



## **AGENDA**

# **ORDINARY COUNCIL MEETING FRIDAY 25 AUGUST 2023**

The Ordinary Meeting of the MacDonnell Regional Council will be held at the Council Chambers, Imanpa on Friday 25 August 2023 at 10:00am.

Belinda Urquhart  
**CHIEF EXECUTIVE OFFICER**



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<b>21</b>	<b>DATE OF NEXT MEETING – 27 OCTOBER 2023</b>	

**ATTENDANCE AND APOLOGIES**

**ITEM NUMBER**            3.1  
**TITLE**                      Attendance and Apologies

**EXECUTIVE SUMMARY:**

This report is to acknowledge the attendance and to table, for Council's record, any apologies received from Elected Members for this Ordinary Council meeting.

**RECOMMENDATION**

**That the Ordinary Council:**

- a) notes the Elected Members attendance at this meeting;**
- b) tables apologies received for this meeting; and**
- c) records the Elected Members absences, without notice, for this meeting.**

**BACKGROUND/DISCUSSION**

Council can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted by Council will be recorded as absent without notice.

**REQUESTS FOR FUTURE LEAVES OF ABSENCES**

**ITEM NUMBER**            4.1  
**TITLE**                      Requests for Future Leaves of Absences

**EXECUTIVE SUMMARY:**

This report is to table, for Council's record, requests for leave of absence received from Elected Members for this Ordinary Council meeting.

**RECOMMENDATION**

**That the Ordinary Council:**

- a) receives and notes requests for future leaves of absences received for this Ordinary Council meeting; and
- b) receives and notes of any executive staff going on leave and staff acting in their absence.

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**COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER</b>	5.1
<b>TITLE</b>	MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**RECOMMENDATION**

**That the Ordinary Council notes the Council Code of Conduct.**

**MacDonnell Regional Council Code of Conduct****Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

**Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

**Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

**Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

**Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

**Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

**Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

**Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- Constituents of MRC are aware of the behaviours they can expect from members.



**CONFIRMATION OF PREVIOUS MINUTES**

<b>ITEM NUMBER</b>	6.1
<b>TITLE</b>	Confirmation of Previous Minutes

**EXECUTIVE SUMMARY:**

This report provides the minutes of the previous Ordinary Council meeting to be approved by Council.

**RECOMMENDATION**

**That the Ordinary Council confirm the unconfirmed minutes of the previous Ordinary Council meeting held 30 June 2023 as a true and correct record of the proceedings.**

**MINUTES OF THE ORDINARY MEETING HELD IN THE  
COUNCIL CHAMBERS, ALICE SPRINGS ON FRIDAY 30 JUNE 2023 AT 10:00AM**

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**1 MEETING OPENED at 10:02 am**

*An audio recording of this meeting was made for minute taking purposes as authorised by Council Policy CP151 – Audio Recordings of Meetings. Councillors may request, via majority vote if required, that no audio recording be made where issues of legitimate cultural or spiritual significance are to be discussed.*

**2 WELCOME FROM PRESIDENT ROXANNE KENNY****3 ATTENDANCE AND APOLOGIES****Councillors:**

President Roxanne Kenny, Deputy President Dalton McDonald, Councillor Bobby Abbott, Councillor Marlene Abbott, Councillor Mark Inkamala, Councillor Abraham Poulson, Councillor Jason Minor, Councillor Lisa Sharman, Councillor Patrick Allen, Councillor Andrew Davis, Councillor Aloyisiois Hayes and Councillor Tommy Conway who attended via video.

**Staff:**

Jeff McLeod – Chief Executive Officer, Keith Hassett – Acting Director Service Delivery, Aaron Blacker – Director Technical Services, Sabine Wedemeyer – Director Community Services, Sheree Sherry – Acting Director Corporate Services and June Crabb – Governance Officer.

**Guests:**

Bruce Fyfe – Regional Manager, Local Government Department of Chief Minister and Cabinet, - Jaime Garrido and Katherine Oldfield – Australian Electoral Commission Representatives.

**Apologies:**

Nil

**3.1 ATTENDANCE AND APOLOGIES****OCM2023-074 RESOLVED (Patrick Allen/Dalton McDonald)**

That the Ordinary Council noted the attendance of all Elected Members to the meeting.

**4 LEAVE OF ABSENCE****4.1 REQUESTS FOR FUTURE LEAVES OF ABSENCES****OCM2023-075 RESOLVED (Abraham Poulson/Jason Minor)**

That the Ordinary Council:

- a) Noted that members made no submissions for Leave of Absences.
- b) Recorded that Aaron Blacker, Director Technical Services will be Acting in the role of Chief Executive Officer in between the departure of Jeff MacLeod, CEO and the commencement of the new CEO.

**5 COUNCIL CODE OF CONDUCT****5.1 COUNCIL CODE OF CONDUCT****OCM2023-076 RESOLVED (Mark Inkamala/Aloyischois Hayes)**

That the Ordinary Council noted the Council Code of Conduct.

**6 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING****6.1 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 26 MAY 2023****OCM2023-077 RESOLVED (Mark Inkamala/Aloyischois Hayes)**

That the minutes be taken as read and be accepted as a true and correct record of the Special Council Meeting held 26 May 2023.

**7 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS****7.1 NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS****OCM2023-078 RESOLVED (Andrew Davis/Dalton McDonald)**

That members did not provide notification of matters to discuss for General Council Business.

**7.2 ACCEPTANCE OF AGENDA****OCM2023-079 RESOLVED (Jason Minor/Mark Inkamala)**

That members received the papers as presented for consideration at the meeting.

## **8 CONFLICT OF INTEREST**

### **8.1 CONFLICT OF INTEREST**

**OCM2023-080 RESOLVED (Patrick Allen/Aloyiscois Hayes)**

**That the Ordinary Council:**

- a) Noted the Conflict of Interest Policy.**
- b) That members had no Conflict of Interest to declare.**

## **9 DEPUTATIONS AND PRESENTATIONS**

### **9.1 ELDERS VISITING PROGRAM - NTCS ABORIGINAL STRATEGY AND COORDINATION UNIT.**

#### **EXECUTIVE SUMMARY:**

The Elders Visiting Program commenced in 2005 and operates throughout the NT Correctional facilities and Communities. The program recognises that cultural contact with Aboriginal Elders can improve the reintegration prospects of Aboriginal prisoners by maintaining links to community and culture.

The program currently works with Elders from 20 communities across the NT towards reducing recidivism (reoffending) and to improve the reintegration prospects of Aboriginal prisoners to community.

Elders involved in this program visit the Prisons and Work camps and participate in mediated discussions with offenders in preparation for their release. The Elders advise prisoners on their obligations, expectations and the difficulties they are likely to face on their release and strive to assist and support them while they readjust back into their community.

**OCM2023-081 RESOLVED (Dalton McDonald/Bobby Abbott)**

**That the Ordinary Council:**

- a) Noted and Accepted the Deputation.**
- b) Discussed and supported the Elders Visiting Program of improving the reintegration prospects of Aboriginal prisoners back into community.**

### **9.2 INFORMATION ON THE 2023 FEDERAL REFERENDUM**

#### **EXECUTIVE SUMMARY:**

The purpose of this report is to brief Council about the next steps that the Australian Electoral Commission (AEC) is taking to consult with community representatives.

Neville Khan, Senior Engagement Officer for the Indigenous Electoral Participation Program is here to inform Council of the new voting service and get feedback on the activities that are being undertaken by the AEC in relation to the upcoming Federal Referendum.

**OCM2023-082 RESOLVED (Patrick Allen/Lisa Sharman)**

**That Council:**

- a) Noted and accepted the information on the upcoming Federal Referendum.**

- b) **Provided feedback to improving elector access to Remote Voter Services by suggesting that notices advising of the AEC's visit be put up in Community early.**

Meeting adjourned for a break at 11:10am

Meeting resumed at 11:28am

## **10 NOTICES OF MOTION**

*Nil*

## **11 RESCISSION MOTIONS**

*Nil*

## **12 LOCAL AUTHORITY**

### **12.1 DRAFT MINUTES OF LOCAL AUTHORITY MEETINGS**

#### **EXECUTIVE SUMMARY:**

Council considers the minutes of each Local Authority Ordinary Meeting or Provisional Meeting at the next Ordinary Council Meeting.

Attached are the draft (unconfirmed) minutes of the Local Authority meetings that have occurred since, or could not be prepared prior to the last Ordinary Council Meeting.

The Local Authority meetings covered in this report include:

- Amoonguna – 29 March 2023
- Wallace Rockhole – 5 April 2023
- Haasts Bluff – 12 April 2023
- Docker River – 13 April 2023
- Imanpa – 20 April 2023
- Finke – 3 May 2023
- Mt Liebig – 10 May 2023
- Santa Teresa – 17 May 2023
- Titjikala – 18 May 2023
- Areyonga – 24 May 2023

#### **OCM2023-083 RESOLVED (Lisa Sharman/Patrick Allen)**

**That Council:**

- a) **Noted and accepted the minutes of the Ordinary Local Authority Meetings held in Amoonguna, Haasts Bluff, Finke, Mt Liebig, Santa Teresa and Areyonga.**
- b) **Noted and accepted the minutes of the Provisional Local Authority Meetings held in Wallace Rockhole and Titjikala.**
- c) **Noted the request from the Wallace Rockhole Local Authority that Local Authority meetings be rescheduled should Sorry Business be happening in community.**
- d) **Noted and accepted the minutes of the Provisional meeting of the Docker River Local Authority and supports the Authority's recommendations as follows:**
  - **Approves to close Project 2121 – BBQ Trailer and trees for Eagle Park, returning the underspend of \$240.00 to unallocated funds.**

- Endorses the allocation from the 2022/2023 Discretionary funds of \$4,000.00 towards an Installation of the Solar Lights celebration and a Community Barbecue.
- e) Noted and accepted the minutes of the Provisional meeting of the Imanpa Local Authority and supports the Authority's recommendations as follows:
- Approves to close Project 2165 – Shade and Seating at Basketball Court and Lot 107, returning the underspend of \$10,000.00 to unallocated funds.
  - Approves the return of \$4,000.00 to unallocated funds from Project 2169 – Repair the South Camp Playground.
  - Endorses the allocation of an additional \$14,000.00 towards Project 2167 – Fence around Church

## 12.2 NOMINATIONS TO LOCAL AUTHORITIES

### EXECUTIVE SUMMARY:

As recorded in the minutes of the Local Authority meetings, the recommendation put forth to Council is to accept and endorse the nominations submitted for membership of the Authorities.

It is noted that that Amoonguna Local Authority appointed Caroline Peters as Chairperson at the meeting held 29 March 2023.

### **OCM2023-084 RESOLVED (Jason Minor/Lisa Sharman)**

#### **That Council:**

- a) noted the appointment of Caroline Peters as Chairperson of the Amoonguna Local Authority.

**Minute Note: Due to Council Policy – MC09-CP Audio Recording of Meetings, Elected Members voted in favour to pause the audio recording of the meeting as the matter of a legitimate Cultural business was about to be discussed.**

As a result of the discussion, the following determination was made:

#### **That Council:**

- b) Endorsed the following nominations submitted for membership on the Local Authorities:
- Ms Sharon Alice and Ms Audrey Miller for Amoonguna Local Authority.
  - Ms Roslyn McCormack for Imanpa Local Authority.
  - Ms Sarah Stockman and Mr Sabastian Allen for Papunya Local Authority.
- c) Agreed to write to Ms Lynn Ward of Papunya to thank her for her nomination, noting that due to cultural and legislative requirements, Council will not be approving her membership to the Papunya Local Authority.

## 12.3 TERMINATIONS OF LOCAL AUTHORITY MEMBERSHIPS

### EXECUTIVE SUMMARY:

Council is being asked to endorse the recommendations of the Local Authority to revoke the membership of Mervyn De Rose and Priscilla Abbott from the Docker River Local Authority and Margaret Orr and Dennis Douglas from the Titjikala Local Authority as members were absent without notice from two consecutive Local Authority meetings.

The appointment of Local Authority members is terminated in accordance with para.4.15.1 of Council's Local Authority Meeting Procedures (MC02-P2) which reads:

*"It is important that Local Authority members attend meetings wherever possible. Appointment of a local authority member may be revoked or otherwise cease if the person:*

- c. Is absent for 2 consecutive meetings without the permission of the Local Authority."*

New members are nominated and appointed in accordance with the *Local Government Act 2019* (the Act), Ministerial Guidelines and Council Procedure MC02-P2 Local Authority Meeting Procedure.

### **OCM2023-085 RESOLVED (Lisa Sharman/Aloyiscois Hayes)**

That Council accepted and endorsed to revoke the memberships of the following members due to their absence without permission from two consecutive Local Authority meetings:

- a) Meryvyn De Rose and Priscilla Abbott from the Docker River Local Authority;  
and
- b) Margaret Orr and Dennis Douglas from the Titjikala Local Authority.

## **13 STANDING ITEMS REPORT**

### **13.1 ACTION REGISTER**

#### **EXECUTIVE SUMMARY:**

Council reviews the attached actions that have been raised at previous Ordinary Council meetings and provides the status and/or updates of each action.

### **OCM2023-086 RESOLVED (Mark Inkamala/Bobby Abbott)**

That Council:

- a) Noted the progress on the actions in the register to keep open:
  - OCM2023-048 – Extending MacSafe's Night Patrol hours until a response from NIAA is received.
  - OCM2023-051 – Fence Clearing at Wallace Rockhole, with the majority of Elected Members agreeing to the following course of action.
    - MRC to raise an invoice to recoup from the property owner the full amount of \$11,500.00 for the unauthorised works done on their property.
    - Staff be given clearly written instructions on their work orders to ensure that they are informed on what jobs are to be done and any variation would require approval from their Manager or Director.
  - OCM2023-052 – Pioneer Cemetery Rd, Hermannsburg, noting that the road was not considered a gazetted road, instead being defined by the Northern Territory Government as an Administrative Parcel.  
To close the road, Council would need to apply to create a subdivision to the lot.  
Technical Services has contacted the Surveyor General to create a subdivision on the lot with members agreeing to the following:
    - Place bulletins on noticeboards, notifying Community on the process Council is undertaking to have that road permanently closed.
    - Annex the cemetery lot to include the road, noting that once the Surveyor General identifies the new boundary for the cemetery, the new

cemetery boundary would have to be advertised on Council's website for 28 days, following that, the lot can be fenced and closed off.

- Notes that in the short term, Council will erect temporary fencing across the width of the road leaving enough room for a walkway.

b) approves the removal of actions as follows:

- OCM2021-196 – Car Ramp, noting that the action will be moved to the Projects Register of the Papunya Local Authority to seek funding for the ramp.
- OCM2023-048 – Points of Discussion for Members.
- OCM2023-067 – Sponsorship Opportunity

## 13.2 CORRESPONDENCE REPORT

### EXECUTIVE SUMMARY:

This report provides Councilors with an update on correspondence received and sent by the Council President in the period following the past Council meeting.

### **OCM2023-087 RESOLVED (Aloyiscois Hayes/Andrew Davis)**

That Council:

- a) Noted the correspondence received and sent.
- b) Discussed the correspondence from Mischa Cartwright on Sponsorship Opportunity.
- c) Noted the response from the CEO in regards to the NT Remuneration Tribunals' determination to the Councillors Travel Reimbursement as follows:
  - The Remuneration Tribunal agreed to explore with the Local Government Division and the Attorney General, the opportunity within the Act on whether there is an avenue for Council to set its' own policy on travel expenses.
  - Noted that the Tribunal agreed to respond to Council by end July 2023.

## **14 PRESIDENT AND COUNCILLORS' REPORTS**

### 14.1 COUNCIL PRESIDENTS REPORT

#### EXECUTIVE SUMMARY:

This report details the meetings attended by President Roxanne Kenny from 20<sup>th</sup> April 2023 to June 2023

### **OCM2023-088 RESOLVED (Mark Inkamala/Andrew Davis)**

That Council received the Presidents report for the months of April 2023 to 22 June 2023.

Meeting adjourned for lunch at 12:25pm

Meeting resumed at 1:08pm

## **15 OFFICERS' REPORTS**

### 15.1 VOICE TO PARLIAMENT

#### EXECUTIVE SUMMARY:

The Indigenous Voice to Parliament (the Voice), is the proposed new representative advisory body containing separately elected Aboriginal and Torres Strait Islander people.

Enshrined in the Constitution of Australia, it will provide a permanent means to advise the Australian Parliament and Government on the views of Aboriginal and Torres Strait Islander peoples on the matters that affect them.

During the ALGA Conference in Canberra, a discussion between the Regional Council Principle Members who attended a meeting at Parliament House with Minister Burney, Marion Scrymgour and the Prime Minister, agreed that our Councils should support and recommend a clear endorsement of the Yes campaign for the Referendum on the Indigenous Voice.

The recommendation could be further strengthened by undertaking an active role in the promotion of enrolment, awareness, support of the Yes vote, and voter participation in the coming months leading up to the Referendum late this year.

As discussed by the Regional Councils Principle Members with Marion Scrymgour, there is great benefit in this resolution being formally considered and endorsed by each of the Regional Councils over the next few weeks.

Councils will liaise through Marion Scrymgour office to arrange a formal signing of a joint declaration by all Regional Councils across the Northern Territory, in support of a Yes campaign for the Indigenous Voice Referendum, with a gathering of all Mayors and Presidents and signatories - in the presence of:

Senator Malarndirri McCarthy - Assistant Minister for Indigenous Australians, Marion Scrymgour the Indigenous NT Member of the House of Representatives supporting the Voice and Linda Scott, President of the Australian Local Government Association.

#### **OCM2023-089 RESOLVED (Bobby Abbott/Mark Inkamala)**

**That members of Council consider an alternative recommendation:**

- a) **Alternate recommendation moved by Cr B Abbott Seconded by Cr M Inkamala:**  
“That Council hears from those supporting the No campaign to the Voice to Parliament before making a decision at the August OCM Meeting.”
- b) **Original recommendation:**  
“That Council supports the Yes campaign for the Indigenous Voice to Parliament.”

The Chair called for a vote by show of hands.

#### **OCM2023-090 RESOLVED (Mark Inkamala/Andrew Davis)**

- c) **The result of the divisional vote for the alternative recommendation is that Council supports the original recommendation:**  
“Yes campaign for the Indigenous Voice in Parliament”  
(8 in favour and 4 against)

**Note: (Councillors in favour – President Roxanne Kenny, Deputy President Dalton McDonald, Cr Patrick Allen, Cr Abraham Poulson, Cr Lisa Sharman, Cr Jason Minor, Cr Aloyisiois Hayes and Cr Andrew Davis)**

**(Councillors against – Cr Bobby Abbott, Cr Mark Inkamala, Cr Marlene Abbott and Cr Tommy Conway)**

#### **OCM2023-091 RESOLVED (Lisa Sharman/Mark Inkamala)**



- d) Council actively promote enrolment, awareness, support of the Yes vote and voter participation in the Referendum later this year.  
(8 in favour, 4 against)

**Note: (Councillors in favour – President Roxanne Kenny, Deputy President Dalton McDonald, Cr Patrick Allen, Cr Abraham Poulson, Cr Lisa Sharman, Cr Jason Minor, Cr Aloyiscois Hayes and Cr Andrew Davis)**

**(Councillors against – Cr Bobby Abbott, Cr Mark Inkamala, Cr Marlene Abbott and Cr Tommy Conway)**

## **15.2 USE OF THE COMMON SEAL**

### **EXECUTIVE SUMMARY:**

Section 38(2) of the Local Government Act 2019 (LGA) states that “the affixing of the Common Seal to a document must be authorised or ratified [endorsed] by resolution of the Council”. This report requests Council to ratify [endorse] the use of the Common Seal on the listed documents.

### **OCM2023-092 RESOLVED (Lisa Sharman/Patrick Allen)**

**That Council ratified the use of the Common Seal on the following documents:**

- **Deed of Variation in relation to Community Child Care Fund – Restricted (CCCFR).**
- **Deed of Variation in relation to Aged Care Services.**

## **15.3 POLICY REVIEWS**

### **EXECUTIVE SUMMARY:**

### **EXECUTIVE SUMMARY:**

The Northern Territory Remuneration Tribunal (the Tribunal) has released their determination for Local Authority Member Allowances for the 2023-24 financial year. These changes require amendments to policy MC07-CP Allowances – Local Authority Appointed Members Policy and MC08-CP – Travel and Accommodation Policy – Members.

### **OCM2023-093 RESOLVED (Mark Inkamala/Aloyiscois Hayes)**

**That Council:**

- a) **approved the revised version of policy MC07-CP Allowances – Local Authority Appointed Members.**
- b) **approved the revised version of policy MC08-CP Travel and Accommodation Policy - Members**

## 15.4 DELEGATIONS REGISTER

### EXECUTIVE SUMMARY:

Under section 40 of the Local Government Act (Act) the Council is able to delegate its powers and functions to a Local Authority, a Council Committee or the CEO. Furthermore, some regulations within the Local Government (General) Regulations (Regulations) allow for delegations to be made in some cases to staff.

Note the act of delegation is one of giving another person (usually one less senior) the responsibility to act in relation to a particular authority. In delegating such powers the Council should be aware that limitations are required in certain circumstances.

Under section 168 of the Act, the Chief Executive Officer is also able to delegate or sub-delegate a power or function given to him to a person or committee.

The Delegations Register keeps a record of who has the authority to make decisions on behalf of the Council.

### **OCM2023-094 RESOLVED (Dalton McDonald/Lisa Sharman)**

#### **That Council:**

- a) **Approved a delegation to the CEO to allow Council transactions to be paid by Debit Card where payment by Purchase Order, credit card or direct debit from the bank is not feasible.**
- b) **Sets a \$15,000 limit for the balance held on all debit cards at any one time.**

## 15.5 CORPORATE SERVICES REPORT

### EXECUTIVE SUMMARY:

This reports provides an update on the activities and services of the Director of Corporate Services for the months of April – May 2023.

### **OCM2023-095 RESOLVED (Lisa Sharman/Jason Minor)**

**That Council received and noted the Corporate Services Report.**

## 15.6 FINANCE REPORT

### EXECUTIVE SUMMARY:

In accordance with Local Government (General) Regulation 2021 Section 17:

- (1) The CEO must, in each month, give the council a report setting out:
  - a) The actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
  - b) The most recent adopted annual budget; and
  - c) Details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.

### **OCM2023-096 RESOLVED (Mark Inkamala/Abraham Poulson)**

**That Council noted and accepted the Finance Report as at 31 May 2023.**

**15.7 DIRECTOR SERVICE CENTRE DELIVERY REPORT****EXECUTIVE SUMMARY:**

This report provides an update of Council delivered services provided across the area of Local Government Service Delivery.

**OCM2023-097 RESOLVED (Dalton McDonald/Aloyischois Hayes)**

**That Council noted and accepted the Director Service Centre Delivery report**

**15.8 COMMUNITY SERVICE COUNCIL REPORT****EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**OCM2023-098 RESOLVED (Patrick Allen/Mark Inkamala)**

**That Council noted and accepted the Community Services report.**

**15.9 TECHNICAL SERVICE COUNCIL REPORT****EXECUTIVE SUMMARY:**

This report details recent activities of the Technical Services Directorate.

**OCM2023-099 RESOLVED (Mark Inkamala/Andrew Davis)**

**That Council noted and accepted the Technical Services report.**

**15.10 WASTE AND RESOURCE MANAGEMENT (WARM) GRANT****EXECUTIVE SUMMARY:**

NTG have awarded the Waste and Resource Management (WaRM) Grant to all regional Councils. MRC have been awarded \$252,100 and are required to report to Council on what we intend to use the funds for which must be in accordance with the grant guidelines.

**OCM2023-100 RESOLVED (Jason Minor/Patrick Allen)**

**That Council noted and endorsed the WaRM projects recommended in this report;**

- 1. Allocates 2022-23 WaRM Grant fund to acquiring a new 20 Tonne Waste Handling Loader**

**15.11 REVIEW COMMENTS, ADOPTION OF THE REGIONAL PLAN AND DECLARATION OF RATES****EXECUTIVE SUMMARY:**

At the Special Council meeting on 31<sup>st</sup> May 2023 Council approved the release of its Draft 2023/24 Regional Plan. The draft was subsequently made available for public comment for 21 days per the requirement of the *Local Government Act 2019*.

Council must now consider and make any revisions deemed necessary resulting from comments received, if any.

Subsequent to adoption of the 2023/24 Regional Plan the Council need to declare the Rates and Charges it intends to levy for the 2023/24 financial year.

**OCM2023-101 RESOLVED (Patrick Allen/Aloyischois Hayes)**

That Council:

- a) As per resolution OCM2023-071 of 26<sup>th</sup> May 2023 sets the Elected Members Allowances for the 2023/24 financial year as per the determination of the NT Remuneration Tribunal.

**OCM2023-102 RESOLVED (Dalton McDonald/Aloyischois Hayes)**

That Council:

- b) Notes and accepts the Rates Assessment Record Certification made by the CEO on 24<sup>th</sup> May 2023 and included in the Plan.

**OCM2023-103 RESOLVED (Mark Inkamala/Lisa Sharman)**

That Council:

- c) Declares the Rates and Charges for 2023/24 as per Section 237 and 238 of the Act.

**OCM2023-104 RESOLVED (Abraham Poulson/Tommy Conway)**

That Council

- d) Publishes notice of the Rates and Charges Declaration 2023/24 on the MRC website and in a newspaper circulating generally in the MRC area in accordance with Section 241 of the Act.

**OCM2023-105 RESOLVED (Andrew Davis/Patrick Allen)**

That Council:

- e) Adopts the MacDonnell Regional Council 2023/24 budget in accordance with Section 203(1) of the Act.

**OCM2023-106 RESOLVED (Mark Inkamala/Jason Minor)**

That Council:

- f) Adopts the 2023/24 MacDonnell Regional Council Plan for the 2023/24 (including the financial plan 2023/24) in accordance with Section 35(1) of the Act and delegates to the Chief Executive Officer to submit the Plan to the Minister.

**OCM2023-107 RESOLVED (Andrew Davis/Dalton McDonald)**

That Council:

- g) Notes the changes made and feedback received for the Regional Plan.

**16 GENERAL BUSINESS AS RAISED AT ITEM 7.2****16.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 7.2, the Elected Members of the MacDonnell Regional Council have an opportunity to provide notification of matters to be raised in General Business.

*Council has been asked by the Hermannsburg Local Authority to draft a letter to the Federal and State Government to request funding towards improving the floodways on Larapinta*

*Drive as an all-weather road; to allow community residents, stakeholders, tourists and more importantly, emergency services access during significant rainfall, when this road becomes impassable.*

**OCM2023-108 RESOLVED (Dalton McDonald/Mark Inkamala)**

**That Council:**

- a) Noted that no discussion items were raised at item 7.2
- b) Agreed to write to the two levels of Government at the request of the Hermannsburg Local Authority in improving Larapinta Drive as an all-weather road.

**17 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS**

**OCM2023-109 RESOLVED (Patrick Allen/Mark Inkamala)**

That Council approves the closure of the meeting to the public as confidential items are discussed. The meeting is closed in accordance with clause 51(1)(c)(iv) of the Local Government (General) Regulations 2021 as the matters to be discussed include information that, if publicly disclosed, would be likely to prejudice the interest of the council or some other person.

**18.1 CONFIDENTIAL REPORTS**

Tabled in Confidential session.

Staff were excused from the meeting for the discussion of the next Confidential item.

**19 RESUMPTION OF OPEN MEETING**

**EXECUTIVE SUMMARY:**

Pursuant to section 99(2) of the *Local Government Act 2019* and clauses 51 and 52 of the *Local Government (General) Regulations 2021*, the meeting is to be opened to the public following the consideration of confidential matters. Resolutions will be transferred to the open meeting upon the determination of Council.

**OCM2023-110 RESOLVED (Mark Inkamala/Patrick Allen)**

**That Council moved that the meeting be reopened to the public.**

**20 DATE OF NEXT MEETING**

**21 MEETING CLOSED**

The meeting concluded at 3:16 pm.

This page and the preceding 12 pages are the Minutes of the Ordinary Council Meeting Held on Friday 30 June 2023 and confirmed.

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President

**NOTIFICATION OF GENERAL AND NON-COUNCIL BUSINESS ITEMS**

**ITEM NUMBER**        7.1  
**TITLE**                Notification of General Business Items



**EXECUTIVE SUMMARY:**

The purpose of this report is to give Elected Members the opportunity to table items they wish to be debated by Council

**RECOMMENDATION**

**That the Chairperson invites Elected Members to raise items of concern they wish to be discussed later in this meeting**

**ACCEPTANCE OF AGENDA**



**ITEM NUMBER**        7.2  
**TITLE**                Acceptance of Agenda

**EXECUTIVE SUMMARY**

Agenda papers are submitted for acceptance by Council for this Ordinary Council Meeting

**RECOMMENDATION**

**That the agenda papers for this Ordinary Council meeting as presented, be received for consideration at this meeting.**

**CONFLICTS OF INTEREST**

<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

**RECOMMENDATION**

**That the Ordinary Council**

- a) note the Conflict of Interest Policy**
- b) that Elected Members declare any conflict of interest with the meeting agenda**

**BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

**Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.



**Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

**Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

**If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

**Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

**ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

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**LOCAL AUTHORITY**

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<b>ITEM NUMBER</b>	12.1
<b>TITLE</b>	Draft Minutes of Local Authority Meetings
<b>REFERENCE</b>	- 335257
<b>AUTHOR</b>	June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Council considers the minutes of each Local Authority Ordinary Meeting or Provisional Meeting at the next Ordinary Council Meeting.

Attached are draft (unconfirmed) minutes of the Local Authority meetings that have occurred since, or could not be prepared prior to the last Ordinary Council Meeting.

The Local Authority meetings covered in this report include:

- Amoonguna – 7 June 2023
- Hermannsburg – 8 June 2023
- Wallace Rockhole – 12 July 2023
- Docker River – 19 July 2023
- Finke – 26 July 2023
- Imanpa – 27 July 2023

**RECOMMENDATION**

**That Council:**

- a) Notes and accepts the minutes of the Ordinary Local Authority held in Amoonguna, Hermannsburg, Docker River, Finke and Imanpa.**
- b) Notes and accepts the minutes of the Provisional Local Authority meeting held in Wallace Rockhole.**
- c) Approves the Wallace Rockhole Local Authority's recommendation to close Project 2225 – Grade fire breaks.**
- d) Endorses the allocation from the 2023/2024 Discretionary funds of \$100.00 towards All-Surface footy balls from Intersport.**

**BACKGROUND/DISCUSSION****Amoonguna – Local Authority Ordinary Meeting – 7 June 2023****Local Authority Business**

The Local Authority:

- Noted the attendance and accepted the apology received from Member Henry Oliver.
- Noted that one vacancy on the Authority remains and called for community nominations to open.
- Resolved the minutes of the ordinary meeting held 29 March 2023.
- Accepted the information from the Representatives of the Hon. Marion Scrymgour MP, on the up and coming referendum.

**Youth Board**

The Local Authority:

- Agreed to get automatic lights installed at the Basketball Court, noting for the lights to be set from 7pm to 10pm.
- Requested that necessary steps be taken to commence the work.

**Projects and Commitments**

The Local Authority:

- Kept open projects:
  - 2107 – Solar lights
  - 2105 – Youth Board, noting Speakers and Projector are still to arrive in community.
  - 2230 Fence for the Footy Oval
  - 2231 – Shade Shelter and Water for the Sorry Camp
  - 2232 – Softball Oval Cracker dust and fencing
- Created a new project and allocated \$3,816.68 to the Installation of a new water bubbler.

**Discretionary Funds**

The Local Authority agreed by a signed Discretionary letter to allocate their funds towards power cards.

**General Business**

The Local Authority closed the matter relating to the dumping of rubbish, noting that the cost to fence the area would be very costly and beyond the financial scope of the Local Authority funds.

**Non-Council Business**

The Local Authority:

- Were advised that the next Housing Reference Group Meeting was scheduled for 4 October 2023.
- Noted that the Representative from the Department Chief Minister and Cabinet would approach Territory Families to discuss short term tenancy contracts, where an available house that has been vacant for some time could be offered to a resident for a specific period of time with their acceptance that their contract could be terminated at short notice.

**Hermannsburg – Local Authority Ordinary Meeting – 8 June 2023****Local Authority Business**

The Local Authority:

- Noted the attendance and accepted the apologies received from Councillor Mark Inkamala, Chair Nicholas Williams, Member Conrad Ratara and Member Reggie Rankin.
- Resolved the minutes of the ordinary meeting held 15 February 2023 with an amendment to note that Member Marion Swift was an apology to the meeting.
- Noted and accepted the information shared by Lutheran Care.

**Youth Board**

The Local Authority:

- Noted the minutes of the Youth Board meeting held 1 March 2023.
- Advised that it was not feasible to move two shade structures further away from the Rec. hall.
- Suggested that the Youth Board liaise with Youth Services to fund the purchase of a PlayStation 5 console and the repairs to three Electric Guitars.

**Projects and Commitments**

The Local Authority:

- Kept open Projects:
  - 2235 – Youth Board project until the pool table is received.
  - 2381 – Shade shelter over stage slab.
  - 2382 – Redevelopment of the Softball Complex
  - 2384 - Creation of a mural for the second hand shop.
- Approved the closure of the following projects:
  - 2236 – Site Servicing Plan for water supply, returning the underspend of \$15,301.00 to unallocated funds.
  - 2383 – Safe parking, pick up and drop off space.
- NT funding grant – Construction of a Softball Dugout at the existing Softball field.

**Discretionary Funds**

The Local Authority:

- Noted the expenditure of their 2022/2023 Discretionary funds.
- Noted that the funds were initially allocated towards the Sports weekend.
- Chose to reallocate the funds of \$3,160.03 towards the purchase of football and softball equipment, including first aid kits and water bottles.

**General Business**

The Local Authority asked that Council write two letters to State and Federal Government to request an upgrade to the floodways along Larapinta Drive.

**Non-Council Business**

The Local Authority:

- Requested that the Representative from the Department Chief Minister and Cabinet investigate why the school bus service has stopped and what other options are available for a school bus service in community.
- Requested when roads to the outstations would be graded.
- Requested what type of funding is available to have the road to the airstrip sealed.

**Wallace Rockhole – Local Authority Provisional Meeting – 12 July 2023****Local Authority Business**

The Local Authority:

- Noted the attendance and accepted the apologies received from Members Pamela Abbott, Howard Abbott, Amanda Abbott, Councillor Bobby Abbott and President Roxanne Kenny.
- Resolved the minutes of the provisional meeting held 5 April 2023 with an amendment to note that Chairperson Billy Porter was an apology to the meeting.
- Noted that the minutes of the meeting held 25 January 2023 would be presented to a meeting held with full quorum.
- Noted that Representatives from the Australian Electoral Commission were not in attendance.
- Accepted the presentation by the Representative from Charles Darwin University and provided feedback on the opportunities for community members to train and develop skills.

**Youth Board**

The Local Authority:

- Accepted the minutes of the Youth Board meeting held 16 May 2023.
- Agreed to allocate \$100.00 of the Discretionary funds towards some AFL balls.
- Requested the possibility of engaging a local resident as a Sports and Recreation officer.

**Projects and Commitments**

The Local Authority:

- Kept open projects:
  - 2221 – Boundary fence until completed
  - 2223 – Upgrade to Gordon & Ida Park, requesting that the perimeter of the park be measured for a fence and additional quotes sought.
  - 2224 – Community Hall.
- Approved the closure of Project 2225 – Grade fire breaks.

**Discretionary Funds**

The Local Authority:

- Noted the expenditure of their 2022/2023 Discretionary funds.
- Agreed to allocate \$100.00 from the 2023/2024 Discretionary funds for the Youth Board to purchase All-Surface footy balls.

**Non-Council Business**

The Local Authority were advised that the DCM&C Representative will suggest to NT Health to consider contacting MRC's Service Delivery to discuss options on engaging the Civil team in contract work around the clinic.

**Docker River – Local Authority Ordinary Meeting – 19 July 2023****Local Authority Business**

The Local Authority:

- Noted the attendance and accepted the apologies received from Chairperson Ruby James.
- Noted the four vacancies, recommending that community nominations remain open.
- Resolved the minutes of the Ordinary meeting held 13 October 2023 and the Provisional meetings held 1 February and 13 April 2023.
- Noted that a Representative from the Australian Electoral Commission was not in attendance to the meeting.

**Youth Board**

The Local Authority:

- Received the minutes of the Youth Board meeting held 21 June 2023.
- Declined the request from the Youth Board for a swimming pool and water park.
- Agreed to consider the proposal for a scooter/bike/skateboard park and move to the Projects wish list.

**Projects and Commitments**

The Local Authority kept open projects:

- 2122 – Score board
- 2125 – Shade shelter for parks
- 2128 – Fencing around playgrounds and Lasseter park
- 2129 – Solar light to entry post with members requesting that one light be affixed to the Welcome sign and the remaining four lights installed along the road leading into community.

**Discretionary Funds**

The Local Authority:

- Noted the forfeiture of the \$4,000.00 Discretionary funds for the 2022/2023 financial year.
- Noted the allocation of \$4,000.00 Discretionary funds for the 2023/2024 financial year.
- Agreed to allocate \$1,850.00 of the 2023/2024 Discretionary funds towards Guernseys.

**Non-Council Business**

The Local Authority:

- Noted that the Representative from the Department Chief Minister and Cabinet will follow up with Territory Families regarding Tjuntinanta Outstation being without water.
- Noted that the Representative will discuss with NIAA why the NPY Women's Council Youth Programs have not had many services run since February 2023.
- Noted that horses are still causing damage, suggesting that MRC approach CLC on behalf of the Traditional Owners.
- Agreed to advise DIPL that the new houses do not have insulation and are very cold.

**Finke – Local Authority Ordinary Meeting – 26 July 2023****Local Authority Business**

The Local Authority:

- Noted the attendance and accepted the apologies received from Members Charmaine Stuart, Michelle Allen, Rosemary Matasia and Geoffrey Stuart.
- Noted the absent without notice from Councillor Aloyisio Hayes.
- Resolved the minutes of the Ordinary meeting held 3 May 2023.
- Accepted the presentation from NPY Lands Representatives and provided feedback to bolster community awareness on the up and coming referendum by holding a community meeting.
- Accepted the presentation from the Representative of the Elders Visiting Program on improving the reintegration prospects of Aboriginal prisoners back into community.

**Projects and Commitments**

The Local Authority kept open project 2135 – Wood fire Barbecue.

- Noted that in anticipation of the commitment from the 2023/2024 NTG Project funds of \$26,900.00, members resolved to Project 2136 – Fence around the Cemetery as follows:
  - Accepted quote QU-0208 from AJ Nichol Fencing for \$70,029.54, excl. GST
  - Approved to allocate the anticipated funds of \$26,900.00 towards the project.
  - Noted the allocated budget came to \$56,416.55.
  - Accepted the agreement that MRC will commit \$13,612.99 being the difference between the quote and the project allocation.

**Discretionary Funds**

The Local Authority:

- Noted the forfeiture of the \$4,000.00 Discretionary funds for the 2022/2023 financial year.
- Noted the allocation of \$4,000.00 Discretionary funds for the 2023/2024 financial year.
- Approved to allocate the full amount towards gardening equipment for each community residence.

**Non-Council Business**

The Local Authority noted that the Representative will make the following inquiries:

- Grading the Ghan Heritage Road
- Upgrading the Finke finish line.
- Check to see if the fences have been repaired and the water leak to Lot 54 fixed.

**Imanpa – Local Authority Ordinary Meeting – 27 July 2023****Local Authority Business**

The Local Authority:

- Noted the attendance and accepted the apologies received from Members Lilian Inkamala and Roslyn McCormack.
- Accepted the presentation from the Representative of the Elders Visiting Program on improving the reintegration prospects of Aboriginal prisoners back into community.
- Accepted the presentation from NPY Lands Representatives and provided feedback to bolster community awareness on the up and coming referendum by holding a community meeting.
- Resolved the minutes of the Ordinary meeting held 19 January 2023 and the Provisional meeting held 20 April 2023.

**Youth Board**

The Local Authority:

- Received the minutes of the Youth Board meeting held 25 May 2023.
- Requested that the Youth Board Coordinator seek quotes for new Basketball hoops and rings.

**Projects and Commitments**

The Local Authority:

- Requested that quotes be sought for a water trailer.
- Requested that quotes be sought to construct a small trailer to carry tools for the cemetery.
- Noted the CSC will seek quotes after a discussion with Member Tanya Luckey on what to include in the gardening kits for residents homes.
- Kept open projects:
  - 2166 – Walking track from School to Shop.
  - 2167 - Fence around Church.
  - 2240 - Wood fire BBQ's
  - 2237 – Additional Snake Bite kits
- Approved the closure of Project 2169 – Repair South Camp Playground.

**Discretionary Funds**

The Local Authority:

- Noted the allocation of \$4,000.00 Discretionary funds for the 2023/2024 financial year.
- Agreed to allocate \$1,500.00 towards Softball Guernseys and \$2,500.00 towards Softball equipment.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Elected Members

**ATTACHMENTS:**

- 1 2023-06-07 AMLA MINUTES (Draft).pdf
- 2 2023-06-08 HLA MINUTES (Draft).pdf
- 3 2023-07-12 WLA MINUTES (Draft).pdf
- 4 2023-07-19 DRLA MINUTES (Draft).pdf
- 5 2023-07-26 FLA MINUTES (Draft).pdf
- 6 2023-07-27 ILA MINUTES (Draft).pdf



MINUTES OF THE AMOONGUNA LOCAL AUTHORITY MEETING HELD IN THE  
AMOONGUNA BASKETBALL COURT ON WEDNESDAY 7 JUNE 2023 AT  
10:30AM

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## **1 MEETING OPENING**

The meeting was declared open at 10:35AM

### **1.1 APPOINTMENT OF CHAIRPERSON**

**AMLA2023-022 RESOLVED** (Patrick Allen/Lisa Sharman)

**That the Amoonguna Local Authority:**

- a) appointed member Lawrence Webb as an acting Chair of the Amoonguna Local Authority meeting in the absence of Chair Caroline Peters; and
- b) noted that the Chair Caroline Peters was going to be late to the meeting.

## **2 WELCOME**

2.1 Welcome to Country – Members present were welcomed at the meeting.

## **3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS**

### **3.1 Attendance**

Local Authority Members:

Member Henry Oliver, Member Lawrence Webb, Member Samantha Stuart arrived at 10:45am and Member Caroline Peters arrived at 11:08am

Councillors:

President Roxanne Kenny, Councillor Lisa Sharman, Councillor Patrick Allen, Councillor Andrew Davis and Councillor Aloyisiois Hayes

Council Employees:

Aaron Blacker, Director Technical Services, Ken Satour, Area Manager Service Delivery, Simran Behl, CSC Amoonguna and Gaurab Ghimire, Governance admin Officer



Guests:

Bruce Fyfe, Regional Manager DCM&C  
Daniel Measures, Liaison Officer Non Elect  
Lachlan Hogg and Kim Pastrokos, Electorate Officer (Remote Engagement, Central Australia) Office of the Hon. Marion Scrymgour MP

**3.2 Apologies/Absentees**Apologies:

Member Henry Oliver

Absentees:

Nil

**3.1 & 3.2 ATTENDANCE, APOLOGIES AND ABSENTEES****AMLA2023-023 RESOLVED (Patrick Allen/Lisa Sharman)**

That the Amoonguna Local Authority noted attendance to the meeting and accepted the apology received.

**3.3 Resignations**

NIL

**3.4 Terminations**

NIL

**3.5 Nominations****3.5.1 NOMINATIONS TO AMOONGUNA LOCAL AUTHORITY****EXECUTIVE SUMMARY:**

The purpose of this paper is to let the Authority and community know regarding the Local Authority Vacancy available in the membership and encourage local residents to fill in the vacancy.

*One vacancy remains on the Local Authority and it is recommended that Community nominations remain open to fill the vacancy.*

*As per Council policy MC01-CP, ref: 8.1:1(b) – Council will appoint any suitable nominations.*

*It is to be noted that the nominations received from Audrey Miller and Sharon Alice will be presented to Council at the June 2023 OCM.*

**AMLA2023-024 RESOLVED (Patrick Allen/Lisa Sharman)**

That the Amoonguna Local Authority:

- a) welcomed Andrew Davis and Aloyiscois Hayes as Councilors of the Rodinga ward;
- b) requested that Council approves the nominations received from Audrey Miller and Sharon Alice;

- c) noted that there is one vacancy available in the Local Authority to appoint a member; and
- d) called for community nominations to remain open for 28 days to fill the vacancy.

#### **4 COUNCIL CODE OF CONDUCT**

##### **4.1 CODE OF CONDUCT**

**AMLA2023-025 RESOLVED** (Aloyiscois Hayes/Andrew Davis)

That the Amoonguna Local Authority noted the Council Code of Conduct.

#### **5 CONFIRMATION OF PREVIOUS MINUTES**

##### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

**AMLA2023-026 RESOLVED** (Patrick Allen/Andrew Davis)

That the minutes of the Amoonguna Local Authority ordinary meeting held on 29 March 2023 be adopted as a resolution of the Amoonguna Local Authority.

#### **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

##### **6.1 PAPERS CIRCULATED AND RECEIVED**

**AMLA2023-027 RESOLVED** (Lisa Sharman/Aloyiscois Hayes)

That the Amoonguna Local Authority noted that the papers circulated were received for consideration at the meeting.

##### **6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**AMLA2023-028 RESOLVED** (Lisa Sharman/Aloyiscois Hayes)

That the Amoonguna Local Authority noted that the members have provided notification of matters to be raised in General Council Business as follows:

- a) Additional bollards are requested by the Authority and two were already confirmed at the previous meeting, however they have not been organised yet and this matter will be forwarded to CSC for further follow ups.

##### **6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**AMLA2023-029 RESOLVED** (Lisa Sharman/Aloyiscois Hayes)

That the Amoonguna Local Authority noted that the members have not provided notification of matters to be raised in General Non-Council Business.

#### **7 CONFLICT OF INTEREST**

## 7.1 CONFLICT OF INTERESTS

**AML2023-030 RESOLVED** (Aloyischois Hayes/Andrew Davis)

That the Amoonguna Local Authority noted the Conflict of Interest policy.

## 7.2 MEMBERS DECLARATION

**AML2023-031 RESOLVED** (Aloyischois Hayes/Andrew Davis)

That the Amoonguna Local Authority declared no conflict of interest with the meeting agenda.

## 8 DEPUTATIONS / GUEST SPEAKERS

### 8.1 FEDERAL LABOUR GOVERNMENT CENTRAL AUSTRALIAN PLAN

#### **EXECUTIVE SUMMARY:**

The purpose of this report is to inform members on the Federal Labour Government's Central Australian Plan and respond to queries that members may have.

Representatives from the Office of the Hon. Marion Scrymgour MP are presenting information on the Federal Labour Government's Central Australian Plan commitment in funding for health, housing, schools, safety and other community projects and to discuss the up and coming referendum.

**AML2023-032 RESOLVED** (Patrick Allen/Lisa Sharman)

That the Amoonguna Local Authority:

- a) noted and accepted the information shared by the Representatives; and
- b) provided feedback to the Representatives on the Central Australian Plan and Referendum.

## 9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

### 9.1 DISCRETIONARY FUNDS

#### **EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

Members are advised that the Purchase Order of \$90.91 raised on the 11 April 2022 has been cancelled.

**AML2023-033 RESOLVED** (Patrick Allen/Lawrence Webb)

That the Amoonguna Local Authority:

- a) noted and discussed the spending of its 2022/2023 Discretionary Funds; and
- b) requested that the remaining funds \$363.64 be spent to purchase power cards for the Basketball Court.

## 9.2 LOCAL AUTHORITY PROJECTS

### EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

**Amoonguna currently has \$3,816.68 of unallocated funds to spend on Community projects.**

**AMLA2023-034 RESOLVED (Andrew Davis/Lawrence Webb)**

That the Amoonguna Local Authority:

- a) noted the update to their current projects as follows and kept all project open:
  - Project 2107, Solar Lights – Ken, Area manager is chasing up the lights and its whereabouts as they have been mixed up with Santa Teresa;
  - Project 2230, Fence for the Footy Oval – although the fund required for the fencing is well below the standard fence but quotes will begin soon to find out what can be sourced with the available funds;
  - Project 2231, Shade Shelter and Water for the Sorry Camp – kept project open;
  - Project 2232, Softball Oval Cracker Dust and Fencing – Fencing for the Softball Oval is not achievable with the funds allocated to this project and Mr. Blacker (Director, Tech Services) will look into the Cracker Dust and provide update at the next meeting;
  - Project 2105, Youth board – Projector and Speakers have been ordered (PO raised) and Youth Board are waiting to receive them.
- b) created a new project 'Installation of a new water bubbler near ablution block' and allocated all remaining funds \$3,816.68 to this project.

## 9.3 AMOONGUNA YOUTH BOARD REPORT

### EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Amoonguna Local Authority on Amoonguna Youth Board's recommendations to the LA.

MRC Youth Boards' objectives are to provide opportunities for youth led decision making and encourage young people to identify and participate in issues, ideas and future developments that matter to them. Youth Boards are an important platform for MRC administration, the elected Council members and Local Authorities to engage with young people about community services, programs and strategic direction.

The development of Youth Boards in MRC communities has been supported by MRC's Governance and Compliance Department and Youth Services Department. MRC is not resourced to establish Youth Boards in our communities without Community Support and assistance from Stakeholders.

**AMLA2023-035 RESOLVED** (Lisa Sharman/Patrick Allen)

That the Local Authority:

- a) agreed on the Youth Board's suggestion to get automatic lights installed at the basketball court, lights on from 7pm-10pm only; and
- b) requested that the necessary steps be taken to commence the work.

## **10 COUNCIL SERVICES REPORTS**

### **10.1 COMMUNITY SERVICE AMOONGUNA LOCAL AUTHORITY REPORT**

#### **EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**AMLA2023-036 RESOLVED** (Lisa Sharman/Andrew Davis)

That the Amoonguna Local Authority noted and accepted the Community Services report.

### **10.2 CSC LA REPORT**

#### **EXECUTIVE SUMMARY:**

This report is an update of the Council delivered services across the area of Local Government Service Delivery

**AMLA2023-037 RESOLVED** (Lisa Sharman/Patrick Allen)

That the Amoonguna Local Authority noted and accepted the attached report.

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 EXPENDITURE REPORTS AS AT 30 APRIL 2023**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 April in the Local Authority community.

**AMLA2023-038 RESOLVED** (Aloyiscois Hayes/Lisa Sharman)

That the Amoonguna Local Authority noted and accepted the expenditure report as at 30 April 2023.

**12 GENERAL BUSINESS AS RAISED AT ITEM 6.2****12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss any General Council Business matters raised at item 6.2.

MacDonnell Regional Council (MRC) is gathering information on the type of Childcare facility each community would prefer.

To assist MRC, a survey has been introduced that asks members to choose what Childcare service would be more suited for your community.

The survey tabled at this meeting will help MRC in advocating for your choice.

**AMLA2023-039 RESOLVED (Lawrence Webb/Aloyischois Hayes)**

That the Amoonguna Local Authority:

- a) noted that the items raised at Item 6.2 was already discussed at item 6.2;
- c) noted the update below to the issue, Dumping of rubbish and closed the action:

Cost for the fencing and a permanent gate would come with the cost around 200K and that is way beyond funds available to the Local Authority. Illegal dumping of the rubbish will continued to be monitored.

**13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3****13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

**AMLA2023-040 RESOLVED (Patrick Allen/Andrew Davis)**

That the Amoonguna Local Authority:

- a) noted that there was not any Non-Council Business items raised at Item 6.3; and
- b) noted and accepted the progress on existing action regarding housing from the Department of Chief Minister and Cabinet as follows:
  - community members are encouraged to raise their concerns at the HRG meeting and they attend the HRG meetings noting that the next HRG meeting is on the 4<sup>th</sup> of Oct 2023;
  - noted that the Mr. Bruce Fyfe (Regional Manager, DCM&C) is going to approach Territory Family and Housing regarding short term contract given that the residents in some of the houses have moved away and no longer lives in the community and the empty housing are abandoned. By contrary, many community houses are overcrowded. Mr. Bruce responded that the empty houses may have ongoing lease contracts with the tenant who have not terminated their lease and they continuing to pay the rent. This would mean that the empty houses can't be used for new occupant given that the tenancy contract is ongoing. This situation may be improved with a short term contract and automatic termination of their lease and Mr. Bruce is going to provide the feedbacks and discussion to the Housing department and hopefully will have a update to the Local Authority at the next meeting.

**14 DATE OF NEXT MEETING - WEDNESDAY 20 SEPTEMBER, 2023****15 MEETING CLOSED**

The meeting terminated at 11:42am.

This page and the preceding 7 pages are the minutes of the Amoonguna Local Authority Meeting held on Wednesday 7 June 2023 and are UNCONFIRMED.

UNCONFIRMED



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN  
THE HERMANNSBURG BASKETBALL COURT ON  
THURSDAY, 8 JUNE 2023 AT 10:30AM

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**1 MEETING OPENING**

The meeting was postponed to 11:15am and declared open

**1.1 APPOINTMENT OF THE CHAIRPERSON**

**HLA2023-026 RESOLVED (Daryl Kantawara/Evance Pareroutja)**

That the Hermansburg Local Authority appointed Member Maryanne Malbunka as an Acting Chair for this meeting.

**2 WELCOME**

2.1 Welcome to Country – President Roxanne Kenny welcomed everyone to the meeting.

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Member Evance Pareroutja, Member Marion Swift, Member Daryl Kantawara and Member Maryanne Malbunka

Councillors:

President Roxanne Kenny and Councillor Bobby Abbott

Council Employees:

Keith Hassett, Director Service Delivery, James Walsh, Area Manager Service Delivery, Max Baliva, CSC Hermansburg, Valentin Orain, MacSafe Coordinator and June Crabb, Governance Officer

Guests:

Raima Baker and Alexander Dunnage, Lutheran Care



### 3.2 Apologies/Absentees

#### Apologies:

Councillor Mark Inkamala, Chair Nicholas Williams, Member Conrad Ratara and Member Reggie Lankin

#### Absentees:

Nil

### 3.1 & 3.2 ATTENDANCE, APOLOGIES AND ABSENTEES

#### **HLA2023-027 RESOLVED (Daryl Kantawara/Evance Pareroutja)**

That the Hermannsburg Local Authority noted the attendance to the meeting and accepted the apologies received.

### 3.3 Resignations

NIL

### 3.4 Terminations

NIL

### 3.5 Nominations

NIL

## **4 COUNCIL CODE OF CONDUCT**

### **4.1 CODE OF CONDUCT**

#### **HLA2023-028 RESOLVED (Bobby Abbott/Maryanne Malbunka)**

That the Hermannsburg Local Authority noted the Council Code of Conduct.

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

#### **HLA2023-029 RESOLVED (Maryanne Malbunka/Evance Pareroutja)**

That the Minutes of the Hermannsburg Local Authority meeting held 15 Feb 2023 be adopted as a resolution of the Hermannsburg Local Authority with an amendment to note that member Marion Swift was an apology at that meeting.

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

### **6.1 PAPERS CIRCULATED AND RECEIVED**

#### **HLA2023-030 RESOLVED (Evance Pareroutja/Maryanne Malbunka)**

That the Hermannsburg Local Authority noted that the papers circulated were received for consideration at the meeting.

**6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS****HLA2023-031 RESOLVED (Evanca Pareroutja/Maryanne Malbunka)**

That the Hermannsburg Local Authority noted that provided the following matter for discussion at General Council Business:

- a) Upgrade the flood ways along Larapinta Drive.

**6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS****HLA2023-032 RESOLVED (Evanca Pareroutja/Maryanne Malbunka)**

That members provided notification of matters to discuss in the General Non-Council Business as follows:

- a) Upgrade the flood ways along Larapinta Drive.
- b) Road to airstrip sealed and roads to Outstations graded.
- c) School bus runs service.

**7 CONFLICT OF INTEREST****7.1 CONFLICT OF INTERESTS****HLA2023-033 RESOLVED (Evanca Pareroutja/Daryl Kantawara)**

That the Hermannsburg Local Authority noted the Conflict of Interest policy.

**7.2 MEMBERS DECLARATION****HLA2023-034 RESOLVED (Evanca Pareroutja/Daryl Kantawara)**

That the Hermannsburg Local Authority declared no conflict of interest with the meeting agenda.

**8 DEPUTATIONS / GUEST SPEAKERS****8.1 FINANCIAL SERVICES- MONEY MANAGEMENT PROGRAM****EXECUTIVE SUMMARY:**

This report is a request made by Lutheran Care to inform MacDonnell Regional Council staff and Local Authority (The Authority) members of the important Financial Literacy information Lutheran care have to offer to all community members in remote regions, Local town camps and communities under the Council's and Chairperson Direction.

**HLA2023-035 RESOLVED (Marion Swift/Maryanne Malbunka)**

That the Local Authority noted and accepted the presentation on Lutheran Care's Financial Management Services.

**9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE****9.1 HERMANSBURG YOUTH BOARD REPORT****EXECUTIVE SUMMARY:**

The purpose of this report is to seek feedback from the Hermannsburg Local Authority on Hermannsburg Youth Board's recommendations to the LA. The Hermannsburg Youth Board would like to thank the Local Authority for granting funding for a pool table. The pool table

This is page 3 of 7 of the Minutes of the Hermannsburg Local Authority Meeting held on Thursday, 8 June 2023

has been ordered. Estimate delivery time is August 2023.

**HLA2023-036 RESOLVED (Daryl Kantawara/Maryanne Malbunka)**

**That the Hermannsburg Local Authority:**

- 1) received and noted the Hermannsburg Youth Board's meeting minutes from the 01/03/2023 attached to this report;
- 2) discussed that it was not feasible to move the two shade structures further away from the Rec Hall.
- 3) discussed and suggested that the Youth Board liaise with Youth Services to fund the purchase of a PlayStation 5 Console.
- 4) discussed and suggested that the Youth Board liaise with Youth Services to fund the repairs to three Electric Guitars.

Minute note: meeting adjourned for break at 12:15pm and resumed after the break.

## 9.2 ACTION REGISTER

### EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

**HLA2023-037 RESOLVED (Evanca Pareroultja/Maryanne Malbunka)**

**That the Hermannsburg Local Authority:**

- a) noted the progress reports on actions from the minutes of previous meetings as received kept action open:
  - HLA2022-086 – Larger signs to indicate visitors not allowed in residential areas;
- b) approved the closure of their completed actions as follows noting the updates in the action register sheet:
  - HLA2022-086 – Request that MRC act as an Agent, administrating payments for utilities, insurance and repairs,
  - HLA2023-001 – Write a letter to member Ratarra regarding his absence from the LA meeting,
  - HLA2023-012 – Liaise with the School to organise an excursion,
  - HLA2023-014 – Submit designs and quotes for the shade shelter over stage and slab,
  - HLA2023-014 – Obtain updated quotes and appoint contractors for the school Bus Stops,
  - HLA2023-014 – Submit quotes for paint to the second hand shop,
  - HLA2023-016 – Investigate drainage on existing Diamond,
  - HLA2023-016 – Demolish BMX track,
  - HLA2023-016 – Repurpose equipment from BMX track,
  - HLA2023-018 - Request an updated quote to include freight to Hermannsburg; and
  - HLA2023-018 – Investigate options for water supply.

## 9.3 LOCAL AUTHORITY PROJECTS

### EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

As part of Hermannsburg's 2021/2022 Project funds grant, the Department of Chief Minister and Cabinet released an allocation of \$95,000.00 towards Community projects.

***The Local Authority has allocated all funds to invest in the community projects.***

**HLA2023-038 RESOLVED (Maryanne Malbunka/Evance Pareroutja)**

That the Hermannsburg Local Authority:

- a) noted and accepted the progress on their projects and kept open:
  - project 2156, School Bus Stop – noting that a request from members was raised at General Council Business.
    - Project 2381, Shade Shelter over stage slab.
    - Project 2384, Creation of a mural for the 2<sup>nd</sup> hand soap.
    - Project 2382, Redevelopment of softball complex.
    - Project 2235, Youth Board project, until pool table is received
    - Project - Construction of a Softball Dugout at the existing Softball Field
- b) approved the closure of their completed projects as follows:
  - Project 2383, Safe parking, Pick up and Drop off space.
  - Project 2236, Site Servicing Plans for water supply and returned the unspent funds of \$15,301.00 to the unallocated funds.

#### 9.4 DISCRETIONARY FUND

##### EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

*Due to an administrative oversight, the payment for the Family night BBQ was omitted from the previous Authority meeting.*

**HLA2023-039 RESOLVED (Daryl Kantawara/Evance Pareroutja)**

That the Hermannsburg Local Authority:

- a) noted the payment omitted from the previous meeting;
- b) noted that the funds were not expended to the May Sports weekend; and
- c) reallocated the available funds of \$3,160.03 towards the purchase of Football and Softball equipment including first aid kits and water bottles.

**10 COUNCIL SERVICES REPORTS****10.1 HERMANSBURG CSC REPORT****EXECUTIVE SUMMARY:**

Hermannsburg Service Delivery Report

**HLA2023-040 RESOLVED (Maryanne Malbunka/Evance Pareroutja)**

That the Hermannsburg Local Authority noted and accepted CSC report.

**10.2 COMMUNITY SERVICE HERMANSBURG LOCAL AUTHORITY REPORT****EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**HLA2023-041 RESOLVED (Evance Pareroutja/Marion Swift)**

That the Hermannsburg Local Authority noted and accepted the Community Services report.

**11 FINANCE AND GOVERNANCE REPORTS****11.1 HERMANSBURG EXPENDITURE REPORT AS AT 30 APRIL 2023****EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 April 2023 in the Local Authority community.

**HLA2023-042 RESOLVED (Evance Pareroutja/Daryl Kantawara)**

That the Hermannsburg Local Authority noted and accepted the expenditure report as at 30 April 2023.

**12 GENERAL BUSINESS AS RAISED AT ITEM 6.2****12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2

**HLA2023-043 RESOLVED (Marion Swift/Daryl Kantawara)**

That the Hermannsburg Local Authority:

- a) noted that the General Business items raised at Item 6.2 and discussed as follows:
  - Upgrade the floodways and crossings along Larapinta Drive. Members advised that with Tourism Organisations lobbying to have the Mereenie Loop sealed, consideration should also be undertaken to have the floodways along Larapinta Drive upgraded and the entire road

developed as an all-weather road.  
 Flooding can severely restrict access to the Mereenie Loop, for tourists, residents of communities and outstations and more importantly supplies and emergency vehicles. Members have asked that Council draft a letter to the Federal and State Government to consider funding to upgrade the road to allow access during all weather conditions.

### **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

#### **13.1 OTHER NON-COUNCIL BUSINESS**

##### **EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

##### **HLA2023-044 RESOLVED (Maryanne Malbunka/Evance Pareroultja)**

That the Hermannsburg Local Authority:

- a) noted that the Representative from DCM&C was an apology to the meeting;
- b) kept all outstanding items open for further follow up at the next LA meeting; and
- c) noted the matters raised at item 6.3 and discussed as follows:
  - **School Bus Run**  
Requested that the Department Chief Minister investigate why the school bus service has stopped and what other options are available for a school bus service in community.
  - **Outstation Roads graded**  
Members requested when roads to Outstations would be graded as MRC only does the road out to West Waterhouse Outstation.
  - **Road to airstrip sealed**  
Members requested that the Department find out what funding is available to have the road to the airstrip sealed to aid in access for supplies and emergency services or rescue when severe weather causes flooding and makes access to the airstrip unsafe.

### **14 DATE OF NEXT MEETING - WEDNESDAY 16 AUGUST, 2023**

### **15 MEETING CLOSED**

The meeting concluded at 1:41pm.

This page and the preceding 6 pages are the minutes of the Hermannsburg Local Authority Meeting held on Thursday 8 June 2023 and are UNCONFIRMED.



MINUTES OF THE WALLACE ROCKHOLE LOCAL AUTHORITY MEETING HELD  
IN THE WALLACE ROCKHOLE COUNCIL OFFICE ON  
WEDNESDAY, 12 JULY 2023 AT 10:30AM

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**1 MEETING OPENING**

The meeting was declared a provisional meeting and open at 10:32 AM

**2 WELCOME**

2.1 Welcome to Country – Chair Billy Porter

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Chairperson Billy Porter, Member Terry Abbott and Member Colin Craig

Councillors:

Councillor Mark Inkamala

Council Employees:

Aaron Blacker - Acting CEO, James Walsh - Area Manager Service Delivery, Lizzinna Ford - Customer Engagement Officer and June Crabb – Governance Officer.

Guests:

Tethloch Ruey – Project Officer, Charles Darwin University and Bruce Fyfe – Regional Manager, Department Chief Minister & Cabinet.

**3.2 Apologies/Absentees**

Apologies:

Member Pamela Abbott, Member Howard Abbott, Member Amanda Abbott, Councillor Bobby Abbott and President Roxanne Kenny

**3.1 & 3.2 ATTENDANCE & APOLOGIES**

**WLA2023-039 RESOLVED (Terry Abbott/Mark Inkamala)**

**That the provisional meeting of the Wallace Rockhole Local Authority made a recommendation to Council that the attendance and apologies to the meeting were noted and accepted.**

Absentees:

NIL

**3.3 Resignations**

NIL

**3.4 Terminations**

NIL

**3.5 Nominations**

NIL

**4 COUNCIL CODE OF CONDUCT****4.1 CODE OF CONDUCT**

**WLA2023-040 RESOLVED (Billy Porter/Mark Inkamala)**

That the provisional meeting of the Wallace Rockhole Local Authority noted the Council Code of Conduct.

**5 CONFIRMATION OF PREVIOUS MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES****RECOMMENDATION**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council that the minutes of the provisional meeting held 5 April 2023 be taken as read and accepted with the following amendment:

- a) item 3.1 & 3.2 – Attendance/Apologies was moved by Member Pamela Abbott, noting that Chairperson Billy Porter was an apology to the meeting.
  
- b) that the Ordinary meeting held 25 January 2023 were not confirmed as the meeting held on the 12 July 2023 was a provisional meeting.

Note that an Ordinary meeting can only be resolved by a meeting with full quorum.

**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS****6.1 PAPERS CIRCULATED AND RECEIVED**

**WLA2023-041 RESOLVED (Billy Porter/Colin Craig)**

That the Wallace Rockhole Local Authority noted the that the papers circulated were received for consideration at the meeting

**6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**WLA2023-042 RESOLVED (Terry Abbott/Colin Craig)**

That members of the provisional meeting of the Wallace Rockhole Local Authority noted that no matters was raised for discussion at General Council Business.



### **6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**WLA2023-043 RESOLVED (Terry Abbott/Colin Craig)**

That members of the provisional meeting of the Wallace Rockhole Local Authority noted that no matters was raised for discussion at General Non-Council Business.

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**WLA2023-044 RESOLVED (Terry Abbott/Colin Craig)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council and noted the Conflict of Interest policy.

### **7.2 MEMBERS DECLARATION**

**WLA2023-045 RESOLVED (Terry Abbott/Colin Craig)**

That the provisional meeting of the Wallace Rockhole Local Authority by majority vote did not declare any conflict of interest with the meeting agenda.

## **8 DEPUTATIONS / GUEST SPEAKERS**

### **8.1 ELECTORAL AWARENESS FOR THE 2023 FEDERAL REFERENDUM**

#### **EXECUTIVE SUMMARY:**

The Australian Electoral Commission (AEC) is an independent Federal Agency that operates under the *Commonwealth Electoral Act 1918* and the reason for this paper is to provide information on the activities being undertaken by the AEC in relation to the upcoming Federal Referendum.

#### **RECOMMENDATION**

That the Wallace Rockhole Local Authority notes and provides feedback on the presentation from the Australia Electoral Commission.

Note that the AEC Representatives were not in attendance to the meeting.

### **8.2 SKILLS DEVELOPMENT PROGRAM - CHARLES DARWIN UNIVERSITY**

#### **EXECUTIVE SUMMARY:**

The Northern Territory Department of Industry, Tourism and Trade has contracted Charles Darwin University to run a skills development project in the Tourism Industry. The skills development program aims to create economic opportunities and training in the community.

**WLA2023-046 RESOLVED (Terry Abbott/Billy Porter)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council that:

- a) the presentation introduced by the Representative from CDU was accepted; and
- b) provided feedback on the opportunities for community members to train and develop skills.

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 WALLACE ROCKHOLE YOUTH BOARD REPORT**

#### **EXECUTIVE SUMMARY:**

MacDonnell Regional Council (MRC) has set itself a goal to support youth leadership development in all our 13 communities. In order to develop and support our young leaders, the MRC is in the process of developing Youth Boards across the MacDonnell region. MRC is currently working on developing a Youth Board in Wallace Rockhole.

The purpose of this report is to seek feedback from the Wallace Rockhole Local Authority on Wallace Rockhole Youth Board's below recommendations to the LA.

#### **WLA2023-047 RESOLVED (Colin Craig/Terry Abbott)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council to note:

- 1) that the Wallace Rockhole Youth Board's meeting minutes from the 16<sup>th</sup> of May 2023 were received; and
- 2) that members agreed on the Youth Board's funding request for \$100.00 to Intersport to get some AFL balls for the young people in the community to use.
- 3) that members requested the possibility of engaging a Local resident as a Sports and Recreation Officer for Wallace Rockhole.

### **9.2 LOCAL AUTHORITY PROJECTS**

#### **EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

**There is currently \$1,921.80 of unallocated funds from the 2021/2022 project funds grant that must be expended (*with goods received*) by 30 June 2023.**

#### **WLA2023-048 RESOLVED (Billy Porter/Colin Craig)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council to note:

- a) that the following projects were kept open
  - 2221 – Boundary Fence until completion
  - 2223 – Upgrade to Gordon & Ida Park, noting one fencing quote of

\$39,688.00 was over budget, requesting that the perimeter of the park be measured for the fence and additional quotes be sought.

- 2224 – Community Hall, noting that Service Delivery will follow up with Power and Water on their lack of response to the lot owners inquiry to changing the service to the hall to a prepaid meter box.
- b) approved the closure of Project 2225 – Grade fire breaks.
- c) requested that the grid closest to the turnoff into Wallace Rockhole be cleared, noting that Technical Services will investigate who is responsible.

### 9.3 DISCRETIONARY FUNDS

#### EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

#### **WLA2023-049 RESOLVED (Terry Abbott/Colin Craig)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council:

- a) that the expenditure of their 2022/2023 Discretionary funds was noted;
- b) that the new allocation of their 2023/2024 Discretionary funds was discussed; and
- c) that \$100.00 be allocated to the Youth Board for the purchase of all surface footy balls from Intersport.

## **10 COUNCIL SERVICES REPORTS**

### **10.1 COUNCIL SERVICES COORDINATORS REPORT**

#### **EXECUTIVE SUMMARY:**

This report is an update of council delivered services in Wallace Rockhole across the area of Local Government Service Delivery

#### **WLA2023-050 RESOLVED (Billy Porter/Terry Abbott)**

That the provisional meeting of the Wallace Rockhole Local Authority made a recommendation to Council that the Council Services Report was accepted.

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 EXPENDITURE REPORT AS AT 30 JUNE 2023**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 June 2023 in the Local Authority community.

#### **WLA2023-051 RESOLVED (Billy Porter/Colin Craig)**

That the provisional meeting of the Wallace Rockhole Local Authority by majority vote, made a recommendation to Council to note:

- a) that the expenditure report as at 30 June 2023 was accepted; and
- b) that members were advised that employees rate of pay is determined by MRC's Enterprise Agreement in line with the Fair Work Commission.

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

It is to be noted that at the Council Meeting held 30 June 2023 – the Elected Members agreed to reschedule Local Authority Meetings should Sorry Business be happening within Community.

#### **WLA2023-052 RESOLVED (Terry Abbott/Mark Inkamala)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council to note:

- a) that no General Business items were raised for discussion; and
- b) that the agreement from Council to reschedule Local Authority meetings should Sorry Business be happening in community.

## **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

### **13.1 OTHER NON-COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

#### **WLA2023-053 RESOLVED (Terry Abbott/Colin Craig)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council:

- a) to note that no Non Council Business matters was raised;
- b) to keep open Action item – Clinic, being advised that DCM&C will suggest to NT Health to consider contacting MRC's Area Manager Service Delivery to discuss the option of engaging his team in contract work around the clinic.
- c) To close Action item – Local Decision Making.

## **14 DATE OF NEXT MEETING - WEDNESDAY 18 OCTOBER, 2023**

### **15 MEETING CLOSED**

The meeting terminated at 11:50 am.

This page and the preceding 5 pages are the minutes of the Wallace Rockhole Local Authority Meeting held on Wednesday 12 July 2023 and are UNCONFIRMED.



MINUTES OF THE DOCKER RIVER LOCAL AUTHORITY MEETING HELD IN THE DOCKER RIVER COUNCIL OFFICE ON WEDNESDAY 19 JULY 2023 AT 10:30AM

**1 MEETING OPENING**

The meeting was held as a Teams Meeting and declared open at 10:35am

**1.1 NOMINATION OF CHAIR**

**DRLA2023-068 RESOLVED (Abraham Poulson/Rosina Kunia)**

**That the members by unanimous vote nominated Winsome Newberry as Acting Chair of the meeting held Wednesday, 19 July 2023.**

**2 WELCOME**

2.1 Welcome to Country – Winsome Newberry

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Member Rosina Kunia and Member Winsome Newberry

Councillors:

Councillor Marlene Abbott and Councillor Abraham Poulson who attended via Teams

Council Employees:

Keith Hassett - Director Service Centre Delivery, Kathleen Abbott – Area Manager Service Delivery, Stephen Trindle – Council Services Coordinator, Megan Baliva – Administration Assistant HR, and June Crabb – Governance Officer

Guests:

Bruce Fyfe – Regional Manager, LGCATRG Department Chief Minister and Cabinet

**3.2 Apologies/Absentees**

Apologies:

Chairperson Ruby James

### 3.1 & 3.2 ATTENDANCE/APOLOGIES

**DRLA2023-069 RESOLVED (Rosina Kunia/Winsome Newberry)**

That members noted the attendance and accepted the apology received from Chairperson Ruby James.

Absentees:

NIL

### 3.3 Resignations

NIL

### 3.4 Terminations

NIL

### 3.5 Nominations

#### 3.5.1 NOMINATIONS TO DOCKER RIVER LOCAL AUTHORITY

##### **EXECUTIVE SUMMARY:**

This purpose of this paper is to highlight the vacancies on the Local Authority (*the Authority*) and to apprise the Local Authority of any legislative changes to appointments introduced in the *Local Government Act 2019* (the Act).

*Two vacancies exists on the Local Authority as a result of their membership being revoked at the 15 October 2020 meeting and the 12 October 2022 meeting as these members were absent without permission from two consecutive Local Authority meetings.*

*Additionally, two more members had their membership dismissed at the 13 April 2023 meeting for their absence without notice from two consecutive Local Authority meetings.*

**DRLA2023-070 RESOLVED (Rosina Kunia/Winsome Newberry)**

That the Docker River Local Authority:

- a) noted that the dismissal of Priscilla Abbott and Meryvyn De Rose was endorsed by Council at their 30 June 2023 meeting;
- b) called for community nominations to remain open for a further 28 days to fill the four vacancies; and
- c) encouraged members to seek suitable applicants to nominate.

## **4 COUNCIL CODE OF CONDUCT**

### **4.1 CODE OF CONDUCT**

**DRLA2023-071 RESOLVED (Winsome Newberry/Rosina Kunia)**

That the Docker River Local Authority noted the Council Code of Conduct.

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

***DRLA2023-072 RESOLVED*** (Rosina Kunia/Abraham Poulson)

That members of the Authority adopted the unconfirmed minutes of the Local Authority meetings as a resolution of the Docker River Local authority as follows:

- a) The Ordinary meeting held on the 12 October 2022; and
- b) The Provisional meetings held on the 1 February 2023 and 13 April 2023.

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

### **6.1 PAPERS CIRCULATED AND RECEIVED**

***DRLA2023-073 RESOLVED*** (Rosina Kunia/Winsome Newberry)

That the Docker River Local Authority noted that the papers circulated were received for consideration at the meeting

### **6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

***DRLA2023-074 RESOLVED*** (Winsome Newberry/Rosina Kunia)

Noted that members did not provide notification of matters to be discussed in General Council Business.

### **6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS RECOMMENDATION**

Noted that members provided notice to discuss the following item in General Non-Council Business:

- a) Outstations

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

***DRLA2023-075 RESOLVED*** (Marlene Abbott/Abraham Poulson)

That the Docker River Local Authority noted the Conflict of Interest policy.

### **7.2 MEMBERS DECLARATION**

***DRLA2023-076 RESOLVED*** (Marlene Abbott/Abraham Poulson)

That the Docker River Local Authority declared no conflict of interest with the meeting agenda.

Note: Representatives from the Australian Electoral Commission were not in attendance to the meeting.

## **8 DEPUTATIONS / GUEST SPEAKERS**

### **8.1 ELECTORAL AWARENESS FOR THE 2023 FEDERAL REFERENDUM**

#### **EXECUTIVE SUMMARY:**

The Australian Electoral Commission (AEC) is an independent Federal Agency that operates under the *Commonwealth Electoral Act 1918* and the reason for this paper is to provide information on the activities being undertaken by the AEC in relation to the upcoming Federal Referendum.

#### **RECOMMENDATION**

**That the Docker River Local Authority notes and provides feedback on the presentation from the Australia Electoral Commission.**

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 DOCKER RIVER YOUTH BOARD REPORT**

#### **EXECUTIVE SUMMARY:**

MacDonnell Regional Council (MRC) has set itself a goal to support youth leadership development in all our 13 communities. In order to develop and support our young leaders, the MRC is setting up Youth Boards across the MacDonnell region. MRC is currently in the process of developing a Youth Board in Docker River community.

The purpose of this report is to seek feedback from the Docker River Local Authority on Docker River Youth Board's recommendations to the LA.

#### ***DRLA2023-077 RESOLVED (Rosina Kunia/Winsome Newberry)***

**That the Local Authority:**

- 1) Received and noted the Docker River Youth Board's meeting minutes from the 21<sup>st</sup> of June 2023 attached to this report;**
- 2) Considered and declined the request for a swimming pool or water park due to other financial commitments; and**
- 3) Agreed to move the Youth Board's proposal of a scooter/bike/skateboard park to the project wish list for future consideration.**

### **9.2 LOCAL AUTHORITY PROJECTS**

#### **EXECUTIVE SUMMARY:**

- Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (*DCM&C*) and invested in projects to benefit and improve the community. Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.



**Docker River Local Authority (The Authority) has allocated all of its Local Authority project funds to spend on the community projects.**

***DRLA2023-078 RESOLVED (Marlene Abbott/Winsome Newberry)***

That the Docker River Local Authority:

- a) noted and accepted the progress of their projects to keep open:
  - 2122 – Score Board;
  - 2125 – Shade Shelter for Parks, noting that Contractors will be appointed once their availability allows;
  - 2128 – Fencing around Playground and Lasseter Park, noting that additional quotes are being sought; and
  - 2129 – Solar light to entry post, with members agreeing to one light being affixed to the Welcome sign and the other four lights along the road leading into community.

**9.3 LOCAL AUTHORITY DISCRETIONARY FUNDS**

**EXECUTIVE SUMMARY:**

The Local Authority is granted \$4,000.00 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money to benefit everybody.

This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

***DRLA2023-079 RESOLVED (Marlene Abbott/Rosina Kunia)***

That the Docker River Local Authority:

- a) noted that the Local Authority forfeited their 2022/2023 Discretionary funds allocation of \$4,000.00; and
- b) discussed and agreed to allocate \$1,850.00 of their 2023/2024 Discretionary funds towards Guernsey's.

**10 COUNCIL SERVICES REPORTS**

**10.1 COUNCIL SERVICES REPORT**

**EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Docker River across the area of Local Government Service Delivery

***DRLA2023-080 RESOLVED (Rosina Kunia/Winsome Newberry)***

That the Docker River Local Authority noted and accepted the attached report.

**10.2 COMMUNITY SERVICE DOCKER RIVER LOCAL AUTHORITY REPORT**

**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

***DRLA2023-081 RESOLVED (Winsome Newberry/Rosina Kunia)***

That the Docker River Local Authority noted and accepted the Community Services report.

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 DOCKER RIVER LA EXPENDITURE REPORT**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 June 2023 in the Local Authority Community.

#### ***DRLA2023-082 RESOLVED (Marlene Abbott/Rosina Kunia)***

That the Docker River Local Authority noted and accepted the expenditure report as at 30 June 2023.

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

In collaboration with the Department of Education, MRC are asking members what type of Childcare facility would be more suited for their community. The survey tabled at this meeting will assist MRC in advocating for your choice.

#### ***DRLA2023-083 RESOLVED (Winsome Newberry/Marlene Abbott)***

That no matters were raised for discussion in General Business.

## **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

### **13.1 NON-COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

Representatives from the Department of Chief Minister and Cabinet attends the Local Authority meetings to present any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

#### ***DRLA2023-084 RESOLVED (Winsome Newberry/Rosina Kunia)***

That the Docker River Local Authority discussed and noted following Non-Council Business matters:

- a) Outstations, advising that MRC receives funding for Wataru only and noted that the Representative will follow up with Territory Families regarding the Tjuntinanta Outstation being without water.
- b) Noted that the NPY WC Youth programs have not had many services run for since February 2023 and will discuss this with NIAA.
- c) Noted that horses are causing damage and problems for community, suggesting that MRC approach CLC on behalf of the Traditional Owners.
- d) Agreed to advise DIPL that the new houses that are replacing BER do not have insulation and are very cold.

**14 DATE OF NEXT MEETING - WEDNESDAY 11 OCTOBER, 2023****15 MEETING CLOSED**

The meeting terminated at 12:16 pm.

This page and the preceding 7 pages are the minutes of the Docker River Local Authority Meeting held on Wednesday 19 July 2023 and are UNCONFIRMED.

UNCONFIRMED



MINUTES OF THE FINKE LOCAL AUTHORITY MEETING HELD IN THE FINKE  
COUNCIL OFFICE ON WEDNESDAY 26 JULY 2023 AT 10:30AM

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**1 MEETING OPENING**

The meeting was declared open at 10:36AM

**2 WELCOME**

2.1 Welcome to Country – Chair Michael Ferguson

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Chairperson Michael Ferguson, Member Jill Doolan and Member Richard Doolan

Councillors:

Councillor Lisa Sharman, Councillor Patrick Allen, and Councillor Andrew Davis

Council Employees:

Keith Hassett, Director Service Centre Delivery and June Crabb, Governance Officer

Guests:

Bruce Fyfe, Regional Manager LGCATRG - Department Chief Minister and Cabinet, Adrian McAdam, A/Remote Community Engagement Officer - Department of Corrections, Reuben Leigh and Jason Quin, Project Officers Empowered Communities – NPY Lands

**3.2 Apologies/Absentees**

Apologies:

Member Charmaine Stuart, Member Michelle Allen, Member Rosemary Matasia and Member Geoffrey Stuart

Absentees:

Councillor Aloyisiois Hayes

**3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES****FLA2023-037 RESOLVED (Patrick Allen/Richard Doolan)**

That members noted the attendance and apologies received from Members Charmaine Stuart, Michelle Allen, Rosemary Matasia and Member Geoffrey Stuart

**3.3 Resignations**

NIL

**3.4 Terminations**

NIL

**3.5 Nominations**

NIL

**4 COUNCIL CODE OF CONDUCT****4.1 CODE OF CONDUCT****FLA2023-038 RESOLVED (Patrick Allen/Lisa Sharman)**

That the Finke Local Authority noted the Council Code of Conduct.

**5 CONFIRMATION OF PREVIOUS MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES****FLA2023-039 RESOLVED (Michael Ferguson/Patrick Allen)**

That the Minutes of the Finke Local Authority of 03 May 2023 be adopted as a resolution of Finke Local Authority.

**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS****6.1 PAPERS CIRCULATED AND RECEIVED****FLA2023-040 RESOLVED (Patrick Allen/Andrew Davis)**

That the Finke Local Authority noted the that the papers circulated were received for consideration at the meeting

**6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS****FLA2023-041 RESOLVED (Patrick Allen/Andrew Davis)**

That members did not raise any matters for discussion in General Council Business

**6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS****FLA2023-042 RESOLVED (Michael Ferguson/Patrick Allen)**

That members did not raise any matters for discussion in General Non-Council Business.

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**FLA2023-043 RESOLVED (Lisa Sharman/Jill Doolan)**

That the Finke Local Authority noted the Conflict of Interest policy.

### **7.2 MEMBERS DECLARATION**

**FLA2023-044 RESOLVED (Andrew Davis/Patrick Allen)**

That the Finke Local Authority declared no conflict of interest with the meeting agenda.

## **8 DEPUTATIONS / GUEST SPEAKERS**

### **8.1 INFORMATION ON THE 2023 FEDERAL REFERENDUM**

#### **EXECUTIVE SUMMARY:**

Representatives from Ngaanyatjarra Pitjantjatjara Yankunytjatjara (NPY) Lands are in attendance to raise awareness of the upcoming referendum and get feedback on the best process to bolster community understanding.

**FLA2023-045 RESOLVED (Michael Ferguson/Jill Doolan)**

That the Local Authority:

- a) noted and received the information from the Representatives; and
- b) provided feedback to bolster community awareness of the up and coming referendum, by advising that the Representatives to organise a meeting with community.

### **8.2 ELDERS VISITING PROGRAM - NTCS ABORIGINAL STRATEGY AND COORDINATION UNIT.**

#### **EXECUTIVE SUMMARY:**

The Elders Visiting Program commenced in 2005 and operates throughout the NT Correctional facilities and Communities. The program recognises that cultural contact with Aboriginal Elders can improve the reintegration prospects of Aboriginal prisoners by maintaining links to community and culture.

The program currently works with Elders from 20 communities across the NT towards reducing recidivism (reoffending) and to improve the reintegration prospects of Aboriginal prisoners to community.

Elders involved in this program visit the Prisons and Work camps and participate in mediated discussions with offenders in preparation for their release. The Elders advise prisoners on their obligations, expectations and the difficulties they are likely to face on their release and strive to assist and support them while they readjust back into their community.

**FLA2023-046 RESOLVED (Lisa Sharman/Richard Doolan)**

That the Finke Local Authority:

- a) noted and accepted the Deputation;
- b) discussed to support the Elders Visiting Program of improving the reintegration prospects of Aboriginal prisoners back into community.

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 LOCAL AUTHORITY PROJECTS**

#### **EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

**The NTG Project funds commitment of \$26,900.00 received for 2023/2024 has been fully allocated.**

**FLA2023-047 RESOLVED (Michael Ferguson/Patrick Allen)**

That the Finke Local Authority:

- a) noted and accepted the progress of its projects and kept open Project 2135 – Wood fire BBQ until completed;
- b) noted the commitment from the NTG 2023/2024 Project funding allocation of \$26,900.00; and
- c) noted the following to Project 2136 – Fence around the Cemetery:
  - accepted quote QU-0208 from AJ Nichol Fencing for \$70,029.54 excl GST;
  - approved to allocate the 2023/2024 Project funds of \$26,900.00
  - noted the allocation to the project came to \$56,416.55; and
  - accepted the agreement that MRC will commit \$13,612.99 being the difference between the quote and the project allocation.

### **9.2 DISCRETIONARY FUNDS**

#### **EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July 2023 and 30 June 2024.

**FLA2023-048 RESOLVED (Andrew Davis/Lisa Sharman)**

That the Finke Local Authority:

- a) noted that the Authority forfeited their 2022/2023 Discretionary funds allocation of \$4,000.00;
- b) noted the new 2023/2024 allocation of \$4,000.00; and
- c) approved that the full amount be spent on gardening equipment for each house to include rake, shovel and hose.

**10 COUNCIL SERVICES REPORTS****10.1 COUNCIL SERVICES REPORT FINKE****EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Finke across the area of Local Government Service Delivery.

**FLA2023-049 RESOLVED (Andrew Davis/Richard Doolan)**

That the Local Authority That the Finke Local Authority notes and accepts the Council Service Delivery Report, Finke.

**10.2 COMMUNITY SERVICE FINKE LOCAL AUTHORITY REPORT****EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**FLA2023-050 RESOLVED (Patrick Allen/Lisa Sharman)**

That the Finke Local Authority noted and accepted the Community Services report.

**11 FINANCE AND GOVERNANCE REPORTS****11.1 EXPENDITURE REPORT AS AT 30 JUNE 2023****EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 June 2023 in the Local Authority community.

**FLA2023-051 RESOLVED (Lisa Sharman/Patrick Allen)**

That the Finke Local Authority noted and accepted the Expenditure Report as at 30 June 2023.

**12 GENERAL BUSINESS AS RAISED AT ITEM 6.2****12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

Under item 6.2, members have the opportunity to raise matters of General Business that are discussed at this report.

**FLA2023-052 RESOLVED (Patrick Allen/Andrew Davis)**

That the Finke Local Authority noted that no matters were raised for discussion at item 6.2



**13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3****13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

**FLA2023-053 RESOLVED (Michael Ferguson/Lisa Sharman)**

That the Finke Local Authority:

- a) noted that no matters were raised for discussion at Item 6.3;
- b) were advised that the Representative will follow up with DIPL in regards to grading the Ghan Heritage Road;
- c) will inquire with DIPL if the fences have been repaired and the water leak at Lot 54 fixed; and
- d) will make inquiries regarding the Finke finish line be upgraded.

**14 DATE OF NEXT MEETING - WEDNESDAY 4 OCTOBER, 2023****15 MEETING CLOSED**

The meeting terminated at 1:46 pm.

This page and the preceding 5 pages are the minutes of the Finke Local Authority Meeting held on Wednesday 26 July 2023 and are UNCONFIRMED.



MINUTES OF THE IMANPA LOCAL AUTHORITY MEETING HELD IN THE  
IMANPA COUNCIL OFFICE ON THURSDAY, 27 JULY 2023 AT 10:30AM

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**1 MEETING OPENING**

At 10:52am, the meeting was opened as a Provisional meeting before achieving quorum at 10:55am with the arrival of Councillor Abraham Poulson.

**2 WELCOME**

2.1 Welcome to Country – Chair Kathleen Luckey

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Chairperson Kathleen Luckey, Deputy Chair Gary Mumu, Member Lesley Luckey, Member Janie Bulla and Member Tanya Luckey who arrived at the meeting at 11:15am.

Councillors:

Councillor Abraham Poulson, Councillor Marlene Abbott and President Roxanne Kenny

Council Employees:

Keith Hassett, Director Service Delivery, Mark O'Bryan, Essential Services Coordinator, Yolanda Evette Ostermann, Council Services Coordinator, Yarran Cavalier, Remote Sports Coordinator and June Crabb, Governance Officer.

Guests:

Bruce Fyfe, Regional Manager LGCATRG - Department Chief Minister and Cabinet, Adrian McAdam, A/Remote Community Engagement Officer - Department of Corrections, Reuben Leigh and Jason Quin, Project Officers Empowered Communities – NPY Lands

**3.2 Apologies/Absentees**

Apologies:

Member Lillian Inkamala and Member Roslyn McCormack

Absentees:

Nil

**3.1 & 3.2 ATTENDANCE/APOLOGIES****ILA2023-042 RESOLVED (Lesley Luckey/Janie Bulla)**

That members noted the attendance and accepted the apologies received from Members Roslyn McCormack and Lillian Inkamala.

**3.3 Resignations**

NIL

**3.4 Terminations**

NIL

**3.5 Nominations**

NIL

Item 8 – Deputations / Guest Speakers was moved from between item 7.2 and item 9

**4 DEPUTATIONS / GUEST SPEAKERS****8.1 ELDERS VISITING PROGRAM - NTCS ABORIGINAL STRATEGY AND COORDINATION UNIT.****EXECUTIVE SUMMARY:**

The Elders Visiting Program commenced in 2005 and operates throughout the NT Correctional facilities and Communities. The program recognises that cultural contact with Aboriginal Elders can improve the reintegration prospects of Aboriginal prisoners by maintaining links to community and culture.

The program currently works with Elders from 20 communities across the NT towards reducing recidivism (reoffending) and to improve the reintegration prospects of Aboriginal prisoners to community.

Elders involved in this program visit the Prisons and Work camps and participate in mediated discussions with offenders in preparation for their release. The Elders advise prisoners on their obligations, expectations and the difficulties they are likely to face on their release and strive to assist and support them while they readjust back into their community.

**ILA2023-043 RESOLVED (Kathleen Luckey/Gary Mumu)**

That the Imanpa Local Authority:

- a) noted and accepted the Deputation;
- b) discussed to support the Elders Visiting Program of improving the reintegration prospects of Aboriginal prisoners back into community.

**8.2 INFORMATION ON THE 2023 FEDERAL REFERENDUM****EXECUTIVE SUMMARY:**

Representatives from Ngaanyatjarra Pitjantjatjara Yankunytjatjara (NPY) Lands are in attendance to raise awareness of the upcoming referendum and get feedback on the best process to bolster community understanding.

**ILA2023-044 RESOLVED (Tanya Luckey/Kathleen Luckey)**

That the Local Authority:

- a) noted and received the information from the Representatives; and
- b) provided feedback to bolster community awareness of the up and coming referendum by advising to hold a community meeting.

#### **4 COUNCIL CODE OF CONDUCT**

##### **4.1 CODE OF CONDUCT**

**ILA2023-045 RESOLVED (Janie Bulla/Kathleen Luckey)**

That the Imanpa Local Authority noted the Council Code of Conduct.

#### **5 CONFIRMATION OF PREVIOUS MINUTES**

##### **5.1 CONFIRMATION IMANPA LA PREVIOUS MINUTES**

**ILA2023-046 RESOLVED (Kathleen Luckey/Abraham Poulson)**

That members of the Authority adopted the unconfirmed minutes of the Local Authority meetings as a resolution of Imanpa Local Authority as follows:

- a) The Ordinary meeting held on the 19 January 2023; and
- b) The Provisional meeting held on the 20 April 2023.

#### **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

##### **6.1 PAPERS CIRCULATED AND RECEIVED**

**ILA2023-047 RESOLVED (Gary Mumu/Janie Bulla)**

That the Imanpa Local Authority noted the that the papers circulated were received for consideration at the meeting.

##### **6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**ILA2023-048 RESOLVED (Tanya Luckey/Gary Mumu)**

That members did not provide notification of matters to be raised in General Council Business.

##### **6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**ILA2023-049 RESOLVED (Marlene Abbott/Abraham Poulson)**

That members did not provide notification of matters to be raised in General Non-Council Business.

#### **7 CONFLICT OF INTEREST**

##### **7.1 CONFLICT OF INTERESTS**

**ILA2023-050 RESOLVED (Kathleen Luckey/Janie Bulla)**

That the Imanpa Local Authority noted the Conflict of Interest policy.

##### **7.2 MEMBERS DECLARATION**

**ILA2023-051 RESOLVED (Kathleen Luckey/Janie Bulla)**

That the Imanpa Local Authority declared no conflict of interest with the meeting agenda.

Note: Item 8 – Deputations / Guest Speakers was moved to between item 3.5 and item 4.

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 IMANPA YOUTH BOARD REPORT**

#### **EXECUTIVE SUMMARY:**

MacDonnell Regional Council (MRC) has set itself a goal to support youth leadership development in all our 13 communities. In order to develop and support our young leaders, the MRC is in the process of developing Youth Boards across the MacDonnell region. MRC is currently working on developing a Youth Board in Imanpa.

The purpose of this report is to seek feedback from the Imanpa Local Authority on Imanpa Youth Board's recommendations to the LA.

#### **ILA2023-052 RESOLVED (Gary Mumu/Tanya Luckey)**

That the Local Authority:

- a) received and noted the Imanpa Youth Board's meeting minutes from the 25<sup>th</sup> of May 2023;
- b) discussed the Youth Board's proposal to get new rings and hoops for the basketball court requesting that the Coordinator seek quotes to present to the LA at their next meeting.

Note: Item 10:2 – Community Services Report was moved from between 10:1 and item 11

### **10.2 COMMUNITY SERVICE IMANPA LOCAL AUTHORITY REPORT**

#### **EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

#### **ILA2023-053 RESOLVED (Kathleen Luckey/Janie Bulla)**

That the Imanpa Local Authority noted and accepted the Community Services report.

### **9.2 LOCAL AUTHORITY PROJECTS**

#### **EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

**Imanpa Local Authority (The Authority) has allocated all of its Local Authority project funds available to spend on the community projects.**

**ILA2023-054 RESOLVED (Abraham Poulson/Gary Mumu)**

**That the Imanpa Local Authority:**

- a) noted and accepted the progress of their projects and kept open:
  - Project 2166 – Walking track from School to Shop, noting that staff shortages had meant a delay in completing project;
  - Project 2167 – Fence around the Church, noting that new quotes will be sought;
  - Project 2240 – 3 x Wood fire BBQ's
  - Project 2237 – Snake bite kits, until the additional kits are received.
- b) approved the closure of Project 2169 – Repair the South Camp Playground;
- c) noted that Member Tanya Luckey will discuss with the CSC regarding gardening kits for each resident's yard that may include an iron rake, hose, shovel and outdoor broom and that the CSC will bring quotes for the kits.
- d) requested that quotes be sourced for a water trailer;
- e) asked that Service Delivery seek quotes for the construction of a small trailer that will carry tools including lowering devices for the cemetery, similar to what is used at the Alice Springs Cemetery.

### **9.3 DISCRETIONARY FUNDS**

#### **EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June 2023.

**ILA2023-055 RESOLVED (Tanya Luckey/Gary Mumu)**

**That the Imanpa Local Authority:**

- a) noted the forfeited balance of its 2022/2023 Discretionary funds;
- b) noted the new allocation of its 2023/2024 Discretionary funds; and
- c) agreed to allocate \$1,500.00 towards Softball Guernsey's; and
- d) \$2,500.00 towards Softball equipment.

## **10 COUNCIL SERVICES REPORTS**

### **10.1 COUNCIL SERVICE COORDINATOR REPORT**

#### **EXECUTIVE SUMMARY:**

The report tabled at the meeting is an update of Council delivered services in Imanpa across the area of Local Government Service Delivery.

**ILA2023-056 RESOLVED (Janie Bulla/Gary Mumu)**

That the Imanpa Local Authority noted and accepted the Council Services Coordinator's report.

Note: Item 10:2 – Community Services Report was moved to between item 9:1 and item 9:2

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 IMANPA LA EXPENDITURE REPORT**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 June 2023 in the Local Authority community.

**ILA2023-057 RESOLVED (Abraham Poulson/Marlene Abbott)**

That the Imanpa Local Authority noted and accepted the Expenditure Report as at 30 June 2023.

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

Under item 6.2, members have the opportunity to raise matters of General Business that are discussed at this report.

**ILA2023-058 RESOLVED (Gary Mumu/Tanya Luckey)**

That the Imanpa Local Authority noted that no matters were raised for discussion at General Business.

## **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

### **13.1 OTHER NON-COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

**ILA2023-059 RESOLVED (Abraham Poulson/Tanya Luckey)**

That the Imanpa Local Authority:

- a) noted that no matters were raised for discussion at item 6:3; and
- b) noted that the DCMC Representative will continue to follow up with DIPL regarding their lack of response to the urgent repairs needed in community.

## **14 DATE OF NEXT MEETING - THURSDAY 5 OCTOBER, 2023**

## **15 MEETING CLOSED**

The meeting terminated at 2:52 pm.

This page and the preceding 6 pages are the minutes of the Imanpa Local Authority Meeting held on Thursday 27 July 2023 and are UNCONFIRMED.

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**STANDING ITEMS REPORT**

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<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Action Register
<b>REFERENCE</b>	- 337375
<b>AUTHOR</b>	June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Council reviews the attached actions that have been raised at previous Ordinary Council meetings and provides the status and/or updates of each action.

**RECOMMENDATION****That Council:**

- a) notes the progress on the actions in the register; and
- b) approves the removal of completed actions.

**BACKGROUND/DISCUSSION**

Nil

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Councillors

Executive Leadership Team

**ATTACHMENTS:**

- 1 Outstanding actions for Aug 2023 OCM.v4.pdf



## Outstanding Ordinary Council Actions as at 18 August 2023

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/04/2023	Urquhart, Belinda	Officers' Reports	Extending MacSafe's NP hours
OCM2023-048 RESOLVED (Mark Inkamala/Abraham Poulson)			
<b>28 Apr 2023</b> - That Council:			
d) Requested that MRC seek further interest to the National Indigenous Australians Agency (NIAA) to extend the services for Night Patrol in MRC Communities in particular Papunya community that offers daily school pickup and drop off.			
<b>09 Jun 2023</b> - Response from Sabine Wedemeyer, Director Community Services. The CEO is in discussion with NIAA in regards to extending MacSafe's NP hours - a meeting with the CEO, Director Community Services and the Manager of MacSafe is scheduled for 10 June 2023 for further discussions.			
<b>30 Jun 2023</b> - Decision of Council was to keep the matter open until a response from NIAA is received.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/04/2023	Blacker, Aaron	General Business	Fence Clearing at Wallace Rockhole
OCM2023-051 RESOLVED (Mark Inkamala/Abraham Poulson)			
<b>28 Apr 2023</b> - That Council noted the matters raised at item 7.2:			
4) Fence Clearing at Wallace Rockhole. Director of Technical Services advised that additional clearing and fire breaks had been completed and at this stage was unable to confirm where the directive had come from to widen the fire break. Upon further investigation, the Director will then determine if fees and charges would apply and will report back to Council.			
<b>30 Jun 2023</b> – The majority of Elected members agreed to the following course of action:			
<ul style="list-style-type: none"> <li>o MRC to raise an invoice to recoup from the property owner the full amount of \$11,500.00 for the unauthorised works done on their property.</li> <li>o Staff be given clearly written instructions on their work orders to ensure that they are informed on what jobs are to be done and any variation would require approval from their Manager or Director.</li> </ul>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/04/2023	Blacker, Aaron	General Business	Pioneer Cemetery Road, Hermannsburg
OCM2023-052 RESOLVED (Bobby Abbott/Patrick Allen),			
<b>28 April 2023</b> - That Council supports the closure of the road between the school and the Pioneer Cemetery as identified that there are graves outside the cemetery itself.			
3) Historical Graves on the outside of Pioneer Cemetery. A report using the Ground Penetrating Radar (GPR) has confirmed that there are graves on the outside of the cemetery. Director Technical Services to investigate whether the road beside the Pioneer Cemetery is a gazetted road. Should the road be a gazetted road, due process will need to be followed to take action to close the road.			
<b>30 Jun 2023</b> – Members were informed that the road between the Cemetery and the School was not considered a gazetted road, instead being defined by the Northern Territory Government as an Administrative Parcel. To close the road, Council would need to apply to create a subdivision to the lot. Technical Services has contacted the Surveyor General to create a subdivision on the lot with members agreeing to the following:			

## Outstanding Ordinary Council Actions as at 18 August 2023

- Place bulletins on noticeboards, notifying Community on the process Council is undertaking to have that road permanently closed.
- Annex the cemetery lot to include the road, noting that once the Surveyor General identifies the new boundary for the cemetery, the new cemetery boundary would have to be advertised on Council's website for 28 days, following that, the lot can be fenced and closed off.
- Notes that in the short term, Council will erect temporary fencing across the width of the road leaving enough room for a walkway.

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/04/2023	Sherry, Sheree	Nominations	Letter to Ms Lynn Ward
OCM2023-084 RESOLVED (Jason Minor/Lisa Sharman)			
28 Apr 2023 - That Council:			
a) Noted that due to Council Policy – MC09-CP Audio Recording of Meetings, Elected Members voted in favour to pause the audio recording of the meeting as the matter of a legitimate Cultural business was about to be discussed.			
As a result of the discussion, the following determination was made:			
b) That Council endorsed the following nominations submitted for membership on the Local Authorities:			
○ Ms Sarah Stockman and Mr Sabastian Allen for Papunya Local Authority.			
c) Agreed to write to Ms Lynn Ward of Papunya to thank her for her nomination, noting that due to cultural and legislative requirements, Council will not be approving her membership to the Papunya Local Authority.			
18 Jul 2023 – Council has drafted the letter and it has been delivered to Ms Ward.			
<i>Recommendation to close action.</i>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/04/2023	Urquhart, Belinda	General Business	Letter to Federal and State Government re. floodways
OCM2023-108 RESOLVED (Dalton McDonald/Mark Inkamala)			
30 Jun 2023 - That Council:			
a) Noted that no discussion items were raised at item 7.2.			
b) Agreed to write to the two levels of Government at the request of the Hermannsburg Local Authority in improving Larapinta Drive as an all-weather road.			
17 Jul 2023 – Letters have been written to both State and Federal Government requesting to improve the floodways on Larapinta Drive.			
<i>Recommendation to close action.</i>			

**STANDING ITEMS REPORT**

**ITEM NUMBER** 13.2  
**TITLE** Correspondence Report  
**REFERENCE** - 334346  
**AUTHOR** Marilyn Wright, Records Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides Councilors with an update on correspondence received and sent by the Council President in the period following the past Council meeting.

**RECOMMENDATION**

**That Council notes the correspondence received and sent**

**BACKGROUND/DISCUSSION**

## Incoming Correspondence

Date Received	From	Subject
4 August 2023	Anna McDonald, Australia Day Council NT	Citizen of the Year awards registration

## Outgoing Correspondence

Date Received	To	Subject
11 July 2023	Regional Connectivity Program Lead Telstra Ltd	Letter of Endorsement – Regional connectivity Program – Telstra Proposal - Amoonguna
11 July 2023	Regional Connectivity Program Lead Telstra Ltd	Letter of Endorsement – Regional connectivity Program – Telstra Proposal - Areyonga

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Chief Executive Officer  
 Executive Leadership Team

**ATTACHMENTS:**

- 1 Copy of email from Anna McDonald - COTY Form.pdf
- 2 COTY\_ Registration Form 2024.pdf
- 3 Telstra - Amoonguna Support Letter - 2023-07-11.pdf
- 4 Telstra - Areyonga Support Letter.pdf

**From:** Anna McDonald <[director@adcnt.org.au](mailto:director@adcnt.org.au)>  
**Sent:** Thursday, August 3, 2023 11:54:49 AM  
**To:** Andrew Roberts <[andrew.roberts@coomalie.nt.gov.au](mailto:andrew.roberts@coomalie.nt.gov.au)>; Sinead Te Wake <[sinead.tewake@ktc.nt.gov.au](mailto:sinead.tewake@ktc.nt.gov.au)>; Michael Rogers <[mrogers@ncl.net.au](mailto:mrogers@ncl.net.au)>; Himanshu Rai <[himanshu.rai@palmerston.nt.gov.au](mailto:himanshu.rai@palmerston.nt.gov.au)>; Timorette O'Connor <[timorette.oconnor@palmerston.nt.gov.au](mailto:timorette.oconnor@palmerston.nt.gov.au)>; Morgan Foody <[Morgan.Foody@darwin.nt.gov.au](mailto:Morgan.Foody@darwin.nt.gov.au)>; Nicky Davidge <[nicky.davidge@litchfield.nt.gov.au](mailto:nicky.davidge@litchfield.nt.gov.au)>; Rodney Hoffman <[Rodney.Hoffman@ropergulf.nt.gov.au](mailto:Rodney.Hoffman@ropergulf.nt.gov.au)>; Bethany OSullivan <[Bethany.OSullivan@ropergulf.nt.gov.au](mailto:Bethany.OSullivan@ropergulf.nt.gov.au)>; Keira Townsend <[Keira.Townsend@vicdaly.nt.gov.au](mailto:Keira.Townsend@vicdaly.nt.gov.au)>; SPORTS Wagait Shire <[sports@wagait.nt.gov.au](mailto:sports@wagait.nt.gov.au)>; [Paul.Escott@westarnhem.nt.gov.au](mailto:Paul.Escott@westarnhem.nt.gov.au) <[Paul.Escott@westarnhem.nt.gov.au](mailto:Paul.Escott@westarnhem.nt.gov.au)>; Tamzin France <[tamzin.france@westarnhem.nt.gov.au](mailto:tamzin.france@westarnhem.nt.gov.au)>; Nicole Battle <[NBattle@astc.nt.gov.au](mailto:NBattle@astc.nt.gov.au)>; Telly Ociones <[TOciones@astc.nt.gov.au](mailto:TOciones@astc.nt.gov.au)>; Tash Adams <[TASH.ADAMS@BARKLY.NT.GOV.AU](mailto:TASH.ADAMS@BARKLY.NT.GOV.AU)>; Peter Dunkley <[Peter.Dunkley@eastarnhem.nt.gov.au](mailto:Peter.Dunkley@eastarnhem.nt.gov.au)>; [Andrew.Walsh@eastarnhem.nt.gov.au](mailto:Andrew.Walsh@eastarnhem.nt.gov.au) <[Andrew.Walsh@eastarnhem.nt.gov.au](mailto:Andrew.Walsh@eastarnhem.nt.gov.au)>; [adam.bell@macdonnell.nt.gov.au](mailto:adam.bell@macdonnell.nt.gov.au) <[adam.bell@macdonnell.nt.gov.au](mailto:adam.bell@macdonnell.nt.gov.au)>; Jeff MacLeod <[Jeff.MacLeod@macdonnell.nt.gov.au](mailto:Jeff.MacLeod@macdonnell.nt.gov.au)>; 'council@wagait.nt.gov.au' <'council@wagait.nt.gov.au'>; Pania Withnall <[Pania.Withnall@westarnhem.nt.gov.au](mailto:Pania.Withnall@westarnhem.nt.gov.au)>; Bryony Stracey <[Bryony.Stracey@westarnhem.nt.gov.au](mailto:Bryony.Stracey@westarnhem.nt.gov.au)>; [ceo@westdaly.nt.gov.au](mailto:ceo@westdaly.nt.gov.au) <[ceo@westdaly.nt.gov.au](mailto:ceo@westdaly.nt.gov.au)>; [grants@westdaly.nt.gov.au](mailto:grants@westdaly.nt.gov.au) <[grants@westdaly.nt.gov.au](mailto:grants@westdaly.nt.gov.au)>; [Andrew.Cook@centraldesert.nt.gov.au](mailto:Andrew.Cook@centraldesert.nt.gov.au) <[Andrew.Cook@centraldesert.nt.gov.au](mailto:Andrew.Cook@centraldesert.nt.gov.au)>; [info@centraldesert.nt.gov.au](mailto:info@centraldesert.nt.gov.au) <[info@centraldesert.nt.gov.au](mailto:info@centraldesert.nt.gov.au)>  
**Cc:** ADCNT-Admin@ <[admin@adcnt.org.au](mailto:admin@adcnt.org.au)>  
**Subject:** Citizen of the Year awards registration are now open

Good morning

Please find attached registration forms for the 2024 Citizen of the Year Awards, this is to register that your council will be participating in the awards this year.

There are so many great people doing wonderful things for our community across the Northern Territory so let's celebrate them!

Please note the following timelines:

- Monday 21 August 2023 - All participating councils to be registered
- Tuesday 22 August 2023 – Nomination campaign commences. We have created some videos that we will use on our social media platforms that were made by last years recipients to help promote the Citizen of the Year Awards. They are generic and all enquiries will go directly to councils and not through our office. Councils are most welcome to utilize these videos to help promote nominations too.
- Friday 22 December 2023 – Councils to send recipient names to Australia Day Council NT
- Monday 8 January 2024 – Australia Day Council NT will send certificate frames out to councils
- 26 January – Councils to present Citizen of the Year Awards at their ceremonies.

We are mindful that for various reasons, not all councils hold their events on 26 January. If you could please keep our office informed of the dates that you will holding your Australia Day / Citizenship and awards ceremonies, that would be greatly appreciated.

Once registered, we will send you an electronic folder with helpful information about promoting the Citizen of the Year Awards.

Please feel free to contact our office with any questions or if we can assist in any way.

Kind regards  
Anna

**Anna McDonald**

Chief Executive Officer | Australia Day Council Northern Territory

Level 2, NAB Building, 71 Smith Street Darwin

PO Box 1934, Darwin NT 0800

08 8989 5290 | 0484 844 020

[nt.australiaday.org.au](http://nt.australiaday.org.au)

**We're all part of the story.**



# Australia Day Citizen of the year Awards

## Awards guide

On Australia Day communities across the Northern Territory present Citizen of the Year Awards in three categories: Citizen of the Year, Young Citizen of the Year and Community Event of the Year. Sponsored by the Northern Territory Government these awards are free for communities to participate in and recognise personal achievements and community contribution by individuals and groups.

### Awards

- Young Citizen of the Year – nominee must be under 30 years of age on 26 January 2024
- Citizen of the Year – nominee must be 30 years and over on 26 January 2024  
These awards recognise personal endeavours, achievements and community contributions from individuals.
- Community Event of the Year  
This award recognises the achievements of a group or entire community. It may be a specific community project or the continuous work of a local organisation.

### Process

1. Complete and return the registration form by Monday 21 August 2023. You need to complete one form per community. If your municipality has multiple communities, please complete a separate form for each community.
2. Advertise the awards and call for nominations in your community. These awards belong to you; you're responsible for the management and presentation of them. Our office can provide electronic copies of nomination forms for you to use as a guide if you like.
3. Choose your award recipients.
4. The Australia Day Council will send you certificates and frames for the awards.
5. Print your certificates and assemble in frames. We can supply printing templates, or you may prefer to hand write on certificates.
6. You will receive a notification of recipients form in early November. Please complete this form and return by Friday 22 December 2023. Award recipients will be published in the NT News on Australia Day.
7. Arrange presentation of the awards. We encourage you to present the awards at your community's Australia Day celebrations.

For further information please contact the Australia Day Council NT on 8989 5290 or [office@adcnt.org.au](mailto:office@adcnt.org.au)





# Australia Day Citizen of the year Awards

## Registration form

If you would like to participate in the 2024 Citizen of the Year Awards, please complete this form (in block letters) and return to the Australia Day Council by Monday 21 August 2023.

Once we receive your completed registration form, we will order certificates and frames for your awards. These will be posted out to you in time for your presentations.

Please note you need to complete one form per participating community. Please photocopy this form if you need multiple copies. You will need to arrange printing of the certificates and assembling of the frames once you receive them.

Local Government Region: \_\_\_\_\_

Community: \_\_\_\_\_

Postal Address: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Contact Person (full name): \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

We would like to order certificates and frames for:

All three awards: \_\_\_\_\_

Other (please list): \_\_\_\_\_

Awards Presentation: Date: \_\_\_\_\_ Venue: \_\_\_\_\_

Please return this form via:  
Post: GPO Box 1934, Darwin NT 0801  
Email: [office@adcnt.org.au](mailto:office@adcnt.org.au)





postal address • PO Box 5267  
Alice Springs NT 0871

public office • Level 2 / 1 Bagot Street  
Alice Springs NT 0870

abn • 21 340 804 903

phone • 08 8958 9600  
fax • 08 8958 9601

email • [info@macdonnell.nt.gov.au](mailto:info@macdonnell.nt.gov.au)  
[www.macdonnell.nt.gov.au](http://www.macdonnell.nt.gov.au)

Tuesday, 11 July 2023

Regional Connectivity Program Lead Telstra Limited

Level 12, 242 Exhibition Street

Melbourne, VIC 3000

Dear Sir or Madam:

**Letter of Endorsement – Regional Connectivity Program, Telstra Proposal**

To support Telstra Limited's (**Telstra**) submission to the Commonwealth for the Regional Connectivity Program, Macdonnell Regional Council is providing Telstra with this letter of endorsement for their proposal to deploy 4G/[5G] and NB-IoT mobile network coverage at Amoonguna Community, NT.

Providing improved voice and data coverage and new IoT coverage to Amoonguna Community & surrounds will advance economic development, provide improved emergency services and safety to vulnerable community members, better health outcomes, improve local government and not-for-profit services in our regions and provide better outcomes for indigenous and disadvantaged communities.

Macdonnell Regional Council welcomes Telstra's participation in the Regional Connectivity Program and we look forward to helping Telstra make this program the success it needs to be.

Yours faithfully,

**Jeff MacLeod**  
Chief Executive Officer





postal address • PO Box 5267  
Alice Springs NT 0871

public office • Level 2 / 1 Bagot Street  
Alice Springs NT 0870

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[www.macdonnell.nt.gov.au](http://www.macdonnell.nt.gov.au)

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Dear Sir or Madam:

**Letter of Endorsement – Regional Connectivity Program, Telstra Proposal**

To support Telstra Limited's (**Telstra**) submission to the Commonwealth for the Regional Connectivity Program, Macdonnell Regional Council is providing Telstra with this letter of endorsement for their proposal to deploy 4G/[5G] and NB-IoT mobile network coverage at Areyonga Community, NT.

Areyonga community has no mobile voice or data connectivity. Providing improved voice and data coverage and new IoT coverage to Areyonga Community & surrounds will advance economic development, provide improved emergency services and safety to vulnerable community members, better health outcomes, improve local government and not-for-profit services in our regions and provide better outcomes for indigenous and disadvantaged communities.

Macdonnell Regional Council welcomes Telstra's participation in the Regional Connectivity Program and we look forward to helping Telstra make this program the success it needs to be.

Yours faithfully,

**Jeff MacLeod**  
Chief Executive Officer

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**PRESIDENT, COUNCILLORS' AND CEO'S REPORT**

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<b>ITEM NUMBER</b>	14.1
<b>TITLE</b>	Council President's Report
<b>REFERENCE</b>	- 337365
<b>AUTHOR</b>	Kirsten Baliva, Executive Assistant to CEO and Council President

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report details the meeting attended by President Roxanne Kenny from 30<sup>th</sup> June 2023 to 3<sup>rd</sup> of August

**RECOMMENDATION**

**That Council receives the President report for the months of 30<sup>th</sup> June – 3<sup>rd</sup> August 2023.**

**BACKGROUND/DISCUSSION**

Meetings attended:

1. Ordinary Council Workshop on 29<sup>th</sup> June 2023
2. Ordinary Council Meeting on 30<sup>th</sup> June 2023
3. Wallace Rockhole Local Authority meeting on 12<sup>th</sup> July 2023
4. Docker River Local Authority meeting on 19<sup>th</sup> July 2023 – Teams
5. Finke Local Authority meeting on 26<sup>th</sup> July 2023
6. Imanpa Local Authority meeting on 27<sup>th</sup> July 2023
7. Finance and risk Committee meeting on 28<sup>th</sup> July 2023
8. Santa Teresa Local Authority Meeting on 2<sup>nd</sup> August 2023
9. Titjikala Local Authority Meeting on 3<sup>rd</sup> August 2023

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

President Roxanne Kenny  
Chief Executive Officer Belinda Urquhart

**ATTACHMENTS:**

There are no attachments for this report.

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**PRESIDENT, COUNCILLORS' AND CEO'S REPORT**

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<b>ITEM NUMBER</b>	14.2
<b>TITLE</b>	CEO Report
<b>REFERENCE</b>	- 337384
<b>AUTHOR</b>	Belinda Urquhart, Chief Executive Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report details organisational updates and the meetings attended by CEO Belinda Urquhart from 24<sup>th</sup> July 2023 to 24<sup>th</sup> August 2023.

**RECOMMENDATION**

**That Council receives the CEO report for the month of 24<sup>th</sup> July – 24<sup>th</sup> August 2023.**

**BACKGROUND/DISCUSSION**

1. Meeting with JLT (insurance broker)
2. Santa Teresa Local Authority meeting
3. Titjikala Local Authority meeting
4. Hermannsburg Local Authority meeting
5. Tri-state meeting (NT, SA and WA representatives)
6. NT Government re Remuneration Tribunal outcomes
7. Social Order Response Implementation Council
8. Attendance at CSC Workshop on 10<sup>th</sup> August 2023

**Internal Tidy Towns awards:**

- Attended the internal awards at the Golf Club. Dorrelle Anderson was present to congratulate all the CSCs for the work that they do for their communities. Haasts Bluff was the overall winner and will represent MRC at the NT Tidy Towns awards in Katherine in November.

**Chamber of Commerce Business Excellence Awards:**

- MRC won the Excellence in Business in Corporate Responsibility (Water refill stations), and was nominated in Business in Best Event/Collaboration (Hermannsburg Healthy Community event). NT Chamber of Commerce awards will be held in Darwin at the end of October.

**Digital Connectivity Project:**

- Roll out of project for Haasts Bluff, Areyonga and Finke which will see connectivity and wi-fi supported for these communities. Next communities to be upgraded will be Amoonguna and Wallace Rockhole. CSCs will be involved in assisting on a nominated area where the hardware (locked cabinet) will be placed in community to be most effective.

**Recruitment of Director Service Centre Delivery:**

- The recruitment process for the position of Director Service Centre Delivery has commenced. Keith Hassett continues acting in the position during this time.

**Resignation of Director of Community Services:**

- Sabine Wedemeyer resigned on 10<sup>th</sup> August 2023. I thanked Sabine for her commitment to her Directorate and staff during her tenure. Brian Robinson is a/Director Community Services until a recruitment process is undertaken.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Council President – Roxanne Kenny

Cr Inkamala

Cr Davis

**ATTACHMENTS:**

There are no attachments for this report.

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**OFFICERS' REPORTS**

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<b>ITEM NUMBER</b>	15.1
<b>TITLE</b>	Use of the Common Seal
<b>REFERENCE</b>	- 336947
<b>AUTHOR</b>	Sheree Sherry, Acting Director Corporate Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Section 38(2) of the Local Government Act 2019 (LGA) states that “the affixing of the Common Seal to a document must be authorised or ratified [endorsed] by resolution of the Council”. This report requests Council to ratify [endorse] the use of the Common Seal on the listed documents.

**RECOMMENDATION**

**That Council ratifies the use of the Common Seal on the following documents:**

- **DoV No.2 Project Agreement – ABA Capital works Projects**
- **Public Library Agreement 2023-2028**

**BACKGROUND/DISCUSSION**

Section 38(2) of the Local Government Act 2019 (LGA) states that “affixing of the Common Seal to a document must be authorised or ratified [endorsed] by resolution of Council”. Furthermore, the affixing of the Common Seal “must be attested [witnessed] by signatures of the CEO and at least one member of Council”. The documents, mentioned above, were stamped with the common seal and signed in line with Council’s delegation policy by the CEO and a Council Member. The Council is now asking to ratify [endorse] the use of the Common Seal.

**ISSUES/OPTIONS/CONSEQUENCES**

The Council’s delegation policy on use of the Common Seal provides a practical way to ensure agreements are signed in a timely manner to make sure Council do not miss out on funding due to a delay whilst awaiting for a Council meeting for the Common Seal to be used.

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Roxanne Kenny, President  
Jeff MacLeod, CEO  
Sheree Sherry, Acting Director Corporate Services

**ATTACHMENTS:**

- 1 DoV No.2 to Project Agreement - ABA Capital Works Projects.pdf
- 2 Public Library Agreement 2023-2028.pdf



**Australian Government**  


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**National Indigenous Australians Agency**

DEED OF VARIATION NO.2 TO  
PROJECT AGREEMENT

between

**the Commonwealth of Australia as represented by the National Indigenous Australians Agency (ABN 30 429 895 164)**

AND

**MacDonnell Regional Council (ABN 21 340 804 903)**

Head Agreement reference number (system ID)	4-G5EEGEJ
Project Schedule reference number (system ID)	4-GCN2T3X
Provider reference number (system ID)	1-1HYJ9I

Version: 2 May 2017

Executed by the parties as a deed

Commonwealth:

SIGNED, sealed and delivered for and on behalf of the Commonwealth of Australia as represented by the National Indigenous Australians Agency (ABN 30 429 895 164) by its duly authorised delegate:

\_\_\_\_\_  
(Name of Commonwealth Representative)


\_\_\_\_\_  
(Signature of Commonwealth Representative)

\_\_\_\_\_  
(Position of Commonwealth Representative)

.../.../...

\_\_\_\_\_  
(Name of Witness in full)

\_\_\_\_\_  
(Signature of Witness)


 SIGNED, sealed and delivered for and on behalf of MacDonnell Regional Council (ABN 21 340 804) in accordance with its rules:

Roxanne Tonny (President) \_\_\_\_\_  
 (Name and position held by Signatory) (Signature) 20.6.23

Jeff Machedo CEO \_\_\_\_\_  
 (Name and position held by second Signatory / Name of Witness) (Signature of second Signatory / Witness) 20.6.23.



## Northern Territory of Australia

# Standard Five Year Grant Funding Agreement

## Part 1 – Contract Details

GRANT NUMBER	PLNT00010
FUNDED ORGANISATION NAME	MacDonnell Regional Council
FUNDED ACTIVITY NAME	Public Library Funding Agreement 2023-2028

### FUNDED ORGANISATION PLEASE NOTE:

This Agreement must be read in conjunction with

#### Part 2 - General Conditions

which are incorporated into the Contract by reference and are available through the web-based link at paragraph 3.2 of this document.

**DO NOT** sign this this document without reviewing the Part 2 - General Conditions. If you cannot access the link you must contact our Primary Contact Person for assistance.



If a Council established under the Local Government Act 2008

The COMMON SEAL of MacDonnell Regional Council [Print Legal Name - must end with "Council"]

was hereto affixed in accordance with section 37 of the Local Government Act 2008

on the

THIRTYTH

(Print Day in Words)

day of

August

20

23

in the presence of

ROXANNE KENNY

(Print Name of Authorised Officer)

(Signature of Authorised Officer)

and

S. MACLEOD

(Print Name of Authorised Officer)

(Signature of Authorised Officer)



**OFFICERS' REPORTS**

<b>ITEM NUMBER</b>	15.2
<b>TITLE</b>	Policy Reviews
<b>REFERENCE</b>	- 334008
<b>AUTHOR</b>	Chris Kendrick, Director Corporate Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:****EXECUTIVE SUMMARY:**

Changes are recommended to the following policies due to an increase of the vehicle kilometre rate set by the ATO and recently received advice from the Dept of Chief Minister and Cabinet in respect of the vehicle allowance level set by the NT Tribunal:

- MC08-CP Travel and Accommodation – Members
- MC07-CP Allowances – Local Authority Appointed Members

**RECOMMENDATION**

That Council

- a) approves the revised version of policy MC08-CP Travel and Accommodation – Members.
- b) approves the revised version of policy MC07-CP Allowances – Local Authority Appointed Members.

**BACKGROUND/DISCUSSION**

The changes recommended are as follows:

**MC08-CP Travel and Accommodation – Members**

The suggested changes are highlighted in the attached copy of the policy, the main changes being:

- Deletion of the actual rate for the mileage allowance, leaving the reference being to the rate as set by the ATO. This is suggested so that the correct rate can fluctuate when changes are made by the ATO without Council having to revisit the policy.

I note that the ATO rate for claiming a kilometre allowance for the 2023/24 year has recently been adjusted to 85 cents per kilometre.

- Addition of section 4.4.7, in regards to reimbursements once the cap has been reached. This is based on the letter, received from the Susan Watson from the Dept of the Chief Minister, attached and an email from Hugh King from the Dept of the Chief Minister, also attached.

Whilst this advice is that the NT Tribunal's Determination for the 2023/24 can't be changed, it provides some options for Council to consider incorporating into their policy:

- Firstly, Council could directly reimburse members' who provide receipts for fuel used for Council business. It is suggested this be incorporated for situations where a member can no longer claim an allowance because they have reached the Determination's \$5,000 cap.
- Hugh King's email further suggests incorporating into policy a method for Council to reimburse members for other vehicle costs, based on a proportional use of the vehicle between personal use and Council business. This requires

members to provide odometer readings once the cap has been reached, again at the end of the financial year and receipts during that period. This means that the reimbursement for these expenses can't be made until the end of financial year, but is an option to ensure members are not left out of pocket for travel on Council business.

- Adjustment to section 4.7 Payments of Entitlements, to separately identify the timing of payment of allowances and reimbursements made after the cap has been reached. There has been no change suggested to how allowances would be paid up to the \$5,000 cap, afterwards fuel reimbursements would occur on the business day following the provision of a receipt to Council and reimbursement for other vehicle costs would be made at the end of the financial year once all necessary information and receipts are provided.

### **MC07-CP Allowances – Local Authority Appointed Members**

The suggested revision to this policy is based on the changes made above:

- It is recommended to delete the reference to the calculation of the mileage rate, leaving a reference simply to the Travel and Accommodation policy and it's inclusions above.

### **ISSUES/OPTIONS/CONSEQUENCES**

Nil

### **FINANCIAL IMPACT AND TIMING**

There will be an impact on Council's budget from the increase in the level of member's allowances.

### **CONSULTATION**

Executive Leadership Team

### **ATTACHMENTS:**

1	Letter MacDonnell - NT Remuneration Tribunal Determination - Vehicle Allowance.pdf	2 Pages
2	Email from Hugh King re Vehicle Allowance.pdf	2 Pages
3	MC08-CP Travel and Accommodation Policy - Members.pdf	4 Pages
4	MC07-CP Allowances - Local Authority Appointed Members Policy.pdf	3 Pages



Department of  
**THE CHIEF MINISTER AND  
CABINET**

Level 1, RCG Centre  
47 Mitchell Street Darwin NT 0800

Postal address  
GPO Box 4396  
Darwin NT 0801

**E** [Susan.Watson@nt.gov.au](mailto:Susan.Watson@nt.gov.au)

**T** 08 8999 8573

Mr Aaron Blacker  
A/Chief Executive Officer  
MacDonnell Regional Council  
PO Box 5267  
ALICE SPRINGS NT 0871

File reference

Email: [Aaron.Blacker@macdonnell.nt.gov.au](mailto:Aaron.Blacker@macdonnell.nt.gov.au)

Dear Mr Blacker

**Re: NT Remuneration Tribunal Determination - Vehicle Allowance**

The NT Remuneration Tribunal made its first Determination of Allowances for Members of Local Government Councils (**the Determination**) on 24 January 2023. It came into effect on 1 July 2023.

The Local Government Unit received extensive enquiries on the interpretation of various aspects of the Determination and during March 2023, in conjunction with LGANT, issued a frequently asked questions document to assist councils.

We have received a number of follow up questions since, which was great as it reflected councils taking the changes seriously and getting organised for the 2023-24 financial year.

One particular area that councils have been querying is the Vehicle Allowance, which enables council members using their own vehicle to travel over 50 kilometres from home to approved meetings or activities to be compensated at a rate that is equivalent to the Australian Taxation Office (ATO) rate. The ATO rate for 2023-24 is 85 cents per kilometre. The total amount claimable under the Determination is capped at \$5 000 (which equates to approximately 5 882 kilometres).

Our understanding is that no councils have applied a cap previously and the Determination's cents per kilometre rate is a lower rate than some councils were paying.

It is anticipated that there will be a small number of regional council members who exhaust the Determination's \$5 000 cap (claim the full 5 882 kilometres) within the year and, for the remainder of the year, are no longer eligible to receive an allowance for using their own vehicle to attend council or local authority meetings.

The Determination cannot be altered for the 2023-24 year. The Local Government Unit has looked into and sought advice on any possible way to assist affected council members. While there is no perfect solution available, there are some permissible ways that a council may be able to reduce the impact for affected members:

1. Having council staff drive a member to a meeting. While this may not always be possible, there may be times when this option can be considered.
2. After the Determination's \$5 000 cap has been exhausted, reimbursing the member for petrol used to travel to and from a meeting. This can only be done if the member provides a receipt to the council, i.e. it is a reimbursement of actual expenses, not another allowance.

*Example: A member that has already claimed the entire \$5 000 cap travels 500 kilometres on 20 March, to attend a council meeting on 21 March. The member provides the council with a receipt for a tank of petrol that was purchased on 20 March and is reimbursed the full amount. The member fills up again on 21 March to return home and can be reimbursed for that tank of petrol also, when the receipt is provided to the council.*

Option 2 is only permissible if the council has a policy adopted by council resolution under section 109 of the *Local Government Act 2019* that allows for such expenses to be reimbursed. As it will likely be a few months before any council members likely exhaust the \$5 000 cap, there is time to adopt such a policy.

It is acknowledged that these options will not be suitable for all councils at all times but they are worth considering to at least partially mitigate the impact of the vehicle allowance for members who exhaust the Determination's \$5 000 cap.

Councils developing or administering a section 109 policy like the one described above may have further queries. Please send any such questions to [LGQuestions.CMC@nt.gov.au](mailto:LGQuestions.CMC@nt.gov.au). The Local Government Unit is also happy to check any draft policies.

It is important to note that the ATO rules in relation to claiming travel expenses for income tax purposes differ from the Vehicle Allowance rules in the Determination. It is recommended that council members who are also able to claim work travel for income tax purposes seek their own tax advice on the options available to them and record keeping requirements. Members may wish to use the ATO's free myDeductions app to record travel for income tax purposes <https://www.ato.gov.au/General/Online-services/Online-services-for-individuals-and-sole-traders/ATO-app/myDeductions/>.

Later in 2023, the Remuneration Tribunal will be consulting with councils on its next determination, which is expected to apply from the 2024-25 year. It is important that councils provide the Tribunal with actual data on vehicle and other allowances claimed, to enable it to assess the operation of the allowances and make evidence-based decisions on any possible changes to allowances.

Please do not hesitate to contact Hugh King, A/Director Legislation and Policy on 08 8999 8405 or at [hugh.king@nt.gov.au](mailto:hugh.king@nt.gov.au) if you would like to discuss the above further.

Yours sincerely



Susan Watson  
A/Executive Director  
Local Government

12 July 2023

**Chris Kendrick**

---

**Subject:** FW: Vehicle allowance

**From:** Hugh King <[Hugh.King@nt.gov.au](mailto:Hugh.King@nt.gov.au)>  
**Sent:** Wednesday, 9 August 2023 7:49 AM  
**To:** Belinda Urquhart <[Belinda.Urquhart@macdonnell.nt.gov.au](mailto:Belinda.Urquhart@macdonnell.nt.gov.au)>  
**Cc:** Alysha Chambers <[Alysha.Chambers@nt.gov.au](mailto:Alysha.Chambers@nt.gov.au)>  
**Subject:** Vehicle allowance

**CAUTION:** This is an external email, please take care when clicking links or opening attachments.  
When in doubt, contact your IT Department

Good morning Belinda

Thank you for taking the time yesterday to discuss the impact of the NT Remuneration Tribunal's Determination of council member allowances.

**Vehicle Allowance**

CM&C has already identified two possible options for councils to partially mitigate the Vehicle Allowance issue:

- Have Council staff drive a member to a meeting where possible. While this will not be practical in all circumstances, CM&C understands that it will be put into effect where possible for some members by at least one council.
- Council adopt a policy under section 109 of the *Local Government Act 2019*, allowing members that exhaust the capped allowance, to be reimbursed fuel costs incurred to travel to and from a meeting, if the member provides the fuel receipts to the council.

As discussed, there is another possible option that you could consider under section 109, to reimburse members for other vehicle costs such as repairs, maintenance and tyres. The challenge of this is that the expenses would have to be apportioned – to reflect travel to and from meetings only – to comply with section 109. This would involve:

1. council staff getting an odometer reading on the member's vehicle once the \$5 000 Vehicle Allowance has been exhausted and another reading at the end of the financial year, to identify the percentage of travel to and from approved meetings;
2. records being kept of all kilometres travelled to approved meetings;
3. council member keeping all receipts for repairs, maintenance and tyres; and
4. at the end of the financial year the total receipts reimbursed at the percentage determined in step 1.

It is acknowledged that there could be practical difficulties with this option but it may be worth considering to assist members.

**Travel Allowance**

I can confirm that the reference to "Remuneration Tribunal" at paragraph 11 of TD 2023/3 is to the Commonwealth Remuneration Tribunal, which determines remuneration for Commonwealth offices only, and does not relate to the NT Remuneration Tribunal (see paragraphs 66-69 of TR 2004/6).

**Beyond 2023-24**

Later in 2023 the NT Remuneration Tribunal will be consulting with councils on a new determination of allowances, which will apply from 1 July 2024 onwards. This will be an opportunity for councils to identify the impacts of the current Determination and advocate for changes directly with the independent Tribunal.

**Queries**

If you or your staff have any further queries on the above, or if you would like us to look over any draft section 109 policy, please do not hesitate to contact me or Alysha Chambers.

Please also note that there is an inbox where you or your staff can send any queries on local government legislation – [LGQuestions.CMC@nt.gov.au](mailto:LGQuestions.CMC@nt.gov.au).

Regards

**Hugh King**

A/Director Legislation and Policy  
Local Government  
Department of the Chief Minister and Cabinet  
Northern Territory Government

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## Travel and Accommodation Policy - Members

### MC08-CP (Superseded FA03-CP Travel & Accommodation Policy Members v3)



*Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.*

#### 1. Purpose

This document sets out MacDonnell Regional Council (MRC) policy for paying for accommodation and travel for all members of Council Local Authorities and Committees of Council travelling on official Council business.

#### 2. Scope

This policy applies to all members of Council, Local Authorities and Committees of Council (herein referred to as members).

#### 3. Objectives

This policy is designed to:

- 3.1 outline the Council's responsibilities to reimburse accommodation, travel and incidental expenses;
- 3.2 ensure Council funds are properly used and accounted for;
- 3.3 ensure members are not financially disadvantaged as a result of carrying out their official duties; and
- 3.4 ensure that Council pays all reasonable and approved costs of travel and accommodation expenses (including meals) incurred by members where it is necessary to be away from home to attend legitimate Council business.

#### 4. Statement

##### 4.1 Accommodation and Travel Reimbursement Procedures

- 4.1.1 The Authorising Officer for member payments is the CEO, the Director of Corporate Services, the Manager, Governance and Compliance or the CEO's delegate in their absence.
- 4.1.2 Members can use their own mode of transport or arrange for the approved use of a Council vehicle in line with Council's Vehicle Policy and management guidelines.
- 4.1.3 For official Council travel, members must contact Council Governance staff to enable a Travel Requisition to be initiated and approved. Note that approval and reimbursement cannot be guaranteed for Travel Requisitions submitted after travel has been completed.
- 4.1.4 The Authorising Officer approving travel, will submit the Travel Requisition to Council's Finance Department for payment.
- 4.1.5 Members must advise of any changes to their initial travel arrangements.
- 4.1.6 If members are absent for the purposes of business they travelled for, or do not attend at all, they must repay any amounts paid to them for the travel through deductions from their next allowance payment. If attendance was at only part of the business travelled for, prepaid reimbursements must be repaid for the non-attendance time.
- 4.1.7 If members do not check in for accommodation that has been booked at their request, without due cause, they will need to repay any costs incurred by Council. Repayments will be deducted from future allowance payments made.

##### 4.2 Accommodation Reimbursement

- 4.2.1 Except for emergency situations, accommodation will be prearranged and paid by MRC.



## Travel and Accommodation Policy - Members

### MC08-CP (Superseded FA03-CP Travel & Accommodation Policy Members v3)



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- 4.2.2 Where possible, Council will try to ensure a security deposit is not required on arrival. On some occasions this will not be possible, and members will need to arrange to pay this deposit independently, keep a receipt and seek reimbursement as per 4.5.
- 4.2.3 Incurred Mini-bar, phone, room service, in-house movies and other incidental charges are members' responsibility.
- 4.2.4 Members are responsible for ensuring that any accommodation is maintained to a reasonable standard and are responsible for the financial costs and behaviour of their guests.
- 4.2.5 Council will only cover the cost of accommodation for the member. Any additional cost for family staying with a member, will be at the members own cost. Any costs incurred for damage or additional cleaning will be at the members cost. Council will seek reimbursement of all additional cost and these costs will be automatically deducted from the members next allowance payment.
- 4.2.6 Accommodation for the night before meetings, workshops, training etc. will not be arranged if the member has to travel less than 150km, unless the meeting is starting before 9.45am.

#### 4.3 Meal Reimbursement

- 4.3.1 Where members are leaving home and returning in the same day on official travel, a breakfast or dinner meal reimbursement is not payable.
- 4.3.2 Where members are travelling overnight, their meal reimbursement accrues from the time they leave home and ceases from the time they arrive home, excluding any time not spent on officially approved business or travel.
- 4.3.3 Meal reimbursement is not payable for any meals covered through accommodation or by other parties including meals provided in meetings/conferences.
- 4.3.4 An allowance, where overnight travel is required, for the expected extra cost of purchasing meals and refreshments shall be as follows:

**Area 1:** MRC region, Alice Springs and Yulara

**Area 2:** All locations outside of MRC region, Alice Springs and Yulara.

	Area 1	Area 2
Breakfast	20	28
Lunch	25	30
Dinner	45	52
<b>Total</b>	<b>90</b>	<b>110</b>

- 4.3.5 Any costs for meals and refreshments which exceed the daily amount are the members' responsibility.

#### 4.4 Mileage Reimbursement for use of a Personal Vehicle

- 4.4.1 Personal vehicles can only be used with the approval of the authorising officer.
- 4.4.2 A mileage allowance will be paid, for use of a personal vehicle for travel on Council business, based on mileage travelled by a Member when the travel exceeds 50kms from home (100kms round trip), and is capped at \$5,000 per financial year.
- 4.4.3 Mileage allowances will be calculated at the per business kilometre **rate set by the ATO.**
- 4.4.4 Reimbursement for kilometres travelled will be based on the shortest possible route by gazetted (or where unavailable, locally recognised) roads, except where that

## Travel and Accommodation Policy - Members

### MC08-CP (Superseded FA03-CP Travel & Accommodation Policy Members v3)



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route:

- would involve travel along the Old Ghan Heritage Road between Finke and Titjikala or on the Sandy Blight Junction road between Kintore and Docker River communities; or
- has been closed by the Northern Territory Roads Department; or
- has been closed for use by Council vehicles by the MRC Director of Technical Services or the CEO's delegate in their absence.

In this case the reimbursement will be based on the shortest possible alternative route. Where a member chooses to take a longer route, unless due to the above, reimbursement will be paid on the shorter route.

4.4.5 If a member chooses not to stay at their accommodation and travels home each night they will only be paid for one return trip.

4.4.6 Members who choose to travel in their own vehicle are not covered by the MRC motor vehicle insurance policy.

4.4.7 Once a Member has claimed the full mileage allowance of \$5,000, a Member may claim a reimbursement for actual expenses incurred for travel to additional meetings by providing the following:

- for fuel used to travel to and from a meeting upon providing a receipt to Council for the actual expense incurred.
- for other vehicle expenses such as registration, vehicle repairs and tyres, the Member can claim on a proportionate basis at the end of the financial year by providing the following:
  - the kilometres recorded on the Member's vehicle odometer at the time the full mileage allowance has been claimed;
  - a record of kilometres travelled on approved Council business;
  - receipts for all other vehicle expenses incurred during the period between when the full mileage allowance was claimed and the end of the financial year;
  - the kilometres recorded on the Member's vehicle at the end of the financial year.

Reimbursement would then be made by calculating the percentage of distance travelled by the vehicle for Council business and applying that to the total of the receipts provided.

#### 4.5 Incidentals

Council will reimburse, upon presentation of receipts, any approved and reasonable expenses seen as incidental to travel.

#### 4.6 Other travel

Where members are required to travel by air, bus or train on official Council business, the MRC will finalise all travel and accommodation payments.

#### 4.7 Payments of Entitlements

4.7.1 50% of the meal and mileage allowances will be paid by electronic transfer before the meeting, with the remainder being paid by electronic transfer at the completion of the final meeting day.

4.7.2 Reimbursement of actual expenses incurred for fuel will be:

- paid on the business day following the provision of the receipt to Council; or
- by provision of a purchase order for the Community Store arranged by the

## Travel and Accommodation Policy - Members

### MC08-CP (Superseded FA03-CP Travel & Accommodation Policy Members v3)



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Councillor prior to the meeting.

- 4.7.3 Reimbursement of other vehicle expenses incurred will be paid with the Member's allowances on the next scheduled fortnightly payment following the provision of receipts and all relevant kilometre readings being provided to Council.
- 4.7.4 If members are overpaid, recovery of the overpaid amount will be deducted from the member's next payment.
- 4.7.5 Members will not be reimbursed where a person chooses to use private accommodation (i.e. family).

#### 5. Policy Details

Replaces Policy No: (if applicable)	FA03-CP Travel & Accommodation Policy – Members v3
Responsible Directorate/Department:	Corporate Services - Governance and Planning
Approval Date:	
Minutes Reference and Resolution No:	
Review Cycle:	August 2026 - Review every four (4) years or after changes to relevant legislation.

#### 6 Legislation and References

Related Legislation	Local Government Act 2019
Related Policies	MC03-CP Allowances – Elected Members Policy
Related Procedures	MC01-P2 Travel Expenses Procedure – Members
Related Documents	

#### 7. Version Control

Version No.	Approval Date	Policy No.	Minutes reference and Resolution number
1.	26 February 2016	CP109	OCM Item # 13.3 – OCM2016-012
2.	13 December 2019	FA03-CP	OCM Item # 15.7 – OCM2019-145
3.	26 August 2022	MC08-CP	OCM Item # 15.6 – OCM2022-130
4.	26 May 2023	MC08-CP	SCM Item # 19.2 – OCM2023-071
5.	30 June 2023	MC08-CP	OCM Item # 15.3 – OCM2023-093
6.		MC08-CP	

# Allowances - Local Authority Appointed Members Policy

MC07-CP (Superseded MC07-CP Local Authority Appointed Members Policy v4)



Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.

## 1. Purpose

This policy is to provide guidance in relation to Local Authority (LA) Appointed Members allowance payments and entitlements, including direction for claiming reimbursement for MacDonnell Regional Council (MRC) staff that are Appointed Members and for travel.

## 2. Scope

This policy applies to members of the Local Authority that have been appointed to the Local Authority by council resolution. This policy does not apply to elected members which are members of the Local Authorities which exist within their respective wards.

## 3. Objectives

- 3.1. To establish Council's policy in relation to payment of allowances to Local Authority Appointed Members in line with section 107(1) of the *Local Government Act 2019* (the Act).
- 3.2. To establish reimbursements for travel to Local Authority meetings for members from outstations.
- 3.3. To establish the payments for MRC staff who are Local Authority members.

## 4. Definitions

Appointed members	Refers to a resident of the local area, who has been nominated and then appointed by council resolution to the Local Authority. Refers to members that are not elected but appointed <b>only</b> .
Chairperson	Refers to the chair of the Local Authority.

## 5. Statement

### 5.1. Principles

The policy is based on the following principles set out in the Act and the NT Remuneration Tribunal's Determination on Local Authority Member Allowances.

- 5.1.1. Section 107(1) of the Act provides that, a member of a Local Authority is to be paid an allowance or allowances determined by the Remuneration Tribunal under section 7E of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*.
- 5.1.2. The Minister's Guideline 1: Local Authorities provides that, Council members are not eligible to a local authority payment in relation to attending local authority meetings or provisional meetings, but may be entitled to claim an extra meeting allowance.
- 5.1.3. Section 174(2) of the Act provides that the CEO must determine a policy in relation to allowances and any other benefits for the council's staff.

### 5.2. Appointed Member Allowance

- 5.2.1. Appointed members of a Local Authority will be paid allowances as follows:

The Chair of a Local Authority will be paid:

- If the meeting is held up to 2 hours \$300
- If the meeting is held between 2 to 4 hours \$450
- If the meeting is held for more than 4 hours \$600

## Allowances - Local Authority Appointed Members Policy

MC07-CP (Superseded MC07-CP Local Authority Appointed Members Policy v4)

Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.



A Member of a Local Authority will be paid:

- If the meeting is held up to 2 hours \$200
- If the meeting is held between 2 to 4 hours \$300
- If the meeting is held for more than 4 hours \$400

Appointed Member allowances for Local Authority meetings are published each year in Council's Regional Plan which is available on Council's website.

5.2.2. Members will be paid the allowance after having attended at least 75% of a Local Authority meeting.

### 5.3. MRC employees that are appointed members of a Local Authority

5.3.1. MRC employees will be allowed to attend meetings in work time and paid their normal hourly rate.

5.3.2. MRC employees who are part time or casual and need to attend meetings outside of their normal work hours will be paid the equivalent of a Local Authority member allowance on a pro-rata basis.

- a) if a member is an MRC employee who works part-time from 8:00am to 1:00pm, and the meeting finishes after 1:00pm, then the member will be paid for this attendance on a pro-rata basis.
- b) if a member is an MRC employee who works from 5:00pm onwards, then the member will be paid the full allowance.

5.3.3. MRC employees who earn a Local Authority member allowance will be paid their allowance with the next scheduled pay from MRC.

### 5.4. Appointed Member Travel Reimbursement

5.4.1. Appointed members who travel into community, for a Local Authority meeting, from an outstation will receive a mileage reimbursement in line with policy MC08-CP Travel and Accommodation Policy – **Members**.

### 5.5. Payment of Allowances

5.5.1. Appointed Member's allowances will be transferred by MRC into the member's nominated bank account on the first Friday after the meeting or approved LA business (note that banking processing times mean it may not reach the member's bank until a later date).

5.5.2. MRC employees who earn a Local Authority member allowance will be paid their allowance with the next scheduled pay from MRC.

5.5.3. If LA members do not attend the LA meeting or other approved business, no allowance will be paid.

### 5.6. Accommodation and Meal Allowance

5.6.1. Accommodation and meal allowance reimbursements for legitimate and approved business off community will be paid in line with policy MC08-CP Travel and Accommodation Policy - Members.

## Allowances - Local Authority Appointed Members Policy

MC07-CP (Superseded MC07-CP Local Authority Appointed Members Policy v4)



Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.

### 6. Policy Details

<b>Replaces Policy No: (if applicable)</b>	MC07-CP Allowances – Local Authority Appointed Members Policy v4
<b>Responsible Directorate/Department:</b>	Corporate Services – Governance and Compliance
<b>Approval Date:</b>	30 June 2023
<b>Minutes Reference and Resolution number:</b>	OCM Item # 15.3 – OCM2023-093
<b>Review Cycle:</b>	October 2027 – Review every four (4) years or after changes to relevant legislation or Council policy.

### 7. Legislation and References

<b>Related Legislation:</b>	Local Government Act 2019 Guideline 1: Local Authorities
<b>Related Policies:</b>	MC01-CP Members Policy MC02-CP Meetings Policy
<b>Associated Documents:</b>	MC07-F1 Local Authority Meeting Allowance Form

### 8. Version Control

Version No.	Approval Date	Policy No.	Minutes reference and Resolution number
1	29 May 2015	CP1008	OCM Item # 14.1 – OCM2015-005
2	28 October 2016	CP107	OCM Item # 13.2 – OCM2016-067
3	17 December 2021	MC07-CP	OCM Item # 15.14 – OCM2021-231
4	28 October 2022	MC07-CP	OCM Item # 15.9 – OCM2022-161
5	30 June 2023	MC07-CP	OCM Item # 15.3 – OCM2023-093

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**OFFICERS' REPORTS**

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<b>ITEM NUMBER</b>	15.3
<b>TITLE</b>	Quarterly Key Performance Indicator review - Regional Plan
<b>REFERENCE</b>	- 337303
<b>AUTHOR</b>	Chris Kendrick, Director Corporate Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report presents the progress on the 2022-23 Regional Plan key performance indicators (KPI's) as of June 2023.

Council is informed on a quarterly basis as to the progress of meeting the stated goals as outlined in the Regional Plan. The goals relate to:

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

This report gives Council an opportunity to assess the KPI's and request information from Directors on if / when the goals will be met and the progress being made in achieving them.

**RECOMMENDATION**

**That Council notes and accepts the quarterly key performance indicator review report.**

**BACKGROUND/DISCUSSION**

The progress of achieving Council's KPI's for the Regional Plan is tracked on a quarterly basis to ensure that the 4 Directorates (Corporate Services, Technical Services, Service Centre Delivery and Community Services) will meet their stated goals.

Each Goal is divided into:

- Objective – what we want to achieve
- Strategy- how we will achieve it
- KPI measure – how we will measure the success
- Target date – when we will achieve the objective

All Local Authorities are being consulted to give them an opportunity to provide feedback on the appropriateness of goals affecting their community. This feedback will be used to adjust any strategies and KPI's to ensure goals can be achieved by the stated target date.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Executive Leadership Team  
Director Corporate Services

**ATTACHMENTS:**

- 1 2022-23 Regional Plan 4th Quarter KPIs



<b>Goal # 1 - Developing Communities</b>						
Objective	Strategy	Key Performance Indicator - and Measure	Target Date	Delegate	Q4 Status	Notes
1.1 MRC's infrastructure meets community needs	Develop MRC Community Infrastructure Plans to guide infrastructure investment and development	Develop and adopt 10 year MRC Community Infrastructure Plans for each community • target = plans developed and adopted over 5 years	June 2027	Technical		Works are ongoing and on schedule
	Secure long term land tenure for lots used in the delivery of MRC services	Community based lots that utilised by MRC to deliver services are leased under Section 19 leases • target = 90% of MRC's lots have S19 leases • 100% compliant within 2 years	June 2024	Technical		100% of Council's core services now leased. Discussions regarding funded services ongoing.
	Internal roads that support community development	Develop a long-term road and storm water drainage maintenance plan for council-controlled roads • 100% compliant by June 2023	June 2023	Technical		Completion will not be done before June 2023, staff are still logging areas plan suggested we move to June 2024
		Implement a long-term road and storm water drainage maintenance plan for council controlled roads • to be rolled out over 5 years • 100% compliant by June 2027	June 2027	Technical		Awaiting development of plan as above
	Implement funding decisions of Local Authorities	Complete LA projects within 2 years of funding allocation being released • 100% compliance for all local authority projects	June 2025	Delivery Technical		100% of the funding allocation received 2 years ago has been spent and acquitted
	Focus on ensuring MRC's facilities are safe and secure	Undertake a risk assessment of MRC's facilities to determine areas to be targeted • 100% compliant by June 2024	June 2024	Technical Corporate		12 of the Council's community facilities have been inspected by the WHS team
	Improve Council's responsiveness to maintenance issues	Undertake a feasibility study and cost benefit analysis into the establishment of an in-house mobile maintenance team • 100% compliant by June 2023	June 2023	Technical		Completed
	Partner with the NT Government to drive the Local Government 2030 Strategy	CEO to report to Council on progress made • target = reports to be provided twice per year • 100% compliance each year	June 2023	CEO		Completed
	Improve energy efficiency	LED lighting, water saving devices and solar panels to be introduced to council buildings to improve energy efficiency and decrease power and water consumption • to be rolled out over 5 years • 100% compliant by June 2027	June 2027	Technical		Light audits have been commenced. Finke reviewed and now 100% LED. Solar has been installed on Papunya and Amoonguna.

Goal # 1 - Developing Communities						Q4	
Objective	Strategy	Key Performance Indicator - and Measure	Target Date	Delegate	Status	Notes	
1.2 Create employment opportunities	Collaborate with training providers and funding partners	Create in-community training opportunities through collaboration with training providers and funding partners • target = one (1) course to be delivered by external services providers in each community per year	June 2023	All		In last quarter: ESO water chlorination Cert II undertaken First Aid training undering in Homecare and some core services	
		The ELT is to convene meetings with relevant agencies to clearly define MRC's employment gaps and job-ready requirements • 100% compliant by December 2022	Dec 2022	Delivery Technical Community		Recent meetings held with Catholic care Nguratjuta and Tjwampa	
1.3 Increase Aboriginal employment opportunities	Promote Aboriginal employment within MRC	Community-based positions filled by Aboriginal staff • target = 90% Aboriginal staff • 100% compliance each year	June 2023	Delivery Technical Community		92.2% of community based positions are filled by Aboriginal staff	
		Service contracts secured which guarantee Aboriginal employment and training opportunities • target = 10% Aboriginal employment/training • 100% compliance each year	June 2023	Delivery Technical Community		No new contracts	
		Local Aboriginal labour achieved through delivery of MRC's tendered contracts • target = 10% Aboriginal labour • 100% compliance each year	June 2023	Delivery Technical Community		No new tenders released	
		Alice Springs based positions filled by Aboriginal staff • target = 15% Aboriginal staff • 100% compliance each year	June 2023	All		9.9% of Alice Springs staff identify as Aboriginal	
1.4 Support local Aboriginal enterprise	Engage with stakeholders to develop a collaborative approach to enterprise development	Convene meetings with relevant stakeholders to identify clear pathways and coordinated approaches to Aboriginal enterprise development • target = 2 meetings to be held each year with the CEO to report to Council on progress made	June 2023	CEO		Meetings held with NT Tourism	

Goal # 2 - Healthy Communities						Q4	
Objective	Strategy	Key Performance Indicator - and Measure	Target Date	Delegate	Status	Notes	
2.1 Support active and healthy lifestyles	Collaborate with community stakeholders to promote health initiatives	Implement NT Healthy Communities project to encourage healthy hygiene and eating • target = 13 MRC communities over 5 years	June 2027	Delivery		4 Healthy Community programs undertaken in the year	
	All MRC facilities are 'smoke-free' zones	Develop 'smoke-free' policy and campaign • target = policy and campaign approved by June 2023	June 2023	All		Development in progress to be finalised in Q1 2023/24	
	Promote healthy eating through MRC's services, meetings, functions and events	Policy developed and approved on MRC provided food • target = policy and campaign approved by June 2023	June 2023	Corporate		Development in progress to be finalised in Q1 2023/24	
2.2 Improve environmental health outcomes	Promote sustainable communities through waste management awareness and education	MRC to participate in the NT Tidy Towns program each year • participation by all 13 MRC communities • 100% compliant	June 2023	Delivery		All communities entered and Mt Liebig won the NT awards, moving on to the National Finals where they won 4 awards	
	Improve the health of animals living in communities	Using established baseline data develop and implement animal health programs targeting identified health issues • target = development of program to be completed by June 2023 • target = implementation to be completed by June 2024	June 2023	Delivery		Development has been finalised, implementation due next year	
		Working in partnership with AMRRIC, develop and implement animal health education and management through schools in the MRC region • target = development of program to be completed by June 2024 • target = implementation to be completed by June 2025	June 2024	Delivery		Program developed	
			June 2025	Delivery		Program rolled out to all 13 community schools in year	
	Recycling at MRC's waste management facilities	Consider opportunities for recycling at MRC's waste management facilities • target = undertake recycling trials at two communities	June 2023	Delivery Technical		Recycling trials completed in target communities.	
2.3 Support community and cultural events	Provide in-kind support for community and cultural initiatives	Develop templates which capture in-kind support provided in assisting with community events • target = one significant event in each ward in each calendar year • target = \$50,000pa • 100% compliant	June 2023	Delivery Community		Events held in all wards during the year, including sports weekends in Q4 in several communities	
	Provide support and assistance with the conduct of major cultural and sporting events	Engage with stakeholders to coordinate the development of an event checklist • target = checklist to be completed by June 2023 • 100% compliant	June 2023	Delivery Corporate		Checklist developed. KPI reworded in 2023/24 plan to refocus on achieving the target	

Goal # 3 - Empowered Communities							Q4
Objective	Strategy	Key Performance Indicator - and Measure	Target Date	Delegate	Status	Notes	
3.1 Young people are empowered to be engaged representatives	Provide support for youth leadership across the MRC region	Develop and maintain Youth Boards in the 9 MacYouth communities • target = 3 Youth Boards established per year • target = Youth Boards meet 3 times per community / per year	June 2025	Corporate Community	Green	Ongoing meetings held throughout the year	
		Develop a governance training plan including formal meeting procedures, agendas, minutes • target = training plan to be developed by June 2023 • target = provide one module at each Youth Board meeting	June 2025	Corporate	Yellow	Work commenced on development of training plan. Procedures, agendas and minutes discussed below.	
		Develop meeting procedures, agendas, minutes appropriate to the Youth Boards • 100% compliance by June 2023	June 2023	Corporate	Green	Developed on paper, currently being merged into MacYouth app for ease of use.	
	Local Authorities engage with Youth Boards	A Youth Board chairperson is appointed as a member of the respective Local Authority in their community • target = chairperson attends all LA meetings • 100% compliance within 3 years	June 2025	Corporate	Yellow	Coordinator Engagement has been working with the Youth Teams to identify suitable candidates from Youth Boards to attend LA meetings. Work still to be done to get representatives along to meetings.	
		Local Authority Project Funding continues to be allocated to local Youth Board identified projects • target = 10% of LA Project Funding per year	June 2023	Corporate	Yellow	Approx 3.5% of LA funding for the 2022/23 year was allocated to Youth projects in 4 communities.	
	Provide support for 25-40 year olds residents to be leaders	Future Leaders pilot program in a community (Titjikala) completed • 100% compliance within 3 years	June 2025	Corporate	Yellow	KPI restructured for 2023/24	
3.2 Local Authority and Council members are trained and empowered in their roles to lead into the future	Mandatory governance training is undertaken by all Elected Members	Each Elected Member completes the NTG's governance training within 12 months of being elected • 100% compliant with 12 months of 2021 elections • thereafter as new members are elected	Sept 2022	Corporate	Green	Since recent by-elections, 2 out of 3 recently elected members have attended NTG training.	
	Governance training is delivered to all appointed members of Local Authorities	Local Authority governance training program developed June and approved 2024 • target = compliant by June 2024	June 2024	Corporate	Yellow	Work has progressed on developing a training package, however, this needs to be reviewed in light of recent changes to the LA Guideline.	
		All Local Authority members complete the governance training program within 12 months of appointment • target = 100% compliance on an ongoing basis	June 2023	Corporate	Red	This is awaiting the above development of the training modules.	
3.3 Local Authority and Council members, constituents and stakeholders are engaged and informed	Local Authority meetings are readily accessible to members and the public	Communities hold LA meeting outdoors which include lunch/shared meal at which all members - appointed and elected - can talk with members of the community • target = each community holds one outdoor meeting per year	June 2023	Corporate	Yellow	9 communities held outside meetings between April and June 2023, 2 outside LA meetings were scheduled but failed due to lack of quorum. 1 LA is scheduled to hold their outside meeting at their next meeting and 1 LA is yet to agree on a date for their outside meeting.	
	Increase community awareness of LA decisions and services	Developed edited version of LA minutes to be posted in each community • target = development to be completed by December 2022 • target = minutes to be posted within 7 days of LA meetings on an ongoing basis	Dec 2022	Corporate	Green	A poster has been developed and is now posted on community notice boards after each LA alongside a copy of the LA finance report.	
	Increase community input to inform Council and Local Authority decision-making	Undertake annual Community Satisfaction Survey, and public June consultation on Regional and Strategic Plans 2023 • target = 22/23 survey to be completed by June 2023 • target = 100% compliance on an ongoing basis thereafter	June 2023	Corporate	Red	A Community Satisfaction Survey has been completed in some communities. Results will be collated and reported on, once all communities have been covered.	

Goal # 4 - Supportive Organisation						Q4	
Objective	Strategy	Key Performance Indicator - and Measure	Target Date	Delegate	Status	Notes	
4.1 Support new employees	Develop induction and orientation processes that ensure new starters settle in quickly and become productive in their jobs	Development of online, self-paced learning system to assist with orientation of new staff to explain MRC's policies, guidelines, processes and the completion of all required documentation and the setup of computers/phones, etc - first week of employment • target = learning system to be finalised by June 2024	June 2024	Corporate	Green	New system developed and implemented for new staff.	
		Implement online Learning Management System for the delivery of staff training programs • target = implementation completed by June 2024	June 2024	Corporate	Yellow	Implemented for new staff, due to be rolled out for existing staff	
4.2 Support the development and advancement of our staff	Train and retain a skilled workforce	Develop and adopt individual training programs for all positions within MRC resulting from annual performance reviews • target = training programs adopted by December 2022	Dec 2022	Corporate	Yellow	Needs identification of where bulk training or individual training is required	
		Develop current workforce to meet current and future capability needs • target = Strategy 2 fully implemented by December 2022	Dec 2022	Corporate	Red	Has been included in 2023/24 Regional Plan to review Workforce Development Plan	
	Improve communication and collaboration across all areas within MRC	Complete actions for MRC Workforce Development Plan Strategy 3: Increase employee engagement • target = Strategy 3 (increase employee engagement) fully implemented by June 2023	June 2023	Corporate	Red		
		Complete actions for MRC Workforce Development Plan Strategy 4 (Improve communication and collaboration across all areas within MRC) fully implemented by December 2023	June 2023	Corporate	Red		
4.3 Improve efficiencies through our use of technology	Provide network capability to sustain modern computer systems	Rollout of upgraded network system in association with CouncilBiz, including training of staff and installation of equipment.	June 2022	Corporate	Green	Rollout completed in Q4	
		Rollout upgrade of software packages and resolution of connectivity and network issues: • target = rollout to MRC Main Office, Papunya and Docker River - 2023 • target = rollout to Ammoonguna and Haasts Bluff - 2024 • target = rollout to remaining communities - 2025	June 2025	Corporate	Yellow	Upgraded office software commenced in MRC Main Office.	
4.4 Support staff safety and wellbeing	Develop best practice Work Health and Safety strategy	Establish WH&S Committees in each community • target = 100% compliance by December 2022	Dec 2022	Corporate	Green	Consultation had with all staff	
		Work Health and Safety Electronic Management System implemented and all staff have received training • target = 100% compliance by June 2023	June 2023	Corporate	Red	Expectation is that WHS monitoring will be undertaken in new ERP system	
	Standardise staff housing security to ensure wellbeing	Develop minimum safety standards for staff housing • target = standards finalised by December 2022	Dec 2022	Technical	Green	Standards developed	
		Implement minimum safety standards for staff housing • target = standards rolled out to all staff housing over two years	June 2024	Technical	Yellow	Implementation commenced	
4.4 Staff are empowered to inform MRC decision-making	Consult staff on MRC's strategic direction	Staff are surveyed annually or complete an employee survey annually so that the views of staff can be appreciated and to improve operations • target = 70% of staff complete annual survey	June 2023	Corporate	Red	Technical issues have delayed implementation	

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**OFFICERS' REPORTS**

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<b>ITEM NUMBER</b>	15.4
<b>TITLE</b>	Corporate Services Report
<b>REFERENCE</b>	- 336839
<b>AUTHOR</b>	Sheree Sherry, Acting Director Corporate Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This reports provides an update on the activities and services of the Director of Corporate Services for the months of June - July 2023.

**RECOMMENDATION**

**That Council receives and notes the Corporate Services Report.**

**BACKGROUND/DISCUSSION**

The Corporate Services directorate provides support to Council's service delivery across the region through the provision of administrative, records management, information technology (IT), accounting and finance, customer services, insurance and risk management, planning, secretariat support for Council, Local Authority and Committee meetings, governance and compliance services.

The activities of the Corporate Services directorate ensure that Council and its 13 Local Authorities have a strong governance framework and are compliant with the *Local Government Act*, other relevant legislation and related regulations and guidelines.

Detailed reports for each team within the directorate are as follows:

**1. ICT and Records Management (Complaints Management)**

The installations across the region to improve connectivity have been completed. Following is the work that has been rollout over the month of July;

- Community Council Offices have been switched over to StarLink internet and are fully operational
- Internet services that were supplied to our Community Council Officer through Telstra have now been cancelled, this includes routers/switches which have been transferred to Meraki
- All Telstra fibre, broadband, analogue and Iterra satellite have been removed
- StarLink mobile coverage is approximately 12 months off being setup
- Mobile coverage at Areyonga and Haasts Bluff communities, Council is still waiting on an update from Telstra

Feasibility study for both Areyonga and Haasts Bluff communities were scheduled to commence July 2023, but has not yet occurred. Update on this study from Telstra is schedule for the end of September 2023.

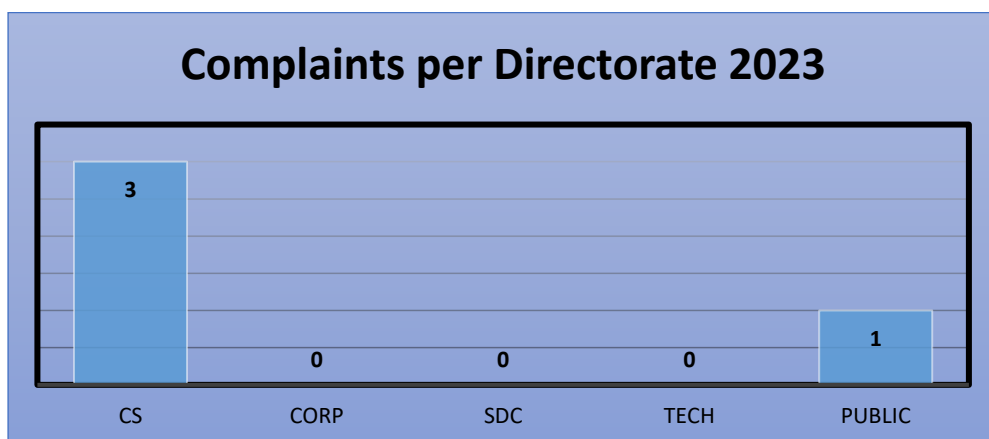
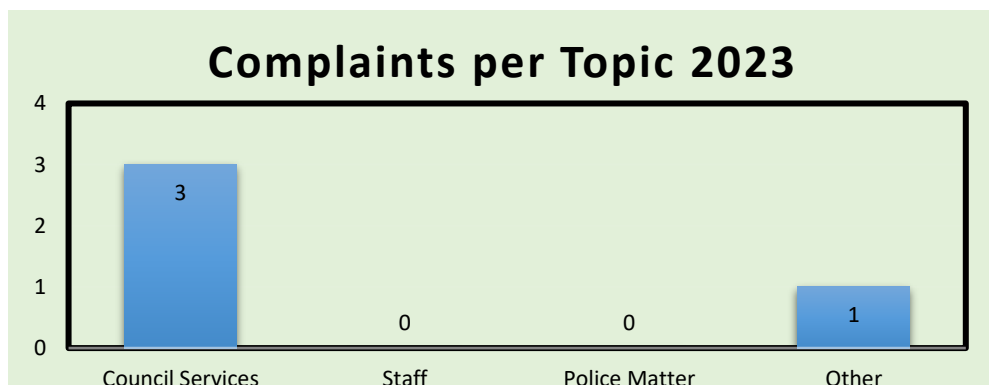
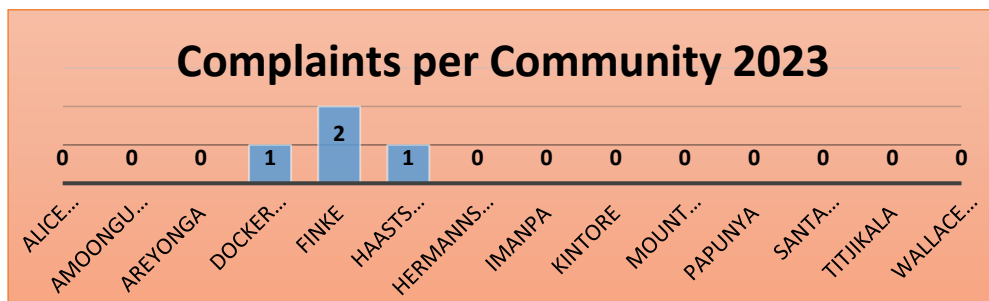
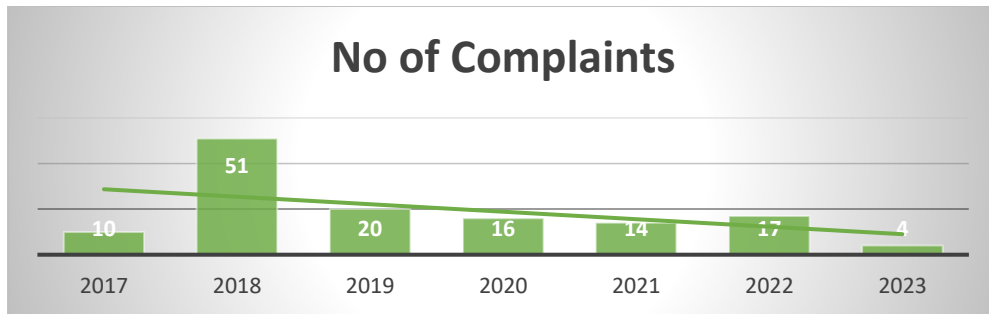
Microsoft Office 365 is operational across Council, the transition from old software to new software package is ongoing. The Microsoft Office 365 work is being completed by Councilbiz and CDMA (Councilbiz Contractor) to fully migrate the new software package. CDMA (Councilbiz Contractor) is undertaking the work to transition Council to Microsoft Office 365 E5 licensing, this will incorporate all the security protocols necessary to protect MRC and operate successfully in the cloud.

Number of complaints received – 1 June – 31 July 2023

0 Complaints received June 2023

0 Complaints received July 2023

	2017	2018	2019	2020	2021	2022	2023
No of Complaints	10	51	20	16	14	17	4



## 2. Governance and Compliance

The Governance and compliance team is a small team which delivers governance, policy, customer service, communications and engagement services for MacDonnell Regional Council.

Below are the Local Authority meetings held to date for the 2023/24 financial year.

### 2023/2024 FY LOCAL AUTHORITY MEETINGS SUMMARY

DATE	COMMUNITY	QUORUM	PROVISIONAL	DEFERRED	CANCELLED
27-Jul-23	Imanpa	√			
26-Jul-23	Finke	√			
19-Jul-23	Docker River	√			
12-Jul-23	Wallace Rockhole		√		

Below are the Local Authority meetings held for the 2022/23 financial year.

2022/2023 FY LOCAL AUTHORITY MEETINGS HELD				
Meeting	Held	Quorum	Provisional	Cancelled
Amoonguna	4	3	1	
Areyonga	3	3		1
Docker River	3	1	2	1
Finke	4	4		
Haasts Bluff	1	1		3
Hermannsburg	3	3		1
Imanpa	4	3	1	
Kintore	3	2	1	1
Mt Liebig	4	3	1	
Papunya	1	1		3
Santa Teresa	4	4		
Titjikala	4	2	2	
Wallace Rockhole	4	1	3	

**Comments:** Of the ten 2022/2023 Local Authority meetings cancelled, seven did not achieve quorum and suitable dates were not available and three cancellations was due to conflicting Community Meetings and Sorry Business.

Listed on the next page are the meetings that were held outdoors and the LA minutes and expenditure posted for the 2022/23.



2022/2023 Outdoor meetings
Amoonguna
Areyonga
Finke
Hermannsburg
Imanpa
Mt Liebig
Santa Teresa
Titjikala
Wallace Rockhole

2022/2023 LA Minutes & Expenditure Posted	
Imanpa	20-Apr
Mt Liebig	10-May
Santa Teresa	17-May
Titjikala	18-May
Areyonga	24-May
Amoonguna	7-Jun
Hermannsburg	8-Jun

### 3. Finance

The staff in the finance team ensure that MRC income, payments and financial reporting is done in a timely and accountable manner. The Finance department manages all income, acquittal of all grant money and payments including the fortnightly payroll for staff across the 14 offices of the MRC. A detailed Financial Report is included in the Agenda as a separate report to Council.

#### ISSUES/OPTIONS/CONSEQUENCES

Nil

#### FINANCIAL IMPACT AND TIMING

Nil

#### CONSULTATION

Manager Information, Communication and Technology

Manager Finance

Governance Officer

#### ATTACHMENTS:

There are no attachments for this report.

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**OFFICERS' REPORTS**

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<b>ITEM NUMBER</b>	15.5
<b>TITLE</b>	Finance and Risk Committee minutes
<b>REFERENCE</b>	- 336868
<b>AUTHOR</b>	Sheree Sherry, Acting Director Corporate Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

In accordance with Local Government (General) Regulations 2021 Section 19 a Council does not schedule an ordinary meeting at least once in each month, the Council must delegate to a Council Committee the necessary powers to carry out, on behalf of the Council, financial functions of the council in the months the council does not schedule an ordinary meeting.

**RECOMMENDATION**

**That Council notes and accepts the minutes of the Finance and Risk Committee of 28<sup>th</sup> July 2023.**

**BACKGROUND/DISCUSSION**

Council is required to have a Finance and Risk Committee under the Local Government Act 2019, its function being to review the finance reports and performance in months where there is no Council meeting, monitor financial and other risks of Council and reporting to Council.

There were no recommendations made for Council's action during the meeting on 28<sup>th</sup> July 2023.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Executive Leadership Team

**ATTACHMENTS:**

1 FRC\_28072023\_MIN.pdf



MINUTES OF THE FINANCE AND RISK COMMITTEE HELD IN THE MEETING  
ROOM 1 - BAGOT STREET - ALICE SPRINGS ON FRIDAY 28 JULY 2023 AT  
10:00AM

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**1 MEETING OPENED 10:10am**

**2 ATTENDANCE AND APOLOGIES**

**Councillors:**

President Roxanne Kenny, Deputy President Dalton McDonald, Councillor Lisa Sharman,  
Acting CEO Aaron Blacker

**Staff:**

A//Director Corporate Services Sheree Sherry

**Guests:**

Nil

**Apologies:**

Councillor Bobby Abbott, CEO Belinda Urquhart

**Leave of Absence:**

**3 CONFIRMATION OF MINUTES**

**3.1 MINUTES OF THE FINANCE AND RISK COMMITTEE MEETING HELD ON  
31 MARCH 2023**

**FRC2023-007 RESOLVED (Lisa Sharman/Dalton McDonald)**

**That the minutes be taken as read and be accepted as a true record of the Meeting.**

**4 CONFLICT OF INTEREST**

**5 ACTIONS ARISING FROM PREVIOUS MINUTES**

*Nil*

## 6 OFFICERS' REPORTS

### 6.1 FINANCE REPORT AS AT 30 JUNE 2023

#### **EXECUTIVE SUMMARY:**

In accordance with Local Government (General) Regulations 2021 Section 17:

(1) The CEO must, in each month, give the council a report setting out:

- a. the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
- b. the most recently adopted annual budget; and
- c. details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.

**FRC2023-008 RESOLVED (Dalton McDonald/Lisa Sharman)**

**That Finance & Risk Committee note and accept the Finance Report as at 30 June 2023.**

Discussion was had regarding Outstations

## 7 RISK MANAGEMENT

*Nil*

## 8 GENERAL BUSINESS

## 9 MEETING CLOSE

The meeting terminated at 10:33am.

## 10 DATE OF NEXT MEETING

Next meeting - 29 September 2023 - 10:00am

This page and the preceding .. pages are the unconfirmed minutes of the Finance And Risk Committee held on Friday 28 July 2023 and will be confirmed Friday 29 September 2023.

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President

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**OFFICERS' REPORTS**

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<b>ITEM NUMBER</b>	15.6
<b>TITLE</b>	Finance Report as at 31 July 2023
<b>REFERENCE</b>	- 337015
<b>AUTHOR</b>	Sheree Sherry, Acting Director Corporate Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

In accordance with Local Government (General) Regulation 2021 Section 17:

- (1) The CEO must, in each month, give the council a report setting out:
- The actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
  - The most recent adopted annual budget; and
  - Details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.

**RECOMMENDATION**

**That Council notes and accepts the Finance Report as at 31 July 2023.**

**BACKGROUND/DISCUSSION**

In accordance with Local Government (General) Regulations 2021 Section 17(2):

- (2) The report must also include:
- details of all cash and investments held by the council (including money held in trust); and b) the closing cash at bank balance split between tied and untied funds; and
  - a statement on trade debtors and a general indication of the age of the debts owed to the council; and
  - a statement on trade creditors and a general indication of the age of the debts owed by the council; and
  - a statement in relation to the council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and
  - other information required by the council

**Comments:**

The total operating income is \$11.2m below the budget as some of the grant funding that was budgeted for the month of July 2023 was not released as anticipated.

The total operating expenses is \$21k more than the budget due to materials and contract expenses for the month of July 2023.

Operating income less than the budget and operating expense more than the budget resulting in a net operating surplus of \$1.3m.

Income and Expenditure statement is tabled on the next page.

MacDonnell Regional Council					
Table 1. Income and Expense statement Actual v Budget					
For the Period Ending 31/07/2023					
	YTD Actuals	YTD Budget	YTD Variance	YTD Variance	Approved
	\$	\$	\$	%	Annual Budget
					\$
<b>OPERATING INCOME</b>					
Rates	0	1,227,958	(1,227,958)	-100%	1,227,958
Charges	0	1,052,810	(1,052,810)	-100%	1,052,810
Fees and Charges	37,949	29,355	8,594	29%	352,260
Operating Grants and Subsidies	5,589,409	14,557,273	(8,967,865)	-62%	32,299,706
Interest/Investment Income	4,621	127,321	(122,700)	-96%	509,285
Commercial/other Income	740,325	489,994	250,331	51%	5,718,490
Council own fund	0	96,658	(96,658)	-100%	96,658
<b>TOTAL OPERATING INCOME</b>	<b>6,372,304</b>	<b>17,581,370</b>	<b>(11,209,066)</b>		<b>41,257,167</b>
<b>OPERATING EXPENSES</b>					
Employee Expenses	1,793,817	2,110,207	316,390	15%	25,057,265
Materials and Contracts	2,836,665	364,604	(2,472,061)	-678%	8,664,067
Elected Member Allowances	26,878	28,167	1,288	5%	338,000
Elected Member Expenses	17,950	14,958	(2,991)	-20%	209,500
Council Committee & LA Allowances	4,200	16,200	12,000	74%	194,400
Council Committee & LA Expenses	4,802	5,417	615	11%	65,000
Depreciation, Amortisation and Impairment	0	266,250	266,250	100%	3,195,000
Interest Expenses	521	480	(41)	-9%	5,760
Other Expenses	309,186	2,166,377	1,857,191	86%	5,706,976
<b>TOTAL OPERATING EXPENSES</b>	<b>4,994,019</b>	<b>4,972,659</b>	<b>(21,360)</b>		<b>43,435,967</b>
<b>OPERATING SURPLUS(DEFICIT)</b>	<b>1,378,285</b>	<b>12,608,710</b>	<b>(11,230,426)</b>		<b>(2,178,800)</b>
Capital Grants Income	0	250,000	(250,000)	-100%	250,000
Gain from the sale of assets	0	262,500	(262,500)	-100%	1,050,000
Council own fund	0	137,333	(137,333)	-100%	1,648,000
<b>SURPLUS(DEFICIT)</b>	<b>1,378,285</b>	<b>13,258,544</b>	<b>(11,880,259)</b>		<b>769,200</b>
Capital Expenses	(672,734)	(595,350)	(77,384)	13%	(3,964,200)
Borrowing Repayments (Principal Only)			0	0%	
Less Non-Cash Income			0	0%	
Add Back Non-Cash Expenses	0	266,250	(266,250)	-100%	3,195,000
<b>NET OPERATING POSITION</b>	<b>705,551</b>	<b>12,929,444</b>	<b>(12,223,893)</b>		<b>0</b>

**Comments:**

Capital expenditure actual cost included commitments rollover from the prior year of \$596k.

MacDonnell Regional Council  
Table 2. Capital Expenditure and Funding Budget  
For the Period Ending 31/07/2023

	YTD Actuals	YTD Budget	YTD Variance	YTD Variance	Approved
	\$	\$	\$	%	Annual Budget
					\$
<b>CAPITAL EXPENDITURE</b>					
Land and Buildings	190,055	132,333	(57,721)	-44%	1,588,000
Infrastructure (including roads, footpaths, park furniture)	0	13,333	13,333	100%	160,000
Plant and Machinery	539,058	447,850	(91,208)	-20%	2,194,200
Other Assets (including furniture and office equipment)	0	1,833	1,833	100%	22,000
Other Leased Assets	0	0	0	0%	0
<b>TOTAL EXPENDITURE FUNDING</b>	<b>729,113</b>	<b>595,350</b>	<b>- 133,763</b>	<b>-</b>	<b>3,964,200</b>
<i>* Total must equal Capital Expenses amount in the Income and Expenditure Statement</i>					
<b>Total capital expenditure funded by:</b>					
Capital Grants Income	0	-	-	0%	0
Gain from the sale of assets	0	262,500	262,500	100%	1,050,000
Council own fund	-	137,333	137,333	100%	1,648,000
<b>TOTAL CAPITAL EXPENDITURE FUNDING</b>	<b>-</b>	<b>399,833</b>	<b>399,833</b>		<b>2,698,000</b>

**Comments:**

MRC maintains a strong financial position. It has significant working capital to provide ongoing services with Current Assets of \$24.2m as opposed to Current Liabilities of \$6.9m. This represents a ratio of 3.5:1 meaning that for every \$1 of current liabilities there is more than \$3.50 to cover these expenses.

Balance Sheet is tabled on the next page.

<b>MacDonnell Regional Council</b>		
<b>Table 3. Monthly Balance Sheet Report</b>		
<b>31st July 2023</b>		
	YTD Actuals \$	Note Reference
<b>ASSETS</b>		
Cash at bank	16,333,923	(1)
Term deposit	6,000,000	(1)
Tied Funds		3,127,994
Untied Funds		19,205,929
Accounts Receivable		
Trade Debtors	1,279,244.96	(2)
Provision for bad debt	(17,009)	
Rates & Charges Debtors	698,946	
Other Receivables	0	
Inventory	-	
<b>TOTAL CURRENT ASSETS</b>	<b>24,295,105</b>	
Non-Current Financial Assets		
Property, Plant and Equipment	16,223,501	
<b>TOTAL NON-CURRENT ASSETS</b>	<b>16,223,501</b>	
<b>TOTAL ASSETS</b>	<b>40,518,606</b>	
<b>LIABILITIES</b>		
Accounts Payable	5,428	(3)
GST payable (receivable)	392,029	
ATO & Payroll Liabilities	239,329	(4)
Employee benefit current	2,105,941	
Grant liability	3,127,994	
Other Current Liability	859,555	
Lease liability current	267,934	
<b>TOTAL CURRENT LIABILITIES</b>	<b>6,998,211</b>	
Employee benefit non current	353,570	
Lease liability non current	309,604	
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>663,174</b>	
<b>TOTAL LIABILITIES</b>	<b>7,661,384</b>	
<b>NET ASSETS</b>	<b>32,857,222</b>	
<b>EQUITY</b>		
Asset Revaluation Reserve	0	
Reserves	5,000,000	
Accumulated Surplus	27,857,222	
<b>TOTAL EQUITY</b>	<b>32,857,222</b>	

**Comments:** Council maintains sufficient cash on hand to meets its operational commitments. Where possible funds are invested to maximise earning potential. Two term deposits were made in July 2023.

Note 1. Details of Cash and Investments Held		
Cash at Bank/Petty Cash		
Account name		Total
Operations Account		11,900,701
Trust Account		4,054,658
Centrelink		243,305
Northern Territory (NTG)		1,607
Amoonguna Store		133,252
Petty Cash		400
<b>Total Cash at Bank</b>		<b>16,333,923</b>

Investment Report					
Bank	Principal \$	Interest Rate	Term Days	Maturity Date	Percentage
NAB	5,000,000	5.00%	91	30/10/2023	83%
NAB	1,000,000	4.10%	30	30/08/2023	17%
					0%
					0%
					0%
					0%
	6,000,000				100%

**Comment:** MRC's debts in excess of 60 days relate to uncertainty in relation to one debtor which is highlighted below. Action is currently being undertaken to resolve this debt. Remaining outstanding debts are being followed up on a regular basis.

Note 2. Statement on debts owed to Council is presented on the next page.



<b>Note 2. Statement on Debts Owed to Council (Accounts Receivable)</b>			
<b>Debtors</b>	<b>1 – 30 Days</b>	<b>31 – 60 Days</b>	<b>&gt;60 Days</b>
Centre Bush Bus	-	-	-
Australian Government - Centrelink	5,852	-	-
Australian Government - Dept of Families	-	-	686
Australian Government - Dept of Health	304,042	-	-
Central Australian Aboriginal Congress	420	-	-
Central Land Council	1,578	-	744
Dept. Health CA Remote Health	1,104	-	-
Dept of Education Northern Territory	-	196	-
Desart Inc	196	-	-
Northern Territory Government	44,529	-	54,104
Power and Water Corporation - Darwin	560,173	-	46,858
Red Dust Role Models Ltd	392	196	-
Charles Darwin University	-	588	-
Waltja Tjutanku Palyapayi	105	-	-
Titjikala Store (Outback Store)	100	-	-
Catholic Care NT Services	-	-	196
Royal Life Saving Society (Australia) NT Branch	-	-	98
Dept Attorney General & Justice	248	196	-
S&R Building and Construction Pty Ltd	210	-	-
Lutheran Community Care	1,506	-	-
<b>Ingkerreke Commercial Pty Ltd as trustee for the Ingkerreke Operational Trust</b>	<b>-</b>	<b>-</b>	<b>16,278</b>
Dept of Territory Families Housing	1,596	1,220	248
Murray River North Pty Ltd	2,870	1,568	-
Warlpiri Media Aboriginal Corporation	-	98	-
Pedersens Pty Ltd Design & Construction	2,940	-	-
Lifestyle Solutions	-	-	588
TDC Refridgeration	210	-	-
Emperor Refridgeration Pty Ltd	-	392	-
MusicNT	1,680	-	-
Batchelor Institute of Indigenous Tertiary Education	-	-	686
CKS Electrical	-	-	588
CAYLUS Tangentyere Council	191,840	-	-
Nicholl Constructions (Niccon NT)	-	-	-
Atyenhenge-atherre Aboriginal Corporation	-	-	100
The AOT Group Pty Ltd	-	-	588
Outback Internet	-	98	181
NT Pensioner & Carer Concession Scheme	-	-	200
Australian Bureau of Statistics	105	-	-
Sydney Maloney Contracting	-	-	100
Noah Audet	-	-	249
Premier Plumbing NT	-	588	2,156
Ontrack Contracting	-	-	50
Complete Fencing	285	-	-
PURE PLUMBING SOLUTIONS NT PTY LTD	630	-	588
Spears Construction Pty Ltd	-	1,775	-
AGB EVENTS PTY LTD	-	-	581
TRADE WORKS N.T. PTY LTD	-	-	740
BlueDust NT	4,515	-	-
National Indigenous Australians	420	-	-
ARTWEYE SUPPORT SERVICES PTY LTD	-	-	760
Satori Plumbing	-	2,400	-
Centre Contracting	-	-	2,690
Auskron Pty Ltd	-	580	-
Rattlepod Landscapes	315	-	-
Federal Court of Australia	-	248	-
Advanced Plumbing	255	-	-
Terry Abbott	11,500	-	-
<b>Trade Debtors</b>	<b>1,139,045</b>	<b>10,143</b>	<b>130,056</b>

**Comments:** MRC current debts owed 1-30 days represent 100% of all debts payable.

<b>Note 3. Statement on Debts Owed by Council (Trade creditors)</b>			
<b>Creditors</b>	<b>1 – 30 Days</b>	<b>31 – 60 Days</b>	<b>&gt;60 Days</b>
Centrelink	400	-	-
Child Support Agency	2,499	-	-
Power and Water Authority	-	6,264	-
RTM	404	-	-
Dept of Housing, Local Government	280	-	-
Elaine Chruchill	52	-	-
SMART Salary	7,292	-	-
United Voice	361	-	-
Chris Paine	405	-	-
<b>Total Trade Creditors</b>	<b>5,428</b>	-	-

**Comments:** MRC meets its ATO and Payroll obligations in a timely manner.

<b>Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations</b>			
<b>Creditors</b>	<b>1 – 30 Days</b>	<b>31 – 60 Days</b>	<b>&gt;60 Days</b>
AUSTRALIAN TAXATION OFFICE (PAYG only)	152,347	-	-
Super Fund Clearing House	86,982	-	-
<b>Total ATO and Payroll obligations</b>	<b>239,329</b>	-	-

**Table 5. Member & CEO council credit card transactions for February 2023**

<b>1. Roxanne Kenny - President (member)</b>			
<b>Date</b>	<b>Amount</b>	<b>Suppliers Name</b>	<b>Reason for the transactions</b>
27/06/2023	6.00	Westpac Bank	Card fee
<b>2. Belinda Urquhart - CEO</b>			
<b>Date</b>	<b>Amount</b>	<b>Suppliers Name</b>	<b>Reason for the transactions</b>
4/07/2023	70.50	Ezypay Sydney	MYOB Subscription - Amoonguna Store
24/07/2023	904.06	Bunnings	Hermannsburg Healthy Communities Event
24/07/2023	2189.00	Telstra Alice Springs	CEO Mobile Phone, Screen and Phone Protector
26/07/2023	662	Novotel Sydney	Waste Management Conference
26/07/2023	1091.28	Qantas	Waste Management Conference Accommodation
27/07/2023	6.00	Westpac	Card fee
<b>2. Jeffery MacLeod - CEO</b>			
<b>Date</b>	<b>Amount</b>	<b>Suppliers Name</b>	<b>Reason for the transactions</b>
28/06/2023	511.98	Avis Australia	CMC Cabinet Meeting & Councilbiz Meeting
3/07/2023	529.19	Northside IGA	CEO Function
3/07/2023	91.00	Northside IGA	CEO Function
27/07/2023	6.00	Westpac	Card fee

**Comments:**

Local Authority Income and Expenditure per community for this reporting period are provided as an attachment.

**ISSUES/OPTIONS/CONSEQUENCES**

Reporting on a monthly basis keeps Council informed and compliant with all legislative requirements.

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Chief Executive Officer  
Executive Leadership Team  
Acting Manager Finance

**ATTACHMENTS:**

- 1 LA Expenditure 310723.pdf
- 2 CEO Certification 310723.pdf

MacDonnell Regional Council  
 Table 4. Income and Expense statement Actual v Budget  
 For the Period Ending 31/07/2023

	Regional Office			Amoonguna			Areyonga		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
<b>OPERATING INCOME</b>									
Rates	0	1,227,958	(1,227,958)	0	0	0	0	0	0
Charges	0	1,052,810	(1,052,810)	0	0	0	0	0	0
Fees and Charges	5,600	3,750	1,850	0	50	(50)	2,275	1,475	800
Operating Grants and Subsidies	5,091,899	11,149,383	(6,057,484)	0	54,007	(54,007)	0	446,193	(446,193)
Interest/Investment Income	4,621	127,321	(122,700)	0	0	0	0	0	0
Commercial/other Income	118,840	159,647	(40,807)	46,279	29,396	16,884	53,363	28,388	24,975
Council own fund	0	96,658	(96,658)	0	0	0	0	0	0
<b>TOTAL OPERATING INCOME</b>	<b>5,220,959</b>	<b>13,817,527</b>	<b>(8,596,568)</b>	<b>46,279</b>	<b>83,453</b>	<b>(37,173)</b>	<b>55,638</b>	<b>476,056</b>	<b>(420,418)</b>
<b>OPERATING EXPENSES</b>									
Employee Expenses	771,908	888,627	116,719	78,026	79,201	1,175	49,578	93,659	44,081
Materials and Contracts	683,437	73,556	(609,881)	91,279	14,463	(76,815)	81,898	128,520	46,622
Elected Member Allowances	25,378	28,167	2,788	0	0	0	0	0	0
Elected Member Expenses	17,633	14,958	(2,675)	0	0	0	0	0	0
Council Committee & LA Allowances	600	4,633	4,033	0	600	600	0	1,000	1,000
Council Committee & LA Expenses	0	0	0	0	417	417	2,688	417	(2,271)
Depreciation, Amortisation and Impairment	0	266,250	266,250	0	0	0	0	0	0
Interest Expenses	521	480	(41)	0	0	0	0	0	0
Other Expenses	337,381	1,822,745	1,485,364	13,230	5,759	(7,471)	8,704	80,202	71,498
<b>TOTAL OPERATING EXPENSES</b>	<b>1,836,859</b>	<b>3,099,416</b>	<b>1,262,557</b>	<b>182,535</b>	<b>100,441</b>	<b>(82,095)</b>	<b>142,867</b>	<b>303,798</b>	<b>160,931</b>
<b>OPERATING SURPLUS(DEFICIT)</b>	<b>3,384,100</b>	<b>10,718,111</b>	<b>(7,334,010)</b>	<b>(136,256)</b>	<b>(16,988)</b>	<b>(119,268)</b>	<b>(87,229)</b>	<b>172,258</b>	<b>(259,488)</b>
Capital Grants Income	0	0	0	0	0	0	0	0	0
Gain from the sale of assets	0	262,500	(262,500)	0	0	0	0	0	0
Council own fund	0	34,167	(34,167)	0	7,500	(7,500)	0	0	0
<b>SURPLUS(DEFICIT)</b>	<b>3,384,100</b>	<b>11,014,777</b>	<b>(7,630,677)</b>	<b>(136,256)</b>	<b>(9,488)</b>	<b>(126,768)</b>	<b>(87,229)</b>	<b>172,258</b>	<b>(259,488)</b>
Capital Expenses	(481,015)	(492,183)	11,168	(11,150)	(7,500)	(3,650)	0	0	0
Borrowing Repayments (Principal Only)			0			0			0
Less Non-Cash Income			0			0			0
Add Back Non-Cash Expenses	0	266,250	(266,250)	0	0	0	0	0	0
<b>NET OPERATING POSITION</b>	<b>2,903,085</b>	<b>10,788,844</b>	<b>(7,885,759)</b>	<b>(147,406)</b>	<b>(16,988)</b>	<b>(130,419)</b>	<b>(87,229)</b>	<b>172,258</b>	<b>(259,488)</b>

MacDonnell Regional Council  
Table 4. Income and Expense statement  
For the Period Ending 31/07/2

	Docke River			Finke		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
<b>OPERATING INCOME</b>						
Rates	0	0	0	0	0	0
Charges	0	0	0	0	0	0
Fees and Charges	1,865	3,733	(1,869)	859	2,750	(1,891)
Operating Grants and Subsidies	0	513,226	(513,226)	0	136,806	(136,806)
Interest/Investment Income	0	0	0	0	0	0
Commercial/other Income	47,643	23,464	24,179	52,021	27,374	24,647
Council own fund	0	0	0	0	0	0
<b>TOTAL OPERATING INCOME</b>	<b>49,507</b>	<b>540,423</b>	<b>(490,916)</b>	<b>52,880</b>	<b>166,929</b>	<b>(114,049)</b>
<b>OPERATING EXPENSES</b>						
Employee Expenses	61,463	84,654	23,191	81,355	83,716	2,362
Materials and Contracts	184,669	12,546	(172,124)	35,839	7,820	(28,019)
Elected Member Allowances	0	0	0	900	0	(900)
Elected Member Expenses	0	0	0	0	0	0
Council Committee & LA Allowances	500	733	233	1,050	1,000	(50)
Council Committee & LA Expenses	0	417	417	0	417	417
Depreciation, Amortisation and Impairment	0	0	0	0	0	0
Interest Expenses	0	0	0	0	0	0
Other Expenses	11,153	27,691	16,538	15,892	27,319	11,427
<b>TOTAL OPERATING EXPENSES</b>	<b>257,785</b>	<b>126,040</b>	<b>(131,745)</b>	<b>135,036</b>	<b>120,271</b>	<b>(14,764)</b>
<b>OPERATING SURPLUS(DEFICIT)</b>	<b>(208,278)</b>	<b>414,383</b>	<b>(622,660)</b>	<b>(82,156)</b>	<b>46,658</b>	<b>(128,814)</b>
Capital Grants Income	0	0	0	0	0	0
Gain from the sale of assets	0	0	0	0	0	0
Council own fund	0	0	0	0	2,917	(2,917)
<b>SURPLUS(DEFICIT)</b>	<b>(208,278)</b>	<b>414,383</b>	<b>(622,660)</b>	<b>(82,156)</b>	<b>49,575</b>	<b>(131,730)</b>
Capital Expenses	0	0	0	0	(2,917)	2,917
Borrowing Repayments (Principal Only)			0			0
Less Non-Cash Income			0			0
Add Back Non-Cash Expenses	0	0	0	0	0	0
<b>NET OPERATING POSITION</b>	<b>(208,278)</b>	<b>414,383</b>	<b>(622,660)</b>	<b>(82,156)</b>	<b>46,658</b>	<b>(128,814)</b>

MacDonnell Regional Council  
 Table 4. Income and Expense statement Actual v Budget  
 For the Period Ending 31/07/2023

	Haats Bluff			Hermannsburg			Imanpa		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
<b>OPERATING INCOME</b>									
Rates	0	0	0	0	0	0	0	0	0
Charges	0	0	0	0	0	0	0	0	0
Fees and Charges	1,540	1,017	523	725	429	296	1,209	558	651
Operating Grants and Subsidies	0	452,217	(452,217)	0	367,716	(367,716)	0	94,827	(94,827)
Interest/Investment Income	0	0	0	0	0	0	0	0	0
Commercial/other Income	48,711	25,909	22,802	58,813	26,487	32,326	45,377	21,758	23,619
Council own fund	0	0	0	0	0	0	0	0	0
<b>TOTAL OPERATING INCOME</b>	<b>50,251</b>	<b>479,143</b>	<b>(428,892)</b>	<b>59,538</b>	<b>394,632</b>	<b>(335,094)</b>	<b>46,586</b>	<b>117,143</b>	<b>(70,557)</b>
<b>OPERATING EXPENSES</b>									
Employee Expenses	81,927	92,355	10,428	158,020	150,524	(7,496)	42,749	56,410	13,660
Materials and Contracts	208,842	9,235	(199,607)	666,704	20,324	(646,380)	87,437	5,614	(81,823)
Elected Member Allowances	0	0	0	0	0	0	600	0	(600)
Elected Member Expenses	0	0	0	0	0	0	316	0	(316)
Council Committee & LA Allowances	0	1,133	1,133	0	1,000	1,000	1,350	867	(483)
Council Committee & LA Expenses	0	417	417	199	417	217	137	417	280
Depreciation, Amortisation and Impairment	0	0	0	0	0	0	0	0	0
Interest Expenses	0	0	0	0	0	0	0	0	0
Other Expenses	8,084	24,197	16,113	7,511	33,370	25,859	5,787	7,182	1,396
<b>TOTAL OPERATING EXPENSES</b>	<b>298,854</b>	<b>127,338</b>	<b>(171,516)</b>	<b>832,434</b>	<b>205,635</b>	<b>(626,799)</b>	<b>138,376</b>	<b>70,489</b>	<b>(67,887)</b>
<b>OPERATING SURPLUS(DEFICIT)</b>	<b>(248,603)</b>	<b>351,805</b>	<b>(600,408)</b>	<b>(772,896)</b>	<b>188,997</b>	<b>(961,892)</b>	<b>(91,790)</b>	<b>46,654</b>	<b>(138,444)</b>
Capital Grants Income	0	0	0	0	0	0	0	0	0
Gain from the sale of assets	0	0	0	0	0	0	0	0	0
Council own fund	0	4,167	(4,167)	0	27,250	(27,250)	0	0	0
<b>SURPLUS(DEFICIT)</b>	<b>(248,603)</b>	<b>355,972</b>	<b>(604,575)</b>	<b>(772,896)</b>	<b>216,247</b>	<b>(989,142)</b>	<b>(91,790)</b>	<b>46,654</b>	<b>(138,444)</b>
Capital Expenses	(31,667)	(4,167)	(27,500)	0	(27,250)	27,250	0	0	0
Borrowing Repayments (Principal Only)			0			0			0
Less Non-Cash Income			0			0			0
Add Back Non-Cash Expenses	0	0	0	0	0	0	0	0	0
<b>NET OPERATING POSITION</b>	<b>(280,270)</b>	<b>351,805</b>	<b>(632,075)</b>	<b>(772,896)</b>	<b>188,997</b>	<b>(961,892)</b>	<b>(91,790)</b>	<b>46,654</b>	<b>(138,444)</b>

MacDonnell Regional Council  
Table 4. Income and Expense statement  
For the Period Ending 31/07/2

	Kintore			Mount Liebig		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
<b>OPERATING INCOME</b>						
Rates	0	0	0	0	0	0
Charges	0	0	0	0	0	0
Fees and Charges	6,830	4,417	2,413	7,745	1,992	5,753
Operating Grants and Subsidies	39,908	122,995	(83,088)	0	257,293	(257,293)
Interest/Investment Income	0	0	0	0	0	0
Commercial/other Income	53,717	23,586	30,130	45,382	21,279	24,103
Council own fund	0	0	0	0	0	0
<b>TOTAL OPERATING INCOME</b>	<b>100,454</b>	<b>150,998</b>	<b>(50,544)</b>	<b>53,126</b>	<b>280,563</b>	<b>(227,437)</b>
<b>OPERATING EXPENSES</b>						
Employee Expenses	67,353	91,579	24,225	69,238	86,535	17,297
Materials and Contracts	54,508	10,680	(43,828)	116,631	10,404	(106,227)
Elected Member Allowances	0	0	0	0	0	0
Elected Member Expenses	0	0	0	0	0	0
Council Committee & LA Allowances	0	1,000	1,000	0	1,000	1,000
Council Committee & LA Expenses	1,318	417	(902)	451	417	(34)
Depreciation, Amortisation and Impairment	0	0	0	0	0	0
Interest Expenses	0	0	0	0	0	0
Other Expenses	7,209	17,614	10,404	2,572	24,242	21,670
<b>TOTAL OPERATING EXPENSES</b>	<b>130,390</b>	<b>121,289</b>	<b>(9,101)</b>	<b>188,891</b>	<b>122,597</b>	<b>(66,294)</b>
<b>OPERATING SURPLUS(DEFICIT)</b>	<b>(29,936)</b>	<b>29,709</b>	<b>(59,645)</b>	<b>(135,765)</b>	<b>157,966</b>	<b>(293,731)</b>
Capital Grants Income	0	0	0	0	0	0
Gain from the sale of assets	0	0	0	0	0	0
Council own fund	0	27,750	(27,750)	0	10,250	(10,250)
<b>SURPLUS(DEFICIT)</b>	<b>(29,936)</b>	<b>57,459</b>	<b>(87,395)</b>	<b>(135,765)</b>	<b>168,216</b>	<b>(303,981)</b>
Capital Expenses	(14,399)	(27,750)	13,351	0	(10,250)	10,250
Borrowing Repayments (Principal Only)			0			0
Less Non-Cash Income			0			0
Add Back Non-Cash Expenses	0	0	0	0	0	0
<b>NET OPERATING POSITION</b>	<b>(44,335)</b>	<b>29,709</b>	<b>(74,044)</b>	<b>(135,765)</b>	<b>157,966</b>	<b>(293,731)</b>

MacDonnell Regional Council  
 Table 4. Income and Expense statement Actual v Budget  
 For the Period Ending 31/07/2023

	Papunya			Santa Teresa			Titjikala			Wallace Rock		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
<b>OPERATING INCOME</b>												
Rates	0	0	0	0	0	0	0	0	0	0	0	0
Charges	0	0	0	0	0	0	0	0	0	0	0	0
Fees and Charges	6,510	6,213	297	2,217	6,213	(3,996)	333	1,133	(801)	242	250	(8)
Operating Grants and Subsidies	55,000	589,120	(534,120)	0	589,120	(589,120)	0	146,083	(146,083)	0	16,400	(16,400)
Interest/Investment Income	0	0	0	0	0	0	0	0	0	0	0	0
Commercial/other income	54,479	29,812	24,667	40,166	29,812	10,354	47,358	26,929	20,428	25,839	12,269	13,570
Council own fund	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL OPERATING INCOME</b>	<b>115,989</b>	<b>625,145</b>	<b>(509,156)</b>	<b>42,384</b>	<b>625,145</b>	<b>(582,762)</b>	<b>47,690</b>	<b>174,145</b>	<b>(126,455)</b>	<b>26,081</b>	<b>28,919</b>	<b>(2,838)</b>
<b>OPERATING EXPENSES</b>												
Employee Expenses	113,292	131,534	18,242	103,004	131,534	28,530	104,323	112,994	8,671	28,512	29,389	877
Materials and Contracts	377,096	27,331	(349,765)	310,502	27,331	(283,171)	155,525	23,934	(131,591)	2,714	5,746	3,032
Elected Member Allowances	0	0	0	0	0	0	0	0	0	0	0	0
Elected Member Expenses	0	0	0	0	0	0	0	0	0	0	0	0
Council Committee & LA Allowances	0	1,033	1,033	0	1,033	1,033	0	733	733	700	733	33
Council Committee & LA Expenses	0	417	417	0	417	417	0	417	417	208	417	209
Depreciation, Amortisation and Impairment	0	0	0	0	0	0	0	0	0	0	0	0
Interest Expenses	0	0	0	0	0	0	0	0	0	0	0	0
Other Expenses	11,535	31,143	19,608	6,886	31,143	24,257	12,401	25,257	12,855	3,978	4,817	839
<b>TOTAL OPERATING EXPENSES</b>	<b>501,923</b>	<b>191,458</b>	<b>(310,464)</b>	<b>420,392</b>	<b>191,458</b>	<b>(228,934)</b>	<b>272,249</b>	<b>163,335</b>	<b>(108,914)</b>	<b>36,111</b>	<b>41,102</b>	<b>4,990</b>
<b>OPERATING SURPLUS(DEFICIT)</b>	<b>(385,933)</b>	<b>433,687</b>	<b>(819,620)</b>	<b>(378,009)</b>	<b>433,687</b>	<b>(811,696)</b>	<b>(224,559)</b>	<b>10,810</b>	<b>(235,369)</b>	<b>(10,030)</b>	<b>(12,182)</b>	<b>2,152</b>
Capital Grants Income	0	0	0	0	0	0	0	0	0	0	0	0
Gain from the sale of assets	0	0	0	0	0	0	0	0	0	0	0	0
Council own fund	0	23,333	(23,333)	0	23,333	(23,333)	0	0	0	0	0	0
<b>SURPLUS(DEFICIT)</b>	<b>(385,933)</b>	<b>457,020</b>	<b>(842,954)</b>	<b>(378,009)</b>	<b>457,020</b>	<b>(835,029)</b>	<b>(224,559)</b>	<b>10,810</b>	<b>(235,369)</b>	<b>(10,030)</b>	<b>(12,182)</b>	<b>2,152</b>
Capital Expenses	(190,882)	(23,333)	(167,548)	(171,463)	(23,333)	(148,130)	0	0	0	0	0	0
Borrowing Repayments (Principal Only)	0	0	0	0	0	0	0	0	0	0	0	0
Less Non-Cash Income	0	0	0	0	0	0	0	0	0	0	0	0
Add Back Non-Cash Expenses	0	0	0	0	0	0	0	0	0	0	0	0
<b>NET OPERATING POSITION</b>	<b>(576,815)</b>	<b>433,687</b>	<b>(1,010,502)</b>	<b>(549,472)</b>	<b>433,687</b>	<b>(983,159)</b>	<b>(224,559)</b>	<b>10,810</b>	<b>(235,369)</b>	<b>(10,030)</b>	<b>(12,182)</b>	<b>2,152</b>



## Certification by the Council CEO

Council Name:	MacDonnell Regional Council
Reporting Period:	31st July 2023

To the best of the CEO's knowledge, information and belief:

- (1) the internal controls implemented by the council are appropriate; and
- (2) the monthly reports best reflects the financial affairs of the council

CEO Signed

Date

B. Urquhart (B. Urquhart)  
18.8.2023

*Note: If the CEO cannot provide this certification then written reasons are required for not providing the certification.*

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**OFFICERS' REPORTS**

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<b>ITEM NUMBER</b>	15.7
<b>TITLE</b>	People and Capabilities Report
<b>REFERENCE</b>	- 336942
<b>AUTHOR</b>	Rhiannon Pomery, Acting Executive Manager People and Capabilities

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides an update on activities and services with the People & Capabilities department for the months of June – July 2023.

**RECOMMENDATION**

**That Council receives and notes the People & Capabilities Report.**

**BACKGROUND/DISCUSSION**

The People & Capabilities department provides support to Council's service delivery across the region through the provision of human resources, training and development and work health safety.

The activities of the department ensure that Council and its 13 Local Authorities have a strong governance framework and are compliant with the *Local Government Act*, other relevant legislation and related regulations and guidelines.

Details of the team are as follows;

- Restructure to the Human Resources Department – the HR team have moved away from the Corporate Services Department to be embedded under the CEO. This move will enhance collaboration and support with the CEO in order to progress MRC towards updating and modernising HR practices.
- Employee Climate Survey – Supporting KPI Goal 4.5. Due date has been extended.
  - **STATUS:** Questionnaire being built and tested. IT have advised that server access via CouncilBiz has been completed.
- Collaborative training with Central Desert Regional Council – Working to deliver combined private 4WD training courses for staff from both councils requiring ongoing engagement with CDRC to ensure combined needs can be met. Further collaboration on cultural orientation training will be discussed at a later date.
  - **STATUS:** The A/Coordinator WHS has liaised with CDRC to trial co-facilitating private 4WD training with costs to be shared based on how many registrations each council has.
- All identified staff have completed the required nationally recognised Fire Warden Training and fire extinguisher training. The A/Coordinator WHS is ensuring that staff and areas will be equipped with the required items for duties as fire wardens.
  - **STATUS:** Fire evacuation drills are being proposed/planned for all communities.

- Recruitment – ongoing recruitment actions for Coordinator WHS and HR Administration Officer.
  - **STATUS:** advertising is open for both positions.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Acting Director Corporate Services

**ATTACHMENTS:**

There are no attachments for this report.

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**OFFICERS' REPORTS**

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<b>ITEM NUMBER</b>	15.8
<b>TITLE</b>	Community Service Council Report
<b>REFERENCE</b>	- 336833
<b>AUTHOR</b>	Jenny Murnik, CS Coordinator Administration

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**RECOMMENDATION**

**That Council note and accept the Community Services report.**

**BACKGROUND/DISCUSSION**

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Executive Leadership Team  
Manager of Aged & Disability Services – Amandeep Kaur  
Acting Manager of Children’s Services – Ainsley Roscrow  
Manager of Community Safety – Liz Scott  
Manager of Youth Services – Jessica Kragh

**ATTACHMENTS:**

- 1 2023-08 - COMMUNITY SERVICES Council Report - approved.docx.pdf
- 2 2023-08 - MACYOUTH Council Report.pdf

## Community Service: Report on Operations

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**LOCATION:** All Communities  
**PERIOD:** 1/04/2023 to 30/06/2023  
**AUTHORS:** Sabine Wedemeyer, Director Community Services – Daisy Kaur, Aged & Disability Services – Ainsley Roscrow, Children’s Services – Liz Scott, Community Safety

### AGED & DISABILTY SERVICES

- Services were delivered across all sites, in-line with the funded outputs and client requirements.
- Total Aged care clients as of 30 June 2023:
  - NATSIFACP – 49
  - CHSP – 51
- Nisha Gartaula has moved to the Aged Care Trainer position from Admin officer.
- Lauren Taylor is the successful candidate for MacCare Admin Officer.
- Bishnu Bhattarai is the successful candidate for Hermannsburg/Areyonga Aged care Coordinator.
- Following training workshops attended by the MacCare Team;
  - 22 June 2023 - Cultural Awareness Training
  - 03 May 2023 - Aged Care Quality Review Ready Workshop
  - Certificate III in Individual Support in two communities.
  - First Aid training in four communities.



**Aged Care Quality Review Ready Workshop**



## CHILDREN'S SERVICES



### Docker River

- During this reporting period the CCCFR funding team conducted their review of the service. The Docker River team cleaned and prepared the Centre for the visit. After observing the program and infrastructure, the review team spent considerable time in discussion with the Team Leader and visiting coordinator about the program objectives and government compliance.
- Three Educators at the Docker River centre are enrolled in the Cert III in Early Childhood Education and Care. The Team Leader is progressing through units while the local educators were unable to attend the Batchelor Institute in Alice.
- The Centre has enjoyed visits from stakeholders including the NPY women's council who support some staff and clients with food, nutrition guidance and trips out on country. The dental team has visited the service and provided free screenings and toothpaste and toothbrush for each child. The school principal also visited the centre with ideas about supporting a 'school readiness' program for the children who will transition to school.

**Sally cleaning the Docker River Centre in preparation for the CCCFR review team visit.  
Vanessa digging and talking with children in the sandpit**



### Finke

- During this reporting period the Finke team have been working each Friday to plan and record the program to share with the government team arriving in August, and to share with families about our day to day activities.
- Two Educators at Finke continue to work through their Cert III studies in Early Education and Care and both attending the March and May week long face to face workshops in Alice Springs. Both educators at Finke have completed 5 units towards the 16 module course in less than 12 months.
- Stakeholder visits over this reporting period included NT Health and the Child Development Team. A team of occupational and speech therapists visited the ELC for two days in April to support and evaluate the children. NPY have set up an office onsite in the Centre to better deliver programs to clients, many of whom attend the Centre.
- Finke will be advertising for a new casual educator after a build-up of enrolments during this reporting period, specifically three babies.

At the Finke Centre, Christine Allen was awarded a certificate for 7 years of service with MacKids! Congratulations Christine! The educators have been using the Friday pupil free day to program and record learning experiences in the diary.



The children are enjoying pretend travel to Alice Springs during outside play



**Hermannsburg**

- The Hermannsburg program was interrupted for 17 days during this reporting period due to a lack of qualified staff to open the Centre.
- During this reporting period Hermannsburg educators participated in First Aid Training, two completed the training successfully. Four Educators from Hermannsburg have been attending Cert III in Early Education and Care workshops in Alice Springs. Two additional educators have restarted training.
- During this reporting period we employed a new full time Team Leader who has been re-establishing enrolments and opening the Centre every day with the support of consistent staff.
- During this period the Hermannsburg centre enjoyed a visit from the government funding body CCCFR. The review team observed the classroom and spoke with the coordinator and team leader about paperwork, programming and qualifications of staff. Positive feedback for the cleanliness and engagement levels of educators was provided at the end of the visit.
- Tjuwanpa in Hermannsburg have offered places in the Cert II in computing to two educators in community, training will commence in June.
- The CCCRF and ACECQA film crew who visited the Centre in February shared photos with the team in June. These photos will be used in upcoming ACECQA training nationally.

In Hermannsburg, the children and educators are pictured here experimenting with extra first aid supplies, they are practicing their first aid skills



Melanie and Shijara are pictured here working with Emani. These photos were taken by the CCCFR film team and will be used in upcoming national quality training with ACECQA.



#### Santa Teresa

- Santa Teresa has been closed for a number of days during this reporting period due to a lack of qualified staff to open the Centre.
- During this period MacKids has recruited and interviewed potential candidates for the permanent Team leader position. The successful candidate is due to start with MRC in July.
- There are 2 educators from Santa Teresa who are enrolled in the Cert III in Early Education and Care.



**Titjikala**

- The Titjikala program was interrupted for 29 days during this reporting period. This was due to the Team Leader taking a month of leave. We also closed the Centre during Ninti training so that educators could attend the literacy training.
- During this reporting period Educators engaged in Ninti training; digital literacy, with the support of the ELC team leader. While this was an excellent opportunity for our educators, it meant closing the Centre for a week which was not supported by community. Based on community feedback, we declined to participate in the second Ninti training in preference of opening the Centre.
- Two Educators are working towards the Cert III in Early Education and Care. Both are working with the MacKids trainer, the team leader and Early Childhood Australia to continue working through modules outside of the face to face workshops.
- Stakeholder visits have been regular over this reporting period including Early Childhood Australia who visit the Centre every 6 weeks with an inclusion support professional (ISP) who support program and activity ideas in the Centre. The ISP has also been supporting the educators with study. During the most recent visit educators and kids enjoyed Kangaroo tail on the fire!

**The Titjikala centre has enjoyed a kangaroo tail meal cooked on the fire by Elaine. In the classroom the children have been exploring construction, building and role play activities.**



**COMMUNITY SAFETY**

- The MacSafe services continue to work closely with and supporting the MacYouth programs, focussing on getting young people home safely at night after Sport and Rec activities.
- With the continuing Alcohol Restrictions in Alice Springs, there continues to be a noticeable drop in alcohol consumption impacting the remote communities; and a reduction in alcohol fuelled Domestic and Family Violence incidents. This has been supported by Police data.
- As previously reported, when the new Lhere Artepe Community Safety Foot Patrol set up in Alice Springs, we have lost quite a number of our staff from Santa Teresa and Amoonguna to the new service, as they were paying much higher wages than we can afford. I'm pleased to report, some of the staff have since returned to work with MacSafe, consistently saying they prefer to work with MacSafe, even if on lower wages.
- During this reporting period, there has been a strong recruitment drive in many of our communities, with ne staff starting in; Amoonguna, Areyonga, Hermannsburg, Imanpa, Papunya and Santa Teresa.
- We held our annual MacSafe Conference at the Mercure Resort in Alice Springs in late May. The Conference brought together 34 staff members from 11 of our 12 services. (Unfortunately Areyonga's vehicle broke down on the way in to town and they didn't make it). There is always a focus to build a spirit of teamwork and common purpose; and the feedback from participants was very positive and united.
- In addition to a number of guest speakers, over the course of the 3 day Conference, the teams were trained to use the new MacSafe App to record their nightly Patrol Engagements that are sent directly to a database in Alice Springs, helping to streamline reporting for our service.
- The staff also learnt how to use a scanner App on their phones to help send clear copies of timesheets and other paperwork to head office, when their Fax machine isn't working.
- The Conference finished on a very positive note, when outgoing CEO Jeff MacLeod, came and spoke to everyone and handed out specific awards to each team. All MacSafe staff felt very honoured when Jeff said he thought their job was the hardest of all the jobs in community, acknowledging how difficult it is sometimes for Night Patrollers having to deal with family, or opposing families, during incidents of fighting. He also talked about them being first responders to incidents such as accidents and suicides; and how distressing that is.
- While we had all the Team leaders in town, they attended a half day Fire Warden training organised through the MRC Safety officer.
- The MacSafe Reporting App is going well, with Coordinators training and supporting their teams to use it. Having the App training at the Conference for all staff together; and using it daily whilst helping each other, made a big difference to the confidence and competency in using the App. It is already proving to capture a more accurate reflection of patrolling engagements.



- The Ninti Training delivery of Literacy and Numeracy skills, with a focus on electronic literacy and device use, delivered in community, has completed in Hermannsburg and Santa Teresa. The other communities receiving the training have all commenced, though we continue to have to reschedule the 3-day modules (there are 4 in total), due to Sorry Business and Funerals. Currently the course is running in: Titjikala (which Finke will join), Papunya (with Haasts Bluff), Mt Liebig, Kintore and Amoonguna.
- We are very eager to have our staff begin the new nationally accredited Certificate III in Community Safety; however there isn't a viable training organisation who has got the course on their 'scope' to deliver it. The manager is working closely with the Central Desert Council Manager, managers from other NT Councils and the NT Industry Skills organisation, to have it available by the beginning of 2024. We are hoping that CDU delivers the course, so there can be the same training for all Community Safety staff throughout the NT. We don't have to pay for the training with CDU, and they offer onsite accommodation and meals, whereas private Training Organisations were going to charge us \$84,000 to deliver the course and on top we would have to pay for all the accommodation and meals over 2 years.
- The Manager continues to attend the fortnightly Remote Interagency Tasking Co-ordination Group (RITCG) meetings. This is hosted by Police and membership consists of many Government and non-Government stakeholders, sharing information about different services and issues in communities. It can lead to more cooperative working relationships and hopefully coordinated delivery in communities.
- The Manager continues her engagement with the Life Promotion Network; and is on the steering group for the upcoming Suicide Prevention Forum, to be held in May.
- The last Yarning Circle has nearly been completed in Haasts Bluff. As we had some of the project money unspent, the NTG have agreed for us to use the money to set up 2 more yarning Circles. We have selected Docker River and Kintore. All the materials have been ordered; and work will commence on them when the necessary goods are available.

#### **Attendees at the 2023 MacSafe Conference**



CEO Jeff Macleod



Mt. Liebig MacSafe team and guests from Haasts Bluff participating in the Ninti Digital Language and Literacy training.



## Community Service

### Report on Operations

Location(s): Amooonguna, Areyonga (Utju), Docker River (Kaltukatjara), Haasts Bluff (Ikuntji), Hermannsburg (Ntaria), Finke (Aputula), Imanpa, Kintore (Walungurru), Mount Liebig (Watiyawanu), Papunya (Warumpi), Santa Teresa (Ltyentye Apurte), Titjikala, Alice Springs (Mpwarntwe)

Period: 1/4/23 to 30/6/23

Author: Jess Kragh



### Youth Services

#### Service Delivery and Engagement

- Youth programs fully delivered during this reporting period.



**Youth engagement: 19954**



**Average hours per week: 296**



#### Other Updates

- MacYouth staff have been engaging with NINTI numeracy and literacy training with lots of positive feedback from all MRC staff.
- Our amazing senior youth service officer, Kirsten Joseph won the employee of the month for April. Happy and positive youth workers make youth programs better.
- MacYouth took 20 young people from both Hermannsburg/ Ntaria and Amooonguna communities to the 2023 Barunga Festival. The weekend was amazing with young people participating in football, basketball and softball sports. Traditional dancing, singing and other cultural activities.
- The Kungkas had a great time camping at Newhaven. We were joined by elders and kungkas from Yuendumu as well as Indigenous and local rangers from Newhaven. Macyouth worker taught us how to make damper. The Newhaven rangers took us out tracking, we followed Mala tracks, Brush tailed bettong and even saw a burrowing

bettongs' burrow. During the night the Newhaven rangers took us out to spot animals, we saw lots of hopping mice, a Euro and even a Bilby. Pictured sitting next to a Burrowing Bettong burrow.

- MacYouth in Papunya partnered with the local school to support school engagement and delivered a variety of fun activities for their football and soccer development day.
- MacYouth have been delivering our trainee called Meeting the Youth Gap program across all 9 communities to support the employment of young people aged 16-30 in youth work training, workplace supervision and casual hours within the program. More than 30 young people are currently enrolled in this program and learning job readiness.
- Finke Desert Race Long Weekend the Finke Community held a Sports carnival that involved AFL competition for men and Softball competition for women. MacYouth Sport & Rec Officer worked alongside the AFL NT sports development team to support AusKick games for all the young people in the community with at least 30 participants.
- On the 23rd and 24th of June, Papunya hosted a Soccer tournament for the Western region. This saw Papunya competing against Kintore and Mt Liebzig communities. After 6 rounds of soccer the grand finalists emerged, Papunya and Kintore. The exciting grand final came down to the final moments, seeing Kintore score a goal in the last 20 seconds to tie the game. Kintore went on in extra time to score another goal to become the out right winners.

Photos



Overnight Trip - Barunga Festival 2023 (Ntaria)



Day Trip - Looking for honey ants (Warumpi)



Football (Aputula)



Sports Competition (Multiple Communities) - Fellas soccer comp (Warumpi)



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**OFFICERS' REPORTS**

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<b>ITEM NUMBER</b>	15.9
<b>TITLE</b>	Technical Service Council Report
<b>REFERENCE</b>	- 337004
<b>AUTHOR</b>	Aaron Blacker, Director Technical Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report details recent activities of the Technical Services Directorate.

**RECOMMENDATION**

**That Council notes and accepts the Technical Services report.**

**BACKGROUND/DISCUSSION****Section 19 Leases with Central Land Council**

MacDonnell Regional Council remain in negotiations with the Central Land Council in regards to; Commonwealth funded programs – Continued occupation of premises. In November 2017, MRC submitted applications for these premises and proposed a peppercorn lease agreement. While MRC obtained leases over some Commonwealth Funded premises, the majority of our occupation of these premises remains unleased. CLC have presented their fair rent policy, with the expectation that rent should be paid for MRC's occupation of these premises. Technical Services will continue negotiations and report back to Council in due course.

Many of MRC's operational leases (for our office, depots, staff housing etc.) are due to expire on 30 June 2024. Technical Services will submit an application for new 10 year leases on those premises as soon as possible, so that we can commence the Section 19 Lease process.

**Waste Management**

The Technical Services Civil team has been busy at Finke completing the new WMF. The Plant Crew have completed the project in four months including, rehabilitating the old Waste Management Facility and relocating cars from the community and the extension to the cemetery. The Plant Crew and the Grader Crew have been working together to provide the community with a new Facility that will be active for 20 years. The remaining fence and Waste drop off bays are due to be installed late August. The Crew have since mobilised to Imanpa to tidy the WMF and widen roads to the bores to help MRC access. In the coming months the team will be headed to Hermannsburg to assist with Tidy Town clean up.



Newly completed Finke Waste Management Facility



Old Finke Waste Management Facility



Finke Waste Management Facility after rehabilitation

**Fleet Workshops:**

Another busy couple of months within the Fleet. MRC has taken ownership of its final vehicle that was ordered during Covid in Nov 2021. It has been a logistical challenge to get the cars into service to ensure our vehicle disposal are being met. This year will have a larger focus around Plant and Equipment procurement and disposal. MRC received its new CAT 140 Grader that was purchased through LocalBuy. A scope of works has been drafted for works at the new mechanical workshop. The team are hoping to have a smooth transition from Elder St in the coming months.



New Caterpillar 140 Road Grader

**Infrastructure Projects:**

Both Civil Infrastructure and Housing infrastructure teams have been busy completing Projects for MacDonnell Regional Council.

A re-seal of all the Mt Liebig Community internal access roads will go to Tender in August with a budget of \$350,000

The Civil Infrastructure team are progressively patching aged or damaged bitumen with the Papunya Airstrip Access completed in early August and Mt Liebig scheduled for late August.

**Papunya Airstrip Access – Bitumen Maintenance.**



Papunya Civil team working with Boral Civil Infrastructure and Boral Jetpatching

MacDonnell Regional Council successfully obtained a Northern Territory Government Grant to install Shade Shelters in three of our communities.

Three hard cover shade shelters have been installed, one each at Hermannsburg, Titjikala and Santa Teresa. All three shade structures have the same design and are 12 by 8 meters.



Hermannsburg Shade Shelter craned into place.

The Sports Oval Lights at Hermannsburg have been completed and handed over from the Contractor to MacDonnell Regional Council. A brief training session occurred that staff members from both the Technical Services and Service Centre Delivery Directorates attended. The lights are fully operational and MRC awaits advice from Minister Paech as to when the official opening will occur.



Hermannsburg Oval Lights at night time.

Works have been completed at the Kintore Basketball Court as part of the Kintore Masterplan. A \$53,000 upgrade occurred and included 7 coats of paint, basketball line marking and new basketball backboards and nets.





A similar project to the Kintore Basketball Court will be quoted soon at Titjikala under Local Authority Project Funding.

#### **ABA Outstation projects:**

Completed activities in August:

- Ngankiritja fencing at 2 houses
- Ngunpa 6m x 12m concrete slab
- Warren Creek 6m x 12m concrete slab
- West Waterhouse tractor

Scheduled Projects:

- Wataru structure installation is underway
- Ulambara stockyard fencing scheduled for August 2023
- M'bunghara fencing at 6 houses scheduled for August 2023
- Ngankiritja 6m x 12m structure and solar light installations scheduled for August 2023
- West Waterhouse structure to be delivered to site by early September 2023
- Phillipson Bore ablution block to be installed in the next 6 months
- Atji Creek stockyard tank to be installed in the next 2 months
- Warren Creek structures to be installed in the next 2 months

Quotes to be sought:

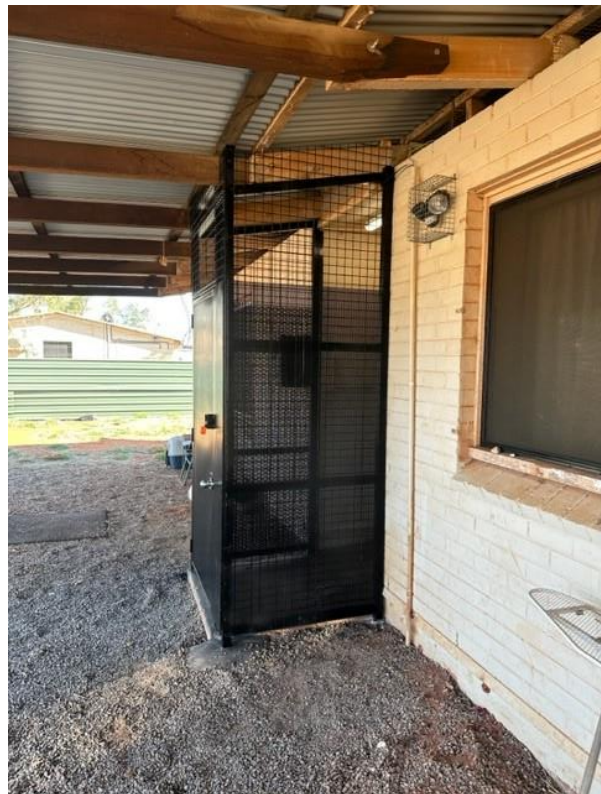
- Green Valley ablution block and generators
- Ngangurr bore upgrade
- Walka fencing, solar power and water tank with reticulation

## Housing and Facilities Capital Upgrades

The security upgrades at Papunya have continued to progress. Three of the eight staff houses have security door cages along with the Aged Care Centre. The fourth property is currently underway.



*Figure 1 - Papunya Lot 249 rear security cage*



*Figure 2 - Papunya Lot 249 front security cage*

Aged Care facilities have had multiple works undertaken across all facilities to ensure that mandatory requirements are met, including emergency exit lights, signage and duress sirens.

Areyonga Aged Care internal and external paint has been completed. Titjikala Aged Care internal and external paint is scheduled for end of August 2023.



*Figure 3 - Areyonga Aged Care internal paint*



*Figure 4 - Areyonga Aged Care external paint*

**ISSUES/OPTIONS/CONSEQUENCES**

NIL

**FINANCIAL IMPACT AND TIMING**

NIL



**CONSULTATION**

Executive Leadership Team  
Managers, Technical Services

**ATTACHMENTS:**

There are no attachments for this report.

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**OFFICERS' REPORTS**

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<b>ITEM NUMBER</b>	15.10
<b>TITLE</b>	Director Service Centre Delivery Report
<b>REFERENCE</b>	- 337007
<b>AUTHOR</b>	Keith Hassett, Acting Director Service Delivery Centre

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides an update of Council delivered services provided across the area of Local Government Service Delivery

**RECOMMENDATION**

**That Council notes the report from the Director Service Centre Delivery**

**ISSUES/OPTIONS/CONSEQUENCES**

The management of MRC's commercial contracts and compliance with Service Level Guidelines contribute to the financial viability and esthetic attributes of Council's communities.

**FINANCIAL IMPACT AND TIMING**

Income generated through the delivery of commercial contracts assists MRC in meeting its Vision, Mission and Values as detailed in the Regional Plan.

**CONSULTATION**

Executive Leadership Team  
Area Managers and Council Services Coordinators, Service Centre Delivery

**ATTACHMENTS:**

- 1 Director Service Centre Delivery August 2023 Council Report.pdf

Ordinary Council

August 2023

**Director Service Centre Delivery Report**



**ITEM NUMBER**

**TITLE** Service Centre Delivery

**REFERENCE**

**AUTHOR** Keith Hassett, Director Service Centre Delivery

**EXECUTIVE SUMMARY:**

This report provides an update of services provided across the area of Local Government Service Delivery

**RECOMENDATION:**

- (a) That Council note and accept the Service Centre Delivery Report

**BACKGROUND/DISCUSSION**

**Local Government Services Update**

**Staff Update:**

- o New Appointments

Family Name	Given Name	Job Title	Date Hired	Work Location
Douglas	Lincoln	Works Assistant (Finke)	31-Jul-23	Finke
Harris	Trevor	Works Assistant (Hermannsburg)	31-Jul-23	Hermannsburg
Inkamala	Granville	Works Assistant (Hermannsburg) Casual	19-Jun-23	Hermannsburg
Maibunka	Bevan	Senior Works Assistant (Hermannsburg)	12-Jul-23	Hermannsburg
Rafoi	James	Coordinator Service Centre Delivery (Kintore)	17-Jul-23	Kintore
Spencer	Donovan	Works Assistant (Papunya)	22-Jun-23	Papunya
Stewart	Thomas	Works Assistant (Finke) [PT]	31-Jul-23	Finke

**Staff Training:**

- o The second round of Certificate III in Plant and Equipment training commences on the 20<sup>th</sup> August in Amoonguna, Areyonga, Haasts Bluff, Imanpa, Mt. Liebig, Papunya, Santa Teresa and Wallace Rockhole.

**Animal Management**

- o Vets did a full round of visits in the first half of this year visiting every community.
- o MRC also provided an Animal Education Program in all communities this year.

**Cemetery Management**

- o All cemeteries have been maintained in this reporting period.
- o Service Delivery have assisted with several funerals in this reporting period.

Ordinary Council

August 2023



Cemetery being maintained

### Internal Road Maintenance

- o Plant Operators have been providing assistance to contractors at Santa Teresa with road shoulder works.



Example of a clean and maintained internal road in MRC

Ordinary Council

August 2023

### Parks and Open Spaces

- Parks and open spaces have been maintained across the council area and all inspections have taken place and any hazards identified have been addressed.



Very Clean open space in Haasts Bluff

### Sporting Facilities

- Civil workers have been carrying out lots of work on sporting facilities in the lead up to several community sports weekends.
- Civil workers provided assistance in getting both Titjikala and Papunya ready for their sports weekends.



Titjikala Oval

Ordinary Council

August 2023



Papunya oval

### Outstation Services

- MRC has accepted the outstations contract from NTG to provide support to outstations in the MRC area. Willy Wagtail, Lizard Bore and Walkabout bore have been removed from the contract for the following reasons;
  - NTG made the decision to defund Willy Wagtail, Lizard Bore.
  - Residents from Walkabout bore have requested to be serviced by Ingkerreke.

### Waste Management

- Work is progressing well at the new Finke Landfill with drop off bays and fencing expected to be completed soon.
- The Tech Services plant operator team have done amazing work in developing the new site and also in rehabilitating the old site.
- Waste collection takes place twice a week on all MRC communities.
- We are going to trial a new bin clip which should stop bins from being knocked over and spilling rubbish throughout the community.



Civil team out doing litter pick up

Ordinary Council

August 2023

### Weed Control and Fire Hazard Reduction

- Fire Management Plans have been updated and are in place for each community due to the extreme fire conditions being experienced.



Civil Team Whipper Snipping

## Commercial Contracts Update

### Centrelink

- All Sites have agents and have been operating as per our contract.
- We recently received and signed a new contract to continue operating under our contract for another year.

### Australia Post

- Mail Plane has been operating on Fridays with minimal complaints and disruption to regular duties.
- All sites have been operating as per our contract.

### Power and Water

- Another round of Chlorination Training was provided to 5 of our ESOs, 3 of which were Indigenous.
- Recently we recruited new local relief ESO options in Hermannsburg, Haasts Bluff, and Amoonguna.
- Papunya Water tank incident was investigated and has now concluded. MRC has worked closely with Power and Water with regards to the details of the incident. MRC carried out remedial actions and conducted a site visit with power and water and MRC staff were commended for their quick and effective actions as well as our ability to collaborate effectively to achieve a positive outcome.
- All sites have been operating as per the contract.

Ordinary Council

August 2023

### Airstrips

- Have been operating under our new contract.
- Maintenance of the airstrips has commenced. New lights have been provided, gable markers, windsocks and slashing of grass in and around our 9 airstrips.
- Had positive feedback from DIPL, commending MRC on our communication methods, document presentation and usability and cooperation of the staff from MRC.
- Our first audit is approaching in September, results will be fed back to council.
- It has been a seamless transition to the new contract and we look forward to expanding this partnership with DIPL.

### Streetlights

- We will commence work in communities such as Haasts Bluff and Wallace Rockhole to re-establish a healthy lighting level in these communities and then filter down to communities which require LED conversion.

## Other Updates

### MRC Internal Tidy Towns

- MRC held their annual internal Tidy Town Awards on the 10<sup>th</sup> August. Several awards were handed out with the big winners on the night being Finke, Haasts Bluff, Hermannsburg, Papunya and Titjikala.
- The overall winner for this year was Haasts Bluff.



CSCs with all the Tidy Town Awards



Ordinary Council

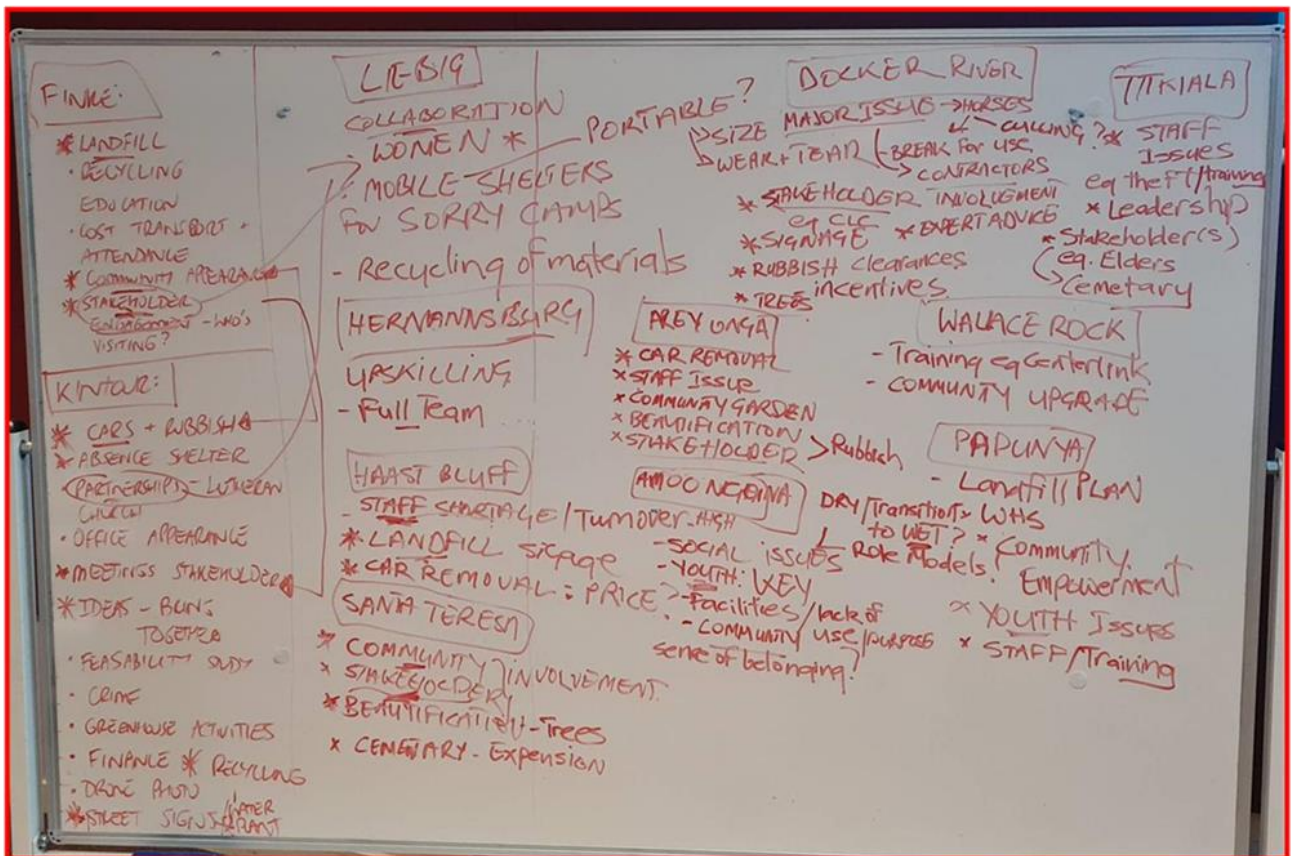
August 2023

**Chamber of Commerce awards**

- o MRC has been nominated for two awards in the 2023 Business Excellence Awards.
  - o Excellence in Business – Community Collaboration for the water Refill stations and;
  - o Excellence in Business – Best Event/Business Collaboration for the Hermannsburg Healthy Community Event.

**CSC Workshop**

- o Service Centre Delivery held a workshop for CSC's in early August. The theme of the workshop was "Getting back to Basics"
- o The workshop provided training on how to get the best from your team, how to work and collaborate together better in MRC and what priority actions they want to see in their communities.
- o Our Goal in SCD over the next year is give our people on the ground the right training and skills to improve the communities, so they are the best communities in the NT.



Board from CSC workshop showing what CSCs thought were the priority actions for their communities



Professional Development session at the CSC Workshop

**MacDonnell Regional Council Healthy Community Event – Hermannsburg Community**



On the 20<sup>th</sup> of July the Service Centre Delivery team held a Healthy Community event in Hermannsburg. The event promoted clean and healthy living, how to keep good hygiene and focused on sustainability on community. The event included stalls from government and non-government organisations, BushWok cooking competition, a colour smash fun run, and as part of the Get Grubby Program, Costa the Garden Gnome and Scrap Boy were in attendance. We had a great turn out from the local community

including, Teachers and students from Hermannsburg school, local clinic staff, staff from the local youth program, and an appearance from the local Police Officers and a range of community members all took part in the day.

Children from the community were engaged and participated in presentations by Heimo from the Keep Australia Beautiful Council NT, about sustainability and putting your rubbish in the bin. The IES Trachoma team presented about clean faces and strong eyes with Milpa the Lizard making an appearance. Costa the Garden Gnome and Scrap Boy taught the children about planting and nurturing trees and plants in their own backyard. Costa and Scrap Boy also took the children and planted various fruit trees around the community as well as presenting each child with their own seedling ball to take home and grow. The children were also provided with learning resources and participated in mini games at each of the stalls, burned some energy in the big Donkey jumping castle and participated in the Colour Smash Fun Run.



Ordinary Council

August 2023

Community members ranging from teenagers to the elderly were involved in traditional cooking, bush medicine making with Purple House, Barber Blak Kings provided free haircuts for everyone, the Environmental Health Team provided No Germs on Me activities about washing your hands properly, they competed in the BushWok competition and were interviewed by CAAMA Radio about the day.



All of the stakeholders which took part include Centre for Disease Control, Environmental Health, Purple House Bush balm Team, A representative from the Office of Marion Scrymgour MP, Mental Health Association Central Australia, Vision Australia, Congress, Barber Blak Kings (Kings Narrative), CAAMA Radio, Keep Australia Beautiful Council, Power and Water Corporation and the Get Grubby team.

Throughout the day community members were provided with morning tea and lunch which included damper and jam, local MRC staff prepared kangaroo tails, fruit as provided by MRC and then all got to enjoy the fulfilling BushWok competition creations made by the competitors. The day was well documented by CAAMA radio with live interviews broadcasted across the Central Australia region with photos and videos being taken of the day and more photos captured by MRC photographers as well as live stream videos on the MRC Facebook page, A LOT of smiling faces were observed!



Power and Water Corporation also provided a filtered water station where community members could go and fill up their water bottles with cold, fresh, filtered water throughout the event and cool down during the hotter parts of the day.



MacDonnell Regional Council staff and all the stakeholders which took part in the day worked extremely well together with everyone going above and beyond to ensure maximum enjoyment was observed and the community were well educated about staying healthy, keeping clean and creating a sustainable environment for their community.

MacDonnell regional council is exceptionally proud of the strong networking relationships that were formed during the planning and execution of this event and look forward to the next even in Docker River on the 20<sup>th</sup> of September. We hope to see you there!

**GENERAL BUSINESS AS RAISED AT ITEM 7.2**



**ITEM NUMBER** 16.1  
**TITLE** General Business  
**REFERENCE**  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**  
Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**  
At the beginning of the meeting, under item 7.2, the Elected Members of the MacDonnell Regional Council have an opportunity to provide notification of matters to be raised in General Business.

Matters raised are discussed as follows:

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

**RECOMMENDATION**  
That Council notes and discusses the matters raised at Item 7.2.

**BACKGROUND/DISCUSSION**  
Nil

**ISSUES/OPTIONS/CONSEQUENCES**  
Nil

**FINANCIAL IMPACT AND TIMING**  
Nil

**CONSULTATION**  
Elected Members of the MacDonnell Regional Council

**ATTACHMENTS:**  
There are no attachments to this report