



AGENDA

IMANPA LOCAL AUTHORITY MEETING

WEDNESDAY 20 MAY 2020

The Imanpa Local Authority Meeting of the MacDonnell Regional Council will be held at the Imanpa Council Office on Wednesday 20 May 2020 at 10:30am.

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MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Imanpa Local Authority note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE - 269586
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Note: At the Imanpa Local Authority meeting of 6 November 2019, 4 appointed and 1 elected members were present, which constituted a quorum. However, it was noted that a quorum was not met.

Consequently at the 11 March 2020 meeting, the Local Authority confirmed the minutes of the meeting of 6 November 2019.

Prior to publishing the minutes on the MacDonnell Regional Council website, Governance realised this discrepancy and removed the line "Note: Quorum not met, this meeting was conducted as a Provisional Meeting".

RECOMMENDATION

That the Minutes of the Imanpa of 11 March 2020 be adopted as a resolution of Imanpa Local Authority.

ATTACHMENTS:

1 Imanpa Local Authority 2020-03-11 [868] Minutes.pdf



MINUTES OF THE IMANPA LOCAL AUTHORITY MEETING HELD IN THE
IMANPA COUNCIL OFFICE ON WEDNESDAY 11 MARCH 2020 AT 11:00AM

1 MEETING OPENING

The meeting was declared open at 11.20am

2 WELCOME

2.1 Welcome included a moments silence to reflect on the community members who had passed since the last meeting.

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Deputy Chair Gary Mumu, Member Jeffery Mumu, Member Lesley Luckey and Member Janie (Shelia) Bulla

Councillors:

Cr Marlene Abbott and Cr Roxanne Kenny

Council Employees:

Ken Newman (Director Service Delivery), Tanya Luckey (Council Services Coordinator) and Darren Pfitzner (Manager Governance and Engagement)

Guests:

Lillian Inkamala, Enock Menge (Department of Local Government, Housing and Community Development)

3.2 Apologies/Absentees

Apologies: Cr Selina Kuitja, Chairperson Kathleen Luckey,

Absentees: Nil

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations

3.5.1 NOMINATIONS

EXECUTIVE SUMMARY:

There are currently two vacant positions on the Imanpa Local Authority. In the event of a vacancy, a new member will be nominated and appointed in accordance with the Local Government Act, Ministerial Guidelines and Council Policy 111 Local Authorities.

Council appoints Local Authority members under the Local Government Act.

ILA2020-001 RESOLVED (Jeffery Mumu/Lesley Luckey)

That the Imanpa Local Authority accept the nomination to the Local Authority from Lillian Inkamala and call for community nominations to remain open in order to fill the remaining vacancy.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

ILA2020-002 RESOLVED (Marlene Abbott/Janie (Shelia) Bulla)

That the Imanpa Local Authority note the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF IMANPA LOCAL AUTHORITY MINUTES

ILA2020-003 RESOLVED (Jeffery Mumu/Marlene Abbott)

That the Imanpa Local Authority note and confirm the minutes of the previous meeting.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 ACCEPTANCE OF THE AGENDA

ILA2020-004 RESOLVED (Lesley Luckey/Marlene Abbott)

That the Imanpa Local Authority note and accept the agenda for this meeting and will note and discuss issues that arise in Item 12.1 or Item 13.1.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

ILA2020-005 RESOLVED (Janie (Shelia) Bulla/Marlene Abbott)

That the Imanpa Local Authority note the Conflict of Interest policy and declare any conflict of interest with the meeting agenda..

8 DEPUTATIONS / GUEST SPEAKERS

8.1 LOCAL AUTHORITIES AND THE NEW GUIDELINE

EXECUTIVE SUMMARY:

Enock Menge - Regional Manager Local Government and Community Development Central Australia is providing the Local Authorities an overview of some of the proposed changes to the Local Government Act and the Guideline relating to Local Authorities and to ask for comments and feedback of the proposed changes.

ILA2020-006 RESOLVED (Jeffery Mumu/Lesley Luckey)
That the Imanpa Local Authority note and accept the deputation and provide comments and feedback on the proposed changes.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

ILA2020-007 RESOLVED (Jeffery Mumu/Gary Mumu)
That the Imanpa Local Authority note the progress reports on actions from the minutes of previous meetings as received.

ILA2020-008 RESOLVED (Janie (Shelia) Bulla/Jeffery Mumu)
That the Imanpa Local Authority close the action item Homecare Recruitment.

ILA2020-009 RESOLVED (Lesley Luckey/Gary Mumu)
That the Imanpa Local Authority keep open the action item Youth Project.

ILA2020-010 RESOLVED (Jeffery Mumu/Gary Mumu)
That the Imanpa Local Authority keep open the action item Youth Group Activities.

ILA2020-011 RESOLVED (Janie (Shelia) Bulla/Marlene Abbott)
That the Imanpa Local Authority keep open the action item CAAMA Radio.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NTG Department of Local Government, Housing and Community Services for investing in local government community projects.

There is a total un-committed balance of \$2,664.74 to allocate in their community.
\$0 is from the 2018/19 Project Fund and must be expended before 30 June 2020.
\$2,664.74 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

ILA2020-012 RESOLVED (Marlene Abbott/Janie (Shelia) Bulla)
That the Imanpa Local Authority note and accept the progress of their projects and keep them all open.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spend (with goods received) between 1 July and 30 June.

ILA2020-013 RESOLVED (Marlene Abbott/Lesley Luckey)
That the Imanpa Local Authority note the correction to the table required to include the Resolution 143 of \$400 for Youth refreshments, and discuss the spending of their 2019/20 discretionary funds.

9.4 LETTER FROM THE DEPARTMENT REGARDING MEMBERS AND NT ELECTIONS

EXECUTIVE SUMMARY:

On 20 December 2019 the Acting Executive Director of Local Government and Community Development wrote to President Roxanne Kenny to remind the MacDonnell Regional Council of important matters contained in recent communications.

The letter's two main points outline the need for Councillors and Local Authority members to:

1. disclose any conflict of interest that may arise from a matter before any Council or Local Authority discussion; and
2. stand down before nominating as a candidate in the NT Elections

ILA2020-014 RESOLVED (Marlene Abbott/Jeffery Mumu)

That the Imanpa Local Authority note and accept the correspondence from the department.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Imanpa across the area of Local Government Service Delivery.

ILA2020-015 RESOLVED (Gary Mumu/Jeffery Mumu)

That the Imanpa Local Authority note and accept the attached report from the Imanpa Council Services Coordinator and request a Park Name Report be included in the section Local Authority Reports and Correspondence of the next agenda.

LUNCH break from 12.45 – 1.30pm

10.2 COMMUNITY SERVICE IMANPA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services report.

ILA2020-016 RESOLVED (Marlene Abbott/Janie (Shelia) Bulla)

That Imanpa Local Authority note and accept the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 DECEMBER 2019

EXECUTIVE SUMMARY:

The expenditure report showings spending until 31 December 2019 in the Local Authority's community.

ILA2020-017 RESOLVED (Gary Mumu/Jeffery Mumu)

That the Local Authority note and accept the Expenditure Report as at 31 December 2019.

11.2 COMMUNITY ENGAGEMENT AND THE REGIONAL PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The

Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2019-20 Regional Plan and to provide input into the development of the 2020-21 Regional Plan.

ILA2020-018 RESOLVED (Lesley Luckey/Janie (Shelia) Bulla)
That the Imanpa Local Authority give their input to the report and accept the report and recommend the open meeting be held on the basketball court.

11.3 LOCAL AUTHORITY MEETING PROCESS AND TIMING

EXECUTIVE SUMMARY:

The order of agenda items for Local Authority meetings was changed recently to align with changes made to the order of agenda items for Council meetings. While this was an adjustment made across all its meeting agendas, MacDonnell Regional Council (MRC) is interested to know if this affects the running of Local Authority meetings and hear suggestions from members about other improvements that could be made to the meeting format and content.

MRC also asks the Local Authority to consider the impacts and benefits if it were to hold meetings at different times of the day. Particular consideration is asked of meetings being held after work hours and whether this would then appeal to a broader range of people becoming Local Authority members.

ILA2020-019 RESOLVED (Marlene Abbott/Gary Mumu)
That the Imanpa Local Authority note and accept this report and provide the feedback that meetings should only happen during the day.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Imanpa Local Authority have an opportunity to provide notification of matters to be raised in General Business.

NOTE There were no matters raised for discussion

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Local Government Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Imanpa Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

We are now discussing the matters raised as listed below:

ILA2020-020 RESOLVED (Marlene Abbott/Lesley Luckey)

That the Imanpa Local Authority:

- a) **note and discuss the Non-Council Business items of 1) Pre-school, 2) Airstrips, and 3) Nick Thorpe's planning feedback, that were raised during the meeting; and**
- b) **note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development**

14 DATE OF NEXT MEETING - WEDNESDAY 20 MAY 2020

15 MEETING CLOSED

The meeting terminated at 2.47pm.

This page and the preceding 6 pages are the minutes of the Imanpa Local Authority Meeting held on Wednesday 11 March 2020 and are UNCONFIRMED.

UNCONFIRMED

CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Imanpa Local Authority Meeting:

- a) **Note the Conflict of Interest Policy; and**
- b) **That members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE



ITEM NUMBER 9.1
TITLE Action Register
REFERENCE - 269596
AUTHOR Robert Rabotot, Governance Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

RECOMMENDATION

That the Imanpa Local Authority note the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

Action Register

<i>Action Item 1 - Youth Project</i>
<p><i>Summary of action item:</i></p> <p>Res.141 New Project 2257 – Youth Project – and commitment of \$2400 made to a joint MacYouth and NPY Women’s Council.</p> <p>NOTE: The Youth will provide a report and recommendations to the Imanpa Local Authority for final Approval.</p> <p>CSC Imanpa to consult with MacYouth and NPY in order to raise purchase order(s).</p>
<i>Action Item 2 - Youth Group Activities</i>
<p><i>Summary of action item:</i></p> <p>Res.143 That the Local Authority commit \$400 from their Discretionary funds to provide refreshments to the youth group activities.</p> <p>CSC Imanpa to consult with Youth Group in order to raise purchase order(s).</p>
<i>Action Item 3 – CAAMA Radio</i>
<p><i>Summary of action item:</i></p> <p>Res.149 The local Authority request the MRC write to CAAMA Radio expressing concerns that the lack of connectivity means that Imanpa is still unable to live broadcast. Volunteers are having to drive into Alice Springs to record their shows.</p> <p>CAAMA Radio technician was at MRC late November and advised that no dates were available for checking all communities, CAAMA will advise the CSC’s when visiting.</p>

Action Item 4 – Park Name Report (raised 11 March 2020)**Summary of action item:**

Res.015 That the Imanpa Local Authority request a Park Name Report be included in the section Local Authority Reports and Correspondence of the next agenda.

Director Service Centre Delivery will include a report in the LA meeting agenda of 2020.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Imanpa Local Authority
Executive Leadership Team
Governance Department
Imanpa CSC

ATTACHMENTS:

There are no attachments for this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.2
TITLE Local Authority Projects
REFERENCE - 269607
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NTG Department of Local Government, Housing and Community Services for investing in local government community projects.

There is a total un-committed balance of \$2,664.74 to allocate in their community.
 \$0 is from the 2018/19 Project Fund and must be expended before 30 June 2020.
 \$2,664.74 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

RECOMMENDATION

That the Imanpa Local Authority note and accept the progress of their projects.

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the NT Government Department of Local Government, Housing and Community Services.

Register of Projects and Commitments

Project 2069		Walking track from school to shop	\$
Action 13 Mar 2019	Status The walking track is mapped out and a shows paving footpath option from school to store. This project will be co-hosted with CEDP. Bollards will be added to the project and quotes can now be obtained		Committed +12,000.00
		underspend or (overspend)	12,000.00
Project 2250+2251		Shade and seating at basketball court and Lot 107	\$
Action 13 Mar 2019	Status 6x6 Shade Structure at Basketball court with 2 table and chairs and 1 table and chairs for Lot 107 are onsite but not yet installed		Committed +15,000.00
5 Jun 2019	Shade shelter		- 3,480.00
12 Jul 2019	3 Table + 6 Benches + Freight to ASP		- 8,347.00
26 Jul 2019	Concrete		- 336.00
8 Aug 2019	Freight to Imanpa		- 952.00
		underspend or (overspend)	1,885.00

Project 2252			Springy toys		
Action 13 Mar 2019	Status Springy playground equipment x 6 with 2 in each of the three parks 2 springy toys at each park are onsite but not yet installed	Committed + 9,000.00 - 8,515.00			
		underspend or (overspend)	485.00		
Project 2255			Shade at the Rec Hall		
Action 14 Aug 2019	Status <u>Res 137</u> Shade at Rec Hall commitment of \$2,000	Committed + 2,000.00			
		underspend or (overspend)	2,000.00		
Project 2253			Bench Seats x10		
Action 14 Aug 2019	Status <u>Res 137</u> Bench Seats x10 commitment of \$12,000 Purchase and delivery 6 at church and 4 at basketball courts	Committed +12,000.00 - 10,230.73			
		underspend or (overspend)	1,769.27		
Project 2254			Solar Lights		
Action 14 Aug 2019	Status <u>Res 137</u> 3x Solar Lights commitment of \$9,000 Purchase and delivery 3 stealth lights	Committed + 9,000.00 - 8,312.43			
		underspend or (overspend)	687.57		
Project 2256			Mini Goal Posts at the Rec Hall		
Action 14 Aug 2019	Status <u>Res 137</u> Mini Goal Posts at the Rec Hall commitment of \$1,000	Committed + 1,000.00			
		underspend or (overspend)	1,000.00		
Project 2257			Youth Project		
Action 06 Nov 2019	Status <u>Res 140</u> commitment of \$2,400 to a joint MacYouth and NPY Women's Council project – <u>note</u> Youth will provide recommendations to the LA for final Approval	Committed + 2,400.00			
		underspend or (overspend)	2,400.00		
Budget consideration					
Balance of underspend or (overspend)					22,226.84
Total un-allocated funds					+ 2,664.74
Total unspent funds					\$ 24,891.58

Wish list and estimated costs

Priority: School Crossing
Scope: placement of a crossing in front of school
Requested: 13 March 2019
Action: This will be actioned under the MRC Traffic plan
Estimate: \$0

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority receive a Discretionary Fund from the Council to spend each financial year on enhancing the community. Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

FINANCIAL IMPLICATIONS

There is a total un-committed balance of \$2,664.74 to allocate in their community. \$0 is from the 2018/19 Project Fund and must be expended before 30 June 2020. \$2,664.74 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

CONSULTATION

Executive Leadership Team
Finance Grants Officer
Area Managers

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.3
TITLE Discretionary Funds
REFERENCE - 269646
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities
 Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spend (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Imanpa Local Authority note and discuss the spending of their 2019/20 discretionary funds.

BACKGROUND

Approved projects

2019/20 Discretionary Fund

Approved Project		Status	Approved Commitment	Actual Expenditure
Income	Discretionary Fund	\$4,000.00		
Res 142	Christmas Party		\$2,000.00	\$1,713.98
Res 143	Youth Refreshments		\$400.00	
Circular Resolution	Digital Keyboard		\$1,349.00	\$1,226.36
Balance Remaining			\$3,749.00	\$ 1,059.66

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPLICATIONS

There is a current balance of \$4,000.00 to spend before 30 June 2020. This money cannot be carried over from one financial year to the next. Discretionary Funds must be fully expended annually between 1 July and 30 June or forfeited.

CONSULTATION

The Local Authority and community

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.4
TITLE COVID-19 Update
REFERENCE - 269650
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person, but good hygiene can prevent infection. MRC in response to the COVID-19 outbreak has identified and is managing various risk through guidelines and regular communication with staff to ensure compliance.

RECOMMENDATION

That the Imanpa Local Authority note and accept the report on COVID-19 update.

BACKGROUND

In response to the global COVID-19 outbreak, MacDonnell Regional Council (MRC) has developed adaptive risk management plans to protect MRC staff and communities, so that we can continue to provide ongoing, critical and essential services.

MRC has been taking the various actions to protect MRC communities from the spread of COVID-19. MRC has identified and developed a Risk Register of various risk the COVID 19 poses to MRC staff and the communities and how these risks will be mitigated and managed.

MRC has regularly communicated with staff, including providing updates through weekly staff meetings and answering all concerns and questions from staff.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager HR
Manager Governance and Engagement

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.5
TITLE	Park Name
REFERENCE	- 269679
AUTHOR	Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

At the 11 March 2020 meeting, the Local Authority requested a Park Name Report to be included in the section Local Authority Reports and Correspondence of this meeting's agenda.

RECOMMENDATION

That the Imanpa Local Authority resolve to provide names for the two parks at Imanpa and request MacDonnell Regional Council to have some signs manufactured.

BACKGROUND

MacDonnell Regional Council provides signs for parks on most communities at the request of Local Authorities.

Here is an example of a couple of signs.



Titjikala

Areyonga



We would like to make signs for the two parks at Imanpa – Main Park, that is located on Lot 74 across from the Health Clinic; and, South Park next to Lot 3 at Bottom/South camp. These are both places where the Imanpa Local Authority has invested in their development over the past number of years.

Imanpa Local Authority members were going to seek views from other community members and bring those views back to a Local Authority meeting for consideration.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Imanpa Local Authority

ATTACHMENTS:

There are no attachments for this report.

COUNCIL SERVICES REPORTS

ITEM NUMBER 10.1
TITLE Council Services Coordinator's Report
REFERENCE - 269194
AUTHOR Ken Newman, Director Service Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Imanpa across the area of Local Government Service Delivery.

RECOMMENDATION

That the Imanpa Local Authority note and accept the report prepared by Cherry-Lee Bilston, Acting Council Services Coordinator, Imanpa.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Cherry-Lee Bilston, Acting Council Services Coordinator
Tanya Luckey, Council Services Coordinator
CT Fraser, Manager Service Delivery

ATTACHMENTS:

1 200520 Imanpa CSC Report for Local Authority May 2020.pdf

Service Delivery Report

TITLE Imanpa Service Delivery Report
DATE 20 May 2020
AUTHOR Cherry-Lee Bilston, Relieving Council Services Coordinator



SUMMARY:

This report is an update of Council delivered services in Imanpa across the area of Local Government Service Delivery.

Local Government Services Update

Animal Management

- A vet visit had been scheduled for early May 2020, however due to COVID-19 restrictions, the vets are now lodging the documentation for an essential worker permit to allow them access to Imanpa. As soon as the permit is authorised, their visit will be re-booked.

Cemetery Management

- General maintenance continues to be carried out.

Internal Road Maintenance

- Still waiting on a visit from Infrastructure and Roads to visit community to see where the new walkway crossings will go. Delayed further due to COVID-19 restrictions.
- Road signs have been identified and are yet to be installed in accordance with the Traffic Management guidelines.
- Internal roads in the community are quite damaged and need repairs. The main road to the highway and the dirt road to workers accommodation (Gully road) need works to be graded as they are becoming very rough.

Parks and Open Spaces

- All playgrounds were closed during the month of April in adherence to COVID-19 Government restrictions. Works and general maintenance continued to be carried out.
- Slashing and mowing continues, to keep the vegetation down.
- Weeding and cleaning conducted to maintain the parks and areas.
- Inspections are done every month to ensure playground equipment remains compliant.
- All 3 parks are still waiting to be named.
- Parks re-opened on May 1st as per the NT Government guidelines.

Sports Grounds

- Slashing, mowing and weeding continues to be done around the oval.
- Irrigation is checked twice weekly
- Trees to the oval only get watered twice a week now as they are growing well.
- Some trees need to be replaced as they have died.

Waste management

- General rubbish collection twice a week Mondays and Thursdays unless it's a public holiday
- Hard rubbish once a month.
- Compacting of the tip is being done now after each load is dumped.
- Rubbish pickups occur daily by foot around community.

- Civil team have incorporated social distancing measures into their daily work routines. This includes the use of disposable gloves and new transport arrangements i.e. one person drives the tip truck and one walks from house to house for rubbish collection.
- All Vehicles are cleaned and sprayed with disinfectant after use.

Weed Control and Fire Hazard Reduction

- During April the men have split up and focused on separate quadrants to comply with COVID-19 social distancing guidelines in relation to the following tasks:
 - General firebreak around community is maintained.
 - The men have started clearing large unused areas within community.
 - Slashing and mowing is ongoing.
 - Slashing along fence lines have started where grass is getting stuck to fences.

Local Authority Updates

Project 1 - Foot path from school to shop

Planning Footpath from school to store. We should have a full team now to start this project this year. Works have not begun due to covid-19 restrictions this month.

Project 2 - Shade Shelter at Basketball court with 2 table and bench seatings

Currently working on the shade. Awaiting the correct tools to install the shade cloth appropriately and safely.

Project 3 - 4 Playground Spring toys – 2 at each park

Arrived in Community. Waiting to be installed.

Project 4 - Table, seats and shelter at Lot 107

Currently working on shelter.

Project 5 - 6 spectator benches and 4 parkway seats

6 for the church and 4 for the basketball court to be installed.

Project 6 - 3 solar lights

Project 7 - Mini goal posts near rec hall

Quotes are being sourced.

Project 8 - Youth board support

Project 9 - Shade sail at the rec hall.

Project 10 - Keyboard for the community church

Approved and purchased, ready for the re-opening of church as per the NT Government COVID-19 Guidelines.

Project 11 - MRC Office garden and footpath

Men have completed the border around the MRC office veranda and are currently working on the footpath. Awaiting for garden supplies to arrive.

Cherry-Lee Bilston
Acting Council Services Coordinator
Imanpa

COUNCIL SERVICES REPORTS

ITEM NUMBER 10.2
TITLE Community Service Imanpa Local Authority Report
REFERENCE - 269671
AUTHOR Rohan Marks, Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Imanpa Local Authority note and accept the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Manager of Aged and Disability Services – Luke Everingham
Manager of Community Safety – Liz Scott
Manager of Youth Services – Cherie Forbes

ATTACHMENTS:

1 2020-05 - COMMUNITY SERVICES Imanpa LAR v2.pdf

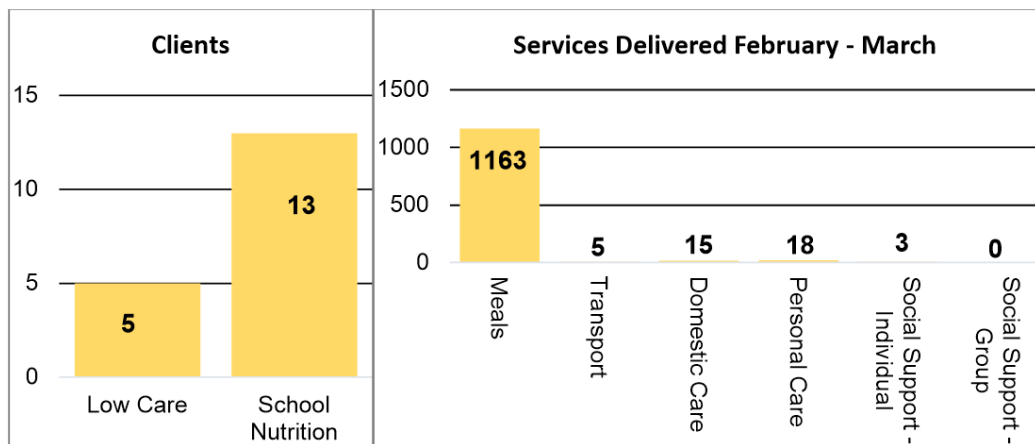
Community Service: Report on Operations



LOCATION: Imanpa Community
PERIOD: 01 February 2020 to 31 March 2020
AUTHOR: Rohan Marks, Director Community Services

AGED & DISABILITY SERVICES Service Delivery and Engagement

- All Aged and Disability services fully delivered this reporting period.



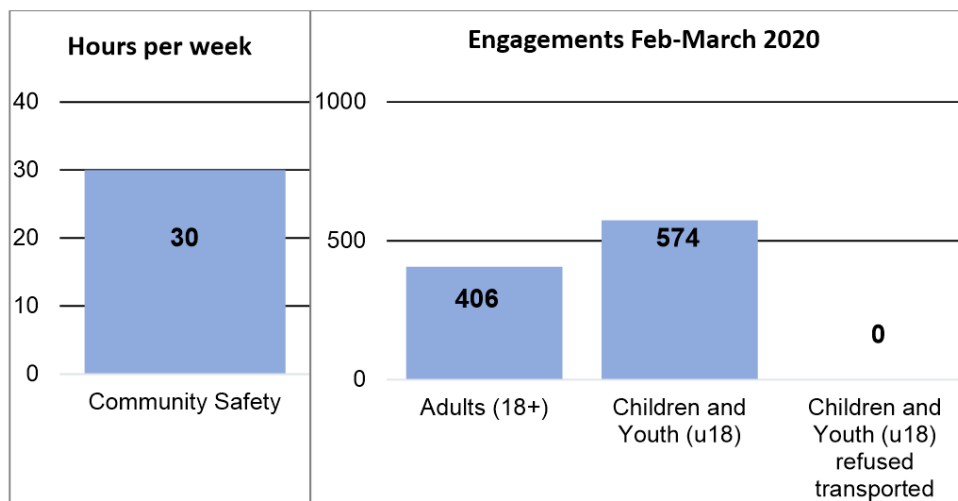
Other Updates

- Staff have completed training on the COVID-19 Coronavirus and measures to reduce the risk to staff and clients.
- All staff remain focused on their accredited training CHC33015 Certificate III in Individual Support (Home and Community).

COMMUNITY SAFETY

Service Delivery and Engagement

- All Community Safety services were fully delivered this reporting period.



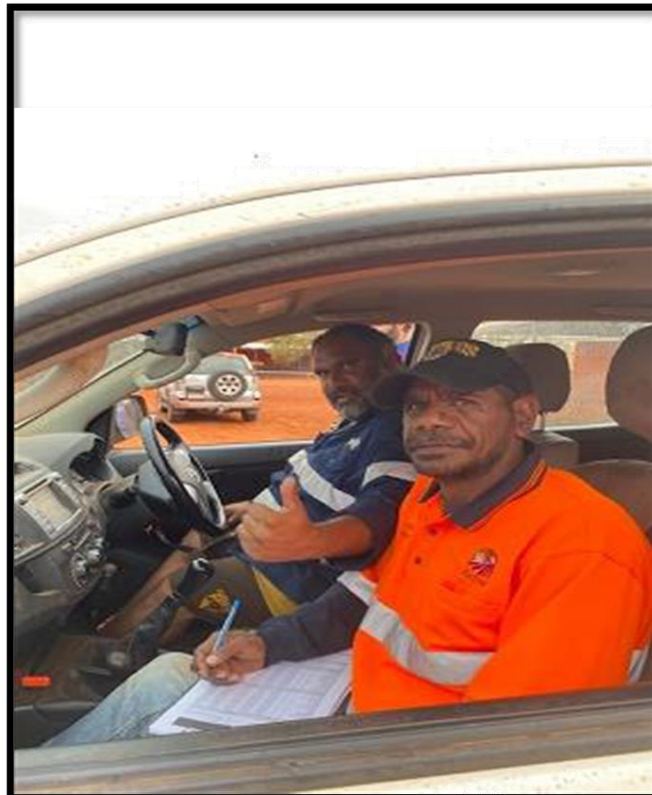
Other Updates

- Digital literacy training was delivered with the MacSafe team during this period. The training focused on how to use computers more effectively, as well as creating email attachments and writing reports.
- The Imanpa MacSafe has been working closely with Ngaanyatjarra, Pitjantjatjara and Yunkunytjatjara Women’s Council (NPY) and MacYouth, assisting young people to get to and from the Rec Hall activities (when operating).
- In early March the Community Safety team from Finke travelled across to assist the Imanpa MacSafe team to support the sorry business and funeral for four community members.
- A new Community Safety Officer has joined the Imanpa team. Cedric Williamson, who has previously worked for the Community Safety service in Mutitjulu, was successful. We look forward to Cedric commencing work with MacSafe.
- COVID-19 became a significant community issue during March. To reduce the risk to staff and community members, from the 23 March, MacSafe made the following changes:
 - Alice Springs based Coordinators stopped travelling to communities, supporting staff through daily telephone conversations and email.
 - The numbers of passengers travelling in MacSafe vehicles was reduced, to meet Physical Distancing practices (Imanpa’s MacSafe vehicle means they are only able to carry 2 staff in the main cab of the vehicle and 2 passengers in the rear cage).
 - Gatherings at the MacSafe offices has been suspended.
 - Additional cleaning practices of the vehicles and offices have been implemented.

Ashley (Imanpa MacSafe) and Ivan (Finke MacSafe),
working together over the Sorry Business



Ashley and Ivan heading out on patrol over funeral week

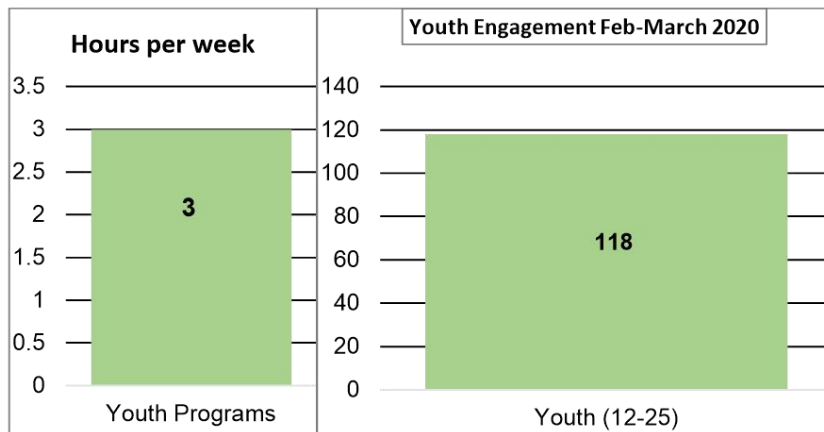


YOUTH SERVICES

Service Delivery and Engagement



- Services had to be suspended from March due to COVID-19.
- Prior to March it had also been difficult to deliver Sport and Recreation activities due to Sport and Recreation Officer positions being vacant for an extended period.
- Two new Sport and Recreation Officers have now been recruited and will re-commence the service from the 9th June (in line with lifting of COVID-19 restrictions).
- The programs delivered during the normal operating period included: softball, basketball, indoor games, soccer and frisbee.



Other Updates

- Janice Mumu and Simeon Burton have joined the team as Sport and Recreation Officers.
- Ted Lawrence the Coordinator Youth Services - Sports Development and Training collaborated with NPY Youth team to include the Imanpa youth in the Inter-community 5-a-side Soccer Tournament held in Alice Springs at Ross Park oval in early March. The team members travelled up from Imanpa and spent one night staying at the Amoonguna Recreation Hall with other team members from different communities, enjoying the social gathering and the competition.

Imanpa 5-a side soccer team at Ross Park for tournament



Ted MacYouth cheering on Imanpa team in 5-a side soccer competition



Ted and the MacYouth team cooking lunch at break in 5-a side soccer at Ross Park



FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER	11.1
TITLE	Expenditure Report as at 31 March 2020
REFERENCE	- 269435
AUTHOR	Sheree Kane, Management Accountant and Grants

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 March 2020 in the Local Authority's community.

RECOMMENDATION

That the Imanpa Local Authority note and accept the Expenditure Report as at 31 March 2020.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

ATTACHMENTS:

1 March 2020 - Local Authority Expenditure - Imanpa.pdf

{March 2020 - Local Authority Expenditure Detail by Location1_ORG_NAME}

MacDonnell Regional Council - Imanpa					
Expenditure by Community as at 31st March 20					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Centre Delivery					
Manage Council Buildings & Facilities	82,210	69,038	(13,173)	92,050	
Other Operational	34,930	36,060	1,130	48,080	
Capital	47,280	32,978	(14,302)	43,970	Upgrade works completed at SDC
Manage Council Service Delivery	114,799	128,854	14,055	174,830	Overall small underspend in wages and operational. Main impact this reporting period is COVID-19
Wages and Other Employee Costs	69,140	73,566	4,427	100,650	
Other Operational	45,659	55,288	9,628	74,180	
Civil Works	149,268	164,844	15,576	224,510	
Wages and Other Employee Costs	109,751	115,181	5,430	157,570	
Other Operational	39,517	49,663	10,145	66,940	Expenditure less than budgeted this reporting period mainly due to COVID-19
Street & Public Lighting	2,325	4,283	1,958	5,710	
Other Operational	2,325	4,283	1,958	5,710	
Council Engagement					
Manage Governance	3,410	8,025	4,615	10,700	
Wages and Other Employee Costs	0	1,350	1,350	1,800	
Other Operational	3,410	6,675	3,265	8,900	
Local Authorities Projects	28,178	39,803	11,624	53,070	
Other Operational	28,178	39,803	11,624	53,070	Progress in projects delayed due to COVID-19
Elected Members & Council Meetings	718	750	32	1,000	
Other Operational	718	750	32	1,000	
Support and Administration					
Staff Housing	30,534	38,625	8,091	51,500	
Other Operational	30,534	38,625	8,091	51,500	
Training & Development	0	1,125	1,125	1,500	
Wages and Other Employee Costs	0	1,125	1,125	1,500	
SUB-TOTAL:- COUNCIL SERVICES	411,442	455,345	43,903	614,870	
NON-COUNCIL SERVICES					
Commercial Operations					
Essential Services	88,202	81,376	(6,827)	110,800	
Wages and Other Employee Costs	64,435	56,478	(7,957)	77,280	
Other Operational	23,768	24,898	1,130	33,520	
Centrelink	7,731	22,354	14,623	30,590	
Wages and Other Employee Costs	6,718	19,373	12,655	26,510	
Other Operational	1,013	2,982	1,969	4,080	
Manage Projects	9,170	59,883	50,713	75,160	
Other Operational	9,170	59,883	50,713	75,160	
NDIS	415	18,722	18,307	25,620	
Wages and Other Employee Costs	415	16,230	15,815	22,210	Position recently filled
Other Operational	0	2,492	2,492	3,410	
Community Services					
Community Safety	82,660	96,841	14,181	132,120	
Wages and Other Employee Costs	64,753	74,813	10,060	102,370	This underspend is due to substantial Sorry Business and Illness, that has affected the MacSafe staff since Christmas.
Other Operational	17,907	22,029	4,122	29,750	
Youth Development	1,646	9,734	8,087	13,280	
Wages and Other Employee Costs	0	7,454	7,454	10,200	
Other Operational	1,646	2,280	633	3,080	
Home Care Services	87,298	110,027	22,729	152,780	Budgeted to cater for maximum potential demand. Expenditure reflects current client base and services used by clients.
Wages and Other Employee Costs	42,551	50,714	8,163	73,680	

{March 2020 - Local Authority Expenditure Detail by Location1_ORG_NAME}

<i>Other Operational</i>	44,747	59,313	14,567	79,100	
SNP School Nutrition Program	42,969	42,847	(122)	57,130	
<i>Wages and Other Employee Costs</i>	19,977	18,547	(1,430)	24,730	
<i>Other Operational</i>	22,992	24,300	1,308	32,400	
SUB-TOTAL:- NON-COUNCIL SERVICES	320,092	441,784	121,693	597,480	
TOTAL	731,533	897,129	165,596	1,212,350	

The variance is over 10% or \$10,000 due to more money being spent than budget.
 The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	2,940	4,000	1,060	4,000

GENERAL BUSINESS AS RAISED AT ITEM 6.2



ITEM NUMBER 12.1
TITLE General Business
REFERENCE - 269647
AUTHOR Robert Rabotot, Governance Officer

LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Santa Teresa Local Authority have an opportunity to provide notification of matters to be raised in General Business.

We are now discussing the matters raised as listed below:

RECOMMENDATION

That the Imanpa Local Authority note and discuss the General Business items raised at Item 6.2.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....
- 6:.....
- 7:.....
- 8:.....
- 9:.....
- 10:.....

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Imanpa Local Authority
Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3



ITEM NUMBER 13.1
TITLE Other Non-Council Business
REFERENCE - 269648
AUTHOR Robert Rabotot, Governance Officer

LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Department of Local Government Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Santa Teresa Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

We are now discussing the matters raised as listed below:

RECOMMENDATION

That the Imanpa Local Authority:

- a) **Note and discuss the Non-Council Business items raised at Item 6.3; and,**
- b) **Note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development**

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

Date raised	Issue	Detail	Update
14 Aug 2019	Draft Community Land Use Plan	The Local Authority requested to include the following items from the presentation: 1. Ensure existing and future areas for parks and open spaces. 2. Move the area for the Solar Power plants. 3. Reflect the need for pathways. 4. The local authority will discuss the plan prior to the next local authority meeting.	

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Department of Local Government, Housing and Community Development

ATTACHMENTS:

There are no attachments to this report.