



AGENDA

FINKE LOCAL AUTHORITY MEETING THURSDAY, 28 MARCH 2019

The Finke Local Authority Meeting of the MacDonnell Regional Council will be held at the Council Office on Thursday, 28 March 2019 at 09:30.

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MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Finke Local Authority note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFLICTS OF INTEREST

ITEM NUMBER 4.2
TITLE Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Finke Local Authority note the Conflict of Interest Policy and declare any conflicts either now or as they arise.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Action Register
REFERENCE -
AUTHOR Nicole Joy, Governance Officer

**SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

Action Item 1 -**Summary of action item:**

The Local Authority request the Director Technical Services to see whether Lot 59 was part of the fencing contract.

Update: None received

CONSULTATION

Local Authority
Executive Leadership Team
Governance Department

ATTACHMENTS:

There are no attachments to this report.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.2
TITLE	Confirmation of previous minutes
REFERENCE	-
AUTHOR	Nicole Joy, Governance Officer

**EXECUTIVE SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

RECOMMENDATION

That the Local Authority note and confirm the minutes of the previous meeting.

BACKGROUND

Local Authority members that attended the previous meeting are to consider the presented unconfirmed minutes carefully before they decide if they are a true record of their last meeting.

CONSULTATION

Manager Governance and Planning
Local Authority Members

ATTACHMENTS:

- 1 Unconfirmed minutes of the Finke Local Authority meeting held 6 December 2018



MINUTES OF THE FINKE LOCAL AUTHORITY MEETING HELD IN THE COUNCIL
OFFICE ON THURSDAY, 6 DECEMBER 2018 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10.45AM

2 WELCOME

2.1 Welcome – Jill Doolan

3 ATTENDANCE / APOLOGIES / RESIGNATIONS

3.1 Attendance

Local Authority Members: Jill Doolan (Chairperson), Rosemary Matasia, Samuel Doolan and Michael Ferguson

Councillors: Deputy President Greg Sharman, Cllr Lynette Ellis and Cllr Susan Doolan

Council Employees: Jeff MacLeod (Chief Executive Officer), Peter Devine (MacSafe Manager), Darren Pfitzner (Acting Manager Governance and Planning), Martin Cook (MacSafe Coordinator) and Sam Ashton (Manager Service Delivery)

Guests: Bruce Fyfe (Department of Housing and Community Development)

3.2 Apologies/Absentees

Apologies: Charmaine Stuart, Michelle Allen, Richard Doolan and Cr Phillip Wilyuka

Absentees: Nil

3.3 Resignations

Nil

4 MACDONNELL COUNCIL CODE OF CONDUCT AND CONFLICT OF INTEREST

4.1 MacDonnell Council Code of Conduct

25 RESOLVED (Greg Sharman/Lynette Ellis)

That the Finke Local Authority note the Council Code of Conduct.

4.2 Conflict of Interests

26 RESOLVED (Greg Sharman/Susan Doolan)

That the Finke Local Authority note and declare any conflict of interests.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

SUMMARY:

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

27 RESOLVED (Rosemary Matasia/Greg Sharman)

1. That the Local Authority note and confirm the minutes of the previous meeting; and
2. Amend item 4.3 to state that there are currently two (2) vacant positions on the Finke Local Authority – not three (3) vacant positions.

5.2 ACTION REGISTER

SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

28 RESOLVED (Lynette Ellis/Susan Doolan)

That the Local Authority note that there are no actions on the action register and open new action item 5.2.1.

5.2.1 LOT 59 – FENCING CONTRACT

29 RESOLVED (Lynette Ellis/Susan Doolan)

The Local Authority request the Director Technical Services to see whether Lot 59 was part of the fencing contract.

6 LOCAL AUTHORITY PLANS

6.1 LOCAL AUTHORITY PROJECT REPORT

SUMMARY:

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Housing and Community Development.

30 RESOLVED (Susan Doolan/Rosemary Matasia)

1. The Local Authority note the progress on their projects.

31 RESOLVED (Susan Doolan/Rosemary Matasia)

2. Allocate \$1,375.00 towards three bench seats under the shade structure at the cemetery.

32 RESOLVED (Susan Doolan/Rosemary Matasia)

3. Allocate \$22,000 towards phase one: fencing around the oval (upright posts connecting crossbars) and new goal posts.

33 RESOLVED (Susan Doolan/Rosemary Matasia)

4. Allocate \$8,000 towards a softball backstop.

6.2 DISCRETIONARY FUNDS - FINKE

SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money can not be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

34 RESOLVED (Susan Doolan/Michael Ferguson)

The Local Authority allocate the remaining amount of \$1,177.00 from the 2018/19 Discretionary Fund towards a community Christmas BBQ.

6.3 VICTIMS OF CRIME NORTHERN TERRITORY

SUMMARY:

The Victims of Crime Northern Territory have offered a grant of \$10,000 for 2 x solar lights to minimize dark spaces and to provide security and safety at night, and activate space to allow positive community activity.

RECOMMENDATION

That the Local Authority note and accept the Victims of Crime Northern Territory report.

7 COUNCIL LOCAL GOVERNMENT

7.1 SERVICE DELIVERY REPORT

SUMMARY:

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Finke and documents any other relevant issues.

35 RESOLVED (Lynette Ellis/Greg Sharman)

That the Local Authority note and accept the Service Delivery Report.

7.2 COMMUNITY SERVICE FINKE LOCAL AUTHORITY MEETING

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

36 RESOLVED (Samuel Doolan/Rosemary Matasia)

That the Local Authority note and accept the Community Services report.

7.3 NOMINATIONS FOR FINKE LOCAL AUTHORITY

SUMMARY:

There is currently 1 vacant position on the Finke Local Authority. Nominations for this position closed on 13 February 2018. The Council is seeking a good community member that will help put forward ideas to make the community better. Council makes the appointments to Local Authorities at its next Ordinary Council meeting after hearing from the Local Authorities and the communities about the suitability of nominees.

37 RESOLVED (Greg Sharman/Susan Doolan)

That the Local Authority resolves to rescind this report.

8 FINANCE

8.1 EXPENDITURE REPORT AS AT 30 SEPTEMBER 2018

SUMMARY:

The expenditure report shows spending until 30 September 2018 in the Local Authority's community.

38 RESOLVED (Lynette Ellis/Susan Doolan)

That the Local Authority note and accept the expenditure report as at 30 September 2018.

8.2 ANNUAL REPORT 2017/18

EXECUTIVE SUMMARY:

The Local Authority is asked to receive and note the Council's Annual Report for the Financial Year Ended 30 June 2018.

Annual Report to be tabled at the Meeting.

39 RESOLVED (Lynette Ellis/Susan Doolan)

That the Local Authority note and accept the Council's Annual Report for the 2017/18 Financial Year.

9 DEPUTATIONS / GUEST SPEAKERS

9.1 WARREN SNOWDON MEMBER FOR LINGIARI

SUMMARY:

A representative from Warren Snowdon's office will be present to advise what Warren has been up to and discuss developing policy relevant to the community and its relevance to the Local Authority.

RECOMMENDATION

This deputation did not go ahead as Matt Adams-Richardson was unable to attend

10 OTHER BUSINESS

10.1 OTHER NON-COUNCIL BUSINESS

SUMMARY:

The Department of Housing and Community Development will be in attendance to provide any updates necessary and answer queries from the Local Authority as they arise.

RECOMMENDATION

That the Local Authority note and accept to following information and updates from the Department of Housing and Community Development:

- 1. Aputula Housing Association owns the Rec Hall**
- 2. Zodiac reason for its staff being rude to tenants was they were understaffed and under stress. Bruce offers his departmental colleague in Housing, Janet Davies' number to assist if anything is unresolved**
- 3. Fencing at Lot 59 (Charmaine's house) is still being questioned**
- 4. Following concern about behavioural issues between staff/parents/students it was suggested that Education Department visit with MacSafe staff to meet with all parties as soon as possible after the new principal arrives.**
- 5. It was noted that no community safety meetings have been held since June despite being supposed to occur monthly.**

Cllr Lynnette Ellis wished everyone on behalf of Council a Merry Christmas.

DATE OF NEXT MEETING - 14 March 2019

MEETING CLOSE

The meeting terminated at 12:25 pm.

This page and the preceding 4 pages are the minutes of the Finke Local Authority Meeting held on Thursday, 6 December 2018 and are unconfirmed.

UNCONFIRMED

LOCAL AUTHORITY PLANS

ITEM NUMBER	6.1
TITLE	Local Authority Project Report
REFERENCE	-
AUTHOR	Nicole Joy, Governance Officer

**SUMMARY:**

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Housing and Community Development.

RECOMMENDATION

That the Local Authority note and accept the progress of their projects.

Approved Projects

Project 1:	Sorry Camp
Project Scope:	shade structures, solar lights
Approved Allocation:	\$15,000
Meeting approved:	29 November 2017
Update:	The sorry camp had been previously approved for 2 x shade shelters and 2 x solar lights. The LA has now requested the 2 x shade shelters be relocated to near the basketball court (Lot 101) and somewhere within Lot 107, a new public and open space area between the school and the store, behind the old laundry (Lot 48). No problem to make these changes for the shelters.
Project 2:	Shade Structures
Project Scope:	5x shade structures to be put up around community
Approved Allocation:	\$10,000
Meeting approved:	12 Oct 2017
Update:	3 x completed
Project 3:	Bench Seats
Project Scope:	Three bench seats under the shade structure at the Cemetery.
Approved Allocation:	\$1,375.00
Meeting approved:	16 th August 2018
Update:	Seats are ordered
Project 4:	Fencing at Oval
Project Scope:	Phase one: fencing around the oval (upright posts connecting crossbars) and new goal posts.
Approved Allocation:	\$22,000
Meeting approved:	16 th August 2018

Update: Completed
Project 5: Softball backstop
Project Scope: To be installed at the softball oval
Approved Allocation: \$8,000
Meeting approved: 16th August 2018
Update: Completed

Projects under consideration

Project: Scoreboard at oval
Project Scope: Around 10 thousand dollars for an electronic scoreboard depending on size also freight will be around 1 thousand dollars.
Approved Allocation: Costing required
Meeting approved: 16th August 2018

Project: Wood BBQ at oval
Project Scope: Unknown
Estimated Cost: 4000 dollars in materials and labour
Action Required: Costing required
Meeting requested at: 16 August 2018

Project: Trees around oval
Project Scope: Unknown
Estimated Cost: 150 dollars per Tree plus 2 Bulker Bags of fertilizer is 1000 dollars, Transport is around 1 thousand dollars so looking at around 5000 dollars all up.
Action Required: Costing required
Meeting requested at: 16 August 2018

Project: Oval shade and grandstand
Project Scope: 12m by 6 m shade structure including freight is around 7 thousand
Estimated Cost: costing required
Action Required: Costing required
Meeting requested at: 16 August 2018

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

FINANCIAL IMPLICATIONS

The Finke Local Authority have a total \$0 to allocate from the 2018/19 Project Funds.

CONSULTATION

The Local Authority
Executive Leadership Team
Council Service Coordinator
Area Manager

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY PLANS

ITEM NUMBER	6.2
TITLE	Local Authority Discretionary Funds
REFERENCE	-
AUTHOR	Nicole Joy, Governance Officer

**SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spend (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority discuss what to spend their 2018/19 discretionary funds on.

Approved projects**2018/19 Discretionary Fund**

Approved Project		Status	Approved Allocated	Actual Expenditure
Income	Discretionary Fund	\$4,000		
Project 1	Community cleanup day	Completed	2,566.36	2,566.36
Project 2	Band Equipment	Completed	909.09	909.09
Project 3	Woolworths Invoice 32052344 Finke Christmas BBQ	Completed	217.25	217.25
Project 4	Refund for Woolworths Invoice 32052344 Finke Christmas BBQ	Completed	-13.36	-13.36
Project 5	Meat for Finke Christmas party	Completed	580.05	580.05
Total Spent				4,259.39
Balance	-			-\$259.39

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocation discretionary funds.

FINANCIAL IMPLICATIONS

Funds from the grant have one year from the date of issue to be acquitted (i.e. July 2016 until 30 June 2017)

CONSULTATION

The Local Authority

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY PLANS

ITEM NUMBER	6.3
TITLE	Victims of Crime Northern Territory
REFERENCE	-
AUTHOR	Nicole Joy, Governance Officer

**EXECUTIVE SUMMARY:**

The Victims of Crime Northern Territory have offered a grant of \$10,000 for 2 x solar lights to minimise dark spaces and to provide security and safety at night, and activate space to allow positive community activity.

RECOMMENDATION

- 1. That the Local Authority note and accept the Victims of Crime Northern Territory report; and**
- 2. Support the grant to provide 2 x solar lights to minimize dark spaces in Finke.**

BACKGROUND

Victims of Crime Northern Territory (VOCNT) are providing 2 x GFS200 solar street lights, with stone guards, and the cement, to be installed in communities to improve resident's safety in their communities and reduce their risk of becoming a victim of crime. VOCNT ask the Local Authority to discuss and then support the proposal, and advise appropriate locations for the street lights to be installed.

ATTACHMENTS:

There are no attachments to this report.

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.1
TITLE	MRC 2019-20 Regional Plan
REFERENCE	-
AUTHOR	Darren Pfitzner, Acting Manager Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

In this report input is sought from the Local Authority as a review of past council activities and to advise on strategies and key performance indicators to be considered by Council in the MRC 2019-20 Regional Plan. The review is required annually under the Local Government Act.

RECOMMENDATION

That the Local Authority review the current plan and advise on strategies and key performance indicators under the 2019-20 Regional Plan.

BACKGROUND

MacDonnell Regional Council has a Strategic Plan that denotes the vision, mission and values of the third Council period of 2018–22 describing the goals and objectives as standard indicators of Council's performance.

The Regional Plan of 2019–20 addresses the goals and objectives of the Strategic Plan defining their specific strategies, associated key performance indicators (KPI) and targets for the next operational year.

Goal by goal in the current Regional Plan, strategy by strategy, discussion will occur on the value of each strategy and what the corresponding KPI do or should look like on the ground. This input will feed back to Council at its next meetings to help Council consider any changes to strategies and KPIs in the 2019-20 Regional Plan.

Discussion will occur after, or while, considering the Regional Plan in this community and any additional projects planned will inform the Local Authority Plan. This is so the Regional Plan and each Local Authority Plan are consistent.

ISSUES, CONSEQUENCES, OPTIONS

The Local Government Act says Regional Plan must be reviewed by the Local Authorities to inform Council's of all its community's needs in consideration of the annual budget.

FINANCIAL IMPLICATIONS

Nil financial impacts for the Regional Plan review.

CONSULTATION**ATTACHMENTS:**

There are no attachments to this report.

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.2
TITLE	Community Service Finke Local Authority Report
REFERENCE	-
AUTHOR	Rohan Marks, Director Community Services

**EXECUTIVE SUMMARY:**

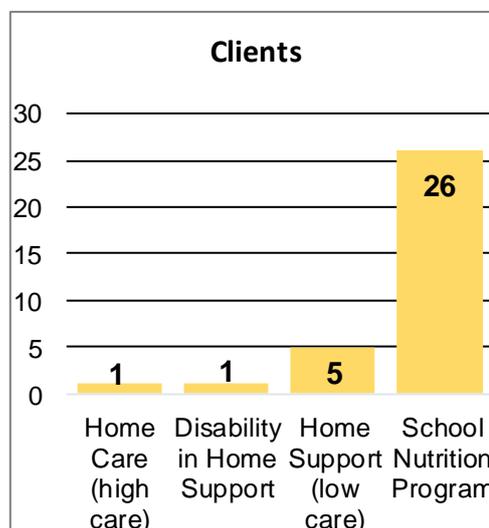
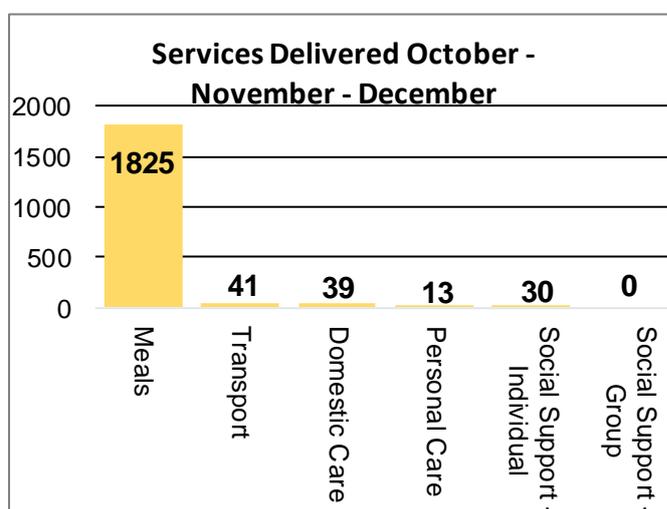
This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Local Authority note and accept the Community Services report.

Aged and Disability Services**Service Delivery and Engagement**

- All Home Care services were fully delivered this reporting period
- The Home Care centre was closed between Christmas day and New Year's Day as scheduled. Meal hampers were delivered to clients to cover this period.

**Other Updates**

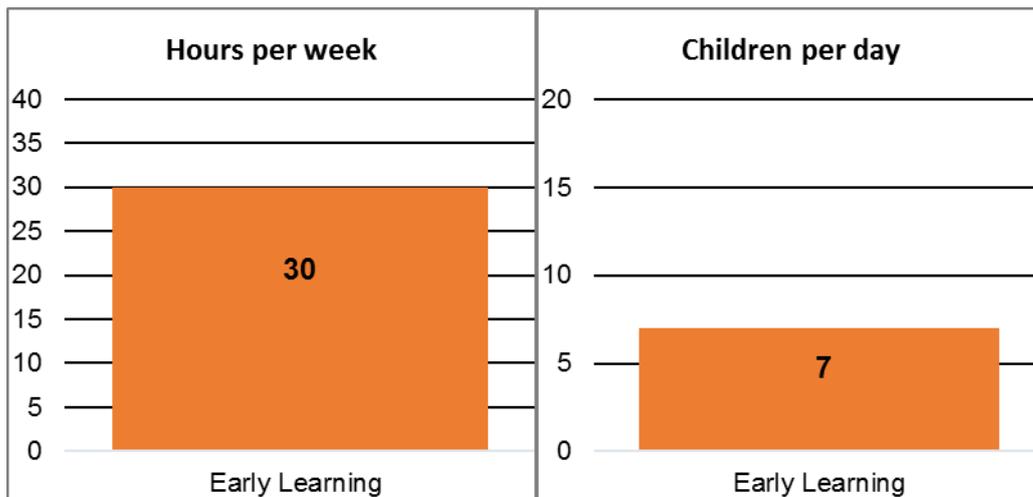
- Rosemary Matasia has been appointed Coordinator Home Care for Finke and Imanpa. Rosemary has been the Team Leader Home Care in Finke for over 10 years. Recruitment will now take place for a new Team Leader Home Care.
- The School Nutrition Program commenced again on 30 January 2019. There are currently 26 children being provided meals through this service. Unfortunately most parents and carers are not paying the ingredient contribution to pay for the food used in this program which is a requirement under the funding MRC receives to deliver this program. The Coordinator will be meeting with parents and carers in the coming weeks to encourage them to sign up to pay the ingredient contributions so that this service can continue.
- Staff are expecting a 3 yearly quality inspection to be undertaken by the Australian Aged Care Quality Agency prior to June 2019. This inspection ensures that MRC is delivering aged care services in a way that focus on our clients and is compliant with the Home Care Common standards.



Children’s Services

Service Delivery and Engagement

- The Early Learning program was fully delivered during this reporting period. The service closed as scheduled between the 22nd of December and the 15th of January 2019.
- The centre is open to children from birth to 6 years for 6 hours per day. Opening hours are from 8:15am – 2:15pm, Monday - Friday. The opening times can be varied if there is sufficient need shown by families.



Other Updates

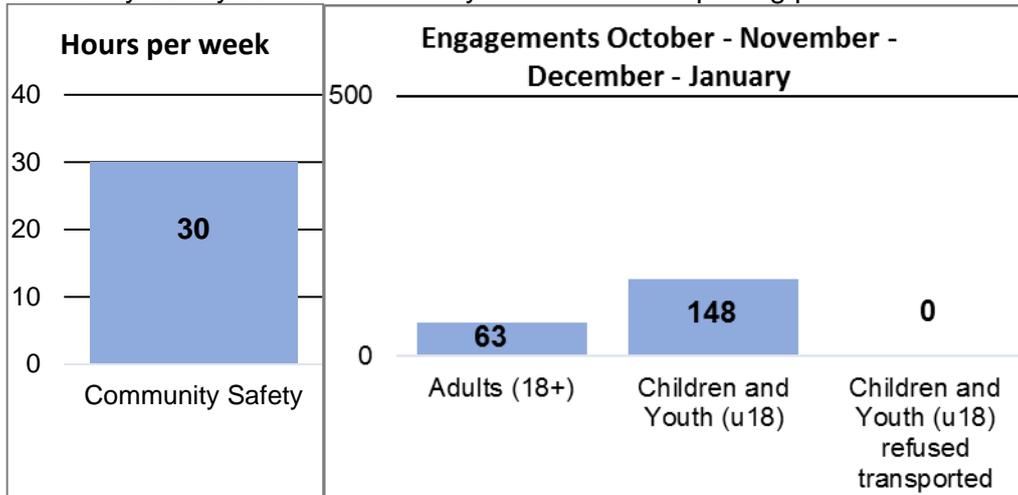
- As we are now funded under the “Jobs for Families” package, it is a requirement that all families must register through Centrelink for the Child Care Subsidy. It is essential for families to register with Centrelink as it how we receive our funding to operate the Early Learning program in Finke. Once families are registered, we may be able to access additional funding to support their child to attend. For example, a child being cared for by a grandparent may receive 100% subsidy from Centrelink and as a result would have not have to pay any fees to attend.
- Two Educators are continuing to complete a Diploma Education and Care (Early Childhood) with Batchelor Institute.
- Currently our Team Leader is on extended leave until 1st of May due to personal reasons. A relief Team Leader has been appointed on a short-term contract and will commence in Finke on the 18th March 2019.
- Positions for Educators (Part-time and Casual) are currently being advertised. Please encourage people to apply if they are interested in working with young children and helping them learn.



Community Safety

Service Delivery and Engagement

- Community Safety services were fully delivered this reporting period.



Other Updates

- The Team Leader has completed all work place based assessments needed to complete the Certificate III in Community Safety and will achieve the qualification in May 2019.
- Two Staff members will be enrolled into the class of 2019 for the Certificate III in Community Safety facilitated by Charles Darwin University.
- The Team Leader and Senior Officer traveled to Alice Springs for MacSafe training held in Alice Springs during the first week of March. The training focused on leadership and managing domestic violence situations.
- The Finke team is now working closely with NT Police to host Community Safety Action Plan (CSAP) meetings. The first CSAP for 2019 was held in February and MacSafe hosted a BBQ and assisted with the meeting.

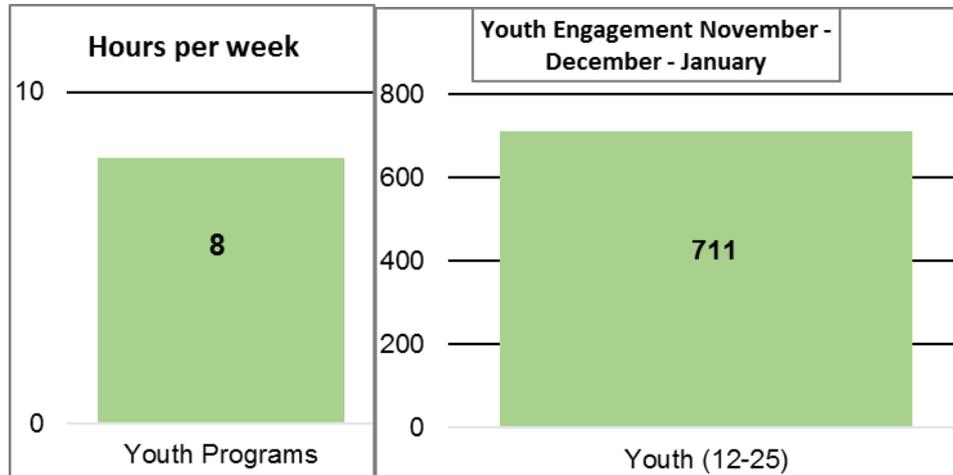
Team leader receiving Employee of the Month from Councilor Doolan



Youth Services

Service Delivery and Engagement

- The Remote Sport Facilitator (based in Imanpa) delivers Sport and Recreation activities in Finke alongside local Sport and Receptions officers. Activities are also delivered in partnership with NPY Women’s Council who provide their facility for some indoor activities to take place.



Other Updates

- Average number of participants in this period has increased to 18 youth per Sport and Recreation activity.
- Activities include basketball, volleyball, football, cricket and a variety of games.
- MacYouth are working alongside NPY Women’s Council for the delivery of reliable, engaging and innovative youth programs for all ages.

MacYouth weekly basketball competition



ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team

Manager Children's Services – Margaret Harrison

Manager Community Safety – Peter Devine

Acting Manager Home Care – Luke Everingham

Manager Youth Services – Bianca Rayner

ATTACHMENTS:

There are no attachments to this report.

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.3
TITLE	Complaint's Received
REFERENCE	-
AUTHOR	Nicole Joy, Governance Officer

**EXECUTIVE SUMMARY:**

This report provides an update to the Local Authority about complaints received regarding Council Service Delivery.

RECOMMENDATION

That the Local Authority note the complaint received this reporting period and that it has been resolved.

COMPLAINTS REGISTER

Complaint	Resolution
<p>Received: 29/11/18</p> <p>Complaint regarding small and inadequate food provided under the SNP to the school children in Finke. Also complaint regarding cool room which has been broken since 2018.</p>	<p>Resolved:</p> <p>The Manager Community Services made contact with complainant and outlined that Finke coordinator would address these issues and follow up. The cool room has been replaced with fridges.</p>

CONSULTATION

Community Service Coordinator

ATTACHMENTS:

There are no attachments to this report.

FINANCE

ITEM NUMBER	8.1
TITLE	Expenditure Report as at 31 December 2018
REFERENCE	-
AUTHOR	Bhan Pratap, Director Corporate Services

**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 December 2018 in the Local Authority's community.

RECOMMENDATION

That the Local Authority note and accept the expenditure report as at 31 December 2018.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team
Sheree Sherry (Kane), Co-Ordinator Grants

ATTACHMENTS:

- 1 Expenditure Report as at 31 December 2018

(December 2018 - Local Authority Expenditure Detail by Location1_ORG_NAME)

MacDonnell Regional Council - Finke (Aputula)					
Expenditure by Community as at 31st December 18					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Centre Delivery					
Manage Council Buildings & Facilities	16,800	22,120	5,320	44,240	
Other Operational	16,800	22,120	5,320	44,240	
Maintain Roads	0	700	700	1,400	
Other Operational	0	700	700	1,400	
Manage Council Service Delivery	73,900	95,341	21,441	180,080	
Wages and Other Employee Costs	65,144	74,716	9,572	138,830	
Other Operational	8,755	20,625	11,870	41,250	Operational expenditure less than budgeted for this reporting period
Civil Works	165,047	148,582	(16,465)	279,730	
Wages and Other Employee Costs	127,233	122,907	(4,326)	228,380	
Other Operational	37,814	25,675	(12,139)	51,350	Bulk fuel purchases higher than budgeted for reporting period. Some Operational expenses miscoded will be corrected with a journal by Finance
Street & Public Lighting	537	4,405	3,868	8,810	
Other Operational	537	4,405	3,868	8,810	
Council Engagement					
Manage Governance	5,181	8,229	3,048	16,150	
Wages and Other Employee Costs	0	1,125	1,125	2,250	
Other Operational	5,181	7,104	1,923	13,900	
Local Authorities	28,000	13,540	(14,460)	27,080	
Other Operational	28,000	13,540	(14,460)	27,080	Projects costs more than budgeted for this reporting period.
Support and Administration					
Staff Housing	15,422	30,015	14,593	60,030	
Other Operational	15,422	30,015	14,593	60,030	This budget is for repairs and maintenance and is only spent as required.
Manage HR	70	0	(70)	0	
Other Operational	70	0	(70)	0	
Training & Development	0	1,885	1,885	3,770	
Wages and Other Employee Costs	0	1,885	1,885	3,770	
SUB-TOTAL:- COUNCIL SERVICES	304,956	324,817	19,861	621,290	
NON-COUNCIL SERVICES					
Commercial Operations					
Essential Services	43,619	58,297	14,678	109,850	
Wages and Other Employee Costs	33,496	47,457	13,961	88,170	Underspend due to vacancy in ESO
Other Operational	10,123	10,840	717	21,680	
Centrelink	21,820	30,423	8,604	56,500	
Wages and Other Employee Costs	21,820	30,423	8,604	56,500	
Airstrip Maintenance	0	720	720	1,440	
Other Operational	0	720	720	1,440	
SLGIF Projects	0	23,600	23,600	23,600	
Capital	0	23,600	23,600	23,600	A variation request will be sent to funders as the works were completed too early
Community Services					
Library	0	100	100	200	
Other Operational	0	100	100	200	
Community Safety	76,481	87,495	11,014	164,390	
Wages and Other Employee Costs	68,071	79,690	11,619	148,780	Underspend due to staff not fulfilling contracted hours
Other Operational	8,410	7,805	(605)	15,610	
Youth Development	7,990	15,895	7,904	29,590	
Wages and Other Employee Costs	7,850	15,395	7,544	28,590	

{December 2018 - Local Authority Expenditure Detail by Location1_ORG_NAME}

Other Operational	140	500	360	1,000	
Home Care Services	127,185	172,239	45,054	273,880	
Wages and Other Employee Costs	89,435	82,699	(6,737)	151,530	
Other Operational	37,750	89,540	51,790	122,350	Budgeted to cater for maximum potential demand. Expenditure reflects current client base and services used by clients.
Children's Services	156,721	207,397	50,677	350,990	
Wages and Other Employee Costs	97,202	95,132	(2,070)	176,860	
Other Operational	59,519	112,265	52,747	174,130	Operational expenditure less than budgeted for this reporting period
SNP School Nutrition Program	27,764	26,040	(1,724)	52,080	
Wages and Other Employee Costs	16,233	15,470	(763)	30,940	
Other Operational	11,532	10,570	(962)	21,140	
SUB-TOTAL:- NON-COUNCIL SERVICES	461,580	622,205	160,625	1,062,520	
TOTAL	766,537	947,022	180,486	1,683,810	

The variance is over 10% or \$10,000 due to more money being spent than budget.
 The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	3,679	4,000	321	4,000

DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	9.1
TITLE	Local Decision Making
REFERENCE	-
AUTHOR	Nicole Joy, Governance Officer

**SUMMARY:**

A representative from the Department of the Chief Minister Regional Network Group will be in attendance to provide a 10 minute presentation on Local Decision Making.

RECOMMENDATION

That the Local Authority note and accept the Department of the Chief Minister Regional Network Group deputation.

BACKGROUND

The Department of the Chief Minister is touching base with the Local Authority to discuss Local Decision Making in order to encourage Finke community members to start thinking about how a Local Decision making agreement could benefit their community.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

The Local Authority
Community Members

The Department of Chief Minister Regional Network Group

ATTACHMENTS:

There are no attachments to this report.

OTHER BUSINESS

ITEM NUMBER	10.1
TITLE	Other Non-Council Business
REFERENCE	-
AUTHOR	Nicole Joy, Governance Officer

**SUMMARY:**

The Department of Local Government Housing and Community Development will be in attendance to present on the draft Burial and Cremation Bill and will also provide any necessary updates in regards to Northern Territory Government services.

RECOMMENDATION

That the Local Authority:

- 1) note and accept the presentation on the draft Burial and Cremation Bill; and
- 2) note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development.

ACTION REGSITER

Date raised	Action	Detail

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Department of Local Government, Housing and Community Development
The Local Authority

ATTACHMENTS:

There are no attachments to this report.