



AGENDA

HERMANNSBURG LOCAL AUTHORITY MEETING

THURSDAY, 1 NOVEMBER 2018

The Hermannsburg Local Authority Meeting of the MacDonnell Regional Council will be held at the Hermannsburg Community Council Office on Thursday, 1 November 2018 at 10:30AM.

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MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct

**SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Hermansburg Local Authority note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFLICTS OF INTEREST

ITEM NUMBER	4.2
TITLE	Conflict of Interests

**SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Hermannsburg Local Authority note the Conflict of Interest Policy and declare any conflicts either now or as they arise.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	“Summary of Items Discussed” - the summary is a replacement of the minutes of the LA meeting.
REFERENCE	- 196536
AUTHOR	Erich Brown, Manager of Governance and Planning

**SUMMARY:**

The Local Authority is to note that the minutes were misplaced and that the “Summary of Items Discussed” is a replacement of the formal minutes of that meeting.

RECOMMENDATION

That the Local Authority review the summary of the items discussed at the meeting of Hermannsburg Local Authority held on the 2 August 2018 and formally agree that the information presented reflects as accurate a recollection of discussions as possible.

BACKGROUND

Due to staff changes the minutes of the 2 August Local Authority meeting were misplaced. The following information is provided as a summary of the items discussed and this summary needs to be agreed upon by the Local Authority members in attendance on the day as an accurate summary and recollection of the issues discussed.

ISSUES, CONSEQUENCES, OPTIONS

The items discussed included:

- a) Actions from previous meetings:
 - Laneway between lots 151 and 153 – The Council had contacted Department of Infrastructure, Planning and Logistics regarding this item and the matter was with DIPL
 - Speed humps erected on Raberaba Road as a result of a previous LA resolution were now considered a hazard during patient transfer in ambulances. Resolved to pass the matter on to the Infrastructure and Projects Coordinator (MRC) once the position is filled.
 - The Local Authority wanted to know who held the lease for the Childcare building in Hermannsburg. LA was informed that MRC have applied for the lease through CLC. This Action item was closed.
 - LA requested the MRC to install speed humps next to the compound. Council stated that speed humps will be installed once road resealing was completed
 - LA supported the CEO’s letter on their behalf in support of the Sapphire Play Tour planned for 2020.

- b) LA members were asked to come up with a pool of new project ideas for future funding rounds and suggested the following:
 - Expansion of the women centre
 - Gift vouchers for community clean-ups and entry into Tidy Towns?
 - Footpaths and curbing around old timers to improve safety for old people and children
 - Control of feral animals – there is an increase in the population of dogs and horses that is unsustainable
 - Planting screening trees around the sorry camp
 - LA members were also encouraged to consult with Community members to get more project ideas

- c) The LA resolved to have a letter written on their behalf to contractors saying that Contractors should report to MRC Office/sign in before going to worksites to keep track of who was on community due to past incidences of individuals interfering with infrastructure.
- d) A deputation was made from Tangetyere Kinship Care Program and some names of children tabled. However, the LA declined to discuss names and advised the presenters to contact the Children Services (Territory Families) in Hermannsburg to update themselves on what Territory Families was already doing, and obtain more information on kinships.
- e) LA requested the MacDonnell Regional Council CEO to also take up the issue of low water pressure with the DHCD in tandem with the efforts of the DHCD staff.
- f) LA stated that the Police Station is open on Wed at lunchtime and closed most of the time. They invited the Police for the next meeting to meet and greet. DHCD will act on this invitation.
- g) LA resolved to allocate the remaining \$1700 of discretionary funds to two items (i.e., \$700 for a BBQ and \$1000 for prizes.

CONSULTATION

Executive Leadership Team.

Meeta Ramkumar, Senior Director Sustainability and Compliance, Local Government and Community Development Division, Department of Housing and Community Development Northern Territory Government.

Enock Menge, Community Development Officer, Local Government Division /Central Australian Regional Office.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.2
TITLE Confirmation of Previous Minutes
REFERENCE - 202325
AUTHOR Jacinta Barbour, Policy and Governance Officer

**SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

RECOMMENDATION

That the Local Authority note and confirm the minutes of the previous meeting.

BACKGROUND

Local Authority members are to consider the presented unconfirmed minutes carefully before they decide if they are a true record of their last meeting.

ATTACHMENTS:

1 [↓](#) Unconfirmed minutes of the Local Authority meeting held 17 May 2018 .pdf



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN
THE COMMUNITY COUNCIL OFFICE ON THURSDAY, 17 MAY 2018 AT
10:30AM

1 MEETING OPENING

The meeting was declared open at 10.45AM

2 WELCOME

2.1 Welcome to Country – Nicholas Williams

3 ATTENDANCE / APOLOGIES / RESIGNATIONS

3.1 Attendance

Local Authority Members: Nicholas Williams (Chairperson), Reggie Lankin, Ivan Emitja, Marion Swift, Cassie Williams

Councillors: President Roxanne Kenny, Councillor Barry Abbott

Council Employees: Bhan Pratap (Director of Corporate Services), Ken Newman (Area Manager), Kathleen Abbott (Council Service Coordinator), Jacinta Barbour (Policy and Governance Officer), Kirsten Baliva (Administration Officer)

Others: Bruce Fyfe and Enock Menge (Department of Housing and Community Development), Matt Adam-Richardson (Warren Snowden Federal Member for Lingiari Office), Karrina Betschart (Territory Families)

3.2 Apologies/Absentees

Apologies: Councillor Braydon Williams, Helen Stuart, Raphael Impu

Absentees: Maryanne Malbunka, Katherine Mocketarinja

3.2 Resignations – nil

3.1 MacDonnell Council Code of Conduct

24 RESOLVED (Marion Swift/Reggie Lankin)

That the Hermannsburg Local Authority note the Council Code of Conduct.

3.2 Conflict of Interests

25 RESOLVED (Nicholas Williams/Ivan Emitja)

That the Hermannsburg Local Authority note and declare any conflict of interests.

This is page 1 of 4 of the Minutes of the Hermannsburg Local Authority Meeting held on Thursday, 17 May 2018

5.1 CONFIRMATION OF PREVIOUS MINUTES

SUMMARY:

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

26 RESOLVED (Cllr B Abbott/Cassie Williams)

That the Local Authority note and confirm the minutes of the previous meeting.

5.2 ACTION REGISTER

SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received:

- 1) leave action item open regarding closing off laneway;
- 2) leave action item open regarding building leases;
- 3) close action item regarding Victims of Crime NT;
- 4) open new action item 5.2.1; and
- 5) open new action item 5.2.2.

5.2.1 RABERABA ROAD SPEED HUMPS

27 RESOLVED (Cassie Williams/Ivan Emitja)

The Local Authority request Council to review the Hermannsburg traffic management plan and either investigate removing the speed humps along Raberaba Road or replace the speed humps so that they are more gentle for vehicles to drive over. This is because the Local Authority are concerned that the speed humps are affecting emergency vehicles and injured passengers.

5.2.2 COMPOUND SPEED HUMPS

28 RESOLVED (Cassie Williams/Ivan Emitja)

The Local Authority request Council to install speed humps next to the compound.

5.2.3 THE SAPPHIRE PLAY TOUR 2020

29 RESOLVED (Marion Swift/Cassie Williams)

The Local Authority request Council to write a letter of support to the Sapphire Play Tour, who will be visiting Hermannsburg in 2020.

5.3 CORRESPONDENCE REGISTER

SUMMARY:

This report provides the Local Authority with an update on correspondence to and from the Local Authority, sent and received between meetings.

30 RESOLVED (Marion Swift/Cassie Williams)

That the Local Authority note the correspondence sent and received and;

- 1) open action 5.2.3 (as above)

6.1 LOCAL AUTHORITY PROJECT REPORT

SUMMARY:

Funding for Local Authority projects is part of a grant received from Department of Housing and Community Development.

31 RESOLVED (Cassie Williams/Nicholas Williams)

That the Local Authority note and accept the progress of their LA projects.

6.2 LOCAL AUTHORITY DISCRETIONARY FUNDS

SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money can not be carried over from year to year and it must be spent (with goods received) between 1 July 2017 and 30 June 2018.

32 RESOLVED (Cassie Williams/Reggie Lankin)

That the Local Authority note and accept the spending of discretionary funds and allocate \$1,650 towards a PA system.

7.1 SERVICE DELIVERY REPORT

SUMMARY:

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Hermannsburg and documents any other relevant issues.

33 RESOLVED (Marion Swift/Reggie Lankin)

That the Local Authority note and accept the Service Delivery Report.

7.2 COMMUNITY SERVICE HERMANSBURG LOCAL AUTHORITY REPORT

SUMMARY:

This report provides an update on Community Services program delivery.

34 RESOLVED (Reggie Lankin/Cassie Williams)

That the Local Authority note and accept the Community Services report.

8.1 EXPENDITURE REPORT AS AT 31 MARCH 2018

SUMMARY:

The expenditure reports shows spending until 31 March 2018 in the Local Authority's community.

35 RESOLVED (Cassie Williams/Reggie Lankin)

That the Local Authority note and accept the expenditure report as at 31 March 2018.

9.1 TERRITORY FAMILIES

SUMMARY:

Territory Families wish to attend the Local Authority meeting and speak to members about their services.

36 RESOLVED (Marion Swift/Cassie Williams)

That the Local Authority note and accept the deputation from Territory Families.

10.1 OTHER NON-COUNCIL BUSINESS

SUMMARY:

The Department of Housing and Community Development (DHCD) was in attendance to present on the proposed Hermannsburg sub-division and informed the Local Authority on the following:

- 28 new lots will be developed next to Ntaria Caravan Park as a part of the new sub-division;
- works will commence in 2018/2019; and
- the DHCD will consult with the Local Authority on housing styles.

RECOMMENDATION

That the Local Authority note and accept any information or updates from the Department of Housing and Community Development:

- 1) support the proposed Hermannsburg housing sub-division;
- 2) recommend that the new-subdivision have footpaths and curbs installed; and
- 3) recommend that the low water pressure needs to be fixed in order to accommodate the new sub-division.

Reggie Lankin left the meeting at 1:10pm

As a result there was no quorum and the meeting continued as a provisional meeting.

The Local Authority request the Department of Housing and Community Development:

- 1) investigate fence and air-condition maintenance and installation in lot 164; and
- 2) request to DHCD to contact the police in regards to Hermannsburg traffic control.

DATE OF NEXT MEETING - THURSDAY 2 AUGUST, 2018

MEETING CLOSE

The meeting terminated at 1:30pm.

This page and the preceding 3pages are the minutes of the Hermannsburg Local Authority meeting held on Thursday, 17 May 2018 and UNCONFIRMED .

UNCONFIRMED

LOCAL AUTHORITY PLANS

ITEM NUMBER	6.1
TITLE	Action Register
REFERENCE	- 202138
AUTHOR	Jacinta Barbour, Policy and Governance Officer

**SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

Action Item 1 - Closing off of Laneways (raised on 18/05/2017)**Summary of action item:**

That the Local Authority request Council investigate closing / management of the laneway between Lot 151 and 153 and report back at the next Local Authority meeting. Council to liaise with Department of Infrastructure, Planning and Logistics (DIPL) regarding closing the laneway as there is cadastral surveying preventing the closure by Council;

Update: action is with DIPL. Recommend close.

Action Item 2 - Building Leases (raised on 12/10/2017)**Summary of action item:**

The Local Authority request Council check who holds the lease for the old Childcare building at Hermannsburg. There is an interest in using it as a women's centre.

Update: MRC have applied for the lease through CLC.

Action Item 3 - Raberaba Road Speed Humps (raised on 17/05/2018)**Summary of action item:**

The Local Authority request Council to review the Hermannsburg traffic management plan and either investigate removing the speed humps along Raberaba Road or replace the speed humps so that they are more gentle for vehicles to drive over. This is because the Local Authority are concerned that the speed humps are affecting emergency vehicles and injured passengers.

Update: The speed humps location was decided on by the Local Authority during previous consultations. The Infrastructure and Projects Coordinator position at MRC is currently vacant, but at the request of the Local Authority the action can be passed on for review to the successful applicant.

Action Item 4 - Compound Speed Humps (raised on 17/05/18)**Summary of action item:**

The Local Authority request Council install speed humps next to the compound.

Update: Simon Murphy

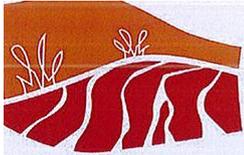
Action Item- The Sapphire Play Tour (raised on 17/05/18)**Summary of action item:**

The Local Authority request Council write a letter of support to the Sapphire Play Tour who will be visiting Hermansburg in 2010

Update: Letter attached

ATTACHMENTS:

1 [↓](#) Letter sent to HIT Productions, Support of Sapphires 2020 Tour, June 2018.pdf



MacDonnell
Regional Council

Postal address • PO Box 5267
Alice Springs NT 0871

Public office • corner Bagot Street
and South Terrace
Alice Springs NT 0870

abn • 21 340 804 903

phone • 08 8958 9600
fax • 08 8958 9601

• info@macdonnell.nt.gov.au
www.macdonnell.nt.gov.au

Tuesday 30 June 2015

Attention: Christine Harris

HIT Productions

PO Box 3161

Mentone East

VIC 3194

Dear Christine,

MacDonnell Regional Council is pleased to provide in principle support to the Sapphires 2020 tour, on behalf of and as requested by the Hermannsburg Local Authority members.

Council will be willing to provide in kind support, to be discussed nearer to the date in question.

Yours Sincerely

Jeff MacLeod

Chief Executive Officer

LOCAL AUTHORITY PLANS

ITEM NUMBER 6.2
TITLE Local Authority Project Report
REFERENCE - 202139
AUTHOR Graham Murnik, Director Service Centre Delivery

**SUMMARY:**

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Housing and Community Development.

RECOMMENDATION

That the Local Authority note and accept the progress of their LA projects.

Local Authority Projects

Project 1: Facilities for Sorry Camp
Project Scope: 2x water tanks, 2x shade structures, 4x GFS15 solar lights
Approved Allocation: \$40,000
Meeting approved: 12 Oct 2017
Update: 1 x completed with a Stealth solar light instead of 2 x GFS15, 1 location to be confirmed by LA

Project 2: Shade Structures
Project Scope: 5x shade structures to be put up around community
Approved Allocation: \$10,000
Meeting approved: 12 Oct 17
Update: 1 x completed with a Stealth solar light instead of 2 x GFS15, 1 location to be confirmed by LA

Project 3: Tyre Change Shelter
Project Scope: Shade structure, compressor, car jack
Approved Allocation: \$5,000
Meeting approved: 1 Mar 18
Update: tender price to be shown to LA at meeting

Project 4: Performing stage
Approved Allocation: \$60,000
Meeting approved: 1 Mar 18
Update: Site for stage has been chosen and MRC has tendered for a contractor.

Project 5:	Church shelter
Project Scope:	A shelter outside the church with a perforated roof
Approved Allocation:	\$5,000
Meeting approved:	1 Mar 18
Update:	In progress. Need more clarification as information suggested says they want a structure to come off of the church and this will need a builder to complete

ISSUES/OPTIONS/CONSEQUENCES

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

FINANCIAL IMPACT AND TIMING

The Hermannsburg Local Authority have a total \$95,500 to allocate from the 2017/18 and 2018/19 Project Funds.

CONSULTATION

The Local Authority and community

LOCAL AUTHORITY PLANS

ITEM NUMBER 6.3
TITLE Community Consultation & Planning
REFERENCE - 202327
AUTHOR E. Brown, Manager Governance and Planning.

**SUMMARY:**

The Local Authority is asked to think about projects (big and small) and other ways to improve the community. Each year NT Government and Council gives each community project money to spend on improvements but Local Authority should also consider what other services could be engaged to improve community life and infrastructure. Council asks Local Authority to think about what they would like to see in their community in the next 5 years.

RECOMMENDATION

That the Local Authority discuss community planning and project spending under the following headings.

COMMUNITY	MEETING DATE	PROJECT & PLANNING		COMMENTS
		PROJECT	PRIORITY	

BACKGROUND

The Northern Territory Government makes Local Authority Project funding available to Council, to be spent in a fair way and to benefit the whole community.

The Local Authority members (with direction from community members) decide where this budgeted money will be spent and must follow MRC policy, guidelines and legislation.

Good decision making about the use of funds should include prioritising decisions. E.g. which decisions are the most important and which ones can wait until more funds come in.

ISSUES/OPTIONS/CONSEQUENCES

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

FINANCIAL IMPACT AND TIMING

Funds from the grant have to be spent in a fair way and to benefit the whole community, and According to MRC policy, guidelines and legislation.

CONSULTATION

The Local Authority and community
 The Executive Leadership Team

LOCAL AUTHORITY PLANS

ITEM NUMBER	6.4
TITLE	Local Authority Discretionary Funds
REFERENCE	- 202140
AUTHOR	Jacinta Barbour, Policy and Governance Officer

**SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money can not be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority discuss what to spend their 2018/19 discretionary money on.

BACKGROUND

Reason	Money spent
Rock City Music Equipment	\$1,500
Community BBQ	\$699.85
TOTAL	\$2,200.85

The Hermannsburg Local Authority have a total \$1,800.15 to allocate from the 2018/19 discretionary funds.

ISSUES/OPTIONS/CONSEQUENCES

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPACT AND TIMING

Funds from the grant have one year from the date of issue to be acquitted (i.e. 1 July 2016 until 30 June 2017).

CONSULTATION

The Local Authority and community

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.1
TITLE	Service Delivery Report
REFERENCE	\\5 - GOVERNANCE ADMINISTRATION\03-LA MTGS\HERMANNSBURG\2018\MEETING 4 - 202135
AUTHOR	Kathleen Abbott, Council Service Coordinator

**SUMMARY:**

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Hermannsburg and documents any other relevant issues.

RECOMMENDATION:

That the Local Authority note and accept the Service Delivery Report.

**Local Government Services Update
Cemetery Management**

- Have been maintained monthly – need to look at getting the fencing and car park extended before too long and future development will need to be looked along with car parking area.

Animal Management

- The vets visited September 3rd – 5th. Their report said that during the time since their last visit, they found that more and more people are willing to have their dogs desexed and assisting them while they're here.

Internal Roads and Traffic Management

- The road in community has recently been resurfaced and we will be putting speed humps back in along with road marking within the community.

Parks and Open Spaces

- Maintained Monthly.
- 3 x parks that the civil team maintains have been cleared of grass and or other rubbish.
- We also do reporting / safety inspections of the playgrounds on a monthly basis.



Eastside Park

Outstation MES Services

- MRC is looking after the maintenance work for West Waterhouse - the only one for Hermannsburg.

Sports Grounds

- RACE TRACK – another two (2) shade structures have been erected at the track along with the commentary box which is almost completed. This leaves 2 shade structures left to go up.

Waste Management

- Separation is still ongoing.
- Landfill audit report is completed monthly.
- People are still wanting cars removed from their front or house block which Tjuwanpa has been assisting where they can otherwise people are capable removing them at their own will. Community members are still throwing out hard rubbish from their yards for council to remove. All good things take time.



Burn pit at Dump

Weed Control and Fire Hazard Reduction

- Our civil team are almost getting on top of grounds maintenance within the community as well as dealing with projects. The little bit of rain we received shows the community is looking green.

LA Projects to complete:

- 1 x Commentary box – Race track almost finished
- 2 x Shade shelters left to go up at the race track
- 4 x GFS 15 Solar lights and 6 meter poles
- Tyre changing shed
- 2nd sorry camp - would like the location confirmed again
- Community stage - we now have a quote for this project.

Sorry Camp:

- With the first camp already put up I would like to request perimeter fencing with a lockable vehicle gate and trees to block the view from the main road. The community tank has already been fixed with a tap.



Tidy Towns Judge:

Jill Grant came out on 10 October where she met with a few LA Members, Civil & office staff and then from there we went for a drive around the community where Jill did the judging on the best yard competition. Because more people were involved in the tidy yard competition it made it hard for Jill to judge the winner.

There are 6 houses who will receive \$125.00 Bunnings vouchers and 1 house that will receive a \$250.00 Bunnings Voucher.

We also decided to give 8 fruit trees to the 8 yards that maintained their yards during the year.

I believe Hermansburg is stepping up in the Tidy Towns competition and thanks to the LA for the money for the Bunnings vouchers.

I hope the local Authority will continue to support this program.

Kathleen Abbott
Council Services Coordinator
Hermansburg

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.2
TITLE	Community Service Hermannsburg Local Authority
REFERENCE	- 202229
AUTHOR	Rohan Marks, Director Community Services

**SUMMARY:**

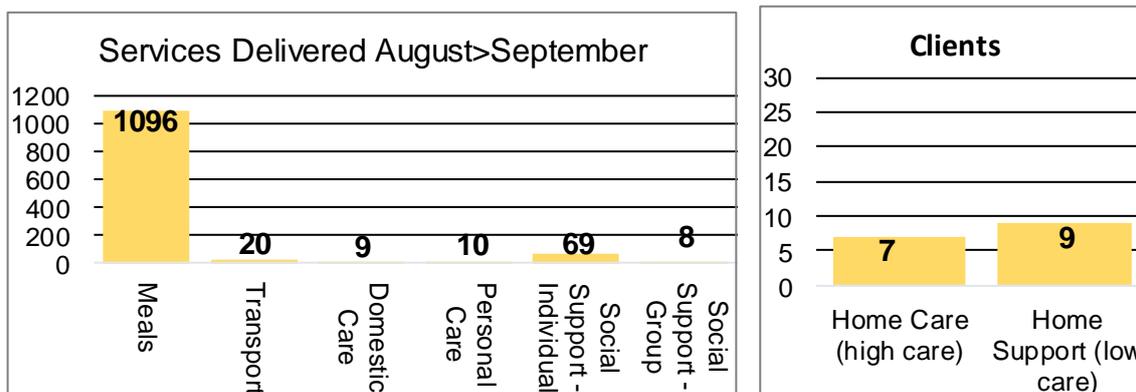
This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Local Authority note and accept the Community Services report.

MacCare**Service Delivery and Engagement**

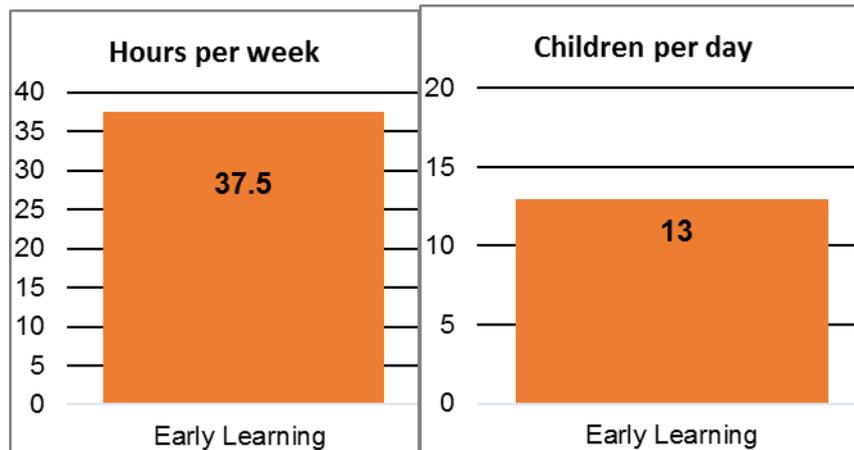
- All Home Care services fully delivered in this reporting period, with the exception of 31st August due to a sandstorm in the community. All clients were contacted after the disruption on the 31st August and staff have been re-trained on the contingency procedure for when services cannot be delivered.

**Other Updates**

- All staff are receiving accredited training through Charles Darwin University currently studying Certificate (ii) and Certificate (iii) in Individual support.
- MacCare has recruited four new staff members in September 2018. The Team Leader position is currently vacant. The Senior Home Care Assistant remains Acting Team Leader as we continue recruitment for a new Team Leader.
- There was a complaint raised by an external stakeholder regarding the quality of food served to clients on 31st July 2018. The complaint was not lodged until the 21st August 2018. As a result of this, on 5th September 2018, MacCare held a meeting with clients to seek feedback and suggestions on meals. A new menu has now been developed in line with the feedback received. No other concerns were raised at the meeting.
- The Hermannsburg Aged and Disability service had its three-yearly audit from the Australian Aged Care Quality Agency during September. This audit assesses how Council and the service are operating in relation to the requirements of the Home Care Common standards. The audit found that Council and the Service were 100% complaint.

MacKids**Service Delivery and Engagement**

- All Early Learning programs were delivered as scheduled.



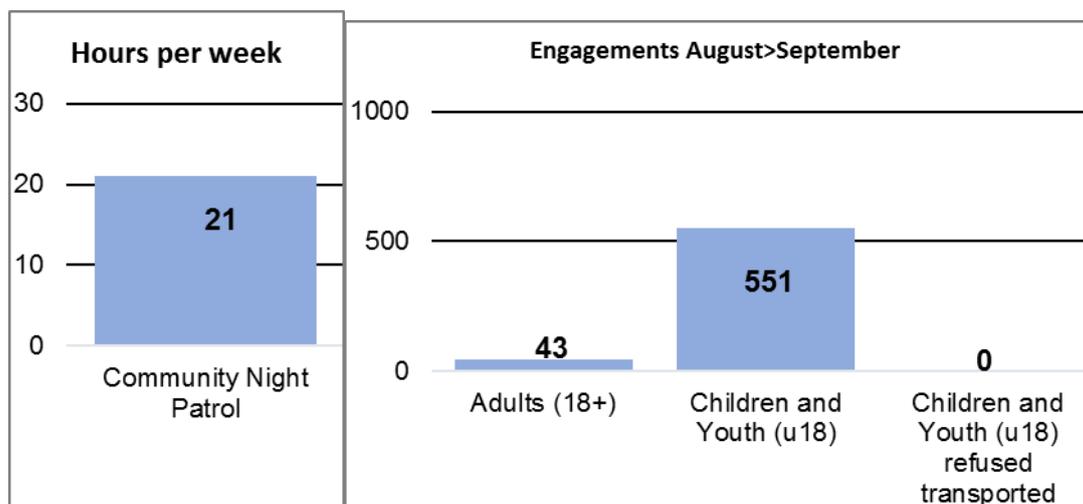
Other Updates

- A new Team Leader has been recruited to the Hermannsburg Early Learning program and started in early October. The new Team Leader is an experienced and qualified Early Childhood Teacher, who is looking forward to working with the families and educators in Hermannsburg to provide a strong early childhood program.
- One Educator at Hermannsburg is continuing to progress in a Certificate III in Early Childhood Education and Care.



MacSafe**Service Delivery and Engagement**

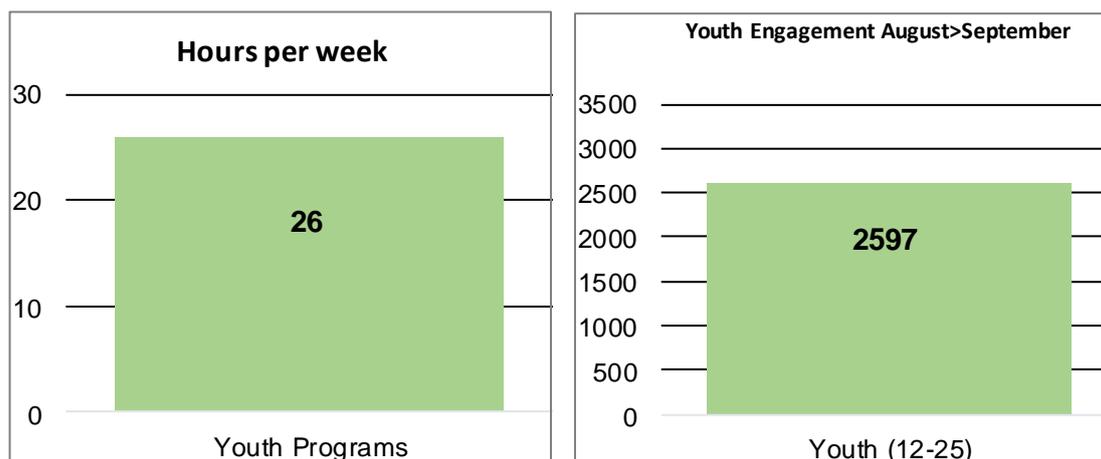
- Community Safety services were disrupted for 12 days this period due to funerals, sporting events and vehicle servicing.

**Other Updates**

- During regular visits, the Coordinator Community Safety conducted training with the team in regards to WH&S, emails, and ways in which the team can increase engagement with the community.
- A team of lawyers from NAAJA's Community Legal Education team have commenced training sessions in the MacSafe office, approximately every 2 months. The MacSafe team and other community stakeholders have found these sessions very useful.

MacYouth**Service Delivery and Engagement**

- General youth activities delivered during this period included: basketball, softball, cooking activities, multimedia activities, music, discos, concerts, women's nights, bush trips, town trips and more.



- Additional programs delivered this reporting period were:
 - **Uncle's Camp, Rainbow Valley:** MacYouth, in conjunction with Men's Tjillira Movement (MTM), Central Australian Aboriginal Congress (CAAC), and other stakeholders from Ntaria, took part in an Uncle's Camp in Rainbow Valley. They camp ran over three nights, and was an opportunity for young males to sit and learn with older men and uncles. During this trip, activities such as toolmaking, hunting, swimming and camping were undertaken, along with cooking traditional foods.

- **Polykala Training**; three staff from Hermannsburg MacYouth attended this training. Staff learnt more about how to better manage youth boards and be strong leaders within their team and community.
- **Basketball NT**; two staff from Basketball NT delivered training to MacYouth and youth of Hermannsburg. Participants were able to play basketball with skilled professionals and learn how to coach and umpire.
- **Softball NT, Darwin**; three MacYouth staff and 9 young people from Hermannsburg competed in the Women's Softball NT finals in Darwin. Staff and the youths made their way to Darwin for four nights. During this time, they visited the beach, went shopping, and competed in the championships, coming fourth overall.

Girls at the beach near Lee Point, Darwin



Fellas attending the Uncle's Camp in Rainbow Valley, with CAAC and MTM



ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager Children's Services – Margaret Harrison
Manager Community Safety – Peter Devine
Manager Home Care – Praveen Gopal
Acting Manager Youth Services – Jessica Kragh

FINANCE

ITEM NUMBER	8.1
TITLE	Expenditure Report as at 30 June 2018
REFERENCE	- 202152
AUTHOR	Bhan Pratap, Director Corporate Services

**SUMMARY:**

The expenditure reports shows spending until 30 June 2018 in the Local Authority's community.

RECOMMENDATION

That the Local Authority note and accept the expenditure report as at 30 June 2018.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team
Barry Lysaght, Manager Finance
Sheree Sherry (Kane), Co-Ordinator Grants

ATTACHMENTS:

1 [↓](#) Expenditure Report at 30 June 2018

{June 2018 Final - Local Authority Expenditure Detail by Location1_ORG_NAME}

MacDonnell Regional Council - Hermannsburg (Ntaria)					
Expenditure by Community as at 30th June 18					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Centre Delivery					
Manage Council Buildings & Facilities	67,964	70,760	2,796	70,760	
Other Operational	67,964	70,760	2,796	70,760	
Maintain Roads	612,776	31,420	(581,356)	31,420	
Wages and Other Employee Costs	5,960	3,490	(2,470)	3,490	
Other Operational	606,816	27,930	(578,886)	27,930	Commitments for the underway road patching and resealing projects under Road To Recover Program and Natural Disaster Relief & Recovery Arrangement. Budgeted under 000 (Head Office) with cost against each location.
Manage Council Service Delivery	179,961	150,900	(29,061)	150,900	
Wages and Other Employee Costs	112,665	117,450	4,785	117,450	
Other Operational	67,296	33,450	(33,846)	33,450	Overspent operational costs due to higher than expected internet service provider costs.
Civil Works	419,674	445,180	25,506	445,180	
Wages and Other Employee Costs	357,910	387,620	29,710	387,620	
Other Operational	61,764	57,560	(4,204)	57,560	
Parks, Ovals and Public Spaces	-273	4,697	4,970	4,697	
Other Operational	(273)	4,697	4,970	4,697	
Street & Public Lighting	7,349	10,360	3,011	10,360	
Other Operational	7,349	10,360	3,011	10,360	
Council Engagement					
Local Authorities	132,901	203,830	70,929	203,830	
Other Operational	132,901	203,830	70,929	203,830	Local Authority Project funding allocated. Projects yet to be completed.
Support and Administration					
Staff Housing	62,697	67,420	4,723	67,420	
Other Operational	62,697	67,420	4,723	67,420	
Manage HR	440	440	0	440	
Other Operational	440	440	0	440	
Training & Development	420	5,850	5,430	5,850	
Wages and Other Employee Costs	420	5,850	5,430	5,850	
SUB-TOTAL:- COUNCIL SERVICES	1,483,909	990,857	(493,052)	990,857	
NON-COUNCIL SERVICES					
Outstations Civil Works	15,200	28,250	13,050	28,250	
Other Operational	15,200	28,250	13,050	28,250	Underspent operational costs due to less than expected expenditure on plumbing and electrical works.
Outstations Housing Repairs & Maintenance	8,571	15,830	7,259	15,830	
Other Operational	8,571	15,830	7,259	15,830	
Homelands Extra Allowance	596	43,650	43,054	43,650	
Other Operational	596	43,650	43,054	43,650	Funds received but planned works have started and not yet completed.
Commercial Operations					
Essential Services	113,756	107,830	(5,926)	107,830	
Wages and Other Employee Costs	89,906	86,400	(3,506)	86,400	
Other Operational	23,849	21,430	(2,419)	21,430	
Centrelink	25,878	27,930	2,052	27,930	
Wages and Other Employee Costs	25,878	27,930	2,052	27,930	
Manage Projects	41,515	44,700	3,185	44,700	
Other Operational	41,515	44,700	3,185	44,700	
Airstrip Maintenance	535	540	5	540	
Other Operational	535	540	5	540	
Community Services					
Community Safety	248,279	210,980	(37,299)	210,980	

{June 2018 Final - Local Authority Expenditure Detail by Location1_ORG_NAME}

Wages and Other Employee Costs	228,036	192,390	(35,646)	192,390	Overspend due to Staff attending Certificate III Training
Other Operational	20,244	18,590	(1,654)	18,590	
Youth Development	417,507	420,260	2,753	420,260	
Wages and Other Employee Costs	301,436	286,660	(14,776)	286,660	
Other Operational	116,071	133,600	17,529	133,600	Brought forward grant for YEO Caylus
Home Care Services	305,723	463,467	157,744	463,467	
Wages and Other Employee Costs	160,344	162,560	2,216	162,560	
Other Operational	145,379	300,907	155,528	300,907	Budgeted to cater for maximum potential demand. Expenditure reflects current client base and services used by clients.
Children's Services	642,858	639,830	(3,028)	639,830	
Wages and Other Employee Costs	434,406	434,240	(166)	434,240	
Other Operational	208,452	205,590	(2,862)	205,590	
Children's Services	22,750	12,750	(10,000)	12,750	
Wages and Other Employee Costs	13,313	9,080	(4,233)	9,080	Governance Funds included in the main budget for Childrens Services.
Other Operational	9,437	3,670	(5,767)	3,670	
Self Funded Sport and Rec	0	1,500	1,500	1,500	
Other Operational	0	1,500	1,500	1,500	
SUB-TOTAL:- NON-COUNCIL SERVICES	1,843,167	2,017,517	174,350	2,017,517	
TOTAL	3,327,076	3,008,374	(318,702)	3,008,374	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	2,227	4,000	1,773	4,000

DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER 9.1
TITLE Tjuwanpa Outstation Resource Centre
REFERENCE - 200462
AUTHOR Emily McLean, Governance Officer

**SUMMARY:**

A representative from the Tjuwanpa Outstation Resource Centre will be in attendance to present on the safe walkways project for Hermannsburg.

RECOMMENDATION

That the Local Authority note and accept this presentation.

BACKGROUND

The purpose of this presentation is to seek approval for a Safe Walkways (footpaths) project for Ntaria. The idea has been generated by our participants who talked about how there is no safe walkways for their families. We conducted a community survey and have developed a project outline. We would like to present our findings and the project outline to the Authority.

CONSULTATION

Ntaria community members

DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	9.2
TITLE	Development of Territory Families Services in Ntaria
REFERENCE	- 201216
AUTHOR	Emily McLean, Governance Officer

**SUMMARY:**

A representative from Territory Families would like to inform the Local Authority regarding the development of Territory Families placed based services in Ntaria.

RECOMMENDATION

That the Local Authority note and accept this presentation

CONSULTATION

Ntaria community members

OTHER BUSINESS

ITEM NUMBER	10.1
TITLE	Other non-Council Business
REFERENCE	- 202137
AUTHOR	Jacinta Barbour, Policy and Governance Officer

**SUMMARY:**

The Department of Housing and Community Development will be in attendance to provide any updates necessary and answer queries from the Local Authority as they arise.

RECOMMENDATION

That the Local Authority note and accept any information or updates from the Department of Housing and Community Development.

BACKGROUND

At the previous Local Authority on the 2nd August 2018 the Local Authority requested the Department of Housing and Community Development:

- Invite the police for a meet and great and to talk about about police station opening hours.