



AGENDA

MT LIEBIG LOCAL AUTHORITY MEETING WEDNESDAY 10 MAY 2023

The Mt Liebig Local Authority Meeting of the MacDonnell Regional Council will be held at the Mount Liebig Council Office on Wednesday 10 May 2023 at 10:30am.

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14 NEXT MEETING WEDNESDAY 30 AUGUST 2023

15 MEETING CLOSED

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 ATTENDANCE AND APOLOGIES

3.2 ABSENTEES AND LEAVE OF ABSENCES

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5 NOMINATIONS

NIL

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct



EXECUTIVE SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Mt Liebig Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

5. CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Confirmation of Previous Minutes
REFERENCE	- 332090
AUTHOR	Gaurab Ghimire, Governance Administration Officer



Unconfirmed minutes from the 1 March 2023 Mt Liebig Local Authority meeting are submitted to the Mt Liebig Local Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Minutes of the Mt. Liebig Local Authority meeting held 1 March 2023 be adopted as a resolution of the Mt Liebig Local Authority.

ATTACHMENTS:

- 1 Mt Liebig Local Authority 2023-03-01 [1363] Minutes.pdf



MINUTES OF THE MT LIEBIG LOCAL AUTHORITY MEETING HELD IN THE
MOUNT LIEBIG COUNCIL OFFICE ON WEDNESDAY 1 MARCH 2023 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10.52AM

1.1 NOMINATION OF THE CHAIR

MLLA2023-001 RESOLVED (Audrey Turner/Norma Kelly)

That the Mt Liebig Local Authority nominated member Norma Kelly as the Acting Chair of the Mt Liebig Local Authority Meeting.

2 WELCOME

2.1 Welcome to Country – Members present were welcomed to the meeting.

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Audrey Turner, Carol Peterson, Jeffrey Wheeler, Norma Kelly and Roderick Kantamara arrived at 11:20am

Councillors:

Councillor Jason Minor

Council Employees:

Chris Kendrick, Directorate Corporate Services, Stuart Miller, Area Manager Service Delivery, Shae Thompson, CSC and Gaurab Ghimire, Governance Administration Officer

Guests:

Eric Turner, Department of Chief Minister and Cabinet

3.2 Apologies/Absentees

Apologies:

President Roxanne Kenny, Deputy President Dalton MacDonald and member Tristan Robertson

Absentees:

Chair Neil Peterson

3.1 & 3.2 ATTENDANCE, APOLOGIES AND ABSENTEES

MLLA2023-002 RESOLVED (Audrey Turner/Norma Kelly)

That the Mt Liebig Local Authority noted and accepted attendance, apologies and absentees to the meeting.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

NIL

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

MLLA2023-003 RESOLVED (Jeffrey Wheeler/Jason Minor)

That the Mt Liebig Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

MLLA2023-004 RESOLVED (Norma Kelly/Carol Peterson)

That the Minutes of the Mt. Liebig Local Authority meeting held 9 November 2022 be adopted as a resolution of the Mt Liebig Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

MLLA2023-005 RESOLVED (Audrey Turner/Carol Peterson)

That the Mt Liebig Local Authority noted that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

MLLA2023-006 RESOLVED (Audrey Turner/Carol Peterson)

That the Mt Liebig Local Authority noted that the members have provided notification of matters and discussed General Council Business as follows:

- a) Shade shelter with concrete floor and a park be built at the Willy wagtail Outstation, matter to be refer to Service Delivery for further follow up at the next meeting.
- b) Some solar lights are not functional in the community and in response, Stuart mentioned that the battery to the non-functional lights will be replaced soon.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

MLLA2023-007 RESOLVED (Audrey Turner/Carol Peterson)

That the Mt Liebig Local Authority noted that the members have not provided notification of matters to be raised in General Non-Council Business .

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

MLLA2023-008 RESOLVED (Jason Minor/Jeffrey Wheeler)

That the Mt Liebig Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

MLLA2023-009 RESOLVED (Jason Minor/Jeffrey Wheeler)

That the Mt Liebig Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July 2022 and 30 June 2023.

MLLA2023-010 RESOLVED (Jeffrey Wheeler/Jason Minor)

That the Mt Liebig Local Authority:

- a) discussed the spending of its 2022/2023 noting the remaining funds is just above \$2,000.00;
- b) approved the request received from Youth Board to purchase the equipment for bingo nights and painting activities and bean bags for Wati/Kungka rooms costing \$500 from Kmart; and
- c) noted that the funds must be expended before 30 June 2023 with invoice received.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

There is currently \$21,797.44 unallocated funds available to spend on Community projects.

These funds must be spent (with goods received) by 30 June 2023.

MLLA2023-011 RESOLVED (Audrey Turner/Norma Kelly)

That the Mt Liebig Local Authority:

- a) noted and accepted the progress of their projects as follows and kept project open;
 - Project 2182, Solar Lights – Solar lights have been picked up from Amoonguna and awaiting delivery of some of the parts,
 - Project 2183, Storage/Musical equipment – kept project open,
 - Project 2184, Shade Shelter at Sorry Camp – Kept project open until completion,
 - Project 2185, Water Trailer – This is due to be delivered, keep project open,
 - Project, Replace fence at the basketball court – Original quotes were too expensive, measurement of the court has been done and awaiting to receive cost effective quotes from the supplier,
 - Project 2186, Garden Shade at the Cemetery, Shade has been erected,
 - Project, Stage with Power – Kept project open.
- b) approved the request received from Youth Board to repair some musical equipment and or purchase possible upgrades with estimated cost of \$900.

9.3 MT LIEBIG YOUTH BOARD'S REPORT

EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Mt Liebig Local Authority on Mt Liebig's Youth Board's recommendations to the LA. The development of Youth Boards in MRC communities has been supported by MRC's Governance and Compliance Department and Youth Services Department. MRC is not resourced to establish Youth Boards in all communities without Community Support and assistance from Stakeholders.

MLLA2023-012 RESOLVED (Jeffrey Wheeler/Norma Kelly)

That the Mt Liebig Local Authority:

- 1) received and noted the Mt Liebig Youth Board's meeting minutes from the 01/12/2022 attached to this report;
- 2) discussed and decided on the Youth Board's idea from their 27/09/2022 meeting about building a shelter and a toilet block for the basketball court and suggested that it would incur higher costs and does not have enough funding available;
- 3) approved on Youth Board's funding request for a \$500 Kmart purchase order to buy equipment for bingo nights and painting activities and bean bags for wati/kungka rooms from discretionary fund;
- 4) approved Youth Board's funding request for a \$900 Rock City Music purchase order to repair some music equipment and/or purchase possible upgrades from project funds;
- 5) discussed Youth Board's suggestion from their 27/09/2022 meeting to get new goal posts for footy oval and noted that goal posts have been fixed; and
- 6) provided an update to the Youth Board about the progress of repairing the basketball court's fence that the Basketball fencing is in process of getting a quotes.

9.4 LOCAL AUTHORITY REVIEW

EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Local Authority on the structure and assembly of the Local Authority meeting Agenda to best meet the needs of the community and to ensure that their regional councils' planning, prioritising, funding and delivery of services and infrastructure is being met.

The intention is that LA's should be able to set their own agendas and conduct their own meetings, while recognising the role of Councils in managing administration and building capacity.

Following this report is an attachment of a meeting Agendas' Table of Contents and the subjects highlighted are a prerequisite for an Agenda.

The Local Authority is asked to discuss what they would like to see included in a meeting agenda and provide examples of good practices.

MLLA2023-013 RESOLVED (Norma Kelly/Jason Minor)

That the Local Authority:

- a) reviewed and discussed the contents of a meeting agenda; and
- b) did not identified any additions or deletions that members would like to make to the current agenda.

10 COUNCIL SERVICES REPORTS

10.1 COMMUNITY SERVICE MT LIEBIG LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

MLLA2023-014 RESOLVED (Jason Minor/Audrey Turner)

That the Mt Liebig Local Authority noted and accepted the Community Services report.

10.2 COUNCIL SERVICES COORDINATORS REPORT

EXECUTIVE SUMMARY:

This is an update of Council delivered services across the area of Local Government Service Delivery.

MLLA2023-015 RESOLVED (Roderick Kantamara/Carol Peterson)

That the Mt. Liebig Local Authority noted and accepted the attached report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 JANUARY 2023

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 January 2023 in the Local Authority Community

MLLA2023-016 RESOLVED (Norma Kelly/Jason Minor)

That the Mt Liebig Local Authority noted and accepted the expenditure report as at 31 January 2023.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

Additionally, the members are asked to discuss and give feedback on the following matters:

- a) Consultation on the Redevelopment of MRC's 2023/2024 Regional Plan.
- b) LA meetings to be held in an outdoor space starting April 2023.
- c) LA meetings to be recorded for minute taking purposes.
- d) How can MRC assist the Local Authority members to achieve Quorum?
- e) Is there any suggestions from the Local Authority to encourage members to attend and participate in the meetings?

MLLA2023-017 RESOLVED (Jeffrey Wheeler/Carol Peterson)

That the Mount Liebig Local Authority:

- a) discussed and provided feedback on the Development of the 2023/2024 Regional Plan and made a recommendation to include the following;
 - Additional Sorry camps

- Solar lights for the original and additional Sorry Camps
 - Water be supplied to the Sorry camp
 - Tap at the Cemetery
 - Shade be built at the Playground
 - Grandstand and Shade be built at the Footy Oval
 - More public bins be provided at different location of the community
 - New stage be built at the Sorry Camp
 - Basketball Stadium be built in the community similar to Haasts Bluff/Papunya
- b) approved for a meeting to be held outdoors;
- c) did not accept that the Local Authority meetings be recorded;
- d) discussed how to assist MRC in achieving quorum;
- e) noted that the item raised at 6.2 were addressed in item 6.2.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

MLLA2023-018 RESOLVED (Jason Minor/Carol Peterson)

That the Mt Liebig Local Authority:

- a) noted and discussed the Non-Council Business items that were raised at 10.2 as follows:
- airstrip and runway be sealed
 - main road leading to Airstrip be sealed
 - discussed that the busses and trucks uses the road and more investment in the road infrastructure are necessary
- and in response, Eric (DCM&C) mentioned that the discussion will be forwarded to DIPL for their attention on the matter discussed.
- b) noted that there were no updates on the exiting actions regarding housing from the Department of Chief Minister and Cabinet and kept the actions open for Enock (DCM&C) to address at the next meeting.

14 DATE OF NEXT MEETING - WEDNESDAY 17 MAY, 2023

15 MEETING CLOSED

The meeting terminated at 12:51 pm.

This page and the preceding 6 pages are the minutes of the Mt Liebig Local Authority Meeting held on Wednesday 1 March 2023 and are UNCONFIRMED.

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

**6.1 PAPERS CIRCULATED AND RECEIVED
RECOMMENDATION**

That the Mt Liebig Local Authority noted the that the papers circulated were received for consideration at the meeting

**6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS
RECOMMENDATION**

- a) Noted that the members have / have not provided notification of matters to be raised in General Council Business

**6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS
RECOMMENDATION**

- a) Noted that the members have / have not provided notification of matters to be raised in General Non-Council Business
- b)
- c)
- d)
- e)

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Mt Liebig Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and**
- b) that members declares any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.1
TITLE	Discretionary Funds
REFERENCE	- 332092
AUTHOR	Gaurab Ghimire, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 02: Healthy Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July 2022 and 30 June 2023.

RECOMMENDATION

That the Mt Liebig Local Authority:

- a) notes and discusses the remaining funds and spending of its 2022/2023.

BACKGROUND

Date	2022/2023 Discretionary Funds	Approved Commitment \$	Actual Expenditure remaining \$
1 July 2022	Approved fund	4,000.00	4,000.00
9 Nov 2022	Res.072 – allocated \$1,500.00 each for Christmas, New year and Easter celebrations.		
31 Jan 2022	Invoice from Mt Liebig store		-1,477.69
1 Mar 2023	Res.010 - b) approved the request received from Youth Board to purchase the equipment for bingo nights and painting activities and bean bags for Wati/Kungka rooms costing \$500 from Kmart.		
20 Mar 2023	PO raised for Kmart for the purchase.		-454.55
16 Mar 2023	Mt Liebig Football team Jerseys (Uniforms) from Hot Stuff Sporting as requested by LA.		-1,333.64
Balance Remaining			734.12

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPLICATIONS

Funds from the grant must be spent (with goods received) between 1 July and 30 June or they are forfeited.

CONSULTATION

Mt Liebig Local Authority and the community.

ATTACHMENTS:

There are no attachments to this report.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Local Authority Projects
REFERENCE	- 332095
AUTHOR	Gaurab Ghimire, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (*DCM&C*) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

There is currently \$20,897.44 unallocated funds available to spend on Community projects.

These funds must be spent (with goods received) by 30 June 2023.

RECOMMENDATION

That the Mt Liebig Local Authority:

- a) notes and accepts the progress of their projects; and
- b) approves the closure of their completed projects.

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

Register of Projects and Commitments:

Project 2182	Solar lights	\$	\$
Date	Status	Committed	Expended
7-Apr-21	Res.15 – Solar lights at Sorry Camp, commit \$5,000.00 and request the CSC Mt Liebig seek quotes for 2 x Solar lights from Greenfrog	5,000.00	
2-Jun-21	Res.40 – Agreed that the Solar lights could be purchased if the quote came in under the committed funds of \$5,000.00.		
12-Aug-21	2 x Stealth lights purchased.		-5,881.56

29-Sep-21	Res.60 – The Local Authority kept project open, and committed \$881.56 to cover the overspend.	881.56	
1-Dec-21	Res.077 – The CSC has been advised that the Solar Lights are waiting to be picked up from Alice Springs and will be out in the community soon.		
2-Mar-22	Res. 016 – kept project open noting that solar lights were at Amoonguna awaiting for delivery to Mt Liebig.		
18-May-22	Res.039 - Keep project open until completion		
10-Aug-22	Res.056 - Two solar lights are currently being organized for delivery including bin stand, keep open until completion.		
9-Nov-22	Res.073 – Kept project open until completion.		
1-Mar-23	Res.011 - Solar lights have been picked up from Amoonguna and awaiting delivery of some of the parts.		
Underspend remaining		0	0

Project 2183	Storage/Musical equipment	\$	\$
Date	Status	Committed	Expended
2-Mar-22	a) Res. 020 – create a new project for Storage/Musical equipment, move over the underspend of \$18,386.67 , project notes and costs relating to the storage and music equipment. b) Res. 020 requests that Technical Services provide quotes for a storage/shipping container for the new project.	18,386.67	
2-Mar-22	A quote of \$1,608.18 has been received from Rock music city for Microphone and speaker.		-1,608.18
18-May-22	Res.039 – keep project open		
10-Aug-22	Res.056 – Old shipping container will be moved to use for this project and service delivery is going to get a quote to replace the floor in that container.		
9-Nov-22	Res.073 – Floor replacement is not required and update will be provided at the next meeting.		
1-Mar-23	Res.011 – Kept project open.		
Underspend remaining			16,778.49

Project 2184	Shade Shelter at Sorry Camp	\$	\$
Date	Status	Committed	Expended
29-Sep-21	Res.60 – The Local Authority created a new project from the wishlist item named Shade Shelter at Sorry Camp.		
1-Dec-21	Res. 078 – Kept project open and requested CSC to source pictures or design including cost for building a shade shelter that is portable with an arched roof.		
2-Mar-22	Res. 018 – committed \$13,000.00 for two (2) shade structures, requested Service Delivery to present quotes at the next Local Authority meeting.	13,000.00	
18-May-22	Res.039 – Quote has been received for \$61,610.00 and it is more than what was expected. Technical services is going follow up on quotes for cost effective alternatives and provide update at the next meeting.		
3-Aug-22	Invoice received for shade structure as attached.		-5,085.45
10-Aug-22	Res.056 – Keep project open.		
7-Sep-22	TiltTray delivery expenses		-1,461.67
24-Oct-22	PO raise to install the shade shelter		-6,048.00
9-Nov-22	Res.073 – Kept project open noting that the project is nearing to completion.		
1-Mar-23	Res.011 - Kept project open until completion.		
	underspend remaining		404.88

Project 2185	Water Trailer	\$	\$
	Status	Committed	Expended
1-Dec-21	Res. 016 - Opened a new project called water trailer and requested that it be built like the Haasts Bluff and committed \$13,000 towards the cost and freight.	13,000.00	
6-Dec-21	Advised by the CSC that Mt Liebig has a water trailer that was repaired and is now fully operational. Recommendation is that the community does not need a second water trailer and to close project and credit \$13,000.00 back to the funds.		
2-Mar-22	Res. 017 - committed an additional \$1,000.00 and requested that the water trailer be for potable water	1,000.00	
18-May-22	Res.039 - Quotes has been received and purchase order has been sent on the 31st March 2022 to ThinkWater and it is in the process of being constructed.		
27-Jun-22	PO processed for the moveable water trailer, quote attached.		-13,109.60

10-Aug-22	Res.056 - Keep project open.		
9-Nov-22	Res.073 - Transportation has been organized to deliver the water trailer, kept project open until completion.		
1-Mar-23	Res.011 - This is due to be delivered, keep project open.		
underspend remaining			890.40

Project	Replace Fence at Basketball Court	\$	\$
	Status	Committed	Expended
1-Dec-21	Opened a new project and requested to seek quote on replacing a section of the fence at the basketball court with wire mesh.		
2-Mar-22	Res. 019 – Kept project open		
18-May-22	Res.039 - – Colourbond down the house side and the spear top fence on three sides opening. CSC has measured the length and Technical Services will provide quote for the black fence with one meter opening on the 3 sides of the fence.		
10-Aug-22	Res.056 - – Update will be provided at the next meeting by Technical Services, keep project open.		
9-Nov-22	Res.073 - Awaiting quotes from Technical services.		
1-Mar-23	Res.011 – Original quotes were too expensive, measurement of the court has been done and awaiting to receive cost effective quotes from the supplier.		
Underspend remaining		0.00	0.00

Project 2186	Garden Shade at the Cemetery	\$	\$
	Status	Committed	Expended
10-Aug-22	Res.057 – Created new project and named it ‘Garden Shade at the Cemetery’ for the community and committed \$4,000.00 for the project.	4,000.00	
21-Oct-22	Expenditure to date to build Shed & Concrete slab		-1,950.63
29-Sep-22	Back order PO raised for materials yet to receive \$1,216.99		
9-Nov-22	Res.073 – Kept project open until completion.		
28-Nov-22	Expenses from Bunnings for concrete slab and shed		-1,072.20
1-Mar-23	Res.011 - Shade has been erected.		
12-Apr-23	PO raised to buy shade supplies from Bunnings.		-519.98
Underspend remaining			457.19

New Project	Stage with Power	\$	\$
	Status	Committed	Expended
9-Nov-22	Res.074 – Created a new project named Stage with Power, to include lighting and another shade shelter be built by the Singalong area, near the Sorry Camp.		
1-Mar-23	Res.011 - Kept project open.		
underspend remaining			0.00

Project 2234	Youth Board (Musical equip or upgrades)	\$	\$
	Status	Committed	Expended
1-Mar-23	Res.011 - approved the request received from Youth Board to repair some musical equipment and or purchase possible upgrades with estimated cost of \$900.	900.00	
21-Mar-23	PO raised to repair or upgrade the musical instruments.		-818.18
underspend remaining			81.82

Budget consideration	
Balance of underspend or (overspend)	18,612.78
Total un-allocated funds	20,897.44
Total unspent funds	39,510.22

Wishlist and estimated costs

Priority:

- Fencing Cemetery - Service delivery will get quotes for different types of fencing
- Plaques at the Cemetery
- Decoration of the Cemetery
- Refreshing playground toys and equipment
- Trees around park - Service Delivery is going to contact correction center to get quote for local and native trees.

Date proposed

Scope

Estimate \$

Action

ISSUES, CONSEQUENCES, OPTIONS

Examples of *Unacceptable* Purposes for Expenditure include:

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

FINANCIAL IMPLICATIONS

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team
Finance Grants Officer
Area Managers

ATTACHMENTS:

There are no attachments to this report.

10. COUNCIL SERVICES REPORTS

ITEM NUMBER	10.1
TITLE	Community Service Mt Liebig Local Authority Report
REFERENCE	- 332035
AUTHOR	Jenny Murnik, CS Coordinator Administration

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Mt Liebig Local Authority notes and accepts the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager of Community Safety – Liz Scott

ATTACHMENTS:

1 2023-05 - COMMUNITY SERVICES Mt Liebig LAR - approved.pdf

Community Service: Report on Operations

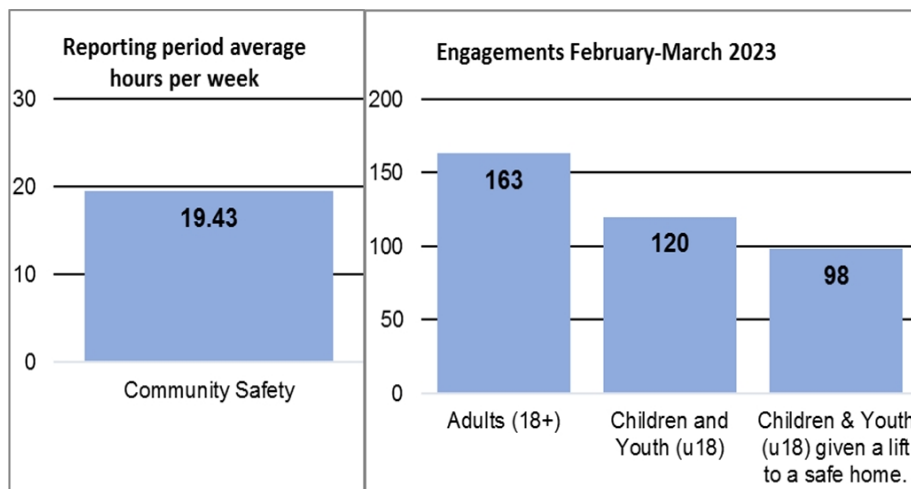


LOCATION: Mount Liebig Community
PERIOD: 1/02/2023 to 31/03/2023
AUTHOR: Sabine Wedemeyer, Director Community Services

COMMUNITY SAFETY Service Delivery and Engagement



- Mount Liebig service was disrupted for 5 days for cultural and staffing reasons.



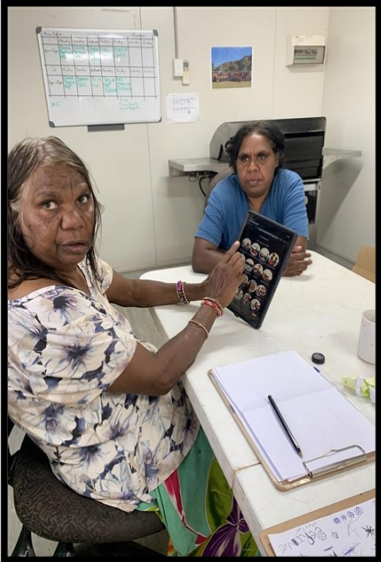
Other Updates

- Community Safety has successfully recruited to fill the Leadership positions in the Liebig MacSafe Team. Serina Wheeler is the new Team Leader and Clarice Morgan is the Senior Community Safety Officer. Both women have extensive experience working in MacSafe and we look forward to supporting them in their work and strengthening the team.
- We also welcome Alison Miller to the team in the role of a Casual Community Safety Officer.
- The Mount Liebig Team have begun undertaking training in the new MacSafe Reporting App. It has been developed specifically for MacSafe and it means the staff no longer have to do Patrol Reports on paper in the car. They have an iPad which the passenger patroller enters patrol information into, as they are driving around in the car. A lot of the information is in pictures, making it a lot easier to record accurate data.
- The serious incident had an impact on the morale of the MacSafe workers. Though the entire team was on Sorry Business at the conclusion of March, staff members with a more distant proximity to this tragedy, plan to return to work in the coming weeks, so that the service can continue whilst other family members continue grieving.

The MacSafe team watching MacSafe App instructional video



Clarice Morgan and Serina Wheeler learning to use the new MacSafe App



MacSafe staff cooking a Barbeque to welcome Alison Miller to the team



10. COUNCIL SERVICES REPORTS

ITEM NUMBER 10.2
TITLE Council Services Coordinators Report
REFERENCE - 331947
AUTHOR Stuart Millar, Acting Area Manager 2

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council delivered services across the area of Local Government Service Delivery.

RECOMMENDATION

That the Local Authority notes and accepts the Council Service Delivery Report – Mt Liebig.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Shae Thompson, Council Services Coordinator, Mt Liebig
Stuart Millar, Area Manager Service Centre Delivery

ATTACHMENTS:

1 Mt Liebig CSC LA report.pdf

Service Delivery Report

TITLE Mt Liebig Service Delivery Report
DATE 18 April 2023
AUTHOR Shae Thompson, Council Service Coordinator



SUMMARY:

This report is an update of Council Delivered Services in Mt Liebig across the area of Local Government Service Delivery.

Local Government Services Update

Animal Management

- The vets will be visiting Mount Liebig on the 31st of May.
- Horses and camels are staying out of the community due to plentiful rain.

Cemetery Management

- Cemetery is in a good condition weeding and grass cutting has been completed
- The civil team built the shed earlier this year. Shovels, rakes, wheelbarrow and padlocks have been ordered from Bunnings.
- The grave markers are severely degraded

Internal Roads and Traffic Management

- The grass on the road sides has been cut
- The civil team has filled the potholes
- A contractor will be out soon to resurface the internal bitumen roads

Parks and Open Spaces

- Grass and weed levels are controlled.
- Litter level is kept low
- New trees have been planted to provide fruit and shade

Outstation MES Services

- Grass around water and power infrastructure is being cut
- Rubbish collection is happening twice a week
- Contractors have been engaged to install shed and shade shelter at Warren Creek

Sports Grounds

- The surfaces of the football and softball areas have been weeded and graded
- Litter levels are low.

Waste Management

- Rubbish bins are emptied twice a week.
- The civil team is working hard to keep litter levels low.
- We really need the community to put their rubbish in the bins both in the community and in their yards.

Weed Control and Fire Hazard Reduction

- Firebreaks are in place.
- Weeds and grass levels within the community are minimal.
- Fuel loads are being monitored and controlled.

Other Items

- I would like to take this opportunity to say how saddened we have all been during the last weeks by the tragedy experienced in Mount Liebig. And also how proud

Council Service Coordinator's Report

April 2023

we are to be a part of a community that showed such strength by standing together and supporting each other during this time.



Fig 1: Tristan building the shed at the cemetery



Fig 2: Jeffery, Aaron, Cedric, Travis and Dennis



Fig 3 & 4: Dennis Morgan watering new fruit trees at Leo Menzies Peterson Park



Fig 5: Grave markers degraded



Fig 6: Tristan, Aaron, Dennis installing new signs

Shae Thompson
Council Services Coordinator
Mt Liebig

11. FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER	11.1
TITLE	Expenditure Report as at 30 April 2023
REFERENCE	- 332455
AUTHOR	Osman Kassem, Management Accountant and Grants



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 April 2023 in the Local Authority Community

RECOMMENDATION

That the Mt Liebig Local Authority notes and accepts the expenditure report as at 30 April 2023.

BACKGROUND

The attached finance report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid. As an example any funds prior to the 20-21 financial year needs to be spent not just allocated to projects.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

ATTACHMENTS:

1 2023 - Mt Liebig LA expenditure Report.pdf

{2023 - Mt Liebig LA expenditure Report1_ORG_NAME}

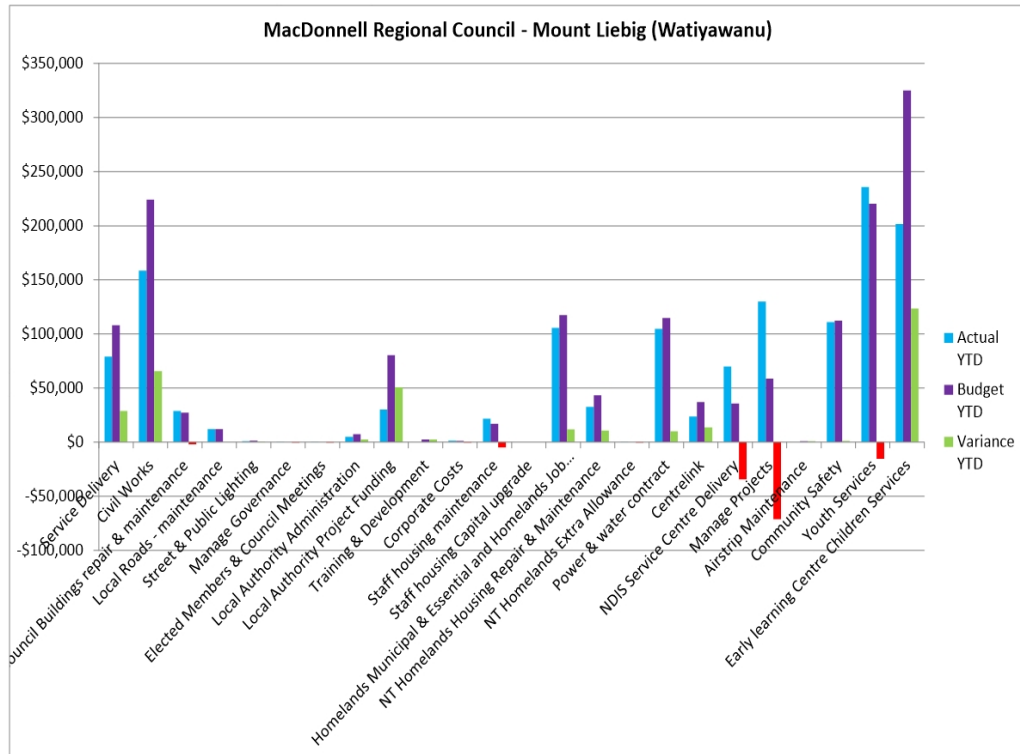
MacDonnell Regional Council - Mount Liebig (Watiyawanu)					
Expenditure by Community as at 30th April 23					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Delivery	79,120	108,195	29,075	130,373	Underspend due to staff absent during cultural/sorry business
Wages and Other Employee Costs	44,144	64,217	20,073	77,599	27%
Other Operational	34,976	43,978	9,002	52,774	31.3%
					20.5%
Civil Works	158,540	224,214	65,674	268,169	
Wages and Other Employee Costs	171,318	226,818	55,500	269,300	Underspend due to staff absent during cultural/sorry business
Other Operational	(12,778)	(2,604)	10,174	(3,130)	24.5%
					-390.7%
Council Buildings repair & maintenance	28,929	27,071	(1,858)	32,485	
Other Operational	28,929	27,071	(1,858)	32,485	-7%
					-6.9%
Local Roads - maintenance	12,255	12,255	0	12,255	
Other Operational	12,255	12,255	0	12,255	0%
					0.0%
Street & Public Lighting	793	1,392	598	1,670	
Other Operational	793	1,392	598	1,670	43%
					43.0%
Manage Governance	135	0	(135)	0	
Wages and Other Employee Costs	135	0	(135)	0	#DIV/0!
					#DIV/0!
Elected Members & Council Meetings	355	0	(355)	0	
Wages and Other Employee Costs	355	0	(355)	0	#DIV/0!
					#DIV/0!
Local Authority Administration	4,866	7,573	2,706	9,087	
Other Operational	4,866	7,573	2,706	9,087	36%
					35.7%
Local Authority Project Funding	30,066	80,563	50,497	96,675	
Other Operational	30,066	80,563	50,497	96,675	63%
					62.7%
Training & Development	0	2,500	2,500	3,000	
Wages and Other Employee Costs	0	2,500	2,500	3,000	100%
					100.0%
Corporate Costs	1,460	1,273	(187)	1,273	
Other Operational	1,460	1,273	(187)	1,273	-15%
					-14.7%
Staff housing maintenance	21,813	17,047	(4,766)	20,456	
Other Operational	21,813	17,047	(4,766)	20,456	-28%
					-28.0%
Staff housing Capital upgrade	0	0	0	75,000	
Capital	0	0	0	75,000	#DIV/0!
					#DIV/0!
SUB-TOTAL:- COUNCIL SERVICES	338,332	482,082	143,750	648,445	
					29.8%
NON-COUNCIL SERVICES					
Homelands Municipal & Essential and Home	105,531	117,340	11,809	142,467	
Wages and Other Employee Costs	57,514	61,932	4,418	75,978	10%
Other Operational	48,017	55,408	7,391	66,489	7.1%
					13.3%
NT Homelands Housing Repair & Maintenan	32,583	43,284	10,700	51,940	
Other Operational	32,583	43,284	10,700	51,940	25%
					24.7%
NT Homelands Extra Allowance	214	0	-214	4,082	
Other Operational	214	0	(214)	4,082	#DIV/0!
					#DIV/0!
Power & water contract	104,673	114,827	10,155	136,045	
Wages and Other Employee Costs	84,096	88,905	4,809	104,938	9%
Other Operational	20,577	25,923	5,346	31,107	5.4%
					20.6%
Centrelink	23,619	37,085	13,466	45,091	
Wages and Other Employee Costs	23,619	37,085	13,466	45,091	Underspend due to staff absent during cultural/sorry business
					36%
					36.3%
NDIS Service Centre Delivery	70,104	35,815	(34,289)	39,231	
Wages and Other Employee Costs	70,104	35,815	(34,289)	39,231	-96%
					-95.7%
Manage Projects	129,792	58,721	(71,071)	258,186	
Other Operational	129,792	58,721	(71,071)	258,186	-121%
					-121.0%
Airstrip Maintenance	0	842	842	1,010	
Other Operational	0	842	842	1,010	100%
					100.0%
Community Safety	111,043	112,206	1,163	132,553	
Wages and Other Employee Costs	99,014	97,218	(1,796)	114,567	1%
Other Operational	12,029	14,988	2,959	17,986	-1.8%
					19.7%
Youth Services	235,699	220,379	(15,320)	260,031	
Wages and Other Employee Costs	190,604	171,015	(19,589)	199,531	Staff are completing Meeting The Youth Gap training program
Other Operational	45,095	49,364	4,269	60,500	-11.5%
					8.6%

{2023 - Mt Liebig LA expenditure Report1_ORG_NAME}

Early learning Centre Children Services	201,602	325,238	123,636	377,373	Centre has been closed for this reporting period due to the extensive damage after the break-in.	38%
Wages and Other Employee Costs	140,710	182,917	42,207	216,430		23.1%
Other Operational	60,892	142,321	81,428	160,943		57.2%
SUB-TOTAL:- NON-COUNCIL SERVICES	1,014,860	1,065,737	50,877	1,448,009		4.8%
TOTAL	1,353,192	1,547,818	194,627	2,096,454		12.6%

The variance is over 10% or \$10,000 due to more money being spent than budget. █
 The variance is over 10% or \$10,000 due to less money being spent than budget. █

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.



12. LA GENERAL BUSINESS

ITEM NUMBER 12.1
TITLE General Business
REFERENCE - 332093
AUTHOR Gaurab Ghimire, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

In conjunction with the Department of Education, MRC are asking members what type of Childcare facility would be more suited for their community. The survey tabled at this meeting will assist MRC in advocating for your choice.

Members are being asked to consider nominating as a Councillor for the Luritja Pintubi ward or to speak with residents who they believe would be a good candidate. Nominations open on the 8th May to the 19th May 2023 and voting is from the 5th to the 16th June 2023.

RECOMMENDATION

That the Mount Liebig Local Authority:

1. notes and discusses the General Business Items raised at Item 6.2; and
2. notes and discusses the survey for Childcare; and
3. notes and accepts the papers on by-election for the Luritja Pintubi ward.

BACKGROUND

- 1:.....
 2:.....
 3:.....

Action Register

Date	Issue	Detail
1 March 23	Infrastructure	Res.006 – a) Shade shelter with concrete floor and a park be built at the Willy wagtail Outstation, matter to be refer to Service Delivery for further follow up at the next meeting.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Mount Liebig Local Authority
 Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

13. NON-COUNCIL BUSINESS

ITEM NUMBER 13.1
TITLE Other Non-Council Business
REFERENCE - 332094
AUTHOR Gaurab Ghimire, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

RECOMMENDATION

That the Mt Liebig Local Authority:

- a) notes and discusses the Non-Council Business items raised at Item 6.3;
- b) notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet; and
- c) approves closure of any completed actions.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....

Action register

Date	Issue	Detail
1-Dec-21	Housing	Res.085 – The Local Authority wanted to know why it was taking so long for new houses to be built as people had been waiting for houses for some time. The response from the Representative was that due to the current circumstances surrounding staffing, vaccinations and access to communities, contractors were very busy, however several construction works were taking place. The Representative assured the Authority that he will follow up with housing on why only a few houses had been renovated, that included Cr. Peter Turner’s house and request on behalf of the Authority to organise and hold an HRG meeting with the community.
2-Mar-22		Res.028 – Keep action open
18-May-22		Res.046 - – It has been difficult to get workers onboard to work on this due to floods on NSW and QLD and the

10-Aug-22		<p>representative informed the authority that the workers are coming back to Territory slowly so it is expected that this situation would be improved. Kept action open.</p> <p>Res.062 - noted that the Acting Chair, Tristan has empathized on the pending issue in the action register regarding house and discussed that house no 82 has damaged sewerage and unsuitable for living, and noted that the Department of Chief Minister and Cabinet Enock Menge is going to raise serious concern with the department of Territory Families and housing particularly with this house. Keep action open.</p>
9-Nov-22		<p>Noted that DCMC were not in attendance to provide updates and progress on the existing actions from the Department of Chief Minister and Cabinet.</p>
1-Mar-23		<p>Res.018 - noted that there were no updates on the exiting actions regarding housing from the Department of Chief Minister and Cabinet and kept the actions open for Enock (DCM&C) to address at the next meeting.</p>
1-Mar-23	Airstrip	<p>Res.018 – The Authority raised the following at the meeting;</p> <ul style="list-style-type: none"> • airstrip and runway be sealed • main road leading to Airstrip be sealed • discussed that the busses and trucks uses the road and more investment in the road infrastructure are necessary <p>And in response, Eric Turner (DCM&C) mentioned that the discussion will be forwarded to DIPL for their attention on the matter discussed.</p>

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Department of Chief Minister and Cabinet

ATTACHMENTS:

There are no attachments to this report.