



AGENDA

ORDINARY COUNCIL MEETING FRIDAY 26 AUGUST 2022

The Ordinary Meeting of the MacDonnell Regional Council will be held at the on Friday
26 August 2022 at 10:00am.

Jeff MacLeod
CHIEF EXECUTIVE OFFICER

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18.1	CEO new employment contract and annual performance review <i>The report will be dealt with under Section 293(1) (50(1)(a)) of the Local Government Act 2019 and Section 50 of the Local Government (General) Regulations 2021. It contains Information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.</i>	
19	MEETING CLOSED	
20	DATE OF NEXT MEETING	

ATTENDANCE AND APOLOGIES

ITEM NUMBER 3.1
TITLE Attendance and Apologies

**EXECUTIVE SUMMARY:**

This report is to acknowledge the attendance and to table, for Council's record, any Apologies received from Elected Members for the Ordinary Council meeting held 26 August 2022.

RECOMMENDATION

That Council:

- 1. notes the attendance at the meeting held 26 August 2022;**
- 2. tables apologies received for the meeting held 26 August 2022; and**
- 3. records the absences, without notice, for the meeting held 26 August 2022.**

BACKGROUND/DISCUSSION

Council can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted by Council will be recorded as absent without notice.

LEAVE OF ABSENCE

ITEM NUMBER 4.1
TITLE Leave of Absence

**EXECUTIVE SUMMARY:**

This report is to table, for Council's record, requests for leave of absence received from Elected Members for the Ordinary Council meeting held 26 August 2022.

RECOMMENDATION

That the Ordinary Council receives and notes requests for leave of absence received for the Ordinary Council meeting held 26 August 2022.

COUNCIL CODE OF CONDUCT

ITEM NUMBER 5.1
TITLE MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Ordinary Council note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to

cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 6.1
TITLE Confirmation of Previous Minutes

EXECUTIVE SUMMARY:

This report provides the minutes of the previous Ordinary Council meeting to be approved by Council.

RECOMMENDATION

That the Ordinary Council confirm the unconfirmed minutes of the previous Ordinary Council meeting held 24 June 2022 as a true and correct record of the proceedings.

MINUTES OF THE ORDINARY MEETING HELD IN THE ON
FRIDAY, 24 JUNE 2022 AT 10:00AM

1 MEETING OPENED

An audio recording of this meeting was made for minute taking purposes as authorised by Council Policy CP151 – Audio Recordings of Meetings. Councillors may request, via majority vote if required, that no audio recording be made where issues of legitimate cultural or spiritual significance are to be discussed.

2 WELCOME**3 ATTENDANCE AND APOLOGIES****Councillors:**

President Roxanne Kenny, Deputy President Dalton McDonald (10:35am), Councillor Marlene Abbott, Councillor Abraham Poulson, Councillor Mark Inkamala, Councillor Lisa Sharman, Councillor Patrick Allen, Councillor Bobby Abbott, Councillor Jason Minor, Councillor Annie Young (10:16am) and Councillor Lynette Ellis (12:15pm).

Staff:

Jeff McLeod – Chief Executive Officer, Sabine Wedemeyer – Director Community Services, Bhan Pratap – Director Corporate Services, Belinda Urquhart – Director Service Delivery, Simon Murphy – Director Technical Services, Michael Tomlinson – Manager Governance and Compliance, Barbara Newland – Coordinator Policy and June Crabb – Governance Officer.

Guests:

Greg Sharman – Titjikala Local Authority Member.

Apologies:

Council was advised that Deputy President Dalton McDonald and Cr Lynette Ellis would be late in arriving as they were required to attend to important matters of a personal nature.

3.1 ATTENDANCE AND APOLOGIES

OCM2022-075 RESOLVED (Dalton McDonald/Lynette Ellis)

That Council:

1. notes the attendance at the meeting held 24 June 2022;
2. notes the apologies for late attendance received from Deputy President Dalton and Cr Ellis for the meeting held 24 June 2022; and
3. records the absence, without apology, of Councillor Peter Turner for the meeting held 24 June 2022.

4 LEAVE OF ABSENCE

4.1 LEAVE OF ABSENCE

OCM2022-076 RESOLVED (Patrick Allen/Lisa Sharman)

That Council notes that the CEO, Jeff MacLeod, will take leave on the 27 and 28 June 2022. In his absence, Bhan Pratap will be acting in the position of CEO.

Minute Note: CEO, Jeff MacLeod updated Council on significant staff movements as follows:

- Thomas Coelli-Donaghy, MRC's Human Resources Manager is departing. Thomas was thanked for stepping up to this role and for his great contribution, in particular his work on the Enterprise Agreement.
- After five years with MRC Bhan Pratap is stepping down as Director Corporate Services. Bhan has provided exemplary services, especially in the area of financial compliance and stability.
- Simon Murphy, one of MRC's longest serving employees, is retiring as the Director Technical Services, a position he has held for the past 11 years. Simon has been integral to the growth of MRC with the new MRC HQ building being the jewel in the crown of his many achievements.
- Barbara Newland came to MRC with vast experience in the area of governance and in her time as the Manager Governance and Compliance has redesigned the governance profile. She should be very proud of the redevelopment of the Regional Plan. Barbara is moving to the position of Coordinator Policy and will be working from her home in Brisbane.

5 COUNCIL CODE OF CONDUCT

5.1 COUNCIL CODE OF CONDUCT

OCM2022-077 RESOLVED (Marlene Abbott/Mark Inkamala)

That Council notes the Council Code of Conduct.

6 CONFIRMATION OF MINUTES - SPECIAL COUNCIL MEETING

6.1 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 27 MAY 2022

OCM2022-078 RESOLVED (Mark Inkamala/Jason Minor)

That Council confirms the unconfirmed minutes of the previous Special Council meeting held 27 May 2022 as a true record of the proceedings.

7 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**7.1 ACCEPTANCE OF THE AGENDA****OCM2022-079 RESOLVED (Patrick Allen/Abraham Poulson)**

That the Agenda papers for the Ordinary Council Meeting held 24 June 2022 as presented be received for consideration noting that there were some minor amendments as a result of the comments submitted by the Northern Territory Government in relation to the Regional Plan 2022-2023.

7.2 NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**OCM2022-080 RESOLVED (Jason Minor/Patrick Allen)**

That Council notes the General Business item raised by Councillor Lisa Sharman to be discussed at item 16:1 being Mbunghara Outstation.

8 CONFLICT OF INTEREST**8.1 CONFLICT OF INTEREST****OCM2022-081 RESOLVED (Mark Inkamala/Patrick Allen)**

That Council:

1. notes the Conflict of Interest Policy; and
2. notes that there were no conflicts of interest declared.

9 DEPUTATIONS AND PRESENTATIONS

Nil

10 NOTICES OF MOTION

Nil

11 RESCISSION MOTIONS

Nil

12 LOCAL AUTHORITY**12.1 DRAFT MINUTES OF LOCAL AUTHORITY MEETINGS****EXECUTIVE SUMMARY:**

Council considers the minutes of each Local Authority ordinary meeting or provisional meeting at the next available Ordinary Council meeting.

OCM2022-082 RESOLVED (Abraham Poulson/Marlene Abbott)**That Council:**

1. approves the minutes of the Finke, Imanpa, Wallace Rockhole, Santa Teresa, Titjikala, Docker River, Mt Liebig, Papunya, Hermannsburg Local Authority ordinary meetings;
2. approves the minutes of the Amoonguna Local Authority provisional meeting;
3. endorses the request from the Hermannsburg Local Authority to reduce their membership from ten (10) members to seven (7) members; and
4. endorses the request from Haasts Bluff Local Authority to re-assign Atji Creek Outstation to being part of Haasts Bluff Community and not Papunya.

12.2 NOMINATIONS OF LOCAL AUTHORITIES**EXECUTIVE SUMMARY:**

As recorded in the minutes of the Local Authority meetings, the recommendation put forth to Council is to accept and endorse the nominations submitted for membership of the Authorities.

OCM2022-083 RESOLVED (Mark Inkamala/Marlene Abbott)**That Council:**

1. accepts the nominations submitted by the Local Authorities; and
2. endorses:
 - Mr Lawrence Webb, Ms Samantha Stuart, Mr Travis Williams and Ms Marilyn Dixon for the Amoonguna Local Authority; and
 - Ms Julie Dempsey for the Kintore Local Authority.

12.3 RESIGNATION OF LOCAL AUTHORITY MEMBERSHIP**EXECUTIVE SUMMARY:**

The purpose of this paper is to ask Council to endorse the resignations of the Authority membership made at a provisional meeting of the Amoonguna Local Authority held 1 June 2022 and the resignations provided at the Wallace Rockhole meeting held 13 April 2022.

OCM2022-084 RESOLVED (Jason Minor/Patrick Allen)**That Council endorses the resignation of membership received from:**

1. Natasha Stuart and Donna Dixon from the Amoonguna Local Authority; and
2. Ken Porter and Daniel Abbott from the Wallace Rockhole Local Authority.

Minute note: Deputy President Dalton McDonald arrived at 10.35am.

13 STANDING ITEMS REPORT**13.1 CORRESPONDENCE REGISTER****EXECUTIVE SUMMARY:**

This report provides Councilors with an update on correspondence received and sent by the Council/President in the period following the past Council meeting.

OCM2022-085 RESOLVED (Patrick Allen/Mark Inkamala)

That Council notes the correspondence received and sent and records that:

1. no requests were received for nominations for LGANT's Code of Conduct Panel Charter;
2. Councillors were asked to consider nominating emerging leaders from their communities for the First Circle Leadership Program;
3. no nominations were expressed for positions on the LGANT Executive Board; and
4. there has been a response received from the Minister for Local Government to MRC's letter of 9.6.2022 which will be tabled at the next meeting.

13.2 ACTION REGISTER

EXECUTIVE SUMMARY:

Council reviews the attached actions that have been raised at previous Ordinary Council meetings and provides the status and/or updates of each action.

OCM2022-086 RESOLVED (Mark Inkamala/Jason Minor)

That Council:

1. notes the progress on the actions in the register;
2. closed Action OCM2022-024(2), which was acknowledged by Councillor Marlene Abbott.

14 PRESIDENT AND COUNCILLORS' REPORTS

14.1 PRESIDENT'S REPORT

EXECUTIVE SUMMARY:

This report provides details of the meetings and conferences attended by President Roxanne Kenny for the months of April and May 2022.

OCM2022-087 RESOLVED (Mark Inkamala/Dalton McDonald)

That Council receives the President's report for the months of April and May 2022.

Minute note: Meeting adjourned at 11:05am and resumed at 11:22am.

15 OFFICERS' REPORTS

15.1 COMMUNITY SERVICE COUNCIL REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

OCM2022-088 RESOLVED (Bobby Abbott/Patrick Allen)

That Council notes and accepts the Community Services report.

15.2 TECHNICAL SERVICES REPORT

EXECUTIVE SUMMARY:

This report details activities of the Technical Services directorate during the most recent reporting period.

OCM2022-089 RESOLVED (Mark Inkamala/Patrick Allen)

That Council notes and accepts the Technical Services report.

15.3 SERVICE CENTRE DELIVERY – MAY 2022

EXECUTIVE SUMMARY:

This report provides an update of Council delivered services provided across the area of Local Government Service Delivery.

OCM2022-090 RESOLVED (Patrick Allen/Jason Minor)

That Council notes and accepts the report Service Centre Delivery – May 2022.

Minute note: Meeting adjourned for lunch at 12:18pm and resumed at 1:02pm.

Minute note: Cr Lynette Ellis arrived at 12.15pm.

15.4 CORPORATE SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on the activities and services of the Director of Corporate Services for the months of April – May 2022.

OCM2022-091 RESOLVED (Abraham Poulson/Patrick Allen)

That Council receives and notes the Corporate Services Report.

Minute note: Mr Pratap, Director Corporate Services, raised a matter which had not been included in the agenda, that being the need for elected members to complete “Related Parties Disclosure” and “Return of Declared Interests” forms as part of the End of Financial Year auditing requirements. The forms were distributed to all elected members to be completed at the conclusion of today’s meeting.

15.5 FINANCE REPORT AS AT 31 MAY 2022

EXECUTIVE SUMMARY:

In accordance with Local Government (General) Regulations 2021 Section 17:

3. The CEO must, in each month, give the council a report setting out:
 - a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
 - b) the most recently adopted annual budget; and
 - c) details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.

OCM2022-092 RESOLVED (Lynette Ellis/Annie Young)

That Council notes and accepts the Finance Report as at 31 May 2022.

15.6 POLICY REPORT

EXECUTIVE SUMMARY:

This report recommends the endorsement of the amended IR02-CP Digitisation Policy.

OCM2022-093 RESOLVED (Dalton McDonald/Marlene Abbott)

That Council approves the amended IR02-CP Digitisation Policy.

15.7 USE OF COMMON SEAL

EXECUTIVE SUMMARY:

Section 38(2) of the *Local Government Act 2019* (LGA) states that “the affixing of the Common Seal to a document must be authorised or ratified [endorsed] by resolution of the Council”. This report requests Council to ratify [endorse] the use of the Common Seal on the listed documents.

OCM2022-094 RESOLVED (Jason Minor/Patrick Allen)

That Council ratifies the use of the Common Seal on the following documents:

- Capital Grant – Hermannsburg Softball field upgrades**
- Capital Grant – Papunya Softball field upgrades Grant**
- Capital Grant – Shade shelter in Santa Teresa Grant**
- Capital Grant – Community and Home Support Grant**
- S19 Licence – NT portion 1230, playground in Imanpa**

15.8 CERTIFICATION OF ASSESSMENT RECORD

EXECUTIVE SUMMARY:

The purpose of this report is to accept and acknowledge the certification provided by the Chief Executive in relation to the Assessment Record for properties within the MacDonald Regional Council region.

OCM2022-095 RESOLVED (Mark Inkamala/Lisa Sharman)

That Council acknowledges the certification of the Assessment Record for rateable property in the MacDonnell Regional Council provided by the Chief Executive Officer.

15.9 RATES DECLARATION 2022-2023

EXECUTIVE SUMMARY:

The purpose of this paper is to declare the General Rates, Special Rates and Charges for the 2022-2023 financial year.

OCM2022-096 RESOLVED (Lynette Ellis/Jason Minor)

That Council:

- 1. notes that no submissions were received from the public on rates, special rates and charges;**
- 2. declares its Rates and Charges for the 2022-2023 financial year as per the attached document “MacDonnell Regional Council – Rates and Charges Declaration 2022-2023” in accordance with sections 237(1) and 237 (2) of the *Local Government Act 2019*; and**
- 3. publishes notice of the Rates and Charges Declaration 2022-2023 on the MRC website and in a newspaper circulating generally in the MRC area in accordance with section 241 of the *Local Government Act 2019*.**

15.10 ADOPTION OF MRC BUDGET 2022-2023

EXECUTIVE SUMMARY:

The purpose of this report is to present to Council the final draft of the MacDonnell Regional Council Budget 2022-2023 as contained within its Financial Plan 2022-2023, following the consultation period, for adoption.

OCM2022-097 RESOLVED (Patrick Allen/Mark Inkamala)

That Council, as per resolution OCM2022-053 of 29 April 2022, sets the Elected Member's Allowances for the 2022-2023 financial year as per Maximum Council Member Allowances authorised by the Minister's Guidelines.

OCM2022-098 RESOLVED (Lisa Sharman/Abraham Poulson)

That Council notes that one submission was received from the Northern Territory Government which was incorporated into the budget as an amendment to page 41 "Members' Allowances" which was changed from \$407,178 to \$312,150.

OCM2022-099 RESOLVED (Mark Inkamala/Lynette Ellis)

That Council adopts the MacDonnell Regional Council Budget for 2022-2023 in accordance with section 203(1) of the *Local Government Act 2019*.

15.11 ADOPTION OF DRAFT REGIONAL PLAN 2022-2023

EXECUTIVE SUMMARY:

The purpose of this report is to present to Council the final draft of the MacDonnell Regional Council Regional Plan 2022-2023, following the consultation period, for adoption.

OCM2022-100 RESOLVED (Dalton McDonald/Patrick Allen)

That Council notes that one submission was received from the Northern Territory Government regarding the Regional Plan.

OCM2022-101 RESOLVED (Jason Minor/Mark Inkamala)

That Council notes that the changes recommended in the submission have been incorporated into the tabled document.

OCM2022-102 RESOLVED (Lynette Ellis/Annie Young)

That Council adopts the MacDonnell Regional Council Plan for 2022-2023 (including the Financial Plan 2022-2023) and delegates the Chief Executive Officer to write to the Northern Territory Government thanking them for the submission.

16 GENERAL BUSINESS AS RAISED AT ITEM 7.2

16.1 GENERAL BUSINESS AS RAISED AT ITEM 7.2

OCM2022-103 RESOLVED (Jason Minor/Mark Inkamala)

That Council notes the matter raised at item 7.2 was withdrawn by Councillor Sharman and no further matters were raised.

17 PROCEDURAL MOTIONS

17.1 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS

OCM2022-104 RESOLVED (Annie Young/Abraham Poulson)

That Council approves the closure of the meeting to the public as confidential items were about to be discussed. The meeting is closed in accordance with clause 51(1)(c)(iv) of the Local Government (General) Regulations 2021 as the matters to be discussed include information that, if publicly disclosed, would likely prejudice the interests of the Council or some other person.

Minute note: The open session of the meeting was closed at 2:26pm.

18 CONFIDENTIAL REPORTS**18.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES****EXECUTIVE SUMMARY:**

This report provides the minutes of the Confidential Session of the previous Special Council meeting to be approved by Council.

OCM2022-105 RESOLVED (Dalton McDonald/Mark Inkamala)

That Council confirms the unconfirmed minutes of the Confidential Session of the Special Council meeting held 27 May 2022 as a true and correct record of the proceedings.

18.2 TENDER RECOMENDATION - PERIMETER FENCING FOR 3 SWIMMING POOLS**EXECUTIVE SUMMARY:**

This report details the results of the recent tender 'MRC415-001 Swimming pool fencing tender'.

OCM2022-106 RESOLVED (Mark Inkamala/Dalton McDonald)

That Council:

1. approves the recommendation to award the tender to AJ Nicol Fencing P/L.

OCM2022-107 RESOLVED (Annie Young/Jason Minor)

That Council:

2. approves to move the results of the tender into open Council.

OCM2022-108 RESOLVED (Mark Inkamala/Abraham Poulson)

That Council:

3. approves to post the result of the tender on Council's website.

18.3 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC**EXECUTIVE SUMMARY:**

Pursuant to section 99(2) of the *Local Government Act 2019* and clauses 51 and 52 of the *Local Government (General) Regulations 2021*, the meeting is to be opened to the public following the consideration of confidential matters. Resolutions will be transferred to the open meeting upon the determination of Council.

OCM2022-109 RESOLVED (Patrick Allen/Lisa Sharman)

That Council discloses motions from the confidential section of this meeting in the open section of the meeting and opens the meeting to the public.

19 DATE OF NEXT MEETING

20 MEETING CLOSED

The meeting concluded at 2:51 pm.

This page and the preceding 8 pages are the Minutes of the Ordinary Council Meeting held on Friday 24 June 2022 and are unconfirmed.

President

ACCEPTANCE OF THE AGENDA

ITEM NUMBER 7.1
TITLE Acceptance of the Agenda

**EXECUTIVE SUMMARY:**

Agenda papers are submitted for acceptance by Council for the Ordinary Council Meeting held 26 August 2022.

RECOMMENDATION

That the agenda papers for the Ordinary Council Meeting held 26 August 2022 as presented be received for consideration at the meeting.

NOTIFICATION OF GENERAL AND NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER 7.2
TITLE Notification of General and Non-Council
Business Items

**EXECUTIVE SUMMARY:**

The purpose of this report is to give Elected Members the opportunity to table items they wish to be debated by Council.

RECOMMENDATION

That the Chairperson invites Elected Members to raise items of concern they wish to be discussed later in the meeting.

CONFLICTS OF INTEREST

ITEM NUMBER	8.1
TITLE	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Ordinary Council note the Conflict of Interest Policy.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

DEPUTATIONS AND PRESENTATIONS

ITEM NUMBER	9.1
TITLE	Deputation: Office of the Independent Commissioner Against Corruption
REFERENCE	- 318221
AUTHOR	Michael Tomlinson, Governance & Compliance Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Office of the Independent Commissioner Against Corruption (ICAC) exists to improve integrity in public institutions. Their vision is to ensure the highest standards of integrity in Northern Territory public administration. The Commissioner has a range of powers to investigate corruption allegations and it is important that Councillors understand these powers and the investigation process.

ICAC officers regularly deliver training to raise awareness of the functions of ICAC and the roles, responsibilities and obligations of public officers under the *Independent Commissioner Against Corruption Act 2017* (the Act).

RECOMMENDATION

That Council accepts the deputation from the Office of the Independent Commissioner Against Corruption.

BACKGROUND/DISCUSSION

The deputation will be presenting on the following topics:

- Introduction to the ICAC
- Mandatory reporting for Councillors
- Statutory obligations of public officers
- Overview of the *Independent Commissioner Against Corruption Act 2017*

The presentation will focus on building awareness of Councillors responsibilities under the Act. The deputation has been allocated 30 minutes for the presentation and 15 minutes for Councillor questions.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

There are no financial implications.

CONSULTATION

Chief Executive Officer – Jeff MacLeod
Manager Governance and Compliance – Mike Tomlinson

ATTACHMENTS:

- 1 OICAC Deputation Request to Council.pdf

Deputation Request to Council

Council policy requires deputation requests are submitted by email to governance@macdonnell.nt.gov.au two weeks before the Ordinary Council meeting. Deputation presentations must be brief (five minutes), utilising clear visual communications and delivered in plain English or through an interpreter.



Ordinary Council meeting details

Meeting date	Friday 26 August 2022
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Your contact details

Name	Annie Pidgeon
Position	Senior Prevention and Engagement Officer
Organisation	Office of the Independent Commissioner Against Corruption
Department / Agency	Office of the Independent Commissioner Against Corruption
Email address	Annie.pidgeon@icac.nt.gov.au
Phone number(s)	08 8999 4032
How many will attend	Maximum 4 people

Details for your deputation report

Name of organisation and/or presentation

The Office of the Independent Commissioner Against Corruption (ICAC) is offering to present, Introduction to the ICAC and Mandatory Reporting.

Select and complete the statement that best suits your deputation:

Provide information to the Council about: the functions of the Office of the Independent Commissioner Against Corruption and the statutory obligations on public officers under the *Independent Commissioner Against Corruption Act 2017*.

Describe what is the purpose of the presentation

The presentation will focus on building awareness of the functions of ICAC and the roles, responsibilities and obligations public officers have under the *Independent Commissioner Against Corruption Act 2017*.

Background information to support your deputation

Please make a brief statement about your organisation and project and summarise its history and purpose.

The ICAC exists to improve integrity in public institutions. This is reflected in the ICAC's vision, the highest standards of integrity in Northern Territory public administration. The Office of ICAC is delivering educational presentations across the Northern Territory to foster integrity in public administration. The purpose of educational engagement can be aligned to the phrase, 'prevention is better than cure'.

Describe issues or consequences relevant to the presentation

NA

Deputation Request to Council

Council policy requires deputation requests are submitted by email to governance@macdonnell.nt.gov.au two weeks before the Ordinary Council meeting. Deputation presentations must be brief (five minutes), utilising clear visual communications and delivered in plain English or through an interpreter.



Describe financial or timing matters relevant to the presentation OICAC has noted the allocated 30 minutes to present and an additional 15 minutes for questions.
Provide any communication materials that may support the presentation <i>(attach copies where possible)</i> NA

Declaration of applicant	
I respect MacDonnell Regional Council and its supporting processes and accept that I must confirm my attendance by email to governance@macdonnell.nt.gov.au at least one week prior to the nominated meeting.	
Signed <i>Amy Palmer</i>	Date <i>03/08/2022</i>

MacDonnell Regional Council to complete	
Council approves / does not approve (strike out which doesn't apply) this Deputation Request to the _____ Ordinary Council meeting	
Name _____	
Signed _____	Date _____

DEPUTATIONS AND PRESENTATIONS

ITEM NUMBER	9.2
TITLE	Deputation: Remuneration Tribunal
REFERENCE	- 319004
AUTHOR	Michael Tomlinson, Governance & Compliance Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Remuneration Tribunal is an independent statutory body established under the *Assembly Members and Statutory Officers (Remuneration and other Entitlements) Act 2006*. The Tribunal undertakes inquiries into the remuneration and entitlements of key NT office holders.

RECOMMENDATION

That Council receive the deputation from the Remuneration Tribunal

BACKGROUND/DISCUSSION

The Tribunal would like to present to Council on the current annual 'rate or remuneration' for the various levels of governing and management bodies.

The Tribunal would like to seek Council's input on the appropriateness of the classification structure and the current rates for members.

ISSUES/OPTIONS/CONSEQUENCES

Councils input will assist the Tribunal to set the next annual rate.

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Chief Executive Officer
Manager Governance and Compliance

ATTACHMENTS:

There are no attachments for this report.

LOCAL AUTHORITY

ITEM NUMBER	12.1
TITLE	Draft Minutes of Local Authority Meetings
REFERENCE	- 317477
AUTHOR	Michael Tomlinson, Governance & Compliance Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Council considers the minutes of each Local Authority ordinary meeting or provisional meeting at the next available Ordinary Council meeting.

Attached are the draft (unconfirmed) minutes of Local Authority meetings that have occurred since, or could not be prepared prior to the last Ordinary Council meeting.

The Local Authority meetings covered in this report include:

- Areyonga - 15 June 2022
- Kintore – 6 July 2022
- Finke – 13 July 2022
- Imanpa – 14 July 2022

RECOMMENDATION**That Council**

- a) approves the minutes of the Areyonga Local Authority provisional meeting;
- b) endorses the recommendation from the Areyonga Local Authority to approve the quotation of \$30,691.47 to the Shade Shelter over Playground and commitment of an additional \$8,000.00 to the project.
- c) endorses the recommendation from the Areyonga Local Authority to spend the remaining Discretionary funds of \$1,272.73 towards an end of school term BBQ.
- d) approves the minutes of the Kintore Local Authority meeting;
- e) approves the minutes of the Finke Local Authority meeting;
- f) approves the minutes of the Imanpa Local Authority meeting;
- g) approves the minutes of the Haasts Bluff Local Authority meeting;
- h) notes the Docker River Local Authority meeting scheduled for 20 July 2022 was cancelled;
- i) notes the Wallace Rockhole Local Authority meeting was deferred from 27 July 2022 to 8 September 2022

BACKGROUND/DISCUSSION**Areyonga –Local Authority provisional meeting – 15 June 2022***Local Authority Business*

The Local Authority:

- Noted and accepted the attendance and apologies to the meeting.
- Accepted the resignation of membership from Ms Daphne Puntjina, thus creating a vacancy on the Authority.
- Noted a nomination received for membership to the Authority from Mr Jacob Carol and recommends that Council endorse the nomination.

- Noted the presentation from Central Land Council on the location to set up a stage, observing that the proposed site was not suitable as the shade shelter in the park would have to be removed.
- Discussed and agreed to a recommendation from MRC's CEO that the corner of the park be considered for the stage as a more suitable location.
- Noted and accepted the presentation from Lutheran Care on the financial services the organisation offers to residents in remote communities.
- Raised that the MacCare department is understaffed and recommended that the matter be addressed.

Projects and Commitments

The Local Authority:

- Noted and accepted the release for their allocation of the 2021/2022 project grant funds.
- Kept open projects:
 - Solar lights, noting that the three (3) lights are awaiting delivery from Alice Springs.
 - Install Shade Shelter and Water tank at Football Oval.
 - Youth Board project, noting that the Youth Board were advised that the funds could be forfeited if not spent by 30 June 2022.
 - Trees at Football Oval, noting that the CSC to seek quotes from the Correction Centre and the Alice Springs Nursery.
- Approved quotation Q1151 for \$30,691.47 for Project – Shade Shelter over Playground and committed an additional \$8,000.00 to complete the project.

Discretionary funds

The Local Authority:

- Committed the remaining funds of \$1,272.73 towards an end of School term BBQ.
- Accepted that the Discretionary funds could be forfeited if they were not spent with invoice received by 30 June 2022.

General Council Business

The Local Authority raised the following matters:

- Irregular employee attendance to work.
It was discussed that workers did not attend work regularly and as a consequence, horses and dogs in the community were getting into bins and scattering rubbish. Advice given was to brief the Civil team and the CSC to observe and control the situation.
- Swimming Pool
The Local Authority asked to convey their appreciation to the Contractors on their excellent work at the pool. The Authority was advised that the new fence will be installed around the pool shortly.

Non-Council Business

The Local Authority:

- Noted the Hon. Chanston Paech MLA in attendance to the meeting and he advised the Authority of the changes of his Ministry.
- Raised matters to be discussed at Non-Council Business as follows:
 - Art Centre:
Request the Art Centre be updated. Minister Paech announced that he will write to the department on updating the Art Centre and will provide a response to the community.
 - Network Coverage:
The community has really poor mobile phone and internet connection. Minister Paech discussed having small cells at the Football Oval as in the community for

better connection and will write a letter to the Minister of Essential Services, the Hon. Selena Uibo.

- Road:
The Road into the Community is in very poor condition and needs an upgrade due to the heavy corrugations, rocks, large potholes and washouts.
Minister Paech advised that he will write to the Department of Infrastructure and Planning and will provide an update to the CEO of MRC.
- Centrelink Payments:
During the deputation presented by Lutheran Care, Minister Paech discussed that the community had better choices in keeping their funds in the bank, allowing higher security and better control of their funds. He advised that he will write to the Department regarding the Community's concerns around Centrelink payments and will provide an update to the Community.
- CDP and Employment of Local Residents:
It was discussed that there were no noticeable activities happening in Community to support local employment opportunities.

Kintore - Ordinary Local Authority Meeting – 6 July 2022

Local Authority Business

The Local Authority:

- Noted and accepted the attendance and apologies to the meeting.
- Noted and accepted the presentation from Lutheran Care on the financial services the organisation offers to residents in remote communities.

Projects and Commitments

The Local Authority:

- Noted that the Department of Chief Minister and Government had released \$42,924.00, being the balance of their 2021/2022 Project Funds Grant.
- Kept open projects:
 - Kintore Community-Hub Masterplan, with members supporting the continuation of the project, noting the list of sub-projects and gave approval to start the project in the following order of priority :
 1. Installation of Bollards, approving the estimated cost of \$80,000.00.
 2. Various Shade Shelters allocating the remaining balance of the project funds.
 - Shade Shelter at Church and Solar lights, noting that two solar lights will be set up at the Church and another six within the Community.
 - Youth Board project, noting there was no representation from the Youth Board and no information available regarding the Purchase Order approved for Basketball uniforms.
 - Solar lights at Playground, noting that freight for the solar lights was currently being organised.

General Council Business

The Local Authority:

Kept open:

- Support for Outstations regarding directional signage
- Invite Minister for Local Government and a Representative from the NT Police

Raised the following items for discussion:

- Night Patrol Services requesting an extension to the service due to the incidents occurring after-hours.

The response was that Night Patrol Services are funded and regulated with a limited budget and limited staff available to keep it running after hours.

Members advised that in the past, Community residents had volunteered to take part in patrolling their community to keep it safe. Director Service Delivery agreed to take the names of those residents who had supported Night Patrol previously in order to check if any arrangements could be made in this regard.

- **Wooden Crosses**

The Local Authority requested that Council make their crosses from steel as the wooden crosses at the cemetery were disintegrating due to termites.

The Authority was advised that organisations like CDP and the Local Authority could work together in making these metal crosses, also headstones with plaques and other metal works as there are a lot of talented and skillful community residents in Kintore.

Non-Council Business

The Local Authority agreed to keep open:

- Noted that a Representative from the Department of Chief Minister and Cabinet was an apology to the meeting and raised the following items for discussion at the next Local Authority meeting:
 - Meter boxes with members noting that the power meter boxes have not been repaired.
 - Getting kids to School.

Finke - Ordinary Local Authority Meeting – 13 July 2022

Local Authority Business

The Local Authority:

- Noted and accepted the attendance and apologies to the meeting.
- Noted that one vacancy was created due to the membership of Shawn Doolan being terminated for his absence without permission from two consecutive Local Authority meetings.
- Called for community nominations to open for 21 days.
- Accepted the talk on Youth Crime from the CLC Chairperson and Finke Resident advising that the Anangu people take more responsibility towards their kid's actions in community.

Projects and Commitments

The Local Authority:

- Noted that the 2021/2022 project funds had been fully allocated and kept open:
 - Trees around Oval, noting that the trees were waiting to be delivered and approving \$2,154.73, being the remaining funds from this project be spent on topsoil, fertilizer and other necessary supplies.
 - Wood-fire BBQ, noting that it was waiting on delivery to community.
 - Fence around Cemetery and were advised that the extension of the Cemetery area and lease request was underway with Central Land Council.

Discretionary funds

The Local Authority:

- Noted the 2022/2023 allocation of \$4,000.00 and discussed ideas on how best to spend these funds to benefit the community.

General Council Business

The Local Authority:

- Noted that Youth Crime had been discussed and no further matters raised.

Non-Council Business

The Local Authority:

- Welcomed David Hanley as the Representative of the Chief Minister and Cabinet's office.
- Was advised that Mr Hanley will provide an update at the next Authority meeting on the following:
 - Telstra Service
 - Grading of Maryvale Road
 - Housing

Imanpa - Ordinary Local Authority Meeting – 14 July 2022

Local Authority Business

The Local Authority:

- Noted and accepted the attendance and apologies to the meeting.
- Noted that Members Gary Mumu, Charles Gibson and Tanya Luckey were absent without an apology.
- Noted the proposal from Stuart Ord, Tourism NT Representative to discuss the clean-up of the Mt Ebenezer site recommended the following action:
 1. That Tourism NT considers a collaborative discussion with the Imanpa Development Association (IDA), Central Land Council (CLC) and the Local Authority members on this project.

Projects and Commitments

The Local Authority:

- Kept open:
 - Walking track from School to Shop, with quotes to be submitted as part of the planning process.
 - Fence around Church – noting that the CSC to reconfirm with the LA members on the type of fence required.
 - Shade and Seating at Basketball Court and Lot 107, noting that bench seating and tables have been assembled and awaiting installation.
- Approved the closure of the project - Speed humps, instead moving it as an Action item, and noting that this project will be sourced from the Council Budget instead of LA funds and for the CSC to look at the positioning and location for the speed humps.

General Council Business

The Local Authority kept open the discussion regarding the Lease on the Aged Care Building.

Non-Council Business

The Local Authority kept open Health Clinic noting that Congress will be visiting Community and further updates will be available regarding the hours of the clinic.

- Closed the item – School noting that the regular hours for school had resumed.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Executive Leadership Team

Michael Tomlinson, Governance & Compliance Manager

ATTACHMENTS:

- 1 ARLA_15062022_MIN_SAVED.pdf
- 2 KLA_06072022_MIN_SAVED.pdf
- 3 FLA_13072022_MIN_SAVED.pdf
- 4 ILA_14072022_MIN_SAVED.pdf



MINUTES OF THE AREYONGA LOCAL AUTHORITY MEETING HELD IN THE
AREYONGA COUNCIL OFFICE ON WEDNESDAY 15 JUNE 2022 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:48AM

Note: Meeting was held as provisional due to quorum not being met.

2 WELCOME

2.1 Welcome to Country – Chair Sarah Gallagher

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Sarah Gallagher, Hilda Bert and Jonathan Doolan

Councillors:

Councillor Abraham Poulson

Council Employees:

Jeff MacLeod, CEO MRC, Mark O'Bryan CSC, Ken Satour, Area Manager Service delivery
arrived at 11:45am, Gaurab Ghimire, Governance administration officer

Guests:

Hon Chanston Paech, Minister for Local Government and Minister for Racing, Gaming &
Licensing

Bec Osei-Agyeman, Representative, Central Land Council

Fraser Chapman, Financial Councillor, Lutheran Care

Jacob Carol, Community Resident

Daphne Puntjina, Community Resident

3.2 Apologies/Absentees

Apologies:

Member Joy Kunia, Garnet Djana, Naphtali Scobie and Councillor Marlene Abbott

Absentees:

Nil

3.1 & 3.2 ATTENDENCE, APOLOGY AND ABSENTEES

ARLA2022-080 RESOLVED (Jonathan Doolan/Hilda Bert)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and:

- a) noted and accepted the attendance and absentees to the meeting and;
- b) accepted the apologies given by members and councillor

3.3 Resignations

3.3.1 RESIGNATION OF LOCAL AUTHORITY MEMBER

EXECUTIVE SUMMARY:

It is noted that the resignation paper has been received from one of the Areyonga Local Authority members and this paper reflects the changes in the Local Authority Membership.

ARLA2022-081 RESOLVED (Jonathan Doolan/Hilda Bert)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and:

- a) noted and accepted the resignation of Ms Daphne Puntjina; and
- b) endorsed the resignation and noted a vacancy was created.

3.4 Terminations

NIL

3.5 NOMINATIONS

ARLA2022-082 RESOLVED (Jonathan Doolan/Hilda Bert)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and;

- a) noted and accepted the nomination submitted by community resident Jacob Carol; and
- b) requested that Council endorse the nomination.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

ARLA2022-083 RESOLVED (Hilda Bert/Abraham Poulson)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Areyonga Local Authority of 8 December 2021 be adopted as a resolution of Areyonga Local Authority.

Note: That the minutes of the 8 December 2022 was not discussed as the provisional meeting cannot confirm the minutes of a meeting held with full quorum.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

ARLA2022-084 RESOLVED(Jonathan Doolan/Abraham Poulson)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and noted that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

ARLA2022-085 RESOLVED(Hilda Bert/Sarah Gallagher)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and noted that the members have provided notification of matters to be raised in General Council Business as follows:

- Employee irregular attendance at work

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

ARLA2022-086 RESOLVED(Hilda Bert/Sarah Gallagher)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and noted that the members have provided notification of matters to be raised in General Non-Council Business as follows;

- a) Network Coverage
- b) Road
- c) Art Centre
- d) CDP & employment of local resident
- e) Central link payment

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

ARLA2022-087 RESOLVED(Hilda Bert/Sarah Gallagher)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

ARLA2022-088 RESOLVED(Hilda Bert/Sarah Gallagher)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 UTJU CONCERT STAGE PROPOSAL FROM THE WATARRKA FAMILY GROUP

EXECUTIVE SUMMARY:

The purpose of this report is to seek a recommendation from the LA about the approval of the concert stage and the location of the concert stage within the park.

ARLA2022-089 RESOLVED(Abraham Poulson/Sarah Gallagher)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and;

- a) noted the proposal by CLC representative, Bec on the location within the park for the stage to set up;
- b) determined that the proposed spot for the stage was not suitable as the shade shelter would have to be removed;
- c) discussed and agreed to the recommendation by MRC CEO, Jeff MacLeod that the corner of the park be considered for the stage as this was a more suitable location.

8.2 LUTHERAN CARE SERVICES

EXECUTIVE SUMMARY:

Lutheran Care is seeking to provide an explanation on their services available to the remote communities of the NT. It provides financial capability & financial wellbeing, hence the organisation is looking to establish workshop delivery and how community can potentially benefit from the organisation.

ARLA2022-090 RESOLVED(Hilda Bert/Abraham Poulson)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and noted and accepted the presentation by the Lutheran Care representatives.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

The attached register provides a running list of Local Authority action items as reported in previous meetings.

ARLA2022-091 RESOLVED(Jonathan Doolan/Abraham Poulson)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and noted the progress report on actions from the minutes of previous meetings as received;

- Bring in Machinery to build the road up before grading – This will be initiated by Minister by writing a letter to DIPL as noted in the general non council business and update will be provided to MRC at the next meeting.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community. • Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.

- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

ARLA2022-092 RESOLVED (Jonathan Doolan/Sarah Gallagher)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and;

- a) noted and accepted the release for the allocation of the 2021/2022 project grant;
- b) noted and accepted the progress of their projects as follows and kept open;
 - Project 2112 – Solar Lights, 3 of them they are waiting to be delivered from Alice
 - Project 2113 – Install shade shelter and water tank at football oval;
 - Project 2115 – Youth board project, noting that the Youth Team were advised that the funds could be forfeited if not spent by 30 June 2022;
 - Project 2116 – Trees at football oval, Area manager and CSC will seek quotes from either Correction Center or Alice Springs Nursery.
- d) discussed the quotes presented and approved option one for the Shade Structure over playground supplied by Complete Steel Sales, quotation Q1151 (\$30, 691.47).

ARLA2022-093 RESOLVED (Sarah Gallagher/Hilda Bert)

Project 2114 – Shade Shelter over playground, Committed additional \$8,000.00 which includes the remaining funds \$5,256.67 from 2020/2021 grant to complete the project and accepts the quote Q1151.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

ARLA2022-094 RESOLVED (Abraham Poulson/Hilda Bert)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and;

- a) noted and discussed the current spending of its 2021/22 Discretionary Funds;
- b) noted the community has balance of \$1,272.73 available to spend before 30 June 2022; and
- c) committed the remaining balance of \$1,272.73 to celebrate end of school term BBQ.

10 COUNCIL SERVICES REPORTS**10.1 SERVICE CENTRE DELIVERY REPORT****EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Areyonga across the area of local government service delivery.

ARLA2022-095 RESOLVED (Jonathan Doolan/Sarah Gallagher)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and noted and accepted the report presented at the meeting by Council Service Coordinator.

10.2 COMMUNITY SERVICES AREYONGA LOCAL AUTHORITY REPORT**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

ARLA2022-096 RESOLVED (Jonathan Doolan/Sarah Gallagher)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and;

- a) noted and accepted the Community Services report; and
- b) raised that the MacCare department is understaffed and recommended that the matter be addressed.

11 FINANCE AND GOVERNANCE REPORTS**11.1 EXPENDITURE REPORT AS AT 30 APRIL 2022****EXECUTIVE SUMMARY:**

The expenditure reports shows spending until 30 April 2022 in the Local Authority Community.

ARLA2022-097 RESOLVED (Abraham Poulson/Sarah Gallagher)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and noted and accepted the expenditure report as at 30 April 2022.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this report is to give Members the opportunity to raise matters that they wish to discuss at item 12.1 - General Council Business.

ARLA2022-098 RESOLVED (Jonathan Doolan/Hilda Bert)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and noted and discussed the items raised at Item 6.2 as follows;

- **Employee irregular attendance at work**

It was discussed that the workers do not attend to work regularly and as consequence, animals such as Horses and Dogs in the community are getting in to bins and scatter rubbish. It was advised that the civil team will be briefed on this and CSC will observe and control the situation.

No further action.

- **Swimming Pool**

It was discussed that contractors have done excellent work at the pool and appreciation will be conveyed. It was informed that the new fence will be installed at the pool.

No further action.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Areyonga Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

ARLA2022-099 RESOLVED (Hilda Bert/Abraham Poulson)

That the provisional meeting of Areyonga Local Authority by majority vote, made a recommendation to council and;

- a) noted that the Hon Minister Chanston is present at the meeting and there have been changes in regards to his previous Ministry.
- b) accepted that the matter discussed in Non-Council business will be updated to community by the Minister by liaising with their respective department as follows;

- **Network coverage**

It was discussed that the community has really poor mobile phone and internet connection. Hon Minister, Chanston discussed small cells at football oval and in the community for the better connections. Minister is going to write a letter to Minister of essential services and provide update to the community.

- **Road**

The action item was discussed that the Hon Minister Chanston is going to write a letter to department and provide update to the CEO of MRC.

- **Art Centre**

It was discussed that the Hon Minister Chanston is going to write a letter to department on upgrading the Art Centre and provide update to the community.

- **CDP & employment of local resident**

It was discussed that there are no noticeable activities happening in the community to support on the local employment opportunities.

- **Centre Link payment**
It was discussed by the Hon Minister during the deputation from Lutheran Care that the community has wider choices to keep their fund in the bank in order to maximize the security and control of their funds.
Hon Minister mentioned that the letter will be written to department to aware community concern regarding center link.

d) noted that there were no member present from the Department of Chief Minister and Cabinet and Hon Minister, Chanston is going to address the existing action on housing/empty housing by writing to Minister of Housing and Homelands.

14 DATE OF NEXT MEETING - WEDNESDAY 14 SEPTEMBER, 2022

15 MEETING CLOSED

The meeting terminated at 1:35pm.

This page and the preceding 7 pages are the minutes of the Areyonga Local Authority Meeting held on Wednesday 15 June 2022 and are UNCONFIRMED.

.....
Chairperson

Date:



MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING HELD IN THE
KINTORE COUNCIL OFFICE ON WEDNESDAY, 6 JULY 2022 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 11.35am when full quorum for the meeting was achieved.

1.1 NOMINATION OF LOCAL AUTHORITY CHAIR

KLA2022-074 RESOLVED (Joe Young/Phyllis Rowe)

That the Kintore Local Authority nominated member Joe Young as Acting Chair of the Kintore Local Authority Meeting.

2 WELCOME

2.1 Welcome to Country

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Joe Young, Phyllis Rowe and Rochelle Robinson

Councillors attended via zoom

Councillor Dalton McDonald from the Papunya Office, Councillor Jason Minor from Alice Springs office and Councillor Peter Turner from Mt Liebig
President Roxanne Kenny attended in Kintore.

Council Employees:

Belinda Urquhart, Director Service Delivery, Donelle Fraser (CT), Area Manager Service Delivery, Shelli Perry, CSC and Gaurab Ghimire, Governance administration officer

Guests attended via zoom:

Fraser Chapman, Lutheran Care and Katharine O'Donoghue, Electorate office of Gwoja

3.2 Apologies/Absentees

Apologies:

Chair Monica Robinson, Member Giselle Barku, Member Bundi Rowe, Member Julie Dempsey and Enock Menge, Department of Chief Minister and Cabinet.

Absentees:

Nil

3.1, 3.2 & 3.3 ATTENDANCE/APOLOGIES/ABSENTEES

KLA2022-075 RESOLVED (Monica Robinson/Phyllis Rowe)

That the Kintore Local Authority:

- a) noted the attendance and absentees to the meeting; and
- b) accepted the apologies given by Chair, members and Enock Menge Department of Chief minister and Cabinet.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

NIL

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

KLA2022-076 RESOLVED (Rochelle Robinson/Phyllis Rowe)

That the Kintore Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

KLA2022-077 RESOLVED (Phyllis Rowe/Joe Young)

That the minutes of the Kintore Local Authority meeting held 17 March 2022 be adopted as a resolution of Kintore Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 ACCEPTANCE OF THE AGENDA

KLA2022-078 RESOLVED (Peter Turner/Joe Young)

That the Kintore Local Authority noted that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**KLA2022-079 RESOLVED (Rochelle Robinson/Phyllis Rowe)**

Noted that the members have not provided notification of matters to be raised in General Council Business.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**KLA2022-080 RESOLVED (Rochelle Robinson/Phyllis Rowe)**

Noted that the members have provided notification of matters to be raised in General Non-Council Business as follows:

- a) Meter box in the community houses

7 CONFLICT OF INTEREST**7.1 CONFLICT OF INTERESTS****KLA2022-081 RESOLVED (Jason Minor/Peter Turner)**

That the Kintore Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION**KLA2022-082 RESOLVED (Jason Minor/Peter Turner)**

That the Kintore Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS**8.1 LUTHERAN CARE SERVICES****EXECUTIVE SUMMARY:**

Lutheran Care is seeking to provide an explanation on their services available to the remote communities of the NT. It provides financial capability & financial wellbeing, hence the organisation is looking to establish workshop delivery and how community can potentially benefit from the organisation.

KLA2022-083 RESOLVED (Rochelle Robinson/Dalton McDonald)

That the Kintore Local Authority:

- a) noted and accepted the presentation by the Lutheran Care representative;
- b) approved representatives visiting the community to deliver workshops to assist community members with their financial management; and
- c) discussed the suitable spot for the workshop could be council office.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

The attached register provides a running list of Local Authority action items as reported in previous meetings.

KLA2022-084 RESOLVED (Joe Young/Peter Turner)

That the Kintore Local Authority:

- a) noted the progress report on actions from the minutes of previous meetings as received and kept all action open until completed:
 - KLA2021-019 – Illegal shortcuts through construction, this is a priority task that will follow through in the project 2172, Community-hub master plan
 - KLA2021-072 – Relocation of shade structure, site is being observed to relocate the shade structure with as minimal damage as possible and has been planned to commence work after the funeral in the community
 - KLA2022-019 – Support for teenagers program, community service to provide update in the next meeting.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

The community received \$23,076.00 from their expected allocation of 66,000.00 due to funds being expired from previous years.

On confirmation that Kintore had expended the funds before February 28, 2022, the department released the balance of \$42,924.00 to Kintore Community.

Kintore has \$42,924.00 of unallocated funds that has to be expended by 30 June 2023.

KLA2022-085 RESOLVED (Rochelle Robinson/Joe Young)

That the Kintore Local Authority:

- a) noted and accepted the progress on their projects as follows and kept all project open;
 - Project 2172 – Kintore Community-hub Masterplan, all members present at

the meeting supported the continuation of the plan and noted the list of subproject and works required to complete the project with the first priority being bollards to install.

KLA2022-086 RESOLVED (Peter Turner/Phyllis Rowe)

- members approved the bollard installation as a priority of the project and approved the estimated cost approximately \$80,000.00 to commence the project with the remaining balance available in this project to be spent on various shade shelters as a second priority.
- Project 2173 – Shade at church and Solar lights, the work is in progress and two will be erected at the church and 6 in the community. Freight for solar lights are currently being organised.
- Project 2174 – Youth board project, kept the project open until uniforms are received; and
- Project 2175 – Solar lights at playground, kept it open.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

KLA2022-087 RESOLVED (Joe Young/Peter Turner)

That the Kintore Local Authority;

- a) noted and accepted the release of discretionary funds for the year 2022/2023;
- b) noted and discussed the spending of its 2022/2023 Discretionary funds;
- c) noted the spending of funds for the year 2021/2022; and
- d) noted that the authority will further discuss how funds will be spent at the next meeting.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Kintore across the area of Local Government Service Delivery.

KLA2022-088 RESOLVED (Rochelle Robinson/Phyllis Rowe)

That the Kintore Local Authority noted and accepted the attached Council Service Coordinator's report.

Minute note:

At the Council Service Coordinator's report, member Rochelle Robinson raised the night patrol working hours needs to be extended as there were incidents after hours and Ms Urquhart took an opportunity to address the members as follows:

1. Night patrol services are sourced by funding & regulations with limited budget to keep it running after hours and limited staff members are available to run the program.
2. Member raised that there were volunteers in the past from the community resident who supported and took part in night patrolling to keep the community safe. It is to be noted that Ms Urquhart has taken names of the residents who supported Night Patrol in the past in order to check if any arrangement could be made in this regard.
3. Member Rochelle Robinson raised wooden crosses in the Cemetery disintegrate due to termites. Requested that crosses to be made of steel by council. Donelle Fraser (CT) took an opportunity to share additional information such as CDP and Local Authority can work together to achieve this. Ms CT expressed that there are talented and skilful community residents, authorities and CDP who could work together and contribute metal crosses for Cemetery, headstones with plaques etc.

10.2 COMMUNITY SERVICE KINTORE LOCAL AUTHORITY REPORT**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

KLA2022-089 RESOLVED (Peter Turner/Jason Minor)

That the Kintore Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS**11.1 LOCAL AUTHORITY PROJECT FUNDING GRANT ACQUITTAL****EXECUTIVE SUMMARY:**

The attached certificate for NT Local Authority Project Funding is required to be laid before the Authority for noting.

KLA2022-090 RESOLVED (Joe Young/Phyllis Rowe)

That the Kintore Local Authority noted the certification for use of the 2018-19 expired funds for the Local Authority Project funding.

11.2 EXPENDITURE REPORT AS AT 30 APRIL 2022**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 April 2022 in the Local Authority Community.

KLA2022-091 RESOLVED (Peter Turner/Joe Young)

That the Kintore Local Authority noted and accepted the expenditure report as at 30 April 2022.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this report is to give Members the opportunity to raise matters that they wish to discuss at item 12.1 - General Council Business.

KLA2022-092 RESOLVED (Rochelle Robinson/Phyllis Rowe)

That the Kintore Local Authority:

- a) notes and discusses the items raised at Item 6.2; and kept two outstanding action open as follows:
 - Support for outstation; and
 - Invitation

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Kintore Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

KLA2022-093 RESOLVED (Rochelle Robinson/Phyllis Rowe)

That the Kintore Local Authority noted and discussed the Non-Council Business items raised at Item 6.3 as follows:

- meter box in community houses – It was raised by the members that the power meter box in community houses have not been fixed;
- kept the outstanding action open – Getting kids back to school; and
- noted the apology given by Department of Chief Minister and Cabinet.

14 DATE OF NEXT MEETING - THURSDAY 8 SEPTEMBER, 2022**15 MEETING CLOSED**

The meeting terminated at 12:56 pm.

This page and the preceding 6 pages are the minutes of the Kintore Local Authority Meeting held on Wednesday 6 July 2022 and are UNCONFIRMED.



MINUTES OF THE FINKE LOCAL AUTHORITY MEETING HELD IN THE FINKE
COUNCIL OFFICE ON WEDNESDAY 13 JULY 2022 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:56 AM when the full quorum was met.

2 WELCOME

2.1 Welcome – Members present were welcomed by Simon Murphy, Director Technical Services.

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Michael Ferguson, Charmaine Stuart, Rosemary Matasia and Jill Doolan

Councillors:

President Roxanne Kenny, Councillor Lisa Sharman, Councillor Lynette Ellis, Councillor Patrick Allen and Councillor Annie Young via zoom from Santa Teresa

Council Employees attended via zoom from the Alice Springs office:

Simon Murphy, Director Technical Services
Kathleen Abbott, Area Manager Service Delivery
Gaurab Ghimire, Governance Admin Officer

Guests:

David Hayley, Department of Chief Minister and Cabinet and Robert Hoosan, Chairperson CLC and Finke Resident.

3.2 Apologies/Absentees

Apologies:

Nil

This is page 1 of 6 of the Minutes of the Finke Local Authority Meeting held on Wednesday, 13 July 2022

Absentees:

Michelle Allen and Richard Doolan

3.1, 3.2 & 3.3 ATTENDANCE, APOLOGIES AND ABSENTEES

FLA2022-040 RESOLVED (Michael Ferguson/Patrick Allen)

That the Finke Local Authority noted the attendance, apologies and absentees to the meeting.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations**3.5.1 NOMINATIONS TO FINKE LOCAL AUTHORITY****EXECUTIVE SUMMARY:**

The purpose of this paper is to note changes to the membership of the Finke Local Authority as a result of the membership being revoked of a Local Authority member at the meeting held 6 April 2022.

Appointments to Local Authorities have also been affected by changes introduced in the *Local Government Act 2019* (the Act) implemented on 2 July 2021 and this paper also reflects those changes.

FLA2022-041 RESOLVED (Lisa Sharman/Michael Ferguson)

That the Finke Local Authority:

- a) noted that one vacancy was created due to the termination of member Shawn Doolan for being absent without permission from two consecutive Local Authority meetings; and
- b) called for community nominations to remain open for 21 days to fill the vacancy.

Minute note: Guest Robert Hoosan spoke briefly to the authority at this time regarding youth crime. This is noted in general business at item 6.2.

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT**

FLA2022-042 RESOLVED (Lisa Sharman/Lynette Ellis)

That the Finke Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF LA PREVIOUS MINUTES****FLA2022-043 RESOLVED (Lynette Ellis/Patrick Allen)**

That the Minutes of the Finke Local Authority of 6 April 2022 be adopted as a resolution of Finke Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**6.1 PAPERS CIRCULATED AND RECEIVED****FLA2022-044 RESOLVED (Michael Ferguson/Lisa Sharman)**

That the Finke Local Authority noted that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**FLA2022-045 RESOLVED (Patrick Allen/Lisa Sharman)**

Noted that the members did not provide notification of matters to be raised in General Council Business, however members noted that Robert Hoosan talked about youth crime and urged Anangu to be more responsible for their kids in the community.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**FLA2022-046 RESOLVED (Patrick Allen/Lisa Sharman)**

Noted that the members did not provide notification of matters to be raised in General Non-Council Business.

7 CONFLICT OF INTEREST**7.1 CONFLICT OF INTERESTS****FLA2022-047 RESOLVED (Lisa Sharman/Michael Ferguson)**

That the Finke Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION**FLA2022-048 RESOLVED (Lisa Sharman/Michael Ferguson)**

That the Finke Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

As part of Finke Community's 2021/2022 Project funds grant, the Department of Chief Minister and Cabinet had released an allocation of \$26,900.00 towards Community projects.

The Local Authority has committed all available funds to projects and there is nil balance remaining to allocate.

FLA2022-049 RESOLVED (Lisa Sharman/Patrick Allen)

That the Finke Local Authority:

- a) noted and accepted the progress of its projects as follows and kept open;
 - Project 2133, Trees around oval – Trees are waiting to be delivered and the remaining funds in this project \$2,154.73 will be spent on soil mixes and required supplies.
 - Project 2135, Wood fire BBQ – waiting for the delivery.
 - Project 2136, Fence around Cemetery – Cemetery area extension and lease request is underway with CLC.
- b) noted that the 2021/2022 project funds have been fully allocated.

9.2 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July 2022 and 30 June 2023.

FLA2022-050 RESOLVED (Michael Ferguson/Lisa Sharman)

That the Finke Local Authority:

- a) noted and discussed the spending of its 2021/2022 Discretionary funds;
- b) noted the new allocation and discussed the spending of its 2022/2023 Discretionary Funds; and
- c) discussed that the Authority will decide on how best to spend these funds at the next meeting.

10 COUNCIL SERVICES REPORTS**10.1 ACTION REGISTER****EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

FLA2022-051 RESOLVED (Patrick Allen/Michael Ferguson)

That the Finke Local Authority:

- a) noted the progress reports on actions from the minutes of previous meetings as received as following and kept the action open;
Action FLA2022-011, Director of technical services is waiting for consultation with CLC and will advise Local Authority after consultation.
Update will be available when a CLC representative is available for consultation.

10.2 COUNCIL SERVICES COORDINATOR'S REPORT**EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Finke across the area of Local Government Service Delivery.

FLA2022-052 RESOLVED (Patrick Allen/Lynette Ellis)

That the Finke Local Authority noted and accepted the attached Council Service Coordinator's report.

10.3 COMMUNITY SERVICE FINKE LOCAL AUTHORITY REPORT**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

FLA2022-053 RESOLVED (Patrick Allen/Lynette Ellis)

That the Finke Local Authority noted and accepted the Community Service report.

11 FINANCE AND GOVERNANCE REPORTS**11.1 EXPENDITURE REPORT AS AT 31ST MAY 2022****EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 May 2022 in the Local Authority Community.

FLA2022-054 RESOLVED (Lynette Ellis/Patrick Allen)

That the Finke Local Authority noted and accepted the expenditure report as at 31 May 2022.

This is page 5 of 6 of the Minutes of the Finke Local Authority Meeting held on Wednesday, 13 July 2022

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

Under item 6.2, members have the opportunity to raise matters of General Business that are discussed at this report.

FLA2022-055 RESOLVED (Michael Ferguson/Patrick Allen)

That the Finke Local Authority noted that youth crime had been discussed at Item 6.2. and no further matters raised.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

FLA2022-056 RESOLVED (Michael Ferguson/Patrick Allen)

That the Finke Local Authority:

- a) noted that no new matters was raised at Item 6.3;
- b) noted and accepted the updates and progress on actions from the Department of Chief Minister and Cabinet representative David Hayley;
- c) welcomed David Hayley in his role as Representative of the CM&C office; and
- d) kept all pending issues open for the update at the next meeting.

14 DATE OF NEXT MEETING - WEDNESDAY 5 OCTOBER, 2022**15 MEETING CLOSED**

The meeting terminated at 12:25 pm.

This page and the preceding 5 pages are the minutes of the Finke Local Authority Meeting held on Wednesday 13 July 2022 and are UNCONFIRMED.

.....
Chairperson

Date:



MINUTES OF THE IMANPA LOCAL AUTHORITY MEETING HELD IN THE
IMANPA COUNCIL OFFICE ON THURSDAY 14 JULY 2022 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10.45AM

2 WELCOME

2.1 Welcome to Country – Members present were welcomed at the meeting.

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Kathleen Luckey, Janie Bulla, Lesley Luckey and Lillian Inkamala

Councillors:

President Roxanne Kenny, Councillor Abraham Poulson and Councillor Marlene Abbott

Council Employees:

Simon Murphy, Director Technical Services, Kathleen Abbott, Area Manager Service Delivery, Natalie Fong, CSC and Gaurab Ghimire, Governance Administration Officer

Guests:

Stuart Ord, Tourism NT, Rex Spencer, David Hayley, Department of Chief Minister and Cabinet

3.2 Apologies/Absentees

Apologies:

Nil

Absentees:

Member Gary Mumu, Member Charles Gibson and Member Tanya Lucky

3.1, 3.2 & 3.3 ATTENDANCE, APOLOGIES AND ABSENTEES

ILA2022-037 RESOLVED (Janie Bulla/Lillian Inkamala)

That the Imanpa Local Authority:

- a) noted the attendance, apologies to the meeting; and
- b) noted the absentees Member Gary Mumu, Member Charles and Member Tanya Luckey to the meeting,

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

NIL

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT**

ILA2022-038 RESOLVED (Lillian Inkamala/Lesley Luckey)

That the Imanpa Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

ILA2022-039 RESOLVED (Kathleen Luckey/Abraham Poulson)

That the Minutes of the Imanpa Local Authority of 7 April 2022 be adopted as a resolution of Imanpa Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**6.1 PAPERS CIRCULATED AND RECEIVED**

ILA2022-040 RESOLVED (Lesley Luckey/Janie Bulla)

That the Imanpa Local Authority noted the that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

ILA2022-041 RESOLVED (Lillian Inkamala/Kathleen Luckey)

Noted that the members have provided notification of matters to be raised in General Council Business as follows and these items were discussed at this time;

- Member raised that Aged and disability supplies such as foods were missing and Member Lesley Lucky is going to follow up with Coordinator, Rosemary Matasia regarding this.
- Member raised that the Oven in the kitchen is not functional and discussed as a day to day business.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

ILA2022-042 RESOLVED (Lillian Inkamala/Kathleen Luckey)

Noted that the members have not provided notification of matters to be raised in General Non-Council Business.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

ILA2022-043 RESOLVED (Janie Bulla/Lillian Inkamala)

That the Imanpa Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

ILA2022-044 RESOLVED (Janie Bulla/Lillian Inkamala)

That the Imanpa Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 CLEAN UP OF THE MT EBENEZER SITE

EXECUTIVE SUMMARY:

Purpose of the presentation:

1. To discuss with the Local Authority representatives a proposal to clean up the former Mt Ebenezer roadhouse site.
2. To identify to LA members the rationale for the clean-up given the sites importance as an entry point to Yulara and the iconic Uluru Kata Tjuta national Park.
3. To advise the LA members that subject to all approvals being obtained, that Tourism NT will commence sourcing funds for the clean-up project.

ILA2022-045 RESOLVED (Kathleen Luckey/Janie Bulla)

That the Imanpa Local Authority:

- a) recommended that Stuart Ord, Tourism NT representative have to consider consultation with the CLC and IDA members for broader discussion; and
- b) provided recommendation that it supports the clean-up of the former Mt Ebenezer roadside stop.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

There is total un-committed balance of \$14,173.97 to allocate in the community and must be fully expended (*with goods received*) by 30 June 2023.

ILA2022-046 RESOLVED (Marlene Abbott/Lesley Luckey)

That the Imanpa Local Authority:

- a) considered the recommendation to remove the Speed Bumps project and moved it to the action register;
- b) noted and accepted the progress of their projects as follows and kept all project open until completed:
 - Project 2165 – Shade and seating at basketball court and lot 107, bench seating and tables have been assembled and awaiting installation.
 - Project 2166 – walking track from school to shop, quote is going to be obtained as the planning progresses.
 - Project 2167, Fence around church, CSC and LA members are going to confirm the type of fence required.
- c) approved the closure of speed hump project and moved it to the action register and noted that this project will be sourced from the council budget instead of LA funds and the CSC will look at the positioning and location for the hump.

9.2 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported from previous meetings.

ILA2022-047 RESOLVED (Janie Bulla/Marlene Abbott)

That the Imanpa Local Authority:

- a) noted the progress reports on actions from the minutes of previous meetings as received and kept the action open;
 - Signs have been received and waiting for families to decide on date to install the signs.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

ILA2022-048 RESOLVED (Kathleen Luckey/Abraham Poulson)

That the Imanpa Local Authority:

- a) noted the spending and forfeited balance of its 2021/2022 Discretionary funds;
- b) noted and accepted the new allocation for the year 2022/2023;
- c) noted and discussed the spending of its 2022/2023 Discretionary Funds; and
- d) discussed that the Authority will decide on how best to spent this fund at the next meeting.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Imanpa across the area of Local Government Service Delivery.

ILA2022-049 RESOLVED (Lesley Luckey/Marlene Abbott)

That the Imanpa Local Authority noted and accepted the attached Council Service Coordinator's report.

10.2 COMMUNITY SERVICE IMANPA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

ILA2022-050 RESOLVED (Marlene Abbott/Janie Bulla)

That the Imanpa Local Authority noted and accepted the Community Service report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 MAY 2022

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 May 2022 in the Local Authority community.

ILA2022-051 RESOLVED (Kathleen Luckey/Abraham Poulson)

That the Imanpa Local Authority noted and accepted the Expenditure Report as at 31 May 2022.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

Under item 6.2, members have the opportunity to raise matters of General Business that are discussed at this report.

ILA2022-052 RESOLVED (Kathleen Luckey/Janie Bulla)

That the Imanpa Local Authority;

- a) noted and discussed that the General Business items raised at Item 6.2 was already discussed;
- b) noted the updates on the item from the previous meeting; and kept the issue open, Lease on aged care building.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

ILA2022-053 RESOLVED (Lesley Luckey/Abraham Poulson)

That the Imanpa Local Authority:

- a) noted and discussed that there were no item raised at the Non-Council Business Item 6.3; and
- b) noted and accepted updates and progress on actions from the Department of Chief Minister and Cabinet as following;
 - Health Clinic – Congress is visiting the community and more update will be available
- c) Closed the pending issue regarding school noting that the school regular hours has resumed.

14 DATE OF NEXT MEETING - THURSDAY 6 OCTOBER, 2022

15 MEETING CLOSED

The meeting terminated at 12:25pm.

This page and the preceding 5 pages are the minutes of the Imanpa Local Authority Meeting held on Thursday 14 July 2022 and are UNCONFIRMED.

.....
Chairperson

Date:

LOCAL AUTHORITY

ITEM NUMBER	12.2
TITLE	Nominations of Local Authorities
REFERENCE	- 317247
AUTHOR	Michael Tomlinson, Governance & Compliance Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

As recorded in the minutes of the Local Authority meetings, the recommendation put forth to Council is to accept and endorse the nominations submitted for membership of the Authorities.

RECOMMENDATION

That Council accepts the nomination submitted by the Local Authority and endorses Mr Jacob Carol for the Areyonga Local Authority.

BACKGROUND/DISCUSSION

New members are nominated and appointed in accordance with the *Local Government Act 2019*, Ministerial Guidelines and Council's Local Authority Meeting Procedure, MC02-P2.

Council appoints Local Authority members under the *Local Government Act 2019*.

ISSUES/OPTIONS/CONSEQUENCES

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) Nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) In the case that there is a nomination or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPACT AND TIMING

If Local Authorities do not maintain their membership numbers, their ability to achieve quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

MRC Council

ATTACHMENTS:

- 1 Jacob Carroll Areyonga.pdf

Local Authority Nomination Form MC02-F1

NOMINATION

I, JACOB CARROLL wish to nominate as a
(Name of nominee)

member of the Local Authority for the community of AREYONGA
(Name of community)

Jacob Carroll
(Signature of nominee)

17 / 06 / 20 22
Date

ENDORSEMENT

I, Jonathan Decker endorse the nomination of this
(Name of endorsing Local Authority member)

nominee to this Local Authority.

Jonathan Decker
(Signature of Local Authority member)

17 / 06 / 20 22
Date

RETURNING OFFICER

To be received by the Returning Officer/ Council Service Coordinator in the stated community.

[Signature]
(Signature of Returning Officer)

17 / 06 / 20 22
Date



LOCAL AUTHORITY

ITEM NUMBER	12.3
TITLE	Resignation of Local Authority Membership
REFERENCE	- 317987
AUTHOR	Michael Tomlinson, Governance & Compliance Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to ask Council to endorse the resignation of the Authority membership made at a provisional meeting of the Areyonga Local Authority held 15 June 2022.

The resignation of a Local Authority membership is in accordance with para. 4.15.1 of Councils Local Authority Meeting Procedure (MC02-P2) which states:

“It is important that Local Authority members attend meetings wherever possible. Appointment of a local authority member may be revoked or otherwise cease if the person:

a) Resigns in writing to the CEO, Chairperson or a delegated MRC employee.

New members are nominated and appointed in accordance with the *Local Government Act 2019* (the Act), Ministerial Guidelines and Council Procedure MC02-P2 Local Authority Meeting Procedure.

RECOMMENDATION

That Council endorses the resignation of membership received from Ms Daphne Puntjina from the Areyonga Local Authority.

BACKGROUND/DISCUSSION

A full membership of the Local Authority will ensure wide input from community members on important decisions that will affect all residents for many years.

ISSUES/OPTIONS/CONSEQUENCES

Para.4.14.2 of Council’s Local Authority Meeting Procedure states:

“In the event of a membership to a Local Authority being revoked, a former member is able to re-apply for that position.”

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

MRC Council

ATTACHMENTS:

1 Resignation-D. Puntjina.pdf



MacDonnell
Regional Council

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Alice Springs NT 0871

public office • Level 2 / 1 Bagot Street
Alice Springs NT 0870

abn • 21 340 804 903

phone • 08 8958 9600
fax • 08 8958 9601

email • info@macdonnell.nt.gov.au
www.macdonnell.nt.gov.au

Thursday, 10 March 2022

Attention:

Address Line 1

Address Line 2

Address Line 3

Letter of Resignation

Dear Local Authority Chair and Members,

I, Daphne Pantjina am no longer able
to commit to the Local Authority and tender my resignation as a member of the
Areyonga Local Authority.

Thank you for the opportunity to represent my community and for being part of
the local Government processes to improve the lives of community.

I wish the members of the Local Authority well and the best of luck for the future.

Signed Daphne Pantjina

Date 10/3/22

STANDING ITEMS REPORT

ITEM NUMBER	13.1
TITLE	Correspondence Register
REFERENCE	- 317419
AUTHOR	Michael Tomlinson, Governance & Compliance Manager

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

This report provides Councilors with an update on correspondence received and sent by the Council/President in the period following the past Council meeting.

RECOMMENDATION

That Council notes the correspondence received and sent.

BACKGROUND/DISCUSSION

Please see a list of correspondence received:

Date Received	From	Subject
22 June 2022	Maree De Lacey - Local Government NT	Carry-over of LAPF
15 July 2022	Brendan Blandford - CM&C Sam Jeffries - NIAA	NT Remote Community Stores Licencing Scheme
21 July 2022 5 August 2022	Sean Holden - LGANT Mary Watson - LGANT	Closing the Gap Implementation Plan
3 August 2022	Sean Holden - LGANT	Call for nomination for General Meeting
4 August 2022	Acaila Tucker – LGANT	Nominations for Land Development Committee
7 August 2022	Sean Holden, LGANT	MRC Value Proposition 2021-2022

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Chief Executive Officer
Executive Leadership Team
Records Officer

ATTACHMENTS:

- 1 NTG - Carry over unspent LAS Project Funding 2019-2020 - 2022-06-20.pdf
- 2 LGANT - MRC Value Proposition 2021-2022 - 2022-08-07.pdf
- 3 Land Development Committee Terms of Reference.pdf
- 4 Nomination Form - Land Development Committee.docx
- 5 LGANT Calls for Motions for General Meeting - 2022-08-03.docx
- 6 LGANT - Closing the Gap Implementation - 2022-08-05.pdf
- 7 Letter - Peak bodies Commonwealth legislation sunset NT start 17 July 2022.pdf



Department of
**THE CHIEF MINISTER AND
CABINET**

Level 1 RCG Centre
47 Mitchell Street
Darwin NT 0800

Postal address
GPO Box 4396
Darwin NT 0801

E lg.grants@nt.gov.au

T 08 8999 8573

22 June 2022

File reference: LGR2016/00104-265

Mr Roxanne Kenny
President
MacDonnell Regional Council
PO Box 5267
ALICE SPRINGS NT 0871

Dear Ms Kenny

RE: Carry over request for unspent 2019-20 Local Authority Project Funding

Thank you for your letter dated 9 June 2022, addressed to the Minister for Local Government the Honourable Chansey Paech MLA, seeking approval to extend the allowable timeframe to February 2023 for the MacDonnell Regional Council (Council) Council to utilise unspent 2019-20 Local Authority Project Funding (LAPF) that will not be fully spent by 30 June 2022.

The Minister has asked the Department of the Chief Minister and Cabinet (CM&C) to respond to your letter direct.

Your letter indicates Council is seeking an extension to carry over all the unspent 2019-20 LAPF grant totalling \$268,655.58, as detailed below to 28 February 2023, citing delays caused by the COVID 19 pandemic which has affected recruitment, contractor availability and continued supply shortages. It is noted that on 17 May 2022, the Minister for Local Government had approved an extension for Council to 31 December 2022 to retain and expend funds totalling \$76 009.55 in relation to the Kaltikutjara (Docker River) Local Authority.

Local Authority	Unspent 2018-19 LAPF	2019-20 LAPF grant	Total unspent
Areyonga		\$30 870	\$18 077.13
Haasts Bluff		\$22 120	\$7 852.69
Imanpa		\$24 180	\$18 173.97
Kaltukatjara (Docker River)	\$28 609.55	\$47 400	\$76 009.55
Kintore		\$66 390	\$64 870.09
Mt Liebig		\$27 270	\$15 375.93
Ntaria		\$95 500	\$16 109.35
Papunya		\$64 230	\$21 600.26
Titjikala		\$36 090	\$30 063.81
Wallace Rockhole		\$16 540	\$522.80
Total	\$28 609.55	\$430 590	\$268 655.58

I appreciate councils are continuing to face challenges with suppliers and supply shortages due to the pandemic which is impeding their ability to complete projects in a timely manner. I am therefore pleased to advise I have approved an extension for Council to retain and expend all unspent 2019-20 LAFD funds by 28 February 2023.

As a result of this extended date, Council is to submit its LAFD Certifications by no later than 31 March 2023 (or earlier) of actual expenditure incurred up to 28 February 2023 for each of the ten local authorities listed in the table above.

CM&C is unable to confirm the amounts advised in your letter and reproduced in the above table as being unspent at this stage, until all the LAFD Certifications as at 30 June 2022 have been received. Once Certifications as at 30 June 2022 are received and assessments have been completed, should there be any discrepancy CM&C's Local Government grants unit will contact Council.

If Council has any questions regarding the LAFD project details and progress please make initial contact with Mr Brendan Blandford, Regional Executive Director, Central Australia Region on 8951 5511. If Council has any questions regarding the grants administration please contact Ms Celia Hill, A/Manager Grants Program on 8999 8820 or by email at lg.grants@nt.gov.au.

I commend Council for its initiative in seeking an extension of expired LAFD funds in advance to avoid unnecessary delays of future LAFD funding, and wish Council all the best with progressing its projects in community.

Yours sincerely



MAREE DE LACEY
Executive Director
Local Government

Cc - Mr Jeff MacLeod, Chief Executive Officer



2021/2022 MEMBER VALUE PROPOSITION REPORT

LOCAL GOVERNMENT ASSOCIATION OF
THE NORTHERN TERRITORY

LGANT

LGANT is the peak body for Local Government in the Northern Territory. Our main job is to advocate on behalf of our members.

16 MEMBER COUNCILS

159 ELECTED MEMBERS

\$505M ANNUAL SPEND

3,000 EMPLOYEES

\$2.5B ASSETS &
INFRASTRUCTURE

2021/2022 LGANT MEMBER ANNUAL SUBSCRIPTION & VALUE PROPOSITION REPORT



Welcome to your 2021/2022 LGANT Member Value Proposition Report.

If the local government sector is better respected, trusted and understood and that we are more than "roads, rates and rubbish" we have greater bargaining power.

We can do this in many ways and one of them is to demonstrate our value to the other levels of government through working together on projects, programs, initiatives, reforms, and legislative requirements.

To better demonstrate the value of your LGANT membership, we have prepared the following report to answer the question "What does LGANT do for us?"

We conducted a Member Satisfaction Survey in December 2021 and 79% of you indicated LGANT was meeting or exceeding expectations. You told us the key challenges councils predicted you are facing for the next 1-3 years, and they align with the LGANT Strategic Plan 2021/2024:

- Financial sustainability and compliance
- Capable and consistent governance and leadership
- Maintaining a skilled workforce
- Navigating COVID-19
- Remaining relevant despite structural or policy changes
- Delivering services in remote areas.

This Member Value Proposition Report is broken into three parts:

- What we have done for the sector in 2021/2022
- What we have done for MacDonnell Regional Council in 2021/2022
- What we are going to do for the sector in 2022/2023

WHAT WE DID FOR THE SECTOR IN 2021/2022



Strong, responsive, well governed local governments have an essential role to play as the third sphere of government in building resilient, engaged, and sustainable communities. The existence of a peak local government body which is able to effectively engage in advocacy and policy debate can also lead to better, more community-responsive policy in the three spheres of government.

LGANT works to the five-way play of:

1. Being Solvent
2. Being Compliant with relevant legislation
3. Achieving the goals and objectives of the strategic plan
4. Representing and servicing our members
5. Creating a positive culture of mutual respect

2021/2022 Highlights include:

- Rebranded LGANT to better position the local government sector in the policy and advocacy marketplace
- Represented the sector on the NT COVID-19 Regional and Remote Taskforce
- Completed the Local Government 2030 Strategy in partnership with the Northern Territory Government
- Implemented the new NT Local Government Act 2019, associated regulations, and guidelines
- Coordinated the promotion of the NT local government elections
- Held the *Elected Member Symposium* with 16 of the 17 member councils represented (108 of the 158 Councillors)
- Prepared the first NT Closing the Gap implementation plan in collaboration with the NT Government and Aboriginal peak bodies
- Maintained over 1,880 kilometres of regional and remote roads
- Successfully advocated for councils to be able to continue rating community and social housing
- Collaborated with Tyre Stewardship Australia, DIPL and City of Palmerston to finalise the Business Case for Processing End of Life Tyres in the NT
- Funded a conditional rating report that assisted LGANT and members in the successful advocacy to the Minister for Local Government resulting in the Conditional Rate being increased by 151% over three years
- Conditional endorsement of the LGANT Reflect Reconciliation Action Plan
- Completion of new LGANT Constitution and Incorporation into a company limited by guarantee
- Local Buy NT Preferred Panel Active Arrangements changed with panels now open for local NT business participation every three months
- NT Councils Discretionary Trust producing a \$1M dividend

LGANT's purpose:

As per the Strategic Plan 2021/2025, LGANT supports and represents member councils to drive economic and social development for NT communities by providing:

- Advocacy and representation
- Capacity building
- Promotion of the sector
- Governance development
- Service delivery and infrastructure

The following captures activities in each area.

WHAT WE DID FOR THE SECTOR IN 2021/2022



Advocacy and Representation

Our advocacy activities include:

- Development of working relationships with key stakeholders on shared issues
- Serving on multi-stakeholder committees
- Making submissions on NT and Commonwealth Government legislation, policy and programs impacting the local government sector
- Lobbying Commonwealth and NT Government agencies and Ministers

Examples of advocacy efforts in 2021/2022 include:

- Advocating for fair remuneration and superannuation for Mayors, Presidents, Aldermen and Councillors
- Prevention of illegal dumping in remote communities by NT Government contractors
- Reduction of antisocial behaviour and crime - community safety
- Liaison with the National Resilience and Recovery Agency on cyclone evacuation centres and emergency management
- Implementation of the NT Land Development Process Review including Development Subdivision Guidelines
- Continuing advocacy to NT Minister for Health for greater numbers of vaccination of countrymen and interstate tourists
- Ongoing advocacy for continuation of the NT Operational Subsidy
- Coordinated meetings with new federal ministers to continue advocacy efforts
- Supported the LGANT President and Vice President in their membership on the ALGA Board including analysis of the National General Assembly motions
- Advocacy for the inclusion of local government in mining, oil and gas project consultations

Submissions

- Product Stewardship Scheme for Consumer and Other Electrical and Electronic Products
- NT Circular Economy Strategy discussion paper
- Incorporation of Unincorporated Areas discussion paper
- National Data Security Action Plan discussion paper
- Collaboration with State Associations submission to the Fair Work Commission Family and Domestic Violence Leave Review
- Joint ALGA Submission on the draft National Plan to End Violence against Women and Children 2022/2023
- NT Strategic Water Plan – Directions Paper
- ALGA Productivity enquiry

WHAT WE DID FOR THE SECTOR IN 2021/2022



External Committee Participation

- Cattle Grazing on Road Reserves Working Group
- Fatal and Serious Crash Review Working Group
- NT Suicide Prevention Coordination Committee
- Place Names Engagement and Consultation Working Group
- COVID-19 Regional and Remote Taskforce
- Local Government Training and Learning Steering Committee
- Local Government Skills and Capability Working Group
- Closing the Gap Implementation Plan Partnership Working Group
- TERC implementation Regional Prioritisation Steering Group
- Drive Tourism Strategy Project Implementation Team
- Burial and Cremation Bill Steering Group
- Regional Development Australia NT Committee

Capacity Building

Examples of LGANT's capacity building efforts in 2021/2022:

- October 2021 Elected member Symposium – 105 participants
- November 2021 Essential Skills Training for council administration officers – 86 participants underwent Minute Taking/Business Writing Essentials and Chaining meetings.

- March 2022 Rates Workshop – 30 participants
- March and April 2022 Smart Cities Information Group sessions
- June 2022 Environment and Waste Management Forum and Symposium – 70 participants
- June 2022 Social Media Training – 30 participants
- Rollout of Australian Regional Tourism Local Government Professional Development Program

Promotion of the Sector

Examples of LGANT's promotional efforts in 2021/2022 include:

- Distribution of newsletters and media releases
- Growing social media profiles e.g. tripled LinkedIn followers
- Conducted a Member Satisfaction Survey and implementing actions
- Employed a Marketing and Communications Officer to implement the first LGANT Marketing and Communications Plan
- Local government election resources and collateral
- Coordinated the promotion of 2021 NT local government elections
- LGANT rebrand soft launch April 2022
- Launched the inaugural LGANT Photo Competition
- Delivery of 10 LGANT Elected Members Service Awards, 128 LGANT Council Officers Service Awards and the LGANT Public Service Officer Award
- Federal and NTG Budget and federal election advocacy campaign including a Sunday Territorian Opinion Piece and ABC Radio

WHAT WE DID FOR THE SECTOR IN 2021/2022



Governance Development

Examples of LGANT's governance development efforts in 2021/2022:

- Continued exploration and implementation of product stewardship programs
- Held General and Annual General Meetings including the Mayors and Presidents Forum, CEO Forum, Regional and Shires Forum and Municipals Forum
- Monthly Executive meetings
- Production of the 2020/2021 Annual Report
- Received an unqualified auditor's report for 2020/2021
- Promotion of the JLT (NT Councils) Discretionary Trust, the sector wide insurance scheme
- Review of the LGANT Strategic Plan 2021/2024 which identified LGANT's 6th priority (SP3: Infrastructure)
- October 2021 Elected members symposium
- Appointed a Senior Governance Advisor
- Administration of a new Prescribed Corporations Panel to review Code of Conduct breaches
- Convened Reference Group meetings
- Held a Special General meeting on member subscription
- Appointed a Corporate Services Manager
- Completion of new LGANT Constitution and Incorporation into a company limited by guarantee
- Implementing the recommendations of an independent review of our human resource process and audit review conducted in June 2021.

Service Delivery and Infrastructure

Examples of LGANT's service delivery and infrastructure efforts 2021/2022:

- Project managed over 1,880 kilometres of road works on local government roads managed by LGANT through the Roads to Recovery and Local Roads and Community Infrastructure Grants
- Partnered with ALGA to extend the COVID-19 response stimulus initiative Local Road and Community Infrastructure Grant (LRCI) 2021/2022 and 2022/2023. The Northern Territory allocations of the LRCI in 2021/2022 were \$27,520,000
- Participated in "Local Buy Active Arrangements" which promotes and supports regional businesses and contractors to be on preferred panel contracts which provides efficiencies and exposure for all parties
- Provide HR and IR services to member councils through a service level agreement with WALGA
- In partnership with the Local Government Workforce Development Group and LGNSW, developed a local government careers platform, "Careers at Council" to:
 - promote local government as a preferred career path
 - provide a one stop platform for careers in local government.

A photograph of a white truck on a dirt road, with a green circular graphic overlay containing text. The truck is on the right side of the frame, and the dirt road is in the foreground. The background shows a clear blue sky and a green field. The text is in white, bold, uppercase letters.

**WHAT HAVE WE
DONE FOR
MACDONNELL
REGIONAL COUNCIL
IN 2021/2022**

Value Summary



What we have done for MacDonnell Regional Council in 2021/2022

Advocacy/Funding/Agreements	Value
Roads managed on behalf of local government councils by LGANT	\$163,592.00
LGANT managed road Length (km)	242 kms
MacDonnell Regional Council allocation Local Roads and Community Infrastructure Grants Phase 3	\$911,006.00
MacDonnell Regional Council allocation Local Roads and Community Infrastructure Grants Phase 3 for 2022/2023 (Extension)	\$455,503.00
MacDonnell Regional Council allocation Roads 2 Recovery (R2R)	\$455,503.00
LGANT Federal Road Safety Black Spot Consultative Committee	n/a
Saved MacDonnell Regional Council in tendering costs by utilising Local Buy procurement services	\$31,000.00
Increased revenue from Conditional Rating Advocacy (Mining) 2022/2023	\$10,407.00
Increased revenue from Conditional Rating Advocacy (Pastoral) 2022/2023	\$6,572.00
Subtotal:	\$2,035,145.00
Group savings because of LGANT negotiated supplier agreements	Value
HR/IR services Potential savings in using the HR/IR Service Agreement available e.g., HR/IR Manager = FTE \$120,000 per annum	\$120,696.00
AusRoads membership	\$322.00
Local government elections – material and resources	\$1,562.00
Subtotal:	\$122,580.00
Total:	\$2,157,725.00

WHAT WE ARE DOING FOR THE SECTOR IN 2022/2023



In February 2022, the LGANT Executive reviewed the LGANT Strategic Plan and set the top six priorities for the next three years. Our Annual Plan aligns staff position descriptions with the LGANT Strategic Plan.

Our vision is for LGANT to help local government councils create the most valued, culturally diverse, sustainable, and liveable communities in Australia. Our strategic priorities are to support member councils.

Key activities for 2022/2023 include:



SP1. Aboriginal Outcomes

Assisting Aboriginal people to have a greater voice to achieve better social, cultural, and economic outcomes

- *Implement and review LGANT Reconciliation Action Plan*
- *Establish partnership with the Torres & Cape Indigenous Councils Alliance (T&CICA) based in Cairns QLD*
- *Establish partnerships with Northern Queensland and West Australian ROCs*
- *Develop Closing the Gap Implementation Plan 2 in partnership with other signatories*
- *Work with Australian Government on Uluru Statement of the Heart initiatives for local government*



SP2. Finance, Governance and Workforce

Strengthening financial sustainability and governance, and developing the workforce

- *Develop LGANT Governance Training packages including Training and professional development for nominated persons on the Prescribed Corporation Panel/Code of Conduct, CEOs Performance Review and CEOs Recruitment and Contract Management*
- *Conduct 2023 Member Satisfaction Survey*
- *Implementation of NEW LGANT Constitution*
- *Implementation of the Local Government 2030 Strategy including Principles and Protocols*
- *GM and AGM and Conference 16-18 November 2022*
- *GM and Conference April 2023*
- *Sourcing external funding for FIVE new positions to service our members: Emergency Management Project Officer, Domestic/Family Prevention Project Officer, Closing the Gap Implementation Officer, Road Safety Officer and a Procurement and Business Development Officer*
- *Review Rates Officers Manual with CouncilBiz*
- *Implementing Local Government Cost Index*
- *Assist in the outcomes of the NT Government's incorporation of unincorporated area's initiative*
- *Continuing Smart Councils Information Share events*

WHAT WE ARE DOING FOR THE SECTOR IN 2022/2023



SP3. Infrastructure

Maintaining and constructing over 2,500kms of regional and remote roads, providing road and other infrastructure advice

- *Maintain over 1,880 Kilometres of regional and remote roads*
- *Develop project management services support for member councils*
- *Review of local government infrastructure priorities*
- *Advocate for \$5 million for regional and remote roads*



SP4. Climate, Waste and Environment

Adapting to the effects of climate change, managing waste, and preserving the natural environment

- *Delivering Environment and Waste Management Forum and Symposium June 2023*
- *Partner with the NTG to develop the local government sector Circular Economy Strategy*
- *Advocate funding for climate adaptation plans for member councils*



SP5. Economic Development

Taking a leading role in economic development

- *Deliver Procurement Symposium*
- *Deliver LGANT buyer and supplier directory*
- *Convene the Sport, Arts and Culture Symposium*
- *Form new Economic Development Reference Group*
- *Launch of LocalBuy NT*
- *Assist in the implementation of the Bringing Land to Market Report*
- *Deliver the Northern Territory local government sector workforce development plan*



SP6. Profile and Reputation

Building the profile and reputation of the local government sector

- *Develop Federal Budget and NT Budget advocacy platform*
- *Celebrate LGANT 30-year anniversary November 2022*
- *Deliver Northern Australia Local Government Summit*
- *Develop and implement LGANT Marketing and Communications Plan*
- *Develop and implement LGANT Advocacy Plan*
- *Review of the 2021 local government council election campaign*

CEO STATEMENT



Later in 2022, we will launch the LGANT Rebrand, including a new logo, new website, and for the first time a marketing and communications plan and advocacy plan.

The Annual General Meeting and Conference theme will focus on SP6: *Profile and Reputation*, developing and telling the local government story. The conference dinner will observe and celebrate 30 Years of LGANT.

The LGANT President and I plan to visit all of you again this year. In addition, LGANT will be increasing member services that will include LGANT delivering elected member governance training to make decision making easier, timely and legislatively compliant.

Please find attached the Annual LGANT Membership Subscriptions as per the Resolution from the General Meeting, 7 April 2022. This Member Value Proposition Report shows what your member subscriptions got you and gets you.

Just a reminder that, in accordance with the LGANT Constitution, to nominate for the LGANT Executive and vote at the two General Meetings and the Annual General Meeting in November, MacDonnell Regional Council must be a current Financial Member.

We are stronger together. We have shown the value of unity through the COVID-19 pandemic, the buying power of sixteen councils, the advocacy bargaining power and collective policy positions.

I wish you well and look forward to seeing you all again in person at our next meeting or event.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Sean G Holden".

Sean G Holden
Chief Executive Officer

Land Development Committee Terms of Reference

Version No: 1 - May 2022

1 Background

1.1 Land Development

The land development process is complex and includes a number of key stakeholders to ensure the delivery of land at the right place and the right time to meet demand.

Ensuring the efficiency of processes that delivers land availability to market is key to supporting the Northern Territory's growth. This is achieved through:

- integrated strategic land use and infrastructure planning to identify and plan for future **Land Supply** (land with the potential for providing serviced lots); and
- the land subdivision process, where **Land is Under Development**, and in the hands of developers, to be subdivided and reticulated infrastructure service connections provided to produce titled land to market.

1.1.1 The Bringing Land to Market Report

The independent report, '*Bringing Land to Market, an independent review of the Land Development Processes, Land Under Development and Titled Land*' (the Report) was released by Government on 19 February 2022.

The 22 recommendations in the report collectively aim to support a growing Northern Territory economy through the provision of sufficient titled land to meet future upswings in demand, in particular to support future growth.

A key role of the Land Development Committee is to provide advice and guidance on the initial implementation of recommendations of the Report. Recommendation 23 of the Report specifically identifies the need for an appropriate governance structure, to provide oversight and regular reporting. This governance structure includes:

- a Land Development Committee with an independent chair, to provide oversight of the initial implementation of the recommendations of the Report; and
- a Project Steering Group, as an interagency group to progress the necessary actions and effect legislative, policy or operational changes necessary to achieve the objective of each recommendation, including reporting status against each deliverable.

1.1.2 Subdivision Development Guidelines

The Subdivision Development Guidelines (SDG) is a document system that aims to provide increased consistency and certainty for developers and asset owners in the design and delivery of subdivisions in the Northern Territory.

The SDG has been developed based on existing policies and standards and consists of:

- (a) Part 1 – Design Guidelines that establish a framework of key principles for the design of subdivision infrastructure;

- (b) Part 2 - Reference Documents that incorporate approved policies from both Asset Owners and Regulatory Authorities that guide the design, construction and maintenance of subdivision infrastructure;
- (c) Part 3 – Standard Drawings that outline specific design requirements to meet relevant technical standards; and
- (d) Part 4 – Technical Specifications that provide construction standards and asset handover and maintenance requirements.

The SDG has been designed to align existing approved standards to the extent practicable and bring them together into a single place, while retaining the ability to update standards and allow variations to the standards where appropriate (for example to meet specific local or regional needs). It does not remove the ability for asset owners and other authorities to set standards, but does seek to achieve consensus by all key stakeholders, in relation to appropriate uniform standards.

An operational framework has been developed through an online platform that is central to accessibility to key information by stakeholders. It provides access to all the SDG documents and links to Part 2 Reference Documents, is searchable and has version control.

As well as front of house functionality it has back of house management, communication and reporting functions.

The SDG is currently voluntarily adopted by the regulatory authorities and asset owners identified in Page 1V, Part 1 of the SDG. The legal imprimatur of the SDG is provided through the Development Permit process where regulatory authorities have the responsibility of approving the technical design requirements for public infrastructure assets within a subdivision prior to providing clearance of Development Permit conditions.

2 Role of Land Development Committee

The Role of the Land Development Committee is to:

- provide strategic guidance and advice on all land development related matters, including Land Supply and Land Under Development.
- oversight the implementation of the 22 recommendations of the *Bringing Land to Market* Report for a period of up to 18 months.
- ongoing oversight of the operation and management of the SDG; including;
 - review and approve applications for variations and amendments;
 - where appropriate delegate approval of minor amendments to the Independent Chair;
 - ensure the currency and relevance of the SDG is maintained;
 - periodically review the SDG to ensure relevance and alignment with Australian standards;
 - ensure the SDG aligns with the requirements of stakeholder groups to the extent practicable; and
 - establish technical working groups to resolve technical matters with stakeholders and maintain established working relationships.

3 Membership of the Land Development Committee

3.1 Members

The membership will be comprised of:

- Independent Chair;
- two representatives of local governments across the Territory;
- one representative of Lands and Planning from the Department of Infrastructure, Planning and the Logistics (DIPL);
- one representative of Housing Program Office from DIPL;
- one representative of Power and Water Corporation;
- one representative of the land development industry including Urban Development Institute of Australia (NT); and Property Council of Australia (NT) and the Civil Contractors Federation (NT); and
- one representative of the building industry, including Master Builders NT and the Housing Industry Association (NT).

Proxies: Members may appoint a proxy to attend meetings in their absence.

Invitees: Non-voting individuals may be invited to present to the Land Development Committee on particular matters.

3.2 Chair

An Independent Chair is proposed to maintain the functionality of the Land Development Committee and the implementation of the role of the Land Development Committee in a manner that is fair and unbiased.

The Independent Chair shall convene the Land Development Committee meetings.

If the designated Chair is not available, they will nominate an Acting Chair to be responsible for convening and conducting that meeting. The Acting Chair is responsible for informing the Chair as to the salient points/decisions raised or agreed to at that meeting.

The Independent Chair will nominate a Chair for each Technical Working Group as coordinator and facilitator, in conjunction with the Secretariat support of the Department of Infrastructure, Planning and Logistics.

3.3 Decisions

The Land Development Committee may from time to time be required to make a decision regarding a technical matter relating to elements of the Subdivision Development Guidelines.

The Land Development Committee will seek to make decisions by consensus. Where consensus cannot be reached a decision on any matter shall be determined through voting.

All members and nominated proxies present shall have the right to vote on these matters. Invitees shall not have voting rights. The Department of Infrastructure, Planning and Logistics Secretariat will not have voting rights.

Voting will be through a show of hands, however on significant issues the Chair may agree to a ballot system.

The Chair will count votes for and against an issue to determine the outcome. If the outcome is tied, the Chair shall cast a deciding vote.

The Land Development Committee will abide by the decision based on the outcome of the vote.

4 Technical Working Groups

The role of the Technical Working Groups (TWG) is to provide advice to the Land Development Committee with regards to specific technical content of the various Parts of the SDG or other land development matters.

TWGs will be convened on an as required basis as approved by the Land Development Committee, to address issues as they arise.

The TWGs will be comprised of Land Development Committee members or their representatives with relevant technical experience and expertise and other relevant stakeholders, as determined by the Independent Chair.

The issues that TWGs will consider include, but are not limited to:

- Roads/Drainage/Landscaping;
- Power/Lighting/Telecoms;
- Sewer/Water;
- Land Suitability;
- Standard Drawings;
- Technical Specification; and
- General Governance and Process.

The TWGs will provide technical advice to the Land Development Committee through the Independent Chair.

5 General

5.1 Secretariat

The Department of Infrastructure Planning and Logistics will provide Secretariat services to the Land Development Committee.

5.2 Agenda Items

All Land Development Committee agenda items must be forwarded to the Department of Infrastructure, Planning and Logistics by C.O.B. fourteen (14) working days prior to the next scheduled meeting.

The Land Development Committee agenda, with attached meeting papers will be distributed at least seven (7) working days prior to the next scheduled meeting.

The Chair has the right to refuse to list an item on the formal agenda, but members may raise an item under 'Other Business' if necessary and as time permits.

5.3 Minutes & Meeting Papers

The Minutes of each Land Development Committee meeting will be prepared by the Department of Infrastructure, Planning and Logistics' Secretariat.

Full copies of the Minutes, including attachments, shall be provided to all Land Development Committee members no later than ten (10) working days following each meeting.

By agreement of the Committee, out-of-session decisions will be deemed acceptable. Where agreed, all out-of-session decisions shall be recorded in the Minutes of the next scheduled Land Development Committee meeting.

5.4 Frequency of Meetings

The Land Development Committee shall meet on an as and when required basis and nominally, will meet quarterly.

Meeting dates for each year will be agreed in advance, at the first meeting of that year.

5.5 Quorum Requirements

The quorum for a meeting of the Land Development Committee is a majority of its members (or their proxies).

5.6 Communications

All formal communications from the Land Development Committee shall be through the Independent Chair, on behalf of the Land Development Committee.

5.7 Confidentiality

Any items of discussion that are deemed confidential by the Independent Chair, either due to privacy of information or other reasons, may not be discussed with third parties by members of the Land Development Committee.

Draft guidelines, documents and/or statements shall not be shared with third parties by members of the Land Development Committee. In some instances, draft guidelines or information, may be shared, upon agreement with the Independent Chair.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY**NOMINATION FORM*****Land Development Committee***

Council Name:

1. Agreement to be nominated

I, _____ agree to be nominated as a member
(Name in full)

of the ***Land Development Committee***.

Signature: _____ Date: _____

2. Council Confirmation of Nomination

I, _____ the Chief Executive Officer

hereby confirm that _____

was approved by resolution of Council to be nominated as a member of the
Land Development Committee at a meeting held on / /2022

Signature: _____ Date: _____

3. Nominee's Contact Details

Email address: _____

Phone No: _____

4. Nominee Information

The following information is required to enable the Executive to make an informed decision.
If you want to submit further information, please attach it to this form.

4.1 What is your current council position? _____

4.2 How long have you held your current council position? _____

4.3 Please list your educational qualifications:

4.4 What experience do you have that is relevant to this committee?

4.6 Apart from your current position what other experience have you had in local government?

5. You agree to supply the Executive with a report on the committee meetings you attend?

I agree I Disagree

6. Have you read and agree to the Outside Committee procedures

Yes



LGANT CALL FOR POLICY AND 'ACTION' MOTIONS

INTRODUCTION

Call for submission of Motions

About this document

LGANT's purpose as per the Strategic Plan 2021/2025, is to support and represent member councils to drive economic and social development for NT communities by providing:

- Advocacy and representation
- Capacity building
- Promotion of the sector
- Governance development
- Service delivery and infrastructure

The purpose of *this* document is as a template for member councils to submit motions to LGANT on issues for consideration for adoption as LGANT policy or as actions for either the April or November General Meetings each or the monthly Executive Meetings.

The standard template attached is to assist as a guide to ensure motions clearly articulate the action required by LGANT or the policy position being sought from the sector.

Motions can be submitted at any time and will be put to the first available meeting depending on when they are received.

The timeframes for submitting motions are:

- Ten days before an Executive (Board) Meeting
- Six weeks before a General Meeting

Please Note: General Meeting Agenda has to be forwarded to member councils four weeks before a meeting and Executive Meeting agenda six days before a meeting.

Motions to the General Meeting should focus on policy matters rather than issues. Issues can be dealt with by the LGANT Board in a timely manner.

There should only be ONE motion and supporting information in each submission.

Motions need to be approved by resolution of the local government council prior to submission to LGANT.

LGANT will assess each policy or action proposal and if necessary, discuss it with the submitting member council and the Executive (Board) will then decide at one of its meetings whether to adopt the policy or not, or take the action or not, or to put it to a general meeting for decision.

BACKGROUND

Call for submission of Motions

1. What is your Motion?

Due regard should be given to the relevance of the motion to the total membership and to the local government sector in general.

Motions should start with words such as:

“THAT LGANT Board write....”

“THAT this General meeting calls”

“THAT the LGANT Board develops”

“THAT LGANT advocate.... “

Include the text of the motion (short paragraph or paragraphs)

1. How is the motion relevant to Local Government?

Please provide comment here if the motion is proposed as a LGANT policy and explain why it should be and how it is relevant to the Northern Territory Local Government sector.

Due regard should be given to the timeliness of motion given there are only two General Meetings a year to ensure the issue is still relevant to be discussed. If a quick turnaround is required consideration should be given to the submission going to the LGANT Board who meet monthly.

2. What are your key points in support of your motion?

Motions submitted must have supporting documentation and research by member council to allow informed debate and understanding.

- Background to the issue, some evidence to support the motion and no more than 600 words.
- The LGANT Secretariat will assess each policy or action proposal for completeness, relevancy, appropriateness, and sufficient data.
- The LGANT Secretariat may discuss with the submitting member council the appropriate path for the motion.
- Motions to the LGANT Executive (Board) may be referred to a General Meeting if that is the desire of the LGANT Board.
- The better your argument the more likely it is to be accepted.

FORM Call for submission of Motions

Councils are invited to submit motions for debate to be included at General meetings or Executive meetings using below template.

Name of Council:

Contact person:

Phone:

Email:

Date of Council resolution on the motion:

Motion to be presented at:

- LGANT General Meeting date -**
- LGANT Executive Meeting Date -**

Motion title:

Decision sought (Motion):

- Motions should be clear and concise and limited to one subject matter/issue.
- Consider what you want LGANT to do for your council or the members as a collective e.g., assist with, or advocate for etc.

calls on LGANT to

Background and supporting information:

Consider including here:

- How this issue came to light and how your council has tried to deal with it to date
- If the subject matter or issue is relevant to your council solely or to all LGANT members
- Why the motion is beneficial to LAGNT, its members and the local government sector more broadly
- Including evidence, research, and data here to support the motion and provide members with enough information to provide a considered response and/or decision.

Appendix 1: Example of motion and supporting arguments

Motion Title: Legislative Protection of rates revenue

Motion: That LGANT advocate to the Northern Territory Government to enable legislative protections to ensure that local government councils continue to receive rates revenue for public housing properties.

Background and supporting information: Local government councils in the Northern Territory provide core local government services, facilities, and infrastructure. They are often the dominant level of government present in rural and remote communities, providing essential roads, waste disposal, libraries, parks, sporting fields and many community outreach services.

The local government councils also provide services on behalf of the Commonwealth and Northern Territory governments and are often the largest employers in a region, particularly of Aboriginal and Torres Strait Islander people.

A significant portion of the funding provided to deliver this comes from rates collected from property owners. This includes government owned public housing.

It is estimated that there are over 13,000 properties in the public housing portfolio and the Northern Territory Government pay rates to the appropriate local government council to ensure all residents, including those in public housing can benefit from the continued delivery of these important services and infrastructure.

Public housing tenants rely on local government services and infrastructure and a contribution to sharing this cost with other community members is equitable.

In March 2021, the Northern Territory Government (NTG) released the “NT Community Housing Growth Strategy 2021-2030 Discussion Paper” which indicated that the Northern Territory Government would seek to establish a transfer target (as a percentage of the total portfolio) to transition public housing to community housing by 2025-26. One of the major drivers for this was reduction in costs, including local government rates, which is a clear case of cost shifting.

There is also potential for a broader precedent to be established via this transfer process and potential for further cost shifting by the Northern Territory Government of other areas to Public Benevolent Institutions (PBI) to specifically avoid rates and create inequity for land holders. For consideration by other communities currently not within local government rateable areas but on land administered by Northern Territory Government.

Several local government councils have already received a request from a privately owned entity managing housing, claiming an exemption from rates under the Local Government Act 2019 as they state they are a “registered charity” and a “Public Benevolent Institution (PBI)”.

These local government councils have sought legal advice which has advised that these properties are not considered exempt and are therefore rateable.

However, the legislation and the advice has not been tested in a Northern Territory court and there is a risk that should it be, an adverse finding against the local government sector may be made.

Should this model of public housing be considered exempt from rating, this presents significant emerging financial sustainability challenge for local government in the Northern Territory, especially regional and remote local government councils with a significant base of Northern Territory Government public housing. This is highlighted by the fact that the broader Darwin metropolitan area has approximately 50% of the Northern Territory’s population, and only 1/6th of the public housing portfolio.

LGANT acknowledges homelessness as a significant issue in the Northern Territory and advocate on this issue on a regular basis.

LGANT is supportive of the continued delivery of public housing to address supply and affordability, however, does not support cost shifting onto local government to make the transfer of public housing more attractive to private entities.

The Northern Territory Government needs to ensure that legislation such as the Local Government Act 2019 is strengthened to enable that these properties remain rateable.

Local government councils are not opposed to any commercial reimbursement arrangements between the Northern Territory Government and privately owned entities, however in order to maintain the sustainability of the local government sector, these properties must continue to be rateable.

From: Mary Watson <Mary.Watson@lgant.asn.au>
Sent: Friday, 5 August 2022 1:31 PM
To: **Council CEOs <CEOs@lgant.asn.au>
Cc: **LGANT Executive <executive@lgant.asn.au>; **Mayors and Presidents <mayorsandpresidents@lgant.asn.au>; Sean Holden <sean.holden@lgant.asn.au>
Subject: Request for nominations - second Closing the Gap Implementation Plan WG

Good afternoon CEOs - further to Sean's update on Aboriginal affairs below, LGANT is calling for nominations for a working group to develop new actions for the second Closing the Gap NT Implementation Plan. The Plan will technically cover 2022/23 but can include actions for forward years given budget cycles (eg. NTG's budget cycle for 2023/24 will start in October 2022).

Closing the Gap is underpinned by the belief that when Aboriginal people have a genuine say in the design and delivery of policies, programs and services that affect them, better life outcomes are achieved. It also recognises that structural change in the way governments (including local government) work with Aboriginal people is needed to close the gap.

LGANT believes that local government councils can (and do) make the most impact in delivering tangible actions across the [four priority reform areas](#) (which are aimed at changing the way governments work to accelerate improvements in the lives of Aboriginal people):

1. Formal partnerships and shared decision making
2. Building the community-controlled sector
3. Transforming government organisations
4. Shared access to data and information at a regional level

Examples of new actions for LGANT and its members might be similar to:

- map existing activities local government councils are undertaking across the four CtG priority reform areas to accelerate improvements in the lives of Aboriginal people eg. Local Authorities
- partner with the other NT signatories (NTG and APONT) to deliver the actions in the first NT Implementation Plan (many of which are ongoing and will roll into the second Implementation Plan) eg. roll out the Closing the Gap online training tool across local government councils

The second NT Implementation Plan will also include actions aimed at meeting the [17 national socio-economic targets](#) across areas that have an impact on life outcomes for Aboriginal people. LGANT believes local government could also develop actions to help meet these targets eg. Target 8: By 2031, increase the proportion of Aboriginal and Torres Strait Islander people aged 25-64 who are employed to 62 per cent.

LGANT requests nominees be suitably senior while also having a broad understanding of Aboriginal policy initiatives.

Can you please provide your council's nomination to me by **CoB Wednesday 10 August**.

Regards

Mary Watson | Senior Policy Advisor
Local Government Association of the Northern Territory
t: (08) 8944 9694 | m: 0417 864 183
e: mary.watson@lgant.asn.au | w: www.lgant.asn.au

21 Parap Road, Parap NT 0820 | PO Box 2017, Parap NT 0804

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"LGANT acknowledges and respects all Larrakia people both past and present. We are committed to working together with the Larrakia and all other Aboriginal people to care for this land and seas for our shared future across the NT".

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15 July 2022

Dear Sir/Madam

Re: NT Remote Community Stores Licensing Scheme

The *Stronger Futures in the Northern Territory Act 2012* (SFNT Act) Commonwealth legislation will sunset on 17 July 2022. Part 4 of this legislation covers food security and the licensing and monitoring of Northern Territory (NT) remote community stores.

Stores licencing created a regulatory environment to support the viability of remote stores and increase individual store capacity to provide sufficient, quality food and grocery items for residents of remote communities. The Scheme also committed to creating an operational standard for community stores across the NT.

To ensure continued food security for remote Aboriginal community residents, the Australian Government through the National Indigenous Australians Agency (NIAA) is working with the NT Government to transition stores licensing. The NT Government will be developing a legislative structure which will be consistent with current arrangements to minimise the impact on stores and community.

For now, remote community stores can continue business as usual while the NT legislation is developed. This includes continuing to accept income managed funds on the BasicsCard or credit income managed funds to a store account.

If you have any questions regarding stores licensing or future arrangements in your area, please contact:

- NT Government – Vicki Schultz, Director Regional Development, phone (08) 8999 8892 or email Vicki.Schultz@nt.gov.au
- Australian Government – David Hughes, ABA Projects and Food Security, phone (08) 7972 4132 or email David.hughes@official.niaa.gov.au

A handwritten signature in black ink, appearing to read "B. Blandford".

Brendan Blandford
A/General Manager
Chief Minister and Cabinet
NT Government

A handwritten signature in black ink, appearing to read "Sam Jeffries".

Sam Jeffries
Group Manager - Central
National Indigenous Australians Agency
Australian Government

STANDING ITEMS REPORT

ITEM NUMBER	13.2
TITLE	Action Register
REFERENCE	- 317438
AUTHOR	Michael Tomlinson, Governance & Compliance Manager

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Council reviews the attached actions that have been raised at previous Ordinary Council meetings and provides the status and/or updates of each action.

RECOMMENDATION**That Council:**

1. notes the progress on the actions in the register; and
2. approves the removal of completed actions.

BACKGROUND/DISCUSSION

Nil

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Councillors

MRC Executive Leadership Team

ATTACHMENTS:

- 1 Council Action Sheet Register.pdf

Outstanding Action Sheet Report	Division: Committee: Officer:	Ordinary Council
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Meeting	Officer/Director	Section	Subject
Ordinary Council 24/09/2021	Pratap, Bhan	Local Authority	Draft Minutes of Local Authority Meetings <i>Upgrade to the fence around the Clinic</i>
OCM2021-151 RESOLVED (Patrick Allen/Abraham Poulson)			
That Council:			
3. writes to the Department of Health on behalf of the Wallace Rockhole Local Authority requesting an upgrade to the fence around the clinic			
<i>3 Dec 2021 - 11:00 AM - Barbara Newland</i> Letter sent to Dept Heath.			
Decision of the December meeting to keep this matter open.			
<i>25 Feb 2022 - 1:52 PM - Barbara Newland</i> OCM2022-011 RESOLVED (Dalton McDonald/Jason Minor) 2. notes that in relation to Action OCM2021-055, Cr Bobby Abbott is to ascertain ownership/control of the lot on which the clinic is located.			
<i>29 Apr 2022 - 5:00 PM - Barbara Newland</i> The matter was not discussed at the April OCM or May SCM as Cr Bobby Abbott was not in attendance.			
<i>27 Jun 2022 - 3:50 PM – Michael Tomlinson</i> Decision of the June meeting to keep this matter open			

Meeting	Officer/Director	Section	Subject
Ordinary Council 29/10/2021	Murphy, Simon	General Business as Raised at Item 7.2	General Business <i>Car Ramp</i>
OCM2021-196 RESOLVED (Dalton McDonald/Patrick Allen)			
That Council:			
6. noted that the CEO will provide a response at the next meeting regarding the Papunya car ramp.			
<i>3 Dec 2021 – 11:00 AM – Simon Murphy</i> Deputy President McDonald is to be consulted regarding the location of the car ramp. Council will be advised of the outcome of these discussions at the December meeting.			
Discussion at the December meeting included the identification of the location of the ramp with the initial proposal near the sports ground considered inappropriate. Community consultation involving the Deputy President is required.			
Decision of the December meeting to keep this matter open.			
<i>8 Apr 2022 – 1:52 PM – Barbara Newland</i> At the recent meeting of the Papunya LA it was agreed that Deputy President Dalton McDonald is to meet with Mark O'Bryan, ESO, to investigate possible locations for the car ramp. It was suggested to the LA to have the ramp in the vicinity outside the Waste Management Facility with the approval of the CLC.			
<i>29 Apr 2022 – 5:00 PM – Barbara Newland</i> At the April OCM it was noted at resolution COM2022-039 that "the Director Technical Services is to discuss the location of the car ramp with Deputy President McDonald."			

Outstanding Action Sheet Report	Division: Committee: Officer:	Ordinary Council
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20 May 2022 – 10:00 AM – Simon Murphy

DTS has consulted with Councillor McDonald and there has been a location identified. Detailed engineering design will need to be completed before quotes can be called for. Quotes will be obtained for engineering so that funding for the design work can be identified from LA project funds.

16 June 2022 – 10:00 AM – Simon Murphy

A quote for \$2,000 has been obtained for the design work which has been accepted. Once the design is completed, quotes will be sought for the work to be undertaken.

27 Jun 2022 - 3:50 PM – Michael Tomlinson

Decision of the June meeting to keep this matter open

PRESIDENT AND COUNCILLORS' REPORTS

ITEM NUMBER	14.1
TITLE	President's Report
REFERENCE	- 318769
AUTHOR	Roxanne Kenny, President

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides details of the meetings attended by President Roxanne Kenny from June to August 2022

RECOMMENDATION

That Council receives the President's report from June to August 2022

BACKGROUND/DISCUSSION**Meetings attended:**

1. Ordinary Council Workshop on 23rd June 2022
2. Ordinary Council Meeting on 24th June 2022
3. Kintore Local Authority Meeting on 6th July 2022
4. Finke Local Authority Meeting on 13th July 2022
5. Imanpa Local Authority Meeting on 14th July 2022
6. Haasts Bluff Local Authority Meeting on 21st July 2022
7. Finance and Risk Meeting on 29th July 2022
8. Titjikala Local Authority Meeting on 4th August 2022
9. LGANT CEO Performance Appraisal and Remuneration Training on 15th August 2022
10. Audit Committee Meeting on 16th August 2022
11. CEO Performance Review on 16th August 2022

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Nil

ATTACHMENTS:

There are no attachments for this report.

OFFICERS' REPORTS

ITEM NUMBER	15.1
TITLE	Corporate Services Report
REFERENCE	- 317968
AUTHOR	Michael Tomlinson, Governance & Compliance Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on the activities and services of the Director of Corporate Services for the months of June - July 2022

RECOMMENDATION

That Council receives and notes the Corporate Services Report.

BACKGROUND/DISCUSSION

The Corporate Services directorate provides professional support to Council's service delivery across the region through the provision of administrative, information technology (IT), human resources (HR), accounting and finance, customer services, insurance and risk management, WHS, governance and compliance services.

The activities of the Corporate Services directorate ensure that Council and its 13 Local Authorities have a strong governance framework and are compliant with the *Local Government Act*, other relevant legislation and related regulations and guidelines. These are achieved by good regional planning. Consistent and accurate secretariat support for Council and Local Authority meetings, training for Councillors and Local Authority members, and the development and review of a wide range of policies to guide Council operations and services in communities. Strong human resource practices, financial management and reporting systems, and IT management, enable and provide critical support for these operations and services.

Detailed reports for each team within the directorate are as follows:

1. Human Resource Operations:***Employee Headcount Summary at 31 July 2022******Employee Demographics at 31 July 2022***

Staff	Number	Percentage
Total	470	
Male	244	51.91%
Female	226	48.08%
Community Based Staff	384	81.70%
Indigenous	355	75.53%
Non-Indigenous	115	24.46%
Full-time	161	34.25%
Part-time	156	33.19%
Casual	153	32.55%

- MacDonnell Regional Council employs 384 community-based staff members.
- 346 (90.1%) community-based staff identify as Aboriginal and/or Torres Strait Islander.
- 26 employees hold additional positions (secondary positions) with MRC.
- 12 Council Services Coordinators are employed across the MRC footprint. There are 6 Aboriginal and Torres Strait Islander employees in the role of Council Service Coordinators.
- 86 employees are based in the Alice Springs office. There are 9 Aboriginal and Torres Strait Islander staff based in Alice Springs.

Divisional Head Count	Total
Community Services	287
Technical Services	16
Corporate Services	22
Service Centre Delivery	143
Chief Executive Office	2

Note: The above table showing staff distribution across the four divisions includes staff who also maintain a secondary position with MRC.

Recruitment

- 31 staff were appointed to roles within MRC between June 2022 and July 2022. Out of those 31 employees, 19 are Aboriginal.
- 22 positions have been advertised externally on Talent Propeller in this period.
 - 12 advertising requests were actioned in June.
 - 10 advertising requests were actioned in July.
- Out of 120 external applications received by external Talent Propeller campaigns over this period, 16 applications were received by people identifying as Aboriginal or Torres Strait Islander.
- 11 job posters were used to advertise community based positions.

End of Employment

- 16 staff ended employment during the June 2022 and July 2022 period.

Staff Turnover by location:

Staff Turnover	Number	Percentage
Total	16	
Community Based	8	50%
Alice Springs Based	8	50%

2. Information Technology Report and Records:

As per normal it has been a very busy period

Praful has been Auditing community setups

Kintore – Mount Liebig – Papunya and Haasts Bluff – Completed

Imanpa – Docker River and Finke commence in 2 Weeks (Mid-August) depending on COVID Status

Rolling program on-going

Marilyn – Records Officer continues to provide ongoing support to keep everybody in line with procedures.

Network Configuration Upgrades are progressing

Office 365 Applications implemented with some changes being made for New Accounts due to Licensing restrictions (Estimated 2 Weeks to get an Account fully active)

Still progressing with Infrastructure upgrades – Still no end date received for Mobile Coverage at Haasts Bluff and Areyonga – Still TBC.

Telstra Tech Fund has a 0 Balance – Unsure if we are getting a new one after all the changes

Still awaiting on a verdict from Telstra / CBIZ on outcomes

I am proceeding on leave from 14 Sep 2022 to 08 Nov 2022 – I have requested that Praful and Marilyn, split the role

Praful – All of the ICT

Marilyn – Telstra Accounts

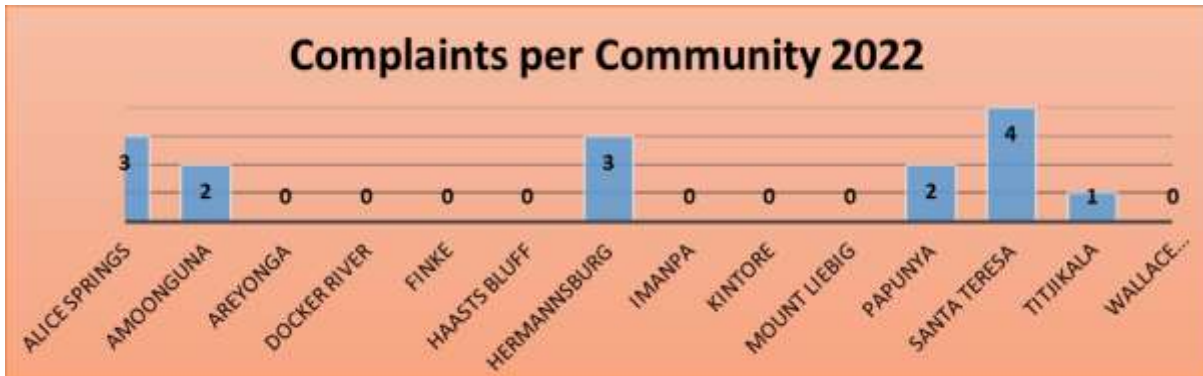
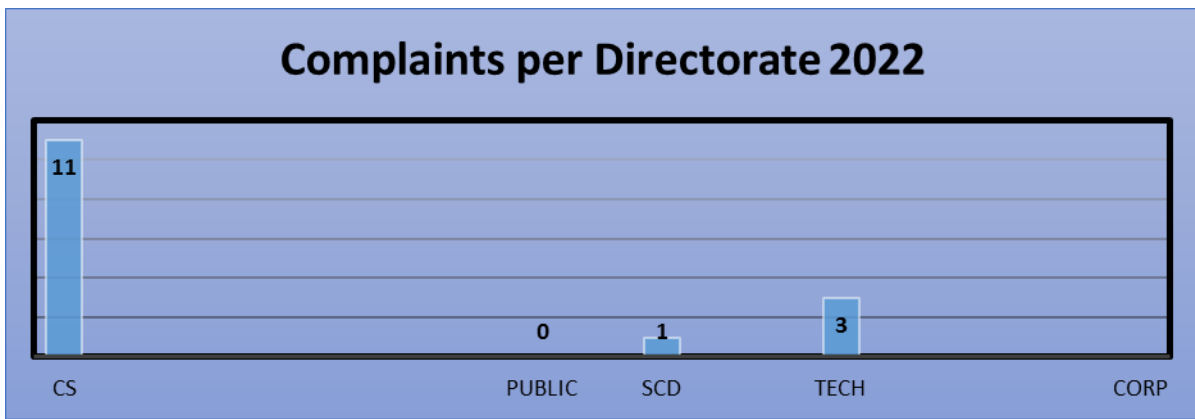
Hopefully this will give them both the time required to do their jobs as well as mine

Customer Complaints Report

- 2 Complaints received in June 2022
- 0 Complaints received in July 2022

Figures below are up to 31 July 2022





3. Governance and Compliance:

The Governance and compliance team is a small team which delivers governance, policy, customer service, communications and engagement services for MacDonnell Regional Council.

Activities / Engagement:

The team has expanded with the addition of a ‘Community Engagement Project Coordinator’. The role of the coordinator is to design and implement youth leadership support and engagement activities within communities. The position has a focus on developing the Youth Boards and engaging the young people in ‘good governance’ training. It is hoped that by participating in Youth Boards young people will be inspired to run for positions on Local Authority, and eventually run for Council.

The new ‘Coordinator Policy’ is currently reviewing and revising the suite of Council policies to ensure they are fit-for-purpose and meet compliance requirements.

Interviews will commence shortly for a 'Coordinator Communications, Engagement and Planning'. This is a particularly important position within Corporate Services due to their involvement in creating Council's major compliance documents (Annual Report, Regional Plan etc.).

Summary of Local Authority meetings:

Date	Community	Quorum	Provisional	Deferred	Cancelled
29/06/22	Haasts Bluff				
06/07/22	Kintore				
13/07/22	Finke				
14/07/22	Imanpa				
20/07/22	Docker River				
21/07/22	Haasts Bluff				
27/07/22	Wallace Rockhole				
03/08/22	Santa Teresa				
04/08/22	Titjikala				
10/08/22 (Due)	Mt Liebig				
11/08/22 (Due)	Papunya				

LA Meeting updates since 28 June 2022

Comments:

Haasts Bluff = Meeting held as provisional after last 2 meeting being deferred due to quorum not being met.

Docker River = Cancelled due to not being able to meet the provisional. Community had just 1 meeting this year and the next meeting is on 12 Oct 2022.

Kintore = Meeting was moved from 6 June and achieved Quorum on the latest meeting 6 July 22.

Wallace Rockhole & Santa Teresa = Deferred due to sorry business in the community.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Manager Finance

Manager Human Resources

Manager Information Communication and Technology

Manager Governance and Compliance

ATTACHMENTS:

There are no attachments for this report.

OFFICERS' REPORTS

ITEM NUMBER	15.2
TITLE	Use of Common Seal
REFERENCE	- 318681
AUTHOR	Avatar Singh, Management Accountant and Grants

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Section 38(2) of the *Local Government Act 2019* (LGA) states that “the affixing of the Common Seal to a document must be authorised or ratified [endorsed] by resolution of the Council”. This report requests Council to ratify [endorse] the use of the Common Seal on the listed documents.

RECOMMENDATION

That Council ratifies the use of the Common Seal on the following documents:

- **Capital Grant - Hermannsburg Oval Lighting**

BACKGROUND/DISCUSSION

Section 38(2) of the *Local Government Act 2019* (LGA) states that “affixing of the Common Seal to a document must be authorised or ratified [endorsed] by resolution of Council”. Furthermore, the affixing of the Common Seal “must be attested [witnessed] by signatures of the CEO and at least one member of Council”. The documents, mentioned above, were stamped with the common seal and signed in line with Council’s delegation policy by the CEO and a Council Member. The Council is now asking to ratify [endorse] the use of the Common Seal.

ISSUES/OPTIONS/CONSEQUENCES

The Council’s delegation policy on use of the Common Seal provides a practical way to ensure agreements are signed in a timely manner to make sure Council do not miss out on funding due to a delay whilst awaiting for a Council meeting for the Common Seal to be used

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Roxanne Kenny, President
Jeff MacLeod, CEO
Executive Leadership Team
Manager Finance

ATTACHMENTS:

- 1 Capital Grant Funding - Hermannsburg Oval Lighting.pdf



Northern Territory of Australia

Capital Grant Funding Agreement

GRANT NUMBER	
RECIPIENT NAME	MacDonnell Regional Council
CAPITAL PROJECT NAME	Hermannsburg Oval Lighting

RECIPIENTS PLEASE NOTE:

This contract is comprised of Part A Contract Details and Part B Terms and Conditions, including the General Conditions and the Special Conditions (if any).

The General Conditions are incorporated into the contract by reference and are available through the web-based link provided at Part B. DO NOT sign this document without reviewing the General Conditions. If you cannot access the link you must contact our Primary Contact Person for assistance.

PART A – CONTRACT DETAILS

1. PARTIES

This Agreement is between the **NORTHERN TERRITORY OF AUSTRALIA** (ABN 84 085 734 992) acting through the Department named at "Our Details" below ("us", "we" or "our")

and the entity named at "Your Details" below ("you" or "your")

OUR DETAILS															
Us, we, our	Department of Territory Families Housing and Communities														
Address for Service of Notices	Po Box 37037 WINNELLIE NT 0821														
Primary Contact Person	<table border="0"> <tr> <td>Name:</td> <td>Danny DePaul</td> </tr> <tr> <td>Position:</td> <td>Director Sport Assets and Venue Management</td> </tr> <tr> <td>Telephone No:</td> <td>0889 822 310</td> </tr> <tr> <td>Mobile No:</td> <td>0401 118 448</td> </tr> <tr> <td>Postal Address:</td> <td>Po Box 37037 WINNELLIE NT 0821</td> </tr> <tr> <td>Street Address:</td> <td>Ground Floor, Arafura Stadium, 40 Abala Road, MARRARA</td> </tr> <tr> <td>Email:</td> <td>Venues.sportrec@nt.gov.au</td> </tr> </table>	Name:	Danny DePaul	Position:	Director Sport Assets and Venue Management	Telephone No:	0889 822 310	Mobile No:	0401 118 448	Postal Address:	Po Box 37037 WINNELLIE NT 0821	Street Address:	Ground Floor, Arafura Stadium, 40 Abala Road, MARRARA	Email:	Venues.sportrec@nt.gov.au
Name:	Danny DePaul														
Position:	Director Sport Assets and Venue Management														
Telephone No:	0889 822 310														
Mobile No:	0401 118 448														
Postal Address:	Po Box 37037 WINNELLIE NT 0821														
Street Address:	Ground Floor, Arafura Stadium, 40 Abala Road, MARRARA														
Email:	Venues.sportrec@nt.gov.au														
YOUR DETAILS															
You, your	MacDonnell Regional Council ABN: 21 340 804 903														
Address for Service of Notices	PO Box 5267 ALICE SPRINGS -NT 0871														
Primary Contact Person	<table border="0"> <tr> <td>Name:</td> <td>Jeff Macleod</td> </tr> <tr> <td>Position:</td> <td>Chief Executive Officer</td> </tr> <tr> <td>Telephone:</td> <td>info@macdonnell.nt.gov.au</td> </tr> <tr> <td>Organisation:</td> <td>MacDonnell Regional Council</td> </tr> <tr> <td>PO Box:</td> <td>5267 ALICE SPRINGS NT 0871</td> </tr> <tr> <td>Address:</td> <td>2/1 Bagot Street, THE GAP NT, 0870</td> </tr> <tr> <td>Email:</td> <td>Jeff.mcleod@macdonnell.nt.gov.au</td> </tr> </table>	Name:	Jeff Macleod	Position:	Chief Executive Officer	Telephone:	info@macdonnell.nt.gov.au	Organisation:	MacDonnell Regional Council	PO Box:	5267 ALICE SPRINGS NT 0871	Address:	2/1 Bagot Street, THE GAP NT, 0870	Email:	Jeff.mcleod@macdonnell.nt.gov.au
Name:	Jeff Macleod														
Position:	Chief Executive Officer														
Telephone:	info@macdonnell.nt.gov.au														
Organisation:	MacDonnell Regional Council														
PO Box:	5267 ALICE SPRINGS NT 0871														
Address:	2/1 Bagot Street, THE GAP NT, 0870														
Email:	Jeff.mcleod@macdonnell.nt.gov.au														

2. PROJECT DETAILS

ITEM (Clause references are to the General Conditions)	DETAILS
Item 1 Project (cl 1.1)	Supply, construct and install lighting and required lighting infrastructure at Hermannsburg Oval
Item 2 Works (cl 1.1, 6)	<p>As per the approved Project Plan provided at Item 5.2 of this agreement.</p> <p>Works to include.</p> <ul style="list-style-type: none"> • Groundworks: <ul style="list-style-type: none"> - Trenching for electrical conduits and pits; - Excavation of pads and piling for light pole footings. • Concrete Works: <ul style="list-style-type: none"> - Construction of pad and pile footings to support light poles;

		<ul style="list-style-type: none"> - Construction of concrete plinth for switch/distribution boards. • Electrical Services: <ul style="list-style-type: none"> - Supply and installation of electrical conduits, pits and cables - Supply and installation of light poles and luminaries including controls; - Supply and installation of switch and distribution boards; - Supply and installation of lighting projection system - Commissioning and handover of complete system. • Landscaping: <ul style="list-style-type: none"> - Make good of distributed areas due to construction works; no allowance for grassing has been included. 				
Item 3	Project Objectives (cl 1.1)	Install new lighting at Hermannsburg oval.				
Item 4	Funding (cl 1.1, 4, 23)	Funding Amount (if GST applies, this amount is exclusive of GST)			GST (if applicable or N/A)	
		\$1,300,000			N/A	
Item 5	Milestones and Milestone Payments (cl 1.1, 4)	Pmt No.	Milestone	Approximate Date	Funds Payable	GST (if applicable or N/A)
		1)	Agreement executed	10 June 2022	\$1,300,000	N/A
		Planning Stage				
		2)	Project plan completed and approved by us, outlining ; a. Detailed description of works b. Project timeline with commencement date, milestone targets and dates, completion date.	Within 20 business days from the date of this agreement	N/A	N/A
		3)	Budget completed and approved	Within 20 business days from the date of this agreement	N/A	N/A
		Delivery Stage				
		4)	Milestone 1 - Completion of Foundations	As per the project plan	N/A	N/A
		5)	Milestone 2 - Installations of poles and lights	As per the project plan	N/A	N/A
		Finalisation Stage				
		6)	Completion of works as per project plan including landscaping.	As per the project plan	N/A	N/A
			TOTAL		\$1,300,000	
Item 6	Property (cl 1.1, 5)	Lot 125, 23 Roambenka Road, Hermannsburg NT 0872				

Item 7	Works Commencement Date (cl 1.1)	Work will commence as per project plan provided at item 5.2	
Item 8	Practical Completion Date (cl 1.1, 8)	As per the approved project plan at item 5.2.	
Item 9	Designated Use (cl 1.1, 11)	Designated Use: not applicable Designated Use Period: not applicable	
Item 10	Other Insurance (cl15)	Not applicable	
Item 11	Assets (cl 20.1)	Not Applicable	
Item 12	Asset Amount (cl 1.1, 20.2)	Not Applicable	
Item 13	Reports and Acquittal (cl 1.1, 18)	Requirement	Date Due
		Progress Reports	
		1. Planning Stage Report, including a. Approved Project plan – Must include a timeline of scheduled works and costings b. Approved Budget	20 Business days from date of execution of this agreement.
		2. Delivery Stage Reports a. Milestone 1 – Completion of Foundations b. Milestone 2 – Installation of poles and lights. Report to be completed for each milestone as per attached form - Schedule 1 Progress Report	20 Business days from the date of milestone achievement.
		3. Final Reports a. Completion of works as per project plan. Including final inspection upon completion of all structural works including fixings. Complete attached form- Schedule 2 Final Report.	20 business days from completion of project and all certification completed
	4. Acquittal and Financial Statements. Complete attached form- Schedule 3 Funding Acquittal Statement.	20 business days from completion of project and all certification completed	
Item 14	Other Contributions	Not Applicable	
Item 15	Probity Plan requirement amount (cl 9.8)	Not Applicable	

PART B – TERMS AND CONDITIONS

1. GENERAL CONDITIONS

1.1 The contractual conditions (General Conditions) that apply to this Agreement are the:

Northern Territory Capital Grant Agreement Conditions Version no. 2022:01

1.2 The General Conditions are provided separately from this document at <https://nt.gov.au/community/grants-and-volunteers/grants/types-of-grant-funding-agreements> and are incorporated into this Agreement by reference with the same force and effect as though fully set

1.3 out in this document. If you have not been provided with the General Conditions, you must contact our Primary Contact Person.

2. SPECIAL CONDITIONS

2.1 Unless the contrary intention appears, words and expressions defined in these Special Conditions have the same meaning and the same rules of interpretation as the General Conditions.

2.2 The following Special Conditions apply to this Agreement:

A.	<p>Works on Native Title Land</p> <p>(a) In this Special Condition:</p> <p>(i) "Indigenous Land Use Agreement" has the same meaning as in the Native Title Act 1993 (Cth);</p> <p>(ii) "Native Title Land" means land that is subject to native title or subject to a native title claim;</p> <p>(iii) "Native Title" has the same meaning as in the Native Title Act 1993 (Cth);</p> <p>(b) You agree that, before performing Works on Native Title Land, you will, where required by law, obtain the agreement of any Native Title holders or known claimants in relation to the Native Title Land concerned, including, if appropriate, by entering into an Indigenous Land Use Agreement.</p> <p>(c) You must obtain and rely on your own advice in relation to Native Title matters.</p> <p>(d) Whether or not there is a legal requirement to obtain the agreement of Native Title holders or known claimants in relation to Native Title Land in order to perform the Works, you warrant that you:</p> <p>(i) have consulted with the Native Title holders or known claimants about the Works; and</p> <p>(ii) are satisfied that the Native Title holders or known claimants understand the nature of the Works and have had an adequate opportunity to comment.</p> <p>(e) If you fail to obtain the necessary Approvals and agreements to perform the Works on Native Title Land we may terminate this Agreement immediately by notice and require repayment of the Funding as a debt due and payable to us within the time specified in the notice.</p> <p>(f) You release us from and indemnify and will continue to indemnify us against all loss, damage, costs and expenses suffered or incurred by us as the result of any claim made in connection with your failure to comply with this Special Condition</p>
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B.	<p>Works on Land Rights Land</p> <p>(a) In this Special Condition:</p> <p>(i) "Land Rights Land" means land which is:</p> <p>a. subject to a freehold estate or lease granted or vested under legislation that makes provision for the grant or vesting of such things only to, in, or for the benefit of, Aboriginal peoples or Torres Strait Islanders including the Aboriginal Land Rights Act (Northern Territory) 1976 (Cth);</p> <p>b. held expressly for the benefit of, or held on trust, or reserved, expressly for the benefit of, Aboriginal peoples or Torres Strait Islanders; or</p> <p>c. claimed under legislation referred to above in subclause (a)(ii)a. above;</p> <p>(ii) "Aboriginal peoples" has the same meaning as in the Native Title Act 1993 (Cth); and</p> <p>(iii) "Torres Strait Islander" has the same meaning as in the Native Title Act 1993 (Cth).</p> <p>(b) You agree that, before performing the Works on Land Rights Land, you will, where required by law, obtain the necessary Approval of and (if required) enter an agreement with any land holding body, traditional owners or known claimants of the Land Rights Land concerned.</p> <p>(c) You must obtain and rely on your own advice in relation to land rights matters.</p> <p>(d) Whether or not there is a legal requirement to obtain the Approval of any land holding body, traditional owners or known claimants in relation to Land Rights Land or enter into an agreement in order to perform the Works, you agree not to perform the Works on Land Rights Land unless you:</p> <p>(i) have consulted with any land holding body, traditional owners or known claimants about the Works; and</p> <p>(ii) are satisfied that any such land holding body, traditional owners or known claimants understand the nature of the Works and have had an adequate opportunity to comment.</p> <p>(e) If you fail to obtain the necessary Approvals and agreements for Works on Land Rights Land we may terminate this Agreement immediately by notice and require repayment of the Funding as a debt due and payable to us within the time specified in the notice.</p> <p>(f) You release us from and indemnify and will continue to indemnify us against all loss, damage, costs and expenses suffered or incurred by us as the result of any claim made in connection with your failure to comply with this Special Condition.</p>
----	--

2.3 The following Additional Special Conditions apply to this Agreement:

A.	<p>Government Related Entities</p> <p>This Special Condition overrides clause 24 of the General Conditions to the extent of any inconsistency.</p> <p>In this Special Condition, the term 'GST Act' means the <i>A New Tax System (Goods and Services Tax) Act 1999</i> (Cth);</p> <p>The parties have entered into this Agreement on the understanding that:</p> <p>(a) they are both 'government-related entities' as defined in the GST Act, and either:</p> <p>(b) the payment of Funding is:</p> <p style="padding-left: 20px;">(i) covered by an appropriation under an Australian law; and</p> <p style="padding-left: 20px;">(ii) calculated on the basis that the sum of the Funding and anything else that you receive from another person or entity in connection with, in response to or for the inducement of a supply you make under this Agreement, or a related supply, does not exceed your anticipated or actual costs of making those supplies; or</p> <p>(c) the payment of Funding is a kind of payment specified in the regulations made for the purpose of s9-17 of the GST Act.</p> <p>On the basis of the matters outlined in this Special Condition, the parties rely on s9-17 of the GST Act for no GST being imposed in connection with a supply made under this Agreement.</p> <p>If despite the above, one party ('supplier') makes a taxable supply to the other party ('receiver of the supply') under this Agreement the receiver of the supply will pay without set-off, on provision of a tax invoice, an additional amount to the supplier equal to the GST imposed on the supply in question.</p>
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SIGNING

Executed as an Agreement.

You agree that you have read all the Parts of this Agreement (including the General Conditions and any Special Conditions) and agree that you are fully aware of your rights, duties and obligations under this Agreement.

The COMMON SEAL of MacDonnell Regional Council [Print Legal Name – must end with "Council"]

was hereto affixed in accordance with section 37 of the Local Government Act 2008

on the Twenty four day of June 20 22

in the presence of Roxanne Kenny
(Print Name of Authorised Officer)



and Jeff MacLeod
(Print Name of Authorised Officer)

SIGNED by)
(name of delegate) for and on behalf of the)
NORTHERN TERRITORY OF AUSTRALIA pursuant to)
a delegation under the *Contracts Act 1978* in the)
presence of:)

.....
(Signature of Delegate)

Date: / /

.....
(Signature of Witness)

.....
(Name of Witness)

SCHEDULE 1 PROGRESS REPORT

Recipient's Name:

Project Description:

Funding components	Funding Amount
	\$
	\$
	\$
	\$
Total:	\$

Please provide details of steps the Recipient has taken to meet the obligations listed in the Agreement.

Does the Recipient expect to successfully meet the obligations listed in the Agreement?

Yes No

Please advise of any known obstacles or variations the Recipient may need to make to the Project.

.....
 Certified as correct by the Recipient's treasurer or accountant

Date: / /

.....
 Signed by the Recipient's CEO

Date: / /

For Territory's Use:

Obligations successfully met

Yes

No

Comments:

SCHEDULE 2 FINAL REPORT

Recipient's Name:

Project Description:

Funding components	Funding Amount
	\$
	\$
	\$
	\$
Total:	\$

Was the Project completed by the Completion Date? Yes No

If no, please detail why the Completion Date was not met.

Has the Recipient met the obligations listed in the Agreement?

Yes No

If no, detail why the obligations have not been met and how the Recipient has addressed this situation.

.....
 Certified as correct by the Recipient's treasurer or
 accountant

.....
 Signed by the Recipient's CEO

Date: / /

Date: / /

For Territory's Use:

Obligations successfully met Yes No

Comments:

SCHEDULE 3 FUNDING ACQUITTAL STATEMENT

Recipient's Name:

Project Description:

Funding components	Funding Amount
	\$
	\$
Total:	\$

RECIPIENT CERTIFICATION

- I certify that has expended the total amount of \$_____ on the Project for which funds were allocated from the Territory as per the funding agreement between the Recipient and the Territory dated/...../.....
- I have completed progress reports as required under the Records, Reporting and Acquittal clause in the Agreement.
- I have enclosed a copy of our most recent audited financial statements including Income and Expenditure statements and Balance Sheet. These statements clearly identify the Territory's funding contribution by component, received during this audited period.

.....
Certified as correct by the Recipient's treasurer or accountant

.....
Signed by the Recipient's CEO

Date: / /

Date: / /

For Territory's Use:

Obligations successfully met Yes No

Comments:

OFFICERS' REPORTS

ITEM NUMBER	15.3
TITLE	Policy Report - Policy FA04-CP to be rescinded
REFERENCE	- 318000
AUTHOR	Barbara Newland, Coordinator Policy

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

“FA04-CP Public benefit concessions for commercial ratepayers policy” was introduced as a special benefit to assist the Commercial ratepayers of the region that were economically impacted by COVID-19. The benefits applied to the 2019-2020 and 2020-2021 financial years.

The application of the Policy has now expired and the Policy is to be rescinded.

RECOMMENDATION

That Council rescinds “FA04-CP Public benefit concessions for commercial ratepayers policy” as the period of its applicability has expired.

BACKGROUND/DISCUSSION

In April 2020 MRC put in place special measures to assist the rebuilding of its communities within the MRC local government area. MRC implemented options to assist the Commercial ratepayers that were economically impacted by COVID-19 through the introduction of Policy FA04-CP. The benefits included in the Policy were only applicable for the 2019-2020 and 2020-2021 financial years and consequently the Policy is now to be rescinded.

ISSUES/OPTIONS/CONSEQUENCES

MRC consciously aims to keep the increase in rates to a minimum in order to lessen any impact on ratepayers, while generating enough income to provide adequate levels of service and achieve its objectives. Rescission of this Policy does not have a negative impact on this rating approach.

FINANCIAL IMPACT AND TIMING

MRC has historically imposed low levels of rates and continues to support local businesses to recover from the challenges faced during the COVID-19 pandemic through the application of conservative increases to rates and charges in 2022-2023.

CONSULTATION

Chief Executive Officer
Executive Leadership Team

ATTACHMENTS:

- 1 FA04-CP Public benefit concessions for commercial ratepayers Policy.pdf

Public benefit concessions for commercial ratepayers policy

FA04-CP



Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.

1. Purpose

This document sets out the MacDonnell Regional Council (MRC) policy on the granting of concessions for commercial ratepayer.

2. Scope

This policy covers all ratepayers within the MRC area.

3. Objectives

This public benefit concessions policy seeks to advance the following purposes under the *Local Government Act 2008*:

- 3.1. securing the proper development of council's area (section 167(1)(a)); and
- 3.2. promoting community health or welfare (section 167(1)(e)).

4. Definitions

Appropriate rent relief	means that the landlord has negotiated in good faith with their tenant for rent relief in line with the Code of Conduct, agreed to by National Cabinet.
Commercial ratepayer	means a ratepayer for an allotment that is not classed as residential under council's assessment record (section 152).
COVID-19 pandemic period	means the period (or reasonable subsequent recovery period) in accordance with the Code of Conduct, agreed to by National Cabinet.
Eligible business	means a business that is eligible under the Relief Package, which is aligned with the Commonwealth Government's JobKeeper programme.
Hardship Register	means the register of eligible businesses that are assessed as meeting the requirements of the Relief Package.
Relief Package	means the Jobs Rescue and Recovery Plan's Business Relief Support Package.

5. Statement

Below are the conditions and levels at which a commercial ratepayer is eligible for rate concessions. This policy does not guarantee that a concession will be granted; this will be determined by MRC on a case-by-case basis.

5.1. Eligibility criteria

A commercial ratepayer is eligible for rate concessions on an allotment if the ratepayer has a rates liability on the allotment for 2019-20 and / or 2020-21 and is:

- 5.1.1. an eligible business that has business premises on the allotment; or
- 5.1.2. a landlord that has provided appropriate rent relief to a tenant that is an eligible business that has business premises on the allotment.

Public benefit concessions for commercial ratepayers policy

FA04-CP



Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.

5.2. Rate concessions

On application by an eligible commercial ratepayer, the council will grant the following for each qualifying allotment:

- 5.2.1. for ratepayers who have paid their 2019-20 rates in full – a refund in part of rates paid for 2019-20 (issued as a grant from the council to the ratepayer); or
- 5.2.2. a waiver in part of rates owing for 2019-20 (with any excess rate waiver amount provided as a waiver in part of rates for 2020-21); or
- 5.2.3. a waiver in part of rates for 2020-21.

In addition, for all qualifying allotments, the council will grant a deferment of the obligation to pay rates declared for 2020-21 until 1 January 2021.

The total amount available under (5.2.1), (5.2.2) or (5.2.3) is to be equal to a three-month waiver on annual rates for the allotment in accordance with council's declaration of rates for 2019-20.

For new allotments, the rate waiver amount under (5.2.3) is to be calculated proportionately based on what the allotment would have been rated if it were included in council's declaration of rates for 2019-20.

5.3. Additional rate waiver

In addition to the rate concessions available to eligible commercial ratepayers under (5.2), a waiver in part of rates for 2020-21 is available to commercial ratepayers.

The total amount available under (5.3) is to be equal to a three-month waiver on annual rates for the allotment in accordance with council's declaration of rates for 2020-21.

5.4. Applications

A rate waiver under (5.3) is to be granted to commercial ratepayers on council's own initiative.

Applicants for rate concessions under (5.2) must demonstrate eligibility by providing information that meets the requirements of the terms and conditions of the Relief Package or the eligibility criteria under this policy.

Rate concessions under (5.2) are to be granted to an eligible commercial ratepayer either:

- 5.4.1. on council's own initiative, based on an application to the Hardship Register; or
- 5.4.2. on application by the commercial ratepayer to the council.

6. Policy Details

Replaces Policy No: (if applicable)	
Responsible Directorate/Department:	Corporate Services – Finance
Approval Date:	30 April 2020
Resolution and Minutes Reference:	Resolution # 007 - Item: 17.3
Review Cycle:	This policy will be recinded after the 2021 rates cycle

7. Legislation and References

Related Legislation:	Local Government Act 2008, Part 11.5 and 11.8
Related Policies:	CP119 Rates Concession Policy
Associated Documents:	

8. Version Control

many voices, one dream, building a quality desert lifestyle

Public benefit concessions for commercial ratepayers policy

FA04-CP



Hard copies of documents are uncontrolled and may not be current – please refer to the electronic version.

Version No	Approval Date	Minutes reference (previous version)
1	30 April 2020	Resolution # 007 OCM 30/04/2020 Item # 17.3

OFFICERS' REPORTS

ITEM NUMBER	15.4
TITLE	Finance and Risk Committee minutes
REFERENCE	- 318362
AUTHOR	Buke Ali Tunne, Manager Finance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

In accordance with Local Government (General) Regulations 2021 Section 19 a Council does not schedule an ordinary meeting at least once in each month, the Council must delegate to a Council Committee the necessary powers to carry out, on behalf of the Council, financial functions of the council in the months the council does not schedule an ordinary meeting.

RECOMMENDATION

That Council notes and receives the minutes, including any resolutions, from the Finance & Risk Committee meeting held 29 July 2022.

BACKGROUND/DISCUSSION

The Finance & Risk Committee needs to consider the minutes of the previous meeting(s) before they decide that they are a true and correct record and confirm such.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Chief Executive Officer
Director Corporate Services
Manager Finance

ATTACHMENTS:

- 1 Draft minutes - 29th July 2022



MINUTES OF THE FINANCE AND RISK COMMITTEE HELD IN THE MEETING
ROOM 1, 2/1 BAGOT STREET ALICE SPRINGS NT 0870 ON FRIDAY 29 JULY
2022 AT 10:00AM

1 MEETING OPENED at 10:10am

2 ATTENDANCE AND APOLOGIES

Councillors:

President Roxanne Kenny, Deputy President Dalton McDonald, Councillor Bobby Abbott, Councillor Lisa Sharman and MunLi Chee (Director Merit Partner) – attended via video.

Staff:

Buke Tunne – Acting Director Corporate Services
Avatar Singh – Acting Manager Finance

Guests:

Nil

Apologies:

Jeff MacLeod – CEO

Leave of Absence:

Nil

3 CONFIRMATION OF MINUTES

**3.1 MINUTES OF THE FINANCE AND RISK COMMITTEE MEETING HELD ON
25 MARCH 2022**

FRC2022-005 RESOLVED (Cr Dalton McDonald/Cr Roxanne Kenny)
That the minutes be taken as read and be accepted as a true record of the Meeting.

4 CONFLICT OF INTEREST

Nil

5 ACTIONS ARISING FROM PREVIOUS MINUTES

Nil

6 Officers' Reports

6.1 FINANCE REPORT AS AT 30 JUNE 2022

EXECUTIVE SUMMARY:

In accordance with Local Government (General) Regulations 2021 Section 17:

(1) The CEO must, in each month, give the council a report setting out:

- a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

- b) the most recently adopted annual budget; and
- c) details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.

FRC2022-006 RESOLVED (Cr Dalton McDonald/Cr Lisa Sharman)
That Finance & Risk committee notes and accepts the Finance Report as at 30 June 2022.

7 Risk Management

Nil

8 GENERAL BUSINESS

Nil

9 MEETING CLOSE

The meeting terminated at 10:43am.

10 DATE OF NEXT MEETING

Next meeting - 23 September 2022 - 10:00am

This page and the preceding 1 page are the unconfirmed minutes of the Finance And Risk Committee held on Friday 29 July 2022 and will be confirmed Friday 23 September 2022.

President

OFFICERS' REPORTS

ITEM NUMBER 15.5
TITLE Finance Report
REFERENCE - 318369
AUTHOR Buke Ali Tunne, Manager Finance

**LINKS TO STRATEGIC PLAN**

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

In accordance with Local Government (General) Regulations 2021 Section 17:

- (1) The CEO must, in each month, give the council a report setting out:
- a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
 - b) the most recently adopted annual budget; and
 - c) details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.

RECOMMENDATION

That Council notes and accepts the Finance Report as at 31 July 2022.

BACKGROUND/DISCUSSION

In accordance with Local Government (General) Regulations 2021 Section 17(2):

- (2) The report must also include:
- a) details of all cash and investments held by the council (including money held in trust); and
 - b) the closing cash at bank balance split between tied and untied funds; and
 - c) a statement on trade debtors and a general indication of the age of the debts owed to the council; and
 - d) a statement on trade creditors and a general indication of the age of the debts owed by the council; and
 - e) a statement in relation to the council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and
 - f) other information required by the council

The report must also be accompanied by certification, in writing, by the CEO.

Certification by the Council CEO

Council Name:	MacDonnell Regional Council
Reporting Period:	31 st June 2022

That, to the best of the CEO's knowledge, information and belief:
(1) the internal controls implemented by the council are appropriate; and
(2) this financial report best reflects the financial affairs of Council.

CEO Signed

Date

16 August 2022

Comments: The total operating income is \$2.3m below the budget as some granting funding budgeted in the month of July 2022 was not released as anticipated.

The total operating expenses is \$212K more than the budget due to upfront payment for insurance cost that was budgeted to be paid on quarterly basis.

Operating income less than the budget and operating expenses more than the budget resulting in net operating deficit of \$1.3m.

MacDonnell Regional Council
Table 1. Income and Expense statement
For the Period Ending 31.07.22

					Indicator	Description
					Green	-10% to 10%
					Yellow	-10.1% to -25% and 10.1% to 25%
					Red	Less than -25.1% and Greater than 25.1%
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Variance %	Approved Annual Budget \$	
OPERATING INCOME						
Rates	59,295	0	59,295	100%	980,683	
Charges	25,675	0	25,675	100%	946,787	
Fees and Charges	26,647	40,095	(13,448)	-34%	481,137	
Operating Grants and Subsidies	2,498,655	4,555,742	(2,057,087)	-45%	36,074,072	
Interest/Investment Income	(16,588)	4,192	(20,780)	-496%	50,305	
Commercial/other Income	144,142	467,567	(323,425)	-69%	5,473,660	
Council own fund	0	(20,195)	20,195	-100%	(242,339)	
TOTAL OPERATING INCOME	2,737,826	5,047,401	(2,309,574)	-46%	43,764,305	
OPERATING EXPENSES						
Employee Expenses	1,547,777	1,991,451	443,674	22%	23,327,523	
Materials and Contracts	818,715	1,034,756	216,041	21%	12,792,302	
Elected Member Allowances	24,011	26,013	2,002	8%	312,150	
Elected Member Expenses	15,724	20,167	4,442	22%	242,000	
Council Committee & LA Allowances	5,947	7,784	1,837	24%	93,404	
Council Committee & LA Expenses	2,593	6,163	3,570	58%	73,950	
Depreciation, Amortisation and Impairment	0	240,332	240,332	100%	2,883,982	
Interest Expenses	504	541	37	7%	6,490	
Other Expenses	1,706,929	582,953	(1,123,976)	-193%	6,916,487	
TOTAL OPERATING EXPENSES	4,122,200	3,910,158	(212,041)	-5%	46,648,287	
OPERATING SURPLUS(DEFICIT)	(1,384,374)	1,137,242	(2,521,616)		(2,883,982)	
Capital Grants Income	0	21,123	(21,123)	-100%	253,477	
Gain from the sale of assets	0	108,333	(108,333)	-100%	1,300,000	
Council own fund	0	356,350	(356,350)	-100%	4,276,200	
SURPLUS(DEFICIT)	(1,384,374)	1,623,049	(3,007,422)		2,945,695	
Capital Expenses	(1,479,957)	(464,683)	(1,015,274)	218%	(5,829,677)	
Add Back Non-Cash Expenses	0	240,332	(240,332)	-100%	2,883,982	
NET OPERATING POSITION	(2,864,331)	1,398,697	(4,263,028)		0	

Comments:

Capital expenditure actual cost included commitments rollover from the prior year of \$1.3m.

MacDonnell Regional Council
Table 2. Capital Expenditure and Funding Budget
For the Period Ending 31.07.22

CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Variance %	Approved Annual Budget \$
Land and Buildings	531,433	93,517	(437,917)	-468%	1,375,677
Infrastructure (including roads, footpaths, park furniture)	0	13,333	13,333	100%	160,000
Plant and Machinery	948,524	356,000	(592,524)	-166%	4,272,000
Other Assets (including furniture and office equipment)	0	1,833	1,833	100%	22,000
TOTAL EXPENDITURE FUNDING	1,479,957	464,683	- 1,015,274		5,829,677
<i>* Total must equal Capital Expenses amount in the Income and Expenditure Statement</i>					
Total capital expenditure funded by:					
Capital Grants Income	0	21,123	21,123	100%	253,477
Gain from the sale of assets	0	108,333	108,333	100%	1,300,000
Council own fund	0	356,350	356,350	100%	4,276,200
TOTAL CAPITAL EXPENDITURE FUNDING	0	485,806	485,806		5,829,677

Comment: MRC continues to maintain a strong financial position. It has significant working capital to provide ongoing services with Current Assets of \$24.7m as opposed to Current Liabilities of \$11m. This represents a ratio of 2.24:1 meaning that for every \$1 of Current Liabilities there is more than \$2.24 to cover these expenses.

If the Tied Funds amount of \$8,183,205 is not included in Current Assets and Liabilities (as it represents tied funding yet to be expended) the ratio increases to 5.8:1, which is a remarkable result.

Further explanation regarding this report is included in the notes which follow.

MacDonnell Regional Council
Table 3. Monthly Balance Sheet Report
31st July 2022

	YTD Actuals \$	Note Reference
ASSETS		
Cash at bank	3,542,050	(1)
Term deposit	20,000,000	(1)
Tied Funds		8,183,205
Untied Funds		15,358,844
Accounts Receivable		
Trade Debtors	462,415	(2)
Provision for bad debt	(42,512)	
Rates & Charges Debtors	653,683	
Inventory	132,811	
TOTAL CURRENT ASSETS	24,748,447	
Property, Plant and Equipment	15,088,922	
TOTAL NON-CURRENT ASSETS	15,088,922	
TOTAL ASSETS	39,837,368	
LIABILITIES		
Accounts Payable	69,155	(3)
GST payable (receivable)	15,370	
ATO & Payroll Liabilities	237,402	(4)
Employee benefit current	2,235,094	
Grant liability	8,183,205	
Other Current Liability	32,270	
Lease liability current	259,669	
TOTAL CURRENT LIABILITIES	11,032,164	
Employee benefit non-current	413,859	
Lease liability non-current	778,410	
TOTAL NON-CURRENT LIABILITIES	1,192,269	
TOTAL LIABILITIES	12,224,433	
NET ASSETS	27,612,935	
EQUITY		
Reserves	14,912,209	
Accumulated Surplus	12,700,726	
TOTAL EQUITY	27,612,935	

Comment: MRC maintains sufficient cash on hand to meet its operational commitments. Where possible funds are invested with the NAB to maximise their earning potential. This is despite the fact that interest rates remain at historically low levels. The increase in MRC's latest Term Deposits to 2.30% reflects the rise in interest rates following the recent announcement by the Reserve Bank. 2

Note 1. Details of Cash and Investments Held

Cash at Bank/Petty Cash

Account name	Total \$
Operations Account	1,397,151
Trust Account	2,112,267
Centrelink	19,599
Northern Territory (NTG)	134
Amoonguna Store	12,499
Petty Cash	400
Total Cash at Bank	3,542,050

Bank	Principal \$	Interest Rate	Term Days	Maturity Date
NAB	2,000,000.00	1.95%	90	8/09/2022
NAB	4,000,000.00	0.85%	90	21/07/2022
NAB	6,000,000.00	1.50%	90	23/08/2022
NAB	6,000,000.00	1.60%	90	29/08/2022
NAB	2,000,000.00	2.30%	90	28/09/2022
	20,000,000.00			

Comment: MRC's debts in excess of 60 days relate to uncertainty in relation to two debtors which are highlighted below. Action is currently being undertaken to resolve these debts.

Note 2. Statement on Trade debtors (Accounts Receivable)	1 – 30 Days	31 – 60 Days	>60 Days
Australian Government - Infrastructure Transport Regional Development	0	0	765
Areyonga Progress Association	51	540	0
Australian Government - Centrelink	2,695	0	0
Central Australian Aboriginal Congress Inc	95	0	0
Central Land Council	441	0	0
Tjuwanpa Outstation Resource Centre Inc	1,908	0	0
Northern Territory Government - Department of Infrastructure Planning and Logistics	6,543	13,086	0
Power and Water Corporation - Darwin	276,933	0	550
Catholic Care NT Services	5,135	0	0
S&R Building and Construction Pty Ltd	1,526	0	0
Ingkerreke Commercial Pty Ltd as trustee for the Ingkerreke Operational Trust	0	0	16,278
Department of Territory Families Housing and Communities	2,150	0	380
Murray River North Pty Ltd	8,431	0	0
Pedersens Pty Ltd Design & Construction	2,320	0	0
Yirara College	540	0	0
MusicNT	-760	0	0
Atyehenge-atherre Aboriginal Corporation	16,234	0	42,468
The AOT Group Pty Ltd	2,001	0	0
Outback Internet	0	0	83
Baker Heart and Diabetes Institute	3,311	0	0
NT Pensioner & Carer Concession Scheme	0	0	200
McMahon Services	16,500	0	0
North Australian Aboriginal Justice Agency	588	0	0
Sydney Maloney Contracting	0	0	100
Noah Audet	0	0	249
Premier Plumbing NT	-374	0	0
WANT Geotechnics	230	0	0
WILD1	686	0	0
Ontrack Contracting	0	0	50
Remote Area Group Pty Ltd	95	0	0
Complete Fencing	665	0	0
SPEARS CONSTRUCTION (NT) PTY LTD Trading As Blueprint Constructions	0	6,720	0
AGB EVENTS PTY LTD	0	0	581
TRADE WORKS N.T. PTY LTD	0	0	740
Ekistica Pty Ltd	294	0	0
ARTWEYE SUPPORT SERVICES PTY LTD	760	0	0
Dept Correctional Services Cross Border Programs	1,715	0	0
GUTHRIE-EDWIN PROPERTY SERVICES PTY LTD T/A KW Cleaning Services Alice Springs	-190	0	0
LA Build Pty Ltd	2,950	0	0
Satori Plumbing	515	0	0

Cordell Jigsaw Productions Pty Ltd	855	0	0
Rusca Developments Pty Ltd	24,552	0	0
Centre Contracting	230	0	0
Trade Debtors	379,625	20,346	62,444

Comment: MRC current debts owed 1-30 days represent 82% of all debts payable. Creditors outstanding in excess of 60 days amount to only 13.4%.

Note 3. Statement on Trade Creditors (Accounts Payable)

	1 – 30 Days	31 – 60 Days	>60 Days
CENTRELINK	200	0	0
Child Support Agency	1,731	0	0
Power and Water Authority	-1,738	0	0
ALICE ON TODD	410	0	0
Mt Liebig Community Store - PLEASE USE NEW - 13588	460	0	0
B&S Mitre 10	587	0	0
Elkira Resort Motel	240	0	0
Harvey Norman Electrical and Computers	990	0	0
Principal Products	410	0	0
Ray Tebeck Auto Electrics	1,020	0	0
Viva Energy Australia	23,489	0	0
Springs Cleaning Supplies formerly Stuart Chemicals	1,744	0	0
Our Town & Country Office National	275	0	0
Pulikutjarra Aboriginal Corporation	100	0	0
DEPT OF HOUSING, LOCAL GOVERNMENT AND REGIONAL SERVICES	390	0	0
Chevron Australia Downstream Fuels Pty Ltd was Puma Energy	23,082	0	0
Harvey Norman Furniture Alice Springs	70	0	0
TITJIKALA STORE c/o Outback Stores Pty Ltd 21340804903	49	0	0
NT Police, Fire and Emergency Services	2,682	0	0
Araluen Plumbing	632	0	0
United Voice (Union Fees)	395	0	0
Jack Killingbeck	0	0	765
Phillip Wilyuka	0	0	636
Rock Coffee	522	0	0
Tyreright	645	0	0
Woolworth - (In Store & Online)	129	0	0
RRT Engineering Pty Ltd	9,240	0	0
Total Trade Creditors	67,754	0	1,401

Comment: MRC meets its ATO and Payroll obligations in a timely manner.

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations

Creditors	1 – 30 Days	31 – 60 Days	>60 Days
AUSTRALIAN TAXATION OFFICE (PAYG only)	151,860	0	0

Super Fund Clearing House	85,542	0	0
Accounts Payable	237,402	0	0

Table 5. Member & CEO council credit card transactions for July 2022**1. Roxanne Kenny – President (member)**

Date	Amount	Supplier's name	Reason for the transactions
27/07/2022	6.00	Westpac bank	Card fee

2. Jeffery MacLeod - CEO

Date	Amount	Supplier's name	Reason for the transactions
14/07/2022	1,070.05	QANTAS AIR 0812324898 NSW AU	Airfare Pres. LGANT meeting
14/07/2022	2,917.74	QANTAS AIR 0812324897 NSW AU	Airfare CEO LGANT meeting
15/07/2022	97.60	KULGERA SERVICE KULGERA AU	Fuel for President car
22/07/2022	85.00	FAWLTY'S FINE FOOD ALICE SPRINGS AU	Staff meeting
25/07/2022	1,649.64	QANTAS AIR 0812325283 NSW AU	Airfare for Tidy town
27/07/2022	6.00	CARD FEE	
27/07/2022	76.00	SAFE NT CASUARINA AU	Criminal history check
27/07/2022	76.00	SAFE NT CASUARINA AU	
27/07/2022	76.00	SAFE NT CASUARINA AU	
27/07/2022	76.00	SAFE NT CASUARINA AU	

ISSUES/OPTIONS/CONSEQUENCES

Reporting on monthly basis keeps Council informed and compliant with all legislative requirements.

FINANCIAL IMPACT AND TIMING

Nil.

CONSULTATION

Chief Executive Officer
Director Corporate Services
Manager Finance

ATTACHMENTS:

- 1 Income & expenditure by local authority area.pdf

MacDonnell Regional Council
Table 4. Income and Expense statement Actual v Budget
For the Period Ending 31.07.22

	Regional Office			Amoonguna		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
OPERATING INCOME						
Rates	59,295	0	59,295	0	0	0
Charges	25,675	0	25,675	0	0	0
Fees and Charges	5,900	7,500	(1,600)	0	1,768	(1,768)
Operating Grants and Subsidies	1,122,873	3,899,576	(2,776,703)	0	31,726	(31,726)
Interest/Investment Income	(16,588)	4,192	(20,780)	0	0	0
Commercial/other Income	95,517	167,350	(71,832)	24,718	32,162	(7,443)
Council own fund	0	(20,195)	20,195	0	0	0
TOTAL OPERATING INCOME	1,292,672	4,058,423	(2,765,751)	24,718	65,656	(40,938)
OPERATING EXPENSES						
Employee Expenses	681,905	789,254	107,348	58,783	81,893	23,110
Materials and Contracts	302,024	393,219	91,196	30,089	40,443	10,354
Elected Member Allowances	24,011	26,013	2,002	0	0	0
Elected Member Expenses	14,365	20,000	5,635	19	0	(19)
Council Committee & LA Allowances	4,864	3,333	(1,530)	0	342	342
Council Committee & LA Expenses	0	0	0	91	442	351
Depreciation, Amortisation and Impairment	0	240,332	240,332	0	0	0
Interest Expenses	504	541	37	0	0	0
Other Expenses	1,408,850	331,068	(1,077,782)	2,996	12,461	9,465
TOTAL OPERATING EXPENSES	2,436,523	1,803,759	(632,763)	91,978	135,581	43,603
OPERATING SURPLUS(DEFICIT)	(1,143,850)	2,254,664	(3,398,514)	(67,260)	(69,925)	2,665
Capital Grants Income	0	0	0	0	0	0
Gain from the sale of assets	0	108,333	(108,333)	0	0	0
Council own fund	0	262,833	(262,833)	0	5,042	(5,042)
SURPLUS(DEFICIT)	(1,143,850)	2,625,831	(3,769,681)	(67,260)	(64,883)	(2,376)
Capital Expenses	(977,284)	(371,167)	(606,117)	0	(5,042)	5,042
Add Back Non-Cash Expenses	0	240,332	(240,332)	0	0	0
NET OPERATING POSITION	(2,121,134)	2,494,996	(4,616,130)	(67,260)	(69,925)	2,665

MacDonnell Regional Council
Table 4. Income and Expense statement
For the Period Ending 31.07.22

	Areyonga			Docke River			Finke		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
OPERATING INCOME									
Rates	0	0	0	0	0	0	0	0	0
Charges	0	0	0	0	0	0	0	0	0
Fees and Charges	3,564	2,366	1,199	624	2,143	(1,520)	802	2,707	(1,905)
Operating Grants and Subsidies	146,375	51,907	94,468	146,901	52,857	94,044	131,907	39,499	92,408
Interest/Investment Income	0	0	0	0	0	0	0	0	0
Commercial/other Income	19,169	23,280	(4,111)	222	24,371	(24,149)	(349)	22,478	(22,827)
Council own fund	0	0	0	0	0	0	0	0	0
TOTAL OPERATING INCOME	169,109	77,553	91,556	147,747	79,371	68,376	132,360	64,684	67,676
OPERATING EXPENSES									
Employee Expenses	60,555	101,842	41,288	52,182	79,670	27,488	58,812	82,696	23,884
Materials and Contracts	24,200	34,000	9,801	58,001	63,183	5,182	20,456	28,467	8,011
Elected Member Allowances	0	0	0	0	0	0	0	0	0
Elected Member Expenses	0	0	0	18	0	(18)	716	83	(633)
Council Committee & LA Allowances	0	342	342	0	342	342	451	342	(109)
Council Committee & LA Expenses	0	442	442	271	508	238	116	442	325
Depreciation, Amortisation and Impairment	0	0	0	0	0	0	0	0	0
Interest Expenses	0	0	0	0	0	0	0	0	0
Other Expenses	19,963	30,961	10,997	15,298	16,364	1,066	14,972	23,217	8,246
TOTAL OPERATING EXPENSES	104,718	167,587	62,870	125,770	160,068	34,297	95,523	135,248	39,725
OPERATING SURPLUS(DEFICIT)	64,391	(90,035)	154,426	21,977	(80,696)	102,673	36,837	(70,564)	107,401
Capital Grants Income	0	6,399	(6,399)	0	0	0	0	0	0
Gain from the sale of assets	0	0	0	0	0	0	0	0	0
Council own fund	0	9,250	(9,250)	0	3,958	(3,958)	0	850	(850)
SURPLUS(DEFICIT)	64,391	(74,386)	138,777	21,977	(76,738)	98,715	36,837	(69,714)	106,551
Capital Expenses	(67,794)	(9,250)	(58,544)	(80,091)	(3,958)	(76,133)	0	(850)	850
Add Back Non-Cash Expenses	0	0	0	0	0	0	0	0	0
NET OPERATING POSITION	(3,403)	(83,636)	80,233	(58,114)	(80,696)	22,582	36,837	(70,564)	107,401

MacDonnell Regional Council
Table 4. Income and Expense statement Actual v Budget
For the Period Ending 31.07.22

	Haats Bluff			Hermannsburg			Imanpa		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
OPERATING INCOME									
Rates	0	0	0	0	0	0	0	0	0
Charges	0	0	0	0	0	0	0	0	0
Fees and Charges	713	563	149	1,944	2,100	(156)	2,109	1,000	1,109
Operating Grants and Subsidies	114,332	40,273	74,059	152,420	178,477	(26,058)	0	8,040	(8,040)
Interest/Investment Income	0	0	0	0	0	0	0	0	0
Commercial/other Income	(995)	22,991	(23,986)	(994)	26,202	(27,196)	100	20,508	(20,408)
Council own fund	0	0	0	0	0	0	0	0	0
TOTAL OPERATING INCOME	114,050	63,827	50,222	153,369	206,779	(53,410)	2,209	29,548	(27,339)
OPERATING EXPENSES									
Employee Expenses	61,516	100,207	38,691	105,491	128,398	22,907	43,335	55,367	12,032
Materials and Contracts	48,225	35,386	(12,839)	16,901	163,274	146,374	19,341	23,516	4,176
Elected Member Allowances	0	0	0	0	0	0	0	0	0
Elected Member Expenses	37	0	(37)	0	0	0	511	0	(511)
Council Committee & LA Allowances	0	342	342	0	342	342	316	342	26
Council Committee & LA Expenses	243	558	315	948	442	(506)	158	442	284
Depreciation, Amortisation and Impairment	0	0	0	0	0	0	0	0	0
Interest Expenses	0	0	0	0	0	0	0	0	0
Other Expenses	10,930	19,563	8,633	49,855	31,327	(18,528)	20,488	11,419	(9,069)
TOTAL OPERATING EXPENSES	120,951	156,057	35,105	173,194	323,782	150,588	84,149	91,086	6,937
OPERATING SURPLUS(DEFICIT)	(6,901)	(92,229)	85,328	(19,826)	(117,003)	97,177	(81,940)	(61,539)	(20,401)
Capital Grants Income	0	0	0	0	0	0	0	0	0
Gain from the sale of assets	0	0	0	0	0	0	0	0	0
Council own fund	0	11,833	(11,833)	0	12,333	(12,333)	0	0	0
SURPLUS(DEFICIT)	(6,901)	(80,396)	73,494	(19,826)	(104,670)	84,844	(81,940)	(61,539)	(20,401)
Capital Expenses	(11,307)	(11,833)	526	(33,707)	(12,333)	(21,374)	(20,505)	0	(20,505)
Add Back Non-Cash Expenses	0	0	0	0	0	0	0	0	0
NET OPERATING POSITION	(18,209)	(92,229)	74,020	(53,533)	(117,003)	63,470	(102,445)	(61,539)	(40,907)

MacDonnell Regional Council
Table 4. Income and Expense statement
For the Period Ending 31.07.22

	Kintore			Mount Liebig		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
OPERATING INCOME						
Rates	0	0	0	0	0	0
Charges	0	0	0	0	0	0
Fees and Charges	341	4,146	(3,805)	1,034	1,928	(895)
Operating Grants and Subsidies	22,030	29,620	(7,590)	131,700	39,604	92,096
Interest/Investment Income	0	0	0	0	0	0
Commercial/other Income	(537)	20,255	(20,792)	(795)	18,455	(19,250)
Council own fund	0	0	0	0	0	0
TOTAL OPERATING INCOME	21,834	54,021	(32,186)	131,938	59,987	71,951
OPERATING EXPENSES						
Employee Expenses	63,601	92,674	29,073	66,538	85,778	19,240
Materials and Contracts	32,134	39,994	7,859	46,878	32,617	(14,262)
Elected Member Allowances	0	0	0	0	0	0
Elected Member Expenses	0	0	0	0	0	0
Council Committee & LA Allowances	316	342	26	0	342	342
Council Committee & LA Expenses	199	442	243	(94)	558	652
Depreciation, Amortisation and Impairment	0	0	0	0	0	0
Interest Expenses	0	0	0	0	0	0
Other Expenses	4,499	16,238	11,739	18,590	14,809	(3,781)
TOTAL OPERATING EXPENSES	100,748	149,689	48,941	131,913	134,104	2,191
OPERATING SURPLUS(DEFICIT)	(78,914)	(95,669)	16,755	25	(74,117)	74,142
Capital Grants Income	0	6,030	(6,030)	0	0	0
Gain from the sale of assets	0	0	0	0	0	0
Council own fund	0	26,500	(26,500)	0	6,250	(6,250)
SURPLUS(DEFICIT)	(78,914)	(63,139)	(15,775)	25	(67,867)	67,892
Capital Expenses	(83,964)	(26,500)	(57,464)	(33,295)	(6,250)	(27,045)
Add Back Non-Cash Expenses	0	0	0	0	0	0
NET OPERATING POSITION	(162,878)	(89,639)	(73,239)	(33,270)	(74,117)	40,847

MacDonnell Regional Council
 Table 4. Income and Expense statement Actual v Budget
 For the Period Ending 31.07.22

	Papunya			Santa Teresa		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
OPERATING INCOME						
Rates	0	0	0	0	0	0
Charges	0	0	0	0	0	0
Fees and Charges	7,099	6,265	834	0	6,265	(6,265)
Operating Grants and Subsidies	147,118	78,438	68,680	147,311	78,438	68,873
Interest/Investment Income	0	0	0	0	0	0
Commercial/other Income	480	28,716	(28,236)	3,738	28,716	(24,978)
Council own fund	0	0	0	0	0	0
TOTAL OPERATING INCOME	154,697	113,419	41,278	151,049	113,419	37,630
OPERATING EXPENSES						
Employee Expenses	85,440	120,261	34,821	101,234	120,261	19,027
Materials and Contracts	85,944	75,361	(10,583)	54,513	75,361	20,848
Elected Member Allowances	0	0	0	0	0	0
Elected Member Expenses	0	0	0	0	0	0
Council Committee & LA Allowances	0	389	389	0	389	389
Council Committee & LA Expenses	165	442	277	165	442	277
Depreciation, Amortisation and Impairment	0	0	0	0	0	0
Interest Expenses	0	0	0	0	0	0
Other Expenses	40,842	28,805	(12,037)	33,752	28,805	(4,947)
TOTAL OPERATING EXPENSES	212,391	225,257	12,867	189,664	225,257	35,593
OPERATING SURPLUS(DEFICIT)	(57,693)	(111,838)	54,145	(38,615)	(111,838)	73,223
Capital Grants Income	0	0	0	0	0	0
Gain from the sale of assets	0	0	0	0	0	0
Council own fund	0	17,500	(17,500)	0	17,500	(17,500)
SURPLUS(DEFICIT)	(57,693)	(94,338)	36,645	(38,615)	(94,338)	55,723
Capital Expenses	(24,452)	(17,500)	(6,952)	(8,150)	(17,500)	9,350
Add Back Non-Cash Expenses	0	0	0	0	0	0
NET OPERATING POSITION	(82,145)	(111,838)	29,693	(46,765)	(111,838)	65,073

MacDonnell Regional Council
Table 4. Income and Expense statement
For the Period Ending 31.07.22

	Titjikala			Wallace Rock		
	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$
OPERATING INCOME						
Rates	0	0	0	0	0	0
Charges	0	0	0	0	0	0
Fees and Charges	0	2,123	(2,123)	0	81	(81)
Operating Grants and Subsidies	122,793	48,819	73,974	0	4,144	(4,144)
Interest/Investment Income	0	0	0	0	0	0
Commercial/other Income	468	25,680	(25,212)	50	10,890	(10,840)
Council own fund	0	0	0	0	0	0
TOTAL OPERATING INCOME	123,261	76,622	46,639	50	15,114	(15,064)
OPERATING EXPENSES						
Employee Expenses	86,125	130,560	44,435	23,185	33,537	10,352
Materials and Contracts	120,313	54,564	(65,749)	1,445	8,767	7,322
Elected Member Allowances	0	0	0	0	0	0
Elected Member Expenses	19	83	64	18	0	(18)
Council Committee & LA Allowances	0	342	342	0	296	296
Council Committee & LA Expenses	241	442	201	99	442	343
Depreciation, Amortisation and Impairment	0	0	0	0	0	0
Interest Expenses	0	0	0	0	0	0
Other Expenses	40,334	20,605	(19,730)	29,577	7,356	(22,221)
TOTAL OPERATING EXPENSES	247,032	206,597	(40,436)	54,324	50,397	(3,927)
OPERATING SURPLUS(DEFICIT)	(123,772)	(129,975)	6,203	(54,274)	(35,283)	(18,991)
Capital Grants Income	0	0	0	0	0	0
Gain from the sale of assets	0	0	0	0	0	0
Council own fund	0	0	0	0	0	0
SURPLUS(DEFICIT)	(123,772)	(129,975)	6,203	(54,274)	(35,283)	(18,991)
Capital Expenses	(19,500)	0	(19,500)	0	0	0
Add Back Non-Cash Expenses	0	0	0	0	0	0
NET OPERATING POSITION	(143,272)	(129,975)	(13,297)	(54,274)	(35,283)	(18,991)

OFFICERS' REPORTS

ITEM NUMBER	15.6
TITLE	Review of Council Policies
REFERENCE	- 318421
AUTHOR	Barbara Newland, Coordinator Policy

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Council's policies are currently under review. It has been determined that the following policies require amendments as described in the discussion:

1. CP133 – Fringe Benefits Policy – minor amendments and reclassification to FA05-CP.
2. FA03-CP – Accommodation and Travel Members Policy – minor amendments and reclassification to MC08-CP.
3. FA08-CP – Borrowing Policy – minor amendment.

RECOMMENDATION

That Council:

1. **approves the retirement of policies CP133 and FA03-CP;**
2. **adopts FA05-CP Fringe Benefits Policy as a policy of Council;**
3. **adopts MC08-CP Travel and Accommodation Policy – Members as a policy of Council; and**
4. **approves the review of and amendments to FA08-CP Borrowing Policy.**

BACKGROUND/DISCUSSION

A major review of Council's existing policies is currently being undertaken. This includes the reformatting of policy documents to ensure consistent spacing, fonts, logo's, etc, and the correction of typographical errors which do not require Council approval. However, as the review progresses, amendments, some of a very minor nature, have been identified which require the approval of Council. The three policies presented fall into this category. The amendments required are detailed as follows:

1. Existing Policy CP133 – this policy has been reviewed and there are no changes required to the body of this policy however the Related Legislation at para.6 and the Related Policies have been updated. This policy is also to be rebranded as a Finance policy with the designation changing to FA05-CP. The Review Cycle at para.5 has been amended with the next review now due August 2026.
2. Existing Policy FA03-CP – the text of this policy has been amended with all references to the manner of reimbursement modified for consistency and the Related Legislation at para.6 has been updated. Because of this review the Review Cycle has been adjusted to August 2026. This policy is also to be rebranded as a Members policy with the designation changing to MC08-CP.
3. Policy FA08-CP – this policy has been reviewed and there are no changes required to the body of this policy however the Related Legislation at para.7 have been updated and the Review Cycle at para.6 has been amended to four years with the next review now due August 2026.

All changes have been highlighted in yellow on the attachments.

ISSUES/OPTIONS/CONSEQUENCES

Not applicable.

FINANCIAL IMPACT AND TIMING

Not applicable.

CONSULTATION

Chief Executive Officer
Executive Leadership Team

ATTACHMENTS:

- 1 FA05-CP Fringe Benefits - Draft for Council.pdf
- 2 MC08-CP Travel and Accommodation Policy - Members - Draft for Council.pdf
- 3 FA08-CP Borrowing Policy - Draft for Council.pdf

Fringe Benefits Policy

FA05-CP (Superseded CP133 Fringe Benefits Policy)

Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.



1. Purpose

To ensure clarity regarding the availability of and respective responsibilities of both staff and Council, relating to fringe benefits enjoyed by employees of MacDonnell Regional Council (MRC).

2. Scope

This policy applies to all MRC staff, and those deemed to be employees for taxation purposes, involved in fringe benefit related activities and transactions.

3. Objectives

The objective of this policy is to outline how MRC manages fringe benefits and complies with the relevant taxation laws in relation to Fringe Benefits Tax (FBT).

4. Statement

4.1 Definitions and Acronyms

Acronyms	Definition
ATO	Australian Taxation Office
Employee	For FBT purposes this includes past, current and future employees
Fringe Benefits Tax (FBT)	Personal benefit received by employees and associates that is not remuneration
	Taxation liability to be paid by an employer in providing fringe benefits to employees and associates

4.2 Fringe Benefits

- 4.2.1 The FBT year runs from 1 April to 31 March.
- 4.2.2 A fringe benefit is regarded as any form of employee benefit other than salary or wages which would otherwise be subject to income tax.
- 4.2.3 FBT arises where a benefit is provided in respect of the employment of an employee. The term 'benefit' is broadly defined and includes any rights, privileges, or services.

4.3 Council Requirements

MRC is required to:

- 4.3.1 analyse all transactions entered into by the Council to determine the application of fringe benefits and FBT;
- 4.3.2 record the value of fringe benefits provided to all employees within the FBT year;
- 4.3.3 report and pay FBT liability to the Australian Taxation Office (ATO) as part of the quarterly Business Activity Statement (BAS) lodgement and annual FBT return; and

Fringe Benefits Policy

FA05-CP (Superseded CP133 Fringe Benefits Policy)

Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.



- 4.3.4 MRC will manage FBT in accordance with:
 - 4.3.4.1 Fringe Benefits Assessment Act 1986; and
 - 4.3.4.2 ATO rulings, guidelines and interpretations.
- 4.3.5 MRC will maintain adequate records for its self- assessment of FBT liability for five (5) years following a submitted FBT return.

4.4 Employee Responsibilities

- 4.4.1 MRC Employees that incur fringe benefits expenditure are responsible for:
- 4.4.2 Assessing the total cost of an applicable benefit before it is provided;
 - 4.4.2.1 demonstrating that the total cost is appropriate and reasonable in the circumstances;
 - 4.4.2.2 seeking authorisation where the total cost is outside their financial delegation; and
 - 4.4.2.3 maintaining and submitting the appropriate supporting documentation with payment requests as specified in the Fringe Benefits Tax Guidelines.
- 4.4.3 Authorisers of fringe benefits expenditure are responsible for ensuring that the expenditure is appropriate and reasonable in the circumstances and properly supported by complete documentation.
- 4.4.4 Finance Department is responsible for the preparation, lodgement to the ATO, recordkeeping, and payment of the quarterly instalments and annual FBT return.

4.5 Salary Sacrificing

- 4.5.1 Employees may, by written agreement, enter into a salary packaging arrangement for the following agreed items:
 - 4.5.1.1 additional superannuation over and above the Superannuation Guarantee Charge (SGC) up to a maximum of 3 per cent;
 - 4.5.1.2 50 per cent of remote housing rentals; and
 - 4.5.1.3 novated leases for motor vehicles.
- 4.5.2 MRC handles the administration of 4.5.1.1 but a separate provider deals with 4.5.1.2 and 4.5.1.3 with the proviso that MRC incurs no liability for FBT and in the unlikely event of FBT applying, then the Employee is responsible for the cost of the FBT incurred.
- 4.5.3 Any arrangement must comply with relevant taxation laws and must not result in the employer incurring fringe benefit or any other tax.
- 4.5.4 Any FBT arising out of Salary Sacrifice arrangements will be the responsibility of the employee not the employer.

4.6 Records Management

- 4.6.1 Records and information that support these activities will be created, managed and retained in accordance with the Records Management Policy, procedures and guidelines.

Fringe Benefits Policy

FA05-CP (Superseded CP133 Fringe Benefits Policy)

Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.



4.7 Variation

- 4.7.1 The Council or the employee may at any time vary or terminate the salary sacrifice arrangement.
- 4.7.2 Cancellation will occur in situations where the applicable legislation has changed or an employee is no longer employed by MacDonnell Regional Council. However the Council or employee's right to vary or terminate the arrangement is not limited to these situations.

5 Policy Details

Replaces Policy	CP133 Fringe Benefits Policy
Responsible Directorate/Department	Corporate Services – Financial Management
Council Approval Date	26 August 2022
Minutes Reference	TBC
Review Cycle	August 2026 - Review every four (4) years or after changes to relevant legislation

6 Legislation and References

Related Legislation	<i>Fringe Benefits Tax Assessment Act 1986</i>
	<i>Local Government Act 2019</i>
	<i>Local Government (General) Regulations 2021</i>
	Australian Accounting Standard Related Party Disclosures AASB124
Related Policies	IR05-CP Records Management Policy
Related Procedures	
Associated Documents	

7 Version control

Version No.	Approval Date	Policy No.	Minutes reference
1.	27 April 2018	CP133	OCM Item 13.1 – OCM2018-018
2.	26 August 2022	FA05-CP	TBC

Travel and Accommodation Policy - Members

MC08-CP Superseded FA03-CP

Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.



1. Purpose

This document sets out MacDonnell Regional Council (MRC) policy for paying for accommodation and travel for all members of Council, Local Authorities and Committees of Council travelling on official Council business.

2. Scope

This policy applies to all members of Council, Local Authorities and Committees of Council (herein referred to as members).

3. Objectives

This policy is designed to:

- 3.1 outline the Council's responsibilities to reimburse accommodation, travel and incidental expenses;
- 3.2 ensure Council funds are properly used and accounted for;
- 3.3 ensure members are not financially disadvantaged as a result of carrying out their official duties; and
- 3.4 ensure that Council pays all reasonable and approved costs of travel and accommodation expenses (including meals) incurred by members where it is necessary to be away from home to attend legitimate Council business.

4. Statement

4.1 Accommodation and Travel Reimbursement Procedures

- 4.1.1 The Authorising Officer for member payments is the CEO, the Director of Corporate Services, the Manager, Governance and Compliance or the CEO's delegate in their absence.
- 4.1.2 Members can use their own mode of transport or arrange for the approved use of a Council vehicle in line with Council's Vehicle Policy and management guidelines.
- 4.1.3 For official Council travel, members must contact Council Governance staff to enable a Travel Requisition to be initiated and approved. Note that approval and reimbursement cannot be guaranteed for Travel Requisitions submitted after travel has been completed.
- 4.1.4 The Authorising Officer approving travel, will submit the Travel Requisition to Council's Finance Department for payment.
- 4.1.5 Members must advise of any changes to their initial travel arrangements.
- 4.1.6 If members are absent for the purposes of business they travelled for, or do not attend at all, they must repay any amounts paid to them for the travel through deductions **from the member's future allowance payments**. If attendance was at only part of the business travelled for, prepaid reimbursements must be repaid for the non-attendance time.
- 4.1.7 If members do not check in for accommodation that has been booked at their request, without due cause, they will need to repay any costs incurred by Council. Repayments will be deducted **from the member's future allowance payments**.

Travel and Accommodation Policy - Members

MC08-CP Superseded FA03-CP

Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.



4.2 Accommodation Reimbursement

- 4.2.1 Except for emergency situations, accommodation will be prearranged and paid by MRC.
- 4.2.2 Where possible, Council will try to ensure a security deposit is not required on arrival. On some occasions this will not be possible, and members will need to arrange to pay this deposit independently, keep a receipt and seek reimbursement as per 4.5.
- 4.2.3 Incurred Mini-bar, phone, room service, in-house movies and other incidental charges are members' responsibility.
- 4.2.4 Members are responsible for ensuring that any accommodation is maintained to a reasonable standard and are responsible for the financial costs and behaviour of their guests.
- 4.2.5 Council will only cover the cost of accommodation for the member. Any additional cost for family staying with a member, will be at the members own cost. Any costs incurred for damage or additional cleaning will be at the members cost. Council will seek reimbursement of all additional costs and these costs will be automatically deducted from the member's future allowance payments.
- 4.2.6 Accommodation for the night before meetings, workshops, training etc. will not be arranged if the member has to travel less than 150km, unless the meeting is starting before 9.45am.

4.3 Meal Reimbursement

- 4.3.1 Where members are leaving home and returning in the same day on official travel, a meal reimbursement is not payable.
- 4.3.2 Where members are travelling overnight, their meal reimbursement accrues from the time they leave home and ceases from the time they arrive home, excluding any time not spent on officially approved business or travel.
- 4.3.3 Meal reimbursement is not payable for any meals covered through accommodation or by other parties including meals provided in meetings/conferences.
- 4.3.4 An allowance, where overnight travel is required, for the expected extra cost of purchasing meals and refreshments shall be as follows:

Area 1: MRC region, Alice Springs and Yulara

Area 2: All locations outside of MRC region, Alice Springs and Yulara.

	Area 1	Area 2
Breakfast	20	28
Lunch	25	30
Dinner	45	52
Total	90	110

- 4.3.5 Any costs for meals and refreshments which exceed the daily amount are the members' responsibility.

4.4 Mileage Reimbursement

- 4.4.1 Personal vehicles can only be used with the approval of the authorising officer.
- 4.4.2 Mileage will be calculated at the highest rate per business kilometre set by the ATO, plus an additional 70% to account for higher fuel prices and greater wear on vehicles in the region, which is set each year.

Travel and Accommodation Policy - Members

MC08-CP Superseded FA03-CP

Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.



4.4.3 Reimbursement for kilometres travelled will be based on the shortest possible route by gazetted (or where unavailable, locally recognised) roads, except where that route:

- would involve travel along the Old Ghan Heritage Road between Finke and Titjikala or on the Sandy Blight Junction road between Kintore and Docker River communities; or
- has been closed by the Northern Territory Roads Department; or
- has been closed for use by Council vehicles by the MRC Director of Technical Services or the CEO's delegate in their absence.

In this case the reimbursement will be based on the shortest possible alternative route. Where a member chooses to take a longer route, unless due to the above, reimbursement will be paid on the shorter route.

4.4.4 If a member chooses not to stay at their accommodation and travels home each night they will only be paid for one return trip.

4.4.5 Members who choose to travel in their own vehicle are not covered by the MRC motor vehicle insurance policy.

4.5 Incidentals

Council will reimburse, upon presentation of receipts, any approved and reasonable expenses seen as incidental to travel.

4.6 Other travel

Where members are required to travel by air, bus or train on official Council business, MRC will finalise all travel and accommodation payments.

4.7 Payments of Entitlements

4.7.1 For all meetings, 50% of the meal and mileage reimbursement will be paid by electronic transfer before the meeting, with the remainder being paid by electronic transfer at the completion of the final meeting day.

4.7.2 If members are overpaid, recovery of the overpaid amount will be deducted from the member's future allowance payments.

4.7.3 Members will not be reimbursed where a person chooses to use private accommodation (i.e. family).

Travel and Accommodation Policy - Members

MC08-CP Superseded FA03-CP

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5. Policy Details

Replaces Policy No: (if applicable)	FA03-CP
Responsible Directorate/Department:	Corporate Services/ Governance and Planning
Approval Date:	26 August 2022
Minutes Reference and Resolution No:	TBC
Review Cycle:	August 2026 – Review every four (4) years or after changes to relevant legislation or Council policy.

6 Legislation and References

Related Legislation	Local Government Act 2019
Related Policies	MC03-CP Allowances - Elected Members Policy
Related Procedures	MC01-P2 Travel Expenses Procedure – members
Related Documents	

7. Version Control

Version No.	Approval Date	Policy No.	Minutes reference and Resolution number
1	26 February 2016	CP109	OCM Item #13.3 – OCM2016-12
2	13 December 2019	FA03-CP	OCM Item #15.7 – OCM2019-145
3	26 August 2022	MC08-CP	TBC

Borrowing Policy

FA08-CP Superseding CP128-1014 Borrowing Policy

Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.



1. Purpose

This policy sets forth the particular circumstances under which MacDonnell Regional Council (MRC) will use external debt as a source of funds and principles to be applied in relation to borrowing.

2. Scope

This policy applies to the borrowing of money by MRC.

3. Objectives

- 3.1. To ensure the sound management of MRC's existing and future debt.
- 3.2. To clearly state the set of circumstances which should exist when MRC is considering the use of debt to fund projects and other capital purchases.
- 3.3. To provide guidance as to the information that must be taken into consideration when MRC is considering the use of debt.
- 3.4. To ensure compliance with legislative requirements.

4. Definitions

Borrowing	As derived from the <i>Local Government Act 2019 (LGA 19)</i> borrowing refers to a council borrows money if the council obtains any form of financial accommodation.
Debt servicing ratio	The debt servicing ratio measures available cash flow and the organisation's ability to pay its debt obligations.
Minor transaction	A borrowing transaction within a cumulative borrowing amount that is \$300,000 or less.

5. Statement

5.1. General

- 5.1.1. Borrowing is generally considered for the following purposes:
 - a. fund the acquisition, construction, expansion or refurbishment of a major capital asset or other expansion in capital works, or;
 - b. to upgrade obsolete technology, fleet and plant; or to intensify the capital base of Council so as to reduce the ongoing cost of operating programs.

5.2. Considerations

- 5.2.1. Under Minister Guideline 3, MRC must exercise reasonable care and diligence that a prudent person would exercise when borrowing funds.
- 5.2.2. MRC must consider:
 - a. The type of borrowing it wishes to take out- short, medium or long term.

many voices, one dream, building a quality desert lifestyle

Page 1 of 4

Borrowing Policy

FA08-CP Superseding CP128-1014 Borrowing Policy

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- b. The type of interest rate it wishes to consider for the borrowing (fixed, variable or a combination of both); and
- c. An appropriate financial institution
- d. If it will approve an overdraft facility for day-to-day transaction, and if so the amount of such a facility.
- e. Council to understand the risks involved in borrowing prior to entering a borrowing contract.
- f. Repayment schedule to reflect MRC's commitment to reducing interest incurred subject to overall budgetary constraints.
- g. Maximum term for all loans to be set at a level commensurate with the expected length of time a benefit would be derived from the resulting asset and evaluated on a case by case basis but not normally exceeding 20 years;
- h. Maximum term for small loans (<\$1 million) to be set at five to 10 years with consideration given to whether such borrowings can be funded from existing cash reserves;
- i. Implicit costs of borrowing and opportunities forgone as a result.
- j. Where the borrowings are for commercial purposes, consideration will be given as to whether the return on the investment can service the debt redemption, including consideration of community service obligations;
- k. The affordability of proposal having regard to the council's long-term financial sustainability and MRC's ability to meet debt servicing obligations.

5.3. Borrowing parameters

- 5.3.1. MRC can proceed without Minister approval in the following circumstances:
 - a. For minor transaction within a cumulative borrowings of up to \$300,000
 - b. In relation to a credit card, the credit limit is taken to be the amount borrowed
- 5.3.2. MRC can also proceed without Minister approval in relation to an advance on overdraft if:
 - a. The term of the advance does not exceed 2 months; and
 - b. The amount of the advance does not exceed 2% of the Council's total revenue for the last financial year for which the council has an audited financial statement;
- 5.3.3. Upon receiving borrowed funds, this must be reflected in the next budget review under regulation 11 of the Local Government (General) Regulations 2021.
- 5.3.4. Any projected borrowing must be outlined in the regional plan and explain the purpose for which the funds will be used for.

5.4. Seeking Minister approval

- 5.4.1. MRC may approach the Minister in accordance with *Guideline 3* regarding a request for approval to borrow, if funds exceed the maximum allowable threshold outlined in this policy.

5.5 Debt servicing ratio

- 5.5.1. Ensures that both current and future revenue and expenditure patterns of Council must be considered when establishing debt repayment levels in any year.

Borrowing Policy

FA08-CP Superseding CP128-1014 Borrowing Policy

Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.



- 5.5.2 There must be an ability to fund from recurrent revenues (and not from borrowings) all ongoing recurrent expenditures associated with maintaining existing levels of service (including the value of the asset base) and current levels of debt service, before increased levels of debt are undertaken.
- 5.5.3 The debt servicing ratio at any time will be dependent on whether Council at that time is adopting:
 - 5.5.3.1 a strategy of growth with its supporting infrastructure, technological upgrade or capital intensification of services, or;
 - 5.5.3.2 alternatively, maintaining the status quo in the provision of services to the community.
- 5.5.4 An increasing debt servicing ratio shall only coincide with the growth or expansion in the levels of asset infrastructure, technological upgrade or the capital intensification of programs which reduce other costs of these programs.
- 5.5.5 During periods when Council is primarily maintaining existing levels of asset infrastructure and services, the Debt Servicing Ratio should not increase, but be seen to fall over time in the interests of equity for future ratepayers.

5.6 Impact of internal borrowings

- 5.6.2 When evaluating the impact of financing decisions on Council's operations, the impact of all borrowings, whether internal or external, will be taken into consideration.

Borrowing Policy

FA08-CP Superseding CP128-1014 Borrowing Policy



Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.

6 Policy Details

Replaces Policy No: (if applicable)	CP128-1014 Borrowing Policy
Responsible Directorate/Department:	Corporate Services - Finance
Approval Date:	26 August 2022
Minutes Reference and Resolution number:	TBC
Review Cycle:	August 2026 – Review every four years or after changes to relevant legislation.

7 Legislation and References

Related Legislation:	<i>Local Government Act 2019 Local Government (General) Regulations 2021 Financial Management Act 1995 Financial Management Regulations 1995 Local Government (Accounting) Regulations 2008 Guideline 3 - Borrowing</i>
Related Policies:	N/A
Associated Documents:	N/A

8 Version Control

Version No.	Approval Date	Policy No.	Minutes reference and Resolution number
1	2012	CP128-1014	N/A
2	30 April 2021	FA08-CP	OCM Item 15.1 – OCM2021-047
3	26 August 2022	FA08-CP	TBC

OFFICERS' REPORTS

ITEM NUMBER	15.7
TITLE	Grant Funding Acquittals
REFERENCE	- 318691
AUTHOR	Avatar Singh, Management Accountant and Grants

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The attached grant acquittal reports for NT Grants are required to be laid before Council for acceptance.

RECOMMENDATION

That Council notes and approves the following grant acquittals for the 2021/2022 financial year.

- a) Local Authority Project Funding.
- b) SCALE Funding.
- c) Waste and Resource Management Program Round 1 and 2.
- d) Priority Infrastructure Fund.
- e) Immediate Priority Grant – Pool Fencing at Santa Teresa, Areyonga & Kintore.
- f) Energy Efficiency and Sustainability Grant.
- g) One off Infrastructure grant – for playground in Hermannsburg, Titjikala and Santa Teresa.
- h) SPG – Solar Park lighting in Communities and tree planting and re-vegetation Program.
- i) LGIFG – to upgrade council staff housing and Pool.

BACKGROUND/DISCUSSION

Council are asked to confirm grant acquittals to provide assurance to the funding body that they are aware of the funds and that the money has been spent for the purpose that the grant was provided.

ISSUES/OPTIONS/CONSEQUENCES

Councillors are responsible for ensuring funds within the control of Council are kept safe and used for the purpose for which they were provided to Council.

FINANCIAL IMPACT AND TIMING

Accepting this financial acquittal will not lead to any financial implications. If they are not accepted then potentially the Council will have to repay funds otherwise spent.

CONSULTATION

Jeff MacLeod – Chief Executive Officer
Buke Ali-Tunne – Acting Director Corporate Services
Avatar Singh – Management Accountant and Grants

ATTACHMENTS:

- 1 Local Authority Project Funding.pdf
- 2 SCALE Funding.pdf
- 3 Waste and Resource Management Program Round 1 and 2.pdf
- 4 Priority Infrastructure Fund.pdf
- 5 Immediate Priority Grant.pdf

- 6 Energy Efficiency and sustainability Grant.pdf
- 7 One off Infrastructure Grant.pdf
- 8 SPG - Solar Park Lighting and Tree Planting.pdf
- 9 LGIFG - to Upgrade Council staff housing and Pool.pdf

MacDonnell Regional Council

CERTIFICATION OF 2021-22 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Areyonga Community

File number: LGR2016/00104

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 June 2022

LAPF Grant 2021- 22	\$30,700
Other income/carried forward balance from 2020- 2021	\$30,700
Other income/carried forward balance from 2019- 2020	\$30,870
Other income/carried forward balance from 2018- 2019	\$5,829
Total Income	\$98,099
Total Expenditure	\$22,398
Surplus/ (Deficit) (Areyonga opening balance adjusted by \$28,919.12 due incorrect posting 2021 FYI)	\$75,701

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation*; and Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No

Certification report prepared by AVATAR SSMAN 16/8/2022

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 26/8/2022 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on) _____/_____/20____ Copy of minutes attached (Yes/TBA).

CEO or CFO  17/8/2022

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments

Omor Sharif – Grants and Rates Officer _____/...../20__

Donna Hadfield – Manager Grants Program _____/...../20__

Department of the Chief Minister and Cabinet



MacDonnell Regional Council

CERTIFICATION OF 2021-22 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Docker River Community

File number: LGR2016/00104

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 June 2022

LAPF Grant 2021- 22	\$47,100
Other income/carried forward balance from 2020- 2021	\$47,100
Other income/carried forward balance from 2019- 2020	\$39,409
Other income/carried forward balance from 2018- 2019	\$39,409
Total Income	\$181,009
Total Expenditure	\$76,386
Surplus/ (Deficit)	\$104,623

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation*; and Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No

Certification report prepared by AVATAR SINGH 16/8/2022

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 26/8/2022 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA).

CEO or CFO  17/8/2022

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments

Omor Sharif – Grants and Rates Officer _____/...../20__

Donna Hadfield – Manager Grants Program _____/...../20__

Department of the Chief Minister and Cabinet



MacDonnell Regional Council

CERTIFICATION OF 2021-22 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Finke Community

File number: LGR2016/00104

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 June 2022

LAPF Grant 2021- 22	\$26,900
Other income/carried forward balance from 2020- 2021	\$9,611
Other income/carried forward balance from 2019- 2020	\$0
Other income/carried forward balance from 2018- 2019	\$0
Total Income	\$36,066
Total Expenditure	\$3,838
Surplus/ (Deficit)	\$32,229

We certify that the LAPF was spent in accordance with,


- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation*; and Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No

Certification report prepared by AVATAR SINGH 16/8/2022

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 26/8/2022 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA).

CEO or CFO  17/8/2022

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments

Omor Sharif – Grants and Rates Officer _____/...../20__

Donna Hadfield – Manager Grants Program _____/...../20__

Department of the Chief Minister and Cabinet



MacDonnell Regional Council

CERTIFICATION OF 2021-22 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Haasts Bluff Community

File number: LGR2016/00104

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 June 2022

LAPF Grant 2021- 22	\$22,000
Other income/carried forward balance from 2020- 2021	\$22,000
Other income/carried forward balance from 2019- 2020	\$22,120
Other income/carried forward balance from 2018- 2019	\$27,101
Total Income	\$93,221
Total Expenditure	\$69,589
Surplus/ (Deficit)	\$23,632

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation; and* Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No

Certification report prepared by AVATAR SINGH 16/8/2022

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 26/8/2022 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA).

CEO or CFO  17/8/2022

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments

Omor Sharif – Grants and Rates Officer _____ /...../20__

Donna Hadfield – Manager Grants Program _____ /...../20__

Department of the Chief Minister and Cabinet



MacDonnell Regional Council

CERTIFICATION OF 2021-22 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Hermannsburg Community

File number: LGR2016/00104

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 June 2022

LAPF Grant 2021- 22	\$95,000
Other income/carried forward balance from 2020- 2021	\$95,000
Other income/carried forward balance from 2019- 2020	\$78,775
Other income/carried forward balance from 2018- 2019	\$0
Total Income	\$268,775
Total Expenditure	\$76,544
Surplus/ (Deficit)	\$192,231

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation; and* Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No

Certification report prepared by AVATAR SINGH 16/8/2022

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 26/8/2022 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on) _____/_____/20____ Copy of minutes attached (Yes/TBA).

CEO or CFO [Signature] 17/8/2022

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments

Omor Sharif – Grants and Rates Officer _____/...../20__

Donna Hadfield – Manager Grants Program _____/...../20__

Department of the Chief Minister and Cabinet



MacDonnell Regional Council

CERTIFICATION OF 2021-22 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Imanpa Community

File number: LGR2016/00104

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 June 2022

LAPF Grant 2021- 22	\$24,000
Other income/carried forward balance from 2020- 2021	\$24,000
Other income/carried forward balance from 2019- 2020	\$24,180
Other income/carried forward balance from 2018- 2019	\$712
Total Income	\$72,892
Total Expenditure	\$6,718
Surplus/ (Deficit)	\$66,174

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation; and* Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No

Certification report prepared by AVATAR SINGH 16/8/2022

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 26/8/2022 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on) _____/_____/20____ Copy of minutes attached (Yes/TBA).

CEO or CFO  17/8/2022

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments _____

Omor Sharif – Grants and Rates Officer _____ /_____/20__

Donna Hadfield – Manager Grants Program _____ /_____/20__

Department of the Chief Minister and Cabinet



MacDonnell Regional Council

CERTIFICATION OF 2021-22 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Kintore Community

File number: LGR2016/00104

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 June 2022

LAPF Grant 2021- 22	\$66,000
Other income/carried forward balance from 2020- 2021	\$66,000
Other income/carried forward balance from 2019- 2020	\$66,179
Other income/carried forward balance from 2018- 2019	\$42,924
Total Income	\$241,103
Total Expenditure	\$44,444
Surplus/ (Deficit)	\$196,659

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation; and* Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No

Certification report prepared by AVATAR SINGH 16/8/2022

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 26/8/2022 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA).

CEO or CFO  17/8/2022

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments

Omor Sharif – Grants and Rates Officer _____ /...../20__

Donna Hadfield – Manager Grants Program _____ /...../20__

Department of the Chief Minister and Cabinet



MacDonnell Regional Council

CERTIFICATION OF 2021-22 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Mt Liebig Community

File number: LGR2016/00104

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 June 2022

LAPF Grant 2021- 22	\$27,100
Other income/carried forward balance from 2020- 2021	\$27,100
Other income/carried forward balance from 2019- 2020	\$27,270
Other income/carried forward balance from 2018- 2019	\$13,248
Total Income	\$94,718
Total Expenditure	\$25,142
Surplus/ (Deficit)	\$69,576

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation*; and Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No

Certification report prepared by AVAPAR SINGH 16/8/2022

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 26/8/2022 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on) _____/_____/20____ Copy of minutes attached (Yes/TBA).

CEO or CFO  17/8/2022

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments

Omor Sharif – Grants and Rates Officer _____/...../20__

Donna Hadfield – Manager Grants Program _____/...../20__

Department of the Chief Minister and Cabinet



MacDonnell Regional Council

CERTIFICATION OF 2021-22 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Papunya Community

File number: LGR2016/00104

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 June 2022

LAPF Grant 2021- 22	\$63,900
Other income/carried forward balance from 2020- 2021	\$63,900
Other income/carried forward balance from 2019- 2020	\$64,230
Other income/carried forward balance from 2018- 2019	\$29,494
Total Income	\$221,524
Total Expenditure	\$90,618
Surplus/ (Deficit)	\$130,906

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation; and* Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No

Certification report prepared by AVATAR SINGH 16/8 /2022

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 26/8 /2022 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA).

CEO or CFO  17 / 8 /2022

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments

Omor Sharif – Grants and Rates Officer _____ /...../20__

Donna Hadfield – Manager Grants Program _____ /...../20__



MacDonnell Regional Council

CERTIFICATION OF 2021-22 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Santa Teresa Community

File number: LGR2016/00104

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 June 2022

LAPF Grant 2021- 22	\$79,900
Other income/carried forward balance from 2020- 2021	\$79,900
Other income/carried forward balance from 2019- 2020	\$23,502
Other income/carried forward balance from 2018- 2019	\$0
Total Income	\$183,302
Total Expenditure	\$49,252
Surplus/ (Deficit)	\$134,050

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation*; and Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No

Certification report prepared by AVATAR SINGH 18/8 /2022

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 26/8/2022 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on) _____/_____/20____ Copy of minutes attached (Yes/TBA).

CEO or CFO  17/8 /2022

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED

Yes No

Comments

Omor Sharif – Grants and Rates Officer _____ /...../20__

Donna Hadfield – Manager Grants Program _____ /...../20__

Department of the Chief Minister and Cabinet



MacDonnell Regional Council

CERTIFICATION OF 2020-21 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Titjikala Community

File number: LGR2016/00104

INCOME AND EXPENDITURE (2018-19 EXPIRED FUND) FOR THE PERIOD ENDING 30 June 2022

LAPF Grant 2021- 22	\$35,900
Other income/carried forward balance from 2020- 2021	\$35,900
Other income/carried forward balance from 2019- 2020	\$36,090
Other income/carried forward balance from 2018- 2019	\$13,498
Total Income	\$121,388
Total Expenditure	\$21,392
Surplus/ (Deficit)	\$99,996

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation*; and Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No

Certification report prepared by AVATAR SINGH 16/8 /2022

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 26/8/2022 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA).

CEO or CFO  17/8/2022

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments

Omor Sharif – Grants and Rates Officer _____ /...../20__

Donna Hadfield – Manager Grants Program _____ /...../20__

Department of the Chief Minister and Cabinet



MacDonnell Regional Council

CERTIFICATION OF 2021-22 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Wallace Rockhole Community

File number: LGR2016/00104

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 June 2022

LAPF Grant 2021- 22	\$16,400
Other income/carried forward balance from 2020- 2021	\$16,400
Other income/carried forward balance from 2019- 2020	\$11,022
Other income/carried forward balance from 2018- 2019	\$0
Total Income	\$43,822
Total Expenditure	\$10,500
Surplus/ (Deficit)	\$33,322

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation*; and Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No

Certification report prepared by AVATAR SINGH 16/8/2022

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 26/8/2022 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on) 17/8/2022 Copy of minutes attached (Yes/TBA).

CEO or CFO [Signature] 17/8/2022

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments

Omor Sharif – Grants and Rates Officer _____ /...../20__

Donna Hadfield – Manager Grants Program _____ /...../20__

Department of the Chief Minister and Cabinet



CERTIFICATION OF LOCAL GOVERNMENT SPECIAL COMMUNITY ASSISTANCE AND LOCAL EMPLOYMENT PROGRAM (SCALE) 2021-22

Local Authority Name: MacDonnell Regional Council

File number: HCD2020/02382

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 June 2022

SCALE Grant 2021-22	Brought Forward	\$2,496
Add - repurposed unspent/uncommitted LAPP		\$
Add - repurposed unspent/uncommitted SPG & SIF		\$
Total Income		\$
Total Expenditure		\$
Surplus / (Deficit)		\$2,496

We certify that the (Council Name):

Spent the SCALE grant in accordance with,

- the SCALE funding guidelines; Yes No
- the Local Government Act 2008 and the Local Government (Accounting) Regulations 2008; and Yes No
- the Northern Territory Government's "Buy Local" policy. Yes No

Certification report prepared by AVATAR SINGH 16/08/2022

List of projects completed under the program

- Project Name/Description \$
- Project Name/Description \$
- Project Name/Description \$
- Project Name/Description \$

Laid before the Council at a meeting (held/to be held on) 26/8/2022

Copy of minutes attached (Yes/TBA)

CEO or CFO

17/8/2022

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Added unspent/uncommitted LAPP/SPG/SIF funds confirms with 30 June 2022 details Yes No

Expenditure conforms to guidelines: Yes No

Balance of funds to be spent: \$ _____

Date of next certification/...../2022

CERTIFICATION ACCEPTED

Yes No

Comments

Omor Sharif – Grants and Rates Officer/...../2022

Donna Hadfield – Manager Grants Program/...../2022



MacDonnell Regional Council

Acquittal of Waste and Resource Management (WaRM) grant 2021-22

File Number:

Purpose of Grant: *(Please detail the purpose in accordance to acceptable purposes detailed in the WaRM guidelines and as agreed by Council resolution)*

Waste Management Strategy attached: N/A Yes No

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes No
(If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2022

Waste and Resource Management grant 2021-22	\$252,100
other income	_____
Total income	_____
Expenditure (Specify accounts and attach copies of ledger entries, invoices, photos, Waste Management Strategy if applicable)	_____
<i>An 'administration fee' is not to be apportioned to the grant for acquittal purposes.</i>	
Total Expenditure	\$0.00
Surplus/(Deficit)	\$252,000

IS THE PROJECT COMPLETE: Yes No

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: AVATAR SINGH 16/8/2022

Laid before the Council at a meeting held on 26/08/2022 Copy of minutes attached.

CEO or CFO: [Signature] 17/8/22

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Expenditure conforms to purpose: Yes No

Waste Management Strategy - copy supplied: N/A Yes No

Goods/Services - Bought from Territory Enterprise: Yes No

Minutes checked: Yes No

Balance of funds to be acquitted: _____

Date next acquittal due: ____/____/____

ACQUITTAL ACCEPTED: Yes No

Acquittal checked by: _____ / ____/____

Donna Hadfield, Manager Grants Program _____

MacDonnell Regional Council

Acquittal of Waste and Resource Management (WaRM) grant 2020-21

File Number:

Purpose of Grant: *(Please detail the purpose in accordance to acceptable purposes detailed in the WaRM guidelines and as agreed by Council resolution)*

Waste Management Strategy attached: N/A Yes No

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes No
(If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2022

Waste and Resource Management grant 2020-21	\$252,100
other income	_____
Total income	_____
Expenditure (Specify accounts and attach copies of ledger entries, invoices, photos, Waste Management Strategy if applicable)	_____
<i>An 'administration fee' is not to be apportioned to the grant for acquittal purposes.</i>	
Total Expenditure	\$36,321
Surplus/(Deficit)	\$215,779

IS THE PROJECT COMPLETE: Yes No

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: AVATAR SINGH 16 / 8 / 2022

Laid before the Council at a meeting held on 26 / 8 / 2022 Copy of minutes attached.

CEO or CFO:  17 / 8 / 22

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Expenditure conforms to purpose: Yes No

Waste Management Strategy - copy supplied: N/A Yes No

Goods/Services - Bought from Territory Enterprise: Yes No

Minutes checked: Yes No

Balance of funds to be acquitted: _____

Date next acquittal due: ____/____/____

ACQUITTAL ACCEPTED: Yes No

Acquittal checked by: _____

Donna Hadfield, Manager Grants Program

MacDonnell Regional Council

Acquittal of Local Government Priority Infrastructure Fund 2021-22

File Number: LGR2016/00104

Purpose of Grant: Towards the installation of security window screens and external security screen doors to prevent unauthorised access to staff housing in the communities of Areyonga, Docker River, Finke, Haasts Bluff, Imanpa, Mt. Liebig, Papunya, Santa Teresa and Titjikala.

Application Number: PIF2100023

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes No
(If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2022

Local Government Priority Infrastructure Fund	<u>\$203 880</u>
Other income/council contribution	<u>\$40,776</u>
Total income	<u> </u>
Expenditure (Specify accounts and attach copies of ledger entries)	
<i>An 'administration fee' is not to be apportioned to the grant for acquittal purposes.</i>	<u>\$244,656</u>
Total Expenditure	<u>\$244,656</u>
Surplus/(Deficit)	<u>\$0.00</u>

IS THE PROJECT COMPLETE: Yes No

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: AVATAR SINGH 16/8/2022

Laid before the Council at a meeting held on 26/8/2022 Copy of minutes attached.

CEO or CFO:  17/8/22

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Expenditure conforms to purpose: Yes No

Capital Works – Bought from Territory Enterprise: Yes No

Minutes checked: Yes No

Balance of funds to be acquitted: _____

Date next acquittal due: ____/____/____

ACQUITTAL ACCEPTED: Yes No

Acquittal checked by: _____ / ____/____

Comments:

Donna Hadfield, Manager Grants Program _____ / ____/____



DEPARTMENT OF LOCAL GOVERNMENT, HOUSING AND COMMUNITY DEVELOPMENT

MacDonnell Regional Council

2021-22 ACQUITTAL OF ENERGY EFFICIENCY AND SUSTAINABILITY GRANT

Department of Housing and Community Development

File number: LGR2016/00104

Purpose of Grant: Towards the replacement of internal and external light fittings to LED; removal and replacement of solar systems and electric hot water systems; replacement of old box-style air conditioners with inverter split system airconditioners to council's service delivery centres and identified staff housing lots in Papunya and Haasts Bluff.

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes/No (If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2020

Table with 2 columns: Description and Amount. Rows include Special Purpose Grant b/fwd balance (\$69,243), Other income (solar rebate), Total income (\$69,243), Expenditure (Specify accounts and attach copies of ledger entries), Total Expenditure (Includes \$60,060 Reimbursement of Grant Liability) (\$69,243), and Surplus/(Deficit) (\$0.00).

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: AVATAR SINGH 16/8/22

Laid before the Council at a meeting held on 26/8/22 copy of minutes will be provided once has been held.

CEO or CFO: [Signature] 17/8/22

DEPARTMENTAL USE ONLY

Grant amount correct: [] Yes [] No

Expenditure conforms to purpose: [] Yes [] No

Capital Works - Bought from Territory Enterprise: [] Yes [] No

Minutes checked: [] Yes [] No

Balance of funds to be acquitted: \$ _____

Date next acquittal due: ____/____/____

ACQUITTAL ACCEPTED: [] Yes [] No

Prepared by:

Comments:

Empty rectangular box for comments.

Donna Hadfield, Manager Grants Program



DEPARTMENT OF LOCAL GOVERNMENT, HOUSING AND COMMUNITY DEVELOPMENT

MacDonnell Regional Council

2021-22 ACQUITTAL OF SPECIAL PURPOSE GRANT

Department of Housing and Community Development

File number: LGR2016/00104

Purpose of Grant: To purchase and install LED solar park lighting in Council's thirteen communities.

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes/No (If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2022

Table with 2 columns: Description and Amount. Rows include Special Purpose Grant b/fwd 2020-21 (\$100), Other income, Total income (\$100), Expenditure (Total Expenditure \$0, Surplus/(Deficit) \$100).

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: AVATAR SINGH 16/8/2022

Laid before the Council at a meeting held on 26/8/2022. Copy of minutes will be provided once Meeting has been held and approved.

CEO or CFO: [Signature] 17/8/22

DEPARTMENTAL USE ONLY

- Grant amount correct: Yes No
Expenditure conforms to purpose: Yes No
Capital Works - Bought from Territory Enterprise: Yes No
Minutes checked: Yes No
Balance of funds to be acquitted: \$
Date next acquittal due: / /
ACQUITTAL ACCEPTED: Yes No

Prepared by:

Comments:

Empty rectangular box for comments.

Donna Hadfield, Manager Grants Program



DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITY SERVICES

Local Government Grants Unit
Ground Floor, RCG House
83-85 Smith Street
DARWIN NT 0800

MacDonnell Regional Council

Postal address GPO Box 2850
Darwin NT 0801
Tel 08 8999 8820
Fax 08 8999 8437

2021-22 ACQUITTAL OF SPECIAL PURPOSE GRANT

Department of Local Government and Community Services

File number: LGR2015/00069

Purpose of Grant: to assist with a two year tree planting and re-vegetation program throughout the MacDonnell Regional Council's 13 communities

Date of Approval of Variation to Grant (if applicable)

/ /201__

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2022

Table with 3 columns: Description, Amount, and Balance. Rows include Special Purpose Grant (b/fwd balance \$10.32), Other income, and Total income (\$10.32).

Expenditure (Specify accounts and attach copies of invoices and ledger entries)

An 'administration fee' is not to be apportioned to the grant for acquittal purposes.

Table with 3 columns: Description, Amount, and Balance. Rows include Total Expenditure (\$0.00) and Surplus/(Deficit) (\$10.32).

We Certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by AVATAR SPINCH 16/8/2022

To be laid before the Council at a meeting held on 26/8/2022. Copy of minutes will be provided once meeting has been held and available.

CEO or CFO [Signature] 17/8/2022

DEPARTMENTAL USE ONLY

Grant amount correct? YES/NO
Expenditure conforms with purpose YES/NO
Minutes checked YES/NO

Balance of funds to be acquitted \$

Date next acquittal due / /

ACQUITTAL ACCEPTED YES/NO

Prepared by

Comments

Peter Thornton - Manager Grants Program



DEPARTMENT OF LOCAL GOVERNMENT, HOUSING AND COMMUNITY DEVELOPMENT

MacDonnell Regional Council

2021-22 ACQUITTAL OF STRATEGIC LOCAL GOVERNMENT INFRASTRUCTURE FUND GRANT

Department of Housing and Community Development

File number: LGR2016/00104

Purpose of Grant: To upgrade council staff housing and pool infrastructure as detailed in application

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes/No (If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2022

Table with 2 columns: Description and Amount. Rows include Strategic Infrastructure Fund Grant b/fwd balance (\$1,283), Other income - Council contribution, Total income (\$1,283), Expenditure (Total Expenditure \$0.00), and Surplus (\$1,283).

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: AVATAR SINGH 16/08/2022

Laid before the Council at a meeting held on 26/8/2022. Copy of minutes will be provided once Meeting is held and approved.

CEO or CFO: [Signature] 17/8/22

DEPARTMENTAL USE ONLY

- Grant amount correct: [] Yes [] No
Expenditure conforms to purpose: [] Yes [] No
Capital Works - Bought from Territory Enterprise: [] Yes [] No
Minutes checked: [] Yes [] No
Balance of funds to be acquitted: \$
Date next acquittal due: / /
ACQUITTAL ACCEPTED: [] Yes [] No

Prepared by:

Comments:

Empty rectangular box for comments.

Donna Hadfield, Manager Grants Program

OFFICERS' REPORTS

ITEM NUMBER	15.8
TITLE	Technical Services report
REFERENCE	- 318824
AUTHOR	Simon Murphy, Director Technical Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report details recent activities of the Technical Services directorate.

RECOMMENDATION

That Council note and accept this report

BACKGROUND/DISCUSSION**S19 leases**

No change to Community Services S19 applications this reporting period.

The scheduled meeting with CLC and Community Services managers took place and all Managers now have a clear understanding of the implications for their respective services.

The outstanding applications for community services buildings can now be progressed and funding bodies informed of their responsibilities.

Leases/licences signed this reporting period

None this reporting period

Council Facilities and Staff Housing

During this reporting period there has been scheduled and reactive maintenance at most of our 13 communities with various trades from our 'panel of Trade Contractors'.

In addition there have been upgrade and project works completed in the following locations;

Papunya lot 467 staff house septic leach drains replaced

Aged Care centres – automatic soap dispensers installed for heavy duty washing machines

Papunya Aged care - removal of external double doors and installation of single door to alleviate break ins

Mt Liebig lot 95 staff house - removal of sliding glass door and installation to alleviate break ins

Kintore, Mt Liebig and Papunya – installation of security cameras and duress sirens

Areyonga and Titjikala Aged Care – installation of grab rails and major repairs and maintenance

Papunya SDC – security upgrades including deadlocks to all doors

Docker River flood affected staff housing – procurement has taken place for work that will commence in the coming month

Infrastructure grants

Recent grants that have been approved and and Tech Services will be managing include;

- Shade structures (2) for Santa Teresa oval – 50k (quotes received and negotiating with the AAAC as the lease holder)
- Softball area upgrades for Papunya and Hermannsburg – 50k at each location (both projects co-funded by LA's and update given in that area of this report)
- Playground shade structures at Hermannsburg, Titjikala and Santa Teresa – 100k each (preliminary)
- Football oval lighting at Hermannsburg – funding agreement is now signed. Sacred site clearance has now been granted and procurement work is underway.

Local Authority projects

Projects that Tech Services are managing include;

- Fencing to Ross Park playground at Amoonguna
- Seeking Land Trust permission to use the old orchard at Amoonguna for recreation purposes
- Security upgrades to the Amoonguna recreation hall (complete)
- Design and construction of Playground shade structure at Areyonga
- CLC permissions, design and construction of a new playground at Docker River east side
- Design and construction of an outdoor fitness gym at the new Haasts Bluff basketball court (nearing completion)
- Design and construction of a canopy to the community stage at Hermannsburg (at design stage)
- Design and construction of flood mitigation work to the Hermannsburg softball field (CLC permissions underway)
- Seek permissions to construct walkway between shop and school at Imanpa
- Ongoing works at Kintore to contribute to the 'Community hub masterplan'
- Replacement of basketball court fence at Mt Liebig
- Advice on provision of water to the Papunya oval
- CLC permissions, design and construction of Sports ground extensions to Papunya sports precinct (CLC advise sacred site so alternative site needed)
- Provision of mains electrical feed, site electrical infrastructure and lights to the Papunya stage and basketball court (complete)
- Stage at Titjikala (preliminary design phase)

Roads

This reporting period the grader team have been working in the Papunya area.

The remaining \$200k of LRCI funding from Phase 3 has now been approved for upgrading floodways on the Areyonga access road. Scoping for tender will be undertaken in the coming weeks. The project will be augmented with funding from Roads to Recovery and the Federal Assistance Grant (roads)

Waste Management Facility Upgrades

This reporting period the team have completed a major clean up of the Titjikala WMF and the legacy waste in the adjacent area. Work included firebreak maintenance, cover and compact of the waste trench, consolidation of car wrecks into one area, consolidation of legacy waste outside of the fenced area and tidy up of waste separation area (tyres, light gauge steel etc.)

The team have now moved on to Amoonguna to perform similar tasks and once the work there is completed they will move to Papunya, Haasts Bluff and Mt Liebig.



Before



After

The next capital project will take place at Finke. Work will commence as soon as CLC permissions for the new site are finalised; this process was started in the last quarter of 2021 and it's hoped that it will conclude in coming months

Outstation Infrastructure Projects

All outstation capital projects previously funded are now complete.

The team have recently submitted applications for the 2023 round of grant applications

Fleet and Mechanical Services

Community visits for this reporting period:

- Titjikala – May 3-6
- Docker River - May 9-13
- Finke – May 16-20
- Haasts Bluff - May 23-27
- Mt Liebig - May 30 – June 3
- Kintore – June 20-24
- Imanpa – June 27 – 30
- Papunya – July 11- 15
- Amoonguna - August 1 – 5
- Titjikala – August 8 – 12
- Finke – August 15 – 19
- Hermannsburg – August 23 – 26

The Navman system has been reconfigured to provide SMS alerts when a duress button is activated. All other notifications (over speed etc) continue to be sent via email to subscribers for follow up.

Streetlights

Streetlight compliance levels for each community are shown below. The target level in the MRC Regional Plan is 75%, year to date across all communities we are at 80%

Street Lights Operational														
Community	No. SLs	July	August	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD Avg
Amoonguna	38	76%	76%	76%	76%	76%	66%	66%	66%	92%	82%	84%	79%	76%
Areyonga	29	97%	93%	90%	86%	83%	83%	83%	76%	76%	72%	83%	86%	84%
Docker River	29	100%	86%	76%	76%	76%	83%	83%	83%	83%	97%	97%	97%	86%
Finke	27	89%	78%	78%	70%	78%	78%	78%	78%	78%	78%	100%	100%	82%
Haasts Bluff	33	73%	73%	73%	82%	85%	79%	73%	73%	64%	64%	64%	64%	72%
Hermannsburg	81	70%	80%	60%	75%	78%	78%	78%	78%	74%	74%	74%	74%	74%
Imanpa	32	84%	84%	91%	91%	84%	84%	97%	97%	97%	97%	81%	94%	90%
Kintore	54	72%	70%	63%	63%	61%	98%	96%	96%	93%	91%	89%	83%	81%
Mt Liebig	19	79%	79%	68%	68%	68%	95%	95%	95%	89%	89%	84%	95%	84%
Papunya	53	94%	91%	96%	96%	87%	85%	85%	85%	83%	83%	70%	66%	85%
Santa Teresa	65	75%	78%	74%	78%	78%	77%	77%	71%	71%	72%	72%	71%	75%
Titjikala	31	81%	81%	81%	81%	81%	74%	68%	68%	74%	74%	74%	84%	77%
Wallace	16	81%	75%	81%	81%	81%	81%	75%	81%	81%	63%	50%	50%	73%

Swimming Pools

The tendered work for fence replacement is due to start in the coming month.

ISSUES/OPTIONS/CONSEQUENCES

<<Enter Text>>

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

ELT

ATTACHMENTS:

There are no attachments for this report.

OFFICERS' REPORTS

ITEM NUMBER	15.9
TITLE	AI103-CP - Vehicle Use Policy
REFERENCE	- 317575
AUTHOR	Barbara Newland, Coordinator Policy

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The purpose of this policy is to detail the appropriate usage of MacDonnell Regional Council (MRC) fleet. The policy applies to all MRC employees and other users approved by the CEO who drive or operate MRC fleet.

RECOMMENDATION

That Council adopts AI103-CP Vehicle Use Policy as a policy of Council.

BACKGROUND/DISCUSSION

The Statement included in this policy document provides clear and concise direction as to the use and operation of MRC's fleet. The policy is aimed at ensuring that MRC's fleet is used strictly in accordance with all legislative requirements and in a safe and accountable manner. This is aimed at minimising the risk to Council, staff and the public.

All employees, current and new, and any other users, will be required to sign this Policy document to acknowledge acceptance of all directions detailed within the Policy regarding the use and operation of any item of MRC fleet.

ISSUES/OPTIONS/CONSEQUENCES

It is everyone's responsibility to use and operate all items of MRC's fleet in accordance with this policy and to comply with all legislative requirements so that any risk posed to MRC in the operation of items of fleet is minimised.

FINANCIAL IMPACT AND TIMING

Nil.

CONSULTATION

CEO

Executive Leadership Team

ATTACHMENTS:

- 1 AI03-CP Draft Vehicle Use Policy.pdf

Vehicle Use Policy

AI03-CP (Superseded CP-1002 Motor Vehicle Policy v1)



1. Purpose

The purpose of this policy is to detail usage of MacDonnell Regional Council (MRC) fleet.

2. Scope

This policy applies to all MRC employees and other users approved by the CEO who drive or operate MRC fleet.

3. Objectives

The objectives of this policy are to:

- 3.1 Provide employees with direction regarding the use and operation of MRC fleet; and
- 3.2 Ensure that MRC fleet is used in accordance with legislative requirements and in a safe and accountable manner to minimise risk to Council, staff and the public.

4. Definitions and Acronyms

NT	Northern Territory
MRC	MacDonnell Regional Council
Fleetio	MRC web based fleet application
Fleetio Go	Fleetio phone application
HR	MacDonnell Regional Council Human Resources Department
Fleet	MRC vehicles, plant and machinery

5. Statement

- 5.1. MRC fleet is to be used at all times in accordance with *NT Traffic Regulations 1999* otherwise known as NT Road Rules.
<https://legislation.nt.gov.au/Legislation/TRAFFIC-REGULATIONS-1999>
- 5.2. MRC fleet is managed by the Technical Services Directorate based in the Alice Springs office and workshop.
- 5.3. Allocation and use of vehicles is at the discretion of Director Technical Services.
- 5.4. MRC fleet is to be used for approved work purposes only and in accordance with relevant legislation and MRC policy.
- 5.5. MRC employees must hold, and provide to HR, an appropriate current Australian driver's licence to drive or operate MRC fleet and be authorised to do so by the relevant supervisor.

Vehicle Use Policy

AI03-CP (Superseded CP-1002 Motor Vehicle Policy v1)



- 5.6. In accordance with NT Driver's Licence legislation an interstate driver's licence must be transferred to an NT Drivers Licence within 3 months of taking up residence in the NT.
- <https://nt.gov.au/driving/driverlicence/new-nt-residents-and-visitors/driver-licence-rules-for-new-nt-residents-and-visiting-drivers>
- 5.7. An approved MRC 4WD driving course must be completed by employees before driving on unsealed roads. Evidence of successful completion must be provided to HR and will be held on the employee's file.
- 5.8. Non MRC staff are permitted to travel in MRC vehicles for:
- 5.8.1. Approved service or program delivery.
- 5.8.2. Emergency situations where it would be expected that assistance be provided.
- 5.9. Driving an MRC vehicle through a watercourse when there is water present can only be undertaken in accordance with the MRC procedure 'Driving through watercourse'.
- 5.10. Vehicles are to be garaged at an MRC place of business unless a private use of vehicle arrangement is in place as per 'Private use of Council Vehicles Policy OP257'.
- 5.10.1. Home garaging of vehicles is permitted for the following employees who are required or may be required to be on call:
- 5.10.1.1. Council Service Coordinators;
- 5.10.1.2. Essential Service Operators;
- 5.10.1.3. Employees who work after ordinary working hours on communities (ie Youth staff); or
- 5.10.1.4. For one-off operational circumstances as approved in writing by the Director Technical Services.
- 5.11. The driver or operator of all MRC fleet is responsible for all infringements and fines incurred in accordance with NTG Fines recovery unit.
- 5.12. MRC logo badging is fitted to all fleet items and is not to be removed.
- 5.13. Animals are not permitted to travel in MRC vehicles at any time except by written approval of the Manager Fleet and Transport Infrastructure.
- 5.14. All vehicles, plant and machinery are to be maintained in a clean, safe condition and inspected using the Fleetio Go mobile phone application:
- 5.14.1. Weekly using the 'Vehicle Weekly Checklist';
- 5.14.2. Before travel to and from a MRC community using the 'Pre Travel Checklist';
- 5.14.3. Before using any plant and machinery using the 'Plant and Equipment Pre Start';
- 5.14.4. Any issues are to be logged in the Fleetio Go mobile phone application at the time of inspection or at any time in the Fleetio web based application; and
- 5.14.5. Any incident involving MRC fleet is to be reported in accordance with WHS policy using the Accident/Incident Report form RS01-F1 and forwarded immediately to Safety@MacDonnell.nt.gov.au and Manager Fleet and Transport Infrastructure.

Vehicle Use Policy

AI03-CP (Superseded CP-1002 Motor Vehicle Policy v1)



- 5.15. Blood Alcohol Concentration (BAC) must be 0.00 while operating any MRC fleet items.
- 5.16. Alcohol is not permitted to be carried at any time in MRC fleet.
- 5.17. Fleet users are not permitted to operate MRC Fleet while taking prescription drugs that may affect driving or operating performance. Medical advice should be sought if an employee is unsure.
- 5.18. Smoking is not permitted in MRC vehicles at any time.
- 5.19. MRC vehicles can only be driven on public roads unless:
- 5.19.1. Where off road travel is undertaken the activity is an approved 'bush trip' on the relevant MRC form; or
- 5.19.2. Where travel is on pastoral property roads written approval is in place from the subject pastoral property.
- 5.20. Driving at night outside of Alice Springs or a Community is not permitted unless written permission has been provided by the relevant Director.
- 5.21. MRC vehicles may be fitted with a GPS tracking device to enable surveillance for safety and compliance purposes.

6. Policy details

Replaces Policy No: (if applicable)	CP-1002 Motor Vehicle Policy v1
Responsible Directorate/Department:	Technical Services – Fleet & Infrastructure
Approval Date:	
Minutes Reference and Resolution Number:	
Review Cycle:	August 2026 – Review every four (4) years or after changes to relevant legislation or Council policy

7. Legislation and References

Related Legislation:	NT Local Government Act 2019
	NT Traffic Regulations 1999
	NT Traffic Act 1987
Related Policies:	AI02-CP Private Use of Council Vehicles Policy
	PR140 Motor Vehicle Procedure
	HR21-OP Employees Code of Conduct Policy
Associated Documents:	N/A

Vehicle Use Policy

AI03-CP (Superseded CP-1002 Motor Vehicle Policy v1)



8. Version Control

Version No.	Approval Date	Policy No.	Minutes reference
1	11 January 2012	CP-1002	ELT Item # 120111.1
2			

9. Signature _____ Date: _____

Name _____

(Please note: all employees and other users approved by the CEO are required to sign this policy to acknowledge acceptance of all directions detailed above regarding the use and operation of any item of MRC Fleet.)

OFFICERS' REPORTS

ITEM NUMBER	15.10
TITLE	Community Service Council Report
REFERENCE	- 318373
AUTHOR	Sabine Wedemeyer, Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That Council note and accept the Community Services report.

BACKGROUND/DISCUSSION

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Executive Leadership Team
Manager of Aged & Disability Services – Amandeep Kaur
Manager of Children's Services – Iryna Mustiats
Manager of Community Safety – Liz Scott
Manager of Youth Services – Jessica Kragh

ATTACHMENTS:

1 2022-08 - COMMUNITY SERVICE Council Report - approved.pdf

Community Service: Report on Operations



LOCATION: All Communities
PERIOD: 1/06/2022 to 31/07/2022
AUTHOR: Sabine Wedemeyer, Director Community Services

AGED & DISABILITY SERVICES

- Services were delivered across all sites, in-line with the funded outputs and client requirements except 8 disruptions due to sports days, funerals and staff trainings.
- Total Aged care client as of 02/08/2022 is 98 (NATSiflexi : 47 & CHSP : 47 and Disability :4)
- MacCare staff from Alice Springs and 8 communities participated in 2 days Dementia training 19th & 20th June 2022 conducted by Centre for Dementia Learning at Quest Conference Hall
- H-OB Training and Consultation Services delivered Mental Health First Aid
 - Titjikala 6th & 7th June 2022
 - Amoonguna 8th & 9th June 2022
 - Haasts Bluff 17th June 2022
 - Imanpa 28th & 29th July
- Charlotte Cooper has resigned from Trainer Aged and Disability role. Hareesh Kumaran is successful candidate for Trainer position.
- Keshav has moved from Quality coordinator position to Coordinator for Areyonga and Hermannsburg.
- MacCare team has passed the accreditation done by Aged Care Quality and Safety Commission on 29th June 2022.



Haasts Bluff staff after completing Metal Health First Aid Training



CHILDREN'S SERVICES

- Many Early Learning programs were closed during this reporting period.
- Notice was provided to our funding body for the closures during reporting period June and July for the following reasons:
- Staff shortage, mainly due to lack of qualified staff/qualified staff being on leave – under the current funding model certain qualifications are required to be allowed to open an Early Learning Centre.
 - Areyonga 12 days
 - Docker River, Haasts Bluff, Papunya, Titjikala – 1 June till 31 July;
 - Finke 17 days
 - Mt Liebig 13 days
 - Santa Teresa 2 days
- Unrest in the community:
 - Santa Teresa 1 days
- Sorry Business:
 - Santa Teresa 19 days
- Staff Training
 - Finke 3 days
 - Hermannsburg 1 day
- Asbestos Hazard
 - Finke 5 days
- Staff training.
 - Most of MacKids staff have started and some have completed two parts of a mandatory professional development training with ACECQA (Australian Children's Education and Care Quality Authority) and Department of Education
 - First Aid training is going as planned in the communities and is booked in Alice Springs when needed
- Other Updates.
 - MacKids have updated all operational policies according to the requirements of the Department of Education and ACECQA. All Team Leaders are expected to implement the new policies
 - All ELCs will be visited by the Department of Education and ACECQA representatives to check the compliance. Dates of the visits to be confirmed.

Challenges:

- We continue to experience staff shortages for qualified Child Educators with Diploma level qualification which is minimum requirement to open an ELC.
- Director CS and Manager MacKids initiated discussions with the funding body DESE regarding a change of service delivery model to get funding for a more community friendly delivery model after 2023.

COMMUNITY SAFETY



- MacSafe had no unscheduled closures during this reporting period, however there were disruptions to full patrolling in some communities because of staff shortages, due to illness and Sorry Business. When there are not 2 MacSafe staff to patrol together, (due to our policy requiring at least two team members to do patrols together at night), we try to have a staff member based in the office for a few hours, who can navigate any calls and emergency situations; as well as have community members drop in for a cuppa and a yarn sometimes. This is dependent on whether the staff member feels safe doing this, which some of the female CSO's don't.
- New staff have been recruited to the MacSafe teams in Amoonguna, Finke, Haasts Bluff and Hermannsburg.
- The two working Coordinators, Yarran and Cristiano, have been having some extra support from Richie McWaters who has stepped back into the Coordinator role on a casual basis, when he is available.
- Unrest in Mt Liebig has continued during this period, along with some significant Sorry Business, which affected the MacSafe team. They are just getting back into the full swing of work again.
- The annual MacSafe conference was held at Ross River Resort from Mon 20-Fri 24 June. The conference was facilitated by Jack and Lisa Bulman from Mibbinbah Their framework is 'Be The Best You Can Be'; and they explored challenges and opportunities that all our staff face; and dealt with challenging personal and professional life issues that people brought to the conversation. The conference was attended by 37 staff; and considered a great success by all community staff who attended.
- There has been some issues with a small group of youth in Santa Teresa, which has been challenging for the MacSafe team. The group of boys ride together on bicycles and have been scaring quite a few community members. The team, supported by their Coordinator, are communicating with other services to try and manage the problems. MacSafe have continued with the evening bus service, helping to safely transport young people home after Youth Rec activities. They operate 2-4 nights/week, depending on staff availability.
- The Finke Sports Weekend was held Fri 10 – Mon 13 June. The Finke Team had support from 3 other MacSafe teams: Hermannsburg, Santa Teresa and Titjikala.
- The Manager continues to attend fortnightly RITCG (Remote Interagency Tasking Coordination Group) meetings hosted by NT Police. These meeting can be useful to share information with other Government and non-Government agencies.

Challenges:

- Many of our facilities need updating, repairs and maintenance which is not covered by the funding contract.
- Discussion by MacSafe Manager, Director CS and the contract officer from NIAA revealed no moneys may be used for any repairs over a certain amount (approx. \$10K) as only operational costs are covered by the contract.
- CLC has approached MRC regarding Section19 leases and the amount for MacSafe amounts to an additional \$14K per annum.
- CLC is requesting a back pay for 10 years (\$140.000) which is impossible under the current funding structure
- CEO Jeff and Director CS have entered discussions with NIAA around this issue.

2022 MacSafe Conference Attendees**DIGITAL LITERACY PROGRAM / NT Libraries**

- The MacConnect Project Officer resigned in June, to work as the Training Officer in HR. The five-year funding contract for this program finishes 30 June 2023; and we are currently recruiting to the position.

MacConnect

YOUTH SERVICES

- MacYouth hosted a visit of the Office of the Children's Commissioner NT to Hermannsburg, Areyonga and Papunya to engage and work with children across the region.
- MacYouth held Youth Board meetings, introduced them to community members and facilitated stakeholder meetings in each community.
- MacYouth Titjikala delivered a school engagement program funded by Central Land Council that took 14 young people on a weeklong trip to Adelaide. Here the students had an extraordinary week visiting Wiltja boarding school, The Zoo, Cinema's, sports events and an AFL game
- During the school holidays, 6 young fellas from Ltyentye Apurte attended a NAIDOC skating workshop at the Alice Springs skate park. The event was hosted by the all-Indigenous Song lines skate team and supported by Spinifex Skateboards. Song lines Skate Team had been out in Ltyentye Apurte running skating workshops all week, so it was great to head into town and spend some time skating with the team in Alice Springs. It was a great NAIDOC celebration with a free BBQ and heaps of Song lines and Spinifex merch giveaways. One young person said, "There were lots of people there! It was so much fun!" After 4 hours of skating, the staff took the young fellas to get some lunch and then took them to the park to eat lunch and run around. It was a great day!
- MacYouth supported 28 young males to attend the U 18's Footy Carnival delivered by AFLNT, over the period of June 28th-June 30th Hermannsburg - 10 participants Papunya - 8 participants Mt Liebig - 4 participants Amoonguna - 6 participants Papunya, Mt Liebig and Amoonguna played an amalgamated MRC All Star Team while Hermannsburg were able to field a full squad.
- MacYouth reported a group of young people from Hermannsburg, Areyonga and Papunya engaging in Volatile Substance Misuse and sniffing opal fuel. MacYouth have been working closely with Caylus, ADSCA, local clinics and Congress to respond appropriately.

**Challenges:**

- CLC approached MRC regarding Section19 leases for community facilities.
- For MacYouth this amounts to an additional cost of \$27K per annum.
- CLC requested a back pay for 10 years which under the current funding structure is impossible to meet. (\$270.000)
- CEO Jeff and Director CS met with the funding body NIAA to discuss the issue.
- The Youth program has not received any increase or CPI index in funding for the last 8 years, however, the expectation to deliver more services than ever (especially during VSA outbreaks) has deflated any ability of using untied funds to meet the delivery of the current program.

School Engagement trip to Adelaide



NTAFL Under 18's competition in Alice Springs from Hermannsburg, Papunya, Mount Liebig and Amoonguna



Basketball competition in Santa Teresa during the school holidays



Titjikala playing softball during school holidays



Santa Teresa painting skateboards during school holidays



Santa Teresa attending the NAIDOC week skateboarding competition in Alice Springs



OFFICERS' REPORTS

ITEM NUMBER	15.11
TITLE	Service Centre Delivery - August 2022
REFERENCE	- 318491
AUTHOR	Belinda Urquhart, Director Service Centre Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update of Council delivered services provided across the area of Local Government Service Delivery.

RECOMMENDATION

That Council notes the report Service Centre Delivery – August 2022.

BACKGROUND/DISCUSSION**Local Government Services Update****Animal Management**

- All communities have received two visits from veterinarians during the 21/22 year.
- Vets are starting their second round of visits for 2022 in Papunya on 29 August 2022.
- NT Veterinary Services, an NT company serviced all MRC communities.
- AMRRIC completed a companion animal education program in five (5) MRC schools and will continue that program in October 2022.

Cemetery Management

- Generally our cemeteries are well maintained.
- Improvements such as water tanks, shade shelters and seating continue to be put in place in cemeteries across the 13 communities.



Kintore cemetery

Internal Road Maintenance

- Community civil works teams repair potholes and repair/replace damaged signs.
- Civil teams often tidy up the road verges around communities



Mt Liebig

Parks and Open Spaces

- Parks and open spaces continue to be well used by community residents.



Amoonguna

Sports Grounds and Facilities

- The civil works teams continue to look after the various ovals and softball fields.
- Haasts Bluff has a new basketball court.



Kintore



Haasts Bluff

Waste Management

- The management of Waste Facilities continues to be a priority for MRC.
- New waste management bays have been completed at Hermannsburg.
- A new waste management facility has been completed at Docker River.
- Titjikala has had the waste management facility graded and cars stacked.



Hermannsburg



Docker River



Titjikala

Other Matters

Contracts

- Funding from Services Australia, which pays for Centrelink agents at 12 of our communities, has been secured for another year.
- The contract for NDIS is under review.

- Airstrip maintenance contract (DIPL) has been extended until 30 August 2022 and the tender should be released in the next few weeks.
- Power and Water contract is still achieving great outcomes.

ISSUES/OPTIONS/CONSEQUENCES

The management of MRC's commercial contracts and compliance with Service Level Guidelines contribute to the financial viability and esthetic attributes of Council's communities.

FINANCIAL IMPACT AND TIMING

Income generated through the delivery of commercial contracts assists MRC in meeting its Vision, Mission and Values as detailed in the Regional Plan.

CONSULTATION

Executive Leadership Team
Managers and Coordinators, Service Centre Delivery

ATTACHMENTS:

There are no attachments to this report.

GENERAL BUSINESS AS RAISED AT ITEM 7.2



ITEM NUMBER 16.1
TITLE General Business
REFERENCE - 319115
AUTHOR Marilyn Wright, Records Officer

LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 7.2, the Elected Members of the MacDonnell Regional Council have an opportunity to provide notification of matters to be raised in General Business.

We are now discussing the matters raised as follows:

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

RECOMMENDATION

That Council note and discuss the items raised at Item 7.2.

BACKGROUND/DISCUSSION

Nil

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Elected Member of the MacDonnell Regional Council
Executive Leadership Team

ATTACHMENTS:

There are no attachments for this report.

**CLOSURE TO THE PUBLIC FOR THE
DISCUSSION OF CONFIDENTIAL ITEMS**

ITEM NUMBER 17.1
TITLE Closure to the Public for the Discussion of
Confidential Items

**REFERENCE**

AUTHOR Michael Tomlinson, Manager Governance and Compliance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Pursuant to section 99(2) of the *Local Government Act 2019* and clauses 51 and 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

RECOMMENDATION

That Council approves the closure of the meeting to the public as confidential items are about to be discussed. The meeting is closed in accordance with clause 51(1)(c)(iv) of the Local Government (General) Regulations 2021 as the matters to be discussed include information that, if publicly disclosed, would be likely to prejudice the interests of the council or some other person.