



## **AGENDA**

# **IMANPA LOCAL AUTHORITY MEETING WEDNESDAY 18 NOVEMBER 2020**

The Imanpa Local Authority Meeting of the MacDonnell Regional Council will be held at the Imanpa Council Office on Wednesday, 18 November 2020 at 11:00am.



## TABLE OF CONTENTS

| ITEM      | SUBJECT  | PAGE NO |
|-----------|--|---------|
| <b>1</b>  | <b>MEETING OPENING</b>   |         |
| <b>2</b>  | <b>WELCOME</b>   |         |
|           | 2.1 Welcome to Country   |         |
| <b>3</b>  | <b>ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS</b>                            |         |
|           | 3.1 Attendance   |         |
|           | 3.2 Apologies / Absentees  |         |
|           | 3.3 Resignations   |         |
|           | 3.4 Terminations   |         |
|           | 3.5 Nominations  |         |
| <b>4</b>  | <b>COUNCIL CODE OF CONDUCT</b>   |         |
|           | 4.1 Council Code of Conduct .....  | 5       |
| <b>5</b>  | <b>CONFIRMATION OF PREVIOUS MINUTES</b>  |         |
|           | 5.1 Confirmation of Previous Minutes .....   | 7       |
| <b>6</b>  | <b>ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS</b> |         |
|           | 6.1 That the papers circulated are received for consideration at the meeting.                        |         |
|           | 6.2 That members provide notification of matters to be raised in General Council Business.           |         |
|           | 6.3 That members provide notification of matters to be raised in General Non-Council Business.       |         |
| <b>7</b>  | <b>COUNCIL CONFLICT OF INTEREST</b>  |         |
|           | 7.1 That the Imanpa Local Authority note the Conflicts of Interest Policy .....                      | 14      |
|           | 7.2 The members declare any conflicts of interest with the meeting Agenda .....                      | 14      |
| <b>8</b>  | <b>DEPUTATIONS / GUEST SPEAKERS</b>  |         |
|           | <i>Nil</i>   |         |
| <b>9</b>  | <b>LOCAL AUTHORITY REPORTS AND CORRESPONDENCE</b>  |         |
|           | 9.1 Action Register .....  | 16      |
|           | 9.2 Local Authority Projects .....   | 18      |
|           | 9.3 Community Infrastructure Plan.....   | 21      |
|           | 9.4 Discretionary Funds .....  | 24      |
|           | 9.5 Local Authority assistance with the Regional Plan .....  | 25      |
|           | 9.6 Support for a Youth Board in Imanpa .....  | 30      |
| <b>10</b> | <b>COUNCIL SERVICES REPORTS</b>  |         |
|           | 10.1 Council Services Coordinator's Report.....  | 32      |

|           |   |    |
|-----------|---|----|
| 10.2      | Community Service Imanpa Local Authority Report ..... | 36 |
| <b>11</b> | <b>FINANCE AND GOVERNANCE REPORTS</b>                 |    |
| 11.1      | Expenditure Report as at 30 September 2020 .....      | 41 |
| <b>12</b> | <b>GENERAL BUSINESS AS RAISED AT ITEM 6.2</b>         |    |
| 12.1      | General Business .....                                | 44 |
| <b>13</b> | <b>NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3</b>     |    |
| 13.1      | Other Non-Council Business.....                       | 45 |
| <b>14</b> | <b>NEXT MEETING - 4 FEBRUARY 2021</b>                 |    |
| <b>15</b> | <b>MEETING CLOSED</b>                                 |    |

---

**MACDONNELL COUNCIL CODE OF CONDUCT**

**ITEM NUMBER** 4.1  
**TITLE** MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**RECOMMENDATION**

**That the Imanpa Local Authority note the Council Code of Conduct.**

**MacDonnell Regional Council Code of Conduct****Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

**Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

**Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

**Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

**Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

**Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

**Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

**Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

**CONFIRMATION OF PREVIOUS MINUTES**

---

**ITEM NUMBER** 5.1  
**TITLE** Confirmation of Previous Minutes  
**REFERENCE** - 280191  
**AUTHOR** June Crabb, Governance Administration Officer



The Local Authority adopt the unconfirmed minutes of the previous meeting.

**RECOMMENDATION**

**That the Minutes of the Imanpa Local Authority of 18 November 2020 be adopted as a resolution of Imanpa Local Authority.**

**ATTACHMENTS:**

1 Imanpa Local Authority 2020-09-16 [963] Minutes.pdf



MINUTES OF THE IMANPA LOCAL AUTHORITY MEETING HELD IN THE  
IMANPA AGED CARE SHADE ON  
WEDNESDAY 16 SEPTEMBER 2020 AT 11:20AM

---

**1 MEETING OPENING**

The meeting was declared open at 11.20AM

**2 WELCOME**

2.1 Welcome to Country – Chair Kathleen Luckey

**ILA2020-049 RESOLVED (Jeffrey Mumu/Lillian Inkamala)**

**That the Imanpa Local Authority nominated Member Gary Mumu as Chair for the Imanpa Local Authority meeting of 16 September 2020.**

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Chairperson Kathleen Luckey, Member Gary Mumu, Member Jeffery Mumu, Member Lesley Luckey, Member Janie (Shelia) Bulla, Member Lillian Inkamala

Councillors:

Councillor Marlene Abbott

Council Employees:

Jeff MacLeod (CEO), Lou Blom (Executive Assistant to CEO and President), Tanya Luckey (Council Services Coordinator), Cherry-Lee Bilston (Centrelink Officer), Jeff Tan (Coordinator Communications and Engagement), Min Roebuck (Engagement Officer), Zoe Lang (Coordinator Aquatic Facilities and Projects), Robert Rabotot (Governance Officer), June Crabb (Governance Administration Officer)

Guests:

Robin Hall (Community Development Officer for the Department of Chief Minister and Cabinet)

**3.2 Apologies/Absentees**

Apologies:

President Roxanne Kenny and Councillor Selina Kulitja



Absentees:

Nil

**3 ATTENDANCE AND APOLOGIES**

**ILA2020-050 RESOLVED (Kathleen Luckey/Gary Mumu)**

That the Imanpa Local Authority noted the attendance, apologies and absentees of the meeting.

**3.3 Resignations**

Nil

**3.4 Terminations**

Nil

**3.5 Nominations**

**3.5.1 NOMINATIONS**

**ILA2020-051 RESOLVED (Lesley Luckey/Janie (Shelia) Bulla)**

That the Imanpa Local Authority noted and accepted the nomination of Charles Gibson.

**4 COUNCIL CODE OF CONDUCT**

**4.1 CODE OF CONDUCT**

**ILA2020-052 RESOLVED (Lillian Inkamala/Jeffery Mumu)**

That the Imanpa Local Authority noted the Council Code of Conduct.

**5 CONFIRMATION OF PREVIOUS MINUTES**

**5.1 CONFIRMATION OF PREVIOUS MINUTES**

**ILA2020-053 RESOLVED (Marlene Abbott/Janie (Shelia) Bulla)**

That the Minutes of the Imanpa meeting of 20 May 2020 be adopted as a resolution of Imanpa Local Authority.

**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

6.1 That the papers circulated are received for consideration at the meeting

**6.1 ACCEPTANCE OF THE AGENDA**

**ILA2020-054 RESOLVED (Jeffery Mumu/Lillian Inkamala)**

That the Imanpa Local Authority received the papers circulated for consideration at the meeting.

6.2 That members provide notification of matters to be raised in General Council Business.

**6.2 NOTIFICATION OF GENERAL NON-COUNCIL BUSINESS**

**ILA2020-055 RESOLVED (Jeffery Mumu/Lillian Inkamala)**

That the Imanpa Local Authority did not provide notification of matters to be raised in General Business.

- 6.3 That members provide notification of matters to be raised in General Non-Council Business.

### **6.3 NOTIFICATION OF NON GENERAL BUSINESS**

**ILA2020-056 RESOLVED (Jeffery Mumu/Lillian Inkamala)**

That the Imanpa Local Authority did not provide notification of matters to be raised in General Non-Council Business.

### **7 CONFLICT OF INTEREST**

#### **7.1 CONFLICT OF INTERESTS**

**ILA2020-057 RESOLVED (Lillian Inkamala/Janie (Shelia) Bulla)**

That the Imanpa Local Authority noted the Conflict of Interest policy.

#### **7.2 MEMBERS DECLARATION**

**ILA2020-058 RESOLVED (Lillian Inkamala/Janie (Shelia) Bulla)**

That the Imanpa Local Authority declared no conflict of interest with the meeting agenda.

### **8 DEPUTATIONS / GUEST SPEAKERS**

*Nil*

### **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

#### **9.1 ACTION REGISTER**

##### **EXECUTIVE SUMMARY:**

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

**ILA2020-059 RESOLVED (Kathleen Luckey/Marlene Abbott)**

That the Imanpa Local Authority:

- a) Noted the progress reports on actions from the minutes of previous meetings as received;
- b) Kept open Action item 1 – Youth Project;
- c) Closed Action item 2 – Youth Group Activities;
- d) Kept open Action item 3 – CAAMA Radio; and
- e) Requested that names are provided for the 2 Parks in Imanpa Community.

#### **9.2 LOCAL AUTHORITY PROJECTS**

##### **EXECUTIVE SUMMARY:**

The Local Authority receive Project Funds from the NTG Department of Local Government, Housing and Community Services for investing in local government community projects.

There is a total un-committed balance of \$31,491.58 to allocate in their community.

\$7,491.58 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

\$24,000.00 is from the 2020/2021 Project Fund and must be expended before 30 June 2022

**ILA2020-060 RESOLVED (Jeffery Mumu/Janie (Shelia) Bulla)**

That the Imanpa Local Authority:

- a) Noted and accepted the progress of their projects; and
- b) Kept all projects open.

#### 9.4 COMMUNITY INFRASTRUCTURE PLAN

##### EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

**ILA2020-061 RESOLVED (Lillian Inkamala/Janie (Shelia) Bulla)**

**That the Imanpa Local Authority:**

- a) **Noted and accepted the report; and**
- b) **Provided feedback towards the Community Infrastructure Plan.**

#### 9.4 DISCRETIONARY FUNDS

##### EXECUTIVE SUMMARY:

Each financial year, the Local Authority is granted a Discretionary Fund of \$4,000.00 from the Council to spend on enhancing the community with decisions made by Local Authorities on how to best spend the money to benefit the community. The money cannot be carried over from year to year and must be spent (with goods received) between 1 July to 30 June.

**ILA2020-062 RESOLVED (Kathleen Luckey/Janie (Shelia) Bulla)**

**That the Imanpa Local Authority**

- a) **Noted and discussed the spending of their 2020/2021 Discretionary fund;**
- b) **Allocated \$2,000.00 to their Community Christmas Party; and**
- c) **Allocated \$800.00 towards the repair of the Digital Keyboard.**

#### 9.5 LOCAL AUTHORITY ASSISTANCE WITH THE REGIONAL PLAN

##### EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

**ILA2020-063 RESOLVED (Kathleen Luckey/Marlene Abbott)**

**That the Imanpa Local Authority:**

- a) **Noted and accepted the report; and**
- b) **Provided guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan.**

#### 10 COUNCIL SERVICES REPORTS

##### 10.1 COUNCIL SERVICES COORDINATOR'S REPORT

##### EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Imanpa across the area of Local Government Service Delivery.

**ILA2020-064 RESOLVED (Lillian Inkamala/Jeffery Mumu)**

**That the Imanpa Local Authority noted and accepted the attached report prepared by Tanya Luckey, Council Services Coordinator, Imanpa.**

## 10.2 HOME CARE RESPITE ROOM

### EXECUTIVE SUMMARY:

Imanpa Homecare's main meeting area has no air-conditioning and is open to the elements. After consultation with staff the need for a sealed air-conditioned room for aged care clients to relax in was highlighted. It was requested to separate a section near the kitchen to build an internal lounge room.

**As this building is used by the community at large for meetings, MRC would like the Local Authority approval to enclose part of the building to create a cleanable and climate controlled space. We propose enclosing half of the building to create a new room. The new room will include lighting, flooring and air-conditioning. Please refer to diagram showing the proposed space to create an internal room.**

**ILA2020-065 RESOLVED (Lillian Inkamala/Janie (Shelia) Bulla)**

**That the Imanpa Local Authority:**

- a) Noted and accepted the report; and
- b) Approved the separation of the building to create a new room.

## 10.3 COMMUNITY SERVICE IMANPA LOCAL AUTHORITY REPORT

### EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

**ILA2020-066 RESOLVED (Jeffery Mumu/Lesley Luckey)**

**That the Imanpa Local Authority noted and accepted the Community Services report.**

## 11 FINANCE AND GOVERNANCE REPORTS

### 11.1 EXPENDITURE REPORT AS AT 30 JUNE 2020

#### EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 June 2020 in the Local Authority's community.

**ILA2020-067 RESOLVED (Marlene Abbott/Jeffery Mumu)**

**That the Imanpa Local Authority noted and accepted the Expenditure Report as at 30 June 2020.**

## 12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

### 12.1 GENERAL BUSINESS

#### EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Imanpa Local Authority have an opportunity to provide notification of matters to be raised in General Business.

**ILA2020-068 RESOLVED (Lillian Inkamala/Janie (Shelia) Bulla)**

**The Imanpa Local Authority noted that there were no General Business items raised at Item 6.2.**

## 13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

### 13.1 OTHER NON-COUNCIL BUSINESS

#### EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Imanpa Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

**ILA2020-069 RESOLVED (Marlene Abbott/Kathleen Luckey)**

That the Imanpa Local Authority:

- a) **Noted that there were no Non-Council Business items raised at Item 6.3; and,**
- b) **Noted and accepted the updates and progress on actions from the Department of Chief Minister and Cabinet;**
- c) **Kept all other Action items open**

Note: During discussions, the Imanpa Local Authority advised that there were no roads leading to the new houses.

**14 DATE OF NEXT MEETING - WEDNESDAY 18 NOVEMBER, 2020****15 MEETING CLOSED**

The meeting terminated at 2:30 pm.

This page and the preceding 5 pages are the minutes of the Imanpa Local Authority Meeting held on Wednesday 16 September 2020 and are UNCONFIRMED.

UNCONFIRMED

**CONFLICTS OF INTEREST**

|                    |                       |
|--------------------|-----------------------|
| <b>ITEM NUMBER</b> | 7.1                   |
| <b>TITLE</b>       | Conflict of Interests |

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

**RECOMMENDATION**

**That the Imanpa Local Authority Meeting:**

- a. **Note the Conflict of Interest Policy; and**
- b. **That members declare any conflicts of interest.**

**BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

**Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

**Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

#### **Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

#### **If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

#### **Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

#### **ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

---

**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

---

**ITEM NUMBER** 9.1  
**TITLE** Action Register  
**REFERENCE** - 277597  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

**RECOMMENDATION**

**That the Imanpa Local Authority note the progress reports on actions from the minutes of previous meetings as received.**

**BACKGROUND**

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Imanpa Local Authority  
Executive Leadership Team  
Governance Department  
Imanpa CSC

**ATTACHMENTS:**

1 Imanpa Action 18 Nov 2020.pdf



|                             |   |   |
|-----------------------------|---|---|
| Outstanding/Finalised       | <b>Division:</b><br><b>Committee:</b> Imanpa Local Authority<br><b>Officer:</b> | <b>Date From:</b> 1/01/2020<br><b>Date To:</b> 31/12/9999 |
| <b>Action Sheets Report</b> |   | <b>Printed: Monday, 16 November 2020 4:02:35 PM</b>       |

| Meeting  | Officer/Director | Section                                       | Subject         |
|--|------------------|---|-----------------|
| Imanpa Local Authority<br>16/09/2020   | Newman, Ken      | Local Authority Reports<br>and Correspondence | Action Register |
| <p><i>1 Oct 2020 - 10:27 AM - June Crabb</i><br/>                     Action: Youth Project (raised 6 November 2019)<br/>                     New Project 2257 - A commitment of \$2,400.00 was made for a joint project/s between MacYouth and NPY Women's Council.</p> <p>The Youth will provide a report and recommendations to the LA for final approval and the CSC Imanpa will consult/assist with MacYouth and NPY in raising the purchase order/s.</p> <p><b>CSC Imanpa to consult with MacYouth and NPY in order to raise purchase order(s)</b></p> |                  |   |                 |

| Meeting  | Officer/Director | Section                                       | Subject         |
|--|------------------|---|-----------------|
| Imanpa Local Authority<br>16/09/2020   | Newman, Ken      | Local Authority Reports<br>and Correspondence | Action Register |
| <p><i>1 Oct 2020 - 11:27 AM - June Crabb</i><br/>                     Action: Names of two Parks (raised 20 May 2020)<br/>                     The Imanpa LA to discuss with community in naming two parks and to advise at the next LA on the 18 November.</p> <p><b>CSC to follow up before the meeting</b></p> <p><i>16 Nov 2020 - 3:47 PM - Ken Newman</i><br/>                     Action completed by: Newman, Ken<br/>                     To be decided at next LA meeting or close this action.</p> |                  |   |                 |

| Meeting  | Officer/Director | Section                                       | Subject         |
|--|------------------|---|-----------------|
| Imanpa Local Authority<br>16/09/2020   | Newman, Ken      | Local Authority Reports<br>and Correspondence | Action Register |
| <p><i>1 Oct 2020 - 11:57 AM - June Crabb</i><br/>                     Action: CAAMA Radio (raised 6 November 2019)<br/>                     Res.149 The LA request that MRC write to CAAMA Radio expressing concerns that the lack of connectivity means that Imanpa is still unable to live broadcast. Volunteers are having to drive into ASP to record their shows. A CAAMA technician was at the MRC office and advised that no dates were available for checking all communities and will advise the CSC's when they will be visiting.</p> <p><b>CSC to provide an update when contacted</b></p> <p><i>16 Nov 2020 - 3:47 PM - Ken Newman</i><br/>                     Action completed by: Newman, Ken<br/>                     Letter was sent and now up to CAAMA to action.</p> |                  |   |                 |

| Meeting   | Officer/Director | Section                                       | Subject             |
|---|------------------|---|---------------------|
| Imanpa Local Authority<br>16/09/2020  | Newman, Ken      | Local Authority Reports<br>and Correspondence | Discretionary Funds |
| <p><i>1 Oct 2020 - 12:50 PM - June Crabb</i><br/>                     Action: Discretionary Funds allocation (raised 16 September 2020)<br/>                     The LA have approved an allocation of \$800 to go towards the repair of the Digital Keyboard and an allocation of \$2,000 for a Community Christmas Party.</p> <p><b>The Imanpa CSC is to raise the Purchase orders for the cost of the repair as well as the Christmas Party</b></p> <p><i>16 Nov 2020 - 3:50 PM - Ken Newman</i><br/>                     Revised Target Date changed by: Newman, Ken From: 2 Nov 2020 To: 18 Nov 2020<br/>                     Reason: Suggest the CSC take the keyboard to Alice Springs for repairs or replacement of the digital keyboard.</p> |                  |   |                     |

**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 9.2  
**TITLE** Local Authority Projects  
**REFERENCE** - 277641  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

The Local Authority receive Project Funds from the Department of Chief Minister and Cabinet, previously (DLGHCD) for investing in local government community projects.

There is a total un-committed balance of \$31,491.58 to allocate in their community.  
 \$7,491.58 is from the 2019/20 Project Fund and must be expended before 30 June 2021.  
 \$24,000.00 is from the 2020/2021 Project Fund and must be expended before 30 June 2022

**RECOMMENDATION**

**That the Imanpa Local Authority note and accept the progress of their projects.**

**BACKGROUND**

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

**Register of Projects and Commitments**

| <b>Project 2069</b>      |   | <b>Walking track from school to shop</b>                 | <b>\$</b>                        |
|--------------------------|---|--|----------------------------------|
| <b>Action</b>            | <b>Status</b>   |  | <b>Committed</b>                 |
| 13 Mar 2019              | The walking track is mapped out and shows paving footpath option from school to store. This project will be co-hosted with CEDP. Bollards will be added to the project and quotes can now be obtained |  | +12,000.00                       |
| 16 Sep 2020              | CSC to follow up on the placement of a crossing   | <b>underspend or (overspend)</b>                         | <b>12,000.00</b>                 |
| <b>Project 2250+2251</b> |   | <b>Shade and seating at basketball court and Lot 107</b> | <b>\$</b>                        |
| <b>Action</b>            | <b>Status</b>   |  | <b>Committed</b>                 |
| 13 Mar 2019              | 6x6 Shade Structure at Basketball court with 2 table and chairs and 1 table and chairs for Lot 107 are onsite but not yet installed   |  | +15,000.00                       |
| 5 Jun 2019               | Shade shelter   |  | - 3,480.00                       |
| 12 Jul 2019              | 3 Table + 6 Benches + Freight to ASP  |  | - 8,347.00                       |
| 26 Jul 2019              | Concrete  |  | - 336.00                         |
| 8 Aug 2019               | Freight to Imanpa   |  | - 952.00                         |
| 20 May 2020              | \$1,885.00 credited to the funds  | <b>underspend or (overspend)</b>                         | <b>\$0.00</b>                    |
| <b>Project 2252</b>      |   | <b>Springy toys</b>                                      |                                  |
| <b>Action</b>            | <b>Status</b>   |  | <b>Committed</b>                 |
| 13 Mar 2019              | Springy playground equipment x 6 with 2 in each of the three parks  |  | + 9,000.00                       |
| 20 May 2020              | 2 springy toys at each park are onsite but not yet installed<br>\$485.00 credited to the funds  | <b>underspend or (overspend)</b>                         | <b>- 485.00</b><br><b>\$0.00</b> |

|   |   |                                |  |  |                     |
|---|---|--------------------------------|--|--|---------------------|
| <b>Project 2255</b>                         |   |                                | <b>Shade at the Rec Hall</b>           |  |                     |
| <b>Action</b><br>14 Aug 2019                | <b>Status</b><br>Res 137 Shade at Rec Hall commitment of \$2,000  | <b>Committed</b><br>+ 2,000.00 |  |  |                     |
|   |   |                                | <b>underspend or (overspend)</b>       |  | <b>2,000.00</b>     |
| <b>Project 2253</b>                         |   |                                | <b>Bench Seats x10</b>                 |  |                     |
| <b>Action</b><br>14 Aug 2019                | <b>Status</b><br>Res 137 Bench Seats x10 commitment of \$12,000   | <b>Committed</b><br>+12,000.00 |  |  |                     |
|   | Purchase and delivery 6 at church and 4 at basketball courts  | - 10,230.73                    |  |  |                     |
| 20 May 2020                                 | \$1,769.27 credited to the funds  | - 1,769.27                     |  |  |                     |
|   |   |                                | <b>underspend or (overspend)</b>       |  | <b>\$0.00</b>       |
| <b>Project 2254</b>                         |   |                                | <b>Solar Lights</b>                    |  |                     |
| <b>Action</b><br>14 Aug 2019                | <b>Status</b><br>Res 137 3x Solar Lights commitment of \$9,000  | <b>Committed</b><br>+ 9,000.00 |  |  |                     |
|   | Purchase and delivery 3 stealth lights  | - 8,312.43                     |  |  |                     |
| 20 May 2020                                 | \$687.57 credited to the funds  | - 687.57                       |  |  |                     |
| 16 Sep 2020                                 | Solar lights to be placed at the church and one near lot 107.   |                                |  |  |                     |
|   |   |                                | <b>underspend or (overspend)</b>       |  | <b>\$0.00</b>       |
| <b>Project 2256</b>                         |   |                                | <b>Mini Goal Posts at the Rec Hall</b> |  |                     |
| <b>Action</b><br>14 Aug 2019                | <b>Status</b><br>Res 137 Mini Goal Posts at the Rec Hall commitment of \$1,000  | <b>Committed</b><br>+ 1,000.00 |  |  |                     |
|   |   |                                | <b>underspend or (overspend)</b>       |  | <b>1,000.00</b>     |
| <b>Project 2257</b>                         |   |                                | <b>Youth Project</b>                   |  |                     |
| <b>Action</b><br>06 Nov 2019                | <b>Status</b><br>Res 140 commitment of \$2,400 to a joint MacYouth and NPY Women's Council project – note Youth will provide recommendations to the LA for final approval | <b>Committed</b><br>+ 2,400.00 |  |  |                     |
|   |   |                                | <b>underspend or (overspend)</b>       |  | <b>2,400.00</b>     |
| <b>Budget consideration</b>                 |   |                                |  |  |                     |
| <b>Balance of underspend or (overspend)</b> |   |                                |  |  | <b>17,400.00</b>    |
| Total un-allocated funds                    |   |                                |  |  | + 31,491.58         |
| <b>Total unspent funds</b>                  |   |                                |  |  | <b>\$ 48,891.58</b> |

**Wish list and estimated costs**

**Priority:** School Crossing  
**Scope:** placement of a crossing in front of school  
**Requested:** 13 March 2019  
**Action:** This will be actioned under the MRC Traffic plan  
**Estimate:** \$0

**ISSUES, CONSEQUENCES, OPTIONS**

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

**FINANCIAL IMPLICATIONS**

There is a total un-committed balance of \$31,491.58 to allocate in their community.  
 \$7,491.58 is from the 2019/20 Project Fund and must be expended before 30 June 2021.  
 \$24,000.00 is from the 2020/2021 Project Fund and must be expended before 30 June 2022

**CONSULTATION**

Executive Leadership Team  
Finance Grants Officer  
Area Managers

**ATTACHMENTS:**

There are no attachments to this report.

---

**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

---

|                    |  |
|--------------------|--|
| <b>ITEM NUMBER</b> | 9.3  |
| <b>TITLE</b>       | Community Infrastructure Plan                  |
| <b>REFERENCE</b>   | - 280365                                       |
| <b>AUTHOR</b>      | Dominica Roebuck, Community Engagement Officer |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

**EXECUTIVE SUMMARY:**

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

**RECOMMENDATION**

**That the Imanpa Local Authority:**

- a) **Note and accept the report; and**
- b) **Provide feedback towards the Imanpa Infrastructure Plan.**

**BACKGROUND**

Regional Plan Key Performance Indicators that the Local Authority can assist with are:

- **Community Infrastructure Plans:** MRC wants to make sure that MRC's infrastructure meets community needs. To do this, the MRC is facilitating the development and implementation of Community Infrastructure Plans to guide infrastructure investment and development.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Executive Leadership team

Local Authority members

Governance and Engagement team

**ATTACHMENTS:**

- 1 (Infrastructure)Report for Imanpa v2.0.pdf

# Community Infrastructure Plans

A key objective of the 2020-2021 MRC Regional Plan is for MRC's Infrastructure to meet community needs. MRC want to plan with communities to identify the current and future infrastructure needs for the next 5-10 years. An Infrastructure Plan that has the community's approval will guide investment and development with Local Authority Project Funding and will strengthen applications for any other funding that is available. At the moment, there is no allocated funding to pay for the infrastructure decided upon for these plans.

For each MRC community, there will be:

1. An initial round of Local Authority Consultation
2. Broad stakeholder consultation - **Community consultation will continue until the end of March next year.**
3. Ongoing liaison with the Local Authority
4. Community Infrastructure Plan approved by Local Authority by June 2021



**We have put your ideas from last meeting onto the map.  
What do you think?**

**Is there anything you want to change or add?**

**Can you think of one big project you would like to  
focus on over the next few years?**

**IMANPA COMMUNITY INFRASTRUCTURE PLAN – DRAFT 1**

MacDonnell Regional Council is working with the Local Authority and Councilors to plan for future infrastructure needs at Imanpa. Below are some current ideas. We want to hear from you as we plan for the next 5-10 years. An Infrastructure Plan that has the community's approval will guide investment and development with Local Authority Project Funding and will strengthen applications for any other funding that is available. At the moment, there is no allocated funding to pay for the infrastructure decided upon for these plans.

**Trees and plants for new houses**

**Stage**

**Shade**

- Near Lesley's
- Clinic
- Park behind home care
- Basketball

**Sorry camp additions**

**Windbreaks**

**Cemetery**

- Access road
- Sign

**Can you think of one big project you would like to focus on over the next few years?**

**SPEAK TO YOUR LOCAL AUTHORITY MEMBERS**  
 BEFORE APRIL 2021  
 OR CONTACT MRC

- Kathleen Lucky
- Jeffrey Mumu
- Lesley Luckey
- Gary Mumu
- Janie (Sheila) Bulla

- Lillian Inkamala
- Charles Gibson
- Cr. Marlene Abbott
- Cr. Selene Kuitija
- President Roxanne Kenny

[min.roebuck@macdonnell.nt.gov.au](mailto:min.roebuck@macdonnell.nt.gov.au)



**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 9.4  
**TITLE** Discretionary Funds  
**REFERENCE** - 277642  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities  
 Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

Each financial year, the Local Authority is granted a Discretionary Fund of \$4,000.00 from the Council to spend on enhancing the community with decisions made by Local Authorities on how to best spend the money to benefit the community. The money cannot be carried over from year to year and must be spent (with goods received) between 1 July to 30 June.

**RECOMMENDATION**

**That the Imanpa Local Authority**

- a) **Note and discuss the spending of their 2020/2021 Discretionary fund.**

**BACKGROUND**

**Approved projects**

**2020/21 Discretionary Fund**

| Approved Project         |                    | Approved Commitment | Actual Expenditure |
|--------------------------|--------------------|---------------------|--------------------|
| 1 July 2020              | Discretionary Fund | + \$4,000.00        |                    |
| 16 Sep 2020              | Christmas Party    | - 2000.00           |                    |
|                          | Keyboard Repair    | - 800.00            |                    |
| <b>Balance Remaining</b> |                    | <b>\$1,200.00</b>   | <b>\$0.00</b>      |

**ISSUES, CONSEQUENCES, OPTIONS**

The Local Authority is responsible for consulting with community members to ensure that community priorities that benefit the community are taken into account when allocating Discretionary Funds.

**FINANCIAL IMPLICATIONS**

There is a current balance of \$4,000.00 to spend before 30 June 2021. This money cannot be carried over from one financial year to the next and will be forfeited if the funds are not fully expended annually between 1 July and 30 June.

**CONSULTATION**

The Local Authority and community

**ATTACHMENTS:**

There are no attachments to this report.



---

**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

---

|                    |   |
|--------------------|---|
| <b>ITEM NUMBER</b> | 9.5   |
| <b>TITLE</b>       | Local Authority assistance with the Regional Plan |
| <b>REFERENCE</b>   | - 280347  |
| <b>AUTHOR</b>      | Dominica Roebuck, Governance Officer              |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

**EXECUTIVE SUMMARY:**

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

The Annual Report is produced every year in accordance with the *Local Government Act 2008*. Council members have been asked to review and approve the Annual Report and Audited Financial Statements for 2019/20.

**RECOMMENDATION**

**That the Imanpa Local Authority:**

- a) **Note and accept the report;**
- b) **Provide guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan; and**
- c) **Note and accept the MRC 2019-2020 Annual Report.**

**BACKGROUND**

Key Performance Indicators from the Regional Plan that the Local Authority can assist with are:

- **Community-selected Focus Initiatives:** MRC wants to support Councillors, LA member and community representatives to provide direction on initiatives that improve the lives of MRC residents. The LA is asked to nominate an initiative for MRC to work with the community on, and who MRC should work with.

**Annual Report**

The MacDonnell Regional Council (MRC) 2019-2020 Annual Report has been approved by the Elected Councillors and is available at MRC offices and on the MRC website.

The report documents how MRC is striving to achieve its shared goals, providing real employment, and improving life opportunities for constituents. It includes reports on our Strategic Planning, Service Centre Delivery, Community Services, Corporate Services and a range of Financial Statements.

In summary, it describes MRC's progress against the previous financial year's Regional Plan.

**ISSUES, CONSEQUENCES, OPTIONS**

The Annual Report is a report to the Minister and is required under the *2008 Local Government Act*. The Annual Financial Statements are presented to Council for approval as required under the Local Government (Accounting) Regulations.

**FINANCIAL IMPLICATIONS**

The Annual Report has been submitted to the Minister, as is required by 15 November.

**CONSULTATION**

Executive Leadership team

Local Authority members

Governance and Engagement team

**ATTACHMENTS:**

1 (General Engagement) Report for Imanpa\_v2.0.pdf

# Local Authority Engagement and The Regional Plan

## 1. 2020-21 MRC Regional Plan

The MacDonnell Regional Council (MRC) 2020-2021 Regional Plan has been approved by the Elected Councillors and is available at MRC offices and on the MRC website. The Regional Plan is developed every year after consultation with the MacDonnell Regional Council community and is how we will deliver our vision, mission and goals. The 4 goals in this year’s plan remain as:



## 2. Community-led Focus Initiative

From the 2020-21 MRC Regional Plan:

MRC will support the elected Councillors, LA member and community representatives to **provide direction on initiatives that improve the lives of MRC residents.**

**This is an opportunity for MRC, Local Authority, Councillors and community to work together, and focus on an aspect of community life.**

**Apart from infrastructure and building projects,**

**What would you like to work with your community and the MRC to improve the lives of community residents?**

**What can we do to make the community better?**

**Who can be a contact person for the MRC Engagement Team to liaise with between Local Authority meetings?**

## Other Community-led Focus Initiatives

| Community    | Focus   |
|--------------|---|
| Amoonguna    | <b>Celebrating Amoonguna events</b><br>Opening of Basketball court and Halloween events to showcase Amoonguna and Local Authority.  |
| Areyonga     | <b>Capturing and sharing culture</b><br>Video and resources documenting MacKids child care working with Elders for cultural teaching approaches for the children.   |
| Docker River | <b>Musical storytelling skills</b><br>Providing opportunity for young people in music and creative storytelling skills (eg. Making a music video, making music, radio skills).  |
| Finke        | <b>School attendance</b><br>Focusing on improving school attendance and raising community awareness around education.   |
| Haasts Bluff | <b>Music video skills</b><br>Training young people in creative storytelling skills (eg. Making a music video, making music).  |
| Hermannsburg | <b>Cultural and experience sharing / support</b><br>Support cultural sharing between generations and between communities. Investigate options for young people / school excursions to Alice Springs places of interest (eg Desert Park).  |
| Kintore      | <b>“Create culture” - Tjukurppa</b><br>Cultural sharing initiative, leading up to the 40 year anniversary of Kintore. Involves different generations learning, sharing and celebrating culture.   |
| Mount Liebig | <b>Opportunities for young people</b><br>Understanding employment, upskilling and job opportunities in Mount Liebig.  |
| Papunya      | <b>School attendance</b><br>Focusing on improving school attendance and raising community awareness around education.   |
| Santa Teresa | <b>Celebrating the Santa Teresa Oval</b><br>After installing lights and laying grass, Santa Teresa will proudly host the Melbourne Football Club to officially open the oval in 2021. The Engagement team will help showcase and support this event, and other events leading up. |
| Titjikala    | <b>Engaging youth event</b><br>The engagement team will run an event with the Local Authority and Councillor to listen to people aged around 30-40 years old, the next generation of leaders.   |

**Do these other community-led initiatives give you some ideas for your community?**

### 3. 2019-2020 MRC Annual Report

The MacDonnell Regional Council (MRC) 2019-2020 Annual Report has been approved by the Elected Councillors and is available at MRC offices and on the MRC website.



This report documents how MRC is striving to achieve its shared goals, providing real employment, and improving life opportunities for constituents. It includes reports on our Strategic Planning, Service Centre Delivery, Community Services, Corporate Services and a range of Financial statements.

In summary, it marks MRC against the previous financial year’s Regional Plan (cover below).



---

**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

---

|                    |  |
|--------------------|--|
| <b>ITEM NUMBER</b> | 9.6                                      |
| <b>TITLE</b>       | Support for a Youth Board in Imanpa      |
| <b>REFERENCE</b>   | - 280300                                 |
| <b>AUTHOR</b>      | Rohan Marks, Director Community Services |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

In line with 2020-21 Regional Plan Objective 3.1 that 'Young people are empowered to be engaged representatives' is the strategy to 'Partner with service providers to support the development of Youth Boards in Finke, Imanpa and Docker River'.

Local Authority members are asked to discuss their interest in having MRC and NPY Women's Council work together to establish and develop a Youth Board in Imanpa.

**RECOMMENDATION**

**That the Imanpa Local Authority support the MRC and NPY working together to establish and support a Youth Board in Imanpa, to provide a voice for young people in their community and to assist in developing the community leaders of the future.**

**BACKGROUND**

Youth Boards provide opportunities for youth led decision making and encourage young people to identify and participate in issues, ideas and future developments that matter to them. Youth Boards are an important platform for MRC, the elected Council members and Local Authorities, to engage with young people about community services, programs and strategic direction.

Youth Boards have been established in 9 of MRC's communities through the support of MRC's MacYouth program. NPY Women's Council are funded through National Indigenous Australians' Agency to deliver youth programs in Finke, Imanpa and Docker River. MacDonnell Regional Council have been engaging with NPY Women's Council (NPY) to identify opportunities for establishing Youth Boards in Finke, Imanpa and Docker River.

Most recently, in late October, Cr Susan Doolan from Finke, Cr Selina Kulitja and Cr Marlene Abbott from Docker River, along with MRC President Roxanne Kenny and Director Community Services Rohan Marks, met with senior members and staff from NPY Women's Council. The meeting was to discuss opportunities for each of their services to work together for the benefit of youth in these communities, including how Youth Boards could be established and supported.

**ISSUES, CONSEQUENCES, OPTIONS**

The development of Youth Boards in other MRC communities has been supported by MRC's MacYouth program. As MRC is not funded for youth services in Finke, Imanpa and Docker River, MRC is not resourced to establish Youth Boards in these communities without assistance from other stakeholders.

NPY Women's Council has indicated they may be able to assist in establishing and supporting a Youth Board in Imanpa, if this is something the community support.

Without Youth Boards in Finke, Imanpa and Docker River, young people do not get the opportunity to engage in community decision-making processes with their Local Authority and see the outcomes of their decisions in their community.

**FINANCIAL IMPLICATIONS**

Local Authorities receive project funding annually from the NT Government. Council, through its 2020-21 Regional Plan has a strategy for 'Local Authorities to engage with Youth Boards', encouraging Local Authorities to allocate 10% of their Local Authority Project funding to Youth Board identified projects.

Without established Youth Boards in these communities, Local Authorities may not be able to allocate funding to youth identified projects.

**CONSULTATION**

Cr Susan Doolan from Finke  
Cr Selina Kulitja from Docker River  
Cr Marlene Abbott from Docker River  
MRC President Roxanne Kenny  
Director Community Services Rohan Marks  
NPY Women's Council members and staff

**ATTACHMENTS:**

There are no attachments for this report.

**COUNCIL SERVICES REPORTS**

---

**ITEM NUMBER** 10.1  
**TITLE** Council Services Coordinator's Report  
**REFERENCE** - 280010  
**AUTHOR** Ken Newman, Director Service Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities

**EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Imanpa across the area of Local Government Service Delivery.

**RECOMMENDATION**

That the Imanpa Local Authority note and accept the attached report prepared by Cherry-lee Bilston, Council Services Coordinator, Imanpa.

**BACKGROUND**

Nil

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Cherry-lee Bilston, Council Services Coordinator, Imanpa  
Donelle (CT) Fraser, Manager Service Centre Delivery

**ATTACHMENTS:**

1 201118 Imanpa CSC Report for Local Authority November 2020.pdf



## Service Delivery Report

---

**TITLE** Imanpa Service Delivery Report  
**DATE** November 2020  
**AUTHOR** Cherry-lee Bilston Council Service Coordinator



### SUMMARY:

This report is an update of Council delivered services in Imanpa across the area of Local Government Service Delivery.

### Local Government Services Update

#### Animal Management

- The Vets were scheduled to visit Imanpa on 11-12 November.
- 35% reduction on the total number of dog population since the vet first visited.
- Minimal ticks seen on any dogs since the last vet visit.
- No mange seen on any dogs
- No cats remaining

#### Cemetery Management

- No funeral in this period
- No general maintenance undertaken during this period.
- Imanpa civil works team are working with CSC to begin a new schedule of maintenance and beautification for the cemetery.

#### Internal Road Maintenance

- Currently working with the roads and infrastructure team on a number of projects/works including:
  - Renewal/replacement of old or missing road signs
  - Plans to remove old bitumen speed bumps and replace with rubber speed bumps
  - Removal of big rocks lining the road/s and replacing with bollards to increase the safety of internal roads (dirt road connecting Mumu Street & Perente Bore road between the basketball court and RISE/High school building).
  - A number of bollards will be installed around community including the front of home care facility in conjunction with the new civil/homecare project.
  - Car parking bays to be marked at the front of Imanpa Store
  - New visitor car park to be established in the empty lot across from MRC office
  - New car park / parking bays to be established at the community laundry block as per the LA footpath/family zone project.

#### Parks and Open Spaces

- Inspections get done every month to ensure playground equipment is safe for kids to play.
- General maintenance undertaken each fortnight.
- All 3 parks are still waiting to be named.
- New plans and maintenance schedules are in discussion with CSC and civil works team regarding the parks and major open spaces around community.
- Plant operator currently in community and will be picking up old cars from around the community and relocating them to the vehicle store area.

#### Sports Grounds

- Rubbish has been collected around the oval.
- Irrigation around the oval and trees is currently turned off due to leaks. Plumbing issues have been identified, reported and awaiting repairs.

- AFL oval to be graded when the grader team visits Imanpa to reduce the rough surface and make it more useable for the children.

#### **Waste management**

- General rubbish collection twice a week Mondays and Thursdays unless it's a public holiday.
- Daily community rubbish pick ups.
- This period the civil team has been working with community to do big yard clean ups. This includes picking up hard rubbish collections and assisting the elderly community members with tidying their yards.
- Currently working on the clean-up of wider community including the removal of large hard rubbish and contractor waste spread throughout the bushes and along the main entrance road.
- New waste management facility in progress. The Imanpa civil team have been assisting MRC plant operators with the digging out of new waste management pit and general tidy up of the whole facility.

#### **Weed Control and Fire Hazard Reduction**

- General firebreak around community is maintained
- Minimal fire hazard during this period due to the lack of grass

#### **Local Authority Updates**

##### **Project 1 – Footpath/Family Zone**

- Planning for the foot path from school to store has been completed and verified with the infrastructure team.
- Stage 1 of the project is underway with all quotes being sourced.
- Works are planned to start in 2021 when all materials are purchased and CDP team are back to assist the civil team with the works.

##### **Project 2 - Shade Shelter at Basketball court with 2 table and bench seatings**

- Awaiting the tools and workforce to install shade shelter roof

##### **Project 3 - 4 Springs toys – 2 at each park**

- Awaiting tools; to be installed before Christmas.

##### **Project 4 - Table, seats and shelter at Lot 107**

- This project has been included into the 4 stage plan for the Footpath/Family Zone set for 2021.
- Shelter floor to be concreted
- Shelter roof to be installed
- Footpath from school to store will by-pass this shelter.
- Table and chairs ready to be installed after the completion of shelter roof and floor is concreted

##### **Project 5 - 6 spectator benches and 4 parkway seats**

- Six for the church; Four for the basketball court
- Four have been installed at the church.
- Remainder of the benches will be installed before Christmas 2020.

##### **Project 6 - 3 solar lights**

- No update

**Project 7 – (Youth Board Support )Mini goal posts near rec hall (Proposed change to project)**

- Civil team are currently working on a new mini footy oval project with Mac Youth.
- Sand to be screened and spread out across the empty lot between the rec hall and house 35.
- Goal posts have been made and welded together by the civil team and are due to be installed in this empty lot.
- Fencing near the road needs to be sourced before the final install can be done to ensure the safety of the kids. The fencing will need to stop children from running out from the 'blind spot' and onto incoming traffic; bollards or rocks will not be sufficient.

**Project 8 - Shade sail at the rec hall**

- Awaiting tools and workforce

**Other Updates**

No other Service Delivery reports

Thank you,

Cherry-lee Bilston  
Council Services Coordinator  
Imanpa

**COUNCIL SERVICES REPORTS**

---

|                    |   |
|--------------------|---|
| <b>ITEM NUMBER</b> | 10.2  |
| <b>TITLE</b>       | Community Service Imanpa Local Authority Report |
| <b>REFERENCE</b>   | - 280169  |
| <b>AUTHOR</b>      | Rohan Marks, Director Community Services        |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**RECOMMENDATION**

**That the Imanpa Local Authority note and accept the Community Services report/**

**BACKGROUND**

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Executive Leadership Team  
Manager of Aged & Disability Services – Luke Everingham  
Manager of Community Safety – Liz Scott  
Manager of Youth Services – Cherie Forbes

**ATTACHMENTS:**

1 2020-11 - COMMUNITY SERVICES Imanpa LAR v2.pdf

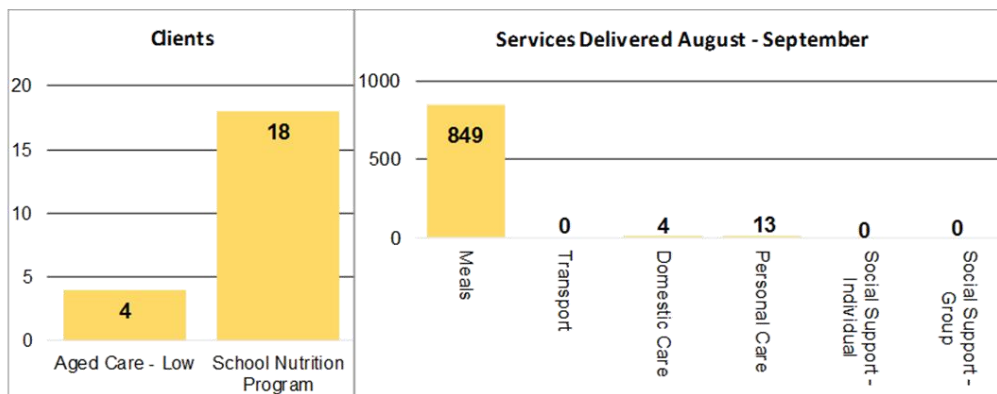
## Community Service: Report on Operations



**LOCATION:** Imanpa Community  
**PERIOD:** 01 August 2020 to 30 September 2020  
**AUTHOR:** Rohan Marks, Director Community Services

### AGED & DISABILITY SERVICES Service Delivery and Engagement

- All aged and disability services were fully delivered in this reporting period.



### Other Updates

- The Public Health Dietitian provided training to MacCare staff on 9 September. The session focussed on the importance of healthy meals and how to prepare them.
- The MacCare team has been working closely with Imanpa School, seeking feedback from children on what meals they enjoy and would like to receive.

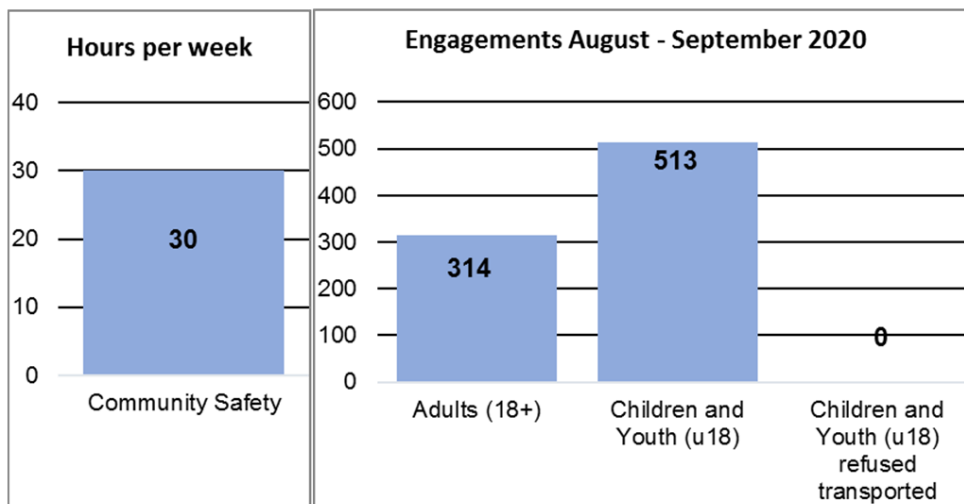
MacCare staff undertaking training on health meals



**COMMUNITY SAFETY**

**Service Delivery and Engagement**

- Community Safety services were not delivered for five days this reporting period due to sorry business and staff leave.



**Other Updates**

- COVID-19 preventative measures continue with the MacSafe team practicing physical distancing and maintaining increased cleaning of the office and vehicle.
- MacSafe continues to support young people to attend Imanpa Primary School, providing encouragement and transport in the mornings.
- Imanpa MacSafe has been working closely with NPY Women’s Council and MacYouth, assisting young people to and from activities at the Rec Hall and Basketball Court.
- In early August the Community Safety team from Imanpa travelled to Finke to support the funeral of a community elder, working alongside the Finke MacSafe team.
- The Imanpa MacSafe office has a new high cyclone-mesh fence, erected to limit vehicles driving through the lot and improve the safety of the facility for staff and community members.
- MacSafe team have also begun some landscaping in the MacSafe compound, preparing new garden beds. It is hoped that this will assist in making the MacSafe office more inviting for community members.

**Ashley Wiseman Team Leader with the new MacSafe Winter Jacket**



**New cyclone mesh fence at MacSafe office Imanpa**



**Imanpa MacSafe Team Leader Ashley cleaning the vehicle**

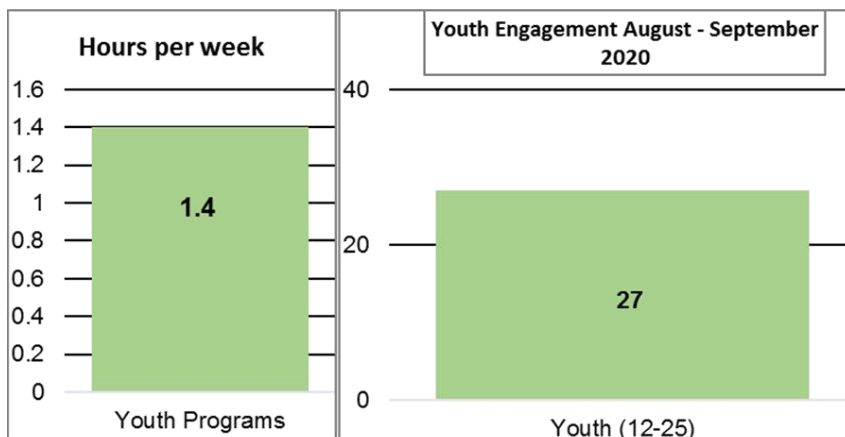


**YOUTH SERVICES**

**Service Delivery and Engagement**



- Sport and recreation programs have been delivered alongside and in addition to Ngaanyatjarra, Pitjantjatjara and Yunkunytjatjara (NPY) Women’s Council youth programs.
- The programs accessed during this period included: Softball, Basketball, Soccer and Snooker



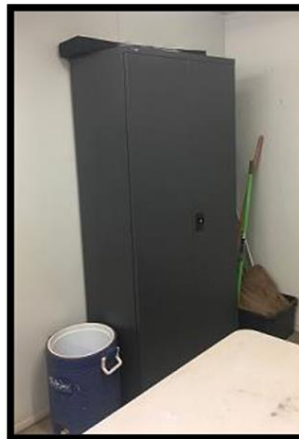
**Other Updates**

- Two Sport and Recreation Officers have left the team this period, with one transferring to the MacYouth team in Amoonguna and one resigning. As a result MacYouth are now recruiting to fill these two roles. The Local Authority is asked to encourage suitable community members to apply.
- The MacYouth Sport and Recreation program is being supported by the MacSafe team, with a new equipment storage cupboard for sport and recreation equipment being recently installed in the MacSafe office, allowing easier access to equipment for staff delivering activities.

**Imanpa youth at play on basketball court**



**New lockable Sports equipment cupboard in MacSafe office for easy**





---

**FINANCE AND GOVERNANCE REPORTS**

---

|                    |   |
|--------------------|---|
| <b>ITEM NUMBER</b> | 11.1  |
| <b>TITLE</b>       | Expenditure Report as at 30 September 2020    |
| <b>REFERENCE</b>   | - 280331                                      |
| <b>AUTHOR</b>      | Sheree Kane, Management Accountant and Grants |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 September 2020 in the Local Authority's community.

**RECOMMENDATION**

**That the Imanpa Local Authority note and accept the Expenditure Report as at 30 September 2020.**

**BACKGROUND**

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil.

**FINANCIAL IMPLICATIONS**

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

**CONSULTATION**

Executive Leadership Team  
Management Team  
Sheree Sherry (Kane), Management Accountant & Grants

**ATTACHMENTS:**

1 Sept 2020 - Local Authority Expenditure

{Sept 2020 - Local Authority Expenditure Detail by Location1\_ORG\_NAME}

| <b>MacDonnell Regional Council - Imanpa</b>             |               |                |               |                  |  |
|---|---------------|----------------|---------------|------------------|--|
| <b>Expenditure by Community as at 30th September 20</b> |               |                |               |                  |  |
| Expenditure Category                                    | Actual YTD    | Budget YTD     | Variance YTD  | Budget Full Year | Notes on variations greater than 10% or \$10,000                         |
| <b>COUNCIL SERVICES</b>                                 |               |                |               |                  |  |
| <b>Service Centre Delivery</b>                          |               |                |               |                  |  |
| <b>Manage Council Buildings &amp; Facilities</b>        | 15,813        | 9,730          | (6,083)       | 38,920           |  |
| Other Operational                                       | 15,813        | 9,730          | (6,083)       | 38,920           |  |
| <b>Manage Council Service Delivery</b>                  | 36,168        | 38,749         | 2,581         | 181,541          |  |
| Wages and Other Employee Costs                          | 20,885        | 20,889         | 4             | 106,538          |  |
| Other Operational                                       | 15,283        | 17,860         | 2,576         | 75,003           |  |
| <b>Civil Works</b>                                      | 34,166        | 35,592         | 1,426         | 203,750          |  |
| Wages and Other Employee Costs                          | 27,042        | 26,982         | (59)          | 156,201          |  |
| Other Operational                                       | 7,125         | 8,610          | 1,485         | 47,549           |  |
| <b>Street &amp; Public Lighting</b>                     | 0             | 1,428          | 1,428         | 5,710            | Nil expenses for street and public light.                                |
| Other Operational                                       | 0             | 1,428          | 1,428         | 5,710            |  |
| <b>Council Engagement</b>                               |               |                |               |                  |  |
| <b>Manage Governance</b>                                | 386           | 0              | (386)         | 0                |  |
| Other Operational                                       | 386           | 0              | (386)         | 0                |  |
| <b>Local Authorities Projects</b>                       | 0             | 12,223         | 12,223        | 48,890           | Zero expenses for Local authority projects                               |
| Other Operational                                       | 0             | 12,223         | 12,223        | 48,890           |  |
| <b>Elected Members &amp; Council Meetings</b>           | 355           | 368            | 13            | 1,118            |  |
| Other Operational                                       | 355           | 368            | 13            | 1,118            |  |
| <b>Local Authority Administration</b>                   | 1,285         | 2,622          | 1,337         | 10,488           | Local authority allowance amd other meeting costs less than anticipated. |
| Wages and Other Employee Costs                          | 0             | 450            | 450           | 1,800            |  |
| Other Operational                                       | 1,285         | 2,172          | 887           | 8,688            |  |
| <b>Support and Administration</b>                       |               |                |               |                  |  |
| <b>Staff Housing</b>                                    | 8,302         | 23,775         | 15,473        | 95,100           | Building upgrade cost and utility expenses less than anticipated.        |
| Other Operational                                       | 8,302         | 9,525          | 1,223         | 38,100           |  |
| Capital   | 0             | 14,250         | 14,250        | 57,000           |  |
| <b>Training &amp; Development</b>                       | 0             | 375            | 375           | 1,500            |  |
| Wages and Other Employee Costs                          | 0             | 375            | 375           | 1,500            |  |
| <b>Corporate Costs</b>                                  | 0             | 0              | 0             | 370              |  |
| Other Operational                                       | 0             | 0              | 0             | 370              |  |
| <b>SUB-TOTAL:- COUNCIL SERVICES</b>                     | <b>96,474</b> | <b>124,861</b> | <b>28,387</b> | <b>587,387</b>   |  |
| <b>NON-COUNCIL SERVICES</b>                             |               |                |               |                  |  |
| <b>Commercial Operations</b>                            |               |                |               |                  |  |
| <b>Essential Services</b>                               | 16,096        | 15,638         | (458)         | 102,940          |  |
| Wages and Other Employee Costs                          | 8,322         | 8,203          | (118)         | 71,305           |  |
| Other Operational                                       | 7,774         | 7,434          | (340)         | 31,635           |  |
| <b>Centrelink</b>                                       | 5,057         | 5,121          | 65            | 28,822           |  |
| Wages and Other Employee Costs                          | 4,378         | 4,441          | 64            | 24,991           |  |
| Other Operational                                       | 679           | 680            | 1             | 3,831            |  |
| <b>Manage Projects</b>                                  | 4,933         | 42,853         | 37,920        | 171,410          |  |
| Other Operational                                       | 4,933         | 16,038         | 11,105        | 64,150           |  |
| Capital   | 0             | 26,815         | 26,815        | 107,260          |  |
| <b>NDIS</b>   | 5,400         | 5,399          | (1)           | 24,210           |  |
| Wages and Other Employee Costs                          | 4,712         | 4,711          | (1)           | 21,002           |  |
| Other Operational                                       | 688           | 688            | 0             | 3,208            |  |
| <b>Community Services</b>                               |               |                |               |                  |  |
| <b>Community Safety</b>                                 | 28,547        | 29,103         | 556           | 161,308          |  |
| Wages and Other Employee Costs                          | 20,883        | 22,178         | 1,295         | 119,912          |  |
| Other Operational                                       | 7,663         | 6,925          | (738)         | 41,396           |  |

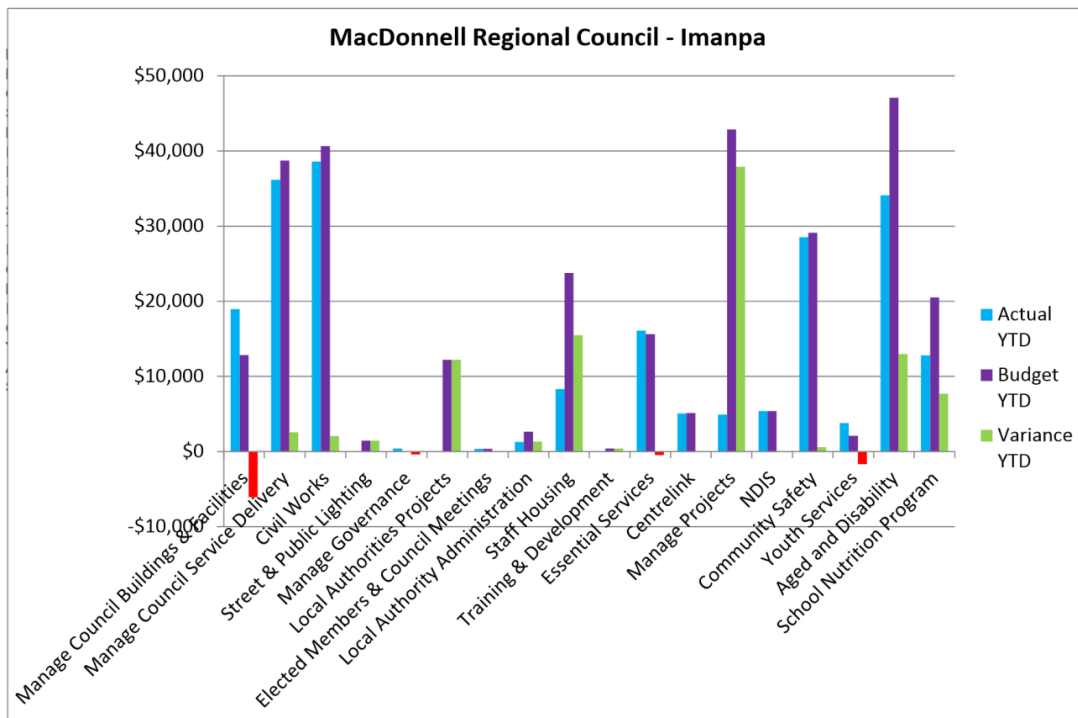
{Sept 2020 - Local Authority Expenditure Detail by Location1\_ORG\_NAME}

|   |                |                |                |                  |  |
|---|----------------|----------------|----------------|------------------|--|
| <b>Youth Services</b>                   | <b>3,779</b>   | <b>2,109</b>   | <b>(1,670)</b> | <b>29,281</b>    | Over expenditure relates to water charges with zero budget.                          |
| Wages and Other Employee Costs          | 1,310          | 1,310          | 0              | 25,465           |  |
| Other Operational                       | 2,469          | 799            | (1,670)        | 3,816            |  |
| <b>Aged and Disability</b>              | <b>34,112</b>  | <b>47,093</b>  | <b>12,981</b>  | <b>154,845</b>   | Electricity, salary bonus, operational expenses, grant refund less than anticipated. |
| Wages and Other Employee Costs          | 17,397         | 19,168         | 1,771          | 59,320           |  |
| Other Operational                       | 16,715         | 27,925         | 11,210         | 95,525           |  |
| <b>School Nutrition Program</b>         | <b>12,806</b>  | <b>20,495</b>  | <b>7,689</b>   | <b>81,980</b>    | Food services cost less than budget.   |
| Wages and Other Employee Costs          | 7,600          | 7,600          | (0)            | 30,400           |  |
| Other Operational                       | 5,206          | 12,895         | 7,689          | 51,580           |  |
| <b>SUB-TOTAL:- NON-COUNCIL SERVICES</b> | <b>110,729</b> | <b>167,811</b> | <b>57,082</b>  | <b>754,796</b>   |  |
| <b>TOTAL</b>                            | <b>207,203</b> | <b>292,672</b> | <b>85,468</b>  | <b>1,342,183</b> |  |

The variance is over 10% or \$10,000 due to more money being spent than budget.    
 The variance is over 10% or \$10,000 due to less money being spent than budget.  

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.

|                     | Actual YTD | Budget YTD | Variance YTD | Budget Full Year |
|---------------------|------------|------------|--------------|------------------|
| Discretionary Funds | 909        | 4,000      | 3,091        | 4,000            |



**LA GENERAL BUSINESS**

---

**ITEM NUMBER** 12.1  
**TITLE** General Business  
**REFERENCE** - 280076  
**AUTHOR** June Crabb, Governance Administration Officer



**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 6.2, members of the Imanpa Local Authority have an opportunity to provide notification of matters to be raised in General Business. We are now discussing the matters raised as listed below:

**RECOMMENDATION**

**That the Imanpa Local Authority note and discuss the General Business items raised at Item 6.2.**

**BACKGROUND**

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....
- 6:.....
- 7:.....
- 8:.....
- 9:.....
- 10:.....

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Imanpa Local Authority  
 Executive Leadership Team

**ATTACHMENTS:**

There are no attachments to this report.

**NON-COUNCIL BUSINESS**



**ITEM NUMBER** 13.1  
**TITLE** Other Non-Council Business  
**REFERENCE** - 280079  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet previously (DLGHCD) will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Imanpa Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

**RECOMMENDATION**

That the Imanpa Local Authority:

- a) Note and discuss the Non-Council Business items raised at Item 6.3; and,
- b) Note and accept any updates and progress on actions from the Department of Chief Minister and Cabinet.

**BACKGROUND**

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

| Date raised  | Issue                         | Detail  | Update  |
|--------------|-------------------------------|---|---|
| 14 Aug 2019  | Draft Community Land Use Plan | The Local Authority requested to include the following items from the presentation:<br>1. Ensure existing and future areas for parks and open spaces.<br>2. Move the area for the Solar Power plants.<br>3. Reflect the need for pathways.<br>4. The local authority will discuss the plan prior to the next local authority meeting. | 20 May 2020:<br>3. NTG advised that pathways are not shown on the map, though it is planned to be on road reserve along the road. |
| 16 Sept 2020 | Roads to new houses           | During discussions, the Local Authority advised that there were no roads leading to the new houses.   |   |

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Department of Chief Minister and Cabinet, previously (DLGHCD).

**ATTACHMENTS:**

There are no attachments to this report.