



AGENDA

AMOONGUNA LOCAL AUTHORITY MEETING

THURSDAY, 3 MAY 2018

The Amoonguna Local Authority Meeting of the MacDonnell Regional Council will be held at the Amoonguna Council Office on Thursday, 3 May 2018 at 10:30am.

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MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Amoonguna Local Authority note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a

member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFLICTS OF INTEREST

ITEM NUMBER	4.2
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Amoonguna Local Authority note the Conflict of Interest Policy and declare any conflicts either now or as they arise.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or

council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of previous minutes
REFERENCE - 187146
AUTHOR Jacinta Barbour, Governance Officer

**SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

RECOMMENDATION

That the Local Authority note and confirm the minutes of the previous meeting.

BACKGROUND

Local Authority members are to consider the presented unconfirmed minutes carefully before they decide if they are a true record of their last meeting.

ATTACHMENTS:

1 Unconfirmed minutes of Local Authority meeting held 31st January 2018



MINUTES OF THE AMOONGUNA LOCAL AUTHORITY MEETING HELD IN THE
COMMUNITY COUNCIL OFFICE ON WEDNESDAY, 31 JANUARY 2018 AT
10:30AM

1 MEETING OPENING

The meeting was declared open at 10:35am

2 WELCOME

2.1 Welcome to Country

2.1 Attendance

Local Authority Members: Donna Dixon (Chairperson), Michael Ellis, Sharon Stuart, Caroline Peters

Councillors: President Roxanne Kenny, Lynette Ellis, Greg Sharman, Phillip Wilyuka

Council Employees: Gracie Matteucci (Senior Governance Officer), Jacinta Barbour (Governance Officer), Erich Brown (Manager Governance and Planning), Sam Ashton (Area Manager), Peter Devine (acting Manager Community Safety), Jeff Leggat (Community Safety Coordinator), Bhan Pratap (Director of Corporate Services)

Others: Maria Viegas (Dept. Housing & Community Development), Vince & Matt (Warren Snowdon's Office)

2.2 Apologies/Absentees

Apologies: Cllr Susan Doolan, Henry Oliver

Absentees: Teresa Alice, Joylene Williams

2.1 MacDonnell Council Code of Conduct

1 RESOLVED (Cr G Sharman/Cr L Ellis)

That the Amoonguna Local Authority note the Council Code of Conduct.

2.2 Conflict of Interests

2 RESOLVED (Michael Ellis/Cr G Sharman)

That the Amoonguna Local Authority note and declare any conflict of interests.

This is page 1 of 3 of the Minutes of the Amoonguna Local Authority Meeting held on Wednesday, 31 January 2018

5.1 CONFIRMATION OF PREVIOUS MINUTES

SUMMARY:

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

3 RESOLVED (Lynette Ellis/Sharon Stuart)

That the Local Authority note and confirm the minutes of the previous meeting.

5.2 ACTION REGISTER

SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

4 RESOLVED (Caroline Peters/Michael Ellis)

That the Local Authority:

1. Leave open the action regarding Community Safety until after the community safety meeting on Tuesday 20th February 2018;
2. Close the item regarding inviting the NT fire Department to community to demonstrate fire safety as this happened on 14th November;
3. Follow up on fire safety training for Civil Works team and report back to Local Authority;
4. Leave open the action regarding getting a fire trailer as one is being sourced from Santa Teresa.

6.1 LOCAL AUTHORITY PROJECT REPORT

SUMMARY:

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Local Government and Community Services.

5 RESOLVED (Lynette Ellis/Caroline Peters)

That the Local Authority:

1. Note and accept the progress of their LA projects;
2. Accept the quote from Alice Hose Tech to install a bigger BBQ plate (\$1,898.38);
3. Approve the wording "Stuart Park Community Notice Board" to be written above the new notice board in Stuart Park.
4. Request Council obtain quotes to resurface the basketball court;
5. Request Council obtain quotes to re fence the basketball court;
6. Allocate \$2,000 of project money towards plants and trees for both Stuart and Ross Park.

6.2 DISCRETIONARY FUNDS - AMOONGUNA

SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money can not be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

6 RESOLVED (Michael Ellis/Sharon Stuart)

That the Local Authority allocate their remainder of discretionary funds (\$1,487.12) towards uniforms for the Amoonguna ladies football team.

7.1 COMPLAINTS RECEIVED

SUMMARY:

This report provides an update to the Local Authority about complaints received regarding Council Service Delivery.

7 RESOLVED (Lynette Ellis/Caroline Peters)

That the Local Authority note the complaint received this reporting period and that it has been resolved.

Local Authority request Council investigate training for someone to look after the store in Amoonguna when Dawn and Levina are away

7.2 COMMUNITY SERVICE AMOONGUNA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

8 RESOLVED (Lynette Ellis/Caroline Peters)

That the Local Authority note and accept the Community Services report.

7.3 COMMUNITY SAFETY SURVEY

SUMMARY:

The MacDonnell Council Community Safety team have put together a survey to ask community members what they think the main issues in Amoonguna are.

9 RESOLVED (Cr G Sharman/Michael Ellis)

That the Local Authority put forward their opinions regarding community safety.

10.1 OTHER NON-COUNCIL BUSINESS

SUMMARY:

The Department of Housing and Community Development will be in attendance to provide any updates necessary and answer queries from the Local Authority as they arise.

10 RESOLVED (Cr G Sharman/Caroline Peters)

The Local Authority request Dept. Housing & Community Development invite someone to talk about alcohol and drug management plans at the next Community Safety meeting. The Local Authority also request an update about the house selling grog on the other side of the creek and if Police have resolved this issue.

DATE OF NEXT MEETING - WEDNESDAY 18 APRIL, 2018

MEETING CLOSE

The meeting terminated at 11:35pm.

This page and the preceding 2 pages are the minutes of the Amoonguna Local Authority Meeting held on Wednesday, 31 January 2018 and are UNCONFIRMED.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.2
TITLE	Action Register
REFERENCE	- 187148
AUTHOR	Gracie-Rose Matteucci, Governance Officer

**SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

Action Item- Community Safety Staffing (raised on 27/07/2017)**Summary of action item:**

The Manager of Community Safety to provide an overview of the amount of night patrol employees at Amoonguna and what hours and days they are supposed to work.

Notices have been placed at the store, MRC office and school. The Community Safety team will assist getting kids to school in the morning, commencing the third week of school term 1. A community safety meeting is not currently scheduled; MRC is working with NT Police to ensure a Community Safety meeting is scheduled for February and a notice will be placed at the MRC Office once a date has been set.

There will be a community safety meeting on Tuesday 20th February 2018

Update: Sam Ashton or Rohan Marks

Action Item- Fire training for Civil Works Team (raised on 02/11/2017)**Summary of action item:**

The Local Authority request council look into providing training to Amoonguna Civil Works staff to do controlled burning around the community.

Update: Area Manager is in the process of organising.

Action Item- Fire Trailer (raised on 02/11/2017)**Summary of action item:**

Council to investigate the possibility of getting a fire trailer to Amoonguna.

Update: Still in progress. There is a possibility that Council is getting funding to purchase a fire trailer.

Action Item- Training someone for the store (raised on 31/01/2018)**Summary of action item:**

Council to investigate training for someone to look after the store in Amoonguna when Dawn and Levina are away

Update: Still in progress.

LOCAL AUTHORITY PLANS

ITEM NUMBER	6.1
TITLE	Local Authority Project Report
REFERENCE	- 187147
AUTHOR	Graham Murnik, Director Service Centre Delivery

**SUMMARY:**

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Local Government and Community Services.

RECOMMENDATION

That the Local Authority note and accept the progress of their LA projects.

Current projects underway:

1. BBQ plate from Alice Hose Tech;
Update: has been ordered.
2. Allocate \$4,000 of their 2017/18 project money to a picnic table and chairs for Stuart Park
Update: has been ordered.
3. Request council to look into the possibility of obtaining a site clearance from the Central Land Council to convert the old vineyard across the central office into an oval/park for community use.
Update: Sam Ashton (Area Manager) has been in touch with CLC and is waiting for a response.
4. Commit a maximum spend of \$4,000 towards a vandalism-proof community noticeboard (on poles, with plastic screening) to be located at Stuart Park.
Update: has been ordered.
5. Allocate \$2,000 of project money towards plants and trees for both Stuart and Ross Park.
Update: has been ordered.
6. Request Council obtain quotes to resurface the basketball court;
Update: quotes will be tabled at the meeting.
7. Request Council obtain quotes to re fence the basketball court;
Update: quotes will be tabled at the meeting.

Amoonguna

Projects	Total Funds	Actual Spent/Committed	Budget	Variance
Unallocated Local Authority Project Funding	\$42,982.49	\$0.00	\$0.00	\$0.00
Amoonguna Total	\$42,982.49	\$0.00	\$0.00	\$0.00

ISSUES/OPTIONS/CONSEQUENCES

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

FINANCIAL IMPACT AND TIMING

Funds from the grant have two years from the date of issue to be acquitted (i.e. 1 July 2016 until 30 June 2018).

CONSULTATION

The Local Authority and community

LOCAL AUTHORITY PLANS

ITEM NUMBER	6.2
TITLE	Discretionary Funds - Amoonguna
REFERENCE	- 187169
AUTHOR	Graham Murnik, Director Service Centre Delivery

**SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money can not be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority note their spending of discretionary funds.

BACKGROUND

Date Authorised	Reason	Supplier	Money spent
13/11/17	Community BBQ	Woolworths	\$363.22
21/11/17	Community Christmas BBQ	Woolworths	\$915.10
21/11/17	Community Christmas BBQ	Milner Meats	\$351.74
21/11/17	Community Christmas BBQ	Cakes for You	\$231
21/11/17	Christmas gifts for children in Amoonguna	Kmart	\$651.82
31/01/18	Uniforms for Ladies football team		\$0
			\$2,512.88

Note: Ladies football uniforms are being sourced and should be purchased soon. Local Authority have allocated their remaining \$1,487.12 to uniforms.

ISSUES/OPTIONS/CONSEQUENCES

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPACT AND TIMING

Funds from the grant have one year from the date of issue to be acquitted (i.e. 1 July 2016 until 30 June 2017).

CONSULTATION

The Local Authority and community

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.1
TITLE	Community Services Amoonguna Local Authority Report
REFERENCE	- 188419
AUTHOR	Rohan Marks, Director Community Services



SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

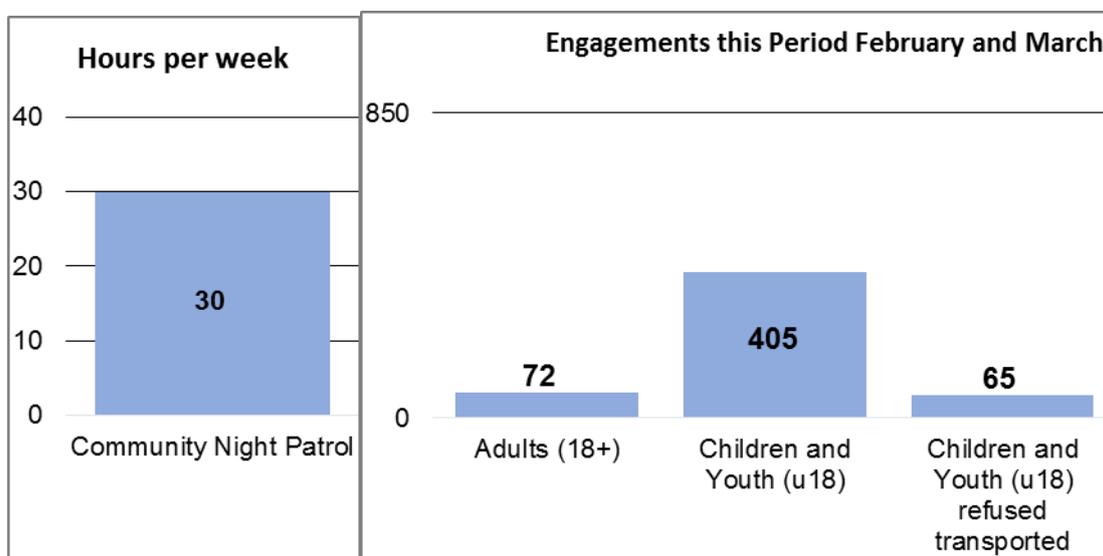
That the Local Authority note and accept the Community Services report.

BACKGROUND

COMMUNITY SAFETY

Service Delivery and Engagement

- All Community Safety Services were delivered this period.



Other Updates

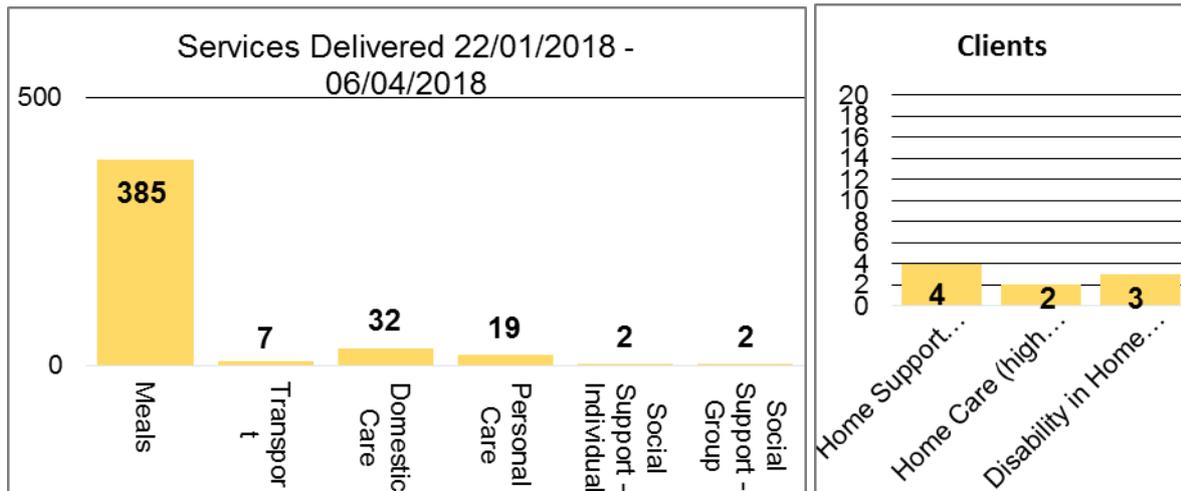
- The Community Safety team continues to work closely with the Amoonguna School (Dept. of Education) to assist getting young people to school. There has been a reported increase in school attendance as a result of this relationship.
- Three team members attended Certificate III in Community Night Patrol training at Ross River, delivered by Charles Darwin University. The training went for 1 week and is one of 4 training blocks staff will undertake to complete this qualification. Remaining staff ensured the delivery of regular services in Amoonguna during the week this training was held.
- MacSafe and NT Police facilitated 2 Community Safety Action Plan (CSAP) meetings in Amoonguna on March 13th and April 9th. Meetings will be held monthly going forward. Community members are encouraged to check notice boards for advice on meeting dates and times.

HOME CARE

Service Delivery and Engagement

- All Home Care services fully delivered this reporting period.

- Over this reporting period the centre was caring for two visiting client and received two new referrals.



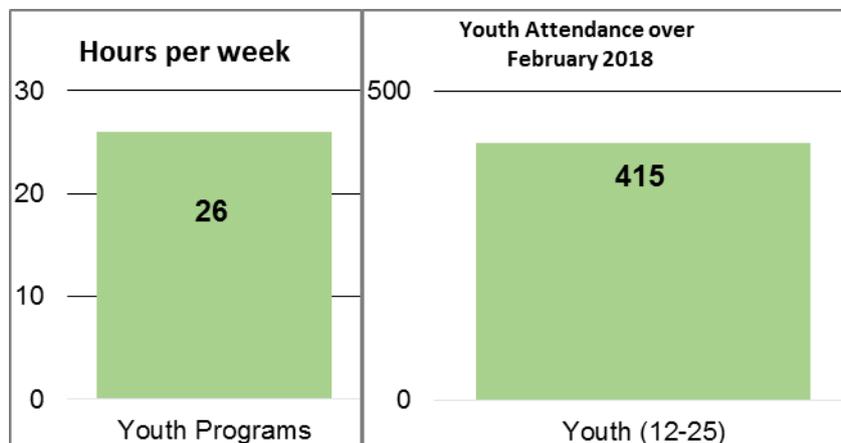
Other Updates

- Staff attended Manual Handling training through Charles Darwin University.
- During this period the Co-ordinator was away for a month, staff managed service delivery with no disruptions.

YOUTH SERVICES

Service Delivery and Engagement

- All Youth programs fully delivered this reporting period.
- Programs delivered included basketball, football, painting, computers, movie nights, discos, bush trips indoor soccer etc.



Other Updates

- MacYouth Amoonguna has been delivering a new program using gym equipment for both men and women.
- The Amoonguna Youth team has held regular Youth Board Meetings and is taking direction from youth to design programs.
- Staff remain focused on their accredited training in Certificate II Sport and Recreation.
- MacYouth Amoonguna has worked along side community stakeholders to hold activity's over the Easter period.

MacYouth Amoonguna
Junior Basketball Team



MacYouth delivering programs
over the Easter period



CONSULTATION

Executive Leadership Team

Manager Home Care- Praveen Gopal

Acting Manager Community Safety- Peter Devine

Acting Youth Manager Youth Services- Jessica Kragh

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER 7.2
TITLE Complaints Received
REFERENCE - 187170
AUTHOR Jacinta Barbour, Governance Officer

**SUMMARY:**

This report provides an update to the Local Authority about complaints received regarding Council Service Delivery.

RECOMMENDATION

That the Local Authority note the complaint received this reporting period and that it has been resolved.

BACKGROUND

26/02/2018 Complaint Received– A resident called about rubbish collection in Amoonguna. She said, her rubbish bins haven't been picked up in days. She has been sure to put it out by 8am as required but hasn't seen the truck making normal rounds.

Resolved: The Area Manager and Council Office followed up to ensure rubbish was collected.

CONSULTATION

Community Service Coordinator

FINANCE

ITEM NUMBER	8.1
TITLE	Expenditure Report as at 31 December 2017
REFERENCE	- 188392
AUTHOR	Bhan Pratap, Director Corporate Services

**SUMMARY:**

The expenditure report shows spending until 31 December 2017 in the Local Authority's community.

RECOMMENDATION

That the Local Authority note and accept the Expenditure Report as at 31 December 2017.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team
Sheree Kane, Co-Ordinator Grants

ATTACHMENTS:

- 1 Expenditure Report as at 31 December 2017

{Copy of December 2017 - Amoonguna1_ORG_NAME}

MacDonnell Regional Council - Amoonguna					
Expenditure by Community as at 31st December 17					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Centre Delivery					
Manage Council Buildings & Facilities	51,662	35,050	(16,612)	70,100	
Other Operational	51,662	35,050	(16,612)	70,100	Unexpected costs including Youth drains and lights
Maintain Roads	1,968	4,185	2,217	8,370	
Wages and Other Employee Costs	223	255	32	510	
Other Operational	1,745	3,930	2,185	7,860	
Manage Council Service Delivery	58,055	64,956	6,901	123,150	
Wages and Other Employee Costs	47,002	47,836	834	88,910	
Other Operational	11,053	17,120	6,067	34,240	
Civil Works	153,429	158,480	5,051	297,810	
Wages and Other Employee Costs	127,886	134,930	7,045	250,710	
Other Operational	25,544	23,550	(1,994)	47,100	
Parks, Ovals and Public Spaces	18,971	2,348	(16,623)	4,696	
Other Operational	18,971	2,348	(16,623)	4,696	Overspend in operational costs is due to an accounting error
Street & Public Lighting	4,914	4,220	(694)	8,440	
Other Operational	4,914	4,220	(694)	8,440	
Council Engagement					
Local Authorities	-2,504	27,686	30,191	55,095	
Other Operational	(2,504)	25,836	28,341	51,395	Local Authority project funding is yet to be spent.
Support and Administration					
Manage HR	0	110	110	220	
Other Operational	0	110	110	220	
Training & Development	725	1,755	1,030	3,510	
Wages and Other Employee Costs	725	1,755	1,030	3,510	
SUB-TOTAL:- COUNCIL SERVICES	287,219	297,866	10,646	569,541	
NON-COUNCIL SERVICES					
Commercial Operations					
Operate Community Stores	165,601	140,631	(24,969)	274,540	
Wages and Other Employee Costs	43,194	47,137	3,942	87,550	
Other Operational	122,407	93,495	(28,912)	186,990	Store purchase exceed the amount allocated in the budget
Essential Services	2,477	6,713	4,236	12,825	
Wages and Other Employee Costs	545	4,675	4,130	8,750	
Other Operational	1,932	2,038	106	4,075	
Centrelink	35,144	30,073	(5,071)	55,850	
Wages and Other Employee Costs	35,144	30,073	(5,071)	55,850	
Community Services					
Community Safety	88,061	96,439	8,379	180,060	
Wages and Other Employee Costs	83,590	90,135	6,544	167,450	
Other Operational	4,470	6,305	1,835	12,610	
Youth Development	116,208	110,215	(5,993)	207,690	
Wages and Other Employee Costs	99,936	89,925	(10,012)	167,110	
Other Operational	16,271	20,290	4,019	40,580	
Home Care Services	108,563	184,654	76,090	356,689	
Wages and Other Employee Costs	64,442	88,679	24,238	164,740	
Other Operational	44,122	95,975	51,853	191,949	Service has lost few clients and haven't been able to pick new packages, budgeted to cater for maximum potential demand. Expenditure reflects current client base and services use by clients.
Self Funded Sport and Rec	0	750	750	1,500	
Other Operational	0	750	750	1,500	
SUB-TOTAL:- NON-COUNCIL SERVICES	516,053	569,475	53,421	1,089,154	
TOTAL	803,273	867,341	64,068	1,658,695	

{Copy of December 2017 - Amoonguna1_ORG_NAME}

The variance is over 10% or \$10,000 due to more money being spent than budget. 
 The variance is over 10% or \$10,000 due to less money being spent than budget. 

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	1,488	4,000	2,512	4,000

OTHER BUSINESS

ITEM NUMBER	10.1
TITLE	Other non-Council Business
REFERENCE	- 187172
AUTHOR	Gracie-Rose Matteucci, Governance Officer

**SUMMARY:**

The Department of Housing and Community Development will be in attendance to provide any updates necessary and answer queries from the Local Authority as they arise.

RECOMMENDATION

That the Local Authority note and accept any information or updates from the Department of Housing and Community Development.

BACKGROUND

At the Local Authority meeting on 31 January 2018 it was requested that the Dept. Housing & Community Development invite someone to talk about alcohol and drug management plans at the next Community Safety meeting. The Local Authority also request an update about the house selling grog on the other side of the creek and if Police have resolved this issue.