



AGENDA

FINKE LOCAL AUTHORITY MEETING THURSDAY 21 MAY 2020

The Finke Local Authority Meeting of the MacDonnell Regional Council will be held at the Finke Council Office on Thursday 21 May 2020 at 9:00am.

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14 NEXT MEETING - THURSDAY 10 SEPTEMBER 2020

15 MEETING CLOSED

NOMINATIONS

ITEM NUMBER	3.5.1
TITLE	Nominations
REFERENCE	- 269760
AUTHOR	Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Following the termination of a member at this meeting, one vacancy in the Finke Local Authority opens and as a consequence a call for nominations is recommended.

RECOMMENDATION

That the Finke Local Authority call for community nominations in order to fill the vacancy.

BACKGROUND

The Local Authorities are made up of up of local members they have 4 Local Authority Meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

The Local Authority should:

- Be representative of key groups within the local Authority area such as family groups, women and men, outstations and community residents etc.;
- Ensure members are committed to attend and participate in meetings and give two way feedback to community members and council;
- Include members of Youth boards where they exist;
- List all nominations received along with indicators of community support, including any collective current Local Authority member support for the nomination to be considered at the first Ordinary Council meeting after nominations have closed; and
- Select the chair of the Local Authority from the members of the Local Authority.

In the event of a vacancy, a new member will be nominated and appointed in accordance with the Local Government Act, Ministerial Guidelines and Council Policy 111 Local Authorities.

ISSUES, CONSEQUENCES, OPTIONS

A full membership of the Local Authority will ensure wide input from community members on important decisions that will affect all residents for many years.

FINANCIAL IMPLICATIONS

Local Authority Members are paid to attend Local Authority meetings in their community.

CONSULTATION

Finke Local Authority

ATTACHMENTS:

There are no attachments to this report.

MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Finke Local Authority note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE - 269781
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

RECOMMENDATION

That the Minutes of the Finke of 12 March 2020 be adopted as a resolution of Finke Local Authority.

ATTACHMENTS:

1 Finke Local Authority 2020-03-12 [875] Minutes.pdf



MINUTES OF THE FINKE LOCAL AUTHORITY MEETING HELD
IN THE FINKE COUNCIL OFFICE ON THURSDAY 12 MARCH 2020 AT 9:30AM

1 MEETING OPENING

The meeting was declared open at 10.40am

2 WELCOME

2.1 Welcome to Country – Jill Doolan

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Chair Michael Ferguson, Member Charmaine Stuart, Member Michelle Allen and Member Jill Doolan

Councillors:

Cr Susan Doolan, Cr Lynette Ellis, Cr Greg Sharman and President Roxanne Kenny

Council Employees:

Ken Newman (Director Service Delivery), Donelle CT Fraser (Manager Service Delivery), Heather Smith (Council Services Coordinator), Danielle Schaeche (WHS Coordinator) and Darren Pfitzner (Manager Governance and Engagement)

Guests:

Enock Menge (Department Local Government, Housing and Community Development), Andrew Ross (Department of Education), Manuel Dougherty (Community Paster) and Jubilee Dougherty (Pastor's Wife)

3.2 Apologies/Absentees

Apologies: Member Rosemary Matasia

Absentees: Member Richard Doolan and Member Samuel Doolan

3.3 Resignations

Nil

3.4 Terminations

3.4.1 TERMINATIONS

FLA2020-061 RESOLVED (Jill Doolan/Michael Ferguson)

That the Finke Local Authority terminate Samuel Doolan from the Finke Local Authority membership for being Absent from the meeting twice consecutively.

3.5 Nominations

3.5.1 NOMINATIONS

FLA2020-002 RESOLVED (Michael Ferguson/Susan Doolan)

That the Finke Local Authority call for community nominations to fill the one current vacant position.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

FLA2020-003 RESOLVED (Greg Sharman/Susan Doolan)

That the Finke Local Authority note the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS GENERAL MINUTES

FLA2020-004 RESOLVED (Greg Sharman/Susan Doolan)

That the Finke Local Authority note and confirm the minutes of the previous general meeting on Thursday 15 August 2019.

5.2 CONFIRMATION OF PREVIOUS PROVISIONAL MINUTES

FLA2020-005 RESOLVED (Lynette Ellis/Charmaine Stuart)

That the Finke Local Authority note and confirm the minutes of the previous provisional meeting on Thursday 7 November 2019 with the correction to the record that Samuel Doolan was an Absentee.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 ACCEPTANCE OF THE AGENDA

FLA2020-006 RESOLVED (Greg Sharman/Lynette Ellis)

That the Finke Local Authority note and accept the agenda for this meeting and will note and discuss issues that arise in Item 12.1 or Item 13.1.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

FLA2020-007 RESOLVED (Greg Sharman/Michael Ferguson)

That the Finke Local Authority:

- a) note the Conflict of Interest policy; and
- b) members declare any conflict of interest with the meeting agenda

8 DEPUTATIONS / GUEST SPEAKERS

8.1 LOCAL ENGAGEMENT AND DECISION MAKING COMMITTEES INITIATIVE

EXECUTIVE SUMMARY:

Andrew Ross – Manager Community Engagement from the Department of Education is providing the Finke Local Authority a background information about the Education Department's Local Engagement and Decision (LEaD) Initiative and seek advice on membership of a LEaD Committee.

This Initiative has already been presented to the parents of the Finke School who advised that the presentation needed to be presented to the Finke Local Authority.

FLA2020-008 RESOLVED (Michael Ferguson/Charmaine Stuart)

That the Finke Local Authority note and accept the deputation and provide advice on membership of a Local Engagement and Decision Committee.

8.2 LOCAL AUTHORITIES AND THE NEW GUIDELINE

EXECUTIVE SUMMARY:

Enock Menge - Regional Manager Local Government and Community Development Central Australia is providing the Local Authorities an overview of some of the proposed changes to the Local Government Act and the Guideline relating to Local Authorities and to ask for comments and feedback of the proposed changes.

FLA2020-009 RESOLVED (Greg Sharman/Lynette Ellis)

That the Finke Local Authority note and accept the deputation and provide comments and feedback on the proposed changes.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NTG Department of Local Government, Housing and Community Services for investing in local government community projects.

There is a total un-committed balance of \$15,080.00 to allocate in their community. \$0 is from the 2018/19 Project Fund and must be expended before 30 June 2020. \$15,080.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

FLA2020-010 RESOLVED (Jill Doolan/Michelle Allen)

That the Finke Local Authority note and accept the progress of their projects.

FLA2020-011 RESOLVED (Susan Doolan/Michelle Allen)

That the Finke Local Authority allocate an additional \$10,000 to Project 2192 for 2 shade structures at the oval.

FLA2020-012 RESOLVED (Michael Ferguson/Charmaine Stuart)

That the Finke Local Authority allocate \$3,000 to 8 park benches with backs for the cemetery and the oval making Priority 1 a new project.

9.2 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spend (with goods received) between 1 July and 30 June.

FLA2020-013 RESOLVED (Michael Ferguson/Susan Doolan)
That the Finke Local Authority note and discuss the spending of their 2019/20 discretionary funds.

9.3 LETTER FROM THE DEPARTMENT REGARDING MEMBERS AND NT ELECTIONS

EXECUTIVE SUMMARY:

On 20 December 2019 the Acting Executive Director of Local Government and Community Development wrote to President Roxanne Kenny to remind the MacDonnell Regional Council of important matters contained in recent communications.

The letter's two main points outline the need for Councillors and Local Authority members to:

1. disclose any conflict of interest that may arise from a matter before any Council or Local Authority discussion; and
2. stand down before nominating as a candidate in the NT Elections

FLA2020-014 RESOLVED (Lynette Ellis/Greg Sharman)
That the Finke Local Authority note and accept the correspondence from the department.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Finke across the area of Local Government Service Delivery.

FLA2020-015 RESOLVED (Greg Sharman/Charmaine Stuart)
That the Finke Local Authority note and accept the attached report prepared by Heather Smith, Council Services Coordinator, Finke.

10.2 COMMUNITY SERVICE FINKE LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

FLA2020-016 RESOLVED (Greg Sharman/Michael Ferguson)
That Finke Local Authority note and accept the Community Services report.

LUNCH break from 12.35 – 1.00pm

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 DECEMBER 2019

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 December 2019 in the Local Authority community.

FLA2020-017 RESOLVED (Lynette Ellis/Susan Doolan)

That the Local Authority note and accept the Expenditure Report as at 31 December 2019.

11.2 COMMUNITY ENGAGEMENT AND THE REGIONAL PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2019-20 Regional Plan and to provide input into the development of the 2020-21 Regional Plan.

FLA2020-018 RESOLVED (Susan Doolan/Charmaine Stuart)

That the Finke Local Authority accept the report and give their input:

- a) for the open space meeting to be held at Titji Park in Finke; and**
- b) for the Regional Plan to include improving Youth Services in Finke.**

11.3 LOCAL AUTHORITY MEETING PROCESS AND TIMING

EXECUTIVE SUMMARY:

The order of agenda items for Local Authority meetings was changed recently to align with changes made to the order of agenda items for Council meetings. While this was an adjustment made across all its meeting agendas, MacDonnell Regional Council (MRC) is interested to know if this affects the running of Local Authority meetings and hear suggestions from members about other improvements that could be made to the meeting format and content.

MRC also asks the Local Authority to consider the impacts and benefits if it were to hold meetings at different times of the day. Particular consideration is asked of meetings being held after work hours and whether this would then appeal to a broader range of people becoming Local Authority members.

FLA2020-019 RESOLVED (Lynette Ellis/Greg Sharman)

That the Finke Local Authority note and accept this report and provide the feedback to not hold night meetings.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Santa Teresa Local Authority have an opportunity to provide notification of matters to be raised in General Business.

NOTE There were no matters raised for discussion

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Local Government Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Imanpa Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

We are now discussing the matters raised as listed below:

FLA2020-020 RESOLVED (Michael Ferguson/Susan Doolan)

That the Finke Local Authority:

- a) note and discuss the Non-Council Business items of 1) Police, 2) Room to Breathe/New Houses, and 3) Mobile phone coverage, that were raised during the meeting;
- b) note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development; and
- c) close both Community Safety Plans and Finke Development Road items

FLA2020-021 RESOLVED (Lynette Ellis/Charmaine Stuart)

That the Finke Local Authority open action for department to explain when the overdue 4 new house builds will be delivered.

FLA2020-022 RESOLVED (Jill Doolan/Susan Doolan)

That the Finke Local Authority open action for the department to explain the status of the Room to Breathe program

FLA2020-023 RESOLVED (Charmaine Stuart/Lynette Ellis)

That the Finke Local Authority open action for the department to explain when a mobile phone service will be available in Finke.

14 DATE OF NEXT MEETING - THURSDAY 21 MAY 2020

15 MEETING CLOSED

The meeting terminated at 2.10pm.

This page and the preceding 5 pages are the minutes of the Finke Local Authority Meeting held on Thursday 12 March 2020 and are UNCONFIRMED.

CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Finke Local Authority Meeting:

- a) **Note the Conflict of Interest Policy; and**
- b) **That members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.1
TITLE Action Register
REFERENCE - 269741
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

RECOMMENDATION

That the Finke Local Authority note the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

Action Item 1 – Open Space Meeting (raised 12 March 2020)***Summary of action item:***

Res.018 That the Finke Local Authority accept the report and give their input:

- a) For the open space meeting to be held at Titji Park in Finke.

Update 18 May 2020: Open Space meetings will resume once the COVID-19 restrictions have been lifted.

Recommendation to close this action item.

Action Item 2 - Youth Services in Finke – Regional Plan (raised 12 March 2020)***Summary of action item:***

Res.018 That the Finke Local Authority accept the report and give their input:

- b) For the Regional Plan to include improving Youth Services in Finke

Update 18 May 2020: Regional Plan has included to 'Partner with service providers to support the development of Youth Boards in Finke, Imanpa and Docker River'.

Recommendation to close this action item.

Action Item 3 – Revocation Letter (raised 12 March 2020)***Summary of action item:***

Res.001 That the Finke Local Authority terminate Samuel Doolan from the Finke Local Authority membership for being Absent from the meeting twice consecutively.

Update 19 May 2020: Letter revoking the member has been sent via Finke CSC.

Recommendation to close this action item.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Finke Local Authority
Executive Leadership Team
Governance Department
Finke CSC

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.2
TITLE Local Authority Projects
REFERENCE - 269785
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NTG Department of Local Government, Housing and Community Services for investing in local government community projects.

There is a total un-committed balance of \$2,080.00 to allocate in their community.
 \$0 is from the 2018/19 Project Fund and must be expended before 30 June 2020.
 \$2,080.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

RECOMMENDATION

That the Finke Local Authority note and accept the progress of their projects.

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the NT Government Department of Local Government, Housing and Community Services.

Register of Projects and Commitments

Project 2191		Commentary Box	\$
Action	Status		Committed
6 Jun 2019	<u>Resolution</u> Allocate \$10,000 to a commentary box at the oval.		+ 10,000.00
19 Nov 2019	Purchase and delivery		- 8,408.09
6 Mar 2020	Freight to Finke		- 884.55
		underspend or (overspend)	\$ 707.36
Project 2192		Shade structures at oval	\$
Action	Status		Committed
6 June 2019	<u>Resolution</u> Shade structures at the oval		+ 2,000.00
12 Mar 2020	<u>Res. 011</u> : Allocated and extra \$10,000.00		+10,000.00
		underspend or (overspend)	\$ 12,000.00
Project XYZ		Bench Seats	\$
Action	Status		Committed
12 Mar 2020	<u>Res. 012</u> : Allocated \$3,000.00 for 8 benches with backs for the cemetery and the oval		+ 3,000.00
		underspend or (overspend)	\$ 3,000.00
Budget consideration			
		Balance of underspend or (overspend)	15,707.36
		Total un-allocated funds	+ 2,080.00
		Total unspent funds	\$ 17,787.36

Unapproved projects and estimated costs

Priority 1: Fencing Contract
Scope:
Requested: 7 November 2019
Action: Leave open for discussion at a community meeting
Estimate: \$0

Priority 2: Commentary box
Scope:
Requested: 7 November 2019
Action: MRC is awaiting advice from NT Corrections
Estimate: \$0

Priority 3: Grandstand and Shade
Scope: 12m X 6m shade structure including freight
Requested: 7 November 2019
Action: Requires further discussion in the community
Estimate: \$0

Priority 4: Scoreboard at oval
Scope: electronic scoreboard depending on size
Requested: 16 August 2018
Action:
Estimate: \$11,000 including freight

Priority 5: Wood BBQ at oval
Scope:
Requested: 16 August 2018
Action:
Estimate: \$4,000 materials and labour

Priority 6: Trees around oval
Scope: Trees \$150 each + Bulker Bags of fertilizer
Requested: 16 August 2018
Action:
Estimate: \$1,000

Priority 7:
Scope:
Requested:
Action:
Estimate:

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority receive a Discretionary Fund from the Council to spend each financial year on enhancing the community. Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

FINANCIAL IMPLICATIONS

There is a total un-committed balance of \$2,080.00 to allocate in their community. \$0 is from the 2018/19 Project Fund and must be expended before 30 June 2020. \$2,080.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

CONSULTATION

Finke Local Authority
Executive Leadership Team

Finance Grants Officer
Area Managers

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.3
TITLE Discretionary Funds
REFERENCE - 269789
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities
 Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spend (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Finke Local Authority note and discuss the spending of their 2019/20 discretionary funds.

BACKGROUND**2019/20 Discretionary Fund**

Approved Project		Status	Approved Commitment	Actual Expenditure
Income	Discretionary Fund	\$4,000.00		
Balance Remaining				\$ 4,000.00

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPLICATIONS

There is a current balance of \$4,000.00 to spend before 30 June 2020. This money cannot be carried over from one financial year to the next. Discretionary Funds must be fully expended annually between 1 July and 30 June or forfeited.

CONSULTATION

The Local Authority and community

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.4
TITLE COVID-19 Update
REFERENCE - 269761
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person, but good hygiene can prevent infection. MRC in response to the COVID-19 outbreak has identified and is managing various risk through guidelines and regular communication with staff to ensure compliance.

RECOMMENDATION

That the Finke Local Authority note and accept the report on COVID-19 update.

BACKGROUND

In response to the global COVID-19 outbreak, MacDonnell Regional Council (MRC) has developed adaptive risk management plans to protect MRC staff and communities, so that we can continue to provide ongoing, critical and essential services.

MRC has been taking the various actions to protect MRC communities from the spread of COVID-19. MRC has identified and developed a Risk Register of various risk the COVID 19 poses to MRC staff and the communities and how these risks will be mitigated and managed.

MRC has regularly communicated with staff, including providing updates through weekly staff meetings and answering all concerns and questions from staff.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager HR
Manager Governance and Engagement

ATTACHMENTS:

There are no attachments to this report.

COUNCIL SERVICES REPORTS

ITEM NUMBER 10.1
TITLE Council Services Coordinator's Report
REFERENCE - 269426
AUTHOR Ken Newman, Director Service Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities

EXECUTIVE SUMMARY:

This report is an update of Council delivered Services in Finke across the area of Local Government Service Delivery.

RECOMMENDATION

That the Finke Local Authority note and accept the attached report prepared by Heather Smith, Council Services Coordinator, Finke.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Heather Smith, CSC Finke
Donelle (CT) Fraser, Manager Service Delivery

ATTACHMENTS:

1 200521 Finke CSC Report for LA meeting May 2020.pdf

Service Delivery Report

TITLE Finke Service Delivery Report
DATE 21 May 2020
AUTHOR Heather Smith, Council Services Coordinator



SUMMARY:

This report is an update of Council delivered Services in Finke across the area of Local Government Service Delivery.

Local Government Services Update

Animal Management

- One large pig and a couple of smaller ones are wandering around community.
- There appears to be a higher number of adult dogs around community.
- Dogs and pigs causing some garbage bin disturbance.
- Horses and cattle still coming into community at night.

Cemetery Management

- General maintenance as required.

Internal Road Maintenance

- Roads repaired and maintained as required.

Parks and Open Spaces

- Parks and play grounds maintained and cleaned on a regular basis. Graffiti removal from play equipment commenced.
- Minor maintenance issues identified with some temporary repairs undertaken.
- Playgrounds closed and then re-opened as per Covid-19 directives.
- Inspection reports submitted monthly.

Sports Grounds

- General maintenance as required.
- Inspection reports submitted monthly.

Waste management

- Twice weekly rubbish runs.
- Rubbish compactor out of service due to hydraulic malfunction – to be replaced temporarily by compactor from Alice Springs depot.
- Landfill maintenance ongoing.
- Inspection report submitted monthly.
- Landfill signage missing/damaged in process of replacement.

Weed Control and Fire Hazard Reduction

- Fire breaks maintained and noxious weeds removed.
- Weed removal ongoing as part of regular community clean up.

Other Service Delivery Updates

- MRC mechanics to make emergency visit to community week commencing 11th May. Will bring out replacement garbage compactor while repairs to Finke compactor are undertaken.
- Civil works team twin cab vehicle replaced with new vehicle 28th February.
- David Whitfield officially took over as Finke ESO on 19th March.

- CSC and Works Assistant Michael Lambourne were to have undertaken White Card training as part of ESO requirements. This training was cancelled by provider – awaiting new course details.
- Some components of ESO training undertaken at Alice Springs PowerWater complex by Michael Lambourne, David Whitfield and CSC in March. Michael Lambourne continues to undertake training from David Whitfield.
- Contractors erected new fence around airstrip perimeter. Five sets of new gates are yet to be hung. Old fence has been removed.
- Removal of graffiti on street and park signage under way.
- Regular weekly team leader meetings with HO manager for Covid-19 – followed by meetings with remainder of staff.
- Staff practicing social distancing, hand washing and other hygiene measures as part of MRC management strategy for Covid-19.

Heather Smith
 Council Services Coordinator
 Finke



BEFORE

Before and After photos of graffiti on the Aged Care sign in front of the council office. The 'Care' part of the sign had been spray painted over making it unreadable. Justine Anderson was able to successfully clean the sign.



AFTER



Due to the malfunctioning of the rubbish compactor, the civil team had to resort to manual garbage collection.

Noah is ready to empty bins at the rubbish tip.

Michael Lambourne on the skid steer cleaning up vegetation around the community



New ESO,
David Whitfield
checking a bore



Michael Lambourne & David Whitfield with PowerWater Officer Samir Bitar after training at the PW facility in Alice Springs (pre-social distancing)

Nevio Tjami having a well-earned cuppa following a hard rubbish collection.



Gates at the airstrip – will be hung when contractors return.

COUNCIL SERVICES REPORTS

ITEM NUMBER	10.2
TITLE	Community Service Finke Local Authority Report
REFERENCE	- 269676
AUTHOR	Rohan Marks, Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Finke Local Authority note and accept the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager of Aged and Disability Services – Luke Everingham
Manager of Children’s Services – Margaret Harrison
Manager of Community Safety – Liz Scott
Manager of Youth Services – Cherie Forbes

ATTACHMENTS:

1 2020-05 - COMMUNITY SERVICES Finke LAR v2.pdf

Community Service: Report on Operations

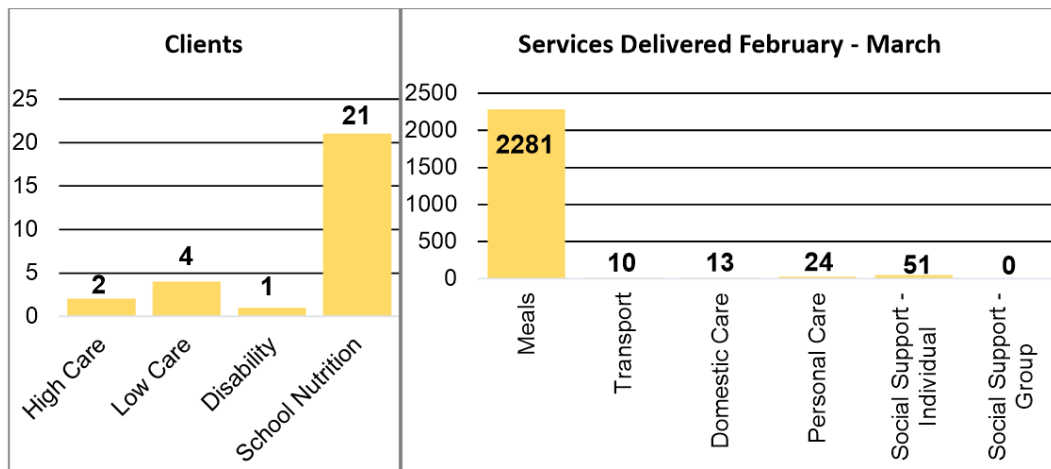


LOCATION: Finke Community
PERIOD: 15 May 2020 to 31 March 2020
AUTHOR: Rohan Marks, Director Community Services

AGED & DISABILITY SERVICES Service Delivery and Engagement



- All Aged and Disability services fully delivered this reporting period.



Other Updates

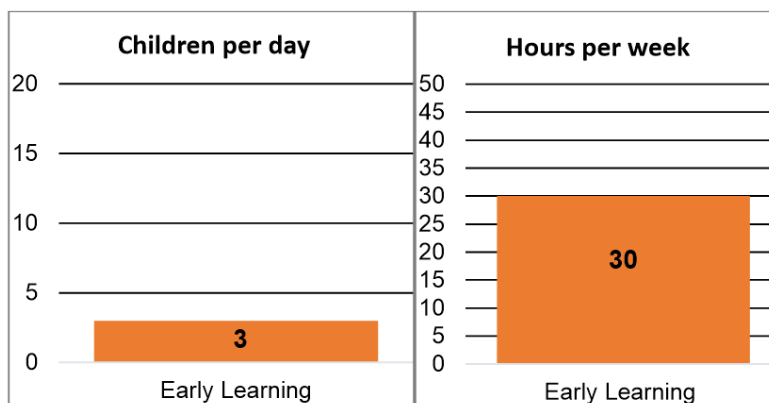
- Staff have completed training on the COVID-19 Coronavirus and measures to reduce the risk to staff and clients.
- All staff remain focused on their accredited training CHC33015 Certificate III in Individual Support (Home and Community)

CHILDREN'S SERVICES

Service Delivery and Engagement



- All Early Learning programs were delivered as scheduled, except for 5 days due to staff taking unscheduled leave to attend a funeral.



Other Updates

- Finke Early Learning team gained a new Team Leader with the Haasts Bluff Team Leader transferring to Finke during this reporting period.
- The Team continue to work with Catholic Care, NPY, and the Health Clinic to provide a holistic program for all attending children and their families.

Photos

Bringing culture back into Early Learning through staff and families



Working together

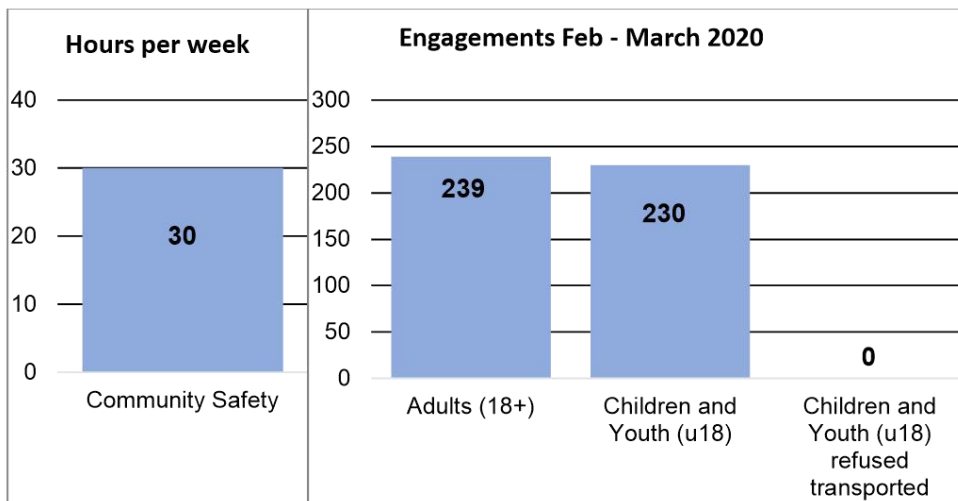


Fun with water (before COVID19)



COMMUNITY SAFETY
Service Delivery and Engagement

- All Community Safety services were fully delivered this reporting period.



Other Updates

- Digital Literacy training through the MacConnect program was provided to the MacSafe team during this period. This training specifically focused on how to (better) utilise computers for their work, including creating emails and writing reports.
- Finke MacSafe has been working closely with NPY Youth Team Members and MacYouth, assisting young people travelling to and from Rec Hall activities.
- COVID-19 became a significant community issue during March. To reduce the risk to staff and community members, from the 23 March, Community Safety Services made the following changes:
 - Alice Springs based Coordinators stopped travelling to communities, instead supporting staff through daily telephone conversations and emails.
 - The number of passengers travelling in the MacSafe Vehicles was reduced to meet Physical Distancing practices; temporarily the Finke MacSafe vehicle can

only transport 2 people at a time (staff) and so they are unable to transport other passengers.

- Gatherings at the MacSafe offices have been suspended.
- Increased cleaning practices of the vehicles and offices have been implemented.

MacSafe Team's Digital Literacy training with MacConnect Project Officer



Yarning Space gathering with MacSafe Staff, community members and MacCare (prior to COVID-19)

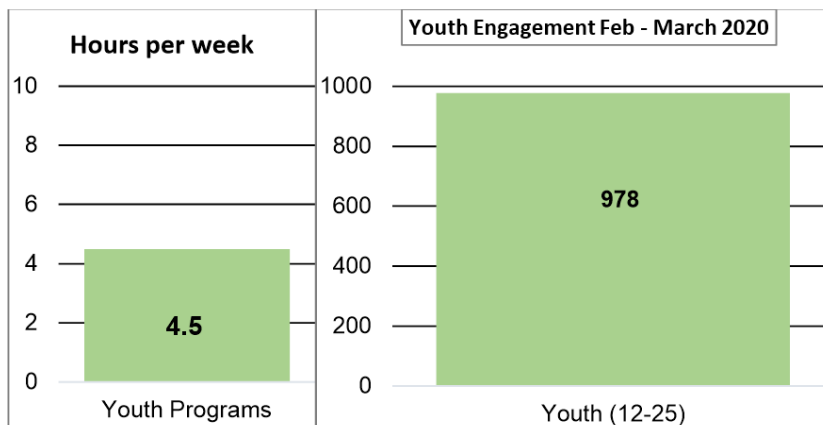


YOUTH SERVICES

Service Delivery and Engagement



- Services had to be suspended from March due to COVID-19, with Remote Sport and Recreation activities being delivered for 22 days during this reporting period.
- The programs accessed during the normal operating period included: AFL, Badminton, Basketball, Minor Indoor Games and Soccer.



Other Updates

- Long standing Sport and Recreation Officer, Lester Lionel, continues to provide a service for the young people in Finke, working closely with the NPY Youth Team.
- Program activities utilises the Recreation Hall as well as the Volleyball Court and AFL ground.
- There is currently a vacancy for a Sport and Recreation Officer and recruitment will commence when COVID-19 travel restrictions are removed (to enable the Coordinator to assist with interviews).
- Activities will re-commence from the 9th June (in line with lifting of COVID-19 restrictions).

FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER	11.1
TITLE	Expenditure Report as at 31 March 2020
REFERENCE	- 269436
AUTHOR	Sheree Kane, Management Accountant and Grants

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 March 2020 in the Local Authority's community

RECOMMENDATION

That the Finke Local Authority note and accept the Expenditure Report as at 31 March 2020.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

ATTACHMENTS:

1 March 2020 - Local Authority Expenditure - Finke.pdf

{March 2020 - Local Authority Expenditure Detail by Location1_ORG_NAME}

MacDonnell Regional Council - Finke (Aputula)					
Expenditure by Community as at 31st March 20					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Centre Delivery					
Manage Council Buildings & Facilities	22,536	31,890	9,354	42,520	
Other Operational	22,536	31,890	9,354	42,520	
Manage Council Service Delivery	133,003	146,290	13,288	198,710	
Wages and Other Employee Costs	82,470	88,803	6,333	121,500	
Other Operational	50,533	57,487	6,954	77,210	
Civil Works	208,667	214,980	6,313	292,670	
Wages and Other Employee Costs	150,097	147,184	(2,913)	201,350	
Other Operational	58,571	67,796	9,226	91,320	
Street & Public Lighting	2,652	6,608	3,956	8,810	
Other Operational	2,652	6,608	3,956	8,810	
Council Engagement					
Manage Governance	1,542	9,675	8,133	12,900	
Wages and Other Employee Costs	0	1,312	1,312	1,750	
Other Operational	1,542	8,362	6,820	11,150	
Local Authorities Projects	8,408	20,310	11,902	27,080	
Other Operational	8,408	20,310	11,902	27,080	Progress in projects delayed due to COVID-19
Elected Members & Council Meetings	561	750	189	1,000	
Other Operational	561	750	189	1,000	
Support and Administration					
Staff Housing	58,137	54,150	(3,987)	72,200	
Other Operational	58,137	54,150	(3,987)	72,200	
Training & Development	0	1,875	1,875	2,500	
Wages and Other Employee Costs	0	1,875	1,875	2,500	
SUB-TOTAL:- COUNCIL SERVICES	435,505	486,527	51,022	658,390	
NON-COUNCIL SERVICES					
Commercial Operations					
Essential Services	88,289	82,720	(5,569)	112,640	
Wages and Other Employee Costs	62,654	57,618	(5,036)	78,840	
Other Operational	25,635	25,103	(533)	33,800	
Centrelink	39,180	46,499	7,318	63,630	
Wages and Other Employee Costs	33,964	40,273	6,308	55,110	
Other Operational	5,216	6,226	1,010	8,520	
Airstrip Maintenance	0	1,005	1,005	1,340	
Other Operational	0	1,005	1,005	1,340	
NDIS	1,882	18,722	16,840	25,620	
Wages and Other Employee Costs	1,681	16,230	14,549	22,210	Position filled in February 2020
Other Operational	201	2,492	2,291	3,410	
Community Services					
Library	0	150	150	200	
Other Operational	0	150	150	200	
Community Safety	113,382	125,217	11,836	170,940	
Wages and Other Employee Costs	90,546	99,586	9,040	136,270	
Other Operational	22,835	25,631	2,796	34,670	
Youth Development	16,167	17,680	1,513	24,150	
Wages and Other Employee Costs	14,752	15,134	382	20,710	
Other Operational	1,414	2,546	1,131	3,440	
Home Care Services	130,042	212,400	82,358	265,560	Budgeted to cater for maximum potential demand. Expenditure reflects current client base and services used by clients.
Wages and Other Employee Costs	59,904	56,999	(2,905)	82,530	
Other Operational	70,138	155,401	85,263	183,030	Underspend this period relates to funds to be returned to Medicare from previous Aged care program.

{March 2020 - Local Authority Expenditure Detail by Location1_ORG_NAME}

Children's Services	185,419	263,451	78,031	355,480	
Wages and Other Employee Costs	70,049	118,606	48,557	162,120	Staff not working full allocation of budgeted hours
Other Operational	115,370	144,844	29,474	193,360	Expenditure less than budgeted this period. Underspend is planned to be spent in the next quarter.
SNP School Nutrition Program	49,287	51,203	1,916	68,270	
Wages and Other Employee Costs	24,360	24,360	0	32,480	
Other Operational	24,927	26,843	1,916	35,790	
SUB-TOTAL:- NON-COUNCIL SERVICES	623,648	819,047	195,399	1,087,830	
TOTAL	1,059,154	1,305,574	246,421	1,746,220	

The variance is over 10% or \$10,000 due to more money being spent than budget. ████████
 The variance is over 10% or \$10,000 due to less money being spent than budget. ████████

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	0	4,000	4,000	4,000

GENERAL BUSINESS AS RAISED AT ITEM 6.2



ITEM NUMBER 12.1
TITLE General Business
REFERENCE - 269790
AUTHOR Robert Rabotot, Governance Officer

LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business. We are now discussing the matters raised as listed below:

RECOMMENDATION

That the Finke Local Authority note and discuss the General Business items raised at Item 6.2.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....
- 6:.....
- 7:.....
- 8:.....
- 9:.....
- 10:.....

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Finke Local Authority
Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER 13.1
TITLE Other Non-Council Business
REFERENCE - 269791
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Department of Local Government Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Santa Teresa Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

We are now discussing the matters raised as listed below:

RECOMMENDATION

That the Finke Local Authority:

- a) Note and discuss the Non-Council Business items raised at Item 6.3; and,
- b) Note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

Date raised	Issue	Detail	Update
12 Mar 2020	Overdue 4 new house	Res. 021 That the Finke Local Authority open action for department to explain when the overdue 4 new house builds will be delivered.	
12 Mar 2020	Room to Breathe program	Res. 022 That the Finke Local Authority open action for the department to explain the status of the Room to Breathe program	

12 Mar 2020	Mobile phone service	Res. 023 That the Finke Local Authority open action for the department to explain when a mobile phone service will be available in Finke.	
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ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Department of Local Government, Housing and Community Development
The Finke Local Authority

ATTACHMENTS:

There are no attachments to this report.