



AGENDA

ORDINARY COUNCIL MEETING

FRIDAY, 23 FEBRUARY 2018

The Ordinary Meeting of the MacDonnell Regional Council will be held at the Alice Springs Council Chambers on Friday, 23 February 2018 at 10:00am.

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14 CONFIDENTIAL REPORTS

- 14.1 Move into Confidential and confirmation of Previous Confidential Minutes

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

- 14.2 CEO Performance Appraisal

The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

15 MEETING CLOSE**16 DATE OF NEXT MEETING**

COUNCIL CODE OF CONDUCT

ITEM NUMBER	4.1
TITLE	MacDonnell Regional Council Code of Conduct
REFERENCE	\\5 - GOVERNANCE ADMINISTRATION\01 - COUNCIL\11 - 2018\1. 23 FEB - 184297
AUTHOR	Gracie-Rose Matteucci, Senior Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 03: Engaged Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report contains all of the details about the MacDonnell Regional Council Code of Conduct to ensure that the Council exercises strong and accountable governance.

RECOMMENDATION:

That Council note the MacDonnell Regional Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

No Swearing

A member must not use inappropriate language or curse words during the meeting.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFLICT OF INTEREST

ITEM NUMBER	5.1
TITLE	MacDonnell Regional Council - Conflict of Interest Procedure
REFERENCE	\\5 - GOVERNANCE ADMINISTRATION\01 - COUNCIL\11 - 2018\1. 23 FEB - 184298
AUTHOR	Gracie-Rose Matteucci, Senior Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 03: Engaged Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report outlines the minimum standard of behavior expected of elected members of Council and Council employees in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION:

That Council note the Disclosure of Financial Interests and Conflict of Interest procedure and declare any conflicts of interest.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest can be as damaging as an actual conflict, because it undermines public confidence in the integrity of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has tendered for the provision of irrigation for a football oval. A member is employed by a company which has tendered for the provision of these services. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased decision when the tender is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: a person seeking a decision by Council in their favour, where a tender for road works offers to seal the road to the member's house. The member would not be seen as impartial when dealing with the supplier if the offer was accepted.

Information and Opportunities

- Example: a member may know a lot of information about tenders coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative so they can have a better chance of winning the tender.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has arisen or is about to arise before a meeting (council, local authority or council committee), the member must disclose the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to inspect at the Council's public office..

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure as to whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest rests with the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any deliberation of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless endorsement of product and/or services has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose a conflict of interest. All complaints should be directed to the Chief Executive Officer of the Agency.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

DEPUTATIONS AND PRESENTATIONS

ITEM NUMBER	6.1
TITLE	Jimmy Cocking, CEO Arid Lands Environment Centre RE: Chandler Salt Mine
REFERENCE	- 185263
AUTHOR	Gracie-Rose Matteucci, Senior Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Liveable Communities
 Goal 03: Engaged Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Northern Territory Environmental Protection Authority (NTEPA) has recommended to the Environment Minister that the Tellus Chandler Salt Mine and Hazardous Waste Facility be approved, yet questions remain over the safety of the project.

RECOMMENDATION

That Council note and accept this deputation and presentation.

Media Release Tuesday 12th December 2017**Toxic legacy for Central Australia? NTEPA recommends approval of Chandler Salt Mine and Hazardous Waste Facility**

The Arid Lands Environment Centre has significant concerns about the proposal to store toxic waste at the proposed salt mine for geological time (forever). Whilst ALEC acknowledges the comprehensive conditions recommended by the NT EPA, the capacity of the proponent Tellus to effectively manage the toxic waste in perpetuity is yet to be proven.

Concerns over the project include:

- Claims of misleading consultation with Titjikala residents
- Types of hazardous waste to be stored including fracking waste
- Long term responsibility of waste management
- Risk of accidents and spillage at the site
- Transportation of toxic chemicals on local roads and railway
- Inadequate regulations to ensure safety and compliance
- Suitability of the site to host toxic waste forever
- No legislated guarantee that nuclear waste won't be stored at the site in the future

"The Arid Lands Environment Centre has real concerns around the fact that this type of hazardous waste storage facility has never been attempted in Australia before. There are examples in France and Germany where these kinds of waste storage facilities exist, there's accidents that have happened and then there's been a huge environmental and financial cost as a result," said Nicole Pietsch, Assistant Manager of ALEC.

"We have concerns around the monitoring, compliance and also the enforcement of the conditions of this project. The NT is currently going through an environmental regulatory reform process and we still don't know whether the regulations will be stringent enough to manage this type of project."

"What is needed is a National Hazardous Waste Management Policy that looks at dealing with hazardous waste in the best way possible. This means some waste may be destroyed, some of it might be reprocessed and that there would be greater scrutiny over producing the hazardous waste in the first place. Companies need to be responsible for the waste they produce – an 'out of sight, out of mind' approach is not acceptable, particularly when there are significant risks to our environment.

"We acknowledge the concerns of some Titjikala residents and Traditional Owners who feel they have not been properly consulted and have concerns about how this project may impact on cultural responsibilities of looking after country and the long-term risks of contamination. ALEC will continue to work with Titjikala community and the Traditional Owners to ensure their concerns are heard, and we will continue to work towards the best environmental outcomes for Central Australia," said Nicole Pietsch

CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING

ITEM NUMBER	9.1
TITLE	Confirmation of Previous Minutes
REFERENCE	\\5 - GOVERNANCE ADMINISTRATION\01 - COUNCIL\11 - 2018\1. 23 FEB - 184299
AUTHOR	Gracie-Rose Matteucci, Senior Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides the minutes of the previous Ordinary Council meeting for approval by Council.

RECOMMENDATION:

That Council confirm the unconfirmed minutes of the previous Ordinary Council meeting as a true and correct record of the proceedings.

ATTACHMENTS:

- 1 Unconfirmed minutes of Council meeting held 15 December 2017



**MINUTES OF THE ORDINARY MEETING HELD IN THE ALICE SPRINGS
COUNCIL CHAMBERS ON FRIDAY, 15 DECEMBER 2017 AT 10:00AM**

MEETING OPENING – 10:00am *Prayer from Cllr Phillip Wilyuka*

ATTENDANCE

President Roxanne Kenny, Dep Pres. Greg Sharman, Cr Marlene Abbott, Cr Selina Kulitja, Cr Barry Abbott, Cr Sid Anderson, Cr Susan Doolan, Cr Lynette Ellis, Cr Tommy Conway, Cr Phillip Wilyuka, Cr Dalton McDonald, Cr Braydon Williams

STAFF ATTENDANCE

Jeff McLeod (CEO), Gracie Matteucci (Senior Governance Officer), Simon Murphy (Director, Technical Services), Rohan Marks (Director of Community Services), Erich Browne (Manager Governance and Planning), Bhan Pratap (Director of Corporate Services), Barry Lysaght (Manager Finance), Praveen Gopal (Manager Home Care), Peter Devine (Manager Community Safety), Jacinta Barbour (Governance Officer)

GUESTS

Peter Pearce & Gary Powell (Dept. Prime Minister & Cabinet)

LEAVE OF ABSENCE

Jeff MacLeod – 25/12/2017 – 5/1/2018 (*Simon Murphy acting CEO*)
Jeff MacLeod – 5/2/2018 – 16/2/2018 (*Bhan Pratap acting CEO*)

COUNCIL CODE OF CONDUCT

4.1 MACDONNELL REGIONAL COUNCIL CODE OF CONDUCT

EXECUTIVE SUMMARY:

This report contains all of the details about the MacDonnell Regional Council Code of Conduct to ensure that the Council exercises strong and accountable governance.

19 RESOLVED (Cr G Sharman/Cr S Anderson)

That the Council note the MacDonnell Regional Council Code of Conduct

CONFLICT OF INTEREST

5.1 MACDONNELL REGIONAL COUNCIL - CONFLICT OF INTEREST PROCEDURE

EXECUTIVE SUMMARY:

This report outlines the minimum standard of behavior expected of elected members of Council and Council employees in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

20 RESOLVED (Cr L Ellis/Cr S Doolan)

That Council note the Disclosure of Financial Interests and Conflict of Interest procedure and declare any conflicts of interest.

Councillor Sid Anderson declared a conflict of interest relating to page 68 of the agenda (Letter from Wilura Tjutaka Football RE: Grant for Puyu Wanti Competition.

6.1 Prime Minister and Cabinet

Peter Pearce and Gary Powell from the Dept. Prime Minister & Cabinet attended the meeting and had discussions with Council as follows:

Youth Development Program

- We believe the MacYouth program is very important for young people on community; why did PMC propose to reduce the 2018 funding by \$94,000? – **Councillor Sharman**
The PMC response was that this was due to an administrative error for which they apologised.
- Other federal departments have provided increases on funding inline with CPI; why does PMC not provide this, so that providers can maintain service levels? – **Councillor Ellis**
- The Royal Commission (Royal Commission into the Protection and Detention of Children in the Northern Territory) showed the need for strong early interventions for young people, why is PMC not looking to increase youth services in remote communities? – **Councillor Williams**

IAS funding to transition to Indigenous organisations only

- What is PMC's definition of an Indigenous organisation? If MRC is not considered an Indigenous organisation, what benefits and outcomes for our communities would be provided by PMC transitioning funding to Indigenous Corporations? - **President Kenny**
PMC responded that they do view MRC as an indigenous organisation and that the organisation would be treated this way and funded accordingly in future.
- What future should Council expect for other IAS funded programs that have existing funding agreements finishing in 2018 (Community Night Patrol – 31/06/18, School Nutrition Program – 31/06/18) and the Outside School Hours Care program (which is due to transition to PMC on 1/07/18)? – **Councillor Sharman**
- Short term agreements make it hard for Council to develop long term programs and achieve long term outcomes for communities and our local staff; why are the agreements so short when the community needs are long term? – **Councillor Anderson**

Community Development Programme

- We do not see CDP providers preparing CDP participants for the real jobs that do exist on communities, or taking up the opportunities for CDP participants to undertake hosted work placements on communities; shouldn't this be a focus for CDP providers? – **Councillor Wilyuka**
- Why do CDP participants in remote communities have to undertake 25 hours of activities compared to Alice Springs based participants who only have to undertake 16 hours? – **Councillor Doolan**

9.1 CONFIRMATION OF PREVIOUS MINUTES

EXECUTIVE SUMMARY:

This report provides the minutes of the previous Ordinary Council meeting for approval by Council.

21 RESOLVED (Cr G Sharman/Cr L Ellis)

That Council confirm the unconfirmed minutes of the previous Ordinary Council meeting as a true and correct record of the proceedings.

10.1 DRAFT MINUTES OF LOCAL AUTHORITY MEETINGS

EXECUTIVE SUMMARY:

Attached are the draft minutes of Local Authority meetings that have occurred since the last Ordinary Council meeting, or were not prepared in time for the last Ordinary Council meeting. Any actions that arise from these minutes are raised at the following Ordinary Council meeting. Actions extracted from these minutes are summarised in this report.

22 RESOLVED (Cr S Anderson/Cr G Sharman)
That Council note the tabled draft minutes of Local Authority meetings.

11.1 LOCAL AUTHORITY RESIGNATIONS

EXECUTIVE SUMMARY:

In accordance with Council Policy 111 if a member is absent for 2 meetings without the permission of the Local Authority their member status may be revoked.

23 RESOLVED (Cr M Abbott/Cr S Kulitja)

That Council write to the following Local Authority members who have missed 2 or more meetings in a row and ask them to either resign or start coming to meetings:

Raphael Impu

Richard Minor Tjangala

Roger Wilyuka

L McDonald

11.2 ACTIONS REGISTER

EXECUTIVE SUMMARY:

The Council regularly reviews a report which is a summary of actions that have been raised at previous Ordinary Council meetings and provides updates and/or status of each action.

24 RESOLVED (Cr T Conway/Cr S Doolan)

That Council note the progress on the actions and request an update regarding Safe Houses at the next Council meeting.

11.3 CORRESPONDENCE REGISTER

EXECUTIVE SUMMARY:

This report provides Councillors with an update on correspondence to and from the Council/President, sent and received between Council meetings.

25 RESOLVED (Cr G Sharman/Cr P Wilyuka)

That Council:

1. Note the correspondence sent and received;

Councillor Anderson left the meeting having declared a Conflict of Interest. The remaining Councillors then had a discussion about the proposal.

2. Note and accept the letter from Sid Anderson and the Wilurarra Tjutaku Football Club. Council agrees to allocate \$10,000 for sponsorship and requests a statement at the end of the season to show how funds were spent.

11.4 USE OF COMMON SEAL

EXECUTIVE SUMMARY:

Section 26(2) of the Local Government Act (LGA) states that "The affixing of the common seal to a document must be authorised or ratified [endorse] by resolution of Council".

This report requests Council to ratify [endorse] the use of the common seal on the listed documents.

26 RESOLVED (Cr G Sharman/Cr B Abbott)

That Council ratify the use of the common seal on the following documents:

1. NT Department of Housing and Community Development: 2017-18 Homelands Extra Allowance Funding Agreement;

2. Department of Prime Minister and Cabinet: Variation Funding Agreement Community Night Patrol Core Training.

13.1 PROPOSED AMENDED COUNCILBIZ CONSTITUTION

EXECUTIVE SUMMARY:

The revised Constitution requires 100% agreement of the ten Members under rule 8 of the current Constitution, and then the approval of the Minister of Housing & Community Development under section 29(3).

The revised Constitution is now placed before Council and decision by way resolution is sought. It is appropriate that each Member Council independently considers the matter during its normal governance decision making processes, and then advises of its vote on the change. Council at the OCM on the 26th August 2016 voted in favor of the original amended Constitution of CouncilBIZ, labelled version 6 dated 10/8/16.

27 RESOLVED (Cr L Ellis/Cr G Sharman)

That the amended Constitution of CouncilBIZ, dated 13/11/17, is approved by Council, and is recommended to the Minister of Housing & Community Development for their consideration and approval under Section 29(3) of the Act.

Lunch break – 12:00pm

Meeting resumed – 12:50pm

13.2 REVIEW/ADOPTION OF COUNCIL POLICIES

EXECUTIVE SUMMARY:

This report recommends changes to the following Council policies:

- CP116 Records Management;
- CP134 Workplace Health and Safety;
- CP109 Accommodation and Travel – Members; and
- CP125 Procurement.

28 RESOLVED (Cr G Sharman/Cr M Abbott)

That Council adopt the attached revised policies: CP116 Records Management; CP134 Workplace Health and Safety; CP109 Accommodation and Travel-Members and CP 125 Procurement.

13.3 FINANCE REPORT AS AT 30 NOVEMBER 2017

EXECUTIVE SUMMARY:

Regulation 18 of the Local Government (Accounting) Regulations (LGA Regs), states that a finance report must be laid before Council or a Committee tasked with reviewing the finance report each month.

The attached report is the finance report for Council as at 30 November 2017.

29 RESOLVED (Cr G Sharman/Cr B Williams)

That Council accept and note the Finance Report as at 30 November 2017.

13.4 GRANT FUNDING ACQUITTAL

EXECUTIVE SUMMARY:

The attached grant acquittal report for the NT grant is required to be laid before Council for acceptance

30 RESOLVED (Cr G Sharman/Cr M Abbott)

That Council notes and approves the following progress claim for the 2017/18 financial year:

- Natural Disaster Relief and Recovery Arrangement (NDRRA) Funding

13.5 PROPOSED COUNCIL & LOCAL AUTHORITY MEETINGS CALENDAR FOR 2018

EXECUTIVE SUMMARY:

Council is being asked to approve a calendar of dates for all meetings for the 2018 calendar year.

31 RESOLVED (Cr B Williams/Cr S Kulitja)

That Council adopt the draft proposed calendar of meetings for 2018.

13.6 COMMUNITY SERVICE COUNCIL REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

32 RESOLVED (Cr T Conway/Cr G Sharman)

That Council note and accept the Community Services Reports and support the removal of cages from Community Safety vehicles. Also look into getting vehicles that seat more people.

13.7 TECHNICAL SERVICES REPORT

EXECUTIVE SUMMARY:

This report will inform Council of recent activities within the Technical Services directorate.

33 RESOLVED (Cr P Wilyuka/Cr L Ellis)

That Council note and accept the technical services report.

13.8 SERVICE CENTRE DELIVERY

EXECUTIVE SUMMARY:

This report provides an update of services provided across the area of Local Government Service Delivery

34 RESOLVED (Cr L Ellis/Cr T Conway)

That Council note and accept the Service Centre Delivery Report

DECISION TO MOVE TO CLOSED SESSION

35 RESOLVED (Cr S Kulitja/Cr G Sharman)

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items listed come within the following provisions:-

14.1 Correction of Rates Record and Amendment to Rates Levied for Current and Previous Financial Years - *The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government*

This is page 5 of 6 of the Minutes of the Ordinary Council Meeting held on Friday, 15 December 2017

(Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer.

14.2 Application for Rate Concession (Property #400095) - *The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer.*

14.3 Bad Debt Write Offs - *The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

14.4 Home Care Services Fees and Charges Amendment - *The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.*

RESUMPTION OF MEETING

36 RESOLVED (Cr B Abbott/Cr S Kulitja)
That the decisions of Closed Session be noted.

DATE OF NEXT MEETING – 23 February 2018

MEETING CLOSE

The meeting terminated at 2:50pm.

This page and the preceding 5 pages are the minutes of the Ordinary Council Meeting held on Friday, 15 December 2017 and are UNCONFIRMED.

MINUTES OF LOCAL AUTHORITY MEETINGS

ITEM NUMBER	10.1
TITLE	Draft Minutes of Local Authority Meetings
REFERENCE	\5 - GOVERNANCE ADMINISTRATION\01 - COUNCIL\11 - 2018\1. 23 FEB - 184300
AUTHOR	Gracie-Rose Matteucci, Senior Governance Officer

**RECOMMENDATION**

That Council note the tabled draft minutes of Local Authority meetings.

EXECUTIVE SUMMARY:

Attached are the draft minutes of Local Authority meetings that have occurred since the last Ordinary Council meeting, or were not prepared in time for the last Ordinary Council meeting. Any actions that arise from these minutes are raised at the following Ordinary Council meeting. Actions extracted from these minutes are summarised in this report.

BACKGROUND/DISCUSSION

Local Authorities conduct meetings in each of the Council's major communities throughout the year and discuss local government business there in order to integrate and involve local community members in local government service delivery and projects.

Local Authorities operate in accordance with Sections 53A – 53F of the *Local Government Act*. Under the Minister's Guideline 8, if a quorum is not present for the Local Authority meeting but the majority of appointed members are present a provisional meeting may be held. Provisional meetings have been identified below.

Members at the provisional meeting may, by majority vote, make recommendations to the Council, including on Local Authority projects, provided any such recommendation is specifically qualified as being a recommendation of a provisional meeting.

Summary of Local Authority actions:

Amoonguna 31/01/2018:

- Close the item regarding inviting the NT fire Department to community to demonstrate fire safety as this happened on 14th November;
- Follow up on fire safety training for Civil Works team and report back to Local Authority;
- Leave open the action
- Accept the quote from Alice Hose Tech to install a bigger BBQ plate (\$1,898.38);
- Approve the wording "Stuart Park Community Notice Board" to be written above the new notice board in Stuart Park.
- Request Council obtain quotes to resurface the basketball court and fence it;
- Allocate \$2,000 of project money towards plants and trees for both Stuart and Ross Park
- Allocate the rest of their discretionary money (\$1,487.12) to uniforms for the ladies football team
- Request Council look into training someone to run the store if Dawn and Levina are away
- Request Dept. Housing & Community Development invite someone to talk about alcohol and drug management plans at the next Community Safety meeting. The Local Authority also request an update about the house selling grog on the other side of the creek and if Police have resolved this issue

Titjikala 08/02/2018

- Council investigate the state of the Telstra tower fencing and the signage (no climbing signs requested).
- Allocate \$40,000 in project money to develop a park including the purchase of new playground equipment;
- Spend \$14,400 in project money towards recycled rubber soft fall for the park
- Ask Dept. Housing & Community Development to investigate why some housing maintenance issues haven't been addressed since last year

CONSULTATION

Governance and Planning
Executive Leadership Team

ATTACHMENTS:

- 1 Amoonguna Unconfirmed Minutes 31st January 2018
- 2 Titjikala Unconfirmed Minutes 31st January 2018



MINUTES OF THE AMOONGUNA LOCAL AUTHORITY MEETING HELD IN THE
COMMUNITY COUNCIL OFFICE ON WEDNESDAY, 31 JANUARY 2018 AT
10:30AM

1 MEETING OPENING

The meeting was declared open at 10:35am

2 WELCOME

2.1 Welcome to Country

2.1 Attendance

Local Authority Members: Donna Dixon (Chairperson), Michael Ellis, Sharon Stuart, Caroline Peters

Councillors: President Roxanne Kenny, Lynette Ellis, Greg Sharman, Phillip Wilyuka

Council Employees: Gracie Matteucci (Senior Governance Officer), Jacinta Barbour (Governance Officer), Erich Brown (Manager Governance and Planning), Sam Ashton (Area Manager), Peter Devine (acting Manager Community Safety), Jeff Leggat (Community Safety Coordinator), Bhan Pratap (Director of Corporate Services)

Others: Maria Viegas (Dept. Housing & Community Development), Vince & Matt (Warren Snowdon's Office)

2.2 Apologies/Absentees

Apologies: Cllr Susan Doolan, Henry Oliver

Absentees: Teresa Alice, Joylene Williams

2.1 MacDonnell Council Code of Conduct

1 RESOLVED (Cr G Sharman/Cr L Ellis)

That the Amoonguna Local Authority note the Council Code of Conduct.

2.2 Conflict of Interests

2 RESOLVED (Michael Ellis/Cr G Sharman)

That the Amoonguna Local Authority note and declare any conflict of interests.

This is page 1 of 3 of the Minutes of the Amoonguna Local Authority Meeting held on Wednesday, 31 January 2018

5.1 CONFIRMATION OF PREVIOUS MINUTES

SUMMARY:

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

3 RESOLVED (Lynette Ellis/Sharon Stuart)

That the Local Authority note and confirm the minutes of the previous meeting.

5.2 ACTION REGISTER

SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

4 RESOLVED (Caroline Peters/Michael Ellis)

That the Local Authority:

1. Leave open the action regarding Community Safety until after the community safety meeting on Tuesday 20th February 2018;
2. Close the item regarding inviting the NT fire Department to community to demonstrate fire safety as this happened on 14th November;
3. Follow up on fire safety training for Civil Works team and report back to Local Authority;
4. Leave open the action regarding getting a fire trailer as one is being sourced from Santa Teresa.

6.1 LOCAL AUTHORITY PROJECT REPORT

SUMMARY:

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Local Government and Community Services.

5 RESOLVED (Lynette Ellis/Caroline Peters)

That the Local Authority:

1. Note and accept the progress of their LA projects;
2. Accept the quote from Alice Hose Tech to install a bigger BBQ plate (\$1,898.38);
3. Approve the wording "Stuart Park Community Notice Board" to be written above the new notice board in Stuart Park.
4. Request Council obtain quotes to resurface the basketball court;
5. Request Council obtain quotes to re fence the basketball court;
6. Allocate \$2,000 of project money towards plants and trees for both Stuart and Ross Park.

6.2 DISCRETIONARY FUNDS - AMOONGUNA

SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money can not be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

6 RESOLVED (Michael Ellis/Sharon Stuart)

That the Local Authority allocate their remainder of discretionary funds (\$1,487.12) towards uniforms for the Amoonguna ladies football team.

7.1 COMPLAINTS RECEIVED

SUMMARY:

This report provides an update to the Local Authority about complaints received regarding Council Service Delivery.

7 RESOLVED (Lynette Ellis/Caroline Peters)

That the Local Authority note the complaint received this reporting period and that it has been resolved.

Local Authority request Council investigate training for someone to look after the store in Amoonguna when Dawn and Levina are away

7.2 COMMUNITY SERVICE AMOONGUNA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

8 RESOLVED (Lynette Ellis/Caroline Peters)

That the Local Authority note and accept the Community Services report.

7.3 COMMUNITY SAFETY SURVEY

SUMMARY:

The MacDonnell Council Community Safety team have put together a survey to ask community members what they think the main issues in Amoonguna are.

9 RESOLVED (Cr G Sharman/Michael Ellis)

That the Local Authority put forward their opinions regarding community safety.

10.1 OTHER NON-COUNCIL BUSINESS

SUMMARY:

The Department of Housing and Community Development will be in attendance to provide any updates necessary and answer queries from the Local Authority as they arise.

10 RESOLVED (Cr G Sharman/Caroline Peters)

The Local Authority request Dept. Housing & Community Development invite someone to talk about alcohol and drug management plans at the next Community Safety meeting. The Local Authority also request an update about the house selling grog on the other side of the creek and if Police have resolved this issue.

DATE OF NEXT MEETING - WEDNESDAY 18 APRIL, 2018

MEETING CLOSE

The meeting terminated at 11:35pm.

This page and the preceding 2 pages are the minutes of the Amoonguna Local Authority Meeting held on Wednesday, 31 January 2018 and are UNCONFIRMED.



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE COMMUNITY COUNCIL OFFICE ON THURSDAY, 8 FEBRUARY 2018 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:35am

2 WELCOME

2.1 Welcome to Country – Douglas Wells

3.1 Attendance

Local Authority Members: Helen Katatuna, Dennis Douglas, Douglas Wells, Durrie Farmilo

Councillors: President Roxanne Kenny, Deputy President Greg Shaman (Chair), Councillor Susan Doolan, Councillor Lynette Ellis

Council Employees: Jacinta Barbour (Governance Officer), Graham Murnik (Director of Service Delivery), Sam Ashton (Area Manager), Gregory Saunders (Youth Services Coordinator)

Others: Yash Srivastava, Jess Harries, Fiona Lange - (Indigenous Eye Health)

Enock Menge, Amy Simson (Department of Housing and Community Development)

Matt Adams-Richardson (Warren Snowdon's Office)

3.2 Apologies/Absentees

Apologies: Margaret Orr, Councillor Phillip Wilyuka

Absentees: Nil

3.3 Resignations- Roger Wilyuka

4.1 MacDonnell Council Code of Conduct

13 RESOLVED (Cr L Ellis/Dennis Douglas)

That the Titjikala Local Authority note the Council Code of Conduct.

4.2 Conflict of Interests

14 RESOLVED (Cr G Sharman/Durrie Farmilo)

That the Titjikala Local Authority note and declare any conflict of interests.

This is page 1 of 3 of the Minutes of the Titjikala Local Authority Meeting held on Thursday, 8 February 2018

5.1 CONFIRMATION OF PREVIOUS MINUTES AND SPECIAL MINUTES

SUMMARY:

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

15 RESOLVED (Durrie Farmilo/Dennis Douglas)

That the Local Authority note and confirm the minutes of the previous meeting.

5.2 ACTION REGISTER

SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

16 RESOLVED (Cr G Sharman/Cr L Ellis)

That the Local Authority leave the action regarding the Telstra Tower open and investigate the state of the fencing and the signs.

6.1 LOCAL AUTHORITY PROJECT REPORT

SUMMARY:

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Local Government and Community Services.

17 RESOLVED (Dennis Douglas/Cr G Sharman)

That the Local Authority:

1. Note and accept the progress of their LA projects;
2. Acknowledge that the Football Commentary Box (\$15,000) and Visitors Resting Area (\$15,000) do not require LA Project funding as they are being completed by the Local CDP provider, Catholic Care NT, and reallocate the project money.
3. Allocate \$40,000.00 to develop a park including the purchase of new playground equipment
4. Agree to spend a further \$14,400.00 towards recycled rubber soft fall for the park.

6.2 DISCRETIONARY FUNDS - TITJIKALA

SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money can not be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

18 RESOLVED (Dennis Douglas/Cr L Ellis)

That the Local Authority agreed to discuss what to spend their 2017/18 discretionary funds on outside the meeting.

7.1 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT

SUMMARY:

This report provides an update on Community Services program delivery.

19 RESOLVED (Dennis Douglas/Cr L Ellis)

That the Local Authority note and accept the Community Services report.

7.2 COMMUNITY SAFETY SURVEY

SUMMARY:

The MacDonnell Council Community Safety team have put together a survey to ask community members what they think the main issues in Titjikala are.

20 RESOLVED (Durrie Farmilo/Dennis Douglas)

That the Local Authority talk about their safety concerns for Titjikala.

10.1 MELBOURNE FOOTBALL CLUB VISIT

SUMMARY:

The Melbourne Football Club would like to have discussions with the Local Authority and work alongside other services in the community.

21 RESOLVED (Dennis Douglas/Cr S Doolan)

That the Local Authority note the information received regarding the Melbourne Football Club visiting Titjikala

10.2 OTHER NON-COUNCIL BUSINESS

SUMMARY:

The Department of Housing and Community Development will be in attendance to provide any updates necessary and answer queries from the Local Authority as they arise.

22 RESOLVED (Cr L Ellis/Cr G Sharman)

That the Local Authority:

1. Note and accept any information or updates from the Department of Housing and Community Development.
2. Investigate why some housing maintenance issues haven't been addressed since last year.

DATE OF NEXT MEETING - WEDNESDAY 2 MAY, 2018

MEETING CLOSE

The meeting terminated at 12:10 pm.

This page and the preceding 2 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday, 8 February 2018 and are UNCONFIRMED.

STANDING ITEMS REPORT

ITEM NUMBER	11.1
TITLE	Actions Register
REFERENCE	\\5 - GOVERNANCE ADMINISTRATION\01 - COUNCIL\11 - 2018\1. 23 FEB - 184301
AUTHOR	Gracie-Rose Matteucci, Senior Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Liveable Communities

Goal 03: Engaged Communities

EXECUTIVE SUMMARY:

The Council regularly reviews a report which is a summary of actions that have been raised at previous Ordinary Council meetings and provides updates and/or status of each action.

RECOMMENDATION

That Council note the progress on the actions in the register.

Request for Safe Houses in Kintore community**Summary:**

Council request the MRC Director of Community Services (Rohan Marks) contact Dorrelle Anderson and develop a proposal in relation to MRC community safety working with the Department of Families and Children. The main goal is to provide an immediate response to family and domestic violence in communities.

Director Community Services to meet with Territory Families, NT Police and Alice Springs Women's Shelter in late January to look at models of immediate support for victims of domestic and family violence.

Update: Meeting did not proceed and is to be rescheduled for March.

Meetings held with NT Police and Alice Springs Women's Shelter. Models are being developed and costed for both communities with and without existing Safe Houses

Letter to Minister regarding youth funding**Summary:**

That Council draft a letter to Nigel Scullion (Minister for Indigenous Affairs) urgently requesting a meeting and detailing the current youth funding crisis – to be signed by MacDonnell Council Elected Members.

Update: Youth funding was reinstated for 12 months at the previous funding level.

CONSULTATION

Councillors, MRC Executive Leadership Team

STANDING ITEMS REPORT

ITEM NUMBER 11.2
TITLE Correspondence Register
REFERENCE \5 - GOVERNANCE ADMINISTRATION\01 -
 COUNCIL\11 - 2018\1. 23 FEB - 184697
AUTHOR Jacinta Barbour, Governance Officer

**EXECUTIVE SUMMARY:**

This report provides Councillors with an update on correspondence to and from the Council/President, sent and received between Council meetings.

RECOMMENDATION

That Council note the correspondence sent and received.

Please see a list of correspondence sent and received:

Date Sent	To	Subject

Date Received	From	Subject
28 th December 2017	Vicki O'Halloran, Administrator of the Northern Territory	Keep Australia Beautiful Northern Territory Awards
19 th December 2017	Lia Finocchiaro, Deputy Leader of the Opposition	Finke as the Northern Territory Tidy Town for 2018
15 th February 2018	Imogen D'Souza, Aboriginal Peak Organisation NT	Aboriginal Housing Forum 2018

CONSULTATION

President Roxanne Kenny

ATTACHMENTS:

- 1 Letter from Vicki O'Halloran, Administrator of the Northern Territory, 28 December 2017, Keep Australia Beautiful Awards.pdf
- 2 Letter from Lia Finocchiaro, Deputy Leader of the Opposition, 19 December 2017, Finke as the Northern Territory Tidy Town for 2018. pdf
- 3 Aboriginal Housing Forum Program 2018



*Government House
Northern Territory*

Mr Jeff MacLeod
Chief Executive Officer
MacDonnell Regional Council
PO Box 5267
ALICE SPRINGS NT 0871

Dear Mr MacLeod

I write to acknowledge the recent achievements of you and your team from the Keep Australia Beautiful Northern Territory Awards

I send to you my congratulations to the MacDonnell Regional Council on your award. I look forward to visiting your region during my term as Administrator.

Wishing you a safe and joyful festive season.

Yours sincerely

Vicki O'Halloran

Vicki O'Halloran AM
Administrator of the Northern Territory

18 December 2017

RECEIVED
28 DEC 2017



DEPUTY LEADER OF THE OPPOSITION

Parliament House
State Square
Darwin NT 0800
Opposition.Leader@nt.gov.au

GPO Box 3700
DARWIN NT 0801
Telephone: 08 8936 5659
Facsimile: 08 8942 6827

Cr Roxanne Kenny
Mayor
MacDonnell Regional Council
PO Box 5267
Alice Springs NT 0871

RECEIVED
19 DEC 2017

Dear Cr Kenny

Congratulations to Finke

I am writing to congratulate the people of Finke and the MacDonnell Regional Council in the naming of Finke as the Northern Territory Tidy Town for 2018.

A whole community is involved in keeping a town tidy, and this is why the whole community can take pride in this fantastic accomplishment.

I know that the community must be ably assisted by the municipal services the MacDonnell Regional Council provides such as rubbish collection and tip maintenance, roads, parks and sporting grounds.

It is probably not a coincidence that the Northern Territory Tidy Town winners in Titjikala in 2014 and 2015, Mount Liebig in 2016 and now Finke in 2017 are all within the MacDonnell Regional Council.

I would appreciate it if you could pass my warm congratulations on to all involved, especially to the Finke Local Authority and through them, the local community.

My fingers will be crossed for Finke in April next year when the Australian winner is announced. Best of luck!

Yours sincerely

Lia Finocchiaro
Deputy Leader of the Opposition

13 December 2017

NT ABORIGINAL HOUSING FORUM



NT Aboriginal Housing Forum

Home Is Where the Heart Is

7th – 8th March 2018 – For all forum delegates
9th March 2018 – Aboriginal Organisations only
Hilton Hotel, Mitchell Street Darwin

The second Housing Forum will bring together Aboriginal people and organisations, Aust. NT Govt. and Housing industry representatives to address issues affecting our communities, homelands, outstations and town camps

Key Objectives:

- ◆ To articulate the outcomes, challenges and successes since the last Aboriginal Remote Housing Forum in 2015
- ◆ To support and endorse the Aboriginal Housing NT Committee as the representative peak body on Aboriginal Housing in the NT
- ◆ To create the opportunity for leaders of Aboriginal communities to share experiences of housing management including issues of overcrowding, tenancy management, maintenance of dwellings and homelessness – using case studies and local stories
- ◆ To engage with Commonwealth and Territory Governments and seek to influence strategic policy direction development and management arrangements
- ◆ To be updated by Governments on the new housing agenda and implementation plans
- ◆ To clarify the policy position and support for Homelands, Outstations and Town camps
- ◆ To identify and support some best practice models for community housing, including appropriate governance arrangements

Aboriginal Peak Organisations Northern Territory

An alliance of the Central and Northern Land Councils,
 Central Australian Aboriginal Legal Aid Service,
 North Australian Aboriginal Justice Agency and
 Aboriginal Medical Services Alliance Northern Territory



**Aboriginal
Housing NT**

DAY 1 – Wednesday 7th March

SESSION	TOPIC	SPEAKERS
8:00 – 8:15	Registration	Coffee and tea will be steaming
8:15 – 9:00	Welcome to Country Introduction and Keynote Address Summary of achievements and challenges going forward	<i>Larrakia Nation</i> <i>AHNT Co-Chairs Barbara Shaw and Matthew Ryan (Co-Chairs) & APONT CEO</i>
9:00 - 9:30	Remote Aboriginal Housing (1) Remote community housing – sustainability and future options	<i>Arnhem Land Progress Association</i>
9:30 – 10:00	Remote Aboriginal Housing (2) Our people, Our housing	<i>Thamarrurr Development Corporation</i>
10:00 – 10:30 MORNING TEA		
10:30 – 11:00	Town camps and housing Our Challenges, Opportunities & Solutions	<i>Tangentyere Council</i>
11:00 – 11:30	Homelands and Outstations Our Challenges, Opportunities & Solutions	<i>Bawinanga Aboriginal Corporation & TBC</i>
11:30 – 12:00	Housing and Community Leasing	<i>Central Land Council and Northern Land Council</i>
12:00 – 1:00 Lunch		
1:00 – 1:30	Broome Social Housing Program	<i>Paul Lane</i>
1:30 – 2:00	Models for developing Aboriginal community controlled social housing	<i>TBC</i>
2:00 – 2:20	Panel Discussion	<i>ALPA, Tangentyere & Thamarrurr & Paul Lane</i>
2.20 – 2:30	The proposed NT Aboriginal Housing Peak Body	<i>Co-Chairs</i>

2:35 – 3:00	How should we build it and how should it look?	Wes Miller (AGMP) & Hannah Roe (ORIC)
3:00 – 3:15 AFTERNOON TEA		
3:15 – 4:00	AHNT: Governance & Leadership Workshop <ul style="list-style-type: none"> - Governance & Representation - Membership - Key priority areas - Engagement with communities, organisations, govt. and others - Incorporation - Funding Options/Possibilities 	AHNT Co-Chairs, Wes Miller & Hannah Roe
4:00 – 4:30	Group discussion of day one	Co-Chairs & CEOs
CLOSE OF DAY ONE		

DAY 2 – Thursday 8th March 2018

SESSION	TOPIC	SPEAKERS
8:30 – 9:10am	Recap of Day One Feedback from Day One Presentation	AHNT Co-Chairs Co-chairs & and other rep's
9:10 – 9:30	Australian Government <ul style="list-style-type: none"> - Overview of Commonwealths plans/options for developing a community housing sector - Commonwealths ongoing role in remote housing after the National Partnership on Remote Housing expires 30 June 2018 - Outcomes from the National Remote Housing Review - Update on the ABA Homeland Project 	Senator Nigel Scullion? - TBC
9:30 – 10:30	NT Government NTG's agenda for housing reform – policy direction and funding commitments Local Decision-Making Framework	Chief Minister Michael Gunner Minister Gerry McCarthy
10:30 – 10:45 MORNING TEA		
10:45 – 11:05	How can we move forward - TBC	Senator Patrick Dodson
11:05 – 11:30	The Proposed National Aboriginal Housing Peak Body Redfern Statement: The six key areas, including housing	National Congress of Australia's First Peoples
11:30 – 12:00	Panel discussion	AG, NTG & National Congress
12:00 – 1:00 LUNCH		
1:00 – 1:30	Academic/ lead housing research	TBC
1:30 – 2:00	The Social Determinants of Health	AMSANT

2:00 – 2:30	Legal Issues and Aboriginal housing in the NT Common tenancy and housing legal issues being experienced by our clients and their communities. Housing issues as a prompt for other kinds of involvement with the legal system	NAAJA
2:30 – 2.45	Panel	NAAJA, AMSANT & TBC
2.45 – 3.00	Afternoon Tea	
3.00 – 4.00	Workshop 2 Possible themes: 1. Strategies and policy, Innovation, Economics and Sustainability 2. The NT Housing System 3. Community Housing Models 4. Social Determinants of Health 5. National Aboriginal Housing Peak Body	TBC
4.00 – 4:30	Feedback from the workshop Recap for day 2	Group Discussion

DAY 3 – Friday 9th March 2018**[Aboriginal organisations & Community representatives only]**

SESSION	TOPIC	SPEAKERS
8:30 – 8:45	Recap Day Two	Co-Chairs
8:45 – 9:00	Summary of forum	Co-Chairs & APO NT CEOs (TBC)
8:45 – 9:30	Key issues, themes and outcomes of Forum Identification of key issues to move forward on in 2018	Forum Discussion Workshop
9:30 – 10:00	Small groups to report back	
10:00 – 10:30	MORNING TEA	

10:30 – 11:30	Agreed position and Recommendations	<i>Co-Chairs, APONT CEOs and delegates</i>
11:30 – 11:45	Open Discussion	<i>ALL</i>
11:45 – 12:00	Closing remarks Close of Forum	<i>Co-Chairs & APO NT CEOs</i>
12:00 – 1:00	LUNCH	

DRAFT

STANDING ITEMS REPORT

ITEM NUMBER	11.3
TITLE	Use of Common Seal
REFERENCE	- 185325
AUTHOR	Bhan Pratap, Director Corporate Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Section 26(2) of the Local Government Act (LGA) states that “The affixing of the common seal to a document must be authorised or ratified [endorse] by resolution of Council”. This report requests Council to ratify [endorse] the use of the common seal on the listed documents.

RECOMMENDATION

That Council ratify the use of the common seal on the following document:

- **NT Government Department of Housing and Community Development Variation 1 of 2017-18 Homelands Extra Allowance Funding Agreement – Round 4**

BACKGROUND/DISCUSSION

Section 26(2) of the Local Government Act (LGA) states that “The affixing of the common seal to a document must be authorized or ratified [endorsed] by resolution of Council”. Furthermore, the affixing of the common seal “must be attested [witnessed] by signatures of the CEO and at least one member of the council”.

The documents, mentioned above, were stamped with the common seal and signed in line with Council’s delegation policy.

The Council is now being asked to ratify [endorse] the use of the common seal.

ISSUES/OPTIONS/CONSEQUENCES

The Council’s delegations policy on use of the common seal provides a practical way to ensure agreements are signed in a timely manner to make sure Council do not miss out on funding due to a delay whilst awaiting a Council meeting for the common seal to be used.

FINANCIAL IMPACT AND TIMING

The funding agreements have resulted in additional funding being available to Council.

CONSULTATION

Bhan Pratap, Acting Chief Executive Officer
Greg Sharman, Deputy President
Barry Lysaght, Manager Finance
Sheree Kane, Co-Ordinator Grants

ATTACHMENTS:

- 1 Variation No. 1 of 2017-2018 Homelands Extra Allowance Funding Agreement Round 4



DEPARTMENT OF
HOUSING AND COMMUNITY
DEVELOPMENT

Homelands Services
Level 2, RCG House
83-85 Smith Street
DARWIN NT 0800

Mr Jeff MacLeod
Chief Executive Officer
MacDonnell Regional Council
PO Box 5267
ALICE SPRINGS NT 0871

Postal address
GPO Box 4621
DARWIN NT 0801
Tel: 08 8999 8326

File Ref: TRIM No. HCD2017/01260-3

Dear Mr MacLeod

Variation No.1 of 2017-2018 Homelands Extra Allowance Funding Agreement – Round 4

I refer to the Homelands Extra Allowance Funding Agreement between the Northern Territory of Australia care of its agency, the Department of Housing and Community Development (the department) and MacDonnell Regional Council. (the Agreement).

The department has assessed a further 6 dwellings to be eligible and is pleased to offer your organisation an additional \$39 600 (GST Inclusive) under the 2017-18 Homelands Extra Allowance program.

Grants under this program are to improve and upgrade dwellings in homelands. An allocation of \$6 600.00 (GST Inclusive) is available for this funding round only, for each eligible dwelling. The cost of works cannot exceed the amount of funds available per dwelling.

You are required to report on the additional funds as part of your half-yearly performance reports and annual audited reports.

Attached to this letter is a grant variation amending the funding schedule under the agreement. Please indicate your acceptance by signing the variation and send back to the Grants Management Unit's generic email address at: Grants.DHCD@nt.gov.au by **Friday 23 February 2018**.

For operational or program queries, please contact the Homelands Program on 1800 031 648 or email Homelands.Program@nt.gov.au

Yours sincerely

A handwritten signature in black ink, appearing to read "Darren Johnson".

DARREN JOHNSON
Director Homelands Services

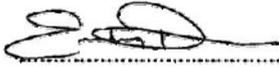
6 February 2018

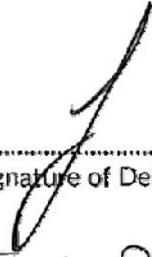
VARIATION NO. 1 OF 2017-2018 HOMELANDS EXTRA ALLOWANCE FUNDING AGREEMENT
MACDONNELL REGIONAL COUNCIL

EXECUTED by the Parties as an Agreement.

SIGNED by JAMIE CHALKER for and on behalf)
of the NORTHERN TERRITORY OF)
AUSTRALIA care of its agency the Department)
of Housing and Community Development)
pursuant to a delegation under the Contracts Act)
on)

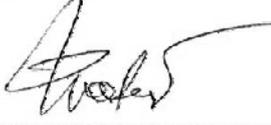
the 5th day of February 2018 in the)
presence of:)


Signature of Witness


Signature of Delegate
Emily Bonson
Name of Witness

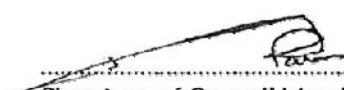
The COMMON SEAL of MACDONNELL)
REGIONAL COUNCIL was affixed to this)
document in accordance with the Local)
Government Act on)

the 7th day of FEBRUARY 2018 in the)
presence of:)


Signature of Chief Executive Officer

Bhan Pratap
Print full name of Chief Executive Officer *Ading*




Signature of Council Member

Craig Stinson
Print name of Council Member

OFFICERS REPORTS

ITEM NUMBER	13.1
TITLE	Nominations for Local Government Disciplinary Committees
REFERENCE	- 185260
AUTHOR	Gracie-Rose Matteucci, Senior Governance Officer

**EXECUTIVE SUMMARY:**

LGANT has been asked to nominate a further **ten people** for the Minister to consider for appointment to the pool of persons eligible to be a member of a disciplinary committee. It is suggested that nominees reflect a broad spectrum of the Territory's community including representing a variety of cultural backgrounds, gender, experience and locations. Given the short timeframe LGANT has been asked to complete this exercise, most councils will probably have to endorse their nominations at future council meetings.

Those that are already members of the pool of persons need not renominate.

RECOMMENDATION

That Council note this report and call for nominations for the Local Government Disciplinary Committee

BACKGROUND/DISCUSSION

Under Section 80 of the *Local Government Act* (the Act), complaints against council members are to be heard by a local government disciplinary committee.

Under the disciplinary committee provisions, when the Department of Housing and Community Development receives a complaint, it is required to form a disciplinary committee consisting of one member from each of following three classes of persons:

- a legal practitioner who has been nominated by the Attorney-General;
- a person who has been nominated by the Minister for Housing and Community Development
- a person who has been nominated by the Local Government Association of the Northern Territory.

To assist the Department in forming a committee after a complaint has been received, the Act requires the Minister to appoint persons who fall within the abovementioned classes to a list of persons who are eligible to be a member of a disciplinary committee.

Could you please provide the following information on the attached form for each of your nominees:

- (a) Name of your nominee.
- (b) Relevant qualifications (which may include relevant education, certification and/or appointments).
- (c) Relevant experience (which may include relevant past and present positions).

Interested people can find out about the process at <https://nt.gov.au/community/local-councils-remote-communities-and-homelands/complain-about-a-council-member> and if they have more questions about being a person appointed to be eligible to be on a disciplinary committee, they are welcome to call Jocelyn Nathanael-Walters, Director Legislation and Policy on 8999 8993.

ATTACHMENTS:

- 1 Template nomination form

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY

NOMINATION FORM

LOCAL GOVERNMENT DISCIPLINARY COMMITTEES

COUNCIL NAME:

1. Agreement to be nominated

I, _____ agree to be nominated as part of a pool of
(name in full)
members that could be called upon to form part of the
Local Government Disciplinary Committees.

Signature: _____ Date: _____

2. Council Confirmation of Nomination

I, _____ the Chief Executive Officer
hereby confirm that _____

was approved by resolution of Council to be nominated as part of a pool of members
that could be called upon to form part of the **Local Government Disciplinary
Committees** at a meeting held on / /2018.

Signature: _____ Date: _____

3. Nominee's Contact Details

Email address: _____

Phone No: _____

4. Nominee Information

The following information is required to enable the Executive to make an informed decision. A current curriculum vitae can be submitted in lieu of section 3 of the nomination form.

4.1 What is your current council position? _____

4.2 How long have you held your current council position? _____

4.3 How long have you been involved in local government? _____

4.4 What experience and qualifications do you have that is relevant to this committee?

4.5 Apart from your current position what other roles have you had in the local government sector?

5. You agree to supply the Executive with a report on the committee meetings you attend?

I agree I Disagree

6. Have you read and agree to the Outside Committee procedures

Yes

OFFICERS REPORTS

ITEM NUMBER	13.2
TITLE	Review/adoption of Council Policies
REFERENCE	- 185031
AUTHOR	Erich Brown, Mr

**LINKS TO STRATEGIC PLAN**

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report recommends changes to the following Council policies:

- CP111 Local Authorities;
- CP151 Audio Recording of Meetings;
- CP109 Accommodation and Travel – Members; and
- CP125 Procurement.

RECOMMENDATION

That Council adopt the attached revised policies: CP111 Local Authorities; CP151 Audio Recordings of Meetings; CP109 Accommodation and Travel-Members and CP 125 Procurement.

BACKGROUND/DISCUSSION

These policies were in need of updating for the following reasons:

CP 111 Local Authorities- This policy has reached its review date and minor grammatical and content changes were required.

CP 151 Audio Recordings of Meetings – The objective of this new policy is to ensure that meetings accurately reflect decisions made. The policy deals with the creating, storing, using, disclosing and destroying of audio records made of MacDonnell Regional Council and committee meetings.

CP109 Accommodation and Travel-Members – Update and increase of payments made to elected members to reflect changes in the reimbursements paid to members for the purchase of meals and refreshments, where overnight travel is required. A distinction is made between Area 1, which includes the MacDonnell Regional Council region, Alice Springs and Yulara, and Area 2 which includes all areas outside the above mentioned regions.

CP 125 Procurement – Update to include the competitive advantage Council will give to local, regional and State businesses when sourcing products and services for Council use.

ISSUES/OPTIONS/CONSEQUENCES

Council may wish to consider any changes they would like to make to the advanced drafts of these policies attached.

CONSULTATION

Executive Leadership Team,
Barry Lysaght, Manager Finance, MRC.

ATTACHMENTS:

- 1 Local_Authority-CP111.docx
- 2 Audio_Recordings_of_Meetings-CP151.docx
- 3 Accommodation_and_Travel_Members-CP109.docx

4 Procurement-CP125.docx

Policy Number	CP111
Replaces Policy Number	DCS014
Area Responsible	Governance and Planning
Strategic Plan Reference	4 A Supportive Organisation
Approval date	13 April 2017
Minutes Reference	Item 13.2 Ordinary Council Meeting 13/04/17
Last Reviewed	November 2017
Next Review Date	November 2020 or sooner if the relevant legislation changes.

1. Purpose

This policy establishes rules for Local Authorities that make sure they provide good local representation, are properly supported and remain a valued resource for the MacDonnell Regional Council (MRC) and its communities.

2. Scope

This policy applies to all Local Authority members.

3. Objectives

To ensure that:

- There is compliance with the Local Government Act and related legislation;
- Local Authorities can provide effective community representation and a voice for community in its discussion with MRC.
- MRC supports the Local Authorities and their members through governance training and development to help improve engagement with the community and in so doing achieve:
 - community contribution to the desired levels of local government service delivery;
 - creation and application of effective Council's policies; and
 - the establishment of mutually agreed future plans.
- Local Authorities are strong and well-run, so that information and ideas can be transmitted via them from residents to MRC, and from MRC's elected members and staff back to residents.

4. Statement

4.1. General

MacDonnell Regional Council (MRC) will ensure opportunities exist for residents to meaningfully engage in local government processes that impact their lives while remaining with the applicable legislation.

4.2. Delegations

4.2.1. Local Authorities have an advisory role to MRC. Therefore, Local Authority decisions and recommendations made in relation to the activities of the MRC will need the approval of the elected members of MRC, except where there is delegated authority.

4.2.2. Local Authorities are allocated a specific amount of funding, as defined in MRC's budget each year, to spend on activities the Local Authorities support in their communities. This can be spent under the delegation made to the Local Authority, and must be spent in line with the Local Authority Projects and Discretionary Funds Policy.

4.3. Local Authority Areas

The Local Authority areas will include the community in which they are based and surrounding areas where Council residents identify with that community for accessing services or for cultural reasons

4.4. Number of Members

The number of members for each Local Authority will be as follows:

Community	Appointed Members	Elected Members	Quorum (Total)	Provisional (Appointed Only)
Amoonguna	7	4	6	4
Areyonga (Utju)	7	2	5	4
Docker River (Kaltukatjara)	7	2	5	4
Finke (Aputula)	7	4	6	4
Haasts Bluff (Ikuntji)	7	3	6	4
Hermannsburg (Ntaria)	10	3	7	6
Imanpa	7	2	5	4
Kintore (Walungurru)	7	3	6	4
Mount Liebig (Watiyawanu)	7	3	6	4
Papunya (Warumpi)	9	3	7	5
Santa Teresa (Ltyentye Apurte)	7	4	6	4
Titjikala	7	4	6	4
Wallace Rockhole	7	3	6	4

4.5. Resignations, Nominations and Appointments process

4.5.1. A Local Authority consists of the ward Councillors for the relevant ward, and other members of the community as appointed by Council.

4.5.2. The President is a member within their own ward and is ex officio in other wards of the MRC region.

4.5.3. In the event of a vacancy, a new member will be nominated and appointed in accordance with the Local Government Act, Guidelines and this policy.

4.5.4. Calls for community nominations will remain open for at least 14 days. Signage to advise of the vacancy will be posted in the local authority at the Council office or other suitable venue.

4.5.5. The Local Authority should:

4.5.5.1. be representative of key groups within the Local Authority area such as family groups, women and men, outstations and community residents etc.

4.5.5.2. ensure members are committed to attend and participate in meetings and give two way feedback to community members and Council;

4.5.5.3. include members of Youth Boards where they exist;

4.5.5.4. the list of all nominations received, along with the indications of community support, including from serving Local Authority members collectively, will be discussed and appointments made at the first Ordinary Council meeting after nominations have closed;

4.5.5.5. where there are two or more nominations for one vacancy, MRC will call a community meeting to hold a ballot to select and recommend one nomination; and

4.5.5.6. the Chair for the Local Authority will be selected by the members of the Local Authority.

4.6. Elected Councillor Support for Local Authorities

4.6.1. Councillors are members of all Local Authorities situated within the ward they represent. They should where ever possible, attend each Local Authority meeting within their ward.

- 4.11.3.** As per section 66 of the Local Government Act a meeting may be postponed for up to 21 days from the initial scheduled date. After this timeframe a meeting must be cancelled and reconvened at an alternative time.
- 4.12.** Advance warning for legitimate reasons
- 4.12.1.** A meeting cancellation will be deemed to be legitimate where:
- access to a community is restricted (e.g. weather, cultural business);
 - sorry or cultural business prevents the meeting proceeding; or
 - a conflicting community meeting or event would significantly restrict community participation.
- 4.12.2.** Where MRC staff receive advanced warning of a meeting cancellation and the reasons are legitimate, they will make every effort to reschedule the meeting.
- 4.12.3.** Local Authority members are able to change the meeting dates with less than seven days notice if the majority of members agree.
- 4.12.4.** Meetings should be rescheduled to occur within 21 days of the original meeting dates.
- 4.12.5.** If a rescheduled meeting does not proceed, no further attempts will be made to reschedule that meeting.
- 4.12.6.** If there are changes to the scheduled meeting time made by the CEO or their delegate, members of the Local Authority must be given as much notice about the rescheduled date, time and place for the meeting, as practicable.
- 4.13.** No quorum on the day
- 4.13.1.** We cannot reschedule meetings, except in extreme circumstances (e.g. sudden family emergencies); if no warning is given that there will not be a quorum.
- 4.13.2.** We will assess our ability to reschedule based on available resources if the reason is considered by MRC to be extreme.
- 4.13.3.** If the rescheduled meeting does not happen, no further attempts will be made to reschedule.
- 4.14.** Provisional Meetings
- 4.14.1.** Where a quorum cannot be achieved a provisional meeting can be held. See 4.4 for the specific number of appointed members required to attend at each community.
- 4.14.2.** Provisional Meetings contribute to the annual requirement of four (4) Local Authority meetings as per applicable legislation.
- 4.15.** Local Authority meeting member attendance and allowance
- 4.15.1.** Members are required to attend local authority meetings as often as possible. If a member cannot attend these meetings they need to submit an apology. Membership of the Local Authority may be revoked if a member does not attend as required. See 4.17 in this regard
- 4.15.2.** Councillors are automatically members of Local Authorities within their ward, and they count towards that Local Authority's quorum. If a Councillor cannot attend these meetings they will need to submit an apology.
- 4.15.3.** Appointed members are entitled to an allowance for each local authority meeting or provisional meeting they attend in accordance with the guidance provided in Guideline 8.

- 4.15.4.** Section 64(4)(a) of the Local Government Act makes provision for Local Authority members to participate in a meeting via audio and/or audio –visual technology. Where this can be arranged this is preferable to not having a meeting take place.
- 4.16.** Selection panels
- 4.16.1.** The Local Authority must nominate a member to sit on employment selection advisory panels in relation to senior positions in the local authority area. When the panel is convened they will be contacted with the interview time and date.
- 4.16.2.** They must declare conflicts of interest, including family relationships, should they exist.
- 4.17.** Revocation of Appointment of Ordinary Member
- It is important that Local Authority members attend meetings wherever possible.
- A person ceases to hold office as a member of a Local Authority if the person:
- 4.17.1.** passes away;
- 4.17.2.** resigns in writing;
- 4.17.3.** has their membership revoked due to decisions based on or in accordance with 4.18, 4.19, 4.20; or
- 4.17.4.** they are absent for 2 meetings without the permission of the Local Authority
- 4.17.5.** A letter revoking the membership will be sent to the last known residential address of the member in question.
- 4.18.** Code of Conduct
- 4.18.1.** Local Authorities within the MacDonnell Regional Council area will operate under Council’s policy CP102 Code of Conduct – Members.
- 4.18.2.** Members of Local Authorities found in breach of this policy will be dealt with through the Disciplinary Procedure.
- 4.19.** Disciplinary Procedures for Local Authority Members in breach of the Code of Conduct
- 4.19.1.** Should the elected members of Council receive a formal complaint about a Local Authority Member’s behaviour, then they will attempt to resolve the matter promptly.
- 4.19.2.** Should the matter become sufficiently serious, then the matter will be dealt with in accordance with relevant Acts and Guidelines.
- 4.20.** Procedures for dealing with misconduct or poor performance of Local Authorities
- 4.20.1.** If a Local Authority behaves in a manner that is not compliant with the Local Government Act (Act), is allegedly bringing MRC into disrepute or is repeatedly reported to be performing poorly, MRC will appoint a person to undertake an investigation.
- 4.20.2.** If the Local Authority is found to be not meeting its obligations under the Code of Conduct, Act or Guidelines, Council will give the Local Authority a written warning outlining where it is remiss in its responsibilities.
- 4.20.3.** MRC’s President and staff will work with the Local Authority to resolve these issues.
- 4.20.4.** If the Local Authority is then unable to meet its obligations in a suitable timeframe the Council will have the option to terminate the entire membership of the Local

Authority or some members, and appoint new members. In this case, MRC will appoint new members using the Nominations and Appointment process outline in 4.4 above.

4.20.5. It is the decision of Council whether any previous members will be reappointed.

4.21. Appeal Procedure

The member/s of the Local Authority or the Local Authority as a whole, have the right to appeal directly to the Council to discuss their issues in relation to alleged misconduct or reported poor performance and if not satisfied then the member/s have a right to appeal to the Minister for Housing and Community Development and/or the Northern Territory Ombudsman.

5. Legislation and References

Related Legislation	Local Government Act Local Government Guideline 8
Related Policies	CP102 Code of Conduct – Members CP103 Acceptance of Gifts and Benefits - Members CP104 Disclosure of Interests - Members CP107 Allowances – Local Authority Members CP109 Accommodation and Travel– Councillor and Local Authority Members CP112 Local Authority Projects and Discretionary Funds OP202 Recruitment and Selection
Related Procedures	

6. Delegation and Implementation

Delegate	Director Corporate Services
Implementation Officer	Manager Governance and Planning

7. Administration

EDRMS Doc Id	180299
On Internet (Council Policy)	28/04/17

8. Version control

Version No	Date Changed	Modified By	Details and Comments
1.0	May 2014	H Smith	Reviewed
2.0	December 2017	E Brown	Grammatical and content updates.

Policy Number	CP151
Area Responsible	Governance
Strategic Plan Reference	Regional Plan 2017-2021: 4. A Supportive Organisation
Approval date	DRAFT
Minutes Reference	DRAFT
Last Reviewed	January 2018
Next Review Date	January 2021 - <i>Review every four (4) years or after changes to relevant legislation</i>

1. Purpose

The purpose of this policy is to specify the arrangements for creating, storing, using, disclosing and destroying audio recordings of MacDonnell Regional Council meetings.

2. Scope

This policy document applies to:

- Ordinary and Special Council Meetings;
- Risk & Finance Committee Meetings; and
- Audit Committee Meetings.

3. Objectives

MacDonnell Regional Council is committed to the effective and responsible governance of Council administration. This objective of this policy is to ensure the minutes of Ordinary and Special Council Meetings and Committee meetings accurately reflect decisions made by Council.

4. Statement

4.1 Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the exclusion of confidential matters identified as such under Section 8 of the Local Government (Administration) Regulations for the purposes of;

4.1.1 Assisting in the preparation of meeting minutes; and.

4.1.2 Ensuring decisions of Council and Committees are accurately recorded; and

4.1.3 Verifying the accuracy of minutes prior to their confirmation.

4.2 Public Notification

4.2.1 In compliance with the Surveillance Act 2007, advice will be provided to the members of the public in attendance at meetings that an audio recording of the meeting will be made. The wording of the advice will be as follows:

An audio recording of this meeting is being made for minute taking purposes as authorised by Council Policy CP151 – Audio Recordings of Meetings.

4.2.2 This advice will be displayed in the following manner:

- Displayed on the notice of agenda for meetings of Council and Committees; and
- Displayed at the entry to Council Chambers or place where the meetings are held; and
- Verbally by the Chairperson at the commencement of the meeting.

4.3 Creation, Storage, Retention and Destruction of Recordings

- 4.3.1** Audio Recordings will be made in the most suitable digital format using a digital recorder with one or more directional microphones.
- 4.3.2** Audio recordings will be stored securely by the Director of Corporate Services in such a manner that only those authorised have access to them.
- 4.3.3** Audio recordings will be held for no longer than 3 months after the minutes from the meeting to which they relate are confirmed by Council, after which all files and related media will be destroyed, except as where under 4.4.3 below this conflicts with the handling of a request under the Information Act.
- 4.3.4** Councillors may request, via majority vote if required, that no audio recording is made where issues of legitimate cultural or spiritual significance are to be discussed.

4.4 Access to Recordings

4.4.1 Access by Elected Members

Requests by Elected Members for access to recordings for the purpose of ensuring the accuracy of meeting minutes will be made to the Chief Executive Officer or the Director of Corporate Services, who will provide access by means of listening to the recordings at Council offices during business hours.

4.4.2 Access by Staff

4.4.2.1 Access is granted for the purposes of ensuring the accuracy of meeting minutes to the Chief Executive Officer, the Director of Corporate Services and the relevant minutes secretary of the meeting to which the recording relates.

4.4.2.2 All other requests for access by staff are to be made to the Director of Corporate Services, and will only be granted in circumstances requiring the staff member to participate in ensuring the accuracy of meeting minutes.

4.4.3 Access by the Public

Access by members of the public will not be granted

4.5 Recording of meetings by Members of the Public

Members of the public may not record the proceedings of Council and Committee meetings except by resolution of Council (not Committees).

5. Legislation and References

Applicable Legislation	Local Government Act Local Government (Administration) Regulations
Related MRC Policies	
Related MRC Procedures or other documentation	

6. Delegation and Implementation

Delegate	Director Corporate Services
Implementation Officer	Manager Governance & Planning

7. Administration

EDRMS Doc Id	183540
On Internet	(Date placed)

8. Version Control

Version No	Date Changed	Modified By	Details and Comments
1.0	January 2018	E Brown	New Policy

Policy Number	CP109
Area Responsible	Governance and Planning
Strategic Plan Reference	Regional Plan 2017-2021: 4. A Supportive Organisation
Approval date	15/12/2017
Minutes Reference	OCM 15/12/2017 Item 13.2
Last Reviewed	December 2017
Next Review Date	February 2022 - <i>Review every four (4) years or after changes to relevant legislation or Council policy.</i>

1. Purpose

This document sets out MacDonnell Regional Council (MRC) policy for paying for accommodation and travel for all members of Council Local Authorities and Committees of Council travelling on official Council business.

2. Scope

This policy applies to all members of Council, Local Authorities and Committees of Council (herein referred to as members).

3. Objectives

This policy is designed to:

- outline the Council's responsibilities to reimburse accommodation, travel and incidental expenses;
- ensure Council funds are properly used and accounted for;
- ensure members are not financially disadvantaged as a result of carrying out their official duties; and
- ensure that Council pays all reasonable and approved costs of travel and accommodation expenses (including meals) incurred by members where it is necessary to be away from home to attend legitimate Council business.

4. Statement

4.1 Accommodation and Travel Reimbursement Procedures

- 4.1.1** The Authorising Officer for member payments is the CEO, the Director of Corporate Services, the Manager – Governance and Planning or the CEO's delegate in their absence.
- 4.1.2** Members can use their own mode of transport or arrange for the approved use of a Council vehicle in line with Council's Vehicle Policy and management guidelines.
- 4.1.3** For official Council travel, members must contact Council Governance staff to enable a Travel Requisition to be initiated and approved. Note that approval and reimbursement cannot be guaranteed for Travel Requisitions submitted after travel has been completed.
- 4.1.4** The Authorising Officer approving travel, will submit the Travel Requisition to Council's Finance Department for payment.
- 4.1.5** Members must advise of any changes to their initial travel arrangements.
- 4.1.6** If members are absent for the purposes of business they travelled for, or do not attend at all, they must repay any amounts paid to them for the travel through deductions from their next meal or mileage reimbursement payment. If attendance was at only part of the business travelled for, prepaid reimbursements must be repaid for the non-attendance time.
- 4.1.7** If members do not check in for accommodation that has been booked at their request, without due cause, they will need to repay any costs incurred by Council. Repayments will be deducted from future payments made.

4.2 Accommodation Reimbursement

- 4.2.1** Except for emergency situations, accommodation will be prearranged and paid by MRC.
- 4.2.2** Where possible, Council will try to ensure a security deposit is not required on arrival. On some occasions this will not be possible, and members will need to arrange to pay this deposit independently, keep a receipt and seek reimbursement as per 4.5.
- 4.2.3** Incurred Mini-bar, phone, room service, in-house movies and other incidental charges are members' responsibility.
- 4.2.4** Members are responsible for ensuring that any accommodation is maintained to a reasonable standard and are responsible for the financial costs and behaviour of their guests.
- 4.2.5** Council will only cover the cost of accommodation for the member. Any additional cost for family staying with a member, will be at the members own cost. Any costs incurred for damage or additional cleaning will be at the members cost. Council will seek reimbursement of all additional cost and these costs will be automatically deducted from the members next allowance payment.
- 4.2.6** Accommodation for the night before meetings, workshops, training etc. will not be arranged if the member has to travel less than 150km, unless the meeting is starting before 9.45am.
- 4.3 Meal Reimbursement**
- 4.3.1** Where members are leaving home and returning in the same day on official travel, a meal reimbursement is not payable.
- 4.3.2** Where members are travelling overnight, their meal reimbursement accrues from the time they leave home and ceases from the time they arrive home, excluding any time not spent on officially approved business or travel.
- 4.3.3** Meal reimbursement is not payable for any meals covered through accommodation or by other parties including meals provided in meetings/conferences.
- 4.3.4** The reimbursement, where overnight travel is required, for the purchase of meals and refreshments shall be as follows:
- 4.3.5** An allowance, where overnight travel is required, for the expected extra cost of purchasing meals and refreshments shall be as follows:
- Area 1: MRC region, Alice Springs and Yulara*
Area 2: All locations outside of MRC region, Alice Springs and Yulara.

	Area 1	Area 2
<i>Breakfast</i>	20	28
<i>Lunch</i>	25	30
<i>Dinner</i>	45	52
Total	90	110

- 4.3.6** Any costs for meals and refreshments which exceed the daily amount are the members' responsibility.
- 4.4 Mileage Reimbursement**
- 4.4.1** Personal vehicles can only be used with the approval of the authorising officer.
- 4.4.2** Mileage will be calculated at the highest rate per business kilometre set by the ATO, plus an additional 70% to account for higher fuel prices and greater wear on vehicles in the region, which is set each year.
- 4.4.3** Reimbursement for kilometres travelled will be based on the shortest possible route by gazetted (or where unavailable, locally recognised) roads, except where that route:

- would involve travel along the Old Ghan Heritage Road between Finke and Titjikala or on the Sandy Blight Junction road between Kintore and Docker River communities; or
- has been closed by the Northern Territory Roads Department; or
- has been closed for use by Council vehicles by the MRC Director of Technical Services or the CEO's delegate in their absence.

In this case the reimbursement will be based on the shortest possible alternative route. Where a member chooses to take a longer route, unless due to the above, reimbursement will be paid on the shorter route.

4.4.4 If a member chooses not to stay at their accommodation and travels home each night they will only be paid for one return trip.

4.4.5 Members who choose to travel in their own vehicle are not covered by the MRC motor vehicle insurance policy.

4.5 Incidentals

Council will reimburse, upon presentation of receipts, any approved and reasonable expenses seen as incidental to travel.

4.6 Other travel

Where members are required to travel by air, bus or train on official Council business, the MRC will finalise all travel and accommodation payments.

4.7 Payments of Reimbursements

4.7.1 For two day meetings, 50% of the meal and mileage reimbursement will be paid in cash at the completion of the first day, with the remainder being paid at the completion of day two (or three if the meeting is three days).

4.7.2 For all other meetings, the meal and mileage will be paid in cash at the end of the meeting.

4.7.3 For travel outside the Council region, 50% of the mileage payment will be paid in Alice Springs before departure. Meal reimbursements may be paid fully in advance.

4.7.4 Members may choose to have all due reimbursements paid into their bank account following the meeting.

4.7.5 If members are overpaid, recovery of the overpaid amount will be deducted from the member's next meal or mileage reimbursement payment.

4.7.6 Members will not receive cash payment for accommodation, nor will any reimbursement be paid where a person chooses to use private accommodation (i.e. family).

5. Legislation and References

Related Legislation	Local Government Act
Related Policies	CP111 Local Authority Policy CP102 Council Code of Conduct CP106 Allowances Elected Members
Related Procedures	
Related Documents	F109 Travel Claim Form F106 Extra Meeting Allowance Claim

	Official Route Distances Between Communities
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6. Delegation and Implementation

Delegate	Director Corporate Services
Implementation Officer	Manager Governance and Planning

7. Administration

EDRMS Doc Id	150265
On Internet	30/5/2017

8. Version Control

Version No	Date Changed	Modified By	Details and Comments
1.0	July 2016	D Teudt	Reviewed
2.0	December 2017	E Brown	Grammatical changes and content updates.
2.1	February 2018	E Brown	Updated staff entitlement for meals and refreshments, based on the area.

Policy Number	CP125
Area Responsible	Financial Management
Strategic Plan Reference	Regional Plan 2017-2021: 4. A Supportive Organisation
Approval date	15/12/2017
Minutes Reference	OCM 15/12/2017 Item 13.2
Last Reviewed	November 2017
Next Review Date	November 2021 - <i>Review every four (4) years or after changes to relevant legislation</i>

1. Purpose

This policy is to provide direction for an efficient procurement process that conforms to regulatory requirements.

2. Scope

MacDonnell Regional Council's (MRC) Procurement Policy applies to the procurement activities including purchasing, ordering, tendering and contracting made by Council.

These procedures do not apply to sponsorship, donations, employment contracts or disposals.

3. Objectives

Key principles of this policy are that all procurement activities will be conducted in accordance with the following principles:

- probity and transparency;
- value for money;
- open and effective competition;
- environmental protection;
- Health and Safety;
- MacDonnell Regional Council Code of Conduct; and
- promoting Indigenous employment.

4. Location based advantage

In support of local, regional and State businesses and subject to Council's procurement policy and product or service specifications, Council will give a competitive advantage when sourcing products and services, as follows:

LOCATION	WEIGHTING ADVANTAGE
MRC Local Government area based businesses	15%
Local Government area of Alice Springs Town Council	10%
Businesses located in the Northern Territory but outside of the previously mentioned areas	5%

4.1 Purchase Values

The relevant value, for the purpose of this policy, is simply the face value of the purchase or contract (incl. GST). However, in some instances the value may need to be determined in a different way. The following table clarifies how to determine the relevant value:

Activity	Delegations Value
Approving a period contract	The anticipated total expenditure inclusive of extension options and forecast price adjustments
Approving a panel contract	The anticipated total expenditure across all firms in the arrangement, inclusive of any extension options
Exercising a contract option	The net value of the option itself not the new total contract value
Approving a variation	The value of the variation being approved not the new total contract value and not the accumulative value of the variations to date.

- Variations may increase the scope of a contract and consequently increase the level of financial commitment. Discretionary variations must be approved by an officer with a delegation limit sufficient to cover the value of the variation.
- All procurement is subject to approved budgets. These procurement policy values and delegation limits operate in addition to (not in place of) any budget constraints.

Purchase Value	Quotes needed
< \$1,000	No quotes needed
\$1,000 - \$10,000	Minimum one (1) written quote - two (2) where possible
\$10,000 - \$100,000	Three (3) written quotes
> \$100,000	Tender

4.2 Attractive Items

A portable and attractive item is a non-consumable item that has a value below \$5,000 (assets above this should be capitalised) and an item that is susceptible to theft or loss due to its portable nature and attractiveness for personal use or resale. Examples of portable and attractive items are: laptop computers, mobile phones, cameras, projectors, televisions, power tools, household goods, portable fridges, small electronic devices e.g. iPads and bikes.

4.3 Delegations

Financial and other delegations are provided under the Council's delegations. Authorisations of purchase requisitions must be within an authorised officers approved delegated authority which can be found in the MacDonnell Regional Council's Delegations Manual.

If purchasing an item or service which is primarily administered by another department, the purchaser will consult with the Manager or Director of the relevant department, before a purchase is made.

4.4 Purchases Under \$1,000

Any purchases under \$1,000 do not require any quotes; however, this policy's objectives including value for money must be adhered to.

4.5 Quotations

- 4.5.1** The Responsible Officer shall seek written authority from their Director prior to any commitment being made to purchase a new asset which has a cost of greater than \$5,000. Any item above \$500 needs to be entered onto the Portable and Attractable Items Register, if deemed to be a portable attractive item.
- 4.5.2** Where a financial transaction for goods or services is valued at greater than \$1,000 and no more than \$10,000 the Responsible Officer is required to request **One (1) written quote**. Note this is a minimum and where possible written two (2) written quotes should be obtained.
- 4.5.3** If the council proposes to obtain suppliers at a cost of more than \$10,000 but no more than \$100,000, the Responsible Officer must obtain written proposals from at least three (3) suppliers and then choose a supplier from amongst those submitting written quotations, in accordance with Accounting Regulation 28.
- 4.5.4** If it is not practical to obtain quotations from 3 suppliers, the Responsible Officer / Council must obtain as many as possible and must record in writing the reasons for not obtaining 3 quotations.
- 4.5.5** Quotations are to clearly identify GST separately.
- 4.5.6** In assessing a quotation consideration should be given to best value as well as best price, including an allowance for up to 10% weighting for price for a local supplier.
- 4.5.7** Having assessed the quotations received against best value and best price, where the Responsible Officer recommends a supplier's quotation which is not based on best price, an explanation is to be provided in writing to a Manager or Director who has the delegation for that level of expenditure. That Manager and/or Director is required to authorise the procurement request in writing as well as the authorisation for payment.

4.6 Tenders

- 4.6.1** The Council cannot enter into a contract for the provision of supplies to the Council at a cost of more than \$100,000, unless it has first called for tenders for that contract by public notice.
- 4.6.2** Prior to the advertising and public availability of tender documents, they are to be authorised by a Director.
- 4.6.3** The tender documents should comprise, but not be limited to:
- details of the goods or services to be delivered under the contract;
 - undertakings, deeds, warranties, insurances, securities, etc., required to be lodged with the tender;
 - other particular requirements relating to performance of the works or services;
 - a statement that tenders are to clearly identify GST separately;
 - A statement that all tenders shall be submitted in writing and submitted on Tenderlink;

- A statement that the Council will not be bound to accept the lowest or any tender;
- notice that a successful tenderer's name, the tender price and details of goods or services supplied under contract will be published, pursuant to regulation 29(3) of the Accounting Regulations; and
- a form of tender and conditions of tendering.

4.6.4 The tender shall be open for a minimum period of two (2) weeks and shall be advertised each week in one local newspaper.

4.6.5 The tender open period is deemed to commence at the date of the first advertisement that appears in the printed media.

4.6.6 The Chief Executive Officer can decrease the tender period at his/her discretion.

4.6.7 A virtual tender box will be placed online at Tenderlink and is to be secured with a virtual key with restricted access.

4.6.8 Tenders shall close in accordance with the guidelines contained in Australian Standard number AS4120 Code of Tendering, as follows:

- not earlier than 2.00pm;
- not on a Monday or day following a public holiday;
- at least one clear day after a weekend and at least one week after the recognised industry Christmas close down;
- any tenders received after the closure of tenders will be rejected, with the exception that the Chief Executive Officer can authorise the submission of a late tender where extreme circumstances is proved by a tenderer in writing. In this instance no tenders are to be opened prior to the expiration of the extension time; and
- tenders shall be opened as soon as practicable after the tender closure time and a decision should be made within one month of tender close time.

4.6.9 A tender received in response to a public notice may only be opened in the presence of either the Council itself or a committee of 3 members of the Council staff delegated by Council to open and consider the tenders and report to the Council on the tenders. A written report to Council on the tenders and with a recommendation as to the successful tender shall be submitted at a Council Meeting.

4.6.10 If Council accepts a tender for the provision of supplies to the Council at a cost of more than \$100,000, it must give public notice containing the following information about the successful tender:

- the name of the person who submitted the successful tender;
- the tender price; and
- the supplies to be provided under the contract.

Public notice is given by publishing the information on Council website and separate notices to all tenderers.

4.7 Quotations and Tenders not required in certain circumstances

4.7.1 In accordance with the Act, circumstances may arise where quotes and tenders may not be sought, however a Council Officer must obtain the written approval of a Director to proceed in all exceptions to the policy. The potential exceptions are outline below.

Quotations or tenders are not required for the following:

- the provision of supplies relating to the purchase of land; a consultancy or other professional services as defined in General Instruction no 4; or travel and accommodation;
- the Minister dispenses, in a particular case, with the requirement to call of quotations or tenders;
- the supplies are to be obtained under a contract to which the Commonwealth, the Territory or a State is a party; and
- if the supplies are to be obtained under a contract to which another Council, a local government subsidiary or LGANT is a party, and if the supply has been authorised by resolution of the Council; and notice of the resolution has been published on the Council's website.

4.7.2 In some circumstances an urgent purchase may be required to meet Council's obligations in regard to safety, asset protection, environmental protection or critical service provision. If such a situation arises and there is insufficient time to comply with procurement policy or delegations limits then the most senior officer available may approve an emergency procurement exercise. All emergency procurement exercises shall be documented and reported to the relevant Director at the first possible opportunity.

4.7.3 Where a panel or period contract is in place, procurement of supplies may be made against the panel contract without the need to call for quotations or issue a tender, providing that the supplier of goods and/or services is an approved member of the relevant panel contract. However a quotation or tender is still to be called for when setting up the initial panel or period contract. In line with General Instruction No 4, no panel or period including any option period can extend past a 3 year term.

4.7.4 A contractual arrangement established by Local Buy enables Council to purchase a diverse range of goods and services from Local Buy suppliers without separately tendering. Local Buy is administered by the Local Government Association Queensland and provides an electronic portal to facilitate compliant purchasing for Councils in Queensland and the Northern Territory. Using Local Buy is fully compliant with the Council's policy assuming LGANT is a party to the contract.

4.7.5 For a step by step procedure of purchasing goods and services, please refer to the Purchase Requisition Procedure.

5 Legislation and References

Related Legislation	Local Government Act, Local Government (Accounting) Regulations Section / Regulation 28, 29, 30C (2)(b), 32 and 102, General Instruction no 4 – Procurement.
Related Policies	MacDonnell Regional Council Delegations Manual
Related Procedures	MacDonnell Regional Council Purchase Requisition Procedure, MacDonnell Regional Council Asset Management Procedure
Associated Documents	Attractable Items Register

6 Delegation and Implementation

Delegate	Director Corporate Services
Implementation Officer	Finance Officer - Purchasing

7 Administration

EDRMS Doc Id	150279
On Internet	04/12/2017

8 Version Control

Version No	Date Changed	Modified By	Details and Comments
1.0	July 2016	D Teudt	Reviewed.
2.0	December 2017	E Brown	Grammatical updates and content changes.
2.1	February 2018	E Brown	Inclusion of geographic price advantages given to MRC, Alice Springs and NT businesses.

OFFICERS REPORTS

ITEM NUMBER	13.3
TITLE	Second quarter progress on the 2017/18 Regional Plan
REFERENCE	- 185022
AUTHOR	Erich Brown, Mr

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

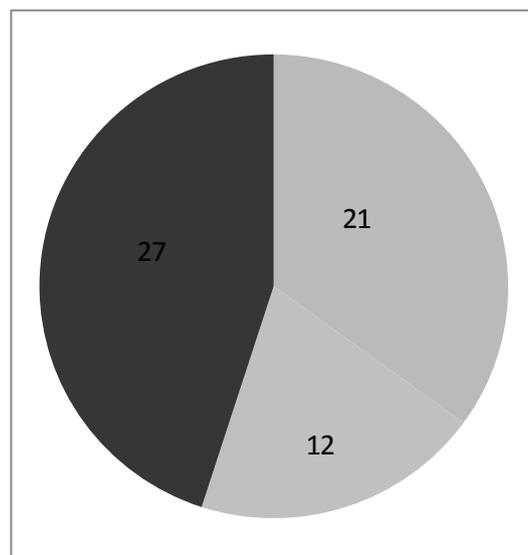
In this report, the progress is presented to Council against the Regional Plan for the second quarter of 2017/2018 to ensure that the Council is aware of the organisation's progress and any issues that arise.

RECOMMENDATIONS

That Council note and accept the report on second quarter (2017/18) progress against the Regional Plan.

BACKGROUND/DISCUSSION

The Regional Plan report shows second quarter (2017/18) progress on each key performance indicator (KPI) under our Regional strategic plan. This report is to be tabled at the meeting.



Actions are rated as follows:

- Green: everything is on track or has been done
- Amber: there have been some delays but it can still be done
- Red: work hasn't started or there is a serious risk to it being completed

The achievements displayed by these colour ratings are an accumulation of the progress shown over the first two quarters of the 2017-2018 Regional Plan. KPI's to be completed in the third or fourth quarters will show as red in this quarter.

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Executive Leadership Team

ATTACHMENTS:

1 Quarter KPI's

Goal 2: Livable Communities										
Outcome 2.1: Our community members love where they live										
Delivery	Beautifying our communities	Trees or shrubs planted across 13 communities						3500	June 2018	Tree program is ongoing. Street trees and shrubs are on order with suppliers and will be delivered prior to June 30
Financials	Support active lifestyles through quality sporting facilities	Develop an asset management plan for Council's sporting facilities						100%	June 2018	Yet to commence.
Delivery	Partners developed to encourage use	Number of sporting grounds developed to service local standards						600+ grounds	Ongoing	10 X Community sporting grounds meet SL 4
Financials	Partners developed to encourage use	Amount of funding for swimming pools secured						13	June 2018	Tech, Services - 65k donation received in 2nd quarter but \$30,000 received the 3rd quarter
Delivery	Partners developed to encourage use	Number of parks that meet the service level 5 standard						13	June 2018	13 X parks meet NRC SL 5. Four new parks are being developed at Inran Kilaro, Docker River and Mt. Lidlo
Services	Providing in-kind support for community-wide events	Number of community-wide events supported						13	Ongoing	Tijikala Community Safety Day BBQ, Santa Teresa Community Clean up days, Santa Teresa Fun Run, Santa Teresa Best Community Garden competition, Finko Best Garden and Street competition, Finko Desert Ram Landfill, Mt Lidlo Graduated Camp, Kilaro Nightlight on Concert, Aiyooq a Tiyo Towers Celebrations, Yooos Community Sports carnivals and Xmas Celebrations.
Financials	Providing in-kind support for community-wide events	Community Safety and Youth Services supported Sports weekends in Kilaro, Papunya, Mt Lidlo, St Teresa, Tijikala Community Safety and Youth Services supported community concerts in St Teresa and Kilaro.								
Outcome 2.2: Building a quality desert lifestyle for our grandchildren										
Delivery	Increase our use of solar energy across our communities	Number of community parks that have solar lighting						26	June 2018	Tree program is ongoing. Street trees and shrubs are on order with suppliers and will be delivered prior to June 30
Financials	Reduce our energy consumption	Develop a set of energy standards for Council facilities						100%	December 2017	Yet to commence.
Delivery	Advocate for sustainable funding to our home lands foundations	Predictable reduction in kilowatts used by all Council facilities						5% / annum	June 2018	Yet to commence.
Financials	Advocate for sustainable funding to our home lands foundations	Representations to the Northern Territory Government on behalf of local lands foundation residents for sustainable funding for water and sewerage services						100%	June 2018	Service Delivery Management Team attended NTC Conferences for the October 2017 Area Managers working with NTC Discussion Chairs to identify Council's requirements.
Delivery	Advocate for sustainable funding to our home lands foundations	Applications for special purpose infrastructure grants for NTC divisions						100% / division	June 2018	Grants secured for Homelands total \$379K

Goal 4. A Supportive Organization											
Outcome 4.1 Support our staff											
services	Providing career pathways and staff satisfaction	Workforce Development Plan actions implemented							100%	June 2018	In Progress
services	MacDonnell Regional Council is a safe workplace	Surveys conducted measuring staff satisfaction Review employee reward and recognition process.							3 / annum 100%	Ongoing June 2018	
services	Compliant workplace health and safety policy and processes	Percentage of incidents reported within required timeframe Establish risk profile for Council Percentage of Council facilities where a risk assessment has been carried out Percentage of Council activities where a risk assessment has been carried out							100%	June 2018	Approx 85% - 90% In Progress
services	Continuous improvement in workplace health and safety	Number of Health and Safety Representative group meetings conducted							2 issues improvement 4	June 2018	
services	Increase our understanding of the barriers to workforce participation amongst indigenous staff	Implement a formal exit interview process for all staff Research conducted and recommendations made on existing barriers to workforce attendance							4 / location 100%	June 2018 December 2017	
Outcome 4.2 Build our organization culture											
services	Our values are ingrained in the organization	Develop materials for values workplace workshop							100%	June 2018	
services	Staff are working together across services	Percentage of staff that have completed MRC values workshop							100%	June 2018	Communities including Murrumbidgee, Santa Teresa, Tiki and Darynys have had items raised at local Authority meetings. Items raised include: - Allocation of funds for youth activities - Youth programming & diversity of activities - Youth space upgrades Technical Services Manager participates in monthly Managers' meetings Alice Springs.
services	NEW START UNDERLAND OUR COUNCIL IS YOUR AND IDENTIFY	Number of inter-departmental staff meetings per community and in Alice Springs Implementation of induction process Percentage of staff who have completed the induction process							6 / location 100%	Ongoing December 2017	
Outcome 4.3 Support financial sustainability and compliance											
services	Opportunities found to increase the impact of our limited resources	\$ value of additional contracts / services secured							100%	December 2017	In Progress
services	Compliant resource management systems is implemented	Dollar amount of external funding secured towards Councils operations New file structure approved and implemented All Alice Springs staff have received MAgitDocs and records training							\$655,000 / annum 100%	Ongoing December 2017	Additional \$100K to support existing positions within NT Non-roads job project underway. In Progress.

OFFICERS REPORTS

ITEM NUMBER	13.4
TITLE	Community Survey Questions
REFERENCE	- 185095
AUTHOR	Erich Brown, Mr

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is provided to present Council with the opportunity to provide comment and input into the questions to be asked, and provide guidance in the method used to conduct the 2018 Community Survey. Community consultation guiding Council's actions is a strategy under Goal 3, *Engaged Communities* in Council's Strategic Plan and the KPI requires that we do so every second year.

RECOMMENDATION

- That Council consider, discuss and comment on the Community Survey questions;
- That Council provide guidance on how the survey should be conducted;
- That Council determine whether suitable prizes should be made available to encourage participation; and
- That Council provide guidance on the type, number and cost involved for these prizes.

COMMUNITY SURVEY**ISSUES/OPTIONS/CONSEQUENCES**

Discussion amongst staff and with Council will take place and this feedback received will be used to determine how the survey is to be conducted.

To encourage participation it is suggested that a number of useful prizes (electricity cards etc.) be made available to each community, and to be in the draw, community members need to provide their names and to participate in the survey.

FINANCIAL IMPACT AND TIMING

The Community Survey and related community feedback guides Council is its budget allocation.

CONSULTATION

Executive Leadership team
Manager Children's Services – Margaret Harrison
Acting Manager Community Safety – Peter Devine
Manager Youth Services – Bianca Rayner
Manager Home Care Services – Praveen Gopal
Manager Finance – Barry Lysaght
Senior Governance Officer- Gracie Matteuci
Communications Officer-Darren Pfitzner
Governance Officer- Jacinta Barbour

ATTACHMENTS:

1 MRC Community Survey 2018.pdf 4 Pages



MacDonnell Regional Council Community Satisfaction Survey 2018

MacDonnell Regional Council Community Survey

We are collecting information to learn whether MacDonnell Regional Council (Council) is doing a good job delivering services in your community, and how we can improve on these services to you. It is important to tell us honestly what you think about these services. There is no answer that is right or wrong - it is about what you think.

This feedback is not a promise that everything you say will happen, but it will help the Council to make better decisions about what happens in your community.

We will not be telling other people what you have said. To encourage your participation Council has provided each community with a number of prizes, which we will draw once the survey has been completed. If you would like to take part, please fill out the entry.

Thank you for taking the time to help us with this survey - this will help us do a better job in your community.

1. What is your gender?

- Male
- Female

2. Which is your community?

- | | |
|--|--|
| <input type="checkbox"/> Amoonguna | <input type="checkbox"/> Kintora (Walungurnu) |
| <input type="checkbox"/> Areyonga (Ulju) | <input type="checkbox"/> Mt Liebig (Watiyawanu) |
| <input type="checkbox"/> Docker River (Kallukatjara) | <input type="checkbox"/> Papunya (Warumpi) |
| <input type="checkbox"/> Finke (Aputula) | <input type="checkbox"/> Santa Teresa (Lyentye Apute) |
| <input type="checkbox"/> Haasts Bluff (Ikuntji) | <input type="checkbox"/> Tijikala |
| <input type="checkbox"/> Hermannsburg (Ntaria) | <input type="checkbox"/> Wallace Rockhole |
| <input type="checkbox"/> Imanpa | <input type="checkbox"/> Outstation: Please provide the name |

.....

3. Which is your age group?

- 12 – 18 years old
- 19 - 24 years old
- 25 – 34 years old
- 35 – 44 years old
- 45 - 54 years old
- 55 – 64 years old
- 65 – 74 years old
- 75 – 84 years old
- 85+ years old

4. What ages are the people living with you? Please write the number of people in the box.

- | | |
|--|--|
| <input type="checkbox"/> 1 month – 5 years | <input type="checkbox"/> 35 – 44 years old |
| <input type="checkbox"/> 5 – 9 years old | <input type="checkbox"/> 45 - 54 years old |
| <input type="checkbox"/> 10 – 15 years old | <input type="checkbox"/> 55 – 64 years old |
| <input type="checkbox"/> 16 – 18 years old | <input type="checkbox"/> 65 – 74 years old |
| <input type="checkbox"/> 19 – 24 years old | <input type="checkbox"/> 75 – 84 years old |
| <input type="checkbox"/> 25 – 34 years old | <input type="checkbox"/> 85+ years old |

5. What is your first language, i.e. what language do you speak most at home?

- | | |
|--|--|
| <input type="radio"/> Eastern/Central Arrarnte | <input type="radio"/> Alyawarr/Armatyer |
| <input type="radio"/> Western Arrarnta | <input type="radio"/> Ngaatjatjara |
| <input type="radio"/> Luritja/Pintupi | <input type="radio"/> English |
| <input type="radio"/> Pitjantjatjara | <input type="radio"/> Other (please write on page) |
| <input type="radio"/> Yankunytjatjara | |

6. What services does the Council deliver in your community (tick the boxes)

- | | |
|--|---|
| <input type="checkbox"/> Rubbish collection | <input type="checkbox"/> Youth services (MacYouth sport and diversion programs) |
| <input type="checkbox"/> Roads in the community | <input type="checkbox"/> Night Patrol |
| <input type="checkbox"/> Roads outside the community | <input type="checkbox"/> Looking after parks and cemeteries |
| <input type="checkbox"/> Child care (Early Learning and After School Care - MacKids) | <input type="checkbox"/> Ovals |
| <input type="checkbox"/> Home Care (looking after the old people) | <input type="checkbox"/> Other - please name these: |

.....

7. Which of the services Council provides don't you use, and why not?

8. How can Council improve this service or activity?

9. What do you think Council does well?

10. What do you think Council could do better?

11. Who do you ask if you have questions about the Council?

12. Can you name any of Council's Local Authority members?

13. Can you name any of Council's elected members (Councillors)?

14. What is the best way for Council to get hold you or tell you what Council is doing? (Please put 5 in the best way, 4 in less good, and so on till 1 in the least good way.)

- Local Authority members telling you
- Attending Local Authority meetings
- Poster on notice board located at Council office
- Poster on other notice board (please advise where):

.....

- Local radio
- Text message- please provide mobile number (this will remain private)

.....

- Other - please tell us how:

.....

15. Do you see the Council as a good place to work?

- yes
- no
- unsure

16. Who would you ask if you want to apply for a job with Council?

Pulya and Thank you!



OFFICERS REPORTS

ITEM NUMBER	13.5
TITLE	Discretionary Trust - Group Insurance Scheme
REFERENCE	- 185037
AUTHOR	Bhan Pratap, Director Corporate Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Liveable Communities

Goal 03: Engaged Communities

EXECUTIVE SUMMARY:

To seek Council endorsement to collaborate with other Northern Territory councils and participate in the discretionary trust insurance model that is being established by LGANT and Jardine Lloyd Thompson (JLT) for the NT local government sector.

RECOMMENDATION

That the MacDonnell Regional Council resolves to:

- a) Become a member of the discretionary trust established by Jardine Lloyd Thompson for the purpose of providing insurance services to Trust members subject to financial benefit and adequate cover and protection.

BACKGROUND/DISCUSSION

At the LGANT Executive meeting on 13/12/2017 a business paper was presented for decision on the "Collaboration on Insurance Practices" where the following resolution (template) was adopted by the Executive .

THAT the Executive:

- a) resolve to recommend that each council becomes a member of the Discretionary Trust which is to be established by Jardine Lloyd Thompson for the purpose of providing insurance cover to Trust members; and***
- b) adopts the following model resolution to be used by each council in confirming its agreement to becoming members of the Discretionary Trust and participating in a collaborative insurance scheme:***

"That the (name of council) resolves to

- a) become a member of the (name of discretionary trust) established by Jardine Lloyd Thompson for the purpose of providing insurance services to Trust members; and***

- b) contribute to the Discretionary Trust the sum of \$(insert contribution value as advised by JLT) for use by the Trust during the 2018/19 financial year.***

For the past two years, LGANT has been pursuing the establishment of a sector wide insurance collective that would be of financial and service benefit to the member councils.

That endeavour has now reached a critical point, in that individual councils are now required to decide whether or not to participate in the scheme.

Council CEOs and LGANT Executive have been kept abreast of the process that has been undertaken to date to reach this point.

Current modelling by JLT indicates that if every council joins the scheme from the outset there are considerable savings that can be made by the whole sector.

The following table provides indicative Year One modelling costs comparisons of the modelling done by JLT based on councils' premiums and claims history for the financial years 2009/10 to 2015/16:

Table 1
Year One (2017/18) Cost Comparison between
"Traditional" Insurance Cover and Discretionary Trust Cover
(Excluding GST)

Traditional Insurance		Discretionary Trust - JDT	
		Aggregate Contribution to Trust	\$ 2,038,600
Premium - JDT Covers	\$ 4,641,250	JDT Premium (Excess of Loss Cover)	\$ 2,474,914
Workers Comp Premium	\$ 2,800,000	Workers Comp Premium	\$ 2,800,000
Cyber Premium	\$ 30,000	Cyber Premium	\$ 30,000
TOTAL PREMIUMS	\$ 7,471,250	TOTAL PREMIUMS (or Equivalent)	\$ 7,343,514
Stamp Duty (estimate)	\$ 820,102	Stamp Duty (estimate)	\$ 590,644
		Discretionary Trust Administration Cost	\$ 95,962
JLT Brokerage Fee	\$ 525,000	JLT Brokerage Fee	\$ 525,000
TOTAL COST	\$ 8,816,352	TOTAL COST (Note 1)	\$ 8,555,120
No Surplus Benefit	\$ -	Less Estimated Average Surplus (averaged over five years) (Note 2)	\$ 579,507
Total Net Cost - Traditional	\$ 8,816,352	Total Net Cost - JDT	\$ 7,975,613

Note 1 - As can be seen, when comparing the Total Costs for the two methods there is a potential savings of approximately \$250,000 across the sector (if all councils participate) by moving to a Discretionary Trust model, which is relatively beneficial to all councils.

Note 2 - In the event that there are less claims paid than Aggregate collected, the balance of the monies are returned to surplus earnings and used to the benefit of Members (possibly as discounted premiums in future years, or introducing alternative initiatives that benefit members; eg: improving risk management strategies or refining future asset data) which will have an effect of minimizing future impacts on insurance requirements.

JLT advises that these figures are still realistic for 2018-19 and that if the council resolves to proceed with implementing a Discretionary Trust, JLT representatives will meet with MRC representatives to discuss the impact that joining the Discretionary Trust will have on the council.

JLT have also identified that an advisory committee (made up of representatives from participating councils, LGANT and JLT) will have a guiding role in the operations of the Discretionary Trust.

ISSUES/OPTIONS/CONSEQUENCES

The Council has a number of options. It can:

1. Reject the LGANT recommendation of councils becoming members of a Discretionary Trust and participating in the proposed insurance collective.

The advantage of this option is that no further work will be required to be carried out or additional funds outlaid.

The disadvantage to this option is that the council will not enjoy the potential long term benefits identified as being forthcoming from an insurance discretionary trust.

A further disadvantage is that by not joining the discretionary trust, the council will need to engage an insurance broker and arrange event cover separate to those members who join the scheme. The benefit of collective bargaining power will not be available which may result in higher premiums than those being afforded to the trust members.

This is not the recommended option.

2. Defer the implementation of the Discretionary Trust

The advantage of this option is that further modelling and research may provide greater understanding on alternative options that may available for creating the proposed discretionary trust.

The disadvantage of this option is that further delays in introducing a scheme will require some councils to commence negotiations with insurance brokers for separate 2018-2019 insurance cover. A further deferral in negotiating extended insurance cover will also possibly put an extra impost on councils through higher premiums and brokerage fees.

This is not the recommended option.

3. Resolve to accept the recommendation without change and notify LGANT of its decision.

The advantage of adopting this option is that a large proportion of the contributions being made into the scheme will remain in-house instead of being paid out to an organisation not involved in local government (other than by providing insurance through fee for service).

A disadvantage of this option is that if councils adopt a short-term philosophy regarding membership of the trust, some of the collective benefits arising from long term participation may not be realise to their full potential.

This is the preferred option.

As a council resolution to formalise its involvement in the Discretionary Trust is required before membership can be offered a model resolution is provided in the following recommendation for consideration by the Council.

FINANCIAL IMPACT AND TIMING

It is not expected that the decision to join the Discretionary Trust will have an adverse effect on the council's budget as there is an expectation that costs of insurance (regardless of the method) will have already been included in future years' estimates.

CONSULTATION

1. CEO
2. LGANT
3. Manager Finance
4. Manager Governance & Planning

ATTACHMENTS:

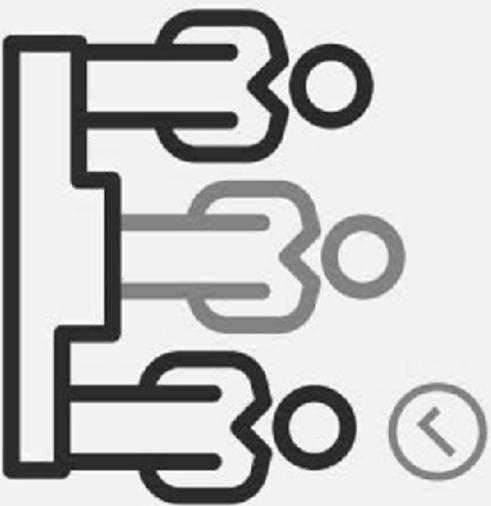
- 1 Collaboration on Insurance.msg 16 Pages



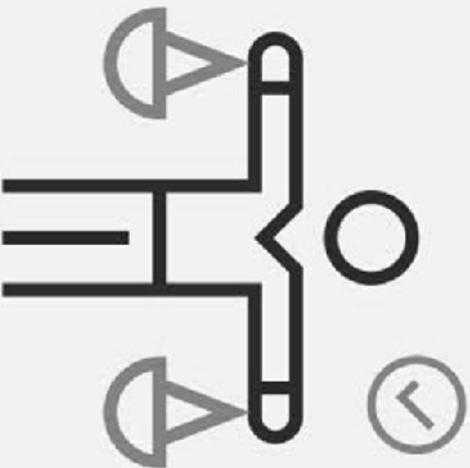
Mutual Discretionary Trust for NT Councils

2018 / 2019

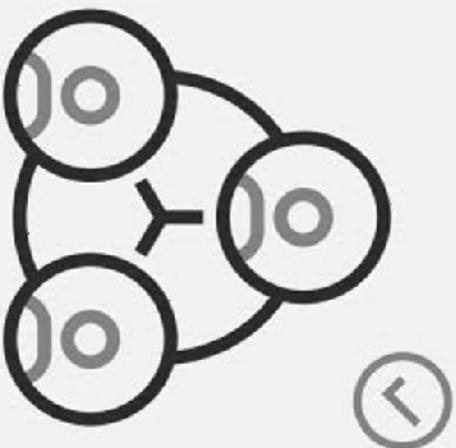
- Commercial in Confidence -



CUSTOMER FIRST



STABLE PRODUCT



COLLECTIVE CONTROL

HARNESSING THE POWER OF COMMUNITY

ABOUT JLT

One of the world's leading providers of insurance, reinsurance and employee benefits related advice, brokerage and associated services

At JLT, our clients always come first

Supported by the JLT International Network, enabling us to offer risk management and employee benefit solutions in 135 countries

25 offices across Australia and NZ

Over 1,280 employees across Australia

10,000+ global employees

1
2
3

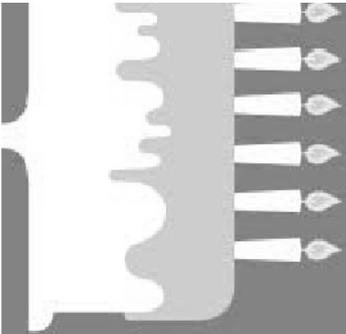




SAFETY IN NUMBERS

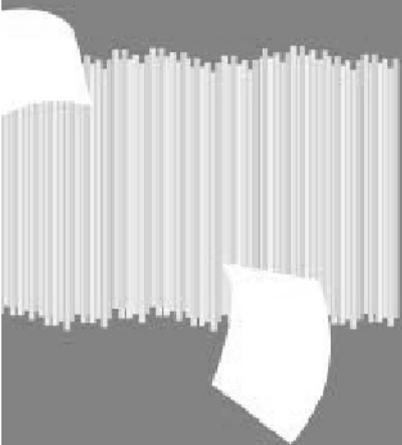
30+

year history of benefiting and rewarding members with an alternative to traditional insurance



800,000

members covered across Australia



89,944

claims addressed, paying out

\$388M

over the last 12 years



\$111M

paid out in surplus since 1997 to support members & their community



WE'RE ON YOUR SIDE - EMPOWERING SUCCESS



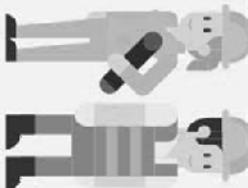
Enjoy the benefits
of a legal
framework and our
expertise that has
stood the test of
time.



Charities



Distribution



Public Sector



Manufacturing



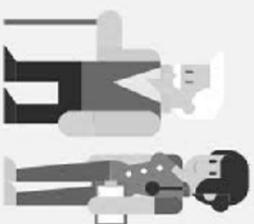
Medical &
Pharmaceutical



Education



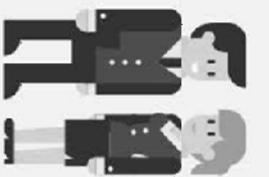
Retail & Franchise



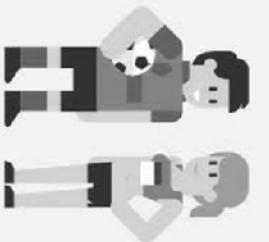
Aged Care



Rural



Finance



Sporting Groups
& Associations



Property &
Real Estate

HOW A DISCRETIONARY TRUST WORKS



1. The Trust grows an initial layer of funds (member contributions) to pay for the majority of everyday claims
 2. Insurance protects Members for large losses
 3. Funds and membership grow over time
 4. Surplus monies can be returned to Members
-

TRADITIONAL INSURANCE COMPARED TO MUTUAL DISCRETIONARY FUND



Traditional Insurance

- On your own
- Premiums in insurers control
- You pay excess on claims, face potential premium increases, policy limits, conditions and exclusions
- **Premiums less (Claims + Admin) Cost = Insurers Profit**

Mutual Discretionary Fund

- Self-insurance framework
- Join forces with 'like' others
- Enjoy premium savings, consistent pricing with the widest possible protection
- **Contributions less (Claims + Admin) Cost = Members Surplus**

TOGETHER, WE SUCCEED



Every Member Wins

- Members are in control
- Surplus can be used to reward your people with initiatives dedicated to reducing costs and claims even more

The JLT Difference

- Beyond black and white insurance policies
- Trust has the power to pay claims Insurers won't
- Survive and thrive with protection that doesn't discriminate

Group Security

- Say goodbye to surprises with reliable and stable Member contributions

A COLLECTIVE VOICE = A BETTER DEAL



Alice Springs Town Council	Barkly Regional Council	Belyuen Community Government Council	Central Desert Regional Council	City of Darwin	City of Palmerston
Coomalie Community Government Council	East Arnhem Regional Council	Katherine Town Council	Litchfield Council	MacDonnell Regional Council	Roper Gulf Regional Council
Tiwi Islands Regional Council	Victoria Daly Regional Council	Wagait Shire Council	West Arnhem Regional Council	West Daly Regional Council	Plus LGANT & CouncilBIZ

TOGETHER, WE SUCCEED



Modelled projections, based on available* JLT premium and claims experience data, if NT Councils Discretionary Trust had operated between 30 June 2011 – 30 June 2017:

~42%

reduction in paid Liability Premiums, compared to Traditional Insurance

~\$2.3M

accumulated surplus available to Members from Liability and Property Contributions

*Due to incomplete data sets, modelled projections do not include Alice Springs Town Council, Belyuen Community Government Council or City of Darwin

KEY ROLES & RESPONSIBILITIES



NT Councils

JLT

Member	Advisory Committee	Trustee	Member Servicing
<ul style="list-style-type: none"> • Contributes to Trust and receives widest possible protection • Manages risk • Notifies of changes in circumstances and/or claims 	<ul style="list-style-type: none"> • Member representative to assist Trustee in meeting Member requirements • Guides Trustee in relation to membership, reporting, claim consideration, protection requirements and surplus distribution 	<ul style="list-style-type: none"> • Manages the Trust financial and legal obligations • Pay discretionary claims • Produces Member reports • Actuarial analysis • Disburses surplus monies 	<ul style="list-style-type: none"> • Designs insurance in excess of Trust limits • Invoicing and payment collection • Go-to reference point for members • Services members evolving needs and initiative implementation

TAILOR YOUR COVER – PROPOSED 2018/19



<p>Industrial Special Risks (XOL to Declared Values)</p>	<p>Public Liability – Professional Indemnity (XOL to \$500M)</p>	<p>Motor Vehicle</p>	<p>Councillor & Officer Liability / Employment Practices Liability</p>	<p>Personal Accident</p>	<p>Other as required - Cyber - Travel - Marine - Hull - Carriers - Goodwill - ++</p>	<p>Workers' Compensation</p>
<p>Member Aggregate (TBC in the annual aggregate / TBC for any one event)</p>		<p>Member Deductibles</p>				

TAILOR YOUR COVER – FUTURE OPTIONS



<p>Workers Comp (XOL to Statutory Requirement)</p>	<p>Industrial Special Risks (XOL to Declared Values)</p>	<p>Public Liability – Professional Indemnity (XOL to \$500M)</p>	<p>Motor Vehicle Declared (XOL to Vehicles)</p>	<p>Councillor & Officer Liability / Employment Practices Liability</p>	<p>Personal Accident</p>	<p>Other as required - Cyber - Travel - Marine - Hull - Carriers - Goodwill - ++</p>
<p>Member Aggregate (TBC in the annual aggregate / TBC for any one event)</p>				<p>Member Deductibles</p>		

MDT COSTS – MACDONNELL RC



Policy Class	Premiums 2017/18*1	Est Traditional Premiums 2018/19*2	Est Trust Contributions 2018/19*3
Councillors & Officers Liability	10,634		10,634
Industrial Special Risks	250,280		222,923
Motor Vehicle	137,925		137,925
Personal Accident	666		666
Public Liability / Professional Indemnity	71,712		49,693
Travel	3,552		3,552
Workers' Compensation	228,398		243,251
TOTAL	703,167	~738,943	~668,644

COSTING NOTES



1. Premiums 2017/18

- Excludes GST and JLT Fee
- Includes Stamp Duty

2. Estimated Traditional Premiums 2018/19

- Estimates based on current insurer renewal predictions prior to negotiations but will also be subject to claims experience and changes in information from renewal declaration information (i.e. wages, asset values, vehicles, turnover etc)
- Excludes GST and JLT Fee
- Includes Stamp Duty

3. Estimated Discretionary Trust Contributions 2018/19

- Three membership scenarios have been modelled with the highest individual member costing scenario included for comparison.
- Indicative costing only and subject to finalised membership of trust, 2017/18 claims experience and renewal declaration information (i.e. wages, asset values, vehicles, turnover etc)
- Includes Trust Administration Cost and applicable Stamp Duty
- Excludes GST and JLT Fee

QUESTIONS



OFFICERS REPORTS

ITEM NUMBER	13.6
TITLE	2017/18 Budget Review
REFERENCE	- 185405
AUTHOR	Bhan Pratap, Director Corporate Services

**LINKS TO STRATEGIC PLAN**

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

After review by Managers, Directors and the CEO, changes are recommended to Council's budget contained within the Regional Plan.

RECOMMENDATION

- 1. That Councils agrees to the creation of two new functions within the MRC Chart of Accounts, namely F157 – MES SPG Projects and F164 – SLGIF Projects**
- 2. That Council adopts the amendments to the Budgets as tabled and pursuant to section 128(2) of the Local Government Act.**

BACKGROUND/DISCUSSION

There are a number of separate actions requiring Council's approval and resolution. They are as follows;

1. Create a new function F157 – MES SPG Projects
2. Create a new function F164 – SLGIF Projects
3. Revised Budget for 2017/18 Financial Year

MRC currently has a large number of projects and management feels that by separating all the Special Project Grants into a new function F157 it will enable these projects to be better managed and monitored within the MRC Chart of Accounts

Similarly with the new function F164. Due to the nature and size of the budget involved and in particular the various areas of MRC that will be affected, management feels that the creation of a new function F164 to be named SLGIF Projects within the MRC Chart of Accounts it will enable these projects to be better managed and monitored.

Included in the budget figures is additional expenditure to complete the services to the various Accommodation Donga's on Community. These funds have been transferred from the Reserve by the CEO for the amount of \$132,030.

The projected revised surplus of \$281,557 to be set aside as a provision towards MRC's Contribution to the SLGIF Projects which will require at least \$260K of MRC Co-Contribution in the 2018/19 Financial Year.

The major changes to the MRC February Budget Refresh arise from the following;

- SLGIF Funding \$731,380
- Homelands Extra Allowance \$39,600
- Overall savings within Core Services

After review by Managers, Directors and the CEO, changes are recommended to Council's Budget contained within the Regional Plan.

The amendments reflect changes in funding levels highlighted by recent changes/finalisation of funding agreements, recognition of new funding and correction of amounts carried forward from 2016/17 based on the finalisation of last year's accounts.

ISSUES/OPTIONS/CONSEQUENCES

The Budget review process ensures that appropriate changes are made to the adopted budget as circumstances change throughout the year. With limited funding available, a large proportion of the changes are as a result of increased funding or movements between functions of Council.

Should Council decide not to accept the recommended changes the risk will be that funding will not be able to be acquitted as without an approved budget the money cannot be allocated to the related program and/or the actual results may not be aligned resulting in some services being cut due to lack of funds, where surpluses may be available in other areas.

FINANCIAL IMPACT AND TIMING

Funds have been re-allocated to reflect identified savings and changes in expenditure.

CONSULTATION

Executive Leadership Team

Management Team

Barry Lysaght, Manager Finance

Sheree Kane – Co-Ordinator Grants

OFFICERS REPORTS

ITEM NUMBER	13.7
TITLE	Finance Report as at 31st January 2018
REFERENCE	- 185159
AUTHOR	Barry Lysaght, Manager Finance and Accounting

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Regulation 18 of the Local Government (Accounting) Regulations (LGA Regs), states that a finance report must be laid before Council or a Committee tasked with reviewing the finance report each month.

The attached report is the finance report for Council as at 31st January 2018.

RECOMMENDATION

That Council accept and note the Finance Report as at 31st January 2018.

BACKGROUND/DISCUSSION

The result for the period, shown in the "YTD Actual Net Income/(Expenses)" column on page 2, shows a surplus of \$7,162,070, which is \$362,537 behind our expected budget at the end of the period. Although most of the grant funding reported at the last meeting has been received, there are still some amounts outstanding which accounts for the major variances.

YTD INCOME:

Service Centre Delivery

- NDRRA - \$1,069,406 – Still to be received (claims to be submitted upon completion of each stage of the project)
- Black Spot Funding - \$160,000 – Black Spot Funding Project funds will be received once project is completed and submitted to the Department

Council Engagement

- \$200,000 – Still to be received from the Department for the Local Authority Projects

Support & Administration

Tracking very close to Budget although the Indigenous Job Package Funding for Oct-Dec payment is still to be released. Expected in early February 2018 but not received as at 8 February 2018.

Outstations

- MES 6 monthly payment still to be received

Community Services

MRC is still to receive grant payments for the following;

- IAS Funding - \$1,763,000 for the 4 Programs
- Children Services – one more payment to be received possibly April 2018

The report presented has the brought forward income from Grants for the 2016/17 Financial Year and depreciation has been posted, for the year up until the 31st January 2018.

Page 3 of the report shows the position Council is currently in compared to where it's expected to be at the time of the report. The colours of the columns here relating directly to those on page 2.

Expenditure by Community is recorded on pages 4, 5 and 6 of the report.

The net cash position on page 7 of the report shows that Council owns \$3.40 in current assets for each \$1 it owes in current liabilities. This has decreased from the last period due to an increase in the unexpended grants liability to \$4,211,588.

ISSUES/OPTIONS/CONSEQUENCES

This report is presented for Council information and noting.

FINANCIAL IMPACT AND TIMING

The reports shows the results for the Council to 31st January 2018 and shows a surplus of \$7,162,070.

CONSULTATION

Executive Leadership Team
Barry Lysaght, Manager Finance
Sheree Kane, Co-Ordinator Grants
Anusha Niro – Finance Officer – Quality Assurance

ATTACHMENTS:

- 1 Finance Report as at 31st January 2018



MacDonnell Regional Council
Financial Reporting - as at 31/01/2018

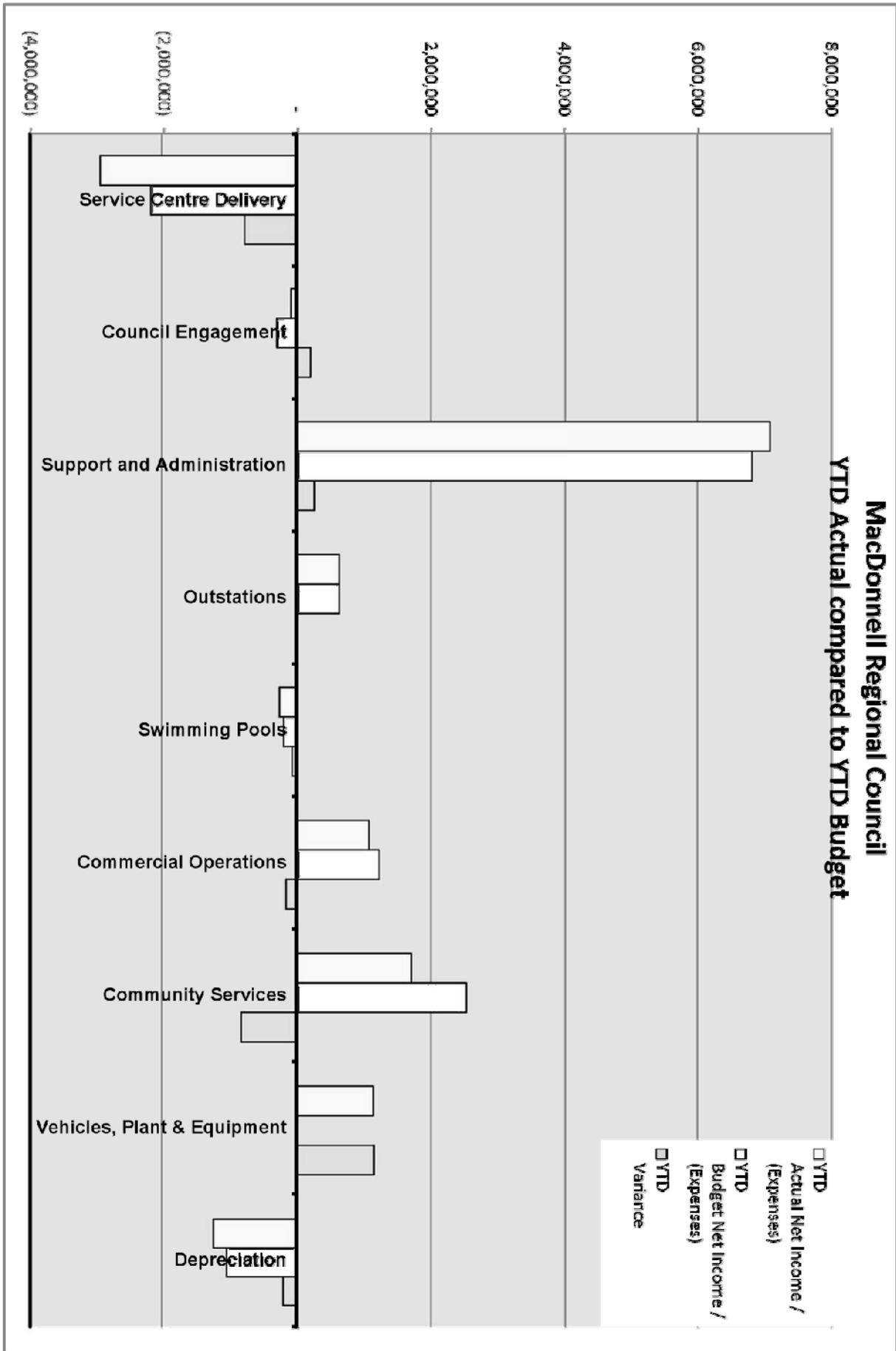
1. Income and Expenditure for the year to 31/01/2018
2. Net Cash Position - as at 31/01/2018

Finance and Risk Committee Members:

Roxanne Kenny	President
Greg Sharman	Deputy President
Barry Abbott	Councillor
Braydon Williams	Councillor
Sid Anderson	Councillor
Jeff MacLeod	Chief Executive Officer
Bhan Pratap	Director Corporate Services
Barry Lysaght	Manager Finance
Deloitte	Auditors

Accounting Period: 7

MacDonnell Regional Council													
Income and Expenditure as at 31st January 2018													
	YTD Income			YTD Expenditure			YTD Actual		YTD Budget		Full Year Budget		
	Actual	Budget	Variance	Actual	Budget	Variance	Net Income / (Expenses)	Net Income / (Expenses)	Income	Expenses	Net Income / (Expenses)	Variance to Full Year	
COUNCIL SERVICES													
Service Centre Delivery	4,618,303	6,000,330	(1,241,427)	7,702,042	8,224,217	472,172	(2,933,142)	12,435,887	(169,255)	6,783,732	13,008,873	(10,822,881)	3,938,949
Council Management	498,234	1,188,084	(402,837)	675,114	1,480,003	675,789	(70,857)	628,140	212,307	1,188,084	2,478,177	(1,248,207)	1,139,430
Support and Administration	7,781,659	7,711,182	70,497	698,187	894,884	198,697	7,083,462	6,813,268	267,164	9,242,528	1,907,085	7,335,442	(251,980)
Total Council Services	13,898,196	14,970,596	(1,573,767)	9,325,356	10,599,063	1,284,607	4,071,463	4,380,623	(289,160)	17,208,150	18,048,085	(843,936)	4,884,399
NON-COUNCIL SERVICES													
Crèches	1,774,628	1,777,384	(497,408)	838,577	1,183,913	497,406	639,327	850,821	-	1,778,103	1,778,103	-	639,327
Swimming Pools	20,330	82,667	(12,337)	270,041	220,089	(48,642)	(249,711)	(187,482)	(62,278)	86,000	385,352	(86,532)	59,822
Commercial Operations	8,697,914	8,861,576	635	2,787,417	2,928,883	(158,501)	1,080,467	1,252,048	(152,229)	5,514,237	4,889,185	1,124,748	(4,282)
Community Services	16,236,868	12,671,578	(2,432,108)	8,530,700	10,142,044	1,611,344	1,708,769	2,520,833	(820,733)	16,108,600	16,465,785	(46,185)	1,757,965
Total Non-Council Services	16,440,640	18,338,156	(2,935,618)	12,220,794	14,124,062	1,900,248	3,178,846	4,214,114	(1,036,289)	23,464,906	22,688,868	766,037	2,412,825
Total	28,758,836	33,308,752	(4,509,282)	21,646,150	24,723,006	3,184,856	7,250,309	8,594,737	(1,324,427)	40,673,056	40,737,974	(46,918)	7,297,224
CAPITAL EXPENDITURE													
Vehicle, Plant & Equipment	8,462,579	4,031,067	(538,508)	2,347,536	4,043,519	1,935,860	1,144,940	(12,432)	1,157,372	4,261,067	4,219,068	61,889	1,082,951
Surplus / (Deficit) before Non-Cash Expen	32,292,038	37,339,829	(5,047,791)	23,896,788	28,777,524	4,880,735	8,395,250	8,562,305	(167,055)	44,972,146	44,957,072	15,074	8,380,175
NON-CASH EXPENDITURE													
Depreciation	-	-	-	1,233,179	1,037,698	(195,482)	(1,233,179)	(1,037,698)	(195,482)	-	1,778,910	(1,778,910)	545,731
SURPLUS / (DEFICIT)					Surplus / (Deficit)		7,162,070	7,524,607	(362,537)			(1,763,836)	8,925,906



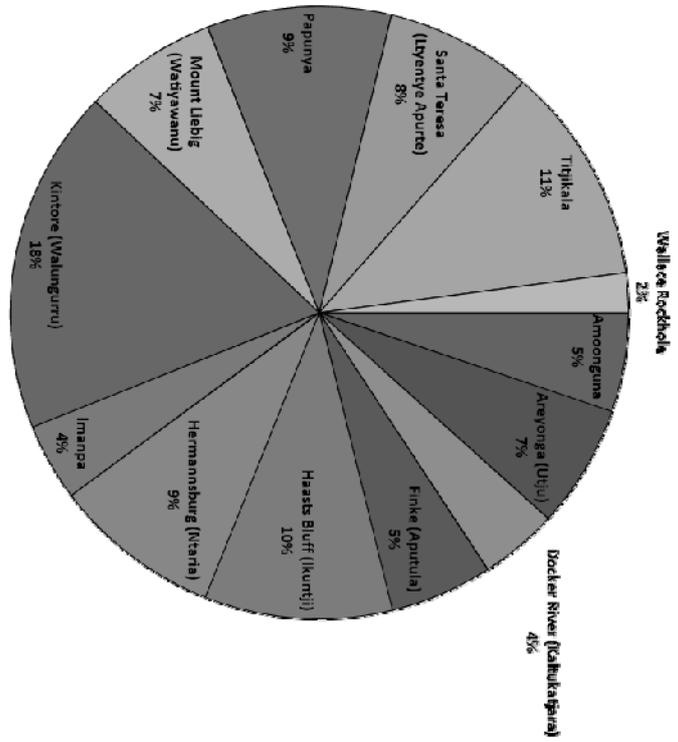
MacDonnell Regional Council
Expenditure by Community as at 31st January 2018

Expenditure category	All Communities	Amoonguna	Areyonga (Ulu)	Docker River (Kalmatjara)	Finke (Aputja)	Hairst Bluff (Ikumpi)	Hermannsburg (Narra)	Innappa	Kintore (Walingurru)	Mount Liebig (Wauwarru)	Papunya (Warumpi)	Santa Teresa (Lthenye Apute)	Tilika	Wallace Rockhole
103 - Management Council Buildings & Facilities	213,231	42,795	28,236	21,828	6,216	26,061	20,182	28,818	-705	5,494	18,511	13,755	-2,777	6,585
105 - Mainstreet Roads	2,420,991	2,289	19,370	8,220	3,990	736,733	8,484	5,451	1,208,535	30,248	173,235	53,259	198,370	7,259
105 - Manage Council Service Delivery	1,152,140	55,083	79,975	84,285	50,574	82,252	48,089	120,767	88,893	109,028	59,729	88,593	74,480	83,678
107 - Civil Works	2,056,842	184,528	172,092	153,425	174,175	101,520	221,505	110,515	181,515	158,780	132,430	238,232	158,714	103,120
109 - Street Housing	372,556	0	24,926	80,690	19,011	19,065	20,178	13,743	31,551	35,600	64,895	43,027	7,491	2,470
110 - Outstations Civil Works	353,595	0	0	0	0	15,371	7,923	0	0	32,707	178,119	3,253	121,142	0
111 - Outstations Housing Repairs & Maintenance	63,944	0	0	0	0	2,653	1,587	0	0	8,215	30,397	1,670	21,323	0
112 - Operate Community Stores	162,222	182,222	0	0	0	0	0	0	0	0	0	0	0	0
113 - Essential Services	745,509	2,841	65,434	56,283	62,572	51,035	70,202	55,705	80,015	71,193	55,915	51,794	77,160	6,360
127 - Operate Swimming Pools	269,214	0	76,960	0	0	0	0	0	102,568	0	0	89,698	0	0
128 - Library	7,374	0	0	0	0	0	0	0	0	0	0	7,274	0	0
129 - Community Safety	1,074,152	82,607	85,808	85,425	161,331	85,337	135,576	55,135	72,564	72,833	31,235	140,241	145,568	0
130 - Youth Development	1,446,179	133,464	97,977	8,575	12,992	192,608	241,174	82,617	218,560	83,055	179,068	197,522	128,218	0
131 - Home Care Services	1,058,388	120,661	122,001	0	123,412	128,214	166,319	81,082	0	0	216,068	0	107,706	0
132 - Children's Services	2,101,934	0	180,812	93,497	180,727	11,018	259,970	0	249,023	249,678	182,917	283,074	218,388	19,823
133 - Centlink	277,893	40,735	23,990	30,035	28,598	39,129	9,800	0	37,554	34,160	18,096	0	24,581	0
134 - SNP School Nutrition Program	252,343	0	42,123	0	29,552	39,129	0	38,395	0	58,028	0	0	37,902	0
137 - Children's Services	19,345	0	0	0	2,907	2,807	2,807	0	2,807	2,807	0	2,807	2,907	0
139 - Local Authorities	289,331	-809	26,233	39,681	-1,333	-3,445	56,534	18,244	51,033	2,807	19,413	-524	1,570	656
152 - Parks, Ovals and Public Spaces	65,078	695	595	695	595	695	595	41,205	595	656	695	4,679	16,279	695
158 - Manage Projects	1,400,160	0	729	0	805	1,863	10,959	0	625,532	172,157	117,632	3,805	454,386	102,184
160 - HMEBP	963	0	0	0	0	0	0	0	0	0	963	0	0	0
161 - Street & Public Lighting	44,233	6,472	1,116	1,275	1,063	2,228	2,285	1,169	6,745	3,031	6,819	11,307	1,063	631
162 - Airport Maintenance	16,489	0	279	0	0	0	536	0	0	16,448	0	0	0	0
163 - Homebuds Extra Allowance	76,144	0	0	0	0	17,115	500	0	0	2,400	13,898	0	42,131	0
Total	15,955,635	833,780	1,037,704	654,036	855,739	1,567,255	1,406,375	651,354	2,903,186	1,119,653	1,537,126	1,224,503	1,831,639	333,266
Population	3,778	275	235	295	162	150	625	185	454	156	418	555	201	67
Expenditure per Person	4,223	3,032	4,416	2,217	5,282	10,446	2,250	3,521	6,395	7,177	3,677	2,206	9,113	4,874

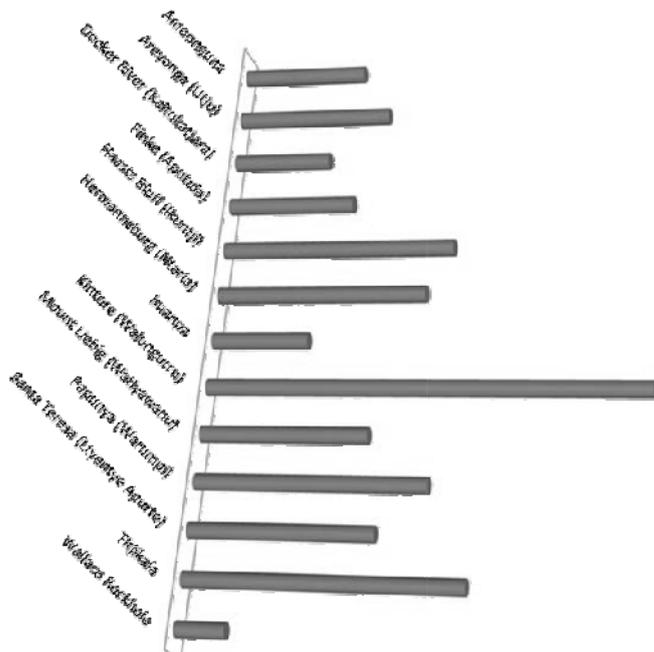
Note:
1. All the expenditure above is inclusive of salary and wages
2. Expenditure for Head Office is not included

MacDonnell Regional Council
 Expenditure by Community as at 31st January 2018
 #####

Total Year to Date Expenditure by Community



Expenditure YTD by Community per Person



MacDonnell Regional Council			
Local Authorities Expenditure by Community For the Year To Date			
Community	Spent or Committed	Total	
Amoonguna	1,278.32 1,462.21	Community BBQ Christmas party	2,740.53
Arveyonga	1,378.18 1,000.00	Jerseys & socks Christmas party	2,378.18
Docker River	1,845.46 292.73 1,845.00	Sports Carnival Trophies Softball uniforms	3,583.18
Finke	803.50	Vouchers for Tidy Town prizes	803.50
Hartsel Bluff	-		-
Hermannsburg	1,000.00	Vouchers for Tidy Town prizes	1,000.00
Imanpa	375.42 280.81 590.14 481.52	BBO for Imanpa LA LED lights maintenance Installation of PA system Christmas party	1,717.69
Kintore	-		-
Mount Liebig	1,411.32 606.06	Christmas party New years party	2,017.38
Papunya	-		-
Santa Teresa	400.00 373.85 390.30	Bunnings Gift Vouchers Vouchers for Tidy Town Community BBQ	1,163.95
Tilkjala	2,383.78	Tilkjala Youth	2,383.78
Wallace Rockhole	2,531.92	Trophies for races	2,531.92
Please Note-		Total Spent or Committed to 31 Jan 2018	20,703.34
\$4,000 is allocated to each Local Authority to spend as it thinks fit.			
The \$4,000 must be spent between 1 July and 30 June each year.			
If unspent it does not carry forward to the next year.			



MacDonnell Regional Council

Estimate of Net Cash Position as at 31/01/2018

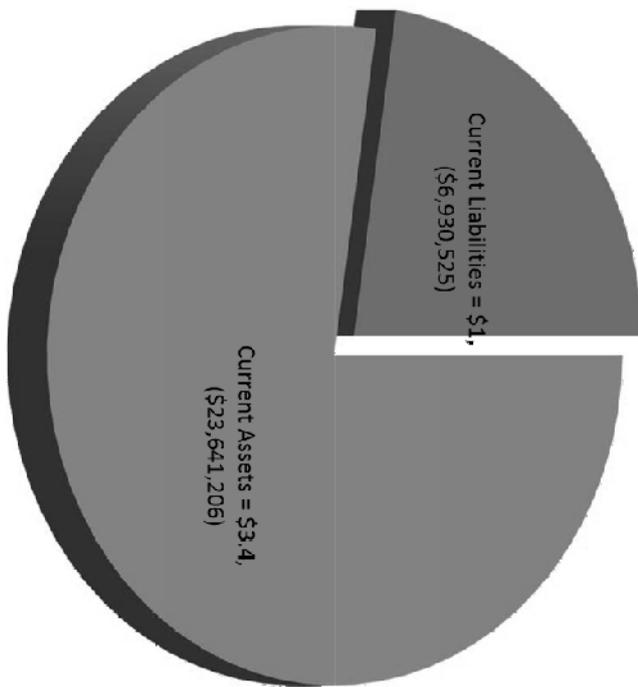
Current Assets	\$	Current Liabilities	\$
Cash at Bank Position			
Centralink	141	Estimated Accrued Employee Benefits	2,305,747
Operations Account	45,298	Accounts Payable Outstanding	338,542
Territory Housing Bank Account	292	"Pay as You Go" Tax owing to Tax Department	128,679
Amoonguna Store	500	Unexpended grants	4,211,588
Trust Account	1,147,680	Grants in Advance	0
Total Cash at Bank	1,163,911	GST Payable	-54,031
Plus:			
Short Term Deposits with Westpac	6,000,000		
Short Term Deposits with NAB	16,000,000		
Total Cash Available	23,163,911		
Plus: Accounts Receivable	216,429		
Rates Receivable	364,484		
Less: Provision for Bad Debts	-		
	133,818		
Total Current Assets	23,641,206	Total Current Liabilities	6,930,525
Net Cash Position:			
Equals = Total Current Assets less Total Current Liabilities			\$16,710,681
KPI IMPROVE FINANCIAL SUSTAINABILITY = Divide Total Current Assets by Total Current Liabilities			
Aim is to achieve 2 to 1 (baseline June 2011 1.2 to 1)	Base =		> 1.2
Result = \$ held in current assets available to pay current liabilities	Actual =		3.4
Notes:			
Current assets = amounts the Council own / Current liabilities = what the Council owes.			

MacDonnell Regional Council				
Balance of Accounts Receivable as at 31 Jan 2018				
Total Outstanding	Unapplied Credits	Current	>30 days	>90 days
\$217,265	\$0	\$181,131	\$35,133	\$0
100%		83.4%	15.6%	0.0%
Larger Balances Outstanding > 90 days				
Total				
\$0				

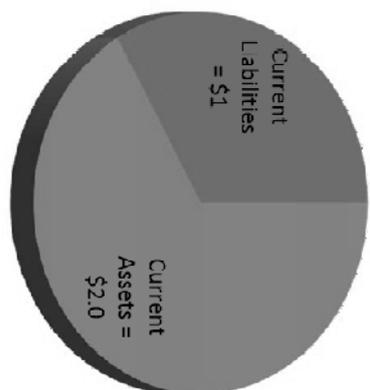
MacDonnell Regional Council										
Balance of Rates Receivable as at 31 Jan 2018										
Total Outstanding	Current	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11		
\$364,484	\$140,022	\$75,360	\$57,017	\$66,591	\$15,600	\$3,733	\$3,649	\$0		
100%	38.4%	20.7%	15.6%	18.3%	4.6%	1.0%	1.0%	0.0%		

MacDonnell Regional Council
As at 31 January 2018
31/07/2017

Net Cash Position



Target Position



OFFICERS REPORTS

ITEM NUMBER	13.8
TITLE	Community Service Council Report
REFERENCE	- 185241
AUTHOR	Rohan Marks, Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That Council note and accept the Community Services Reports.

COMMUNITY SAFETY

- In seven communities Community Safety Officers are now patrolling during school hours to assist and encourage young people to attend school by offering transport in the Community Safety vehicle.
- Macdonnell Regional Council has reached a service agreement with Charles Darwin University (CDU) to deliver the Certificate III in Community Night Patrol. In January, CDU visited all communities to meet with teams. Training will commence at Ross River Resort at the end of March 2018.
- Based on findings from Language, Literacy and Numeracy (LLN) assessments and feedback from staff, MacSafe has procured the services of the Institute for Aboriginal Development (IAD), to deliver community based LLN training. Training will commence third week of February 2018. The training will upskill community based staff in the areas of: the use of computers, reporting writing, reading and responding to e-mails and communicating with stakeholders.
- Community Safety Surveys are being conducted at the first round of Local Authority Meetings to gain a better understanding of Community Safety issues in individual communities. In addition, the data and information collected will enable the development of Community Based Service Plans for each community.
- Community Safety Officers, Coordinators and the Manager continue to attend monthly NT Police Community Safety Meetings (CSAP) across the Council (6 meetings during this reporting period).
- Team Leaders, Senior Officers and future Community Safety leaders attended an "in-house" training December 5th and 6th in Alice Springs. This workshop looked at operational requirements and the future direction of the Service.
- A new logo for MacSafe is currently being developed. The logo will contain images created by community based staff during the recent "in-house" training.
- All Team Leader Community Safety positions have now been filled. Recruitment continues for some Senior Community Safety Officers and Community Safety Officers across the Council. Coordinators and Team Leaders continue to work closely with Local Authority members to ensure the right community members take on these roles.

- MacSafe has recruited an additional roaming Coordinator. The additional Coordinator will reduce the community to coordinator ratio to 3:1 and increase training and development opportunities for community based staff.

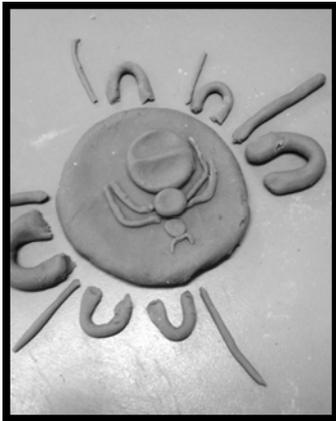
CHILDREN'S SERVICES

- All Early Learning programs were closed as scheduled, between 18th December and 8th January. All centres commenced the year with a staff planning and development day in January which focussed discussions on children's learning and how we can better facilitate learning that is strong in culture.
- All Vacation Care programs for 5 -12 year olds were fully operational during this period.
- We continue to work with Price Water House Cooper Indigenous Consulting in preparation for the transition of seven (7) Early Learning programs to the Jobs for Families Childcare Package on 2 July 2118. We are also working with Price Waterhouse Cooper to transition the final three (3) Early Learning programs from IAS funding to the new childcare package by January 1st 2019. Our application for the Community Child Care Fund was submitted in December and this grant will subsidise the fee based model from July 2018 to June 2023 (5 years). It is anticipated that the result of this application will be announced in March.
- The expected outcomes of the grant are:
 - Continuity of locally-driven child care service delivery, appropriate for the community.
 - Increased capacity of services to operate sustainably under the new child care system
 - Child care services are able to address (or have increased capacity to address) community level barriers to child care participation.
 - Increased number of children from vulnerable or disadvantaged families and communities accessing child care
 - Increased collaboration between relevant services, in particular to meet the needs of vulnerable or disadvantaged families or communities
 - Increased participation in early childhood education and care by Indigenous children
- A series of information meetings will be held in each community during March and April, in consultation with the Department of Human Services. The meetings are to ensure all families understand what they will need to do to register with Centrelink in order to receive the childcare subsidy.
- Educators currently enrolled in Certificate III Education and Care and Diploma Education and Care through Batchelor Institute will attend the next training block in Alice Springs during March (5th – 9th March for Certificate III students and 19th – 23rd March for Diploma students).
- We have also negotiated with CDU to support our Educators in Santa Teresa and Hermannsburg to complete Certificate III Education and Care in their communities. The Educators will be supported by a member of the MacKids team in their place of employment to complete a series of workbooks and activities. We believe this is a great option for our educators that do not want to leave their families for extended periods of time.

Planning day with Educators at Santa Teresa



The Educators at Areyony? culture at the planning da



Docker River Fun Activities



HOME CARE

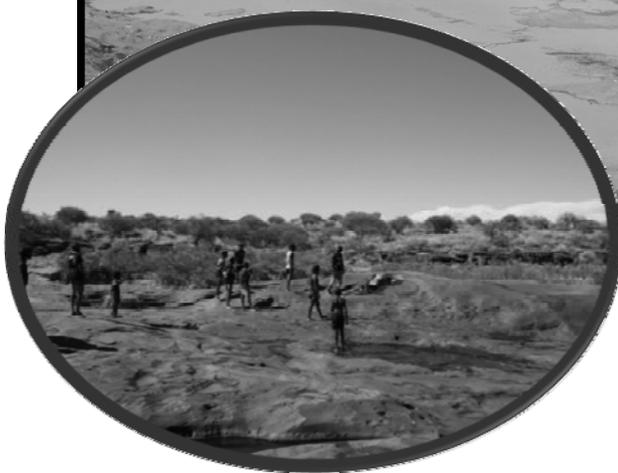
- All programs were fully delivered this period.
- A community incident in Imanpa reduced staffing levels significantly within the Home Care team this reporting period. Strong support from other Council teams ensured services were maintained. Home Care has successfully recruited staff to backfill most vacant positions, with recruitment still ongoing for the Team Leader Home Care Services.
- The Home Care Menu Project has taken off well with a pilot program in Papunya having a very positive impact on our service with increased client satisfaction on the quality, freshness and variety of food being prepared and delivered. This project will be

replicated across all services by June; each service will receive a procedure manual with recipes and training on how to cook and present healthy meals for clients.

- Charles Darwin University (CDU) has continued to provide training across our services; the Home Care team met with CDU project officers in December and it was established CDU will deliver non-accredited training targeting on the job skills that staff require day to day. This training will include client assessments, completing task lists, cooking skills, first aid and general cleaning.
- The re-branding of our Service is currently underway. The rebranding will be completed by May and the service will be re-named as “MacCare” to be consistent with the existing community service brands of MacKids, MacYouth and MacSafe.
- Home Care Development Officers continue to promote the benefits of parents and carers accessing the School Nutrition Program. Parental contributions have increased in most communities after new posters and handouts were distributed across all communities in January.

YOUTH DEVELOPMENT

- Funding was renewed under IAS at the current levels, for a further 12 months. Despite securing the funds, the increased operating costs of the service over the past 3 years means that current service levels and employment cannot be maintained. MacYouth will continue to advocate for increased funding through Prime Minister and Cabinet as well as through a variety of other sources to increase local employment.
- MacYouth ran additional school holiday programs in Hermannsburg and Santa Teresa over December and January. Activities included BushWok cooking and nutrition program, hairdressing and self care, town trips to the cinema and swimming pool as well as multiple bush trips, a skateboarding competition between Titjikala and Santa Teresa, Circus Arts and various additional sport and recreation activities. Additional school holiday programming was delivered in all other communities through funding secured via the Office of Youth Affairs. A variety of music programs (song writing and recording); community BBQ's and town trips were delivered with great participation from local youth.
- The School Nutrition Program (SNP) in Mt Liebig has commenced again for Term 1. The program has been running well and is currently being facilitated by a non-indigenous mentor who is training 3 local staff to deliver the program.
- On the 8th December 2017, Hermannsburg men's and women's basketball teams travelled to Alice Springs to represent MacYouth in the Southern Cup Tournament, a Territory wide competition organised through the Department of Sport and Recreation. The women's team came in second place, with the Barkley women's team winning the competition.
- MacYouth recently secured an additional \$18,000 to deliver Men's Tjilirra Camps across Papunya, Kintore and Mount Liebig between February and May 2018. These camps will target youth who are at-risk of the harms associated with alcohol and other drugs as well as those experiencing depression and mental illness, engaging in domestic violence and/or on Youth Diversion. Youth engaged will be taken out bush along with community elders to participate in tool making workshops, cooking, hunting and counselling.
- In late 2017 MacYouth was successful in securing funding to employ a Youth Engagement Officer in Santa Teresa. The Santa Teresa Aboriginal Corporation (AAAC) allocated funding for an initial 12 month period. MacYouth is about to undertake a second recruitment round to ensure the position is filled with a suitable candidate as soon as possible.



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Nil

CONSULTATION

Executive Leadership team

Manager Children's Services – Margaret Harrison

Acting Manager Community Safety – Peter Devine

Manager Youth Services – Bianca Rayner

Manager Home Care Services – Praveen Gopal

OFFICERS REPORTS

ITEM NUMBER	13.9
TITLE	Service Centre Delivery
REFERENCE	- 185036
AUTHOR	Graham Murnik, Director Service Centre Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update of services provided across the area of Local Government Service Delivery

RECOMMENDATION

That Council note and accept the Service Centre Delivery Report

BACKGROUND/DISCUSSION**Local Government Services Update****Animal Management**

- Preparations are under way for a surgical de-sexing visit to Papunya as part of the AMRRIC funded project. The visit is scheduled for the week 5th – 9th March 2018 which will see four vets visiting the community along with an Animal Health Education Officer.
- NT Veterinary Services will be commencing their next round of visits in March/April 2018

Cemetery Management

- A new grave lowering device has been purchased for Hermannsburg
- General maintenance has been carried out at cemeteries – No other major updates

Parks, Open Spaces and Ovals

- Work has commenced installing rubber soft fall at the two playgrounds in Finke
- A new volley ball court is under construction at Finke as requested by the Local Authority
- Work has commenced on a new park at Lot 99 Mt Liebig. Playground equipment has been delivered to the community and is under construction.
- Fencing repairs around the Hermannsburg football oval and softball pitch have been completed which has greatly improved the infrastructure.

Waste & Litter Management

- New separation bays have been installed at the Imanpa landfill and are now in use.
- A recycling separation area has been completed at the Finke landfill where recyclable materials are separated and will be transported to Alice Springs recovery depots.
- Congratulations to Michael Davis, the Central Australian Waste Management Coordinator who received a letter of recognition from the Administrator of the Northern Territory for receiving the Waste Management award at the 2017 NT Tidy Towns Awards.

Weed Control and Fire Hazard Reduction

- Tamara Rolph from Bushfires NT is visiting each community in the MRC region to work with CSC to update their community fire management plans and identify opportunities that will strengthen each community's capacity in fire management.

Essential Services

- Council has incurred no deductions against the contract since it took affect 01/01/18.
- There are currently 33 x MRC employees who can perform the Essential Services role on community, of which 45% are local indigenous employees.

Training

- Initial discussions have been held with the Centre for Appropriate Technology (CAT) to deliver training for Civil Works employees during 2018 that will be tailored to Councils needs. This will include delivering units of competency in the areas of Parks, Waste and Weed Management.

NT Tidy Towns

- Preparations are underway the National Tidy Towns Judging, for NT finalist Finke, which is to be held at the community on the 9th March 2108. Judge Gail Langley will visit the community and will judge the community in the following areas,
 - **Heritage and Culture**
 - **Waste Management and Litter Reduction**
 - **Environmental Sustainability**
 - **Community Action and Well Being**
 - **Young Legends**
 - **Environmental Education**
- The National Tidy Towns Awards will be held in Barmera, South Australia on the 5th – 6th April 2018.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Executive Leadership Team
Area Managers

OFFICERS REPORTS

ITEM NUMBER	13.10
TITLE	Technical Services report
REFERENCE	- 185021
AUTHOR	Simon Murphy, Director Technical Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report will inform Council of recent activities within the Technical Services directorate.

RECOMMENDATION

That Council note and accept the technical services report.

BACKGROUND/DISCUSSION**Leasing**

All leasing of core service properties has been finalised with the exception of Wallace Rockhole which is yet to commence.

As of 27/11/18 MRC Community Services lease applications were submitted to CLC for all lots where activities are conducted. Consultation will proceed in the coming months

Grant applications

'Special Purpose Grant' application has been submitted to the Department of Housing and Community Development on 8/12/17

Our application priority 1 was for a John Deere backhoe for \$181k and priority 2 was for playground soft fall for \$100k (MRC would contribute \$78k cash and \$38k in kind)

MES SPG has been received for some of our outstations, total funding for this round was \$377,800

'Strategic Local Government Infrastructure Fund' grant was submitted to the Department of Housing and Community Development on 14/11/17

Notification was received on 7/2/18 that all of our applications were successful. There were many applications included in the grant including, new staff housing, upgrades to SDC's, pools and staff housing. Total funds from the grant are \$731k with Council expected to contribute \$260k

Name	Location	Lot number	Project cost	SLGIF contribution	MRC contributon
New staff housing duplex	Areyonga	51	\$ 126,620	\$ 91,620	\$ 35,000
Pool upgrade	Areyonga	79	\$ 31,500	\$ 26,500	\$ 5,000
Staff housing upgrade	Docker	110b	\$ 20,500	\$ 15,500	\$ 5,000
Staff housing upgrade	Docker	188	\$ 18,000	\$ 13,000	\$ 5,000
Council SDC upgrade	Finke	32	\$ 23,600	\$ 18,600	\$ 5,000
New staff housing duplex	Haasts Bluff	88	\$ 127,620	\$ 92,620	\$ 35,000
Staff housing upgrade	Haasts Bluff	65	\$ 26,000	\$ 21,000	\$ 5,000
Staff housing upgrade	Haasts Bluff	49a	\$ 19,300	\$ 14,300	\$ 5,000
Council SDC upgrade	Haasts Bluff	57	\$ 134,400	\$ 94,400	\$ 40,000
Council SDC upgrade	Imanpa	47	\$ 26,000	\$ 21,000	\$ 5,000
Pool upgrade	Kintore	201	\$ 33,800	\$ 28,800	\$ 5,000
Council SDC upgrade	Kintore	116	\$ 64,800	\$ 44,800	\$ 20,000
New staff housing duplex	Mt Liebig	28a	\$ 128,620	\$ 93,620	\$ 35,000
New staff housing duplex	Papunya	247	\$ 127,620	\$ 92,620	\$ 35,000
Staff housing upgrade	Papunya	258	\$ 17,500	\$ 12,500	\$ 5,000
Staff housing upgrade	Papunya	248	\$ 17,500	\$ 12,500	\$ 5,000
Staff housing upgrade	Santa Teresa	277	\$ 19,500	\$ 14,500	\$ 5,000
Pool upgrade	Santa Teresa	327	\$ 28,500	\$ 23,500	\$ 5,000
				\$ 731,380	\$ 260,000

Commercial contracts

No new contracts since December OCM

Fleet

All capital purchasing has now been completed for the current financial year. Fleet has either been delivered or is on order with suppliers. Purchasing this year included;

- Ford Rangers x 16
- 300 series tippers x 6
- Skid steers x 4
- Backhoe x 1
- Garbage compactor x 1

Roads

Recent road work progress is detailed below;

Kintore	Access road re-construction	100%	NDRRA
Kintore	Spray seal to internal roads - 17th December start	100%	NDRRA
Kintore	Edge break repair and patch to internal roads	100%	NDRRA
Mt Liebig	Edge break repair and patch to internal roads	100%	R2R
Papunya	Edge break repair and patch to internal roads	100%	NDRRA
Papunya	Spray seal to internal roads - 17th December start	100%	R2R
Haasts Bluff	Access road re-construction	100%	NDRRA
Haasts Bluff	Edge break and patch to internal roads	100%	NDRRA
Titjikala	Construction of new internal road to oval etc 475m	100%	R2R
Titjikala	Seal of new internal road to oval etc	100%	R2R
Titjikala	Edge break repair and patch to internal roads	100%	R2R
Titjikala	Spray seal to internal roads - 8 January start	100%	R2R
Santa Teresa	Edge break repair and patch to internal roads	95%	R2R
Santa Teresa	Spray seal to internal roads - late January start	40%	R2R
Areyonga	Edge break repair and patch to internal roads (tender TBA)	0%	NDRRA
Areyonga	Spray seal to internal roads (tender TBA)	0%	R2R
Hermannsburg	Edge break repair and patch to internal roads (tender TBA)	0%	NDRRA
Hermannsburg	Spray seal to internal roads (tender TBA)	0%	R2R
Hermannsburg	Floodway construction near rec hall (tender TBA)	0%	NDRRA





Papunya reseal work

Projects

Papunya SDC – design work has concluded and documentation has been submitted to the DCA for consideration.

Outstation MESSPG (Municipal and Essential Service Special Purpose Grant) projects are always ongoing, the table below outlines the current list of work.

179 - Warren Creek	Supply, Drill and Construct 150mm Cased replacement bore
Town Bore Warren Creek Atji Creek	Major servicing of the generators at each of these sites
761 - Amundurngua	Reinstatement of bore water supply
101 - Mbunghara	Assess and repair septic tanks
Mount Peachy Town Bore	Fencing Essential Services assets
Walkabout Bore	Battery Replacements and Upgrades at Walkabout Bore
Lizard Bore Green Valley Blackwater Town Bore	Outstation Waste Trenching Works
John Holland	Decommission Old Windmill at John Holland Bore (MES Funding)
Mount Peachy	Mount Peachy House 1 Battery Bank replacement
Lizard Bore	Replace Water Tank at Lizard Bore
Lizard Bore	Lizard Bore Power Supply (option B)
Town Bore	Secure Fuel Tanks for Town Bore Powerhouse and Bore
Town Bore	Replacement of diesel mono bore pump with Solar pump at Town Bore
5 Mile	5 Mile Play Ground Installation
Green Valley	Green Valley Power Supply (Option A)
Green Valley	Green Valley Power Supply (Option B)
M'Bunghara Town Bore Atji Creek Green Valley	EOI: Outstation Streetlights – Papunya Communities
Walkabout Bore	Containerized Genset for Walkabout Bore H6
M'Bunghara	M'Bunghara Power Generation Upgrade
Ngunpa	Ngunpa Hybrid Solar / Diesel Upgrade
Willy Wagtail	Willy Wagtail Hybrid Solar / Diesel Upgrade
Warren Creek Lizard Bore New Bore Willy Wagtail Ngunpa	EOI: Outstation Streetlights – Mt Liebig
West Waterhouse	EOI West Waterhouse Community Power Supply
Pwerte Marnte Marnte	Upgrade Bore and pump
Lizard Bore	Supply and installation of new bore pump and controller and solar system, air lifting of bore for cleaning.
Tjilkamata/ Wataru	Supply and installation of new bore pump and controller and solar system, air lifting of bore for cleaning. Fencing of asset.
Tjilkamata/ Wataru	Supply and installation of new hybrid solar system.
Walkabout Bore	Emergency works to replace bore pump and motor, and install fence to protect the asset.
Utily	Installation of septic tanks.

Tenders

- Supply of deck widening trailer – awarded to Tristar NT \$124,160
- Renovation of Mt Liebig basketball court – tender award TBA
- Reseal and earthworks to Ntaria and Areyonga – tender award TBA

Swimming Pools

The season has been going particularly well with excellent staff engagement at all pools.

All pools will benefit from the recent SGLIF grant which will provide for much needed infrastructure upgrades.



Lifeguard training

CONSULTATION

Kitty Comerford – Manager Property and Tenancy
Benjamin Dugay – Coordinator Infrastructure projects
Tony White – Coordinator Fleet and Mechanical
Kea Lambert – Infrastructure Officer