



## **AGENDA**

# **AREYONGA LOCAL AUTHORITY MEETING WEDNESDAY 13 MAY 2020**

The Areyonga Local Authority Meeting of the MacDonnell Regional Council will be held at the Council Office on Wednesday 13 May 2020 at 9:00am.



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**MACDONNELL COUNCIL CODE OF CONDUCT**

**ITEM NUMBER** 4.1  
**TITLE** MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**RECOMMENDATION**

**That the Areyonga Local Authority Meeting note the Council Code of Conduct.**

**MacDonnell Regional Council Code of Conduct****Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

**Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

**Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

**Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

**Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

**Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

**Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

**Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to

cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

**CONFIRMATION OF PREVIOUS MINUTES**

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**ITEM NUMBER** 5.1  
**TITLE** Confirmation of Previous Minutes  
**REFERENCE** - 269205  
**AUTHOR** Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

**RECOMMENDATION**

**That the Minutes of the Areyonga Local Authority meeting of 19 February 2020 be adopted as a resolution of Areyonga Local Authority.**

**ATTACHMENTS:**

1 Areyonga Local Authority 2020-02-19 [877] Minutes.pdf



MINUTES OF THE AREYONGA LOCAL AUTHORITY MEETING HELD IN THE  
COUNCIL OFFICE ON WEDNESDAY 19 FEBRUARY 2020 AT 10:30AM

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**1 MEETING OPENING**

The meeting was declared open at 10:33 AM

**2 WELCOME**

2.1 Welcome to Country – Sarah Gallagher

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Sarah Gallagher, Jonathan Doolan

Councillors:

Cr Roxanne Kenny, Cr Selina Kulitja, Cr Marlene Abbott

Council Employees:

Rohan Marks – Director Community Services, Chris Broomhall – CSC Areyonga, Kathleen Abbott – Area Manager, Liz Scott – Coordinator Community Safety, Jeff Tan – Coordinator Communications and Engagement, Robert Rabotot – Governance Administration Officer

Guests:

Bruce Fyfe – Department of Local Government, Housing and Community Development, Matt Adams-Richardson - Office of Warren Snowdon, Michelle Fitts – Menzies School of Health Research, Terry Dumber – Researcher

**3.2 Apologies/Absentees**

Apologies:

Joy Kunia, Daphne Puntjina, Garnet Djana, Peggy Gallagher

Absentees:

Nil

**3.3 Resignations:** Nil

**3.4 Terminations:** Nil



**Attendance and Apologies**

**ARLA2020-001 RESOLVED**(Sarah Gallagher/Selina Kulitja)  
That the Areyonga Local Authority noted the attendance and apologies of the meeting.

**3.5 Nominations****3.5.1 NOMINATIONS****EXECUTIVE SUMMARY:**

At the Areyonga Local Authority Meeting of 15 May 2019 it was noted that there is one (1) vacancy to the Local Authority and as a consequence a call for nominations was recommended.

There has since been one (1) nomination to the Local Authority received from Hilda Bert.

New members will be nominated and appointed in accordance with the Local Government Act, Ministerial Guidelines and Council Policy 111 Local Authorities. Council appoints Local Authority members under the Local Government Act.

**ARLA2020-002 RESOLVED**(Marlene Abbott/Jonathan Doolan)  
That the Areyonga Local Authority accepted the nomination from Hilda Bert to the Areyonga Local Authority.

**4 COUNCIL CODE OF CONDUCT****4.1 CODE OF CONDUCT**

**ARLA2020-003 RESOLVED**(Roxanne Kenny/Sarah Gallagher)  
That the Areyonga Local Authority Meeting noted the Council Code of Conduct.

**5 CONFLICT OF INTEREST****5.1 CONFLICT OF INTERESTS**

**ARLA2020-004 RESOLVED**(Sarah Gallagher/Marlene Abbott)  
That the Areyonga Local Authority Meeting noted the Conflict of Interest Policy and that no conflict of interests were declared.

**6 CONFIRMATION OF PREVIOUS MINUTES****6.1 CONFIRMATION OF PREVIOUS MINUTES****EXECUTIVE SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

**ARLA2020-005 RESOLVED**(Jonathan Doolan/Selina Kulitja)  
That the Areyonga Local Authority noted and confirmed the minutes of the previous meeting.

## **7 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

7.1 That the papers circulated are received for consideration at the meeting.

### **7.1 Acceptance of the Agenda**

**ARLA2020-006 RESOLVED (Marlene Abbott/Sarah Gallagher)**

**That the Areyonga Local Authority received the papers circulated for consideration at the meeting.**

7.2 That members provide notification of matters to be raised in General Council Business.

### **7.2 Notification of General Business Items**

**ARLA2020-007 RESOLVED (Sarah Gallagher/Jonathan Doolan)**

**That the Areyonga Local Authority did not provide notification of matters to be raised in general business.**

7.3 That members provide notification of matters to be raised in General Non-Council Business.

### **7.3 Notifications of Non-Council Business Items**

**ARLA2020-008 RESOLVED (Marlene Abbott/Jonathan Doolan)**

**That the Areyonga Local Authority members provided notification of matters to be raised in general business as follow:**

#### **1. Issues with Air Conditioning in community houses**

7.4 Members declare any conflict of interest with the meeting Agenda

### **7.4 Conflict of Interest**

**ARLA2020-009 RESOLVED (Roxanne Kenny/Selina Kulitja)**

**That the Areyonga Local Authority Meeting did not declare any conflict of interest with the meeting agenda.**

## **8 DEPUTATIONS / GUEST SPEAKERS**

*Nil*

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 ACTION REGISTER**

#### **EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

All previous actions were closed at the Areyonga Local Authority meeting of 9 October 2019.

**ARLA2020-010 RESOLVED (Marlene Abbott/Roxanne Kenny)**

**That the Areyonga Local Authority noted that there is no action from previous meeting.**

### **9.2 LOCAL AUTHORITY PROJECTS**

#### **EXECUTIVE SUMMARY:**

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Development for investing in community projects.

There is an over-commitment of \$20,124.90 allocated for the community.

NOTE: Suggested rectification of the over-commitment is to reverse the decisions to allocate a further \$15,000 to (Project 2156) Shade shelter over playground and \$7,000 for (Project Z) Portable toilet, until more funds are available in 2020/21 Project Fund.

**ARLA2020-011 RESOLVED (Marlene Abbott/Sarah Gallagher)**

That the Areyonga Local Authority noted and accepted the progress of their projects and closed completed projects.

**ARLA2020-012 RESOLVED (Selina Kulitja/Roxanne Kenny)**

That the Areyonga Local Authority kept the Project 2151, Toilet Block, open.

**ARLA2020-013 RESOLVED (Sarah Gallagher/Jonathan Doolan)**

That the Areyonga Local Authority kept the Project 2154, Shade Shelter and Water Tank at Men's Area, open.

**ARLA2020-014 RESOLVED (Selina Kulitja/Marlene Abbott)**

That the Areyonga Local Authority closed the Project X, Guttering at the Sorry Camp.

**ARLA2020-015 RESOLVED (Marlene Abbott/Sarah Gallagher)**

That the Areyonga Local Authority kept the Project Y, Trees at Football Oval, open and confirmed the allocation of \$1,000.00.

**ARLA2020-016 RESOLVED (Jonathan Doolan/Sarah Gallagher)**

That the Areyonga Local Authority closed the Project Z, Portable Toilet.

**ARLA2020-017 RESOLVED (Sarah Gallagher/Selina Kulitja)**

That the Areyonga Local Authority kept the Project 2155, Install Shade Shelter and Water Tank at Football Oval, open.

**ARLA2020-018 RESOLVED (Marlene Abbott/Selina Kulitja)**

That the Areyonga Local Authority kept the Project 2156, Shade Shelter over Playground, open and reversed the allocation of \$15,000.00 from Resolution 149 thus reducing the total allocation to \$25,000.00.

**ARLA2020-019 RESOLVED (Sarah Gallagher/Roxanne Kenny)**

That the Areyonga Local Authority kept the Project 2157, Youth Board Project, open.

### 9.3 DISCRETIONARY FUNDS

**EXECUTIVE SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decide how to spend this money to best benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

**ARLA2020-020 RESOLVED (Marlene Abbott/Roxanne Kenny)**

That the Areyonga Local Authority will allocate the spending of their 2019/20 Discretionary Fund after discussing it with the community.

### 9.4 LETTER FROM THE DEPARTMENT REGARDING MEMBERS AND NT ELECTIONS

**EXECUTIVE SUMMARY:**

On 20 December 2019 the Acting Executive Director of Local Government and Community Development wrote to President Roxanne Kenny to remind the MacDonnell Regional Council of important matters contained in recent communications.

The letter's two main points outline the need for Councillors and Local Authority members to:

1. disclose any conflict of interest that may arise from a matter before any Council or Local Authority discussion: and
2. stand down before nominating as a candidate in the NT Elections

**ARLA2020-021 RESOLVED (Marlene Abbott/Sarah Gallagher)**

**That the Areyonga Local Authority noted and accepted the correspondence from the department.**

**9.5 ISAIAH FIREBRACE MUSIC PERFORMANCE OFFER**

**EXECUTIVE SUMMARY:**

After a successful concert in Hermannsburg and at the Araluen Arts Centre, Hit Productions would like to bring Isaiah Firebrace back to the Northern Territory. They would like to offer a free unplugged 30 minute performance to the Areyonga community with a workshop for youth and/or a meet and greet photo session. The community and/or the youth team could decide what they would like and what time he performs.

Hit Productions is proposing Isaiah visit Areyonga on **Thursday 26 November 2020.**

**ARLA2020-022 RESOLVED (Jonathan Doolan/Selina Kulitja)**

**That the Areyonga Local Authority noted the offer and invited Isaiah Firebrace to perform in Areyonga in November 2020.**

The Areyonga Local Authority Meeting took a break at 11:18 AM

The Areyonga Local Authority Meeting resumed at 11:18 AM

**10 COUNCIL SERVICES REPORTS**

**10.1 COMMUNITY SERVICE AREYONGA LOCAL AUTHORITY REPORT**

**EXECUTIVE SUMMARY:**

This report provides an update on Community Service program delivery.

**ARLA2020-023 RESOLVED (Sarah Gallagher/Roxanne Kenny)**

**That the Areyonga Local Authority noted and accepted the Community Service report.**

**10.2 COUNCIL SERVICES COORDINATOR'S REPORT**

**EXECUTIVE SUMMARY:**

This report is a summary of achievements relating to key Council service delivery standards and guidelines in Areyonga community and documents any other relevant issues.

**ARLA2020-024 RESOLVED (Roxanne Kenny/Marlene Abbott)**

**That the Areyonga Local Authority noted and accepted the attached report from Chris Broomhall, Council Services Coordinator, Areyonga.**

**11 FINANCE AND GOVERNANCE REPORTS**

**11.1 EXPENDITURE REPORT AS AT 31 DECEMBER 2019**

**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 December 2019 in the Local Authority's community.

**ARLA2020-025 RESOLVED (Roxanne Kenny/Sarah Gallagher)**

**That the Areyonga Local Authority noted and accepted the Expenditure Report as at 31 December 2019.**

## 11.2 COMMUNITY ENGAGEMENT AND THE REGIONAL PLAN

### EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and is how we will deliver our vision, mission and goals. The Regional Plan guides the MRC to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*.

The Local Authority is asked to guide and support MacDonnell Regional Council (MRC) staff to meet the objectives of the 2019-20 Regional Plan. Key Performance Indicators that the Local Authority can assist with include:

- The Local Authority meeting in public open space which aims to make meetings more accessible to the public, and
- The community survey which aims to ensure that MRC services reflect community aspirations.

The Local Authority is asked to provide input into the development of the 2020-21 Regional Plan.

**ARLA2020-026 RESOLVED (Marlene Abbott/Selina Kulitja)**  
**That the Areyonga Local Authority noted and accepted the report.**

## 11.3 LOCAL AUTHORITY MEETING PROCESS AND TIMING

### EXECUTIVE SUMMARY:

The order of agenda items for Local Authority meetings was changed recently to align with changes made to the order of agenda items for Council meetings. While this was an adjustment made across all its meeting agendas, MacDonnell Regional Council (MRC) is interested to know if this affects the running of Local Authority meetings and hear suggestions from members about other improvements that could be made to the meeting format and content.

MRC also asks the Local Authority to consider the impacts and benefits if it were to hold meetings at different times of the day. Particular consideration is asked of meetings being held after work hours and whether this would then appeal to a broader range of people becoming Local Authority members.

**ARLA2020-027 RESOLVED (Marlene Abbott/Selina Kulitja)**  
**That the Areyonga Local Authority noted and accepted this report and provided feedback.**

Note: The feedback provided was: Keep it as it is.

## 12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

### 12.1 GENERAL BUSINESS

#### EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 7, members of the Areyonga Local Authority have an opportunity to provide notification of matters to be raised in General Business. We are now discussing the matters raised as follow:

**ARLA2020-028 RESOLVED (Sarah Gallagher/Marlene Abbott)**  
**That the Areyonga Local Authority did not raise any items to be discussed.**

**13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3****13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The Department of Local Government, Housing and Community Development provide any necessary updates in regards to Northern Territory Government services.

**ARLA2020-029 RESOLVED (Marlene Abbott/Sarah Gallagher)**

That the Areyonga Local Authority noted and accepted any updates and progress on actions from the Department of Local Government, Housing and Community Development and:

1. Kept the Action Item, Room to Breathe Program, open;
2. Discussed the matter raised at Item 7, Other Non-Council Business: Issues with Air Conditioning in community houses.

Note: The NTG representative recommended that the Areyonga Community members enroll to vote or update their enrolment with the AEC if they have previously enrolled.

**ARLA2020-030 RESOLVED (Sarah Gallagher/Selina Kulitja)**

That The Areyonga Local Authority noted and accepted the presentation from Michelle Fitts – Menzies School of Health Research.

**14 DATE OF NEXT MEETING - WEDNESDAY 13 MAY, 2020****15 MEETING CLOSED**

The meeting terminated at 12:46 PM.

This page and the preceding 6 pages are the minutes of the Areyonga Local Authority Meeting held on Wednesday 19 February 2020 and are UNCONFIRMED.

**CONFLICTS OF INTEREST**

<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

**RECOMMENDATION**

**That the Areyonga Local Authority Meeting:**

- a) **Note the Conflict of Interest Policy; and**
- b) **That members declare any conflicts of interest.**

**BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

**Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

**Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

**Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

**If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

**Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

**ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.



**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 9.1  
**TITLE** Action Register  
**REFERENCE** - 269464  
**AUTHOR** Robert Rabotot, Administration Officer - Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**RECOMMENDATION**

**That the Areyonga Local Authority note the progress reports on actions from the minutes of previous meetings as received.**

**BACKGROUND**

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

***Action Item 1 - Isaiah Firebrace Music Performance Offer (raised on 19/02/2020)*****Summary of action item:**

Res.22 The Areyonga Local Authority noted the offer and invited Isaiah Firebrace to perform in Areyonga in November 2020.

**Update 07/05/2020:** Coordinator Communications and Engagement confirmed that the invitation for Isaiah to perform in Areyonga in November 2020 has been extended.

**Recommendation to close this item.**

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Wallace Rockhole Local Authority  
 Executive Leadership Team  
 Governance Department

**ATTACHMENTS:**

There are no attachments to this report.

**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER</b>	9.2
<b>TITLE</b>	Local Authority Projects
<b>REFERENCE</b>	- 269203
<b>AUTHOR</b>	Darren Pfitzner, Manager Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in community projects.

There is a total un-allocated balance of \$1,875.10 for the Local Authority to consider for investment into their community. This amount is comprised from the following two funds:  
\$0.00 is from the 2018/19 Project Fund and must be expended before 30 June 2020.  
\$1,875.10 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

**RECOMMENDATION**

**That the Areyonga Local Authority note and accept the progress of their projects and close completed projects.**

**BACKGROUND**

The Local Authority decides on the allocation of their Project Funds for projects to benefit the community. Funding for Local Authority projects is part of a grant received from the NT Government Department of Local Government, Housing and Community Services.

**Register of Projects and Allocated Funds**

<b>Project 2151 (formerly #1) Toilet block</b>		<b>\$</b>
<b>Action</b>	<b>Status</b>	<b>Expenditure</b>
6 Dec 2017	<u>Res 70</u> allocate \$50,000 towards getting a toilet block at the rec hall for Youth and Children's Services to use	+ 50,000.00
19 Jul 2019	Site servicing plan is being developed for submission to Power & Water which is required to connect to sewer and water. Technical Services working on this project	
24 Jul 2019	After discussion with the MRC CEO, it was Resolved to attach the toilet block to the Rec Hall, utilising existing utilities at the Rec Hall	
18 Nov 2019	Drafting Youth Centre bathrooms	- 1,330.00
17 Feb 2019	Design complete and PWC permission underway, pricing by builders about to commence	
<b>underspend or (overspend)</b>		<b>\$48,670.00</b>
<b>Project 2154 (formerly #2) Shade shelter and water tank at men's area</b>		
<b>Action</b>	<b>Status</b>	<b>Expenditure</b>
5 Sep 2018	<u>Res 84</u> Shade shelter and water tank at men's area	+ 7,500.00
4 Feb 2019	Shade shelter and water tank delivered	- 6,993.19
19 Feb 2020	Shade shelter completed, water tank yet to be installed	
<b>underspend or (overspend)</b>		<b>\$ 506.81</b>

<b>Project 2158 (formerly #5) Trees at football oval</b>		
<b>Action</b>	<b>Status</b>	<b>Expenditure</b>
5 Sep 2018	<u>Res 84</u> To be planted at the football oval	
24 Jul 2019	This project is on hold and nothing has been ordered	
19 Feb 2020	<u>Res 015</u> confirmation of allocation of \$1,000	+ 1,000.00
<b>underspend or (overspend)</b>		<b>\$ 1,000.00</b>
<b>Project 2155 (formerly #3) Install shade shelter and water tank at Football oval</b>		
		<b>\$</b>
<b>Action</b>	<b>Status</b>	<b>Expenditure</b>
20 Feb 2019	<u>Res 99</u> Shade shelter over seating at the football oval and install a water tank at the football oval	+ 15,876.49
19 Jul 2019	In progress, The Shelter has been measured and ordered. Water tank will be ordered after completion.	
20 Jul 2019	As the grandstand has been concreted into the ground it will not be possible to move it, as suggested, to align with the boundary fence	
3 Oct 2019	Shelter materials delivered. Awaiting purchase of water tank and guttering and building can commence	- 11,153.64
<b>underspend or (overspend)</b>		<b>\$ 4,722.36</b>
<b>Project 2156 (formerly #7) Shade shelter over playground</b>		
		<b>\$</b>
<b>Action</b>	<b>Status</b>	<b>Expenditure</b>
5 Sep 2018	<u>Res 84</u> Shade shelter to be installed over playground	+ 25,000.00
24 Jul 2019	In order to ensure the safety and efficacy of the shade shelter, MRC is seeking advice from the Alice Springs Town Council on the engineering requirements of suitable steel shade shelters they have commissioned	
3 Oct 2019	Plans have been received from Scope Builders for a similar shelter and contractors have been asked to price. The minimum cost would be \$50,000 and does not include relevant permits (if necessary)	
9 Oct 2019	<u>Res 149</u> allocate a further \$15,000 to project	+ 15,000.00
13 Jan 2020	Drafting for Areyonga playground shade structure	- 157.50
19 Feb 2020	<u>Res 018</u> reverse the allocation of \$15,000	- 15,000.00
<b>underspend or (overspend)</b>		<b>\$ 24,842.50</b>
<b>Project 2157 Youth Board project</b>		
		<b>\$</b>
<b>Action</b>	<b>Status</b>	<b>Expenditure</b>
9 Oct 2019	<u>Res 150</u> allocate \$4140 to projects planned by Youth Board	+ 4,140.00
<b>underspend or (overspend)</b>		<b>\$ 4,140.00</b>
<b>Budget consideration</b>		
<b>Balance of underspend or (overspend)</b>		<b>83,882.16</b>
Total un-allocated funds		+ 1,875.10
<b>Total unspent funds</b>		<b>\$ 85,757.26</b>

**Proposed projects and estimated costs**

**Priority 1:**

**Scope:**

**Requested:**

**Action:**

**Estimate:**

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

There is a total un-allocated balance of \$1,875.10 for the Local Authority to consider for investment into their community. This amount is comprised from the following two funds: \$0.00 is from the 2018/19 Project Fund and must be expended before 30 June 2020. \$1,875.10 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

This leaves a current total of \$85,757.26 unspent funds

**CONSULTATION**

Executive Leadership Team

Finance Grants Officer

Area Managers

**ATTACHMENTS:**

There are no attachments for this report.

**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 9.3  
**TITLE** Discretionary Funds  
**REFERENCE** - 269218  
**AUTHOR** Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities

**EXECUTIVE SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decide how to spend this money to best benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

**RECOMMENDATION**

**That the Areyonga Local Authority discuss the spending of their 2019/20 Discretionary Fund.**

**BACKGROUND**

The Local Authority must decide how to spend their discretionary fund to enhance the community and best benefit everybody.

**Approved 2019/20 Discretionary Fund projects**

Approved Project		Status	Approved Allocation	Actual Expenditure
1 Jul 2019	Discretionary Fund	Granted	+ \$4,000.00	\$0.00
9 Oct 2019	allocate \$1,000 for use by Youth Board to support their meetings and activities	<u>Resolution 141</u>	- 1,000.00	
4 Dec 2019	pay \$2,000 for payment of the Christmas Party	<u>Circular Resolution</u>	- 2,000.00	
1 Feb 2020	Areyonga Store	invoice		- 1,818.18
<b>Balance</b>	<b>Remaining</b>		<b>\$ 1,000.00</b>	<b>\$ 2,181.82</b>

**ISSUES, CONSEQUENCES, OPTIONS**

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

**FINANCIAL IMPLICATIONS**

Funds from the grant must be spent (with goods received) between 1 July and 30 June.

**CONSULTATION**

Executive Leadership Team  
 The Local Authority and community

**ATTACHMENTS:**

There are no attachments for this report.

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**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

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<b>ITEM NUMBER</b>	9.4
<b>TITLE</b>	Council Electoral Boundaries
<b>REFERENCE</b>	- 269211
<b>AUTHOR</b>	Darren Pfitzner, Manager Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

Toward the end of the Council term the NT Electoral Commission seeks comment on the effectiveness, or not, of the MacDonnell Regional Council boundary and the four ward boundaries within. The Local Authority is invited to record its comments to inform Council's response to the electoral commission about the current electoral structure and whether it provides the most effective possible representation for constituents.

**RECOMMENDATION**

**That the Areyonga Local Authority note and accept the report and provide their comments to Council.**

**BACKGROUND**

In the Northern Territory every four years all local government general elections are held. The next Council election will be held on 28 August 2021. At that time the four wards of Council; Pintubi Luritja Ward, Iyarrka Ward, Ljirapinta Ward and Rodinga Ward will each elect an allocated number of councillors to become the 12 member Council of the MacDonnell region.

In accordance with Part 6 of the Local Government (Electoral) Regulations, each council carries out an electoral review of its structure and elected membership once in every four-year term. Any changes to structure and membership become effective at the next NT local government (Council) elections.

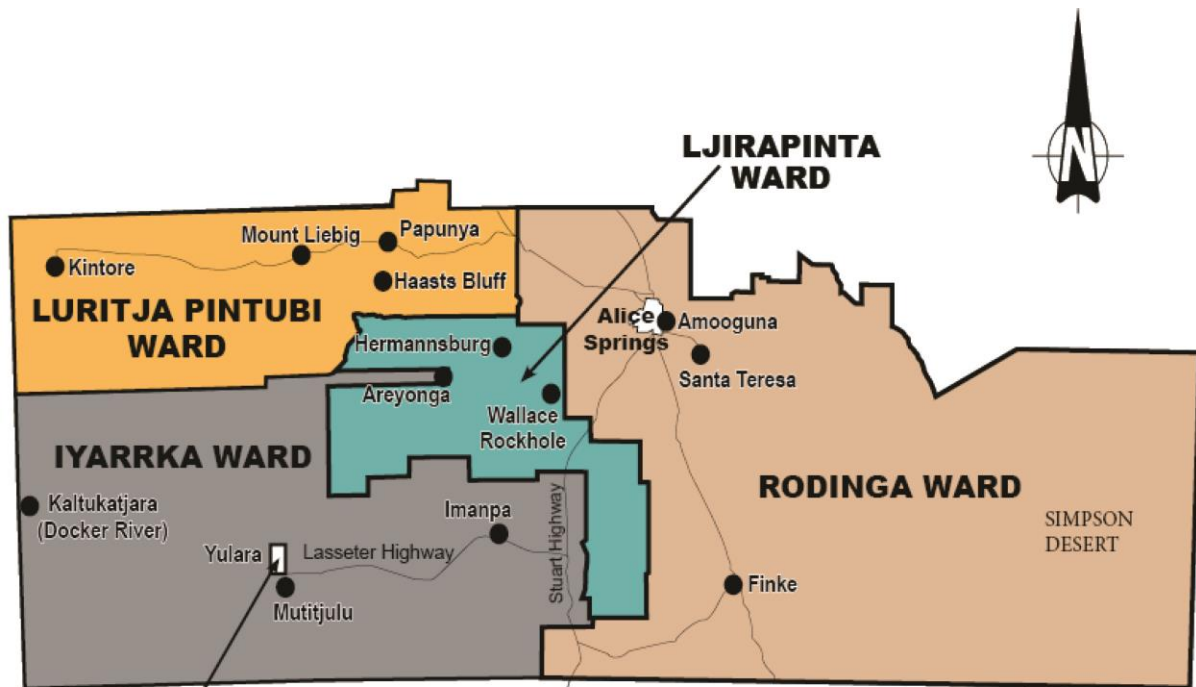
In carrying out an electoral review, Council must give proper consideration to the following matters:

- community of interests in the local government area including economic, social and regional interests;
- types of communication and travel in the local government area with special reference to disabilities arising out of remoteness or distance;
- the trend of population changes in the local government area;
- the density of population in the local government area;
- the physical features of the local government area

For local government wards the Council must also consider:

- the desirability of the number of electors for each ward being as near to equal as practicable at the next general election;
- the desirability of keeping the area of each ward containing rural and remote areas as small as practicable;
- the desirability of keeping the demographic and geographic nature of each ward as uniform as practicable;
- the desirability of including an identifiable community wholly within 1 ward if practicable

See map below of existing council and ward boundaries:



**NOTE:** Electors residing in Yulara are **NOT** required to vote as this area is unincorporated. For further information contact the NTEC.

### ISSUES, CONSEQUENCES, OPTIONS

The commencement of the new Local Government Act has been delayed to 1 July 2021. This will be weeks before the council elections, so the next MacDonnell Regional Council functions will not be influenced by the current act.

### FINANCIAL IMPLICATIONS

Nil

### CONSULTATION

Local Authority members  
Councillors

### ATTACHMENTS:

There are no attachments for this report.

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**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

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**ITEM NUMBER** 9.5  
**TITLE** COVID-19 Update  
**REFERENCE** - 269453  
**AUTHOR** Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person, but good hygiene can prevent infection. MRC in response to the COVID-19 outbreak has identified and is managing various risk through guidelines and regular communication with staff to ensure compliance.

**RECOMMENDATION**

**That the Areyonga Local Authority note and accept the report on COVID-19 update.**

**BACKGROUND**

In response to the global COVID-19 outbreak, MacDonnell Regional Council (MRC) has developed adaptive risk management plans to protect MRC staff and communities, so that we can continue to provide ongoing, critical and essential services.

MRC has been taking the various actions to protect MRC communities from the spread of COVID-19. MRC has identified and developed a Risk Register of various risk the COVID 19 poses to MRC staff and the communities and how these risks will be mitigated and managed.

MRC has regularly communicated with staff, including providing updates through weekly staff meetings and answering all concerns and questions from staff.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Executive Leadership Team  
Manager HR  
Manager Governance and Engagement

**ATTACHMENTS:**

There are no attachments to this report.



**COUNCIL SERVICES REPORTS**

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**ITEM NUMBER** 10.1  
**TITLE** Council Services Coordinator's Report  
**REFERENCE** - 269454  
**AUTHOR** Ken Newman, Director Service Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities

**EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Areyonga across the area of Local Government Service Delivery.

**RECOMMENDATION**

**That the Areyonga Local Authority note and accept the attached report prepared by Chris Broomhall, Council Services Coordinator, Areyonga.**

**BACKGROUND**

Nil

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Chris Broomhall, Council Services Coordinator, Areyonga  
Kathleen Abbott, Manager Service Delivery

**ATTACHMENTS:**

1 200513 Areyonga CSC report for Local Authority May 2020.pdf

**TITLE** Areyonga Service Delivery Report  
**DATE** 13 May 2020  
**AUTHOR** Chris Broomhall, CSC Areyonga



**SUMMARY:**

- This report is an update of Council delivered services in Areyonga across the area of Local Government Service Delivery.

**Key Council Services Achievements and Relevant Issues**

**Animal Management and Control**

- Northern Territory Vets visited Areyonga 6/2/2020 for injections and litter control.
- They have stated that if possible, they may return and perform minor surgery.

**Cemetery Management**

- At the time of this report there have been no funerals during the period from the last Local Authority meeting.
- The cemetery is constantly being weeded and clean-up is continuing.
- The cemetery fence has been replaced by Central Land Council's Community Development section.



*New cemetery fence, Utju*

**Internal Road Maintenance**

- Community roads have been repaired where the mains water had leaked and washed away some of the road.
- Council have asked an expert to assess the Access Road to be re-sheeted and gravelled to bring up to the standard that was completed by the Contractors that did the flood damaged sections. Still waiting on the final report and when or if this work will take place.

**Parks and Open Spaces**

- The parks are cleaned and maintained weekly by Council works team.
- The watering of the trees is still continuing.
- The cover for the main playground is a large project and this is on-going.

## Council Service Coordinator's Report

### Waste Management

- The waste facility has been reorganized to localize hazards from dangerous materials.
- The new drop off zone is completed and being used with the civil crew emptying the bins regularly.
- The Council have removed most of the old car wrecks from within the Community.
- Construction of the new trenches has been completed and is already 15% filled.
- There is no more access to the tip unless directed by the Council or the works crew.
- Control of dumping any waste is the responsibility of the works crew.

### Weed Control and Fire Hazard Reduction

- Firebreaks at the Tip, Airstrip, Bore Fields, Sewer Ponds and Power station have been maintained.

### Contractual Matters

#### Airstrip

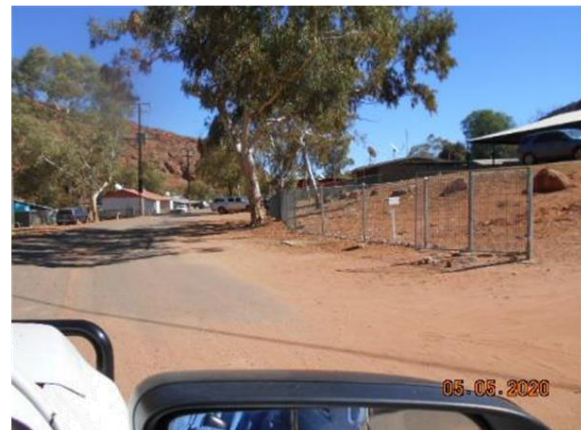
- Weed spraying of both signal area and wind sock are ongoing.
- The new fence at the Airstrip has kept the animals from getting onto the airstrip.
- The mats are complete on the signal area and wind sock area.

#### Essential Services

- The ESO continues to provide ongoing maintenance to P&W assets in the community.
- All services provided are now working at 100% to Power/Water standards.
- The Solar farm is operational and a new Generator has been installed at the power house.
- New Control panels were installed at the power house.

#### Housing and Fencing

- All houses at Areyonga now have solid fences with letter boxes along the roadside for delivery of mail.
- The Room to Breathe program is continuing and some of the houses are still waiting to be completed, due to coronavirus and the delay in contractors receiving their permits.
- The new Letter Boxes have been placed at all of the houses and delivery every week is continuing.
- 



#### Local Authority Projects

- More solar lights were put up where the Local Board decided they would be best suited.

**Council Service Coordinator's Report**

- The shade structure for the men's area is up and the Men have asked if it could be extended as it is still not enough cover for when it needs to be used.
- The shade structure for the Football Oval is at the works yard at Areyonga and will be installed this financial year.
- Due to the Biosecurity area at Areyonga some of the projects and regular visitors are restricted from travel to this area.

Chris Broomhall  
Council Services Coordinator  
Areyonga

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**FINANCE AND GOVERNANCE REPORTS**

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<b>ITEM NUMBER</b>	11.1
<b>TITLE</b>	Expenditure Report as at 31 March 2020
<b>REFERENCE</b>	- 269434
<b>AUTHOR</b>	Sheree Kane, Management Accountant and Grants

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 March 2020 in the Local Authority's community.

**RECOMMENDATION**

**That the Areyonga Local Authority note and accept the Expenditure Report as at 31 March 2020.**

**BACKGROUND**

The attached finance report details the budget, variance, and actual expenditure on Council services in the community.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil.

**FINANCIAL IMPLICATIONS**

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

**CONSULTATION**

Executive Leadership Team  
Management Team  
Sheree Sherry (Kane), Management Accountant & Grants

**ATTACHMENTS:**

1 March 2020 - Local Authority Expenditure - Areyonga.pdf

{March 2020 - Local Authority Expenditure Detail by Location1\_ORG\_NAME}

MacDonnell Regional Council - Areyonga (Utju)					
Expenditure by Community as at 31st March 20					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
<b>COUNCIL SERVICES</b>					
<b>Service Centre Delivery</b>					
<b>Manage Council Buildings &amp; Facilities</b>	37,080	47,685	10,605	63,580	This budget is for repairs and maintenance and is only spent as required.
Other Operational	37,080	47,685	10,605	63,580	
<b>Maintain Roads</b>	12,380	1,155	(11,225)	1,540	Expenditure budgeted in Alice Springs location, actuals allocated to the community as they occur.
Wages and Other Employee Costs	1,135	848	(287)	1,130	
Other Operational	11,245	308	(10,937)	410	Expenditure budgeted in Alice Springs location, actuals allocated to the community as they occur.
<b>Manage Council Service Delivery</b>	102,991	129,366	26,374	175,530	
Wages and Other Employee Costs	62,443	73,983	11,540	101,220	Wages slightly under for the reporting period
Other Operational	40,548	55,383	14,835	74,310	Expenditure less than budgeted for the reporting period mainly due to COVID-19
<b>Civil Works</b>	198,675	191,345	(7,330)	260,620	
Wages and Other Employee Costs	134,667	134,592	(74)	184,120	
Other Operational	64,009	56,752	(7,256)	76,500	
<b>Waste Management</b>	1,517	0	(1,517)	0	
Other Operational	1,517	0	(1,517)	0	
<b>Street &amp; Public Lighting</b>	6,749	6,578	(171)	8,770	
Other Operational	6,749	6,578	(171)	8,770	
<b>Council Engagement</b>					
<b>Manage Governance</b>	2,986	8,025	5,039	10,700	
Wages and Other Employee Costs	0	1,500	1,500	2,000	
Other Operational	2,986	6,525	3,539	8,700	
<b>Local Authorities Projects</b>	1,488	65,430	63,943	87,240	
Other Operational	1,488	65,430	63,943	87,240	Progress in projects delayed due to COVID-19
<b>Elected Members &amp; Council Meetings</b>	1,096	1,500	404	2,000	
Other Operational	1,096	1,500	404	2,000	
<b>Support and Administration</b>					
<b>Staff Housing</b>	40,756	60,750	19,994	81,000	This budget is for repairs and maintenance and is only spent as required.
Other Operational	40,756	60,750	19,994	81,000	
<b>Training &amp; Development</b>	0	1,875	1,875	2,500	
Wages and Other Employee Costs	0	1,875	1,875	2,500	
<b>SUB-TOTAL:- COUNCIL SERVICES</b>	<b>405,718</b>	<b>513,708</b>	<b>107,990</b>	<b>693,480</b>	
<b>NON-COUNCIL SERVICES</b>					
<b>Operate Swimming Pools</b>	98,255	130,170	31,915	130,170	
Wages and Other Employee Costs	60,809	74,020	13,211	74,020	Wages underspent as pool closed two weeks early due to COVID-19.
Other Operational	37,446	56,150	18,704	56,150	Balance of other operational costs budgeted planned to be spent in April - June.
<b>Commercial Operations</b>					
<b>Essential Services</b>	87,244	81,016	(6,228)	110,320	
Wages and Other Employee Costs	62,708	56,478	(6,230)	77,280	
Other Operational	24,536	24,538	2	33,040	
<b>Centrelink</b>	36,579	34,916	(1,663)	47,780	
Wages and Other Employee Costs	31,920	30,247	(1,674)	41,390	
Other Operational	4,659	4,670	11	6,390	
<b>Manage Projects</b>	116,747	97,220	(19,527)	122,020	
Other Operational	116,747	97,220	(19,527)	122,020	Aged Care upgrade - purchase orders issued, works on hold due to COVID
<b>Airstrip Maintenance</b>	0	727	727	970	
Other Operational	0	727	727	970	
<b>SLGIF Projects</b>	700	0	(700)	0	
Capital	700	0	(700)	0	

{March 2020 - Local Authority Expenditure Detail by Location1\_ORG\_NAME}

<b>Community Services</b>				
<b>Library</b>	<b>0</b>	<b>75</b>	<b>75</b>	<b>100</b>
Other Operational	0	75	75	100
<b>Community Safety</b>				
	<b>86,611</b>	<b>107,560</b>	<b>20,948</b>	<b>146,750</b>
Wages and Other Employee Costs	67,363	83,385	16,022	114,100
Other Operational	19,248	24,175	4,927	32,650
<b>Youth Development</b>				
	<b>137,177</b>	<b>150,484</b>	<b>13,307</b>	<b>209,890</b>
Wages and Other Employee Costs	87,479	97,765	10,286	138,050
Other Operational	49,698	52,719	3,021	71,840
<b>Home Care Services</b>				
	<b>202,101</b>	<b>242,691</b>	<b>40,589</b>	<b>325,650</b>
Wages and Other Employee Costs	87,381	84,089	(3,293)	120,830
Other Operational	114,720	158,602	43,882	204,820
				<i>Underspend relates to funds to be returned to Medicare from previous Aged care program.</i>
<b>Children's Services</b>				
	<b>241,879</b>	<b>297,939</b>	<b>56,060</b>	<b>401,230</b>
Wages and Other Employee Costs	104,584	124,783	20,199	170,650
Other Operational	137,295	173,156	35,861	230,580
<b>SNP School Nutrition Program</b>				
	<b>56,481</b>	<b>65,812</b>	<b>9,332</b>	<b>87,750</b>
Wages and Other Employee Costs	30,945	30,945	0	41,260
Other Operational	25,536	34,867	9,332	46,490
<b>SUB-TOTAL:- NON-COUNCIL SERVICES</b>				
	<b>1,063,774</b>	<b>1,208,610</b>	<b>144,836</b>	<b>1,582,630</b>
<b>TOTAL</b>				
	<b>1,469,492</b>	<b>1,722,318</b>	<b>252,826</b>	<b>2,276,110</b>

The variance is over 10% or \$10,000 due to more money being spent than budget.             
 The variance is over 10% or \$10,000 due to less money being spent than budget.           

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	1,818	4,000	2,182	4,000

**GENERAL BUSINESS AS RAISED AT ITEM 6.2**

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**ITEM NUMBER** 12.1  
**TITLE** General Business  
**REFERENCE** - 269457  
**AUTHOR** Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business. We are now discussing the matters raised as follow:

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....
- 6:.....
- 7:.....
- 8:.....
- 9:.....
- 10:.....

**RECOMMENDATION**

That the Areyonga Local Authority note and discuss the items raised at Item 6.2.

**BACKGROUND**

Nil

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Areyonga Local Authority  
Executive Leadership Team

**ATTACHMENTS:**

There are no attachments to this report.



**NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

**ITEM NUMBER** 13.1  
**TITLE** Other non-Council Business  
**REFERENCE** - 269458  
**AUTHOR** Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The Department of Local Government, Housing and Community Development provide any necessary updates in regards to Northern Territory Government services.

**RECOMMENDATION**

**That the Areyonga Local Authority:**

- a) **Note and discuss the Non-Council Business items raised at Item 6.3; and**
- b) **Note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development.**

**BACKGROUND**

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

**ACTION REGISTER**

Date raised	Issue	Detail	Update
9 Oct 19	Room to Breathe Program	Res.157 That the LGHCD representative provide to the Local Authority a list of properties approved under the Room to Breathe Program.	19 Feb 2020: NTG requested a list of houses concerned with the program. A team is scheduled to re-visit Areyonga during the year. (This will probably happen post COVID-19 restrictions)

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Executive Leadership Team  
 Department of Housing and Community Development

**ATTACHMENTS:**

There are no attachments to this report.