



## **AGENDA**

# **ORDINARY COUNCIL MEETING FRIDAY 23 FEBRUARY 2024**

The Ordinary Meeting of the MacDonnell Regional Council will be held at the Council Chambers, Alice Springs on Friday 23 February 2024 at 10:00am.

Keith Hassett  
**ACTING CHIEF EXECUTIVE OFFICER**



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**19 MEETING CLOSED****20 DATE OF NEXT MEETING**

**ATTENDANCE AND APOLOGIES**

**ITEM NUMBER**            3.1  
**TITLE**                      Attendance and Apologies

**EXECUTIVE SUMMARY:**

This report is to acknowledge the attendance and to table, for Council's record, any apologies received from Elected Members for this Ordinary Council meeting.

**RECOMMENDATION**

**That Council:**

- a) notes the Elected Members attendance at this meeting;**
- b) tables apologies received for this meeting; and**
- c) records the Elected Members absences, without notice, for this meeting.**

**BACKGROUND/DISCUSSION**

Council can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted by Council will be recorded as absent without notice.

**REQUESTS FOR FUTURE LEAVE OF ABSENCE**

**ITEM NUMBER**            4.1  
**TITLE**                      Requests for Future Leave of Absence

**EXECUTIVE SUMMARY:**

This report is to table, for Council's record, requests for leave of absence received from Elected Members for this Ordinary Council meeting.

**RECOMMENDATION**

**That Council:**

- a) receives and notes requests for future leave of absence received for this Ordinary Council meeting; and
- b) notifying the Elected Member of any executive staff going on leave and staff acting in their absence.

**COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER</b>	5.1
<b>TITLE</b>	MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**RECOMMENDATION**

**That Council note the Council Code of Conduct.**

**MacDonnell Regional Council Code of Conduct****Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

**Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

**Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

**Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

**Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

**Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

**Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

**Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.



A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- Constituents of MRC are aware of the behaviours they can expect from members.

**CONFIRMATION OF PREVIOUS MINUTES**

<b>ITEM NUMBER</b>	6.1
<b>TITLE</b>	Confirmation of Previous Minutes

**EXECUTIVE SUMMARY:**

This report provides the minutes of the previous Ordinary Council meeting to be approved by Council.

**RECOMMENDATION**

**That Council confirms the unconfirmed minutes of the previous Ordinary Council meeting held 15 December 2023 as a true and correct record of the proceedings.**

MINUTES OF THE Ordinary Meeting HELD IN THE Council Chambers, Alice Springs ON Friday 15 December 2023 AT 10:00am

**1 MEETING OPENED at 10.15am**

*An audio recording of this meeting was made for minute taking purposes as authorised by MC09-CP Audio Recording of Meetings Policy. Councillors may request, via majority vote if required, that no audio recording be made where issues of legitimate cultural or spiritual significance are to be discussed.*

**2 WELCOME****3 ATTENDANCE AND APOLOGIES****Councillors:**

President Roxanne Kenny, Deputy President Dalton McDonald, Councillor Marlene Abbott, Councillor Mark Inkamala, Councillor Abraham Poulson, Councillor Jason Minor, Councillor Lisa Sharman, Councillor Patrick Allen, Councillor Andrew Davis, Councillor Aloyischois Hayes and Councillor Tommy Conway

**Staff:**

Belinda Urquhart – Chief Executive Officer, Ken Satour – Acting Director Service Delivery, Aaron Blacker – Director Technical Services, Gina Lacey – Director Community Services, Sheree Sherry – Acting Executive Manager Finance and Governance, Brian Robinson - Executive Manager People and Capabilities, Barbara Newland – Executive Services Manager, Damian Ryan – Service Delivery Coordinator, Finke.

**Guests:**

None present.

**Apologies:**

Councillor Bobby Abbott.

**3.1 ATTENDANCE AND APOLOGIES**

**OCM2023-169 RESOLVED (Patrick Allen/Jason Minor)**

**That the Ordinary Council:**

- a) noted the Elected Members in attendance; and
- b) accepted the apology received from Councillor Bobby Abbott.

#### **4 LEAVE OF ABSENCE**

##### **4.1 REQUESTS FOR FUTURE LEAVE OF ABSENCE**

**OCM2023-170 RESOLVED (Aloyiscois Hayes/Dalton McDonald)**

That the Ordinary Council noted that there were no Requests for Future Leave of Absence.

#### **5 COUNCIL CODE OF CONDUCT**

##### **5.1 COUNCIL CODE OF CONDUCT**

**OCM2023-171 RESOLVED (Tommy Conway/Mark Inkamala)**

That the Ordinary Council noted the Council Code of Conduct.

#### **6 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING**

##### **6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 27 OCTOBER 2023**

**OCM2023-172 RESOLVED (Tommy Conway/Abraham Poulson)**

That the minutes be taken as read and be accepted as a true record of the Meeting.

#### **7 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

##### **7.1 NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

**OCM2023-173 RESOLVED (Mark Inkamala/Jason Minor)**

That members noted that there were no matters requiring discussion in general and non-council business.

##### **7.2 ACCEPTANCE OF AGENDA**

**OCM2023-174 RESOLVED (Tommy Conway/Patrick Allen)**

That the papers circulated were received for consideration at this meeting.

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**8 CONFLICT OF INTEREST****8.1 CONFLICT OF INTEREST**

**OCM2023-175 RESOLVED (Tommy Conway/Aloyiscois Hayes)**

That the Ordinary Council:

- a) noted the Conflict of Interest Policy; and
- b) that members did not declare any conflicts of interest.

**9 DEPUTATIONS AND PRESENTATIONS**

*Nil*

**10 NOTICES OF MOTION**

*Nil*

**11 RESCISSION MOTIONS**

*Nil*

**12 LOCAL AUTHORITY****12.1 NOMINATIONS TO LOCAL AUTHORITIES****EXECUTIVE SUMMARY:**

As recorded in the minutes of the Local Authority meetings, the recommendation put forth to Council is to accept and endorse the nominations submitted for membership to the Authorities.

**OCM2023-176 RESOLVED (Lisa Sharman/Abraham Poulson)**

That Council accepts the nominations submitted for membership on the Authorities and endorses:

- Graham Hayes and Nora Hayes Wheeler to the Santa Teresa Local Authority;
- Terry Simmons, Lena Campbell, Geoffrey Campbell and Debra Claude to the Titjikala Local Authority.

**12.2 TERMINATIONS OF LOCAL AUTHORITY MEMBERSHIPS****EXECUTIVE SUMMARY:**

Council is being asked to endorse the recommendations of the Hermannsburg Local Authority to revoke the membership of Conrad Ratara. The appointment of Local Authority members is terminated in accordance with para.4.15.1 of Council's Local Authority Meeting Procedures (MC02-P2).

New members are nominated and appointed in accordance with the *Local Government Act 2019* Ministerial Guidelines and Council Procedure MC02-P2 Local Authority Meetings.

**OCM2023-177 RESOLVED (Mark Inkamala/Patrick Allen)**

That Council accepts and endorses to revoke the membership Conrad Ratara due to his absence without permission from two consecutive Hermannsburg Local Authority meetings.

### 12.3 RESIGNATION OF LOCAL AUTHORITY MEMBERSHIP

#### EXECUTIVE SUMMARY:

The purpose of this paper is for Council to note and endorse the resignation received from the Mt Liebig Local Authority.

Resignations of a Local Authority membership is in accordance with para. 4.15.1 of Councils Local Authority Meeting Procedure (MC02-P2) which states:

*“It is important that Local Authority members attend meetings wherever possible. Appointment of a local authority member may be revoked or otherwise cease if the person:*

- a) *Resigns in writing to the CEO, Chairperson or a delegated MRC employee.*

New members are nominated and appointed in accordance with the *Local Government Act 2019* (the Act), Ministerial Guidelines and Council Procedure MC02-P2 Local Authority Meeting Procedure.

#### **OCM2023-178 RESOLVED (Dalton McDonald/Andrew Davis)**

**That Council accepts the recommendation of the Mt Liebig Local Authority and endorses the resignation received from Mr. Neil Peterson.**

### 12.4 DRAFT MINUTES OF LOCAL AUTHORITY MEETINGS

#### EXECUTIVE SUMMARY:

Council considers the minutes of each Local Authority Ordinary Meeting or Provisional Meeting at the next Ordinary Council Meeting.

Attached are draft (unconfirmed) minutes of the Local Authority meetings that occurred in the months of October and November 2023.

The Local Authority meetings covered in this report include:

- Amoonguna – 20 September 2023 (previously omitted)
- Finke – 4 October 2023
- Imanpa – 5 October 2023
- Docker River – 11 October 2023
- Wallace Rockhole – 18 October 2023
- Santa Teresa – 1 November 2023
- Titjikala – 2 November 2023
- Hermannsburg – 8 November 2023
- Mt Liebig – 15 November 2023
- Papunya – 16 November 2023
- Haasts Bluff – 22 November 2023

#### **OCM2023-179 RESOLVED (Jason Minor/Andrew Davis)**

**That Council:**

- a) **approves the recommendations contained within the minutes of the Ordinary Local Authority Meetings held in Amoonguna, Finke, Imanpa, Docker River, Wallace Rockhole, Titjikala, Hermannsburg, Mt Liebig and Papunya;**
- b) **approves the recommendations contained within the minutes of the Provisional Local Authority Meetings held in Santa Teresa and Haasts Bluff; and**
- c) **notes the following new projects established by the Local Authorities:**

- Imanpa – Purchase of Basketball rings/nets and a keyboard with two microphones \$4,000.
- Imanpa – Basketball lights with funding yet to be allocated.
- Titjikala – Purchase of lawnmower and whipper snipper \$10,000.
- Titjikala – Solar light at the entrance to the community \$5,000.
- Titjikala – Solar lights for the community \$20,000.
- Titjikala – Upgrade of street lights to LED \$20,000.
- Hermannsburg – Cracker dust for softball field \$10,000.
- Mt Liebig – Airstrip infrastructure including shade shelter, concrete flooring, aluminium seating and Stealth solar light – balance of funding.
- Papunya – Outdoor chapel with side shutters for the cemetery – balance of funding.

## **13 STANDING ITEMS REPORT**

### **13.1 ACTION REGISTER**

#### **EXECUTIVE SUMMARY:**

Council reviews the attached actions that have been raised at previous Ordinary Council meetings and provides the status and/or updates of each action.

#### **OCM2023-180 RESOLVED (Aloyiscois Hayes/Lisa Sharman)**

That Council:

- a) notes the progress on the actions in the register; and
- b) approves the closure of Action items OCM2023-048, OCM2023-052, OCM2023-133 and the action regarding the Youth Recruitment Video.

## **14 PRESIDENT, COUNCILLORS' AND CEO'S REPORT**

### **14.1 COUNCIL PRESIDENT'S REPORT**

#### **EXECUTIVE SUMMARY:**

This report details the meetings attended by President Roxanne Kenny from the 18<sup>th</sup> October 24<sup>th</sup> November 2023

#### **OCM2023-181 RESOLVED (Patrick Allen/Lisa Sharman)**

That Council receives the President's report for the period 18<sup>th</sup> October to 24<sup>th</sup> November 2023.

### **14.2 CEO REPORT**

#### **EXECUTIVE SUMMARY:**

This report details organisational updates and the meetings attended by CEO Belinda Urquhart from 21 October 2023 to 8 December 2023.

#### **OCM2023-182 RESOLVED (Andrew Davis/Tommy Conway)**

That Council receives and notes the CEO report for the period 21 October 2023 – 8 December 2023.

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**15 OFFICERS' REPORTS****15.1 CORRESPONDENCE REPORT****EXECUTIVE SUMMARY:**

This report provides Council with an update on correspondence received and sent by the Council President in the period since the August Council meeting

**OCM2023-183 RESOLVED (Tommy Conway/Abraham Poulson)**

**That Council notes the correspondence received and sent.**

**15.2 TECHNICAL SERVICES COUNCIL REPORT****EXECUTIVE SUMMARY:**

This report details recent activities of the Technical Services Directorate.

**OCM2023-184 RESOLVED (Dalton McDonald/Mark Inkamala)**

**That Council notes and accepts the Technical Services report.**

**MINUTE NOTE:** Break for morning tea at 11.00am.

**MINUTE NOTE:** Mr Bruce Fyfe, DCM&C arrived at 11.15am.

**MINUTE NOTE:** The meeting resumed at 11.18am.

**15.3 HUMAN RESOURCES REPORT****EXECUTIVE SUMMARY:**

The Human Resources (HR) Report contains Council staff demographics and statistics, recruitment analytics, and summarises any HR initiatives and projects.

**OCM2023-185 RESOLVED (Tommy Conway/Andrew Davis)**

**That Council notes and accepts the Human Resources Report.**

**MINUTE NOTE:** The CEO spoke at length about the recruitment of a Workplace, Health and Safety Coordinator and the process to be introduced to induct new staff members working in communities and the work Elected Members will do to assist in this process.

**15.4 SERVICE CENTRE DELIVERY REPORT****EXECUTIVE SUMMARY:**

This report outlines the activities of the Service Centre Delivery Directorate in the areas of Local Government service delivery and of contractual Commercial Services.

**OCM2023-186 RESOLVED (Dalton McDonald/Patrick Allen)**

**That Council notes and accepts the Service Centre Delivery Report.**

**MINUTE NOTE:** Ken Satour is to take on notice the problems associated with damage to wheelie bins.

**MINUTE NOTE:** The meeting broke for lunch at 11.57am and resumed at 12.40pm..

#### **15.5 FINANCE REPORT FOR 30 NOVEMBER 2023**

##### **EXECUTIVE SUMMARY:**

This report is tabled to provide Council with the Finance Report for the period ended 30 November 2023.

**OCM2023-187 RESOLVED (Patrick Allen/Mark Inkamala)**

**That Council notes and accepts the Finance Report as at 30 November 2023.**

#### **15.6 GOVERNANCE TEAM REPORT DECEMBER 2023**

##### **EXECUTIVE SUMMARY:**

The purpose of this paper is to update Council on the activities of the Governance and Compliance Team.

**OCM2023-188 RESOLVED (Andrew Davis/Patrick Allen)**

**That Council notes the Governance Team Report for December 2023.**

#### **15.7 USE OF THE COMMON SEAL**

##### **EXECUTIVE SUMMARY:**

Section 38(2) of the Local Government Act 2019 (LGA) states that “the affixing of the Common Seal to a document must be ratified [endorsed] by resolution of the Council”. This report requests Council to ratify [endorse] the use of the Common Seal on the listed documents

**OCM2023-189 RESOLVED (Dalton McDonald/Jason Minor)**

**That Council ratifies the use of the Common Seal on document 2023-25 DoV NATSIFlexi Program.**

#### **15.8 REVIEW OF FA01-CP PROCUREMENT POLICY AND FA02-CP CREDIT CARD POLICY - MEMBERS AND CEO**

##### **EXECUTIVE SUMMARY:**

The purpose of this report is to seek Council’s permission to update FA01-CP Procurement Policy and FA02-CP Credit Card Policy - Members and CEO.

**OCM2023-190 RESOLVED (Lisa Sharman/Aloyischois Hayes)**

**That Council approves the review of FA01-CP Procurement Policy and FA02-CP Credit Card Policy - Members and CEO.**



**15.9 COMMUNITY SERVICES REPORT DECEMBER 2023****EXECUTIVE SUMMARY:**

The Community Services Report provides an update to Council on the activities of this Directorate.

**OCM2023-191 RESOLVED (Lisa Sharman/Dalton McDonald)**

**That Council notes and accepts the Community Services Report December 2023.**

**MINUTE NOTE:** Director Community Services to take on notice the delivery of Aged Care to people with dementia.

**MINUTE NOTE:** Council would prefer the Community Services report to be presented in snapshot form for each programme delivered.

**15.10 FINANCE AND RISK COMMITTEE MINUTES****EXECUTIVE SUMMARY:**

In accordance with Local Government (General) Regulations 2021 Section 19 if a Council does not schedule an ordinary meeting at least once in each month, the Council must delegate to a Council Committee the necessary powers to carry out, on behalf of the Council, financial functions of the council in the months the council does not schedule an ordinary meeting.

**OCM2023-192 RESOLVED (Jason Minor/Andrew Davis)**

**That Council notes and accepts the minutes of the Finance and Risk Committee of 23 November 2023.**

**15.11 AUDIT COMMITTEE MINUTES****EXECUTIVE SUMMARY:**

Council's Audit Committee met on 23rd November 2023 at Bagot Street. The minutes of this meeting are attached for the Council's attention, these are still unconfirmed being due to be confirmed by the Committee at its next meeting in 2024.

**OCM2023-193 RESOLVED (Dalton McDonald/Patrick Allen)**

**That Council:**

- (a) notes and receives the minutes of the Audit Committee of 23rd November 2023; and**
- (b) notes the review of the General Purpose Financial Report by the Committee.**

**15.12 2023-24 BUDGET REVIEW****EXECUTIVE SUMMARY:**

After review by Managers, Directors and the CEO, changes are recommended to Council's budget contained within the Regional Plan. In general terms the amendments reflect finalisation of unexpended grants, confirmation of grant funding and acceptance of new grants and revisions to anticipated income and expenditure for the remainder of the year.

**OCM2023-194 RESOLVED (Andrew Davis/Tommy Conway)**

**That Council adopts the amendments to the Budget 2023-2024 pursuant to Section 203(2) of the *Local Government Act 2019*.**

**15.13 BRANDING GUIDE AND APPLICATION PROTOCOLS – 2024****EXECUTIVE SUMMARY:**

The purpose of this paper is to present to Council for its consideration a revised Branding Guide and Application Protocols.

**OCM2023-195 RESOLVED (Andrew Davis/Lisa Sharman)**

**That Council adopts the Branding Guidelines and Application Protocols as a policy of Council with the following exceptions:**

- a) **the Visual: Community Safety is to include a person; and**
- b) **the Visual: Sample Symbols is to be replace with those created by Councillor Lisa Sharman.**

**MINUTE NOTE:** After much discussion among members regarding the design of a new polo top general consensus was achieved as follows:

- the blue symbols in the top right hand corner are to be removed
- the curving cultural line is to lengthen and go over the shoulder
- the circle around the logo in the top left hand corner is to be removed
- The community yellow/white symbol is to be located below and to the left of the "cultural way" symbol
- The tops will include councillor names, their wards and the MRC logo

**15.14 REVIEW OF MC08-CP TRAVEL AND ACCOMMODATION POLICY – MEMEBERS****EXECUTIVE SUMMARY:**

The purpose of this report is to seek Council's permission to update MC08-CP Travel and Accommodation Policy – Members, specifically the introduction of an Excessive Mileage Allowance.

**OCM2023-196 RESOLVED (Dalton McDonald/Jason Minor)**

**That Council approves and adopts the review of MC08-CP Travel and Accommodation Policy – Members.**

**16 GENERAL BUSINESS AS RAISED AT ITEM 7.2**

*Nil*

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**17 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS****17.1 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS****EXECUTIVE SUMMARY:**

Pursuant to section 99(2) of the *Local Government Act 2019* and clauses 51 and 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

**OCM2023-197 RESOLVED (Mark Inkamala/Abraham Poulson)**

That Council approves the closure of the meeting to the public as confidential items are about to be discussed. The meeting is closed in accordance with clause 51(1)(c)(iv) of the *Local Government (General) Regulations 2021* as the matters to be discussed include information that, if publicly disclosed, would be likely to prejudice the interest of council or some other person.

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**18 CONFIDENTIAL REPORTS****18.4 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC****OCM2023-201 RESOLVED (Patrick Allen/Dalton McDonald)**

That Council discloses all motions from the confidential section of this meeting as shown below in the open section of the meeting and opens the meeting to the public.

**❖ OCM2023-198 RESOLVED (Dalton McDonald/Lisa Sharman)**

That Council confirms the unconfirmed minutes of the Confidential Sessions of the Ordinary Council meetings held 30 June 2023 and 27 October 2023 as a true and correct record of the proceedings.

**❖ OCM2023-199 RESOLVED (Mark Inkamala/Andrew Davis)**

That Council:

- a) appoints the tenderers as listed in the attached document, to the Tender MRC 23.24 000-001 Trade Contractor & Supplier Panel;
- b) moves the resolution to Open Council; and
- c) adds the confidential report on the Tender submissions received onto the confidential matters register with a review date set as 30 years.

**❖ OCM2023-200 RESOLVED (Jason Minor/Andrew Davis)**

That Council receives and adopts the principals contained within the document "Strategic priorities December 2023 – December 2025.

**19 MEETING CLOSED**

The meeting concluded at 2.51pm.

This page and the preceding 10 pages are the Minutes of the Ordinary Council Meeting held on Friday 15 December 2023 and are unconfirmed.

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President

**NOTIFICATION OF GENERAL AND NON-COUNCIL BUSINESS ITEMS**

**ITEM NUMBER**            7.1  
**TITLE**                      Notification of General Business Items

**EXECUTIVE SUMMARY:**

The purpose of this report is to give Elected Members the opportunity to table items they wish to be debated by Council

**RECOMMENDATION**

**That the Chairperson invites Elected Members to raise items of concern they wish to be discussed later in this meeting.**

**ACCEPTANCE OF AGENDA**

**ITEM NUMBER**            7.2  
**TITLE**                      Acceptance of Agenda



**EXECUTIVE SUMMARY**

Agenda papers are submitted for acceptance by Council for this Ordinary Council Meeting.

**RECOMMENDATION**

**That the agenda papers for this Council meeting as presented, be received for consideration at this meeting.**

**CONFLICTS OF INTEREST**

<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Members in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

**RECOMMENDATION**

**That Council:**

- a) notes the Conflict of Interest Policy; and**
- b) asks Elected Members to declare any conflicts of interest with the meeting agenda.**

**BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

**Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

**Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

**Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

**If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

**Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

**ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.



**LOCAL AUTHORITY**

**ITEM NUMBER** 12.1  
**TITLE** Nominations to Local Authorities  
**REFERENCE** - 344651  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

As recorded in the minutes of the Local Authority meetings, the recommendation put forth to Council is to accept and endorse the nominations submitted for membership to the Authorities.

**RECOMMENDATION**

**That Council accepts the nominations submitted for membership on the Authorities and endorses:**

- **Mr Conrad Ratara to the Hermannsburg Local Authority; and**
- **Ms Denise Brady and Ms Ann-Marie Burke to the Docker River Local Authority.**

**BACKGROUND/DISCUSSION**

New members are nominated and appointed in accordance with the *Local Government Act 2019*, Ministerial Guidelines and Council's Local Authority Meeting Procedure, MC02-P2.

Council appoints Local Authority members under the *Local Government Act 2019*.

Nominations accepted by the Local Authorities are attached for Council's reference.

**ISSUES/OPTIONS/CONSEQUENCES**

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) Nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) In the case that there is a nomination or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

**FINANCIAL IMPACT AND TIMING**

If Local Authorities do not maintain their membership numbers, their ability to achieve quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

**CONSULTATION**

Local Authorities  
MRC Elected Members

**ATTACHMENTS:**

- 1 Conrad Ratara, HLA Nomination.pdf
- 2 Denise Brady-Ann-Marie Burke, DR Nominations.pdf

# Local Authority Nomination Form MC02-F1

### NOMINATION

I, Conrad Ratava wish to nominate as a  
(Name of nominee)

member of the Local Authority for the community of Hermannsburg  
(Name of community)

CONRAD. RATAVA 25 / 01 / 20 24  
(Signature of nominee) Date

### ENDORSEMENT

I, Maryanne Malbunka endorse the nomination of this  
(Name of endorsing Local Authority member)

nominee to this Local Authority.

[Signature] 25 / 01 / 20 24  
(Signature of Local Authority member) Date

### RETURNING OFFICER

To be received by the Returning Officer/ Council Service Coordinator in the stated community.

[Signature] 25 / 01 / 20 24  
(Signature of Returning Officer) Date



# Local Authority Nomination Form MC02-F1

### NOMINATION

I, DENISE BRADY wish to nominate as a  
(Name of nominee)

member of the Local Authority for the community of DOCKER RIVER  
(Name of community)

Denise Brady  
(Signature of nominee)

31 01 2024  
Date

### ENDORSEMENT

I, ROSINA KUNIA endorse the nomination of this  
(Name of endorsing Local Authority member)

nominee to this Local Authority.

Rosina Kunia  
(Signature of Local Authority member)

31 01 2024  
Date

### RETURNING OFFICER

To be received by the Returning Officer/ Council Service Coordinator in the stated community.

Burgueta (URQUHART)  
(Signature of Returning Officer)

31/1/24  
Date



# Local Authority Nomination Form MC02-F1

## NOMINATION

I, Ann-Marie Burke wish to nominate as a  
(Name of nominee)

member of the Local Authority for the community of Docker River  
(Name of community)

Ann Marie  
(Signature of nominee)

31 / 01 / 20 24  
Date

## ENDORSEMENT

I, ROSINA KUNIA endorse the nomination of this  
(Name of endorsing Local Authority member)

nominee to this Local Authority.

\*Rosina Kunia  
(Signature of Local Authority member)

31 / 1 / 20 24  
Date

## RETURNING OFFICER

To be received by the Returning Officer/ Council Service Coordinator in the stated community.

Urquhart  
(Signature of Returning Officer)

31 / 1 / 20 24  
Date

(Urquhart)



**LOCAL AUTHORITY**

**ITEM NUMBER** 12.2  
**TITLE** Draft Minutes of Local Authority Meetings  
**REFERENCE** - 344662  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Council considers the minutes of each Local Authority Ordinary Meeting or Provisional Meeting at the next Ordinary Council Meeting.

Attached are draft (unconfirmed) minutes of the Local Authority meetings that occurred in the months of October and November 2023.

The Local Authority meetings covered in this report include:

- Amoonguna – 6 December 2023
- Kintore – 19 December 2023
- Hermannsburg – 25 January 2024
- Docker River – 31 January 2024

**RECOMMENDATION**

**That Council:**

- a) **approves the recommendations contained within the minutes of the Ordinary Local Authority Meetings held in Amoonguna, Kintore, Hermannsburg and Docker River;**
- b) **approves the projects and allocations of the Local Authorities as follows:**
  - **Amoonguna – \$10,000.00 to Shade Shelters for the Sorry Camp.**
  - **Amoonguna – \$15,000.00 to completing work on the Softball Diamond.**
  - **Kintore – \$30,000.00 to the construction of a secure shed at the Basketball Court.**
  - **Hermannsburg – \$5,300.00 to Redevelopment of the Softball Complex.**
  - **Hermannsburg – \$10,000.00 to Tidying the existing surface of the Softball field.**
  - **Docker River – \$20,000.00 to Seating at the Basketball Court.**

**BACKGROUND/DISCUSSION**

Please refer to the attached draft minutes of the meetings listed above for detail surrounding the matters discussed.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Elected Members

**ATTACHMENTS:**

- 1 Amoonguna Local Authority 2023-12-06 [1489] Minutes.pdf
- 2 Kintore Local Authority 2023-12-19 [1494] Minutes.pdf
- 3 Hermannsburg Local Authority 2024-01-25 Minutes.pdf
- 4 Docker River Local Authority 2024-01-31 Minutes.pdf



MINUTES OF THE AMOONGUNA LOCAL AUTHORITY MEETING HELD IN THE  
AMOONGUNA COUNCIL OFFICE ON WEDNESDAY 6 DECEMBER 2023 AT  
10:30 AM

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**1 MEETING OPENING**

The meeting was declared open at 10.37am.

**2 WELCOME**

2.1 Welcome to Country – Chairperson Caroline Peters

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Chairperson Caroline Peters, Member Lawrence Webb, Member Samantha Stuart, Member Sharon Alice and Member Henry Oliver.

Councillors:

Councillor Lisa Sharman, Councillor Andrew Davis and Councillor Patrick Allen.

Council Employees:

Belinda Urquhart – CEO, Barbara Newland – Executive Services Manager, Ken Satour, Service Delivery Area Manager, Damian Ryan – Council Service Coordinator, Finke, Emily McBride – Manager Aged & Disability Service,

Guests:

Bruce Fyfe, Regional Manager DCM&C

Shane Franey, Office of Bill Yan MLA - Member for Namatjira

Greg Sharman – private visitor

**3.2 Apologies/Absentees**

Apologies:

Nil apologies.

Absentees:

**Absentees and Leave of Absences**

**AML2023-063 RESOLVED (Patrick Allen/Aloyischois Hayes)**

That the Amoonguna Local Authority noted the absence, without notice, of Member Audrey Miller and Councillor Aloyischois Hayes.

**3.3 Resignations**

NIL

**3.4 Terminations**

NIL

**3.5 Nominations**

**3.5.1 NOMINATIONS TO AMOONGUNA LOCAL AUTHORITY**

**EXECUTIVE SUMMARY:**

The purpose of this paper is to highlight the membership of the Amoonguna Local Authority and to note any vacancies available to community residents.

*One vacancy remains on the Local Authority and it is recommended that Community nominations remain open to fill the vacancy.*

*As per Council policy MC01-CP, ref: 8.1:1(b) – Council will appoint any suitable nominations.*

**AML2023-064 RESOLVED (Sharon Alice/Lisa Sharman)**

That the Amoonguna Local Authority:

- a) notes that there is one vacancy remaining on the Local Authority; and
- b) calls for community nominations to remain open for 28 days to fill the vacancy.

**4 COUNCIL CODE OF CONDUCT**

**4.1 CODE OF CONDUCT**

**AML2023-065 RESOLVED (Andrew Davis/Lisa Sharman)**

That the Amoonguna Local Authority note the Council Code of Conduct.

**5 CONFIRMATION OF PREVIOUS MINUTES**

**5.1 CONFIRMATION OF PREVIOUS MINUTES**

**AML2023-066 RESOLVED (Andrew Davis/Lawrence Webb)**

That the minutes of the Amoonguna Local Authority ordinary meeting held on 20 September 2023 be adopted as a true and correct record of the proceedings.



## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

### **6.1 PAPERS CIRCULATED AND RECEIVED**

**AML2023-067 RESOLVED (Henry Oliver/Sharon Alice)**

That the Amoonguna Local Authority noted the that the papers circulated were received for consideration at the meeting.

### **6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**AML2023-068 RESOLVED (Henry Oliver/Sharon Alice)**

The Amoonguna Local Authority noted the following matter to be raised in General Council Business:

- a) Trees around power lines.

### **6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**AML2023-069 RESOLVED (Henry Oliver/Sharon Alice)**

The Amoonguna Local Authority noted the following matters to be raised in General Non-Council Business:

- a) Follow on from new power meters having been installed – Ken Satour spoke to this matter and advised that arrangements were being made to install a terminal in the office for the recharging of cards. Staff will be trained in how to put a credit on a card – there are many locations in Alice Springs where this can be done.
- b) Water leaking in house – Lot163 – general discussion regarding the reporting of maintenance issues – Belinda Urquhart undertook to approach PWC as this problem has been going on for some time.

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**AML2023-070 RESOLVED (Lisa Sharman/Andrew Davis)**

That the Amoonguna Local Authority note the Conflict of Interest policy.

### **7.2 MEMBERS DECLARATION**

**AML2023-071 RESOLVED (Lisa Sharman/Andrew Davis)**

That the Amoonguna Local Authority declared no conflicts of interest with the meeting agenda.

## **8 DEPUTATIONS / GUEST SPEAKERS**

*Nil*

**9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**9.1 ACTION REGISTER - AMOONGUNA LA**

**EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**AMLA2023-072 RESOLVED (Lawrence Webb/Patrick Allen)**

That the Amoonguna Local Authority:

- a) notes and accepts the progress reports on the actions from the minutes of the previous meeting as received; and
- b) approves the closure of completed actions AMLA2023-057 and AMLA2023-060..

**9.2 LOCAL AUTHORITY PROJECTS**

**EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

**Examples of acceptable purposes for expenditure include:**

Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.

Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.

Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.

Festivals or other events – but must only be conducted within a council’s own Local Authority area.

***There is currently \$37.360.32 of unallocated funds to allocate and spend on Community projects.***

***It is important to note that \$52,729.96 are funds that are at risk of being returned to NTG. This amount is from funds committed to current Projects but remains unspent as well as unallocated funds.***

**AMLA2023-073 RESOLVED (Henry Oliver/Andrew Davis)**

That the Amoonguna Local Authority:

- a) notes the progress of their projects; and
- b) recommends to note completion and close the following projects:
  - Project 2106 – Install Water Bubbler, returning the underspent funds to unallocated funds
  - Project 2232 – Softball Oval Cracker Dust and Fencing, returning the underspent funds to unallocated funds

- notes progress regarding the following projects:
  - Project 2107 – Solar Lights – the solar lights and cement are in community with installation yet to be completed.
  - Project 2230 – Fence for the Football Oval – MRC is working with the CLC on this project and a proposal has been prepared to collaborate with the CLC on the oval fencing and lighting – the CLC will be urged to move on this project.
  - Project 2231 – Shade Shelters for the Sorry Camp – the quote were reviewed and it was determined that an additional \$10,000 is to be allocated to this project.
- c) Establishes a new project to complete work on the softball diamond, including fencing, and allocates \$15,000 to this project – Ken Satour is to obtain quotes. MRC is directed to proceed with this project if the quotes are within +/- 10% of the funding allocation.

### 9.3 DISCRETIONARY FUNDS

#### EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**AMLA2023-074 RESOLVED** (Lisa Sharman/Caroline Peters)

That the Amoonguna Local Authority:

- a) notes and discusses the spending of its 2023/2024 Discretionary Funds; and
- b) allocates the balance available be provided for youth travel to sporting events – the balance at this time being \$1,528.80.

## 10 COUNCIL SERVICES REPORTS

### 10.1 SCD - LA REPORT AMOONGUNA

#### EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Amoonguna across the area of Local Government Service Delivery.

**AMLA2023-075 RESOLVED** (Sharon Alice/Caroline Peters)

That the Amoonguna Local Authority notes and accepts the Service Centre Delivery report.

### 10.2 COMMUNITY SERVICE AMOONGUNA LOCAL AUTHORITY REPORT

#### EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

**AMLA2023-076 RESOLVED** (Patrick Allen/Andrew Davis)

That the Amoonguna Local Authority notes and accepts the Community Services report.

**11 FINANCE AND GOVERNANCE REPORTS****11.1 EXPENDITURE REPORT AS AT 31/10/2023****EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 October 2023 in the Local Authority community.

**AMLA2023-077 RESOLVED (Sharon Alice/Caroline Peters)**

**That the Local Authority That the Amoonguna Local Authority notes and accepts the expenditure report as at 31 October 2023.**

**Minute note:** Upon his departure from the meeting.....advised that Bill Yan MLA - Member for Namatjira, has donated pushbike to presented at schools within his electorate.

**12 GENERAL BUSINESS AS RAISED AT ITEM 6.2****12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss any General Council Business matters raised at item 6.2.

*At the meeting held 20 September 2023 – members requested the following:  
Res.060 – A review of the streetlights be conducted.*

**AMLA2023-078 RESOLVED (Lawrence Webb/Andrew Davis)**

**That the Amoonguna Local Authority:**

- a) notes and discusses the issue of tress around power lines raised at Item 6.2; and
- b) notes that the Area Manager Service Delivery will conduct an assessment of the situation within the community.

**13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3****13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

*Note: That Technical Services also requested quotes from MG Electrical for the new LED light on the existing power pole and the installation of a new street light at the intersection (drawing attached)*

**AMLA2023-079 RESOLVED (Andrew Davis/Sharon Alice)**

**That the Amoonguna Local Authority:**

- a) notes that the Non-Council Business items raised at Item 6.3 have been discussed and resolved;
- b) notes and accepts the progress reported on actions from the Department of Chief Minister and Cabinet as follows:
  - Police presence – the Authority was urged to invite the Police

Commander to the next meeting. Police have advised that they are not getting too many calls about problems and community members are urged to advise of issues.

- Street lights at turnoff – there was considerable discussion regarding this matter including the fact that some road signage had been knocked over. Erection of a “Look out for people” sign was suggested. This matter will be raised with the Minister for Local Government – the matter is on DIPL’s radar.
- “Summer in Central Australia” – Regional Councils will be running great programmes to engage youth of the holiday period – everyone is urged to crack down on youth doing the wrong thing.
- Members were urged to report housing maintenance issue which should be fixed quickly but the timeframe can be too long.

#### **14 DATE OF NEXT MEETING -**

#### **15 MEETING CLOSED**

The meeting terminated at 12.26pm.

This page and the preceding 6 pages are the minutes of the Amoonguna Local Authority Meeting held on Wednesday 6 December 2023 and are UNCONFIRMED.



MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING HELD IN THE  
KINTORE COUNCIL OFFICE ON TUESDAY 19 DECEMBER 2023 AT 10:30AM

**1 MEETING OPENING**

The meeting was declared open at 10.15am.

**NOMINATION OF CHAIRPERSON**

**KLA2023-038 RESOLVED (Giselle Barku/Joe Young)**

**That the Kintore Local Authority nominated Rochelle Robinson as Acting Chair of LA meeting held 19th December**

**2 WELCOME**

2.1 Welcome to Country – Chairperson Rochelle Robinson welcomed all visitors to the community

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Chairperson Rochelle Robinson Member Phyllis Rowe, Member Joe Young, Member Joseph Zimran, Member Bundi Rowe, Member Giselle Barku (by phone from MRC Alice Springs Office).

Councillors:

Deputy President Dalton McDonald, Councillor Jason Minor, Councillor Tommy Conway.

Council Employees:

CEO Belinda Urquhart, Director Community Services Gina Lacey, Area Manager Stuart Millar, Kintore CSC James Rafoi, MRC Damien Ryan.

Guests:

Nil

### 3.2 Apologies/Absentees

Apologies:

President Roxanne Kenny, LA Member Julie Dempsey

### APOLOGIES

#### **KLA2023-039 RESOLVED (Rochelle Robinson/Dalton McDonald)**

That the Kintore Local Authority accept the apology received from President Roxanne Kenny and Member Julie Dempsey.

### 3.3 Resignations

NIL

### 3.4 Terminations

NIL

### 3.5 Nominations

Nil

## 4 COUNCIL CODE OF CONDUCT

### 4.1 CODE OF CONDUCT

#### **KLA2023-040 RESOLVED (Rochelle Robinson/Joseph Zimran)**

That the Kintore Local Authority note the Council Code of Conduct.

## 5 CONFIRMATION OF PREVIOUS MINUTES

### 5.1 CONFIRMATION OF PREVIOUS MINUTES

#### **KLA2023-041 RESOLVED (Rochelle Robinson/Bundi Rowe)**

That the minutes of the Kintore Local Authority meeting held as a provisional meeting on the 6 September 2023 be adopted as a resolution of the Kintore Local Authority.

## 6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

### 6.1 PAPERS CIRCULATED AND RECEIVED

#### **KLA2023-042 RESOLVED (Jason Minor/Phyllis Rowe)**

That the Kintore Local Authority noted the that the papers circulated were received for consideration at the meeting

### 6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

**KLA2023-043 RESOLVED (Rochelle Robinson/Joe Young)**

That the Kintore Local Authority noted that the members have provided notification of matters to be raised in General Council Business as follows:

- a) Funds for Kintore Community Christmas Function
- b) Request for Night Patrol hours to be extended

**6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS****KLA2023-044 RESOLVED (Giselle Barku/Phyllis Rowe)**

That the Kintore Local Authority noted that the members have provided notification of matters to be raised in General Non-Council Business as follows:

- a) Housing in General
- b) Housing Reference Group
- c) Housing Maintenance slow to receive

**7 CONFLICT OF INTEREST****7.1 CONFLICT OF INTERESTS****KLA2023-045 RESOLVED (Rochelle Robinson/Jason Minor)**

That the Kintore Local Authority note the Conflict of Interest policy.

**7.2 MEMBERS DECLARATION****KLA2023-046 RESOLVED (Rochelle Robinson/Jason Minor)**

That the Kintore Local Authority note no declarations of any conflicts of interest with the meeting agenda.

**8 DEPUTATIONS / GUEST SPEAKERS**

CEO Belinda Urquhart advised the Local Authority that the Minister Chansey Paech had intended to attend this meeting but was unable to do so due to a funeral held in Tennant Creek. The Minister would be attending the next Local Authority meeting.

**9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE****9.1 LOCAL AUTHORITY PROJECTS****EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet and invested in projects to benefit and improve the community.

**Examples of *acceptable* purposes for expenditure include:**

Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.

Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.

Upgrade/enhancement of community sporting facilities. For example upgrade of



community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.  
Festivals or other events – but must only be conducted within a council's own Local Authority area.

Kintore Community currently has unallocated funds of **\$43,445.82** to spend on Community Projects.

**KLA2023-047 RESOLVED (Rochelle Robinson/Giselle Barku)**

That the Kintore Local Authority:

- a) notes and accepts the progress on their projects;
- b) approves the closure of completed project 2177;
- c) establishes a new project for the construction of a secure shed/lockable storage area within the Basketball area allocating \$30,000 to this project; and
- d) notes updates to its projects as follows:
  - o Project 2172 CEO to report back on masterplan re a public ablution block to be situated within the area of the MRC Office. This project will need a NTG grant.
  - o Project 2243 CEO to follow up with Contractor and report back to LA.
  - o Project 2244 Works are in progress.
  - o Project 2245 A purchase order has been raised and awaiting the delivery of goods.
  - o Project 2394 Shed has been ordered. Shed will be installed at cemetery when delivered.

**9.2 DISCRETIONARY FUNDS**

**EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**KLA2023-048 RESOLVED (Rochelle Robinson/Joe Young)**

That the Kintore Local Authority:

- a) notes the spending of its 2023/2024 Discretionary funds; and
- b) discusses the spending of the remaining Discretionary funds.

**10 COUNCIL SERVICES REPORTS**

**10.1 SCD - KINTORE LA REPORT**

**EXECUTIVE SUMMARY:**

This report is an update of Council Delivered Services in Kintore / Walungurru across the area of Local Government Service Delivery.

**KLA2023-049 RESOLVED (Bundi Rowe/Phyllis Rowe)**

That the Kintore Local Authority notes and accepts the SCD - Kintore report.

**Minute note:** The SCD Report was presented by Area Manager Stuart Millar discussing all the work done by the CSC James Rafoi and the Civil Team. The Local Authority appreciated the easy to read cover snapshot.

Community concern was expressed around the Power Station break in by youth – the CEO has agreed to new signage to be placed on PWC compounds re the Danger. These signs to also be written in local language

Member Bundi Rowe raised the concern of working with Kintore youth with cultural responsibility and bush camps. CEO will approach Minister Chansey Paech to talk about outstation funding for youth exercises.

## **10.2 COMMUNITY SERVICE KINTORE LOCAL AUTHORITY REPORT**

### **EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

### **KLA2023-050 RESOLVED (Rochelle Robinson/Tommy Conway)**

**That the Kintore Local Authority note and accept the Community Services report.**

**Minute note:** Director Gina Lacey provided the Report on the Operations of MacSafe & MacYouth with there being discussion re School holiday program, Breakfast and Lunch Programs.

There was much talk about extending services with the Director pointing out the staff shortages across the programs and the need for community to encourage others to join the workforce.

The School holiday program runs Tuesday to Saturday from 18th December through to the 28th January 2024

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 EXPENDITURE REPORT AS AT 31 OCTOBER 2023**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 October 2023 in the Local Authority community.

### **KLA2023-051 RESOLVED (Rochelle Robinson/Bundi Rowe)**

**That the Kintore Local Authority notes and accepts the expenditure report as at 31 October 2023.**

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this report is to give Members the opportunity to raise matters that they wish to discuss in General Council Business.

### **KLA2023-052 RESOLVED (Rochelle Robinson/Joe Young)**

**That the Kintore Local Authority notes and discusses the items raised at item 6.2 as follows:**

- a) Funds for Kintore Community Christmas Function. CEO advised the Local Authority she has forwarded a purchase to the Kintore Store, Much discussion re how funds would be used and CEO advised it was up to the discretion of the LA.
- b) Request for Night Patrol hours to be extended until 2.00am. Director Gina Lacey explained the issue was staff numbers, The LA members need to talk with community to encourage people to take up employment with MRC, also discussed is the need for LA member to talk with community families to raise the issue of looking after their family members.

### **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

#### **13.1 OTHER NON-COUNCIL BUSINESS**

##### **EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Kintore Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business

#### **KLA2023-053 RESOLVED (Giselle Barku/Rochelle Robinson)**

That the Local Authority That the Kintore Local Authority notes and discusses the Non-Council Business items raised at item 6.3 as follows:

- a) Housing in General – LA members expressed their dismay at the standard of housing and the disappointment at time taken to repair, electrical, plumbing, (CEO was shown by Cr Tommy Conway the flooding within his house and driveway) – CEO will follow up through her office why the delays to community housing.
- b) Housing Reference Group would like to have more input.
- c) LA members would like regular community safety meeting with the Police, CEO to invite local Police to next LA meeting.

**Minute note:** The CEO advised the Local Authority that MRC had been successful in obtaining funds to provide Light for Kintore AFL oval. This news was welcomed by all LA members who were very excited at the opportunity to support both Men's and Women's football into the future.

### **14 DATE OF NEXT MEETING – 6 March 2024**

### **15 MEETING CLOSED**

The meeting terminated at 12.25pm.

This page and the preceding 5 pages are the minutes of the Kintore Local Authority Meeting held on Tuesday 19 December 2023 and are UNCONFIRMED.



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN THE HERMANNSBURG COUNCIL OFFICE ON THURSDAY, 25 JANUARY 2024 AT 10:30AM

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## **1 MEETING OPENING**

The meeting was declared open at 10:59am.

At the commencement of the meeting it was noted that the Chair, Nicholas Williams, was absent but expected to attend at a later time. In view of this the following motion was resolved:

**HLA2024-001 RESOLVED (Reggie Lankin/Daryl Kantawara)**  
**That members appoint Maryanne Malbunka as the Chair for the Hermannsburg Local Authority meeting held 25 January 2024.**

## **2 WELCOME**

2.1 Welcome to Country – Chairperson Maryanne Malbunka

## **3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS**

### **3.1 Attendance**

#### Local Authority Members:

Member Daryl Kantawara, Member Evance Pareroultja, Member Maryanne Malbunka and Member Reggie Lankin

#### Councillors:

President Roxanne Kenny and Councillor Mark Inkamala

#### Council Employees:

Belinda Urquhart – CEO, Gina Lacey – Director Community Services, Max Baliva – Coordinator Council Services, Emily McBride – Manager Aged and Disability Service, Jessica Kragh – Manager Youth Services, John Chisholm – Learning Development Coordinator, Annie Press – Team Leader Children’s Services and Barbara Newland – Executive Services Manager.

#### Guests:

Katharine O’Donoghue – Office of Chansey Paech MLA, Member for Gwoja (via phone)  
Adriana Schembri – Regional Project Officer, Department of the Chief Minister and Cabinet.

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This is page 1 of 7 of the Minutes of the Hermannsburg Local Authority Meeting held on Thursday, 25 January 2024

### 3.2 Apologies/Absentees

Apologies:

Chair Nicholas Williams, Member Marion Swift and Councillor Bobby Abbott.

**MINUTE NOTE:** Chair Williams was ultimately unable to attend with his apology accepted.

Absentees:

Nil.

### 3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES

**HLA2024-002 RESOLVED (Reggie Lankin/Daryl Kantawara)**

That members:

- a) noted the attendance; and
- b) accepted the apologies received from Chair Nicholas Williams, Member Marion Swift and Councillor Bobby Abbott.

### 3.3 Resignations

Nil

### 3.4 Terminations

Nil

### 3.5 Nominations

**MINUTE NOTE:** At the November 2023 meeting the Authority terminated the membership of Conrad Ratara who was in attendance at this meeting. He asked that he be reinstated as a member of the Hermannsburg Local Authority. A nomination form was completed and accepted by the Authority.

### 3.5 NOMINATIONS

**HLA2024-003 RESOLVED (Reggie Lankin/Daryl Kantawara)**

That members accepted the nomination of Conrad Ratara and asks that Council endorses this nomination.

## 4 COUNCIL CODE OF CONDUCT

### 4.1 CODE OF CONDUCT

**HLA2024-004 RESOLVED (Marion Swift/Maryanne Malbunka)**

That the Hermannsburg Local Authority noted the Council Code of Conduct.

## 5 CONFIRMATION OF PREVIOUS MINUTES

### 5.1 CONFIRMATION OF PREVIOUS MINUTES

**HLA2024-005 RESOLVED (Daryl Kantawara/Reggie Lankin)**

That the Minutes of the Ordinary meeting held on the 8 November 2023 be adopted as a resolution of the Hermannsburg Local Authority.

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

### **6.1 PAPERS CIRCULATED AND RECEIVED**

**HLA2024-006 RESOLVED** (Evince Pareroultja/Reggie Lankin)

That the Hermannsburg Local Authority noted the that the papers circulated were received for consideration at the meeting.

### **6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**HLA2024-007 RESOLVED** (Maryanne Malbunka/Reggie Lankin)

That members raised the following matters for discussion at this point.

1. Dogs – too many in houses – attacking children
2. Rubbish in Yards – cars, etc.
3. Waste Management
4. Childcare Centre maintenance – air-conditioning.
5. Grant for football oval – CEO.

### **6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**HLA2024-008 RESOLVED** (Maryanne Malbunka/Reggie Lankin)

That members raised the following matter to be discussed in General Non-Council Business:

1. Housing – Repairs and Maintenance
2. Police – Especially kids on motorbikes

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**HLA2024-009 RESOLVED** (Daryl Kantawara/Evince Pareroultja)

That the Hermannsburg Local Authority noted the Conflict of Interest policy.

### **7.2 MEMBERS DECLARATION**

**HLA2024-010 RESOLVED** (Daryl Kantawara/Evince Pareroultja)

That the Hermannsburg Local Authority declared no conflicts of interest with the meeting agenda.

## **8 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 ACTION REGISTER**

#### **EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**HLA2024-011 RESOLVED** (Reggie Lankin /Cr Mark Inkamala)

That the Hermannsburg Local Authority notes that there are no outstanding actions from the minutes of previous meetings.

## 9.2 LOCAL AUTHORITY PROJECTS

### EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

**HLA2024-012 RESOLVED (Daryl Kantawara/Evance Pareroultja)**  
That the Hermannsburg Local Authority:

- a) noted the update regarding Project 2153 Scoreboard – the scoreboard is yet to be delivered to community. There will also be fencing work, etc., to be completed;
- b) noted the update regarding Project 2156 School Bus Stops – they are in the community, extra concrete is needed and training for boxing up will be held on 14 February 2024;
- c) noted that the Shade Shelter has been installed and approved to close Project 2381 – Shade Shelter over stage slab, returning any unspent funds to unallocated funding;
- d) noted that Project 2382 Redevelopment of Softball Complex has been completed but it will be left open at this time to determine whether there is still a Purchase Order outstanding – if not any unspent funds can be returned to unallocated funding.
- e) Noted that a Purchase order is yet to be raised for Project 2393 Cracker Dust for Softball Field.
- f) noted that \$78,161.87 of unspent funds is at risk of being returned to NTG;
- g) created the following new projects:
  - BBQ trailer – \$25,000 allocated with purchase to proceed if quotes are within approved allocation.
  - Drinking water trailers (2) – \$35,000 allocated to purchase the biggest available with purchase to proceed if quotes are within approved allocation. One will be for the Softball field and one for the Football oval.
  - Signs for permanent placement in area of unmarked graves (2 in language) – \$5,000 allocated – the CEO to consult with Cr Inkamala regarding wording.
  - Contribution to School Nutrition Program - \$20,000 allocated to assist with the provision of food to all families with children attending school in Docker River as part of a trial program. Emily McBride to report back to the Authority with the results of the trial after 13 weeks.
- h) Moved to the wishlist the following items:
  - Shade structures and seating at Kuprilya Springs, requesting to investigate the possibility of building the structures. Members noted the following:
    - Technical Services will explore whether Kuprilya Springs falls within Council's boundary. If it does, Technical Services will source quotes for a 10 x 10 metre shade structure and a smaller 3 x 3 meter structure to cover a base that is already located onsite.

Should the site be outside of Council's boundary, Technical Services will investigate what needs to happen so that the structures can be erected, and also write a letter to support the construction.

- Seating around the Recreation Hall Basketball Court.
- Big fans for Recreation Hall.
- Dedicated shed and compound for people to fix cars with their own tools.
- Camping Area.

### 9.3 DISCRETIONARY FUND

#### EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

**HLA2024-013 RESOLVED (Reggie Lankin /Cr Mark Inkamala)**  
That the Hermannsburg Local Authority notes that all Discretionary Funding for 2023/2024 has been allocated.

## 9 COUNCIL SERVICES REPORTS

### 10.1 COMMUNITY SERVICE HERMANNSBURG LOCAL AUTHORITY REPORT

#### EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

**HLA2024-014 RESOLVED (Reggie Lankin /Daryl Kantawara)**  
That the Hermannsburg Local Authority notes and accepts the Community Services report.

### 10.2 SERVICE CENTRE DELIVERY LOCAL AUTHORITY REPORT

#### EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

**HLA2024-015 RESOLVED (Reggie Lankin /Daryl Kantawara)**  
That the Hermannsburg Local Authority notes and accepts the Service Centre Delivery report.

## 10 FINANCE AND GOVERNANCE REPORTS

### 11.1 EXPENDITURE REPORT AS AT 30 SEPTEMBER 2023

#### EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 September 2023 in the Local Authority community.

**HLA2024-016 RESOLVED (Reggie Lankin /Maryanne Malbunka)**  
That the Hermannsburg Local Authority notes and accepts the expenditure report as at 31 December 2023.



## **11 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2

#### **HLA2024-017 RESOLVED (Daryl Kantawara / Reggie Lankin)**

That the Hermannsburg Local Authority noted discussion regarding the matters raised at Item 6.2 as follows:

1. Dogs – too many in houses – attacking children – the Authority was advised that the Vet is coming out on 18 March 2024 – members were urged to spread the word that they are coming – Max will erect a notice. This is a matter for the NTG and the CEO will raise this the the NTG including the Police. The CEO will ask the Director Service Delivery to discuss the matter with the Vets.
2. Rubbish in Yards – Cars, etc. – the meeting was advised that Housing is getting tough and will take owners to court for damaged houses and rubbish in yards. The CEO advised that MRC cannot enter yards and written permission is required to pick cars up.
3. Waste Management – the current dump area is nearly full and the CEO indicated that it would be good to create a new area near the sewerage ponds. Conversations will need to be had within the next 12 months and the matter will be further discussed at the next meeting.
4. Childcare Centre – air-conditioning – this is a maintenance issue to be taken up by the CEO.
5. Grant for football oval – CEO – advice has been received that a grant for \$1m has been approved for one building to house change rooms, umpire's room, toilets, etc., for the football oval and basketball court. Members were asked if they were happy to go ahead with this grant, which they were and the CEO will take photos of where the structures will be located.

## **12 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

### **13.1 OTHER NON-COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

#### **HLA2024-018 RESOLVED (Reggie Lankin /Evanca Pareroutja)**

That the Hermannsburg Local Authority noted discussion regarding the matters raised at Item 6.3 as follows:

1. Housing – Repairs and Maintenance, etc., – the CEO goes to Housing after every meeting to advocate on behalf of MRC's communities and provides specific examples of issue to them. ACTION: A letter is to be written on behalf of all community members and signed by members of the Authority to
2. Police – Especially kids on motorbikes – the CEO will take these issues to the Police.
3. Existing Item Update – Street names for new sub-division – this is with the CEO, the Place Names Committee will ask for suggestions regarding the naming of the streets.
4. Existing Item Update – Lutheran Church – no update provided.

**13 DATE OF NEXT MEETING – 4 April 2024****14 MEETING CLOSED**

The meeting concluded at 12:57pm.

This page and the preceding 6 pages are the minutes of the Hermannsburg Local Authority Meeting held on Thursday 25 January 2024 and are UNCONFIRMED.

UNCONFIRMED



MINUTES OF THE DOCKER RIVER LOCAL AUTHORITY MEETING HELD IN THE  
DOCKER RIVER COUNCIL OFFICE ON  
WEDNESDAY, 31 JANUARY 2024 AT 10:30AM

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**1 MEETING OPENING**

The meeting was declared open at 10.35am.

**2 WELCOME**

2.1 Welcome to Country – Acting Chairperson Winsome Newberry

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS**

**3.1 Attendance**

**Local Authority Members:**

Member Rosina Kunia and Acting Chair Winsome Newberry

**Councillors:**

Councillor Marlene Abbott (via Teams) and Councillor Abraham Poulson (via Teams)

**Council Employees:**

Belinda Urquhart – CEO, Gina Lacey – Director Community Services, Stephen Trindle – Council Service Coordinator, Kaisa Suumann – Project and Engagement Coordinator, June Crabb – Governance Officer (via Teams) and Damien Ryan – Governance Officer.

**Guests:**

Bruce Fyfe – Dept of the Chief Minister and Cabinet.  
Denise Brady, Ann-Marie Burke and Delisha Namatjira – Community Members.

**3.2 Apologies/Absentees**

**Apologies:**

President Roxanne Kenny, Chairperson Ruby James and Kathleen Abbott – Manager Service Delivery

**Absentees:**

Nil

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This is page 1 of 6 of the Minutes of the Docker River Local Authority Meeting held on Wednesday, 31 January 2024

### 3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES

**DRLA2024-001 RESOLVED** (Winsome Newberry/Rosina Kunia)

That Docker River Local Authority:

- a) noted and accepted the attendance to the meeting; and
- b) noted and accepted the apologies received from President Roxanne Kenny, Chairperson Ruby James and Kathleen Abbott – Manager Service Delivery.

### 3.3 Resignations

NIL

### 3.4 Terminations

NIL

### 3.5 Nominations

#### **NOMINATIONS TO DOCKER RIVER LOCAL AUTHORITY EXECUTIVE SUMMARY:**

This purpose of this paper is to highlight the vacancies on the Local Authority (*the Authority*) and to apprise the Local Authority of any legislative changes to appointments introduced in the *Local Government Act 2019* (the Act).

**DRLA2024-002 RESOLVED** (Winsome Newberry/Rosina Kunia)

That the Docker River Local Authority:

- a) noted the four vacancies available on the Local Authority;
- b) accepted the nominations of Denise Brady and Ann-Marie Burke and asks that Council endorses these nominations;
- b) called for community nominations to remain open for a further 28 days to fill these vacancies; and
- c) encouraged members to seek suitable applicants to nominate.

## 4 COUNCIL CODE OF CONDUCT

### 4.1 CODE OF CONDUCT

**DRLA2024-003 RESOLVED** (Winsome Newberry/Rosina Kunia)

That the Docker River Local Authority noted the Council Code of Conduct.

## 5 CONFIRMATION OF PREVIOUS MINUTES

### 5.1 CONFIRMATION OF PREVIOUS MINUTES

**DRLA2024-004 RESOLVED** (Winsome Newberry/Rosina Kunia)

That the minutes of the Docker River Local Authority meeting held 11 October 2023 be adopted as a resolution of the Docker River Local Authority.

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

### **6.1 PAPERS CIRCULATED AND RECEIVED**

**DRLA2024-005 RESOLVED** (Winsome Newberry/Rosina Kunia)  
That the Docker River Local Authority noted that the papers circulated were received for consideration at the meeting.

### **6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**DRLA2024-006 RESOLVED** (Winsome Newberry/ Marlene Abbott)  
That members raised the following matters for discussion at this point:

1. Youth Board Wish List to be discussed
2. Mobile Bench Seating to be used around Basketball courts and AFL oval
3. Water to cemetery

### **6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**DRLA2024-007 RESOLVED** (Winsome Newberry/Marlene Abbott)  
That members raised the following matter for discussion at General Non-Council Business:

1. Water to Outstations

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**DRLA2024-008 RESOLVED** (Winsome Newberry/Abraham Poulson)  
That the Docker River Local Authority noted the Conflict of Interest policy.

### **7.2 MEMBERS DECLARATION**

**DRLA2024-009 RESOLVED** (Winsome Newberry/Abraham Poulson)  
That the Docker River Local Authority did not declare any conflict of interest with the meeting agenda.

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 LOCAL AUTHORITY PROJECTS**

#### **EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community. Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.

**DRLA2024-010 RESOLVED** (Abraham Poulson/Winsome Newberry)  
That the Docker River Local Authority noted the progress of their projects as follows:

- 2155 – Shade Shelter for parks, noting that MRC is waiting for contractors to submit quotes

- 2128 – Fencing around playground and Lasseter park, noting that the Project is delayed while MRC receives a Survey's report to ensure water is directed away from Lasseter Park. The Parks is below the surrounding ground level and floods after rain
- 2129 – Solar lights to post and entry into Docker River, noting that the Solar lights have arrived now need to be installed.

## 9.2 LOCAL AUTHORITY DISCRETIONARY FUNDS

### EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000.00 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money to benefit everybody.

**DRLA2024-011 RESOLVED (Abraham Poulson/Rosina Kunia)**  
That the Docker River Local Authority notes the update provided regarding its Discretionary Funding.

## 10 COUNCIL SERVICES REPORTS

### 10.1 SCD - DOCKER RIVER LA REPORT

#### EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Docker River across the area of Local Government Service Delivery.

**DRLA2024-012 RESOLVED (Winsome Newberry/Rosina Kunia)**  
That the Docker River Local Authority noted and accepted the Service Delivery report.

**MINUTE NOTE:** The Local Authority members enjoyed the new SNAPSHOT layout provided by Area Manager Kathleen Abbott and delivered by CSC Stephen Trindle. An overview of the services delivered by the Civil Team was provided.

### 10.2 COMMUNITY SERVICE DOCKER RIVER LOCAL AUTHORITY REPORT

#### EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

**DRLA2024-013 RESOLVED (Winsome Newberry/Rosina Kunia)**  
That the Docker River Local Authority noted and accepted the Community Services report.

**MINUTE NOTE:** Director Community Services Gina Lacey reported on Children's Services, Community Safety, Youth Services along with the easy to read SNAPSHOT. She expressed the need for community members to look at the jobs on offer through all Community Services as there are vacancies needing to be filled.

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 EXPENDITURE REPORT AS AT 31 DECEMBER 2023**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 December 2023 in the Local Authority Community.

***DRLA2024-014 RESOLVED*** (Abraham Poulson/Winsome Newberry)  
That the Docker River Local Authority noted and accepted the expenditure report as at 31 December 2023.

**MINUTE NOTE:** The CEO introduced the new financial pie charts to the LA members explaining where the Docker River money comes from and how the MRC Council spend the money on the community.

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

***DRLA2024-014 RESOLVED*** (Winsome Newberry/Rosina Kunia)  
That the Docker River Local Authority noted discussion regarding the matters raised at Item 6.2 as follows:

1. Youth Board Wish list presented by Kaisa Suumann Coordinator Community Engagement Project
2. Placement of Water Bubbler or Water tap closer to the Softball and AFL grounds, property ownership needs to be worked through as MRC cannot install infrastructure without land ownership agreement
3. Opportunity to secure funding to build Men's and Women's change rooms and toilets near Softball and AFL grounds
4. Bench seating, Project created for seating at the basketball court and to allocate \$20k. The project is for CSC Steve Trindle and his Civil Team to arrange quotes to purchase and placement of stands and security.
5. Project to be added to current wish list – water tank to be installed at the Cemetery. CSC to investigate the possibility and report back.

**MINUTE NOTE:** Councillor Marlene Abbott left the meeting at 12.15pm.

## **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

### **13.1 NON-COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

***DRLA2024-015 RESOLVED*** (Winsome Newberry/Rosina Kunia)  
That the Docker River Local Authority:  
1. discussed the matters raised at item 6.3 as follows:

- Water to Outstations raised by Councillor Marlene Abbott was addressed by Bruce Fyfe who explained there were no further commitments to outstations at this time. This question has been raised before and he explained there is no current funding for water or electricity upgrades in outstations. MRC only receives funding for Wataru Outstation.
  - LA advised water pressure check has been completed by Power and Water.
  - Feral Horses in the community are now starting to create a health issue. CEO will invite the Central Land Council to attend a community meeting to discuss the horses and horse issues generally.
  - The issue re no Police stationed in Docker River will be taken up and a report provided at the next meeting; and
2. Noted and accepted the updates and progress on actions from the Department of the Chief Minister and Cabinet

**14 DATE OF NEXT MEETING – 9 May 2024**

**15 MEETING CLOSED**

The meeting terminated at 12.30pm.

This page and the preceding 5 pages are the minutes of the Docker River Local Authority Meeting held on Wednesday 31 January 2024 and are UNCONFIRMED.

UNCONFIRMED



**LOCAL AUTHORITY**

**ITEM NUMBER** 12.3  
**TITLE** Terminations of Local Authority Memberships  
**REFERENCE** - 344718  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Council is being asked to endorse the recommendation of the Santa Teresa Local Authority and revoke the membership of Philip Alice as the member was absent without notice from two consecutive Local Authority meetings.

The appointment of Local Authority members is terminated in accordance with para.4.15.1 of Council's Local Authority Meeting Procedures (MC02-P2) which reads:

*"It is important that Local Authority members attend meetings wherever possible. Appointment of a local authority member may be revoked or otherwise cease if the person:*

- c. Is absent for 2 consecutive meetings without the permission of the Local Authority."*

New members are nominated and appointed in accordance with the *Local Government Act 2019* (the Act), Ministerial Guidelines and Council Procedure MC02-P2 Local Authority Meeting Procedure.

**RECOMMENDATION**

**That Council accepts and endorses to revoke the membership of Philip Alice due to his absence without notice from two consecutive Santa Teresa Local Authority meetings.**

**BACKGROUND/DISCUSSION**

A full membership of the Local Authority will ensure wide input from community members on important decisions that will affect all residents for many years.

**ISSUES/OPTIONS/CONSEQUENCES**

Para.4.14.2 of Council's Local Authority Meeting Procedure states:

*"In the event of a membership to a Local Authority being revoked, a former member is able to re-apply for that position."*

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

MRC Elected Members

**ATTACHMENTS:**

There are no attachments to this report.

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**PRESIDENT, COUNCILLORS' AND CEO'S REPORT**

<b>ITEM NUMBER</b>	14.1
<b>TITLE</b>	Presidents Report
<b>REFERENCE</b>	- 344700
<b>AUTHOR</b>	Kirsten Baliva, Executive Assistant to CEO and Council President

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report details the meetings attended by President Roxanne Kenny from the 25<sup>th</sup> November until 8<sup>th</sup> February 2023.

**RECOMMENDATION**

**That Council receives the Presidents report for the period 25<sup>th</sup> November 2023 to 8<sup>th</sup> February 2024.**

**BACKGROUND/DISCUSSION**

1. Ordinary Council Meeting Workshop 14<sup>th</sup> December 2023
2. Ordinary Council Meeting day 15<sup>th</sup> December 2023
3. Hermannsburg Local Authority Meeting 25<sup>th</sup> January 2024
4. Finance & Risk Meeting 2<sup>nd</sup> February 2024

**ISSUES/OPTIONS/CONSEQUENCES**

NIL

**FINANCIAL IMPACT AND TIMING**

NIL

**CONSULTATION**

President Roxanne Kenny  
Chief Executive Officer Belinda Urquhart

**ATTACHMENTS:**

There are no attachments for this report.

**OFFICERS' REPORTS**



**ITEM NUMBER** 15.1  
**TITLE** Correspondence Report  
**REFERENCE** - 344698  
**AUTHOR** Barbara Newland, Manager Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides Council with an update on correspondence received and sent by the Council President in the period since the December 2023 Council meeting

**RECOMMENDATION**

**That Council:**

1. **notes the correspondence received;**
2. **appoints to following Councillors to attend the conference (maximum of 4) with all travel expenses approved:**
  - .....
  - .....
  - .....
  - .....; and
3. **notes that the CEO will also attend the conference accompanied by member/s of staff if operational requirements allow; and**
4. **declares Buffel Grass a weed as per the recommendations contained within the Buffel Grass Technical Working Group Report.**

**BACKGROUND/DISCUSSION**

Incoming Correspondence

Date Received	From	Subject
7 Dec 2023	Administrator of the NT	Congratulations on Tidy Towns Award
27 Dec 2023	Minister for Local Government	Approval of RRBA Grant Funding \$70,000
8 Jan 2024	Minister for Environment	Buffel Grass Technical Working Group Report and Recommendations
7 Feb 2024	Cr Linda Scott, President ALGA	Invitation to attend 2024 National General Assembly 2-4 July 2024

Outgoing Correspondence – Nil

Please note that the Buffel Grass Technical Working Group Report and Recommendations is a 50 page document which will be available for Members to read.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Chief Executive Officer  
Executive Leadership Team

**ATTACHMENTS:**

- 1 Letter from NT Administrator 7.12.23.pdf
- 2 Letter from LG Min 27.12.23.pdf
- 3 Letter from Enviro Min 8.1.24.pdf
- 4 Email Cr Linda Scott, President, ALGA - Invitation to attend 2024 NGA 2-4 July 2024.pdf



*Government House  
Northern Territory*

Ms Belinda Urquhart  
Chief Executive Officer  
MacDonnell Regional Council  
PO Box 5267  
ALICE SPRINGS NT 0871

Dear Ms Urquhart *Belinda*

As joint Patrons, we write to congratulate the Apatula (Finke) community on recently being recognised as the winner of *Waste Management* in the recent 2023 Northern Territory Sustainable Community Tidy Towns Award.

How wonderful that the commitment to a sustainable and healthy community has been recognised in such a spectacular way. The communities' dedication is inspiring and highly commendable. Please convey our congratulations to all those in Apatula community on this achievement.

It is important that we come together to celebrate our achievements as a whole, and also acknowledge those individuals, who tirelessly work to make our communities better places. Congratulations and well done!

I wish you the very best in your future endeavours.

Yours sincerely

*Hugh Heggie*

His Honour Professor the Honourable Hugh Heggie PSM  
Administrator of the Northern Territory

*R.E. Jones*

Ms Ruth Jones

7 December 2023



*Government House  
Northern Territory*

Ms Belinda Urquhart  
Chief Executive Officer  
MacDonnell Regional Council  
PO Box 5267  
ALICE SPRINGS NT 0871

Dear Ms Urquhart */Belinda*

As joint Patrons, we write to congratulate the Areyonga community on recently being recognised as the winner of *4 Gold Star Accreditation* in the recent 2023 Northern Territory Sustainable Community Tidy Towns Award.

How wonderful that the commitment to a sustainable and healthy community has been recognised in such a spectacular way. The communities' dedication is inspiring and highly commendable. Please convey our congratulations to all those in Areyonga community on this achievement.

It is important that we come together to celebrate our achievements as a whole, and also acknowledge those individuals, who tirelessly work to make our communities better places. Congratulations and well done!

I wish you the very best in your future endeavours.

Yours sincerely

His Honour Professor the Honourable Hugh Heggie PSM  
Administrator of the Northern Territory

Ms Ruth Jones

7 December 2023



*Government House  
Northern Territory*

Ms Belinda Urquhart  
Chief Executive Officer  
MacDonnell Regional Council  
PO Box 5267  
ALICE SPRINGS NT 0871

Dear Ms Urquhart / *Belinda*

As joint Patrons, we write to congratulate the Mt Liebig community on recently being recognised as the winner of *4 Gold Star Accreditation* in the recent 2023 Northern Territory Sustainable Community Tidy Towns Award.

How wonderful that the commitment to a sustainable and healthy community has been recognised in such a spectacular way. The communities' dedication is inspiring and highly commendable. Please convey our congratulations to all those in Mt Liebig community on this achievement.

It is important that we come together to celebrate our achievements as a whole, and also acknowledge those individuals, who tirelessly work to make our communities better places. Congratulations and well done!

I wish you the very best in your future endeavours.

Yours sincerely

His Honour Professor the Honourable Hugh Heggie PSM  
Administrator of the Northern Territory

Ms Ruth Jones

7 December 2023



*Government House  
Northern Territory*

Ms Belinda Urquhart  
Chief Executive Officer  
MacDonnell Regional Council  
PO Box 5267  
ALICE SPRINGS NT 0871

Dear Ms Urquhart / *Belinda*

As joint Patrons, we write to congratulate the Santa Teresa community on recently being recognised as the winner of *4 Gold Star Accreditation* in the recent 2023 Northern Territory Sustainable Community Tidy Towns Award.

How wonderful that the commitment to a sustainable and healthy community has been recognised in such a spectacular way. The communities' dedication is inspiring and highly commendable. Please convey our congratulations to all those in Santa Teresa community on this achievement.

It is important that we come together to celebrate our achievements as a whole, and also acknowledge those individuals, who tirelessly work to make our communities better places. Congratulations and well done!

I wish you the very best in your future endeavours.

Yours sincerely

His Honour Professor the Honourable Hugh Heggie PSM  
Administrator of the Northern Territory

Ms Ruth Jones

7 December 2023





*Government House  
Northern Territory*

Ms Belinda Urquhart  
Chief Executive Officer  
MacDonnell Regional Council  
PO Box 5267  
ALICE SPRINGS NT 0871

Dear Ms Urquhart / *Belinda*

As joint Patrons, we write to congratulate MacDonnell Regional Council on recently being recognised as the winner of the *Best Regional Council and Environment Action* in the recent 2023 Northern Territory Sustainable Community Tidy Towns Award.

How wonderful that your teams commitment to a sustainable and healthy community has been recognised in such a spectacular way. The Council's dedication is inspiring and highly commendable.

It is important that we come together to celebrate our achievements as a whole, and also acknowledge those individuals, who tirelessly work to make our communities better places. Congratulations and well done!

I wish you the very best in your future endeavours.

Yours sincerely

His Honour Professor the Honourable Hugh Heggie PSM  
Administrator of the Northern Territory

Ms Ruth Jones

7 December 2023



*Government House  
Northern Territory*

Ms Belinda Urquhart  
Chief Executive Officer  
MacDonnell Regional Council  
PO Box 5267  
ALICE SPRINGS NT 0871

Dear Ms Urquhart *Belinda*

As joint Patrons, we write to congratulate the Ikuntji (Haasts Bluff) community on recently being recognised as the winner of the *Best Small Community and the Dame Phyllis Frost Litter Control and Prevention* in the recent 2023 Northern Territory Sustainable Community Tidy Towns Award.

How wonderful that the commitment to a sustainable and healthy community has been recognised in such a spectacular way. The communities' dedication is inspiring and highly commendable. We were delighted to present the *Best Small Community* award. Please convey our congratulations to all those in Ikuntji community on this achievement.

It is important that we come together to celebrate our achievements as a whole, and also acknowledge those individuals, who tirelessly work to make our communities better places. Congratulations and well done!

I wish you the very best in your future endeavours.

Yours sincerely

*Hugh Heggie*

*R.E. Jones*

His Honour Professor the Honourable Hugh Heggie PSM  
Administrator of the Northern Territory

Ms Ruth Jones

7 December 2023



*Government House  
Northern Territory*

Ms Belinda Urquhart  
Chief Executive Officer  
MacDonnell Regional Council  
PO Box 5267  
ALICE SPRINGS NT 0871

Dear Ms Urquhart */Belinda*

As joint Patrons, we write to congratulate the Ntaria (Hermannsburg) community on recently being recognised as the *Overall Winner and National Finalist, Best Medium Community, the Community Participation (Tripartite) and Water Conservation* in the recent 2023 Northern Territory Sustainable Community Tidy Towns Award.

How wonderful that the Councils commitment to a sustainable and healthy community has been recognised in such a spectacular way. The communities' dedication is inspiring and highly commendable. We were delighted to present the *Overall Winner and National Finalist and Best Medium Community* awards. Please convey our congratulations to all those in Ntaria community on this achievement.

It is important that we come together to celebrate our achievements as a whole, and also acknowledge those who tirelessly work to make our communities better places. Congratulations and well done!

I wish you the very best in your future endeavours.

Yours sincerely

His Honour Professor the Honourable Hugh Heggie PSM  
Administrator of the Northern Territory

Ms Ruth Jones

7 December 2023



## MINISTER FOR LOCAL GOVERNMENT

Parliament House  
State Square  
Darwin NT 0800  
minister.paech@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5688

Ms Belinda Urquhart  
Chief Executive Officer  
MacDonnell Regional Council

Via email: [belinda.urquhart@macdonnell.nt.gov.au](mailto:belinda.urquhart@macdonnell.nt.gov.au)

Dear Ms Urquhart

Thank you for the funding application submitted for the Regional and Remote Burial Areas (RRBA) grant program for 2023-24.

I am pleased to advise that I have approved a RRBA grant to your council for the following:

- \$70 000 to upgrade community cemeteries in the MacDonnell Regional Council area.

Your council will receive further correspondence from the Department of the Chief Minister and Cabinet regarding payment of this grant.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Chansey Paech'.

CHANSEY PAECH



MINISTER FOR ENVIRONMENT, CLIMATE CHANGE  
AND WATER SECURITY

Parliament House  
State Square  
Darwin NT 0800  
minister.worden@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5553

Ms Roxanne Kenny  
President  
MacDonnell Regional Council  
PO Box 5267  
ALICE SPRINGS NT 0871

Email: [info@macdonnell.nt.gov.au](mailto:info@macdonnell.nt.gov.au)

Dear Ms Kenny *Roxanne*

Earlier this year, my predecessor, the Hon. Lauren Moss MLA, announced the establishment of the Buffel Grass Technical Working Group (TWG), which was tasked with assessing the impacts of, and approaches to buffel grass management in Central Australia.

The Buffel Grass TWG has now provided me with a report which recommends, among other things, that buffel grass be declared a weed in accordance with the *Weeds Management Act 2001*.

Declaration of a weed under legislation carries obligations for management or control by owners or occupiers of land. These obligations lead to an economic burden and as such, I am seeking the views of Council in relation to the benefits and potential costs of a declaration.

I enclose a copy of the Buffel Grass Technical Working Group's Report and Recommendations – November 2023.

Your comments will be used to inform future buffel grass policy and I ask if you could please provide your comment to [minister.worden@nt.gov.au](mailto:minister.worden@nt.gov.au) by 8 February 2024.

Yours sincerely

KATE WORDEN

*08/01/24*





Hello

I am delighted to invite you to your annual peak event for elected Mayors, Shire Presidents and Councillors - the Australian Local Government Association's (ALGA) 2024 National General Assembly (NGA).

Registrations are now open here: [nga2024.com.au/registration](https://nga2024.com.au/registration)

This year's event will include a wide range of forums and opportunities to engage directly with the Federal Government, including:

- Regional Cooperation and Development Forum on Tuesday 2 July (from 9.00am);
- Sessions on national priorities, including housing, disaster resilience, and energy transition, on Tuesday 2 July (from 3.00pm);
- Federal Parliamentary, policy voting, and other sessions on Wednesday 3 and Thursday 4 July (9.00 - 5.00pm); and
- Australian Council of Local Government (ACLG) on Friday 5 July (8.00am – 4.00pm).

The graphic below outlines the week's program, but if you want to attend all of the sessions (including the Regional Forum) please make sure you arrive before 9.00am on Tuesday 2 July and leave after 4.00pm on Friday 5 July.

We also encourage you to meet, mingle and learn from fellow councillors at our networking functions, and hope to see you at our welcome drinks (5.00pm Tuesday 2 July), our NGA Gala Dinner (7.00pm Wednesday 3 July) and our annual Local Government versus Parliament soccer match (early morning, Wednesday 3 July).

We are once again holding our annual conference in a Parliamentary sitting week, providing you with the opportunity to meet with Federal Ministers, MPs and senators.

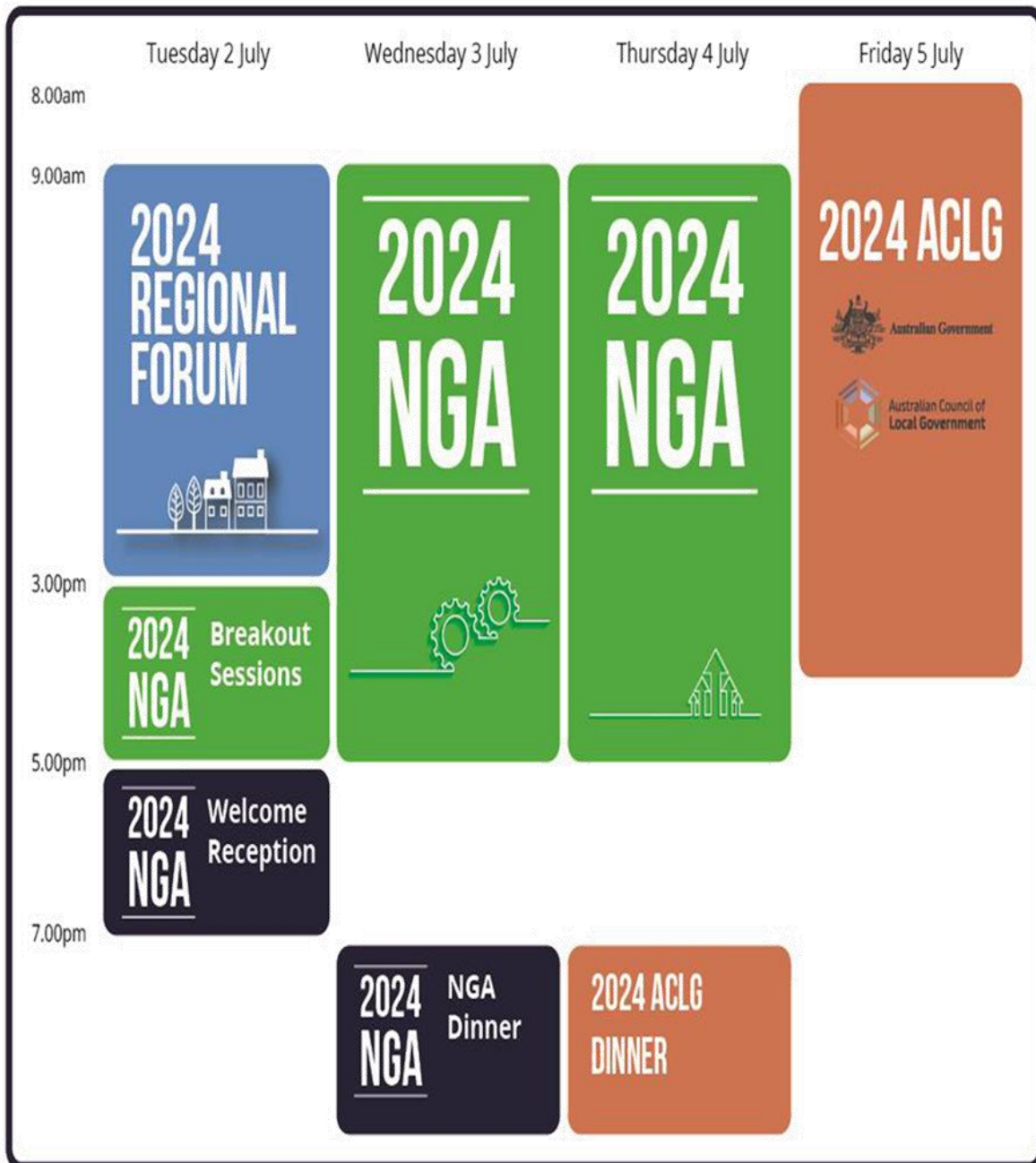
The Regional Forum, NGA and ACLG will all once again be held at the National Convention Centre in Canberra, and you can register to attend all of these events online.

If you have any questions about the registration process, please call 02 6292 9000 or email [nga@confco.com.au](mailto:nga@confco.com.au).

I hope to see you in Canberra this July!

Cr Linda Scott

ALGA President



**OFFICERS' REPORTS**

**ITEM NUMBER** 15.2  
**TITLE** Governance Team Report February 2024  
**REFERENCE** - 344701  
**AUTHOR** Barbara Newland, Manager Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The purpose of this paper is to update Council on the activities of the Governance and Compliance Team.

**RECOMMENDATION**

**That Council notes the Governance Team Report for February 2024.**

**BACKGROUND/DISCUSSION**

The Governance and Compliance team is a small team which delivers governance, policy, customer service, communications and engagement services for MacDonnell Regional Council. It is heavily involved in the management and coordination of Council's 13 Local Authorities.

Meetings of the Local Authorities have been well attended with only three meetings, Hermannsburg, Santa Teresa and Haasts Bluff being held as a provisional meeting. Below are the Local Authority meetings held to date for the 2023/24 financial year.

**2023/2024 FY LOCAL AUTHORITY MEETINGS**

DATE	COMMUNITY	QUORUM	PROVISIONAL	DEFERRED	CANCELLED
12-Jul-23	Wallace Rockhole		√		
19-Jul-23	Docker River	√			
26-Jul-23	Finke	√			
27-Jul-23	Imanpa	√			
2-Aug-23	Santa Teresa	√			
3-Aug-23	Titjikala	√			
10-Aug-23	Areyonga	√			
16-Aug-23	Hermannsburg		√		
30-Aug-23	Mt Liebig	√			
31-Aug-23	Papunya	√			
6-Sep-23	Kintore	√			
13-Sep-23	Haasts Bluff	√			
20-Sep-23	Amoonguna	√			
5-Oct-23	Finke	√			
4-Oct-23	Imanpa	√			
11-Oct-23	Docker River	√			
18-Oct-23	Wallace Rockhole	√			
1-Nov-23	Santa Teresa		√		
2-Nov-23	Titjikala	√			
8-Nov-23	Hermannsburg	√			



15-Nov-23	Mt Liebig	√			
16-Nov-23	Papunya	√			
22-Nov-23	Haasts Bluff		√		
6-Dec-23	Amoonguna	√			
19-Dec-23	Kintore	√			
25-Jan-24	Hermannsburg	√			
31-Jan-24	Docker River	√			

**COMMENTS**

All meetings since the last report to Council were successful in that quorum was achieved. Unfortunately due to circumstances beyond the control of Governance and conflicting appointments of Elected and LA Members the dates of some meetings in 2024 have been changed (including Hermannsburg and Docker River in January). Elected Members are urged to liaise with their community members to ascertain in advance whether the upcoming meetings dates are suitable.

Current membership of the Local Authorities is as follows:

COMMUNITY	Appointed Members	Elected Members	Current M'ship	Vacant positions
Amoonguna	7	4	10	1
Areyonga	7	2	9	0
Docker River	7	2	5	4
Finke	7	4	11	0
Haasts Bluff	7	3	10	0
Hermannsburg	7	3	10	0
Imanpa	7	2	9	0
Kintore	7	3	8	2
Mt Liebig	7	3	10	0
Papunya	8	3	11	0
Santa Teresa	7	4	9	2
Titjikala	7	4	7	4
Wallace Rockhole	6	3	9	0

The Community Engagement Project Coordinator has been busy engaging with the youth of MRC's communities through her activities with the Youth Boards. Since the last report 2 meetings were held in collaboration with the Youth Services Department in the following communities:

- 26 January 2024 – Finke
- 1 February 2024 – Docker River

Engagement activities with our young leaders also included:

1. On the 12th of December 2023 the MRC Community Engagement Project Coordinator met with the representatives of the Imanpa Youth Board to hand over the keyboard and 2 microphones for the community band and decide with the young people on the best practices for looking after the items.
2. Finke and Docker River Youth Boards have received support for some of their ideas from the MacDonnell Regional Council. For example, Docker River Youth Board's project idea of getting seating around the basketball court received support and funding from their Local Authority on 31/01/2024 and the Finke Youth Board's idea to get a

new gym station received support and funding from the MRC Youth Services Department.

The Youth Board meetings are instrumental in bringing matters to the attention of their respective Local Authorities. As a result there have been several allocations of funding made directly related to youth activities.

**ISSUES/OPTIONS/CONSEQUENCES**

Successful interaction with the members of MRC's communities is vital to the attainment of MRC's Goals and Objectives.

**FINANCIAL IMPACT AND TIMING**

Not applicable

**CONSULTATION**

Executive Management Team

Governance Officer

Community Engagement Project Coordinator

**ATTACHMENTS:**

There are no attachments to this report.

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**OFFICERS' REPORTS**

**ITEM NUMBER** 15.3  
**TITLE** Review of FA01-CP Procurement Policy  
**REFERENCE** - 344900  
**AUTHOR** Barbara Newland, Manager Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The purpose of this report is to seek Council's permission to update FA01-CP Procurement Policy.

**RECOMMENDATION**

**That Council approves the review of FA01-CP Procurement Policy.**

**BACKGROUND/DISCUSSION**

This Policy was last reviewed and endorsed by Council at its meeting held in December 2023. However it has been determined that more detail and clarity needs to be provided regarding the use of Council's Trade Contractor & Supplier Panel and the circumstances in which quotes can be obtained from MRC's preferred suppliers.

The new paragraph inserted reads as follows:

*12.3 Where a panel or period contract is in place, procurement of supplies may be made against the panel contract providing that the supplier of goods and/or services is an approved member of the relevant panel contract. However a quotation or tender is still to be called for where the anticipated Purchase Cost in between \$100,000 to \$150,000 (in which case public quotations must be sought) or greater than \$150,000 (in which case tenders must be called). In line with General Instruction 1: Procurement, no panel or period including any option period can extend past a 5 year term – refer para.17.*

It is now clear that irrespective of whether a supplier is included in the Trade Contractor & Supplier Panel the legislation must be adhered to when it comes to obtaining Public Quotations or going to Tender – these limits prescribed must be adhered to at all times.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil.

**FINANCIAL IMPACT AND TIMING**

The proposed changes to these policies will have no impact on the budget for 2023-2024.

**CONSULTATION**

Executive Leadership Team

**ATTACHMENTS:**

1 FA01-CP Procurement Policy - New paragraph.pdf

# Procurement Policy

FA01-CP (Superseded FA01-CP Procurement Policy v4)

Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version



## 11. Quotations and tenders not required in relation to particular entities

- 11.1 A quotation or tender is not required if the supply is to be obtained:
- from the Territory, the Commonwealth, a State or another Territory; or
  - under a contract to which the Territory, the Commonwealth, a State or another Territory is a party and MRC is a beneficiary to the contract; or
  - from another council; or
  - under a contract that is facilitated by an approved procurement entity as noted above.

## 12. Period contract

- 12.1 If MRC obtains supplies under a period contract for a period that is more than one financial year, the threshold amounts for quotations or tenders are taken to be:
- the highest cost stated in the contract for any given financial year; or
  - otherwise – the MRC's highest annual budget for the supply in any given financial year.

- 12.2 Council must not enter into a contract for a supply that is for a period of more than 5 years, including any option to extend the contract – refer Ministerial General Instruction 1: Procurement.

**12.3 Where a panel or period contract is in place, procurement of supplies may be made against the panel contract providing that the supplier of goods and/or services is an approved member of the relevant panel contract. However a quotation or tender is still to be called for where the anticipated Purchase Cost is between \$100,000 to \$150,000 (in which case public quotations must be sought) or greater than \$150,000 (in which case tenders must be called). In line with General Instruction 1: Procurement, no panel or period including any option period can extend past a 5 year term – refer para.17.**

## 13. Contract with Option to Extend

If MRC intends to enter into a contract for supplies that contains an option for either party to extend the contract, the calculation of the threshold amounts for quotations or tenders are calculated to assume the option is exercised.

### **Example**

*MRC intends to enter into a 1 month contract on 1 January 2024 to obtain roadwork services for \$60,000 (exclusive of GST), with an option for MRC to extend the contract for an additional 2 months at the same monthly rate. The relevant threshold amount for the financial year would be \$180 000 and MRC is required to call for tenders under para.7.*

## 14 Contract variations

MRC may choose to accept a variation to a contract if the variation is within the scope of the original contract. MRC's acceptance of the variation must be in writing.

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**OFFICERS' REPORTS**

<b>ITEM NUMBER</b>	15.4
<b>TITLE</b>	Finance Report for 31 January 2024
<b>REFERENCE</b>	- 344720
<b>AUTHOR</b>	Sheree Sherry, Acting Executive Manager Finance and Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report is tabled to provide Council with the Finance Report for the period ended 31 January 2024.

**RECOMMENDATION**

**That Council notes and accepts the Finance Report as at 31 January 2024.**

**BACKGROUND/DISCUSSION**

In accordance with the *Local Government (General) Regulations 2021* Section 17(2) the CEO must submit a finance report each month to a meeting of Council. Council has established a Finance Committee to consider this report in the months when Council does not meet.

The Finance Report for the month ended 31 January 2024 is attached to this report for consideration with the following matters being highlighted:

- Table 1 – Income and Expenses Statement – Actual vs Budget
- Table 2 – Capital Expenditure – Actual vs Budget
- Table 3 – Monthly Balance Sheet Report including:
  - Note 1 Details of Cash and Investments Held
  - Note 2 Statement on Debts Owed to Council (Accounts Receivable)
  - Note 3 Statement on Debts Owed by Council (Trade creditors)
  - Note 4 Statement on Australian Tax Office (ATO) and Payroll Obligations
- Table 4 – Income and Expense Statement Actual v Budget – by Community
- Table 5 – Member & CEO council credit card transactions for January 2024

**Comments:**

Below is a snapshot of MRC's financial results as at 31 January 2024. The graphics have been created to assist Council in its understanding of MRC's financial results and highlight the key indicators of MRC's performance.

**Key takeaways:**

- REVENUES – The most significant factor affecting Operating Income is the \$7.3m variance in Operating Grants and Subsidies. This is not unusual for this time of the year as milestones are due and funding release is often after reports have been assessed by the funding body.
- EXPENDITURE – Materials and Contract expenses are beginning to balance out to the budget. The variance of \$2.2m in Employee Expenses is the main factor affecting the operating expenses of MRC. This is mostly due to not being able to fill vacant positions within Council.

- NET OPERATING RESULT – MRC's Operating Surplus is in line with the budget. The Net Operating Position is below budget due to a combination of underspends in Operating and Capital Income and Expenditure.
- ASSETS – A revaluation of MRC's non-current assets, which comprise property, plant, and equipment, has been conducted in accordance with the *Local Government Act 2019*. The revaluation has resulted in the inclusion of all properties under MRC's purview, and the aggregate worth of all MRC non-current has surged from \$15 million to \$98 million. Future recorded depreciation expense for these assets will be greatly impacted by this.
- FIXED ASSETS ACQUIRED – During this reporting period there has been a movement of \$2.71m in the value of MRC's assets. All of this expenditure relates to improvements to staff housing and council buildings.
- CASH ON HAND – MRC has \$6.24m in its operating accounts to pay for its daily operating costs. Term deposits have increased to \$13m this reporting period with the NAB. Additional funds will be transferred to Term Deposits.
- UNEXPENDED GRANTS – From total grant funding of \$25.2m only \$7.75m remains unspent as at 31 January 2024.
- RESERVES – MRC's reserves have increased dramatically as a result of the asset revaluation mentioned previously – which now totals \$86.4m. There is \$5m in reserves for future works.
- UNRESTRICTED CASH – MRC is fortunate to have funding of \$11.48m in untied funding available to meet its operational commitments and for the acquisition of assets

### Other matters

WHERE THE MONEY WAS SPENT – the chart below shows the breakdown of all of MRC's expenses by function. As can be seen more than 37% was spent on delivering community services.

If expenditure is explored further it can be established that 80% of all expenditure is directly applied to delivering services to the communities, including civil works, commercial services such as the PAWA and NDIS contracts, etc, road maintenance, municipal services such as waste collection and maintaining the assets, infrastructure, fleet, etc.

The remaining 20% is expended on "back end" activities such as running the Departments of Finance (to pay the bills, to pay the staff, to account for the revenue, etc), Human Resources (to employ and train the staff and look after WH&S), Governance (to support the elected members and ensure compliance) and Records Management (to keep a record of everything we do) – these costs total \$4.7m. But the big expense in these "Corporate Costs" is insurance of \$1.47m to cover industrial special risks, public liability, material loss or damage, workers' compensation, etc.

WORKING CAPITAL / CURRENT RATIO - MRC maintains a strong financial position. As mentioned previously it has significant available resources to fund its daily operations. It has total Working Capital of \$10.23m – the difference between its total Current Assets (\$20.5m) and total Current Liabilities (\$10.27m). This means that MRC's Current Ratio is 2.0 – for every \$1 MRC currently owes it has \$2.90 to cover those debts.

**January 2024 Financial Results - Year-to-date figures in millions**

**Revenue**

Current Year **\$31.71m**



**Expenditures**

Actual **\$23.95m**  
Committed **\$2.64m**



**Net Operating Result**

**\$6.97m**



**Assets**

**\$118.78m**



**Fixed Assets Acquired**

**\$2.71m**



**Cash on Hand**

**\$19.24m**



**Unexpended Grants**

Current Grant **\$7.75m**  
Liability



**Reserves**

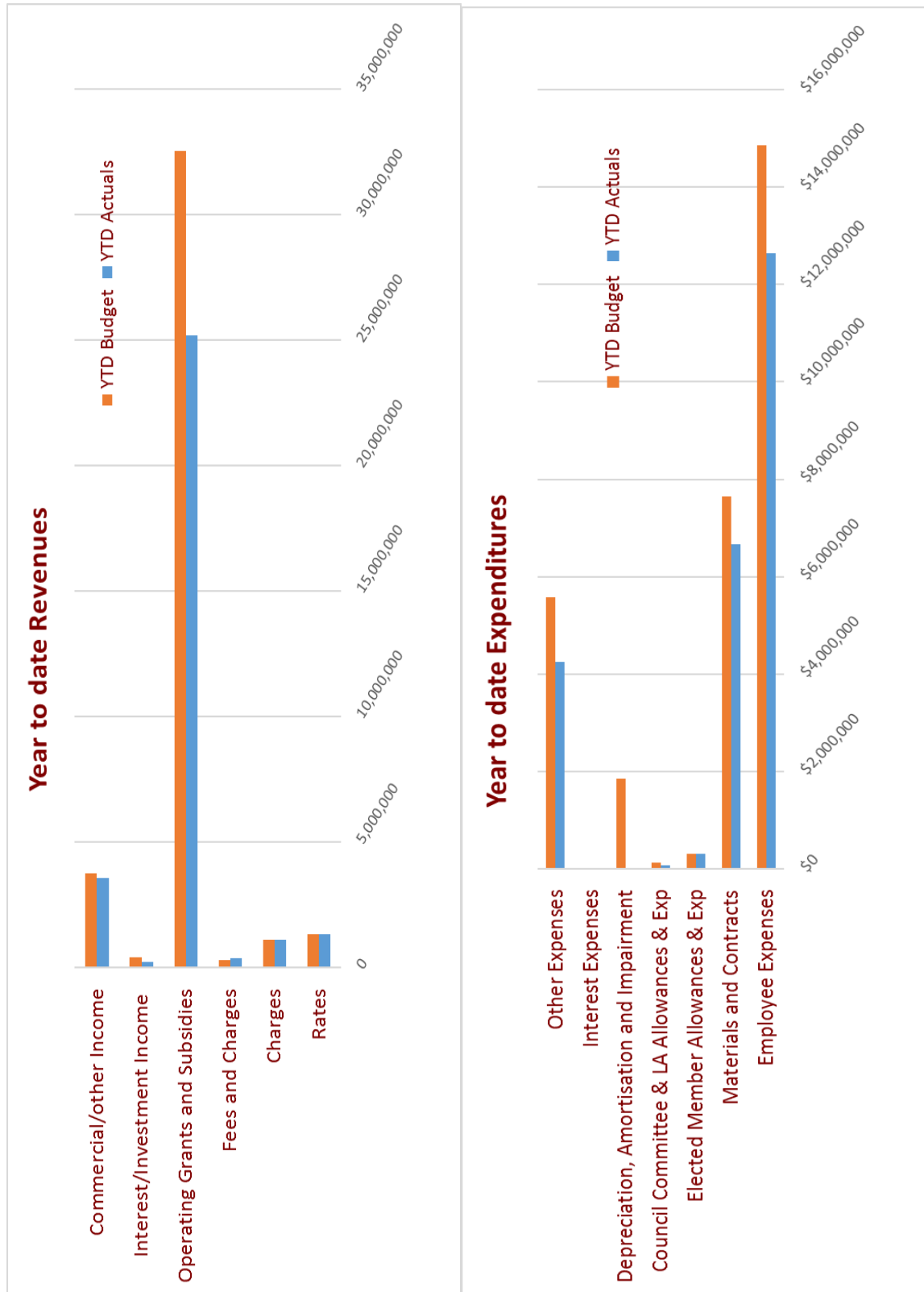
**\$91.35m**



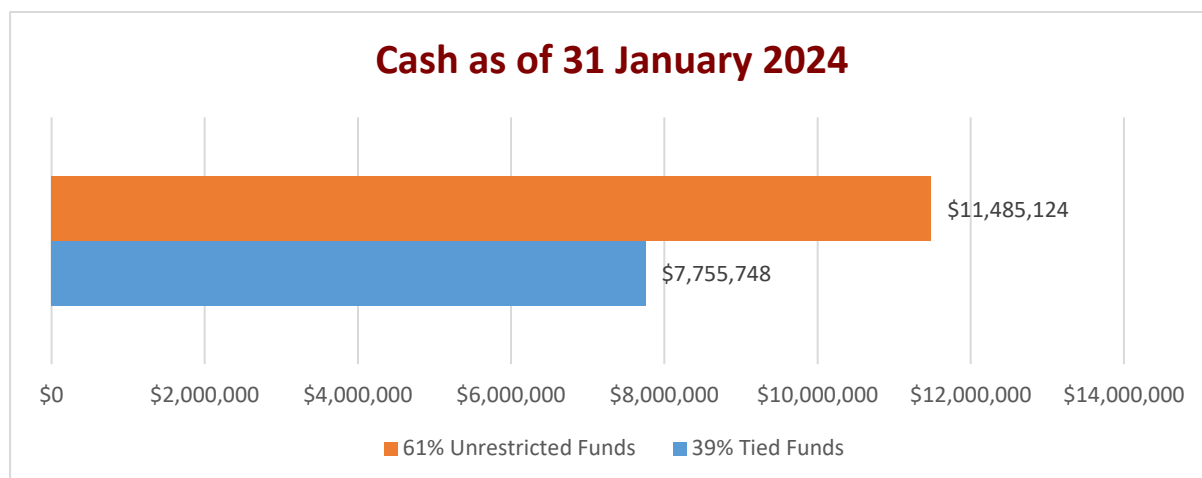
**Unrestricted Cash**

**\$11.48m**









### Working Capital / Current Ratio

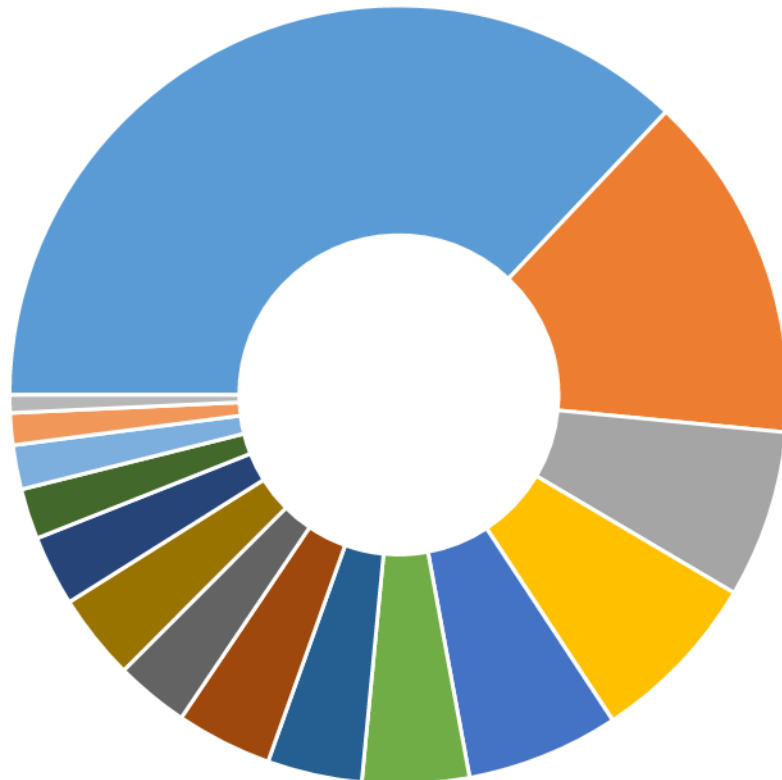
<b>MACDONNELL REGIONAL COUNCIL</b>		
For the period ended 31 January 2024		
	31 January 2024	
	\$	
<b>ASSETS</b>		
Cash at bank	6,240,872	
Term deposit	13,000,000	
Accounts Receivable	1,260,020	
Inventory	0	
<b>TOTAL CURRENT ASSETS</b>	<b>20,500,892</b>	
Less:		
<b>LIABILITIES</b>		
Accounts Payable	76,461	
Provisions	1,974,470	
Grant liability	7,755,748	
Other Current Liabilities	460,884	
<b>TOTAL CURRENT LIABILITIES</b>	<b>10,267,563</b>	
<b>NET CURRENT ASSETS (Working Capital)</b>	<b>10,233,329</b>	
<b>CURRENT RATIO</b>	<b>2.0</b>	

**Current Ratio Formula** =  $\frac{\text{Current Assets}}{\text{Current Liabilities}}$

The Cash Ratio measures Council's ability to pay its short term debts (Current Liabilities) when they fall due. The ratio for December of 2.1 means that Council has \$2 in cash (Current Assets) for every \$1 of debt, including unexpended grants.

**Total Council Expenditure - excluding capital expenses  
- where the money was spent**

- 37.04% Deliver Community Services
- 14.49% Service Delivery & Civil Works
- 6.95% Corporate Costs
- 7.25% Deliver Commercial Services
- 6.34% Project Management
- 4.44% Technical and Building Services
- 3.93% Local Roads
- 3.98% ITC & Records
- 3.05% Municipal Service
- 3.58% Fleet workshops
- 2.92% Elected Members & LA's
- 2.10% Human Resources
- 1.84% Finance
- 1.33% Office of the CEO
- 0.77% Governance



**ISSUES/OPTIONS/CONSEQUENCES**

Reporting on a monthly basis keeps Council informed and compliant with all legislative requirements.

**FINANCIAL IMPACT AND TIMING**

Not applicable.

**CONSULTATION**

Chief Executive Officer  
Executive Leadership Team


**ATTACHMENTS:**

- 1 CEO CERTIFICATION.pdf
- 2 NOTE 1 CASH JAN 2024.pdf
- 3 NOTE 2 DEBTS JAN 2024.pdf
- 4 NOTE 3 AND 4 CREDITS ETC. JAN 2024.pdf
- 5 TABLE 1 INCOME AND EXPNEDITURE JAN 2024.pdf
- 6 TABLE 2 CAPEX JAN 2024.pdf
- 7 TABLE 3 BALANCE SHEET JAN 2024.pdf
- 8 TABLE 4 LA REPORTS JAN 2024.pdf

**Certification by the Council CEO**

Council Name:	MacDonnell Regional Council
Reporting Period:	31st January 2024

To the best of the CEO's knowledge, information and belief:  
(1) the internal controls implemented by the council are appropriate; and  
(2) the monthly reports best reflects the financial affairs of the council

CEO Signed   
Date 13/02/2024

*Note: If the CEO cannot provide this certification then written reasons are required for not providing the certification.*

**Note 1. Details of Cash and Investments Held****Cash at Bank/Petty Cash**

<b>Account name</b>	<b>Total</b>
Operations Account	1,093,640
Trust Account	5,144,048
Centrelink	(4,293)
Northern Territory (NTG)	426
Amoonguna Store	6,651
Petty Cash	411
<b>Total Cash at Bank</b>	<b>6,240,883</b>

**Investment Report**

<b>Bank</b>	<b>Principal \$</b>	<b>Interest Rate</b>	<b>Term Days</b>	<b>Maturity Date</b>
NAB	2,000,000	4.25%	32	5/02/2024
NAB	3,000,000	4.60%	60	4/03/2024
NAB	3,000,000	5.05%	90	27/03/2024
NAB	5,000,000	5.05%	90	3/04/2024
	<b>13,000,000</b>			

## Note 2. Statement on Debts Owed to Council (Accounts Receivable)

Debtors	→	1 – 30 Days	31 – 60 Days	>60 Days
Centre Bush Bus		630		
Australian Government - Centrelink		-	1,484	1,596
Central Australian Aboriginal Congress		-	-	248
Central Land Council		-	266	248
Dept of Health CA Remote Health		2,349	1,170	3,510
Northern Territory Government		25,718	28,515	-
Power and Water Corporation - Darwin		-	68,016	1,942
Waltja Tjutangku Palyapayi		13,775	-	-
Titjikala Store (Outback Store)		100	-	-
Dept of Attorney General and Justice		-	-	315
S&R Building and Construction Pty Ltd		1,266	-	2,044
Ingkerreke Commercial Pty Ltd as trustee for the Ingkerreke Operational Trust		-	-	16,278
Dept of Territory Families Housing		1,100	-	896
Pedersens Pty Ltd		1,994	-	-
TDC Refrigeration		-	-	210
Aputula Aboriginal Incorporation		-	-	210
NT Police Fire & Emergency Services		1,602	-	-
CAYLUS Tangentyere Council		-	712	-
The AOT Group		285	-	-
Outback Internet		-	210	279
Mt Liebig Community Store		-	-	3,540
NT Pensioner & Carer Concession Scheme		-	-	200
Chartair		-	-	441
Sydney Maloney Contracting		-	-	100
Territory Pest Control		-	-	420
Noah Audet		-	-	249
Premier Plumbing NT		-	-	105
Purple House		4,976	-	-
Ontrack Contracting		-	-	50
AGB EVENTS PTY LTD		-	-	581
TRADE WORKS N.T. PTY LTD		-	-	590
Tri Sparc Pty Ltd		-	-	420
National Indigenous Australians		1,849	0	-
ARTWEYE SUPPORT SERVICES PTY LTD		-	-	760
Dept Correctional Services Cross Border Program		0	-	4,256
Rusca Developments Pty Ltd		621	-	1,955
Terry Abbott		-	-	11,500
St Johns Alice Springs		-	-	105
Aged Care Quality & Safety Commission		-	-	210
Talice Security		-	-	210
Yes23		-	210	-
Optic Security Group		-	-	420
Chubb Fire & Security Services		-	-	210
MJD Foundation		5,061	-	-
Quality Construction & Maintenance		4,280	-	-
<b>Trade Debtors</b>		<b>65,396</b>	<b>100,374</b>	<b>54,097</b>

**Note 3. Statement on Debts Owed by Council (Trade creditors)**

Creditors	1 – 30 Days	31 – 60 Days	>60 Days
Power and Water Authority	-	4,393	-
Alice City Tyrepower		495	
Erdunda Desert Oaks Motel		174	
Harvey Norman Electrical & Computers		2,047	
Pulikutarra Aboriginal Corporation		298	
Desert Palms Resort		320	
Tecon Australia		2,200	
Bunnings		729	
AusSport Scoreboards and Electronic Displays		11,215	
HiP Pocke Workwear & Safety		1,069	
Telstra Ltd	-	7,957	-
BLC International Pty Ltd		1,050	
Norman Kenny	-	122	-
<b>Total Trade Creditors</b>		<b>7,125</b>	

**Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations**

Creditors	1 – 30 Days	31 – 60 Days	>60 Days
AUSTRALIAN TAXATION OFFICE (PAYG only)	-	-	-
Super Fund Clearing House	-	-	-
<b>Total ATO and Payroll obligations</b>	-	-	-

**Table 5. Member & CEO council credit card transactions for February 2023**

1. Roxanne Kenny - President (member)			
Date	Amount	Suppliers Name	Reason for the transactions
28/01/2024	6.00	Westpac Bank	Card fee

2. Belinda Urquhart - CEO			
Date	Amount	Suppliers Name	Reason for the transactions
3/01/2024	70.50	Ezypay AAAPOS	MYOB Subscription - Amoonguna Store
9/01/2024	33.90	Alice Noodle	ELT Workshop
9/01/2024	167.62	Central Fruit & Vege	Sorry Business in community
18/01/2024	160.00	Secure Parking	Parking for Course attendance 18/1-22/1/24
24/01/2024	718.24	Fleetio	Vehicle Tracker Subscription
28/01/2024	6.00	Westpac	Card fee

MacDonnell Regional Council  
Table 1. Income and Expense statement Actual v Budget  
For the Period Ending 31/01/2024

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Variance %	Approved Annual Budget \$
<b>OPERATING INCOME</b>					
Rates	1,315,656	1,315,656	0	0%	1,315,656
Charges	1,088,881	1,088,881	0	0%	1,088,881
Fees and Charges	341,945	269,395	72,550	27%	461,820
Operating Grants and Subsidies	25,205,269	32,547,693	(7,342,424)	-23%	36,986,359
Interest/Investment Income	200,474	381,964	(181,490)	-48%	509,285
Commercial/other Income	3,563,594	3,739,835	(176,241)	-5%	6,181,581
Council own fund	0	0	0	0%	0
<b>TOTAL OPERATING INCOME</b>	<b>31,715,819</b>	<b>39,343,424</b>	<b>(7,627,605)</b>		<b>46,543,582</b>
<b>OPERATING EXPENSES</b>					
Employee Expenses	12,647,558	14,861,535	2,213,978	15%	25,361,014
Materials and Contracts	6,664,953	7,640,373	975,420	13%	12,934,339
Elected Member Allowances	194,703	197,167	2,464	1%	338,000
Elected Member Expenses	110,156	123,474	13,318	11%	224,500
Council Committee & LA Allowances	52,550	95,842	43,292	45%	164,300
Council Committee & LA Expenses	29,587	38,033	8,446	22%	65,200
Depreciation, Amortisation and Impairment	0	1,863,750	1,863,750	100%	3,195,000
Interest Expenses	2,848	3,022	174	6%	5,180
Other Expenses	4,249,673	5,586,043	1,336,370	24%	7,097,084
<b>TOTAL OPERATING EXPENSES</b>	<b>23,952,026</b>	<b>30,409,237</b>	<b>6,457,212</b>	<b>2</b>	<b>49,384,618</b>
<b>OPERATING SURPLUS(DEFICIT)</b>	<b>7,763,793</b>	<b>8,934,187</b>	<b>(1,170,394)</b>		<b>(2,841,036)</b>
Capital Grants Income	317,702	852,220	(534,518)	-63%	1,265,139
Gain from the sale of assets	0	787,500	(787,500)	-100%	1,050,000
Council own fund	1,604,645	1,697,978	(93,333)	-5%	1,764,645
<b>SURPLUS(DEFICIT)</b>	<b>9,686,140</b>	<b>12,271,885</b>	<b>(2,585,745)</b>		<b>1,238,748</b>
Capital Expenses	(2,714,381)	(2,329,600)	(384,781)	17%	(4,433,748)
Borrowing Repayments (Principal Only)			0	0%	
Less Non-Cash Income			0	0%	
Add Back Non-Cash Expenses	0	1,863,750	(1,863,750)	-100%	3,195,000
<b>NET OPERATING POSITION</b>	<b>6,971,760</b>	<b>11,806,035</b>	<b>(4,834,276)</b>		<b>0</b>



MacDonnell Regional Council  
**Table 2. Capital Expenditure and Funding Budget**  
**For the Period Ending 31/01/2024**

CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Variance %	Approved Annual Budget \$
Land and Buildings	1,040,878	572,258	(468,620)	-82%	1,588,000
Infrastructure (including roads, footpaths, park furniture)	0	93,333	93,333	100%	160,000
Plant and Machinery	1,658,640	1,633,675	(24,965)	-2%	2,194,200
Other Assets (including furniture and office equipment)	14,862	30,333	15,471	51%	22,000
Other Leased Assets	0	0	0	0%	0
<b>TOTAL EXPENDITURE FUNDING</b>	<b>2,714,381</b>	<b>2,329,600</b>	<b>- 384,781</b>		<b>3,964,200</b>
<i>* Total must equal Capital Expenses amount in the Income and Expenditure Statement</i>					
<b>Total capital expenditure funded by:</b>					
Capital Grants Income	317,702	607,080	289,378	48%	0
Gain from the sale of assets	0	787,500	787,500	100%	1,050,000
Council own fund	1,604,645	1,697,978	93,333	5%	1,648,000
<b>TOTAL CAPITAL EXPENDITURE FUNDING</b>	<b>1,922,347</b>	<b>3,092,558</b>	<b>1,170,211</b>		<b>2,698,000</b>

**MacDonnell Regional Council**  
**Table 3. Monthly Balance Sheet Report**  
**31st January 2024**

	YTD Actuals \$	Note Reference
<b>ASSETS</b>		
Cash at bank	6,240,872	(1)
Term deposit	13,000,000	(1)
Tied Funds		7,755,748
Untied Funds		11,485,124
Accounts Receivable		
Trade Debtors	219,867	(2)
Provision for bad debt	(17,009)	
Rates & Charges Debtors	1,057,162	
Other Receivables	-	
Inventory	-	
<b>TOTAL CURRENT ASSETS</b>	<b>20,500,892</b>	
Non-Current Financial Assets		
Property, Plant and Equipment	98,282,285	
<b>TOTAL NON-CURRENT ASSETS</b>	<b>98,282,285</b>	
<b>TOTAL ASSETS</b>	<b>118,783,177</b>	
<b>LIABILITIES</b>		
Accounts Payable	7,125	(3)
GST payable (receivable)	69,336	
ATO & Payroll Liabilities	-	(4)
Employee benefit current	1,974,470	
Grant liability	7,755,748	
Other Current Liability	211,538	
Lease liability current	249,346	
<b>TOTAL CURRENT LIABILITIES</b>	<b>10,267,563</b>	
Employee benefit non current	253,949	
Lease liability non current	332,162	
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>586,111</b>	
<b>TOTAL LIABILITIES</b>	<b>10,853,674</b>	
<b>NET ASSETS</b>	<b>107,929,503</b>	
<b>EQUITY</b>		
Asset Revaluation Reserve	86,352,039	
Reserves	5,000,000	
Accumulated Surplus	16,577,461	
<b>TOTAL EQUITY</b>	<b>107,929,500</b>	

*\*The note numbers can change depending on the amount of detail that Council would like to include in the report. However, the four notes identified are required as per Regulation 16 of the General Regulations.*

MacDonnell Regional Council  
Table 4. Income and Expense statement Actual v Budget  
For the Period Ending 31/01/2024

	Regional Office			Amoonguna		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
<b>OPERATING INCOME</b>						
Rates	1,315,656	1,315,656	0	0	0	0
Charges	1,088,881	1,088,881	0	0	0	0
Fees and Charges	47,460	53,043	(5,583)	967	846	121
Operating Grants and Subsidies	21,909,914	27,950,828	(6,040,915)	125,009	108,782	16,227
Interest/Investment Income	200,474	381,964	(181,490)	0	0	0
Commercial/other Income	1,062,349	1,414,516	(352,167)	135,798	205,771	(69,973)
Council own fund	0	0	0	0	0	0
<b>TOTAL OPERATING INCOME</b>	<b>25,624,734</b>	<b>32,204,888</b>	<b>(6,580,154)</b>	<b>261,775</b>	<b>315,399</b>	<b>(53,624)</b>
<b>OPERATING EXPENSES</b>						
Employee Expenses	4,831,634	5,572,263	740,629	527,807	623,340	95,533
Materials and Contracts	829,016	1,266,285	437,270	227,654	271,853	44,198
Elected Member Allowances	194,703	197,167	2,464	0	0	0
Elected Member Expenses	110,156	123,474	13,318	0	0	0
Council Committee & LA Allowances	25,700	32,433	6,733	1,300	2,567	1,267
Council Committee & LA Expenses	0	0	0	1,268	2,917	1,649
Depreciation, Amortisation and Impairment	0	1,863,750	1,863,750	0	0	0
Interest Expenses	2,848	3,022	174	0	0	0
Other Expenses	3,078,072	3,435,500	357,428	79,125	110,611	31,486
<b>TOTAL OPERATING EXPENSES</b>	<b>9,072,128</b>	<b>12,493,894</b>	<b>3,421,766</b>	<b>837,155</b>	<b>1,011,287</b>	<b>174,132</b>
<b>OPERATING SURPLUS(DEFICIT)</b>	<b>16,552,606</b>	<b>19,710,994</b>	<b>(3,158,387)</b>	<b>(575,380)</b>	<b>(695,888)</b>	<b>120,508</b>
Capital Grants Income	317,702	341,370	(23,668)	0	0	0
Gain from the sale of assets	0	787,500	(787,500)	0	0	0
Council own fund	193,705	287,038	(93,333)	99,600	99,600	0
<b>SURPLUS(DEFICIT)</b>	<b>17,064,013</b>	<b>21,126,902</b>	<b>(4,062,889)</b>	<b>(475,780)</b>	<b>(596,288)</b>	<b>120,508</b>
Capital Expenses	(1,866,891)	(2,013,190)	146,299	(80,636)	0	(80,636)
Borrowing Repayments (Principal Only)			0			0
Less Non-Cash Income			0			0
Add Back Non-Cash Expenses	0	1,863,750	(1,863,750)	0	0	0
<b>NET OPERATING POSITION</b>	<b>15,197,122</b>	<b>20,977,462</b>	<b>(5,780,340)</b>	<b>(556,417)</b>	<b>(596,288)</b>	<b>39,871</b>

MacDonnell Regional Council  
Table 4. Income and Expense statement  
For the Period Ending 31/01/20

	Areyonga			Docker River		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
<b>OPERATING INCOME</b>						
Rates	0	0	0	0	0	0
Charges	0	0	0	0	0	0
Fees and Charges	16,409	15,674	735	40,563	41,061	(498)
Operating Grants and Subsidies	503,250	1,357,772	(854,522)	154,225	198,391	(44,166)
Interest/Investment Income	0	0	0	0	0	0
Commercial/other Income	221,331	222,444	(1,112)	174,313	157,893	16,420
Council own fund	0	0	0	0	0	0
<b>TOTAL OPERATING INCOME</b>	<b>740,990</b>	<b>1,595,889</b>	<b>(854,899)</b>	<b>369,101</b>	<b>397,345</b>	<b>(28,244)</b>
<b>OPERATING EXPENSES</b>						
Employee Expenses	554,727	752,309	197,582	512,954	574,424	61,470
Materials and Contracts	313,682	1,494,566	1,180,884	395,915	529,189	133,274
Elected Member Allowances	0	0	0	0	0	0
Elected Member Expenses	0	0	0	0	0	0
Council Committee & LA Allowances	900	3,850	2,950	1,550	3,617	2,067
Council Committee & LA Expenses	510	2,917	2,407	3,086	2,917	(170)
Depreciation, Amortisation and Impairment	0	0	0	0	0	0
Interest Expenses	0	0	0	0	0	0
Other Expenses	174,893	320,654	145,761	59,208	121,036	61,828
<b>TOTAL OPERATING EXPENSES</b>	<b>1,044,712</b>	<b>2,574,296</b>	<b>1,529,584</b>	<b>972,713</b>	<b>1,231,182</b>	<b>258,469</b>
<b>OPERATING SURPLUS(DEFICIT)</b>	<b>(303,721)</b>	<b>(978,406)</b>	<b>674,685</b>	<b>(603,612)</b>	<b>(833,837)</b>	<b>230,225</b>
Capital Grants Income	0	265,710	(265,710)	0	0	0
Gain from the sale of assets	0	0	0	0	0	0
Council own fund	0	0	0	0	0	0
<b>SURPLUS(DEFICIT)</b>	<b>(303,721)</b>	<b>(712,696)</b>	<b>408,975</b>	<b>(603,612)</b>	<b>(833,837)</b>	<b>230,225</b>
Capital Expenses	(9,071)	0	(9,071)	0	0	0
Borrowing Repayments (Principal Only)			0			0
Less Non-Cash Income			0			0
Add Back Non-Cash Expenses	0	0	0	0	0	0
<b>NET OPERATING POSITION</b>	<b>(312,792)</b>	<b>(712,696)</b>	<b>399,904</b>	<b>(603,612)</b>	<b>(833,837)</b>	<b>230,225</b>

MacDonnell Regional Council  
Table 4. Income and Expense statement  
For the Period Ending 31/01/20

	Finke		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$
<b>OPERATING INCOME</b>			
Rates	0	0	0
Charges	0	0	0
Fees and Charges	31,270	24,144	7,126
Operating Grants and Subsidies	270,417	278,526	(8,110)
Interest/Investment Income	0	0	0
Commercial/other Income	212,622	193,468	19,154
Council own fund	0	0	0
<b>TOTAL OPERATING INCOME</b>	<b>514,308</b>	<b>496,139</b>	<b>18,170</b>
<b>OPERATING EXPENSES</b>			
Employee Expenses	671,208	639,855	(31,352)
Materials and Contracts	268,992	215,100	(53,892)
Elected Member Allowances	0	0	0
Elected Member Expenses	0	0	0
Council Committee & LA Allowances	2,700	4,550	1,850
Council Committee & LA Expenses	2,439	2,917	478
Depreciation, Amortisation and Impairment	0	0	0
Interest Expenses	0	0	0
Other Expenses	74,401	118,889	44,488
<b>TOTAL OPERATING EXPENSES</b>	<b>1,019,739</b>	<b>981,310</b>	<b>(38,429)</b>
<b>OPERATING SURPLUS(DEFICIT)</b>	<b>(505,431)</b>	<b>(485,172)</b>	<b>(20,259)</b>
Capital Grants Income	0	0	0
Gain from the sale of assets	0	0	0
Council own fund	68,060	68,060	0
<b>SURPLUS(DEFICIT)</b>	<b>(437,371)</b>	<b>(417,112)</b>	<b>(20,259)</b>
Capital Expenses	(68,060)	0	(68,060)
Borrowing Repayments (Principal Only)			0
Less Non-Cash Income			0
Add Back Non-Cash Expenses	0	0	0
<b>NET OPERATING POSITION</b>	<b>(505,431)</b>	<b>(417,112)</b>	<b>(88,319)</b>

MacDonnell Regional Council  
Table 4. Income and Expense statement Actual v Budget  
For the Period Ending 31/01/2024

	Haats Bluff			Hermannsburg			Imanpa		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
<b>OPERATING INCOME</b>									
Rates	0	0	0	0	0	0	0	0	0
Charges	0	0	0	0	0	0	0	0	0
Fees and Charges	7,155	6,866	290	34,739	12,816	21,923	3,198	2,841	357
Operating Grants and Subsidies	(17,552)	60,174	(77,726)	1,094,275	1,241,760	(147,485)	(146,763)	(146,763)	0
Interest/Investment Income	0	0	0	0	0	0	0	0	0
Commercial/other Income	183,447	178,484	4,964	223,251	197,608	25,643	159,194	148,940	10,255
Council own fund	0	0	0	0	0	0	0	0	0
<b>TOTAL OPERATING INCOME</b>	<b>173,051</b>	<b>245,524</b>	<b>(72,473)</b>	<b>1,352,265</b>	<b>1,452,184</b>	<b>(99,918)</b>	<b>15,630</b>	<b>5,017</b>	<b>10,612</b>
<b>OPERATING EXPENSES</b>									
Employee Expenses	598,879	766,662	167,783	1,193,537	1,151,099	(42,438)	354,774	411,461	56,687
Materials and Contracts	475,738	504,581	28,842	1,125,623	841,928	(283,695)	214,856	233,638	18,782
Elected Member Allowances	0	0	0	0	0	0	0	0	0
Elected Member Expenses	0	0	0	0	0	0	0	0	0
Council Committee & LA Allowances	2,550	7,000	4,450	1,800	5,775	3,975	2,700	4,550	1,850
Council Committee & LA Expenses	645	3,033	2,388	411	2,917	2,506	3,259	2,917	(342)
Depreciation, Amortisation and Impairment	0	0	0	0	0	0	0	0	0
Interest Expenses	0	0	0	0	0	0	0	0	0
Other Expenses	81,208	148,696	67,488	117,474	340,933	223,459	60,766	89,594	28,827
<b>TOTAL OPERATING EXPENSES</b>	<b>1,159,021</b>	<b>1,429,972</b>	<b>270,951</b>	<b>2,438,845</b>	<b>2,342,652</b>	<b>(96,193)</b>	<b>636,355</b>	<b>742,159</b>	<b>105,804</b>
<b>OPERATING SURPLUS(DEFICIT)</b>	<b>(985,970)</b>	<b>(1,184,449)</b>	<b>198,479</b>	<b>(1,086,579)</b>	<b>(890,468)</b>	<b>(196,111)</b>	<b>(620,726)</b>	<b>(737,142)</b>	<b>116,416</b>
Capital Grants Income	0	0	0	0	0	0	0	0	0
Gain from the sale of assets	0	0	0	0	0	0	0	0	0
Council own fund	50,000	50,000	0	398,940	398,940	0	0	0	0
<b>SURPLUS(DEFICIT)</b>	<b>(935,970)</b>	<b>(1,134,449)</b>	<b>198,479</b>	<b>(687,639)</b>	<b>(491,528)</b>	<b>(196,111)</b>	<b>(620,726)</b>	<b>(737,142)</b>	<b>116,416</b>
Capital Expenses	(66,210)	0	(66,210)	(104,682)	0	(104,682)	0	0	0
Borrowing Repayments (Principal Only)	0	0	0	0	0	0	0	0	0
Less Non-Cash Income	0	0	0	0	0	0	0	0	0
Add Back Non-Cash Expenses	0	0	0	0	0	0	0	0	0
<b>NET OPERATING POSITION</b>	<b>(1,002,179)</b>	<b>(1,134,449)</b>	<b>132,269</b>	<b>(792,321)</b>	<b>(491,528)</b>	<b>(300,793)</b>	<b>(620,726)</b>	<b>(737,142)</b>	<b>116,416</b>

MacDonnell Regional Council  
 Table 4. Income and Expense statement  
 For the Period Ending 31/01/20

	Kintore			Mount Liebig		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
<b>OPERATING INCOME</b>						
Rates	0	0	0	0	0	0
Charges	0	0	0	0	0	0
Fees and Charges	34,529	33,133	1,396	44,448	31,990	12,458
Operating Grants and Subsidies	407,623	316,301	91,322	212,222	89,740	122,481
Interest/Investment Income	0	0	0	0	0	0
Commercial/other Income	244,328	185,047	59,282	173,421	148,210	25,210
Council own fund	0	0	0	0	0	0
<b>TOTAL OPERATING INCOME</b>	<b>686,481</b>	<b>534,481</b>	<b>151,999</b>	<b>430,091</b>	<b>269,941</b>	<b>160,150</b>
<b>OPERATING EXPENSES</b>						
Employee Expenses	473,630	649,950	176,320	531,451	670,221	138,770
Materials and Contracts	476,211	392,789	(83,422)	495,493	374,651	(120,842)
Elected Member Allowances	0	0	0	0	0	0
Elected Member Expenses	0	0	0	0	0	0
Council Committee & LA Allowances	3,300	7,000	3,700	2,250	4,550	2,300
Council Committee & LA Expenses	3,644	2,917	(728)	3,309	2,917	(393)
Depreciation, Amortisation and Impairment	0	0	0	0	0	0
Interest Expenses	0	0	0	0	0	0
Other Expenses	102,487	138,566	36,079	63,184	117,401	54,217
<b>TOTAL OPERATING EXPENSES</b>	<b>1,059,272</b>	<b>1,191,221</b>	<b>131,949</b>	<b>1,095,687</b>	<b>1,169,740</b>	<b>74,053</b>
<b>OPERATING SURPLUS(DEFICIT)</b>	<b>(372,792)</b>	<b>(656,740)</b>	<b>283,949</b>	<b>(665,596)</b>	<b>(899,800)</b>	<b>234,203</b>
Capital Grants Income	0	0	0	0	0	0
Gain from the sale of assets	0	0	0	0	0	0
Council own fund	310,000	310,000	0	168,000	168,000	0
<b>SURPLUS(DEFICIT)</b>	<b>(62,792)</b>	<b>(346,740)</b>	<b>283,949</b>	<b>(497,596)</b>	<b>(731,800)</b>	<b>234,203</b>
Capital Expenses	0	0	0	(172,944)	(50,000)	(122,944)
Borrowing Repayments (Principal Only)	0	0	0	0	0	0
Less Non-Cash Income	0	0	0	0	0	0
Add Back Non-Cash Expenses	0	0	0	0	0	0
<b>NET OPERATING POSITION</b>	<b>(62,792)</b>	<b>(346,740)</b>	<b>283,949</b>	<b>(670,540)</b>	<b>(781,800)</b>	<b>111,259</b>

## MacDonnell Regional Council

Table 4. Income and Expense statement Actual v Budget  
For the Period Ending 31/01/2024

	Papunya			Santa Teresa		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
<b>OPERATING INCOME</b>						
Rates	0	0	0	0	0	0
Charges	0	0	0	0	0	0
Fees and Charges	68,885	37,462	31,423	5,884	37,462	(31,578)
Operating Grants and Subsidies	210,390	311,253	(100,863)	130,232	311,253	(181,021)
Interest/Investment Income	0	0	0	0	0	0
Commercial/other Income	305,625	218,132	87,493	159,416	218,132	(58,716)
Council own fund	0	0	0	0	0	0
<b>TOTAL OPERATING INCOME</b>	<b>584,900</b>	<b>566,847</b>	<b>18,053</b>	<b>295,532</b>	<b>566,847</b>	<b>(271,315)</b>
<b>OPERATING EXPENSES</b>						
Employee Expenses	801,081	1,049,801	248,720	705,846	1,049,801	343,955
Materials and Contracts	898,407	628,261	(270,146)	414,494	628,261	213,767
Elected Member Allowances	0	0	0	0	0	0
Elected Member Expenses	0	0	0	0	0	0
Council Committee & LA Allowances	3,400	4,550	1,150	700	4,550	3,850
Council Committee & LA Expenses	3,084	2,917	(168)	4,651	2,917	(1,734)
Depreciation, Amortisation and Impairment	0	0	0	0	0	0
Interest Expenses	0	0	0	0	0	0
Other Expenses	129,811	222,407	92,597	103,264	222,407	119,143
<b>TOTAL OPERATING EXPENSES</b>	<b>1,835,783</b>	<b>1,907,936</b>	<b>72,153</b>	<b>1,228,955</b>	<b>1,907,936</b>	<b>678,981</b>
<b>OPERATING SURPLUS(DEFICIT)</b>	<b>(1,250,883)</b>	<b>(1,341,089)</b>	<b>90,206</b>	<b>(933,423)</b>	<b>(1,341,089)</b>	<b>407,666</b>
Capital Grants Income	0	0	0	0	0	0
Gain from the sale of assets	0	0	0	0	0	0
Council own fund	316,340	316,340	0	0	316,340	(316,340)
<b>SURPLUS(DEFICIT)</b>	<b>(934,543)</b>	<b>(1,024,749)</b>	<b>90,206</b>	<b>(933,423)</b>	<b>(1,024,749)</b>	<b>91,326</b>
Capital Expenses	(336,816)	(266,410)	(70,406)	(34,914)	(266,410)	231,496
Borrowing Repayments (Principal Only)			0			0
Less Non-Cash Income			0			0
Add Back Non-Cash Expenses	0	0	0	0	0	0
<b>NET OPERATING POSITION</b>	<b>(1,271,359)</b>	<b>(1,291,159)</b>	<b>19,800</b>	<b>(968,337)</b>	<b>(1,291,159)</b>	<b>322,822</b>



MacDonnell Regional Council  
Table 4. Income and Expense statement  
For the Period Ending 31/01/2024

	Titjikala			Wallace Rock		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
<b>OPERATING INCOME</b>						
Rates	0	0	0	0	0	0
Charges	0	0	0	0	0	0
Fees and Charges	4,098	3,728	371	2,338	583	1,755
Operating Grants and Subsidies	306,698	419,430	(112,733)	45,330	56,634	(11,305)
Interest/Investment Income	0	0	0	0	0	0
Commercial/other Income	202,430	203,537	(1,108)	88,238	85,884	2,354
Council own fund	0	0	0	0	0	0
<b>TOTAL OPERATING INCOME</b>	<b>513,225</b>	<b>626,695</b>	<b>(113,470)</b>	<b>135,906</b>	<b>143,102</b>	<b>(7,195)</b>
<b>OPERATING EXPENSES</b>						
Employee Expenses	675,460	885,942	210,482	214,468	238,886	24,418
Materials and Contracts	507,697	456,553	(51,144)	19,817	72,549	52,732
Elected Member Allowances	0	0	0	0	0	0
Elected Member Expenses	0	0	0	0	0	0
Council Committee & LA Allowances	1,950	5,133	3,183	1,750	5,133	3,383
Council Committee & LA Expenses	3,096	2,917	(179)	932	2,917	1,985
Depreciation, Amortisation and Impairment	0	0	0	0	0	0
Interest Expenses	0	0	0	0	0	0
Other Expenses	91,369	166,101	74,732	34,665	52,594	17,930
<b>TOTAL OPERATING EXPENSES</b>	<b>1,279,572</b>	<b>1,516,645</b>	<b>237,073</b>	<b>271,631</b>	<b>372,079</b>	<b>100,448</b>
<b>OPERATING SURPLUS(DEFICIT)</b>	<b>(766,346)</b>	<b>(889,950)</b>	<b>123,604</b>	<b>(135,725)</b>	<b>(228,977)</b>	<b>93,253</b>
Capital Grants Income	0	0	0	0	0	0
Gain from the sale of assets	0	0	0	0	0	0
Council own fund	0	0	0	0	0	0
<b>SURPLUS(DEFICIT)</b>	<b>(766,346)</b>	<b>(889,950)</b>	<b>123,604</b>	<b>(135,725)</b>	<b>(228,977)</b>	<b>93,253</b>
Capital Expenses	0	0	0	0	0	0
Borrowing Repayments (Principal Only)			0			0
Less Non-Cash Income			0			0
Add Back Non-Cash Expenses	0	0	0	0	0	0
<b>NET OPERATING POSITION</b>	<b>(766,346)</b>	<b>(889,950)</b>	<b>123,604</b>	<b>(135,725)</b>	<b>(228,977)</b>	<b>93,253</b>

**OFFICERS' REPORTS**

<b>ITEM NUMBER</b>	15.5
<b>TITLE</b>	Use of the Common Seal
<b>REFERENCE</b>	- 344721
<b>AUTHOR</b>	Sheree Sherry, Acting Executive Manager Finance and Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Section 38(2) of the Local Government Act 2019 (LGA) states that “the affixing of the Common Seal to a document must be authorised or ratified [endorsed] by resolution of the Council”. This report requests Council to ratify [endorse] the use of the Common Seal on the listed documents.

**RECOMMENDATION**

**That Council ratifies the use of the Common Seal on the following document:**

- **NTG - Homelands Capital Grant 2023/2024 HCE2300017 – Supply and install 2 absorption trenches at New Bore H2**

**BACKGROUND/DISCUSSION**

Section 38(2) of the Local Government Act 2019 (LGA) states that “affixing of the Common Seal to a document must be authorised or ratified [endorsed] by resolution of Council”. Furthermore, the affixing of the Common Seal “must be attested [witnessed] by signatures of the CEO and at least one member of Council”. The document mentioned above was stamped with the common seal and signed in line with Council’s delegation policy by the CEO and a Council Member. The Council is now being asked to ratify [endorse] the use of the Common Seal.

**ISSUES/OPTIONS/CONSEQUENCES**

The Council’s delegation policy on use of the Common Seal provides a practical way to ensure agreements are signed in a timely manner to make sure Council do not miss out on funding due to a delay whilst awaiting for a Council meeting for the Common Seal to be used.

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Roxanne Kenny, President  
Belinda Urquhart, CEO  
Osman Kassem, A/Manager Finance

**ATTACHMENTS:**

- 1 Install 2 Absorption trenches at New Bore H2 - signed.pdf



## Northern Territory of Australia

### Short Form Grant Agreement: Homelands Capital Grant 2023/2024 HCE2300017

**Project Title: Supply and install 2 Absorption trenches at New Bore H2**

#### DETAILS

<b>Grant Activity</b>	Project Title: Supply and install 2 Absorption trenches at New Bore H2	
<b>Us, We, Our (the Territory)</b>	Northern Territory of Australia, care of its agency Territory Families, Housing and Communities	
<b>Our Contact Details</b>	<b>Contact name</b>	Jacob Peggie
	<b>Contact person position</b>	Director Homelands Services Group
	<b>Postal Address</b>	GPO Box 4621 Darwin NT 0801
	<b>Telephone</b>	1800 031 648 / 08 8999 8390
	<b>Email</b>	Homelands.Program@nt.gov.au
<b>You, Your (the Recipient)</b>	MacDonnell Regional Council (ABN 21 340 804 903)	
<b>Your Contact Details</b>	<b>Contact name</b>	Mr Jeff MacLeod, Chief Executive Officer
	<b>Postal Address</b>	PO Box 5267, Alice Springs Northern Territory 0871
	<b>Telephone</b>	Ph: (08) 8958 9609
	<b>Email</b>	Grants.officer@macdonnell.nt.gov.au
<b>Grant Purpose</b>	<p><b>Purpose of the Grant Activity: HCE2300017</b></p> <p>To urgently supply and install 2 absorption trenches on site to house 2 New Bore and connect distribution box to existing septic tank.</p> <p>Plumber reported existing septic tank is close to overflowing due to the absorption trenches failing. The absorption trenches will relieve the sewerage overflows and provide improve the living standards of the homeland residents.</p> <p><b>Scope</b></p> <p>Supply and install 2 x 20 metre long absorption trenches to the existing septic system on site. Site will need to be excavated and compacted accordingly. Connect distribution box to the existing septic tank and provide report on their current condition.</p>	

### EXECUTION PAGE

You agree that, before executing this Agreement you have read and understood all of the terms and conditions of this Agreement, you are fully aware of your rights, duties and obligations under this Agreement, and the persons signing are fully authorised to execute this Agreement to legally bind the Recipient.

Executed as an Agreement.

SIGNED by JACOB PESSLE

(print name of delegate)

for and on behalf of the NORTHERN TERRITORY OF AUSTRALIA pursuant to a delegation under the *Contracts Act*

on the 25 day of JANUARY 2024 (Print Month and year) in the presence of:

[Signature]  
(Signature of Delegate)

[Signature]  
(Signature of Witness)

Sarrah Intakate  
(Name of Witness)

The COMMON SEAL of MACDONNELL REGIONAL COUNCIL was hereto affixed in accordance with section 37 of the *Local Government Act 2008*

on the twenty-second day of January 2024  
(Print Day in Words) (Print Month and year)

in the presence of Belinda Urquhart [Signature]  
(Print Name of Authorised Officer) (Signature of Authorised Officer)



and Roxanne Kenny  
(Print Name of Authorised Officer)

[Signature]  
(Signature of Authorised Officer)

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**OFFICERS' REPORTS**

<b>ITEM NUMBER</b>	15.6
<b>TITLE</b>	People & Capabilities Report
<b>REFERENCE</b>	- 344804
<b>AUTHOR</b>	Brian Robinson, Executive Manager People and Capabilities

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The People & Capabilities Report contains staff demographics and statistics, recruitment analytics, and summarises any projects undertaken by the P&C Team for Council.

**RECOMMENDATION**

**That Council notes and accepts the People & Capabilities Report.**

**BACKGROUND/DISCUSSION**

The People & Capabilities Advisory Department reports to the Office of the CEO. This department contains the work Divisions of: 1) Human Resources, 2) Cultural Advisory, 3) Learning & Development, 4) Work, Health, & Safety. These divisions of the P&C team work together to manage employee end-to-end career cycles, to include: recruitment, records administration, performance management, learning & development, employee relations, industrial relations, administrative processing, and overall employee wellbeing.

**ISSUES/OPTIONS/CONSEQUENCES**

1. MacDonnell Regional Council Enterprise Agreement
  - a. Employee Nominated Representatives have been meeting together to consult with one another discuss any desired submissions to their Log of Claims (LOC) to be presented as anticipated on or before the 26<sup>th</sup> of February.
  - b. Negotiations of benefits will begin after the LOC submission
2. Work, Health, and Safety Advisor is welcomed to MRC. Sub-contracted through Leading Roles, this Advisor is an industry expert procured for three months to assist in getting MRC's WHS processes and forms up to standard.
  - a. Mr. Kelleher is working to push MRC into the International Standards Organisation (ISO) for Work Health and Safety measures.
3. Cert IV in Procurement and Government Contracting has been undertaken by nine (9) Middle Managers and Senior Administrative personnel across all departments of the Council. This is a nationally recognized certificate program to assist our personnel to achieving a firm understanding of the Government Contracting and Procurement Processes – ensuring MRC remains compliant at all levels of spending through sound judgement and firm governance.
4. Middle Management Training: Leadership Soft-Skills – Out for Quotation
  - a. Request for Quotation ended 09 February
  - b. Executive Manager People & Capabilities reviewing submissions
  - c. Desire to kick off training in March

5. To bolster MRC's recruitment efforts, the Executive Manager People & Capabilities has been engaging with additional external vendors who actively recruit or have a greater reach to candidates across the NT and Nationally.
6. National Wellbeing Alliance – 2024 First Nations Mental Health and Wellbeing Training
  - a. Training to be conducted in community by Aboriginal people for Aboriginal people, and any other staff that wish to attend.
    - i. Aboriginal Mental Health First Aid (Men & Women's sessions)
    - ii. Youth Mental Health First Aid
    - iii. Scholarships available to those Aboriginal staff that wish to learn and become a certified first aider to gain the confidence and skills to help support their mob that are experiencing mental health problems or crisis in a culturally safe way.
7. Cultural Advisor!
  - a. The P&C Team will be welcoming a Cultural Advisor into the department to assist and advise on cultural issues and initiatives for Council.
  - b. This Position will be filled by an Indigenous Identified person with years of relevant NT community experience and personal connections.

**FINANCIAL IMPACT AND TIMING**

None to Report.

**CONSULTATION**

Brian Robinson, Executive Manager People & Capabilities, MRC

Rhiannon Pomery, Human Resources Advisor, MRC

John Chisholm, Coordinator Learning & Development, MRC

Brendan Kelleher, Work Health & Safety Advisor, Leading Roles

**ATTACHMENTS:**

1 HR\_OCM\_FEB2024.pdf 1 Page

13/02/2024

Office of the CEO | Human Resources

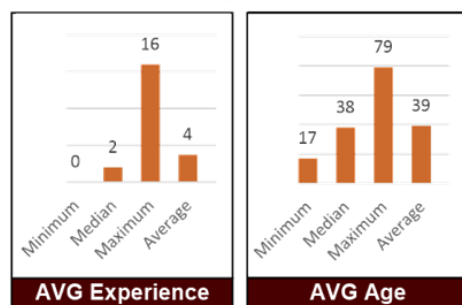
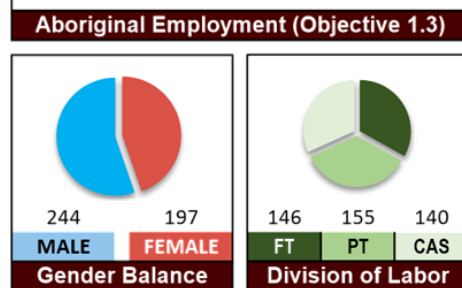
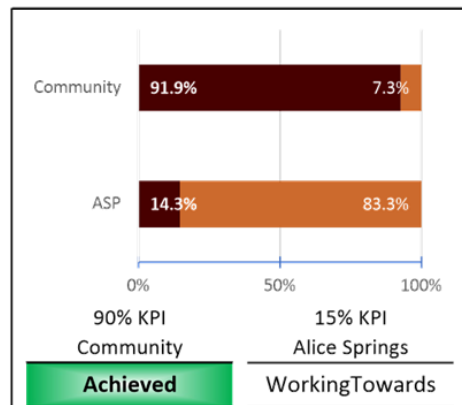
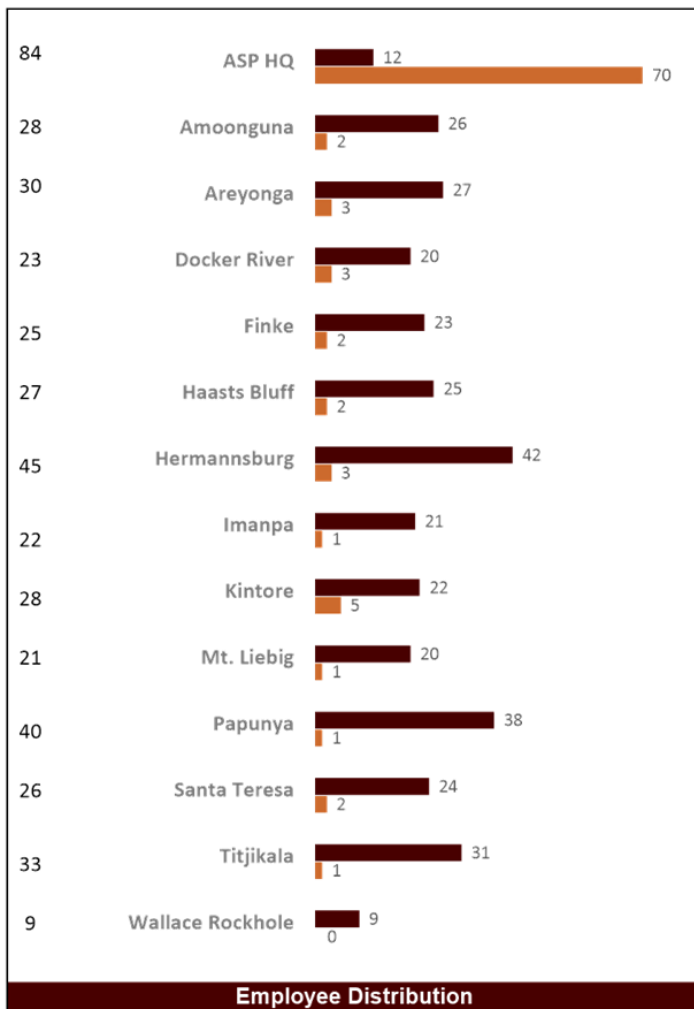


# HR Demographics

OCM 23 FEB

Tuesday, 13 February 2024

<p><b>441</b></p> <p><b>EMPLOYEES</b></p>	<p>Aboriginal or Torres Strait Islander <b>340</b></p> <p>101 Non-ATSI</p> <p><b>Aboriginal Focus</b></p>	<p>New Hires <b>10</b></p> <p>Departures <b>12</b></p> <p>Turnover Rate <b>-2</b></p> <p><b>January Turnover</b></p>	<p>Office of the CEO <b>3</b></p> <p>Human Resources <b>8</b></p> <p>Finance &amp; Governance <b>11 + 1</b></p> <p>Tech Services <b>0</b></p> <p>Service Delivery <b>133 + 7</b></p> <p>Community Services <b>249 + 11</b></p> <p><b>Council Staff Numbers</b></p>
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NOTE: Values derived from Employee Demographics, Employee Turnover, & Position Vacancy Tech1 Reports as at: 13-Feb-2024

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**OFFICERS' REPORTS**

**ITEM NUMBER** 15.7  
**TITLE** Community Services Report  
**REFERENCE** - 344855  
**AUTHOR** Gina Lacey, Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**RECOMMENDATION**

**That Council notes and accepts the Community Services report.**

**BACKGROUND/DISCUSSION****Directors Update**

External Stakeholder meetings:

- ICTP meeting - bi monthly
- CHDC – meet and greet
- NIAA re – SNP Hermanssburg

Community Meetings

- LA's attended: Kintore 19/12, Hermanssburg 25/1, Docker River 30/1

Focus areas

- Service reliability, and budget
- Preparation for Budget review
- Review of roles and responsibilities through Org. structure
- Successful onboarding of 3 Childcare team leaders which will have 3 centers reopen as soon as repairs and maintenance are completed. (Approx March)
- Childcare Budget review with the Department of Education.
- Hermanssburg SNP pilot program
- Summer in Central Australia Youth program

Challenges

- Staff Housing – fit for purpose style for families
- Sustained periods of unrest across various communities is effecting Staff
- Cultural Awareness Training for new starters.

Strategy development

- Facility upgrade priorities – Aged Care at Papunya and Childcare at Docker
- Future of SNP programs across the region – Imanpa, Haasts Bluff, Aeryonga, Titjikala and Finke. Need to source extra funding.
- Youth Sport and Rec program – new coordinator appointed. Increased focus by State Government
- Youth Diversion – “Back on Track” program for the Bush urgently needed
- Community Services school based traineeships - being investigated



**Highlights**

- Shared Behavior workshop – This is how we treat each other
- Youth School Holiday video
- \$30K NIAA grant to upgrade Hermanssburg SNP kitchen
- \$20K donation from Hermanssburg LA for SNP

**ISSUES/OPTIONS/CONSEQUENCES**

The delivery of Community Services assists Council is achieving its Vision and Mission.

**FINANCIAL IMPACT AND TIMING**

All services delivered are provided to a greater or lesser extent through funding from external agencies.

**CONSULTATION**

Executive Leadership Team  
Community Services Managers

**ATTACHMENTS:**

- 1 2024-02 - MACCARE Council Report - Snapshot.pdf
- 2 2024-02 - MACKIDS Council Report - Snapshot.pdf
- 3 2024-02 - MACSAFE Council Report - Snapshot.pdf
- 4 2024-02 - MACYOUTH Council Report - Snapshot.pdf



# Council Report Aged and Disability



01/12/2023-31/01/2024



93% Indigenous Employment.  
Vacancies - Care Coordinators,  
Male Casual HCA in  
Hermannsburg, Areyonga &  
Haasts Bluff.



6278 meals delivered.  
1216 weekend hampers  
delivered.



750 lifts given  
includes, trips,  
shopping &  
appointments



1182 Group Activities delivered.  
1580 Social Support delivered.



Showering &  
Toileting provided  
802 times.



44 NATSI Funded Clients  
64 CHSP Funded Clients  
10 Brokerage Clients



1654 meals provided.  
6 Schools in operation.  
Avg. 103 children at  
school per day.



Weekly School &  
Clinic meetings.

## Challenges



Sorry Business  
Staff Attendance  
Community Fighting  
82/93 days in operation. Closed for Christmas.

## Highlights



Collaborated with MacYouth to provide vehicle support  
to the youth program over the School Holidays.  
Client Christmas parties held for all communities.



I M A N P A



A M O O N G U N A

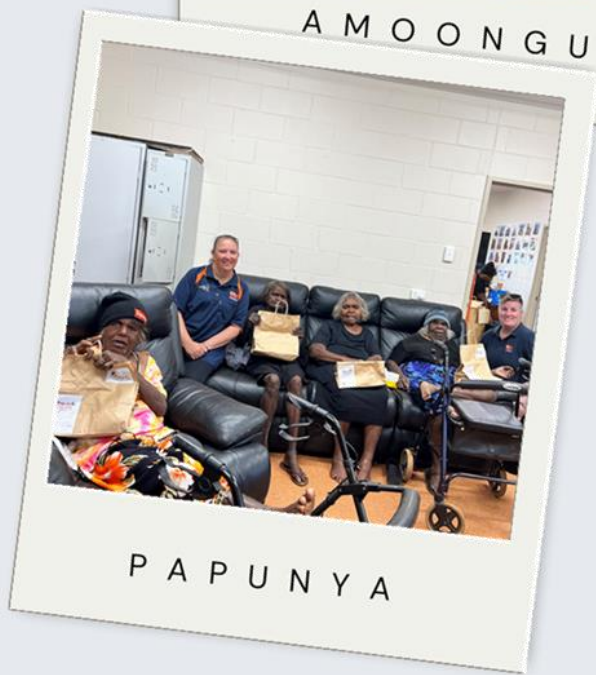


C H R I S T M A S  
H A M P E R S



A M O O N G U N A

C L I E N T  
C H R I S T M A S  
P A R T I E S



P A P U N Y A



# Council Report Children Services

01/12/2023 - 31/01/2024



30 Employees  
73.33% First Nation

38 Enrolments  
6 daily ave attendance



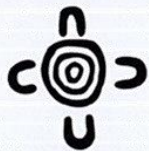
**Training**  
4 Team Leader &  
8 Educators



**Service Delivery**  
546 Hours



783 Meals served



**Vacancies**  
4 Team Leader  
1 Coordinator  
6 educators



**Support**  
190 hours  
Manager &  
Coord support



**Stakeholder Engagement**

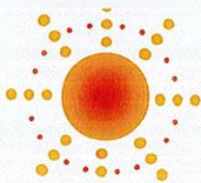
ACECQA, NYP  
DEPT. ED, CLINIC  
CATHOLIC CARE  
BLDG. CONTRACTORS

### Key Challenges



- Weather
- Staffing
- Recruitment
- Infrastructure

### Highlights



- Successful permanent appointment of local Team Leader in Titjikala
- Successful ACECQA visit to Titjikala and Hermannsburg.
- A partnership with school for a successful transition of school kids in Finke & Hermannsburg.



# Local Authority Council Report

Dec 2023 - Jan 2024



100% Community-based  
Employees are Aboriginal



Hours patrolled 1,767  
Hours worked 5,742



3,459 Engagements  
with young people



6,714 Engagements  
with over 18's



497 Young people  
taken home



Training from  
coordinators visiting  
communities



396 Are you okay?  
Checks



5 Incidents

## Challenges



- Sorry Business and Men's Business reduced service delivery in this period.
- The tragic death in Mt Liebig at New Year has stopped service delivery in Mt Liebig and Haasts Bluff for many weeks. Mt Liebig has not yet resumed.
- There has been a lot of inter-family fighting in communities, which has led to MacSafe staff from 5 different services leaving their work & communities.
- The amount of violence by adults, happening in front of children, is reaching a very concerning crisis point.
- Poor supplies in many of the community stores over summer, has led to people coming to town for shopping, which has reduced their availability to work.
- MacSafe is short 2 of it's 4 Coordinators. Recruitment is in progress.

## Highlights



- Eight of the MacSafe services worked over the Christmas / New Year period.
- Some male staff worked when they could, while engaged in Men's Business.
- The Yarning Circles have been well used over summer; and most plants survived.



# Council Report Youth Services

Dec 23 - Jan 24



### Employees

93 staff  
81% Aboriginal  
4 vacancies



### Activities

784 activities  
2,461.5 hours



### Engagements

1,051 young people  
10,490 touch points



### Bush Trips

30



### School Support

68



### Staff Training

9



### Youth Boards

1/9



### Sport

146



### Youth Diversion

40

### Challenges



- Passing of Kumantjay Jackson, Mount Liebig, sorry business for all youth staff
- High youth offending in Papunya, Haasts Bluff and Kintore communities
- Young people at risk of juvenile justice

### Highlights



- Successful School Holiday Program
- Basketball Competitions Yulara and town
- MacYouth supporting young people back to school

School Holiday Program Photos



**OFFICERS' REPORTS**

**ITEM NUMBER** 15.8  
**TITLE** Service Centre Delivery Report  
**REFERENCE** - 344857  
**AUTHOR** Ken Satour, Area Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report outlines the activities of the Service Centre Delivery Directorate in the areas of Local Government service delivery as well as the performance of contractual Commercial Services..

**RECOMMENDATION**

**That Council notes and accepts the Service Centre Delivery Report.**

**BACKGROUND/DISCUSSION****Staff Updates**

- New staff have started in 5 communities.
- Andrew Chia is the new CSC at Titjikala.
- Rochelle Dean is the new CSC at Papunya.
- Tammy Shields is the new CSC in Amoonguna transferring from the Safety Team.
- New Santa Teresa CSC starting soon.
- CSC, ESO and Team Leader positions currently being advertised.

Chia	Andrew	Titjikala	Coordinator Service Centre Delivery	15/01/2024
Roger	Kieran	Papunya	Works Assistant	3/01/2024
Palmer	Tamara (Tammy)	Hermannsburg	Customer Service Officer	18/12/2023
Inkamala	Jennicka	Haasts Bluff	Customer Service Officer	11/12/2023
Dean	Rochelle	Papunya	Coordinator Service Centre Delivery	20/11/2023



Andrew

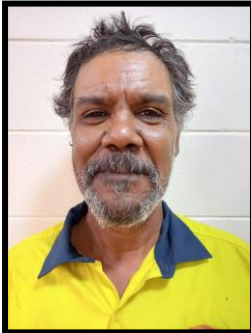
Tammy

Rochelle



### Staff Training

- Certificate II, Certificate III and Diploma in Local Government has begun in January 2024.
- The course will go for the full year and include all Service Delivery staff.
- Staff have also begun a Certificate IV in procurement that will run through the next few months until May.
- Four new staff have completed their ESO training and are now working as ESO's and Relief ESO's.



**Joseph**



**Moses**



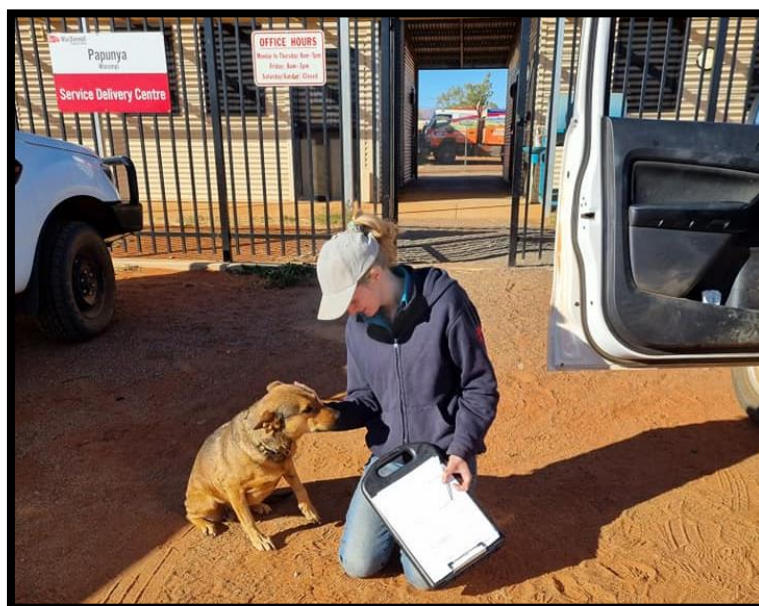
**Thelick**



**Jasper**

### Animal Management

- The next vet visits will begin on the 19<sup>th</sup> of February with Santa Teresa. Then will be going around all communities and some of our managed outstations.
- MRC continues to fund vets to attend communities twice a year and work with AMRRIC to deliver an educational program for the children.
- Reports received for Kintore, Mt Liebig and Haasts Bluff so far;
  - Tick and Mange Injection total 242 dog treated
  - Tick spray total 256 dogs treated
  - MPA (contraceptive injection) total 92 dogs treated
  - Vaccinations total 24 dogs treated



### Cemetery Management

- Our Civil works team are respectfully maintaining all cemeteries.
- Desert Funerals is producing a document of what their services include on community.
- Communities are currently undertaking audits of funeral service equipment to ensure compliance.
- Local Authorities across multiple communities have purchased Garden sheds with t



Cemetery carpark established in Mt Liebig



Maintenance to cemetery entry being conducted

### Internal Road Maintenance

- Regular road repairs are carried out across all communities by local staff.
- Weekly sweeping of internal roads is carried out where equipment is present.
- Road furnishing audits are underway across all communities.
- Large scale maintenance and resurfacing is being carried out by external contractors.



Civil team repairing potholes

### Maintenance of Parks and Open Spaces

- MRC civil works teams have been conducting regular maintenance of all open areas and parks.
- Native trees have been planted and are being maintained across multiple communities.



*Planted trees being maintained at Mt Liebig*



*Papunya litter free*

### Sports Grounds

- Sports grounds are regularly slashed and graded to maintain usability.
- Any issues requiring contractors are being actioned quickly.
- Plant and equipment training has recently been conducted across multiple communities allowing civil teams to carry out more of their own maintenance.



*Papunya Oval*

*Imanpa Oval*

### Waste Management

The MacDonnell Regional Council should be exceptionally proud of how efficient we are in our waste collection and disposal services. Collection and disposal of waste materials were consistent across all our communities. This routine consisted of two rubbish collections per week and one day of hard rubbish. This equates to 4000 bins emptied on a weekly basis. The key activities performed by our civil staff, ensuring our communities are free of rubbish are;

- Domestic waste is collected
- Commercial and industrial waste collected
- Management & maintenance of the community landfill
- Waste recycling
- Disposal of car bodies & listed waste
- Litter control measures

*Before**After*

### Weed Control and Fire Hazard Reduction

Once a year our roads crew go out to each community and carry out clearing around the community (Fire breaks), as well as all service roads. This is how MRC implements environmental health outcomes. In our 13 communities Service Centre Delivery team (Civil) perform;

- Slashing
- Mowing
- Chemical spray where required
- Manual clearing

*Wallace Rockhole Fire Break*



*Wallace Fire Break working as a fire break*

### Contracts

Libby Taylor has been appointed as the Contracts and Projects Manager. Libby provides great leadership and a fresh approach to this area of expertise within Service Delivery.

### **Centrelink**

MRC provides Centrelink services to each of our communities through the Service centre Delivery offices. Our trained agents offer assistance to all residents with connecting to this vital service. MRC is in the process of signing up suitable agents for the Finke and Imanpa communities.

All registered agents with MRC have completed their training requirements.

### **Indigenous Essential Services – Power and Water Corporation**

Power and Water Contract Manager, Amanda Ruzicka, has asked if MRC would be interested in becoming a training provider for their other contractors in contract management

and compliance, as we have identified as leaders in the industry throughout the Northern Territory.

Moses Daniels has been awarded the full-time position of ESO in Titjikala. Moses replaced Peter Wilson, and is performing to a very high standard. We are very proud of the developments that he has made in the role.

Joseph Carter replaced Kelly Ryan as the Haasts Bluff ESO. He has been working very hard over the last month to resolve a water issue in Haasts Bluff. Power and Water have passed on their thanks for all of his work to assist in resolving the issue.

Service Centre Delivery are currently recruiting for ESO's at Kintore and Santa Teresa communities. Both areas have been effectively covered by their Area Managers working together for the best possible service to those communities



*Some of Moses Daniels excellent work in Titjikala*



### Airstrips



A training provider, nominated by DIPL will attend each airstrip and provide training to staff on the ground. The training which is to be rolled out amongst local staff is for Aerodrome Training, Safety and Reporting.

*Mount Liebig airstrip at a night time inspection done by Travis Baliva ESO*

### Streetlights

Santa Teresa, Titjikala and Haasts Bluff have a combined total of approximately 50 street lights converted to LEDs, essentially lowering MRC's carbon foot print in communities.

### Australian Post

We have provided Postal services in 12 of our communities as per our contractual requirements.

### Outstations – Maintenance and Essential Services

MES work on outstations has been quite busy over the last few months, after bushfires and extremely hot weather events affecting bores and power systems.

Some of the work that has been done to rectify damages to equipment is:

- West Waterhouse have had a new battery fitted to their generator for the bore pump, Blackwater have had a new pump replaced at their bore,
- 3 Mile had a new pump replaced at their bore,
- There were solar system inspections done at New Bore, Amundurngu, Warren Creek, Ngunpa, John Holland North and South, Mount Peachy, Alice Well and Oak Valley.
- Phillipson's bore is currently being quoted to replace and complete repairs on their water tank system,
- The Warren Creek tender has been awarded to Hills Electrical who will be installing a brand new solar system to run the houses on the homeland.

MRC is in the process of completing an assessment at Alkipi Outstation, formally known as Mount Larry, near Papunya. If all is in order and the eligibility criteria is met, MRC will become the service provider for Alkipi Outstation and receive funding to maintain the homeland.

MRC have rectified all Outstation MES issues within one week of the issues being reported, this brings us in compliance with the mandatory 2 week period. We have received fantastic feedback from residents about our response times for MES related works.

*Slashing done at Blackwater  
Outstation bore compound by  
Papunya SCD Staff*





*Mount Peachy Solar Inspection*



*John Holland North and South Solar and Batteries Inspection*



Other

**Healthy Communities Events**

- We have begun preparing for the next two HCE's with Titjikala on the 13<sup>th</sup> of March and Santa Teresa on the 14<sup>th</sup> of March.
- The following Events have been booked as well with Areyonga being the 24<sup>th</sup> of April and Amooinguna being the 26<sup>th</sup> of April.
- The last two events for this round of HCE's will be Haasts Bluff and Papunya in June.
- Titjikala and Santa Teresa will be similar to our previous events. A large number of stakeholders are already getting involved and organising to have stalls to join in the events.



**MACDONNELL REGIONAL COUNCIL PRESENTS**



**HEALTHY COMMUNITIES EVENT**

COME AND JOIN US IN:

**TITJIKALA ON THE 13TH OF MARCH AND SANTA TERESA ON THE 14TH OF MARCH!**

*To learn about how we can live fun and healthy lifestyles!*

**Special Guests!**

**Join in for our colour smash!**




**Who will win the BushWok Comp?**









### MRC Christmas party and awards night

MacDonnell Regional Council's annual Christmas break-up was held at Double Tree and a Fantastic time was had by all attendees. In addition to the regular fine dining and party games that is a staple for an MRC gathering.

We also had the inaugural staff awards night with the perpetual shield awards in memoriam of past Councillors and MRC employees. These awards are in recognition of individuals that have made a significant contribution to improving life for those on remote communities and the development MRC as it drive towards best practises.

Service Centre Delivery is proud to take away multiple awards up against some very stiff competition from all MRC departments. This was a testament to the work all employees across MRC are putting in to ensure we are consistently recognised as the benchmark for progress and improvement of remote communities and regional council practices.

Service centre delivery staff winners were;

- **In Memoriam of Mr P Wilyuka – Team of the Year: Service Centre Delivery ASP office.**
- **In Memoriam of Ms L Ellis – Leadership Award: Max Baliva.**
- **In Memoriam of Mr. S Anderson – Spirit of Council Award: Simon Walmbly.**
- **In Memoriam of Mr B Abbott – Employee of the Year Award: Travis Baliva.**



MRC in Memoriam Perpetual Shields





SDC team after a successful awards night taking out Team of the year!!

### **ISSUES/OPTIONS/CONSEQUENCES**

As shown in this report and the snapshot above the efforts of MRC's Service Delivery Directorate demonstrate a commitment to delivering quality outcomes for MRC's communities and are aligned with MRC's core values, vision, mission and goals.

### **FINANCIAL IMPACT AND TIMING**

Nil

### **CONSULTATION**

Keith Hassett, Director Service Centre Delivery  
Area Managers, Service Centre Delivery  
Council Service Coordinators, Service Centre Delivery

### **ATTACHMENTS:**

- 1 Service Centre Delivery Snapshot.pdf



# Service Centre Delivery



**95% First Nations Employees in SCD**



**11 Area Manager Visits to Community**



**13 Council Office's 5,928 Hours of Service**

## Snapshot



**45,133 Litres Fuel Usage Total**



**220 Vehicles and Plant in Use**



**4000+ Bins Emptied Weekly**



**50 Street Lights replaced to LED's**



**30+ Sport Grounds Maintained**



**45 Toolbox Talks Completed**



**144 Australia Post Deliveries**



**15 Cemeteries Maintained**



**64 Generator Services  
36 Water Tests**



**9 Hours of Maintenance completed at Airstrip**



**43 Parks & Playgrounds Inspections**



**8 Water Refill Stations Installed**

**OFFICERS' REPORTS**

**ITEM NUMBER** 15.9  
**TITLE** Technical Services Report  
**REFERENCE** - 344789  
**AUTHOR** Aaron Blacker, Director Technical Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report details recent activities of the Technical Services directorate.

**RECOMMENDATION**

**That Council notes and accepts the Technical Services report.**

**BACKGROUND/DISCUSSION****Section 19 Leases with Central Land Council:**

MRC remains in negotiations with the Central Land Council in regards to Commonwealth funded programs – Continued occupation of premises. Many of MRC's operational leases (for our office, depots, staff housing etc.) are due to expire on 30 June 2024. In October 2023, Technical Services submitted applications for new 10 year leases on those premises. I await CLC to action the Leases for signing.

**Transport Infrastructure:**

The Plant Crew has been working at Docker River to kick off the New Year. The team has started on the Council's new John Deere 724k Front End Loader that was delivered to Council in early December. The team has been working around the Waste Management Facility to push all of the existing waste into the old facility. The team has collected all of the vehicles located in the community and has stacked them outside the WMF. Once completed, the Civil Plant team mobilised to Haasts Bluff for a full remediation of the Waste Management Facility and excavation of 2 new pits. When completed the team will head to Papunya and further west for remediation works and vehicle relocation.



**Fleet Workshop:**

The Fleet team has continued working on maintenance and servicing MRC assets and has completed works in Imanpa, Amoonguna, Kintore, Titjikala, Docker River, Wallace Rockhole and Papunya. The team is now complete with the addition of an Auto Electrician/Mechanic joining the team MRC.

MRC's new Fleet Workshop renovations are progressing well and are on-going. The new workshop now has a new office demountable, fully secured fencing with an auto gate.

The mechanics will be traveling to Papunya in the coming weeks for fleet servicing.

**Roads & Infrastructure:**

MRC has recruited a new Senior Grader Operator, Wil Curtis, who started employment in December. Will has joined the team with years of experience grading in Remote Communities. The team kicked off the year with a full maintenance grade of Imanpa and will be heading to Docker River next for a 6 week period. Below is a schedule of works for the coming year.

Community	Date from	Date to	Days grading required (approx)	Kms grading required
Imanpa	22/01/2024	2/02/2024	12	14.55
Docker River	12/02/2024	25/03/2024	40	356.02
Wallace Rockhole	27/03/2024	31/03/2024	4	22.59
Haasts Bluff	1/04/2024	16/04/2024	15	117.06
Hermannsburg	17/04/2024	25/05/2024	38	299.4
Papunya	26/05/2024	8/06/2024	12	95.53
Mt. Liebig	8/06/2024	17/06/2024	9	69.31
Kintore	18/06/2024	25/07/2024	37	294.37
Areyonga	27/07/2024	6/08/2024	10	79.97
Amoonguna	7/08/2024	8/08/2024	1	3.88
Santa Teresa	9/08/2024	18/08/2024	9	65.37
Titjikala	19/08/2024	25/08/2024	6	45.26
Finke	26/08/2024	3/09/2024	8	62.02

**Housing and Infrastructure Projects:****Completed Projects:**

- Santa Teresa Rec Hall – Basketball Court resurface
- Finke Lot 9 – New 1800H fencing
- Haasts Bluff Lot 88a – New 1800H fencing
- Haasts Bluff Lot 88b – New 1800H fencing
- Mt Liebig Lot 26 – Security upgrades (cage front and back veranda)
- Mt Liebig Lot 95 – Security upgrades (cage front and back veranda)

**Projects Underway**

- Kintore Lot 31 (Drop in Centre) – New 1800H fencing

**Scheduled Projects:**

- Hermannsburg Works Depot – New 2100H fencing scheduled for March
- Hermannsburg Lot 32 – New 1800H fencing scheduled for March
- Amoonguna Works Depot – New 2100H fencing scheduled for May

The Housing team has also organised various works to the value of approx. \$380,000 to be undertaken at all Early Learning Centers.

**Grant Funding Update:**

Technical Services has been advised that 5 major Infrastructure Grants may be awarded in the near future. Since the last council meeting, one grant was fully executed on the 18<sup>th</sup> January 2024 and will be tendered to market. This grant relates to upgrade of the Mt Liebig Multi Sports Complex.

**Homelands Capital Grants Program**

Technical Services has also been successful in obtaining a HCGP Grant for the Warren Creek solar power system. Public Quotations were called and the project awarded to local contractor Hills Electrical and Solar NT at a cost of \$98,549 inc GST.

**ISSUES/OPTIONS/CONSEQUENCES**

NIL

**FINANCIAL IMPACT AND TIMING**

NIL

**CONSULTATION**

Executive Leadership Team

Aaron Blacker – Director Technical Services

Jake Potter – Manager Transport Infrastructure

Sarah Murnik – Acting Manager Property & Tenancy

**ATTACHMENTS:**

There are no attachments for this report.

**OFFICERS' REPORTS**

**ITEM NUMBER** 15.10  
**TITLE** Waste and Resource Management (WaRM) Grant 2023/24  
**REFERENCE** - 344853  
**AUTHOR** Aaron Blacker, Director Technical Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

NTG has awarded the Waste and Resource Management (WaRM) Grant 2023/24 to all regional Councils. MRC has been awarded \$252,100 and is required to report to Council on what we intend to use the funds for which must be in accordance with the grant guidelines.

**RECOMMENDATION**

**That Council notes and endorses the WaRM projects recommended in this report.**

**BACKGROUND/DISCUSSION**

MRC operates 13 waste management facilities in its communities. These waste management facilities require constant and ongoing maintenance including grading, excavation and burying of refuse.

The WaRM funding for 2022/23 was used to acquire a 20 tonne waste handling loader – the total cost of which was \$463,360. MRC Fleet recommends completing the purchase of this loader at a cost of \$211,259.09 with the remaining balance of the funding (\$40,840.91) being used to upgrade plant and equipment related to Waste Management within the MRC region.

Under the Funding Guidelines - acceptable purposes for expenditure are:

Plant and machinery acquisition for use in the collection, sorting and management of waste at established waste management sites in regional and remote communities.

**ISSUES/OPTIONS/CONSEQUENCES**

NIL

**FINANCIAL IMPACT AND TIMING**

The 2023-24 WaRM Grant requires acquittal 30 June 2025.

**CONSULTATION**

Executive Leadership Team

**ATTACHMENTS:**

There are no attachments to this report.



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**OFFICERS' REPORTS**

<b>ITEM NUMBER</b>	S1 Supplementary Late Report
<b>TITLE</b>	Determination of Remuneration Tribunal
<b>REFERENCE</b>	- 345096
<b>AUTHOR</b>	Barbara Newland, Manager Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The Remuneration Tribunal's Report and Determination No. 1 of 2024 – Allowances for Members of Local Councils was deemed tabled in the Northern Territory Legislative Assembly Sittings on 14 February 2024 (Tabled Paper Number 1074). It is presented for the information of Members.

**RECOMMENDATION**

**That Council notes the Remuneration Tribunal's Report and Determination No. 1 of 2024 – Allowances for Members of Local Councils.**

**BACKGROUND/DISCUSSION**

The Tribunal has requested that a copy of this Determination to be provided to each person Elected Member whose entitlements are affected and be tabled in the next available Council Meeting.

The full consequences of this Determination are yet to be analysed by the Administration. The new rates of Allowances paid to Elected Members will take effect from 1 July 2024.

**ISSUES/OPTIONS/CONSEQUENCES**

The new rates of Allowances will affect all Elected Members from 1 July 2024.

**FINANCIAL IMPACT AND TIMING**

These new rates will be included in the MRC Budget for 2024-2025.

**CONSULTATION**

Executive Leadership Team

**ATTACHMENTS:**

- 1 Remuneration tribunal report on determination no.1 of 2024 allowances for members of local councils.pdf



ORIGINAL PAPER

No.....1074.....  
Laid on the Table  
.....14.....2.....24.....**NORTHERN TERRITORY OF AUSTRALIA  
REMUNERATION TRIBUNAL***Assembly Members and Statutory Officers  
(Remuneration and Other Entitlements) Act 2006***DETERMINATION OF ALLOWANCES FOR MEMBERS OF  
LOCAL COUNCILS****REPORT ON DETERMINATION NO. 1 OF 2024****1. INTRODUCTION**

On 6 April 2023, pursuant to section 7B(1) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* (AMSORE Act), His Honour Professor the Honourable Hugh Heggie PSM, Administrator of the Northern Territory, issued a request to the Remuneration Tribunal (the Tribunal) to inquire into and determine the allowance or allowances payable to a member of a local council.

The resulting Report and Determination must be tabled in the Legislative Assembly within six sitting days of receipt by the Minister.

Under section 7B(7) of the AMSORE Act, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.

On 18 August 2023, individual letters were sent to each Council inviting submissions and offered to hold a discussion with each Council either in person or through a video link. On 26 August 2023, an advertisement was placed in the NT News to announce the inquiry and invite submissions.

Further correspondence invited Councils to arrange to meet with the Tribunal and 8 meetings were held with Councils and one with Local Government Association of the Northern Territory (LGANT).

The Tribunal received ten submissions from the following Councils as well as LGANT:

- City of Palmerston Council
- Alice Spring Town Council
- MacDonnell Regional Council
- Central Desert Regional Council
- Roper Gulf Regional Council
- East Arnhem Regional Council
- West Arnhem Regional Council
- Victoria Daly Regional Council
- Wagait Shire Council

## 2. VEHICLE ALLOWANCE FOR THE USE OF PRIVATE VEHICLES

Following the introduction of the vehicle allowances capped at \$5000 per year, the Tribunal received representations from a number of Councils indicating that the cap did not cover the real cost of travel to Council Meetings. The Tribunal accepts that allowances must be fair and equitable, and Councillors should not be out of pocket when attending meetings and activities approved by Council. However, the Tribunal has been hampered by the lack of detail of cost provided from most Regional Councils.

The Tribunal has increased the cap to \$10 000 a year, but Councils need to take into account the cap and ensure that policies and procedures are in place to avoid unnecessary meetings involving travel.

In addition to the lifting of the cap, the Tribunal has made two other changes in the Determination to assist Regional Councillor's travel costs.

Firstly, the Tribunal recognises that many Councillors are required to attend local government authority meetings in their ward. The Tribunal has determined that vehicle allowances paid to attend local authority meetings in their ward will not be included in the cap.

Secondly, the Tribunal determined travel time to and from Council Meetings should be paid and this is addressed in Clause 3 below.

## 3. TRAVEL TIME

The Tribunal is aware that some regional councillors travel long distances to attend Council Meetings and this travel time is not remunerated. Additionally, some councillors need to take time off work for this travel time. While the councillors are paid an annual allowance, it is not intended to cover loss of wages.

Accordingly, the Tribunal has recognised this situation and has extended the payment of extra activity allowance to cover travel time while travelling to Council Meetings and local authority meetings in the new Determination.

## 4. PROFESSIONAL DEVELOPMENT ALLOWANCE

The Tribunal noted that the Professional Development Allowance included in the 2023 Determination has been interpreted by many councils to limit payment to cover the registration or attendance fee only of the particular professional development activity. This has resulted in some councillors being out of pocket for associated costs including travel and travel time.

The Tribunal sees the Professional Development Allowance regard as an all-inclusive allowance covering associated costs up to \$4000 a year.

The Tribunal has also raised the Professional Development Allowance for Councillors in Shire Councils to \$4000 each year.

## 5. COUNCILLOR'S ALLOWANCE

The Tribunal has made two changes to the base councillor's allowance. Firstly, it has reviewed the factors that it considers when establishing the various levels of the base allowance. The Tribunal has added total assets and annual financials to these factors. Consequently, the Tribunal has created an additional level within the base so that Palmerston City Council should sit just above Alice Springs and Litchfield Councils but below Darwin Council.

The Tribunal has also increased the basic allowances paid to every Councillor by 2.5% in recognition of general wage and salary increases across the Territory over the past year.

#### 6. EXTRA MEETING / ACTIVITY ALLOWANCE

The Tribunal has made minor changes in the Determination to ensure that the activity allowance is accessed when attending an approved function of Council.

The Tribunal has kept the Allowance at a maximum of \$10 000 following the lack of any evidence showing that this maximum is inadequate for any particular Councillor.

#### 7. RESETTLEMENT ALLOWANCE

The Tribunal received representation from a number of Councils regarding a resettlement allowance for Mayors when they leave office.

The submissions indicated that the mayoral role was the single source of income for many mayors, therefore financial hardship was a possible outcome when the mayor departs the role.

Similar representation was made in relation to councillors including those that have been suspended without notice.

These issues may be considered in any future Remuneration Tribunal's Inquiry.

#### 8. SUPERANNUATION

A number councils raised the issue of superannuation; however, the AMSORE Act specifically excludes the Remuneration Tribunal's consideration.

#### 9. FUTURE INQUIRIES


This is the second inquiry into Members of Local Government Council Allowances by the Tribunal and it has been useful for the Tribunal to address some factors that were outstanding from 2022 Inquiry.

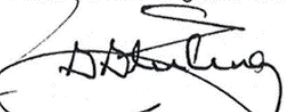
The Tribunal believes that there are still some outstanding issues that need addressing and these would be enhanced with face-to-face meetings with some Councils outside of Darwin. An Inquiry in 2025 will also allow Councils and Councillors to raise any issues that have resulted from the first two Determinations.


The Tribunal would appreciate feedback from Councils as to the adequacy of allowances mentioned in the Determination.

#### 10. APPENDIX A

Appendix A provides a comparison between existing and new allowances.

  
Mr Michael Martin OAM  
Chairperson  
Remuneration Tribunal

  
The Hon Syd Stirling AM  
Member  
Remuneration Tribunal

  
Mr Gary Higgins  
Member  
Remuneration Tribunal

Dated 29 January 2024

## APPENDIX A to the Report

**Comparison of Existing Allowances with New Allowances****Municipal and Regional Councils**

ALLOWANCE COUNCIL	CURRENT	NEW
<b>Councillors</b> Katherine & Regional	\$20,000	\$20,500
Alice Springs	\$22,000	\$22,550
Palmerston	\$22,000	\$24,600
Litchfield	\$22,000	\$22,550
Darwin	\$31,000	\$31,775

**Mayor Total Allowance**

Katherine & Regional	\$102,000	\$102,500
Litchfield	\$105,000	\$105,550
Alice Springs	\$111,000	\$111,550
Palmerston	\$114,000	\$116,600
Darwin	\$158,200	\$158,975

**Deputy Mayor Total allowance**

Katherine & Regional	\$36,000	\$36,500
Litchfield	\$38,000	\$38,550
Alice Springs	\$38,500	\$39,050
Palmerston	\$39,200	\$41,800
Darwin	\$54,800	\$55,575

**Shire Councils**

Councillors	Belyuen	up to	\$5,000	\$5,125
	Coomalie		\$7,000	\$7,175
	Wagait	up to	\$5,000	\$5,125
Mayor	Belyuen		\$25,000 up to	\$25,125
	Coomalie		\$30 000	\$30 175
	Wagait		\$10,000 up to	\$25,125



**NORTHERN TERRITORY OF AUSTRALIA  
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers  
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF  
LOCAL GOVERNMENT COUNCILS**

**DETERMINATION NO. 1 OF 2024**

Under section 7B of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

**1. DEFINITIONS**

**Municipal Councils are the following:**

- Alice Springs;
- Darwin;
- Katherine;
- Litchfield; and
- Palmerston.

**Regional Councils are the following:**

- Barkly;
- Central Desert;
- East Arnhem;
- MacDonnell;
- Roper Gulf;
- Tiwi Islands
- West Arnhem;
- West Daly; and
- Victoria Daly.

**Shire Councils are the following:**

- Belyuen;
- Coomalie; and
- Wagait.

**New Councils:** any other Councils newly constituted by the Minister for Local Government in 2024.

Financial Year is the period from 1 July to the 30 June.

Councils are defined in the *Local Government Act 2019* as an area, and means the Local Council constituted for that area under section 14(b).

The role of Mayor is defined in section 58 of the *Local Government Act 2019* and is prescribed as:

- (1) The Principal Member of a municipal council is to have the title Mayor.
- (2) However:
  - (a) in the case of the council for the City of Darwin local government area – the principal member is to have the title Lord Mayor; and
  - (b) in the case of the Litchfield Council – the council may, by resolution, decide the principal member instead has the title President.
- (3) The Council may, by resolution, decide the principal member of a regional or shire council has the title Mayor or President.

Deputy Mayor is defined in the *Local Government Act 2019*.

Councillor is a member of a Local Council:

## 2. ALLOWANCES

The following annual allowances will apply from 1 July 2024 and will be paid fortnightly or monthly:

### COUNCILLORS' ALLOWANCE

Darwin	\$31,775
Palmerston	\$24,600
Alice Springs	\$22,550
Litchfield	\$22,550
Other Municipal and Regional	\$20,500

### Shire Councils

Coomalie	\$7,175
Belyuen	\$5,125
Wagait	\$5,125

### DEPUTY PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$23,800
Palmerston	\$17,200
Alice Springs	\$16,500
Litchfield	\$16,000
Other Municipal and Regional	\$16,000

### PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$127,200
Palmerston	\$92,000
Alice Springs	\$89,000
Litchfield	\$83,000
Other Municipal and Regional	\$82,000

**Shire Councils**

Coomalie	\$23,000
Belyuen	up to \$20,000 as approved by Council
Wagait	up to \$20,000 as approved by Council

**3. INCLUSIONS OF ALL ALLOWANCES**

The Allowances are to cover:

- any cost to Councillors of attending meetings and activities of Council where these costs are not reimbursed by Council;
- contribution towards phone and internet usage;
- contribution towards any home office and supplies; and
- allowance towards costs incurred in servicing constituents in Ward or Council Area:
  - Including, but not limited to:
    - donations;
    - organization sponsorship;
    - membership fees;
    - patron expenses; and
    - constituent support.

**4. EXTRA MEETING / ACTIVITY ALLOWANCE**

- 4.1. An Extra Meeting / Activity Allowance of up to \$10,000 per financial year, may be accessed by all Councillors and Deputy Principal Members. The allowance may be accessed as follows:

- special meetings of full Council or established committees of Council;
- attendance at Local Authority Meetings within the Ward the member represents;
- attendance at any functions representing the Principal Member on official Council duties;
- attendance at functions/meetings as an invited representative of Council and with Council's approval; and
- attendance at any approved extra meetings of Council for planning, briefing or information sessions of council meetings.

The activity allowance may be paid as travel time when travelling to Council meetings and meetings of Local Authorities within the ward the Councillor represents, where the travel involves at least 50kms from home base (at least 100kms return). This activity Allowance is not to be included in the cap of \$10 000.

- 4.2. Allowances to be paid to eligible members (not including Principal Members) are:
- Fee for attendance at extra meetings or activities is the accumulated hours on any one day and are as follow:
    - up to 2 hours \$200
    - between 2 and 4 hours \$300
    - more than 4 hours \$500 (maximum payable for any one day)

**5. PROFESSIONAL DEVELOPMENT ALLOWANCE**

- 5.1. Professional Development Allowance is \$4000 per person, per financial year and will be paid to all Principal Members, Deputy Principal Members and Councillors.



- 5.2. The Professional Development Allowance is an inclusive allowance which covers costs associated with the Professional Development activities including registration and attendance fees, travel cost including vehicle allowance, travel allowances and travel time as specified in clause 4.2.
- 5.3. Any course or professional development activity must be specifically related to the role of the Councillor and be approved by the Council. The Australian Institute of Company Directors' Courses should be encouraged, as well as professional development activity that is arranged by the Local Government Association of Northern Territory.
- 5.4. Total amount claimable each year is the total of two years, being based on an annual allowance, plus one year drawn in advance or one year's remaining balance from a previous year. The maximum amount claimable by any Councillor is the total sum of one year for each year of the Councillor's elected term.
- 5.5. Proof of completion for each stage of the course is required before further payments can be claimed.

## 6. VEHICLE ALLOWANCE

- 6.1. Vehicle Allowance will be available for travel undertaken by all Councillors when the travel:
  - (a) exceeds 50kms from home base 100kms return,
  - (b) travel does not occur in a Council supplied and maintained vehicle;
  - (c) the Councillor is not in receipt of a motor vehicle allowance in Clause 7 below; and
  - (d) the vehicle allowance is capped at \$10,000.
- 6.2. Vehicle Allowance will be in the form of kilometre allowance which will be paid at rates set by the Australian Taxation Office each year and is 85 cents a kilometre in 2023-24.
- 6.3. Vehicle Allowance will be available in the following circumstances:
  - travel to and from statutory Council meetings;
  - travel to and from official Council approved meeting;
  - travel to and from approved functions representing the Principal Member;
  - travel to and from Local Authority Meetings within the ward the Councillor represents.
  - travel to and from all meetings of Council and their committees; and
  - travel to and from any additional activity where Extra Meeting/Activity Allowance has been approved.
- 6.4. When a kilometre reimbursement is paid, travel time will also be paid utilising extra meetings/activities rate. This payment is not to be included in the extra meetings/activities cap as specified in Clause 4.1.
- 6.5. The Vehicle Allowance Cap will not include:
  - travel to and from Local Authorities Meetings within the Ward that the member represents;
  - travel involved with Professional Development activities;

**7. PROVISION OF MOTOR VEHICLE**

- 7.1. Principal Members of Municipal and Regional Councils are entitled to a Council maintained vehicle.
- 7.2. If Principal Members of Municipal and Regional Councils choose not to be provided with a Council maintained vehicle, they are entitled to Motor Vehicle Allowance, paid fortnightly or monthly, and will be:
- \$25,000 per year for Municipal Principal Members; or
  - \$40,000 per year for Regional Principal Members.
- 7.3 The Principal members of the Shire Councils may claim reimbursement in accordance with Clause 6.1.

**8. TRAVEL ALLOWANCE**

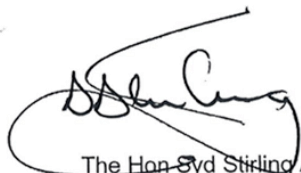
- 8.1 Principal Members, Deputy Principal Members and Councillors who are required to stay away from home overnight on approved Council business, will be entitled to Travel Allowance.
- 8.2 The applicable rates to be paid are found in Table 1 of Taxation Determination TD 2023/3 or any subsequent Taxation Determination made in substitution of that Determination.

**9. GENERAL**

- 9.1. Pursuant to section 7B(7) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the allowances determined are effective from either:
- the next financial year if the report is made on or before 1 February; or
  - from the financial year after the next financial year if the report is made after 1 February.



Mr Michael Martin OAM  
Chairperson  
Remuneration Tribunal



The Hon Syd Stirling AM  
Member  
Remuneration Tribunal



Mr Gary Higgins  
Member  
Remuneration Tribunal

Dated <sup>19</sup> January 2024

**CLOSURE TO THE PUBLIC FOR THE DISCUSSION  
OF CONFIDENTIAL ITEMS**

<b>ITEM NUMBER</b>	17.1
<b>TITLE</b>	Closure to the Public for the Discussion of Confidential Items
<b>REFERENCE</b>	- 304886
<b>AUTHOR</b>	Barbara Newland, Manager Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Pursuant to section 99(2) of the *Local Government Act 2019* and clauses 51 and 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

**RECOMMENDATION**

**That Council approves the closure of the meeting to the public as confidential items are about to be discussed. The meeting is closed in accordance with clause 51(1)(c)(iv) of the Local Government (General) Regulations 2021 as the matters to be discussed include information that, if publicly disclosed, would be likely to prejudice the interests of the council or some other person.**

**19 MEETING CLOSED**

**20 DATE OF NEXT MEETING**