



AGENDA

KINTORE LOCAL AUTHORITY MEETING WEDNESDAY 15 MARCH 2023

The Kintore Local Authority Meeting of the MacDonnell Regional Council will be held at the Kintore Council Office on Wednesday, 15 March 2023 at 10:30am.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	MEETING OPENING	
2	WELCOME	
2.1	Welcome to Country	
3	ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS	
3.1	Attendance	
3.2	Apologies / Absentees	
3.3	Resignations	
3.4	Terminations	
3.5	Nominations	
4	COUNCIL CODE OF CONDUCT	
4.1	Council Code of Conduct	7
5	CONFIRMATION OF PREVIOUS MINUTES	
5.1	Confirmation of Previous Minutes.....	9
6	ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS	
6.1	That the papers circulated are received for consideration at the meeting.....	18
6.2	That members provide notification of matters to be raised in General Council Business.....	18
6.3	That members provide notification of matters to be raised in General Non-Council Business.....	18
7	COUNCIL CONFLICT OF INTEREST	
7.1	That the Kintore Local Authority note the Conflicts of Interest Policy.....	19
7.2	The members declare any conflicts of interest with the meeting Agenda.....	19
8	DEPUTATIONS / GUEST SPEAKERS	
8.1	Indigenous Eye Health & NT Trachoma Program - Trachoma.....	21
8.2	Deputation Request -Proposed Subdivision of admin Lot 114 by Purple House.....	22

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1	Kintore Youth Board's Report.....	30
9.2	Discretionary Funds.....	39
9.3	Local Authority Projects.....	41
9.4	Action Register.....	45
9.5	Local Authority Review.....	49

10 COUNCIL SERVICES REPORTS

10.1	Community Service Kintore Local Authority Report.....	53
10.2	Council Service Coordinators report.....	59

11 FINANCE AND GOVERNANCE REPORTS

11.1	Expenditure Report as at 28 February 2023.....	63
------	--	----

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1	General Business.....	66
------	-----------------------	----

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1	Other non-Council Business.....	67
------	---------------------------------	----

14 NEXT MEETING WEDNESDAY 31 MAY 2023**15 MEETING CLOSED**

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 ATTENDANCE AND APOLOGIES

3.2 ABSENTEES AND LEAVE OF ABSENCES

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5 NOMINATIONS

NIL

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER	4.1
TITLE	MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Kintore Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE - 328947
AUTHOR Gaurab Ghimire, Governance Administration Officer



Unconfirmed minutes from the 1 December 2022 are submitted to the Kintore Local Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

That the minutes of the Kintore Local Authority:

- a) meeting held 1 December 2022 be adopted as a resolution of Kintore Local Authority; and
- b) notes that the minutes didn't include the approval of 50K for project 2177 due to technical errors in project administration for Basketball court upgrade & resurfacing & painting; and
- c) approves the project 2177 noting that the estimated additional funds required \$30,000.00 will be reallocate from Kintore Community Masterplan project.

ATTACHMENTS:

- 1 Kintore Local Authority 2022-12-01 [1315] Minutes.pdf



MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING HELD IN THE
KINTORE COUNCIL OFFICE ON THURSDAY 1 DECEMBER 2022 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10.58AM

1.1 NOMINATION OF THE CHAIR

KLA2022-110 RESOLVED (Giselle Barku/Phyllis Rowe)

That the Kintore Local Authority nominated Joe Young as Acting Chair of the Kintore Local Authority Meeting due to Chair Monica Robinson attending the meeting out of community via teleconference.

2 WELCOME

2.1 Welcome to Country – Meeting started with a Prayer by Acting chair Joe Young.

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Monica Robinson via teleconference, Giselle Barku, Phyllis Rowe, Julie Dempsey, Giselle Barku and Rochelle Robinson

Councillors:

Nil

Council Employees:

Belinda Urquhart, Acting CEO MRC, Aaron Blacker, Director for Technical Services, Stuart Miller, Area Manager Service Delivery, Damien Ryan, CSC Kintore, Lisa Van Den Berg, Team Leader MacYouth, Amelia Snodgrass, Engagement Officer MacYouth and Gaurab Ghimire, Admin Officer Governance

Guests:

Nil

3.2 Apologies/Absentees

Apologies:

Member Bundi Rowe, Deputy President Dalton McDonald, Councillor Peter Turner and Jason Minor

Absentees:

Nil

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

NIL

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

KLA2022-111 RESOLVED (Giselle Barku/Phyllis Rowe)

That the Kintore Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

KLA2022-112 RESOLVED (Giselle Barku/Rochelle Robinson)

That the minutes of the Kintore Local Authority meeting held 15 September 2022 be adopted as a resolution of Kintore Local Authority.

6 ACCEPTANCE OF THE AGENDA

6.1 PAPERS CIRCULATED AND RECEIVED

KLA2022-113 RESOLVED (Giselle Barku/Monica Robinson)

That the Kintore Local Authority noted that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

KLA2022-114 RESOLVED (Phyllis Rowe/Julie Dempsey)

Noted that the members have provided notification of matters to be raised in General Council Business as following:

- a) Speed hump on the new street
- b) Street lights
- c) Skate ramp to be removed for safety reason
- d) Removal of abandoned cars from the community

- e) Community clean up and planting of trees
- f) Early childhood building at Kintore proposed alternate use

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

KLA2022-115 RESOLVED (Phyllis Rowe/Julie Dempsey)

Noted that the members have provided notification of matters to be raised in General Non-Council Business as follows:

- a) New community housing update request

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

KLA2022-116 RESOLVED (Monica Robinson/Julie Dempsey)

That the Kintore Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

KLA2022-117 RESOLVED (Monica Robinson/Julie Dempsey)

That the Kintore Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 FUTURE OF THE BASICS CARD

EXECUTIVE SUMMARY:

This report is to present correspondence from Senator McCarthy on the Future of the Basic Card and the changes that the Albanese Labor Government is aiming for.

KLA2022-118 RESOLVED (Giselle Barku/Joe Young)

That the Kintore Local Authority noted the correspondence from Senator McCarthy on the Future of the Basics Card.

9.2 FEDERAL DIRECT ENROLMENT UPDATE - TRIAL FOR PEOPLE LIVING IN REMOTE COMMUNITIES.

EXECUTIVE SUMMARY:

The Australian Electoral Committee (AEC), as part of their Indigenous Electoral Participation Program, will be trialling a Federal Direct Enrolment Update (FDEU). The trial will take place in approximately 60 locations across Queensland, Northern Territory and Western Australia.

The aim of the FDEU trial is to make voting more accessible for First Nations peoples and to increase engagement with the electoral process.

KLA2022-119 RESOLVED (Julie Dempsey/Monica Robinson)

That the Kintore Local Authority received and noted AEC's Federal Direct Enrolment Update – Trial for People living in Remote Communities.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June 2023.

KLA2022-120 RESOLVED (Monica Robinson/Joe Young)

That the Kintore Local Authority;

- a) **noted and discussed the spending of its 2022/2023 Discretionary funds; and**
- b) **allocated the available funds \$4,000.00 to Christmas, New Year and Easter celebrations.**

9.4 ACTION REGISTER

EXECUTIVE SUMMARY:

The attached register provides a running list of Local Authority action items as reported in previous meetings.

KLA2022-121 RESOLVED (Giselle Barku/Monica Robinson)

That the Kintore Local Authority:

- a) **noted the progress report on actions from the minutes of previous meetings as received as following:**
 - KLA2021-072, Relocate the shade structure – New appointed Tech Director Aaron has been engaged and observed the site to do this work and will provide the update at the next LA meeting; and
 - KLA2022-103, Investigate the possibility to fence and use the existing toilets – Toilet doors have been clued closed & Aaron has observed the conditions of this site and will provide the update at the next meeting.
- b) **approved the closure of completed actions as following:**
 - KLA2021-072, People taking illegal shortcuts through construction o mounds and bollards – part of the project 2172, Community hub masterplan and bollards installation is ongoing.
 - KLA2022-019, Support for teenagers program.
 - KLA2022-106, Request night patrol to do checks along the drive to the Kintore Turn off – this request has already commenced.

9.5 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Kintore Community has unallocated balance of \$21,924.00 to spend towards the projects.

Kintore community is at the risk of losing the expired fund \$130,659.36 from the year 2018/19 and 2019/20 so it is recommended that the funds be expended to the project where possible.

KLA2022-122 RESOLVED (Joe Young/Phyllis Rowe)

That the Kintore Local Authority:

- a) noted and accepted the progress on their projects as follows and kept the project open:
 - Project 2172, Kintore Community-Hub Masterplan – 110 bollards were required and have received 120 of them, civil team are in the process of installation.
 - Project 2176, Painting the Rec Hall 'Green Shed' – PO has been authorized and youth team are awaiting to buy the paints.
 - Project 2177 – Basketball court upgrade & resurfacing & painting – Kept project open.
- b) approved the closure of their completed projects as follows:
 - Project 2173, Shade at Church and Solar Lights – Solar lights have been delivered at Kintore, installation is underway soon and new project has been initiated for Shade Structure.
 - Project 2174, Youth Board Project – Uniforms have been received and returned the remaining balance \$1,271.09 to unallocated funds.
 - Project 2175, Solar Lights at Playground – Solar lights installation is underway soon and has been discussed as general business.
- c) created two new project as follows:
 - Shade Structure in the vicinity of Church – allocated \$21,000.00 for the concrete slab.
 - Solar lights installation 6 of them

9.6 YOUTH BOARD PROJECT

EXECUTIVE SUMMARY:

Youth Boards can be a great way for young people to engage in the decision making process for their community. Involving young people benefits their community by building their skills and knowledge to grow, learn, develop and lead.

Young people can develop these strengths when they are connected to programs that have effective youth engagement strategies.

KLA2022-123 RESOLVED (Giselle Barku/Julie Dempsey)

That the Kintore Local Authority:

- a) noted the 08/09/2022 Kintore Youth Board's meeting minutes attached to this report;
- b) discusses and decides if the Youth Board could get funding for a new Bluetooth speaker, suggested on 08/09/2022 – cost \$445.00, quote attached, have discussed the item purchase with the MRC Youth Services Department, but unfortunately they have no funding available for this item;
- c) discusses and decides if the Youth Board could get funding for dodgeball equipment, suggested on 08/09/2022 – 2 sets of 6 balls – cost \$334.00, quote attached, have discussed this items purchase with the MRC Youth Services Department, but unfortunately they have no funding available for these items; and
- d) approved the two quotes attached for \$455.00 and \$334.00.

10 COUNCIL SERVICES REPORTS

10.1 COMMUNITY SERVICE KINTORE LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

KLA2022-124 RESOLVED (Phyllis Rowe/Joe Young)

That the Kintore Local Authority noted and accepted the Community Services report.

10.2 COUNCIL SERVICE COORDINATORS REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Kintore across the area of local Government Service Delivery

KLA2022-125 RESOLVED (Monica Robinson/Giselle Barku)

Kintore Local Authority That the Kintore Local Authority noted and accepted the attached report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 OCTOBER 2022

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 October 2022 in the Local Authority Community.

KLA2022-126 RESOLVED (Joe Young/Rochelle Robinson)

That the Kintore Local Authority noted and accepted the expenditure report as at 31 October 2022.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this report is to give Members the opportunity to raise matters that they wish to discuss at item 12.1 - General Council Business.

KLA2022-127 RESOLVED (Julie Dempsey/Phyllis Rowe)

That the Kintore Local Authority:

- a) noted and discussed the items raised at Item 6.2 as follows for general information and update:

- Speed humps on the new street - requested new speed hump on the new street and registered for action item for the update at the next meeting.
- Street lights - lights have been delivered and discussed that the two will be installed at the Church and remaining four has been allocated at the street and the spot for them have been decided with LA member Giselle and Tech Director that took place by drive through after the meeting.
- Skate ramp to be removed for safety reason - LA have agreed to remove the Skate ramp to avoid any potential injuries and safety concern for kids.
- Removal of abandoned cars from the community - LA enquired to remove abandoned cars and Tech Director updated that the Civil teams are working their way to remove the abandoned cars in all communities starting with Finke and processing for filling in the forms to request for removal can be submitted to Council.
- Community clean up and tree planting - LA enquired to engage the community for clean-up as well as tree planting around community and requested that the PO be made for catering to provide Lunch from the local store to those who is involved. New CSC will discuss with community for the potential future project prior to the next meeting.
- Early childhood - LA questioned if the building for Early Childhood can be used for aged care.

- b) be updated at the next meeting on the issues being discussed and unresolved arising from this meeting.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

This is page 7 of 8 of the Minutes of the Kintore Local Authority Meeting held on Thursday, 1 December 2022

13.1 OTHER NON-COUNCIL BUSINESS**EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Kintore Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

KLA2022-128 RESOLVED (Julie Dempsey/Phyllis Rowe)

That the Kintore Local Authority noted and discussed the Non-Council Business items raised at Item 6.3 as follows:

- Kept the pending action item open regarding meter box
- **New community housing update request - Requested that the MRC seek an update and write a letter to Minister of Local Govt regarding current and next year housing situations in the community. This item is suggested for action register.**

14 DATE OF NEXT MEETING - 15 March 2023**15 MEETING CLOSED**

The meeting terminated at 12:22pm.

This page and the preceding 7 pages are the minutes of the Kintore Local Authority Meeting held on Thursday 1 December 2022 and are UNCONFIRMED.

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**6.1 PAPERS CIRCULATED AND RECEIVED****RECOMMENDATION**

That the Kintore Local Authority noted that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**RECOMMENDATION**

- a) Noted that the members have / have not provided notification of matters to be raised in General Council Business

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**RECOMMENDATION**

- a) Noted that the members have / have not provided notification of matters to be raised in General Non-Council Business
- b)
- c)
- d)
- e)

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Kintore Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and**
- b) that members declares any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	8.1
TITLE	Indigenous Eye Health & NT Trachoma Program - Trachoma
REFERENCE	- 329632
AUTHOR	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of the visit is to seek permission and cooperation from the community for the planned Trachoma trip. Date is yet to be finalised. The program is intended to educate the community about Trachoma and provide information on the Trachoma program.

Local Authority and community will be made aware when the Trachoma trip dates are finalised. At the moment, LA is being informed of the upcoming Trachoma program and seeking cooperation and permission for the program to go ahead. An IEH community flipchart will be provided at the meeting.

RECOMMENDATION

That the Kintore Local Authority:

- a) notes and accepts the presentation by IEH;
- b) be informed of the upcoming NT Trachoma program; and
- c) supports the program and cooperates with the Public Health Unit.

BACKGROUND

The NT Trachoma program started in 2009 and is committed to eliminating Trachoma from remote communities of the NT.

ISSUES, CONSEQUENCES, OPTIONS

Trachoma is an infection that can lead to blindness. It can be prevented with improved hygiene and environmental measures. It is estimated that the presentation will take about 10 to 15 minutes followed by any questions and discussion after presentation.

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Kintore Local Authority & Community

ATTACHMENTS:

There are no attachments to this report.

DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	8.2
TITLE	Deputation Request -Proposed Subdivision of admin Lot 114 by Purple House
REFERENCE	- 327720
AUTHOR	Michael Tomlinson, Governance & Compliance Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Purple House is seeking to construct a new Clinic at Kintore and request to submit a lot proposal. CLC has advised Purple House that the MRC holds the licence over the Lot 114. To begin the process as advised by Lawyer from CLC means that the MRC would first need to submit a request to surrender that part of Lot 114 which Purple House proposes to use. MRC would be interested to discuss the opportunity with Local Authority members and community to construct the Clinic proposed by Purple House.

RECOMMENDATION

That the Local Authority notes and discusses the proposal to build a Clinic by Purple House.

BACKGROUND

Once the LA members discuss and approves the proposal, MRC would then prepare to submit a request to surrender that part of Lot 114 which it proposed for use by Purple House. Following that, Purple house would need to submit a section 19 application indicating that area. CLC will then consult traditional Owners in Kintore on MRC's surrender, the creation of a new lot and also whether they agree to grant a lease over it to Purple House.

ISSUES, CONSEQUENCES, OPTIONS

If traditional owners consented to the lease application, CLC would require Purple House to survey the lot at its own cost. Part of that process is obtaining the consent of Power and Water.

Purple House seek MRC permission to relinquish part of Lot 114 Community Space at Kintore.

Purple House seeks to build a new 8-chair renal unit at Kintore. The existing building is 30 years old and undersized. Ideally, the new unit would be located in the 'health precinct'. Purple House's best option is immediately behind their existing Lot 118, pushing into Lot 114 that MRC currently holds as community space.

Please note Pintubi Homelands Health Service has also expressed interest in extending their lot next door (but are independent of Purple House).

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

MRC

Purple House

Central Land Council

Department of Infrastructure, Planning and Logistics

ATTACHMENTS:

- 1 Proposed site.png
- 2 Site.png
- 3 AAPA Kintore - 15.12.2009.pdf







Attachment U4

ABORIGINAL AREAS PROTECTION AUTHORITY

GPO BOX 1890
DARWIN NT 0801
TELEPHONE: 08 8981 4700
FACSIMILE: 08 8981 4169
EMAIL: enquiries.aapa@nt.gov.au

File: D89/199; 2009/1603**In reply please quote:** 67297

(CEO) HOUSING
GPO Box 4621
DARWIN NT 0801

Attention: Trevor Collins**RE: ISSUE OF AUTHORITY CERTIFICATE FOR KINTORE TOWNSHIP
DEVELOPMENT.**

I refer to your application for Authority Certificate received on the 20th April 2009 for the above location.

Accordingly, under the powers delegated to me under Section 19 of the *Northern Territory Aboriginal Sacred Sites Act 1989* I am pleased to issue the attached Authority Certificate.

Please read carefully the conditions outlined in the Certificate. In particular, you should note that it has been issued for an indefinite period of time, providing that the works covered by the Certificate start within the period stipulated in condition 3.

Please note that condition 5 on the Certificate allows certain limited works only on existing infrastructure within Restricted Works Area 1 (RWA1). It is recommended that Aboriginal custodians are notified prior to any works within RWA1. Custodians Victor Tjungarrayi and Joe Young can be contacted through the relevant Shire office.

You should also note that the Authority has issued you with two identical copies of digitised maps attached. One copy should be retained with your original Certificate. The second is supplied for use by contractors to avoid unnecessary photocopying of a colour coded document.

If you have any further queries regarding this Authority Certificate please contact Amanda Markham on 8951 5034.

Yours faithfully

DR BEN SCAMBARY
Chief Executive Officer

15 December 2009

ABORIGINAL AREAS PROTECTION AUTHORITY AUTHORITY CERTIFICATE

Issued in accordance with Section 22 of the Northern Territory Aboriginal Sacred Sites Act 1989.

REFERENCE: D89/199; 2009/1603 (Doc: 67297) C2009/351

APPLICANT: (CEO) HOUSING
GPO Box 4621
DARWIN NT 0801

SUBJECT LAND: Community of Kintore, within NT Portion 1635, as shown on the map which is annexure 'A' hereto.

**PROPOSED
WORK OR USE:** Planning and township development within the proposed works area as identified by the attached map and digital data, including all works associated with the development and expansion of the Kintore Township: Residential Area; Community Use Area; Service Commercial Area: Open Space Area; and Utility Purposes Area, Including the construction of new buildings, the demolition, refurbishment or upgrade of existing buildings, the construction of all related infrastructure, consisting of power stations, sewerage ponds, bore field, dumps, gravel pits, barge landing, aerodrome, the reticulation of engineering and telecommunication services, roads and associated drainage and the on-going use, repair and maintenance of such structures and services within the proposed works area. These works include all works and uses ancillary to the above works including temporary roads and access, set down areas, workforce accommodation and services, water use and access.

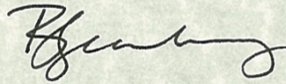
CONDITIONS:

1. The applicant shall ensure that the conditions of this Certificate are included in any subsequent contract or tender documents for the works or use described herein.
2. The applicant shall ensure any agent, contractor or employee is aware of the conditions of this Certificate and the obligations of all persons (who enter on, or carry out works or use land on which there is a sacred site) under Part IV of the *Northern Territory Aboriginal Sacred Sites Act 1989*.
3. This Certificate shall lapse and be null and void if the works in question or the proposed use is not commenced within 24 months of this Certificate.
4. The applicant shall ensure any agent, contractor or employee is aware of the content of section 40(1) of the *Northern Territory Aboriginal Sacred Sites Act 1989* which provides that this Certificate does not negate the need for consent, approval or permission for the subject works or use of the land which may be required under another statute.
5. Within the area marked Restricted Works Area 1 (RWA1) on annexure 'A', associated with sacred site 4751-13, no work shall take place except for the following limited works on existing community infrastructure.
Limited Works:
 - use and ongoing maintenance of existing formed roads,
 - use and ongoing maintenance of existing infrastructure, structures and related services.

For any proposed new works within RWA1 the applicant shall apply for a variation to this Authority Certificate.

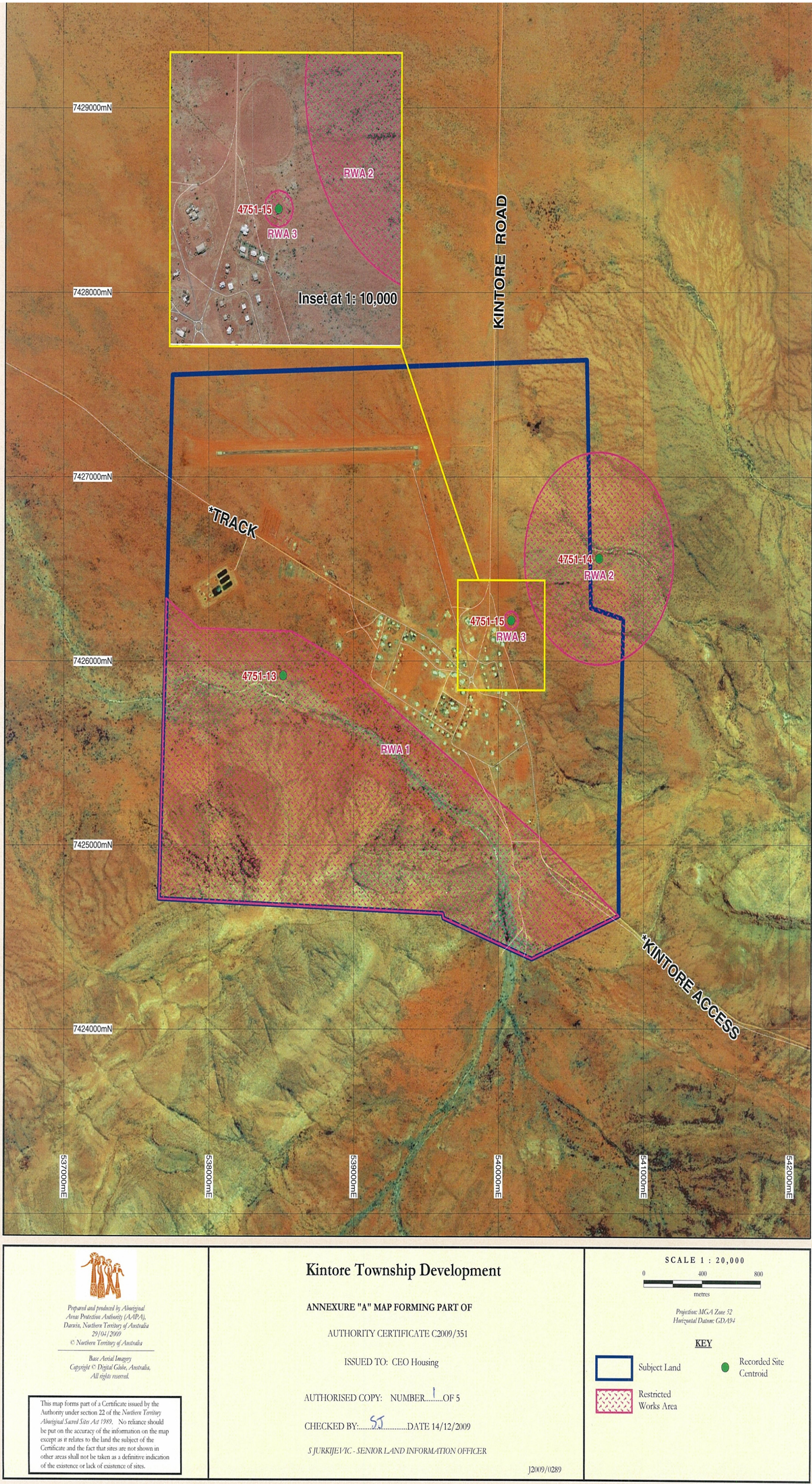
6. Within the area marked Restricted Works Area 2 (RWA2) on annexure 'A', associated with sacred site 4751-14, no work shall take place and no damage shall occur. There shall be no entry to any female persons within RWA2.
7. Within the area marked Restricted Works Area 3 (RWA 3) on annexure 'A', associated with sacred site 4751-15, no work shall take place and no damage shall occur. There shall be no entry to any male persons within RWA 3.

The COMMON SEAL of the
ABORIGINAL AREAS PROTECTION AUTHORITY
was hereto affixed on the 15 day
of December 2009



DR BEN SCAMBARY
Chief Executive Officer





LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.1
TITLE	Kintore Youth Board's Report
REFERENCE	- 328545
AUTHOR	Kaisa Suumann, Coordinator Community Engagement Project

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Kintore Local Authority on Kintore Youth Board's recommendations to the LA. The development of Youth Boards in MRC communities has been supported by MRC's Governance and Compliance Department and Youth Services Department. MRC is not resourced to establish Youth Boards in all communities without Community Support and assistance from Stakeholders.

RECOMMENDATION**That the Kintore Local Authority:**

- 1) notes the 08/12/2022 Youth Board meeting minutes submitted by the Kintore Youth Board;
- 2) discusses and decides on the Youth Board's funding request for new softball equipment (2 kits preferably – a kit to use during the Youth Services program and a kit for community competition) - \$2800.00 in total, quote attached;
- 3) discusses and decides on the Youth Board's funding request for 15 new softball uniforms with Hawks Indigenous Design (tops) - \$750.00, quote attached;
- 4) discusses and provides feedback on the Youth Board's suggestion to have a fence around the basketball court;
- 5) discusses and provides feedback on the Youth Board's suggestion to build a water park to Kintore. Similar one like in Lajamanu community. Please see photos of that water park attached;
- 6) provides a feedback on the progress of basketball court's upgrade.

BACKGROUND

MRC Youth Boards' objectives are to provide opportunities for youth led decision making and encourage young people to identify and participate in issues, ideas and future developments that matter to them. Youth Boards are an important platform for MRC administration, the elected Council members and Local Authorities to engage with young people about community services, programs and strategic direction.

The minutes of the Kintore Youth Board meeting held on the 8th of December 2022 as well as a combined quote from Intersport for softball uniforms and equipment are attached to this report.

ISSUES, CONSEQUENCES, OPTIONS

The Kintore Local Authority to provide feedback on recommendations provided above.

FINANCIAL IMPLICATIONS

Youth Boards can ask funding for their ideas from their respective Local Authority. All Local Authorities have two separate funding sources to invest for the broadest benefit in their community:

1. Discretionary Funds provided by MRC to support community activities
2. Project Funds provided by the NTG to support community projects

To empower youth-led decisions and encourage young people to be engaged representatives in their communities, there is a MRC Regional Plan 2022-2023 strategy, Key Performance Indicator (KPI) that states that if Local Authorities engage with Youth Boards, 10% of Local Authority Project Funding continues to be allocated to local Youth Board identified projects. This encourages each Local Authority to resolve in a meeting to allocate 1/10th or more of their Project Funding for a Youth Board project in their community.

MRC's Youth Boards can also seek funding from MRC's Discretionary Funds.

CONSULTATION

Kintore Youth Board members, MacDonnell Regional Council

Kaisa Suumann, Community Engagement Project Coordinator, MacDonnell Regional Council

Dan Broadbent, Area Coordinator, Youth Services, MacDonnell Regional Council

Amelia Snodgrass, Kintore Youth Engagement Officer, Youth Services, MacDonnell Regional Council

ATTACHMENTS:

- 1 Youth Board meeting agenda and minutes - Kintore - 08-12-2022v2.pdf
- 2 Photos of Lajamanu water park.pdf
- 3 Quote for softball equipment plus jerseys - Kintore.pdf



MacDonnell Regional Council Kintore Youth Board – Meeting Agenda and Minutes

Date	08/12/2022
Community	Kintore
This meeting's Agenda	<ol style="list-style-type: none"> 1. Welcome from Chair. 2. Our meeting rules. 3. Team building games – passing the hula hoop and the knot game – 10 minutes. 4. Open Action Items from the last Youth Board Meeting on 08/09/2022 – 10 minutes. 5. General Business Items to discuss: <ul style="list-style-type: none"> • Feedback for MacDonnell Regional Council Youth Services Department (MacYouth) – 10 minutes; • Feedback for the MacDonnell Regional Council & the Kintore Local Authority - 10 minutes; 6. Other Business Items - Questions/comments/other topics you'd like to discuss. – 10 minutes <ul style="list-style-type: none"> • Discussion about the removal of skate ramp in the green shed • The importance of registering yourself through the MacYouth App • The new water tap • Rubbish management around the community
Chair person	Jandelle Brown
Minute taker	Sherinda Bennet
Youth Board Members	Jemma Pollard, Edwina Marks, Kathleen Pollard, Cindy Jiles, Jandelle Brown, Henry Raggett, Sherinda Bennett, Daisy Abbott, Tristan Maxwell, Russell Inkamala, Lekeisha Abbott
Council Employees	Danisha Gallagher, Kaisa Suumann, Amelia Snodgrass, Lisa Van Den Berg

Guests	-
Agenda item nr 1	Welcome from the Chair.
Agenda item nr 2	Deciding on our meeting rules.
Agenda item Nr 3	Team building games – Passing the hula hoop.
Agenda item nr 4 Open Action Items from the last youth board meeting on 08/09/2022	<ul style="list-style-type: none"> Dodgeball equipment, boxing bags, a new Bluetooth speaker, ladies space equipment for Kungka nights (hair products and hair colours – 19/11/2022 - MacYouth has provided the youth with boxing equipment, hair dye and make up supplies. 01/12/2022 - the Kintore LA has granted funding for the bluetooth speaker and 2 sets of 6 dodgeballs. The purchases orders have been raised by the Governance department and orders placed. The speaker has been delivered to the Kintore Youth Board. The rec hall (green shed) to get painted again from the inside – 15/09/2022 - The Kintore LA granted \$1000.00 for painting the inside of the green shed. PO has been sent to the Kintore MacYouth team to organise the paint. 08/12/2022 – the Kintore youth board members decided to paint the rec hall walls white and floor black. The basketball court needs an upgrade - new floor/or fix up, including new lines on it, new basketball rings, fence around the basketball area, toilets (female/male separately) – 15/09/2022 - The LA gave \$20 000 for upgrading the basketball court. With this money the court will get resurfaced, new lines and rings. 08/12/2022 – The quotes received for the work exceed the amount – they are \$35 000. Waiting to be allocated the remaining \$15 000 from the LA in their next LA meeting in March 2023. Request for toilets goes to the wish list and CSC will look into the costs. Waiting for an update in March 2023. The softball ground needs to get cleaned up and levelled out completely.

	<p>08/12/2022 – the Kintore CSC told us that the MRC civil works team will be here just before Christmas and then again in January. This work has been placed in to their to do list.</p> <p>This job to be completed by end on January 2023 then.</p>
Agenda item Nr 5 General Business Items: Feedback for MacYouth	Feedback for MacYouth <ul style="list-style-type: none"> • <i>What's been working in the youth program (recent months, trips, events etc.)</i> • <i>What hasn't been working?</i> • <i>What would you like to see happen? (Activities etc)</i> • <i>Any requests to MacYouth team? (Equipment etc)</i>
Notes Questions Comments	<ul style="list-style-type: none"> • The youth board members would like to go on a sporting trip to Alice Springs or to Mt Liebig. • The youth board members would like to have a hair day once a week. We would also need more towels, hair stylers and hair styling gel. • Play station games. The list has been given to the MacYouth Kintore Team Leader.
Outcome/Action	The Kintore Youth Board would like to ask the MacYouth team about the above listed action items.

General Business Items: Feedback for the Council and the Local Authority	Feedback for the Council and the Local Authority <ul style="list-style-type: none"> • <i>Are there any recommendations?</i> • <i>Any requests for the LA, such as repairs and maintenance of community assets, upgrade/enhancement of community facilities, ideas for events within a council's own LA area, tools and equipment that benefit the community.</i>
Notes Questions Comments	<ul style="list-style-type: none"> • Could the basketball court get a fence around it. • New softball equipment – full kit. • New jerseys for softball, with Hawks Indigenous design, 15-20 t-shirts. • Water Park – similar to Lajamanu Water park with spray park and picnic facilities.
Outcome/Action	The Kintore Youth Board would like to ask the Kintore LA about the above listed action items.

Agenda item Nr 6 Other Business Items: Questions/ Comments/ Other topics	<ul style="list-style-type: none"> • Discussion about the removal of skate ramp in the green shed – MacYouth Team Leader in Kintore, Lisa Van Den Berg gave the youth board members an overview about the suggestion to remove the skate ramp from the green shed due to safety reasons and also due to the ramp no being used by the youth. The Youth Board members did all agree with the idea to remove the skate ramp. • The importance of registering yourself through the MacYouth App – MacYouth Team Leader in Kintore, Lisa Van Den Berg explained to the youth board members the importance of registration for the MacYouth programs through the MacYouth App. Every time the youth attends any of the MacYouth programs, it is important to register themselves in through the MacYouth App because this is how we can collect the statistics about how many youth attends the
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	<p>MacYouth programs and this information is also needed for the feedback for the funding bodies.</p> <ul style="list-style-type: none">• Rubbish management around the community – The youth board members were reminded to put the rubbish in the bin around the rec hall facilities.• The new water tap – The youth board members were informed that there is a new water tap next to the Council office – the water is free and promotes sustainable environment.
Next meeting date	May 2023

Photos of Lajamanu water park





Quote



Date	24/02/23
Valid Until	24/03/23
Quote #	150891

Customer Details	Quote/Project Description
Name: Kintore Youth Board	
Company Name: MRC	
Street Address:	
City:	
Email:	

Quantity	Description	Unit Price	Total
2	Softball kits	1400.00	2800.00
15	Softball tops as per design	50.00	750.00

Special Notes and Instructions	
We do a better kit ourselves for less money.	Subtotal \$
	Total \$ 3550.00

Thank you for your Business!

Should you have any enquiries concerning this quote, please contact Greg on (08) 89526344

Shop 1 40-46 Todd Mall, Alice Springs, NT, 0870

Ph: (08) 89526344

Email: alicesprings@intersport.com.au

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.2
TITLE Discretionary Funds
REFERENCE - 328949
AUTHOR Gaurab Ghimire, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 02: Healthy Communities

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June 2023.

RECOMMENDATION

That the Kintore Local Authority notes and discusses the spending of its 2022/2023 Discretionary funds.

BACKGROUND

The Local Authority must decide how to spend their discretionary fund to enhance the community and best benefit everybody.

Discretionary Fund

Date	2022/2023 Discretionary Funds	Approved Commitment \$	Expenditure remaining \$
1-Jul-22	Approved funds	4,000.00	4,000.00
6-Jul-22	Res.087 - noted that the authority will further discuss how funds will be spent at the next meeting.		
15-Sep-22	Res.102 - noted and accepted the release of discretionary funds for the year 2022/2023.		
1-Dec-22	Res.120 - allocated the available funds \$4,000.00 to Christmas, New Year and Easter celebrations.		
22-Feb-23	No PO or spending has occurred since the last meeting.		
Balance Remaining			4,000.00

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPLICATIONS

This money cannot be carried over from one financial year to the next. Discretionary Funds must be fully expended annually between 1 July and 30 June 2023 or forfeited. The local authority and community has \$4,000.00 in their discretionary funds.

CONSULTATION

Kintore Local Authority and Community

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.3
TITLE Local Authority Projects
REFERENCE - 326961
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Kintore Community has unallocated balance of \$8,552.57 to spend towards the projects.

Kintore community is at the risk of losing the expired fund \$130,659.36 from the year 2018/19 and 2019/20 so it is recommended that the funds be expended to the project where possible.

RECOMMENDATION

That the Kintore Local Authority:

- a) notes and accepts the progress on their projects;**
- b) approves the closure of any completed projects.**

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

Local Authorities must formally resolve each initiative this funding will be used for.
Register of Projects and Commitments:

Project 2172	Kintore Community-Hub Masterplan	\$
	Status	Committed
15-Jul-20	Res.042 - Allocated \$173,139.09 (correction* \$174,037.85) to the project Note: The figure of \$173,139.09 (correction* \$174,037.85) was given provided that the LA received \$66,390.00 to their 2020/21 Project Fund *balance correction: calculation error of \$898.76 had been captured in above Resolution.	174,037.85
9-Sep-20	Res.064 The Kintore Local Authority: c) Requested to invite Chansey Paech, Minister for Remote Housing and Town Camps, at the next meeting to discuss the Kintore Community-Hub Masterplan;	
30-Nov-20	d) De-allocated \$5,000.00 from Project 2286, Kintore Community-Hub Masterplan, to be re-allocated to Project 2282, Shade at church	-5,000.00
3-Feb-21	2 Solar Lights Pricing of 'schedule of proposed works' as identified in the masterplan is yet to commence. It is requested that the LA review the priorities again at the 10 February meeting.	-240.00
27-Jun-21	Invoice from Green Frog System August 2021.	-42,976.43
27-Jun-21	Freight to deliver concrete. 6 pallets concrete.	-1,430.25
25-Nov-21	Allocates the 2021/2022 funding of \$66,000 (note: incorrect amount, the community had \$23,076.00 to spend).	-3,411.29
17-Mar-22	Res.014 - The focus will continue to remain on the matters included in the Kintore Masterplan only.	23,076.00
6-Jul-22	Res.085 – all members present at the meeting supported the continuation of the plan and noted the list of subproject and works required to complete the project with the first priority being bollards to install.	
6-Jul-22	Res.086 - members approved the bollard installation as a priority of the project and approved the estimated cost approximately \$80,000.00 to commence the project with the remaining balance available in this project to be spent on various shade shelters as a second priority.	
23-Aug-22	Update – Tech Services Recent LA requests for works include shade structures near SDC as well as filtering bollards (steel inverted U shape) to prevent cars from entering 'town square' area. Quotes being sought for this work.	
15-Sep-22	Res.103 – Bollards and Shade Shelters have been ordered.	
1-Dec-22	Res.122 - 110 bollards were required and have received 120 of them, civil team are in the process of installation.	

6-Dec-22	Res.122 - Bollards have been received in community. Tech Services has been asked to liaise with the CSC in putting a plan together for the installation of the bollards. \$130,000.00 is currently available to spend on the Masterplan and Contractors can be engaged for the bollards, solar lights etc.	
6-Dec-22	Three Shade Shelters are part of the Masterplan. One shade shelter to be erected near the tree at the front of MRC's office. Replace the very small shelter behind MRC's office. Third shade shelter across the road from MRC's office near the light post.	
6-Dec-22	Reallocated \$30,000.00 to project 2177 for Basketball court upgrades (minutes did not include this due to Technical error in the administration level).	- 30,000.00
	underspend or (overspend)	114,055.88

Project 2176	Painting the Rec Hall 'Green Shed'	\$
Action	Status	Committed
15-Sep-22	Res.103 - Created new project 'Painting the rec hall (green shed)' and allocated \$1,000.00	1,000.00
4-Nov-22	PO has been requested for painting.	-909.09
1-Dec-22	Res.122 - PO has been authorised and the youth team are waiting to buy the paint.	
	underspend or (overspend)	90.91

Project 2177	Basketball court upgrade & resurfacing & painting	\$
	Status	Committed
15-Sep-22	Res.103 - Created new project 'Basketball court upgrade & resurfacing and painting' and allocated \$20,000.00	20,000.00
1-Dec-22	Res.122 – Kept the project open.	
6-Dec-22	Technical Services to obtain quotes for the upgrade. Quotes have been obtained and estimated costs with the project is \$50,000.00, LA have requested to go ahead with the project and reallocated the remaining funds \$30,000.00 from Kintore Master Hub plan.	30,000.00
	underspend or (overspend)	50,000.00

New Project	Shade Shelter (in the vicinity of Church)	\$
	Status	Committed
1-Dec-22	Res.122 - The Kintore Local Authority allocated \$21,000.00 towards the concrete slab.	21,000.00
	underspend or (overspend)	21,000.00

New Project	Install of Six (6) Solar lights	\$
1-Dec-22	Status Res.122 - The Kintore Local Authority created a new project to install six Solar lights. Area Manager of Service Delivery to check if the lights are in Community for installation.	Committed
	underspend or (overspend)	

Budget consideration	
Balance of underspend or (overspend)	185,146.79
Total un-allocated funds	8,552.57
Total unspent funds	\$193,699.36

Wishlist and estimated costs

Priority

Date proposed

Scope

Estimate \$

Action

ISSUES, CONSEQUENCES, OPTIONS

Examples of *Unacceptable* Purposes for Expenditure include:

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

FINANCIAL IMPLICATIONS

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Finance Grants Officer

Area Managers

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.4
TITLE Action Register
REFERENCE - 328958
AUTHOR Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The attached register provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Kintore Local Authority:

- a) notes the progress report on actions from the minutes of previous meetings as received; and
- b) approves the closure of completed actions.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Kintore Local Authority
Executive Leadership Team

ATTACHMENTS:

- 1 Action Update .pdf

Meeting	Officer/Director	Section	Subject
Kintore Local Authority 25/11/2021	Blacker, Aaron	General Business as raised at Item 6.2	Relocation of shade structure
Action KLA2021-072: Relocate the shade structure (raised 25 November 2021)			
KLA2021-072 RESOLVED (Monica Robinson/Joe Young) That the Kintore Local Authority: 3. requests the relocation of the shade structure from its current position near the power station to the old sports area.			
17 March 2022 – Update from Local Authority meeting KLA2022-013 RESOLVED (Giselle Barku/Jason Minor) That the Kintore Local Authority notes: a) MRC is waiting for a contractor to come to the community to do this work.			
6 July 2022 – Update from Local Authority meeting KLA2022-084 RESOLVED (Joe Young/Peter Turner) That the Kintore Local Authority kept all actions open until completed: KLA2021-072 – Relocation of shade structure, site is being observed to relocate the shade structure with as minimal damage as possible and work is planned to commence after the funeral in the community.			
1 December 2022 - KLA2022-121 RESOLVED (Giselle Barku/Monica Robinson) That the Kintore Local Authority: a) noted the progress report on actions from the minutes of previous meetings as received as following: <input type="checkbox"/> KLA2021-072, Relocate the shade structure – Newly appointed Technical Director Aaron has been engaged and observed the site to do this work and will provide the update at the next LA meeting.			
6 December 2022 - Notes received from Belinda Urquhart - Director Service Delivery for the Shade structure at Sorry near the Power Station. Aaron Blacker, Technical Services Director to investigate whether it is commercially viable to move the shade structure.			
9 January 2023 – Update from Aaron Blacker, Director Technical Services Relocating the shade shelter is cost prohibitive and not viable. Suggest leaving the shelter in place and if another location is preferred for a shelter, seek funding for a new shade shelter.			
Recommendation to close this action.			

Meeting	Officer/Director	Section	Subject
Kintore Local Authority 15/09/2022	Blacker, Aaron	Local Authority Projects	Investigate using the existing toilets near basketball court.
Action KLA2022-103: Investigate the possibility to fence and use the existing toilets			
KLA2022-103 RESOLVED (Bundi Rowe/Joe Young) That the Kintore Local Authority:			

- d) discussed the possibility to fence and use the existing toilets near the basketball court.

6 December 2022 - Response from Belinda Urquhart, Director Service Delivery. Opening the facilities may not be an option as it is unclear as to who is responsible for the upkeep and repair to the toilets and utilities.

Recommendation to the LA at the March meeting is to close action.

Meeting	Officer/Director	Section	Subject
Kintore Local Authority 1/12/2022	Wedemeyer, Sabine	General Business	Early Childhood building

Action KLA2022-127: If Childcare building can be used for Aged Care

KLA2022-127 RESOLVED (Julie Dempsey/Phyllis Rowe)

That the Kintore Local Authority noted and discussed the items raised at Item 6.2 as follows for general information and update:

- Early childhood – LA questioned if the building for Early Childhood can be used for aged care.

6 December 2022 - Notes received from Belinda Urquhart, Director Service Delivery. It is noted that MRC has already approached the Department of Education and a response as yet, has not been received.

9 January 2023 – Response from Sabine Wedemeyer, Director of Community Services The Department of Education has not given permission to use the building for any other purpose other than Child Care.

Recommendation to the LA at the March meeting is to close action.

Meeting	Officer/Director	Section	Subject
Kintore Local Authority 01/12/2022	Blacker, Aaron	General Business	Speed bumps

Action KLA2022-127: Speed Bumps on new road

KLA2022-127 RESOLVED (Julie Dempsey/Phyllis Rowe)

That the Kintore Local Authority:

- noted and discussed the items raised at Item 6.2 as follows for general information and update:
Speed humps on the new street – requested new speed hump on the new street and registered for action item for the update at the next meeting.

Recommendation to the LA at the March meeting is to close action and move to Projects wishlist for Technical Services to scope.

Meeting	Officer/Director	Section	Subject
Kintore Local Authority 1/12/2022	MacLeod, Jeff	General Business	Letter to Minister re. Housing
Action KLA2022-128: Write a letter to the Minister of Local Government regarding Housing			
KLA2022-128 RESOLVED (Julie Dempsey/Phyllis Rowe) That the Kintore Local Authority noted and discussed the Non-Council Business items raised at Item 6.3 as follows:			
<ul style="list-style-type: none">• New community housing update request – Requested that the MRC seek an update and write a letter to Minister of Local Govt regarding current and next year housing situations in the community.			

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.5
TITLE Local Authority Review
REFERENCE - 329596
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Local Authority on the structure and assembly of the Local Authority meeting Agenda to best meet the needs of the community and to ensure that their regional councils' planning, prioritising, funding and delivery of services and infrastructure is being met.

The intention is that LA's should be able to set their own agendas and conduct their own meetings, while recognising the role of Councils in managing administration and building capacity.

Following this report is an attachment of a meeting Agendas' Table of Contents and the subjects highlighted are a prerequisite for an Agenda.

The Local Authority is asked to discuss what they would like to see included in a meeting agenda and provide examples of good practices.

RECOMMENDATION

That the Local Authority:

- a) reviews and discusses the contents of a meeting agenda; and**
- b) identifies any additions or deletions that members would like to make to the current agenda.**

BACKGROUND

Local Authorities (LAs) were initially established as part of the regional local government structure to respond to the concerns raised by community members of a perceived loss of voice resulting from local government reform. They were included in the *Local Government Act 2008*, and their role was strengthened in the *Local Government Act 2019*.

In 2021, before the commencement of the 2019 Act, the Department of the Chief Minister and Cabinet (CM&C) started a desktop review (Review 1) of how well regional councils and LAs were meeting the intent of the 2008 Act and Guideline 8.

The aim of Review 1 was to identify good practice across the NT as well as areas that could be further strengthened, and to determine what actions could be considered to better support the delivery of the intent of LAs given their expanded roles under the 2019 Act.

The objective is to implement and support the development of the Local Authority Review Implementation Plan to develop actions that will support the following principals:

- Flexible Governance
- Community-centred, place-based engagement
- Empowerment
- Outcomes-focused
- Accountability

ISSUES, CONSEQUENCES, OPTIONS

The ultimate goal is effective, responsive council services for remote communities, and effective two-way communication between communities and their local government council

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

MRC Council

Kintore Local Authority

ATTACHMENTS:

1 ToC Agenda paper.pdf

Key:

- Highlighted subjects must be included in agenda.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	MEETING OPENING	
2	WELCOME	
2.1	Welcome to Country	
3	ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS	
3.1	Attendance	
3.2	Apologies / Absentees	
3.3	Resignations	
3.4	Terminations	
3.5	Nominations	
3.5.1	Nominations to the Local Authority	
4	COUNCIL CODE OF CONDUCT	
4.1	Council Code of Conduct	
5	CONFIRMATION OF PREVIOUS MINUTES	
5.1	Confirmation of LA previous minutes	
6	ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS	
6.1	That the papers circulated are received for consideration at the meeting	
6.2	That members provide notification of matters to be raised in General Council Business	
6.3	That members provide notification of matters to be raised in General Non-Council Business	
7	COUNCIL CONFLICT OF INTEREST	
7.1	That the Local Authority note the Conflicts of Interest Policy	
7.2	The members declare any conflicts of interest with the meeting Agenda	
8	DEPUTATIONS / GUEST SPEAKERS	
	<i>Nil</i>	

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

- 9.1 Youth Board.....
- 9.2 Action Register
- 9.3 Local Authority Projects
- 9.4 Discretionary Funds

10 COUNCIL SERVICES REPORTS

- 10.1 Council Services Coordinator's Report.....
- 10.2 Community Service Finke Local Authority Report

11 FINANCE AND GOVERNANCE REPORTS

- 11.1 Expenditure Report as at 31st August 2022

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

- 12.1 General Business

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

- 13.1 Other Non-Council Business

14 NEXT MEETING**15 MEETING CLOSED**

COUNCIL SERVICES REPORTS

ITEM NUMBER 10.1
TITLE Community Service Kintore Local Authority Report
REFERENCE - 328702
AUTHOR Jenny Murnik, Community Services Coordinator
Administration

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Kintore Local Authority notes and accepts the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager of Community Safety – Liz Scott
Acting Manager of Youth Services – Dan Broadbent

ATTACHMENTS:

1 2023-03 - COMMUNITY SERVICES Kintore LAR - approved.pdf

Community Service: Report on Operations

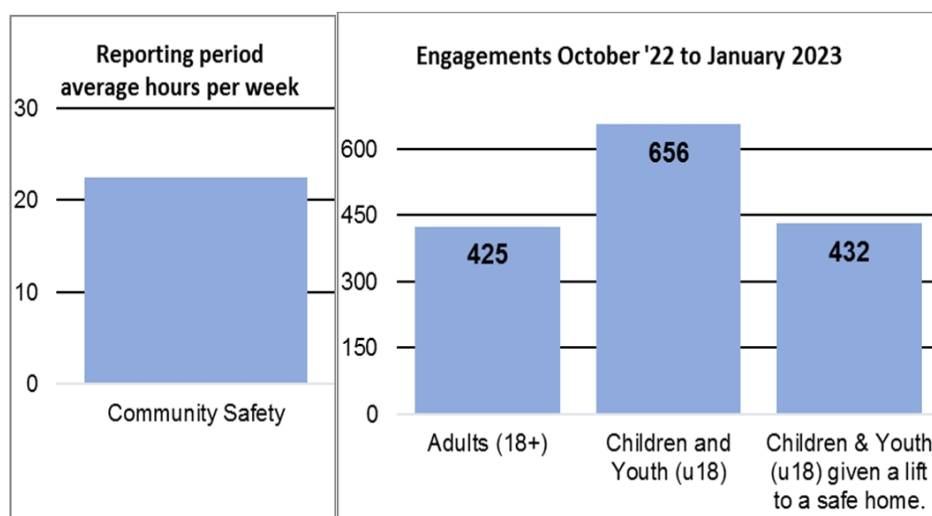


LOCATION: Kintore Community
PERIOD: 1/10/2022 to 31/01/2023
AUTHOR: Sabine Wedemeyer, Director Community Services

COMMUNITY SAFETY

Service Delivery and Engagement

- Community Safety services were disrupted for 12 days during this reporting period, due to staff illness and Cultural Business.



Other Updates

- MacSafe continues to work in conjunction with MacYouth, frequenting Youth Programs, particularly at finishing times and providing young people with a lift home.
- MacSafe maintains an open line of communication with the Police and has strived to respond to an increase in anti-social behaviour in Kintore.
- From December when Men's business started in Kintore, there was a large influx of visitors. MacSafe increased their patrolling; and visiting MacSafe staff from Mt Liebig, also assisted the team, particularly focusing on keeping the young people safe.
- Kintore have received a new MacSafe vehicle, a modern Ford Ranger, replacing the old Hilux with the cage on it.
- The team continues to monitor any use of Volatile Substances (petrol sniffing) in the community and they target known sniffing areas when patrolling.
- Team Leader Rex Eddie and Senior Community Safety Officer Sharon Gibson completed 4wd training in the new vehicle.
- The Kintore team has been focused on establishing the office as a known safe space in community. This has involved regular fires (in the colder months) and beautifying the space with new trees and concerted efforts to remove buffel grass.

Team Leader Rex and Senior CSO Sharon, attending 4 Wheel Driver training



Rex and Sharon with the new Kintore MacSafe vehicle



Sharon Napurrula clearing buffel grass



CCSO Lucinda Gibson planting the dwarf gums



CCSO Rodney Willy making a protective fence for a new tree



Kintore MacSafe team having a barbeque at Ngutjul



YOUTH SERVICES**Service Delivery and Engagement**

- Youth programs delivered 83% (102/122 days) during this reporting period

**Other Updates**

- At disco night the fog machine was relocated and control handed over to the young people. As a result, there was a lot of fog and a lot of excitement. There are more plans being developed to engage the older youth in tech operation and hopefully taking ownership of this very popular activity in the near future.
- Two Kintore Youth Service Officers, Cheryl & Zinata, participated in their 4WD training right here in Kintore. Feedback from both of the Youth Service Officers and the trainer was very good. Zinata said that having the training right here in Kintore on the local terrain was very helpful.
- Kintore had its 2nd Youth Board meeting with oversight by Kaisa. Kids were well engaged in the process. Excellent develop opportunity for the young people and as they see outcomes resulting from their feedback their confidence is sure to grow. MacYouth provided feedback to the group re the skate ramp and an explanation about why attendance is being tracked, something the kids are largely doing themselves. Feedback was also provided on next steps that would happen in follow up to their wish list.
- Young people used a dinosaur AR app on program tonight. By using the camera of a phone or ipad, young people are able to see a range of fun and exciting things in the area around them. A group of young girls loved it and spent the night chasing and running from dinosaurs and giant insects!
- Youth Service Officer Zinata and Youth Engagement Officer Amelia participated in syphilis point of care training at the clinic, so are now qualified to test young people in the community for syphilis.

Young people in control of the smoke machine at disco!

Young People enjoying the Virtual Reality app!



A day out exploring and playing softball together



Bush trips at Kintore



COUNCIL SERVICES REPORTS

ITEM NUMBER 10.2
TITLE Council Service Coordinators report
REFERENCE - 329670
AUTHOR Stuart Millar, Acting Area Manager 2

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Kintore across the area of local Government Service Delivery.

RECOMMENDATION

That the Kintore Local Authority:

- a) notes and accepts the attached report;
- b) notes and accepts the updates provided at the meeting.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Stuart Millar, Area manager Service Delivery

ATTACHMENTS:

- 1 CSC Report LA - Kintore final.pdf

Service Delivery Report

TITLE Kintore Service Delivery Report
DATE 15/11/22
AUTHOR Simon Walmbly - Council Service Coordinator



SUMMARY:

This report is an update of Council delivered services in Kintore across the area of Local Government Service Delivery.

Local Government Services Update

Animal Management

- Last visit done by vets in Kintore was 24th to 28th October 2022
- The majority of dogs and cats were treated in this time including my own
- Carcass pit has been established roughly around about the same time of last visit from vets

Cemetery Management

- Since I've started in Kintore from the 1st of September there has been one funeral and all went smoothly
- Cemetery is clean and tidy as usual with regular rubbish pick-ups and weeding done by civil team
- Old existing cemetery located next to old football oval had been fenced off but as far as I know we're still trying to identify who is where



Internal Road Maintenance

- Roads are okay at the moment with no potholes
- Shortcuts on most of the corners in community have been blocked off with bollards
- Signs and speed humps will need to be replaced at some point
- There were a lot of speed humps that were taken to the dump which will be collected and used for replacement of old speed humps in community



Parks and Open Spaces

- There are a few components that needed replacing and possibly repainting
- Park is clean and blocked off from public with bollards
- Will hopefully be looking forward to organising a shade structure for park



Sports Grounds

- Oval is clean and tidy as usual
- Basketball court is still a bit off schedule due to lack of staff, that being said I am still waiting for it to be repainted and quoted for material and labour done by Murray river north
- Water bubbler has been installed at council office on west side of building



Waste Management

- Waste management facility is looking okay with general rubbish being sorted and buried on the regular
- Next visit by dump crew shouldn't be too long off so after that dump should be looking better
- But as we all know rubbish in community is an ongoing process with regular emu bobs around community



Weed Control and Fire Hazard Reduction

- Weed control in Kintore is okay but will need a trim in a few spot in the community
- Fire breaks around community are still okay keeping a distance of about 3 meters from fence line.

Local Authority Updates

- No updates regarding basketball court
- Public toilet doors have been glued shut and won't be entered unless doors are broken into

Night Patrol enquiries.

- Big rocks located between community pool and clinic have been removed and replaced with bollards leaving a space big enough for new Rec hall to be constructed according to masterplan

**Other Service Delivery Updates**

- Healthy community's event took place on 2nd of November and went smoothly involving community members and kids from school in activities to do with agriculture, bush wok competition and healthy lifestyle living.



Simon Walmby
Council Services Coordinator
Kintore

FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER	11.1
TITLE	Expenditure Report as at 28 February 2023
REFERENCE	- 329873
AUTHOR	Sheree Sherry, Manager Finance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 28 February 2023 in the Local Authority community.

RECOMMENDATION

That the Kintore Local Authority notes and accepts the expenditure report as at 28 February 2023.

BACKGROUND

The attached finance report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of receipt of payment. Failure to expend funds received may result in the Department withholding future payments or requesting the unspent funds be returned. As example of funds prior to the 2020-21 financial year should be fully spent now.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

ATTACHMENTS:

1 2023 - Local Authority Expenditure Detail -Kintore.pdf

{2023 - Local Authority Expenditure Detail -Kintore1_ORG_NAME}

MacDonnell Regional Council - Kintore (Walungurru)					
Expenditure by Community as at 28th February 23					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Delivery	117,237	110,713	(6,524)	169,362	
Wages and Other Employee Costs	70,991	75,669	4,678	116,796	
Other Operational	46,246	35,044	(11,202)	52,566	Internal fuel sales higher, vet and internet services higher than budget for this reporting period
Civil Works	114,369	131,050	16,682	201,814	Underspend due to staff at Men's business for this reporting period
Wages and Other Employee Costs	108,635	118,940	10,305	183,684	
Other Operational	5,734	12,110	6,377	18,130	
Council Buildings repair & maintenance	42,793	27,087	(15,706)	40,630	
Other Operational	42,793	27,087	(15,706)	40,630	Section 19 Lease, R&M for Community Service facilities higher than budgeted for this period
Council Buildings capital upgrade	0	0	0	98,000	
Capital	0	0	0	98,000	
Local Roads - maintenance	7,389	1,798	(5,591)	1,798	
Other Operational	7,389	1,798	(5,591)	1,798	
Street & Public Lighting	15,880	12,693	(3,187)	19,040	
Other Operational	15,880	12,693	(3,187)	19,040	
Local Authority Administration	16,539	18,783	2,244	28,174	
Wages and Other Employee Costs	13,950	12,933	(1,017)	19,400	
Other Operational	2,588	5,849	3,261	8,774	
Local Authority Project Funding	3,691	175,106	171,415	262,659	
Other Operational	3,691	175,106	171,415	262,659	Decisions on projects still be finalised with LA members
Training & Development	0	2,667	2,667	4,000	
Wages and Other Employee Costs	0	2,667	2,667	4,000	
Corporate Costs	959	959	0	959	
Other Operational	959	959	0	959	
Staff housing maintenance	70,543	63,380	(7,163)	95,070	
Other Operational	70,543	63,380	(7,163)	95,070	
Staff housing Capital upgrade	0	0	0	220,000	
Capital	0	0	0	220,000	
SUB-TOTAL:- COUNCIL SERVICES	389,400	544,236	154,836	1,141,506	
NON-COUNCIL SERVICES					
Swimming Pools	6,809	17,987	11,178	26,980	
Other Operational	6,809	17,987	11,178	26,980	Maintenance costs less than budget
Power & water contract	72,415	84,265	11,850	129,856	Staff vacancy during this reporting period
Wages and Other Employee Costs	59,248	65,151	5,903	101,185	
Other Operational	13,167	19,114	5,947	28,671	
Centrelink	39,597	41,307	1,710	58,083	
Wages and Other Employee Costs	39,597	41,307	1,710	58,083	
NDIS Service Centre Delivery	0	7,838	7,838	14,702	
Wages and Other Employee Costs	0	7,838	7,838	14,702	
Manage Projects	107,926	96,332	(11,594)	165,342	
Other Operational	23,962	96,332	72,370	165,342	Expenditure to be journaled to operational
Capital	83,964	0	(83,964)	0	Operational expenditure miscoded
Airstrip Maintenance	0	907	907	1,360	
Other Operational	0	907	907	1,360	
Community Safety	121,592	123,865	2,273	193,348	
Wages and Other Employee Costs	110,290	107,050	(3,240)	168,126	
Other Operational	11,302	16,815	5,512	25,222	
Youth Services	244,361	315,212	70,851	482,814	
Wages and Other Employee Costs	187,963	232,174	44,212	361,385	

{2023 - Local Authority Expenditure Detail -Kintore1_ORG_NAME}

MacDonnell Regional Council - Kintore (Walungurru)					
Expenditure by Community as at 28th February 23					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
Other Operational	56,398	83,038	26,639	121,429	
Early learning Centre Children Services	3,595	104,312	100,717	106,479	Centre is currently closed. Only maintenance works being done as required.
Other Operational	3,595	104,312	100,717	106,479	
SUB-TOTAL:- NON-COUNCIL SERVICES	596,295	792,025	195,730	1,178,964	
TOTAL	985,695	1,336,261	350,566	2,320,469	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	
Discretionary Funds	0	4,000	4,000	4,000	

LA GENERAL BUSINESS

ITEM NUMBER	12.1
TITLE	General Business
REFERENCE	- 329595
AUTHOR	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

Additionally, the members are asked to discuss and give feedback on the following matters:

- a) Consultation on the Redevelopment of MRC's 2023/2024 Regional Plan.
- b) LA meetings to be held in an outdoor space starting April 2023.
- c) LA meetings to be recorded for minute taking purposes.
- d) How can MRC assist the Local Authority members to achieve Quorum?
- e) Is there any suggestions from the Local Authority to encourage members to attend and participate in the meetings?

RECOMMENDATION

That the Kintore Local Authority;

- a) discusses and provides feedback on the Development of the 2023/2024 Regional Plan;
- b) approves for a meeting to be held outdoors;
- c) accepts / does not accept that the Authority meetings be recorded;
- d) discusses how to assist MRC in achieving quorum;
- e) notes and discusses the item raised at 6.2; and
- f) be updated at the next meeting on the item raised at this meeting.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Kintore Local Authority
 Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER 13.1
TITLE Other non-Council Business
REFERENCE - 328961
AUTHOR Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Kintore Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

RECOMMENDATION

That the Kintore Local Authority:

- a) notes and discusses the Non-Council Business items raised at Item 6.3; and
- b) approved the closure of any completed actions.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....
- 6:.....
- 7:.....

ACTION REGISTER

Date raised	Action	Detail
6-Jul-22	Meter Box	Res.093 – noted the apology by DCM&C and kept the action open.
6-Jul-22		Res.093 - It was raised by the members that the power meter box in community houses have not been fixed.
15-Sep-22		Kept the action open for follow up by DCMC.
1-Dec-22		Res.128 – kept the action open for follow up by DCM&C.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team

Department of Chief Minister and Cabinet

ATTACHMENTS:

There are no attachments to this report.