



## **AGENDA**

### **MT LIEBIG LOCAL AUTHORITY**

**WEDNESDAY 13 MARCH 2024**

The Mt Liebig Local Authority of the MacDonnell Regional Council will be held at Mount Liebig on Wednesday 13 March 2024 at 10:30 am.

*An audio recording of this meeting is being made for minute taking purposes as authorised by Council Policy MC09-CP – Audio Recordings of Meetings. The Appointed and Elected Members present may request, via majority vote if required, that no audio recording is made where issues of legitimate cultural or spiritual significance are to be discussed.*



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## **ATTENDANCE AND APOLOGIES**

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**ITEM NUMBER:** 3.1  
**TITLE:** Attendance

### **EXECUTIVE SUMMARY**

This report is to acknowledge the attendance and to table, for the record of the Mt Liebig Local Authority, any apologies received from Members for this Authority meeting.

### **RECOMMENDATION**

**That the Mt Liebig Local Authority:**

- a) notes the Members' attendance at this meeting;**
- b) tables apologies received for this meeting; and**
- c) records the Members' absences, without notice, for this meeting.**

### **BACKGROUND/DISCUSSION**

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted by the Authority will be recorded as absent without notice.

## ATTENDANCE AND APOLOGIES

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**ITEM NUMBER:** 3.2  
**TITLE:** Resignations of Local Authority Members  
**AUTHOR:** June Crabb, Governance Officer

### LINKS TO STRATEGIC PLAN

Goal 03: Empowered Communities

### EXECUTIVE SUMMARY

The purpose of this report is to advise the Local Authority of any members that have submitted a written resignation of their membership to the Authority.

### RECOMMENDATION

**That the Mt Liebig Local Authority:**

- a) notes any resignation/s received; and
- b) accepts the resignation/s from the Local Authority.

### BACKGROUND/DISCUSSION

The resignation of a Local Authority membership is in accordance with para. 4.15.1 of Councils Local Authority Meeting Procedure (MC02-P2) which states:

*“It is important that Local Authority members attend meetings wherever possible. Appointment of a Local Authority Member may be revoked or otherwise cease if the person:*

- a) Resigns in writing to the CEO, Chairperson or a delegated MRC employee.*

New members are nominated and appointed in accordance with the Local Government Act 2019 (the Act), Ministerial Guidelines and Council Procedure MC02-P2 Local Authority Meeting Procedure.

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Mt Liebig Local Authority

### ATTACHMENTS

Nil

### 3 ATTENDANCE AND APOLOGIES

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**ITEM NUMBER:** 3.3  
**TITLE:** Local Authority Nominations  
**AUTHOR:** June Crabb, Governance Officer

#### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 03: Empowered Communities

#### EXECUTIVE SUMMARY

This paper highlights the changes to the Local Authority membership and discusses any nominations received.

*It is noted that the Chairperson for the Mt Liebig Local Authority is yet to be appointed.*

#### RECOMMENDATION

**That the Mt Liebig Local Authority:**

- a) notes that one vacancy is available on the Local Authority;
- b) discusses and appoints a Chairperson to the Local Authority; and
- c) calls for community nominations to remain open for 28 days to fill the vacancy.

#### BACKGROUND/DISCUSSION

New members are nominated and appointed in accordance with the *Local Government Act 2019*, Ministerial Guidelines and Council's Local Authority Meeting Procedure, MC02-P2.

Council appoints Local Authority members under the *Local Government Act 2019*.

#### ISSUES/OPTIONS/CONSEQUENCES

Functions of the Local Authority (*Local Government Act 2019* section 78):

- (a) To involve local communities more closely in issues related to local government; and
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- (d) To take the views of local communities back to the council and act as advocates on their behalf; and
- (e) To contribute to the development of the relevant regional plan; and
- (f) To make recommendations to the council in relation to:
  - (i) The council's budget; and
  - (ii) The part of the council's area within which the local authority performs its functions; and
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

## **FINANCIAL IMPACT AND TIMING**

If Local Authorities do not maintain their membership numbers, their ability to achieve quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

## **CONSULTATION**

Mt Liebig Local Authority

## **ATTACHMENTS**

Nil



### 3 ATTENDANCE AND APOLOGIES

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**ITEM NUMBER:** 3.4  
**TITLE:** Dismissal of Local Authority Membership  
**AUTHOR:** June Crabb, Governance Officer

#### LINKS TO STRATEGIC PLAN

Goal 03: Empowered Communities

#### EXECUTIVE SUMMARY

This report recognises the memberships being revoked by the Local Authority in accordance with para. 4.16 of Council's Local Authority Meeting Procedure noted below.

#### RECOMMENDATION

**That the Mt Liebig Local Authority notes the members being dismissed from the Local Authority.**

#### BACKGROUND/DISCUSSION

The revocation of a Local Authority membership is in accordance with para. 4.16 of Council's Local Authority Meeting Procedure (MC02-P2) which states:

*"It is important that Local Authority members attend meetings wherever possible.*

A person ceases to hold office as a member of the Local Authority if that person:

- 4.16.1. passes away;
- 4.16.2. resigns in writing;
- 4.16.3. has their membership revoked due to decisions based on or in accordance with clauses 4.17, 4.18, 4.19 of this policy;
- 4.16.4. is absent for 2 consecutive meetings without the permission of the Local Authority; and
- 4.16.5. if they are physically unable to attend 2 meetings of the Local Authority, for example if they are in jail or in hospital for an extended time.

A letter revoking the membership will be sent to the last known residential address of the member in question

#### ISSUES/OPTIONS/CONSEQUENCES

Nil

#### FINANCIAL IMPACT AND TIMING

Nil

#### CONSULTATION

Mt Liebig Local Authority

**ATTACHMENTS**

Nil

## COUNCIL CODE OF CONDUCT

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**ITEM NUMBER:** 4.1

**TITLE:** MacDonnell Council Code of Conduct

### EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

### RECOMMENDATION

**That the Mt Liebig Local Authority notes the Council Code of Conduct.**

### MacDonnell Regional Council Code of Conduct

#### **Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

#### **Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

#### **Taking care**

A member must be careful to make good decisions (diligence) and must not be under the influence of alcohol or illegal drugs, when performing official duties.

#### **Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

#### **Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

#### **Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

#### **Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business, etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

#### **Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to

cause harm to another.

### **Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

### **Accountable**

A member must be able to show that they have made good decisions for the community and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

## **ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance; and
- Constituents of MRC are aware of the behaviours they can expect from members.

## **CONFIRMATION OF PREVIOUS MINUTES**

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**ITEM NUMBER:** 5.1

**TITLE:** Confirmation of Previous Minutes

### **EXECUTIVE SUMMARY**

This report provides the minutes of the previous Mt Liebig Local Authority meeting to be approved by the Authority.

### **RECOMMENDATION**

**That the Mt Liebig Local Authority resolve the unconfirmed Minutes of the meeting held 15 November 2023 as a true and correct record of the proceedings.**

### **ATTACHMENTS**

1. 2023-11-15 MLLA MINUTES ( Draft) [5.1.1 - 7 pages]



MINUTES OF THE MT LIEBIG LOCAL AUTHORITY MEETING HELD IN THE  
MOUNT LIEBIG COUNCIL OFFICE ON  
WEDNESDAY 15 NOVEMBER 2023 AT 10:30AM

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**1 MEETING OPENING**

The meeting was declared open at 10:44AM

**1.1 NOMINATION OF CHAIRPERSON**

**MLLA2023-054 RESOLVED (Dalton McDonald/Tristan Robertson)**

**That members of the Authority nominated Member Audrey Turner as Chairperson of the meeting held 15 November 2023.**

**2 WELCOME**

2.1 Welcome to Country – Audrey Turner

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Member Audrey Turner, Member Carol Peterson, Member Jeffrey Wheeler and Member Tristan Robertson

Councillors:

Councillor Dalton McDonald, Councillor Tommy Conway and President Roxanne Kenny (via Teams)

Council Employees:

Aaron Blacker – Director Technical Services, Kitty Comerford – Manager Property and Tenancies, Liz Scott – Manager Community Safety, Stuart Millar – Area Manager Service Delivery, Shae Thompson – Coordinator Service Delivery, Emma Boughton – Coordinator Youth Services

Guests:

Dyson Wheeler – Youth Board Chairperson  
Bruce Fyfe - Department Chief Minister and Cabinet

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This is page 1 of 7 of the Minutes of the Mt Liebig Local Authority Meeting held on Wednesday, 15 November 2023

### 3.2 Apologies/Absentees

#### Apologies:

Councillor Jason Minor and Member Roderick Kantamara

#### Absentees:

Chairperson Neil Peterson and Member Norma Kelly

### 3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES

#### **MLLA2023-055 RESOLVED (Jeffrey Wheeler/Tristan Robertson)**

##### **That members:**

- a) **noted the attendance and accepted the apologies received from Member Roderick Kantamara and Councillor Jason Minor; and**
- b) **noted the absence without notice of Member Norma Kelly, agreeing that the membership be terminated, should Ms Kelly fail to attend the next LA meeting.**

### 3.3 Resignations

#### **3.3.1 RESIGNATION OF MEMBERSHIP FROM THE LOCAL AUTHORITY**

##### **EXECUTIVE SUMMARY:**

The purpose of this paper is that the Local Authority is advised of any members that have submitted a written resignation of their membership to the Authority.

#### **MLLA2023-056 RESOLVED (Tristan Robertson/Jeffrey Wheeler)**

##### **That the Local Authority:**

- a) **noted and received the letter from Neil Peterson; and**
- b) **accepted his resignation to the Mt Liebig Local Authority.**

### 3.4 Terminations

NIL

### 3.5 Nominations

#### **3.5.1 VACANCIES TO THE MT LIEBIG LOCAL AUTHORITY**

##### **EXECUTIVE SUMMARY:**

This purpose of this paper is to highlight the vacancies on the Local Authority (*the Authority*) and to apprise the Local Authority of any legislative changes to appointments introduced in the *Local Government Act 2019* (the Act).

*It is noted that a resignation received from Chairperson Neil Peterson has resulted in a vacancy on the Authority.*

#### **MLLA2023-057 RESOLVED (Tristan Robertson/Jeffrey Wheeler)**

##### **That the Mt Liebig Local Authority:**

- a) **noted that a vacancy is available on the Authority; and**
- b) **called for community nominations to open to fill the vacancy.**

#### **4 COUNCIL CODE OF CONDUCT**

##### **4.1 CODE OF CONDUCT**

**MLLA2023-058 RESOLVED (Dalton McDonald/Jeffrey Wheeler)**

**That the Mt Liebig Local Authority noted the Council Code of Conduct.**

#### **5 CONFIRMATION OF PREVIOUS MINUTES**

##### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

**MLLA2023-059 RESOLVED (Tristan Robertson/Tommy Conway)**

**That the Minutes of the Local Authority meeting held 30 August 2023 be adopted as a resolution of the Mt Liebig Local Authority.**

#### **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

##### **6.1 PAPERS CIRCULATED AND RECEIVED**

**MLLA2023-060 RESOLVED (Dalton McDonald/Tommy Conway)**

**That the Mt Liebig Local Authority noted the that the papers circulated were received for consideration at the meeting**

##### **6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**MLLA2023-061 RESOLVED (Jeffrey Wheeler/Tristan Robertson)**

**Members raised matters for discussion in General Council Business as follows:**

- a) Youth Program

##### **6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**MLLA2023-062 RESOLVED (Carol Peterson/Jeffrey Wheeler)**

**Members raised matters for discussion in General Non-Council Business as follows:**

- a) Reporting housing repairs
- b) Police attendance
- c) Unauthorised access on back roads

#### **7 CONFLICT OF INTEREST**

##### **7.1 CONFLICT OF INTERESTS**

**MLLA2023-063 RESOLVED (Dalton McDonald/Tommy Conway)**

**That the Mt Liebig Local Authority noted the Conflict of Interest policy.**



## 7.2 MEMBERS DECLARATION

### **MLLA2023-064 RESOLVED(Dalton McDonald/Tommy Conway)**

That the Mt Liebig Local Authority did not declare a conflict of interest with the meeting agenda.

## 8 DEPUTATIONS / GUEST SPEAKERS

*Nil*

## 9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

### 9.1 ACTION REGISTER

#### **EXECUTIVE SUMMARY:**

The attached report provides a running list of Local Authority action items as reported in previous meetings.

### **MLLA2023-065 RESOLVED(Jeffrey Wheeler/Tristan Robertson)**

That the Mt Liebig Local Authority noted the progress reports on actions from the minutes of previous meetings as received and closed action: MLLA2023-039 – Offer members the opportunity to resign.

### 9.2 LOCAL AUTHORITY PROJECTS

#### **EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

***\$21,610.22 is unallocated funds available to the Local Authority to spend on Community Infrastructure Projects.***

***It is important to note that \$39,510.22 are funds that are at risk of being returned to NTG. This amount is from funds committed to current Projects but remains unspent as well as unallocated funds.***

### **MLLA2023-066 RESOLVED(Tristan Robertson/Carol Peterson)**

That the Mt Liebig Local Authority:

- a) Noted that \$39,510.22 is funds at risk of being returned to NTG

- b) Noted that the 2022/2023 funds allocation from NTG is still to be received
- c) Agreed to move Project 2563 – Solar lights for Entrance Rd and Airstrip Rd to the wishlist to await a follow up from DTS who will consult with DIPL and CLC regarding those areas and noted that the Solar light for the area at the airstrip will be moved to a new project.
- d) Noted and accepted the progress of their projects and kept open:
  - 2182 – Solar lights at Sorry Camp, noting that MG Electrical has the parts that are missing from the lights
  - 2189 – Trailer with Generator
  - Modular Stage and Speakers, allocating an additional \$10,000.00
- e) Created a new project called Infrastructure at the airstrip, allocating all remaining funds towards a 4m x 4m Shade Shelter, concrete flooring, aluminum seating and a Stealth Solar light.

### 9.3 DISCRETIONARY FUNDS

#### EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July 2022 and 30 June 2023.

#### **MLLA2023-067 RESOLVED(Carol Peterson/Audrey Turner)**

That the Mt Liebig Local Authority:

- a) Noted that at the August 2023 meeting, members allocated their Discretionary funds to Christmas, New Year and Easter celebrations
- b) Allocated their funds as follows:
  - \$1,500.00 towards Christmas
  - \$1,500.00 towards New Year
  - \$1,000.00 towards Easter

### **10 COUNCIL SERVICES REPORTS**

#### **10.1 COMMUNITY SERVICE MT LIEBIG LOCAL AUTHORITY REPORT**

#### EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

#### **MLLA2023-068 RESOLVED(Jeffrey Wheeler/Audrey Turner)**

That the Mt Liebig Local Authority noted and accepted the community Services report.

## **10.2 SCD - LA REPORT MT LIEBIG**

### **EXECUTIVE SUMMARY:**

This report is an update of Council Delivered Services in Mount Liebig across the area of Local Government Service Delivery.

**MLLA2023-069 RESOLVED(Tommy Conway/Jeffrey Wheeler)**

**That the Mt Liebig Local Authority noted and accepted the attached report.**

## **10.3 TECHNICAL SERVICES REPORT - MT LIEBIG**

### **EXECUTIVE SUMMARY:**

This report is an update of works completed in Mt Liebig by Technical Services

**MLLA2023-070 RESOLVED(Tristan Robertson/Dalton McDonald)**

**That the Mt Liebig Local Authority noted and accepted the Technical Services report**

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 EXPENDITURE REPORT AS AT 30 SEPTEMBER 2023**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 September 2023 in the Local Authority Community

**MLLA2023-071 RESOLVED(Dalton McDonald/Tommy Conway)**

**That the Mt Liebig Local Authority notes and accepts the expenditure report as at 30 September 2023.**

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

**MLLA2023-072 RESOLVED(Carol Peterson/Audrey Turner)**

**That the Mount Liebig Local Authority noted the matters raised for discussion at item 6.2 as follows:**

- a) **Youth Board Project**  
Youth Services submitted a proposal from the Youth Board to paint a mural. The Director Technical Services recommended that Youth Services provide a scope of works including costs and present these as an official Youth Board report to the Authority. Members agreed that the request for a mural be noted in the Projects wish list.
- b) **Members noted that the Outstations discussion would be moved to Non-Council Business requesting the Director Technical Services reapply to Remote Housing for funding of Willy Wagtail Outstation.**
- c) **Childcare**  
Members requested the Childcare facility be upgraded and opened as soon as possible.

**13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

**13.1 OTHER NON-COUNCIL BUSINESS**

**EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

**MLLA2023-073 RESOLVED (Tristan Robertson/Tommy Conway)**

That the Mt Liebig Local Authority:

- a) noted and discussed the Non-Council Business items raised at Item 6.3;
- b) noted the updates from the Department of Chief Minister and Cabinet as follows:
  - Members noted that the Representative was still waiting on a response from Housing regarding their delay in responding to maintenance requests
  - Agreed to follow up to determine what needs to be done to reinstate funding to Willy Wagtail Outstation
  - The Representative noted that Contractors, Visitors and Pastoralists were using the back roads through community and advised that both MRC and NTG will send an email to CLC regarding permits and signage.

**14 DATE OF NEXT MEETING – 13 MARCH 2024**

**15 MEETING CLOSED**

The meeting terminated at 12:56 pm.

This page and the preceding 6 pages are the minutes of the Mt Liebig Local Authority Meeting held on Wednesday 15 November 2023 and are UNCONFIRMED.

UNCONFIRMED

## ACCEPTANCE OF AGENDA

---

**ITEM NUMBER:** 6.1

**TITLE:** Acceptance of Agenda

### RECOMMENDATION

**That the Mt Liebig Local Authority notes that the papers circulated were received for consideration at this meeting.**

**ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

---

**ITEM NUMBER:** 6.2

**TITLE:** Notification of General Business Items

**RECOMMENDATION**

**Notes that members provide notification of matters to be raised in General Council Business as follows:**

1. ....
2. ....
3. ....
4. ....
5. ....

**ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

---

**ITEM NUMBER:** 6.3

**TITLE:** Notification of Matters Raised in General Non-Council Business items

**RECOMMENDATION**

**Notes that members provide notification of matters to be raised in General Non-Council Business as follows:**

1. ....
2. ....
3. ....
4. ....
5. ....

## CONFLICTS OF INTEREST

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**ITEM NUMBER:** 7.1  
**TITLE:** Conflict of Interest

### EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

### RECOMMENDATION

**That:**

- a) The Mt Liebig Local Authority notes the Conflict of Interest Policy; and**
- b) Members declare any conflict of interest with the meeting Agenda.**

### BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

#### **Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

#### **Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or



council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

#### **Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

#### **If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed.
- take part in any decision related to the matter.
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

#### **Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

#### **ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

## 8 DEPUTATIONS AND PRESENTATIONS

### LOCAL AUTHORITY REPORTS

---

**ITEM NUMBER:** 9.1  
**TITLE:** Local Authority Projects  
**AUTHOR:** June Crabb, Governance Officer

#### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

#### EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

#### Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

It is important to note that \$36,093.86 are funds that are at risk of being returned to NTG. This amount is from funds committed to current Projects but remains unspent as well as unallocated funds.

#### RECOMMENDATION

That the Mt Liebig Local Authority:

- a) notes and accepts the progress on their projects;
- b) notes that \$36,093.86 are funds at risk of being returned to NTG; and
- c) approves to close any completed projects.

#### BACKGROUND/DISCUSSION

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

## ISSUES/OPTIONS/CONSEQUENCES

### Examples of *unacceptable* purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

## FINANCIAL IMPACT AND TIMING

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

## CONSULTATION

Executive Leadership Team  
Grants Officer

## ATTACHMENTS

1. MT LIEBIG LA PROJECTS REGISTER [9.1.1 - 2 pages]

MT LIEBIG LOCAL AUTHORITY PROJECTS REGISTER		
<b>Project 2182                      Solar lights at Sorry Camp                      \$</b>		
	<b>Status</b>	<b>Committed</b>
7-Apr-21	Res.15 – Solar lights at Sorry Camp, commit <b>\$5,000.00</b> and request the CSC Mt Liebig seek quotes for 2 x Solar lights from	\$ 5,000.00
2-Jun-21	Res.40 – Agreed that the Solar lights could be purchased if the quote came in under the committed funds of \$5,000.00.	
12-Aug-21	2 x Stealth lights purchased.	-\$ 5,881.56
29-Sep-21	Res.60 – The Local Authority kept project open, and committed <b>\$881.56</b> to cover the overspend.	\$ 881.56
1-Dec-21	Res.077 – The CSC has been advised that the Solar Lights are waiting to be picked up from Alice Springs and will be out in the community soon.	
2-Mar-22	Res. 016 – kept project open noting that solar lights were at Amoonguna awaiting for delivery to Mt Liebig.	
18-May-22	Res.039 - Keep project open until completion	
10-Aug-22	Res.056 - Two solar lights are currently being organized for delivery including bin stand, keep open until completion.	
9-Nov-22	Res.073 – Kept project open until completion.	
1-Mar-23	Res.011 - Solar lights have been picked up from Amoonguna and awaiting delivery of some of the parts.	
10-May-23	Res.029 – Noted that the CSC was looking into the parts missing from the Solar lights.	
30-Aug-23	Project kept open – awaiting delivery	
15-Nov-23	Res.066 – Solar lights at Sorry Camp, noting that MG Electrical has the parts that are missing from the lights	
	<b>Underspend remaining</b>	<b>\$ -</b>
<b>Project 2189                      Trailer with Generator (prev. Stage with power)                      \$</b>		
	<b>Status</b>	<b>Committed</b>
9-Nov-22	Res.074 – Created a new project named Stage with Power, to include lighting and another shade shelter be built by the Singalong area, near the Sorry Camp.	
10-May-23	Res.029 - Allocated \$15,000.00, request quotes for a generator on a trailer.	\$ 15,000.00
30-Aug-23	Allocated an additional \$10,000.00 and agreed to rename from Stage with Power to 4WD Trailer with Generator.	\$ 10,000.00
20-Oct-23	PO raised as per quote attached from Pump and Power	-\$ 23,750.00
	<b>underspend remaining</b>	<b>\$ 1,250.00</b>
<b>Project 2395                      Infrastructure at the Airport - inc 4x4m shade shelter, concrete flooring, aluminium seating and Solar light                      \$</b>		
	<b>Status</b>	<b>Committed</b>
15-Nov-23	Res.066 – Created a new project called Infrastructure at the airstrip, allocating all remaining funds towards a 4m x 4m Shade Shelter, concrete flooring, aluminum seating and a Stealth Solar light.	\$ 26,610.22
	<b>underspend remaining</b>	<b>\$ 26,610.22</b>

Project 2565		Modular Stage and Speakers	\$
		Status	Committed
30-Aug-23	Res.047 – Allocated an additional \$5,000.00 to the purchase of the kit and speakers.		\$ 5,000.00
15-Nov-23	Res.066 – Allocated an additional \$10,000.00.		\$ 10,000.00
1-Dec-23	PO Lills Group Pty Ltd - modular stage		-\$ 11,415.00
13-Dec-23	Invoice Rock City Music - Musical instruments		-\$ 3,180.00
13-Dec-23	Invoice Rock City Music - Musical instruments		-\$ 236.36
<b>underspend remaining</b>			<b>\$ 168.64</b>

Budget consideration			\$
		<b>Balance of underspend or (overspend)</b>	\$ 28,028.86
		Total un-allocated funds	\$ -
		<b>Total unspent funds</b>	<b>\$ 28,028.86</b>

LA WISHLIST and ACTION REQUESTS		
15-Nov-23	<b>Solar lights for Entrance Rd and Airstrip Rd (Project 2563)</b> Moved to the wishlist to await a follow up by Technical Services who will consult with DIPL and CLC regarding those locations. (Note that funds for this project was reallocated to Project - Infrastructure at the airport).	Technical Services
30-Aug-23	<b>Drop off Bays for WMF</b> Request Scope of works	Technical Services/ Service Delivery
10-May-23	<b>Boundary Fencing</b> Take measurements and seek quotes	Service Delivery /Tech Services
10-May-23	<b>Basketball Stadium</b> Quotes required for Shade similar to Papunya or Haasts Bluff. <b>Note to reconfirm if the members would like the existing Basketball Court upgraded.</b>	Technical Services
10-May-23	<b>Additional Sorry Camp</b> A licence will be sought once the exact location has been determined.	LA Members/ Technical Services
1-Mar-23	<b>Cemetery</b> Seek quotes - Fencing, Plaques and Decorations	Service Delivery
1-Mar-23	<b>Upgrade Playground equipment</b> Seek quotes to upgrade the equipment	Service Delivery
1-Mar-23	<b>More trees around the Park</b> Seek quotes from Dept. of Corrections for mature trees	Service Delivery

## LOCAL AUTHORITY REPORTS

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**ITEM NUMBER:** 9.2  
**TITLE:** Local Authority Discretionary Funds  
**AUTHOR:** June Crabb, Governance Officer

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

### RECOMMENDATION

That the Mt Liebig Local Authority:

- a) notes the spending of their 2023/2024 Discretionary funds for Christmas and New Year; and
- b) notes that \$1,141.45 is still to be spent towards Easter celebrations.

### BACKGROUND/DISCUSSION

#### Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration
- Youth Board

Date	2023/2024 Discretionary funds	Budget \$4,000.00
15-Nov-23	Res.067 - Allocated 3,000.00 to Christmas and New Years festivities.	
3-Jan-24	Invoices received from Woolworths	- 2,858.49
15-Nov-23	Res.067 - Allocated the remaining funds towards Easter - <b>\$1,141.45</b>	- 1,141.45
	Discretionary funds have all been allocated.	0.00

## **ISSUES/OPTIONS/CONSEQUENCES**

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

## **FINANCIAL IMPACT AND TIMING**

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

## **CONSULTATION**

Mt Liebig Local Authority

## **ATTACHMENTS**

Nil

## OFFICERS' REPORTS

---

**ITEM NUMBER:** 10.1  
**TITLE:** Service Delivery Report  
**AUTHOR:** June Crabb, Governance Officer

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Mt Liebig across the area of Local Government Service Delivery.

### RECOMMENDATION

**That the Mt Liebig Local Authority notes and accepts the Service Delivery Report for the community of Mt Liebig.**

### BACKGROUND/DISCUSSION

Nil

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Stuart Millar – Area Manager Service Centre Delivery  
Shae Thompson – Council Services Coordinator Service Centre Delivery

### ATTACHMENTS

1. 2403 - Mt Liebig LA Report [**10.1.1** - 2 pages]





# Service Centre Delivery - Mt Liebig



**98% First Nations Employees in SCD**



**5 Area Manager Visits to Community**



**Council Office 456 Hours of Service**

## Snapshot



**3972 Litres Fuel Usage Total**



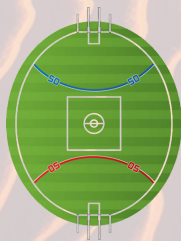
**17 Vehicles and Plant in Use**



**75 Bins Emptied Weekly**



**13 Street Lights Operational  
6 Street Lights Non-Operational**



**2 Sport Grounds Maintained**



**9 Toolbox Talks Completed**



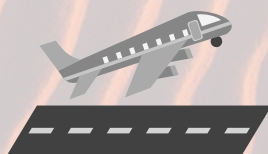
**12 Australia Post Deliveries**



**1 Funeral**



**7 Generator Services  
12 Water Tests**



**6 Hours of Maintenance completed at Airstrip**



**3 Parks & Playgrounds Inspections**



**Vets visit  
69 dogs treated  
5 cats treated**



Dennis slashing weeds at the park



Spotless runway free of weeds



Tristan Road patching



The entrance road edges after being slashed



New Admin Torelle Corby



Damaged pipe at Warren Creek Outstation



Gilbert cleaning cemetery on Bob CAT



Dennis emptying rubbish bins



Gilbert and Tristan working on the oval



Travis maintaining the well around a tree



Tristan tidying cemetery on the backhoe



Davin driving the compactor

## OFFICERS' REPORTS

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**ITEM NUMBER:** 10.2  
**TITLE:** Community Service Mt Liebig Local Authority Report  
**AUTHOR:** Jenny Murnik, Coordinator Administration

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

This report provides an update on Community Services program delivery.

### RECOMMENDATION

**That the Mt Liebig Local Authority Mt Liebig Local Authority note and accept the Community Services report.**

### BACKGROUND/DISCUSSION

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Reports.

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Executive Leadership Team  
Manager of Children's Services – Ainsley Roscrow  
Manager of Community Safety – Liz Scott  
Manager of Youth Services – Jessica Kragh

### ATTACHMENTS

1. Snapshot of Childrens' Services - Mt Liebig [10.2.1 - 2 pages]
2. Snapshot of Community Safety - Mt Liebig [10.2.2 - 1 page]
3. Snapshot of Youth Services - Mt Liebig [10.2.3 - 2 pages]



# Local Authority MacKids Mt Liebig

01/10/2023 - 31/01/2024



Closed



Closed



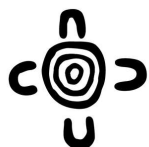
Closed



Closed



Closed



**Vacancies**  
1 Team Leader  
6 educators



**Support**  
14 hours Manager  
& Coord support



**Stakeholder  
Engagement**

ACECQA, NYP  
DEPT. ED  
External Building contractor  
MacYouth

## Key Challenges



- Weather
- Staffing
- Recruitment
- Infrastructure
- Break in's

## Highlights



**November 2023 - Photos of the Centre after break in's and damage to the fence**





# Local Authority

## Mt Liebig

### October 2023 to January 2024



**100% Community-based  
Employees are Aboriginal**



**Hours patrolled 295  
Hours worked 916**



**56 Engagements  
with young people**



**39 Engagements  
with over 18's**



**17 Young people  
taken home**



**Training  
0 hours**



**2 Are you okay?  
Checks**



**No Community  
gatherings**

### Challenges



- The MacSafe Coordinator left MRC in September, so the Manager has been supporting the team, mostly from afar.
- Both Men's Business and Sorry Business, resulted in a very interrupted MacSafe service delivery during this period.
- Due to Sorry Business most of our staff left community at New Year.
- There has been a lot of inter-family fighting within community, which has led to some staff coming in and out of Liebig.

### Highlights



- The MacSafe Manager held recruitment interviews in the community in December. We look forward to some new staff joining the team in 2024.
- A new Coordinator has been employed; he will begin in late February 2024.



**MacDonnell**  
Regional Council



# Local Authority Youth Services Mount Liebig Nov 23 - Jan 24



## Employees

7 staff

100% Aboriginal

2 Vacancies



## Activities

97 activities

453.75 hours



## Engagements

43 young people

581 touch points



## Bush Trip

1



## School Support

2



## Training

3 days



## Youth Board

1



## Sport

37



## Youth Diversion

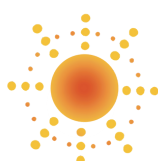
0

## Challenges



- Sorry Business for Mr Jackson
- Staff shortages due to sorry

## Highlights



- Overnight trip to Papunya for AFL workshop
- Relief staff from other communities to help
- Mobile satellite internet, gym equipment, projectors and speakers for community film nights.
- Use of the childcare centre

### Photos



1. Handing out fruit to youth at sorry camp
2. Satellite for high-speed internet



1. Family events at Childcare centre
2. Nintendo and gaming activities





## OFFICERS' REPORTS

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**ITEM NUMBER:** 10.3  
**TITLE:** Income and Expenditure Report  
**AUTHOR:** Osman Kassem, Finance Manager

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

The expenditure report shows spending until 31 December 2023 in the Local Authority community.

### RECOMMENDATION

**That the Mt Liebig Local Authority notes and accepts the Income and Expenditure report as at 31 December 2023.**

### BACKGROUND/DISCUSSION

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

### ISSUES/OPTIONS/CONSEQUENCES

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid.

**As an example, any funds prior to the 2021-22 financial year need to be spent and not just allocated to projects.**

### FINANCIAL IMPACT AND TIMING

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

### CONSULTATION

Executive Leadership Team  
Management Team

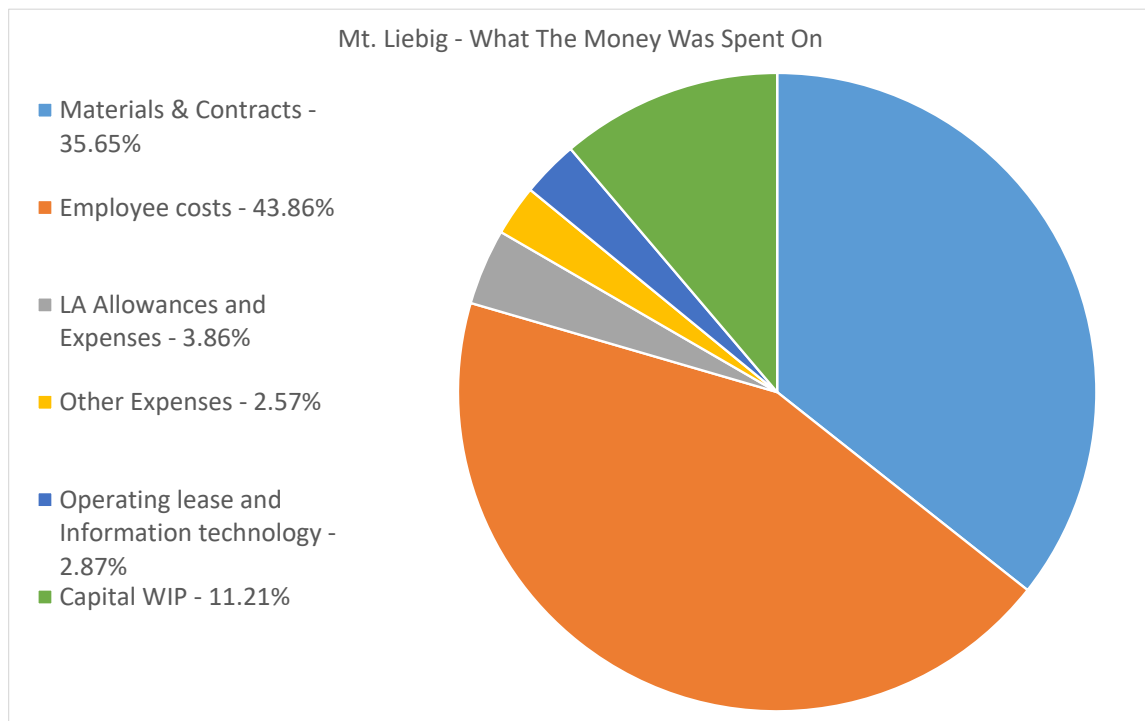
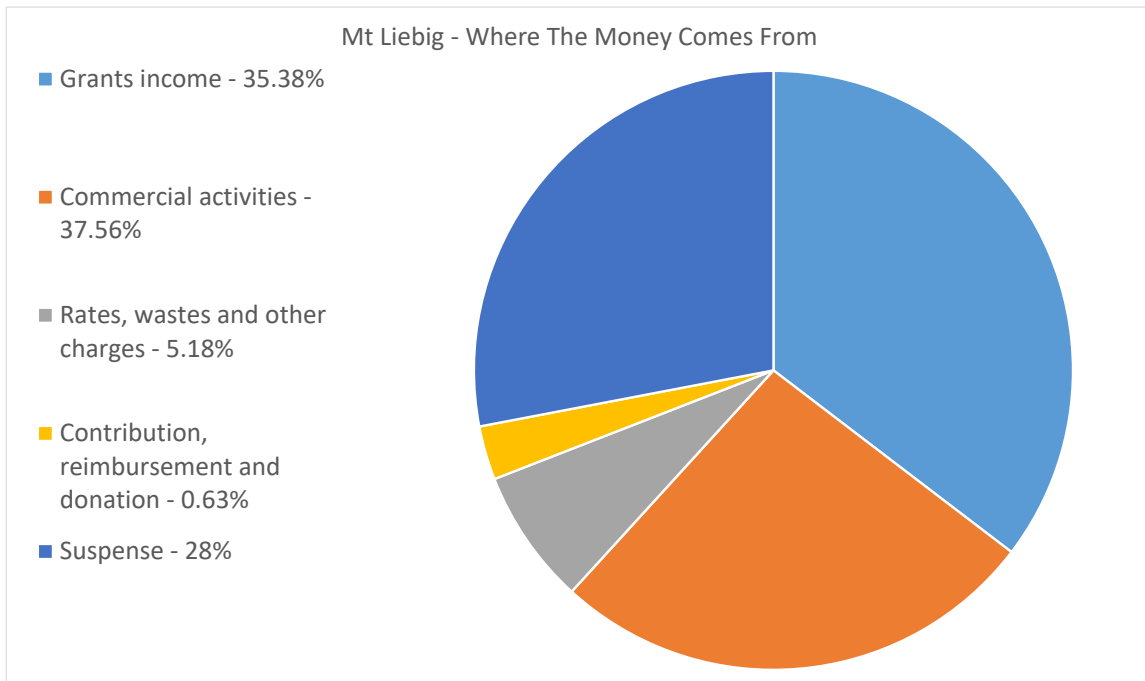
### ATTACHMENTS

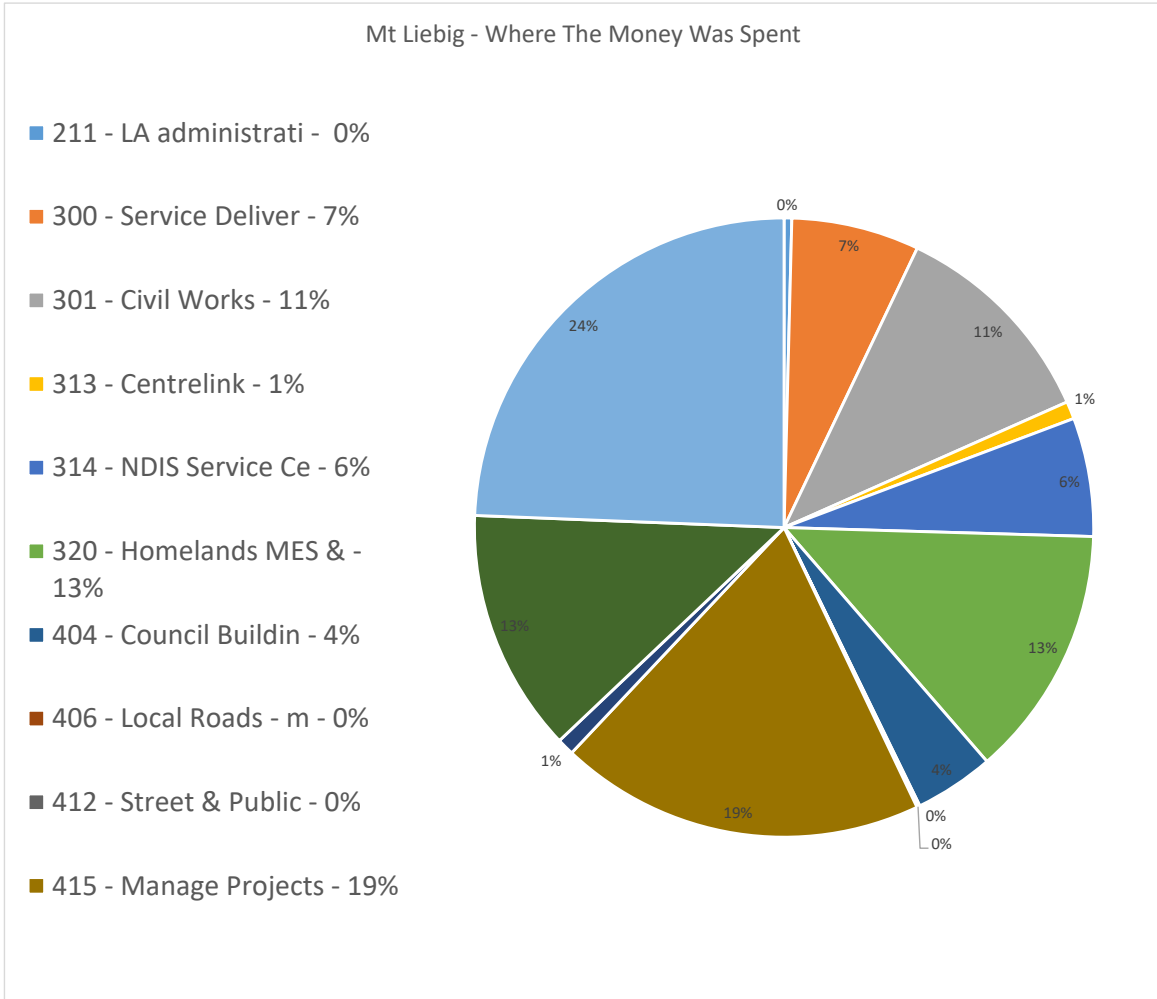
1. Mt Liebig Income & Expenditure Report Dec 2023 [10.3.1 - 3 pages]

**MacDonnell Regional Council  
Statement of Income & Expenditure  
as at 31 December 2023**

008 Mt Liebig

Description	Year to Date					Comments
	Actual \$	Committed \$	Actual + Committed \$	Budget \$	Variance \$	
<b>INCOME</b>						
Grants income	212,222	0	212,222	62,896	(149,326)	Variance due to no budget for Early Learning unexpended grant balance for FY 22/23
Rates, wastes and other charges	43,916	0	43,916	27,420	(16,496)	
Commercial activities	158,324	0	158,324	121,431	(36,893)	Revise the budget for P&W / No budget in place for unexpected additional duties P&W sample testing & Maintenance
Contribution, reimbursement and donation	17,436	0	17,436	5,500	(11,936)	
Suspense	168,000	0	168,000	168,000		
<b>Total Income</b>	<b>599,898</b>	<b>0</b>	<b>599,898</b>	<b>385,247</b>	<b>(214,651)</b>	
<b>EXPENDITURE</b>						
Employee costs	478,895	0	478,895	579,494	100,599	Underspent across service delivery functions
Materials & Contracts	202,797	225,867	428,664	317,468	(111,196)	Unexpected maintenance for Solar Bore, budget will be revised/Revise the budget for Childcare Building repair & Maintenance
Operating lease and Information technology	34,018	0	34,018	51,605	17,587	No significant budget variances across all accounts
Other Expenses	27,849	173	28,022	29,631	1,609	No significant budget variances across all accounts
Capital WIP	104,208	18,150	122,358	50,000	(72,358)	
<b>LA Allowances and Expenses</b>						
Chair Local Authority Members' Allowance	450	0	450	1,200	750	
Local Authority Members' Allowance	1,800	0	1,800	2,700	900	
Local Authority Meetings Catering	451	0	451	500	49	
Local Authority Discretionary funds	0	0	0	2,000	2,000	
Community Infrastructure	4,235	35,165	39,400	47,264	7,865	
<b>Total Expenditure</b>	<b>847,767</b>	<b>244,190</b>	<b>1,091,957</b>	<b>1,028,198</b>	<b>(63,759)</b>	
<b>Net Surplus/(Deficit)</b>	<b>(247,869)</b>	<b>(244,190)</b>	<b>(492,058)</b>	<b>(642,950)</b>	<b>(150,892)</b>	





**GENERAL BUSINESS ITEMS RAISED**

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**TITLE:** General Business  
**AUTHOR:** June Crabb, Governance Officer

**LINKS TO STRATEGIC PLAN**

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY**

At the beginning of the meeting, under item 6.2, the Members of the Authority have an opportunity to provide notification of matters to be raised in General Business.

Matters raised are discuss as follows:

1. ....
2. ....
3. ....
4. ....
5. ....

**RECOMMENDATION**

**That the Mt Liebig Local Authority notes and discusses the matters raised at Item 6.2.**

**BACKGROUND/DISCUSSION**

Nil

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Mt Liebig Local Authority

**ATTACHMENTS**

Nil

## GENERAL BUSINESS ITEMS RAISED

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**ITEM NUMBER:** 11.2  
**TITLE:** General Non-Council Business  
**AUTHOR:** June Crabb, Governance Officer

### LINKS TO STRATEGIC PLAN

Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services.

Under item 6.3, members were given the opportunity to provide notification of matters to be raised and discussed in General Non-Council Business.

### RECOMMENDATION

**That the Mt Liebig Local Authority:**

- a) **notes and discusses the matters raised at Item 6.3; and**
- b) **notes that any actions raised will be followed up with at the next Local Authority meeting.**

### BACKGROUND/DISCUSSION

Representatives will seek a response of NT Government Services of any issues or concerns raised by the Local Authority members.

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Department Chief Minister and Cabinet

### ATTACHMENTS

Nil

**12 DATE OF NEXT MEETING**

5 JUNE 2024 - AS AN OUTDOOR MEETING

**13 MEETING CLOSURE**