



## **AGENDA**

# **AREYONGA LOCAL AUTHORITY MEETING MEETING**

**WEDNESDAY, 6 DECEMBER 2017**

The Areyonga Local Authority Meeting Meeting of the MacDonnell Regional Council will be held at the Community Council Office on Wednesday, 6 December 2017 at 10:30am.



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**MACDONNELL COUNCIL CODE OF CONDUCT**

**ITEM NUMBER** 4.1  
**TITLE** MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**RECOMMENDATION**

**That the Areyonga Local Authority Meeting note the Council Code of Conduct.**

**MacDonnell Regional Council Code of Conduct****Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

**Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

**Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

**Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

**Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

**Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

**Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

**Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to

cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

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**CONFLICTS OF INTEREST**

**ITEM NUMBER** 4.2  
**TITLE** Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

**RECOMMENDATION**

**That the Areyonga Local Authority Meeting note the Conflict of Interest Policy and declare any conflicts either now or as they arise.**

**BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

**Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

**Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or

council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

#### **Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

#### **If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

#### **Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

#### **ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

**CONFIRMATION OF PREVIOUS MINUTES**

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**ITEM NUMBER** 5.1  
**TITLE** Confirmation of previous minutes  
**REFERENCE** - 179529  
**AUTHOR** Gracie-Rose Matteucci, Governance Officer

**SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

**RECOMMENDATION**

**That the Local Authority note and confirm the minutes of the previous meeting.**

**BACKGROUND**

Local Authority members are to consider the presented unconfirmed minutes carefully before they decide if they are a true record of their last meeting.

**ATTACHMENTS:**

1 Unconfirmed minutes of the Local Authority Meeting held on 5 October 2017

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MINUTES OF THE AREYONGA LOCAL AUTHORITY MEETING MEETING HELD  
IN THE COMMUNITY COUNCIL OFFICE ON THURSDAY, 5 OCTOBER 2017 AT  
10:30AM

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## 1 MEETING OPENING

The meeting was declared open at 10:43am

## 2 WELCOME

2.1 Welcome to Country

### 2.1 Attendance

Local Authority Members: Jonathon Doolan (Chairperson), Joy Kunia, Daphne Puntjina, Garnet Diana, Sarah Gallagher, Judy Brumby, Peggy Gallagher.

Councillors: Nil

Council Employees: Darren Pfitzner (Acting Manager Governance and Planning), Rohan Marks (Director of Community Services), Ken Newman (Area Manager), Chris Broomhall (Council Service Coordinator)

Others: Bruce Fyfe & Amy Simpson (Dept. Housing & Community Development), Nicholas Thorpe (Dept. Housing & Community Development, Darwin), Georgina Phillips (Indigenous Eye Health – Trachoma)

### 2.2 Apologies/Absentees

Apologies: Cr Marlene Abbott, Cr Selina Kulitja

### 2.1 MacDonnell Council Code of Conduct

153 RESOLVED (Judy Brumby/Peggy Gallagher)

That the Areyonga Local Authority Meeting note the Council Code of Conduct.

### 2.2 Conflict of Interests

154 RESOLVED (Jonothan Doolan/Peggy Gallagher)

That the Areyonga Local Authority Meeting note and declare any conflict of interests.

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This is page 1 of 3 of the Minutes of the Areyonga Local Authority Meeting Meeting held on  
Thursday, 5 October 2017

**5.1 CONFIRMATION OF PREVIOUS MINUTES****SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

**55 RESOLVED (Daphne Puntjina/Joy Kunia)**

That the Local Authority note and confirm the minutes of the previous meeting.

**5.2 ACTION REGISTER****SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**56 RESOLVED (Peggy Gallagher/Sarah Gallagher)**

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

**5.2.1 RESURFACING ACCESS ROAD****57 RESOLVED (Daphne Puntjina/Sarah Gallagher)**

The Local Authority requests advice on when Council plan to resurface the Areyonga access road as current condition is very poor

**6.1 LOCAL AUTHORITY PROJECT REPORT****SUMMARY:**

The Local Authority made a decision on 28 March 2017 to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Local Government and Community Services.

**58 RESOLVED (Garnet Djana/Daphne Puntjina)**

That the Local Authority note and accept the progress of their LA projects and amend item 6 to provide about 7 smaller solar lights (11,500) with 2 lights – 2 being for the cemetery and the other 5 locations TBC.

**6.2 DISCRETIONARY FUNDS****SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money can not be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

**59 RESOLVED (Peggy Gallagher/Sarah Gallagher)**

That the Local Authority consider where to allocate their \$4,000 in discretionary fund.

**7.1 SERVICE DELIVERY REPORT****EXECUTIVE SUMMARY:**

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Areyonga and documents any other relevant issues.

**60 RESOLVED (Sarah Gallagher/Judy Brumby)**

That the Local Authority note and accept the Service Delivery Report with their suggestions for speed hump locations noted on map.

This is page 2 of 3 of the Minutes of the Areyonga Local Authority Meeting Meeting held on Thursday, 5 October 2017

**7.2 COMMUNITY SERVICE AREYONGA LOCAL AUTHORITY REPORT****EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**61 RESOLVED (Sarah Gallagher/Garnet Djana)**

That the Local Authority

1. Note and accept the Community Services report;
2. Request Community Safety Service operates during the day to support children going to school;
3. Council investigate the options for a community safe house in Are Yonga for victims of domestic violence
4. Request a male youth worker join the Youth team in Are Yonga

**9.1 HOUSING AND COMMUNITY DEVELOPMENT****SUMMARY:**

Nicholas Thorpe from the Department of Housing and Community Development in Darwin is undertaking an investigation of existing land uses in Areyonga and thinking about future land uses in the community.

**62 RESOLVED (Sarah Gallagher/Joy Kunia)**

That the Local Authority note and accept the presentation from the Department of Housing and Community Development.

**10.1 OTHER NON-COUNCIL BUSINESS****SUMMARY:**

The Department of Housing and Community Development will be in attendance to provide any updates necessary and answer queries from the Local Authority as they arise.

**63 RESOLVED (Judy Brumby/Peggy Gallagher)**

That the Local Authority:

1. Note and accept any information or updates from the Department of Housing and Community Development;
2. Request to have community safety meetings every month;
3. Request the NT Police visit the school to meet and talk to the children.

*\*\*Georgina Phillips from Indigenous Eye Health (Trachoma) announced that trachoma has now been eradicated from Areyonga and they will continue clinic visits for the next 5 years.*

**DATE OF NEXT MEETING - WEDNESDAY 6 DECEMBER, 2017**

**MEETING CLOSE**

The meeting terminated at 1:44pm.

This page and the preceding 2 pages are the minutes of the Areyonga Local Authority Meeting held on Thursday, 5 October 2017 and are CONFIRMED.

**CONFIRMATION OF PREVIOUS MINUTES**

<b>ITEM NUMBER</b>	5.2
<b>TITLE</b>	Action Register
<b>REFERENCE</b>	- 179532
<b>AUTHOR</b>	Gracie-Rose Matteucci, Governance Officer

**SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**RECOMMENDATION**

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

**BACKGROUND**

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

**Action Item- Resurfacing Road Access (raised on 05/10/2017)****Summary:**

The Local Authority requests advice on when Council plan to resurface the Areyonga access road as current condition is very poor  
Resurfacing Access Road

**Update: Tender will release to the public March 2018.**

**Action Item- Community Service (raised on 05/10/2017)****Summary:**

1. Request Community Safety Service operates during the day to support children going to school;
2. Council investigate the options for a community safe house in Areyonga for victims of domestic violence
3. Request a male youth worker join the Youth team in Areyonga

**Update: 1. Community Safety will be commencing operations during the day to support children going to school.**

**2. Director Community Services to meet with Territory Families, NT Police and Alice Springs Women's Shelter in late January to look at models of immediate support for victims of domestic and family violence.**

**3. No update**

**CONSULTATION**

Executive Leadership Team

**LOCAL AUTHORITY PLANS**

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<b>ITEM NUMBER</b>	6.1
<b>TITLE</b>	Discretionary Funds - Areyonga
<b>REFERENCE</b>	- 179524
<b>AUTHOR</b>	Graham Murnik, Director Service Centre Delivery

**SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money can not be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

**RECOMMENDATION**

**That the Local Authority note their spending of discretionary funds.**

**BACKGROUND**

- Jerseys and socks  
**Update: \$1,378.18 spent**  
**\$2,621.82 remaining**

**ISSUES/OPTIONS/CONSEQUENCES**

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

**FINANCIAL IMPACT AND TIMING**

Funds from the grant have one year from the date of issue to be acquitted (i.e. 1 July 2016 until 30 June 2017).

**CONSULTATION**

The Local Authority and community

**LOCAL AUTHORITY PLANS**

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<b>ITEM NUMBER</b>	6.2
<b>TITLE</b>	Local Authority Project Report
<b>REFERENCE</b>	- 180177
<b>AUTHOR</b>	Graham Murnik, Director Service Centre Delivery

**SUMMARY:**

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Local Government and Community Services.

**RECOMMENDATION**

**That the Local Authority note and accept the progress of their LA projects.**

**BACKGROUND/DISCUSSION**

1. Commentary Box at football oval (\$17,800)  
**Update: Delivered to community as flat pack kit only around \$9000. Still to be installed**
2. Water tank at sorry camp (\$1,600)  
**Update: Delivered to community but still to be installed**
3. 7 smaller solar lights (11,500) with 2 lights – 2 being for the walkway behind houses 94 and 97 and the other 5 locations TBC.  
**Update: 7 lights delivered (GFS15 type with 6m pole) and to be installed**

**ISSUES/OPTIONS/CONSEQUENCES**

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

**FINANCIAL IMPACT AND TIMING**

Funds from the grant have two years from the date of issue to be acquitted (i.e. 1 July 2016 until 30 June 2018).

**CONSULTATION**

The Local Authority and community

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**COUNCIL LOCAL GOVERNMENT**

<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Service Delivery Report
<b>REFERENCE</b>	\\5 - GOVERNANCE ADMINISTRATION\03 - LOCAL AUTH MTGS\AREYONGA\09 - 2016-17\MEETING 4 - 179542
<b>AUTHOR</b>	Chris Broomhall, Council Service Coordinator

**SUMMARY:**

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Areyonga and documents any other relevant issues.

**RECOMMENDATION:**

**That the Local Authority note and accept the Service Delivery Report.**

**Animal Management and Control**

- Northern Territory Veterinary Services visited Areyonga on 28 & 29 September to assess and control dog numbers as there have been incidents of packs attacking baby donkeys and young foals.
- The Community is very cooperative with the dog program and all Council Staff make themselves available to assist each visit.

**Cemetery Management**

- At the time of this report one funeral occurred during the period from the last Local Authority meeting and the local Register is being up-dated. Pastor Rob has said that he has a register of all the graves at the Cemetery and is passing this to the Council.
- Headstones were placed on graves and the remaining few need to be placed on the sites. Solar Lights are to be erected for night light.
- The cemetery had been weeded and cleaned; reused fencing from the current fencing program has been installed at the cemetery with a pedestrian gate installed near shade area. The fence is now complete.
- Council have purchased equipment and artificial grass matting along with straps and another shade structure for use at future funerals.

**Internal Road Maintenance and Traffic Management**

- Repairs to community roads are on-going with pot holes near the pool most recently repaired.
- We have installed bollards along road side to the basketball court for child safety in the area and along roadside from shade structure opposite rec. hall. Past the store towards the pool more have been placed and the others will be completed as work permits.
- The Civil Works team has made repairs and cleaned the roads after rains Nov 11 & 12 where the creek washed out the road.
- Additional speed humps will be installed as per the Local Authority request.

**Parks and Open Spaces**

- Both community parks are cleaned and maintained weekly by council works team.
- One park bench under the shelter near Recreation Hall has been vandalized and had to be removed.
- Tree planting has started with trees planted near Rec. Hall and along the river bank park and also at Park alongside Church.
- Another 50 trees have been ordered and need to be planted.
- River Sand has to be ordered for soft fall area under the play equipment
- The Shade Structure at the Sorry Camp has been put up by the Civil Team
- Trees have been planted around the Sorry Camp

- The Local Authority approved purchasing seven (7) additional Solar Lights and these are being installed in other dark spots



Putting up the shade shelter at the Sorry Camp, Areyonga

### Waste Management

- The Tip trench constructed by Council is estimated to be 50% usage and the bottom section has been covered and capped.
- The Tip area has been reorganized to localize hazards from dangerous materials.
- The Tip is continually cleaned and organised to stop Litter problems.
- The new Community drop off zone has been completed at the gate to the tip.

### Weed Control and Fire Hazard Reduction

- Weed control and Fire hazard control measures for the community have been completed and current weed control and firebreaks at the Tip, Airstrip, Sewer Ponds and Power station have been made.
- Grass cutting has continued along the river side and parks as the grass has started to grow and ongoing mowing to keep it down.

### Contract Matters

#### Airstrip

- Ongoing maintenance in accordance with prescribed guidelines has continued.
- Weed spraying of both signal area and wind sock are ongoing.
- The Airstrip is now operational and new cones have been placed along the strip and around the plane parking area.

#### Essential Services

- The ESO continues to provide ongoing maintenance to P&W assets in the community with a new ESO in training.
- All services provided are working at 100% to PowerWater standards.
- Training of the ESO and relief ESOs has been scheduled with both nearly completing.
- The Solar farm is operational and a new Generator has been installed at the power house.

#### Housing project and HMP Fencing

- HMP fencing program that started in Sept 2014 will be extended to install new fencing at all lots that were not replaced in the first 2 rounds.
- Currently 4 lots are remaining and we are awaiting material to complete installation of new fencing and gates.
- The two (2) new houses have been handed to the new Tenants

**Community Events**

- Tidy Town judging was a great success with all the Community showing that Areyonga is a very Tidy Community and only want to make it better.
- Areyonga did well at the Territory Tidy Towns Awards held in Alice Springs on 27 October but Finke won the big prize this year.
- Planting of extra 50 trees have been made in community concentrating in park areas such as riverside shelter, Church Park and roadway river side. More trees are to be ordered with most of the Community wanting Fruit Trees

**COUNCIL LOCAL GOVERNMENT**

<b>ITEM NUMBER</b>	7.2
<b>TITLE</b>	Community Service Areyonga Local Authority Report
<b>REFERENCE</b>	- 180050
<b>AUTHOR</b>	Rohan Marks, Director Community Services

**SUMMARY:**

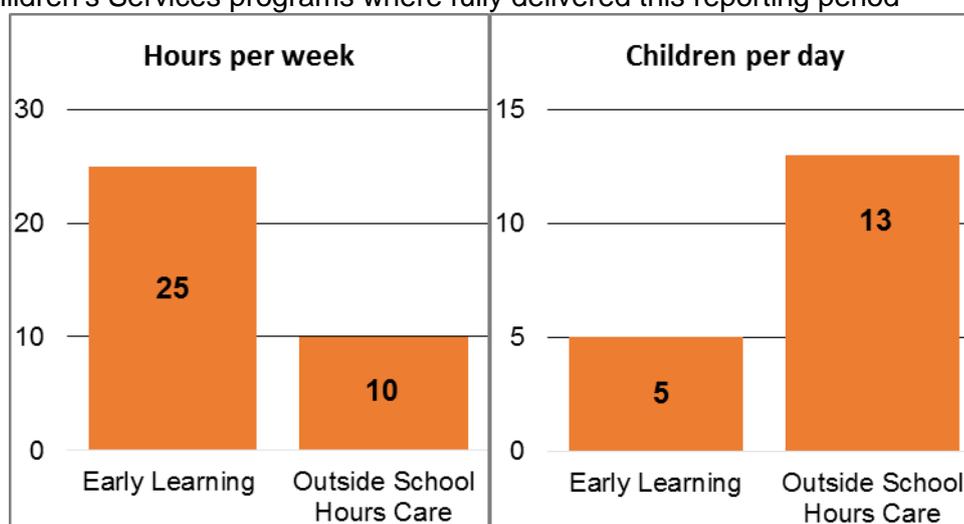
This report provides an update on Community Services program delivery.

**RECOMMENDATION**

That the Local Authority note and accept the Community Services report

**CHILDREN'S SERVICES****Service Delivery and Engagement**

- All Children's Services programs were fully delivered this reporting period



- During the October school holidays Outside School Hours Care ran a "breakfast club" where children dressed up and "ordered" breakfast as if they were in a restaurant or cafeteria. This was thoroughly enjoyed by all.

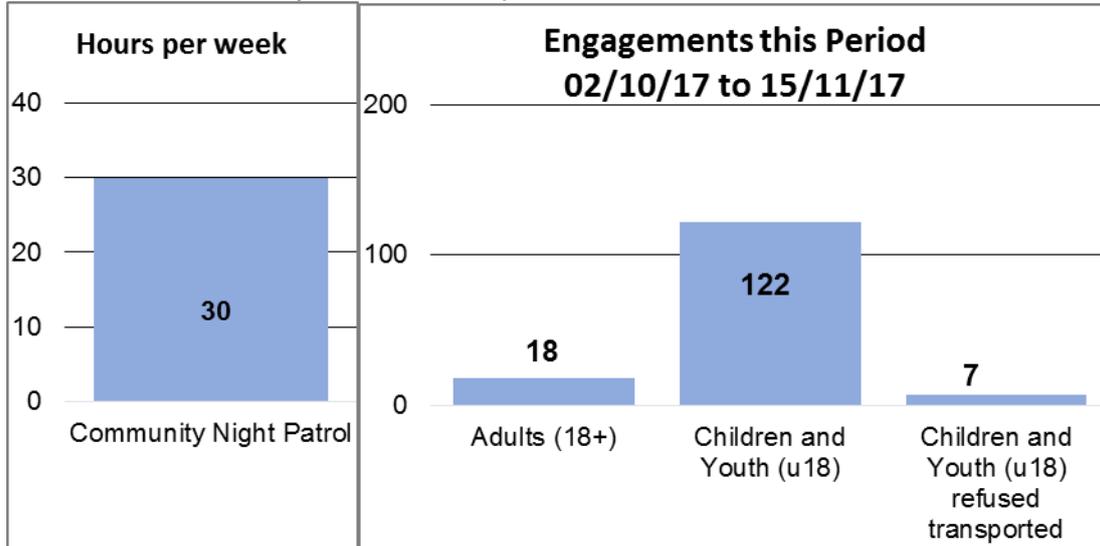
**Other Updates**

- The children in Early Learning have enjoyed watching themselves on TV with photos of the program and children's engagement and learning being displayed on the new monitor for families to watch and learn about the program.
- We had some year 10 and 11 students from Unity College in Adelaide do work experience in our program. It was a great experience for the students and our staff who enjoyed the responsibility of directing where and when the students could help out with the program.
- One Educator remains focused on her accredited training in the Certificate III in Early Education and Care.

**COMMUNITY SAFETY**

**Service Delivery and Engagement**

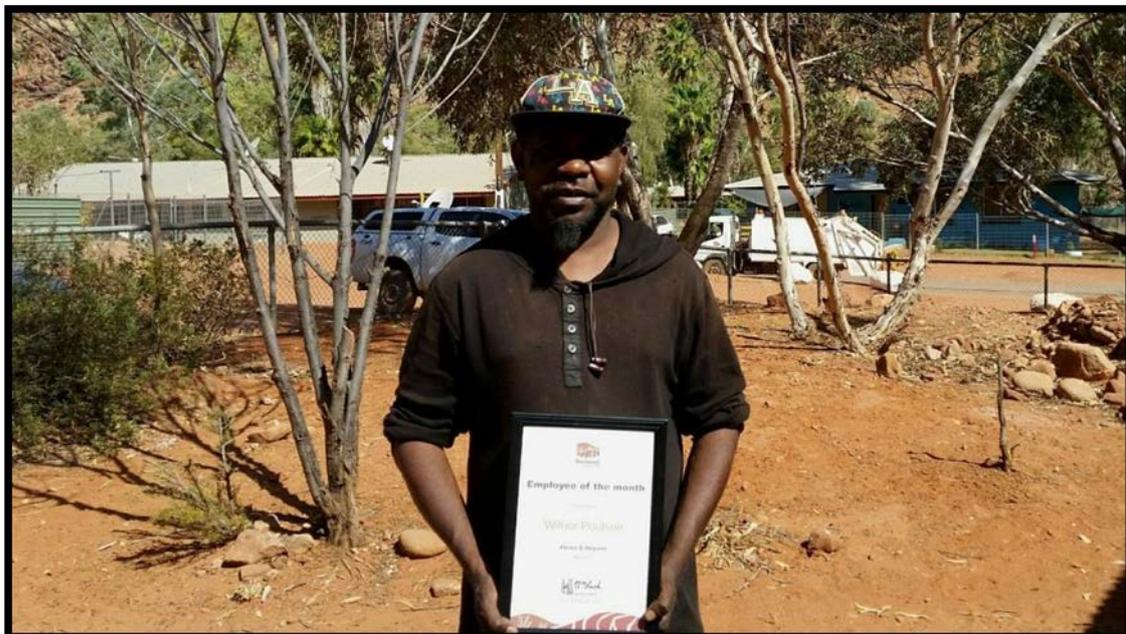
- All services were fully delivered this period.



**Other Updates**

- While there is no police presence at the Community, a newly formed Community Safety meeting is now occurring. Planning is underway to schedule the Community Safety team to operate in the morning as well as the evening to assist in getting school aged children to school. This will commence in Term 1 next year.

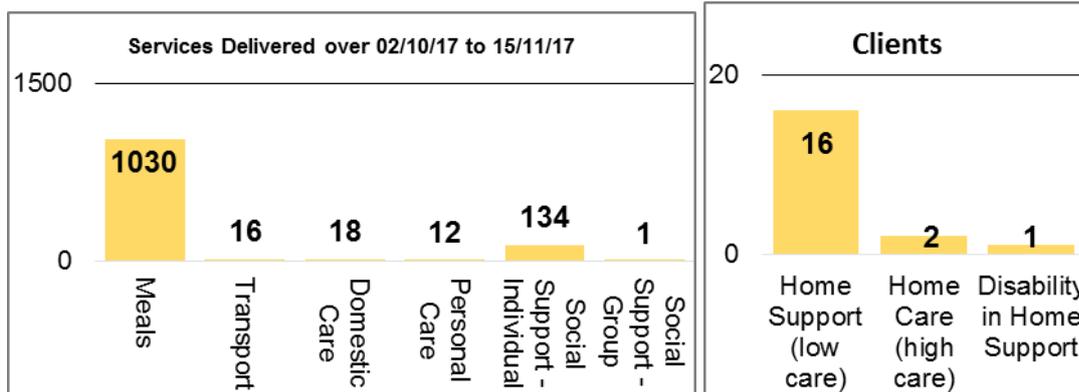
**A well rewarded photo of Team Leader Wilbur Poulson receiving his second “Employee of the month” award in 10 months.**



**HOME CARE**

**Service Delivery and Engagement**

- All Home Care services fully delivered in this reporting period
- All School Nutrition Programme services fully delivered in this reporting period; this service is averaging 25 students per day.



**Other Updates**

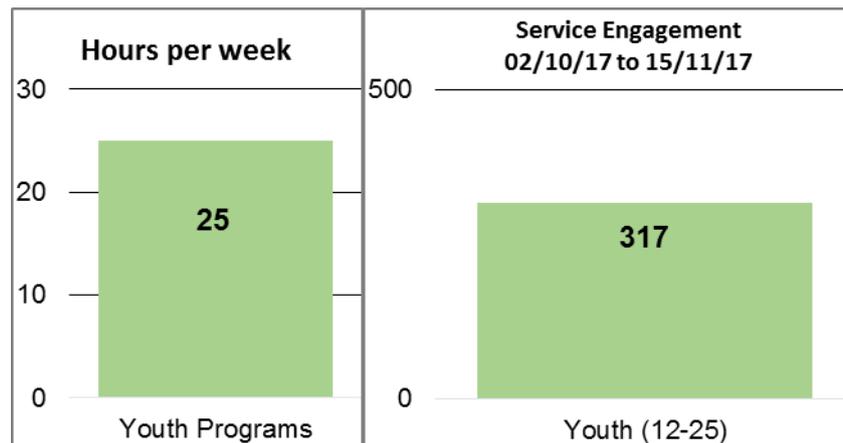
- Home Care is currently recruiting for Home Care Assistants to join the Home Care team.
- There was a picnic down at the river for our clients in Areyonga on the 19<sup>th</sup> of October 2017. The clients had a feast of Kangaroo tail, chicken wings, turkey legs, vegetables, fruits, damper and cold drinks.



**YOUTH SERVICES**

**Service Delivery and Engagement**

- There were 4 service disruptions during this period due to adults in the community drinking heavily and creating an unsafe environment for young people. The Community Safety team assisted in resolving these incidents.
- Program activities included band practice, computer, nightly basketball and soccer games, cooking, youth board meetings, discos and concerts.



### Other Updates

- During the school holidays the youth team hosted a week long basketball tournament in Areyonga.
- The Youth Team and young men hosted a community concert on the 20th of October at the Areyonga “Kulpi Tjara” or “Cave Stage.” The young band members played their original songs.
- The Areyonga Youth Team also hosted Amoonguna and Hermannsburg for an AFL 9’s competition and facilitated a BBQ at the Areyonga Pool on the 21<sup>st</sup> of October.
- The Team Leader worked with CAYLUS and NT libraries to adjust the time at which the WIFI is available. This has had a positive impact for the community.
- Areyonga Youth Team Leader is attending job specific English training at IAD in Alice Springs. This course will run for 7 weeks.

### ISSUES, CONSEQUENCES, OPTIONS

Nil

### FINANCIAL IMPLICATIONS

Nil

### CONSULTATION

Executive Leadership Team

Manager Children’s Services – Margaret Harrison

Acting Manager Community Safety – Peter Devine

Manager Home Care – Praveen Gopal

Manager Youth Services – Bianca Rayner

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**FINANCE**

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<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Annual Report 2016/17
<b>REFERENCE</b>	- 180244
<b>AUTHOR</b>	Sheree Kane, Coordinator Grants

**LINKS TO STRATEGIC PLAN**

Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The Local Authority is asked to receive and note the Council's Annual Report for the Financial Year Ended 30 June 2017.

**RECOMMENDATION**

**That the Local Authority note and accept the Council's Annual Report for the 2016/17 Financial Year.**

**BACKGROUND**

The Council's Annual Report are provided for the Local Authority's information.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

The Annual Report shows all information for the Year Ending 30 June 2017.

**CONSULTATION**

Executive Leadership Team  
Council's Elected Members

**FINANCE**

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<b>ITEM NUMBER</b>	8.2
<b>TITLE</b>	Expenditure Report as at 30 June 2017
<b>REFERENCE</b>	- 180245
<b>AUTHOR</b>	Sheree Kane, Coordinator Grants

**SUMMARY:**

The expenditure report shows spending until 30 June 2017 in the Local Authority's community.

**RECOMMENDATION**

**That the Local Authority note and accept the Expenditure Report as at 30 June 2017.**

**BACKGROUND**

The attached Finance Report details the budget, variance, and actual expenditure on the Council services in the community.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil.

**FINANCIAL IMPLICATIONS**

The attached report details in the expenditure for the Local Authority which is part of the full Council's approved budget.

**CONSULTATION**

Executive Leadership Team  
Management Team  
Sheree Kane, Coordinator Grants

**ATTACHMENTS:**

1 Expenditure report as at 30 June 2017

(Draft June 2017 - Local Authority Expenditure Detail by Location1\_ORG\_NAME)

MacDonnell Regional Council - Areyonga (Utju)					
Expenditure by Community as at 30th June 17					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
<b>COUNCIL SERVICES</b>					
<b>Service Centre Delivery</b>					
<b>Manage Council Buildings &amp; Facilities</b>	49,794	52,134	2,340	52,134	
Other Operational	49,794	52,134	2,340	52,134	
<b>Maintain Roads</b>	24,048	29,240	5,192	29,240	
Wages and Other Employee Costs	1,178	1,760	582	1,760	
Other Operational	22,870	27,480	4,610	27,480	
<b>Manage Council Service Delivery</b>	110,273	134,770	24,497	134,770	Minor underpends in both employee costs and operational areas
Wages and Other Employee Costs	81,863	93,460	11,597	93,460	
Other Operational	28,410	41,310	12,900	41,310	
<b>Civil Works</b>	312,629	304,580	(8,049)	304,580	
Wages and Other Employee Costs	269,480	239,330	(30,150)	239,330	Wages overspent due to staff working more hours than allocated in the budget.
Other Operational	43,149	65,250	22,101	65,250	Underspent operational due to less than expected expenditure on bulk fuel purchases and freight.
<b>Fleet Management</b>	279	0	(279)	0	
Other Operational	279	0	(279)	0	
<b>Parks, Ovals and Public Spaces</b>	916	6,110	5,194	6,110	
Other Operational	916	6,110	5,194	6,110	
<b>Street &amp; Public Lighting</b>	6,958	7,450	492	7,450	
Other Operational	6,958	7,450	492	7,450	
<b>Council Engagement</b>					
<b>Local Authorities</b>	64,517	89,538	25,021	89,538	
Other Operational	64,506	89,538	25,032	89,538	Local Authority Project Funding is yet to be spent
<b>Support and Administration</b>					
<b>Staff Housing</b>	37,315	43,350	6,035	43,350	
Other Operational	37,315	43,350	6,035	43,350	
<b>Manage HR</b>	598	220	(378)	220	
Wages and Other Employee Costs	312	0	(312)	0	
Other Operational	286	220	(66)	220	
<b>Training &amp; Development</b>	0	4,000	4,000	4,000	
Wages and Other Employee Costs	0	4,000	4,000	4,000	
<b>SUB-TOTAL:- COUNCIL SERVICES</b>	<b>607,322</b>	<b>671,392</b>	<b>64,070</b>	<b>671,392</b>	
<b>NON-COUNCIL SERVICES</b>					
<b>Operate Swimming Pools</b>	110,632	100,919	(9,713)	100,919	
Wages and Other Employee Costs	59,150	55,890	(3,260)	55,890	
Other Operational	51,482	45,029	(6,453)	45,029	
<b>Commercial Operations</b>					
<b>Essential Services</b>	77,694	99,980	22,286	99,980	
Wages and Other Employee Costs	57,543	77,080	19,537	77,080	Wages underspent due to the position being vacant for an extended period.
Other Operational	20,151	22,900	2,749	22,900	
<b>Centrelink</b>	39,124	46,400	7,276	46,400	
Wages and Other Employee Costs	39,124	46,400	7,276	46,400	
<b>Manage Projects</b>	14,560	10,200	(4,360)	10,200	
Wages and Other Employee Costs	132	0	(132)	0	
Other Operational	14,428	10,200	(4,228)	10,200	
<b>HMESP</b>	60,602	58,920	(1,682)	58,920	
Other Operational	60,602	58,920	(1,682)	58,920	

(Draft June 2017 - Local Authority Expenditure Detail by Location1\_ORG\_NAME)

<b>Community Services</b>				
<b>Community Safety</b>	<b>135,055</b>	<b>115,860</b>	<b>(19,195)</b>	<b>115,860</b>
Wages and Other Employee Costs	113,293	97,810	(15,483)	97,810
Other Operational	21,762	18,050	(3,712)	18,050
<i>Wages overspent due to staff working more hours than allocated in the budget.</i>				
<b>Youth Development</b>	<b>166,266</b>	<b>151,530</b>	<b>(14,736)</b>	<b>151,530</b>
Wages and Other Employee Costs	103,608	91,070	(12,538)	91,070
Other Operational	62,659	60,460	(2,199)	60,460
<i>Wages overspent due to staff working more hours than allocated in the budget.</i>				
<b>Home Care Services</b>	<b>189,435</b>	<b>279,290</b>	<b>89,855</b>	<b>279,290</b>
Wages and Other Employee Costs	91,482	114,960	23,478	114,960
Other Operational	97,952	164,330	66,378	164,330
<i>Services for Home Care (high care) clients are based on client requests and the level of Package funds available to the client; budget caters for the provision of a wide range of services that have not been requested.</i>				
<b>Children's Services</b>	<b>250,815</b>	<b>252,500</b>	<b>1,685</b>	<b>252,500</b>
Wages and Other Employee Costs	176,917	175,910	(1,007)	175,910
Other Operational	73,898	76,590	2,692	76,590
<b>SNP School Nutrition Program</b>	<b>88,168</b>	<b>76,520</b>	<b>(11,648)</b>	<b>76,520</b>
Wages and Other Employee Costs	50,543	41,100	(9,443)	41,100
Other Operational	37,625	35,420	(2,205)	35,420
<i>Minor overspend in both employee costs and operational areas</i>				
<b>Children's Services</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
Wages and Other Employee Costs	0	2,660	2,660	2,660
Other Operational	0	2,340	2,340	2,340
<b>Self Funded Sport and Rec</b>	<b>0</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
Other Operational	0	1,500	1,500	1,500
<b>SUB-TOTAL:- NON-COUNCIL SERVICES</b>	<b>1,132,350</b>	<b>1,198,619</b>	<b>66,269</b>	<b>1,198,619</b>
<b>TOTAL</b>	<b>1,739,673</b>	<b>1,870,011</b>	<b>130,338</b>	<b>1,870,011</b>

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	2,484	4,000	1,516	4,000

**FINANCE**

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<b>ITEM NUMBER</b>	8.3
<b>TITLE</b>	Expenditure Report as at 30 September 2017
<b>REFERENCE</b>	- 180246
<b>AUTHOR</b>	Sheree Kane, Coordinator Grants

**SUMMARY:**

The expenditure report shows spending until 30 September 2017 in the Local Authority's community.

**RECOMMENDATION**

**That the Local Authority note and accept the Expenditure Report as at 30 September 2017.**

**BACKGROUND**

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil.

**FINANCIAL IMPLICATIONS**

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

**CONSULTATION**

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**ATTACHMENTS:**

1 Expenditure report as at 30 Sept 2017

{Draft September 2017 - Local Authority Expenditure Detail by Location1\_ORG\_NAME}

MacDonnell Regional Council - Areyonga (Utju)					
Expenditure by Community as at 30th September 17					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
<b>COUNCIL SERVICES</b>					
<b>Service Centre Delivery</b>					
<b>Manage Council Buildings &amp; Facilities</b>	22,365	15,065	(7,300)	60,260	
Other Operational	22,365	15,065	(7,300)	60,260	
<b>Maintain Roads</b>	3,878	5,163	1,285	20,650	
Wages and Other Employee Costs	0	435	435	1,740	
Other Operational	3,878	4,728	850	18,910	
<b>Manage Council Service Delivery</b>	31,659	39,628	7,969	151,750	
Wages and Other Employee Costs	23,271	23,918	647	88,910	
Other Operational	8,388	15,710	7,322	62,840	
<b>Civil Works</b>	89,608	80,553	(9,056)	303,060	
Wages and Other Employee Costs	74,337	67,615	(6,722)	251,310	
Other Operational	15,271	12,938	(2,333)	51,750	
<b>Parks, Ovals and Public Spaces</b>	695	1,174	479	4,697	
Other Operational	695	1,174	479	4,697	
<b>Street &amp; Public Lighting</b>	0	1,862	1,862	7,450	
Other Operational	0	1,862	1,862	7,450	
<b>Council Engagement</b>					
<b>Local Authorities</b>	12,066	24,218	12,152	96,595	
Other Operational	12,066	23,293	11,227	92,895	Local Authority Project Funding is yet to be spent
<b>Support and Administration</b>					
<b>Staff Housing</b>	80,118	58,222	(21,895)	103,890	Overspend due to capital expenditure bought forward from 2017 Financial Year.
Wages and Other Employee Costs	80	0	(80)	0	
Other Operational	19,560	15,222	(4,337)	60,890	
Capital	60,478	43,000	(17,478)	43,000	Bunkhouse purchased in 2017 brought forward to capitalise when building is ready for use.
<b>Manage HR</b>	63	55	(8)	220	
Other Operational	63	55	(8)	220	
<b>Training &amp; Development</b>	0	1,040	1,040	4,160	
Wages and Other Employee Costs	0	1,040	1,040	4,160	
<b>SUB-TOTAL:- COUNCIL SERVICES</b>	<b>240,452</b>	<b>226,518</b>	<b>(13,934)</b>	<b>750,882</b>	
<b>NON-COUNCIL SERVICES</b>					
<b>Operate Swimming Pools</b>	14,591	25,070	10,479	95,649	Salaries for swimming pools are spread over 12 months of the year, as the season starts in October there is an underspend against salaries which will start to reduce as staff are paid.
Wages and Other Employee Costs	7,111	16,930	9,819	63,099	
Other Operational	7,480	8,140	660	32,560	
<b>Commercial Operations</b>					
<b>Essential Services</b>	27,210	27,234	23	102,900	
Wages and Other Employee Costs	22,125	21,484	(641)	79,900	
Other Operational	5,086	5,750	665	23,000	
<b>Centrelink</b>	8,570	15,037	6,466	55,850	
Wages and Other Employee Costs	8,570	15,037	6,466	55,850	
<b>Manage Projects</b>	292	0	(292)	0	
Other Operational	292	0	(292)	0	
<b>Airstrip Maintenance</b>	0	263	263	1,050	

{Draft September 2017 - Local Authority Expenditure Detail by Location1\_ORG\_NAME}

Other Operational	0	263	263	1,050	
<b>Community Services</b>					
<b>Community Safety</b>	<b>39,405</b>	<b>48,370</b>	<b>8,964</b>	<b>180,660</b>	
Wages and Other Employee Costs	36,307	45,067	8,761	167,450	
Other Operational	3,098	3,302	204	13,210	
<b>Youth Development</b>	<b>48,601</b>	<b>47,943</b>	<b>(659)</b>	<b>181,580</b>	
Wages and Other Employee Costs	37,123	36,085	(1,037)	134,150	
Other Operational	11,479	11,857	379	47,430	
<b>Home Care Services</b>	<b>58,811</b>	<b>90,319</b>	<b>31,508</b>	<b>335,672</b>	
Wages and Other Employee Costs	29,602	32,168	2,566	117,320	
Other Operational	29,209	58,151	28,942	218,352	Services are budgeted to cater for maximum potential demand. Expenditure reflects current services use by clients.
<b>Children's Services</b>	<b>76,026</b>	<b>77,841</b>	<b>1,815</b>	<b>296,880</b>	
Wages and Other Employee Costs	49,688	56,636	6,948	212,060	
Other Operational	26,338	21,205	(5,133)	84,820	
<b>SNP School Nutrition Program</b>	<b>21,438</b>	<b>15,687</b>	<b>(5,750)</b>	<b>62,750</b>	
Wages and Other Employee Costs	12,004	7,735	(4,269)	30,940	
Other Operational	9,434	7,952	(1,482)	31,810	
<b>Children's Services</b>	<b>0</b>	<b>1,050</b>	<b>1,050</b>	<b>4,200</b>	
Wages and Other Employee Costs	0	508	508	2,030	
Other Operational	0	542	542	2,170	
<b>Self Funded Sport and Rec</b>	<b>0</b>	<b>375</b>	<b>375</b>	<b>1,500</b>	
Other Operational	0	375	375	1,500	
<b>SUB-TOTAL:- NON-COUNCIL SERVICES</b>	<b>294,945</b>	<b>349,188</b>	<b>54,243</b>	<b>1,318,691</b>	
<b>TOTAL</b>	<b>535,397</b>	<b>575,706</b>	<b>40,309</b>	<b>2,069,573</b>	

The variance is over 10% or \$10,000 due to more money being spent than budget.             
The variance is over 10% or \$10,000 due to less money being spent than budget.           

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	1,378	4,000	2,622	4,000

**DEPUTATIONS / GUEST SPEAKERS**

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**ITEM NUMBER** 9.1  
**TITLE** Trachoma - Centre for Disease Control (CDC)  
**REFERENCE** - 179274  
**AUTHOR** Jacinta Barbour, Governance Officer

**SUMMARY:**

This year CDC are doing Trachoma Screening and Mass Drug Administrations (MDA)/Community wide treatments for the Trachoma infection. They would like to present to the Local Authority to let you know about the program and the reasons why they are visiting. They will also be free to answer any questions

**RECOMMENDATION**

**That the Local Authority note and accept the presentation from the Centre for Disease Control (CDC) regarding Trachoma.**

**DEPUTATIONS / GUEST SPEAKERS**

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<b>ITEM NUMBER</b>	9.2
<b>TITLE</b>	Housing and Community Development
<b>REFERENCE</b>	- 180285
<b>AUTHOR</b>	Jacinta Barbour, Governance Officer

**SUMMARY:**

Nicholas Thorpe from the Department of Housing and Community Development in Darwin wishes to present to the LA a draft Community Land Use Plan and discuss options for further land development .

**RECOMMENDATION**

**That the Local Authority note and accept the presentation from the Department of Housing and Community Development.**

**BACKGROUND**

At the LA meeting he wishes to introduce himself and start the conversation of where the community will see itself expanding particularly for future housing. After a number of consultations with the community the Department of Housing and Community Development will prepare a coloured land use map which will be used by the Community, Regional Council and the Territory Government to guide future development.

**CONSULTATION**

Nicholas Thorpe, Department of Housing and Community Development

**OTHER BUSINESS**

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<b>ITEM NUMBER</b>	10.1
<b>TITLE</b>	Other non-Council Business
<b>REFERENCE</b>	- 172256
<b>AUTHOR</b>	Gracie-Rose Matteucci, Governance Officer

**SUMMARY:**

The Department of Housing and Community Development will be in attendance to provide any updates necessary and answer queries from the Local Authority as they arise.

**RECOMMENDATION**

**That the Local Authority note and accept any information or updates from the Department of Housing and Community Development.**

**BACKGROUND**

The Local Authority requested the Department of Housing and Community Development investigate the following:

- 1) Hold community safety meetings every month in Areyonga
- 2) Request the NT police to visit the school to meet and talk to the students