



AGENDA

ORDINARY COUNCIL MEETING FRIDAY 28 AUGUST 2020

The Ordinary Meeting of the MacDonnell Regional Council will be held at the Council Chambers Alice Springs on Friday 28 August 2020 at 10:00am.

Jeff MacLeod
CHIEF EXECUTIVE OFFICER

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17 CONFIDENTIAL REPORTS

- 17.1 Confirmation of Previous Minutes - Confidential
The report will be dealt with under Section 65(2) (a) (ci) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.
- 17.2 Approved Panel of Contractors - Professional Veterinary Service to 13 MRC Communities and funded Out Stations
The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
- 17.3 Procurement exemption for Kintore interal roads
The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 17.4 Renewing NDIS Registration
The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

18 MEETING CLOSED

19 DATE OF NEXT MEETING

COUNCIL CODE OF CONDUCT**ITEM NUMBER** 5.1**TITLE** MacDonnell Council Code of Conduct**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Ordinary Council note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to

cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 6.1
TITLE Confirmation of Previous Minutes

EXECUTIVE SUMMARY:

This report provides the minutes of the previous Ordinary Council meeting to be approved by Council.

RECOMMENDATION

That the Ordinary Council confirm the unconfirmed minutes of the previous Ordinary Council meeting held 26 June 2020 as a true and correct record of the proceedings.

MINUTES OF THE ORDINARY MEETING HELD IN THE HARTLEY STREET,
ALICE SPRINGS COUNCIL OFFICE ON FRIDAY 26 JUNE 2020 AT 10:00AM

1 MEETING OPENED 10:02 AM

An audio recording of this meeting was made for minute taking purposes as authorised by Council Policy CP151 – Audio Recordings of Meetings. Councillors may request, via majority vote if required, that no audio recording be made where issues of legitimate cultural or spiritual significance are to be discussed.

2 WELCOME - President Roxanne Kenny**3 ATTENDANCE AND APOLOGIES****Councillors:**

President Roxanne Kenny, Deputy President Greg Sharman, Cr Selina Kulitja, Cr Mark Inkamala, Cr Sarah Stockman, Cr Tommy Conway, Cr Braydon Williams and Cr Dalton McDonald

Apologies:

Cr Lynette Ellis, Cr Susan Doolan and Cr Marlene Abbott arrived (12:38 PM)

Staff:

Jeff McLeod – Chief Executive Officer, Ken Newman – Director Service Delivery, Simon Murphy – Director Technical Services, Rohan Marks – Director Community Services, Bhan Pratap – Director Corporate Services, Darren Pfitzner – Manager Governance and Planning, Robert Rabotot - Governance Officer

Guests:

Nil

3.1 ATTENDANCE AND APOLOGIES

OC2020-052 RESOLVED (Tommy Conway/Sarah Stockman)

That the Ordinary Council noted the attendance and apologies of the meeting.

Cr Mark Inkamala arrived at the meeting at 10:04 AM.

4 LEAVE OF ABSENCE

Nil

5 COUNCIL CODE OF CONDUCT

5.1 COUNCIL CODE OF CONDUCT

OC2020-053 RESOLVED (Dalton McDonald/Selina Kulitja)

That the Ordinary Council noted the Council Code of Conduct.

6 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING

Minutes of the Special Council Meeting held on 29 May 2020

OC2020-054 RESOLVED (Mark Inkamala/Tommy Conway)

That the minutes be taken as read and be accepted as a true record of the Meeting.

7 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

7.1 That the papers circulated are received for consideration at the meeting.

7.2 That members provide notification of matters to be raised in general business.

7 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

OC2020-055 RESOLVED (Mark Inkamala/Dalton McDonald)

7.1 That the papers circulated were received for consideration at the meeting.

7.2 That members provided notification of matters to be raised in general business as listed below:

1. Desert Funerals Limited

8 CONFLICT OF INTEREST

8.1 COUNCIL CODE OF CONDUCT

OC2020-056 RESOLVED (Dalton McDonald/Selina Kulitja)

That the Ordinary Council:

a) Noted the Council Code of Conduct; and

b) That members did not declare any conflict of interest.

9 DEPUTATIONS AND PRESENTATIONS

Nil

10 NOTICES OF MOTION

Nil

11 RESCISSION MOTIONS

Nil

12 LOCAL AUTHORITY**12.1 DRAFT MINUTES OF LOCAL AUTHORITY MEETINGS****EXECUTIVE SUMMARY:**

Council considers the minutes of each Local Authority meeting or provisional meeting at the next available Ordinary Council meeting. Attached are the draft (unconfirmed) minutes of Local Authority meetings that have occurred since, or could not be prepared before, the last Ordinary Council meeting.

The Local Authority meetings covered on this report include:

Haasts Bluff – 25 March 2020
Kintore – 1 April 2020
Amoonguna – 8 April 2020
Docker River – 15 April 2020
Mt Liebig – 22 April 2020
Titjikala – 23 April 2020
Wallace Rockhole – 7 May 2020
Areyonga – 13 May 2020
Imanpa – 20 May 2020
Finke – 21 May 2020

OC2020-057 RESOLVED (Tommy Conway/Mark Inkamala)

That the Ordinary Council noted:

- a) The confirmed minutes of the Mt Liebig Local Authority meeting; and
- b) The unconfirmed minutes of the Haasts Bluff, Kintore, Amoonguna, Docker River, Titjikala, Wallace Rockhole, Areyonga, Imanpa and Finke Local Authority meetings.

12.2 NOMINATIONS FOR LOCAL AUTHORITIES**EXECUTIVE SUMMARY:**

Council is asked to consider the member nominated to fill a vacancy in Amoonguna.

The Local Authority meeting at Amoonguna approved the nomination of Rhekita Stuart to the Amoonguna Local Authority.

OC2020-058 RESOLVED (Greg Sharman/Braydon Williams)

That the Ordinary Council:

- a) Noted and accepted this report; and
- b) Endorsed the nomination of Rhekita Stuart to the Amoonguna Local Authority.

13 STANDING ITEMS REPORT**13.1 ACTION REGISTER****EXECUTIVE SUMMARY:**

The Council regularly reviews this report which summarises actions that have been raised at previous Ordinary Council meetings and provides the status and/or updates of each action.

OC2020-059 RESOLVED (Greg Sharman/Mark Inkamala)

That the Ordinary Council noted the progress on the actions in the register and the progress between NPYWC and Council.

Note: Director Community Services will arrange meeting date and advise members for time and date for a meeting in the Council Chambers with a videolink organised as necessary.

13.2 USE OF COMMON SEAL**EXECUTIVE SUMMARY:**

Section 26(2) of the Local Government Act (LGA) states that “the affixing of the Common Seal to a document must be authorised or ratified [endorse] the use of the Common Seal on the listed documents.

OC2020-060 RESOLVED (Dalton McDonald/Tommy Conway)

That the Ordinary Council ratified the use of the Common Seal on the following documents:

- Deed of Variation to Home Support;
- Deed of Variation to Aboriginal and Torres Strait Islander Flexible Aged Care Program

Cr Sarah Stockman left the meeting, the time being 10:33 AM

Cr Sarah Stockman returned to the meeting, the time being 10:34 AM

Cr Greg Sharman left the meeting, the time being 10:35 AM

13.3 CORRESPONDENCE REGISTER**EXECUTIVE SUMMARY:**

This report provides Councilors with an update on correspondence sent and received by the Council/President in the period following the past Council meeting.

OC2020-061 RESOLVED (Mark Inkamala/Braydon Williams)

That the Ordinary Council;

- a) Noted the correspondence received; and
- b) Noted:
 - Nil nomination to LGANT Executive Nominations and Elections;
 - Nil nomination to the Local Government Disciplinary Committee;
 - The change of Guideline 8; and
 - Approved sponsorship of \$10,000.00 to the AFL/CAFL for sponsorship of the CAFL Community Under-18 Junior Men's Competition.

Cr Greg Sharman returned to the meeting, the time being 11:47 AM

14 PRESIDENT AND COUNCILLORS' REPORTS

Nil

15 OFFICERS' REPORTS**15.1 REVIEW COMMENTS, ADOPT REGIONAL PLAN AND DECLARE RATES****EXECUTIVE SUMMARY:**

Council approved the Draft 2020-21 Regional Plan at the Special Council meeting of 29 May 2020 which was then made available for public comment for 21 days as per section 24(2) of the *Local Government Act 2008*.

Council must consider and make revisions (if it deems appropriate in light of submissions made in response) to the draft, or not, and once adopted declare its Rates and Charges for the financial year 2020/21.

OC2020-062 RESOLVED (Dalton McDonald/Mark Inkamala)

That the Ordinary Council adopted the tabled 2020-21 Regional Plan for the MacDonnell Regional Council and:

- (a) noted and accepted the Rates Assessment Record Certification made by the CEO on 27 May 2020 as presented within the 2020-21 Regional Plan;

OC2020-063 RESOLVED (Greg Sharman/Mark Inkamala)

- (b) adopted the Budget for the 2020/21 financial year and the Fees and Charges as presented within the 2020-21 Regional Plan;

OC2020-064 RESOLVED (Greg Sharman/Mark Inkamala)

- (c) the Rates and Charges Declaration for the 2020/21 financial year as presented in the 2020-21 Regional Plan;

OC2020-065 RESOLVED (Greg Sharman/Tommy Conway)

- (d) noted the MacDonnell Regional Council Member Allowances as within policy GS02-CP Elected Members Allowances as approved at the 29 May 2020 Special Council meeting and presented in the 2020-21 Regional Plan;

OC2020-066 RESOLVED (Greg Sharman/Selina Kulitja)

- (e) noted the receipt and early release of the 2020/21 FAA for the following:

- i) FAA – General Purpose \$922,644.00
- ii) FAA – Roads \$524,675.00

As a result of AASB1004, this will be recorded as income for the 2019/20 financial year. However, because it will be carried forward into the 2020/21 financial year as a brought forward it will not affect the overall income line in the 2020-21 Regional Plan; and

OC2020-067 RESOLVED (Greg Sharman/Tommy Conway)

- (f) noted the comments received and the content amendments to the draft plan as described in the attached documents;
 - i) Department of local Government, Housing and Community Development comments on the draft plan
 - ii) MacDonnell Regional Council notes to designer on typos and amendments

Cr Braydon Williams left the meeting, the time being 11:13 AM

15.2 FINANCE REPORT

EXECUTIVE SUMMARY:

Regulation 18 of the Local Government (Accounting) Regulations (LGA Regs), states that a finance report must be laid before Council or a Committee tasked with reviewing the finance report each month. The report set out:

- financial year-to-date income and expenditure to the end of the previous month;
- forecast income and expenditure for the whole of the financial year;
- details of all cash and investments held (including money held in trust);
- statement of debts owed to council including aggregated amount by category and general age of debt; and
- other information required by council.

The attached report is the finance report for Council as at 31 May 2020.

OC2020-068 RESOLVED (Greg Sharman/Mark Inkamala)

That the Ordinary Council noted and accepted the Finance Report as at 31 May 2020.

The Ordinary Council Meeting did break at 11:14 AM

Cr Braydon Williams returned to the meeting, the time being 11:35 AM

The Ordinary Council Meeting resumed at 11:35 AM

15.3 CORPORATE SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on the activities and the services of the Directorate of Corporate Services for the months of April to May 2020.

OC2020-069 RESOLVED (Braydon Williams/Dalton McDonald)

That the Ordinary Council noted and received the Corporate Services Report for the months of April and May 2020.

15.4 GUIDELINE 8 UPDATE

EXECUTIVE SUMMARY:

Minister for Housing and Community Development has issued an amended Guideline 8, which came into effect on 05 June 2020. The amended guideline includes a revision to the Provisional Meeting rules for Local Authorities so that a provisional meeting quorum is now one third, or more, of the number of appointed members, whether those actually present are elected or appointed members.

OC2020-070 RESOLVED (Sarah Stockman/Selina Kulitja)

That the Ordinary Council noted and accepted the updated version of Guideline 8 - Regional Councils and Local Authorities

15.5 POLICY REPORT**EXECUTIVE SUMMARY:**

This report recommends amendments to the Council Policy: GS01-CP Policy Development and Review Policy

OC2020-071 RESOLVED (Tommy Conway/Mark Inkamala)

That the Ordinary Council approved the amended GS01-CP Policy Development and Review Policy.

Cr Greg Sharman left the meeting, the time being 12:00 PM
Cr Greg Sharman returned to the meeting, the time being 12:05 PM

15.6 DIRECTOR SERVICE CENTRE DELIVERY REPORT**EXECUTIVE SUMMARY:**

This report provides an update of Council delivered services provided across the area of Local Government Service Delivery.

OC2020-072 RESOLVED (Mark Inkamala/Braydon Williams)

That the Ordinary Council noted and accepted the attached report prepared by Ken Newman, Director Service Centre Delivery.

15.7 COMMUNITY SERVICE COUNCIL REPORT**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

OC2020-073 RESOLVED (Braydon Williams/Mark Inkamala)

That the Ordinary Council noted and accepted the Community Services report.

Cr Marlene Abbott arrived at the meeting at 12:38 PM
Cr Dalton McDonald left the meeting, the time being 12:41 PM

15.8 TECHNICAL SERVICES REPORT**EXECUTIVE SUMMARY:**

This report will inform Council of recent activities within the Technical Services Directorate

OC2020-074 RESOLVED (Tommy Conway/Greg Sharman)

That the Ordinary Council noted and accepted this report.

16 GENERAL BUSINESS AS RAISED AT ITEM 7.2**16.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 8, the Elected Members of the MacDonnell Regional Council have an opportunity to provide notification of matters to be raised in General Business.

OC2020-075 RESOLVED (Tommy Conway/Braydon Williams)

That the Ordinary Council:

- a) Noted and discussed the items raised at Item 8; and
- b) Authorised the CEO to provide Desert Funerals Limited with a letter of support from Council for the proposal.

Cllr Dalton McDonald returned to the meeting, the time being 12:46 PM

DECISION TO MOVE TO CLOSED SESSION**OC2020-076 RESOLVED (Dalton McDonald/Tommy Conway)**

That the Ordinary Council moved the meeting into a closed Confidential meeting.

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 17.1 Confirmation of Previous Minutes - Confidential** - *The report will be dealt with under Section 65(2) (a) (ci) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

DECISION TO MOVE TO OPEN SESSION**OC2020-077 RESOLVED (Sarah Stockman/Greg Sharman)**

That the Ordinary Council moved the meeting back to an open meeting.

17 DATE OF NEXT MEETING - 28 August 2020

18 MEETING CLOSED

The meeting terminated at 1:03 PM.

This page and the preceding 7 pages are the Minutes of the Ordinary Council Meeting Held on Friday 26 June 2020 and are unconfirmed.

President

CONFLICTS OF INTEREST

ITEM NUMBER	8.1
TITLE	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Ordinary Council note the Conflict of Interest Policy.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

LOCAL AUTHORITY

ITEM NUMBER	12.1
TITLE	Draft Minutes of Local Authority Meetings
REFERENCE	- 273170
AUTHOR	Darren Pfitzner, Manager Governance and Engagement

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Council considers the minutes of each Local Authority meeting or provisional meeting at the next available Ordinary Council meeting. Attached are the draft (unconfirmed) minutes of Local Authority meetings that have occurred since, or could not be prepared before, the last Ordinary Council meeting.

The Local Authority meetings covered on this report include:

- Santa Teresa – 27 May 2020
- Mount Liebig – 10 June 2020
- Papunya – 11 June 2020
- Haasts Bluff – 17 June 2020
- Kintore – 15 July 2020
- Amoonguna – 22 July 2020
- Docker River – 5 August 2020

RECOMMENDATION

That Council note the unconfirmed minutes of the Santa Teresa, Mount Liebig, Papunya, Haasts Bluff, Kintore, Amoonguna, Docker River Local Authority meetings.

BACKGROUND/DISCUSSION**Santa Teresa – Ordinary Local Authority meeting – 27 May 2020****Projects and Commitments**

- Completed the project – Signs advising of Restricted Areas
- Opened new projects:
 - Upgrades to the Cemetery
 - BBQ Trailer
 - Footpath up to the Cross

Discretionary Funds

- \$3,837.89 of the funds were spent during the 2019/20 Financial Year on trophies for Santa Teresa football, food & refreshments for Youth Board Meetings and a community BBQ for reopening of Rec Hall.

General Council Business

- MRC installed:
 - Bollards and chains to stop people using the Old Tip
 - Signs informing people of the proximity of cultural area at the Old Tip

Non-Council Business

- Sergeant Trent Berry (NT Police) addressed to the Local Authority in regards to the travel restrictions in place due to COVID-19, reminding that people should not travel unless they have received an exemption and requested MRC to assist in applying restrictions.

- It was reported that contractors working on houses were taking parts from cars of the community despite the resident telling them not to do so.
- A Northern Territory Electoral Commission team will be coming to Santa Teresa on 25 July 2020 to enroll people to the electoral roll.

Mount Liebig – Ordinary Local Authority meeting – 10 June 2020

Local Authority Business

- Selected to have a public open space meeting in the Nangala Tjangala Shelter on the 23 September 2020.

Projects and Commitments

- The Senior Land Use Planner advised of a change of location for the stage project.
- The Cemetery Sign project was completed.

General Council Business

- Request for the Chairperson to be informed by the CSC on when the grader is due in Mount Liebig.

Non-Council Business

- Room to Breathe (Housing) – requested to know how many houses are due for Mount Liebig.
- DLGHCD representative will advise MacYouth on his next visit to check the electoral roll.

Papunya – Ordinary Local Authority meeting – 11 June 2020

Local Authority Business

- Selected to have a public open space meeting in the Maku Shed on the 24 September 2020

Projects and Commitments

- Cracker Dust was spread across the cemetery carpark.
- Sought a response from the Ngurratjuta CEO of an estimated completion date for the Water at the Oval project.
- Requested quotes for a spear fence with concreted base for the church project.
- Noted the completion and closed the Water Tank at the Cemetery project.

Non-Council Business

- Requested the Senior Land Use Planner to find a solution in order to have a laneway for Lot 270.

Haasts Bluff – Provisional Local Authority meeting – 17 June 2020

Local Authority Business

- Requested to stay in Luritja Pintubi Ward and to have one Councillor per community.

Projects and Commitments

- The remaining funds of \$24,220.66 were allocated to open a new project 'Outdoor Fitness Equipment' that will be placed at new basketball court.

Discretionary Funds

- The remaining balance was spent on a PA system and music instruments for \$2,026.27.

Non-Council Business

- The Local Authority members raised that there are often issues with septic tanks relating to odour, sometimes overflowing and not able to cope with visitor numbers this creating major health risks/issues.

NTG rep (Enock Menge) noted that all Housing R&M matters need to be reported so they can be actioned.

MRC rep (DTS Simon Murphy) requested NTG Housing to provide 'cyclic maintenance' where a specialist is sent around to each house to check issues and 'bundle' all works for a dedicated quarterly septic tank R&M visit by NTG Housing plumbing contractor.

Kintore – Ordinary Local Authority meeting – 15 July 2020

Local Authority Business

- Requested to stay in Luritja Pintubi Ward

Projects and Commitments

- Kept open Youth Board project, Solar Lights at Playground project and Shade at Church project.
- Noted completion and closed Green Shed Light project and Kintore Masterplan project.
- Created and allocated the remaining funds to a new project named 'Kintore Community-Hub Masterplan'
- Cancelled and incorporated the Shade at Playground project into the Kintore Masterplan.

Non-Council Business

The Local Authority:

- Asked when a Territory Housing team is going to visit Kintore community in regards to the 'Room to Breathe' program.
- Requested to invite Jamie Chalker, NT Police Commissioner, to attend the next Kintore Local Authority Meeting of 3 September 2020 to have the road between the WA border and Kintore patrolled.
- Requested to have the roads to the outstations of Desert Bore, Yuwalki and Sandy Blight graded. MRC receives funds to maintain these roads. The grading is scheduled to happen before mid-August 2020.
- Discussed the need for power (from a generator or a solar system) at Desert Bore (Pinpirnga) Outstation so that water could be pumped. Application to become a funded outstation.

Amoonguna – Provisional Local Authority meeting – 22 July 2020

Local Authority Business

- Call for Local Authority member nominations to remain open to fill one vacancy.

Projects and Commitments

- Noted completion and closed Fencing around Parks and Seating & Fans for the Recreation Hall projects. Respectively \$10,454.55 and \$2,125.64 were credited back to the fund.
- Kept open the projects:
 - Picnic Table & Chairs - \$1,256.00 were credited back to the fund.
 - Plants & Trees – additional \$2,000.00 allocated to the project.
 - Wood Fire Barbeques for Stuart Park Ross Park – additional \$5,000.00 allocated to the project.
 - Scope of Works to refurbish Change Rooms
 - Footpath
 - Bus Shelter at the Clinic

Discretionary Funds

- The remaining balance was spent on Power Cards to each house in community for \$2,727.27.

Non-Council Business

The Local Authority:

- Reported the nuisance from the noise of motorbikes ridden in community and the children riding without wearing helmets. This matter will be differed to the next Community Safety Action Plan (CSAP)
- Requested the NT Police to assist Night Patrol on Thursday and Friday nights in patrolling the community.
- Requested a centre line to mark the middle of the Amoonguna Road.

Docker River – Ordinary Local Authority meeting – 5 August 2020

Local Authority Business

- Call for Local Authority member nominations to be opened to fill a vacancy
- Requested to stay in Iyarrka Ward

Projects and Commitments

- Kept open all projects:
 - Information Bay
 - Shade Shelters for Parks
 - Eastside New Playground
 - BBQ Trailer and Trees at Eagle Park
 - Score Board

Discretionary Funds

- The remaining balance was spent on Power Cards to each house in community for \$1,945.45.

General Council Business

- The Local Authority inquired about the possibility of the wreck cars to be removed from community and placed at the Waste Management Facility (WMF).
The ELT Member advised that the machine used to remove wreck cars is not due in Docker River for some time and recommended to have a count of the cars to be given to the Director Service Delivery who can schedule the machine to Docker River.

Non-Council Business

- The attendance at school and college has been low due to students not coming to school despite the school organising a bus pick up.
The School Principal advised that he had to close the college due to losing one teacher. However, the college was to re-open on 6 August 2020.
- The Local Authority expressed their dissatisfaction in regards to the Police performance.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Council must take the priorities of its Local Authorities or provisional meetings, whether submitted to Council or recorded in minutes, into consideration as part of its overall budget development process.

CONSULTATION

Local Authority members

Executive Leadership team
Governance and Engagement team

ATTACHMENTS:

- 1 Santa Teresa Local Authority 2020-05-27 [921] Minutes.pdf
- 2 Mt Liebig Local Authority 2020-06-10 [926] Minutes.pdf
- 3 Papunya Local Authority 2020-06-11 [927] Minutes.pdf
- 4 Haasts Bluff Local Authority 2020-06-17 [929] Minutes.pdf
- 5 Kintore Local Authority 2020-07-15 [937] Minutes.pdf
- 6 Amoonguna Local Authority 2020-07-22 [938] Minutes.pdf
- 7 Docker River Local Authority 2020-08-05 [944] Minutes.pdf



MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING
HELD IN THE COUNCIL OFFICE ON WEDNESDAY 27 MAY 2020 AT 09:00AM

1 MEETING OPENING

The meeting was declared open at 9:53am

2 WELCOME

2.1 Welcome to Country – Kumantjay Alice

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members: attended at the Santa Teresa Council office via videolink

Kumantjay Alice (Chair), Agnes Alice and Annie Young

Councillors: attended at their respective community Council offices via videolink

President Cr Roxanne Kenny, Deputy President Greg Sharman and Cr Susan Doolan

Council Employees: attended at the Alice Springs Council and Santa Teresa office via videolink

Jeff McLeod (CEO)(ASP), Keith Hassett (Area Manager)(ST), James Walsh (CSC)(ST), Cristiano Castro (Coordinator Community Safety)(ASP), Darren Pfitzner (Manager Governance and Engagement)(ASP) and Robert Rabotot (Governance Officer)(ASP)

Guests: attended at their respective offices via videolink

Enoch Menge (Department of Local Government, Housing and Community Development), Sgt Trent Berry (NT Police)(ST Council Office)

3.2 Apologies/Absentees

Apologies:

Graham Hayes, Louise Cavanagh and Cr Lynette Ellis

Absentees:

Charlie Lynch

Attendance, Apologies and Absentee

STLA2020-001 RESOLVED (Kumantjay Alice/Agnes Alice)

That the Santa Teresa Local Authority noted the attendance, apologies and absentees of the meeting.

This is page 1 of 7 of the Minutes of the Santa Teresa Local Authority Meeting
held on Wednesday 27 May 2020

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations

3.5.1 NOMINATIONS

EXECUTIVE SUMMARY:

At the Santa Teresa Local Authority of 23 October 2019, it was noted that there was one (1) vacancies in the Local Authority membership and as a consequence a call for nominations was recommended.

As no nominations to the Local Authority have been received a call for community nomination remains open.

STLA2020-002 RESOLVED (Agnes Alice/Kumantjay Alice)

That the Santa Teresa Local Authority call for community nominations to remain open in order to fill the remaining vacancy.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

STLA2020-003 RESOLVED (Kumantjay Alice/Agnes Alice)

That the Santa Teresa Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

STLA2020-004 RESOLVED (Agnes Alice/Kumantjay Alice)

That the Santa Teresa Local Authority meeting of 23 October 2019 be adopted as a resolution of the Santa Teresa Local Authority

Note: The Chairperson of the Local Authority accepted Sergeant Trent Berry from the NT Police to address to the Local Authority at this point of the meeting to facilitate with his duties.

Sergeant Trent Berry reminded the Local Authority the travel restrictions in place due to COVID-19, reminding that people should not travel unless they have received an exemption (authorisation to travel) and requesting MRC to pass on the message to all community members and assist in applying restrictions.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 That the papers circulated are received for consideration at the meeting.

6.1 Acceptance of the Agenda

STLA2020-005 RESOLVED (Annie Young/Agnes Alice)

That the Santa Teresa Local Authority received the papers circulated for

consideration at the meeting.

- 6.2 That members provide notification of matters to be raised in General Council Business.

6.2 Notification of General Business Items

STLA2020-006 RESOLVED (Annie Young/Agnes Alice)

That the Santa Teresa Local Authority provided notification that matters to be raised in General Council Business are as follows:

1. Old Tip

- 6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 Notifications of Non-Council Business Items

STLA2020-007 RESOLVED (Annie Young/Phillip Alice)

That the Santa Teresa Local Authority members provided notification that there were no matters to be raised in General Non-Council Business:

1. Sgt Trent Berry - NT Police: Reminder on the travel restrictions in place.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

STLA2020-008 RESOLVED (Kumantjay Alice/Agnes Alice)

That the Santa Teresa Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

STLA2020-009 RESOLVED (Kumantjay Alice/Agnes Alice)

That the Santa Teresa Local Authority did not declare any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

STLA2020-010 RESOLVED (Kumantjay Alice/Agnes Alice)

That the Santa Teresa Local Authority:

- a) Noted the progress reports on actions from the minutes of previous meetings as received;
- b) Closed – Action Item 1 and reopen after 1 July 2021 when the new Local Government Act is in effect;
- c) Kept open – Action Item 2 until next meeting;

- d) Kept open – Action Item 3; and
- e) Closed – Action Items 4, 5, 6, 7, 8, 9, 10 and 11.

9.2 LOCAL AUTHORITY PROJECT REPORT

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is a **total un-committed balance of \$117,501.75** to allocate in the community. \$37,131.75 is from the 2018/19 Project Fund and must be expended before 30 June 2020. \$80,370.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

STLA2020-011 RESOLVED (Kumantjay Alice/Annie Young)

That the Santa Teresa Local Authority:

- a) Noted and accepted the progress of their Local Authority projects and allocated all remaining funding;
- b) Closed the Project 2108 – 7 x Signs Advising of Restricted Areas on Community and credited \$4,285.55 back to the Funds;
- c) Credited \$100.00 back to the Funds from Project 2334 – Seating at the Pool;
- d) Allocated \$20,000.00 and opened a new Project - Upgrades for Cemetery;
- e) Allocated \$10,000.00 and opened a new Project – BBQ Trailer;
- f) Allocated an additional \$50,000.00 to the Project 2342 – Front Entrance;
- g) Allocated an additional \$15,000.00 to the Project 2109 – Fencing at Rec Hall;
- h) Allocated the remaining funds of \$26,887.30 and opened a new Project – Footpath Up to the Cross;
- i) Noted that Keith Hassett (Area Manager) will bring one water tank from Kintore to assist with the Wish List item Priority 4 - Water Tank at the Race Course; and
- j) Added a new Wish List item – Upgrade at Rec Hall to replace the broken outside seating.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decide how to spend this money to best benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

STLA2020-012 RESOLVED (Kumantjay Alice/Agnes Alice)

That the Santa Teresa Local Authority:

- a) Discussed the spending of their 2019/2020 Discretionary Fund;
- b) Reallocated the remaining funds of \$2,439.36 to the community BBQ for reopening the Recreational Hall.

9.4 COVID-19 UPDATE

EXECUTIVE SUMMARY:

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person, but good hygiene can prevent infection. MRC in response to the COVID-19 outbreak has identified and is managing various risk through guidelines and regular communication with staff to

ensure compliance.

STLA2020-013 RESOLVED (Kumantjay Alice/Agnes Alice)

That the Santa Teresa Local Authority noted and accepted the report on COVID-19 update.

9.5 LETTER FROM THE DEPARTMENT REGARDING MEMBERS AND NT ELECTIONS

EXECUTIVE SUMMARY:

On 20 December 2019 the Acting Executive Director of Local Government and Community Development wrote to President Roxanne Kenny to remind the MacDonnell Regional Council of important matters contained in recent communications.

The letter's two main points outline the need for Councillors and Local Authority members to:

1. Disclose any conflict of interest that may arise from a matter before any Council or Local Authority discussion; and
2. Stand down before nominating as a candidate in the NT Elections

STLA2020-014 RESOLVED (Annie Young/Kumantjay Alice)

That the Santa Teresa Local Authority noted and accepted the correspondence from the department.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered Services in Santa Teresa across the area of Local Government Service Delivery.

STLA2020-015 RESOLVED (Annie Young/Agnes Alice)

That the Santa Teresa Local Authority noted and accepted the report prepared by Santa Teresa CSC James Walsh.

10.2 COMMUNITY SERVICES REPORT

EXECUTIVE SUMMARY:

This report is an update on Community Services in Santa Teresa.

STLA2020-016 RESOLVED (Agnes Alice/Kumantjay Alice)

That the Santa Teresa Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 MARCH 2020

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 March 2020 in the Local Authority community.

STLA2020-017 RESOLVED (Agnes Alice/Annie Young)

That the Santa Teresa Local Authority noted and accepted the Expenditure Report as at 31 March 2020.

11.2 LOCAL AUTHORITY MEETING PROCESS AND TIMING

EXECUTIVE SUMMARY:

The order of agenda items for Local Authority meetings was changed recently to align with changes made to the order of agenda items for Council meetings. While this was an adjustment made across all its meeting agendas, MacDonnell Regional Council (MRC) is interested to know if this affects the running of Local Authority meetings and hear suggestions from members about other improvements that could be made to the meeting format and content.

MRC also asks the Local Authority to consider the impacts and benefits if it were to hold meetings at different times of the day. Particular consideration is asked of meetings being held after work hours and whether this would then appeal to a broader range of people becoming Local Authority members.

STLA2020-018 RESOLVED (Annie Young/Agnes Alice)

That the Santa Teresa Local Authority:

- a) Noted and accepted this report;
- b) And provided feedback requesting to start meetings at 11:00am.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Santa Teresa Local Authority have an opportunity to provide notification of matters to be raised in General Business.

We are now discussing the matters raised as follow:

STLA2020-019 RESOLVED (Phillip Alice/Annie Young)

That the Santa Teresa Local Authority:

- a) Noted and discussed the items raised at Item 6.2.;
- b) Requested MRC to install bollards and chains to stop people using the Old Tip; and
- c) Requested MRC to install signs informing people of the proximity of cultural area at the Old Tip.

11 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Local Government, Housing and Community Development provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business. We are now discussing the matters raised as listed below:

This is page 6 of 7 of the Minutes of the Santa Teresa Local Authority Meeting
held on Wednesday 27 May 2020

STLA2020-020 RESOLVED (Agnes Alice/Annie Young)

That the Santa Teresa Local Authority:

- a) Noted and discussed the Non-Council Business items raised at Item 6.3 as below;
- b) Noted and accepted any updates and progress on actions from the Department of Local Government, Housing and Community Development;
- c) Reported that contractors working on houses were taking parts from cars of the community despite the residents telling them not to do so.

1. Police

Sergeant Trent Berry – NT Police presented to the Local Authority at an earlier stage of the meeting.

Note: The NTG Representative informed the Local Authority as below:

Due to COVID-19, Housing meetings were suspended but will resume once the travel restrictions are lifted.

A Northern Territory Electoral Commission team will be coming to Santa Teresa on 25 July 2020 to enrol people to the electoral roll.

The 2019 LG Act will now take effect on 1 July 2021.

12 DATE OF NEXT MEETING - WEDNESDAY 2 SEPTEMBER, 2020**13 MEETING CLOSED**

The meeting terminated at 12:42pm.

This page and the preceding 6 pages are the minutes of the Santa Teresa Local Authority Meeting held on Wednesday 27 May 2020 and are UNCONFIRMED.



MINUTES OF THE MT LIEBIG LOCAL AUTHORITY MEETING
HELD IN THE COUNCIL OFFICE ON WEDNESDAY 10 JUNE 2020 AT 11:30AM

1 MEETING OPENING

The meeting was declared open at 12.10pm

2 WELCOME

2.1 Welcome to Country – Nil, instead a minute of silence was held for reflection on the life of the former Local Authority member and Chair, Mr Malbunka.

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members: Member Roderick Kantamara (Chair), Member Audrey Turner, Member Carol Peterson and Member Norma Kelly

Councillors: Cr Tommy Conway and Cr Dalton McDonald

Council Employees: Ken Newman (Director Service Delivery, Keith Hassett (Manager Service Delivery, Stuart Miller (CSC Mt Liebig), Jeff Tan (Coordinator Communications and Engagement), Min Roebuck (Community Engagement Officer), Katie Hicks (MacYouth) and Darren Pfitzner (Manager Governance and Engagement)

Guests: Enock Menge (NTG Department of Local Government, Housing and Community Development)

3.2 Apologies/Absentees

Apologies: Member Neil Peterson, Member Jeffrey Wheeler, Cr Sarah Stockman and Pres Roxanne Kenny

Absentees: Member Peter Turner,

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations

Nil

This is page 1 of 5 of the Minutes of the Mt Liebig Local Authority Meeting
held on Wednesday 10 June 2020

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT**

MLLA2020-023 RESOLVED(Audrey Turner/Norma Kelly)

That the Mt Liebig Local Authority note the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION MT LIEBIG LOCAL AUTHORITY MINUTES - MEETING HELD IN THE COMMUNITY COUNCIL OFFICE ON 22 APRIL 2020**

MLLA2020-024 RESOLVED(Roderick Kantamara/Audrey Turner)

That the Minutes of the Mt Liebig Local Authority of 22 April 2020 be adopted as a resolution of Mt Liebig Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

- 6.1 That the papers circulated are received for consideration at the meeting.
- 6.2 That members provide notification of matters to be raised in General Council Business.
- 6.3 That members provide notification of matters to be raised in General Non-Council Business.

7 CONFLICT OF INTEREST**7.1 CONFLICT OF INTERESTS**

MLLA2020-025 RESOLVED(Dalton McDonald/Norma Kelly)

That the Mt Liebig Local Authority note the Conflict of Interest policy that was read out in Luritja.

7.2 MEMBERS DECLARATION

MLLA2020-026 RESOLVED(Dalton McDonald/Norma Kelly)

That the Mt Liebig Local Authority declared no conflicts of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**9.1 LOCAL AUTHORITY PROJECTS****EXECUTIVE SUMMARY:**

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is total of un-committed balance of \$4,000.00 to allocate in this community.

This is page 2 of 5 of the Minutes of the Mt Liebig Local Authority Meeting
held on Wednesday 10 June 2020

\$0.00 is from the 2018/2019 Project Fund and must be expended before 30 June 2020.
\$4,000.00 is from the 2019/2020 Project Fund and must be expended before 30 June 2021.

MLLA2020-027 RESOLVED (Dalton McDonald/Roderick Kantamara)
That the Mt Liebig Local Authority note and accept the progress of their projects, and

MLLA2020-028 RESOLVED (Dalton McDonald/Roderick Kantamara)
Consider a change to locate the Stage project (2086) behind Lot 7 from Lot 99 to, commission preliminary drawings for that location and assess possible restrictions

MLLA2020-029 RESOLVED (Dalton McDonald/Roderick Kantamara)
Close Cemetery sign project (2088) and return underspend to un-committed funds

MLLA2020-030 RESOLVED (Dalton McDonald/Roderick Kantamara)
Add Sorry Camp Shelters, Water and Toilets to the Wishlist and provide itemised estimated costs

MLLA2020-031 RESOLVED (Dalton McDonald/Roderick Kantamara)
Add Permanent Speakers at the Church to the Wishlist and provide estimated cost

9.2 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June

MLLA2020-032 RESOLVED (Carol Peterson/Dalton McDonald)
That the Local Authority note and discuss the previous resolution for balance of their 2019/20 Discretionary funds on Power Cards is unspent.

9.3 COVID-19

EXECUTIVE SUMMARY:

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person, but good hygiene can prevent infection. MRC in response to the COVID-19 outbreak has identified and is managing various risk through guidelines and regular communication with staff to ensure compliance.

MLLA2020-033 RESOLVED (Norma Kelly/Tommy Conway)
That the Mt Liebig Local Authority note and accept the report on COVID-19 update.

9.4 COUNCIL ELECTORAL BOUNDARIES

EXECUTIVE SUMMARY:

Toward the end of the Council term the NT Electoral Commission seeks comment on the effectiveness, or not, of the MacDonnell Regional Council boundary and the four ward boundaries within. The Local Authority is invited to record its comments to inform Council's response to the electoral commission about the current electoral structure and whether it provides the most effective possible representation for constituents.

MLLA2020-034 RESOLVED (Carol Peterson/Norma Kelly)
That the Mt Liebig Local Authority note and accept the Council Electoral Boundaries

report.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Mt Liebig across the area of Local Government Service Delivery.

MLLA2020-035 RESOLVED (Carol Peterson/Norma Kelly)

That the Mt Liebig Local Authority note and accept the attached report prepared by Mt Liebig CSC Stuart Millar.

10.2 COMMUNITY SERVICE MT LIEBIG LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services report.

MLLA2020-036 RESOLVED (Roderick Kantamara/Dalton McDonald)

That the Mt Liebig Local Authority note and accept the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 COMMUNITY ENGAGEMENT AND THE REGIONAL PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2019-20 and 2020-21 Regional Plan.

MLLA2020-037 RESOLVED (Norma Kelly/Roderick Kantamara)

That the Mount Liebig Local Authority note and accept the report, and agree to hold an open space Local Authority meeting in the Nangala Tjangala Shelter on Wednesday 23 September 2020.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under 6.2, members of the Mount Liebig Local Authority have an opportunity to provide notification of matters to be raised in General Business 12.1.

MLLA2020-038 RESOLVED (Tommy Conway/Dalton McDonald)

That the Mount Liebig Local Authority note and discuss the General Business Items raised at Item 6.2, and that Mt Liebig CSC Stuart Millar advise Roderick Kantamara when the grader is due in Mt Liebig.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The Department of Local Government Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Mount Liebig Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business 13.1.

We are now discussing the matters raised as listed below:

RECOMMENDATION

That the Mt Liebig Local Authority note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development, and regarding items:

- a) Additional Housing / Room to Breathe – request an answer to 'How many houses are due for Mt Liebig?'
- b) Location of the Stage Project 2086 – leave this action open while LA considers location
- c) Enoch to advise MacYouth when he will be visiting to check the Electoral Roll

14 DATE OF NEXT MEETING - WEDNESDAY 23 SEPTEMBER, 2020**15 MEETING CLOSED**

The meeting terminated at 3.30 pm.

This page and the preceding 5 pages are the minutes of the Mt Liebig Local Authority Meeting held on Wednesday 10 June 2020 and are UNCONFIRMED.



MINUTES OF THE PAPUNYA LOCAL AUTHORITY MEETING
HELD IN THE COUNCIL OFFICE ON THURSDAY 11 JUNE 2020 AT 10:00AM

1 MEETING OPENING

The meeting was declared open at 10.55AM

2 WELCOME

2.1 Welcome to Country – Nil

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members: Member Karen McDonald (Chair), Member Punata Stockman, Member Linda Anderson, Member Isobel Gorey, Member Sammy Butcher and Member Terence Abbott

Councillors: Cr Tommy Conway and Cr Dalton McDonald

Council Employees: Ken Newman (Director Service Delivery, Keith Hassett (Manager Service Delivery, Shelli Perry (CSC Papunya), Min Roebuck (Community Engagement Officer), Sam Nowicki and Kaylee Mitchison (MacYouth) and Darren Pfitzner (Manager Governance and Engagement)

Guests: Enock Menge (NTG Department of Local Government, Housing and Community Development)

3.2 Apologies/Absentees

Apologies: Member Deannie Egan, Member Taralyn Major, Cr Sarah Stockman and Pres Roxanne Kenny

Absentees:

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations

Nil

4 COUNCIL CODE OF CONDUCT

This is page 1 of 7 of the Minutes of the Papunya Local Authority Meeting
held on Thursday 11 June 2020

4.1 CODE OF CONDUCT**PLA2020-037 RESOLVED (Sammy Butcher/Terence Abbott)**

That the Papunya Local Authority note the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES****PLA2020-038 RESOLVED (Sammy Butcher/Isobel Gorey)**

That the Minutes of the Papunya Local Authority of 19 March 2020 be adopted as a resolution of Papunya Local Authority with the following corrections:

- a) note CSC Shelli Perry's attendance, and
- b) delete 'hair salon' from Resolution 026

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

- 6.1 That the papers circulated are received for consideration at the meeting.
- 6.2 That members provide notification of matters to be raised in General Council Business.
- 6.3 That members provide notification of matters to be raised in General Non-Council Business.

7 CONFLICT OF INTEREST**7.1 CONFLICT OF INTERESTS****PLA2020-039 RESOLVED (Sammy Butcher/Terence Abbott)**

That the Papunya Local Authority note the Conflict of Interest policy.

7.2 MEMBERS DECLARATION**PLA2020-040 RESOLVED (Sammy Butcher/Terence Abbott)**

That the Papunya Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**9.1 ACTION REGISTER****EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

PLA2020-041 RESOLVED (Sammy Butcher/Punata Stockman)

That the Papunya Local Authority note the progress reports on actions from the

This is page 2 of 7 of the Minutes of the Papunya Local Authority Meeting
held on Thursday 11 June 2020

minutes of previous meetings as received, and

PLA2020-042 RESOLVED (Sammy Butcher/Punata Stockman)
Close action Item 1 – Internal Traffic Management Plan

PLA2020-043 RESOLVED (Sammy Butcher/Punata Stockman)
Close Action Item 2 – Shade Structures at Cemetery

PLA2020-044 RESOLVED (Sammy Butcher/Punata Stockman)
Keep open Action Item 3 – Homecare Bus, to ensure all funding opportunities are fully explored by Community Services before the September LA meeting

PLA2020-045 RESOLVED (Sammy Butcher/Punata Stockman)
Close Action Items 4 – 9, and refer to specific details of relevant items in LA Projects resolutions

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

The Papunya Local Authority receive Project Funds from the NT Government Department of Local Government. Housing and Community Services for investing in local government community infrastructure projects.

There is a total un-committed balance of \$22,382.16 to allocate in this community.

\$0 is from the 2018/2019 Project Fund.

\$22,382.16 is from the 2019/2020 Project Fund and must be expended before 30 June 2021.

PLA2020-046 RESOLVED (Sammy Butcher/Dalton McDonald)
That the Papunya Local Authority note and accept the progress of their projects, and

PLA2020-047 RESOLVED (Sammy Butcher/Dalton McDonald)
Kept open the Softball Diamond project (2096)

PLA2020-048 RESOLVED (Linda Anderson/Punata Stockman)
Spread the existing Cracker Dust piles at the cemetery (2311) across the cemetery carpark

PLA2020-049 RESOLVED (Terence Abbott/Sammy Butcher)
Seek a response from the Ngurratjuta CEO of an estimated completion date for the Water at the Oval project (2310)

PLA2020-050 RESOLVED (Sammy Butcher/Dalton McDonald)
Tech Services to complete engineering plans so work can commence on the Roof for Stage project (2312)

PLA2020-051 RESOLVED (Sammy Butcher/Dalton McDonald)
Service Delivery to report on progress of Securing Scoreboards project (2313)

PLA2020-052 RESOLVED (Sammy Butcher/Dalton McDonald)
Get quotes for a spear fence with concreted base for the church project (2314)

PLA2020-053 RESOLVED (Dalton McDonald/Punata Stockman)
Keep open the Oval Cracker Dust project (2315)

PLA2020-054 RESOLVED (Terence Abbott/Dalton McDonald)
Keep open and replace 'hair salon' with 'bluetooth speaker' in the MacYouth project

(2316)

PLA2020-055 RESOLVED (Sammy Butcher/Terence Abbott)
Close the Water Tank at the Cemetery project (2317) and return underspend to un-committed funds

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

PLA2020-056 RESOLVED (Punata Stockman/Isobel Gorey)
That the Papunya Local Authority note and discuss the spending of their 2019/2020 Discretionary funds before 30 June 2020, and decided to commit the remaining balance to four separate community barbeques that each receive \$731 as follows:

Eastside to be organised by Isobel Gorey and Sammy Butcher

Northside to be organised by Carolyn Major and Patricia Phillipus

Southwest to be organised by Punata Stockman and Dalton McDonald

Central to be organised by Gerard Anderson and Willy Raggat

9.4 COVID-19

EXECUTIVE SUMMARY:

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person, but good hygiene can prevent infection. MRC in response to the COVID-19 outbreak has identified and is managing various risk through guidelines and regular communication with staff to ensure compliance.

PLA2020-057 RESOLVED (Sammy Butcher/Dalton McDonald)
That the Papunya Local Authority note and accept the report on COVID-19 update.

9.5 COUNCIL ELECTORAL BOUNDARIES

EXECUTIVE SUMMARY:

Toward the end of the Council term the NT Electoral Commission seeks comment on the effectiveness, or not, of the MacDonnell Regional Council boundary and the four ward boundaries within. The Local Authority is invited to record its comments to inform Council's response to the electoral commission about the current electoral structure and whether it provides the most effective possible representation for constituents.

PLA2020-058 RESOLVED (Sammy Butcher/Terence Abbott)
That the Papunya Local Authority note and accept the report and provide their comments to Council.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Papunya across the area of Local Government Service Delivery.

PLA2020-059 RESOLVED (Sammy Butcher/Punata Stockman)

That the Papunya Local Authority note and accept the attached report prepared by Papunya CSC Shellie Perry.

10.2 COMMUNITY SERVICE PAPUNYA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of Community Services programs.

PLA2020-060 RESOLVED (Tommy Conway/Isobel Gorey)

That the Papunya Local Authority note and accept the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 MARCH 2020

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 March 2020 in the Local Authority's community.

PLA2020-061 RESOLVED (Punata Stockman/Sammy Butcher)

That the Papunya Local Authority note and accept the Expenditure Report as at 31 March 2020.

11.2 LOCAL AUTHORITY MEETING PROCESS AND TIMING

EXECUTIVE SUMMARY:

The order of agenda items for Local Authority meetings was changed recently to align with changes made to the order of agenda items for Council meetings. While this was an adjustment made across all its meeting agendas, MacDonnell Regional Council (MRC) is interested to know if this affects the running of Local Authority meetings and hear suggestions from members about other improvements that could be made to the meeting format and content.

MRC also asks the Local Authority to consider the impacts and benefits if it were to hold meetings at different times of the day. Particular consideration is asked of meetings being held after work hours and whether this would then appeal to a broader range of people becoming Local Authority members.

PLA2020-062 RESOLVED (Terence Abbott/Karen McDonald)

That the Papunya Local Authority noted and accepted this report and unanimously preferred their meetings during the day.

11.3 COMMUNITY ENGAGEMENT AND THE REGIONAL PLAN

EXECUTIVE SUMMARY:

This is page 5 of 7 of the Minutes of the Papunya Local Authority Meeting
held on Thursday 11 June 2020

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2019-20 and 2020-21 Regional Plan.

PLA2020-063 RESOLVED (Sammy Butcher/Isobel Gorey)

That the Papunya Local Authority note and accept the report, and agree to hold an open space Local Authority meeting in the Maku Shed on Thursday 24 September 2020.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under 6.2, members of the Papunya Local Authority have an opportunity to provide notification of matters to be raised in General Business 12.1

RECOMMENDATION

That the Papunya Local Authority note and discuss the General Business Items raised at Item 6.2

NOTE: there were no items raised for discussion

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

EXECUTIVE SUMMARY:

The Department of Local Government Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Mount Liebig Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business 13.1.

We are now discussing the matters raised as listed below:

PLA2020-064 RESOLVED (Sammy Butcher/Dalton McDonald)

That the Papunya Local Authority note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development, and:

- a) close Outstation Resource Centre
- b) close Laneway and will raise it with Nick Thorpe when he next attends a Papunya LA meeting
- c) keep open Sealed Roads

NOTE: there were no items raised for discussion

14 DATE OF NEXT MEETING - THURSDAY 24 SEPTEMBER, 2020

15 MEETING CLOSED

The meeting terminated at 4.10 pm.

This page and the preceding 7 pages are the minutes of the Papunya Local Authority Meeting held on Thursday 11 June 2020 and are UNCONFIRMED.

UNCONFIRMED



MINUTES OF THE HAASTS BLUFF LOCAL AUTHORITY MEETING HELD IN THE
BOUGAINVILLEA THEATRE ON WEDNESDAY 17 JUNE 2020 AT 11:00AM

1 MEETING OPENING

The meeting was declared open at 10:46AM

2 WELCOME

2.1 Welcome to Country & Prayer – Sonia Jugadai

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Chair Suparkra Jugadai, Francis Marshall, Sonia Jugadai, Jeffrey Zimran

Councillors:

Cr Tommy Conway

Council Employees:

Simon Murphy (Director Technical Services), Dyrone Griffin (ESO Haasts Bluff), Kathy Abbott (Area Manager), Min Roebuck (Community Engagement Officer), Jeff Tan (Coordinator Communications and Engagement), Zoe Lang (A/Coordinator Aquatic Facilities and Projects), (Robert Rabotot Governance Officer)

Guests:

Enock Menge (Department Local Government, Community Development and Housing)

3.2 Apologies/Absentees

Apologies:

President Roxanne Kenny, Billy Pareroutja, Simon Dixon

Absentees:

Derek Egan, Dalton McDonald, Cr Sarah Stockman

Attendance, Apologies and Absentees

HBLA2020-023 RESOLVED (Jeffrey Zimran/Francis Marshall)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to Council to note the attendance, apologies and absentees of the meeting.

This is page 1 of 7 of the Minutes of the Haasts Bluff Local Authority Meeting held on Wednesday, 17 June 2020

Note: Quorum not met, this meeting was conducted as a Provisional Meeting

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations

Nil

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

HBLA2020-024 RESOLVED(Sonia Jugadai/Tommy Conway)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to inform Council that the Council Code of Conduct was noted.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Haasts Bluff of 25 March 2020 be adopted as a resolution of Haasts Bluff Local Authority.

Note: As this meeting was held as a provisional meeting, the minutes of the Haasts Bluff of 25 March 2020 could not be approved and will be presented at the 16 September 2020 meeting.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 That the papers circulated are received for consideration at the meeting.

6.1 Acceptance of the Agenda

HBLA2020-025 RESOLVED(Suparkra Jugadai/Francis Marshall)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to Council to note that the papers circulated were received for consideration at the meeting.

6.2 That members provide notification of matters to be raised in General Council Business.

6.2 Notification of General Business Items

HBLA2020-026 RESOLVED(Suparkra Jugadai/Francis Marshall)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to Council to note the notification of matters raised in general business as follows:

1. Roads
2. Basketball Court

This is page 2 of 7 of the Minutes of the Haasts Bluff Local Authority Meeting held on Wednesday, 17 June 2020

3. Playground

- 6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 Notifications of Non-Council Business Items

HBLA2020-027 RESOLVED (Suparkra Jugadai/Francis Marshall)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to Council to note the notification of matters raised in general business as follows:

1. Sewage/Septic Tanks
2. Airstrip
3. Bush Bus Stop
4. Boundary Fence

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

HBLA2020-028 RESOLVED (Tommy Conway/Suparkra Jugadai)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to inform Council that the Conflict of Interest policy was noted.

7.2 MEMBERS DECLARATION

HBLA2020-029 RESOLVED (Tommy Conway/Suparkra Jugadai)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to Council to note that the members of the Haasts Bluff Local Authority did not declare any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 COMMUNITY LAND USE PLANNING PROGRAM

EXECUTIVE SUMMARY:

The Senior Land Use Planner will present the Community Land Use Plan program to the Haasts Bluff Local Authority.

RECOMMENDATION

That the Haasts Bluff Local Authority:

- a) Note and accept the presentation;
- b) Provide feedback about the future land use in their community; and
- c) Approve the Senior Land Use Planner to undertake a field survey in their community.

Note: This was not resolved as the Senior Land Use Planner was not in attendance at the meeting, this presentation did not happen.

Note: The Chairperson accepted the Department of Local Government, Housing and Community Development representative to address to the Local Authority at this point of the meeting to facilitate with the representative's travel arrangements.

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13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Local Government Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

HBLA2020-030 RESOLVED (Sonia Jugadai/Tommy Conway)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to Council to:

- a) Note that the Non-Council Business items raised at Item 6.3 were discussed as noted below;
- b) Note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development; and
- c) Close the item Airstrip Fence.

1. Sewage/Septic Tanks

The Local Authority members raised that there are often issues with septic tanks relating to odour, sometimes overflowing and not able to cope with visitor numbers this creating major health risks/issues.

NTG rep (Enock Menge) noted that all Housing R&M matters need to be reported so they can be actioned.

MRC rep (DTS Simon Murphy) requested NTG Housing to provide 'cyclic maintenance' where a specialist is sent around to each house to check issues and 'bundle' all works for a dedicated quarterly septic tank R&M visit by NTG Housing plumbing contractor.

2. Airstrip

This item was discussed and resolved (see 'c' above) as part of the NTG Action Register.

3. Bush Bus Stop

This discussion item was dropped.

4. Boundary Fence

This discussion item was dropped.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

HBLA2020-031 RESOLVED (Jeffrey Zimran/Suparkra Jugadai)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to Council to:

- a) Note the progress reports on actions from the minutes of previous meetings as received; and
- b) Close Item 3 – Invite Liz Scott – Haasts Bluff MacSafe Manager.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NTG Department of Local Government, Housing and Community Services for investing in local government community projects.

There is a total un-committed balance of \$24,220.66 to allocate in their community.
\$2,100.66 is from the 2018/19 Project Fund and must be expended before 30 June 2020.
\$22,120.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

HBLA2020-032 RESOLVED (Sonia Jugadai/Francis Marshall)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to Council to:

- a) Note and accept the progress of their projects; and
- b) Allocate the remaining funds of \$24,220.66 and open a new Project – Outdoor Fitness Equipment to be placed at new basketball court.

9.3 COMMUNITY INFRASTRUCTURE PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*.

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

HBLA2020-033 RESOLVED (Francis Marshall/Jeffrey Zimran)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to Council to note and accept the report.

Note: Jeff Tan (Coordinator Communications and Engagement) consulted with the Local Authority members and documented their initial ideas towards establishing the Haasts Bluff Infrastructure Plan.

9.4 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spend (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Haasts Bluff Local Authority discuss the spending of their 2019/2020 discretionary funds.

Note: As this meeting was held as a provisional meeting, this item could not be discussed.

9.5 LOCAL AUTHORITY ENGAGEMENT AND THE REGIONAL PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council*

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residents by delivering valued and relevant services.

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2019-20 Regional Plan and the 2020-21 Regional Plan.

HBLA2020-034 RESOLVED (Tommy Conway/Sonia Jugadai)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to Council to note and accept the report.

9.6 COUNCIL ELECTORAL BOUNDARIES

EXECUTIVE SUMMARY:

Toward the end of the Council term the NT Electoral Commission seeks comment on the effectiveness, or not, of the MacDonnell Regional Council boundary and the four ward boundaries within. The Local Authority is invited to record its comments to inform Council's response to the electoral commission about the current electoral structure and whether it provides the most effective possible representation for constituents.

HBLA2020-035 RESOLVED (Suparkra Jugadai/Francis Marshall)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to Council to;

- a) Note and accept the report; and
- b) Note the comments provided were to stay in the same ward and to have one Councillor per community.

9.7 COVID19

EXECUTIVE SUMMARY:

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person, but good hygiene can prevent infection. MRC in response to the COVID-19 outbreak has identified and is managing various risk through guidelines and regular communication with staff to ensure compliance.

HBLA2020-036 RESOLVED (Tommy Conway/Sonia Jugadai)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to Council to note and accept the report on COVID-19.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Haasts Bluff across the area of Local Government Service Delivery.

HBLA2020-037 RESOLVED (Jeffrey Zimran/Francis Marshall)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to Council to note and accept the attached report prepared by Kathleen Abbott, Manager Service Centre Delivery.

10.2 COMMUNITY SERVICE HAASTS BLUFF LOCAL AUTHORITY REPORT**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

HBLA2020-038 RESOLVED(Sonia Jugadai/Francis Marshall)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to Council to note and accept the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS**11.1 EXPENDITURE REPORT AS AT 31 MARCH 2020****EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 March 2020 in the Local Authority's community.

HBLA2020-039 RESOLVED(Suparkra Jugadai/Jeffrey Zimran)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to Council to note and accept the expenditure report as at 31 March 2020.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business.

HBLA2020-040 RESOLVED(Sonia Jugadai/Tommy Conway)

That the provisional meeting of Haasts Bluff Local Authority, by majority of vote, made recommendation to Council to note that the General Business items raised at Item 6.2 were discussed.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

Item - 13.1 Other Non-Council Business - has been moved to another part of the document.

14 DATE OF NEXT MEETING - WEDNESDAY 16 SEPTEMBER, 2020**15 MEETING CLOSED**

The meeting terminated at 2:35 pm.

This page and the preceding 6 pages are the minutes of the Haasts Bluff Local Authority Meeting held on Wednesday 17 June 2020 and are UNCONFIRMED.



MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING HELD IN THE
KINTORE COUNCIL OFFICE ON WEDNESDAY 15 JULY 2020 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:57 AM

2 WELCOME

2.1 Welcome to Country and Prayer – Monica Robinson

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Monica Robinson, Rochelle Robinson (Phone), Lindsay Corby (Phone)

Councillors:

President Roxanne Kenny, Cr Tommy Conway, Cr Sarah Stockman (Videolink) and
Cr Dalton McDonald

Council Employees:

Jeff McLeod (Chief Executive Officer), Keith Hassett (Area Manager), Michael Mitchell
(MacSafe), Mark O'Brien (CSC Kintore), Katie Richards (Youth Engagement Officer), Min
Roebuck (Community Engagement Officer), June Crabb (Governance Administration
Officer) and Robert Rabotot (Governance Officer)

Guests:

Irene Nangala

3.2 Apologies/Absentees

Apologies:

Giselle Barku, Phyllis Rowe, Shania Sampson and Francis Collins

Absentees:

Nil

3.3 Resignations

Nil

3.4 Terminations

This is page 1 of 7 of the Minutes of the Kintore Local Authority Meeting held on Wednesday, 15 July
2020

Nil

3.5 Nominations

Nil

3 ATTENDANCE AND APOLOGIES

KLA2020-034 RESOLVED (Dalton McDonald/Monica Robinson)

That the Kintore Local Authority noted the attendance and apologies of the meeting.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

KLA2020-035 RESOLVED (Tommy Conway/Dalton McDonald)

That the Kintore Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

KLA2020-036 RESOLVED (Monica Robinson/Rochelle Robinson)

That the Minutes of the Kintore of 1 April 2020 be adopted as a resolution of Kintore Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 That the papers circulated are received for consideration at the meeting.

6.1 Acceptance of the Agenda

KLA2020-037 RESOLVED (Tommy Conway/Monica Robinson)

That the Kintore Local Authority received the papers circulated for consideration at the meeting.

6.2 That members provide notification of matters to be raised in General Council Business.

6.2 Notification of General Business Items

KLA2020-038 RESOLVED (Tommy Conway/Monica Robinson)

That the Kintore Local Authority did not provide notification of matters to be raised in general business.

6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 Notifications of Non-Council Business Items

KLA2020-039 RESOLVED (Tommy Conway/Monica Robinson)

That the Kintore Local Authority members provided notification of matters to be raised in general business as follow:

1. Housing – Room to Breathe
2. NT Police
3. Roads
4. Desert Bore Outstation

7 CONFLICT OF INTEREST**7.1 CONFLICT OF INTERESTS**

KLA2020-040 RESOLVED (Monica Robinson/Dalton McDonald)

That the Kintore Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

KLA2020-041 RESOLVED (Monica Robinson/Dalton McDonald)

That the Kintore Local Authority did not declare any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**9.2 LOCAL AUTHORITY PROJECTS****EXECUTIVE SUMMARY:**

The Local Authority receive Project Funds from the NTG Department of Local Government, Housing and Community Services for investing in local government community projects.

There is a total un-committed balance of \$67,678.76 to allocate in this community.
\$1,288.76 is from the 2018/19 Project Fund and must be expended before 30 June 2020.
\$66,390.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

KLA2020-042 RESOLVED (Tommy Conway/Monica Robinson)

That the Kintore Local Authority:

- a) Noted and accepted the progress of their projects;
- b) Kept Project 2284, Youth Board Project, open;
- c) Noted completion and closed Project 2278, Green Shed Light and credited underspent allocation of \$359.09 back to the fund;
- d) Kept Project 2279, Solar Lights at Playground, open;
- e) Noted completion and closed Project 2280, Kintore Masterplan;
- f) Cancelled and incorporated Project 2281, Shade at Playground, into the Kintore Masterplan and credited underspent allocation of \$40,000.00 back to the fund;
- g) Kept Project 2282, Shade at Church, open;
- h) Created and allocated the remaining funds of \$173,139.09 to a new project named 'Kintore Community-Hub Masterplan';
- i) Requested the Project, Kintore Community-Hub Masterplan, to be fully costed for the next Kintore Local Authority meeting of 3 September 2020; and
- j) Invited CDP Representatives to the next Kintore Local Authority meeting of 3 September 2020 to discuss a collaboration between MRC and CDP into implementation of the development of the Project, Kintore Community-Hub Masterplan.

Note: The figure of \$173,139.09 under h) is given provided that the Local Authority receives \$66,390.00 to their 2020/21 Project Fund.

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

KLA2020-043 RESOLVED (Rochelle Robinson/Dalton McDonald)

That the Kintore Local Authority:

- a) Noted the progress reports on actions from the minutes of previous meetings as received;
- b) Close Action Item 1, Traffic Management Plan; and
- c) Kept Action Item 2, Master Plan for Community, open.

Item - 9.2 Local Authority Projects - has been moved to another part of the document.

9.3 COMMUNITY INFRASTRUCTURE PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission to *improve the lives of Council residents by delivering valued and relevant services*.

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

KLA2020-044 RESOLVED (Monica Robinson/Dalton McDonald)

That the Kintore Local Authority:

- a) Noted and accepted the report; and
- b) Provided feedback towards establishing the Kintore Infrastructure Plan.

9.4 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community. The Local Authority must decide how to commit the funds to best benefit everybody. Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June of that financial year.

KLA2020-045 RESOLVED (Monica Robinson/Tommy Conway)

That the Kintore Local Authority:

- a) Noted the spending of their 2019/20 Discretionary Fund; and
- b) Advised that they will consult the community on the spending of their 2020/21 Discretionary fund.

9.5 LOCAL AUTHORITY ENGAGEMENT AND THE REGIONAL PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission to *improve the lives of Council residents by delivering valued and relevant services*.

The Local Authority is asked to guide and support MRC staff to meet the objectives of the

2019-20 Regional Plan and the 2020-21 Regional Plan.

KLA2020-046 RESOLVED (Dalton McDonald/Rochelle Robinson)
That the Kintore Local Authority noted and accepted the report.

9.6 COUNCIL ELECTORAL BOUNDARIES

EXECUTIVE SUMMARY:

Toward the end of the Council term the NT Electoral Commission seeks comment on the effectiveness, or not, of the MacDonnell Regional Council boundary and the four ward boundaries within. The Local Authority is invited to record its comments to inform Council's response to the electoral commission about the current electoral structure and whether it provides the most effective possible representation for constituents.

KLA2020-047 RESOLVED (Dalton McDonald/Monica Robinson)
That the Kintore Local Authority noted and accepted the report and provided the comments to Council that they wish to remain in the Luritja Pintubi Ward.

9.7 COVID19

EXECUTIVE SUMMARY:

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person, but good hygiene can prevent infection. MRC in response to the COVID-19 outbreak has identified and is managing various risk through guidelines and regular communication with staff to ensure compliance.

KLA2020-048 RESOLVED (Tommy Conway/Monica Robinson)
That the Kintore Local Authority noted and accepted the report on COVID-19.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Kintore across the area of Local Government Service Delivery.

KLA2020-049 RESOLVED (Tommy Conway/Lindsay Corby)
That the Kintore Local Authority noted and accepted the attached report prepared by Joseph Smith, Council Services Coordinator, Kintore.

10.2 COMMUNITY SERVICE KINTORE LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

KLA2020-050 RESOLVED (Tommy Conway/Monica Robinson)
That the Kintore Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

This is page 5 of 7 of the Minutes of the Kintore Local Authority Meeting held on Wednesday, 15 July 2020

11.1 EXPENDITURE REPORT AS AT 31 MARCH 2020**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 March 2020 in the Local Authority Community.

KLA2020-051 RESOLVED (Tommy Conway/Lindsay Corby)

That the Kintore Local Authority noted and accepted the Expenditure Report as at 31 March 2020.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business. We are now discussing the matters raised as follow:

RECOMMENDATION

That the Kintore Local Authority note and discuss the items raised at Item 6.2.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The Department of Local Government, Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

RECOMMENDATION

That the Kintore Local Authority noted and discussed the Non-Council Business items raised at Item 6.3 as follow:

1. Housing – Room to Breathe

The Local Authority were asking when is a Territory Housing team going to visit Kintore community in regards to the 'Room to Breathe' program.

2. NT Police

The Local Authority requested to invite Jamie Chalker, NT Police Commissioner, to attend the next Kintore Local Authority Meeting of 3 September 2020 to have the road between the WA border and Kintore patrolled.

3. Road

The Local Authority requested to have the roads to the outstations of Desert Bore, Yuwalki and Sandy Blight graded.

MRC receives funds to maintain these roads. The grading is scheduled to happen before mid-August 2020.

4. Desert Bore Outstation

The Local Authority discussed the need for power (from a generator or a solar system) at Desert Bore (Pinpirnga) Outstation so that water could be pumped. Application to become a funded outstation.

14 DATE OF NEXT MEETING - THURSDAY 3 SEPTEMBER, 2020**15 MEETING CLOSED**

The meeting terminated at 2:05 PM.

This page and the preceding 6 pages are the minutes of the Kintore Local Authority Meeting held on Wednesday, 15 July 2020 and are UNCONFIRMED.

UNCONFIRMED



MINUTES OF THE AMOONGUNA LOCAL AUTHORITY MEETING HELD IN THE
COUNCIL OFFICE ON WEDNESDAY 22 JULY 2020 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:45 AM

2 WELCOME

2.1 Welcome to Country – President Roxanne Kenny

AML2020-069 RESOLVED (Caroline Peters/Natasha Stuart)

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to nominate Councillor Lynette Ellis as Chair for Amoonguna Local Authority meeting – 22 July 2020.

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Caroline Peters and Natasha Stuart

Councillors:

President Roxanne Kenny and Cr Lynette Ellis

Council Employees:

Simon Murphy (Director Technical Services), Keith Hassett (Area Manager), Cristiano Castro (Coordinator Community Safety), Simran Behl (CSC Amoonguna), Jeff Tan (Coordinator, Communications and Planning), Min Roebuck (Community Engagement Officer), June Crabb (Governance Administration Officer) and Robert Rabotot (Governance Officer)

Guests:

Nick Thorpe (Senior Land Use Planner, Department Housing and Community Development), Bruce Fyfe (Regional Manager, Local Government and Community Development Division)

3.2 Apologies/Absentees

Apologies:

Deputy President Greg Sharman, Cr Susan Doolan, Henry Oliver, Donna Dixon and Rhekita Stuart

Absentees:

Glenn Dixon

Attendance, Apologies and Absentees**AMLA2020-070 RESOLVED (Caroline Peters/Natasha Stuart)**

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to note the attendance, apologies and absentees of the meeting.

Note: Quorum not met, this meeting was conducted as provisional.

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations**3.5.1 NOMINATIONS****EXECUTIVE SUMMARY:**

At the Amoonguna Local Authority Meeting of 8 April 2020, the Local Authority accepted the nomination of Rhekita Stuart and recommended Council to appoint her to the Amoonguna Local Authority. Council endorsed this recommendation at the 26 June 2020 Council Meeting.

There is currently still one vacancy to the Local Authority and as a consequence a call for nominations is recommended.

In the event of a vacancy, a new member is nominated and appointed in accordance with the Local Government Act, Ministerial Guidelines and (Council Policy) CP111 Local Authorities. Upon the recommendation of the Local Authority, Council appoints Local Authority members under the Local Government Act.

AMLA2020-071 RESOLVED (Caroline Peters/Natasha Stuart)

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to note the open vacancy and to call for community nominations to remain open for a further 28 days.

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT****AMLA2020-072 RESOLVED (Natasha Stuart/Caroline Peters)**

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to note that the Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Amoonguna Local Authority Meeting of 8 April 2020 be adopted as a resolution of Amoonguna Local Authority.

Note: As this meeting was held as a provisional meeting, the minutes of the Haasts Bluff of 25 March 2020 could not be approved and will be presented at the 16 September 2020 meeting.

This is page 2 of 7 of the Minutes of the Amoonguna Local Authority Meeting held on Wednesday, 22 July 2020

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 That the papers circulated are received for consideration at the meeting.

6.1 Acceptance of the Agenda

AML2020-073 RESOLVED (Caroline Peters/Natasha Stuart)

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to note that the Amoonguna Local Authority received the papers circulated for consideration at the meeting.

6.2 That members provide notification of matters to be raised in General Council Business.

6.2 Notification of General Business Items

AML2020-074 RESOLVED (Caroline Peters/Natasha Stuart)

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council that the Amoonguna Local Authority did not provide notification of matters to be raised in general business.

6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 Notifications of Non-Council Business Items

AML2020-075 RESOLVED (Caroline Peters/Natasha Stuart)

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to note that the Amoonguna Local Authority members provided notification of matters to be raised in general business as follow:

1. Noise from Motorbikes and Kids riding without Helmets
2. NT Police Patrol
3. Center Line on Amoonguna Road

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

AML2020-076 RESOLVED (Natasha Stuart/Caroline Peters)

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to note that the Amoonguna Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

AML2020-077 RESOLVED (Natasha Stuart/Caroline Peters)

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to Amoonguna Local Authority did not declare any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

AMLA2020-078 RESOLVED (Caroline Peters/Natasha Stuart)

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to note the progress reports on actions from the minutes of the previous meetings as received.

9.2 LOCAL AUTHORITY PROJECT REPORT

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is a total un-committed balance of \$323.96 to allocate in their community.

\$0 is from the 2018/19 Project Fund and must be expended before 30 June 2020.

\$323.96 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

AMLA2020-079 RESOLVED (Natasha Stuart/Caroline Peters)

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to:

- a) Note and accept the progress of their Local Authority projects;
- b) Keep Project 2006, Picnic Table and Chairs, open and credit the unspent \$1,256.00 back to the fund;
- c) Keep Project 2008, Plants and Trees, open and allocate an additional \$2,000.00 to the project;
- d) Note completion and close Project 2134, Fencing around Parks, and credit the unspent \$10,454.55 back to the fund;
- e) Keep the Project 2133, Bus Shelter at the Clinic, open;
- f) Note completion and close Project 2131, Seating and Fans for the Recreation Hall, and credit the unspent \$2,125.64 back to the fund;
- g) Keep Project 2132, Wood Fire Barbeques for Stuart Park and Ross Park open and allocate an additional \$5,000.00 to the project;
- h) Keep the Project 2136, Scope of Works to refurbish Change Rooms, open; and
- i) Keep the Project 2135, Footpath, open.

9.3 COMMUNITY INFRASTRUCTURE PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

AMLA2020-080 RESOLVED (Natasha Stuart/Caroline Peters)

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to :

- a) Note and accept the report; and
- b) Note the feedback provided towards establishing the Amoonguna Infrastructure Plan.

9.4 LOCAL AUTHORITY DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money to best benefit everybody. This money does not carry over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to:

- a) Note the spending of their 2019/20 Discretionary Fund; and
- b) Note and discuss the spending of their 2020/21 Discretionary fund.

Note: As this meeting was held as a provisional meeting, this item could not be discussed.

9.5 YOUTH BOARD MEETING MINUTES - 19 MAY 2020

EXECUTIVE SUMMARY:

Goal 3 of the Regional Plan is for young people to be empowered to be engaged representatives in their communities.

AML2020-081 RESOLVED (Caroline Peters/Natasha Stuart)

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to note and accept the minutes of the Youth Board meeting of 19 May 2020.

9.6 LOCAL AUTHORITY ENGAGEMENT AND THE REGIONAL PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*.

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2019-20 Regional Plan and the 2020-21 Regional Plan.

AML2020-082 RESOLVED (Natasha Stuart/Caroline Peters)

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to:

- a) Note and accept the report;
- b) Resolve to hold an Open Space Meeting at the Basketball Court on 7 October 2020; and
- c) Note the feedback provided towards establishing the Amoonguna Infrastructure Plan.

9.7 COUNCIL ELECTORAL BOUNDARIES

EXECUTIVE SUMMARY:

Toward the end of the Council term the NT Electoral Commission seeks comment on the effectiveness, or not, of the MacDonnell Regional Council boundary and the four ward boundaries within. The Local Authority is invited to record its comments to inform Council's response to the electoral commission about the current electoral structure and whether it provides the most effective possible representation for constituents.

AML2020-083 RESOLVED (Caroline Peters/Natasha Stuart)

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to note and accept the report and note the comments provided to Council.

This is page 5 of 7 of the Minutes of the Amoonguna Local Authority Meeting held on Wednesday, 22 July 2020

9.8 COVID19

EXECUTIVE SUMMARY:

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person, but good hygiene can prevent infection. MRC in response to the COVID-19 outbreak has identified and is managing various risk through guidelines and regular communication with staff to ensure compliance.

AMLA2020-084 RESOLVED (Natasha Stuart/Caroline Peters)

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to note and accept the report on COVID-19.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Amoonguna across the area of Local Government Service Delivery.

AMLA2020-085 RESOLVED (Caroline Peters/Natasha Stuart)

That the provisional meeting of the Amoonguna Local Authority, by majority vote, recommend to Council to note and accept the attached report prepared by Simran Behl, Council Services Coordinator, Amoonguna.

10.2 COMMUNITY SERVICE AMOONGUNA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

AMLA2020-086 RESOLVED (Natasha Stuart/Caroline Peters)

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to note and accept the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 30 JUNE 2020

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 June 2020 in the Local Authority community.

AMLA2020-087 RESOLVED (Caroline Peters/Natasha Stuart)

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to note and accept the Expenditure Report as at 30 June 2020.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business. We are now discussing the matters raised as follow:

RECOMMENDATION

That the Amoonguna Local Authority note and discuss the items raised at Item 6.2.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The Department of Housing and Community Development will be in attendance to present any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business. We are now discussing the matters raised as listed below:

AMLA2020-088 RESOLVED (Natasha Stuart/Caroline Peters)

That the provisional meeting of the Amoonguna Local Authority, by majority of vote, recommend to Council to note the Non-Council Business items raised at Item 6.3 discussed as below:

1. Noise from Motorbikes and Kids riding without Helmets

The Local Authority reported the nuisance from the noise of motorbikes ridden in community and the children riding without wearing helmets.

This matter will be deferred to the next Community Safety Action Plan (CSAP) meeting.

2. NT Police Patrol

The Local Authority requested the NT Police to assist Night Patrol on Thursday and Friday nights in patrolling the community.

3. Centre Line on Amoonguna Road

The Local Authority requested a centre line to mark the middle of the Amoonguna Road.

14 DATE OF NEXT MEETING - WEDNESDAY 7 OCTOBER, 2020**15 MEETING CLOSED**

The meeting terminated at 12:38 pm.

This page and the preceding 6 pages are the minutes of the Amoonguna Local Authority Meeting held on Wednesday 22 July 2020 and are UNCONFIRMED.



MINUTES OF THE DOCKER RIVER LOCAL AUTHORITY MEETING HELD IN THE
DOCKER RIVER BASKETBALL COURT
ON WEDNESDAY 5 AUGUST 2020 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 11:35 AM

DRLA2020-058 RESOLVED (Marlene Abbott/Rosina Kunia)

That the Docker River Local Authority nominated Winsome Newberry as Chairperson for Docker River Local Authority meeting 5 August 2020.

2 WELCOME

2.1 Welcome to Country – Winsome Newberry

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Winsome Newberry, Rosina Kunia

Councillors:

Cr Roxanne Kenny, Cr Selina Kulitja, Cr Marlene Abbott,

Council Employees:

Simon Murphy (Director Technical Services), Stephen Trindle (CSC), Jeff Tan (Coordinator, Communications and Planning), Min Roebuck (Community Engagement Officer), Louise Naughton (Policy Officer) and Robert Rabotot (Governance Officer)

Guests:

Robin Hall (Department of Local Government, Housing and Community Services), Sandy Wille (Local Resident), Louise Hewson (Rise – Ngurratjuta), Kenny Hewson (Rise – Ngurratjuta), Olivia Couch (NPYWC), Grace Huck (NPYWC), David Ward (Docker River School Principal), Sargent Morrisson (NT Police)

3.2 Apologies/Absentees

Apologies:

Nil

Absentees:

Ruby James, Barnaby Kunia, Pricilla Abbott and Mervyn De Rose

Attendance, Apologies and Absentees

DRLA2020-059 RESOLVED(Selina Kulitja/Marlene Abbott)

That the Docker River Local Authority noted the attendance, apologies and attendees of the meeting.

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations**3.5.1 NOMINATIONS****EXECUTIVE SUMMARY:**

Following the termination of a member at the meeting of 6 February 2020, a vacancy in the Docker River Local Authority is open and as a consequence a call for nominations is recommended. In the event of a vacancy, a new member will be nominated and appointed in accordance with the Local Government Act, Ministerial Guidelines and Council Policy 111 Local Authorities.

Council appoints Local Authority members under the Local Government Act.

DRLA2020-060 RESOLVED(Winsome Newberry/Marlene Abbott)

That the Docker River Local Authority did not receive any nomination and kept the call for community nominations open in order to fill the vacancy.

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT**

DRLA2020-061 RESOLVED(Selina Kulitja/Rosina Kunia)

That the Docker River Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

DRLA2020-062 RESOLVED(Winsome Newberry/Marlene Abbott)

That the Minutes of the Docker River Local Authority of 15 April 2020 were adopted as a resolution of the Docker River Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

This is page 2 of 7 of the Minutes of the Docker River Local Authority Meeting held on Wednesday, 5 August 2020

6.1 That the papers circulated are received for consideration at the meeting.

6.1 Acceptance of the Agenda

DRLA2020-063 RESOLVED(Winsome Newberry/Selina Kulitja)

That the Docker river Local Authority received the papers circulated for consideration at the meeting.

6.2 That members provide notification of matters to be raised in General Council Business.

6.2 Notification of General Business Items

DRLA2020-064 RESOLVED(Winsome Newberry/Selina Kulitja)

That the Papunya Local Authority provided notification of matters to be raised in general business as follow:

1. Car Wrecks

6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 Notifications of Non-Council Business Items

DRLA2020-065 RESOLVED(Winsome Newberry/Selina Kulitja)

That the Docker River Local Authority members provided notification of matters to be raised in general business as follows:

1. School & College
2. NT Police

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

DRLA2020-066 RESOLVED(Marlene Abbott/Rosina Kunia)

That the Docker River Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

DRLA2020-067 RESOLVED(Marlene Abbott/Rosina Kunia)

That the Docker River Local Authority did not declare any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

DRLA2020-068 RESOLVED(Selina Kulitja/Winsome Newberry)

That the Docker River Local Authority:

This is page 3 of 7 of the Minutes of the Docker River Local Authority Meeting held on Wednesday, 5 August 2020

- a) Noted the progress reports on actions from the minutes of the previous meetings as received;
- b) Kept Action Item 1 open;
- c) Closed Action Item 2 & 3.

9.2 LOCAL AUTHORITY PROJECT REPORT

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is currently a total un-committed balance of \$21,975.42 to allocate in this community. \$0.00 is from the 2018/19 Project Fund and must be expended before 30 June 2020. \$21,975.42 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

DRLA2020-069 RESOLVED (Marlene Abbott/Rosina Kunia)

That the Docker River Local Authority:

- a) Noted and accepted the progress of their projects;
- b) Kept all projects open.

9.3 COMMUNITY INFRASTRUCTURE PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

DRLA2020-070 RESOLVED (Winsome Newberry/Selina Kulitja)

That the Docker River Local Authority:

- a) Noted and accepted the report; and
- b) Provided feedback towards establishing the Docker River Infrastructure Plan.

The meeting did break at 12:30 PM.

The meeting resumed at 12:35 PM.

9.4 LOCAL AUTHORITY DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

All funds have been allocated. However, due to COVID-19 preventative measures, activities such as a community BBQ cannot be endorsed by MRC until the current circumstances have changed.

DRLA2020-071 RESOLVED (Winsome Newberry/Marlene Abbott)

That the Docker River Local Authority:

- a) Noted the spending of their 2019/20 Discretionary Funds; and
- b) Noted and discussed the spending of their 2020/21 Discretionary Funds.

9.5 LOCAL AUTHORITY ENGAGEMENT AND THE REGIONAL PLAN

This is page 4 of 7 of the Minutes of the Docker River Local Authority Meeting held on Wednesday, 5 August 2020

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

DRLA2020-072 RESOLVED (Marlene Abbott/Selina Kulitja)

That the Docker River Local Authority:

- a) Noted and accepted the report; and
- b) Provided guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan.

9.6 COUNCIL ELECTORAL BOUNDARIES**EXECUTIVE SUMMARY:**

Toward the end of the Council term the NT Electoral Commission seeks comment on the effectiveness, or not, of the MacDonnell Regional Council boundary and the four ward boundaries within. The Local Authority is invited to record its comments to inform Council's response to the electoral commission about the current electoral structure and whether it provides the most effective possible representation for constituents.

DRLA2020-073 RESOLVED (Marlene Abbott/Rosina Kunia)

That the Docker River Local Authority noted and accepted the report and provided their comments to Council as: no changes.

The meeting did break for lunch at 12:55 PM.

The meeting resumed at 1:45 PM.

9.7 COVID19**EXECUTIVE SUMMARY:**

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person, but good hygiene can prevent infection. MRC in response to the COVID-19 outbreak has identified and is managing various risk through guidelines and regular communication with staff to ensure compliance.

DRLA2020-074 RESOLVED (Marlene Abbott/Winsome Newberry)

That the Docker River Local Authority noted and accepted the report on COVID-19.

10 COUNCIL SERVICES REPORTS**10.1 COUNCIL SERVICE COORDINATOR'S REPORT****EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Kaltukatjara/Docker River across the area of Local Government Service Delivery.

DRLA2020-075 RESOLVED (Marlene Abbott/Selina Kulitja)

That the Docker River Local Authority noted and accepted the attached report prepared by Stephen Trindle, Council Services Coordinator.

10.2 COMMUNITY SERVICE DOCKER RIVER LOCAL AUTHORITY REPORT**EXECUTIVE SUMMARY:**

This is page 5 of 7 of the Minutes of the Docker River Local Authority Meeting held on Wednesday, 5 August 2020

This report provides an update on Community Services program delivery.

DRLA2020-076 RESOLVED (Selina Kulitja/Winsome Newberry)

That the Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 30 JUNE 2020

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 June 2020 in the Local Authority community.

DRLA2020-077 RESOLVED (Marlene Abbott/Winsome Newberry)

That the Docker River Local Authority noted and accepted the Expenditure Report as at 30 June 2020.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business. We are now discussing the matters raised as follow:

RECOMMENDATION

That the Docker River Local Authority noted and discussed the items raised at Item 6.2 as below:

1. Car Wrecks

The Local Authority inquired about the possibility of the wreck cars to be removed from community and placed at the Waste Management Facility (WMF). The ELT Member advised that the machine used to remove wreck cars is not due in Docker River for some time and recommended to have a count of the cars to be given to the Director Service Delivery who can schedule the machine to Docker River.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Housing and Community Development will be in attendance to present any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business. We are now discussing the matters raised as listed below:

DRLA2020-078 RESOLVED (Marlene Abbott/Rosina Kunia)

That the Docker River Local Authority:

- a) Noted and discussed the Non-Council Business items raised at Item 6.3 as below; and,
- b) Noted and accepted any updates and progress on actions from the Department of Local Government, Housing and Community Development.

1. School & College

This is page 6 of 7 of the Minutes of the Docker River Local Authority Meeting held on Wednesday, 5 August 2020

The attendance at school and college has been low due to students not coming to school despite the school organising a bus pick up.
The School Principal advised that he had to close the college due to losing one teacher. However, the college was to re-open on 6 August 2020.

2. NT Police

The Local Authority expressed their dissatisfaction in regards to the Police performance.

14 DATE OF NEXT MEETING - THURSDAY 15 OCTOBER, 2020

15 MEETING CLOSED

The meeting terminated at 2:27 PM.

This page and the preceding 6 pages are the minutes of the Docker River Local Authority Meeting held on Wednesday 5 August 2020 and are UNCONFIRMED.

STANDING ITEMS REPORT

ITEM NUMBER	13.1
TITLE	Action Register
REFERENCE	- 274715
AUTHOR	Darren Pfitzner, Manager Governance and Engagement

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Council regularly reviews this report which summarises actions that have been raised at previous Ordinary Council meetings and provides the status and/or updates of each action.

RECOMMENDATION

That Council note the progress on the actions in the register.

BACKGROUND/DISCUSSION

Nil

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Councillors
MRC Executive Leadership Team

ATTACHMENTS:

1 Action OCM - 17.08.2020 - V2.pdf

Outstanding	Division: Committee: Officer:	Ordinary Council	Date From: Date To:
Action Sheets Report			Printed: Monday, 17 August 2020 1:46:31 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2020	Marks, Rohan Marks, Rohan	General Business as Raised at Item 7.2	General Business
14 May 2020 - 1:14 PM - Marilyn Wright			
Action 1: On hold until after COVID 19			
That MRC write to NPYWC to invite NPYWC Board members from Docker River, Finke and Imanpa, along with a senior member of NPY staff, to meet with President Kenny, Councillor Doolan, Councillor Abbott and Councillor Kulitja and the Director Community Services, to discuss opportunities for services to work together for the benefit of youth in these communities.			
2 Jul 2020 - 12:55 PM - Robert Rabotot			
Note: Director Community Services will arrange meeting date and advise members for time and date for a meeting in the Council Chambers with a videolink organised as necessary.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2020	MacLeod, Jeff MacLeod, Jeff	Standing Items Report	Correspondence Register
22 May 2020 - 10:53 AM - Marilyn Wright			
OC2020-013 RESOLVED (Greg Sharman/Susan Doolan)			
Action 1:			
That Council requested the Council Delegates to LGANT to bring the Item 1 from 16.1 General Business As Raised At Item 8, SLAP Map Updates showing the utilities in communities, to the LGANT Meeting of 15 April 2020 as an agenda item.			
Action deferred until the LGANT meeting in November.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/06/2020	MacLeod, Jeff MacLeod, Jeff	General Business as Raised at Item 7.2	General Business
OC2020-075 RESOLVED (Tommy Conway/Braydon Williams)			
2 Jul 2020 - 1:25 PM - Robert Rabotot			
That the Ordinary Council:			
a) Noted and discussed the items raised at Item 8; and			
b) Authorised the CEO to provide Desert Funerals Limited with a letter of support from Council for the proposal.			
Action completed – Recommendation to close.			

STANDING ITEMS REPORT

ITEM NUMBER 13.2
TITLE Correspondence Register
REFERENCE - 274946
AUTHOR Darren Pfitzner, Manager Governance and Engagement

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

This report provides Councilors with an update on correspondence sent and received by the Council/President in the period following the past Council meeting.

RECOMMENDATION

That Council note the correspondence received.

BACKGROUND/DISCUSSION

Please see a list of correspondence received:

Date Received	From	Subject
14 August 2020	Department of the Chief Minister	Central Australia workshop - Alcohol management in regional and remote communities

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

President Roxanne Kenny
Chief Executive Officer

ATTACHMENTS:

- 1 Background Paper - Alcohol Management in Remote and Regional Communities.pdf

Background Paper: Alcohol Management in Remote and Regional Communities

Context

The NT Government is committed to working on how we engage with Aboriginal Territorians to support community aspirations. This is supported by the NT Government's Local Decision Making (LDM) policy:

Under LDM, Aboriginal Territorians may have greater control and decision making on their needs and aspirations. Through LDM consultations so far, a small number of communities have identified alcohol as a topic they would like to discuss further.

In the Northern Territory, alcohol is controlled by the *Liquor Act 2019* (NT). The Northern Territory Liquor Commission is the main decision maker about alcohol matters and is separate from government.

Laws introduced by the Commonwealth Government as part of The Intervention put more rules on alcohol in remote communities. These rules continue until 2022. The rules include power to deny new permit systems and social clubs in communities. No new liquor licences have been issued in communities since 2007.

There is also a five-year freeze on issuing takeaway liquor licences under the *Liquor Act 2019* (until 2023 and may be extend by up to 12 months at a time).

Moving forward, the NT Government sees a partnership between community and government where community would like to explore starting a social club or permit system. This partnership is based on listening to community wants, sharing information and experiences on what works, what can be improved and evidence to help community make the best decision, and how to keep the benefits of alcohol in community, like money, in community.

Questions for discussion

From your community's perspective:

- 1) What are the issues around permit systems in communities?
- 2) What are the issues around social clubs in communities?
- 3) What can be done to fix these issues?
- 4) What evidence would your community want to see before making a decision about alcohol in community - for example police data, school data, hospital or clinic data...
- 5) What rules should be in place to make sure people act right with alcohol?
- 6) How does community keep money spent on alcohol in community?

Summary of *Review of Liquor Permit Schemes under the NT Liquor Act: Final Report* (2016)

This report found communities should form Permit Committees with community representation and support from government. If community do not form a Permit Committee, the role normally falls to police, who need clear rules and support.

Background Paper: Alcohol Management in Remote and Regional Communities

Permit systems also often have complex and lengthy legal rights of review about decisions compared to social clubs.

Background

Two kinds of permit systems have developed:

- 1) **Exemption** systems, where permits allow some people to drink alcohol while others cannot.
- 2) **Management** systems, where permits restrict the amount of alcohol that can be purchased.

Exemption systems

Issues:

- Level of community input - varies between communities and can often be left to police to manage.
- Monitoring and revoking permits - often left to police.
- Limits on possession - inconsistent and who sets the limits.
- Perceived double standards between Aboriginal and non-Aboriginal people in communities.
- Compliance and enforcement - permit holders breach permit rules because they do not understand the rules.
- **There is lack of consistency in permit systems.**

Management systems

Issues:

- Some communities have a Permit Committee while others do not.
- Permit purchase allowances are not health based - for example people may, and do, purchase a 30 pack carton of full strength beer each day.
- Grog running, supply to non-permit holders and binge drinking.
- Difficult to manage where community also has a social club.
- **There is lack of consistency in permit systems and, where a community has both, consistency between the permit system and social club. Permit purchase allowances are not based on health recommendations for safe alcohol consumption.**

Summary of *Managing Alcohol Consumption - a review on licensed clubs in remote Indigenous communities in the NT (Bowchung Report) (2015)*

This report found communities with social clubs do not have significantly higher alcohol-related harms than communities without a social club. Alcohol consumption can also be managed in social clubs better than under a permit system.

Background

Eight social clubs in the Northern Territory:

Background Paper: Alcohol Management in Remote and Regional Communities

- Wurrumiyanga
- Wurankuwu
- Milikapiti
- Pirlangimpi
- Gunbalanya
- Beswick
- Kalkarindji
- Peppiminarti

Four main changes to social clubs from The Intervention:

- Shorter opening hours - from 5/6 days a week to 4 days; and from 5 to 3 hours a day.
- Shift from full to mid-strength beer.
- No more takeaway sales (if occurring).
- Introduction of Income Management.

Impact of clubs on wellbeing

From 2004, alcohol-related assaults in communities with social clubs was higher than communities without. This started to go down around the time of The Intervention restrictions. By 2012, the rate of alcohol-related assaults in communities with social clubs was no higher than the NT as a whole but still higher than communities without social clubs.

General assaults involving alcohol declined in communities with social clubs compared to communities without social clubs and the NT as a whole. This means, as at 2012, social clubs did not appear to be associated with higher rates of alcohol-related assaults compared to communities without social clubs, which is positive from five years earlier.

How clubs operate

- Legal and governance structures - social clubs should be registered under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (Cth) to access support. Club committees, club managers, type of liquor licence and the profits returning to the community (if that occurs) are also important to ensure the club operates in the best interests of community.
- Physical amenities and general atmosphere - fosters positive behaviours and interactions
- Practices around how alcohol is served - varies between clubs but aim to prevent patrons from getting too intoxicated.
- Club rules - varies between clubs, generally well known and followed by community, few know how they are made. Banning is a common way to enforce rules.
- The role of the club in the community - depends on the relationship between club management and community and impacted The Intervention restrictions. Knowledge of what happens to profits is low.

What makes a club run well

- Regulation by government and local rules to guide patron behaviour.
- The attitude of drinkers.
- The importance of the manager, security staff and club committee.
- Good relationship between the club, and community and community organisations.
- Provision of food and entertainment, and a pleasant physical environment.

Background Paper: Alcohol Management in Remote and Regional Communities

Additional background information

- A) Brief description of the general historical development of alcohol policy related to Aboriginal communities in the Northern Territory
- B) Licensing NT procedure for considering, issuing, revoking and reviewing liquor permits
- C) Alcohol Review Implementation Team procedure for applying for a liquor licence

Background Paper: Alcohol Management in Remote and Regional Communities

It is important to understand the specific social, cultural, political and environmental factors of a particular community or region in the process of negotiating an LDM agreement involving community alcohol management.

It was not until 1964 Aboriginal Territorians were lawfully permitted to possess and consume alcohol, although bringing alcohol onto reserves was still not allowed without the permission of reserve authorities.

The next significant step came in 1981, when all alcohol laws specifically relating to Aboriginal communities finished, leaving the *Liquor Act 1979* (NT) as the only alcohol-related legislation (note this has been repealed by the *Liquor Act 2019* (NT)). This put Aboriginal communities on the same legal footing as the rest of the Territory and empowered Aboriginal Territorians to determine the status of alcohol on their lands.

Under the 1979 Act, individuals or groups could apply to have an area declared a General Restricted Area or 'dry'. Permits could also be granted to allow a person to take into, possess or drink alcohol in a General Restricted Area. Some alcohol control schemes established by Territory Aboriginal communities include:

- possession, supply or consumption of any alcohol is prohibited at all times
- alcohol may be brought into the area and consumed by a person who holds a permit to do so under the conditions stated on the permit
- takeaway alcohol is available from a local community outlet
- alcohol is available at a licensed club for consumption within the boundary of the club's licensed premises, with no takeaway sales allowed
- alcohol is available from licensed premises for consumption on the premises and also available for takeaway if the purchaser has a permit. Permits may specify where takeaway alcohol may be consumed, for example at the residence of a permit holder or other identified locations, and the type of alcohol that may be purchased.

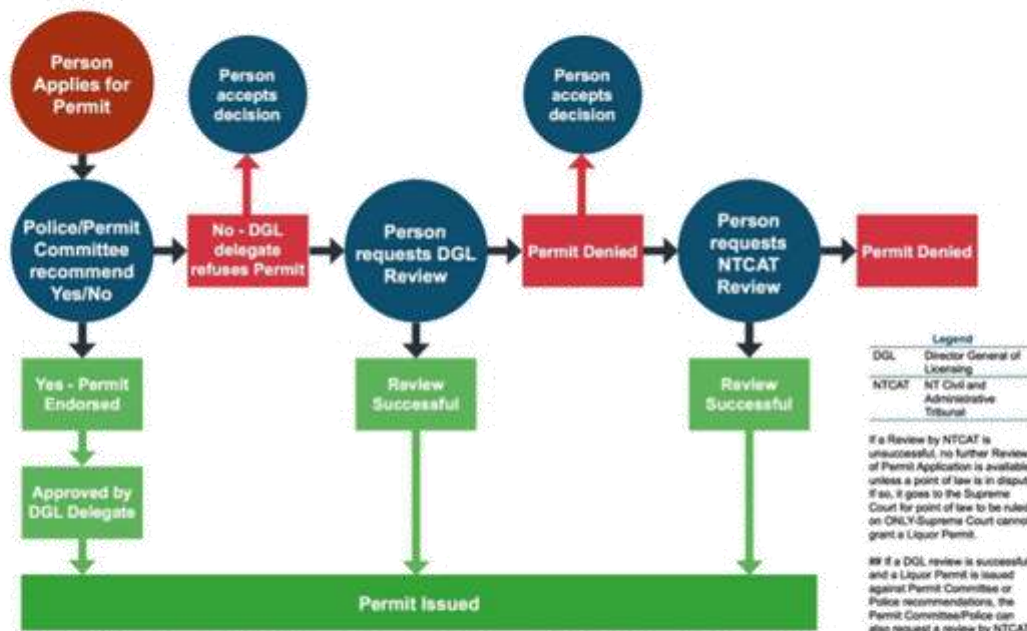
As a result, there is no one alcohol control arrangement applicable to Aboriginal communities. Instead, numerous place-based solutions have developed, reflecting community's aspirations to achieve a common goal - minimising alcohol-related harm.

Also note in 2007, the Commonwealth announced The Intervention, passing law to ban the possession, supply and consumption of alcohol on Aboriginal land throughout the NT. The restrictions include modifications on liquor licences and permits. This legislation is expected to stop operating in 2022.

Drawn from Peter dAbbs and Ian Crundall, *Review of Liquor Permit Schemes under the NT Liquor Act: Final Report* (Report, 2016) 24-35 and *Alcohol Policies and Legislation Review: Final Report* (October 2017) 73.

Background Paper: Alcohol Management in Remote and Regional Communities

Liquor Permit Applications - Consideration, Issuing and Review procedure

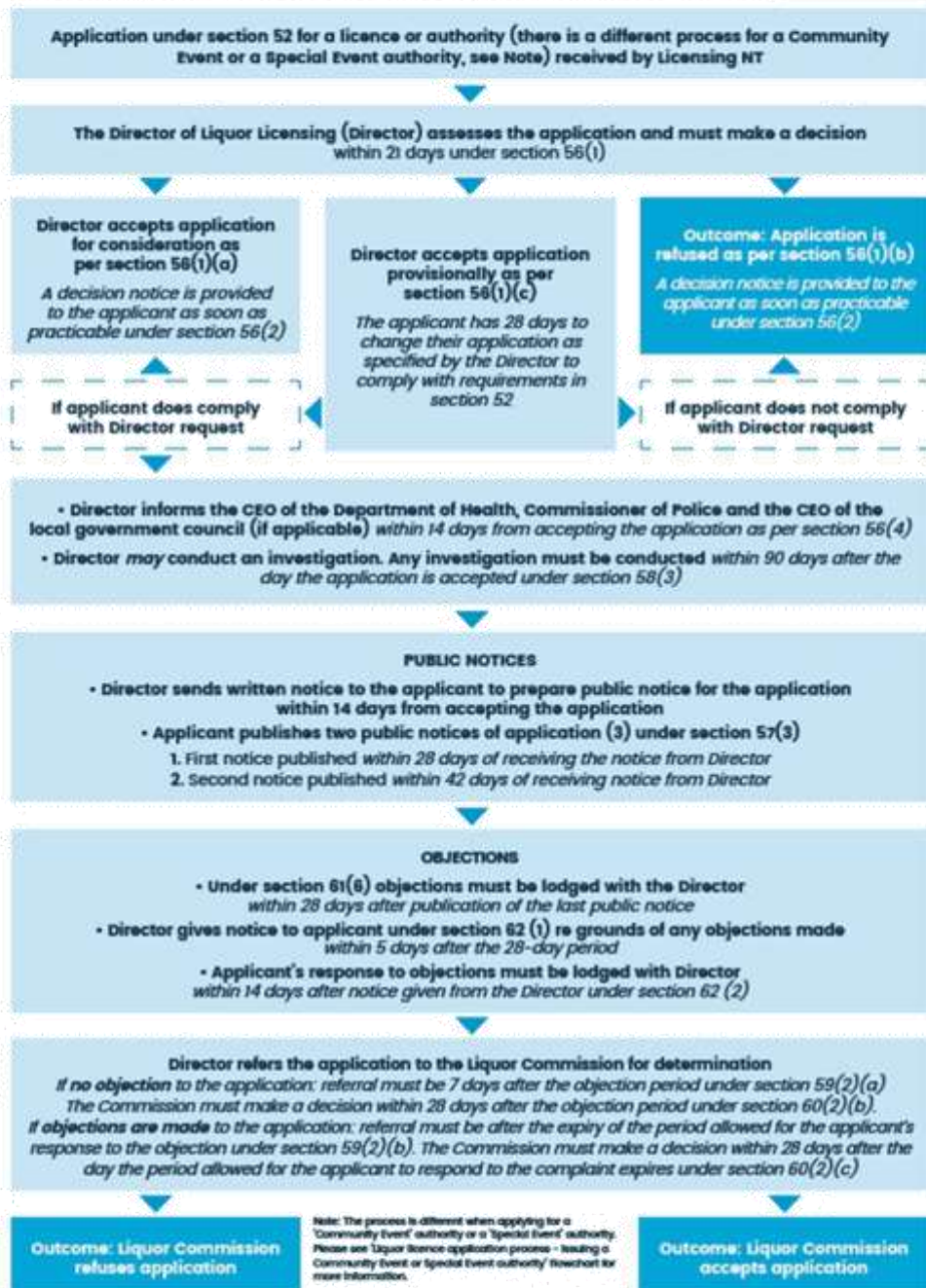


Department of Business

Taken from Review of Liquor Permit Schemes under the NT Liquor Act: Final Report (2016).

The new Liquor Act 2019 does NOT provide a review right from a decision of the Director of Liquor Licensing.

Background Paper: Alcohol Management in Remote and Regional Communities

Liquor Act 2019: Liquor licence application process**- Issuing a licence or authority - Part 3 Division 3**

Taken from NT Government Alcohol Reform website.

OFFICERS' REPORTS

ITEM NUMBER	15.1
TITLE	Council Electoral Boundaries
REFERENCE	- 274780
AUTHOR	Darren Pfitzner, Manager Governance and Engagement

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

One year prior to the end of the Council term, the NT Electoral Commission seeks comment on the effectiveness, or not, of the MacDonnell Regional Council (MRC) boundary and the four ward boundaries within. Consultation with communities through our Local Authorities has recorded resolutions to inform Council's response to the electoral commission about the current electoral structure and whether it provides the most effective representation possible for constituents.

RECOMMENDATION

That Council resolves to approve the report with no changes recommended to the constitutional arrangements for council electoral representation.

BACKGROUND/DISCUSSION

In the Northern Territory every four years all local government general elections are held. The next Council election will be held on 28 August 2021. At that time the four wards of Council; Pintubi Luritja Ward, Iyarrka Ward, Ljirapinta Ward and Rodinga Ward will each elect an allocated number of councillors to become the fourth 12 member Council of the MacDonnell region.

In accordance with Part 6 of the *Local Government (Electoral) Regulations 2008*, each council carries out an electoral review of its structure and elected membership once in every four-year term. Any changes to structure and membership become effective at the next NT local government (Council) elections.

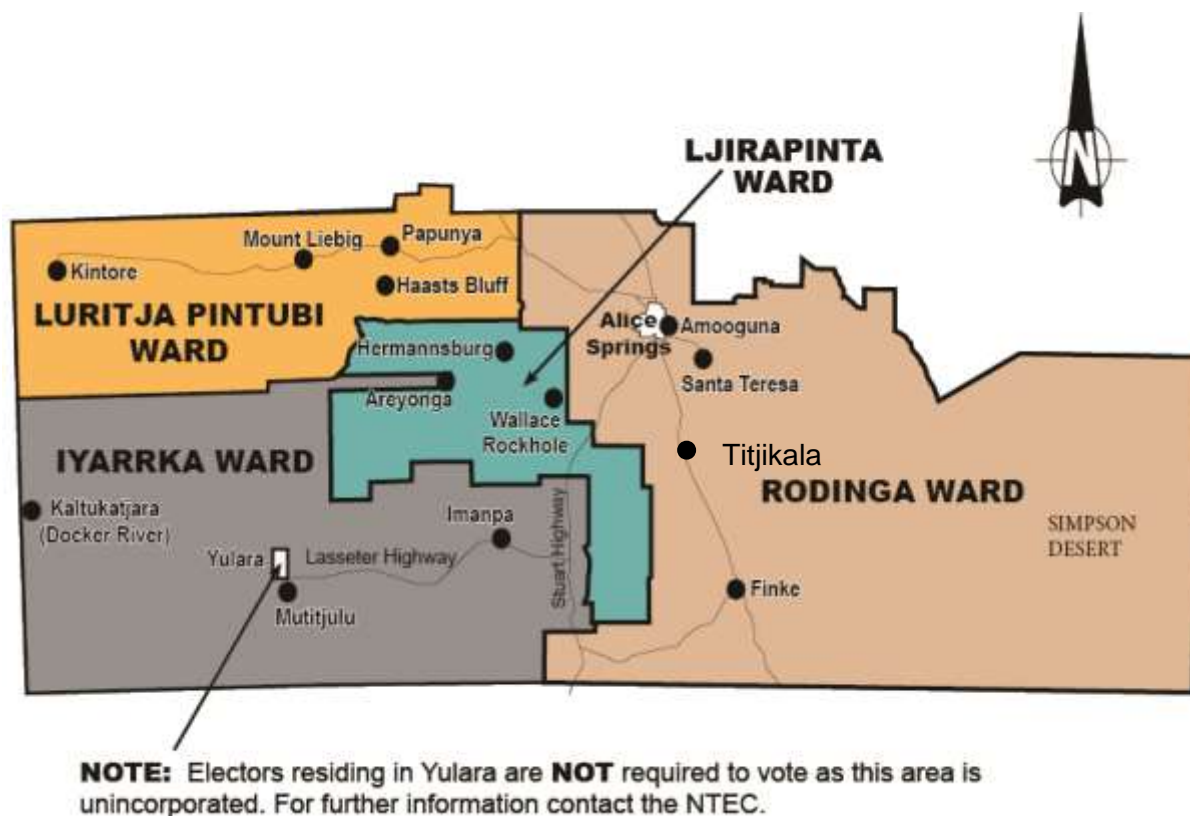
In carrying out an electoral review, Council must give proper consideration to the following matters:

- community of interests in the local government area including economic, social and regional interests;
- types of communication and travel in the local government area with special reference to disabilities arising out of remoteness or distance;
- the trend of population changes in the local government area;
- the density of population in the local government area;
- the physical features of the local government area

For local government wards the Council must also consider:

- the desirability of the number of electors for each ward being as near to equal as practicable at the next general election;
- the desirability of keeping the area of each ward containing rural and remote areas as small as practicable;
- the desirability of keeping the demographic and geographic nature of each ward as uniform as practicable;
- the desirability of including an identifiable community wholly within 1 ward if practicable

See following map below of existing council and ward boundaries:



ISSUES/OPTIONS/CONSEQUENCES

The commencement of the new *Local Government Act 2019* has been delayed to 1 July 2021. This will be weeks before the council elections, so the next MacDonnell Regional Council functions will not be influenced by the current *Local Government Act 2008*.

FINANCIAL IMPACT AND TIMING

Regulation 63(5) of the *Local Government (Electoral) Regulations 2008* requires that the electoral review be completed at least 12 months before the next general election. The next local government council elections are scheduled for 28 August 2021.

The department contacted MRC in April to advise of the reporting process for this occasion. As it takes approximately 3 months to complete a full round of Local Authority meetings, a report on the consultation through this meeting cycle was only possible for this meeting.

Therefore, Council needs to pass a resolution adopting its final position on its constitutional arrangement at this Ordinary Council meeting (28 August 2020) today.

CONSULTATION

Department of Local Government, Housing and Community Development
Local Authorities

Council Election Boundaries were discussed at Local Authority meetings with resolutions unanimously supporting existing boundaries. Additional comments received were:

Areyonga (ARLA2020-042)	"request to stay on Iyarrka Ward"
Docker River (DRLA2020-073)	"no changes"
Haasts Bluff (HBLA2020-035)	"stay in the same ward and to have one Councillor per community"
Kintore (KLA2020-047)	"wish to remain in the Luritja Pintubi Ward"

ATTACHMENTS:

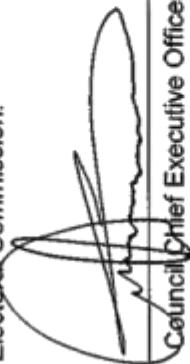
- 1 Report of Officer to MRC Elected Members in Relation to Constitutional Arrangements.pdf

Report of Officer Manager Governance and Engagement to MacDonnell Regional Council Elected Members in Relation to Constitutional Arrangements

	Consideration in accordance with regulation 63(2) and (3) of the <i>Local Government (Electoral) Regulations 2008</i>	Assessment of the effectiveness of constitutional arrangement for electoral representation of the council area																																				
1.	63(2)(a) – community interests in the local government area including economic, social and regional interests.	Council assessment: <i>no significant change since 2015 review</i>																																				
2.	63(2)(b) – types of communication and travel in the local government area with special reference to disabilities arising out of remoteness or distance.	Council assessment: <i>no significant change since 2015 review</i>																																				
3.	63(2)(c) – the trend of population changes in the local government area.	Council assessment: <i>no significant change since 2015 review (see table below):</i>																																				
<table><tr><th colspan="4">Ward populations based on residents living in each community</th></tr><tr><th>MacDonnell Regional Council wards</th><th>2015 review based on ABS 2011 Census</th><th>2020 review based on ABS 2016 Census</th><th></th><th></th></tr><tr><td>Iyarika ward</td><td>715</td><td></td><td>800</td><td></td></tr><tr><td>Ljirapinta ward</td><td>692</td><td></td><td>707</td><td></td></tr><tr><td>Luritja Pintubi ward</td><td>1178</td><td></td><td>1121</td><td></td></tr><tr><td>Rodinga ward</td><td>1193</td><td></td><td>1237</td><td></td></tr></table>					Ward populations based on residents living in each community				MacDonnell Regional Council wards	2015 review based on ABS 2011 Census	2020 review based on ABS 2016 Census			Iyarika ward	715		800		Ljirapinta ward	692		707		Luritja Pintubi ward	1178		1121		Rodinga ward	1193		1237						
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4.	63(2)(d) – the density of population in the local government area	Council assessment: <i>no significant change since 2015 review</i>																																				
5.	63(2)(e) – the physical features of the local government area	Council assessment: <i>no significant change since 2015 review</i>																																				
6.	63(3)(a) – the desirability of the number of electors for each ward being as near to equal as practicable at the next general election.	Council assessment: <i>no significant change since 2015 review (see table below):</i>																																				
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7.	63(3)(b) – the desirability of keeping the area of each ward containing rural and remote areas as small as practicable.	Council assessment: no significant change since 2015 review
8.	63(3)(c) - the desirability of keeping the demographic and geographic nature of each ward as uniform as practicable.	Council assessment: no significant change since 2015 review
9.	63(3)(d) – the desirability of including an identifiable community wholly within 1 ward if practicable	Council assessment: no significant change since 2015 review

Having duly considered all matters relevant to the current electoral representation arrangements under the *Local Government Act 2008* and *Local Government (Electoral) Regulations 2008* it is recommended that the current arrangements still provide effective representation of the council area with no changes to the constitutional arrangements for council representation proposed. This report has been compiled in consultation with the Northern Territory Electoral Commission.



Council Chief Executive Officer (sign)

Date: 18/8/20

Proposed motion for council

That Council resolves to approve the report with no changes recommended to the constitutional arrangements for council electoral representation.

This report can now be included in the Council plan in accordance with section 23(2) of the *Local Government Act 2008*.

OFFICERS' REPORTS

ITEM NUMBER	15.2
TITLE	Policy Report
REFERENCE	- 274895
AUTHOR	Darren Pfitzner, Manager Governance and Engagement

**LINKS TO STRATEGIC PLAN**

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report recommends the endorsement of the following policies:

- HR05-CP Whistleblower Policy
- RS01-CP Work Health and Safety Policy

This report recommends amendments to the Council Policy:

- IR03-CP Privacy and Freedom of Information Policy
- FA06-CP Related Parties Disclosure Policy

RECOMMENDATION

That Council:

- Approve the new HR05-CP Whistleblower Policy**
- Approve the reviewed RS01-CP Work Health and Safety Policy**
- Approve the amended IR03-CP Privacy and Freedom of Information Policy**
- Approve the amended FA06-CP Related Parties Disclosure Policy**

BACKGROUND/DISCUSSION

- The HR05- CP Whistleblowers Policy** - has been developed in line with the *Independent Commissioner Against Corruption Act 2017 (the Act)*. The Act requires the Council to report any suspected improper conduct as well as protect anyone (the Whistleblower) reporting the improper conduct. It also seeks to confirm the Council's commitment to good governance and ethical behaviour.
- RS01-CP Work Health and Safety Policy** - has been reviewed to reflect the change in legislation: *Work Health and Safety Act 2011* and *Work Health and Safety Regulations 2012*. It has also been reviewed concurrently with a proposed new Work Health and Safety Management System. This policy and the associated procedures ensure a safe working environment for all employees' visitors and contractors. It also seeks to reduce the number of incidences as well as enhance communication both to employees and from employees regarding work health and safety.
- IR03-CP Privacy and Freedom of Information Policy** - has been amended as there was a need for a new form to be created, therefore this policy has been reformatted in the new policy style. The new policy (highlighted in yellow) includes a new definitions section, new and relevant legislation and ensures consistency of both the policy and procedure.
- FA06-CP Related Parties Disclosure Policy** - as per the requirement to update all Key Management Personnel (KMP) in the Related Parties Disclosure Policy, it was noted the annual review date on the policy and procedure. While the form and register should be reviewed annually or when necessary the policy and procedure do not require reviewing annually. The policy has been amended to reflect the 4 year review cycle as well as reformatting in the new policy style and any legislative updates. Amendments are all highlighted in yellow in the attached policy.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Executive Leadership Team

Managers' group

Director of Corporate Services

Manager of Governance and Engagement

Manager of Human Resources

Manager of ICT

Manager of Finance

ATTACHMENTS:

- 1 HR05-CP DRAFT Whistleblower Policy.pdf
- 2 RS01-CP DRAFT Work Health and Safety Policy.pdf
- 3 IR03-CP Privacy and Freedom of Information Policy Draft.pdf
- 4 FA06-CP DRAFT Related Parties Disclosure Policy.pdf

Whistleblower Policy

HR05-CP DRAFT

Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.
Document #.



1. Purpose

- 1.1. The purpose of this policy is to encourage and facilitate disclosures of improper conduct occurring in the MacDonnell Regional Council (MRC) so that MRC's internal controls can be strengthened.
- 1.2. To provide assurance to the community that MRC is committed to good governance and ethical behaviour.
- 1.3. To provide an environment where people are supported in the reporting of improper conduct and that such persons are not victimised for reporting these matters.

2. Scope

- 2.1. MRC is classified as a public body in Section 16(1) of the *Independent Commissioner Against Corruption Act 2017 (the Act)*.
- 2.2. Mandatory reporting of suspected improper conduct applies to all public bodies and associated public officers as defined in Section 16(2) of the *Act*.
- 2.3. Whistleblowing protections are applicable to any person reporting suspected improper conduct (a "protected communication" under the *Act*)

3. Objectives

- 3.1. This policy is intended to support and protect a person who voluntarily makes a protected communication about improper conduct and to ensure any report of improper conduct is thoroughly investigated and reported appropriately to the Office of the Independent Commission Against Corruption (ICAC).

4. Definitions

Anti-democratic conduct (s15)	Means electoral offences under the <i>Electoral Act</i> or the <i>Local Government Act</i> affecting the reputation, power, resources or influence of a political party or a candidate. For example, political donations, push polling and improperly influencing voting behaviour.
Corrupt conduct (s10)	Means conduct engaged in by a public officer or by a public body that is either an offence punishable by a maximum term of imprisonment of at least two years, or conduct which would warrant termination of services (the most serious).
Improper conduct (s9)	Includes corrupt conduct, misconduct, unsatisfactory conduct and anti-democratic conduct.
Misconduct (s11)	Breach of a code of conduct by a public officer while acting in his or her capacity as a public officer, for example discrimination, bullying, harassment, assault (less serious).
ICAC	Office of the Independent Commissioner against Corruption - An independent investigatory Body established to investigate the most serious, sensitive and systematic corrupt conduct of public officers and public agencies.
Protected communication	Means a voluntary reporting of information that a person believes on reasonable grounds: (a) would tend to show that improper conduct has occurred, is occurring or is at risk of occurring; or (b) would assist the ICAC to perform the ICAC's functions; or (c) would otherwise assist in the administration, or achieving the objects, of the Independent Commissioner Against Corruption Act 2017
Public Body (s.16)	Means, "a Local Government Council" amongst a list of other agencies.
Public Officer	Means a member, officer or employee of a public body.

Whistleblower Policy

HR05-CP DRAFT

Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.
Document #.



Retaliation (s.95)	A person engages in retaliation against another person (the victim) if the person causes, or threatens to cause, harm to the victim: <ul style="list-style-type: none"> (a) with the intention of discouraging the victim or a third person from taking protected action; or (b) with the intention of discouraging the victim or a third person from supporting a protected person; or (c) because of protected action taken, or suspected by the person to have been taken, by the victim; or (d) because of action taken, or suspected by the person to have been taken, by the victim to support a protected person.
Unsatisfactory conduct (s.12)	Means negligence, impropriety, illegality, incompetence leading to substantial mismanagement of public resources, or the performance of official functions, or detriment to the public interest (systemic).
Whistleblowing	Means the making of a protected communication about improper conduct.
Whistleblower	A person who makes a protected communication about Improper Conduct.

5. Policy Statement

- 5.1. MRC is committed to the objectives of *the Act* and to ensure that its responsibilities under *the Act* are properly fulfilled. Disclosures which are made in good faith will be taken seriously and prompt action will be taken to address any alleged improper conduct.
- 5.2. MRC is committed to the principles of natural justice and procedural fairness, namely:
 - 5.2.1. The premise that a person is innocent until proven otherwise;
 - 5.2.2. The right to be heard, which means the right to have a fair hearing, with the opportunity to present one's case;
 - 5.2.3. The right to have a decision made by an unbiased decision-maker;
 - 5.2.4. The right to have the decision based on evidence;
 - 5.2.5. Clear communication of policies, procedures and instructions.
- 5.3. This Policy is designed to complement normal communication channels between MRC management, staff and the public. Employees are encouraged to continue to raise matters at any time with their managers/team leaders. Additionally, people may make a formal disclosure of improper conduct or retaliation under *the Act* in accordance with this policy and any associated procedures and/or guidelines that are developed.
- 5.4. MRC will adhere to *the Act* and any directions and guidelines issued by the ICAC to allow employees or members of the public to provide information in accordance with *the Act*.
- 5.5. MRC is committed to investigating all information supplied in a confidential manner and taking appropriate action.
- 5.6. MRC is committed to ensuring that mandatory reporting of improper conduct to ICAC takes place.
- 5.7. Serious and proven fraud and corruption will be referred to the Northern Territory Police.
- 5.8. Mandatory Reporting of improper conduct to ICAC

Whistleblower Policy

HR05-CP DRAFT

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Document #.



- 5.8.1. MRC will ensure that the Mandatory Reporting directions and guidelines issued by the ICAC are made available to all employees and elected members either electronically or by hard copy.

5.9. Whistleblower Protection

- 5.9.1. MRC recognises the value of transparency and accountability in its administrative and management practices and supports reporting that reveals improper conduct involving substantial mismanagement of public resources or conduct involving a substantial risk to public health and safety or the environment.
- 5.9.2. MRC does not tolerate improper conduct by its employees, nor the taking of retaliation against those who come forward to report such conduct.
- 5.9.3. MRC will take every care to keep the identity of any person making a report confidential, subject to any legal requirements that are imposed on MRC to disclose information. The identity of a Whistleblower will be maintained as confidential in accordance with *the Act*. Confidentiality will remain in all circumstances, unless the Whistleblower consents to his/her identity being disclosed or disclosure is otherwise required so that the matter may be properly investigated.
- 5.9.4. Retaliation against a person who discloses alleged improper conduct will not be tolerated and action will be taken in accordance with *the Act* and with MRC's Code of Conduct against persons who engages in retaliation.

5.10. Employees who are the Subject of a Protected Disclosure

- 5.10.1. MRC will afford natural justice to the person who is the subject of any protected disclosure report to ICAC. Any investigations conducted will be done so fairly and at the direction of ICAC. Where improper conduct is alleged against an employee, the employee may be the subject of disciplinary action, including the termination of employment.
- 5.10.2. Where investigations do not substantiate a report, the fact that the investigation has been carried out, the results of the investigation, and the identity of the person who is the subject of the report will remain confidential.
- 5.10.3. MRC will give its full support to a person who is the subject of a report to ICAC where the allegations contained in the report are able to be established as clearly wrong or unsubstantiated.
- 5.10.4. If the matter has been reported to ICAC and been the subject of an investigation that proves the allegations to be false the Chief Executive Officer (CEO) will consider any request by that person to issue them with a statement of support setting out that the allegations were false.
- 5.10.5. MRC will follow the strategies outlined in *the Act* and associated regulations and guidelines to ensure that Whistle-blower protections are in place.

5.11. Making a disclosure

- 5.11.1. Disclosures can be made verbally, in writing, by telephone or by email.
- 5.11.2. Disclosures can be made anonymously.
- 5.11.3. Disclosures can be submitted to:
 - 5.11.3.1. The CEO or

Whistleblower Policy

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Document #.



5.11.3.2. The Officer delegated by the CEO as the nominated recipient for protected communications or

5.11.3.3. The ICAC.

5.11.4. Disclosures are required to be managed in accordance with the "Guidelines and practice directions regarding voluntary protected communications issues" issued by ICAC.

5.11.5. An employee making a report will be provided with appropriate support including a formal acknowledgement of any protected communication and their protected status as a Whistleblower. A Peer support person and other welfare support services will also be offered to the employee.

Policy Details

Replaces Policy No: (if applicable)	NA
Responsible Directorate/Department:	Corporate Services – Human Resources
Approval Date:	
Minutes Reference and Resolution number:	ELT – Item #4.2
Review Cycle:	4 years

Legislation and References

Related Legislation:	Independent Commissioner Against Corruption Act 2017 (NT)
Related Policies:	CP102- Code of Conduct – Members OP231- Code of Conduct – Employee Policy OP223 Conflict of Interest–Staff Policy CP104 Disclosure of Interests – Members
Associated Documents:	Guidelines and practice directions regarding voluntary protected communications issues – ICAC Frameworks and practices for minimising risks of retaliation - ICAC Australian Standard (AS 8004-2003) Whistleblower Protection

Version Control

Version No	Approval Date	Policy No.	Minutes reference and Resolution number (previous version)
1		HR05	Item 4.2 (ELT minutes)

Work Health and Safety Policy

RS01-CP DRAFT

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1. Purpose

MacDonnell Regional Council (MRC) is committed to providing a safe and healthy working environment for all employees, visitors and contractors.

2. Scope

This policy applies to all MRC employees, visitors and contractors on MRC premises and any other locations where activities are undertaken by MRC representatives or on behalf of MRC.

3. Objectives

The aims of this policy are, so far as is reasonably practicable, to:

- Ensure a safe working environment for all employees, visitors and contractors
- Reduce the risk of workplace incidents and workers compensation claims through the effective implementation of this policy and work, health and safety procedures
- Develop and maintain effective consultative arrangements, to ensure all workers are included in the decision making processes impacting on Work Health and Safety, including the dissemination of health and safety information and instruction to all workers, contractors and visitors in the workplace.
- Ensure Officers and Workers are aware of their work, health and safety responsibilities.

4. Definitions

Officer	A person who makes, or participates in making, decisions that affect the whole, or a substantial part, of a business or undertaking. For the purposes of this policy and MRC, this definition applies to the positions of Chief Executive Officer and Director.
PCBU	PCBU means a "person conducting a business or undertaking" and is a new term in the Work Health and Safety (National Uniform Legislation) Act 2011 that replaces 'employer' in the Northern Territories old health and safety legislation. MacDonnell Regional Council is a PCBU.
Worker	A person who carries out work in any capacity for MRC, including an employee, contractor, subcontractor, and volunteer undertaking work for MRC
Workplace	The place where work is carried out for MRC and includes any place a worker goes, or is likely to be, while at work
Work Health and Safety Management System	An integrated system that provides a systematic management approach to managing Work Health and Safety at the workplace. It comprises the Work Health and Safety policy, management standards, procedures, guidelines, forms and checklists, online systems, and tools

5. Statement

- 5.1. This policy outlines MRC's commitment to providing a safe and healthy working environment, through the development, implementation and continuous improvement of MRC's Work Health and Safety Management System.

Work Health and Safety Policy

RS01-CP DRAFT

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- 5.2. MRC recognises that success in achieving a safe and healthy working environment depends on the commitment and cooperation of workers, contractors, and visitors throughout all its areas of activity. All MRC workers, contractors, and visitors should take reasonable care to prevent personal injury, injury to others, and prevent or minimise damage to plant and equipment.
- 5.3. The MRC Work Health and Safety policy will:
- 5.3.1. Be available as documented information on MRC's electronic records management system (Magiq) and the MRC website;
 - 5.3.2. Be communicated within MRC;
 - 5.3.3. Be available to all interested parties, as appropriate; and
 - 5.3.4. Be reviewed and updated as part of the MRC Policy review requirements
- 5.4. MRC will, as far as reasonably practicable:
- 5.4.1. Ensure compliance with the Work Health and Safety (National Uniform Legislation) Act 2011 ("the Act") and Work Health and Safety (National Uniform Legislation) Regulations 2012 (the Regulations), and other applicable law, as well as MRC's Work Health and Safety Management System and procedures.
 - 5.4.2. Ensure the consultation obligations of the Act are adhered to in relation to consultation with workers on issues affecting their health and safety. This includes identifying hazards and assessing risks arising from work, and proposing changes that may improve the health and safety of workers.
 - 5.4.3. Ensure that MRC meets its duties as a PCBU under the Act including:
 - a) providing and maintaining a working environment that is safe and without risks to health (e.g. control of physical, chemical, biological and organisational risks)
 - b) providing and maintaining plant, structure and systems of work that are safe and do not pose health risks (e.g. providing effective guards on machines and regulating the pace and frequency of work)
 - c) providing and maintaining safe systems of work (e.g. how work is organised, work pace and work demands, and procedures to prevent or manage fatigue, stress and violence)
 - d) ensuring the safe use, handling, storage and transport of plant, structure and substances (e.g. toxic chemicals, dusts and fibres)
 - e) providing adequate facilities for the welfare of workers (e.g. washrooms, drinking water, lockers and dining areas)
 - f) providing workers with the necessary information, instruction, training or supervision to work safely and without risk to their health
 - g) monitoring the health of your workers and workplace conditions to prevent injury or illness (e.g. collection and review of injury and incident data, regular hearing tests for workers in noisy environments and analysis of results)
 - h) Maintaining any building owned or under your management and control to ensure the health and safety of workers occupying the premises.
 - i) Ensure the workplace and the means of entering and leaving the workplace are without risks to the health and safety of any person.

Work Health and Safety Policy

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- j) Ensure fittings, fixtures and plant are without risks to the health and safety of any person.
 - k) Ensure plant or structure is installed, constructed or commissioned in a way that does not cause risks to health and safety.
- 5.5. MRC requires that all Officers as defined in this policy fulfil their WH&S requirements under the Act including:
- 5.5.1. to acquire and keep up-to-date knowledge of work health and safety matters;
 - 5.5.2. to gain an understanding of the nature of the operations of the business or undertaking of the person conducting the business or undertaking and generally of the hazards and risks associated with those operations;
 - 5.5.3. to ensure that the person conducting the business or undertaking has available for use, and uses, appropriate resources and processes to eliminate or minimise risks to health and safety from work carried out as part of the conduct of the business or undertaking;
 - 5.5.4. to ensure that the person conducting the business or undertaking has appropriate processes for receiving and considering information regarding incidents, hazards and risks and responding in a timely way to that information;
 - 5.5.5. to ensure that the person conducting the business or undertaking has, and implements, processes for complying with any duty or obligation of the person conducting the business or undertaking under the Act;
- 5.6. MRC requires that all workers fulfil their WH&S requirements under the Act including:
- 5.6.1. Complying with safe work practices
 - 5.6.2. Taking reasonable care of the health and safety of themselves and others
 - 5.6.3. Wearing personal protective equipment and clothing where it is provided
 - 5.6.4. Complying with any safety direction given for the purpose of health and safety
 - 5.6.5. Complying with all MRC policies and procedures related to work health and safety
 - 5.6.6. Not misusing or interfering with any health or safety equipment or process
 - 5.6.7. Reporting all accidents and incidents
 - 5.6.8. Reporting all known or observed hazards
- 5.7. Failure to comply with this policy and any procedures related to Work Health and Safety may result in disciplinary action.

6. Policy Details

Replaces Policy No: (if applicable)	CP134
Responsible Directorate/Department:	Director Corporate Services
Approval Date:	
Minutes Reference and Resolution number:	
Review Cycle:	Review every four (4) years or after changes to relevant legislation

Work Health and Safety Policy

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7. Legislation and References

Related Legislation:	Work Health and Safety (National Uniform Legislation) Act 2011 Work Health and Safety (National Uniform Legislation) Regulations 2012 Return to Work Act 1986
Related Policies:	OP 231 - Code of Conduct – Employee Policy
Associated Documents:	<ul style="list-style-type: none"> Work Health and Safety Management System (Guide)

8. Version Control

Version No	Approval Date	Policy No.	Minutes reference and Resolution number (previous version)

Privacy and Freedom of Information

IR03-CP Superseding Council Policy 135

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1. Purpose

To establish how the MacDonnell Regional Council (MRC) manages and uses personal information and provides access to government and personal information, in accordance with the Information Act (NT) (the Act) and in particular the Information Privacy Principles (IPP).

2. Scope

This policy applies to MRC elected members, local authority members, employees, contractors and volunteers of MRC. It covers records of MRC business and personal information collected by MRC through which an individual's identity is apparent or could reasonably be attained. This policy covers information collected in any format including correspondence, in person, over the phone, and over the internet.

The Northern Territory's Information Act (*the Act*) took effect 1 July 2003 and impacts the way Northern Territory Public Sector Organisations (PSO) collect, use and store government and personal information. Under the Act as in force at 12 April 2017 and for the first time in Australia, the related issues of freedom of information (FOI), privacy and records and archives management are brought together.

3. Objectives

The objectives of this policy are to comply with *the Act*:

- As it intends to strike a balance between competing interests by giving members of the Territory community a right of access to government information with limited exceptions and exemptions for the purpose of preventing a prejudicial effect on the public interest as described in subsection (1)(a)(ii) of *the Act*
- To provide information and guidance to MRC staff in the use of personal information and the handling of information requests under the Information Act as MRC collects, manages, uses and discloses personal information

4. Definition

The following words and corresponding definitions apply specifically to this policy and supporting documents and are provided to support its interpretation and implantation

Exemption	Government information in Division 2 of the <i>Information Act</i> because it is not in the public interest to disclose the information
FOI	Freedom of Information – Gives you the right to apply for access to NT government information
IPP	Information Privacy Principles – List of rules for collecting and handling of personal information that binds NT governments organisations
Non-Personal Information	Means Government information that is not the applicants personal information
Personal Information	Means government information that is the applicant's personal information

Privacy and Freedom of Information

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Privacy / Private	Privacy with respect to personal information
PSO	Public Sector Organisation - A public sector organisation is any of the following. This list is not exhaustive: A Government Business Division, a Government owned Corporation, a Local Government Council, the Police Force of the Northern Territory or a Court of the Territory
Sensitive Information	Means personal information about, racial or ethnic origins, political opinions, membership or political association, religious beliefs or affiliations, philosophical beliefs, membership of a profession or trade association, membership of a trade union, sexual preferences or practices, criminal record or health information
Use and Disclose	The intent is that an agency will generally use and disclose an individual's personal information only in ways the individual would expect or where one of the exceptions applies

5. Statement

The Act is designed to promote the protection of personal information and the free flow of government information, subject only to the need to protect essential public interests and the private and business interests of persons.

5.1 Background

5.1.1 The Act has four main components, namely:

- Right of access to government information, including personal information, except where an exemption applies;
- The appointment of an Information Commissioner;
- Effective and responsible record keeping and records management; and
- Protection of personal information in the public sector by application of Information Privacy Principles (IPPs).

5.1.2 The Act does not replace other procedures for accessing information or limit access to government information (other than personal information) that is already publicly available.

5.1.3 The Act creates a legal right of access to government and personal information held by government, including the right to request correction of personal information where a person believes information regarding them is incorrect, inaccurate or out of date. This right of access is limited if disclosure of particular information would be contrary to the public interest and have a prejudicial effect on essential public interests or on the private or business interests of other persons.

5.1.4 Freedom of information (FOI) gives a person the right to apply for access to local government information, and the right to apply to view and correct personal information held by local governments.

5.2 Privacy

The Privacy scheme in the NT Information Act is about making sure that PSO respects the individual's privacy when they collect or handle personal information.

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- 5.2.1 The rules for protecting privacy are set out in 10 Information Privacy Principles (IPPs) that appear in the Schedule 2 at the end of the Information Act. The requirements of the IPPs can be divided into four categories:

- Collection of information
- Use and Disclosure
- Management of information
- Openness

- 5.2.1 MRC collects a range of personal information in the course of its work. This includes information about clients it services under its youth, child and home care services as well as information about elected members, employees, contractors and volunteers.

- 5.2.2 A person has the right to make a complaint if s/he suspects that an IPP has been breached.

- 5.2.3 The following applies to Council's approach to privacy and private information:

- MRC respects the right of an individual to have their privacy protected and commits to complying with the Act and the IPP
- The collection of personal information must be compliant with the Information Privacy Principles under *the Act*
- MRC Executive and Managers are responsible for applying the IPPs in their daily roles
- MRC will take reasonable steps to protect the personal information it holds from misuse and loss and from unauthorised access, modification or disclosure
- Personal information will be stored in a secure place in the Council section that uses that information. Personal information may also be stored by council in electronic form which is password protected

5.3 Access to Information

- 5.3.1 Council employees will only have access to personal information on a "need to know basis" and to the extent that is required for them to carry out their duties.
- 5.3.2 Requests for access to personal or government information from any person other than employees in the course of their duties must be made according to section 18 of *the Act*.

5.4 Freedom of Information requests - Guidelines

- 5.4.1 MRC has appointed a Records Officer, who will handle freedom of information requests. This role will handle all applications for information under *the Act*. Delegations for approving actions under the Act will be according to the Delegations Manual.
- 5.4.2 Fees and charges for applications and processing of requests as per the Northern Territory Information Act 2002 (Section 156(4)(a-c)) and the Northern Territory Information Regulations 2003 (Section 5(1)(a-c)), will be as set in the MRC Fees and Charges in the Regional Plan under the heading – Administration.

- 5.4.3 Under a FOI request, members of the public can apply in writing to:

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- Access government information
 - Access personal information
 - Correct personal information
 - Seek an internal review of a decision
- 5.4.4 Government organisations such as MRC must provide the information unless one of the specific refusal reasons set out in the Information Act apply.
- 5.4.5 These reasons can be that:
- The information is already publicly available
 - It's not in the public interest to do so
 - The information is subject to an exemption
- 5.4.6 MRC must give a written reasons for its decision. If applicants disagree with the outcome, they can seek a review of the decision.
- 5.4.7 The two types of exemption (see below) require different approaches.
- No public interest test (sections 45-49C). If information satisfies the requirements of the exemption, its disclosure is generally considered to be against the public interest. It will be exempt even if there are public interest considerations favouring disclosure.
 - Public interest test (sections 51-58). Even if the information satisfies the requirements of an exemption, it will only be exempt if, in the particular case, the public interest considerations against disclosure outweigh the considerations favouring disclosure.
- 5.4.8 Public interest factors that can go against disclosure. Public interest factors that go against disclosure can be grouped into one of the following categories:
- Public interest test require some harm to be shown before the information fits into that exemption. For example, the exemption for information that would "pose a serious threat to the life or health of a person" points to an obvious underlying public interest factor against disclosure.
 - Efficient and effective conduct of government operations.
 - If disclosure of particular information would prejudice the ability of government to carry out its functions on behalf of the community in an efficient and effective way, this will give rise to a public interest factor against disclosure.
 - However, care must be taken to ensure that there is sufficient evidence to establish the prejudice. Mere reluctance to release information on the part of some officers is not a sound basis for such a finding.

NB: The need to maintain efficient and effective conduct of government operations is not an exemption in itself. It is the one factor that may need to be taken into account in a public interest balancing test. It can only arise for consideration if the elements of an exemption have been satisfied.

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5.4.9 Private interests (Fairness to an individual)

- A public interest factor may also arise in terms of ensuring fairness to an individual or private sector organisation, if, for example, there are allegations of wrongdoing in a document that are untested, or in relation to which there has been no chance for response.
- Factors that can't be raised as public interest factors:

The Information Act excludes 3 things from consideration:

- The reasons that access is being sought (s.17);
- The possibility that disclosure may result in embarrassment to, or a lack of confidence in, the Territory Government or a **PSO** (s.50);
- The possibility that the applicant may misunderstand the information disclosed (s.50).

A person may or may not choose to explain the particular reason or reasons why they are seeking information. If they do explain, those reasons may suggest public interest factors that favour disclosure, but any stated reason does not affect the public interest factors that are relevant.

5.4.10 MRC has 30 days after they receive the application to:

- **L**ocate the information applicants have requested
- **A**ssess what information can be released
- **P**rovide applicants with a decision in writing about whether you have been granted access
- **P**rovide applicants with the reasons for withholding some or all of the information you requested

5.4.11 MRC may tell applicants that it requires more time if:

- **T**he application relates to a large amount of information
- **E**xtensive searches are required to locate the information
- **C**omplying with the 30-day period would unreasonably interfere with the conduct of the operations of the organisation
- **T**he application includes information about a third party and further time is required to seek the third party's views in regards to the release of the information

MRC must provide applicants with the details of and reasons for any such delays. If applicants consider the delays are unreasonable, applicants have 90 days from receiving the review decision to make a complaint to the Information Commissioner.

5.4.12 MRC may:

- **P**rovide applicants with access in full
- **P**rovide applicants with access in part

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- Refuse access
- Neither confirm nor deny that information exists but state that if it did the information would be exempt

5.4.13 Public Disclosure

There is no complete list of public interest factors for or against disclosure. The public interest has been described as "a term embracing matters, among others, of standards of human conduct and of the functioning of government and government instrumentalities tacitly accepted and acknowledged to be for the good order of society and the wellbeing of its members."

Public interest factors are often factors that are common to all members of the community. For example, all members of the community have an interest in holding government accountable for its activities. However, the interests of a significant part of the community may give rise to a public interest factor.

There are also cases in which there is a public interest;

- In protecting the interests of individuals or private organisations (for example in protecting personal privacy or sensitive business information)
- In a particular person or class of people getting access to information (for example, in complainants getting information that fairly explains the way their complaint was handled)

Simple curiosity does not give rise to a public interest factor favouring disclosure, even if a large segment of the community might be interested to know the information.

5.4.14 Dealing with an application.

Council's Records Officer will deal with the application as follows:

- Check that the application satisfies the requirements of the Act.
- Provide the applicant with an estimate of processing costs (if necessary)
- Locate the information they have requested
- Consult with any third parties who may be affected by the release of the information (if necessary)
- Make a decision regarding the application for access to the information based on the exemptions are set out in sections 44-58 of the Act.
- Arrange for applicant to access the information.

The Records Officer may need contact the applicant to talk about the application or get further details to help them locate the information faster and more efficiently.

5.4.15 Requirements of an application.

An application must:

- Be in writing on the approved Form (IR03-F1 - Application to access information)
- Include applicants name and an address for correspondence

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- Gives enough detail to identify the information requested
- Includes sufficient proof of applicants identity
- Includes the application fee (if necessary)

5.4.16 Declined applications

For decisions made on or after 1 July 2004, applicants can apply for internal review of the decision.

5.5 Accuracy of Information and Privacy Complaints

MRC will strive to ensure that the personal information we collect, use or disclose remains accurate, complete and up to date.

If wish to access or change your personal information, or to lodge a complaint about an interference with your privacy or you have a query on how your personal information is collected or handled, please contact MRC's Records Officer using the details provided below.

5.6 Council Privacy Statement

The following relates to the management and provision of personal information by MRC:

- 5.6.1 All documentation that collects personal information such as application forms and participation forms must contain Councils approved privacy statement, namely:

"The information requested in this form is being collected by Council for the purpose of updating our administrative systems to be able to carry out Council functions. If you do not provide this information, Council may not be able to process your personal details".

- 5.6.2 Council may disclose the information provided to individuals on this form to a third party as required in accordance with NT Information Act or/and MRC Privacy Policy, which is available online at www.macdonnell.nt.gov.au or on request from Council offices.

- 5.6.3 If individuals wish to access or change their personal information, or to lodge a complaint about an interference with their privacy or have a query on how their personal information is collected or handled, they need to please contact MRC's Records Management Officer on:

Records Officer - MacDonnell Regional Council

PO Box 5267, Alice Springs, NT 0871.

Telephone: 08 8958 9600

Email: info@macdonnell.nt.gov.au

5.7 Monitoring

The Finance and Risk Committee of Council will monitor and advise on privacy and information management as part of their risk management function.

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6 Policy Details

Replaces Policy No: (if applicable)	DCS012
Responsible Directorate/Department:	Corporate Services – Governance
Council Approval Date:	13 December 2013
Council Minutes Reference:	OCM Item 13.4
Review Cycle:	Date - Review every ? (?) years or after changes to relevant legislation or Council policy

7 Legislation and References

Related Legislation:	Local Government Act 2002 (NT) Information Act 2003 (NT) Information Regulations 2003 (NT) Information Privacy Principles - Schedule 2 Information Act 2003
Related Policies:	IR05-CP Records Management Policy CP118 Risk Management Policy
Associated Documents:	IR03-P1 Freedom of Information Procedure IR03-F1 Application to Access Information Form IR03-F2 Application to Waiver or Reduce Fees under the Information Act Form IR03-R1 FOI Requests Register

8 Version Control

Version No	Council Approval Date	Policy No.	Council Minutes reference (previous version)
1.0	December 2013	DCS012	13.4 Ordinary Council Meeting
2.0	October 2018	CP135	13.2 Ordinary Council Meeting
1.0		IR03-CP	

Related Parties Disclosure Policy

FA06 DRAFT

Superseding CP126

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1. Purpose

The purpose of this policy is to define the parameters for Related Party Transactions and the level of disclosure and reporting required for Council to achieve compliance with the Australian Accounting Standard AASB 124 - Related Party Disclosures (AASB).

2. Scope

This policy applies to MacDonnell Regional Council (MRC) Elected Members and Key Management Personnel (KMP) as identified in 5.

3. Objectives

This policy has the following objectives:

- 3.1 to define Related Party in the context of MRC;
- 3.2 to define Key Management Personnel in the context of MRC;
- 3.3 to define close family in the context of MRC; and
- 3.4 to outline action MRC will take to comply with AASB124.

4. Statement

- 4.1. Related Party relationships are a normal feature of commerce and business. For example, entities frequently carry on parts of their activities through subsidiaries, joint ventures and associates. In those circumstances, there is the possibility of the entity having the ability to affect the financial and operating policies of Council through the presence of control, joint control or significant influence.
- 4.2. A related Party relationship could influence the normal business operations of Council. In some instances, Council may enter into transactions with a Related Party that unrelated parties would not. For example, goods are supplied to Council on terms that might not be offered to other customers. Also, transactions between Related Parties may not be made on the same terms as between unrelated parties.
- 4.3. The normal business operations of Council may be affected by a Related Party relationship even if Related Party Transactions do not occur. The mere existence of the relationship may be sufficient to affect the transactions of the Council with other parties. Alternatively, one party may refrain from trading with Council because of the significant influence of another—for example, a local supplier may be instructed by its parent not to engage in supplying goods to Council.
- 4.4. For these reasons, knowledge of Council's transactions and outstanding balances (including commitments and relationships with Related Parties) may affect assessments of Council's operations by users of financial statements, including assessments of the risks and opportunities facing the Council.

5. Key Management Personnel (KMP)

Related Parties Disclosure Policy

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Superseding CP126

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KMP are those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director of that entity

5.1 KMP of MRC in this policy are defined as:

- 5.1.1 Elected Members of Council;
- 5.1.2 Chief Executive Officer;
- 5.1.3 Directors; and
- 5.1.4 The Manager of Finance.

6. Related Party to MacDonnell Regional Council

A related party can be a person or another entity.

6.1 Person

- 6.1.1 A person is a related party if they are a member of the KMP of the Council, and close members of their family are also related parties.
- 6.1.2 Close members of family are defined to be those family members who may be expected to influence or be influenced by that person in their dealings. Under this policy these include:
 - a) Children over the age of 14 years.
 - b) Spouse or partner.
 - c) Dependents of the person or their spouse/parent over the age of 14 years.
- 6.1.3 However in certain situations other family members may also be defined to be related parties if they have influence or are influenced by that person. It is the responsibility of the key management person to disclose any relationship that may be considered to fit under this definition.

6.2 Entity

An entity is a related party to Council if it is:

- 6.2.1 Council Biz; or
- 6.2.2 it is controlled or jointly controlled by a person who is a related party.

7 Control or joint control by a related party

7.1 The AASB 124 describes control as follows:

- 7.1.1 Power over the entity;
- 7.1.2 exposure, or rights, to variable returns from its involvement with the entity, and
- 7.1.3 the ability to use their power to affect the amount of returns the person receives.

7.2 Two entities are not related parties to each other simply because they have a director or other member of KMP in common, or because a key management person of one entity has significant influence over the other entity.

Related Parties Disclosure Policy

FA06 DRAFT

Superseding CP126

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7.3 Disclosing related parties

- 7.3.1 KMP of MRC will provide MRC with a list of related parties (close family and entities) at the start of each financial year.
- 7.3.2 KMP will be obligated to request the Director Corporate Services (DCS) to update this register at any time there are changes related to their parties
- 7.3.3 The DCS will maintain a register of all related party disclosures.
- 7.3.4 Council will maintain a procedure (PR126) to register any transactions that occur between the Council and any related persons or entities.

8 Required Disclosures and Reporting

AASB 124 provides that Council must disclose the following financial information in its financial statements for each financial period:

8.1 Disclosure of any related party relationship.

Council must disclose in the annual financial statements its relationship with any related parties or subsidiaries (where applicable), whether or not there have been transactions within the relevant reporting period.

8.2 KMP Compensation Disclosures.

Council must disclose in the annual financial statements KMP Compensation for each of the categories of compensation (as defined in the definitions of AASB 124) in total.

9 Related Party Transactions Disclosures

9.1 Related Party Transactions are required to be disclosed, regardless of whether a price is charged. Such transactions may include:

- 9.1.1 Purchase or sale of goods;
- 9.1.2 Purchase or sale of property and other assets;
- 9.1.3 Rendering or receiving services;
- 9.1.4 Leases;
- 9.1.5 Quotations and/or tenders;
- 9.1.6 Commitments; and
- 9.1.7 Settlements of liabilities on behalf of Council or by Council on behalf of the related party.

9.2 Council must disclose all material and significant Related Party Transactions in its annual financial statements and include the following detail:

- 9.2.1 The nature of the related party relationship; and
- 9.2.2 Relevant information about the transactions including:
 - a) The amount of the transaction;
 - b) the amount of outstanding balances, including commitments, and

Related Parties Disclosure Policy

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- c) their terms and conditions, including whether they are secured, and the nature of the consideration to be provided in the settlement; and
- d) details of any guarantee given or received.

9.2.3 Provision for doubtful debts related to the amount of outstanding balances; and

- a) The expense recognised during the period in respect of bad or doubtful debts due from related parties.

9.2.4 The following matters must be considered in determining the materiality and significance of any related party transactions:

- b) Significance of transaction in terms of size;
- c) Whether the transaction was carried out on non-market terms;
- d) Whether the transaction is outside normal day-to-day business operations, such as the purchase and sale of assets;
- e) Whether the transaction is disclosed to regulatory or supervisory authorities;
- f) Whether the transaction has been reported to the CEO; and
- g) Whether the transaction was subject to Council approval.

9.2.5 Regard must also be given for transactions that are collectively, but not individually significant

9.2.6 Disclosures that Related Party Transactions were made on terms equivalent to those that prevail in arm's length transactions can only be made if such terms can be substantiated.

9.2.7 All transactions involving Related Parties will be captured and reviewed to determine materiality or otherwise of such transactions, if the transactions are Ordinary Citizen Transactions (OCTs), and to determine the significance of each of the transactions.

7. Policy Details

Replaces Policy No: (if applicable)	CP126 Related Parties Disclosure Policy
Responsible Directorate/Department:	Director Corporate Services - Finance
Council Approval Date:	
Council Minutes Reference:	
Review Cycle:	4 year review

8. Legislation and References

Related Legislation	Local Government Act (NT) 2019, Local Government (Accounting) Regulations, AASB124 Related Party Disclosure
Related Policies	Accounting and Policy Manual
Related Procedures	FA06-P1 Related Parties Disclosure Procedure
Associated Documents	FA06-R1 Related Parties Transactions Register FA06-F1 Related Parties Disclosure Form

Related Parties Disclosure Policy

FA06 DRAFT

Superseding CP126

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9. Version Control

Version No	Council Approval Date	Policy No.	Council Minutes Approval (previous version)
1.0	31 August 18	CP126	Minutes of the Ordinary Council Meeting Item 13.2
1.0		FA06-CP	

OFFICERS' REPORTS

ITEM NUMBER	15.3
TITLE	End-of-year progress on the 2019/20 Regional Plan
REFERENCE	- 274762
AUTHOR	Darren Pfitzner, Manager Governance and Engagement



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report presents the end-of-year progress on the 2019-20 Regional Plan to ensure that Council is aware of the organisation's progress and any issues that arise.

RECOMMENDATION

That Council note and accept the report on progress against the 2019-20 Regional Plan.

BACKGROUND/DISCUSSION

MacDonnell Regional Council's Strategic Plan denotes the vision, mission and values of the third Council period of 2019–2023.

The 2019-20 Regional Plan has goals and objectives that are standard indicators of Council's performance toward the Strategic Plan. Progress is measured against specific strategies, associated key performance indicators (KPI) and targets for the current year. The End-of-year Progress Report on the 2019-20 Regional Plan shows progress on each strategy against the KPIs for the entire financial year.

KPIs are measured as:

Green: everything is on track or has been done

Amber: there have been some delays but it can still be done

Red: work hasn't started or there is a serious risk

Achievements displayed by these colour ratings are tabled at the meeting for the final quarter of 2019/20. The report also shows previous quarter's status to show progress in the annual context.

This full year assessment of the four quarters will be included in the 2019/20 Annual Report, which will be presented at the next Ordinary Council Meeting.

ISSUES/OPTIONS/CONSEQUENCES

The End-of-Year Progress Report on the 2019-20 Regional Plan shows progress on each strategy as on track or has been done, some delays but it can still be done, or work hasn't started or there is a serious risk.

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Executive Leadership Team

ATTACHMENTS:

- 1 OCM_Tabled_Quarterly KPI data for Annual Report 2019-20.pdf

1. Developing communities

Objective	Strategy	Q4 Key Performance Indicator <small>monitored and reviewed by Council quarterly</small>	Target Date	Yearly Assessment
1.1 Councils infrastructure meets community needs	Develop and implement Council Community Infrastructure Plans to guide infrastructure investment and development	Broad stakeholder consultation undertaken in each community to identify Council's current and future community infrastructure needs.	June 2020	A component of the community surveys were used to begin consultation with community on infrastructure needs. COVID-19 restrictions on travel and operations impacted the consultation process for part of March and a significant portion of Q4.
		Develop and adopt 10 year Council Community Infrastructure Plans for each community	June 2021	June 2021 was the target date for this KPI.
	Secure long term land tenure for lots used in the delivery of Council services	90% of the community based lots that Council utilises to delivery services are leased under Section 19 leases.	June 2020	For MRC's community based lots, 26 applications have been lodged with 20% approved, 30% not yet approved and 50% not yet consulted.
1.2 Create employment opportunities	Secure additional contracts that create employment	NT Government service contracts (Housing Tenancy, Housing Maintenance, Room to Breathe) secured	June 2020	NT service contracts were not been released.
		Other service contracts secured	June 2020	Centrelink and NDIS contracts have been secured for 2020-21.
		Number and FTE of new positions created	June 2020	MacCare secured a new aged care funding agreement (NATSIFACP) to provide services to high care clients for a period of 4 years. MacYouth secured a new 2 year contract through Territory Families to implement 'The Right Track' Program for 2 years MacYouth secured another new contract through CAYLUS for the Try, Test and Learn Program.
1.3 Increase Aboriginal employment opportunities	Promote Aboriginal employment within Council	Develop and implement Special Measures Policy to support Aboriginal employment	June 2020	Special Measures Policy has been developed and approved by the Council.
		90% of community based positions filled by Aboriginal staff	June 2020	88% of community based positions are filled by Aboriginal staff. 12% of Alice Springs based positions filled by Aboriginal staff. Note that the Alice Springs Office includes staff employed in Transport Infrastructure and Fleet.
		15% of Alice Springs based positions filled by Aboriginal staff	June 2020	12% Note that the Alice Springs Office includes staff employed in Transport Infrastructure and Fleet.
	Local employment supported through Council's tender contracts	10% local Aboriginal labour achieved through delivery of Council's tender contracts	June 2020	10% local Aboriginal labour not achieved, will now be included in tender specifications.
	Partner with organisations that can offer job-ready candidates in communities	10 local Aboriginal people placed in employment	June 2020	MacKids have employed 2 CDP participants in Kintore. Services Delivery is partnering with CDP providers.
1.4 Support local Aboriginal enterprise	Develop a regional tourism plan in collaboration with Tourism NT	Regional tourism plan is developed and approved by Council	June 2021	CEO has joined the Lasseter, Alice Springs and MacDonnell Region Destination Management Plan Group to push for greater support of Aboriginal tourism.
	Develop policy to inform Council's in-kind support	Policy developed and approved by Council	June 2020	MRC's in-kind support documentation to support local Aboriginal enterprise is in draft.
	Provide in-kind support to local Aboriginal enterprises in communities	\$50,000 in-kind services provided	June 2020	In-kind support document In-kind support template was developed for data collection but not utilised was developed for data collection but not utilised.

2. Healthy communities

Objective	Strategy	Q4	Key Performance Indicator monitored and reviewed by Council quarterly	Target Date	Yearly Assessment
2.1 Support active and healthy lifestyles	Collaborate with community stakeholders to promote health initiatives		13 health initiatives delivered	June 2020	MacKids worked with Trachoma to deliver 4 events in communities. MacYouth partnered with Community Health Clinics and CAYLUS to deliver the Women's Health Program in 4 communities. NT Healthy Communities Program and multiple health initiatives deferred or put on hold due to COVID-19.
	Provide quality parks, open spaces, sporting and recreation facilities, that are accessible for all ages		Develop and adopt revised Service Level Guidelines informed by Local Authority and Council Infrastructure Plans.	June 2020	Service Level guidelines have been reviewed but await information from Local Authority and Council Infrastructure Plans. The audit of existing infrastructure is reliant on previous KPIs. A GIS system has been viewed as too expensive and unnecessary for this function.
			Audit existing infrastructure against revised Service Level Guidelines and map on GIS system	June 2021	This KPI is dependent on the above KPI. A GIS system has been viewed as too expensive and unnecessary for this function. This KPI had a future target date beyond this financial year, it will be carried over to the 2020-21 Regional Plan.
	Promote healthy eating through Council's services, meetings, functions and events		Policy developed and approved on Council provided food	June 2020	The Healthy Eating Policy is still in development. Meeting catering has cut back from supplying sugar products.
2.2 Improve environmental health outcomes	Increase community awareness of the impact of waste on the environment		Develop and deliver waste education campaign in each community	June 2020	Tidy Towns program supported by MRC. 2020 theme is Clean Hands, Clean Community.
	Improve the health of animals living in communities		Develop baseline animal health data for each community	June 2020	Reports are provided by veterinarians following visits to communities, providing baseline information and comments on the general health of animals. Will partner with AMRRIC to apply for grant to conduct an animal census in 2020-21.
			Develop and implement animal health program targeting identified health issues	June 2021	This KPI had a future target date beyond this financial year, it will be carried over to the 2020-21 Regional Plan. Tender being prepared to provide veterinary services to MRC for 3 years.
	Develop community-wide recycling program		Recycling stations are installed and operating in each community	June 2021	Signage is installed and separation occurs but not recycling due to external factors. Waste facilities have been upgraded with assistance from Waste Management Facility team. This KPI will be carried over to the 2020-21 Regional Plan with amendment to separation replacing recycling.
2.3 Support community and cultural events	Provide in-kind support for community and cultural events		\$50,000 in-kind support provided	June 2020	MRC continues to provide general in-kind support across the 13 MRC communities when community events are held. A template has been developed for data collection but not utilised.
	Support the development of an annual major regional cultural festival within the Council area		Feasibility study developed and submitted to Council for review, exploring business models for the delivery a major regional cultural festival	June 2020	The feasibility report to support an annual major regional cultural festival has not completed within the target timeframe. Anticipate completion during following year.

3 Empowered communities

Objective	Strategy	Q4 Key Performance Indicator <small>baseline and reviewed by Council quarterly</small>	Target Date	Yearly Assessment
3.1 Young people are empowered to be engaged representatives	Partner with service providers to support the development of Youth Boards in Finke, Imanpa and Docker River	Youth Boards are established in Finke, Imanpa and Docker River	June 2020	MRC is committed to empowering young people and to supporting Youth Boards in Finke, Imanpa and Docker River, where MacYouth does not operate widely. Ngaanyatjarra College have shown interest in including this form of decision-making into their curriculum at their secondary schools in Docker River and Imanpa. A Council envoy and the Director Community Services will meet with NPYWC regarding youth services in these 3 communities. COVID-19 has delayed visits and the progress of this.
	Develop and maintain Youth Boards in the nine MacYouth communities	Youth boards meet 6 per community / per yr	June 2020	25 Youth Board meetings were held this financial year, falling short of the 54 meeting target. COVID-19 impacted the facilitation of these meetings in the 4th quarter of the year.
	Provide governance training for Youth Board representatives	A representative from each Youth Board completes the Local Authority governance training program	June 2020	A guideline for Youth Boards to be able to work more closely with Local Authorities has been developed. It focuses on Local Authority Project Funding and Discretionary Funding. It was a follow up to the Community Engagement Officer's presentation at the MacYouth training on this component of Governance training. Governance training has not been developed yet.
	Local Authorities engage with Youth Boards	A Youth Board representative presents at each Local Authority on the progress and actions of the Youth Board	June 2020	MacYouth staff have received governance training to support youth board members in making these representations during Round 4 of LAs. There has been an increase in numbers of Youth Board members nominating for their Local Authorities. 2 Youth Board minutes presented to LA meetings to propose projects and attended by MacYouth staff.
3.2 Local Authority and Council members are trained and empowered in their roles to lead into the future	Individualised training programs are established to support the development and empowerment of each elected member	Individualised training programs are developed for each elected member	June 2020	2019-20 year in governance was underpinned by stabilising and building capacity so training was focussed primarily on training governance staff. This was achieved in readiness for the 2020-21 Regional Plan.
		Individualised training programs are completed by each elected member	June 2020	2019-20 year in governance was underpinned by stabilising and building capacity so training was focussed primarily on training governance staff. This was achieved in readiness for the 2020-21 Regional Plan.
	Governance training program developed and delivered for Local Authority members	Local Authority governance training program developed and approved	June 2020	2019-20 year in governance was underpinned by stabilising and building capacity so training was focussed primarily on training governance staff. This was achieved in readiness for the 2020-21 Regional Plan.
		All Local Authority members complete Local Authority governance training	June 2020	2019-20 year in governance was underpinned by stabilising and building capacity so training was focussed primarily on training governance staff. This was achieved in readiness for the 2020-21 Regional Plan.
3.3 Local Authority and Council members, constituents and stakeholders are engaged and informed	Local Authority Plans are developed for each community and inform Council Community	5 year Local Authority Plans developed and approved by each Local Authority	June 2020	The Kintore Master Plan was presented to the Kintore LA. Initial consultation with the Haasts Bluff, Mount Liebig and Papunya LAs were held.
	Local Authority meetings are engaging and accessible to members and the public	Consult with Local Authorities regarding Local Authority meeting format and content	June 2020	A revised agenda to bring Local Authority meetings in-line with Ordinary Council Meetings was trialed and assessed by the Local Authorities.
		Revise Local Authority meeting format and content inline with Local Authority feedback	Dec 2021	Local Authorities were supportive of the revised agenda that brings the LA meetings into line with the Council meetings. A change in meeting times to after-hours was proposed to a number of LAs and was not supported.
		13 Local Authority meetings are held in open public spaces	June 2020	For the Local Authority meetings held in open public spaces, COVID-19 operational and travel restrictions have heavily impact 4 th quarter functions for this KPI. These LA meetings were scheduled for the 4 th quarter in the cooler winter months. A LA in Papunya was held in an open public space with approximately 20 members of the public not usually involved with the LA seeing the LA members in the meeting.
		5% of residents attend each Local Authority meetings	June 2020	Resident attendance at Local Authority meetings are still low. Moving the LA meetings to an open public space was envisaged to make the meetings more accessible to the public, but unfortunately did not go ahead due to COVID-19 restrictions.
	Councillors supported to engage with constituents	13 Councillor community engagement events supported	June 2020	Councillors have been informed that any Councillor community engagement events will be supported by MRC. Councillor and community engagement was also planned to happen at the LA meetings in open public spaces that did not go ahead.
	Council services reflect community aspirations	10% of residents in each community complete a Council Services survey	June 2020	124 MRC residents were surveyed (32% of the KPI target) before COVID-19 travel restrictions were enacted by MRC on 16 March 2020. Efforts were also hampered by inclement weather and cultural business. This KPI has been amended for the 2020-21 Regional Plan to provide Councillors, LA members and community representatives with more support to provide MRC with strategic direction.
	Optimise use of technology to raise community awareness of Council services	Develop and adopt revised Communications and Engagement Plan	June 2020	The 2020-21 Communications and Engagement Plan includes a 2019-20 Engagement Report, Engagement Principles, Operational Plans for all KPIs that the Engagement Team leads, Communication and Engagement Tools, Frameworks to consider using and future considerations.

4. A supportive organisation

Objective	Strategy	Q4 Key Performance Indicator <small>monitored and reviewed by Council quarterly</small>	Target Date	Yearly Assessments
4.1 Support the development and advancement of our staff	Attract, train and retain a skilled workforce	Complete Strategy 1 Actions from MRC Workforce Development plan	June 2020	Review of induction process completed. New central induction process developed and implemented. On-line community based induction developed for piloting. New Annual Performance Review and Development policy and process implemented. MRC values capability framework developed for use in annual performance review and probation processes. Recruitment website review undertaken and improvements being developed to enhance talent acquisition. Significant HR Policy development has taken place - 9 policies developed and approved, 6 procedures/guides developed.
		Develop and adopt training programs for all positions within Council	June 2021	Under development
	Develop workforce to meet current and future capability needs	Complete Strategy 2 Actions from MRC Workforce Development plan	June 2021	The remaining strategies for the MRC Workforce Development plan have a 2-year target date, so work will continue on these KPIs into the next financial year.
		Develop training programs to support internal advancement of staff	June 2021	Under development
	Increase employee engagement	Complete Strategy 3 Actions from MRC Workforce Development plan	June 2021	Under development
		Staff attendance is > 85% of contracted hours	June 2020	Staff attendance was 77.8% of contracted hours.
	Improve communication and collaboration across all areas within Council	Complete Strategy 4 Actions from MRC Workforce Development plan	June 2021	Under development
4.2 Improve efficiencies through our use of technology	Connect staff through video conferencing	Video conferencing facility established in 8 communities and accessible for all staff	June 2020	Video Conference is available at all communities utilising the Community Service Coordinators' laptops via Satellite Connectivity. The External Agencies also have the facilities to utilise Video Conferencing but on a restricted scale. The COVID-19 response has included trials of different video conferencing formats in all communities.
	Use electronic solutions for data collection and reporting	Implement use of electronic timesheets for all departments	June 2020	6% of MRC staff are using electronic timesheets.
		Develop and implement electronic reporting for all council services	June 2022	Electronic reporting software platforms are being investigated. Functionality in the MRC communities will improve as the infrastructure supporting this is upgraded. Noting the Current climate and network development planning with Telstra and Councilbiz - this be could about 4 to 5 years to optimal levels.
	Increase access to online training modules	80% of staff complete digital literacy training	June 2020	Digital Literacy training through MacConnect was delivered in the MRC and attended by 144 MRC employees (29%). COVID-19 restricted further roll-out for the 4 th quarter of the year.
		Implement online Learning Management System for the delivery of staff training programs	June 2020	Learning management system development has continued. On-line induction developed. Pilot training program for all managers has been approved.
4.3 Support staff safety and wellbeing	Effective compliance in achieving our legislative obligations	Revised policy framework adopted and implemented	June 2020	General Policy framework reviewed. HR policy category selected to lead the review process as it represented the largest number of policies and carrying the highest risk. Approximately 65% completed.
	Develop best practice Work Health and Safety strategy	Approval of revised Work Health and Safety Management System	June 2020	COVID-19 WH&S guidelines developed and implemented. Healthy facilities audits implemented. Review of WH&S policy and management system underway.
		Work Health and Safety Management System implemented and all staff have received training	December 2020	A WH&S risk workshop was conducted with MRC management staff. Incident reporting improved at Executive Leadership Team and Council reporting level. WH&S management system still under development due to impact of COVID-19.

OFFICERS' REPORTS

ITEM NUMBER 15.4
TITLE Corporate Services Report June/July 2020
REFERENCE - 274560
AUTHOR Bhan Pratap, Director Corporate Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on the activities and the services of the Directorate of Corporate Services for the months of April to May 2020.

RECOMMENDATION

That Council note and receive the Corporate Services Report for the months of June and July 2020.

BACKGROUND/DISCUSSION

The Corporate Services directorate provides professional support to Council's service delivery across the region through the provision of administrative, information technology (IT), human resources (HR), accounting and finance, customer services, insurance and risk management, WHS, governance and planning services. The activities of the Corporate Services directorate ensure that Council and its 13 Local Authorities have a strong governance framework and are compliant with the *Local Government Act*, other relevant legislation and related regulations and guidelines. These are achieved by good regional planning. Consistent and accurate secretariat support for Council and Local Authority meetings, training for Councillors and Local Authority members, and the development and review of a wide range of policies to guide Council operations and services in communities. Strong human resource practices, financial management and reporting systems, and IT management, enable and provide critical support for these operations and services.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Manager Finance
Manager HR
Manager Governance & Planning
Manager It

ATTACHMENTS:

- 1 Corporate Services Report July 2020.pdf

Corporate Services Report June – July 2020

The Corporate Services directorate provides professional support to Council's service delivery across the region through the provision of administrative, information technology (IT), human resources (HR), accounting and finance, customer services, insurance and risk and governance and planning services.

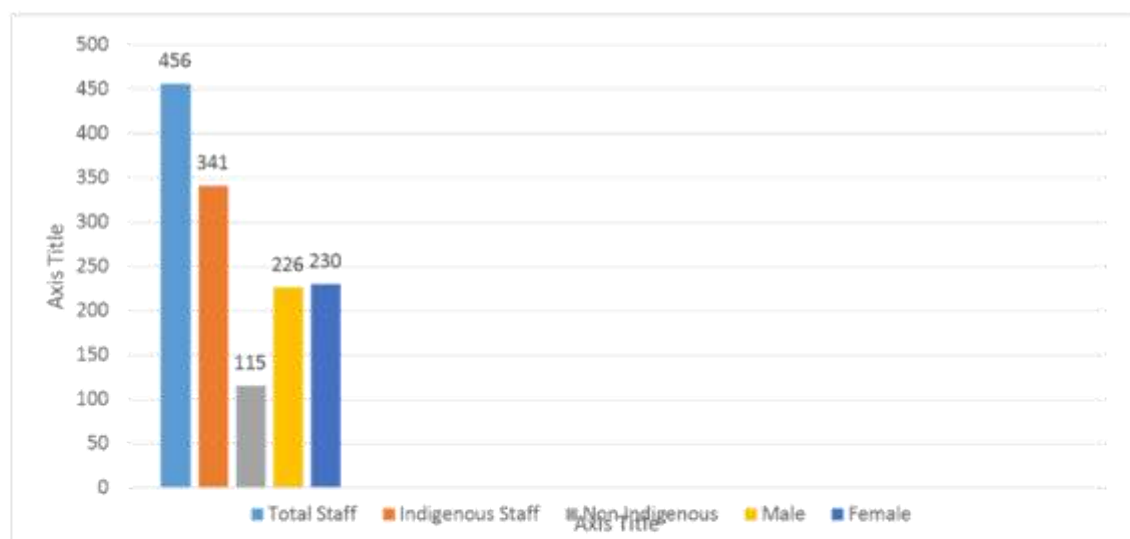
The activities of the Corporate Services directorate ensure that the Council and its 13 Local Authorities have a strong governance framework and are compliant with the *Local Government Act*, other relevant legislation and related regulations and guidelines. These are achieved by good regional planning. Consistent and accurate secretariat support for Council and Local Authority meetings, training for Councillors and Local Authority members, and the development and review of a wide range of policies to guide Council operations and services in communities. Strong human resource practices, financial management and reporting systems, and IT management, enable and provide critical support for these operations and services.

Human Resources

The Human Resources department of MacDonnell Regional Council manages recruitment, staffing, inductions, performance management, employee relations, training and development, exit processes, work health and safety and employee wellbeing.

As at 31 July 2020, the Council had 456 employees with demographic breakdowns per gender, Aboriginal and Torres Strait Islander (ATSI) origin and employment category is indicated below:

1.1. Employee Headcount details as at 31 July 2020



1.2. Employee Demographic details as at 31 July 2020

Staff	Number	Percentage
Male	226	49.5%
Female	230	50.5%
Total	456	
Indigenous Staff	341	74.8 %
Non-Indigenous staff	115	25.2 %
Full-time	164	36.0 %
Part-time	162	35.5 %
Casual	130	28.5 %

- Council has **381** staff members based in communities, with 332 (**87.1%**) of those roles occupied by staff identifying as Aboriginal (Indigenous Staff). The Council is a very significant and consistent employer of Aboriginal people.
- Of the Council Service Coordinators (CSCs) throughout MacDonnell Regional Council, 7 are Aboriginal staff members, meaning 44% of CSCs are Aboriginal.
- In the Alice Springs Office, there are 9 Aboriginal and Torres Strait Islander staff members out of a total of 75, a percentage of 12% of the staffing in the Alice Springs Office.

1.3. Recruitment /Termination – June and July

- Number of terminations – **39**
- Number of new Appointments – **13**
- Number of Positions advertised – **10 on Talent Propeller, 29 job posters for community**

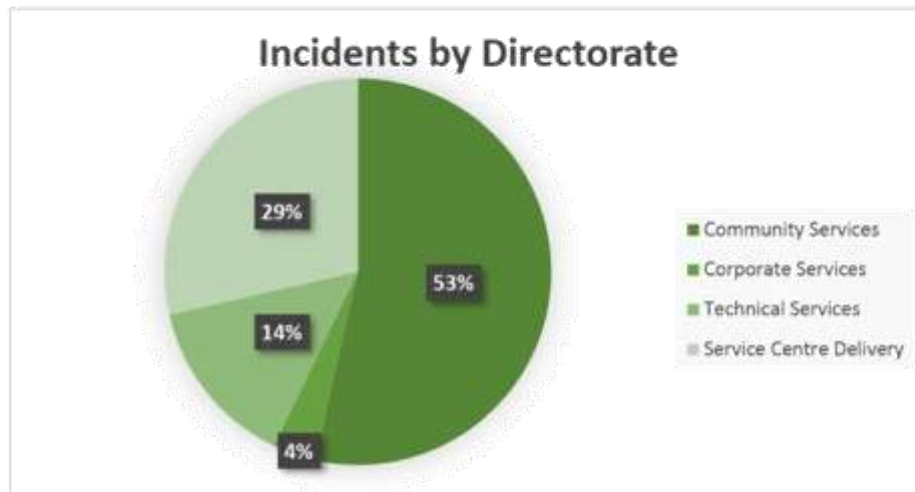
2. Work Health and Safety Report**2.1. Training**

MRC continued to support workers in achieving qualifications and certificates, especially around Work Health and Safety related training:

- Six staff members completed 4WD training
- One staff member completed White Card training

2.2. Incident Reporting

Number of incidents – 28



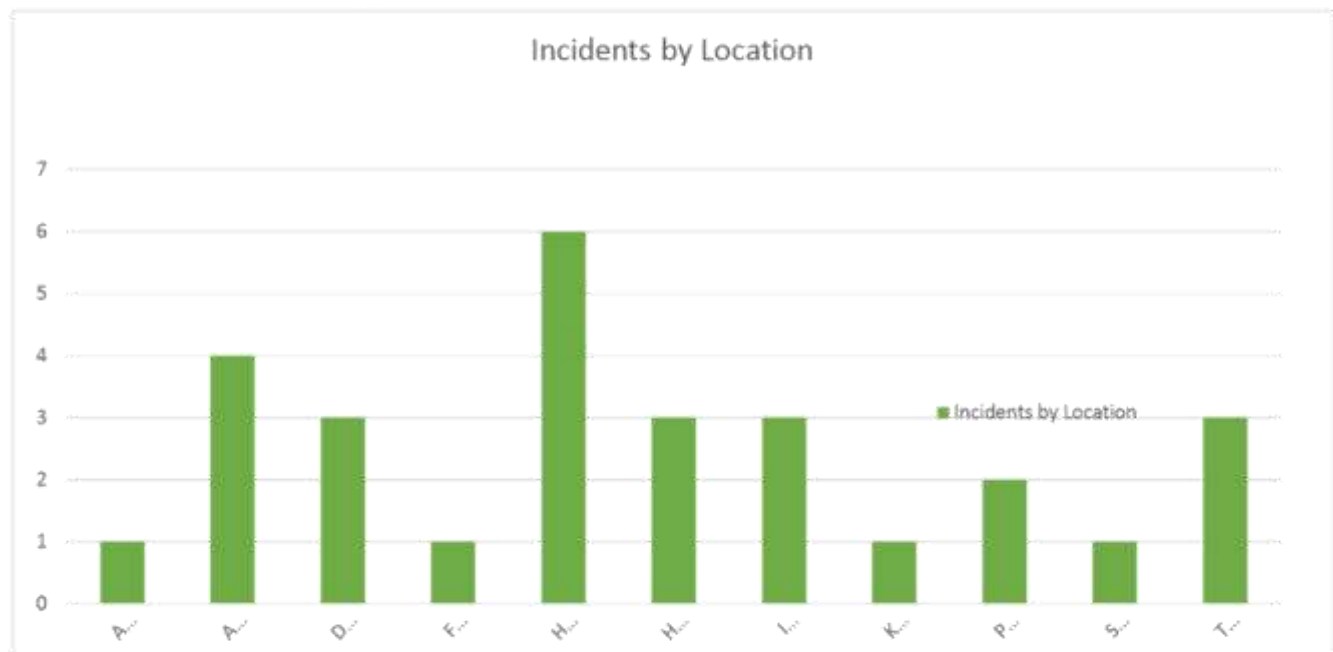
Community Services – 15 incidents (53%)

Corporate Services – 1 incident (4%)

Service Delivery – 8 incidents (29%)

Technical Services – 4 incidents (14%)

2.3. Incidents by Location



There were no incidents reported for:

- Mount Liebig
- Wallace Rockhole

2.4. Incidents by Type of Incident

Type of Incident	Number of incidents
Client – Personal Injury	2
Client - Violence	1
Equipment	5
Near Miss	3
Personal Injury	2
Property	9
Vehicle	5
Violence	1

There were **no** incidents in any of the following types:

- Biological
- Environment
- NT WorkSafe
- Threat

2.5. Incident Reporting Trend Notes

- There were **24 incidents** in the previous report for April and May, compared to **28 incidents** in this report.
- Occupational violence is one of the most common incidents MRC wide.
- 29% of all incidents this year have been occupational violence related. Of these occupational violence incidents, 96% occur within Community Services.
- Vehicle and Equipment damage is the other category that is of note for MRC staff.
- 27% of all incidents this year have been vehicle or equipment related. Of these vehicle and equipment incidents, 32% happen in both Community Services and Technical Services, and 36% occur in Service Delivery.
- There were two Notifiable Incidents to NT WorkSafe in June/July 2020.

Governance and Engagement

Governance ensures the organisation's compliance through its legislative, statutory, policy and performance obligations. The team specifically provides secretariat support to Council and its 13 Local Authorities. The team also provides stewardship to the development of policies, procedures and supporting documents.

Local Authority Meetings held

The Governance and Engagement department provides secretariat support to Council and its 13 Local Authorities, stewardship to the development of policies, procedures and supporting documents, and facilitates engagement opportunities between the elected and nominated members, residents, stakeholders and the administration.

Summary of scheduled Local Authority meetings held during the 2019/20 financial year:

- 87% of Local Authority meetings were held successfully
- one meeting was cancelled because key members were unavailable and an alternate meeting time was not possible
- the six other cancelled meetings were due to sorry business affecting the community and an alternate meeting time was not possible

Local Authority meetings held 2019/20

Communities	Am	Ar	Do	Fi	Ha	He	Im	Ki	Mt	Pa	Sa	Ti	Wa
Jul-Sep 2019	Q	Q	Q	Q	X	Q	Q	Q	X	Q	Q	Q	X
Oct-Dec 2019	Q	Q	Q	P	P	Q	Q	P	P	Q	Q	Q	Q
Jan-Mar 2020	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	X	X	X
Apr-Jun 2020	Q	Q	Q	Q	P	X	Q	Q	Q	Q	Q	Q	Q
Legend	Q	Quorum		P	Provisional		X	Cancelled					

The above table shows the outcome of scheduled meetings by communities (shown alphabetically not chronologically) throughout the financial year as:

77% Quorum, 10% Provisional, 13% cancelled

Travel restrictions were in effect for the period 26 March to 5 June 2020. The restricted period closely resembles the Apr-Jun 2020 quarter, as reported in the above table. When compared to the annual period, the Apr-Jun quarter shows an improved outcome of scheduled meetings held:

84% Quorum, 8% Provisional, 8% cancelled

Summary of Local Authority meetings held since the last Council reporting period:

- 100% of scheduled Local Authority meetings were held successfully (2 of the 4 meetings achieved quorum while 2 were held as provisional)

Policy development

In preparing for the commencement on 1 July 2021 of the *Local Government Act 2019*, a sizeable schedule of policy development and review is being undertaken. Since the last Council reporting period the Policy Officer has prepared and ELT has:

- approved 5 proposals for the development of policies
- approved the development of 2 operational policy
- approved the development of 4 Council policies for endorsement today (see Policy Report)

Engagement activities

Since the last Council reporting period the Engagement team have been specifically addressing the 2020-21 Regional Plan objective 3.3 – *Local Authority and Council members, constituents and stakeholders are engaged and informed*, by:

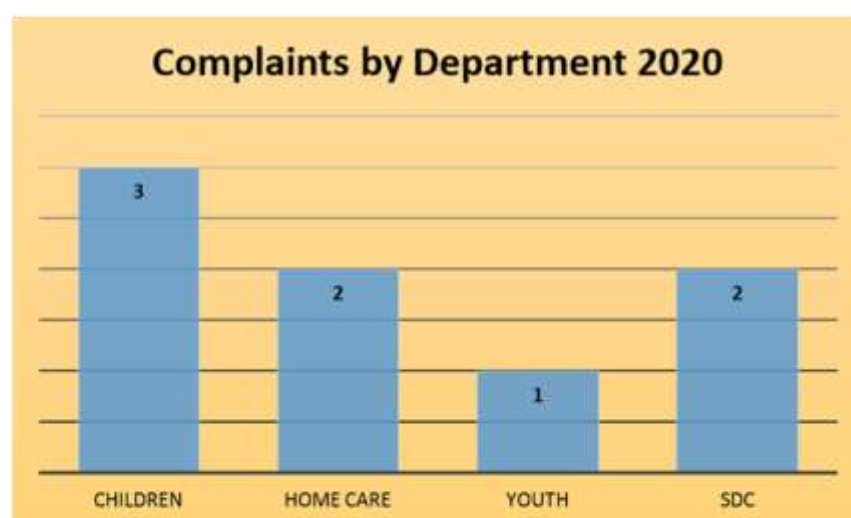
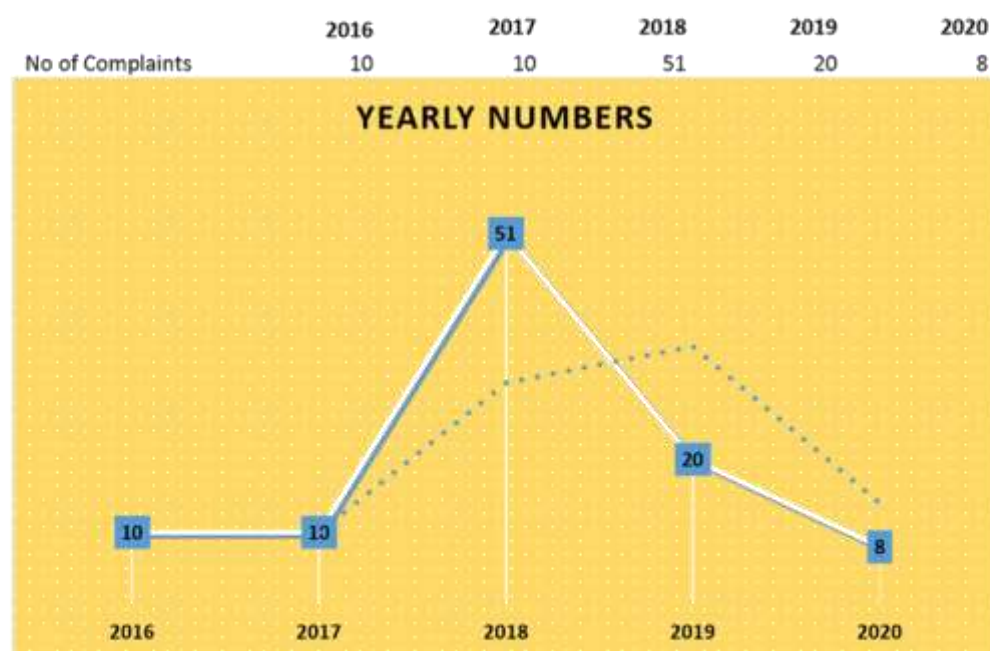
- facilitating 4 Outdoor Local Authority meetings
 - preparing information displays and materials for each community to support the residents' understanding of local government
 - preparing and presenting Local Authority reports to support the establishment in all communities of (objective 1.1) Community Infrastructure Plans and (objective 3.3) Community-selected Focus Projects
-

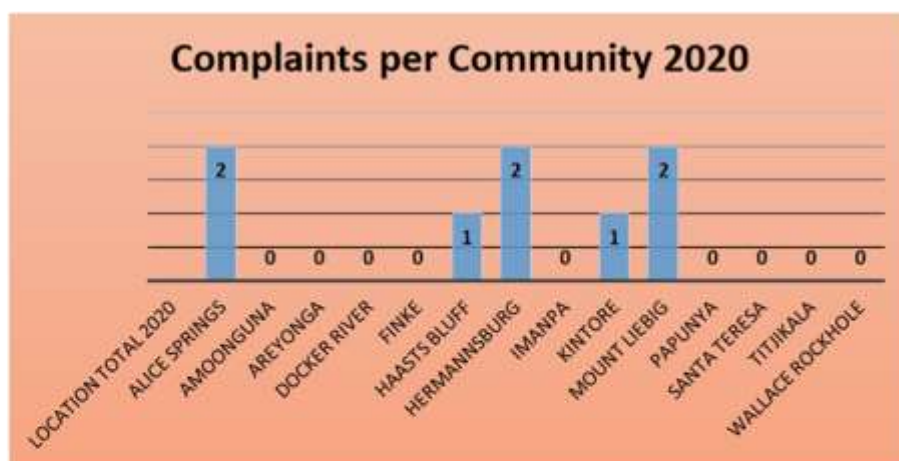
Information Technology/ Records

The Information Technology department manages the Council's information and communications technology across its 14 locations (13 remote communities and the Alice Springs office). This includes ensuring connectivity through close relations with providers such as Telstra Activ8me, iinet and CouncilBiz, Council's computer network provider; and continuous enhancement of the IT operating environment through equipment improvements while reducing capital and ongoing costs.

Customer Complaint Management

Number of Complaints Received





Finance

The Finance department ensures that Council income, payments, payroll and financial reporting is done in a timely and accountable manner. The Finance department manage all payments and receipts across the 14 offices of the Council, as well as the acquittal of all grant money received.

For the month of June and July 2020, the Finance team continued to work on the 2019/20 Financial Report.

Financial report for the period ending 31 July 2020 is presented as a separate report.

OFFICERS' REPORTS

ITEM NUMBER	15.5
TITLE	2020/2021 Budget Review
REFERENCE	- 275327
AUTHOR	Bhan Pratap, Director Corporate Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

After review by Managers, Directors and the CEO, changes are recommended to Council's 2020/21 budget contained within the Regional Plan

The amendments reflect changes in funding levels highlighted by recent changes/finalisation of funding agreements, recognition of new funding and savings realised within various functions during the year to date.

The details of changes recommended will be tabled at the meeting.

RECOMMENDATION

That Council, pursuant to section 128(2) of the Local Government Act adopts the amendments to the 2020/21 Budget as tabled.

BACKGROUND/DISCUSSION

Pursuant to section 128(2) of the Local Government Act, the Council may, after adopting its budget, adopt an amendment to that budget.

A review of the budget is required to legitimize expenditure not initially provided for in the original adopted budget.

Adjustments recommended reflect changes in funding levels highlighted by changes to and finalization of funding agreements, recognition of new funding and savings realized within expenditure to date.

The details of changes recommended will be tabled in the meeting.

ISSUES/OPTIONS/CONSEQUENCES

The budget review process ensures that appropriate changes are made to the adopted budget as circumstances change throughout the year. With limited funding available, a large proportion of the changes are due to increased funding or movements between operational functions of Council.

Should Council decide not to accept the recommended changes, the risk will be that the funding will not be able to be acquitted as without an approved budget the funds cannot be allocated to the related program and/or the actual results may not be aligned resulting in some services being cut due to lack of funds, and surpluses may be available in other functional areas of MRC's operation.

FINANCIAL IMPACT AND TIMING

Funds have been re-allocated to reflect identified savings and changes in expenditure.

CONSULTATION

Executive Leadership Team

Management Team

Buke Tune, Manager Finance & Accounting

Sheree Kane, Management Accountant & Grants

ATTACHMENTS:

- 1 2020-21 Budget Revision - August 2020
- 2 Budget Revision by location - August 2020

MacDonnell Regional Council									
Budget Revision as at 26th August 2020									
	Original Budget (21GL0BUD)			Revised Budget (21GL1BUD)			Budget Amendments Increases / (Decreases)		
	Income	Expenses	Net Income / (Expenses)	Income	Expenses	Net Income / (Expenses)	Income	Expenses	Net Income / (Expenses)
COUNCIL SERVICES									
Service Centre Delivery	1,565,740	9,503,312	(7,937,572)	3,003,850	10,920,882	(7,917,032)	1,438,110	1,417,570	20,540
Council Engagement	571,710	2,028,576	(1,456,866)	1,558,490	3,015,356	(1,456,866)	986,780	986,780	-
Support and Administration	11,046,748	2,479,518	8,567,228	11,311,900	2,833,482	8,478,418	265,154	353,964	(88,810)
Total Council Services	13,184,196	14,011,406	(827,210)	15,874,240	16,769,720	(895,480)	2,690,044	2,758,314	(68,270)
NON-COUNCIL SERVICES									
Outstations	1,486,730	1,486,730	-	1,463,680	1,463,680	-	(23,050)	(23,050)	-
Swimming Pools	34,000	448,670	(414,670)	34,000	448,670	(414,670)	-	-	-
Commercial Operations	7,133,770	4,064,230	3,069,540	7,854,870	4,420,560	3,434,310	721,100	356,330	364,770
Community Services	17,477,960	17,477,960	0	18,703,510	18,703,510	0	1,225,550	1,225,550	-
Total Non-Council Services	26,132,460	23,477,590	2,654,870	28,056,060	25,036,420	3,019,640	1,923,600	1,558,830	364,770
Total	39,316,656	37,488,996	1,827,660	43,930,300	41,806,140	2,124,160	4,613,644	4,317,144	296,500
CAPITAL EXPENDITURE									
Vehicles, Plant & Equipment	5,199,530	7,027,190	(1,827,660)	5,328,070	7,452,230	(2,124,160)	128,540	425,040	(296,500)
Surplus / (Deficit) before Non-Cash Expenditure	44,516,186	44,516,186	-	49,258,370	49,258,370	-	4,742,184	4,742,184	-
NON-CASH EXPENDITURE									
Depreciation	-	2,215,010	(2,215,010)	-	2,215,010	(2,215,010)	-	-	-
SURPLUS / (DEFICIT)			(2,215,010)			(2,215,010)			-
Notes									

MacDonnell Regional Council															
Budget Detail 2020/21 (including Communities & Head Office)															
Expenditure Category	All Communities	Alice Springs HD	Amoojunga	Areyonga (USP)	Docket River (Kathakajara)	Ficks (Aputula)	Haasts Bluff (Kuraji)	Hermannsburg (Malia)	Impepe	Kintore (Walungurru)	Mount Liebig (Walywarru)	Papunya (Warumpi)	Santa Teresa (Lyentyne Apute)	Tjilkula	Wallace Rockhole
Council Services															
Service Centre Delivery															
Manage Council Buildings & Facilities	931,150	107,600	131,330	36,960	32,340	21,640	94,470	59,130	37,920	75,350	33,100	30,550	41,550	149,210	80,000
Employee Costs	103,444	103,444	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	516,706	4,156	58,330	36,960	32,340	21,640	34,470	59,130	37,920	37,350	33,100	30,550	41,550	54,210	35,000
Capital	311,000	0	73,000	0	0	0	60,000	0	0	38,000	0	0	0	95,000	45,000
Maintain Roads	2,797,420	2,797,420	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	443,248	443,248	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	2,354,172	2,354,172	0	0	0	0	0	0	0	0	0	0	0	0	0
Manage Council Service Delivery	3,110,176	736,124	161,136	188,746	230,632	217,638	185,666	187,626	187,116	216,360	168,220	182,696	177,046	87,026	184,144
Employee Costs	2,198,294	532,570	126,536	129,962	157,852	159,808	127,036	129,946	128,486	158,280	130,440	127,036	130,362	31,366	128,464
Other Operational	911,882	203,554	34,600	58,784	72,780	57,830	58,630	57,680	58,630	58,080	37,780	55,660	46,684	55,660	55,680
Civil Works	4,091,176	83,750	278,820	289,268	366,394	301,354	272,738	449,962	219,314	276,106	318,530	299,180	409,646	293,704	232,488
Employee Costs	3,741,846	0	250,504	264,842	327,760	273,592	267,050	426,970	193,648	246,690	302,638	302,710	378,874	293,786	212,782
Other Operational	349,330	83,750	28,316	24,426	38,636	27,762	5,688	22,992	25,666	29,416	15,892	-3,610	30,772	-82	19,706
Fleet Management	3,092,860	3,092,860	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	82,900	82,900	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	1,461,400	1,461,400	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital	1,548,560	1,548,560	0	0	0	0	0	0	0	0	0	0	0	0	0
Fleet Workshop Alice Springs	502,220	502,220	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	471,204	471,204	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	31,016	31,016	0	0	0	0	0	0	0	0	0	0	0	0	0
Parks, Ovals and Public Spaces	710	110	0	0	0	0	0	0	0	0	0	0	0	600	0
Other Operational	710	110	0	0	0	0	0	0	0	0	0	0	0	600	0
Waste Management	100,870	100,870	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	40,975	40,975	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	-40,105	-40,105	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital	100,000	100,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Street & Public Lighting	106,600	0	8,810	8,770	5,950	8,810	6,060	11,180	5,710	10,090	8,610	10,640	13,610	5,420	2,940
Other Operational	106,600	0	8,810	8,770	5,950	8,810	6,060	11,180	5,710	10,090	8,610	10,640	13,610	5,420	2,940
Council Engagement															
Manage Governance	405,270	405,270	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	394,074	394,074	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	11,196	11,196	0	0	0	0	0	0	0	0	0	0	0	0	0
Local Authorities Projects	1,558,490	0	107,480	116,560	134,210	44,870	71,340	176,700	49,070	191,110	77,410	214,930	228,660	110,490	35,660
Other Operational	1,558,490	0	107,480	116,560	134,210	44,870	71,340	176,700	49,070	191,110	77,410	214,930	228,660	110,490	35,660
Elected Members & Council Meetings	666,120	658,620	1,000	2,000	1,000	1,000	0	0	1,000	0	0	0	1,000	500	0
Employee Costs	1,000	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	665,120	657,620	1,000	2,000	1,000	1,000	0	0	1,000	0	0	0	1,000	500	0

MacDonnell Regional Council															
Budget Detail 2020/21 (including Communities & Head Office)															
Expenditure Category	All Communities	Alce Springs HO	Amosburg	Anyanga (Ubu)	Docket River (Kafukutara)	Ficks (Apuhla)	Haasburg (Kunji)	Hermannsburg (Naria)	Inanga	Kintore (Wahungu)	Muyet Luebig (Wahyawan)	Papunya (Wamungu)	Santa Teresa (Liyerlye Apurte)	Tijikala	Wallace Rockhole
Elections	10,000	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	10,000	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Local Authority Administration	173,186	0	9,838	10,488	27,968	12,688	10,488	12,088	10,488	26,968	10,488	10,688	10,538	10,588	9,972
Employee Costs	24,300	0	1,250	2,000	2,000	1,500	2,000	1,750	1,800	2,000	2,000	2,000	2,000	2,000	2,000
Other Operational	148,886	0	8,588	8,488	25,968	11,188	8,488	10,338	8,688	24,968	8,488	8,688	8,538	8,588	7,972
Communications Department	202,290	202,290	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	176,282	176,282	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	26,008	26,008	0	0	0	0	0	0	0	0	0	0	0	0	0
Support and Administration															
CEO	442,310	442,310	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	351,810	351,810	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	90,500	90,500	0	0	0	0	0	0	0	0	0	0	0	0	0
Staff Housing	1,249,270	203,470	0	92,000	57,200	129,500	80,570	137,400	95,100	135,550	70,400	67,750	72,200	98,100	10,030
Employee Costs	211,458	211,458	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	499,812	-7,988	0	48,000	57,200	36,500	29,070	53,400	38,100	56,050	41,400	52,750	37,200	48,100	10,030
Capital	538,000	0	0	44,000	0	93,000	51,500	84,000	57,000	79,500	29,000	15,000	35,000	50,000	0
Manage Corporate Services	236,400	236,400	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	198,306	198,306	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	38,094	38,094	0	0	0	0	0	0	0	0	0	0	0	0	0
Operate Council HQ Facility	748,670	748,670	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	748,670	748,670	0	0	0	0	0	0	0	0	0	0	0	0	0
Manage ITC & Records	1,102,520	1,102,520	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	320,574	320,574	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	770,946	770,946	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital	11,000	11,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Manage HQ	87,850	87,850	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	69,843	69,843	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	18,007	18,007	0	0	0	0	0	0	0	0	0	0	0	0	0
Manage HR	588,440	588,008	0	0	0	0	144	0	0	144	0	0	144	0	0
Employee Costs	573,038	573,038	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	15,402	14,970	0	0	0	0	144	0	0	144	0	0	144	0	0
Training & Development	222,740	182,740	1,500	2,500	3,000	2,500	2,500	6,000	1,500	4,000	3,000	5,000	4,000	4,000	500
Employee Costs	173,640	133,640	1,500	2,500	3,000	2,500	2,500	6,000	1,500	4,000	3,000	5,000	4,000	4,000	500
Other Operational	49,100	49,100	0	0	0	0	0	0	0	0	0	0	0	0	0
Manage Finance	613,920	613,920	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	608,470	608,470	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	5,450	5,450	0	0	0	0	0	0	0	0	0	0	0	0	0

MacDonnell Regional Council															
Budget Detail 2020/21 (including Communities & Head Office)															
Expenditure Category	All Communities	Alice Springs HO	Arnorrigana	Aryonga (Ulu)	Docket River (Kathukajara)	Farka (Aputula)	Haasts Bluff (Kurij)	Hermannsburg (Malia)	Imatja	Kintore (Walungurru)	Mount Liebig (Walyawarru)	Papunya (Warumpi)	Santa Teresa (Ltyentye Apurte)	Tjilkala	Wallace Rockhole
Workplace Health and Safety	251,904	251,904	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	209,910	209,910	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	41,988	41,988	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporate Costs	-1,799,272	-1,804,582	370	370	470	370	470	470	370	470	370	370	470	370	370
Employee Costs	-1,086,302	-1,086,302	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	-712,970	-718,280	370	370	470	370	470	470	370	470	370	370	470	370	370
Non-Council Services															
Outstations Civil Works	1,017,420	426,137	0	0	9,020	0	56,857	22,740	0	0	95,695	235,492	25,680	145,789	0
Employee Costs	377,000	158,787	0	0	0	0	27,127	0	0	0	54,935	80,982	0	55,169	0
Other Operational	640,420	267,350	0	0	9,020	0	29,730	22,740	0	0	40,760	154,510	25,680	90,620	0
Outstations Housing Repairs & Maintenance	228,240	89,310	0	0	120	0	13,100	7,400	0	0	21,800	42,800	4,250	49,460	0
Employee Costs	36,110	36,110	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	192,130	53,200	0	0	120	0	13,100	7,400	0	0	21,800	42,800	4,250	49,460	0
Homelands Extra Allowance	218,020	0	0	0	5,400	0	31,710	4,090	0	0	25,040	89,490	6,000	56,290	0
Other Operational	218,020	0	0	0	5,400	0	31,710	4,090	0	0	25,040	89,490	6,000	56,290	0
Operate Swimming Pools	448,670	0	0	122,030	0	0	0	0	0	185,850	0	0	140,790	0	0
Employee Costs	271,252	0	0	65,724	0	0	0	0	0	120,044	0	0	85,484	0	0
Other Operational	177,418	0	0	56,306	0	0	0	0	0	65,806	0	0	55,306	0	0
Commercial Operations															
Manage Technical Services	294,270	204,270	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	196,668	196,668	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	7,602	7,602	0	0	0	0	0	0	0	0	0	0	0	0	0
Operate Community Stores	245,450	0	245,450	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	77,304	0	77,304	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	167,946	0	167,946	0	0	0	0	0	0	0	0	0	0	0	0
Essential Services	1,431,300	149,380	4,340	114,200	116,980	114,200	114,450	115,290	114,200	115,290	115,040	115,290	115,690	115,040	11,910
Employee Costs	1,147,894	105,500	0	93,748	95,662	93,748	93,998	93,998	93,748	93,998	93,748	93,998	94,400	93,748	7,570
Other Operational	283,406	43,880	4,340	20,452	21,288	20,452	20,452	21,292	20,452	21,292	21,292	21,292	21,292	21,292	4,340
Centrelink	598,030	80,000	41,177	48,532	56,275	63,265	30,566	30,566	30,816	57,513	32,507	31,794	0	62,514	32,505
Employee Costs	598,030	80,000	41,177	48,532	56,275	63,265	30,566	30,566	30,816	57,513	32,507	31,794	0	62,514	32,505
MES SPD Projects	537,260	537,260	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	537,260	537,260	0	0	0	0	0	0	0	0	0	0	0	0	0
Manage Projects	5,435,710	3,148,110	188,000	178,360	318,260	70,740	644,080	93,210	171,410	0	56,780	476,960	0	89,880	0
Employee Costs	111,140	111,140	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	851,590	81,960	127,430	108,140	76,290	0	247,420	10,940	84,190	0	37,530	91,020	0	6,710	0
Capital	4,472,980	2,955,010	60,570	70,220	241,970	70,740	396,580	82,270	107,260	0	19,250	385,940	0	83,170	0
Airstrip Maintenance	9,740	700	0	970	960	1,340	1,010	970	0	1,350	1,010	470	960	0	0
Other Operational	9,740	700	0	970	960	1,340	1,010	970	0	1,350	1,010	470	960	0	0

MacDonnell Regional Council															
Budget Detail 2020/21 (Including Communities & Head Office)															
Expenditure Category	All Communities	Alice Springs HQ	Amungura	Areyonga (Uti)	Docker River (Kaitiakapera)	Finke (Aputula)	Haasts Bluff (Bardi)	Hermannsburg (Ntara)	Imanpa	Kintore (Walungerru)	Mount Liebig (Walyawante)	Papunya (Warumpi)	Santa Teresa (Lyentiyte Apute)	Tjilkala	Wallace Rockhole
SGLIF	470,690	470,690	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital	470,690	470,690	0	0	0	0	0	0	0	0	0	0	0	0	0
NDIS	431,780	235,390	0	0	24,454	24,706	24,706	24,708	24,454	0	24,454	24,454	0	24,454	0
Employee Costs	431,780	235,390	0	0	24,454	24,706	24,706	24,708	24,454	0	24,454	24,454	0	24,454	0
Community Services															
Manage Community Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Library Services	188,920	188,920	0	100	200	200	100	0	0	200	100	100	0	0	0
Employee Costs	131,398	131,398	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	58,522	57,522	0	100	200	200	100	0	0	200	100	100	0	0	0
Community Safety	3,578,430	1,416,545	185,677	157,098	157,874	186,454	186,708	188,821	156,486	188,506	186,555	190,636	191,326	185,544	0
Employee Costs	2,617,534	650,320	171,182	140,028	141,182	170,300	170,114	172,628	140,900	170,818	170,848	174,644	174,124	170,558	0
Other Operational	960,896	766,425	14,495	17,072	16,692	16,064	16,594	16,193	15,586	17,688	15,707	16,192	17,202	14,986	0
Youth Services	5,782,070	2,255,261	232,250	274,570	32,989	34,049	303,730	496,710	34,261	515,020	295,020	482,310	507,880	318,010	0
Employee Costs	3,633,228	896,832	184,832	219,524	31,490	32,400	241,520	389,108	32,760	389,874	238,060	376,380	346,890	253,578	0
Other Operational	2,148,842	1,358,429	47,418	55,046	1,509	1,649	62,210	107,602	1,501	125,146	56,960	105,950	160,990	64,432	0
Aged and Disability	4,399,590	1,813,080	291,570	353,200	0	303,060	247,990	426,910	191,720	0	0	450,010	0	322,050	0
Employee Costs	2,574,130	1,288,210	165,300	184,790	0	120,730	119,760	195,540	111,700	0	0	247,940	0	160,160	0
Other Operational	1,825,460	524,870	126,270	168,410	0	182,330	128,230	231,370	80,020	0	0	202,070	0	161,890	0
Children's Services	4,165,780	100,860	0	408,570	411,230	370,980	317,680	508,130	0	394,930	397,530	413,480	486,530	355,860	0
Employee Costs	2,905,390	700,920	0	204,880	208,050	199,780	179,710	279,160	0	221,570	219,880	226,380	258,960	206,300	0
Other Operational	1,260,390	-600,060	0	203,690	203,180	171,200	137,970	228,970	0	173,360	177,650	187,100	227,570	149,560	0
School Nutrition Program	584,530	135,420	0	93,540	0	85,380	81,580	0	81,980	0	0	0	0	106,630	0
Employee Costs	260,100	77,890	0	40,900	0	33,490	33,240	0	30,400	0	0	0	0	44,180	0
Other Operational	324,430	57,530	0	52,640	0	51,890	48,340	0	51,580	0	0	0	0	62,450	0
Self Funded Sport and Rec	3,190	1,310	310	0	0	0	0	0	0	0	0	0	1,570	0	0
Other Operational	3,190	1,310	310	0	0	0	0	0	0	0	0	0	1,570	0	0
Total	51,473,380	22,602,987	1,889,058	2,498,832	1,992,938	1,994,744	2,778,633	2,960,099	1,412,915	2,394,707	1,941,659	3,375,210	2,439,540	2,591,539	600,519
Population	3,605	0	239	195	394	192	138	605	151	410	169	404	579	227	102
Note:															
1. All the expenditure above is inclusive of salary and wages															
2. Expenditure for Head Office is not included															
Expenditure per Person	13,528	0	7,904	12,815	5,058	10,389	20,135	4,893	9,357	5,841	11,489	8,354	4,213	11,416	5,887

OFFICERS' REPORTS

ITEM NUMBER	15.6
TITLE	Finance report
REFERENCE	- 274806
AUTHOR	Buke Ali Tunne, Manager Finance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Regulation 18 of the Local Government (Accounting) Regulations (LGA Regs), states that a finance report must be laid before Council or a Committee tasked with reviewing the finance report each month. The report set out:

- financial year-to-date income and expenditure to the end of the previous month;
- forecast income and expenditure for the whole of the financial year;
- details of all cash and investments held (including money held in trust);
- statement of debts owed to council including aggregated amount by category and general age of debt; and
- other information required by council.

The attached report is the finance report for Council as at 31 July 2020.

RECOMMENDATION

That Council note and accept the Finance Report as at 31 July 2020.

BACKGROUND/DISCUSSION**Summary of Income and Expenditure.**

Income YTD variance	–	(\$17.89M)
Operating expenses YTD variance	–	\$1.52M
Capital expenditure YTD variance	–	(\$0.32M)
Net Deficit	–	(\$16.68M)

Account Type	YTD Current Budget	Total YTD actual	YTD Variance	Comments
1 - Income	(22,427,189)	(54,780,168)	(17,885,346.40)	Major difference due to unexpended grant awaiting to be rollover.
21 - Salaries etc	1,931,635	1,837,725	93,910.02	
22 - Empl Benefits	211,129	152,284	58,845.59	
23 - ICA, Lease etc	1,334,028	347,841	986,187.25	Main variance due to administration cost to be posted on the receipt of actual grants.
24 - General Exp	595,501	739,682	(144,181.59)	Over expenditure relates to FAA roads project - Kintore community access road.
25 - Communication	242,674	27,635	215,039.21	Power/water/sewerage budgeted for but not actual cost incurred to date.
26 - Insurance & Oth	278,966	200,550	78,415.43	The variance related to industrial insurance 1 st quarter payment.
27 - Advertising, Pu	60,003	1,318	58,684.34	Audit fee budgeted for upfront payment however, audit normally paid at end of financial year. Budget to be adjustment.
28 - Dep & Amort	184,584	0	184,584.17	July depreciation to be posted.
29 - Asset Impair	(13,692)	0	(13,692.09)	
4 - Property	1,606,964	1,924,874	(317,909.35)	Bagot st. building commitment created deficit variance

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Nil

ATTACHMENTS:

1 Finance Report as at 31 July 2020

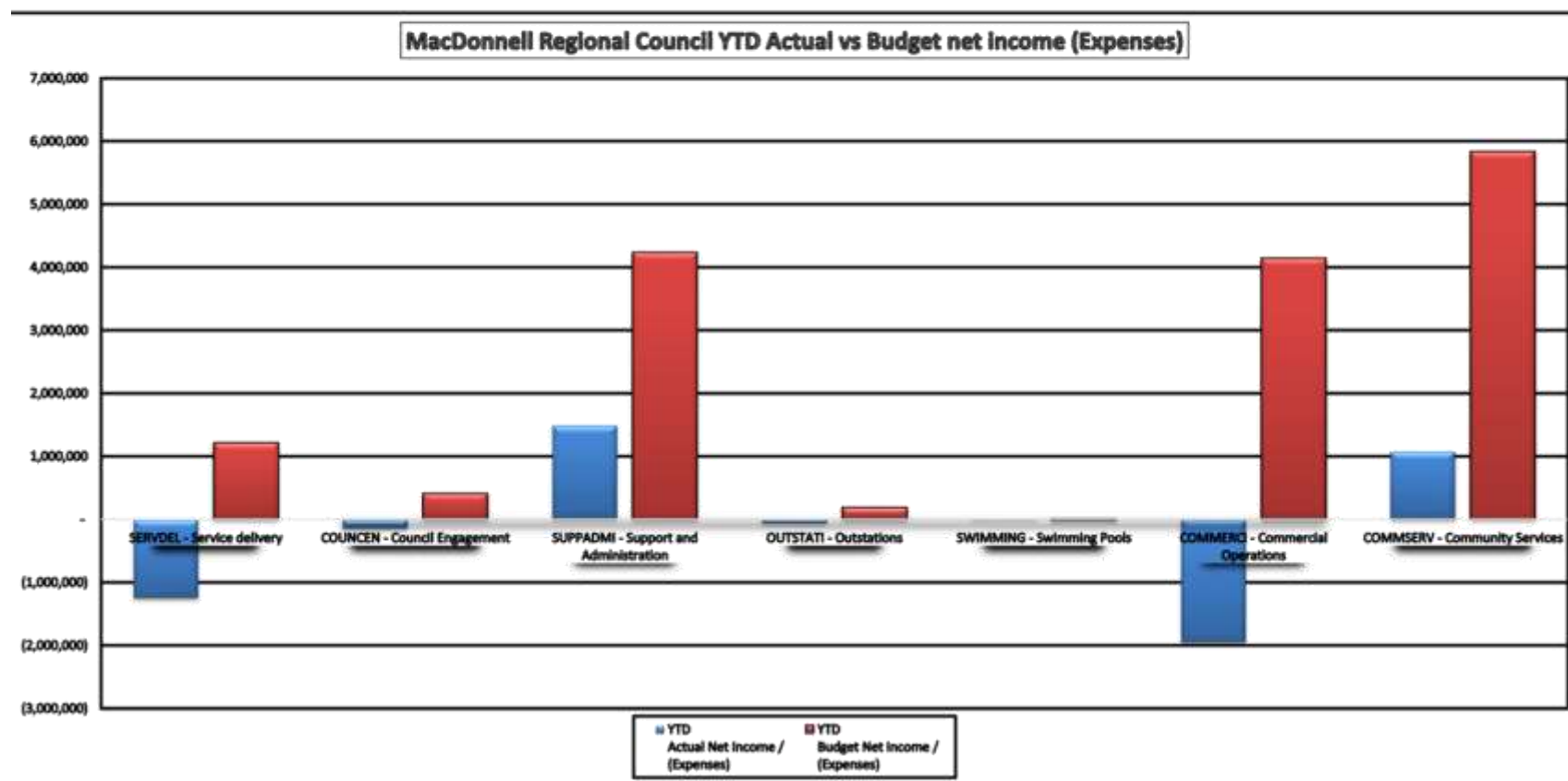


MacDonnell Regional Council

Financial Reporting - as at 31 July 2020

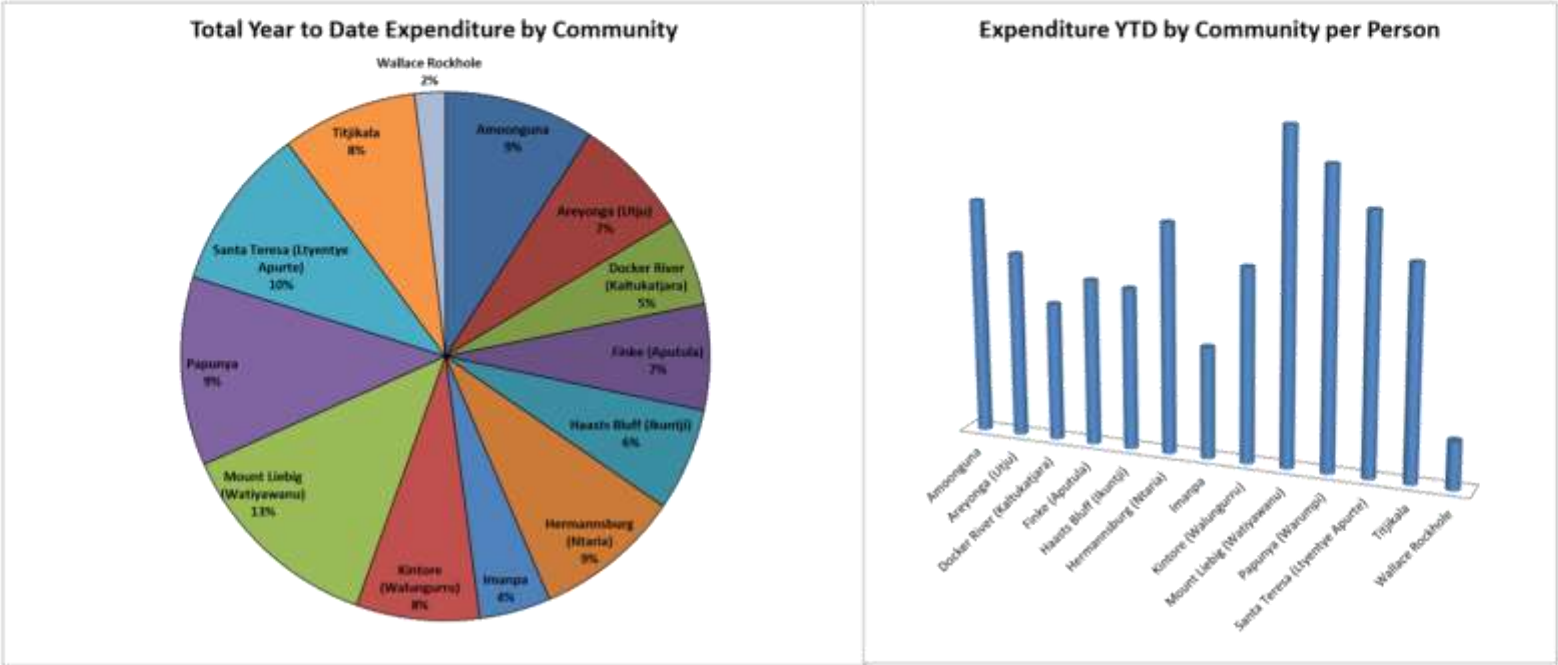
Accounting Period: 1

MacDonnell Regional Council														
Income and Expenditure as at 31st July 2020														
	YTD Income			YTD Expenditure			YTD Actual	YTD Budget	YTD Variance	Full Year Budget			Variance to Full Year	
	Actual	Budget	Variance	Actual	Budget	Variance	Net Income / (Expenses)	Net Income / (Expenses)		Income	Expenses	Net Income / (Expenses)		
COUNCIL SERVICES														
SERVDEL - Service delivery	49,745	2,726,830	(2,677,085)	1,295,301	1,510,587	215,286	(1,245,556)	1,216,243	(2,461,799)	3,484,910	11,414,312	(7,929,402)	6,683,846	
COUNCEN - Council Engagement	-	571,710	(571,710)	141,418	162,563	21,145	(141,418)	409,147	(550,695)	571,710	2,028,576	(1,456,866)	1,315,448	
SUPPADMI - Support and Administration	2,143,135	4,689,744	(2,546,609)	656,534	454,405	(202,129)	1,486,601	4,235,338	(2,748,738)	11,972,906	3,028,518	8,944,388	(7,457,787)	
Total Council Services	2,192,880	7,988,284	(5,795,403)	2,093,254	2,127,555	34,301	99,626	5,860,729	(5,781,152)	16,029,526	16,471,405	(441,880)	541,507	
NON-COUNCIL SERVICES														
OUTSTATI - Outstations	-	390,010	(390,010)	60,574	208,383	147,810	(60,574)	181,617	(242,181)	1,486,730	1,486,730	-	(60,574)	
SWIMMING - Swimming Pools	-	417	(417)	10,888	20,288	9,399	(10,888)	(19,871)	8,883	34,000	448,670	(414,670)	403,782	
COMMERC - Commercial Operations	287,210	6,037,632	(5,750,422)	2,241,784	1,896,972	(342,812)	(1,954,574)	4,138,660	(6,081,254)	9,487,970	8,631,420	856,550	(2,611,134)	
COMMSERV - Community Services	2,061,752	8,010,847	(5,949,094)	985,399	2,176,584	1,191,185	1,076,353	5,834,263	(4,757,910)	17,477,960	17,477,960	0	1,076,353	
Total Non-Council Services	2,348,962	14,438,905	(12,089,943)	3,298,646	4,304,237	1,005,591	(949,084)	10,134,668	(11,084,352)	11,008,700	10,566,820	441,880	(2,467,916)	
Total	4,541,842	22,427,189	(17,885,346)	5,391,899	6,431,792	1,039,893	(850,057)	15,995,397	(15,865,454)	44,516,186	44,516,186	0	(850,057)	
CAPITAL EXPENDITURE														
COMMERC - Commercial Operations	-	-	-	1,760,951	1,083,464	(677,486)	(1,760,951)	(1,083,464)	(677,486)	-	4,567,190	(4,567,190)	2,806,238	
COMMSERV - Community Services	-	-	-	100,034	-	(100,034)	(100,034)	-	(100,034)	-	-	-	(100,034)	
SERVDEL - Service delivery	-	-	-	-	452,750	452,750	-	(452,750)	452,750	-	1,811,000	(1,811,000)	1,811,000	
SUPPADMI - Support and Administration	-	-	-	67,778	45,750	(22,028)	(67,778)	(45,750)	(22,028)	-	549,000	(549,000)	481,222	
Total Capital Expenditure	-	-	-	1,928,763	1,581,964	(346,798)	(1,928,763)	(1,581,964)	(346,798)	-	6,927,190	(6,927,190)	4,998,427	
NON-CASH EXPENDITURE														
Depreciation	-	-	-	-	184,584	184,584	-	(184,584)	184,584	-	-	-	-	
SERVDEL - Service delivery	-	-	-	-	154,395	154,395	-	(154,395)	154,395	-	-	-	-	
SUPPADMI - Support and Administration	-	-	-	-	30,189	30,189	-	(30,189)	30,189	-	-	-	-	
SURPLUS / (DEFICIT)							Surplus / (Deficit)	(1,928,763)	(1,766,548)	(162,214)	-	6,927,190	(6,927,190)	4,998,427
Notes														



MacDonnell Regional Council													
Expenditure by Community as at 31st July 2020													
Expenditure Category	All Communities	Amosngana	Areyenga (Uru)	Docker River (Kalkatjara)	Fiske (Apsalua)	Heath Bluff (Kurdi)	Hermannsburg (Ntara)	Imanga	Kintore (Wakunguru)	Mount Liebig (Watyawatu)	Papunya (Warumpi)	Santa Teresa (Liyentye Apurle)	Tjilkala
103 - Manage Council Buildings & Facilities	3,281	25	0	133	609	0	0	0	0	716	971	0	827
105 - Maintain Roads	900	0	0	0	0	450	0	0	180	270	0	0	0
106 - Manage Council Service Delivery	97,631	10,145	8,557	7,004	9,789	2,850	8,825	5,724	5,447	7,651	8,534	14,207	1,339
107 - Civil Works	188,244	11,119	11,556	18,816	11,448	8,560	20,068	8,146	9,584	15,738	14,561	23,151	24,785
109 - Staff Housing	4,738	0	0	125	62	279	1,311	0	15	2,556	367	0	24
110 - Outstations Civil Works	13,056	0	0	0	0	572	0	0	0	0	3,358	1,911	7,216
111 - Outstations Housing Repairs & Maintenance	1,181	0	0	0	0	800	0	0	0	0	0	381	0
112 - Operate Community Stores	25,439	25,439	0	0	0	0	0	0	0	0	0	0	0
113 - Essential Services	65,013	0	7,300	6,977	7,383	6,065	545	7,094	7,770	6,763	6,642	5,722	2,354
127 - Operate Swimming Pools	0	0	0	0	0	0	0	0	0	0	0	0	0
129 - Community Safety	119,489	11,463	5,874	9,739	12,057	8,025	11,024	8,016	14,601	5,938	14,387	10,432	7,933
130 - Youth Services	161,113	15,330	11,241	1,456	1,184	16,939	22,730	937	24,923	15,597	26,478	13,657	10,643
131 - Aged and Disability	89,099	4,568	15,321	0	8,614	6,685	10,533	8,700	0	0	21,380	0	13,298
132 - Children's Services	85,968	0	8,528	5,765	9,656	9,213	12,160	0	4,506	7,166	6,231	13,141	9,601
133 - Centrelink	27,088	926	1,709	3,773	2,365	0	801	2,537	3,956	4,732	2,552	0	3,715
134 - School Nutrition Program	5,500	0	1,843	0	1,292	1,370	0	483	0	0	0	0	512
139 - Local Authorities Projects	13,743	12,273	0	0	0	0	0	0	240	0	1,230	0	0
142 - Local Authority Administration	3,972	92	0	0	0	0	0	0	3,880	0	0	0	0
157 - MES SPG Projects	77,963	0	0	0	0	0	0	0	60,664	204	17,095	0	0
158 - Manage Projects	6,000	0	0	0	0	0	0	0	0	0	6,000	0	0
161 - Street & Public Lighting	0	0	0	0	0	0	0	0	0	0	0	0	0
166 - NDIS	5,680	0	0	0	0	888	1,132	1,739	0	0	1,922	0	0
Total	995,077	91,381	71,930	53,788	64,458	62,697	89,126	43,375	75,102	127,791	114,815	99,698	82,246
Population	3,805	239	195	394	192	138	605	151	410	169	404	579	227
Note:													
1. All the expenditure above is inclusive of salary and wages													
2. Expenditure for Head Office is not included													

MacDonnell Regional Council
#REF!



MacDonnell Regional Council						
Local Authorities Expenditure by Community						
Location	FY Budget	YTD Actual	Commitments	Total YTD actual plus commitments	YTD Variance	Expenditure details
001 - Amoonguna	4,000		-	-	4,000	
002 - Areyonga	4,000		-	-	4,000	
003 - Docker River	4,000		-	-	4,000	
004 - Finke	4,000		-	-	4,000	
005 - Haasts Bluff	4,000		-	-	4,000	
006 - Hermannsburg	4,000		-	-	4,000	
007 - Imanpa	4,000		-	-	4,000	
008 - Kintore	4,000		-	-	4,000	
009 - Mount Liebig	4,000		-	-	4,000	
011 - Papunya	4,000			-	4,000	
012 - Santa Teresa	4,000		-	-	4,000	
013 - Titjikala	4,000		-	-	4,000	
014 - Wallace Rock	4,000			-	4,000	
	52,000	-	-	-	52,000	
Total Spent or Committed as at 31 Jul 2020						-
Percentage Spent or Committed as at 31 Jul 2020						0%
Please Note:						
\$4,000 is allocated to each Local Authority to spend as it thinks fit.						
The \$4,000 must be spent between 1 July and 30 June each year.						
If unspent it does not carry forward to the next year.						



MacDonnell Regional Council


Cash and investments held as at 31 July 2020

Cash at Bank Position

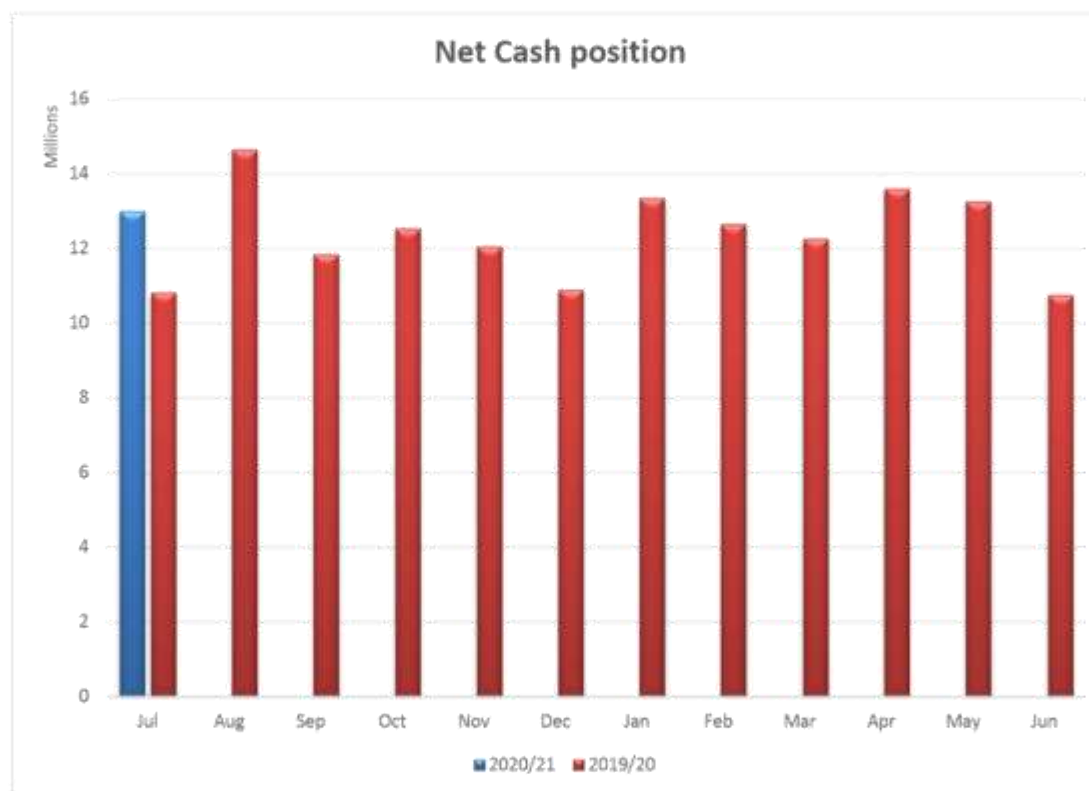
Account name	Total
Operations Account	1,306,161
CentreLink	12,257
Territory Housing Bank Account	204
Amoonguna Store	9,202
Trust Account	5,068,947
Total Cash at Bank	6,396,770

Investments Report

Sr. No.	Bank	Principal \$	Interest Rate	Term Days	Maturity Date	Percentage
1	Westpac	1,000,000	1.05%	92	7/08/2020	4%
2	NAB	1,500,000	1.00%	90	11/08/2020	6%
3	Westpac	2,000,000	1.00%	92	12/08/2020	9%
4	Westpac	2,000,000	0.90%	92	2/09/2020	9%
5	Westpac	500,000	0.90%	92	3/09/2020	2%
6	NAB	3,000,000	0.90%	89	21/09/2020	13%
7	Westpac	2,000,000	0.85%	92	9/10/2020	9%
8	Westpac	2,000,000	0.85%	92	11/10/2020	9%
9	Westpac	3,500,000	0.85%	92	15/10/2020	15%
10	Westpac	4,000,000	0.85%	92	22/10/2020	17%
11	Westpac	2,000,000	0.85%	92	29/10/2020	9%
		23,500,000				

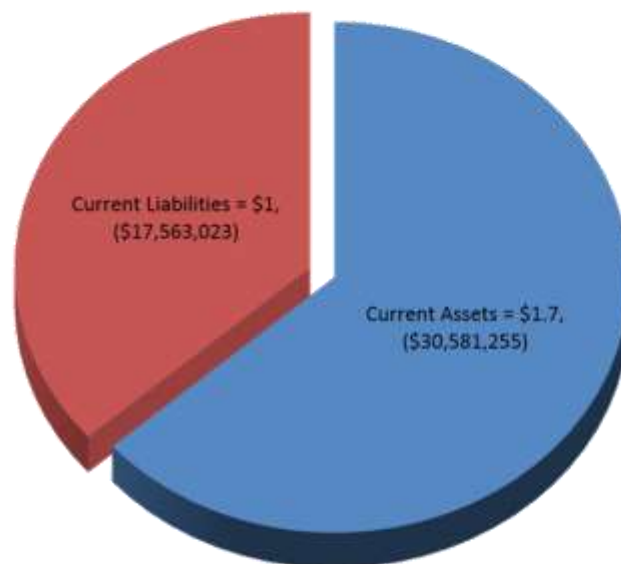
 <div>MacDonnell Regional Council</div>				<h1>MacDonnell Regional Council</h1>	
Estimate of Net Cash Position as at 31/07/2020					
Current Assets		\$	Current Liabilities		\$
Cash at Bank Position			Estimated Accrued Employee Benefits		2,322,142
CentreLink		12,257	Accounts Payable Outstanding		876,525
Operations Account		1,306,161	Unexpended grants		9,766,138
Northern Territory (NTG)		204	Grants in Advance		4,597,716
Amoonguna Store		9,202	GST Payable (Refundable)		501
Trust Account		5,068,947			
Total Cash at Bank		6,396,770			
Plus:					
Short Term Deposits with Westpac		4,500,000			
Short Term Deposits with NAB		19,000,000			
Total Cash Available		29,896,770			
Plus: Accounts Receivable		188,748			
Rates Receivable		417,693			
Inventory		78,045			
Total Current Assets		30,581,255	Total Current Liabilities		17,563,023
Net Cash Position:			\$13,018,233		
Equals = Total Current Assets less Total Current Liabilities					
KPI IMPROVE FINANCIAL SUSTAINABILITY = Divide Total Current Assets by Total Current Liabilities					
Aim is to achieve 2 to 1					
Result = \$ held in current assets available to pay current liabilities Actual =			1.7		
Notes:					
Current assets = amounts the Council own / Current liabilities = what the Council owes.					

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2020/21	13,010,963											
2019/20	10,821,885	14,659,651	11,847,540	12,548,659	12,053,536	10,887,968	13,352,771	12,652,478	12,260,953	13,602,981	13,269,920	10,751,250

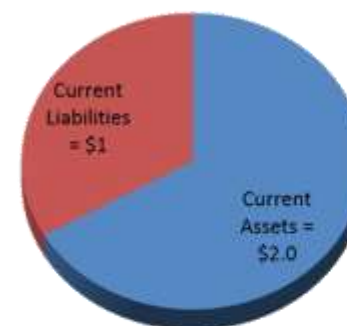


MacDonnell Regional Council
As at 31 July 2020

Net Cash Position



Target Position

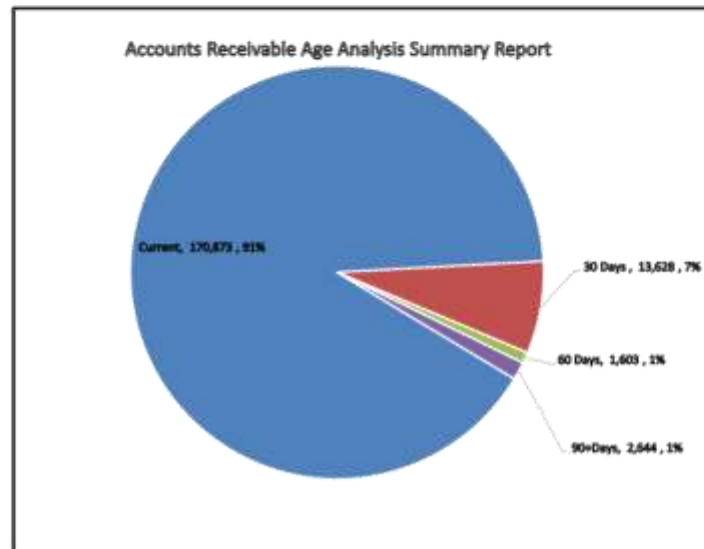


MacDonnell Regional Council
ACCOUNTS RECEIVABLE - Aged Analysis Summary Report
 As at 31 July 2020



Debtor #	Debtor Name	Outstanding Amount	Current	30 Days	60 days	90 + days
00009	Centre Bush Bus	1,530	1,530	0	0	0
00032	Central Australian Aboriginal Media Associa	85	85	0	0	0
00041	Dept. Of Health CA Remote Health	1,557	1,038	0	519	0
00079	Mission Australia	628	628	0	0	0
00086	Northern Territory Government - Departmer	3,944	3,944	0	0	0
00090	Outback Stores Pty Ltd	254	0	0	0	254
00097	Power and Water Corporation - Darwin	163,418	151,354	12,065	0	0
00114	Tangentyere Constructions	388	388	0	0	0
00116	Department of Housing and Community De	(170)	(170)	0	0	0
00122	Walija Tjutanku Palyapayi	170	0	170	0	0
00166	Titikala Store (Outback Store)	900	900	0	0	0
00227	Dept of the Attorney- General and Justice, h	170	0	170	0	0
00256	Lutheran Community Care	960	960	0	0	0
00264	Ingkerreke Commercial Pty Ltd as trustee fo	1,930	1,683	247	0	0
00274	Territory Families	1,610	1,100	0	0	510
00290	Life Without Barriers	170	0	0	0	170
00295	Hardy Fencing Australia Pty Ltd	109	109	0	0	0
00355	Royal Flying Doctor Service	340	0	340	0	0
00359	NT Police, Fire & Emergency Services	0	0	0	0	0
00377	Nicholl Constructions (Nicon NT)	510	510	0	0	0
00379	Atyehenge-atherre Aboriginal Corporation	1,975	1,975	0	0	0
00400	The AOT Group Pty Ltd	0	0	0	0	0
00409	Department of Local Government and Comr	240	240	0	0	0
00425	Outback Internet	83	0	0	0	83
00484	Alice Springs Electrical Services	40	40	0	0	0
00507	AECOM Australia Pty Ltd	170	0	170	0	0
00536	North Australian Aboriginal Justice Agency	340	340	0	0	0
00539	Bullant Building	2,200	2,200	0	0	0
00553	Sydney Maloney Contracting	100	0	0	0	100
00569	Noah Audet	415	0	0	0	415
00574	Premier Plumbing NT	340	0	0	0	340
00576	Health Network Northern Territory Ltd opera	0	0	0	0	0
00577	Purple House	1,454	0	0	732	722
00615	Ontrack Contracting	50	0	0	0	50
00647	Northern Transportables PTY LTD	680	680	0	0	0
00649	SG PLUMBING BROS PTY LTD	352	0	0	352	0
00653	PURE PLUMBING SOLUTIONS NT PTY LT	126	0	126	0	0
00656	Bob Palmer Bobs Bobcat	0	0	0	0	0
00657	Earl James & Associates	340	0	340	0	0
00663	Territory People Pty Ltd Clear Sky Moving &	170	170	0	0	0
00664	SPEARS CONSTRUCTION (NT) PTY LTD	1,190	1,190	0	0	0
		188,748	170,873	13,628	1,603	2,644

Larger Balances Outstanding > 90 days	
Several Customers with an average debt of less than	294.00
Total	\$0



MacDonnell Regional Council										
Balance of Rates Receivable as at 31 Jul 2020										
Total Outstanding	Current	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	Pre 2011
\$417,693	\$119,745	\$65,329	\$80,486	\$48,566	\$45,352	\$51,104	\$17,180	\$3,746	\$4,088	\$2,117
100%	28.7%	15.6%	14.5%	11.6%	10.9%	12.2%	4.1%	0.9%	1.0%	0.5%

OFFICERS' REPORTS

ITEM NUMBER 15.7
TITLE Audit Committee minutes
REFERENCE - 274813
AUTHOR Buke Ali Tunne, Manager Finance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Pursuant to the Local Government (Accounting) Regulations (the Regulations) councils are required to establish an audit committee as part of their internal control framework. Specifically the Regulations provide that an audit committee is to monitor compliance by the council to:

- proper standards of financial management; and
- regulations and the Accounting Standards.

RECOMMENDATION:

That Council notes and receives the minutes of Audit Committee.

ATTACHMENTS:

- 1 Draft minutes 31 Jul 2020



MINUTES OF THE AUDIT COMMITTEE HELD IN THE COUNCIL CHAMBERS,
HARTLEY STREET, ALICE SPRINGS ON FRIDAY 31 JULY 2020 AT 10:30AM

1 MEETING OPENED 10:40am

2 ATTENDANCE AND APOLOGIES

Councillors:

President Roxanne Kenny, Cr Braydon Williams and Independent Chair Randle Walker

Staff:

Jeff MacLeod – CEO

Buke Tunne – Manager Finance

Guests:

Nil

Apologies:

Cr Greg Sharman

Cr Dalton McDonald

Bhan Pratap – Director Corporate Services

Leave of Absence:

Nil

3 CONFIRMATION OF MINUTES

Minutes of the Audit Committee Meeting held on 29 November 2019

RECOMMENDATION:

That the minutes be taken as read and be accepted as a true record of the Meeting.

4 CONFLICT OF INTEREST

Nil

5 ACTIONS ARISING FROM PREVIOUS MINUTES

- Chair for Audit committee reviewed 2019/20 financial statement and identified some errors in the financial including error in note 15 and some formatting issues. The Auditor responded to chair comments acknowledging that Note 15 error was oversight on their part and provided an apologies for mistake, other errors are identified as minor cosmetic changes. Auditor stated if the Council would like to proceed with the changes the auditor is happy to make those changes.
- Noted at meeting also was that NT compliance department did not provide any comments on Note 15 error. The management recommended that financial statement as whole correctly reflect Council financial position hence no need for amendment.

6 OFFICERS' REPORTS

6.1 DRAFT FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020.

EXECUTIVE SUMMARY:

The Council's General Purpose Financial Report (GPFR) is prepared each year in line with the requirements of the Local Government Act and the Australian Accounting Standards

RECOMMENDATION

That Audit Committee reviewed and noted draft Financial Statement as at 30 June 2020.

Final version of financial statement will be provided to the Chair for his review and comments before signed off by CEO. Signed report will be presented to the elected member at October OCM

6.2 AUDIT PLAN FOR AUDIT COMMITTEES REVIEW.

EXECUTIVE SUMMARY:

Review of audit plan for 2019/20 financial year.

RECOMMENDATION

That Audit Committee reviewed and noted audit plan provided by Merit Partners (MRC auditor).

The chair raised issues with inherent risk of material error as high for receivables and Property, Plant and Equipment.

Receivable mainly rates income assessed by auditors as having high inherent risk as some of outstanding relates to outstanding over several years due to COVID-19 the recovery will even if be harder.

Council Property plant and equipment valuations are currently based on total cost of asset less accumulated depreciation or amortisation, auditors recommended independent valuations assessment hence inherent risk as high.

Audit plan report was table at the meeting is now attached to this meeting for you record.

7 DATE OF NEXT MEETING

Next meeting - 27 November 2020 - 10:30am

8 MEETING CLOSE

The meeting terminated at 11:00am.

This page and the preceding .. pages are the Minutes of the Audit Committee Meeting held on Friday 31 July 2020 and confirmed Friday 27 November 2020.

President

UNCONFIRMED

OFFICERS' REPORTS

ITEM NUMBER 15.8
TITLE Finance and Risk Committee Minutes
REFERENCE - 274808
AUTHOR Buke Ali Tunne, Manager Finance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Council have delegate to the Finance and Risk committee the necessary powers to carry out, on behalf of council, council financial functions in the months the council does not hold an ordinary meeting.

RECOMMENDATION

That Council notes and receives the minutes including any resolutions from Finance & Risk Committee.

BACKGROUND/DISCUSSION

The Finance & Risk Committee needs to consider the minutes of the previous meeting(s) before they decide that they are a true and correct record and confirm such.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Bhan Pratap – DCS
Jeff McLeod - CEO

ATTACHMENTS:

1 Draft minutes 31 Jul 2020



MINUTES OF THE FINANCE AND RISK COMMITTEE HELD IN THE COUNCIL CHAMBERS, HARTLEY STREET, ALICE SPRINGS ON FRIDAY 31 JULY 2020 AT 10:00AM

1 MEETING OPENED – 10:09am

2 ATTENDANCE AND APOLOGIES

Councillors:

President Roxanne Kenny and Cr Braydon Williams

Staff:

Jeff MacLeod – CEO

Buke Tunne – Manager Finance

Guests:

Nil

Apologies:

Deputy President Greg Sharman

Cr Dalton McDonald

Bhan Pratap – Director Corporate Services

Leave of Absence:

Nil

3 CONFIRMATION OF MINUTES

Minutes of the Finance And Risk Committee Meeting held on 27 March 2020

FRC2020-006 RESOLVED (Cr Kenny/Cr Williams)

That the minutes be taken as read and be accepted as a true record of the Meeting.

4 CONFLICT OF INTEREST

Nil

5 ACTIONS ARISING FROM PREVIOUS MINUTES

Nil

This is page 1 of 2 of the Minutes of the Finance And Risk Committee held on Friday, 31 July 2020

6 OFFICERS' REPORTS

6.1 FINANCE REPORT

EXECUTIVE SUMMARY:

Regulation 18 of the Local Government (Accounting) Regulations (LGA Regs), states that a finance report must be laid before Council or a Committee tasked with reviewing the finance report each month. The report set out:

- financial year-to-date income and expenditure to the end of the previous month;
- forecast income and expenditure for the whole of the financial year;
- details of all cash and investments held (including money held in trust);
- statement of debts owed to council including aggregated amount by category and general age of debt; and
- other information required by council.

The attached report is the finance report for Council as at 30 June 2020.

FRC2020-007 RESOLVED (Cr Williams/Cr Kenny)

That Council note and accept the Finance Report as at 30 June 2020.

7 DATE OF NEXT MEETING

Next meeting - 25 September 2020 - 10:00am

8 MEETING CLOSE

The meeting terminated at 10:29am.

This page and the preceding . pages are the Minutes of the Finance And Risk Committee held on Friday 31 July 2020 and confirmed Friday 25 September 2020.

President

OFFICERS' REPORTS

ITEM NUMBER 15.9
TITLE Community Services Report
REFERENCE - 275189
AUTHOR Rohan Marks, Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That Council note and accept the Community Services Report.

BACKGROUND/DISCUSSION

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Executive Leadership Team
Manager of Aged and Disability Services – Luke Everingham
Manager of Children's Services – Margaret Harrison
Manager of Community Safety – Liz Scott
Manager of Youth Services – Cherie Forbes

ATTACHMENTS:

1 2020-08 - COMMUNITY SERVICES Council Report v2.pdf

Community Service: Report on Operations

LOCATION: All Communities
PERIOD: 01 June 2020 to 31 July 2020
AUTHOR: Rohan Marks, Director Community Services



Aged and Disability Services

- All services were delivered (across all sites), in-line with the funded outputs and client requirements.
- There were several interruptions to services in this reporting period due to low staff attendance. On these days services were reduced and rescheduled to other days.
- We continue to take precautions regarding the transition of the Coronavirus. We have increased facility cleaning and have a continued focus on personal hygiene for staff and clients. Any staff or clients that display cold or flu like symptoms are required to notify the Service so that adequate precautions can be taken.
- MRC was successful in our application for continued funding under the Indigenous Employment Initiatives (IEI) grant, which funds Indigenous employment in aged care services. This grant funds most of our staff positions within the Aged and Disability Services team. The funding has now been increased to enable MRC to provide improved training for staff. The new IEI funding agreement is until 30 June 2023.
- MRC was successful in our application for funding to provide further upgrades to our Aged Care centers. This funding was provided under the National Aboriginal and Torres Strait Islander Flexible Aged Care Bi-annual grant and will support the replacement of computer and telecommunications equipment, furniture, and kitchen equipment. Several minor improvements to facilities have been funded as well.
- MRC was successful in our application for funding under the Aged Care Workforce Retention Payment Program. This national grant provides a small bonus payment to staff working in frontline aged care roles, acknowledging the challenges they are facing during COVID-19.
- Upgrade works have recently been completed at the Titjikala and Hermannsburg Aged Care centers, with works beginning in Areyonga on 3 August 2020. Works will then follow at Haasts Bluff and Imanpa. These upgrades were funded under the Aged Care Regional, Rural and Remote Infrastructure Grant Program.
- The Coordinator Aged and Disability Services position for Haasts Bluff and Papunya has been advertised as Aalia Hape has accepted the Council Services Coordinator position in Titjikala.
- The Coordinator Aged and Disability Services Coordinator for Hermannsburg and Areyonga, Aurora Hape, has commenced parental leave for 7 months. Her position is being filled by Que Kenny, Team Leader Aged and Disability Services in Hermannsburg.



Areyonga MacCare Staff in their new MacCare Uniforms

Edith Branson – Casual Assistant - Que Kenny - Acting Coordinator for Hermannsburg and Areyonga, Liz Hoare - Clinical Coordinator, Sarah Gallagher - Team Leader, Mikaela Gallagher –Assistant

**Amoonguna MacCare in their new MacCare Uniforms**

Daisy Kaur - Coordinator for Amoonguna and Titjikala, Louanne Patterson – Casual Assistant, Marilyn Dixon –Assistant, Tereesha Stuart –Assistant



CHILDREN'S SERVICES

- All Early Learning Programs were delivered in-line with funding requirements.
- Notice was given to our funding body for closures at Areyonga, Docker River, Papunya and Titjikala. Closures were due to maintenance, staff attendance and funerals.
- A new fence has now been erected at Papunya Early Learning Centre. We are currently exploring options for further funding to upgrade the building and the outdoor environment over the coming year.
- Attendances for both staff and families have been lower than usual during the months of June/July and we are exploring ways in all communities to build the attendance levels of both staff and families. Outreach programs are planned for Santa Teresa, Hermannsburg, Papunya and Mt Liebig to increased family participation in the Early Learning program and identify barriers that may be preventing families attending the early learning program.
- All centres held celebrations for Aboriginal and Torres Strait Islander Children's Day on the 4th August. At Santa Teresa a family was organised to unveil a piece of artwork that was created by our educators. The artwork tells the story of what the centre provides for children and families in Santa Teresa. Gina Williams lead the development of the story with educators and families.
- Team Leaders participated in a MacKids workshop from 23rd - 25th June. The workshop focussed on the development of the MacKids service strategy. Further workshops will be held with each of the community based teams using video conferencing, to ensure all staff have a strong understanding of the MacKids strategic objectives and are able to use the knowledge in their work with children, families and the wider community.
- The Department of Education, Skills and Employment has reintroduced the Child Care Subsidy payments and the requirement for families to commence paying fees from July 13th 2020. It is important for all families with children attending the Early Learning Centres, to register with Centrelink for the Child Care Subsidy and to recommence paying fees.



The new external fence at Papunya Early Learning



The new artwork unveiled at Santa Teresa, telling the story of a culturally strong early learning program that supports children's development.



Builders and Artists working with clay, paints and egg cartons at Haasts Bluff Early Learning



COMMUNITY SAFETY

- MacSafe services have been delivered in line with contract requirements. Several service closures have occurred due to funerals and staff attendance.
- There has been a high number of sing-a-long events across many communities. MacSafe have supported these events.
- The Haasts Bluff and Kintore MacSafe teams travelled to Papunya to support the large memorial and funeral services for G. Butcher.
- Manager Community Safety has been working with other Community Safety services across the NT to finalise the national accreditation of a new qualification, Certificate III in Community Safety.
- Community Safety staff continue to represent MacDonnell Regional Council at the Remote Interagency Tasking and Coordination meeting in Alice Springs and at Community Safety meetings in each community.
- The Yarning Space upgrades have now been completed in Titjikala and Finke.



A team BBQ at Imanpa MacSafe office



Finke MacSafe gathering at the Yarning space for the first time after the Bio-Security restrictions were lifted



YOUTH SERVICES

- Youth Services worked inline with the NT Governments 'Roadmap to our new normal' to re-implement services safely after initial COVID-19 closures. MacYouth developed a 'MacYouth Roadmap to Recreation', to guide Youth teams around key dates for service changes, changes in restrictions and the type of activities that could be run.
- At the end of June MacYouth held a team building day for Team Leaders and senior staff. This was an opportunity to receive and provide feedback, and to support and develop the team.
- The midyear school holiday program was very quiet across most communities, with many families and young people out of community.
- A Youth Engagement Officer was recruited for June and July to assist with the development of the Sport and Recreation program in Imanpa and support our two local Sport and Recreation Officers there.
- MacYouth cultural camps were run at the end of June and early July. One camp was for young women from Haasts Bluff and Papunya, and a second camp was for young men from Titjikala. Both camps were well attended and received strong support from local staff and community leaders.
- The MacYouth Intercommunity Women's Softball Competition was held in July, in Alice Springs. Eight teams competed, there was a great show of skill and it was enjoyed by all. NPY Women's Council supported the event, bringing in a team from Imanpa. Kintore out played Hermannsburg in the grand final to take home the win. An 'All Stars' team is being selected to represent MRC at the NT Softball Titles, held in Darwin later this year.

MRC Softball Tournament 2020 – Areyonga team, with Team Leader Kathleen Windy



Supporting a new MacYouth recruit**MRC Softball Tournament 2020 – L Imanpa team with NPY
Women's Council Youth Worker, Luka Olsen waiting in the dugout.
R Imanpa first base, tagging out Areyonga runner**

**MRC Softball Tournament 2020 – Grand Finals -
Hermannsburg fielding and Kintore batting**



**MRC Softball Tournament 2020 – Top 3 teams for Council, L-R Kintore first place,
Hermannsburg second place and Areyonga third place**



OFFICERS' REPORTS

ITEM NUMBER 15.10
TITLE Director Service Centre Delivery Report
REFERENCE - 274423
AUTHOR Ken Newman, Director Service Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities

EXECUTIVE SUMMARY:

This report provides an update of Council delivered services provided across the area of Local Government Service Delivery.

RECOMMENDATION

That Council note and accept the attached report prepared by Ken Newman, Director Service Centre Delivery.

BACKGROUND/DISCUSSION

Nil

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

CT Fraser, Kathleen Abbott, Keith Hassett – Managers Service Centre Delivery
Ken Newman – Director Service Centre Delivery

ATTACHMENTS:

- 1 2008 Director SCD Report for Council Meeting August 2020.pdf

Service Delivery Report



TITLE Service Centre Delivery Report to Council
DATE August 2020
AUTHOR Ken Newman, Director Service Centre Delivery

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 02: Healthy Communities

EXECUTIVE SUMMARY:

This report provides an update of Council delivered services provided across the area of Local Government Service Delivery.

Local Government Services Update

Animal Management

- All communities received two visits from veterinarians during the 19-20 year.
- NT Veterinary Services, an NT company serviced all MRC communities. This includes the four in the West MacDonnell Ranges that would not have been serviced as Petstock were unable to visit due to the travel restrictions imposed by the Corona Virus.
- NT Veterinary Services have their essential worker permits, as well as Ochre Cards and being a local company were able to travel to our communities.
- In early July, MRC put out a tender panel to provide visiting professional veterinary services to 13 MRC communities and funded outstations for three years. This tender will be considered by Council at this meeting.

Cemetery Management

- Generally our cemeteries are well maintained and unfortunately, continue to be used regularly.
- There have been recent funerals held at Docker River, Finke, Hermannsburg, Santa Teresa and Titjikala.

Internal Road Maintenance

- Communities have the materials now to repair potholes and repair/replace damaged signs.
- Civil teams often tidy up the road verges around communities



Cleaning up the road verges at Mt Liebig

Parks and Open Spaces

- The Amoonguna Local Authority funded fences for its two parks and the work was completed by an Indigenous business.



New fence around park at Amoonguna

Sports Grounds and Facilities

- The civil works teams continue to look after the various ovals and softball fields.
- Mt Liebig had its softball field upgraded with new backstop and fencing.
- New basketball courts have been constructed at Amoonguna and Papunya. Haasts Bluff will soon follow.



Softball area, Mt Liebig

Waste Management

- The work on the rehabilitation of the Hermannsburg waste management facility continues with materials separated, old trenches capped off and two new trenches dug.
- This should provide an adequate waste facility at Ntaria for a number of years.



*Aerial view of Hermannsburg Waste Management Facility, July 2020
(See the excavator in the right side trench)*

Other Matters**Contracts**

- Funding from Services Australia, which pays for Centrelink agents at 12 of our communities, has been secured for another year.
- NDIS funding has also been secured for another year for 8 of our communities.

Ken Newman

Ken Newman
Director
Service Centre Delivery

OFFICERS' REPORTS

ITEM NUMBER 15.11
TITLE Technical Services report
REFERENCE - 275212
AUTHOR Simon Murphy, Director Technical Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report details recent activities in the Technical Services Directorate

RECOMMENDATION

That Council note and accept this report

BACKGROUND/DISCUSSION**Council Facilities****Alice Springs office**

MPH was the successful tenderer and work commenced on 12 June. Demolition was completed 4 weeks ago, we are now awaiting structural steel that could only be ordered after demolition revealed the existing structure that had to be site measured to allow for ordering. Steel is due on to arrive on site for the week commencing 24 August, progress will be rapid once this happens. The approved completion date has been pushed back by 11 days to 22 February due to various minor issues, all in all a fairly minor delay considering the complexity of working with an existing building where there are many unknown factors.



21 June – Early days of the project showing existing building with external screens removed



23 August – Demolition complete with columns cut to height for new structural steel

Section 19 Leasing

The report from February OCM (below) is still the current situation, no consults have been taking place due to travel restrictions. Any further consideration that was required has been delayed due to this issue.

Consults have taken place on Community Service S19 leases at Docker River and Imanpa, with directions from TO's taken into consideration for draft leases. The drafts are now with MRC however further consultation is required.

*Consults have taken place for S19 Licence to Maintain leases at Amoonguna and Haasts Bluff for sites to locate new basketball courts. Amoonguna was successful and documents are being prepared by CLC, Haasts Bluff was unsuccessful for the preferred site and it has been relayed to MRC that a further consult will take place with TO's that weren't present at the initial meeting. This has still not had further consultation and has delayed the construction of the new basketball court. *Update on this consult - meeting was scheduled for 30 July and then postponed to 4 August but then cancelled*

Roads

Roads to Recovery

The major upgrade to the 9km Kintore Access Road is nearing completion. The project has involved utilising a crushing plant to produce high quality road base as the natural gravel available locally is no longer suitable. We are very happy with the work to date and look forward to seeing the job complete!

We have also used the same contractor to undertake dry grading works of MRC maintained internal roads at Kintore.



Crushed base haulage



Loading the crushing plant



Back-watering after laying out and compacting



Kintore “highway” nearing completion

LRCI Grant

MRC have been awarded an additional grant as part of the Local Roads and Community Infrastructure Program (LRCI). This one-off \$455k federal grant aims to assist a community-led recovery from COVID-19 by supporting local jobs, businesses and procurement, while also delivering benefits to communities. We are currently developing the works schedule to achieve the best outcomes for the MRC region.

Grader Team and other road works

The MRC Grader Team have resumed the dry grading schedule after the COVID-19 lock-down period. The Team have been working on grading the internal, access and outstation roads at Papunya and Haasts Bluff. Once complete, the focus will be Mt Liebig, followed by Hermannsburg.

Western Grader Hire was engaged to grade the Areyonga Access Road after reports of poor condition during the COVID-19 lock-down, particularly for trucks making essential deliveries. As the grader team could only operate in a limited capacity during this time finding a contractor with the relevant skills and experience as well as COVID-19 travel approval was a considerable challenge. The work was able to take place and the road was brought back into safe and serviceable condition.



Views from the grader – Areyonga Access Road

Waste Management Facility upgrades

Capital upgrades to the Hermannsburg WMF are nearing completion. Two new trenches have been constructed and extensive remediation works are well underway. Works are on-schedule and expected to be completed by late August as anticipated.

Long term planning has now been undertaken to enable scheduling for new and additional waste disposal trenching, capping of used trenches and other remediation work. The next community that will receive intensive work is Imanpa where the trench that was excavated in 2013 is now approaching the end of its useful life.

The images below show what has been achieved at our Hermannsburg WMF in recent months. The team has nearly completed all works at the site and before leaving they will collect all cars that have been approved by owners for stockpiling at the WMF in anticipation of crushing and removal in the future.



Hermannsburg WMF – March 2020



Hermannsburg WMF – July 2020

Fleet and mechanical

The MRC Mechanics have caught up on community visits following the COVID-19 lock-down period. Visits to all communities have taken place since May 2020 to undertake vehicle, plant and equipment servicing and repair work.

Fleet planning for the 2020-21 financial year is well underway. There are currently 311 fleet items, comprised of the following vehicle types:

Type	Quantity
Passenger vehicles	131
Trailers	77
Trucks	17
Tractors	16
Garbage compactors	14
Backhoes	13
Firefighting trailers	13
Skid steers	13
Graders	6
Passenger buses	4
Front end loaders	4
Excavators	2
Forklifts	1

Airstrips

Monthly inspections of airstrips are ongoing, with work orders issued by DIPL on a case-by-case basis. Delays with work orders that were experienced due to DIPL budgetary pressure at the end of the 2019-20 financial year have now been alleviated. Discussions have also been held with key DIPL staff to determine the most efficient way for receiving works approvals in the future.

Streetlights

Streetlight compliance levels for each community are shown below. The target level in the MRC Regional Plan is 75%, and we achieved 88% across the MRC region in the 2019-20 financial year. The 'traffic light' colour code shows green for communities that are above compliance, yellow for those that are compliant but approaching non-compliance, and red for those that have dropped below 75%. Repair works have recently been undertaken at Hermannsburg, Wallace Rockhole and Areyonga.

Street Lights Operational

Community	No. SLs	July	August	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD Avg
Amoonguna	38	82%	82%	82%	0	92%	95%	87%	95%	95%	95%	89%	89%	89%
Areyonga	29	76%	76%	76%	69%	97%	93%	97%	97%	93%	93%	86%	90%	87%
Docker River	32	84%	84%	0	78%	81%	78%	78%	78%	78%	78%	78%	75%	79%
Finke	27	81%	100%	100%	100%	100%	100%	100%	96%	100%	100%	100%	100%	98%
Haasts Bluff	33	97%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%
Hermannsburg	81	88%	88%	88%	91%	90%	85%	81%	93%	90%	86%	86%	86%	89%
Imanpa	32	91%	97%	97%	97%	94%	94%	94%	94%	94%	94%	94%	94%	94%
Kintore	53	92%	92%	92%	87%	85%	85%	87%	81%	92%	72%	72%	72%	84%
Mt Liebig	19	79%	84%	74%	68%	89%	89%	95%	95%	95%	89%	89%	84%	86%
Papunya	55	96%	93%	85%	87%	96%	95%	95%	93%	91%	89%	85%	85%	91%
Santa Teresa	66	95%	94%	92%	92%	92%	89%	89%	89%	86%	77%	86%	85%	89%
Titjikala	31	97%	87%	90%	81%	90%	90%	90%	90%	90%	100%	100%	94%	92%
Wallace	16	81%	69%	75%	69%	75%	81%	69%	69%	94%	75%	81%	81%	77%
Monthly average		88%	88%	88%	84%	90%	90%	89%	89%	92%	88%	88%	87%	88%

Projects

The Technical Services team always manage a large portfolio of varied projects. The snap shot below gives an idea of current projects underway or recently completed. Most of the projects are funded from external sources while some on the list use MRC own funds.

The images below shows the recently completed Mt Liebig Softball complex that the project team delivered. The project was funded via NTG Sport and Rec



Project	Funding source	Project value	% complete
Home care laundry upgrades	AG	357,500	15%
Homecare Infrastructure Grant - multiple sites	AG	670,000	25%
Docker River Lot 237 site servicing	AG	226,000	90%
Sport Aus Community Sport Infrastructure Grant Program	AG & MRC	184,000	100%
Amoonguna Lot 162 Workshop - Capital Upgrade	MRC	6,000	0%
Hermannsburg Lot 32 Staff House - Capital Upgrade	MRC	35,000	0%
Kintore Lot 131 Visiting Accommodation - Capital Upgrade	MRC	45,000	0%
Kintore Lot 113 SDC - Capital upgrade	MRC	30,000	0%
Titjikala Lot 65B Staff House - Capital upgrade	MRC	11,000	0%
Titjikala Lot 52 Council Office - Capital Upgrade	MRC	95,000	0%
Wallace Rockhole Lot 27 Council Office - Capital Upgrade	MRC	40,000	0%
Papunya SDC fence and landscaping	MRC	40,000	10%
Docker River Lot 188 Staff House - Capital Upgrade	MRC	22,000	100%
Hermannsburg Lot 35 Staff House - Capital Upgrade	MRC	10,000	100%
Imanpa Lot 47 Council Office - Capital Upgrade	MRC	44,000	100%
Kintore Lot 412 Staff House - Capital upgrade	MRC	17,000	100%
Mt Liebig Lot 45 Staff House - Capital upgrade	MRC	42,700	100%
Papunya Lot 249 Staff House - Capital upgrade	MRC	46,400	100%
Haasts Bluff Basketball Court	NTG	750,000	25%
Mt Liebig Softball field upgrade	NTG	150,000	100%
Docker River Football Oval Lighting	NTG	600,000	60%
Papunya Basketball Court	NTG	750,000	90%
Energy Efficiency and Sustainability - Papunya housing and facility upgrades	NTG	105,000	90%
Energy Efficiency and Sustainability - Haasts Bluff housing and facility upgrades	NTG	105,000	90%
Amoonguna Basketball Court	NTG	600,000	100%
Energy Efficiency and Sustainability - Papunya SDC rooftop solar grid connect	NTG	40,000	100%
Mbungara Outstation solar upgrade	NTG - Homelands SPG	178,000	10%
Amundungua Springs solar	NTG - Homelands SPG	81,900	100%
Philipsons Bore solar systems replacement	NTG - Homelands SPG	80,000	100%
Alice Well septic tank replacement	NTG - Homelands SPG	66,200	100%
Pwerte Martne Marnte genset replacement	NTG - Homelands SPG	32,600	100%
Wallabout reticulation remediation	NTG - Homelands SPG	23,200	100%
Town Bore solar upgrade	NTG - Homelands SPG	87,000	100%
Blackwater and Ulambara septic tank replacements	NTG - Homelands SPG	106,700	100%
Oak Valley mono bore replacement	NTG - Homelands SPG	36,000	100%
Amundungua Springs fencing	NTG - Homelands SPG	41,900	100%
Alice Well Solar bore	NTG - Homelands SPG	19,200	100%
Pwerte Martne Marnte genset replacement	NTG - Homelands SPG	26,900	100%
Areyonga recreation hall toilet block	NTG - LA projects	50,000	20%
Papunya stage canopy	NTG - LA projects	50,000	20%
Kintore open space master plan	NTG - LA projects	15,000	100%
Bagot st upper floor	NTG - SLGIF	3,500,000	20%
Papunya staff house upgrade	NTG - SLGIF	17,500	90%
Docker River staff house upgrades	NTG - SLGIF	41,500	0%
Extension to Haasts Bluff SDC	NTG - SLGIF	149,000	20%
Papunya staff house	NTG - SLGIF	125,000	90%
Mount Liebig renovate staff housing	NTG - SLGIF	125,000	100%
Pool facility upgrades	NTG - SLGIF	40,000	50%
Side tipper procurement	NTG & MRC	127,000	100%
Total		\$ 10,041,200	

Tenders

Tenders awarded this reporting period are;

- Nil
- Tender exemption was sought from the DLGHCD to complete work on some Kintore internal roads that were in need of work. The work involves utilising crushed road base while the D&C Dehne are on site completing the major work on the access road. This approval needs Council endorsement and is detailed in a separate report in this OCM

Grant submissions

There have been no new grant submissions this reporting period.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Nil

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS AS RAISED AT ITEM 7.2

ITEM NUMBER	16.1
TITLE	General Business
REFERENCE	- 274722
AUTHOR	Darren Pfitzner, Manager Governance and Engagement

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 8, the Elected Members of the MacDonnell Regional Council have an opportunity to provide notification of matters to be raised in General Business.

RECOMMENDATION

That Council note and discuss the items raised at Item 8.

BACKGROUND/DISCUSSION

We are now discussing the matters raised as follow:

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....
- 6:.....
- 7:.....
- 8:.....
- 9:.....
- 10:.....

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Elected Member of the MacDonnell Regional Council
 Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.