



AGENDA

AREYONGA LOCAL AUTHORITY MEETING WEDNESDAY 24 MAY 2023

The Areyonga Local Authority Meeting of the MacDonnell Regional Council will be held at the Areyonga Council Office on Wednesday 24 May 2023 at 10:30am.

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14 NEXT MEETING THURSDAY 10 AUGUST 2023

15 MEETING CLOSED

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 ATTENDANCE AND APOLOGIES

3.2 ABSENTEES AND LEAVE OF ABSENCES

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5 NOMINATIONS

NIL

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Areyonga Local Authority Meeting notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

5. CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Confirmation of Previous Minutes
REFERENCE	- 332644
AUTHOR	Gaurab Ghimire, Governance Administration Officer



Unconfirmed minutes from the 23 March 2023 Areyonga Local Authority ordinary meeting are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Minutes of the ordinary meeting held 23 March 2023 be adopted as a resolution of Areyonga Local Authority.

ATTACHMENTS:

- 1 Areyonga Local Authority 2023-03-23 [1371] Minutes.pdf



MINUTES OF THE AREYONGA LOCAL AUTHORITY MEETING HELD IN THE
AREYONGA COUNCIL OFFICE ON THURSDAY, 23 MARCH 2023 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:51am as a provisional meeting before reaching quorum with the arrival of Members Johnathan Doolan and Jacob Carol at 10:55am.

2 WELCOME

2.1 Welcome to Country – Chairperson Sarah Gallagher

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chairperson Sarah Gallagher, Member Jonathan Doolan, Member Jacob Carol and Joy Kunia

Councillors:

Councillor Abraham Poulson and Councillor Marlene Abbott

Council Employees:

Chris Kendrick – Director Corporate Services, James Walsh – Area Manager Service Delivery, Damien Ryan – Council Services Coordinator, Lucie McKean – Council Services Coordinator, Kieran McKean – Essential Services Officer and June Crabb – Governance Officer.

Guests:

Katharine O'Donoghue – Representative from the Office of Chanston Paech, MLA, Member for Gwoja and Ellie Chan – Project Coordinator, Public Health Division, CAAC.

3.2 Apologies/Absentees

Apologies:

Member Garnet Djana, Member Hilda Bert and Member Naphtali Scobie

Absentees:

Nil

3.1 & 3.2 ATTENDANCE AND APOLOGIES

ARLA2023-001 RESOLVED(Jacob Carol/Joy Kunia)

That the Areyonga Local Authority:

- a) noted the attendance to the meeting; and
- b) accepted the apologies received from Members Garnet Djana, Hilda Bert and Naphtali Scobie.

-

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

NIL

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT**

ARLA2023-002 RESOLVED(Marlene Abbott/Joy Kunia)

That the Areyonga Local Authority Meeting noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

ARLA2023-003 RESOLVED(Jacob Carol/Sarah Gallagher)

That the Minutes of the ordinary meeting held 14 September 2022 be adopted as a resolution of Areyonga Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**6.1 PAPERS CIRCULATED AND RECEIVED**

ARLA2023-004 RESOLVED(Joy Kunia/Sarah Gallagher)

That the Areyonga Local Authority Meeting noted the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

ARLA2023-005 RESOLVED(Jacob Carol/Abraham Poulson)

That members provided notification of matters to be raised in General Council Business as follows:

- a) Broken down vehicles
- b) Licencing / Training for Staff
- c) Early Learning staff working at Aged Care

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

ARLA2023-006 RESOLVED (Jacob Carol/Abraham Poulson)

That members did not raise any matters to be discussed in General Non-Council Business

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

ARLA2023-007 RESOLVED (Jacob Carol/Sarah Gallagher)

That the Areyonga Local Authority Meeting noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

ARLA2023-008 RESOLVED (Jacob Carol/Sarah Gallagher)

That the Areyonga Local Authority Meeting declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 INDIGENOUS EYE HEALTH & NT TRACHOMA PROGRAM - TRACHOMA

EXECUTIVE SUMMARY:

The purpose of the visit is to seek permission and cooperation from the community for the planned Trachoma trip. Date is yet to be finalised. The program is intended to educate the community about Trachoma and provide information on the Trachoma program.

Local Authority and community will be made aware when the Trachoma trip dates are finalised. At the moment, LA is being informed of the upcoming Trachoma program and seeking cooperation and permission for the program to go ahead.

An IEH community flipchart will be provided at the meeting.

ARLA2023-009 RESOLVED (Marlene Abbott/Joy Kunia)

That the Areyonga Local Authority noted that Representatives from the Trachoma Program were not in attendance to meeting.

8.2 HEALTHY FOOD, STRONG FUTURE FOR KIDS PROJECT - AAAC

EXECUTIVE SUMMARY:

The Healthy Food, Strong Future for Kids Project is led by the University of Queensland, Central Australian Aboriginal Congress and Apunipima Cape York Health Council.

This project, conducted in Central Australia and Cape York, aims to evaluate the impact of price discounting healthy foods for women and children on diet quality, food security, and affordability of a healthy diet; and to learn from community members their experiences and proposed solutions to improve food security, to inform a community-led food security framework.

ARLA2023-010 RESOLVED (Sarah Gallagher/Jonathan Doolan)

That the Local Authority noted and accepted the presentation shared by

Representatives of Central Australian Aboriginal Congress.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 AREYONGA YOUTH BOARD'S REPORT

EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Areyonga Local Authority on Areyonga Youth Board's recommendations to the LA. The development of Youth Boards in MRC communities has been supported by MRC's Governance and Compliance Department and Youth Services Department. MRC is not resourced to establish Youth Boards in all communities without Community Support and assistance from Stakeholders.

ARLA2023-011 RESOLVED (Abraham Poulson/Joy Kunia)

That the Areyonga Local Authority:

- 1) noted the 04/10/2022 Youth Board meeting minutes submitted by Areyonga Youth Board.
- 2) received and discussed the Youth Board's letter from 04/10/2022 to the LA;
- 3) discussed and approved the Youth Board's funding request for 2 speakers for the band room.
- 4) discussed solutions to having metal bins in front of the rec hall and the basketball court, noting that Service Delivery will look into supplying the bins.
- 5) discussed the Youth Board's suggestion from their 24 June 2022 meeting about creating a separate space in the rec hall for males and females, requesting that the Youth Board take measurements and bring quotes in separating the space to the next Authority meeting.
- 6) noted that sealing the oval would not be considered at this time due to the expense
- 7) provided feedback that trees around the Oval were an LA project and would be sourced by the Council Services Coordinator.

9.2 ACTION REGISTER

EXECUTIVE SUMMARY:

The attached register provides a running list of Local Authority action items as reported in previous meetings.

ARLA2023-012 RESOLVED (Jacob Carol/Joy Kunia)

That the Areyonga Local Authority noted the progress report on actions from the minutes of previous meetings as received; and:

- a) kept open Action - Building the Road up, noting that the Grader team would be in community and will assess and grade the road as necessary.
- b) asked that the Youth Board forward the invitation letter to the Department of Education and requested that the action be moved to Non-Council Business for the Representative to follow up.

9.3 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

This is page 4 of 9 of the Minutes of the Areyonga Local Authority Meeting held on Thursday, 23 March 2023

- Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community. Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

ARLA2023-013 RESOLVED (Sarah Gallagher/Marlene Abbott)

That the Areyonga Local Authority noted and accepted the progress of their projects and kept open:

- a) Project 2112 – Solar lights, noting the following placements:
- one light installed at the entry into community on the housing side;
 - second light at the Sorry Camp; and
 - that members advise the CSC on the location for the third light.

ARLA2023-014 RESOLVED (Sarah Gallagher/Marlene Abbott)

That the Areyonga Local Authority and kept open:

- a) Project 2113 – Install Shade Shelter and Water Tank at Football Oval: and
- allocated an additional \$4,000.00 to the project.

ARLA2023-015 RESOLVED (Sarah Gallagher/Marlene Abbott)

That the Areyonga Local Authority kept open:

- a) Project 2114 – Shade sails and upgrade and repairs to playground equipment.

ARLA2023-016 RESOLVED (Sarah Gallagher/Joy Kunia)

That the Areyonga Local Authority kept open:

- a) Project 2115 – Youth Board Project; and
- Allocated an additional \$1,825.52 bringing the total available to \$2,189.09 for the purchase of two speakers for the band room.

ARLA2023-017 RESOLVED (Sarah Gallagher/Marlene Abbott)

That the Areyonga Local Authority kept open:

- a) Project 2116 – Trees at Football Oval; and
- Requested that the CSC seek quotes on Gum trees.

ARLA2023-018 RESOLVED (Sarah Gallagher/Marlene Abbott)

That the Areyonga Local Authority kept open:

- a) Project – Stage near Basketball Court, noting the following:
- MRC do not hold a lease for the area near the court. If the Local Authority wanted a stage built, MRC would need to apply to CLC and approval could take some time. The Local Authority were asked to consider modular staging as they were portable, durable and easy to set up.

The Local Authority requested that Service Delivery investigate the modular designs and bring pictures and quotes of the units to the next LA meeting.

ARLA2023-019 RESOLVED (Sarah Gallagher/Marlene Abbott)

That the Areyonga Local Authority added the following items to the wish list and requested:

- a) Technical Services to investigate having a Stage placed on the other side of the creek; and
- b) Investigate drainage options at the Park.

9.4 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

ARLA2023-020 RESOLVED (Joy Kunia/Marlene Abbott)

That the Areyonga Local Authority:

- a) noted that the funds of their 2022/2023 Discretionary Funds had not been spent;
- b) were advised that the funds would be forfeited if not expended with goods received by 30 June 2023; and
- c) chose to allocate their funds at a later date.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICE COORDINATORS REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Areyonga across the area of Local Government Service Delivery.

ARLA2023-021 RESOLVED (Jacob Carol/Sarah Gallagher)

That the Areyonga Local Authority noted and accepted the attached report.

10.2 COMMUNITY SERVICE AREYONGA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

ARLA2023-022 RESOLVED (Joy Kunia/Jonathan Doolan)

That the Areyonga Local Authority noted and accepted the Community Services report; and

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 28 FEBRUARY 2023

EXECUTIVE SUMMARY:

The expenditure report shows spending until 28 February 2023 in the Local Authority Community.

ARLA2023-023 RESOLVED (Marlene Abbott/Jonathan Doolan)

That the Areyonga Local Authority noted and accepted the expenditure report as at 28 February 2023.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this report is to give members the opportunity to raise matters that they wish to discuss at item 12.1 - General Council Business.

It is to be noted that Technical Services has on their Capital Works Program a project to upgrade the Areyonga Council Office. Part of that scope is to replace the vinyl flooring with ceramic tiles.

As the flooring has artwork painted on it, members are being asked if they approve the removal of the vinyl flooring.

Additionally, the members are asked to discuss and give feedback on the following matters:

- a) LA meetings to be held in an outdoor space starting April 2023.
- b) LA meetings to be recorded for minute taking purposes.
- c) How can MRC assist the Local Authority members to achieve Quorum?
- d) Is there any suggestions from the Local Authority to encourage members to attend and participate in the meetings?
- e) Consultation to replace the flooring in Areyonga's Reception Office
- f) Consultation on the Redevelopment of MRC's 2023/2024 Regional Plan.

ARLA2023-024 RESOLVED (Marlene Abbott/Sarah Gallagher)

That the Areyonga Local Authority:

- a) noted and discussed the matters raised at Item 6.2 as follows;
 - **Broken down vehicles**
The Local Authority were informed if a broken down car was a danger to community residents, then that car would be moved to the side, however to remove a car to the WMF, the owner of the car would need to sign a form granting permission to MRC to remove the car.
 - **Training / Licences**
It was noted that training is available for MRC staff and recommended that staff consult with their immediate Supervisor to determine the type of training required.

- **Early Learning Staff at Aged Care.**
Members were advised that some of the Early Learning Centres were closed due to a shortage of qualified Early Learning Team Leaders. Community Staff who worked in those centres were employed in other areas including Aged Care.

ARLA2023-025 RESOLVED (Sarah Gallagher/Jacob Carol)

That the Areyonga Local Authority:

- a) gave approval that the next LA meeting could be held outdoors;
- b) accepted that the Authority meetings could be recorded; and
- c) provided feedback to achieving quorum by requesting that members were notified of future meetings, well in advance.

ARLA2023-026 RESOLVED (Sarah Gallagher/Marlene Abbott)

That the Areyonga Local Authority gave approval for the vinyl floor to be removed.

ARLA2023-027 RESOLVED (Marlene Abbott/Jacob Carol)

That the Areyonga Local Authority discussed and provided feedback on the Development of the 2023 / 2024 Regional Plan noting that the Community could achieve the following:

- Stage near the Old House
- Water Trough for wildlife or a Dam
- Walking trail
- Shade Shelter at Softball Oval
- Sand around Solar light at Sorry Camp
- Toilet block at Sorry Camp

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Areyonga Local Authority have an opportunity to provide notification of matters they wish to discuss in General Non-Council Business.

ARLA2023-028 RESOLVED (Sarah Gallagher/Joy Kunia)

That the Areyonga Local Authority:

- a) noted that a Representative from the Department of Chief Minister and Cabinet was not in attendance at the meeting;
- b) noted the advice given by the Representative from the Member for Gwoja Office, advising that residents can send their office an email regarding their housing issues; and
- c) noted the request that Housing consider an easier system for residents to access reporting repairs as the current system takes too long and is not user friendly.

14 DATE OF NEXT MEETING - WEDNESDAY 24 MAY, 2023

15 MEETING CLOSED

The meeting terminated at 1:52 pm.

This page and the preceding 7 pages are the minutes of the Areyonga Local Authority Meeting held on Thursday 23 March 2023 and are UNCONFIRMED.

UNCONFIRMED

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**6.1 PAPERS CIRCULATED AND RECEIVED
RECOMMENDATION**

That the Areyonga Local Authority Meeting noted that the papers circulated were received for consideration at the meeting.

**6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS
RECOMMENDATION**

- a) Noted that the members have / have not provided notification of matters to be raised in General Council Business

**6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS
RECOMMENDATION**

- a) Noted that the members have / have not provided notification of matters to be raised in General Non-Council Business
- b)
- c)
- d)
- e)

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Areyonga Local Authority Meeting Meeting:

- a) notes the Conflict of Interest Policy; and**
- b) that members declares any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.1
TITLE	Discretionary Funds
REFERENCE	- 332654
AUTHOR	Gaurab Ghimire, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 02: Healthy Communities

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Areyonga Local Authority:

- a) notes and discusses the spending of its 2022/2023 Discretionary Funds; and
- b) notes that the funds will be forfeited if not spent before 30 June 2023, in about a month time.

BACKGROUND

The Local Authority must decide how to spend their discretionary fund to enhance the community and best benefit everybody.

Date	2022/2023 Discretionary Funds	Approved Commitment \$	Expenditure remaining \$
1 July 2022	Approved funds	4,000.00	4,000.00
14 Sep 2022	Res.107 - noted that the funds could be spent with majority member writing a letter to MRC.		
23 Mar 23	Res.020 – b) were advised that the funds would be forfeited if not expended with goods received by 30 June 2023; and c) chose to allocate their funds at a later date.		
Balance Remaining			4,000.00

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPLICATIONS

Funds from the grant must be spent (with goods received) between 1 July and 30 June and cannot be carried over. The Areyonga community has \$4,000.00 to spend on community celebrations before 30 June 2023.

CONSULTATION

Areyonga Local Authority and Community

ATTACHMENTS:

There are no attachments to this report.

9.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Local Authority Projects
REFERENCE	- 332492
AUTHOR	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

- Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (*DCM&C*) and invested in projects to benefit and improve the community. Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road

Examples of *acceptable* purposes for expenditure include:

- repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

There is currently \$12, 131.15 of unallocated funds to allocate and spend on Community projects.

RECOMMENDATION

That the Areyonga Local Authority:

- a) notes and accepts the progress of their projects; and
- b) approves the closure of any completed projects.

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

Local Authorities must formally resolve each initiative this funding will be used for.

Register of Projects and Commitments

Project 2112	Solar lights	\$
	Status	Committed
4-Nov-20	Res.75 – Commit \$20,000.00 and request that the CSC seek quotations for three (3) Solar lights with sites to be determined at the next Local Authority meeting.	20,000.00
31-Mar-21	Res.15 – Commit an additional \$2,000.00 towards concreting.	2,000.00
11-Jun-21	Purchase order awaiting approval.	
12-Aug-21	Invoice received from Green frog for 3 x Solar lights	-14,587.65
28-Nov-21	Lights have arrived in Alice Springs and waiting on distribution approximately mid-January 2022, if not collected sooner.	
8-Dec-21	Res 073 - Kept project open	
2-Mar-22	Solar lights still to be delivered.	
15-Jun-22	Res.092 – 3 solar lights waiting for delivery from Alice springs	
14-Sep-22	Res.108 - Kept project open, noting that transport is being organised.	
15-Sep-22	PO to Spinifex Towing and Transport, to freight the lights from Amoonguna to Areyonga for \$2,000.00	
20-Nov-22	Tax invoice received for the transportation of lights from Outback Vehicle Recovery.	-1,800.00
23-Mar-23	Res.013 – Two solar lights have been installed, one at the entry into the community on the housing side and second one at the Sorry Camp. Members have advised CSC on the location for the third one.	
9-May-23	PO raised from Bunnings for Concrete and Tolls.	-1,042.83
	underspend or (overspend)	4,569.52

Project 2113	Install shade shelter and water tank at football oval	\$
	Status	Committed
20-Feb-19	Res.99 – Shade shelter over seating at the football oval and install a water tank at the football oval.	15,876.49
19-Jul-19	In progress, the shelter has been measured and ordered. Water tank will be ordered after completion.	
20-Jul-19	As the grandstand has been concreted into the ground it will not be possible to move it, as suggested, to align with the boundary fence.	
20-Oct-19	Shelter materials delivered. Awaiting purchase of water tank and guttering and building can commence.	-11,153.64
16-Jun-21	Res.34 – Install shade shelter and water tank at the football oval and request that the Council Services Coordinator (CSC) purchase scaffolding to assist the team with installing the shade shelter.	
2-Dec-21	Commitment for scaffolding and platform ladder ordered, waiting for collection/freight to bring to community and invoice received (11/01/2022)	-4,034.05
8-Dec-21	Res 073: Kept open project	

2-Mar-22	Scaffold and ladder has been collected and the project will start once a full Civil team is available.	
15-Jun-22	Res.092 – Kept project open.	
14-Sep-22	Res.108 - Allocated an additional \$10,000.00	10,000.00
10-Nov-22	PO raised for the installation of Roof Installation - 4,720.00	
23-Mar-23	Res.014 – allocated additional \$4000.00 to the project and kept the project open. Roof installation, transportation, tools and equipment cost all included.	4,000.00 - 8,016.00
	underspend or (overspend)	6,672.80

Project 2114	Shade Sails and upgrade and repairs to playground & equipment	\$
	Status	Committed
5-Sep-17	Res.84 – Shade shelter to be installed over playground.	25,000.00
24-Jul-19	In order to ensure the safety and efficiency of the shade shelter, MRC is seeking advice from the Alice Springs Town Council on the engineering requirements of suitable steel shade shelters they have commissioned.	
3-Oct-19	Plans have been received from Scope builders for a similar shelter and contractors have been asked to price. The minimum cost would be \$50,000.00 and does not include relevant permits (if necessary).	
9-Oct-19	Res.149 – Allocate a further \$15,000.00 to project.	15,000.00
13-Jan-20	Drafting for Areyonga playground shade structure.	-157.50
19-Feb-20	Res.18 – Reverse the allocation of \$15,000.00 .	-15,000.00
24-Jun-20	Drafting for Areyonga playground shade structure	-70.00
1-Dec-21	CSC to present quotes to the Local Authority.	
8-Dec-21	<u>Res 073</u> : Kept open project noting that Technical services will follow up to see if funding was available for the structures in playgrounds	
15-Mar-22	Tech Services have asked the LA to discuss the two quote options regarding the Shade Shelter. Both quotes exceed the allocated amount and are most likely to increase again. Tech Services requests to amend the quote if an options is approved and further funds allocated. (Quotes as attached) Option 1 - \$27,901.34 ex GST · Flat Roof Patio as per a standard design. o Please note this will technically not be high enough to meet recommendations for playground shade structures. This unit has been priced in a full Colorbond finish. Option 2 - \$40,496.09 ex GST · Gable Roof	

	<ul style="list-style-type: none"> o Shed Frame with no walls (price includes a 500mm Skirt around the gutter to allow for additional shade) o Due to the height of the gable unit we would need to take a few machines out to site such as 4wd scissor lifts and a boom lift so the install did increase a bit due to hire costs <p>There are no upcoming Infrastructure grants that Tech Services is currently aware of.</p>	
15-Jun-22	Res.092 - approved option one for the Shade Structure over playground supplied by Complete Steel Sales, quotation Q1151 (\$30, 691.47)	
15-Jun-22	Res.093 - Committed additional \$8,000.00 which includes the remaining funds \$5,256.67 from 2020/2021 grant to complete the project and accepts the quote Q1151.	8,000.00
23-Aug-22	<p>Update – Tech Services, Simon Murphy</p> <p>Since initial pricing took place the price has risen substantially. The preferred design option (flat roof) has been re-priced on 18/8 at \$43k and the quote is only valid until end of August.</p> <p>The recent addition of \$8k to the project now has the available funds at \$32,772; more funds will be needed to progress this project.</p>	
14-Sep-22	Res.108 – Renamed the project - Shade Sails and Upgrade and Repair of Playground Equipment	
23-Mar-23	Res.015 – Kept project open.	
	underspend or (overspend)	32,772.50

Project 2115	Youth board project	\$
	Status	Committed
9-Oct-19	Res.150 – Allocate \$4,140.00 to projects planned by the youth board.	4,140.00
6-Dec-21	Youth to present suggestions to the Local Authority for consideration (noted on the YB report)	
8-Dec-21	<u>Res 073</u> : Kept open project	
7-Jun-22	Email sent to YB Coordinator advising of the deadline for the project funds to be sent and to invite a Representative to attend the LA meeting to provide feedback/update to this project.	
15-Jun-22	Res.092 – kept project open noting that the Youth Team were advised that the funds could be forfeited if not spent by 30 June 2022.	
16-Jun-22	Purchase from EB games	-891.36
15-Jun-22	Purchase from Central fruits and veg	-157.80
29-Jun-22	MacYouth musical equipment	-2,727.27
14-Sep-22	Res.108 - Requested that the Youth Board get a quote for music speakers	
23-Mar-23	Res.016 - Allocated funds for the purchase of two speakers for the band room as requested by Youth board. (the project has had \$363.57 remaining and additional	1825.52

6-Apr-23	required fund to buy the speakers were approved by LA) Speaker and cable purchase from Rock music City Recommendation is to close the project. Underspend or (overspend)	-2,189.09 0.00
----------	---	-------------------------------------

Project 2116	Trees at Football Oval	\$
	Status	Committed
5-Sep-18	Res.84 – To be planted at the football oval.	
24-Jul-19	This project is on hold and nothing has been ordered.	
19-Feb-20	Res.15 – Confirmation of allocation of \$1,000.00	1,000.00
13-May-20	Res.40 – Allocate \$506.81 from project 2154 to project 2158	506.81
16-Jun-21	Res.34 – Commit an additional \$5,000.00 and request that the CSC purchase trees.	5,000.00
1-Sep-21	Res.55 – Kept project open and advised that the trees were being supplied by the Department of Corrections.	
1-Dec-21	Trees are now being sourced by a local Nursery in Alice Springs	
8-Dec-21	Res 073: Kept open project	
15-Jun-22	Res.092 - Area manager and CSC will seek quotes from either Correction Centre or Alice Springs Nursery.	
14-Sep-22	Res.108 - Noted that there was no inventory available at the Alice Spring Nursery and currently waiting on quotes from the Correctional Centre.	
23-Mar-23	Res.017 - Requested that the CSC seek quotes on Gum trees.	
13-Apr-23	Trees purchase from Alice Springs Nursery underspend or (overspend)	- 4,363.64 2,143.17

Project	Stage near Basketball Court	\$
NEW	Status	Committed
14-Sep-22	Res.108 - The Local Authority requested a stage, similar to the design in Kintore, be placed near the basketball Court. Quote for modular staging attached.	
23-Mar-23	Res.018 - MRC do not hold a lease for the area near the court. If the Local Authority wanted a stage built, MRC would need to apply to CLC and approval could take some time. The Local Authority were asked to consider modular staging as they were portable, durable and easy to set up. The Local Authority requested that Service Delivery investigate the modular designs and bring pictures and quotes of the units to the next LA meeting. Quote for modular staging attached.	
underspend or (overspend)		0.00

Balance of underspend or (overspend)	46,157.99
Total un-allocated funds	12,131.15
Total of unspent funds	58,289.14

Wishlist and estimated costs

Priority: **Technical Services to investigate having a Stage placed on the other side of the creek.**

Date proposed

Scope

Estimate \$

Action

Priority: **Investigate drainage options at the Park.**

Date proposed

Scope

Estimate \$

Action

ISSUES, CONSEQUENCES, OPTIONS

Examples of *Unacceptable* Purposes for Expenditure include:

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

FINANCIAL IMPLICATIONS

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team

ATTACHMENTS:

- 1 Ross Eng. Quote.pdf
- 2 Modular Stage image (1).png
- 3 Stages_V3.pdf



QUOTATION

Q-0552-MM-01

Attention: James Walsh**Company: MacDonnell Regional Council****Date: 8 May 2023****Quote Ref: Q-0552-MM-01****Subject: Quote for the supply, fabricate and installation of the proposed new 6 Post Shade Structure at Areyonga.**

We have pleasure in submitting for your consideration our quote for the supply, fabricate and installation of the proposed new 16m x 9m Shade Structure at Areyonga.

Documents:

- Q21899 Ross eng Sail-A4 Landscape 1
- Monotec 370 Series Brochure Email

Includes

- Temporary fencing to site perimeter for duration of works..
- Set out and excavation of proposed new foundations. Design indicates 3 off 600mm diameter x 3000mm and 3 off 600mm diameter x 3500mm deep footings **Allowance made for perfect ground conditions. ****
- Supply and placing of reinforcement cages, hold down bolt assembly pour.
- Supply and pour concrete foundations.
- All associated structural steel works for the main frame columns;
 - Low posts – 6m, and High posts 7.5m above ground
 - Member sizes 323x6.4 CHS
 - Powder Coat Finish (Colour TBC)
- Supply all associated structural bolt assemblies required for erection.
- Supply and install Monotec 370 95% Shadecloth Fabric. (Colour TBC)
- Delivery and site erection. (including crane and scissor lift)
- Mob to site including accommodation and living away from home allowance.
- 15 year manufacturer's warranty on Monotec 370 Shadecloth for fabric under tension and UV degradation
- 1 year warranty on workmanship and fittings.

** additional labour and materials for excavation works due to unforeseen ground conditions (encountering of rock, below ground services etc.) will be billed at cost price plus 15%.

Kilometre rate is \$7.00 per Klm

Vac rate is \$300.00 per Hr

Labour rate \$150 per hr

Excludes:

- Engineering Certification, Council Fees, Charges, Licences, Permits etc
- Demolition of existing structures or relocation of services

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46 Elder Street Alice Springs NT 0870 (PO Box 2045)
Ph: 08 89594500
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QUOTATION

Q-0552-MM-01

Note:

- All steels will be Australian Standard Steel.
- All welds to AS1554.1 GP & SP.
- Approved welding procedure with qualified welders.

Cost Summary:

Total project cost:	\$ 99,200.00
GST:	\$ <u>9,920.00</u>
Total (incl. GST):	\$ 109,120.00

This quote is valid for 21 days.

If you have an approved credit facility with Ross Engineering Pty Ltd, this quote is offered under our Terms and Conditions of Trading as agreed on our credit application form.

If you do not have an approved credit facility with Ross Engineering Pty Ltd the following conditions apply:

- For supply of goods and labour performed in our workshop – payment is required prior to despatch.
- For supply of labour on site – 20% of the quoted price is required prior to commencement and the balance is due on completion. Credit card details maybe requested prior to commencement as security.
- As per the terms and conditions attached to this quote.

This quote will be deemed to be accepted when we have received your company purchase order or an email advising acceptance of this quote.

We trust that the above quotation meets with your approval and should you require any additional information, please do not hesitate to call me.

Kind Regards

Mick Martin

Project Manager

Ross Engineering Pty Ltd

Ph: Direct: 08 8959 4505 | Main: 08 8959 4500 | Mob: 0429 697 424



QUOTATION

Q-0552-MM-01

Terms and Conditions

1.1. Purchase

- a. The Customer must pay the price charged by Ross Engineering for Products and Services at the time of the Transaction, unless different prices are agreed in advance between the Customer and Ross Engineering in writing.
- b. In addition to the price for Products and Services, the Customer must pay:
 - i. any duties, taxes, government charges, levies and other imposts presently or in the future being levied by any government or regulatory authority on any of the Products or Services, or the price of any of the Products or services, in the amounts applicable from time to time;
 - ii. any costs incurred by Ross Engineering in order to comply with the present and/or future requirements of any government or regulatory authority, including any requirements relating to pollution, carbon, missions and greenhouse gases (including reporting requirements, the holding of permits and the holding of off-set credits), to the extent such costs increase the cost of any Products or Services or the cost of production or delivery of any of the Products or Services.
 - iii. any Surcharge; and
 - iv. GST, where applicable.
- c. Ross Engineering will charge the customer all amounts due for the purchases of Products and Services.

1.2. Delivery

- a. Ross Engineering is not obligated to deliver Products to the Customer unless agreed by Ross Engineering.
- b. Subject to clause 1.2(a), Ross Engineering will deliver the Products to the Customer in accordance with the Customer's Order.
- c. In the event that a delivery date or completion date is nominated by the Customer, Ross Engineering shall take reasonable steps to achieve delivery or completion on or about the date, however no promise is given that the Products or Services will be available on that date, notwithstanding any purported term to that effect in any contract, and Ross Engineering shall not be liable for loss (including consequential loss) for failure or delay in delivery due to any cause beyond Ross Engineering control. In any case Ross Engineering, shall not be liable for any amount payable by the Applicant in relation to a agreement with a third party as a result of a failure for delay in delivery by Ross Engineering due to any cause whatsoever.
- d. The Customer must make available safe and unrestricted access for delivery and installation (if applicable) of Goods at the Customer's site.
- e. The Customer:
 - i. is fully responsible for providing a safe working environment for Ross Engineering to deliver and install (if applicable) the Goods at the Customer's site;
 - ii. without limiting paragraph (i), must ensure that the Customer's site for the delivery and installation of Goods (if applicable) comply with all relevant Laws and that adequate environmental protection systems are in place; and
 - iii. must immediately notify Ross Engineering in writing of anything which could result (or has resulted) in the Customer's site not being a safe working environment for Ross Engineering to deliver and or install the Goods, in which case Ross Engineering will not be obliged to deliver Products to the Customer until such fault is rectified.
- f. Ross Engineering will not be responsible for any environmental damage or injury or death to any of the Customer's employees, officers and agents in the delivery or installation of the Goods, except to the extent of Ross Engineering's negligent act or omission, and the Customer agrees to indemnify Ross Engineering against all actions, claims, costs, expenses, and other liability in relation to such environmental damage, injury or death.
- g. Written notice of any claim for any defect in quality or shortage in quantity in relation to any of the Products must be given by the Customer to Ross Engineering within two (2) business days after receipt of the Product for which the claim is made. The notice must state the nature of the defect or deficiency and indicate where and when Ross Engineering may inspect the Product. Any inspection by Ross Engineering for the purpose of this clause shall not of itself be construed as an acceptance by Ross Engineering of the Customer's claim.
- h. The Customer must:
 - i. comply with all Laws in relation to the handling, storage and transport of Products;
 - ii. without limiting paragraph (i), ensure that the Customer's actions and the Customer's delivery requirements under any Order or otherwise, do not encourage or require any driver assigned to carry out any delivery to:
 - (1) exceed permitted driving hours;
 - (2) fail to have minimum rest periods;
 - (3) exceed the speed limit;

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QUOTATION

Q-0552-MM-01

- (4) carry Products that exceed vehicle dimension limits;
- (5) carry Products that cause vehicle mass limits to be exceeded;
- (6) carry any Products on Ross Engineering's behalf that are not appropriately secured;
- (7) work from a dangerous height; or
- (8) any other breach of any Laws.

- i. The Customer agrees to provide Ross Engineering with unrestricted access to the Customer's site from time to time to conduct an audit of the Customer's compliance with this clause 2.3 and Ross Engineering is not obliged to deliver Bulk Products to the Customer until any identified faults are rectified.
- j. If the Customer is unable to accept delivery in accordance with the Customer's Order or other notified requirements, then the Customer must pay a Redirection Fee to Ross Engineering.

1.3. Risk

Risk in the Products will pass to the Customer when the Products have been delivered to the Customer.

1.4. Property

Property in the Products shall remain with Ross Engineering until Ross Engineering have been paid in full for the Products.

1.5. Limitation of Liability

- a. Ross Engineering will not, under any circumstances, be liable to the Customer, whether directly or indirectly for:
 - i. any fault with the Customer's storage equipment, loading and unloading facilities, site or other delivery locations; or
 - ii. any third-party claim arising out of supply of Products or Services or the performance or non-performance of any obligations under these Terms and Conditions.
- b. Ross Engineering will not be liable to the Customer for any indirect or consequential loss, economic loss and/ or loss of profit, income, business, production, reputation or goodwill.
- c. Any Ross Engineering liability which may arise under these Terms and Conditions is limited to the maximum extent permitted by law.
- d. To the extent permitted by law, all express or implied warranties, conditions or representations relating to the Products or Bulk Products that are not contained in these Terms and Conditions are excluded. If any non-excludable condition or warranty is implied into these Terms and Conditions and such condition or warranty is breached, the liability of Ross Engineering in respect of such breach will be limited to (Ross Engineering's option):
 - i. replacement of the defective Products or the supply of equivalent products; or
 - ii. payment of the costs of replacing the defective Products or of acquiring equivalent products.

1.6. Indemnity

The Customer shall indemnify and hold Ross Engineering harmless against any claim, liability, cost or expense arising directly or indirectly out of:

- a. a breach by the Customer of any provision of these Terms and Conditions;
- b. storage, handling and dispensing of any Products at the Customer's site or other premises; or
- c. misuse, whether innocent or willful, by the Customer of the Credit Facility.

1.7. Force Majeure

- a. Ross Engineering will not be responsible for failure or for any losses resulting out of the failure to supply or deliver any Products caused by force majeure, including:
 - i. partial or total interruption of transport, fires, strikes, differences with workmen, armed conflict, terrorism, interference of civil or military authority;
 - ii. curtailment, failure or cessation of supplies of any of the products from Ross Engineering's existing, future or contemplated sources of supply;
 - iii. any breakdown or shutdown (planned or unplanned) of plant, machinery or equipment owned or operated by Ross Engineering necessary for the production of Products or the Services;
 - iv. Court orders, Government policy or orders including price controls, levies, premiums or surcharges, requirement, request or allocation program;
 - v. embargoes or other import or export restrictions or any causes that in the opinion of Ross Engineering are beyond its control; or
 - vi. anything falling under the general meaning of force majeure or the matters specified in this clause, that would in the reasonable opinion of Ross Engineering make the performance of these Terms and Conditions uneconomic to Ross Engineering.

Ross Engineering Pty Ltd ABN 30009623947
46 Elder Street Alice Springs NT 0870 (PO Box 2045)
Ph: 08 89594500
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2/5/2023

Quote Number 00130047
 Account Name MACDONNELL REGIONAL COUNCIL
 Contact Name Aaron Blacker
 Phone 1300 007 662
 Mobile 0400 716 130
 Email aaron.blacker@macdonnell.nt.gov.au
 Ship To Alice Springs NT 0870
 Australia

Dear Aaron
 We are pleased to submit the following proposal for your consideration.
 To Supply and Deliver;

Quantity	Code	Product Description	Unit Price
1	DELIVERY	DELIVERY COST	2,200.00
4	FELMSTAGE	STAGE DECK MODULAR WITH ADJUSTABLE LEGS 2 X 1M Strong and Durable Aluminium Frame Velcro Edging for Skirting Curtains. Interlocking system for Connecting Multiple Stages. Adjustable telescopic legs 400-600mm included Can withstand up to 1.4 tonne of loading per square metre Overall Plan: 2000mm L x 1000mm W Finish: 18mm Birch plywood deck weight: 36.00kg Frames: Plain Aluminium ONLY	1,150.00
1	FELMS2TS	STAGE MODULAR 2 STEP KIT Each kit includes 1x step deck - measuring 1 metre width x 30cm tread depth x 8.2cm deck profile 4x step legs - to match the height of the stage 1x Set Stage Leg connecting hardware to connect step to step and final step to stage	814.00
Total Cost (Excl. GST)			7,614.00

This proposal is valid for 30 days & is subject to standard terms and conditions.

***UNLOADING: Please Note** - Unloading will be required to get the goods off the truck at your agreed delivery point (as detailed on your order confirmation). Unloading is the responsibility of the client at your agreed delivery point (standard delivery trucks do not have unloading facilities). If Felton International Group Pty Ltd arranges for the freight company to unload your order at site unloading fees will be applied at the expense of the client. (Please request an unloading quote to be included in the above proposal if you do not have unloading equipment available)

Felton Industries | ABN 17 130 687 240 | P: 1800 22 00 55 | P: 1800 05 91 58 | E: sales@felton.net.au | www.felton.net.au

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PROPOSAL 00130047 ACCEPTANCE:

To order, please complete and return via Fax: 1800 05 91 58 or Email: zoe@felton.net.au

Full Name: _____ Position: _____

Signature: _____ Date: _____

Kind regards,

Zoe Lockhart

zoe@felton.net.au | Phone: 1800 22 00 55

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9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.3
TITLE	Action Register
REFERENCE	- 332709
AUTHOR	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The attached register provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Areyonga Local Authority:

- a) notes the progress report on actions from the minutes of previous meetings as received; and
- b) notes the quote for stage attached in the project register; and
- c) approves the closure of any completed action.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Areyonga Local Authority
Executive Leadership Team

ATTACHMENTS:

- 1 Action register Areyonga.pdf

Meeting	Officer/Director	Section	Subject
Areyonga Local Authority 16/06/2021	Blacker, Aaron	Local Authority Reports and Correspondence	Build the road up
Action ARLA2021-033: Bring in Machinery to build the road up before grading (raised 16 June 2021)			
ARLA2021-033 RESOLVED (Marlene Abbott/Jonathan Doolan) That the Areyonga Local Authority: b) Requested that the Director Technical Services bring in machinery to build the road up before grading.			
1 September 2021 - The Local Authority received the update from CEO, Jeff MacLeod, as received from Simon Murphy, Director TS. Road Coordinator assessing upgrade based on scope/cost estimate completed by CPM in 2019. Cost is in the order of \$1.4 million and will need to go to tender after funding confirmed from R2R and LRCI. Timeframe for work is not known as this stage, but will report back to the LA meetings on this work.			
8 December 2021 - ARLA2021-072 RESOLVED (Sarah Gallagher/Joy Kunia) That the Areyonga Local Authority kept the action open.			
15 June 2022 – ARLA2022-091 RESOLVED (Jonathan Doolan/Abraham Poulson) That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and kept action open, noting that Minister Chanston will write to DIPL and an update will be provided to MRC at the next meeting.			
19 September 2022 – Update from Belinda Urquhart, Director Service Centre Delivery. MRC will be improving the flood ways on the access road. No response from the NT Government about the upgrade.			
16 November 2022 – Noted that a Local Authority meeting did not take place due to a quorum not being achieved.			
5 December 2022 – Update from Aaron Blacker, Director Technical Services. ASPLUM and Civil engaged to complete a maintenance grade of the Areyonga Access road. Tender for roadworks currently being prepared.			
23 March 2023 – ARLA2023-012 RESOLVED (Jacob Carol/Joy Kunia) Kept action open, noting that the Grader team would be in community and will assess and grade the road as necessary.			

Meeting	Officer/Director	Section	Subject
Areyonga Local Authority 23/03/2023	Hassett, Keith	Local Authority Reports and Correspondence	Investigate and present modular staging
Action ARLA2023-018: Investigate and present information on modular stages (raised 23 March 2023)			
ARLA2023-018 RESOLVED (Sarah Gallagher/Marlene Abbott)			
That the Areyonga Local Authority kept open:			
a) Project – Stage near Basketball Court, noting the following: MRC do not hold a lease for the area near the court. If the Local Authority wanted a stage built, MRC would need to apply to CLC and approval could take some time. The Local Authority were asked to consider modular staging as they were portable, durable and easy to set up. The Local Authority requested that Service Delivery investigate the modular designs and bring pictures and quotes of the units to the next LA meeting.			
6 April 2023 - Technical Services believes that the attached is the best option. Not only can one large stage be created, but it can be split in multiple smaller stages as well as being adjustable heights ranging from 400-600mm meaning that the ground can be level, undulating or sloped and still be able to host the modular stage. A video on the assembly of the stage is also available.			
<i>Recommendation to the LA at their May meeting is to close action.</i>			

Meeting	Officer/Director	Section	Subject
Areyonga Local Authority 23/03/2023	Kendrick, Chris	Youth Board	Rec hall separation
Action ARLA2023-011 – Rec Hall separating for males and females			
ARLA2023-011 RESOLVED (Abraham Poulson/Joy Kunia)			
That the Areyonga Local Authority: .			
5) discussed the Youth Board's suggestion from their 24 June 2022 meeting about creating a separate space in the rec hall for males and females, requesting that the Youth Board take measurements and bring quotes in separating the space to the next Authority meeting.			
22 May 2023 – Update by Youth board			
The Areyonga Youth Board has liaised with the MRC Technical Services Directorate in order to organise a quote and the Technical Services are now in the process of organising a quote for this work.			

10. COUNCIL SERVICES REPORTS

ITEM NUMBER	10.1
TITLE	Community Service Areyonga Local Authority Report
REFERENCE	- 332017
AUTHOR	Jenny Murnik, CS Coordinator Administration

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Areyonga Local Authority note and accept the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager of Aged & Disability Services – Amandeep Kaur
Manager of Children's Services – Iryna Mustiats
Manager of Community Safety – Liz Scott
Manager of Youth Services – Jessica Kragh

ATTACHMENTS:

1 2023-05 - COMMUNITY SERVICES Areyonga LAR - approved.pdf

Community Service: Report on Operations

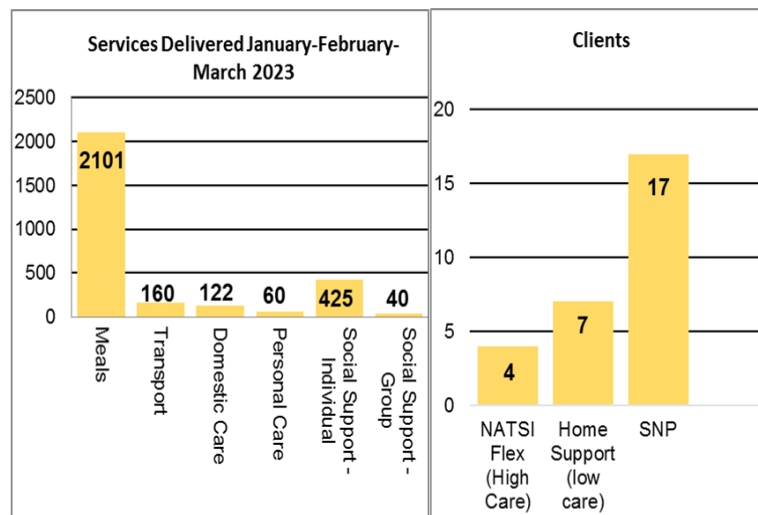


LOCATION: Areyonga Community
PERIOD: 1/01/2023 to 31/03/2023
AUTHOR: Sabine Wedemeyer, Director Community Services

AGED & DISABILITY SERVICES Service Delivery and Engagement



- All Aged care services were fully delivered with only the following disruption:
 - 17 March 2023 – staff attending a funeral, day hampers delivered as meal replacement, pre-made meal given to School Nutrition program.
- Active engagement with stakeholders, regular meeting and catch ups to ensure quality services are being delivered.



Other Updates

- Following training was attended by staff;
 - 21-22 February 2023 - Aged Care Quality Standards training by CDCS attended by team leader – Sarah Gallagher.
 - 22-24 March 2023 - Cert III Individual Support Training with Response Training at Hermannsburg.

Aged Care Quality Standards Training with CDCS



Staff attending certificate III training in Hermansburg

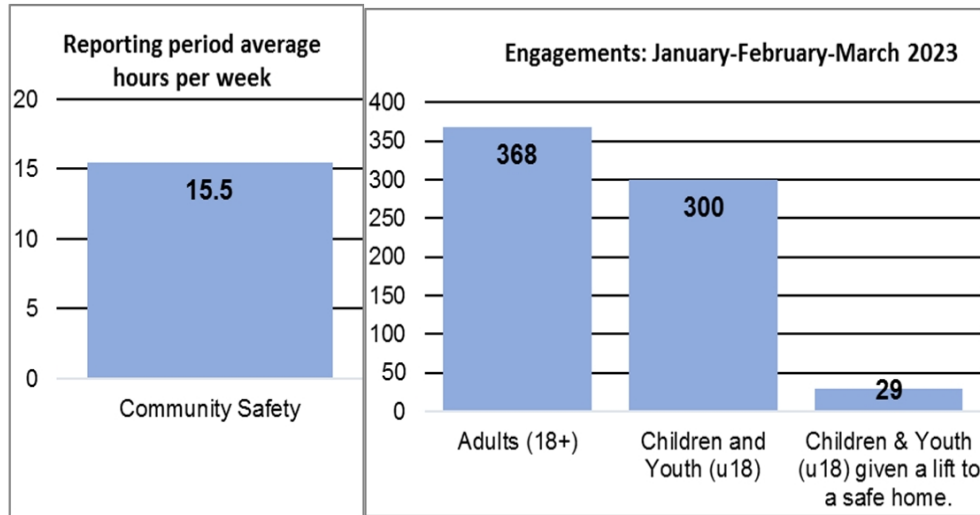


COMMUNITY SAFETY

Service Delivery and Engagement



- Service was disrupted for 20 days due to our Team Leader being on leave from Christmas to the end of January for Cultural Business.
- MacSafe continues to work in collaboration with MacYouth to support joint service delivery and ensure young people are returning home safely after nightly activities in the Rec Hall.



Other Updates

- Team Leader Wilbur Poulson worked above and beyond during this reporting period. Whilst out in community outside of work hours, he noticed smoke coming from the Childcare Centre. He acted very promptly, alerting others to get help while he started putting out the fire, saving the Child Care Centre from being burnt down.
- The team continues to use the new MacSafe reporting App, and have quickly incorporated it into their nightly routine. This streamlines the reporting of data collected during evening patrols and makes it very accessible for the Coordinator to find the data through their computer at any time .
- The Yarning Circle Space is being regularly used by community members, who come to enjoy a cup of tea and a chat with MacSafe staff. This also helps the staff stay informed about what is happening around Areyonga.
- MacSafe team in conjunction, with their Coordinator are continuing to recruit. If you know of anyone who would like to work with MacSafe, please get them to speak to Wilbur.

MacSafe Team Leader Wilbur Poulson getting ready to provide first aid, making good use of his training



Community members coming for a chat and enjoy the Yarning Circle space



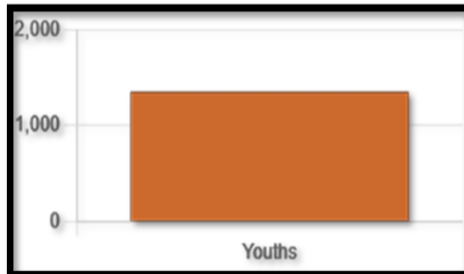
YOUTH SERVICES

Service Delivery and Engagement

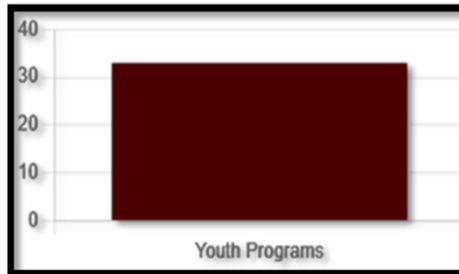
- Youth programs fully delivered during this reporting period.



Youth engagement: 1352



Average hours per week: 33



Other Updates

- MacYouth Case Manager spent some quality time with the kids and they were happy to show her some of their videos of singing and dancing.
- MacYouth Areyonga organised a cultural activity, where senior youth workers shared cultural stories and tips about wellbeing. After the session the youths danced in a circle singing Pitjantjara and English songs.
- MacYouth and Caylus collaborated to organize a bike workshop in Areyonga. The focus of the workshop was to get the kids/youths engaged with the bikes and teach them how to fix their bikes.
- MacYouth excitedly welcomes local leader Kirsten Joseph as the new SYSO in Areyonga.
- MacSafe Team Leader joins the youth program to play soccer with kids in Areyonga.
- MacYouth team went on a staff development bush trip. Staff enjoyed roo tails while discussing Areyonga MacYouth program, what is working, what is not working, how staff are feeling, community and a plan for future activities.
- Youth Engagement Officer and Senior Youth Service Officer are explaining our programs and rules to the young kids as part of our Tuesday kids meeting in Areyonga.
- A beautiful evening at the local pool. MacYouth and YMCA Areyonga pool put on a community evening with BBQ, Music and fun. The whole community enjoyed watching James Range Band and other local acts. The kids swam, joined in singing on a big jam session and danced the evening away.

MacYouth Meeting - Kids Meeting



Cultural Activities - Talking stories and marshmallows



Caylus - Bike workshop



Media, Movies, Computers - Kids watching movies on the iPod



Games - Boys indoor Soccer Games / Girls Games Room



Day Trip - Bush trip



Swimming - Pool Party & Concert night



10. COUNCIL SERVICES REPORTS

ITEM NUMBER 10.2
TITLE Areyonga LA CSC report
REFERENCE - 332873
AUTHOR James Walsh, Area Manager 1

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of council delivered services across the area of local Government Service Delivery

RECOMMENDATION

That the Local Authority notes and accepts the attached report

BACKGROUND

NIL

ISSUES, CONSEQUENCES, OPTIONS

NIL

FINANCIAL IMPLICATIONS

NIL

CONSULTATION

Lucie Mckean, Council Service Coordinator, Areyonga
James Walsh, Area Manager Service Delivery.

ATTACHMENTS:

1 Areyonga CSC Report for Local Authority May 24.docx

Council Service Coordinator's Report

TITLE Areyonga Service Delivery Report
DATE 24th May 2023
AUTHOR Lucie McKean - Council Services Coordinator

**SUMMARY:**

This report is an update of Council delivered services in Areyonga across the area of Local Government Service Delivery.

Local Government Services Update**Animal Management and Control**

- The Vets visited on the 15th & 16th of September as planned and was a successful visit.
- Facts and figures will be provided at the next LA once the report has been received.

Cemetery Management

- The civil team have been busy working on the cemetery tidying it up for funerals in May.
- The team have cleared more of a designated parking area, made sure the bins get emptied regularly and all the weeds and grass are kept under control.



Council Service Coordinator's Report

Internal Road Maintenance

- Internal road have been keep cleaned, removal of rubbish and hard rubbish from the road and verges is an ongoing process.
- The Civil team have repaired a couple of the verges after the rain last month.
- The road to the airstrip had a section which got quite wet and muddy and will need some attention in the near future.
- Most of the other dirt roads held up well after the rain.

Parks and Open Spaces

- The Civil crew have worked hard to keep the grass and weeds under control, the rain has kept the grass constantly growing.
- The playground is in need of some repairs as well as the fence around it.
- The Civil team have done an awesome job of cleaning and clearing the oval.



Waste Management

- Rubbish collection is conducted twice weekly on Monday's and Thursday's.
- Hard Rubbish is also being collected on set rubbish days.
- The Civil works team are always keen to pick up the rubbish around the parks, playground and basketball court to keep it safe for the kids and to make the community look its best.
- We have offered the use of the yellow bins to a couple of community members so that they can get rid of the rubbish in their yards.
- As a team we try hard to encourage everyone to put their bins out on time each rubbish day and also to put rubbish in their bins rather than on the ground.

Council Service Coordinator's Report

Weed Control and Fire Hazard Reduction

- The Civil team have been doing a great job keeping the grass cut and removing weed around the public areas of community.

Airstrip

- Reports have been completed and submitted to DIPL monthly on the airstrip condition.
- Starting in May this has changed to fortnightly inspections and monthly reporting.

Essential Services

- Areyonga's new ESO Kieran has settled into his role and takes pride in making sure everything runs smoothly. He continues to provide ongoing monitoring and maintenance to PowerWater assets in the community.
- PWC have been out to visit Kieran onsite to help and show him around.
- The biggest concern is the leak at the clinic and the broken sample point – PWC are in the process of organising contractors to do the work and Kieran is following this up each week as a matter of urgency.
- Genset 3 is due to be replaced in the coming weeks as it is now 22 years old..

Local Authority Projects

- Solar lights are ready to be installed, we are waiting on delivery of the concrete. Once we have received this installation will commence asap, The Civil team and Kieran are excited to get this underway.
- The trees for the oval have been ordered and will be arriving shortly, we look forward to getting them planted.
- Quotes have been sent for the shade structure to go over the playground.
- We received a quote for the mobile stage that we talked about in the last LA meeting and would like to get that signed off and ordered to hopefully get in time for the school celebrations in June.



Council Service Coordinator's Report**Other Information**

The new houses in Areyonga have been completed and handed back to NT Housing with house 74 being leased to Hilda. We are waiting on confirmation on when they are handing over the duplexes.

We had a visit from the police in Hermannsburg to do licencing and a community meeting that unfortunately got cut short due to a call out. I am chasing up when they will be back to complete this.

Centrelink have been out to the community twice, once in April and once in May. This has been very helpful and beneficial. They asked lots of questions and were of great help even after they returned to Alice. They are hoping these visits continue on a regular basis.

We have had lots contractors on community the last two months, most of them doing the right thing but I had an issue with a couple of them. The biggest issue is getting them to come to the office and sign in on entering the community.

Lucie McKean
Council Services Coordinator

11. FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER	11.1
TITLE	Expenditure Report as at 30 April 2023
REFERENCE	- 332469
AUTHOR	Osman Kassem, Management Accountant and Grants



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 April 2023 in the Local Authority Community.

RECOMMENDATION

That the Areyonga Local Authority notes and accepts the expenditure report as at 30 April 2023.

BACKGROUND

The attached finance report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid. As an example any funds prior to the 2020-21 financial year needs to be spent not just allocated to projects.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team

Management Team

ATTACHMENTS:

1 2023 - Areyonga LA Expenditure Report.pdf

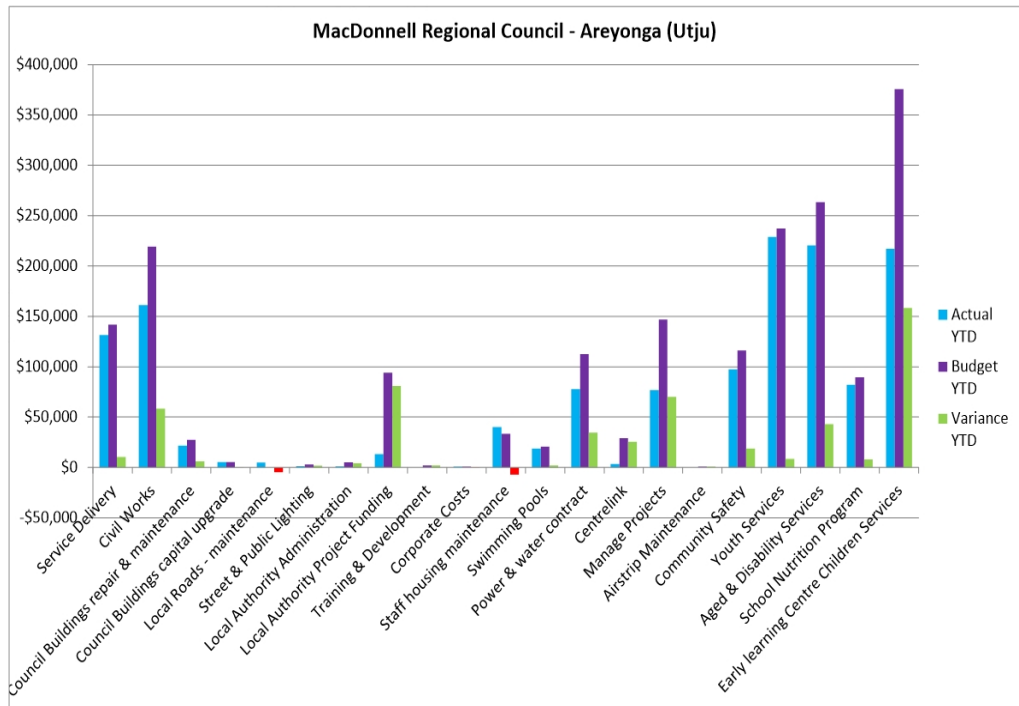
{2023 - Areyonga LA Expenditure Report1_ORG_NAME}

MacDonnell Regional Council - Areyonga (Utju)					
Expenditure by Community as at 30th April 23					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Delivery	131,479	141,796	10,317	168,288	7%
Wages and Other Employee Costs	91,832	101,900	10,067	120,412	9.9%
Other Operational	39,647	39,897	250	47,876	0.6%
Civil Works	161,058	219,339	58,281	263,556	Underspend due to vacant positions. Now filled. 27%
Wages and Other Employee Costs	159,286	212,147	52,862	254,926	24.9%
Other Operational	1,772	7,192	5,420	8,630	75.4%
Council Buildings repair & maintenance	21,473	27,375	5,902	32,850	22%
Other Operational	21,473	27,375	5,902	32,850	21.6%
Council Buildings capital upgrade	5,528	5,530	3	104,770	0%
Capital	5,528	5,530	3	104,770	0.0%
Local Roads - maintenance	4,860	0	(4,860)	0	#DIV/0!
Other Operational	4,860	0	(4,860)	0	#DIV/0!
Street & Public Lighting	1,190	2,900	1,710	3,480	59%
Other Operational	1,190	2,900	1,710	3,480	59.0%
Local Authority Administration	911	5,102	4,190	6,122	82%
Other Operational	911	5,102	4,190	6,122	82.1%
Local Authority Project Funding	13,048	94,007	80,959	112,809	Underspend due to project delays. Awaiting realistic Quotes. 86%
Other Operational	13,048	94,007	80,959	112,809	86.1%
Training & Development	0	2,083	2,083	2,500	100%
Wages and Other Employee Costs	0	2,083	2,083	2,500	100.0%
Corporate Costs	847	625	(222)	625	-36%
Other Operational	847	625	(222)	625	-35.5%
Staff housing maintenance	40,336	33,267	(7,069)	39,920	-21%
Other Operational	40,336	33,267	(7,069)	39,920	-21.2%
SUB-TOTAL:- COUNCIL SERVICES	380,730	532,025	151,295	734,920	28.4%
NON-COUNCIL SERVICES					
Swimming Pools	18,602	20,500	1,898	24,600	9%
Other Operational	18,602	20,500	1,898	24,600	9.3%
Power & water contract	77,858	112,484	34,626	133,154	Underspend due to vacant position/job sharing. 31%
Wages and Other Employee Costs	59,266	89,595	30,329	105,687	33.9%
Other Operational	18,592	22,889	4,297	27,467	18.8%
Centrelink	3,398	29,050	25,652	36,356	Underspend due to staff on LWOP. 88%
Wages and Other Employee Costs	3,398	29,050	25,652	36,356	88.3%
Manage Projects	76,800	146,823	70,024	160,830	48%
Other Operational	0	146,823	146,823	160,830	100.0%
Capital	76,800	0	(76,800)	0	Natural account coding error, capital code to be journaled to operational. #DIV/0!
Airstrip Maintenance	0	842	842	1,010	100%
Other Operational	0	842	842	1,010	100.0%
Community Safety	97,340	116,105	18,764	138,559	Underspend due to a staff shortage and extended periods of staff leave due to Cultural Business. 16%
Wages and Other Employee Costs	81,000	91,910	10,910	109,525	11.9%
Other Operational	16,340	24,195	7,855	29,034	32.5%
Youth Services	228,911	237,290	8,379	280,933	4%
Wages and Other Employee Costs	171,336	181,176	9,840	208,769	5.4%
Other Operational	57,574	56,114	(1,460)	72,165	-2.6%
Aged & Disability Services	220,414	263,413	42,999	318,787	16%
Wages and Other Employee Costs	89,584	109,137	19,553	133,656	understaffed 17.9%
Other Operational	130,831	154,276	23,445	185,131	Clearing account, transferring to another account 15.2%
School Nutrition Program	82,019	89,752	7,733	114,243	9%
Wages and Other Employee Costs	54,504	49,054	(5,450)	65,405	-11.1%
Other Operational	27,516	40,699	13,183	48,838	32.4%
Early learning Centre Children Services	217,022	375,485	158,464	434,500	Learning Centre has been closed from October 2022. 42%
Wages and Other Employee Costs	144,080	202,881	58,801	240,462	29.0%
Other Operational	72,942	172,605	99,663	194,038	57.7%
SUB-TOTAL:- NON-COUNCIL SERVICES	1,022,365	1,391,745	369,380	1,642,972	26.5%
TOTAL	1,403,094	1,923,769	520,675	2,377,892	27.1%

The variance is over 10% or \$10,000 due to more money being spent than budget.
 The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.

{2023 - Areyonga LA Expenditure Report1_ORG_NAME}



12. GENERAL BUSINESS AS RAISED AT ITEM 6.2

ITEM NUMBER 12.1
TITLE General Business
REFERENCE - 332653
AUTHOR Gaurab Ghimire, Governance Administration Officer



LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this report is to give Members the opportunity to raise matters that they wish to discuss at item 12.1 - General Council Business.

RECOMMENDATION

That the Areyonga Local Authority notes and discusses the items raised at Item 6.2.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Areyonga Local Authority
Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

13. NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER 13.1
TITLE Other non-Council Business
REFERENCE - 331280
AUTHOR Gaurab Ghimire, Governance Administration Officer



LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Areyonga Local Authority have an opportunity to provide notification of matters they wish to discuss in General Non-Council Business.

RECOMMENDATION

That the Areyonga Local Authority:

- a) notes and discusses the Non-Council Business items raised at Item 6.3; and
- b) notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Areyonga Local Authority
 Department of Chief Minister and Cabinet

ATTACHMENTS:

There are no attachments to this report.