



AGENDA

HERMANNSBURG LOCAL AUTHORITY MEETING

THURSDAY, 18 MAY 2017

The Hermannsburg Local Authority Meeting of the MacDonnell Regional Council will be held at the Community Council Office on Thursday, 18 May 2017 at 10:30am.

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MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Hermannsburg Local Authority note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings. A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFLICTS OF INTEREST

ITEM NUMBER	4.2
TITLE	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Hermannsburg Local Authority note the Conflict of Interest Policy and declare any conflicts either now or as they arise.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE - 168965
AUTHOR Gracie-Rose Matteucci, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

RECOMMENDATION

That the Local Authority note and confirm the minutes of the previous meeting.

BACKGROUND

Local Authority members are to consider the presented unconfirmed minutes carefully before they decided if they are a true record of their last meeting.

ATTACHMENTS:

1 Unconfirmed minutes of Local Authority Meeting 16 March 2017



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN
THE COMMUNITY COUNCIL OFFICE ON THURSDAY, 16 MARCH 2017 AT
10:30AM

1 MEETING OPENING

The meeting was declared open at 10.45AM

2 WELCOME

2.1 Welcome to Country – Helen Stuart

3 ATTENDANCE / APOLOGIES / RESIGNATIONS

3.1 Attendance

Local Authority Members: Helen Stuart (Chairperson), Nicholas Williams, Rex Kantawara, Ivan Emitja, Cassie Williams (from 12pm), Maryanne Malbunka

Councillors: President Roxanne Kenny, Deputy President Braydon Williams, Cr Barry Abbott

Council Employees: David Jagger (Manager – Governance and Planning), Felicity Howell (Governance), Ken Newman (Area Manager), Kathy Abbott (CSC)

Others: David Wilson (Dept Housing and Community Development), Maria Veigas (Dept Housing and Community Development), Anthony Bell (Government Engagement Coordinator), Darren Plumb (Drivesafe NT), Jim Einham (NT Police), Edward Rontji (Community member)

3.2 Apologies/Absentees

Apologies: Members Katherine Mocketarinja, Reggie Lankin, Marion Swift

Absentees: Raphael Impu

3.2 Resignations - Nil

3.1 MacDonnell Council Code of Conduct

15 RESOLVED (Nicholas Williams/Cr B Abbott)

That the Hermannsburg Local Authority note the Council Code of Conduct.

3.2 Conflict of Interests

This is page 1 of 6 of the Minutes of the Hermannsburg Local Authority Meeting held on Thursday, 16 March 2017

16 RESOLVED (Maryanne Malbunka/Helen Stuart)
That the Hermannsburg Local Authority note and declare any conflict of interests.

5.1 CONFIRMATION OF PREVIOUS MINUTES

EXECUTIVE SUMMARY:

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

17 RESOLVED (Nicholas Williams/Cr Williams)
That the Local Authority note and confirm the minutes of the previous meeting with an amendment to record Katherine Mocketarinja as present.

5.2 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

18 RESOLVED (Helen Stuart/Maryanne Malbunka)
That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

6.1 LOCAL AUTHORITY PROJECT REPORT

EXECUTIVE SUMMARY:

The Local Authority is to discuss and identify ideas to utilise their Local Authority Project Funds for the community. Funding for Local Authority projects is part of a grant received from Department of Local Government and Community Services. The unallocated Hermannsburg project funds come to a total of \$177,598.50 (this is the current unspent LA project funds including brought forward balances for the previous financial year.) The 15/16 funds totaling \$84,437.50 need to be committed before July 2017.

19 RESOLVED (Cr Williams/Nicholas Williams)
That the Local Authority committed their LA Project Funds to the following priorities:

- 1) Pedestrian walkway (with a total spend of \$15,000)
- 2) BBQ on trailer (with a total spend of \$8,000)
- 3) Public toilets for visitors to be open from 9-5, Mon-Fri and on special event weekends (with a total spend of \$10,000 for upgrade)
- 4) 5 x shade structures (with a total spend of \$10,000 each) and 5x solar lights (with a total spend of \$2,000 each) at the race track.
- 5) Basic commentary box at the race track (with a total spend of \$20,000)
- 6) Repair of equipment at playground that had been damaged in fire (with a total spend of \$3,000)
- 7) In the event of the Disaster Relief funding application being unsuccessful for the work to repair the drain, to allocate a total spend of \$60,000 to undertaking this work.

Meeting break at 11:45am

Meeting resumed at 12:00pm

Member Cassie Williams joined the meeting at 12pm.

7.1 MRC 2016 – 2020 REGIONAL PLAN

This is page 2 of 6 of the Minutes of the Hermannsburg Local Authority Meeting held on Thursday, 16 March 2017

EXECUTIVE SUMMARY:

In this report input is sought from the Local Authority into Council's Regional Plan review. The review is required annually under the Local Government Act.

20 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Local Authority review Council's 2016 – 2020 Regional Plan and advise on strategies and key performance indicators under the plan.

7.2 COMPLAINTS RECEIVED**EXECUTIVE SUMMARY:**

This report provides an update to the Local Authority about complaints received regarding Council Service Delivery.
Nil Complaints Received.

21 RESOLVED (Cassie Williams/Helen Stuart)

That the Local Authority note that no complaints were received this reporting period.

7.2.1 CHILDCARE FEES**EXECUTIVE SUMMARY:**

The Local Authority explained that pre-school ran looked after young children from 8am – 12pm and wanted to know if the children then went to the Early Learning Centre from 12pm onwards for only half the day whether the full fees would still apply to them.

22 RESOLVED (Cassie Williams/Helen Stuart)

That the Local Authority requested the Director of Community Services to clarify whether the fees to attend the Early Learning Centre applied to children who only attended for half a day (for the afternoon after lunchtime.)

7.2.2 DOORS IN THE EARLY LEARNING CENTRE**EXECUTIVE SUMMARY:**

The Local Authority expressed concern about the gap under the door of the Early Learning Centre and the risk of snakes getting in given the children sleep on the floor for their nap time. The Local Authority wondered if a solution to this was either looking at fixing this gap or supplying raised beds for the children.

23 RESOLVED (Cassie Williams/Helen Stuart)

That the Local Authority requested Council investigate a solution to the snake risk posed to the children by the gap under the door of the Early Learning Centre.

7.3 SERVICE DELIVERY REPORT**EXECUTIVE SUMMARY:**

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Hermannsburg and documents any other relevant issues.

24 RESOLVED (Helen Stuart/Cr Williams)

That the Local Authority note and accept the Service Delivery Report.

7.4 COMMUNITY SERVICES HERMANSBURG LOCAL AUTHORITY REPORT

This is page 3 of 6 of the Minutes of the Hermannsburg Local Authority Meeting held on Thursday, 16 March 2017

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

25 RESOLVED (Cr Williams/Maryanne Malbunka)

That the Local Authority note and accept the Community Services report.

7.5 COMMUNITY SAFETY CONSULTATION**EXECUTIVE SUMMARY:**

As part of a review of the Community Safety services feedback is being sought from the Local Authority on what the key community safety issues are in their community, and how the Community Night Patrol service could be better utilised to address these safety issues. The Local Authority is also being asked to provide ongoing advice to Council on the suitability of community members who apply to be employed in the Night Patrol program.

26 RESOLVED (Helen Stuart/Cassie Williams)

- a) **That the Local Authority nominates Maryanne Malbunka, Rex Kantawara and Nicholas Williams to be available to sit on the selection panel for all Community Safety recruitments undertaken in their community.**
- b) **That the Local Authority notes the key safety issues and puts forward their suggestions for Community Night Patrol program changes and improvements.**

Meeting break at 1:45pm

Meeting resumed at 1:55pm

Member Ivan Emitja left the meeting at 1:45pm

8.1 EXPENDITURE REPORT AS AT 31 DECEMBER 2016**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 December 2016 in the Local Authority's community.

27 RESOLVED (Nicholas Williams/Cassie Williams)

That the Local Authority note and accept the expenditure report as at 31 December 2016.

9.1 DRIVE SAFE NT**EXECUTIVE SUMMARY:**

DriveSafe NT wishes to attend the Local Authority meeting to inform and discuss drivers licensing needs and release the Road Safety Action Plan.

28 RESOLVED (Maryanne Malbunka/Cassie Williams)

That the Local Authority note and accept the deputation from DriveSafe NT.

9.2 FIRST CIRCLES**EXECUTIVE SUMMARY:**

Natasha Abbott from First Circles is attending the Local Authority to present information about the Community Champions Program for the Ntaria region as well as the First Circles Leadership program.

29 RESOLVED (Maryanne Malbunka/Cassie Williams)

That the Local Authority note and accept the deputation from Natasha Abbott

This is page 4 of 6 of the Minutes of the Hermannsburg Local Authority Meeting held on Thursday, 16 March 2017

regarding the First Circles Leadership program.

9.3 HARM MINIMISATION - ALCOHOL ACTION INITIATIVES

EXECUTIVE SUMMARY:

The purpose of the Harm Minimisation Unit is to work with communities to develop Alcohol Action Initiatives that will assist the community to reduce alcohol related demand and harm.

30 RESOLVED (Nicholas Williams/Cassie Williams)

That the Local Authority:

- 1) **Note and accept the deputation from Harm Minimisation Officer Anjali Palmer**
- 2) **Commit to organising a meeting with Anjali Palmer on Wednesday 22 March to discuss the initiatives outlined in the Alcohol Action Plan and decide on the provider of the camps that are initiatives identified in this plan.**

10.2 QUERIES FOR THE NT GOVERNMENT

EXECUTIVE SUMMARY:

At their Local Authority meeting in April 2016, the Local Authority requested that the Department of Education be invited to attend a Local Authority Meeting to discuss various education issues.

Sasha Robinson, Regional Director Alice Springs, Department of Education will be present at this meeting to address this.

RECOMMENDATION

That the Local Authority note and accept the feedback from the Department of Education.

****NOTE – Sasha Robinson was not able to attend, and will be invited to the next meeting in May 2017.**

10.2.1 OUTSTATIONS

EXECUTIVE SUMMARY:

The Local Authority wished to discuss their concerns around Outstations with the Regional Director Darren Johnson and requested that the Department of Housing and Community Development invite him to the next meeting in May 2017.

31 RESOLVED (Cr Abbott/Maryanne Malbunka)

That the Local Authority request the Department of Housing and Community Development to invite the Regional Director of Outstations, Darren Johnson, to the next Local Authority meeting in May 2017.

10.2.2 NT POLICE

EXECUTIVE SUMMARY:

Police Officer Jim Einam informed the Local Authority about the establishment of the monthly Community Safety Meetings and encouraged members to attend the next one on the 19th April 2017 at 1pm in the Police Station.

32 RESOLVED (Nicholas Williams/Cr Abbott)

That the Local Authority note and accept the deputation from NT Police.

10.3 CORRESPONDENCE - STRONGER COMMUNITIES FOR CHILDREN LEADERS GROUP

EXECUTIVE SUMMARY:

At their February meeting the Stronger Communities for Children Leaders Group discussed a number of risks to children's safety in the Ntaria physical environment. In their letter they are requesting Council's help in dealing with these risks.

33 RESOLVED (Maryanne Malbunka/Helen Stuart)

That the Local Authority:

- 1) note and accept the correspondence from the Stronger Communities for Children Leaders Group
- 2) Commit to drafting a response to the Stronger Communities for Children Leaders Group which member Nicholas Williams will pass on.

10.3.1 DANGEROUS ROAD

EXECUTIVE SUMMARY:

The Local Authority expressed concern about the road that runs past the basketball courts as the cars speed down there and there was a recent incident where a little boy was hit by a car. They would like Council to look at what's possible to make this road safer for children playing nearby.

34 RESOLVED (Maryanne Malbunka/Helen Stuart)

That the Local Authority request the Director of Technical Services to look at the Hermannsburg Traffic Management Plan and come up with some solutions for making the road that runs past the basketball courts safer for children in the area. In the meantime they would like Council to make some intermediary changes to help improve signs and/or visibility of the speed bump.

10.3.2 BMX TRACK

EXECUTIVE SUMMARY:

The Local Authority requested the Department of Housing and Community Development invite the PM&C to the next meeting to discuss the BMX Track.

35 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Local Authority request the Department of Housing and Community Development invite the PM&C to the next meeting to discuss the BMX Track.

Note: the Department of Housing and Community Development is still following up the action requested by the Local Authority at the last meeting to change the community name from Hermannsburg to Ntaria.

The Department also agreed to find out if the Early Learning Centre is owned by the Department of Education.

DATE OF NEXT MEETING - THURSDAY 18 MAY, 2017

MEETING CLOSE

The meeting terminated at 3:10 pm.

THIS PAGE AND THE PRECEEDING 5 PAGES ARE THE MINUTES OF THE Hermannsburg Local Authority Meeting HELD ON Thursday, 16 March 2017 AND UNCONFIRMED.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.2
TITLE	Action Register
REFERENCE	- 169042
AUTHOR	Gracie-Rose Matteucci, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Liveable Communities

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

Action Item- Safe House Access (raised on 13/04/2016)**Summary of action item:**

The Local Authority recommend that the Council block off the path so it no longer poses a risk to those who use it from nearby speeding cars.

Update:

This work is planned and bollards will be installed in the identified problem area as a traffic calming measure.

Action Item- Traffic Management around Women's Shelter (raised on 16/11/2016)**Summary of action item:**

That the Local Authority wish to improve access to the safe house, requesting the Council undertake the following actions:

- install bollards in the North Side to close unauthorised tracks
- close all unauthorised tracks in the South Side using a pile of dirt or creating windows
- advise Lot 194 to relocate the back access gate to Ebatarinja Court.

Update:

This work is planned and bollards will be installed in the identified area as a traffic calming measure.

Action Item- Floodway (raised on 16/11/2016)**Summary of action item:**

That the Local Authority request the Director of Technical Services investigate options for improving the floodway.

Update:

Still waiting for the outcome of our application. Repair of the drain is completed as authorised by Ken Newman using LA funds. If successful in the NDRRA application, actual cost for the repair will be credited back to the Local Authority account and to be charged to the NDRRA fund.

Note: Construction of Foot bridge is not covered by NDRRA application. Cost for this project will be shouldered by LA.

Action Item- BMX Track (raised on 16/03/2017)**Summary of action item:**

That the Local Authority request the Department of Housing and Community Development invite the PM&C to the next meeting to discuss the BMX Track.

Update:

Ian Dickson from PM&C to attend the Local Authority meeting.

Action Item- Outstations (raised on 16/03/2017)**Summary of action item:**

That the Local Authority request the Department of Housing and Community Development to invite the Regional Director of Outstations, Darren Johnson, to the next Local Authority meeting in May 2017.

Update:

Darren Johnson from the Department of Housing and Community Development to attend the Local Authority meeting.

Action Item- Doors in the early learning center (raised on 16/03/2017)**Summary of action item:**

That the Local Authority requested Council investigate a solution to the snake risk posed to the children by the gap under the door of the Early Learning Centre.

Update:

Tech Services have referred this to the Education Dept to rectify as they are the building owner.

Action Item- Childcare Fees (raised on 16/03/2017)**Summary of action item:**

That the Local Authority requested the Director of Community Services to clarify whether the fees to attend the Early Learning Centre applied to children who only attended for half a day (for the afternoon after lunchtime.)

Update:

The fees for accessing the Early Learning program have been set as low as possible; no further discounts can be offered. These fees are a contribution from parents/carers towards their children attending the service at any time during a given week. They fees are set weekly so as to minimise the administration costs associated with processing and tracking the contributions, enabling us to keep the fees as low as possible. Recommend close

Action Item- Department of Education (raised on 16/11/2016)**Summary of action item:**

That the Local Authority request someone from the Department of Education attend the next meeting in 2017 to discuss various issues in the community.

Update:

Sasha Robinson from Dept Education will be attending LAM.

Action Item- Dangerous Road (raised on 16/03/2017)**Summary of action item:**

That the Local Authority request the Director of Technical Services to look at the Hermannsburg Traffic Management Plan and come up with some solutions for making the road that runs past the basketball courts safer for children in the area. In the meantime they would like Council to make some intermediary changes to help improve signs and/or visibility of the speed bump.

Update:

Traffic management plan has been updated (for LA approval) to show 2 new speed humps with bollards to prevent cars driving around the speed humps. There are speed humps and bollards on community so if approved the local team can undertake the work. Telstra have been contacted to rectify the optic fibre repair area in the vicinity as it is still exposed and causing traffic to drive around it.

Action Item- Stronger Communities for Children Leaders Group (raised on 16/03/2017)**Summary of action item:**

That the Local Authority Commit to drafting a response to the Stronger Communities for Children Leaders Group which member Nicholas Williams will pass on.

Update:

A letter has been drafted by the Director of Service Centre Delivery and will be tabled at the next Local Authority meeting

CONSULTATION

Executive Leadership Team

LOCAL AUTHORITY PLANS

ITEM NUMBER	6.1
TITLE	Local Authority Project Report & Discretionary Funds
REFERENCE	- 169145
AUTHOR	Graham Murnik, Director Service Centre Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Local Authority made a decision on 16 March 2017 to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Local Government and Community Services.

RECOMMENDATION

That the Local Authority;

- 1) Note and accept the progress of their LA projects.**
- 2) Decide what to spend the remaining \$4,000 in discretionary funds on.**

BACKGROUND/DISCUSSION

At the Local Authority meeting on 16 March 2017, the Local Authority committed their Project Funds to the following priorities:

- 1) Pedestrian walkway (with a total spend of \$15,000)
Update: Complete
- 2) BBQ on trailer (with a total spend of \$8,000)
Update: Ordered – awaiting delivery
- 3) Public toilets for visitors to be open from 9-5, Mon-Fri and on special event weekends (with a total spend of \$10,000 for upgrade)
Update: quote sought. Waiting on that information
- 4) 5 x shade structures (with a total spend of \$10,000 each) and 5x solar lights (with a total spend of \$2,000 each) at the race track.
Update: Shade structures ordered; solar lights and poles have arrived and been delivered to Hermansburg
- 5) Basic commentary box at the race track (with a total spend of \$20,000)
Update: nothing at this time, quote came in around \$35,000
- 6) Repair of equipment at playground that had been damaged in fire (with a total spend of \$3,000)
Update: Complete
- 7) In the event of the Disaster Relief funding application being unsuccessful for the work to repair the drain, to allocate a total spend of \$60,000 to undertaking this work.
Update: Repair of the drain is completed as authorised by Ken Newman using LA funds.

ISSUES/OPTIONS/CONSEQUENCES

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

FINANCIAL IMPACT AND TIMING

Funds from the grant have two years from the date of issue to be acquitted (i.e. 1 July 2016 until 30 June 2018).

CONSULTATION

The Local Authority and community

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.1
TITLE	Service Delivery Report
REFERENCE	\\5 - GOVERNANCE ADMINISTRATION\03 - LOCAL AUTH MTGS\HERMANNSBURG\09 - 2017 MEETINGS\MEETING 2 - 169156
AUTHOR	Kathleen Abbott, Council Service Coordinator

**EXECUTIVE SUMMARY:**

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Hermannsburg and documents any other relevant issues.

RECOMMENDATION:

That the Local Authority note and accept the Service Delivery Report.

Local Government Services Update**Cemetery Management**

- Our civil guy's have been to clean & clear in and around the fence and it look's really nice and how it should be all the time.

Animal Management

- The vets have been and gone, as to the last visit they went house to house and spoke with owner's if there should be any thing else done.
- Before they do ever visit a notice is sent out by email and put on notice boards.

Internal Roads and Traffic Management

- Pot holes have been filled in and will be looking at road verge's as well, we still have a few more projects that are yet to be finalised/completed.
- Our civil team are still looking into safer ways to install bollards and slow traffic around community and the safe house.

Parks and Open Spaces

- Our parks and open spaces are being maintained on a monthly basis or if need be weekly/fort-nightly, and grass has died down and we should be able to get on top of it and stay on top.
- Civil works team have 3 x parks to look after as well as areas in need of cutting and slashing. This is going to be an ongoing issue on our work load.
- Reporting – MRC does a safety inspection of the playground equipment on a monthly basis. The Sandhill playground has been damaged by fire and a quote has been received to replace the damaged part (approx. \$2700.) The LA will have to decide if they wish to approve the repairs as the playgrounds were purchased from LA funds.

**Outstation MES Services**

- West Waterhouse has been approved to be connected to the main electricity grid line from Alice Springs.
- MRC is managing this project which should be completed later this year.

Sports Grounds

- The footy oval and softball field have been cleared and scraped, used the scraper just before the sports weekend.

Waste Management

- Seem to be going along OK.
- A monthly landfill report is completed to keep everyone aware of the state of the tip at Hermannsburg.
- Also hard rubbish and a few cars removed from people's front yards which is working slowly, but all good things take time.

Weed Control and Fire Hazard Reduction

- With the weedy's and slasher we've actually come along way with how things are looking in community and we will continue working to even better our community from now and into the future.

Other Issues:

1 - There have been a number of Unlawful Entries.

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER 7.2
TITLE Complaints Received
REFERENCE - 168966
AUTHOR Gracie-Rose Matteucci, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update to the Local Authority about complaints received regarding Council Service Delivery.

RECOMMENDATION

That the Local Authority note that no complaints were received this reporting period.

CONSULTATION

Community Service Coordinator

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.3
TITLE	Community Service Hermannsburg Local Authority Report
REFERENCE	- 168991
AUTHOR	Rohan Marks, Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Local Authority note and accept the Community Services report.

CHILDREN'S SERVICES**Service Delivery**

- Both the Early Learning and Outside School Hours Care programs were disrupted on several occasions during this reporting period due to sorry business.

Service Engagement

- Hermannsburg Children's Services average daily attendance:
 - Early Learning Program: 11 children per day.
 - Outside School Hours Care: 20 children per day.
 - Vacation Care Program: 45 children per day.

Other Updates:

- Positions Vacant:
 - 1 x Educator Outside School Hours Care – Part-time (15 hours per week)
 - 1 x Educator Outside School Hours Care – Casual
- The team leader will be attending a training in Alice Springs 23rd – 25th May.
- The centre is working closely with Families as First Teachers and the pre-school planning some joint events for the families.
- The Outside School Hours Care program is now based at the Early Learning Centre. Children are divided into two age groups, 5-8 years and 9-12 years. Activities delivered include bike maintenance, woodwork, sports, gardening and art and craft.





COMMUNITY SAFETY

Service Delivery

- All Night Patrol services fully delivered this reporting period.

Service Engagement

- Hermansburg Night Patrol assisted 476 people this reporting period:
 - 4 Men and 7 Women were assisted
 - 186 School Aged Children returned to family
 - 277 school aged children refused Night Patrol transport.

Other Updates

- Between 8 and 9:30am 5 days a week, Night Patrol are working in partnership with the local school and assisting in getting children from home to school.
- Between 3pm and 7pm 2 to 3 afternoons a week, Night Patrol have been assisting Youth and Children workers with after school and youth programs so as to improve engagement with young people.
- On the 21st of April 2017, 9 members of Night Patrol from Hermansburg and Areyonga attended a training day delivered by N.T. Police. The training was specific to the role of a Night Patrol Officer working with the community and NT Police.

Areyonga and Hermansburg NP after training day with NT Police 21 April 2017



HOME CARE

Service Delivery

- All Home Care services fully delivered in this reporting period

Service Engagement

- Hermansburg Home care has a total of 11 clients:
 - Home Care: 5
 - Home Support: 6
 - Disability in Home Support: 0

Other Updates

- Positions Vacant:
 - Home Care Assistant – Casual
- Staff are completing a Certificate III in Individual support through Charles Darwin University. This training is being delivered in Hermansburg.
- We are currently arranging social activities for clients including bush trips to gather bush tucker and cook kangaroo tails.

YOUTH SERVICES

Service Delivery

- Due to sorry business youth programs were disrupted for one day this reporting period.
- At the beginning of April all full-time and part-time staff travelled to Glen Helen to participate in Senior Staff training, and Certificate II Sport and Recreation (for Youth Services Officers). The program had a scheduled closure for one week during this training period.

Service Engagement

- On average, 28 young people participated in each activity during this reporting period, with an average of 800 engagements each month.
- The main programs accessed during this reporting period were basketball, movie nights, discos and bush trips.

- MacYouth received additional funds to deliver activities as part of National Youth Week. The Team conducted a two-night campout at Palm Valley in April during the school holidays. With the assistance of the Rangers and clinic staff, they delivered three days of activities, including cooking, bush walking and health workshops.

Other Updates

- Ntaria youth team worked with IndigiMob in April to improve ease of access to internet in the community and run some multimedia production activities.
- During the reporting period there have been two successful youth board meetings. Important issues raised included the number of drunk and unlicensed adult drivers in the community at night and a number of other safety concerns.



ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manger Children's Services – Margaret Harrison
Manager Community Safety – Paul Dickson
Acting Manager Home Care – Luke Everingham
Manager Youth Services – Bianca Rayner

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.4
TITLE	Local Authority Survey
REFERENCE	- 168787
AUTHOR	David Jagger, Manager Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Council is seeking feedback from the Local Authority about being a Local Authority Member, how the meetings are working for them, what is good, what could be different and what could be better.

RECOMMENDATION

That the Local Authority give their feedback to Council about being a Local Authority Member, how the meetings are working for them, what is good, what could be different and what could be better.

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.5
TITLE	MacDonnell Regional Council election and candidates
REFERENCE	- 168833
AUTHOR	David Jagger, Manager Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

MacDonnell Regional Council's (MRC) election happens every four years; our 12 Councillors serve for four-year terms. The election is due this year, to be held on 26 August. All Councillor positions are available for election, or re-election of Councillors wanting to continue on Council. Candidate nominations close at 12 noon on Thursday 3 August. The election is held in MRC's four wards. A number of Councillors are elected from each ward. The elected Councillors then elect the President and Deputy President of the Council.

RECOMMENDATION

That the Local Authority note the presentation on this year's MRC election and candidate requirements and give the information presented to other community members.

BACKGROUND

Election is necessary if there are more nominations than the number of members drawn from each ward. More than this number allows residents of all MRC's communities a good choice of who they want to represent them on Council. Candidates must be enrolled to vote. There are other requirements too, to be explained. The election is to be run by the NT Electoral Commission.

The Council office can help by providing information to you if you wish to nominate or find out more information about what it means to be a Councillor. But to be fair, Council staff can't help you with your campaign or provide material or funds in any way to support your campaign. Nor should you ask a staff member during or after work to help promote you as a Councillor over another member of the community. While they can help with information, Council staff must be fair, and seen to be fair or unbiased.

CONSULTATION

MRC Director Corporate Services

FINANCE

ITEM NUMBER	8.1
TITLE	Expenditure Report as at 31 March 2017
REFERENCE	- 168845
AUTHOR	Chris Kendrick, Director Corporate Services

**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 March 2017 in the Local Authority's community.

RECOMMENDATION:

That the Local Authority note and accept the expenditure report as at 31 March 2017.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

ATTACHMENTS:

- 1 Expenditure Report as at 31 March 2017

{March 2017 - Local Authority Expenditure Detail by Location1_ORG_NAME}

MacDonnell Regional Council - Hermannsburg (Ntaria)					
Expenditure by Community as at 31st March 17					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Centre Delivery					
Manage Council Buildings & Facilities	41,613	44,516	2,902	59,354	
Other Operational	41,613	44,516	2,902	59,354	
Maintain Roads	19,660	26,070	6,410	34,760	
Wages and Other Employee Costs	1,701	3,660	1,959	4,880	
Other Operational	17,959	22,410	4,451	29,880	
Manage Council Service Delivery	100,994	118,937	17,943	155,540	
Wages and Other Employee Costs	83,249	92,027	8,778	119,660	
Other Operational	17,745	26,910	9,165	35,880	
Civil Works	254,146	347,326	93,180	453,540	
Wages and Other Employee Costs	217,463	288,968	71,505	375,730	
Other Operational	36,683	58,358	21,675	77,810	
Parks, Ovals and Public Spaces	695	3,405	2,710	4,540	
Other Operational	695	3,405	2,710	4,540	
Street & Public Lighting	2,274	7,740	5,466	10,320	
Other Operational	2,274	7,740	5,466	10,320	
Council Engagement					
Local Authorities	88,047	186,095	98,048	187,592	
Other Operational	88,047	186,095	98,048	187,592	Projects to be funded agreed but not fully spent.
Support and Administration					
Staff Housing	51,431	47,603	(3,829)	63,470	
Other Operational	51,431	47,603	(3,829)	63,470	
Manage HR	0	330	330	440	
Other Operational	0	330	330	440	
Training & Development	0	2,400	2,400	3,200	
Wages and Other Employee Costs	0	2,400	2,400	3,200	
SUB-TOTAL:- COUNCIL SERVICES	558,861	784,421	225,560	972,756	
NON-COUNCIL SERVICES					
Outstations Civil Works	19,378	22,600	3,222	28,250	
Other Operational	19,378	22,600	3,222	28,250	
Outstations Housing Repairs & Maintenance	7,340	11,123	3,783	14,060	
Other Operational	7,340	11,123	3,783	14,060	
Homelands Extra Allowance	4,306	32,550	28,244	43,400	The 2017 funding has just arrived in the bank mid April 2017. Works will be underway in the next 3 months
Other Operational	4,306	32,550	28,244	43,400	
Commercial Operations					
Essential Services	77,442	81,428	3,986	106,490	
Wages and Other Employee Costs	61,816	63,878	2,062	83,090	
Other Operational	15,626	17,550	1,924	23,400	
Centrelink	15,062	17,854	2,792	23,210	
Wages and Other Employee Costs	15,062	17,854	2,792	23,210	
Manage Projects	2,532	25,500	22,968	34,000	Early Learning Centre project works underway
Other Operational	2,532	25,500	22,968	34,000	
HMESP	5,125	5,115	(10)	6,820	
Other Operational	5,125	5,115	(10)	6,820	
Community Services					
Community Safety	150,973	164,863	13,890	213,980	
Wages and Other Employee Costs	140,788	149,408	8,620	194,250	
Other Operational	10,185	15,455	5,270	19,730	
Youth Development	335,414	350,418	15,004	452,510	
Wages and Other Employee Costs	236,419	251,950	15,532	327,570	
Other Operational	98,995	98,467	(528)	124,940	

{March 2017 - Local Authority Expenditure Detail by Location1_ORG_NAME}

Home Care Services	180,269	240,321	60,052	317,150
Wages and Other Employee Costs	91,003	98,369	7,366	127,880
Other Operational	89,266	141,952	52,686	189,270
Children's Services	336,710	448,302	111,593	589,490
Wages and Other Employee Costs	193,375	292,347	98,973	381,550
Other Operational	143,335	155,955	12,620	207,940
Children's Services	0	7,500	7,500	10,000
Wages and Other Employee Costs	0	3,998	3,998	5,330
Other Operational	0	3,502	3,502	4,670
Self Funded Sport and Rec	0	1,125	1,125	1,500
Other Operational	0	1,125	1,125	1,500
SUB-TOTAL:- NON-COUNCIL SERVICES	1,134,551	1,408,698	274,148	1,840,860
TOTAL	1,693,412	2,193,119	499,707	2,813,616

The variance is over 10% or \$10,000 due to more money being spent than budget. ██████████

The variance is over 10% or \$10,000 due to less money being spent than budget. ██████████

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	0	4,000	4,000	4,000

DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER 9.1
TITLE Power and Water Smart Meters Installation
REFERENCE - 169125
AUTHOR Gracie-Rose Matteucci, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities

EXECUTIVE SUMMARY:

Power and Water wish to present the new smart repayment metering system that will be installed in Hermansburg in June.

RECOMMENDATION

That the Local Authority note and accept the deputation from Power and Water.

BACKGROUND

Nerida Nettleback from MATRIX on board and Francis a from Power and Water will be attending the Local Authority representing Power and Water to advise on the new smart repayment metering system.

OTHER BUSINESS

ITEM NUMBER	10.1
TITLE	Department of Housing and Community Development
REFERENCE	- 169104
AUTHOR	David Jagger, Manager Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

At their LAM on 16 March the Local Authority resolved the following:

That the Local Authority request the Department of Housing and Community Development to invite the Regional Director of Outstations, Darren Johnson, to the next Local Authority meeting in May 2017. An invitation has been accepted by Mr Johnson.

RECOMMENDATION

That the Local Authority note and accept the presentation from the Department of Housing and Community Development Regional Director of Outstations, Darren Johnson.

BACKGROUND

As per the minutes of the 16 March Hermansburg Local Authority meeting, the Local Authority wished to discuss their concerns around Outstations with the Department of Housing and Community Development Regional Director of Outstations, Darren Johnson.

OTHER BUSINESS

ITEM NUMBER 10.2
TITLE Department of Prime Minister and Cabinet
REFERENCE - 169105
AUTHOR David Jagger, Manager Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

At their LAM on 16 March the Local Authority resolved the following:

That the Local Authority request the Department of Housing and Community Development to invite the PM&C (Commonwealth Government Department of Prime Minister and Cabinet) to the next meeting to discuss the BMX track. An invitation has been accepted by PM&C.

RECOMMENDATION

That the Local Authority note and accept the presentation from the Department of Prime Minister and Cabinet on the Hermansburg BMX track.

BACKGROUND

The BMX track is understood to be a facility installed by the Commonwealth Government.

OTHER BUSINESS

ITEM NUMBER	10.3
TITLE	Department of Education
REFERENCE	\\5 - GOVERNANCE ADMINISTRATION\03 - LOCAL AUTH MTGS\HERMANNSBURG\09 - 2017 MEETINGS\MEETING 2 - 169140
AUTHOR	Gracie-Rose Matteucci, Governance Officer

**EXECUTIVE SUMMARY:**

Sasha Robinson from the Department of Housing is attending the meeting in response to a request at the April 2016 Local Authority meeting that someone from the Department attend to discuss various education issues in community.

RECOMMENDATION:

That the Hermansburg Local Authority note and accept the presentation from Sasha Robinson from the Department of Education.

CONSULTATION

Sasha Robinson and Hermansburg Local Authority