



## **AGENDA**

### **SPECIAL COUNCIL MEETING**

**FRIDAY 29 MAY 2020**

The Special Meeting of the MacDonnell Regional Council will be held at the Hartley Street Council Chambers on Friday 29 May 2020 at 10:00am.

Jeff MacLeod  
**CHIEF EXECUTIVE OFFICER**



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**16 GENERAL BUSINESS AS RAISED AT ITEM 7.2**

*Nil*

**17 CONFIDENTIAL REPORTS****17.1 Confirmation of Previous Minutes - Confidential**

*The report will be dealt with under Section 65(2) (a) (ci) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

**17.2 Action Register - Confidential**

*The report will be dealt with under Section 65(2) (a) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

**17.3 Policy - Members Allowances 2020/2021**

*The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

**17.4 MRC Community Staff Travel Day**

*The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

**17.5 Draft Regional Plan**

*The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

## 17.6 Amendment to resolution in item from April OCM

*The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

## 17.7 Tender report - Bagot st building addition

*The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

**18 MEETING CLOSED****19 DATE OF NEXT MEETING - 26 June 2020**



**COUNCIL CODE OF CONDUCT****ITEM NUMBER** 5.1**TITLE** MacDonnell Council Code of Conduct**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**RECOMMENDATION**

**That the Special Council note the Council Code of Conduct.**

**MacDonnell Regional Council Code of Conduct****Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

**Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

**Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

**Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

**Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

**Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

**Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

**Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to

cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.



**CONFIRMATION OF PREVIOUS MINUTES**

**ITEM NUMBER**      6.1  
**TITLE**              Confirmation of Previous Minutes

**EXECUTIVE SUMMARY:**

This report provides the minutes of the previous Ordinary Council meeting to be approved by Council.

**RECOMMENDATION**

**That the Ordinary Council confirm the unconfirmed minutes of the previous Ordinary Council meeting held 30 April 2020 as a true and correct record of the proceedings.**

MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS  
ON THURSDAY 30 APRIL 2020 AT 10:00AM

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**1 MEETING OPENED** at 10:43 AM

*An audio recording of this meeting was made for minute taking purposes as authorised by Council Policy CP151 – Audio Recordings of Meetings. Councillors may request, via majority vote if required, that no audio recording be made where issues of legitimate cultural or spiritual significance are to be discussed.*

**2 WELCOME**

Welcome to Country was performed by President Roxanne Kenny.

**3 ATTENDANCE AND APOLOGIES****Councillors:**

President Roxanne Kenny, Cr Marlene Abbott, Cr Selina Kulitja, Cr Mark Inkamala, Cr Sarah Stockman, Cr Tommy Conway, Cr Lynette Ellis, Cr Susan Doolan and Cr Dalton McDonald - all attending via teleconference

**Apologies:**

Deputy President Greg Sharman and Cr Braydon Williams

**Staff:**

Jeff McLeod – Chief Executive Officer, Ken Newman – Director Service Delivery, Simon Murphy – Director Technical Services, Rohan Marks – Director Community Services, Bhan Pratap – Director Corporate Services, Darren Pfitzner – Manager Governance and Planning, Jeff Tan – Coordinator Communications and Engagement and Robert Rabotot – Governance Officer

**Guests:**

Bruce Fyfe – Department of Local Government, Housing and Community Development - attending via teleconference

**3.1 ATTENDANCE AND APOLOGIES****OC2020-033 RESOLVED (Selina Kulitja/Mark Inkamala)**

That Council noted the attendance and apologies of the meeting.

**4 LEAVE OF ABSENCE**

Nil

**5 COUNCIL CODE OF CONDUCT****5.1 COUNCIL CODE OF CONDUCT****OC2020-034 RESOLVED (Marlene Abbott/Lynette Ellis)**

That the Ordinary Council noted the Council Code of Conduct.

**6 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING****6.1 Minutes of the Ordinary Council Meeting held on 28 February 2020****OC2020-035 RESOLVED (Mark Inkamala/Dalton McDonald)**

That the minutes were taken as read and were accepted as a true record of the Meeting.

**7 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS****7 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS****OC2020-036 RESOLVED (Tommy Conway/Selina Kulitja)**

7.1 That the papers circulated were received for consideration at the meeting.

7.2 That members provided notification of matters to be raised in general business as listed below:

1. Biosecurity discussion

**8 CONFLICT OF INTEREST****8.1 COUNCIL CODE OF CONDUCT****OC2020-037 RESOLVED (Marlene Abbott/Dalton McDonald)**

That the Ordinary Council:

- a) Noted the Council Code of Conduct; and
- b) That members did not declare any conflict of interest.

**9 DEPUTATIONS AND PRESENTATIONS**

*Nil*

**80 NOTICES OF MOTION**

*Nil*

**11 RESCISSION MOTIONS**

*Nil*

**12 LOCAL AUTHORITY****12.1 DRAFT MINUTES OF LOCAL AUTHORITY MEETINGS****EXECUTIVE SUMMARY:**

Council considers the minutes of each Local Authority meeting or provisional meeting at the next available Ordinary Council meeting. Attached are the draft (unconfirmed) minutes of Local Authority meetings that have occurred since, or could not be prepared before, the last Ordinary Council meeting.

The Local Authority meetings covered on this report include:

- Docker River Local Authority meeting – 6 February 2020
- Hermannsburg Local Authority meeting - 12 February 2020
- Areyonga Local Authority meeting – 19 February 2020
- Imanpa Local Authority – 11 March 2020
- Finke Local Authority – 12 March 2020

**OC2020-038 RESOLVED (Marlene Abbott/Dalton McDonald)**

**That Council noted:**

- a) The confirmed minutes of the Docker River Local Authority Meeting; and**
- b) The unconfirmed minutes of the Hermannsburg, Areyonga, Imanpa and Finke Local Authority Meeting.**

**12.2 NOMINATIONS FOR LOCAL AUTHORITIES****EXECUTIVE SUMMARY:**

Council is asked to consider the two members nominated to fill vacancies in Areyonga and Imanpa.

The Local Authority meeting at Areyonga approved the nomination of Hilda Bert to the Areyonga Local Authority.

The Local Authority meeting at Imanpa approved the nomination of Lillian Inkamala to the Imanpa Local Authority.

**OC2020-039 RESOLVED (Mark Inkamala/Sarah Stockman)**

**That Council noted and accepted this report; and**

- Endorsed the nomination of Hilda Bert to the Areyonga Local Authority**

- **Endorsed the nomination of Lillian Inkamala to the Imanpa Local Authority**

### **13 STANDING ITEMS REPORT**

#### **13.1 CORRESPONDENCE REGISTER**

##### **EXECUTIVE SUMMARY:**

This report provides Councilors with an update on correspondence sent and received by the Council/President in the period following the past Council meeting.

##### **OC2020-040 RESOLVED (Lynette Ellis/Tommy Conway)**

**That Council noted the correspondence received.**

#### **13.2 ACTION REGISTER**

##### **EXECUTIVE SUMMARY:**

The Council regularly reviews this report which summarises actions that have been raised at previous Ordinary Council meetings and provides the status and/or updates of each action.

##### **OC2020-041 RESOLVED (Selina Kulitja/Mark Inkamala)**

**That Council noted the progress on the actions in the register.**

### **14 PRESIDENT AND COUNCILLORS' REPORTS**

*Nil*

### **15 OFFICERS' REPORTS**

#### **15.1 CONSULTATION FOR THE 2020-21 REGIONAL PLAN**

##### **EXECUTIVE SUMMARY:**

This presentation is a summary from the consultations held separately with Local Authority members, Councillors and staff. It serves to inform Council of the potential objectives and strategies of the 2020-21 Regional Plan for their consideration.

##### **OC2020-042 RESOLVED (Tommy Conway/Lynette Ellis)**

**That Council noted and accepted the presented input for the 2020-21 Regional Plan consultation process.**

#### **15.2 FINANCE REPORT**

##### **EXECUTIVE SUMMARY:**

Regulation 18 of the Local Government (Accounting) Regulations (LGA Regs), states that a finance report must be laid before Council or a Committee tasked with reviewing the finance report each month. The report set out:

- financial year-to-date income and expenditure to the end of the previous month;
- forecast income and expenditure for the whole of the financial year;
- details of all cash and investments held (including money held in trust);

- statement of debts owed to council including aggregated amount by category and general age of debt; and
- other information required by council.

The attached report is the finance report for Council as at 31 March 2020.

**OC2020-043 RESOLVED (Lynette Ellis/Marlene Abbott)**

**That Council noted and accepted the Finance Report as at 31 March 2020.**

### **15.3 FINANCE AND RISK COMMITTEE MINUTES**

#### **EXECUTIVE SUMMARY:**

The Council have delegate to the Finance and Risk committee the necessary powers to carry out, on behalf of council, council financial functions in the months the council does not hold an ordinary meeting.

**OC2020-044 RESOLVED (Dalton McDonald/Mark Inkamala)**

**That Council noted and received the minutes including any resolutions from Finance & Risk Committee.**

### **15.4 COVID-19 UPDATE**

#### **EXECUTIVE SUMMARY:**

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person, but good hygiene can prevent infection. MRC in response to the COVID-19 outbreak has identified and is managing various risk through guidelines and regular communication with staff to ensure compliance.

**OC2020-045 RESOLVED (Lynette Ellis/Tommy Conway)**

**That Council received the report on COVID-19 update**

### **15.5 CORPORATE SERVICES REPORT**

#### **EXECUTIVE SUMMARY:**

This report provides an update on the activities and the services of the Directorate of Corporate Services for the months of February and March 2020.

**OC2020-046 RESOLVED (Dalton McDonald/Marlene Abbott)**

**That Council noted and received the Corporate Services Report for the months of February and March 2020.**

### **15.6 COMMUNITY SERVICES REPORT**

#### **EXECUTIVE SUMMARY:**

This report provides and update on Community Services program delivery.

**OC2020-047 RESOLVED (Lynette Ellis/Sarah Stockman)**

**That Council noted and accepted the Community Service report.**

**15.7 DIRECTOR SERVICE DELIVERY REPORT****EXECUTIVE SUMMARY:**

This report provides an update of Council delivered services provided across the area of Local Government Service Delivery.

**OC2020-048 RESOLVED (Lynette Ellis/Marlene Abbott)**

**That Council noted and accepted the report prepared by Ken Newman, Director Service Centre Delivery**

**15.8 TECHNICAL SERVICES REPORT****EXECUTIVE SUMMARY:**

This report will inform Council of recent activities within the Technical Services Directorate

**OC2020-049 RESOLVED (Lynette Ellis/Dalton McDonald)**

**That Council noted and accepted this report.**

**16 GENERAL BUSINESS AS RAISED AT ITEM 7.2****16.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 7.2, the Elected Members of the MacDonnell Regional Council have an opportunity to provide notification of matters to be raised in General Business.

1: Biosecurity discussion

In an email sent to Jeff MacLeod – Chief Executive Officer of MacDonnell Regional Council, LGANT requested MacDonnell Regional Council to provide feedback in regards to the Biosecurity Act – Border closures June 18 2020 and restricted zones measures in place due to COVID-19.

**OC2020-050 RESOLVED (Dalton McDonald/Lynette Ellis)**

**That MacDonnell Regional Council:**

- a) **Noted and discussed the item raised at Item 7.2: and**
- b) **Caveat subject to the fact that no person to person COVID-19 cases occurring within Central Australia, MacDonnell Regional Council recommend:**
  - 1. **That the Northern Territory Border Restrictions stay in place beyond the 18 June 2020; and**
  - 2. **That the designated Biosecurity Zones within the MacDonnell Regional Council be removed immediately; and**
  - 3. **That all MacDonnell Regional Council communities should be consulted on whether the Biosecurity Zones should be removed.**

**DECISION TO MOVE TO CLOSED SESSION****OC2020-051 RESOLVED (Tommy Conway/Marlene Abbott)****That Council moved the meeting into a closed Confidential meeting.**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 17.1 Confirmation of Previous Minutes - Confidential** - *The report will be dealt with under Section 65(2) (a) (ci) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*
- 17.2 Elected Members Allowance** - *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*
- 17.3 Special Measures Covid-19 - Public Benefit Concession Policy for commercial ratepayers** - *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

**17.3 SPECIAL MEASURES COVID-19 - PUBLIC BENEFIT CONCESSION POLICY FOR COMMERCIAL RATEPAYERS****EXECUTIVE SUMMARY:**

The report provides guidelines to the MRC to put in place special measures to assist the rebuilding of the communities within the MRC local government area. MRC will look at the options to assist the businesses (Commercial ratepayers) that have been economically impacted by COVID-19. Recently the NT Government have issues Local Government Support Package of 7.1 Million.

**OC2020-007 RESOLVED(Lynette Ellis/Marlene Abbott)****That Council:**

- a) Received the report on Special Measures Covid-19 - Public Benefit Concession Policy for commercial ratepayers**
- b) Approved the Public Benefit Concession Policy for commercial Ratepayers**
- c) Authorised the CEO to Certify that the council will resolve to adopt and apply the Department's guideline "Rate concessions for commercial properties" in relation to waiving of commercial rates based on hardship in 2020-21.**

d) Adopted the options provided under sub-heading ISSUES/OPTIONS/CONSEQUENCES.

e) Move the decision into Open Council and publish.

**17.4 Writing off of rate debts** - *The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer.*

**17.5 Tender report on 105-018 Kintore access Road upgrade** - *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

#### **17.5 TENDER REPORT ON 105-018 KINTORE ACCESS ROAD UPGRADE**

##### **EXECUTIVE SUMMARY:**

This report will detail a recent tender submission and make a recommendation.

**OC2020-009 RESOLVED (Mark Inkamala/Dalton McDonald)**

**That Council:**

- a) Approved awarding of the tender to D & C Dehne Constructions, for the expanded scope of works, based on recommendation and information provided to this meeting.
- b) Moved the result of the tender process into open council and publically declare the successful tenderer.

**17.6 Tender exemption endorsement request - Docker River oval lighting installation** - *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

#### **DECISION TO MOVE TO OPEN SESSION**

**OC2020-011 RESOLVED (Sarah Stockman/Mark Inkamala)**

**That Council moved the meeting back to an open meeting.**

#### **9 DATE OF NEXT MEETING**

Special Council Meeting - Friday 29 May 2020

Ordinary Council Meeting - Friday 26 June 2020

#### **10 MEETING CLOSED**

The meeting terminated at 1:55 PM.



This page and the preceding 7 pages are the Minutes of the Ordinary Council Meeting Held on Thursday 30 April 2020 and are unconfirmed.

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President

**CONFLICTS OF INTEREST**

ITEM NUMBER	8.1
TITLE	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

**RECOMMENDATION**

**That the Special Council:**

- a) **Note the Conflict of Interest Policy; and**
- b) **That members declare any conflict of interest with the meeting agenda.**

**BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

**Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

**Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or

council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

#### **Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

#### **If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

#### **Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

#### **ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

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**STANDING ITEMS REPORT**

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**ITEM NUMBER** 13.1  
**TITLE** Action Register  
**REFERENCE** - 270335  
**AUTHOR** Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The Council regularly reviews this report which summarises actions that have been raised at previous Ordinary Council meetings and provides the status and/or updates of each action.

**RECOMMENDATION**

**That Council note the progress on the actions in the register.**

**BACKGROUND/DISCUSSION**

Nil

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Councillors  
MRC Executive Leadership Team

**ATTACHMENTS:**

- 1 Open Action Register - 29 may 2020.pdf

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2020	Marks, Rohan	General Business as Raised at Item 7.2	General Business
<b>OC2020-031 RESOLVED (Marlene Abbott/Dalton McDonald)</b> <b>That Council noted and discussed the items raised at Item 8.</b>			
14 May 2020 - 1:14 PM - Marilyn Wright Action 1: On hold until after COVID 19 That MRC write to NPYWC to invite NPYWC Board members from Docker River, Finke and Imanpa, along with a senior member of NPY staff, to meet with President Kenny, Councillor Doolan, Councillor Abbott and Councillor Kulitja and the Director Community Services, to discuss opportunities for services to work together for the benefit of youth in these communities.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2020	MacLeod, Jeff MacLeod, Jeff	Standing Items Report	Correspondence Register
<b>OC2020-013 RESOLVED (Greg Sharman/Susan Doolan)</b> <b>That Council requested the Council Delegates to LGANT to bring the Item 1 from 16.1 General Business As Raised At Item 8, SLAP Map Updates showing the utilities in communities, to the LGANT Meeting of 15 April 2020 as an agenda item.</b>			
22 May 2020 - 10:53 AM - Marilyn Wright OC2020-013 RESOLVED (Greg Sharman/Susan Doolan) Action 1: That Council requested the Council Delegates to LGANT to bring the Item 1 from 16.1 General Business As Raised At Item 8, SLAP Map Updates showing the utilities in communities, to the LGANT Meeting of 15 April 2020 as an agenda item.  Action deferred until the LGANT meeting in November.			

**STANDING ITEMS REPORT**

**ITEM NUMBER** 13.2  
**TITLE** Correspondence Register  
**REFERENCE** - 269524  
**AUTHOR** Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

This report provides Councilors with an update on correspondence sent and received by the Council/President in the period following the past Council meeting.

**RECOMMENDATION**

**That Council note the correspondence received.**

**BACKGROUND/DISCUSSION**

Please see a list of correspondence received:

Date Received	From	Subject
8 May 2020	Government House, Northern Territory	Support with COVID-19 virus
8 May 2020	Department for Local Government, Housing and Community Development	Guideline 8: Regional Councils and Local Authorities

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

President Roxanne Kenny  
 Chief Executive Officer

**ATTACHMENTS:**

- 1 Letter - Government House, Northern Territory - Support with COVID-19.pdf
- 2 Letter - To MacDonnell Regional Council - Guideline 8 Regional Councils and Local Authorities.pdf



*Government House  
Northern Territory*

Mr Jeff MacLeod  
Chief Executive Officer  
MacDonnell Regional Council  
PO Box 5267  
ALICE SPRINGS NT 0871

Dear Mr MacLeod

*Jeff,*

As the world currently faces a global pandemic with the COVID-19 virus, now more than ever we need to continue to be a strong and connected community. Here, in the Northern Territory, we are known for our openness, our acceptance and our resilience.

Remote areas of the Northern Territory in particular face unique challenges and my thoughts are with you in these unprecedented times. I know you will continue to provide care and services to the highest standard, while also making the necessary adjustments to ensure the health, safety and security of your communities.

Craig and I send our very best wishes and support to you both personally and professionally as we navigate through this changing environment.

Yours sincerely

*Vicki*

Vicki O'Halloran AO  
Administrator of the Northern Territory

9 April 2020



Department of  
LOCAL GOVERNMENT, HOUSING  
AND COMMUNITY DEVELOPMENT

Local Government and  
Community Development  
Level 1, RCG Building  
47 Mitchell Street  
Darwin NT 0800

Postal address  
GPO Box 4621  
Darwin NT 0801  
Tel: 08 8999 8573

Mr Jeff MacLeod  
Chief Executive Officer  
MacDonnell Regional Council  
PO Box 5267  
ALICE SPRINGS NT 0871  
jeff.macleod@macdonnell.nt.gov.au

Dear Mr MacLeod

**Re: Guideline 8: Regional Councils and Local Authorities**

I am writing to inform you of an imminent proposed change to Guideline 8: Regional Councils and Local Authorities and provide an opportunity, albeit brief, for you to provide comments if you see any issues with the proposed change.

The proposed change is to assist local authorities to hold provisional meetings rather than sometimes missing out. It is a change that received some positive feedback during the recent consultation on new Minister's Guidelines.

The change relates to how a quorum is to be calculated in relation to a provisional meeting of a local authority. The rule will be that a quorum is one third or more of the number of appointed members, whether those actually present are elected or appointed members. The following example sets out how it will work:

**Example**

- A local authority has 9 appointed members.
- One third of 9 will be the minimum required for a provisional meeting quorum – 3.
- If 3 or more members (appointed members, ward councillors or the principal member) attend the meeting, quorum for a provisional meeting will have been reached.

In essence, the purpose of the change is to reduce the instances of local authority members not being able to have a provisional meeting because of a lack of quorum.

If you have any comments, please send them to [LGLaw.DLGHCD@nt.gov.au](mailto:LGLaw.DLGHCD@nt.gov.au) by **Monday 22 May 2020**.

The reason for the short timeframe for response is to ensure that there is sufficient time to have Guideline 8 amended before the Territory Government goes into caretaker mode for the upcoming Legislative Assembly elections.



I appreciate that the timing and the current circumstances will not allow for further consultation on this change with your members and therefore your comments and insight are vital.

The guidelines can be revisited again after the Legislative Assembly Elections if that would be of assistance.

Thank you very much for all the feedback provided on the draft Regulations and Guidelines. We especially appreciate the fact that councils made time to participate in the consultation process during these challenging times.

If you have any enquiries about the above, please do not hesitate to contact Mr Hugh King, Manager Legislation and Policy Projects, on 8995 5118 or at [hugh.king@nt.gov.au](mailto:hugh.king@nt.gov.au).

Yours sincerely



Maree De Lacey  
Executive Director  
Local Government and Community Development

08/05/2020

## OFFICERS' REPORTS

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**ITEM NUMBER** 15.1  
**TITLE** Finance report  
**REFERENCE** - 269486  
**AUTHOR** Buke Ali Tunne, Manager Finance



### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY:

Regulation 18 of the Local Government (Accounting) Regulations (LGA Regs), states that a finance report must be laid before Council or a Committee tasked with reviewing the finance report each month. The report set out:

- financial year-to-date income and expenditure to the end of the previous month;
- forecast income and expenditure for the whole of the financial year;
- details of all cash and investments held (including money held in trust);
- statement of debts owed to council including aggregated amount by category and general age of debt; and
- other information required by council.

The attached report is the finance report for Council as at 30 April 2020.

### RECOMMENDATION

**That Council note and accept the Finance Report as at 30 April 2020.**

### BACKGROUND/DISCUSSION

#### Summary of Income and Expenditure.

Income YTD variance	–	(\$0.2m)
Operating expenses YTD variance	–	\$5.9m
Capital expenditure YTD variance	–	\$3.8m
Net surplus	–	\$9.5m

<b>Account Type</b>	<b>YTD Current Budget</b>	<b>Total YTD actual</b>	<b>YTD Variance</b>	<b>Comments</b>
1 - Income	(46,606,774)	(46,378,399)	(228,375)	Municipal and Essential Services \$186K HRM outstation \$186K Outstation payment released in May 20. MES SPG Solar pane – Papunya - \$178K Mt Liebig Remote Oval Softball Upgrade \$75K Papunya & Haasts Bluff Remote Upgrade \$150K Docker river oval light \$60K Matching fund \$333K Interest \$58K MES SPG Install septic tanks Haasts Bluff \$106K MES SPG urgent bore works Papunya \$104K
21 - Salaries etc	21,872,519	18,982,946	2,889,574	Matching funds \$374K DOE Children's \$460K MES SPG projects \$445K Youth Development \$257K Matching fund \$147K NDIS \$147K Outstation civil work \$157K Community safety \$116K Homelands Extra allowance \$107K
22 - Empl Benefits	1,425,412	1,184,299	241,113	Travel meals \$71K (Waste/Youth/Outstation civil) HR training and development \$33K Governance training \$33 Youth Development training \$23K CHSP (1724) Training and travel expenses \$25K
23 - ICA, Lease etc	667,174	781,763	(114,589)	
24 - General Exp	5,878,682	4,073,244	1,805,438	Local authority Project \$813K Building and Facilities \$279K Staff housing \$105K Papunya & Haasts Bluff Remote Oval Softball Upgrade \$97K.
25 - Communication	1,859,714	1,543,864	315,851	
26 - Insurance & Oth	1,580,493	1,556,507	23,987	
27 - Advertising, Pu	108,675	36,638	72,038	
28 - Dep & Amort	1,791,667	1,625,655	166,011	
29 - Asset Impair	561,529	1,766	559,763	Home Care Services allocation to individual clients to be done
4 - Property	8,012,420	4,147,465	3,864,955	Bagot street building \$3.2M and SLGIF projects (9059) \$223K

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Nil

**ATTACHMENTS:**

- 1 Finance Report as at 30 April 2020

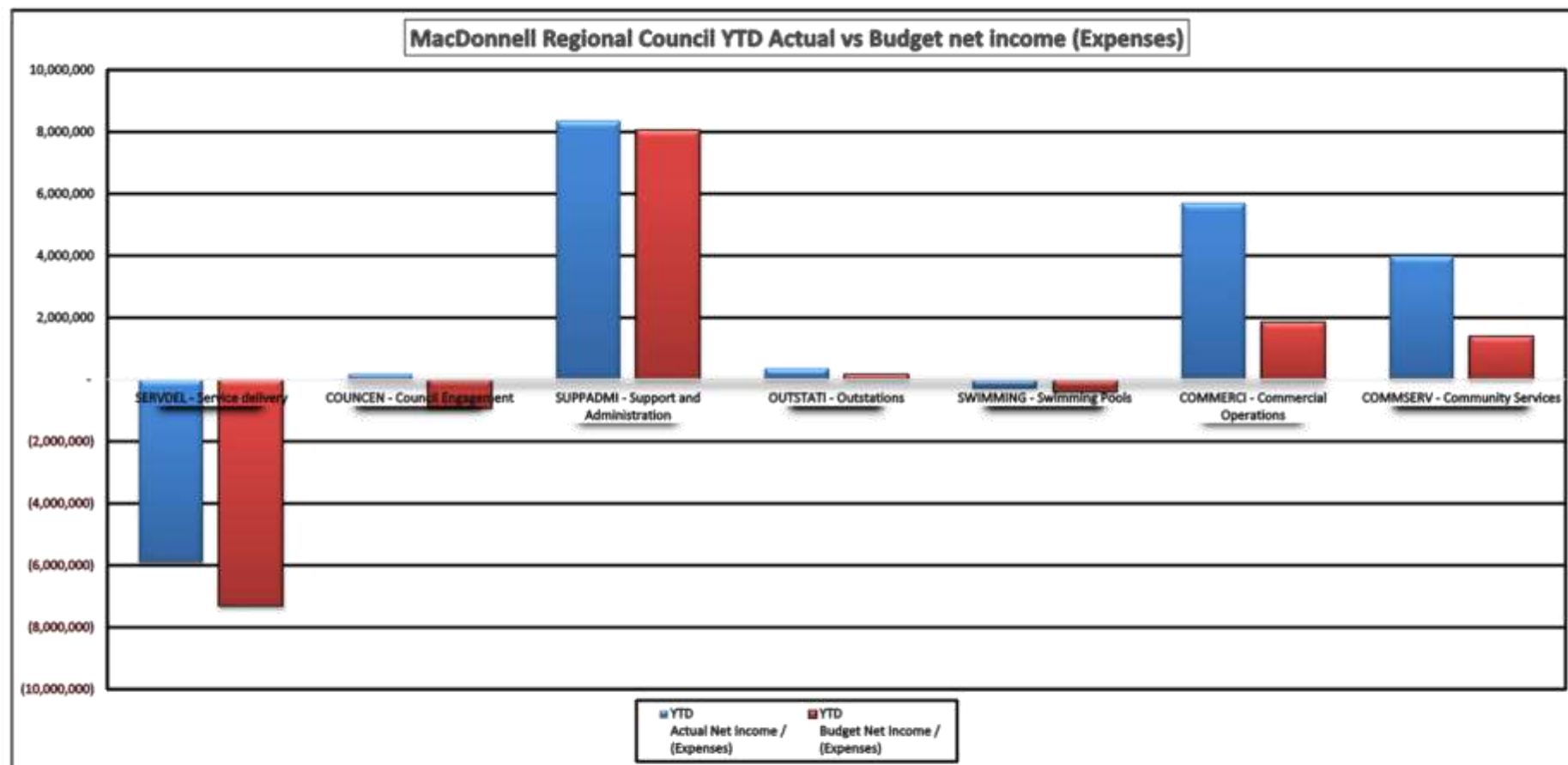


## MacDonnell Regional Council

### Financial Reporting - as at 30 April 2020

Accounting Period: 10

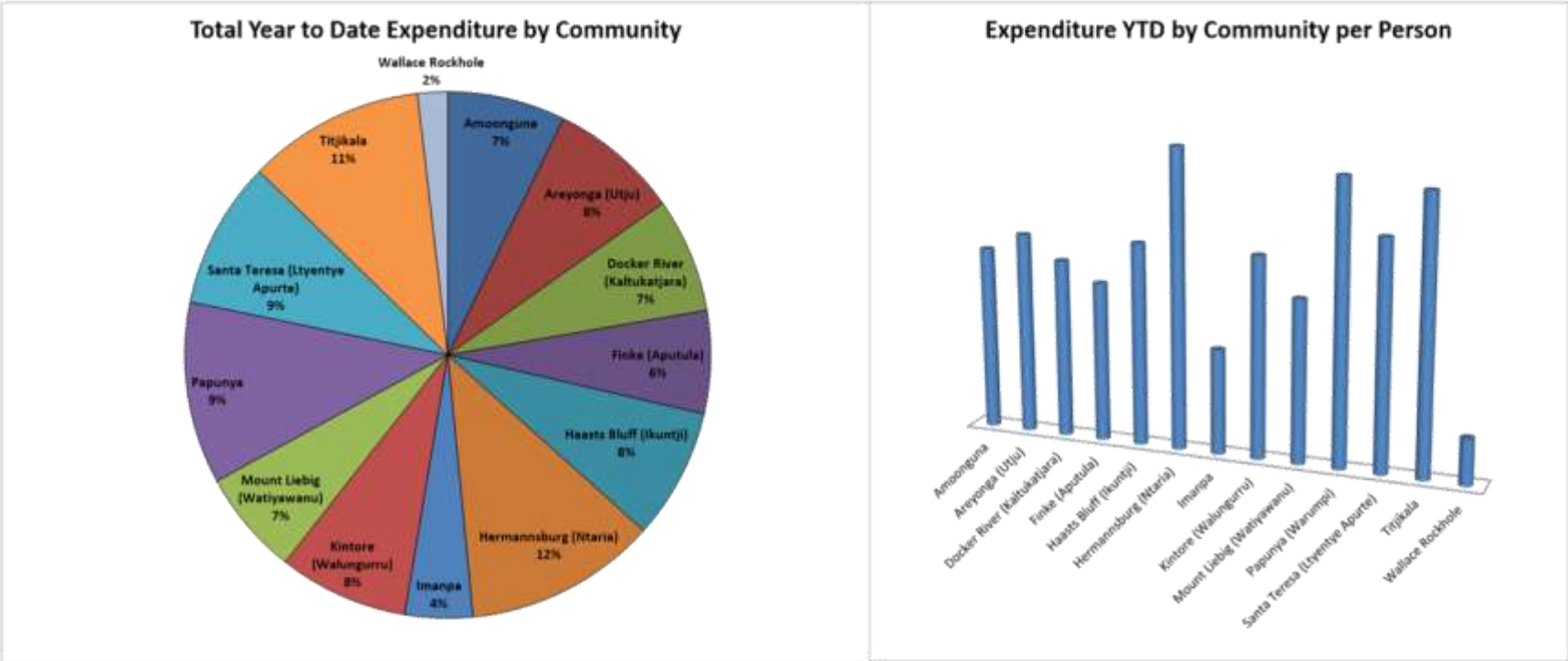
MacDonnell Regional Council														
Income and Expenditure as at 30th April 2020														
	YTD Income			YTD Expenditure			YTD Actual	YTD Budget		Full Year Budget				
	Actual	Budget	Variance	Actual	Budget	Variance	Net Income / (Expenses)	Net Income / (Expenses)	YTD Variance	Income	Expenses	Net Income / (Expenses)	Variance to Full Year	
COUNCIL SERVICES														
SERVDEL - Service delivery	5,102,564	5,215,890	(113,326)	11,020,934	12,530,676	1,509,741	(5,918,370)	(7,314,786)	1,396,415	5,406,570	13,536,840	(8,129,270)	2,210,900	
COUNCEN - Council Engagement	1,227,646	1,230,040	(2,394)	1,041,823	2,152,075	1,110,251	185,823	(922,035)	1,107,857	1,230,040	2,608,280	(1,378,240)	1,564,063	
SUPPADMI - Support and Administration	10,457,221	10,662,773	(205,552)	2,081,283	2,607,227	525,943	8,375,937	8,055,546	320,391	11,403,430	2,712,820	8,690,610	(314,673)	
Total Council Services	16,787,431	17,108,703	(321,272)	14,144,041	17,289,977	3,145,936	2,643,390	(181,274)	2,824,664	18,040,040	18,856,940	(816,900)	3,460,290	
NON-COUNCIL SERVICES														
GUTSTATI - Outstations	1,464,919	1,839,822	(374,903)	1,091,276	1,677,434	586,157	373,643	162,388	211,255	1,987,150	1,987,150	-	373,643	
SWIMMING - Swimming Pools	42,778	40,397	2,382	331,513	422,670	91,157	(288,735)	(382,273)	93,538	41,230	442,040	(400,810)	112,075	
COMMERCI - Commercial Operations	11,262,001	11,883,086	(621,085)	5,543,093	10,022,566	4,479,474	5,718,908	1,860,519	3,858,389	12,439,390	11,213,910	1,225,480	4,493,428	
COMMSERV - Community Services	16,821,269	15,734,767	1,086,503	12,824,097	14,345,639	1,521,542	3,997,173	1,389,128	2,608,045	17,284,260	17,292,630	(7,770)	4,004,943	
Total Non-Council Services	29,590,968	29,498,071	92,897	19,789,979	26,468,309	6,678,330	9,800,989	3,029,762	6,771,227	14,467,770	13,643,100	824,670	4,979,146	
Total	46,378,399	46,606,774	(228,375)	33,934,020	43,758,286	9,824,266	12,444,379	2,848,486	9,595,890	49,792,070	49,792,070	0	12,444,379	
CAPITAL EXPENDITURE														
COMMERCI - Commercial Operations	-	-	-	2,168,975	5,690,683	3,521,708	(2,168,975)	(5,690,683)	3,521,708	-	6,125,640	(6,125,640)	3,956,665	
SERVDEL - Service delivery	-	-	-	1,860,880	2,147,387	286,507	(1,860,880)	(2,147,387)	286,507	-	2,501,210	(2,501,210)	640,330	
SUPPADMI - Support and Administration	-	-	-	117,610	174,350	56,740	(117,610)	(174,350)	56,740	-	209,220	(209,220)	91,610	
Total Capital Expenditure	-	-	-	4,147,465	8,012,420	3,864,955	(4,147,465)	(8,012,420)	3,864,955	-	8,836,070	(8,836,070)	4,688,605	
NON-CASH EXPENDITURE														
Depreciation	-	-	-	1,625,655	1,791,667	166,011	(1,625,655)	(1,791,667)	166,011	-	-	-	(1,625,655)	
SERVDEL - Service delivery	-	-	-	1,355,106	1,554,167	199,061	(1,355,106)	(1,554,167)	199,061	-	-	-	(1,355,106)	
SUPPADMI - Support and Administration	-	-	-	270,550	237,500	(33,050)	(270,550)	(237,500)	(33,050)	-	-	-	(270,550)	
SURPLUS / (DEFICIT)							Surplus / (Deficit)	(5,773,120)	(9,804,087)	4,030,967	-	8,836,070	(8,836,070)	6,314,260
Notes														



MacDonnell Regional Council														
Expenditure by Community as at 30th April 2020														
Expenditure Category	All Communities	Amoonguna	Areyonga (Utje)	Docker River (Kaitkatjara)	Finke (Aputula)	Haasts Bluff (Ikuntji)	Hermannsburg (Ntaria)	Imanga	Kintore (Walungurru)	Mount Liebig (Watiyawanu)	Papunya (Warumpi)	Santa Teresa (Lyentye Apute)	Tjilkala	Wallace Rockhole
103 - Manage Council Buildings & Facilities	317,437	59,977	18,413	13,304	5,437	25,527	34,120	35,986	17,290	18,040	3,758	38,319	37,452	9,814
105 - Maintain Roads	116,821	6,029	1,542	330	0	8,600	23,396	0	51,873	7,015	7,673	2,470	4,347	3,546
106 - Manage Council Service Delivery	1,696,428	91,118	117,092	133,945	152,896	160,271	158,110	127,270	124,003	106,661	137,546	169,040	99,082	119,394
107 - Civil Works	2,490,351	202,774	187,867	253,726	196,239	135,209	320,685	148,793	157,484	158,699	136,367	281,851	196,215	114,442
109 - Staff Housing	431,585	1,438	27,706	30,883	50,003	9,650	38,203	35,780	41,390	34,572	101,758	25,335	30,036	4,833
110 - Outstations Civil Works	373,356	0	0	0	0	17,703	12,294	0	0	25,562	153,303	12,556	151,938	0
111 - Outstations Housing Repairs & Maintenance	42,327	0	0	0	0	5,756	2,474	0	0	2,441	16,350	1,605	13,701	0
112 - Operate Community Stores	184,912	184,912	0	0	0	0	0	0	0	0	0	0	0	0
113 - Essential Services	987,054	4,339	94,391	99,133	98,091	85,997	81,811	97,204	64,922	74,131	81,347	98,588	98,738	8,361
127 - Operate Swimming Pools	327,867	0	99,437	0	0	0	0	0	132,982	0	0	95,448	0	0
129 - Community Safety	1,596,777	146,209	96,217	125,904	124,477	140,992	193,420	92,137	119,533	111,628	132,743	195,150	118,368	0
130 - Youth Development	2,464,088	214,637	149,190	18,227	15,901	225,597	369,143	925	345,737	207,578	352,873	338,198	226,082	0
131 - Home Care Services	1,449,601	143,524	209,834	0	141,023	116,149	265,654	104,387	0	0	279,841	0	189,189	0
132 - Children's Services	2,828,181	0	281,911	281,009	219,807	241,051	387,666	0	279,550	250,345	279,299	330,797	276,745	0
133 - Centrelink	439,581	45,867	40,913	44,833	43,816	10,767	17,863	10,524	48,712	49,876	34,427	0	46,107	45,876
134 - SNP School Nutrition Program	266,289	0	58,932	0	53,684	47,079	0	44,051	0	0	0	0	62,543	0
139 - Local Authorities Projects	184,379	17,858	1,488	5,216	9,293	0	86,323	28,178	21,441	0	0	4,080	0	10,503
153 - Waste Management	5,536	1,114	1,517	0	0	0	0	0	0	0	0	0	0	2,905
157 - MES SPG Projects	400,712	0	0	55,217	0	106,890	0	0	0	33,945	85,120	0	119,540	0
158 - Manage Projects	578,048	159,739	14,880	183,850	0	28,870	34,009	9,170	0	11,250	38,230	0	98,050	0
161 - Street & Public Lighting	67,243	4,274	6,749	1,295	2,652	1,403	12,100	2,325	2,266	6,704	9,895	7,087	3,897	6,598
162 - Airstrip Maintenance	1,506	0	0	0	0	0	0	0	506	1,000	0	0	0	0
163 - Homelands Extra Allowance	409,153	0	0	0	0	45,776	49,152	0	0	40,577	125,497	0	148,151	0
166 - NDIS	18,668	0	0	1,465	2,712	5,297	5,628	415	0	1,280	0	0	1,872	0
<b>Total</b>	<b>17,677,903</b>	<b>1,283,808</b>	<b>1,408,080</b>	<b>1,248,337</b>	<b>1,116,029</b>	<b>1,416,584</b>	<b>2,092,049</b>	<b>737,148</b>	<b>1,407,689</b>	<b>1,141,305</b>	<b>1,976,028</b>	<b>1,600,525</b>	<b>1,922,050</b>	<b>326,272</b>
<b>Population</b>	<b>3,805</b>	<b>239</b>	<b>195</b>	<b>394</b>	<b>192</b>	<b>138</b>	<b>605</b>	<b>151</b>	<b>410</b>	<b>169</b>	<b>404</b>	<b>579</b>	<b>227</b>	<b>102</b>
Note:														
1. All the expenditure above is inclusive of salary and wages														
2. Expenditure for Head Office is not included														
<b>Expenditure per Person</b>	<b>4,646</b>	<b>5,372</b>	<b>7,221</b>	<b>3,168</b>	<b>5,813</b>	<b>10,280</b>	<b>3,458</b>	<b>4,882</b>	<b>3,433</b>	<b>6,753</b>	<b>4,891</b>	<b>2,764</b>	<b>8,467</b>	<b>3,199</b>



MacDonnell Regional Council  
Expenditure by Community as at 30th April 2020



MacDonnell Regional Council						
Local Authorities Expenditure by Community						
Location	FY Budget	YTD Actual	Commitments	Total YTD actual plus commitments	YTD Variance	Expenditure details
001 - Amoonguna	4,000	1,000	0	1,000	3,000	Junkyards beats workshop & instructment making
002 - Areyonga	4,000	1,818	0	1,818	2,182	Areyonga Community christmas party
003 - Docker River	4,000	1,501	0	1,501	2,499	Docker River Softball Team Travel Docker River Sports Trophies Lime Hydrate 20kg 54 bag/pallet Docker River
004 - Finke	4,000	0	0	0	4,000	
005 - Haasts Bluff	4,000	0	1,386	1,386	2,614	Community Christmas Party
006 - Hermannsburg	4,000	1,818		1,818	2,182	Polo shirts and shorts.
007 - Imanpa	4,000	1,714	0	1,714	2,286	L.A. Christmas Party Community Christmas Party
008 - Kintore	4,000	3,993	0	3,993	7	Trophies and guemseys
009 - Mount Liebig	4,000	983	0	983	3,017	Community Christmas Party
011 - Papunya	4,000	500	524	1,024	2,976	Softbal carnivals/BBQ Softball Uniform
012 - Santa Teresa	4,000	1,061	0	1,061	2,939	Trophies for football presentation
013 - Titjikala	4,000	0	0	0	4,000	
014 - Wallace Rock	4,000	460	3,182	3,642	358	Community Christmas Party Power Card
	52,000	14,848	5,091	19,940	32,060	
		Total Spent or Committed as at 30 Apr 2020			19,940	
		Percentage Spent or Committed as at 30 Apr 2020			38%	
Please Note.						
\$4,000 is allocated to each Local Authority to spend as it thinks fit.						
The \$4,000 must be spent between 1 July and 30 June each year.						
If unspent it does not carry forward to the next year.						



## MacDonnell Regional Council


Cash and investments held as at 30 April 2020

### Cash at Bank Position

Account name	Total
Operations Account	1,887,490
CentreLink	1
Territory Housing Bank Account	0
Amoonguna Store	0
Trust Account	3,127,873
<b>Total Cash at Bank</b>	<b>5,015,364</b>

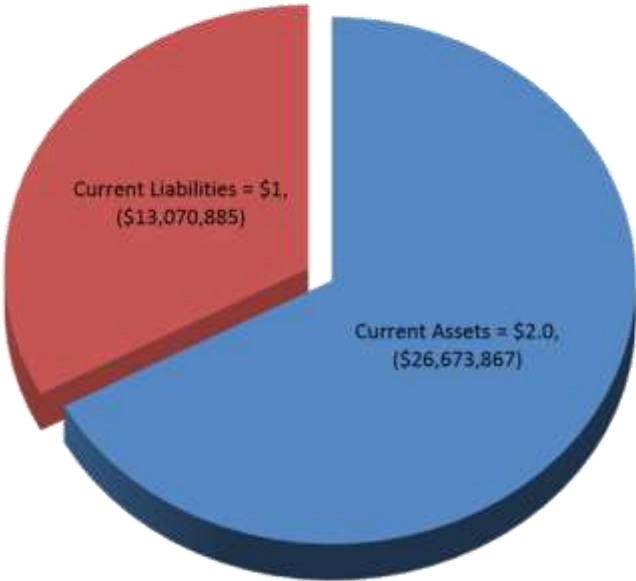
### Investments Report

Sr. No.	Bank	Principal \$	Interest Rate	Term Days	Maturity Date	Percentage
1	Westpac	1,000,000	2.92%	730	1/05/2020	5%
2	Westpac	1,000,000	1.58%	90	7/05/2020	5%
3	Westpac	2,000,000	1.58%	90	12/05/2020	10%
4	NAB	1,500,000	1.58%	90	12/05/2020	7%
5	NAB	1,000,000	1.58%	90	19/05/2020	5%
6	Westpac	2,000,000	1.40%	92	2/06/2020	10%
7	Westpac	500,000	1.40%	92	3/06/2020	2%
8	Westpac	2,000,000	1.15%	91	9/07/2020	10%
9	Westpac	2,000,000	1.15%	91	11/07/2020	10%
10	NAB	1,500,000	1.12%	90	14/07/2020	7%
11	Westpac	2,000,000	1.15%	91	15/07/2020	10%
12	Westpac	2,000,000	1.05%	91	22/07/2020	10%
13	NAB	2,000,000	1.00%	90	28/07/2020	10%
		<b>20,500,000</b>				

 <div>MacDonnell Regional Council</div>				
MacDonnell Regional Council				
Estimate of Net Cash Position as at 30/04/2020				
Current Assets		\$	Current Liabilities	\$
Cash at Bank Position			Estimated Accrued Employee Benefits	2,188,953
CentreLink	1	Accounts Payable Outstanding	365,837	
Operations Account	1,887,490	Unexpended grants	10,426,545	
Territory Housing Bank Account	0	Grants in Advance	0	
Amoonguna Store	0	GST Payable (Refundable)	89,550	
Trust Account	3,127,873			
Total Cash at Bank	5,015,364			
Plus:				
Short Term Deposits with Westpac	6,000,000			
Short Term Deposits with NAB	14,500,000			
Total Cash Available	25,515,364			
Plus: Accounts Receivable	762,293			
Rates Receivable	396,209			
Less: Provision for Bad Debts	0			
Total Current Assets		26,673,867	Total Current Liabilities	13,070,885
Net Cash Position:				
Equals = Total Current Assets less Total Current Liabilities		\$13,602,981		
KPI IMPROVE FINANCIAL SUSTAINABILITY = Divide Total Current Assets by Total Current Liabilities				
Aim is to achieve 2 to 1 (baseline June 2011 1.2 to 1)		Base =	> 1.2	
Result = \$ held in current assets available to pay current liabilities		Actual =	2.0	
Notes:				
Current assets = amounts the Council own / Current liabilities = what the Council owes.				

**MacDonnell Regional Council**  
As at 30 April 2020

**Net Cash Position**



**Target Position**

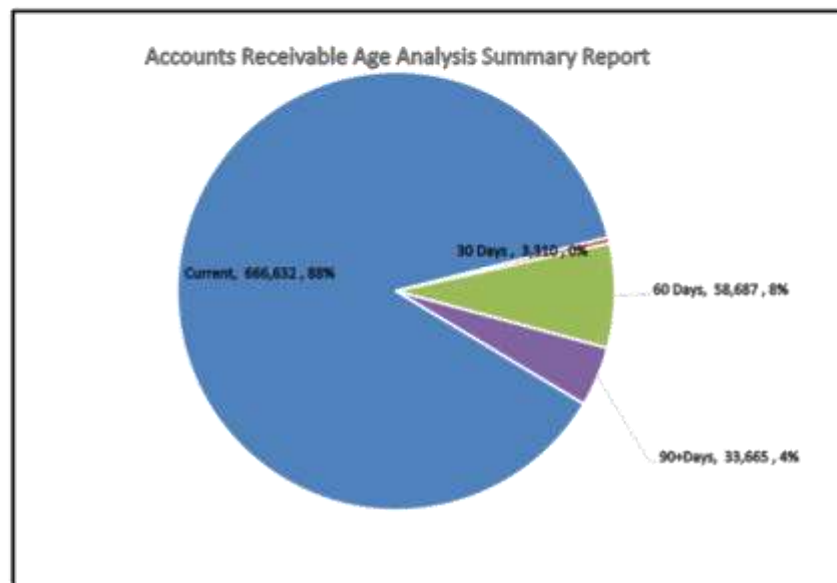


**MacDonnell Regional Council**  
**ACCOUNTS RECEIVABLE - Aged Analysis Summary Report**  
**As at 31 December 2019**



Debtor #	Debtor Name	Outstanding Amount	Current	30 Days	60 days	90 + days
00009	Centre Bush Bus	1,530	1,530	0	0	0
00041	Dept. Of Health CA Remote Health	1,342	1,342	0	0	0
00072	Keringke Arts	341	341	0	0	0
00079	Mission Australia	746	0	0	746	0
00090	Outback Stores	254	254	0	0	0
00097	Power and Water Corporation - Darwin	320,629	319,306	1,322	0	0
00114	Tangentyere Constructions	7,082	7,082	0	0	0
00116	Department of Housing and Community Dev	2,676	2,676	0	0	0
00166	Titjikala Store (Outback Store)	900	450	0	0	450
00186	Central Australian Youth Link-Up Services F	89,376	90,167	0	-791	0
00204	Department of Community Corrections	170	0	0	0	170
00226	Western Desert	480	0	0	480	0
00237	S&R Building and Construction Pty Ltd	1,161	1,161	0	0	0
00256	Lutheran Community Care	240	240	0	0	0
00264	Ingkerreke Commercial Pty Ltd as trustee fo	510	510	0	0	0
00274	Territory Families	3,220	1,610	1,100	0	510
00290	Life Without Barriers	170	0	0	170	0
00295	Hardy Fencing Australia Pty Ltd	1,805	922	0	883	0
00319	Cardno (NT) PTY LTD	350	0	0	0	350
00361	CKS Electrical	340	340	0	0	0
00373	Australian Regional and Remote Communit	620	620	0	0	0
00379	Atyenhenge-atherre Aboriginal Corporation	52,713	1,975	0	50,738	0
00425	Outback Internet	83	0	0	0	83
00464	Alice Springs Electrical Services	80	0	80	0	0
00536	North Australian Aboriginal Justice Agency	255	0	0	0	255
00539	Bullant Building	4,422	4,422	0	0	0
00553	Sydney Maloney Contracting	100	0	0	0	100
00554	Ltyentye Apurte Catholic School Santa Tere	5,400	0	0	5,400	0
00556	Territory Families - Remote Service	723	0	723	0	0
00569	Michael Jerome-Smith	415	0	0	0	415
00574	Premier Plumbing NT	340	170	0	0	170
00576	Health Network Northern Territory Ltd opera	595	595	0	0	0
00577	Purple House	2,620	2,620	0	0	0
00579	Adult Guardianship - Kukela (Lynda) McDon	1,301	1,301	0	0	0
00587	Good Things Foundation Australia	27,500	0	0	0	27,500
00615	Ontrack Contracting	50	0	0	0	50
00621	Solahart	2,387	2,387	0	0	0
00632	Department of Human Services	222,750	222,750	0	0	0
00635	Alice Springs Town Council	2,860	0	0	0	2,860
00636	Corporate Travel Management	850	0	0	850	0
00637	Complete Fencing	1,716	752	0	212	752
00644	Ingkerreke Commercial Building and Constr	85	0	85	0	0
00647	Northern Transportables PTY LTD	1,109	1,109	0	0	0
		<b>762,293</b>	<b>666,632</b>	<b>3,310</b>	<b>58,687</b>	<b>33,665</b>

Larger Balances Outstanding > 90 days			
00587	Good Things Foundation Australia	\$27,500	Funding body awaiting a milestone report, responsible manager notified.
00635	Alice Springs Town Council	\$2,860	Finance team to follow up.
Total		\$30,360	



MacDonnell Regional Council										
Balance of Rates Receivable as at 30 Apr 2020										
Total Outstanding	Current	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	Pre 2011
\$396,209	\$115,816	\$61,808	\$57,554	\$44,638	\$41,722	\$48,998	\$16,257	\$3,624	\$3,849	\$1,943
100%	29.2%	15.6%	14.5%	11.3%	10.5%	12.4%	4.1%	0.9%	1.0%	0.5%

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**OFFICERS' REPORTS**

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<b>ITEM NUMBER</b>	15.2
<b>TITLE</b>	2019-2020 Budget Review
<b>REFERENCE</b>	- 269696
<b>AUTHOR</b>	Bhan Pratap, Director Corporate Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

After review by Managers, Directors and the CEO, changes are recommended to Council's budget contained within the Regional Plan.

The amendments reflect changes in funding levels highlighted by recent changes/finalisation of funding agreements, recognition of new funding and savings realised within various functions during the year to date.

The details of changes recommended will be tabled at the meeting.

**RECOMMENDATION**

**That Council adopts the amendments to the Budget as tabled, pursuant to section 128(2) of the Local Government Act.**

**BACKGROUND/DISCUSSION**

Pursuant to section 128(2) of the Local Government Act, the Council may, after adopting its budget, adopt an amendment to that budget.

A review of the budget is required to legitimise expenditure not initially provided for in the original adopted budget.

Adjustments recommended reflect changes in funding levels highlighted by changes to and finalisation of funding agreements, recognition of new funding and savings realised within expenditure to date.

The details of changes recommended will be tabled at the meeting.

**ISSUES/OPTIONS/CONSEQUENCES**

The Budget review process ensures that appropriate changes are made to the adopted budget as circumstances change throughout the year. With limited funding available, a large proportion of the changes are due to increased funding or movements between functions of Council.

Should Council decide not to accept the recommended changes, the risk will be that the funding will not be able to be acquitted as without an approved budget the funds cannot be allocated to the related program and/or the actual results may not be aligned resulting in some



services being cut due to lack of funds, and surpluses may be available in other functional areas of MRC's operation.

**FINANCIAL IMPACT AND TIMING**

Funds have been re-allocated to reflect identified savings and changes in expenditure.

**CONSULTATION**

Executive Leadership Team  
Management Team  
Buke Tune, Manager Finance & Accounting

Sheree Kane, Management Accountant & Grants

**ATTACHMENTS:**

There are no attachments for this report.

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**OFFICERS' REPORTS**

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<b>ITEM NUMBER</b>	15.3
<b>TITLE</b>	Third quarter progress on the 2019-20 Regional Plan
<b>REFERENCE</b>	- 270450
<b>AUTHOR</b>	Darren Pfitzner, Manager Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

Council prepares an annual Regional Plan to guide the strategic direction of the organisation. The progress against the Regional Plan is presented to Council quarterly so members are kept aware of the organisation's progress and any issues that arise.

This report presents the organisation's progress against the Key Performance Indicators for the third quarter of 2019/20 – through the months of January, February and March.

**RECOMMENDATION**

**That Council note and accept the report on the third quarter progress against the 2019/20 Regional Plan.**

**BACKGROUND/DISCUSSION**

The 2019/20 Regional Plan report shows third quarter progress on key performance indicators (KPIs) under our Regional Plan. This report is to be tabled at the meeting.

Progress is displayed as follows:

- Green the strategy is progressing effectively to achieve its target
- Amber there have been issues but it should still achieve its target
- Red progress is delayed and there is a serious risk to it being completed

This report shows the progress of the new KPIs of the 2019/20 Regional Plan.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Executive Leadership Team  
Manager Governance and Planning  
Coordinator Communications and Engagement

**ATTACHMENTS:**

- 1 3rd Quarter KPI data for Annual Report 2019-20\_updated.pdf

# **MacDonnell Regional Council**

**3rd Quarter Update  
2019-20 Annual Report  
January - March 2020**

## 1. Developing communities

Objective	Strategy	Key Performance Indicator <small>reviewed by Council quarterly</small>	monitored and	Target Date Q3	Q3 Supporting Comments
1.1 Councils infrastructure meets community needs	Develop and implement Council Community Infrastructure Plans to guide infrastructure investment and development	Broad stakeholder consultation undertaken in each community to identify Council's current and future community infrastructure needs.		June 2020	Community surveys have been used to begin consultation with community on infrastructure needs.  COVID-19 restrictions on travel and operations impacted this KPI for part of March and a significant portion of Q4. This KPI will be carried over to the 2020-21 Regional Plan.
		Develop and adopt 10 year Council Community Infrastructure Plans for each community		June 2021	This KPI relies on the above KPI, so will also be delayed because of COVID-19.  COVID-19 restrictions on travel and operations impacted this KPI for part of March and a significant portion of Q4. This KPI will be carried over to the 2020-21 Regional Plan.
	Secure long term land tenure for lots used in the delivery of Council services	90% of the community based lots that Council utilises to delivery services are leased under Section 19 leases.		June 2020	No consultations held in this period due to COVID-19
1.2 Create employment opportunities	Secure additional contracts that create employment	NT Government service contracts (Housing Tenancy, Housing Maintenance, Room to Breathe) secured		June 2020	Tenders not released  This KPI will be carried over to the 2020-21 Regional Plan.
		Other service contracts secured		June 2020	PWC contract likely to be extended prior to new documents being tendered due to CV 19 Current contract expires 31/12/20
		Number and FTE of new positions created		June 2020	11 x NDIS positions created
1.3 Increase Aboriginal employment opportunities	Promote Aboriginal employment within Council	Develop and implement Special Measures Policy to support Aboriginal employment		June 2020	Policy developed and approved by Council in December
		90% of community based positions filled by Aboriginal staff		June 2020	88.5%
		15% of Alice Springs based positions filled by Aboriginal staff		June 2020	13.0%
	Local employment supported through Council's tender contracts	10% local Aboriginal labour achieved through delivery of Council's tender contracts		June 2020	Not achieved as wasn't specified in tender  This KPI will be carried over to the 2020-21 Regional Plan.
	Partner with organisations that can offer job-ready candidates in communities	10 local Aboriginal people placed in employment		June 2020	Nil additional  This KPI will be carried over to the 2020-21 Regional Plan.
1.4 Support local Aboriginal enterprise	Develop a regional tourism plan in collaboration with Tourism NT	Regional tourism plan is developed and approved by Council		June 2021	This KPI had a future target date beyond this financial year, it will be carried over to the 2020-21 Regional Plan.  An additional KPI relating to tourism has been added for the 2020-21 Regional Plan: Contribute to NT Tourism COVID-19 recovery plan
	Develop policy to inform Council's in-kind support	Policy developed and approved by Council		June 2020	Documentation in draft  This KPI will be carried over to the 2020-21 Regional Plan.
	Provide in-kind support to local Aboriginal enterprises in communities	\$50,000 in-kind services provided		June 2020	Template being developed.  This KPI will be carried over to the 2020-21 Regional Plan.

## 2. Healthy communities

Objective	Strategy	Key Performance Indicator <i>monitored and reviewed by Council quarterly</i>	Target Date	Q3	Q3 Supporting Comments
2.1 Support active and healthy lifestyles	Collaborate with community stakeholders to promote health initiatives	13 health initiatives delivered	June	2020	MacYouth continues to partner with Community Health Clinics and CAYLUS to deliver the Women's Health Program in 4 communities (funded until Dec 2020). Multiple programs deferred or put on hold due to COVID-19.
	Provide quality parks, open spaces, sporting and recreation facilities, that are accessible for all ages	Develop and adopt revised Service Level Guidelines informed by Local Authority and Council Infrastructure Plans.	June	2020	Guidelines are being reviewed and are dependent on other KPIs that have not been completed.  This KPI will be carried over to the 2020-21 Regional Plan.
		Audit existing infrastructure against revised Service Level Guidelines and map on GIS system	June	2021	This KPI is dependent on the above KPI. A GIS system has been viewed as too expensive and unnecessary for this function.  This KPI had a future target date beyond this financial year, it will be carried over to the 2020-21 Regional Plan.
	Promote healthy eating through Council's services, meetings, functions and events	Policy developed and approved on Council provided food	June	2020	Policy still in development.  This KPI will be carried over to the 2020-21 Regional Plan.
2.2 Improve environmental health outcomes	Increase community awareness of the impact of waste on the environment	Develop and deliver waste education campaign in each community	June	2020	Tidy Towns program supported by MRC. 2020 theme is Clean Hands, Clean Community.  This KPI will be carried over to the 2020-21 Regional Plan.
	Improve the health of animals living in communities	Develop baseline animal health data for each community	June	2020	Discussions with AMRRIC have been deferred due to COVID-19.  This KPI will be carried over to the 2020-21 Regional Plan.
		Develop and implement animal health program targeting identified health issues	June	2021	This KPI had a future target date beyond this financial year, it will be carried over to the 2020-21 Regional Plan.
	Develop community-wide recycling program	Recycling stations are installed and operating in each community	June	2021	Signage is installed and separation occurs but not recycling due to external factors.  This KPI will be carried over to the 2020-21 Regional Plan with amendment to separation replacing recycling.
2.3 Support community and cultural events	Provide in-kind support for community and cultural events	\$50,000 in-kind support provided	June	2020	Template being developed to track in-kind expenditure.  This KPI will be carried over to the 2020-21 Regional Plan.
	Support the development of an annual major regional cultural festival within the Council area	Feasibility study developed and submitted to Council for review, exploring business models for the delivery a major regional cultural festival	June	2020	Underway

## 3. Empowered communities

Objective	Strategy	Key Performance Indicator <small>monitored and reviewed by Council quarterly</small>	Target Date Q3	Q3 Supporting Comments
3.1 Young people are empowered to be engaged representatives	Partner with service providers to support the development of Youth Boards in Finke, Imanpa and Docker River	Youth Boards are established in Finke, Imanpa and Docker River	June 2020	Continued working with Ngaanyatjarra College who shown interest in including this form of decision-making into their curriculum at their secondary schools in Docker River and Imanpa. Has been hard to get traction in Finke without a MacYouth presence or other organisations interested in assisting with a Youth Board in this community.
	Develop and maintain Youth Boards in the nine MacYouth communities	Youth boards meet 6 per community / per year	June 2020	This KPI will be carried over to the 2020-21 Regional Plan / held (Haasts Bluff, Tjalkala, Hermannsburg, Areyonga, Santa Teresa, Papunya & Amadungula)
	Provide governance training for Youth Board	A representative from each Youth Board	June 2020	Governance training not developed yet. See below.
	Local Authorities engage with Youth Boards	A Youth Board representative presents at each Local Authority on the progress and actions of the Youth Board	June 2020	No Youth Board representative attendance recorded in Q3
		16% of Local Authority Project funding approved for local Youth Board identified	June 2020	No new project allocations to Youth Boards in Q3, 6 in total.
3.2 Local Authority and Council members are trained and empowered in their roles to lead into the future	Individualised training programs are established to support the development and empowerment of each elected member	Individualised training programs are developed for each elected member	June 2020	Under consideration with modules yet to be developed.
		Individualised training programs are completed by each elected member	June 2020	Under consideration with modules yet to be developed.
	Governance training program developed and delivered for Local Authority members	Local Authority governance training program developed and approved	June 2020	This KPI will be carried over to the 2020-21 Regional Plan. Scoping/assessing needs/options for Governance training.
		All Local Authority members complete Local Authority governance training program	June 2020	This KPI will be carried over to the 2020-21 Regional Plan. Scoping/assessing needs/options for Governance training.
	Local Authority Plans are developed for each community and inform Council Community Infrastructure Plans	5 year Local Authority Plans developed and approved by each Local Authority	June 2020	This KPI will be carried over to the 2020-21 Regional Plan. 5 LAs consulted. Efforts were hampered by inclement weather, cultural business and then COVID-19 travel restrictions. Draft Kintore Master Plan received from consultant.
				This KPI will be carried over to the 2020-21 Regional Plan.
3.3 Local Authority and Council members, constituents and stakeholders are engaged and informed	Local Authority meetings are engaging and accessible to members and the public	Consult with Local Authorities regarding Local Authority meeting format and content	June 2020	Revised agenda trialed and assessed by the Local Authorities
		Revise Local Authority meeting format and content inline with Local Authority feedback	Dec 2021	Local Authorities were supportive of the revised agenda that brings the LA meetings into line with the Council meetings. A change in meeting times to after hours was proposed to a number of LAs and was not supported.
		13 Local Authority meetings are held in open public spaces	June 2010	These LA meetings were scheduled for Q4. COVID-19 operational and travel restrictions have heavily impact Q4 functions for this KPI.
		5% of residents attend each Local Authority meetings	June 2020	This KPI will be carried over to the 2020-21 Regional Plan. This KPI was dependent on the above KPI.
	Councilors supported to engage with constituents	13 Councilor community engagement events supported	June 2020	This KPI will be carried over to the 2020-21 Regional Plan. This KPI was dependent on the above KPI.
				This KPI has been amended for the 2020-21 Regional Plan to provide Councilors, LA members and community representatives with more support to provide MRC with strategic direction
	Council services reflect community aspirations	10% of residents in each community complete a Council Services survey	June 2020	124 people surveyed (32% of the KPI target)
				Efforts were hampered by inclement weather, cultural business and then COVID-19 travel restrictions enacted by MRC on 16 March 2020.
	Optimise use of technology to raise community awareness of Council services	Develop and adopt revised Communications and Engagement Plan	June 2020	This KPI has been amended for the 2020-21 Regional Plan to provide Councilors, LA members and community representatives with more support to provide MRC with strategic direction.
				Under development



## 4. A supportive organisation

Objective	Strategy	Key Performance Indicator <i>monitored and reviewed by Council quarterly</i>	Target Date	Q3	Q3 Supporting Comments
4.1 Support the development and advancement of our staff	Attract, train and retain a skilled workforce	Complete Strategy 1 Actions from MRC Workforce Development plan	June	2020	Alterations to Strategy Actions under assessment. This KPI will be carried over to the 2020-21 Regional
		Develop and adopt training programs for all positions within Council	June	2021	Alterations to Strategy Actions under assessment. This KPI will be carried over to the 2020-21 Regional
	Develop workforce to meet current and future capability needs	Complete Strategy 2 Actions from MRC Workforce Development plan	June	2021	Alterations to Strategy Actions under assessment. This KPI will be carried over to the 2020-21 Regional
		Develop training programs to support internal advancement of staff	June	2021	Alterations to Strategy Actions under assessment. This KPI will be carried over to the 2020-21 Regional
	Increase employee engagement	Complete Strategy 3 Actions from MRC Workforce Development plan	June	2021	Alterations to Strategy Actions under assessment. This KPI will be carried over to the 2020-21 Regional
		Staff attendance is > 85% of contracted hours	June	2020	75%
	Improve communication and collaboration across all areas within Council	Complete Strategy 4 Actions from MRC Workforce Development plan	June	2021	Alterations to Strategy Actions under assessment. This KPI will be carried over to the 2020-21 Regional
4.2 Improve efficiencies through our use of technology	Connect staff through video conferencing	Video conferencing facility established in 8 communities and accessible for all staff	June	2020	The COVID-19 response has included trials of different video conferencing formats in all communities. This KPI will be carried over to the 2020-21 Regional
	Use electronic solutions for data collection and reporting	Implement use of electronic timesheets for all departments	June	2020	Rollout underway.
		Develop and implement electronic reporting for all council services	June	2022	This KPI will be carried over to the 2020-21 Regional Records implementing rollout.
	Increase access to online training modules	80% of staff complete digital literacy training	June	2020	Digital Literacy training through MacConnect was delivered in 8 communities in Qtr. 3 and attended by 87 MRC employees. Total: 144
		Implement online Learning Management System for the delivery of staff training programs	June	2020	Underway
					This KPI will be carried over to the 2020-21 Regional
4.3 Support staff safety and wellbeing	Effective compliance in achieving our legislative obligations	Revised policy framework adopted and implemented	June	2020	Underway
	Develop best practice Work Health and Safety strategy	Approval of revised Work Health and Safety Management System	June	2020	This KPI will be carried over to the 2020-21 Regional Underway
		Work Health and Safety Management System implemented and all staff have received training	December	2020	This KPI will be carried over to the 2020-21 Regional Underway
					This KPI will be carried over to the 2020-21 Regional Plan.