



AGENDA

MT LIEBIG LOCAL AUTHORITY MEETING WEDNESDAY 10 JUNE 2020

The Mt Liebig Local Authority Meeting of the MacDonnell Regional Council will be held at the Council Office on Wednesday 10 June 2020 at 11:30am.

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14 NEXT MEETING - WEDNESDAY 23 SEPTEMBER 2020**15 MEETING CLOSED**

MACDONNELL COUNCIL CODE OF CONDUCT**ITEM NUMBER** 4.1**TITLE** MacDonnell Council Code of Conduct**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Mt Liebig Local Authority note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation Mt Liebig Local Authority Minutes -
meeting held in the community council office on 22
April 2020
REFERENCE - 270719
AUTHOR Robert Rabotot, Governance Officer

**EXECUTIVE SUMMARY**

The Local Authority members present at the meeting assess, amend and/or adopt the unconfirmed minutes of the previous meeting.

RECOMMENDATION

That the Minutes of the Mt Liebig Local Authority of 22 April 2020 be adopted as a resolution of Mt Liebig Local Authority.

ATTACHMENTS:

1 Mt Liebig Local Authority 2020-04-22 [909] Minutes.pdf



MINUTES OF THE MT LIEBIG LOCAL AUTHORITY MEETING HELD IN THE
MOUNT LIEBIG COUNCIL OFFICE ON WEDNESDAY 22 APRIL 2020 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 11:22 am.

2 WELCOME

2.1 Welcome to Country – Neil Peterson

Nomination of Chair

NOMINATIONS

MLLA2020-001 RESOLVED (Jeffrey Wheeler/Audrey Turner)

That the Mt Liebig Local Authority unanimously nominated Member Neil Peterson as Chair for the Mt Liebig Local Authority from the 22 April 2020 meeting.

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Neil Peterson (Chair), Jeffrey Wheeler, Carol Peterson, Peter Turner, Norma Kelly, Roderick Kantamara, Audrey Turner

Councillors:

President Roxanne Kenny, Cr Tommy Conway, Cr Dalton McDonald, Cr Sarah Stockman

Council Employees:

Ken Newman (Director Service Delivery Centre), Robert Rabotot (Governance Officer)

Guests:

Robin Hall (Department Local Government, Community Development and Housing), Enock Menge (Department Local Government, Community Development and Housing)

3.2 Apologies/Absentees

Apologies: Nil

Absentees: Nil

Attendance, Apologies and Absentees**MLLA2020-002 RESOLVED (Jeffrey Wheeler/Norma Kelly)**

That the Mt Liebig Local Authority noted the attendance and apologies of the meeting.

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations

Nil

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT****MLLA2020-003 RESOLVED (Peter Turner/Audrey Turner)**

That the Mt Liebig Local Authority noted the Council Code of Conduct.

Carol Peterson arrived at meeting 11:27am

NTG Staff member Enoch Menge left meeting 11:28am

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Mt Liebig Local Authority Meetings of:

- a) 19 June 2019; and
- b) 20 November 2019 – Provisional Meeting be adopted as a resolution of the Mt Liebig Local Authority.

MLLA2020-004 RESOLVED (Neil Peterson/Carol Peterson)**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

- 6.1 That the papers circulated are received for consideration at the meeting.

6.1 Acceptance of the Agenda**MLLA2020-005 RESOLVED (Roderick Kantamara/Jeffrey Wheeler)**

That the Mt Liebig Local Authority received the papers circulated for consideration at the meeting.

- 6.2 That members provide notification of matters to be raised in General Council Business.

6.2 Notification of General Business Items**MLLA2020-006 RESOLVED (Peter Turner/Norma Kelly)**

That the Mt Liebig Local Authority provided notification of matters to be raised in General Council Business as follow:

1. Council Roads Grading

This is page 2 of 6 of the Minutes of the Mt Liebig Local Authority Meeting held on Wednesday, 22 April 2020

- 6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 Notifications of Non-Council Business Items

MLLA2020-007 RESOLVED (Jeffrey Wheeler/Roderick Kantamara)

That the Mt Liebig Local Authority members did not provide any matters to be raised in General Non-Council Business.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

MLLA2020-008 RESOLVED (Neil Peterson/Norma Kelly)

That the Mt Liebig Local Authority;

- a) Noted the Conflict of Interest policy; and
- b) That members did not declare any conflict of interests with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is a total un-committed balance of \$27,280.32 to allocate in their community.
\$10.32 is from the 2018/19 Project Fund and must be expended before 30 June 2020.
\$27,270.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

MLLA2020-009 RESOLVED (Peter Turner/Neil Peterson)

That the Mt Liebig Local Authority noted and accepted the progress of their projects.

MLLA2020-010 RESOLVED (Audrey Turner/Norma Kelly)

That the Mt Liebig Local Authority;

- a) Kept the Project 2086, Stage, open;
- b) Requested an update from NTG confirming the location of the stage; and
- c) Allocated the remaining funds of \$27,280.32 to the project for installing power to the stage.

MLLA2020-011 RESOLVED (Carol Peterson/Jeffrey Wheeler)

That the Mt Liebig Local Authority kept the Project 2087, Solar Lights, open.

MLLA2020-012 RESOLVED (Peter Turner/Roderick Kantamara)

That the Mt Liebig Local Authority;

- a) Kept the Project 2088, Cemetery Sign, open; and
- b) Confirmed the allocation of \$5,000.00.

MLLA2020-013 RESOLVED (Jeffrey Wheeler/Neil Peterson)

That the Mt Liebig Local Authority;

- a) Closed the Project 2089, BMX Track; and
- b) Credited the underspent allocation of \$5,000.00 back to the funds.

MLLA2020-14 RESOLVED (Carol Peterson/Audrey Turner)

That the Mt Liebig Local Authority;

- a) Kept the Project 2290, Shade for Tyre Changing, open; and
- b) Allocated \$1,000.00 for tools and equipment.

9.2 DISCRETIONARY FUNDS**EXECUTIVE SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

MLLA2020-15 RESOLVED (Jeffrey Wheeler/Peter Turner)

That the Mt Liebig Local Authority allocated the remaining discretionary funds of \$3,017.26 for power cards to be distributed evenly amongst all Territory Housing of the Mt Liebig community.

9.3 LETTER FROM THE DEPARTMENT REGARDING MEMBERS AND NT ELECTIONS**EXECUTIVE SUMMARY:**

On 20 December 2019 the Acting Executive Director of Local Government and Community Development wrote to President Roxanne Kenny to remind the MacDonnell Regional Council of important matters contained in recent communications.

The letter's two main points outline the need for Councillors and Local Authority members to:

1. disclose any conflict of interest that may arise from a matter before any Council or Local Authority discussion; and
2. stand down before nominating as a candidate in the NT Elections

MLLA2020-016 RESOLVED (Jeffrey Wheeler/Neil Peterson)

That the Mt Liebig Local Authority noted and accepted the correspondence from the department.

10 COUNCIL SERVICES REPORTS**10.1 COUNCIL SERVICES COORDINATOR'S REPORT****EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Mt Liebig across the area of Local Government Service Delivery.

MLLA2020-017 RESOLVED (Carol Peterson/Jeffrey Wheeler)

That the Mt Liebig Local Authority noted and accepted the attached report prepared by Stuart Millar, CSC, Mt Liebig.

10.2 COMMUNITY SERVICE MT LIEBIG LOCAL AUTHORITY REPORT**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

MLLA2020-018 RESOLVED (Jeffrey Wheeler/Norma Kelly)

That the Mt Liebig Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 DECEMBER 2019

EXECUTIVE SUMMARY:

The expenditure report showings spending until 31 December 2019 in the Local Authority's community.

MLLA2020-019 RESOLVED (Peter Turner/Neil Peterson)

That the Mt Liebig Local Authority noted and accepted the Expenditure Report as at 31 December 2019.

11.2 EXPENDITURE REPORT AS AT 31 MARCH 2020

EXECUTIVE SUMMARY:

The expenditure report showings spending until 31 March 2020 in the Local Authority's community.

MLLA2020-020 RESOLVED (Carol Peterson/Audrey Turner)

That the Mt Liebig Local Authority noted and accepted the Expenditure Report as at 31 March 2020.

11.3 LOCAL AUTHORITY MEETING PROCESS AND TIMING

EXECUTIVE SUMMARY:

The order of agenda items for Local Authority meetings was changed recently to align with changes made to the order of agenda items for Council meetings. While this was an adjustment made across all its meeting agendas, MacDonnell Regional Council (MRC) is interested to know if this affects the running of Local Authority meetings and hear suggestions from members about other improvements that could be made to the meeting format and content.

MRC also asks the Local Authority to consider the impacts and benefits if it were to hold meetings at different times of the day. Particular consideration is asked of meetings being held after work hours and whether this would then appeal to a broader range of people becoming Local Authority members.

MLLA2020-021 RESOLVED (Neil Peterson/Jeffrey Wheeler)

That the Mt Liebig Local Authority noted and accepted this report and provided the feedback that the current format is preferred.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Mount Liebig Local Authority have an opportunity to provide notification of matters to be raised in General Business.

We are now discussing the matters raised as listed below:

MLLA2020-22 RESOLVED (Peter Turner/Roderick Kantamara)

That the Mt Liebig Local Authority noted and discussed the General Business items raised at Item 6.2.

1. Council Roads Grading

The Local Authority was inquiring about the possibility and the schedule of grading the Council roads as they were in a bad shape.

Ken Newman – Director Service Delivery Centre explained that due to COVID-19, the travel restrictions in place prevented the grader's team to respect their schedule. It was further

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recommended to the Local Authority to contact Simon Murphy – Director of Technical Services and/or Arvin Roping – Coordinator Infrastructure and Projects to inquire about the schedule of the grader.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Local Government Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Mount Liebig Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

We are now discussing the matters raised as listed below:

MLLA2020-023 RESOLVED(Neil Peterson/Norma Kelly)

That the Mt Liebig Local Authority:

- a) Did not raise any matter to be discussed as Non-Council Business items at Item 6.3; and
- b) Noted and accepted updates and progress on actions from the Department of Local Government, Housing and Community Development.

MLLA2020-024 RESOLVED(Peter Turner/Jeffrey Wheeler)

That the Mt Liebig Local Authority kept the action item, Additional Housing/Room to Breathe, open.

MLLA2020-025 RESOLVED(Jeffrey Wheeler/Carol Peterson)

That the Mt Liebig Local Authority kept the action item, Letter to CLC, open.

14 DATE OF NEXT MEETING - WEDNESDAY 10 JUNE, 2020

15 MEETING CLOSED

The meeting terminated at 2:10pm.

This page and the preceding 6 pages are the minutes of the Mt Liebig Local Authority Meeting held on Wednesday 22 April 2020 and are UNCONFIRMED.

CONFLICTS OF INTEREST

ITEM NUMBER 7.1
TITLE Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Mt Liebig Local Authority Meeting:

- a. **Note the Conflict of Interest Policy; and**
- b. **That members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.1
TITLE Local Authority Projects
REFERENCE - 270723
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is total of un-committed balance of \$4,000.00 to allocate in this community.
 \$0.00 is from the 2018/2019 Project Fund and must be expended before 30 June 2020.
 \$4,000.00 is from the 2019/2020 Project Fund and must be expended before 30 June 2021.

RECOMMENDATION

That the Mt Liebig Local Authority note and accept the progress of their projects

BACKGROUND**Committed Projects Register**

Project 2086		Stage	\$
Action	Status	Committed	
26 Sep 2018	To be installed for singalong – location of stage to be determined. Power access and stage design required	+ 10,000.00	
22 April 2020	<u>Res.010</u> : That the Mt Liebig Local Authority;	+ 27,280.32	
	c) Allocated the remaining funds of \$27,280.32 to the project for installing power to the stage.		
11 May 2020	Preliminary drawings	- 350.00	
	underspend or (overspend)	36,930.32	
Project 2087		Solar lights	\$
Action	Status	Committed	
26 Sep 2018	To be installed for the singalong stage – install solar lights once stage requirements are known	+ 5,000.00	
	underspend or (overspend)	5,000.00	
Project 2088		Cemetery sign	\$
Action	Status	Committed	
19 Jun 2019	<u>Resolution</u> Allocate \$5000 to the Cemetery Sign and write "Welcome to Mt Liebig Cemetery"	+ 5,000.00	
	<u>Note</u> LA to confirm if this is to be in English or Luritja Signwriter		
16 Sep 2019		- 3,577.00	
22 April 2020	<u>Res.012</u> : That the Mt Liebig Local Authority;		
	b) Confirmed the allocation of \$5,000.00.		
	underspend or (overspend)	1,423.00	

Project 2290 Shade for tyre changing		\$
Action	Status	Committed
19 Jun 2019	<u>Resolution</u> Move Shade shelter for tyre changing station (yet to be installed) <u>estimated cost</u> : \$4,500	
22 April 2020	<u>Res.014</u> : That the Mt Liebig Local Authority; b) Allocated \$1,000.00 for tools and equipment.	+ 1,000.00
	underspend or (overspend)	1,000.00
Budget consideration		
	Balance of underspend or (overspend)	44,353.32
	Total un-allocated funds	+ 4,000.00
	Total unspent funds	\$ 48,353.32

Projects and estimated costs under consideration

Priority:

Project Scope:

Estimate cost:

Meeting requested:

Update:

ISSUES, CONSEQUENCES, OPTIONS

A tyre changing station cannot be considered as the liability for any accident or injury would sit with Council as the owner of the equipment so only trained operators could use it.

FINANCIAL IMPLICATIONS

There is total of un-committed balance of \$4,000.00 to allocate in this community.

\$0.00 is from the 2018/2019 Project Fund and must be expended before 30 June 2020.

\$4,000.00 is from the 2019/2020 Project Fund and must be expended before 30 June 2021.

CONSULTATION

Community and Local Authority

ATTACHMENTS:

There are no attachments for this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.2
TITLE Discretionary Funds
REFERENCE - 270729
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities
 Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June

RECOMMENDATION

That the Local Authority note and discuss the spending of their 2019/2020 discretionary funds.

BACKGROUND

Approved Projects

2019/20 Discretionary Fund

Approved Project		Status	Approved Commitment	Actual Expenditure
Income	Discretionary Fund	\$ 4,000.00		
17 Dec 2020 letter	Community Christmas barbeque		1,000.00	\$982.74
22 April 2020	Res.015: That the Mt Liebig Local Authority allocated the remaining discretionary funds of \$3,017.26 for power cards to be distributed evenly amongst all Territory Housing of the Mt Liebig community.		3,017.26	
Balance Remaining				\$3,017.26

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPLICATIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds

CONSULTATION

The Mt Liebig Local Authority and the community

ATTACHMENTS:

There are no attachments for this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.3
TITLE COVID19
REFERENCE - 270734
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person, but good hygiene can prevent infection. MRC in response to the COVID-19 outbreak has identified and is managing various risk through guidelines and regular communication with staff to ensure compliance.

RECOMMENDATION

That the Mt Liebig Local Authority note and accept the report on COVID-19 update.

BACKGROUND

In response to the global COVID-19 outbreak, MacDonnell Regional Council (MRC) has developed adaptive risk management plans to protect MRC staff and communities, so that we can continue to provide ongoing, critical and essential services.

MRC has been taking the various actions to protect MRC communities from the spread of COVID-19. MRC has identified and developed a Risk Register of various risk the COVID 19 poses to MRC staff and the communities and how these risks will be mitigated and managed.

MRC has regularly communicated with staff, including providing updates through weekly staff meetings and answering all concerns and questions from staff.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager HR
Manager Governance and Engagement

ATTACHMENTS:

There are no attachments for this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.4
TITLE	Council Electoral Boundaries
REFERENCE	- 270906
AUTHOR	Darren Pfitzner, Manager Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Toward the end of the Council term the NT Electoral Commission seeks comment on the effectiveness, or not, of the MacDonnell Regional Council boundary and the four ward boundaries within. The Local Authority is invited to record its comments to inform Council's response to the electoral commission about the current electoral structure and whether it provides the most effective possible representation for constituents.

RECOMMENDATION

That the Areyonga Local Authority note and accept the report and provide their comments to Council.

BACKGROUND

In the Northern Territory every four years all local government general elections are held. The next Council election will be held on 28 August 2021. At that time the four wards of Council; Pintubi Luritja Ward, Iyarrka Ward, Ljirapinta Ward and Rodinga Ward will each elect an allocated number of councillors to become the 12 member Council of the MacDonnell region.

In accordance with Part 6 of the Local Government (Electoral) Regulations, each council carries out an electoral review of its structure and elected membership once in every four-year term. Any changes to structure and membership become effective at the next NT local government (Council) elections.

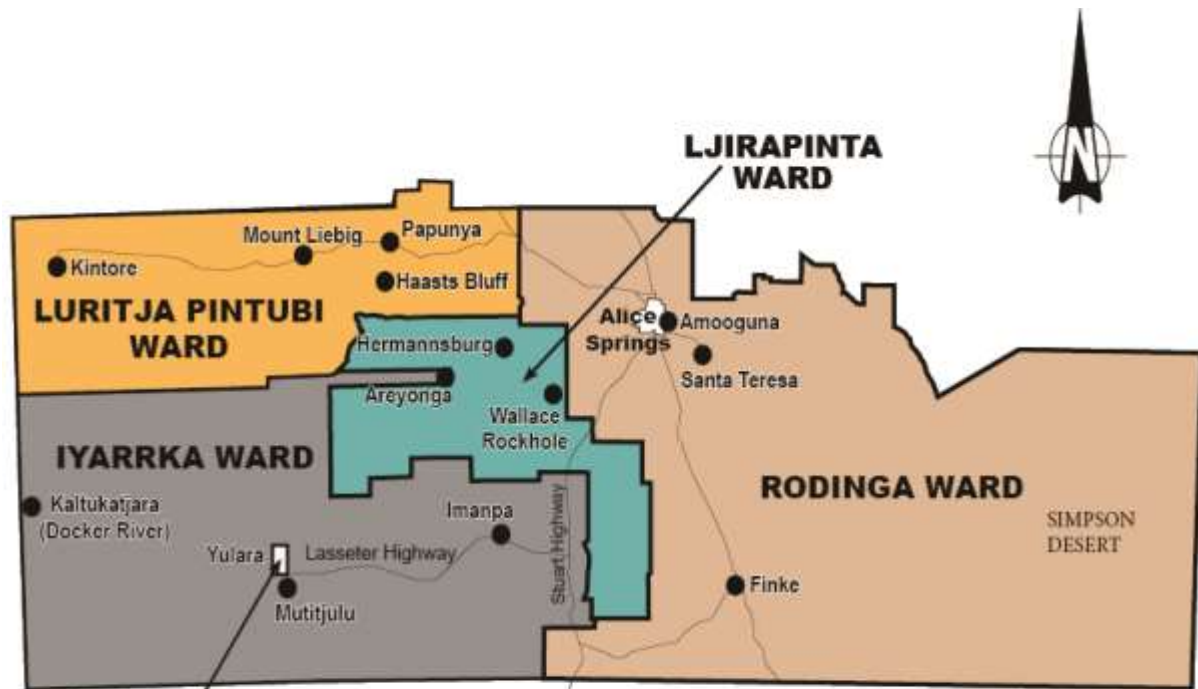
In carrying out an electoral review, Council must give proper consideration to the following matters:

- community of interests in the local government area including economic, social and regional interests;
- types of communication and travel in the local government area with special reference to disabilities arising out of remoteness or distance;
- the trend of population changes in the local government area;
- the density of population in the local government area;
- the physical features of the local government area

For local government wards the Council must also consider:

- the desirability of the number of electors for each ward being as near to equal as practicable at the next general election;
- the desirability of keeping the area of each ward containing rural and remote areas as small as practicable;
- the desirability of keeping the demographic and geographic nature of each ward as uniform as practicable;
- the desirability of including an identifiable community wholly within 1 ward if practicable

See map below of existing council and ward boundaries:



NOTE: Electors residing in Yulara are **NOT** required to vote as this area is unincorporated. For further information contact the NTEC.

ISSUES, CONSEQUENCES, OPTIONS

The commencement of the new Local Government Act has been delayed to 1 July 2021. This will be weeks before the council elections, so the next MacDonnell Regional Council functions will not be influenced by the current act.

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Local Authority members
Councillors

ATTACHMENTS:

There are no attachments to this report.

COUNCIL SERVICES REPORTS

ITEM NUMBER 10.1
TITLE Council Services Coordinator's Report
REFERENCE - 269938
AUTHOR Ken Newman, Director Service Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Mt Liebig across the area of Local Government Service Delivery.

RECOMMENDATION

That the Mt Liebig Local Authority note and accept the attached report prepared by Stuart Millar, Council Services Coordinator, Mt Liebig.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Stuart Millar, Council Services Coordinator, Mt Liebig
Keith Hassett, Manager Service Delivery

ATTACHMENTS:

1 200610 Mt Liebig CSC LA report for June 2020.pdf

Council Services Coordinator's Report

Service Delivery Report

TITLE Mt Liebig Service Delivery Report
DATE 10 June 2020
AUTHOR Stuart Millar, Council Service Coordinator

**SUMMARY:**

This report is an update of Council delivered services in Mt Liebig across the area of Local Government Service Delivery.

BACKGROUND**Local Government Services Update****Animal Management**

- Ivermectin / cydectin treatments are carried out on a regular basis. Some dogs are starting to display issues with scabies.
- There are approximately 80 dogs on community.
- NT vets are visiting 23-25 June.
- Horses within community are a problem at present.

Cemetery Management

- Cemetery has been slashed and weed killer sprayed to control weeds.
- New cemetery sign has been erected.



Cemetery clean up, Mt Liebig

Internal Roads and Traffic Management

- Emu bobs are on-going along community streets.
- Roads are swept regularly.

Parks and Open Spaces

- Parks and open spaces are being slashed and maintained.
- Where needed, glyphosate has been sprayed

Council Services Coordinator's Report

Outstation MES Services

- Rubbish is collected twice a week.
- Clean up at all outstations including clearing the fire breaks, weed control and large rubbish removal is being maintained.
- Weed clearing and spraying of weed killer conducted in and around solar installations, water tanks, bores and housing.

Sports Grounds

- Whipper snipping and slashing is being carried out on and around ovals.
- Weed spraying with glyphosate is being carried out.
- Machinery has been repaired and sports ovals are being graded for football/softball training

*Repairing the oval seats**Fixing the commentary box***Waste Management**

- Emu bobs around the community to collect litter are ongoing.
- Machinery has been repaired and scheduled clean up of landfill and storage bays are underway.



Council Services Coordinator's Report

Weed Control and Fire Hazard Reduction

- Civil works team have been mowing and whipper snipping.
- All fire breaks are in place and in good condition.
- Weed control being maintained.



Clearing up the grass

Other Items

- Room to breathe housing upgrades are on-going, with 4 houses completed to date.
- DIPL contractors have completed upgrades to Mt Liebig airstrip.

Local Authority

- Cemetery sign has been erected.



Hold a weekly Covid-19 staff meeting

Stuart Millar
Council Services Coordinator, Mt Liebig

COUNCIL SERVICES REPORTS

ITEM NUMBER 10.2
TITLE Community Service Mt Liebig Local Authority Report
REFERENCE - 270021
AUTHOR Rohan Marks, Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services report.

RECOMMENDATION

That the Mt Liebig Local Authority note and accept the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager Children's Services – Margaret Harrison
Manager Community Safety – Liz Scott
Manager Youth Services – Cherie Forbes

ATTACHMENTS:

1 2020-06 - COMMUNITY SERVICES Mt Liebig LAR v2.pdf

Community Service: Report on Operations

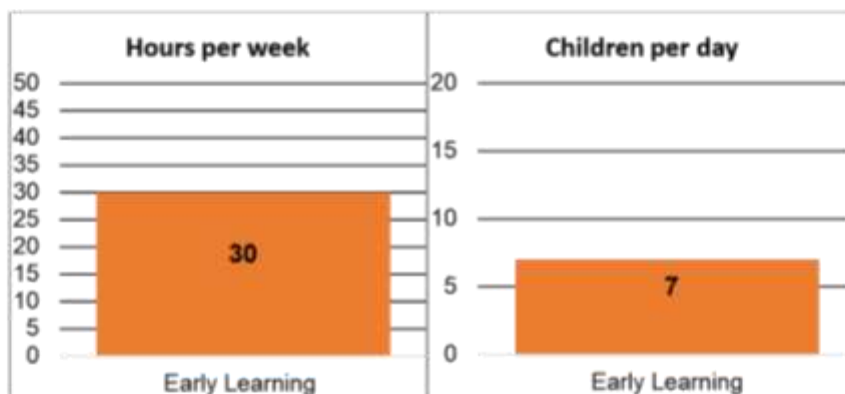
LOCATION: Mount Liebig Community
PERIOD: 01 February 2020 to 30 April 2020
AUTHOR: Rohan Marks, Director Community Services



CHILDREN'S SERVICES

Service Delivery and Engagement

- Early Learning program was fully delivered this reporting period except for 3 days (23, 24, 27 April) where the program closed due to staff taking personal leave.
- In early February, 6 local applicants were interviewed for vacant positions and 4 new Educators were appointed (2 part-time, 2 casual).
- Child attendance at the service has reduced during the COVID-19 period, from 9 children per day in February to 4 children per day during April.



Other Updates

- The service partnered with the school, aged care and MacYouth programs to deliver a transition program for children turning school age.
- Families have been assisting in developing a garden at the Early Learning Centre. Families and children have been enjoying the natural play area.

Pumpkins, sunflowers and beetroot seedlings growing at the Early Learning Centre

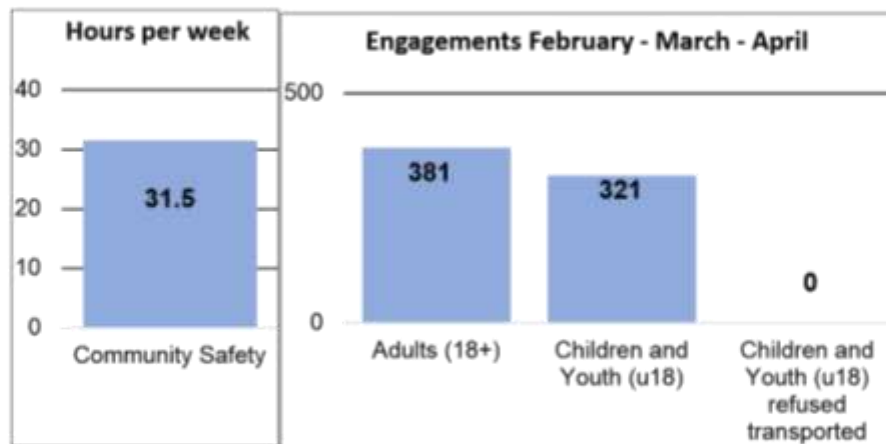


Children in action, measuring, building, experimenting, cooking pizza



COMMUNITY SAFETY**Service Delivery and Engagement**

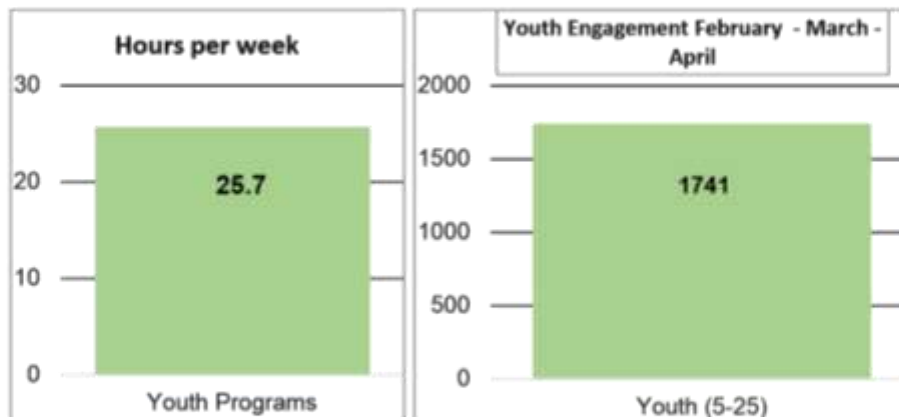
- Community Safety services were disrupted for 12 days during this reporting period due to cultural business, staff leave and vehicle maintenance.

**Other Updates**

- Digital literacy training was delivered with the MacSafe team during this period. The training focused on how to use computers more effectively, as well as creating email attachments and writing reports.
- COVID-19 became a significant community issue during March. To reduce the risk to staff and community members, from the 23 March, Community Safety Services made the following changes:
 - Alice Springs based Coordinators stopped travelling to communities, instead supporting staff through daily telephone conversations and emails.
 - The number of passengers travelling in the MacSafe Vehicles was reduced to meet Physical Distancing practices; temporarily the MacSafe vehicle can only transport 2 people at a time (staff) and so they are unable to transport other passengers.
 - Gatherings at the MacSafe offices have been suspended.
 - Increased cleaning practices of the vehicles and offices have been implemented.
- The MacSafe team has resumed nightly patrol checks on the outstation Warren Creek. The service of this outstation is dependent on permanent occupants, with the checks having been requested by community members. The team will continue to ensure the service is responding to community needs.
- MacSafe has recruited a new Community Safety Officer to the team; the team now has all positions filled and looks forward to continuing to deliver quality services.

YOUTH SERVICES**Service Delivery and Engagement**

- Due to COVID-19 restrictions, MacYouth experienced reduced Youth Development programs (ages 12-25) and Outside of School Hours Learning programs (ages 5-11) during this reporting period.

**Other Updates**

- In February, the youth team took full advantage of the lovely weather, enjoying many bush trips to nearby water holes. This provided some much-needed relief from the heat and allowed Mount Liebig youth to enjoy country.
- In March, Wati Band Night was very popular. Many men came down to the music room for two nights each week, to practice their skills and put on a show for the young ones.
- Due to COVID-19, MacYouth suspended services for a period of 5 days. The program then re-launched a 'new look' program which involved family and youth outreach, one on one support, staff upskilling and training, and communication with community and stakeholders regarding program delivery and COVID-19 information. Through these difficult times staff have provided some great ideas and developed alternative programs to continue the service.
- In March, MacYouth received a large food donation through the Central Land Council. They diligently divided up all the food and spent an afternoon distributing it to community members.
- In April, MacYouth supported boarding school students who could not return to their schools in Term 2 due to COVID-19. MacYouth assisted the students daily with their schoolwork and access to online learning resources.
- In April, the MacYouth team held a Virtual Athletics Carnival where participants competed in events (such as 50m sprint) by videoing their performance and sending it in with their times, to the MacYouth team. This was a creative, safe, and fun way of maintaining youth engagement during the COVID-19 pandemic.
- April saw the addition of two new Youth Services Officers and a new Youth Engagement Officer to the MacYouth team, providing new ideas and energy for the program.

The youth team assisting with aged cares



MacYouth distributing donated food to community members



Virtual Athletics Carnival



FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER	11.1
TITLE	Community Engagement and The Regional Plan
REFERENCE	- 270773
AUTHOR	Jeff Tan, Coordinator Communications and Engagement



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*.

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2019-20 and 2020-21 Regional Plan.

RECOMMENDATION

That the Mount Liebig Local Authority note and accept the report.

BACKGROUND

Regional Plan Key Performance Indicators that the Local Authority can assist with include:

- The **Local Authority meeting in public open space** (outside) which aims to make meetings more accessible to the public, and
- **Community Infrastructure Plans:** MRC wants to make sure that MRC's infrastructure meets community needs. To do this, the MRC is facilitating the development and implementation of Community Infrastructure Plans to guide infrastructure investment and development.
- **Community-selected Focus Projects:** MRC wants to support Councillors, LA member and community representatives to provide direction on projects that improve the lives of MRC residents. The LA is asked to nominate a project for MRC to work with the community on, and who MRC should work with.

ISSUES, CONSEQUENCES, OPTIONS

NIL

FINANCIAL IMPLICATIONS

NIL

CONSULTATION

Executive Leadership team
 Local Authority members
 Governance and Engagement team

ATTACHMENTS:

- 1 Engagement LA Mount Liebig June 10.pdf

Community Engagement and The Regional Plan

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*.

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2019-20 Regional Plan and to provide input into the development of the 2020-21 Regional Plan.

1. Local Authority meetings held in public open spaces (outside)

(Regional Plan: LA meetings are engaging and accessible to members and the public)

In a previous meeting, it was agreed that the Local Authority meetings was to be held outside, so more people in the community feel welcome to can come and see the decision-making process.

Due to COVID-19 preventative measures still in place around physical distancing and large gatherings of people, this Local Authority meeting was not held in a public open space (outside).

From July onwards, MRC will look to hold the Local Authority meetings in a public open space (outside) to encourage the community to attend.

Scheduled date	23 September 2020
Where	Tjangala Nangala Shade
With the Local Authority's permission, MRC can provide	Community BBQ and showcase Local Authority Project achievements

Does the Local Authority still want the next meeting to be held outside in a public open space?

If so, what BBQ food would you like?



Please invite your community to:

Come along and attend the Local Authority meeting, see how the Council works in your community and have your say

2. Community Infrastructure Plans

(Regional Plan: MRC's infrastructure meets community needs)

MRC wants to plan with communities for the future. MRC want to identify the current and future community infrastructure needs for the next 5-10 years.

Local Authority are asked to either:

- Consult with the community and come back to the next meeting with ideas, and / or
- Provide input for the Community Infrastructure Plans at this meeting.

**What would you add to shared community areas?
(the areas everyone uses)**



Would you like to add or improve any of these in community shared areas?

Parks	Speed bumps	Seating	Water bubblers
Shade	Playgrounds	Water tanks	Basketball court
Fencing	Trees	Public toilets	Sport stands (seating at oval)
Lighting	Roads	More youth spaces	Yarning circles
Rubbish bins	Road bollards	Sporting areas	Other

3. Community-selected Focus Projects

From the 2020-21 MRC Regional Plan:

MRC will support Councillors, LA member and community representatives to provide direction on projects that improve the lives of MRC residents.

The MRC Engagement Team will work with each MRC community on a Community Focus Project.

Local Authority are asked to either:

- Consult with the community and come back to the next meeting with ideas, and / or
- Provide ideas for future projects at this meeting.

**What project would you like to work with the
MRC Engagement Team on?**

(If we cannot think of a project,
what is an issue MRC can work with community on?)

Who should the MRC Engagement Team work with?

GENERAL BUSINESS AS RAISED AT ITEM 6.2

ITEM NUMBER 12.1
TITLE General Business
REFERENCE - 270726
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

At the beginning of the meeting, under 6.2, members of the Mount Liebig Local Authority have an opportunity to provide notification of matters to be raised in General Business 12.1.

RECOMMENDATION

That the Mount Liebig Local Authority note and discuss the General Business Items raised at Item 6.2

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....
- 6:.....
- 7:.....
- 8:.....
- 9:.....
- 10:.....

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Mount Liebig Local Authority
Executive Leadership Team

ATTACHMENTS:

There are no attachments for this report.

NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER 13.1
TITLE Other Non-Council Business
REFERENCE - 270727
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Department of Local Government Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Mount Liebig Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business 13.1.

We are now discussing the matters raised as listed below:

RECOMMENDATION

That the Mt Liebig Local Authority:

- a) Note and discuss the Non-Council Business items raised at Item 6.3; and,**
- b) Note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development.**

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

ACTION REGISTER

Date raised	Action	Detail
26 September 2018	Additional Housing / Room to Breathe	Request more houses to be built in Mt Liebig, rather than the room to breathe program. Update 19 June 2019: The assessment carried out by Housing did not identify a need for new builds, however the current need for more accommodation was adjudged to be effectively addressed through the Room to Breathe program. Update 22 April 2020: NTG to update at 10 June 2020 meeting. Housing will visit Mt Liebig once COVID19 restrictions are lifted and will contact CSC Mt Liebig to discuss the matter.

19 June 2019	Letter to CLC	NTG to follow up on letter (Action item 1) from Steven Hayes of the Department of Housing and Community Development to the CLC Community Development Division for consideration and a response.
22 April 2020	Location of the Stage – Project 2086	Res.010: That the Mt Liebig Local Authority; b) Requested an update from NTG confirming the location of the stage.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Department of Local Government, Housing and Community Development

ATTACHMENTS:

There are no attachments for this report.