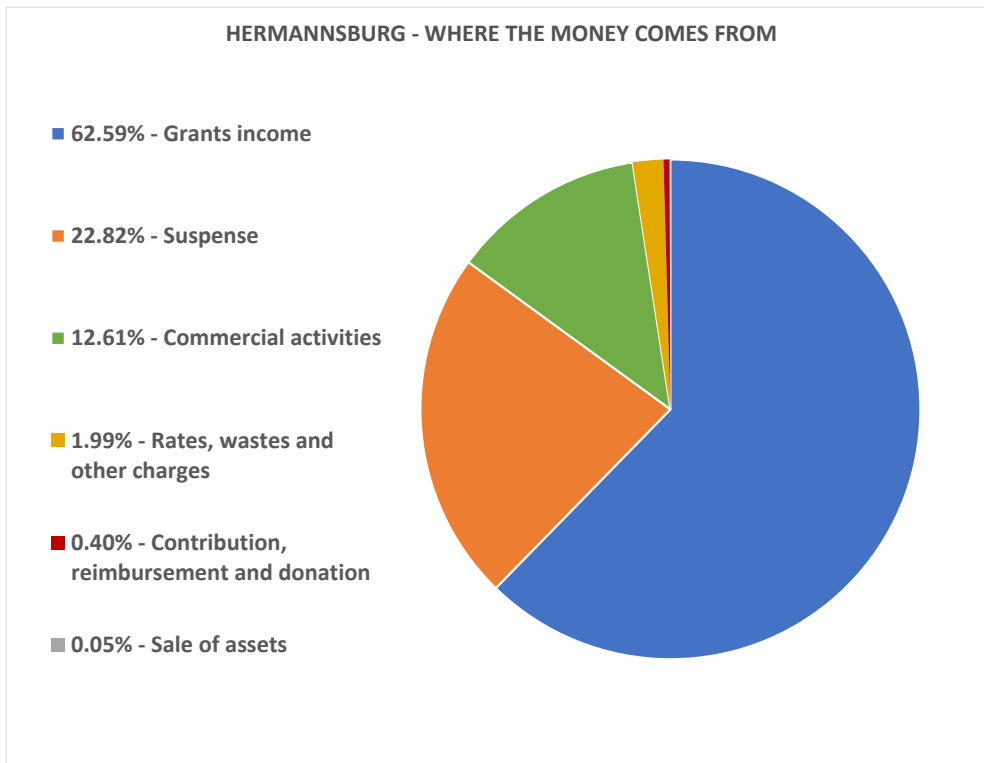
Executive Leadership Team
 Management Team

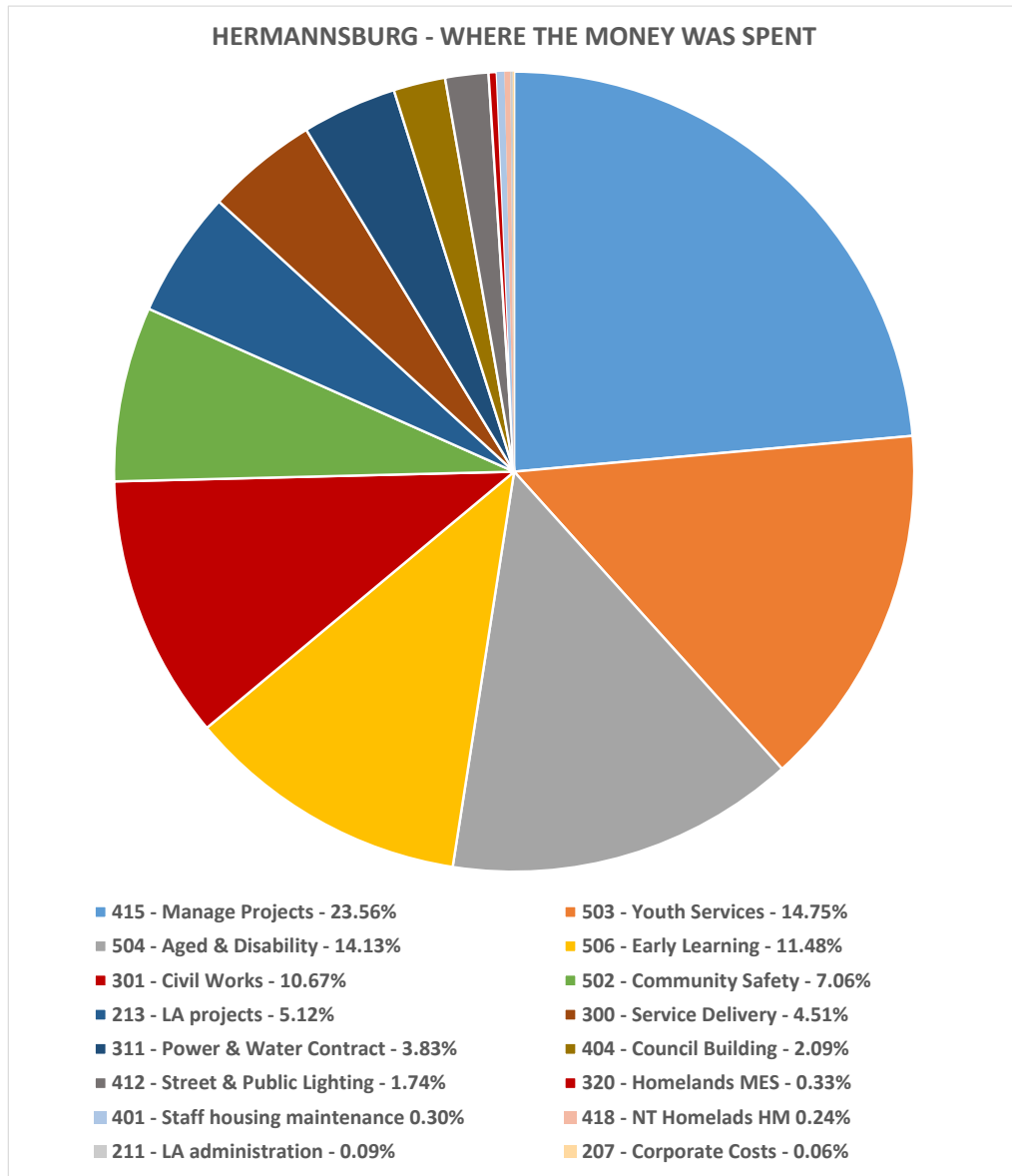
ATTACHMENTS

MacDonnell Regional Council
Statement of Income & Expenditure
as at 31 January 2024

006 Hermannsburg

Description	Year to Date					Comments
	Actual \$	Committed \$	Actual + Committed \$	Budget \$	Variance \$	
INCOME						
Grants income	1,094,275	0	1,094,275	1,241,760	147,485	
Rates, wastes and other charges	34,739	0	34,739	12,816	(21,923)	Variance as no budget line for Landfill Tipping Fees and Equipment Hire Income
Commercial activities	220,468	0	220,468	190,009	(30,460)	Revise the budget for P&W / No budget in place for unexpected additional duties P&W sample testing & Maintenance
Contribution, reimbursement and donation	6,975	0	6,975	7,408	433	
Sale of assets	838	0	838	191	(647)	
Suspense	398,940	0	398,940	398,940	0	
Total Income	1,756,236	0	1,756,236	1,851,124	94,888	
EXPENDITURE						
Employee costs	1,192,370	1,255	1,193,624	1,151,099	(42,525)	No significant budget variances across all accounts
Materials & Contracts	1,027,578	74,277	1,101,855	841,928	(259,927)	Revise budget - overspend of \$277k for infrastructure repairs and maintenance
Operating lease and Information technology	71,331	0	71,331	117,488	46,157	No significant budget variances across all accounts
Other Expenses	47,863	364	48,227	232,137	183,910	No significant budget variances across all accounts
Capital WIP	0	74,682	74,682	0	(74,682)	Variance as no budget line for Asset Additions - fencing works for staff housing
LA Allowances and Expenses						
Chair Local Authority Members' Allowance	0	0	0	1,050	1,050	
Local Authority Members' Allowance	1,800	0	1,800	4,725	2,925	Not all members attending meetings
Local Authority Meetings Catering	411	0	411	583	172	
Local Authority Discretionary funds	0	0	0	2,333	2,333	No expenditure for LA discretionary funds
Community Infrastructure	119,703	45,177	164,880	220,308	55,427	Expenditure on LA Projects is underspent by \$55k
Total Expenditure	2,339,142	150,577	2,489,719	2,342,652	(147,067)	
Net Surplus/(Deficit)	(582,906)	(150,577)	(733,483)	(491,528)	241,955	





11 GENERAL BUSINESS ITEMS RAISED

ITEM NUMBER:	11.1
TITLE:	General Council Business
AUTHOR:	June Crabb, Governance Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Under item 6.2, Members of the Authority have an opportunity to table items that they wish to discuss at General Council Business.

At the meeting held 25 January 2024, members were informed that the current Waste Management Facility was nearly full, and it was time to start consultation with community on a location for the new facility. One possible site was near the sewerage ponds and members are asked to discuss this matter at the meeting.

RECOMMENDATION

That the Hermannsburg Local Authority:

- a) notes and discusses the matters raised at Item 6.2;
- b) discusses a location for a new Waste Management Facility; and
- c) notes any action items arising from these discussions will be moved to the action register for Council to respond.

BACKGROUND/DISCUSSION

Nil

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Hermannsburg Local Authority

ATTACHMENTS

Nil

11 GENERAL BUSINESS ITEMS RAISED

ITEM NUMBER:	11.2
TITLE:	General Non-Council Business
AUTHOR:	June Crabb, Governance Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

RECOMMENDATION

That the Hermannsburg Local Authority:

- a) **notes and discusses the matters raised at Item 6.3; and**
- b) **notes any updates on action items from previous meetings.**

BACKGROUND/DISCUSSION

ACTION REGISTER

Date raised	Issue/Detail
8-Nov-23	<p>Lutheran Church Members requested help with sourcing additional funding to assist with the payment of bills and utilities for the Church, as they were struggling to pay them. Members also asked if the Authority could allocate funds to help with these costs. Although a Lutheran Church, the community were responsible for the upkeep and received very little funding, having to rely heavily on donations. The NTG Representative will help find possible funding or grants to help the community pay for the utilities to the Church.</p>
25-Jan-24	<p>Dogs – too many in houses and dogs attacking children This is a matter for the NTG and the CEO will also raise this matter with NTG including the Police. The CEO will ask the Director Service Delivery to discuss the matter with the vets.</p>
25-Jan-24	<p>Housing Information on maintenance schedules and housing allocations. Note that an action item for MRC has been raised regarding this matter.</p>

25-Jan-24

NT Police – noted that the CEO will discuss the issue of kids on motorbikes with the Police.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Hermannsburg Local Authority
Department Chief Minister and Cabinet

ATTACHMENTS

Nil

12 DATE OF NEXT MEETING - 3 JULY 2024

13 MEETING CLOSED