



AGENDA

ORDINARY COUNCIL MEETING

FRIDAY 30 OCTOBER 2020

The Ordinary Meeting of the MacDonnell Regional Council will be held at the Hartley Street Council Chambers on Friday 30 October 2020 at 10:00am.

Jeff MacLeod
CHIEF EXECUTIVE OFFICER

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17.2	Annual Report and Audited Financial Statements <i>The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.</i>	
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18	MEETING CLOSED	
19	DATE OF NEXT MEETING – FRIDAY 18 DECEMBER 2020	

COUNCIL CODE OF CONDUCT

ITEM NUMBER 5.1
TITLE MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Ordinary Council note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 6.1
TITLE Confirmation of Previous Minutes

EXECUTIVE SUMMARY:

This report provides the minutes of the previous Ordinary Council meeting to be approved by Council.

RECOMMENDATION

That the Ordinary Council confirm the unconfirmed minutes of the previous Ordinary Council meeting held 28 August 2020 as a true and correct record of the proceedings.

MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS
ALICE SPRINGS ON FRIDAY 28 AUGUST 2020 AT 10:02AM

1 MEETING OPENED 10:02am

An audio recording of this meeting was made for minute taking purposes as authorised by Council Policy CP151 – Audio Recordings of Meetings. Councillors may request, via majority vote if required, that no audio recording be made where issues of legitimate cultural or spiritual significance are to be discussed.

Council observed one minutes silence paying respect to an MRC staff member from Haasts Bluff who recently passed away

2 WELCOME**3 ATTENDANCE AND APOLOGIES – Deputy President Greg Sharman - Chair****Councillors:**

Deputy President Greg Sharman, Cr Marlene Abbott, Cr Mark Inkamala, Cr Sarah Stockman, Cr Tommy Conway, Cr Braydon Williams and Cr Dalton McDonald

Staff:

Jeff McLeod – Chief Executive Officer, Ken Newman – Director Service Delivery, Simon Murphy – Director Technical Services, Rohan Marks – Director Community Services, Bhan Pratap – Director Corporate Services, Darren Pfitzner – Manager Governance and Planning

Guests:

Nil

Apologies

President Roxanne Kenny
Cr Selina Kulitja
Cr Susan Doolan
Cr Lynette Ellis (10:25am, emailed with apology)

4 LEAVE OF ABSENCE

Cr Tommy Conway – Leave of absence 3rd September to 18th September 2020

CEO - Jeff McLeod - Leave of Absence 31st August to 11th September 2020
Acting CEO – Rohan Marks from 31st August to 11th September 2020

4.1 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCES

OC2020-078 RESOLVED (Mark Inkamala/Tommy Conway)

That the Ordinary Council

- A) Noted the attendance and apologies of the meeting
- B) Approved absence for Cr Lynette Ellis

5 COUNCIL CODE OF CONDUCT

5.1 COUNCIL CODE OF CONDUCT

OC2020-079 RESOLVED (Mark Inkamala/Sarah Stockman)

That the Ordinary Council note the Council Code of Conduct.

6 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING

Minutes of the Ordinary Council Meeting held on 26 June 2020

OC2020-080 RESOLVED (Tommy Conway/Marlene Abbott)

That the minutes be taken as read and be accepted as a true record of the Meeting.

7 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

7 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

OC2020-081 RESOLVED (Tommy Conway / Mark Inkamala)

- 7.1 That the papers circulated were received for consideration at the meeting.
- 7.2 That members provided notification that no matters will be raised in general business.

8 CONFLICT OF INTEREST

8.1 COUNCIL CODE OF CONDUCT

OC2020-082 RESOLVED (Tommy Conway/Mark Inkamala)

That the Ordinary Council

- a) Noted the Council Code of Conduct
- b) That members did not declare any conflict of interest

9 DEPUTATIONS AND PRESENTATIONS

Nil

10 NOTICES OF MOTION

Nil

11 RESCISSION MOTIONS

Nil

12 LOCAL AUTHORITY**12.1 DRAFT MINUTES OF LOCAL AUTHORITY MEETINGS****EXECUTIVE SUMMARY:**

Council considers the minutes of each Local Authority meeting or provisional meeting at the next available Ordinary Council meeting. Attached are the draft (unconfirmed) minutes of Local Authority meetings that have occurred since, or could not be prepared before, the last Ordinary Council meeting.

The Local Authority meetings covered on this report include:

- Santa Teresa – 27 May 2020
- Mount Liebig – 10 June 2020
- Papunya – 11 June 2020
- Haasts Bluff – 17 June 2020
- Kintore – 15 July 2020
- Amoonguna – 22 July 2020
- Docker River – 5 August 2020

OC2020-083 RESOLVED (Tommy Conway/Mark Inkamala)

That Council noted the unconfirmed minutes of the Santa Teresa, Mount Liebig, Papunya, Haasts Bluff, Kintore, Amoonguna, Docker River Local Authority meetings.

13 STANDING ITEMS REPORT**13.1 ACTION REGISTER****EXECUTIVE SUMMARY:**

The Council regularly reviews this report which summarises actions that have been raised at previous Ordinary Council meetings and provides the status and/or updates of each action.

OC2020-084 RESOLVED (Tommy Conway/Dalton McDonald)

That Council

- a) **Noted the progress on the actions in the register**
- b) **Close Item # 3 – Desert Funerals Limited**

13.2 CORRESPONDENCE REGISTER

EXECUTIVE SUMMARY:

This report provides Councilors with an update on correspondence sent and received by the Council/President in the period following the past Council meeting.

OC2020-085 RESOLVED (Marlene Abbott/Mark Inkamala)

That Council

- a) **Noted the correspondence received.**
- b) **Cr Braydon Williams will attend meeting (Alcohol Management in Remote and Regional Communities)**

14 PRESIDENT AND COUNCILLORS' REPORTS

Nil

15 OFFICERS' REPORTS**15.1 COUNCIL ELECTORAL BOUNDARIES****EXECUTIVE SUMMARY:**

One year prior to the end of the Council term, the NT Electoral Commission seeks comment on the effectiveness, or not, of the MacDonnell Regional Council (MRC) boundary and the four ward boundaries within. Consultation with communities through our Local Authorities has recorded resolutions to inform Council's response to the electoral commission about the current electoral structure and whether it provides the most effective representation possible for constituents.

OC2020-086 RESOLVED (Tommy Conway/Mark Inkamala)

That Council resolved to approve the report with no changes recommended to the constitutional arrangements for council electoral representation.

15.2 POLICY REPORT**EXECUTIVE SUMMARY:**

This report recommends the endorsement of the following policies:

- HR05-CP Whistleblower Policy
- RS01-CP Work Health and Safety Policy

This report recommends amendments to the Council Policy:

- IR03-CP Privacy and Freedom of Information Policy
- FA06-CP Related Parties Disclosure Policy

OC2020-087 RESOLVED (Braydon Williams/Mark Inkamala)

That Council:

- a) **Approved the new HR05-CP Whistleblower Policy**
- b) **Approved the reviewed RS01-CP Work Health and Safety Policy**
- c) **Approved the amended IR03-CP Privacy and Freedom of Information Policy**
- d) **Approved the amended FA06-CP Related Parties Disclosure Policy**

15.3 END-OF-YEAR PROGRESS ON THE 2019/20 REGIONAL PLAN**EXECUTIVE SUMMARY:**

This report presents the end-of-year progress on the 2019-20 Regional Plan to ensure that Council is aware of the organisation's progress and any issues that arise.

OC2020-088 RESOLVED (Marlene Abbott/Dalton McDonald)

That Council noted and accepted the report on progress against the 2019-20 Regional Plan.

15.4 CORPORATE SERVICES REPORT JUNE/JULY 2020**EXECUTIVE SUMMARY:**

This report provides an update on the activities and the services of the Directorate of Corporate Services for the months of April to May 2020.

OC2020-089 RESOLVED (Braydon Williams/Dalton McDonald)

That Council noted and received the Corporate Services Report for the months of June and July 2020.

15.5 2020/2021 BUDGET REVIEW**EXECUTIVE SUMMARY:**

After review by Managers, Directors and the CEO, changes are recommended to Council's 2020/21 budget contained within the Regional Plan.

The amendments reflect changes in funding levels highlighted by recent changes/finalisation of funding agreements, recognition of new funding and savings realised within various functions during the year to date.

OC2020-090 RESOLVED (Tommy Conway/Mark Inkamala)

That Council, pursuant to section 128(2) of the Local Government Act adopts the amendments to the 2020/21 Budget as tabled.

15.6 FINANCE REPORT**EXECUTIVE SUMMARY:**

Regulation 18 of the Local Government (Accounting) Regulations (LGA Regs), states that a finance report must be laid before Council or a Committee tasked with reviewing the finance report each month. The report set out:

- Financial year-to-date income and expenditure to the end of the previous month;
- Forecast income and expenditure for the whole of the financial year;
- Details of all cash and investments held (including money held in trust);
- Statement of debts owed to council including aggregated amount by category and general age of debt; and
- Other information required by Council.

The attached report is the finance report for Council as at 31 July 2020.

OC2020-091 RESOLVED (Marlene Abbott/Sarah Stockman)

That Council noted and accepted the Finance Report as at 31 July 2020.

11:00AM MORNING TEA BREAK

11:14AM RETURN FROM BREAK

15.7 AUDIT COMMITTEE MINUTES**EXECUTIVE SUMMARY:**

Pursuant to the Local Government (Accounting) Regulations (the Regulations) councils are required to establish an audit committee as part of their internal control framework. Specifically the Regulations provide that an audit committee is to monitor compliance by the council to:

- proper standards of financial management; and
- regulations and the Accounting Standards.

OC2020-092 RESOLVED (Mark Inkamala/Braydon Williams)

That Council noted and accepted the Audit Report as at 31 July 2020.

15.8 FINANCE AND RISK COMMITTEE MINUTES

EXECUTIVE SUMMARY:

The Council have delegated to the Finance and Risk committee the necessary powers to carry out, on behalf of council, council financial functions in the months the council does not hold an ordinary meeting.

OC2020-093 RESOLVED (Dalton McDonald/Marlene Abbott)

That Council noted and received the minutes including any resolutions from Finance & Risk Committee.

15.9 COMMUNITY SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

OC2020-094 RESOLVED (Braydon Williams/Mark Inkamala)

That Council noted and accepted the Community Services Report.

15.10 DIRECTOR SERVICE CENTRE DELIVERY REPORT

EXECUTIVE SUMMARY:

This report provides an update of Council delivered services provided across the area of Local Government Service Delivery.

OC2020-095 RESOLVED (Tommy Conway/Mark Inkamala)

That Council noted and accepted the Service Centre Delivery report.

15.11 TECHNICAL SERVICES REPORT

EXECUTIVE SUMMARY:

This report details recent activities in the Technical Services Directorate

OC2020-096 RESOLVED (Tommy Conway/Mark Inkamala)

That Council noted and accepted the Technical Services Report

16 GENERAL BUSINESS AS RAISED AT ITEM 7.2

16.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 8, the Elected Members of the MacDonnell Regional Council have an opportunity to provide notification of matters to be raised in General Business.

OC2020-097 RESOLVED (Dalton McDonald/Mark Inkamala)

That Council noted there were no items raised at Item 8.

12:15pm Break for lunch
12:49pm Return from lunch break

President Roxanne Kenny entered meeting 12:55pm

DECISION TO MOVE TO CLOSED SESSION

OC2020-098 RESOLVED (Braydon Williams/Tommy Conway)

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:

17 CONFIDENTIAL REPORTS

17.1 Confirmation of Previous Minutes - Confidential

The report will be dealt with under Section 65(2) (a) (ci) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

17.2 Approved Panel of Contractors - Professional Veterinary Service to 13 MRC Communities and funded Out Stations

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

17.3 Procurement exemption for Kintore internal roads

The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

17.4 Renewing NDIS Registration

The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

DECISION TO MOVE TO OPEN SESSION

OC2020-018 RESOLVED (Mark Inkamala/Greg Sharman)

That the Ordinary Council moved the meeting back to an open meeting.

18 DATE OF NEXT MEETING 30 October 2020

19 MEETING CLOSED

The meeting terminated at 1:26pm.

This page and the preceding 6 pages are the Minutes of the Ordinary Council Meeting held on Friday, 28 August 2020 and unconfirmed.

President

CONFLICTS OF INTEREST

ITEM NUMBER	8.1
TITLE	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Ordinary Council note the Conflict of Interest Policy.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

DEPUTATIONS AND PRESENTATIONS

ITEM NUMBER	9.1
TITLE	NT Treaty Commission
REFERENCE	- 278646
AUTHOR	Darren Pfitzner, Manager Governance and Engagement

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The NT Treaty Commission is providing information to the Council about the work of the NT Treaty Commission and to consult on the Commission's Discussion Paper.

RECOMMENDATION

That Council note the deputation and provide feedback to the NT Treaty Commission.

BACKGROUND/DISCUSSION

The NT Treaty Commission commenced in March 2019 following Professor Mick Dodson's appointment as Commissioner. The NTTC released its discussion paper in June 2020 and is consulting with Aboriginal Territorians on its contents.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

MacDonnell Regional Council
Executive Leadership Team

ATTACHMENTS:

- 1 TC_Exec_Summary_8pp_PRINT.pdf



Northern Territory
**Treaty
Commission**

Treaty Discussion Paper
**Executive
Summary**

June 30 2020

Acknowledgement of Country

The office of the NT Treaty Commission is located on the traditional lands of the Larrakia Nation.

We pay our respects to the Larrakia elders past and present and all the Larrakia people and to all Aboriginal First Nations peoples of the Northern Territory.

BACKGROUND

The treaty development process initiated by the Barunga Agreement 2018 rests on the Northern Territory Government's express acceptance of three foundational propositions for the treaty consultation process:

- That Aboriginal people, First Nations, were the prior owners and occupiers of the land, seas and waters that are now called the Northern Territory of Australia;
- The First Nations of the Northern Territory were self-governing in accordance with their traditional laws and custom; and
- First Nations peoples of the Northern Territory never ceded sovereignty of their land, seas and waters.

This is a great starting point for treaty discussions because these things are already agreed.

Also critical is the Northern Territory Government's agreement in the Barunga Agreement that *"there has been deep injustice done to the Aboriginal people of the Northern Territory, including violent dispossession, the repression of their languages and cultures, and the forcible removal of children from their families, which have left a legacy of trauma, and loss that needs to be addressed and healed"*.

The Barunga Agreement is very clear that: *The key objective of any treaty in the Northern Territory must be to achieve real change and substantive, long term, benefits for Aboriginal people.*

This Discussion Paper provides detailed information, and throws out questions for consultation:

- Why is a Treaty needed in the Northern Territory?
- What minimum standards should be required?
- What should the scope and content of treaty/treaties be?
- What is the legal context for treaties in the NT?
- What is national and international best practice?

The Discussion Paper also proposes options for a treaty making framework and negotiation model in the NT to be discussed during consultations.

The full Discussion Paper can be downloaded from our website www.treatynt.com.au



TREATIES

The use of the word Treaty in this Discussion Paper also includes the plural "Treaties".

Following an introduction and Executive Summary, Section 3 of the Discussion Paper deals with the foundational issues of treaty. At its simplest, a treaty is an agreement between one or more parties. Modern treaties between First Nations and their colonisers are a particular type of treaty. The use of the word 'treaty' conveys the significance and distinctive standing of agreements between Indigenous peoples and the governments of States or Territories founded on the land and resources of free First Nations.

The intention of such treaties is to rectify an unjust relationship resulting from colonisation. Accordingly, Indigenous treaties typically include, but are not limited to, common key elements:

- recognition of the original status of First Nations as sovereign, self-governing, political communities;
- restoration of the First Nation right to self-determination and a meaningful degree of self-government within the State or Territory;
- restoration of traditional lands and interests in natural resources;
- material reparation for irrecoverable historical losses;
- financial and material resources to enable economic independence; and
- standing and negotiation procedures based on equality and good faith

The United Nations Declaration on the Rights of Indigenous Peoples, adopted by resolution of the General Assembly of the UN in September 2007, outlines the inherent rights of First Nations peoples

that could form part of the minimum standards for NT treaties. The Declaration covers four key rights:

- self-determination;
- participation in decision making;
- protection of culture; and
- equality and non-discrimination, including the right to be free from racial discrimination.

The UN Declaration's "golden thread" is Indigenous peoples' right to their free, prior and informed consent on issues affecting them.

A treaty is not about international law or formal definitions of sovereignty. It is about the human recognition of the unique status of Australia's First Nations and the chance to define, for the first time, the terms of our relationship with the colonisers. Treaties provide an opportunity for a renewed relationship based on sound principle and practicality to correct the flaw and fill the vacuum of Australian history in the Northern Territory.

Truth telling is at the core of any treaty negotiations and is also at the heart of documenting the unfinished business. The timing for it is extremely urgent. It is of utmost importance that we must start immediately to record the stories of the hundreds of older Aboriginal First Nation Territorians' whose memories stretch back into a previous era, before those stories are gone forever. Treaty negotiations will not begin, at best, for years. Truth telling must start well before that. Truth telling must include the Stolen Generations of the Northern Territory. This Discussion Paper strongly suggests that the negotiation process and the truth telling process should start separately.

LEGAL ISSUES

Section 4 of the Discussion Paper highlights that the best way to achieve a treaty with adequate scope and contents, and protection, is through legislation enacted by the Northern Territory Government.

There is a fundamental limitation on the scope of any treaty negotiated with the Northern Territory. It is not a State within Australia's federal system. As a Commonwealth Territory, the powers exercised by the Northern Territory Government are conferred and defined by the Commonwealth under the *Northern Territory (Self Government) Act 1978*. Northern Territory legislation giving effect to a treaty must be consistent and comply with that Act and all other Commonwealth laws in operation across the Northern Territory. Other Commonwealth law includes, for example, the *Aboriginal Land Rights Act (Northern Territory) 1976* (C'th) (*Aboriginal Land Rights Act*) and the *Native Title Act 1993* (C'th). If the terms of a treaty exceed the powers of the Northern Territory, or are inconsistent with any element of Commonwealth legislation, they will have no legal effect.

The Commonwealth also has complete power over the governance of any Australian Territory under section 122 of the *Commonwealth of Australia Constitution Act 1900* (C'th) (the Constitution). The Commonwealth has the legislative power to void any treaty enacted by the Northern Territory and to amend the *Northern Territory (Self-Government) Act*, expressly withdrawing any power to conclude a treaty with First Nations. This fact highlights the role the Commonwealth has in ensuring that any treaty with First Nations in the Northern Territory will have meaningful and lasting legal effect.

NATIONAL AND INTERNATIONAL BEST PRACTICE

Section 5 of the Discussion Paper describes some of the national and international developments in modern treaty making.

Significant modern treaty development has occurred in British Columbia, Canada and Aotearoa

(New Zealand). The parties to modern treaties in British Columbia are three governments: the First Nations Government, the British Columbia Government and the Canadian Government and treaties are negotiated using their own "made-in-BC" process. Treaties are facilitated by the British Columbia Treaty Commission, which is an independent Commission where all five Commissioners are Indigenous Canadians.

There are six stages in the made-in BC negotiation process; commencing with a First Nation submitting an Intention to Negotiate and concluding with Implementation. Although each Treaty negotiation is unique, comprehensive Treaties in BC must, as a minimum, address:

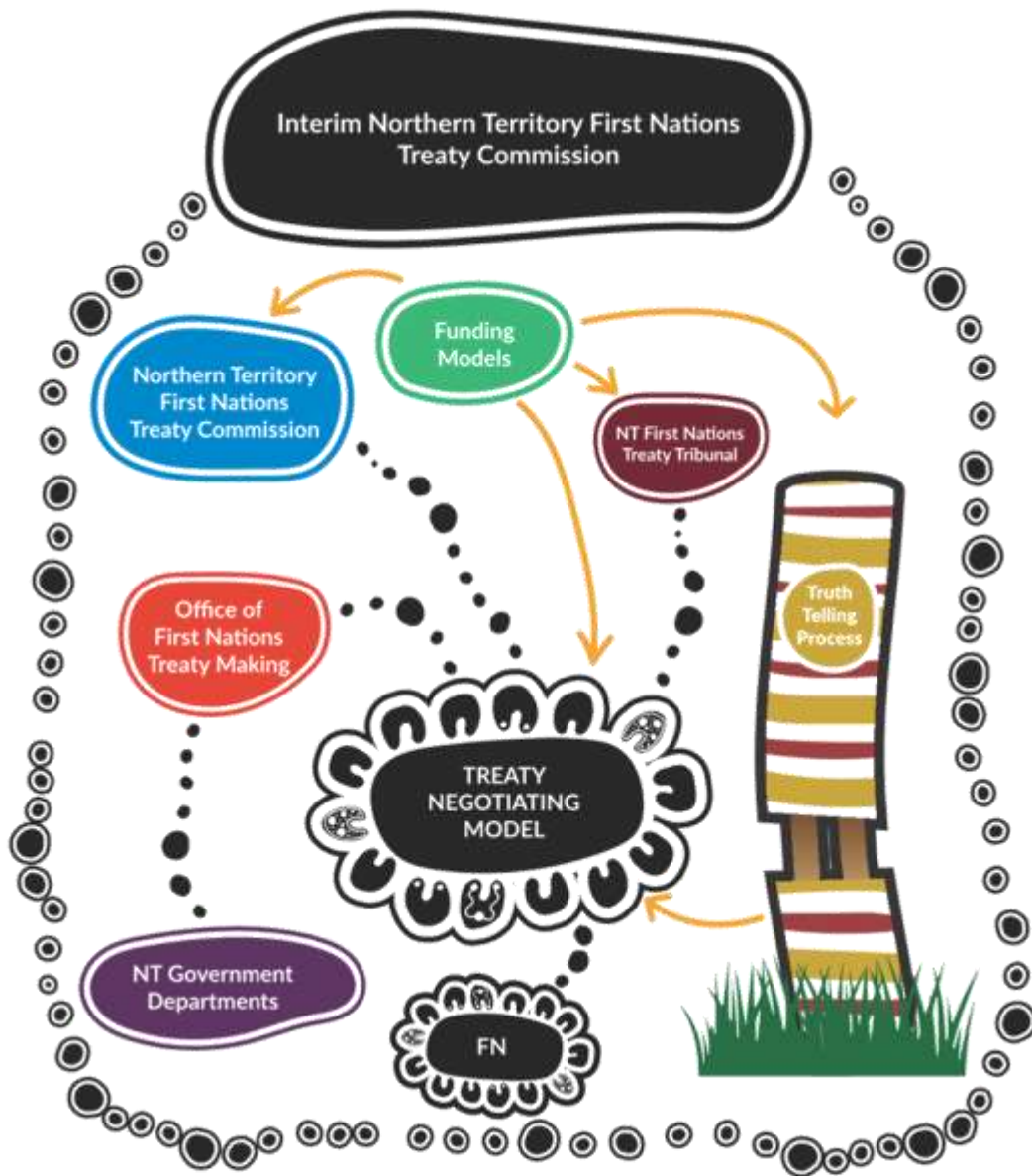
- First Nations government structures and related financial arrangements;
- Jurisdiction and ownership of lands, waters and resources;
- Cash settlements;
- Processes for amendment and resolving disputes; and now
- Implementation of the United Nations Declaration on the Rights of Indigenous Peoples.

The stages and the negotiating process are described in detail in section 5 of this Discussion Paper. Section 5 also describes Aotearoa (New Zealand's) settlement process in detail. Settlement Agreements in Aotearoa need to provide:

- An apology by the Crown and a historical account;
- Financial redress;
- Commercial redress; and
- Cultural redress (for example, the return of lands of special significance, arrangements to provide a role for Māori in the governance of resources and place name changes).

The central learning from overseas is that treaties are a long game and take many years to negotiate. The Tla'amin Final Agreement in British Columbia, Canada took 22 years to negotiate and finalise.

PROPOSED FRAMEWORK FOR THE NORTHERN TERRITORY



The proposed framework describes the structures, entities and the mechanisms needed to facilitate a treaty system in the NT. To get things moving, an Interim Treaty Commission headed up by Aboriginal Territorians, to aid in the development of legislation to support treaties in the NT, while at the same time do the preparatory work for the entities to be created, is proposed. The proposed Interim Treaty Commission's work will be completed once a First Nations Treaty Convention has endorsed overarching legislation and the legislation is enacted. It will then be disbanded.

The ongoing framework may include the following entities:

NT First Nations Treaty Commission (Treaty Commission)

Roles for a NT First Nations Treaty Commission may include to:

- Develop the negotiation framework in detail including all processes, systems, procedures; templates and other electronic and non-electronic resources;
- Develop and implement ongoing education and awareness programmes building on the phase 1 program delivered by the Interim Commission;
- Manage grants to First Nations, including grants to First Nations for capacity building and to "run" a treaty negotiation;
- Develop a process for treaties between First Nations and support that process;

- Develop legislation, with First Nation's representatives as significant contributors, to be enacted once treaties are signed; and
- Maintain the momentum of treaty-making and facilitate effective project management once negotiations commence.

Office of First Nations Treaty Making (Treaty Office)

Primary functions of a Treaty Office may be to:

- Lead government treaty negotiations under direction of the Minister responsible for treaty negotiations;
- Ensure the government meets its Treaty commitments in good faith and in a timely manner;
- Negotiate funding with other governments;
- Develop engagement, co-design and partnering principles that ensure Northern Territory Government agencies operate appropriately;
- Ensure public sector capability to work with First Nations in a respectful and culturally competent manner is strengthened; and
- Ensure the engagement of public sector agencies with First Nations is meaningful.

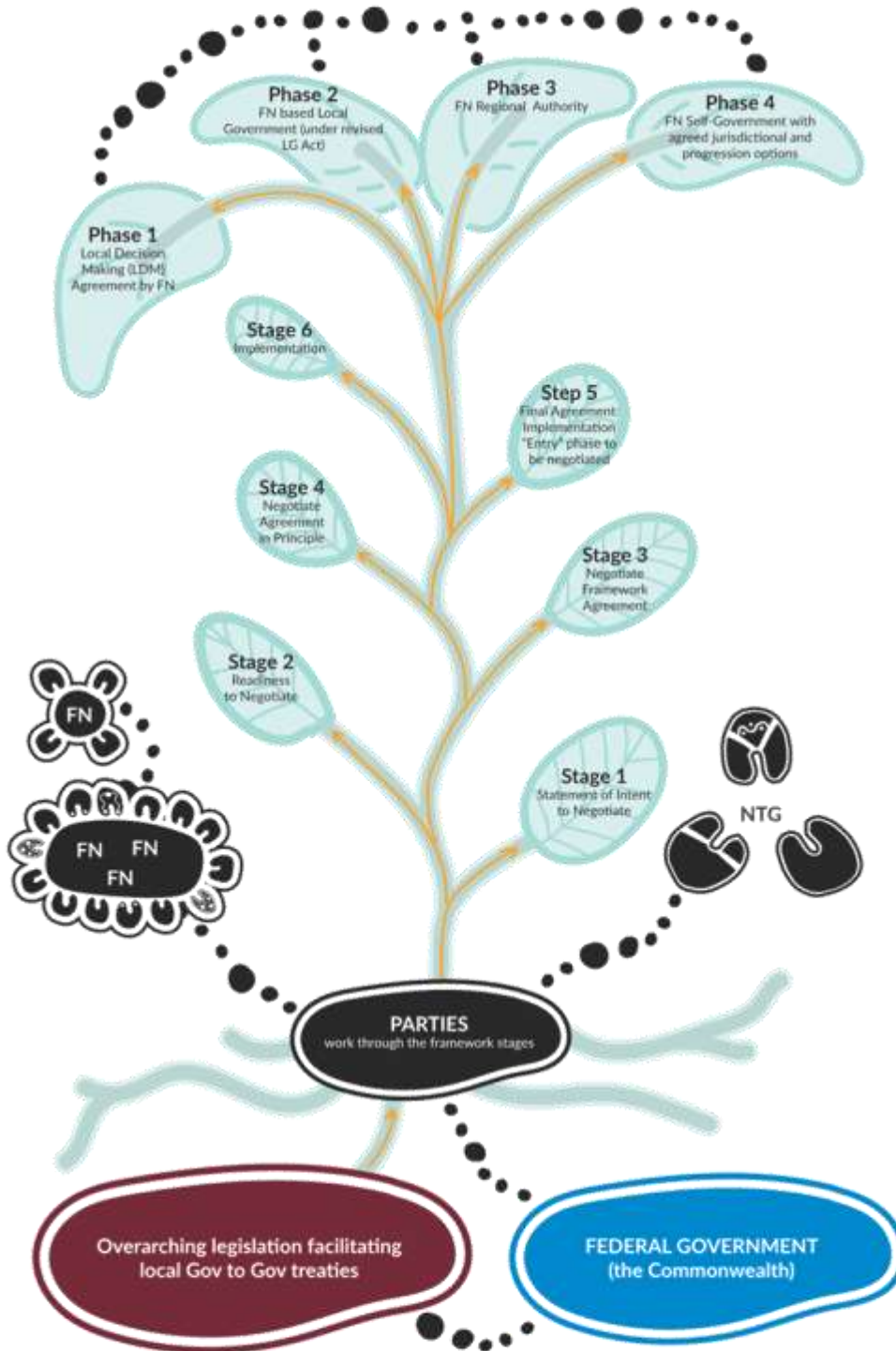
NT First Nations Treaty Tribunal (Treaty Tribunal)

All formal agreements contain dispute resolution clauses and treaties should be no different. Most issues are expected to be settled by the parties in informal talks. But if no resolution is found, the Treaty Tribunal could be an independent tribunal with powers and functions to:

- Conciliate and arbitrate disputes either during or post-implementation.
- Make findings of fact; and
- Make recommendations for dispute resolution.



PROPOSED NEGOTIATING MODEL FOR THE NORTHERN TERRITORY



8 Northern Territory Treaty Commission | Executive Summary

The negotiating model describes the process, underpinned by NT legislation, to be overseen by the Treaty Commission and used by the parties (that is, a First Nation Government and the NT Government) to negotiate a treaty.

The suggested negotiation process aligns with the made-in-BC 6 steps process:

Stage 1: Statement of Intent to Negotiate;

Stage 2: Readiness to Negotiate;

Stage 3: Negotiation of a Framework Agreement;

Stage 4: Negotiation of an Agreement in Principle;

Stage 5: Negotiation to Finalise a Treaty; and

Stage 6: Implementation of the Treaty

Each stage is supported by detailed processes, information resources, templates and support mechanisms for the parties.

Four possible implementation points for Stage 6 are suggested:

Phase 1: Local Decision Making Agreement with the First Nation; or

Phase 2: First Nation Based Local Government; or

Phase 3: Regional Authority; or

Phase 4: Full First Nation Self Government (with agreed jurisdiction and progression options)

FEEDBACK

While the Commission will endeavour to talk to as many Aboriginal Territorians as possible over the next 18 months, we will not be able to get everywhere or talk to everyone personally. We are therefore encouraging written responses to the Discussion Paper as well as oral and audio-visual responses. We ask that all submissions be constructive and respectful. Submissions need to be provided by 30 June 2021 and can be submitted:

By Email:

to admin@treatynt.com.au or

By post to:

NT Treaty Commission

GPO Box 2096

Darwin NT 0801

The full Discussion Paper can be obtained from our web site: www.treatynt.com.au



LOCAL AUTHORITY

ITEM NUMBER	12.1
TITLE	Draft Minutes of Local Authority Meetings
REFERENCE	- 277543
AUTHOR	Darren Pfitzner, Manager Governance and Engagement

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Council considers the minutes of each Local Authority meeting or provisional meeting at the next available Ordinary Council meeting. Attached are the draft (unconfirmed) minutes of Local Authority meetings that have occurred since, or could not be prepared before, the last Ordinary Council meeting.

The Local Authority meetings covered on this report include:

- Titjikala – 6 August 2020
- Areyonga – 19 August 2020
- Hermannsburg – 20 August 2020
- Kintore – 9 September 2020
- Imanpa – 16 September 2020
- Finke – 17 September 2020
- Mount Liebig – 23 September 2020
- Papunya – 24 September 2020

RECOMMENDATION

That Council note the unconfirmed minutes of the Titjikala, Areyonga, Hermannsburg, Kintore, Imanpa, Finke, Mount Liebig, Papunya Local Authority meetings.

BACKGROUND/DISCUSSION**Titjikala – Provisional Local Authority meeting – 6 August 2020**

Local Authority Business

- A call for Local Authority member nominations was recommended to fill two vacancies
- The Local Authority was satisfied with the current level of electoral representation and recommended no change to the ward boundary

Projects and Commitments

The Local Authority kept all projects open:

- Titjikala Youth Board
- Footpaths (stage 1, 2 & 3)
- Upgrade public Rest Area on Store Lot & Bus Stop Shade Shelter

Non-Council Business

The Local Authority closed the Action Item, Your Voice, Your Community

Areyonga – Ordinary Local Authority meeting – 19 August 2020

Local Authority Business

The Local Authority received an update that the musical performances of “The Sapphires” and “Isaiah Firebrace” have been postponed to 2021

Projects and Commitments

The Local Authority kept all projects open:

- Toilet block
- Shade shelter and water tank at men's area
- Trees at football oval
- Install shade shelter and water tank at Football oval
- Shade shelter over playground
- Youth Board project

Discretionary Funds

The Local Authority allocated \$4,000.00 of their 2020/21 Discretionary Funds for a Christmas BBQ

Non-Council Business

The Australian Bureau of Statistics informed the Areyonga Local Authority and sought assistance with the testing of the ABS Census Operational Readiness Exercise

Hermansburg – Provisional Local Authority meeting – 20 August 2020

Local Authority Business

The Local Authority:

- Received and recommended to Council to endorse the nomination of Cliff Raggett
- Received an update that the musical performance of "The Sapphires" has been postponed to 2021

Projects and Commitments

The Local Authority:

- Requested a water connection added at the project 'Safe Spaces'
- Kept open projects:
 - Tip Rehabilitation
 - Football Oval
 - Softball Field
 - Ablution Block Maintenance
 - Youth Board
- Requested quotes to be sought for project 'Portable Toilets at Cemetery'

Non-Council Business

- No update as no NTG Representative in attendance

Kintore – Ordinary Local Authority meeting – 9 September 2020

Local Authority Business

The Local Authority:

- Received the resignations of Shania Sampson and Francis Collins
- Noted and accepted the nominations of Gerrard Giles and Joe Young

Projects and Commitments

The Local Authority:

- Kept all projects open:
 - Youth Board
 - Kintore Community-Hub Masterplan
 - Solar lights at playground
 - Shade at church

Discretionary Funds

The Local Authority allocated \$4,000.00 of their 2020/21 Discretionary Funds for a Christmas party

Non-Council Business

The Local Authority:

- Closed Action Item Road
- Kept all other Action Items open:
 - Housing – Room to Breathe
 - NT Police
 - Desert Bore Outstation

Imanpa – Ordinary Local Authority meeting – 16 September 2020

Local Authority Business

The Local Authority noted and accepted the nominations of Charles Gibson

Projects and Commitments

The Local Authority kept all projects open:

- Walking track from school to shop
- Shade and seating at basketball court and Lot 107
- Springy toys
- Shade at the Rec Hall
- Bench Seats x 10
- Solar Lights
- Mini Goal Posts at the Rec Hall
- Youth Project

Discretionary Funds

The Local Authority allocated \$2,000.00 to their Community Christmas Party and \$800.00 towards the repair of the Digital Keyboard

General Council Business

The Local Authority approved the separation of the Home Care building to create a new air-conditioned room

Non-Council Business

The Local Authority kept open the Action Item, Draft Community Land Use Plan

Finke – Provisional Local Authority meeting – 17 September 2020

Local Authority Business

- Call for Local Authority member nominations to be opened to fill a vacancy

Projects and Commitments

The Local Authority:

- Created a new project, Fence around Titji Park
- Sought quotation for 1.8 metre high fence for approval at the Finke Local Authority of 18 November 2020

General Council Business

The Local Authority requested:

- To have the Department of Primary Industries (DPI) contacted in order to attend to the scavenging pigs in the community
- To have the tap at the Sorry Camp installed at the sink that is already in place
- To have the water re-instated at the cemetery

Non-Council Business

The Local Authority received an update on actions Overdue 4 new houses, Room to Breathe Program and was advised of the visit of a team from Darren Johnson's office (Senior Director Land Tenure) in Finke the following week where these matters could be discussed.

Mount Liebig – Ordinary Local Authority meeting – 23 September 2020

Local Authority Business

NT Health presented to the Local Authority a project of temporary wash stations through the CDP Program to aid in the prevention of COVID-19 and other infectious diseases. The Local Authority supported the initiative and provided positive feedback.

Projects and Commitments

The Local Authority:

- Combined funds and Incorporated the project Solar Lights with project Stage
- Agreed that the location of the Stage be moved to lot 99, beside the park
- Requested a plan and quote to having a store room/shed with shade built near the stage
- Requested a quote to have power installed to the stage and store room
- Sought quotations on erecting a 1.8 metre high fence with 3 gates around lot 99
- Kept open project Shade for Tyre Changing
- Created a new project named 'Speakers for the Church' and allocated \$3000.00 for 2 speakers

Discretionary Funds

The Local Authority allocated \$2000.00 for the Community Christmas BBQ and \$2000.00 for the Community New Year's BBQ

General Council Business

- Discussions were held on the condition of the roads within the Community and how soon the roads would be graded
- Due to the corrugations and large rocks, the Local Authority requested if the Community Entrance Road could be upgraded

Non-Council Business

The Local Authority was advised that:

- From the 26th October 2020, National Partnership for Remote Housing will be visiting Mt Liebig and will address the housing needs of the community
- The representative from the Department of Chief Minister and Cabinet will follow up on when grading of the Kintore Road was likely to occur

Papunya – Ordinary Local Authority meeting – 24 September 2020

Local Authority Business

The Local Authority:

- Revoked Member Deannie Egan from the Papunya Local Authority membership
- Requested Council to increase the membership of the Papunya Local Authority to eight (8) members
- Received the nomination by unanimous vote for Graham Poulson as a member

NT Health presented to the Local Authority a project of temporary wash stations through the CDP Program to aid in the prevention of COVID-19 and other infectious diseases. The Local Authority supported the initiative and provided positive feedback.

Projects and Commitments

The Local Authority:

- Kept open project Softball Diamond, and put the second softball location on hold until approval from Central Land Council to extend the boundaries of Lot 333 for the Papunya Sports Ground
- Kept open projects Water at Oval, Cracker Dust for Cemetery, Roof for Stage and Oval Cracker Dust
- Kept open project Securing Scoreboards, allocated an additional \$900.00 to the project and approved the quotation from 'CASH'

- Kept open project Fence around the Church, allocated an additional \$15,000.00 to the project and approved quotation from A.J. Nichols for the fence without concrete plinth
- Noted the completion and closed project MacYouth and credited the unspent funds of \$648.50 to the fund

Discretionary Funds

The Local Authority allocated \$2,000.00 to a Football Barbeque and \$2,000.00 for Trophies

General Council Business

- The Chairperson requested signs to slow down the traffic going to outstations
- The Local Authority was advised that MRC had just received the funding and contracts for the outstations

Non-Council Business

The Local Authority was advised that:

- No updates were received from the Department of Infrastructure, Planning and Logistics
- The National Partnership for Remote Housing NT (NPRHNT) will be visiting Papunya community on 12 October 2020

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Council must take the priorities of its Local Authorities or provisional meetings, whether submitted to Council or recorded in minutes, into consideration as part of its overall budget development process.

CONSULTATION

Local Authority members

Executive Leadership team

Governance and Engagement team

ATTACHMENTS:

- 1 Titjikala Local Authority 2020-08-06 [945] Minutes.pdf
- 2 Areyonga Local Authority 2020-08-19 [948] Minutes.pdf
- 3 Hermannsburg Local Authority 2020-08-20 [949] MinutesV2.pdf
- 4 Kintore Local Authority 2020-09-09 [957] Minutes.pdf
- 5 Imanpa Local Authority 2020-09-16 [963] Minutes.pdf
- 6 Finke Local Authority 2020-09-17 [964] Minutes.pdf
- 7 Mt Liebig Local Authority 2020-09-23 [965] Minutes.pdf
- 8 Papunya Local Authority 2020-09-24 [966] Minutes.pdf



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE
TITJIKALA BASKETBALL COURT ON THURSDAY 6 AUGUST 2020 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 11:08 AM

2 WELCOME

2.1 Welcome to Country – Margret Orr

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Chair Margaret Orr, Helen Katatuna, Dennis Douglas, Douglas Wells

Councillors:

Cr Susan Doolan

Council Employees:

Jeff MacLeod (CEO), Lou Bloom (EA to CEO), CT Fraser (Area Manager), Aalia Hape (CSC Titjikala), Cristiano Castro (Coordinator Community Safety), Jeff Tan (Coordinator, Communications and Planning), Robert Rabotot (Governance Officer)

Guests:

Enock Menge (Department of Local Government, Housing and Community Development), Dow Airen (PowerWater), Chanari Alaharuwan (Catholic Care), Nick Thorpe (NTG - Senior Land Planner), John Doverven (Catholic Care)

3.2 Apologies/Absentees

Apologies:

President Roxanne Kenny, Deputy President Greg Sharman, Cr Lynette Ellis, Heather Armstrong

Absentees:

Nil

Attendance, Apologies and Absentee**TLA2020-076 RESOLVED (Dennis Douglas/Douglas Wells)**

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to note the attendance, apologies and absentees of the meeting.

Note: Quorum not met, this meeting was conducted as a Provisional Meeting.

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations**3.5.1 NOMINATIONS****EXECUTIVE SUMMARY:**

At the Titjikala Local Authority Meeting of 26 September 2019, it was noted that there are now two (2) vacancies to the Local Authority, and consequently, a call for nominations was recommended.

TLA2020-077 RESOLVED (Susan Doolan/Margaret Orr)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to note that no nomination were received and kept the call for community nominations open for a further 28 days in order to fill the remaining two vacancies.

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT****TLA2020-078 RESOLVED (Dennis Douglas/Susan Doolan)**

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council that the Council Code of Conduct was noted.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

That the Titjikala Local Authority meeting minutes of 23 April 2020 be adopted as a resolution of the Titjikala Local Authority.

This item was not discussed as this meeting was conducted as a Provisional Meeting.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 That the papers circulated are received for consideration at the meeting.

6.1 Acceptance of the Agenda**TLA2020-079 RESOLVED (Douglas Wells/Margaret Orr)**

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to note that the papers circulated for consideration at the meeting were received.

This is page 2 of 7 of the Minutes of the Titjikala Local Authority Meeting held on Thursday, 6 August 2020

6.2 That members provide notification of matters to be raised in General Council Business.

6.2 Notification of General Business Items

TLA2020-080 RESOLVED (Douglas Wells/Margaret Orr)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to note that members did not provide notification of matters to be raised in General Council Business.

6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 Notifications of Non-Council Business Items

TLA2020-081 RESOLVED (Douglas Wells/Margaret Orr)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to note that members did not provide notification of matters to be raised in General Non-Council Business.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

TLA2020-082 RESOLVED (Dennis Douglas/Susan Doolan)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council that the Conflict of Interest policy was noted.

7.2 MEMBERS DECLARATION

TLA2020-083 RESOLVED (Dennis Douglas/Susan Doolan)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to note that no conflict of interest with the meeting agenda were declared.

Helen Katatuna arrived at the meeting at 11:27 AM.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 POWER AND WATER

EXECUTIVE SUMMARY:

Introduction of the Titjikala Battery Energy Storage System (BESS) project. Power and Water Corporation is advising the Local Authority about a new Power and Water project; a new battery energy system that will be installed in the existing power station compound.

TLA2020-084 RESOLVED (Susan Doolan/Margaret Orr)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to note and accept the presentation from Power and Water Corporation.

8.2 DRAFT COMMUNITY LAND USE PLAN

EXECUTIVE SUMMARY:

The Senior Land Use Planner is providing information by presenting the Draft Community Land Use Plan and is seeking support from the Local Authority to present the plan to the Traditional Owners and the Central Land Council.

TLA2020-085 RESOLVED (Helen Katatuna/Dennis Douglas)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to note and accept the information provided by the Department and provide support to present the plan to the Traditional Owners and the Central Land Council.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**9.1 ACTION REGISTER****EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

TLA2020-086 RESOLVED (Helen Katatuna/Douglas Wells)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to:

- a) Note the progress reports on actions from the minutes of previous meetings as received;
- b) Keep Action Item 1 open and replace 'Lisa Sharman' by 'CSC Titjikala';
- c) Keep Action Item 2 & 3 open; and
- d) Keep Action Item 4 open until the project is completed.

9.2 LOCAL AUTHORITY PROJECT REPORT**EXECUTIVE SUMMARY:**

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is a total un-committed balance of \$21,090.00 to allocate in their community. \$0 is from the 2018/19 Project Fund and must be expended before 30 June 2020. \$21,090.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

TLA2020-087 RESOLVED (Dennis Douglas/Margaret Orr)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to:

- a) Note and accept the progress of their projects; and
- b) Keep all projects open.

9.3 COMMUNITY INFRASTRUCTURE PLAN**EXECUTIVE SUMMARY:**

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

TLA2020-088 RESOLVED (Margaret Orr/Dennis Douglas)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to:

- a) Note and accept the report; and

- b) Provide feedback towards the Titjikala Infrastructure Plan.

9.4 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority receive a Discretionary Fund from the Council to spend each financial year on enhancing the community. Local Authorities decide how to best spend this money to broadly benefit the community.

There is a current balance of \$4,000.00 to spend before 30 June 2020.

That the Titjikala Local Authority:

- a) Note the spending of their 2019/20 Discretionary Funds; and
- b) Note and discuss the spending of their 2020/21 Discretionary Funds.

This item was not discussed as this meeting was conducted as a Provisional Meeting.

9.5 LOCAL AUTHORITY ASSISTANCE WITH THE REGIONAL PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

TLA2020-089 RESOLVED (Susan Doolan/Helen Katatuna)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to:

- a) Note and accept the report; and
- b) Provide guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan.

9.6 COUNCIL ELECTORAL BOUNDARIES

EXECUTIVE SUMMARY:

Toward the end of the Council term the NT Electoral Commission seeks comment on the effectiveness, or not, of the MacDonnell Regional Council boundary and the four ward boundaries within. The Local Authority is invited to record its comments to inform Council's response to the electoral commission about the current electoral structure and whether it provides the most effective possible representation for constituents.

TLA2020-090 RESOLVED (Douglas Wells/Dennis Douglas)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to note and accept the report and provide their comments to Council as:

The Local Authority was satisfied with the current level of electoral representation and recommended no change to the ward boundary.

9.7 COVID19

EXECUTIVE SUMMARY:

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person, but good hygiene can prevent infection. MRC in response to the COVID-19 outbreak has identified and is managing various risk through guidelines and regular communication with staff to ensure compliance.

TLA2020-091 RESOLVED (Douglas Wells/Susan Doolan)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to note and accept the report on COVID-19.

10 COUNCIL SERVICES REPORTS**10.1 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT****EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

TLA2020-092 RESOLVED (Susan Doolan/Margaret Orr)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to note and accept the Community Services report.

10.2 COUNCIL SERVICES COORDINATOR'S REPORT**EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Titjikala across the area of Local Government Service Delivery.

TLA2020-093 RESOLVED (Douglas Wells/Dennis Douglas)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to note and accept the attached report prepared by Donelle (CT) Fraser, Manager Service Centre Delivery.

11 FINANCE AND GOVERNANCE REPORTS**11.1 EXPENDITURE REPORT AS AT 30 JUNE 2020****EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 June 2020 in the Local Authority community.

TLA2020-094 RESOLVED (Douglas Wells/Margaret Orr)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to note and accept the Expenditure report as at 30 June 2020.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business.

We are now discussing the matters raised as follow:

RECOMMENDATION

That the Titjikala Local Authority note and discuss the items raised at Item 6.2.

No notification of matters were raised at item 6.2.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The Department of Local Government, Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

TLA2020-095 RESOLVED (Dennis Douglas/Helen Katatuna)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made recommendation to Council to:

- a) Note and accept the following updates and progress on actions from the Department of Local Government, Housing and Community Development; and
- b) Close the Action Item, Your Voice, Your Community.

14 DATE OF NEXT MEETING - WEDNESDAY 14 OCTOBER, 2020**15 MEETING CLOSED**

The meeting terminated at 1:18 PM.

This page and the preceding 6 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 6 August 2020 and are UNCONFIRMED.



MINUTES OF THE AREYONGA LOCAL AUTHORITY MEETING HELD ON THE
AREYONGA BASKETBALL COURT
ON WEDNESDAY 19 AUGUST 2020 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 11:05 AM

2 WELCOME

2.1 Welcome to Country – Sarah Gallagher

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Chair Sarah Gallagher, Member Jonathan Doolan, Member Garnet Djana, Member Hilda Bert, Member Joy Kunia

Councillors:

Cr Selina Kulitja

Council Employees:

Jeff McLeod (Chief Executive Officer), Lou Bloom (EA to CEO), Kathleen Abbott (Area Manager), Chris Broomhall (CSC Areyonga), Jeff Tan (Coordinator, Communications and Planning), Min Roebuck (Community Engagement Officer), June Crabb (Governance Administration Officer), Robert Rabotot (Governance Officer)

Guests:

Chansey Paech (Member for Namatjira)

3.2 Apologies/Absentees

Apologies:

President Roxanne Kenny, Cr Marlene Abbott, Member Peggy Gallagher, Member Daphne Puntjina,

Absentees:

Nil

Attendance, Apologies and Absentee

ARLA2020-048 RESOLVED(Jonathan Doolan/Garnet Djana)

That the Areyonga Local Authority noted the attendance, apologies and absentees of the meeting.

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations

Nil

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT**

ARLA2020-049 RESOLVED(Sarah Gallagher/Selina Kulitja)

That the Areyonga Local Authority Meeting noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

ARLA2020-050 RESOLVED(Selina Kulitja/Garnet Djana)

That the Minutes of the 13 May 2020 Local Authority meeting be adopted as a resolution of Areyonga Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 That the papers circulated are received for consideration at the meeting.

6.1 Acceptance of the Agenda

ARLA2020-051 RESOLVED(Sarah Gallagher/Hilda Bert)

That the Areyonga Local Authority received the papers circulated for consideration at the meeting.

6.2 That members provide notification of matters to be raised in General Council Business.

6.2 Notification of General Business Items

ARLA2020-052 RESOLVED(Sarah Gallagher/Hilda Bert)

That the Areyonga Local Authority provided notification that there were no matters to be raised in General Council Business

6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 Notifications of Non-Council Business Items

ARLA2020-053 RESOLVED (Sarah Gallagher/Hilda Bert)
That the Areyonga Local Authority members provided notification of matters to be raised in Non-Council Business as follow:

1. Census

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

ARLA2020-054 RESOLVED (Joy Kunia/Garnet Djana)
That the Areyonga Local Authority Meeting noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

ARLA2020-055 RESOLVED (Joy Kunia/Garnet Djana)
That the Areyonga Local Authority Meeting did not declare any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in community projects.

There is a total un-allocated balance of \$1,875.10 for the Local Authority to consider for investment into their community. This amount is comprised from the following two funds: \$0.00 is from the 2018/19 Project Fund and must be expended before 30 June 2020. \$1,875.10 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

ARLA2020-056 RESOLVED (Jonathan Doolan/Hilda Bert)
That the Areyonga Local Authority noted and accepted the progress of their projects and kept all projects open.

Hilda Bert left the meeting, the time being 11:43 AM

Hilda Bert returned to the meeting, the time being 11:48 AM

9.2 COMMUNITY INFRASTRUCTURE PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

ARLA2020-057 RESOLVED(Sarah Gallagher/Hilda Bert)

That the Areyonga Local Authority:

- a) Noted and accepted the report, and
- b) Provided feedback towards the Areyonga Infrastructure Plan.

9.3 DISCRETIONARY FUNDS**EXECUTIVE SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decide how to spend this money to best benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

ARLA2020-058 RESOLVED(Hilda Bert/Garnet Djana)

That the Areyonga Local Authority:

- a) Noted the spending of their 2019/20 Discretionary Funds; and
- b) Allocated \$4,000.00 of their 2020/21 Discretionary Funds for a Christmas BBQ.

The Local Authority meeting took a break at 12:32 PM.

The Local Authority meeting resumed at 12:54 PM.

9.4 LOCAL AUTHORITY ASSISTANCE WITH THE REGIONAL PLAN**EXECUTIVE SUMMARY:**

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

ARLA2020-059 RESOLVED(Sarah Gallagher/Selina Kulitja)

That the Areyonga Local Authority:

- a) Provided guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan; and
- b) Noted and accepted the report.

9.5 POSTPONEMENT OF MUSIC PERFORMANCES: "THE SAPPHIRES" AND "ISAIAH FIREBRACE"**EXECUTIVE SUMMARY:**

After receiving an offer from Hit Production for "The Sapphires" and "Isaiah Firebrace" to perform in Areyonga. The Areyonga Local Authority extended an invitation for both acts to visit Areyonga for musical performances in late 2020.

MRC has received an update from the touring company that due to COVID-19 (Coronavirus) restrictions, planning for any touring of The Sapphires or Isaiah has been pushed out to 2021.

ARLA2020-060 RESOLVED(Garnet Djana/Joy Kunia)

That the Areyonga Local Authority noted the update that the musical performances of "The Sapphires" and "Isaiah Firebrace" has been postponed to 2021.

10 COUNCIL SERVICES REPORTS

10.1 COMMUNITY SERVICE AREYONGA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

ARLA2020-061 RESOLVED (Sarah Gallagher/Hilda Bert)

That the Areyonga Local Authority noted and accepted the Community Services report.

10.2 COUNCIL SERVICE COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Areyonga across the area of Local Government Service Delivery.

ARLA2020-062 RESOLVED (Jonathan Doolan/Sarah Gallagher)

That the Areyonga Local Authority noted and accepted the attached report prepared by Chris Broomhall, Council Services Coordinator, Areyonga.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 30 JUNE 2020

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 June 2020 in the Local Authority Community.

ARLA2020-063 RESOLVED (Garnet Djana/Joy Kunia)

That the Areyonga Local Authority noted and accepted the Expenditure Report as at 30 June 2020.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business.

RECOMMENDATION

That the Areyonga Local Authority note and discuss the items raised at Item 6.2.

Note: No matters were raised at Item 6.2

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Local Government, Housing and Community Development provide any necessary updates in regards to Northern Territory Government services.

ARLA2020-064 RESOLVED (Selina Kulitja/Joy Kunia)

That the Areyonga Local Authority:

- a) Noted and discussed the Non-Council Business items raised at Item 6.3 as below; and

- b) Noted that no representative from the Department of Local Government, Housing and Community Development attended the meeting.

1. Census

The Australian Bureau of Statistics requested to inform the Areyonga Local Authority and sought assistance with the testing of the ABS Census Operational Readiness Exercise.

ABS Census Operational Readiness Exercise (ORE)
Key Points for Areyonga LA Meeting

- Census Operational Readiness Exercise (ORE) is how ABS will test processes for Census 2021, this includes offering interviews, paper forms and online options for people to complete their Census forms.
- Remote area testing will be done in 5 Alice Springs Town Camps plus Amoonguna and Areyonga. ABS will be recruiting a Remote Area Management Team (RAMT) from Alice Springs area (with assistance from Tangentyere Council) to conduct ORE.
- RAMT will be looking to recruit and train 13 paid Community Field Officers (CFO) in Areyonga who will visit every household to conduct Census interviews and write household responses on a Census interview form, online Census form and self complete options will also be offered to households by CFOs.
- RAMT will visit Areyonga for 1 or 2 days between 12 to 18 October 2020 to identify and locate dwellings and return between 21 October 2020 to 5 November 2020 to offer interviews and other Census options. This second visit is when CFOs will be trained and employed.
- No one from outside the NT will be visiting the community and, in all likelihood, won't be from any further than Alice Springs. We want to hire in community wherever possible because of familiarity with residents and, of course, COVID-19 safety.

14 DATE OF NEXT MEETING - WEDNESDAY 4 NOVEMBER, 2020

15 MEETING CLOSED

The meeting terminated at 1:32 PM.

This page and the preceding 5 pages are the minutes of the Areyonga Local Authority Meeting held on Wednesday, 19 August 2020 and are UNCONFIRMED.



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN
THE HERMANNSBURG REC HALL
ON THURSDAY 20 AUGUST 2020 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 11.27AM

2 WELCOME

2.1 Welcome to Country – Nicholas Williams

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Chair Nicholas Williams, Member Reggie Lankin, Member Cassie Williams and Member Evance Pareroutja

Councillors:

Cr Mark Inkamala

Council Employees:

Ken Newman (Director Service Delivery Centre), Kathleen Abbott (Area Manager), Max Baliva (Council Service Coordinator), Cristiano Castro (Coordinator Community Safety), Yananai Mangwiro (Youth Engagement Officer), Jeff Tan (Coordinator Communications and Engagement), Min Roebuck (Community Engagement Officer), Robert Rabotot (Governance Officer), June Crabb (Governance Administration Officer)

Guests:

Nil

3.2 Apologies/Absentees

Apologies:

President Roxanne Kenny and Councillor Braydon Williams

Absentees:

Member Ivan Emitja, Member Katherine Mocketarinja, Member Marion Swift, Member Maryanne Malbunka, and Member Rex Kantawara

Attendance, Apologies and Absentees

HLA2020-029 RESOLVED (Nicholas Williams/Cassie Williams)

That the provisional meeting of the Hermannsburg Local Authority, by majority of vote, made a recommendation to Council to note the attendance, apologies and absentees of the meeting.

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations

3.5.1 NOMINATIONS

EXECUTIVE SUMMARY:

Following the loss of a member, a vacancy in the Hermannsburg Local Authority is open and as a consequence a call for nominations is recommended.

In the event of a vacancy, a new member will be nominated and appointed in accordance with the Local Government Act, Ministerial Guidelines and Council Policy 111 Local Authorities.

Council appoints Local Authority members under the Local Government Act.

HLA2020-030 RESOLVED (Nicholas Williams/Cassie Williams)

That the provisional meeting of the Hermannsburg Local Authority, by majority of vote, made a recommendation to Council to accept the nomination of Cliff Raggett to the Hermannsburg Local Authority.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

HLA2020-031 RESOLVED (Reggie Lankin/Evance Pareroultja)

That the provisional meeting of the Hermannsburg Local Authority, by majority of vote, made a recommendation to Council to note the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Hermannsburg Local Authority Meeting of 12 February 2020 be adopted as a resolution of Hermannsburg Local Authority at the next scheduled meeting.

Note: As this meeting was held as a provisional meeting, the minutes of the Hermannsburg of 20 August 2020 could not be approved and will be presented at the 21 October 2020 meeting.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 That the papers circulated are received for consideration at the meeting.

6.1 Acceptance of the Agenda

HLA2020-032 RESOLVED (Mark Inkamala/Nicholas Williams)

That the provisional meeting of Hermannsburg Local Authority, by majority of vote, made a recommendation to Council to note that the papers circulated for consideration at the meeting were received.

6.2 That members provide notification of matters to be raised in General Council Business.

6.2 Notification of General Business Items

HLA2020-033 RESOLVED (Mark Inkamala/Nicholas Williams)

That the provisional meeting of Hermannsburg Local Authority, by majority of vote, made a recommendation to Council to note that members did not provide notification of matters to be raised in General Council Business.

6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 Notifications of Non-Council Business Items

HLA2020-034 RESOLVED (Cassie Williams/Nicholas Williams)

That the provisional meeting of Titjikala Local Authority, by majority of vote, made a recommendation to Council to note that members did not provide notification of matters to be raised in General Non-Council Business.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

HLA2020-035 RESOLVED (Mark Inkamala/Reggie Lankin)

That the provisional meeting of the Hermannsburg Local Authority, by majority of vote, made a recommendation to Council to:

- a) Note the Conflict of Interest policy; and
- b) That the members declared no conflict of interest

7.2 MEMBERS DECLARATION

HLA2020-036 RESOLVED (Mark Inkamala/Reggie Lankin)

That the provisional meeting of the Hermannsburg Local Authority, by majority of vote, made a recommendation to Council to note that no conflict of interest with the meeting agenda was declared.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

HLA2020-037 RESOLVED (Mark Inkamala/Reggie Lankin)

That the provisional meeting of the Hermannsburg Local Authority, by majority of vote, made a recommendation to Council to;

- a) Noted the progress reports on actions from the minutes of previous meetings as received; and
- b) That action items 1, 2 and 3 remain open

9.2 LOCAL AUTHORITY PROJECT REPORT

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in community projects.

There is a total un-committed balance of \$6,674.39 to allocate in their community.

\$0.00 funds are available from the 2018/19 Project Fund.

\$6,674.39 is available from the 2019/20 Project Fund.

HLA2020-038 RESOLVED (Cassie Williams/Reggie Lankin)

That the provisional meeting of the Hermannsburg Local Authority, by majority of vote, made a recommendation to Council to:

- a) Note and accept the progress of their projects and close completed projects.
- b) Project 2241 Safe Spaces – Note Local Authority wishes water connection
- c) Keep open Project 2245 - Tip Rehabilitation, Project 2244 - Football Oval, Project 2243 - Softball Field, Project 2246 - Ablution Block Maintenance and Project 2247 - Youth Board Project; and
- d) Project 2248 Portable Toilets at Cemetery – Note CSC to seek quotes

9.3 COMMUNITY INFRASTRUCTURE PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

HLA2020-039 RESOLVED (Cassie Williams/Reggie Lankin)

That the provisional meeting of the Hermannsburg Local Authority, by majority of vote, made a recommendation to Council to:

- a) Note and accept the report, and
- b) Provide feedback towards the Hermannsburg Infrastructure Plan.

9.4 DISCRETIONARY FUND

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on

enhancing the community and decide how to spend this money to best benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Hermannsburg Local Authority:

- a) **Note the spending of their 2019/20 Discretionary Funds; and**
- b) **Note and discuss the spending of their 2020/21 Discretionary Funds.**

Note: This meeting was held as a provisional meeting. Discretionary Funds was not discussed.

9.5 LOCAL AUTHORITY ASSISTANCE WITH THE REGIONAL PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

HLA2020-040 RESOLVED (Nicholas Williams/Cassie Williams)

That the provisional meeting of the Hermannsburg Local Authority, by majority of vote, made a recommendation to Council to:

- a) **Provide guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan, and**
- b) **Note and accept the report.**

9.6 COUNCIL ELECTORAL BOUNDARIES

EXECUTIVE SUMMARY:

Toward the end of the Council term the NT Electoral Commission seeks comment on the effectiveness, or not, of the MacDonnell Regional Council boundary and the four ward boundaries within. The Local Authority is invited to record its comments to inform Council's response to the electoral commission about the current electoral structure and whether it provides the most effective possible representation for constituents.

HLA2020-041 RESOLVED (Mark Inkamala/Nicholas Williams)

That the provisional meeting of the Hermannsburg Local Authority, by majority of vote, made a recommendation to Council to:

- a) **Note and accept the report; and**
- b) **That the Local Authority was satisfied with the current level of electoral representation and recommended that no change be made to the ward boundary.**

9.7 POSTPONEMENT OF "THE SAPPHIRES" MUSICAL PERFORMANCE

EXECUTIVE SUMMARY:

After receiving an offer from Hit Production for "The Sapphires" to stage a musical performance in Hermannsburg in late 2020. The Hermannsburg Local Authority extended an invitation for the act to visit Hermannsburg.

MRC has received an update from the touring company that due to COVID-19 (Coronavirus) restrictions, planning for any touring of "The Sapphires" has been pushed out to 2021.

HLA2020-042 RESOLVED (Nicholas Williams/Cassie Williams)

That the provisional meeting of the Hermannsburg Local Authority, by majority of vote, made a recommendation to Council to note the update that the musical performance of "The Sapphires" has been postponed to 2021.

10 COUNCIL SERVICES REPORTS**10.1 COUNCIL SERVICES COORDINATOR'S REPORT****EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Hermannsburg across the area of Local Government Service Delivery.

HLA2020-043 RESOLVED (Nicholas Williams/Cassie Williams)

That the provisional meeting of the Hermannsburg Local Authority, by majority of vote, made a recommendation to Council to note and accept the attached report prepared by Max Baliva, Council Services Coordinator, Hermannsburg.

10.2 COMMUNITY SERVICE HERMANSBURG LOCAL AUTHORITY REPORT**EXECUTIVE SUMMARY:**

This report provides an update on Community Service program delivery.

HLA2020-044 RESOLVED (Reggie Lankin/Mark Inkamala)

That the provisional meeting of the Hermannsburg Local Authority, by majority of vote, made a recommendation to Council to note and accept the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS**11.1 EXPENDITURE REPORT AS AT 30 JUNE 2020****EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 June 2020 in the Local Authority Community.

HLA2020-045 RESOLVED (Mark Inkamala/Cassie Williams)

That the provisional meeting of the Hermannsburg Local Authority, by majority of vote, made a recommendation to Council to note and accept the Expenditure Report as at 30 June 2020.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business.

We are now discussing the matters raised as listed below:

RECOMMENDATION

That the Hermannsburg Local Authority noted there was no General Business items raised at Item 6.2.

Note: No notification of matters was raised at Item 6.2

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The Department of Local Government, Housing and Community Development provide any necessary updates in regards to Northern Territory Government services.

RECOMMENDATION

That the Hermannsburg Local Authority:

- a) Noted that there was no Non-Council Business items raised at Item 6.3; and,
- b) Noted there were no updates and progress on actions from the Department of Local Government, Housing and Community Development.

Note: No notification of matters was raised at Item 6.3

14 DATE OF NEXT MEETING - WEDNESDAY 21 OCTOBER, 2020**15 MEETING CLOSED**

The meeting terminated at 1:44 pm.

This page and the preceding 6 pages are the minutes of the Hermannsburg Local Authority Meeting held on Thursday 20 August 2020 and are UNCONFIRMED.



MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING
HELD IN THE KINTORE BASKETBALL COURT
ON WEDNESDAY 9 SEPTEMBER 2020 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:52 AM

2 WELCOME

2.1 Welcome to Country and Prayer – Monica Robinson

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Monica Robinson, Rochelle Robinson, Lindsay Corby and Phyllis Rowe

Councillors:

President Roxanne Kenny, Cr Tommy Conway, Cr Sarah Stockman and Cr Dalton McDonald

Council Employees:

Simon Murphy (Director Technical Services), Joseph Smith (CSC), Alexander Marcus (Coordinator MacYouth), Katie Richards (MacYouth Kintore Youth Engagement Officer), Jeff Tan (Coordinator, Communications and Planning), Min Roebuck (Community Engagement Officer), June Crabb (Governance Administration Officer) and Robert Rabotot (Governance Officer)

Guests:

Maria Viegas (Department of Local Government, Housing and Community Services), Joe Young (Elder and Traditional Owner Kintore)

3.2 Apologies/Absentees

Apologies:

Giselle Barku, Shania Sampson and Francis Collins

Absentees:

Nil

3 ATTENDANCE AND APOLOGIES

KLA2020-053 RESOLVED (Monica Robinson/Phyllis Rowe)

That the Kintore Local Authority noted the attendance and apologies of the meeting.

3.3 Resignations

3 RESIGNATIONS

KLA2020-054 RESOLVED (Dalton McDonald/Lindsay Corby)

That the Kintore Local Authority noted and accepted the resignations of Shania Sampson and Francis Collins.

3.4 Terminations

Nil

3.5 Nominations

3 NOMINATIONS

KLA2020-055 RESOLVED (Sarah Stockman/Rochelle Robinson)

That the Kintore Local Authority noted and accepted the nominations of Gerrard Giles and Joe Young.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

KLA2020-056 RESOLVED (Phyllis Rowe/Monica Robinson)

That the Kintore Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

KLA2020-057 RESOLVED (Phyllis Rowe/Rochelle Robinson)

That the Minutes of the Kintore Local Authority meeting of 15 July 2020 be adopted as a resolution of Kintore Local Authority provided the minutes are amended to reflect Monica Robinson as the Mover and Cr. Dalton McDonald as the Seconder of Item 13.1.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 That the papers circulated are received for consideration at the meeting.

6.1 Acceptance of the Agenda

KLA2020-058 RESOLVED (Phyllis Rowe/Monica Robinson)

That the Kintore Local Authority received the papers circulated for consideration at the meeting.

6.2 That members provide notification of matters to be raised in General Council Business.

6.2 Notification of General Business Items

KLA2020-059 RESOLVED (Phyllis Rowe/Monica Robinson)

That the Kintore Local Authority did not provide notification of matters to be raised in General Business.

6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 Notifications of Non-Council Business Items

KLA2020-060 RESOLVED (Phyllis Rowe/Monica Robinson)

That the Kintore Local Authority members did not provide notification of matters to be raised in General Non-Council Business.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

KLA2020-061 RESOLVED (Phyllis Rowe/Dalton McDonald)

That the Kintore Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

KLA2020-062 RESOLVED (Phyllis Rowe/Dalton McDonald)

That the Kintore Local Authority did not declare any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

KLA2020-063 RESOLVED (Rochelle Robinson/Lindsay Corby)

That the Kintore Local Authority:

- a) **Noted the progress reports on actions from the minutes of previous meetings as received; and**
- b) **Closed Action Item 1 – Master Plan for community.**

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NTG Department of Local Government, Housing and Community Services for investing in local government community projects.

There is a total un-committed balance of \$0.00 to allocate in this community.

\$0.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

\$0.00 is from the 2020/21 Project Fund and must be expended before 30 June 2022.

Note: Still not received allocated funds from the Department.

KLA2020-064 RESOLVED (Monica Robinson/Phyllis Rowe)

That the Kintore Local Authority:

- a) Noted and accepted the progress of their projects;
- b) Kept all projects open;
- c) Requested to invite Chancey Paech, Minister for Remote Housing and Town Camps, at the next meeting to discuss the Kintore Community-Hub Masterplan;
- d) De-allocated \$5,000.00 from Project 2285, Kintore Community-Hub Masterplan, to be re-allocated to Project 2282, Shade at church, for 2 solar lights.

9.3 YOUTH BOARD PROJECT PROPOSAL AND MEETING MINUTES (24 JULY 2020)**EXECUTIVE SUMMARY:**

Goal 3 of the Regional Plan is for young people to be empowered to be engaged representatives in their communities.

RECOMMENDATION

That the Kintore Local Authority:

- a) Noted and accepted the minutes of the Youth Board meeting of 24 July 2020;
- b) Approved that, if the upgrade/repairs of the bathrooms at Lot 100 Green Shed cannot be fully covered by the maintenance budget, the allocated \$5,000.00 of Project 2284, Youth Board project, will be used for:
 1. 15 litres of red paint
 2. Upgrade/repairs of the bathrooms
 3. Seats at the basketball court.

9.4 COMMUNITY INFRASTRUCTURE PLAN**EXECUTIVE SUMMARY:**

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

KLA2020-065 RESOLVED (Rochelle Robinson/Dalton McDonald)

That the Kintore Local Authority:

- a) Note and accept the report, and
- b) Provide feedback towards the Community Infrastructure Plan

The Local Authority Meeting did break for lunch at 12:53 PM

The Local Authority Meeting resumed at 13:35 PM

9.5 DISCRETIONARY FUNDS**EXECUTIVE SUMMARY:**

The Local Authority is granted \$4,000.00 from the Council every new financial year to spend on enhancing the community. The Local Authority must decide how to commit the funds to best benefit everybody. Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June of that financial year.

KLA2020-066 RESOLVED (Rochelle Robinson/Phyllis Rowe)

That the Kintore Local Authority:

- a) Noted and discussed the spending of their 2020/21 Discretionary fund; and
- b) Allocated \$4,000.00 to their Community Christmas Party.

9.6 LOCAL AUTHORITY ASSISTANCE WITH THE REGIONAL PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission to *improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

KLA2020-067 RESOLVED (Monica Robinson/Dalton McDonald)

That the Kintore Local Authority:

- a) Provided guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan, and
- b) Noted and accepted the report.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Kintore across the area of Local Government Service Delivery.

KLA2020-068 RESOLVED (Monica Robinson/Lindsay Corby)

That the Kintore Local Authority accepted and noted the attached report prepared by Joseph Smith, Council Services Coordinator, Kintore.

10.2 COMMUNITY SERVICE KINTORE LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

KLA2020-069 RESOLVED (Sarah Stockman/Phyllis Rowe)

That the Kintore Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 30 JUNE 2020

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 June 2020 in the Local Authority Community.

KLA2020-070 RESOLVED (Monica Robinson/Tommy Conway)

That the Kintore Local Authority noted and accepted the Expenditure Report as at 30 June 2020.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business.

We are now discussing the matters raised as follow:

RECOMMENDATION

This is page 5 of 6 of the Minutes of the Kintore Local Authority Meeting held on Wednesday, 9 September 2020

That the Kintore Local Authority note and discuss the items raised at Item 6.2.

Note: This item was not discussed as no matters were raised at 6.2.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Local Government, Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

KLA2020-071 RESOLVED (Phyllis Rowe/Dalton McDonald)

That the Kintore Local Authority:

- a) Did not raise any Non-Council Business matters at Item 6.3 to be noted and discussed;
- b) Noted and accepted any updates and progress on actions from the Department of Local Government, Housing and Community Development; and
- c) Closed Action Item Road;
- d) Kept all other Action Items open.

14 DATE OF NEXT MEETING - THURSDAY 12 NOVEMBER, 2020

15 MEETING CLOSED

The meeting terminated at 2:30 PM.

This page and the preceding 5 pages are the minutes of the Kintore Local Authority Meeting held on Wednesday 9 September 2020 and are UNCONFIRMED.



MINUTES OF THE IMANPA LOCAL AUTHORITY MEETING HELD IN THE
 IMANPA AGED CARE SHADE ON
 WEDNESDAY 16 SEPTEMBER 2020 AT 11:20AM

1 MEETING OPENING

The meeting was declared open at 11.20AM

2 WELCOME

2.1 Welcome to Country – Chair Kathleen Luckey

ILA2020-049 RESOLVED (Jeffrey Mumu/Lillian Inkamala)

That the Imanpa Local Authority nominated Member Gary Mumu as Chair for the Imanpa Local Authority meeting of 16 September 2020.

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Chairperson Kathleen Luckey, Member Gary Mumu, Member Jeffery Mumu, Member Lesley Luckey, Member Janie (Shelia) Bulla, Member Lillian Inkamala

Councillors:

Councillor Marlene Abbott

Council Employees:

Jeff MacLeod (CEO), Lou Blom (Executive Assistant to CEO and President), Tanya Luckey (Council Services Coordinator), Cherry-Lee Bilston (Centrelink Officer), Jeff Tan (Coordinator Communications and Engagement), Min Roebuck (Engagement Officer), Zoe Lang (Coordinator Aquatic Facilities and Projects), Robert Rabotot (Governance Officer), June Crabb (Governance Administration Officer)

Guests:

Robin Hall (Community Development Officer for the Department of Chief Minister and Cabinet)

3.2 Apologies/Absentees

Apologies:

President Roxanne Kenny and Councillor Selina Kuitja

Absentees:

Nil

3 ATTENDANCE AND APOLOGIES

ILA2020-050 RESOLVED (Kathleen Luckey/Gary Mumu)

That the Imanpa Local Authority noted the attendance, apologies and absentees of the meeting.

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations

3.5.1 NOMINATIONS

ILA2020-051 RESOLVED (Lesley Luckey/Janie (Shelia) Bulla)

That the Imanpa Local Authority noted and accepted the nomination of Charles Gibson.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

ILA2020-052 RESOLVED (Lillian Inkamala/Jeffery Mumu)

That the Imanpa Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

ILA2020-053 RESOLVED (Marlene Abbott/Janie (Shelia) Bulla)

That the Minutes of the Imanpa meeting of 20 May 2020 be adopted as a resolution of Imanpa Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 That the papers circulated are received for consideration at the meeting

6.1 ACCEPTANCE OF THE AGENDA

ILA2020-054 RESOLVED (Jeffery Mumu/Lillian Inkamala)

That the Imanpa Local Authority received the papers circulated for consideration at the meeting.

6.2 That members provide notification of matters to be raised in General Council Business.

6.2 NOTIFICATION OF GENERAL NON-COUNCIL BUSINESS

ILA2020-055 RESOLVED (Jeffery Mumu/Lillian Inkamala)

That the Imanpa Local Authority did not provide notification of matters to be raised in General Business.

- 6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 NOTIFICATION OF NON GENERAL BUSINESS

ILA2020-056 RESOLVED (Jeffery Mumu/Lillian Inkamala)

That the Imanpa Local Authority did not provide notification of matters to be raised in General Non-Council Business.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

ILA2020-057 RESOLVED (Lillian Inkamala/Janie (Shelia) Bulla)

That the Imanpa Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

ILA2020-058 RESOLVED (Lillian Inkamala/Janie (Shelia) Bulla)

That the Imanpa Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

ILA2020-059 RESOLVED (Kathleen Luckey/Marlene Abbott)

That the Imanpa Local Authority:

- a) Noted the progress reports on actions from the minutes of previous meetings as received;
- b) Kept open Action item 1 – Youth Project;
- c) Closed Action item 2 – Youth Group Activities;
- d) Kept open Action item 3 – CAAMA Radio; and
- e) Requested that names are provided for the 2 Parks in Imanpa Community.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NTG Department of Local Government, Housing and Community Services for investing in local government community projects.

There is a total un-committed balance of \$31,491.58 to allocate in their community.

\$7,491.58 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

\$24,000.00 is from the 2020/2021 Project Fund and must be expended before 30 June 2022

ILA2020-060 RESOLVED (Jeffery Mumu/Janie (Shelia) Bulla)

That the Imanpa Local Authority:

- a) Noted and accepted the progress of their projects; and
- b) Kept all projects open.

9.4 COMMUNITY INFRASTRUCTURE PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

ILA2020-061 RESOLVED (Lillian Inkamala/Janie (Shelia) Bulla)

That the Imanpa Local Authority:

- a) Noted and accepted the report; and
- b) Provided feedback towards the Community Infrastructure Plan.

9.4 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, the Local Authority is granted a Discretionary Fund of \$4,000.00 from the Council to spend on enhancing the community with decisions made by Local Authorities on how to best spend the money to benefit the community. The money cannot be carried over from year to year and must be spent (with goods received) between 1 July to 30 June.

ILA2020-062 RESOLVED (Kathleen Luckey/Janie (Shelia) Bulla)

That the Imanpa Local Authority

- a) Noted and discussed the spending of their 2020/2021 Discretionary fund;
- b) Allocated \$2,000.00 to their Community Christmas Party; and
- c) Allocated \$800.00 towards the repair of the Digital Keyboard.

9.5 LOCAL AUTHORITY ASSISTANCE WITH THE REGIONAL PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

ILA2020-063 RESOLVED (Kathleen Luckey/Marlene Abbott)

That the Imanpa Local Authority:

- a) Noted and accepted the report; and
- b) Provided guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Imanpa across the area of Local Government Service Delivery.

ILA2020-064 RESOLVED (Lillian Inkamala/Jeffery Mumu)

That the Imanpa Local Authority noted and accepted the attached report prepared by Tanya Luckey, Council Services Coordinator, Imanpa.

10.2 HOME CARE RESPITE ROOM

EXECUTIVE SUMMARY:

Imanpa Homecare's main meeting area has no air-conditioning and is open to the elements. After consultation with staff the need for a sealed air-conditioned room for aged care clients to relax in was highlighted. It was requested to separate a section near the kitchen to build an internal lounge room.

As this building is used by the community at large for meetings, MRC would like the Local Authority approval to enclose part of the building to create a cleanable and climate controlled space. We propose enclosing half of the building to create a new room. The new room will include lighting, flooring and air-conditioning. Please refer to diagram showing the proposed space to create an internal room.

ILA2020-065 RESOLVED (Lillian Inkamala/Janie (Shelia) Bulla)

That the Imanpa Local Authority:

- a) Noted and accepted the report; and
- b) Approved the separation of the building to create a new room.

10.3 COMMUNITY SERVICE IMANPA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

ILA2020-066 RESOLVED (Jeffery Mumu/Lesley Luckey)

That the Imanpa Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 30 JUNE 2020

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 June 2020 in the Local Authority's community.

ILA2020-067 RESOLVED (Marlene Abbott/Jeffery Mumu)

That the Imanpa Local Authority noted and accepted the Expenditure Report as at 30 June 2020.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Imanpa Local Authority have an opportunity to provide notification of matters to be raised in General Business.

ILA2020-068 RESOLVED (Lillian Inkamala/Janie (Shelia) Bulla)

The Imanpa Local Authority noted that there were no General Business items raised at Item 6.2.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Imanpa Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

ILA2020-069 RESOLVED (Marlene Abbott/Kathleen Luckey)

That the Imanpa Local Authority:

- a) Noted that there were no Non-Council Business items raised at Item 6.3; and,
- b) Noted and accepted the updates and progress on actions from the Department of Chief Minister and Cabinet;
- c) Kept all other Action items open

Note: During discussions, the Imanpa Local Authority advised that there were no roads leading to the new houses.

14 DATE OF NEXT MEETING - WEDNESDAY 18 NOVEMBER, 2020**15 MEETING CLOSED**

The meeting terminated at 2:30 pm.

This page and the preceding 5 pages are the minutes of the Imanpa Local Authority Meeting held on Wednesday 16 September 2020 and are UNCONFIRMED.

UNCONFIRMED



MINUTES OF THE FINKE LOCAL AUTHORITY PROVISIONAL MEETING HELD IN
THE TITJI PARK ON THURSDAY 17 SEPTEMBER 2020 AT 9:45AM

1 MEETING OPENING

The meeting was declared open at 9:45 AM

FLA2020-079 RESOLVED (Greg Sharman/Charmaine Stuart)

That the provisional meeting of the Finke Local Authority, by majority of vote, recommended to Council to nominate Councillor Susan Doolan as Chair for the Finke Local Authority meeting of 17 September 2020.

2 WELCOME

2.1 Welcome to Country – Cr. Susan Doolan

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Charmaine Stuart, Rosemary Matasia

Councillors:

Deputy President Greg Sharman, Cr Susan Doolan, Cr Lynette Ellis (via phone)

Council Employees:

Jeff MacLeod (CEO), Lou Bloom (EA to CEO), CT Fraser (Area Manager), Heather Smith (CSC Finke), Jeff Tan (Coordinator Communications and Engagement), Min Roebuck (Community Engagement Officer), June Crabb (Governance Administration Officer) and Robert Rabotot (Governance Officer)

Guests:

Robin Hall (Department of Local Government, Housing and Community Development)

3.2 Apologies/Absentees

Apologies:

President Roxanne Kenny, Chair Michael Ferguson, Michelle Allen, Jill Doolan, Richard Doolan

Absentees:

Nil

Attendance, Apologies and Absentees**FLA2020-080 RESOLVED (Greg Sharman/Susan Doolan)**

That the provisional meeting of the Finke Local Authority, by majority of vote, recommended to Council to note the attendance, apologies and absentees of the meeting.

Note: Quorum not met, this meeting was conducted as a Provisional Meeting.

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations**3.5.1 NOMINATIONS****EXECUTIVE SUMMARY:**

Following the termination of a member at this meeting, one vacancy in the Finke Local Authority opens and as a consequence a call for nominations is recommended.

FLA2020-081 RESOLVED (Greg Sharman/Charmaine Stuart)

That the provisional meeting of the Finke Local Authority, by majority of vote, recommended to Council to keep the call for community nominations in order to fill the vacancy open.

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT****FLA2020-082 RESOLVED (Greg Sharman/Susan Doolan)**

That the provisional meeting of Finke Local Authority, by majority of vote, made recommendation to Council that the Council Code of Conduct was noted.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Finke Local Authority meeting of 21 May 2020 be adopted as a resolution of Finke Local Authority.

This item was not discussed as this meeting was conducted as a Provisional Meeting.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 That the papers circulated are received for consideration at the meeting.

6.1 Acceptance of the Agenda**FLA2020-083 RESOLVED (Greg Sharman/Lynette Ellis)**

That the provisional meeting of Finke Local Authority, by majority of vote, made recommendation to Council to note that the papers circulated for consideration at the meeting were received.

6.2 That members provide notification of matters to be raised in General Council Business.

6.2 Notification of General Business Items

FLA2020-084 RESOLVED (Greg Sharman/Lynette Ellis)

That the provisional meeting of Finke Local Authority, by majority of vote, made recommendation to Council to note that notification of matters to be raised in General Council Business were provided as follow:

1. Taps at Sorry Camp and Cemetary

6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 Notifications of Non-Council Business Items

FLA2020-085 RESOLVED (Greg Sharman/Lynette Ellis)

That the provisional meeting of Finke Local Authority, by majority of vote, made recommendation to Council to note that no notification of matters for Non-Council Business were provided.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

FLA2020-086 RESOLVED (Greg Sharman/Susan Doolan)

That the provisional meeting of Finke Local Authority, by majority of vote, made recommendation to Council to note that the Conflict of Interest policy was noted.

7.2 MEMBERS DECLARATION

FLA2020-087 RESOLVED (Greg Sharman/Susan Doolan)

That the provisional meeting of Finke Local Authority, by majority of vote, made recommendation to Council to note that no conflict of interest with the meeting agenda were declared.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

RECOMMENDATION

That the provisional meeting of Finke Local Authority, by majority of vote, made recommendation to Council to:

- a) Note the progress reports on actions from the minutes of previous meetings as received; and
- b) Close Action Item 1 – Open Space Meeting.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NTG Department of the Chief Minister and Cabinet for investing in local government community projects.

There is a total un-committed balance of \$26,980.00 to allocate in their community. \$80.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021. \$26,900.00 is from the 2020/21 Project Fund and must be expended before 30 June 2022.

RECOMMENDATION

That the provisional meeting of Finke Local Authority, by majority of vote, made recommendation to Council to:

- a) Note and accept the progress of their projects;
- b) Keep all projects open;
- c) Create a new project named 'Fence around Titji Park';
- d) Seek quotation for 1.8 metre high fence for approval at the Finke Local Authority of 18 November 2020.

9.3 COMMUNITY INFRASTRUCTURE PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

FLA2020-088 RESOLVED (Greg Sharman/Susan Doolan)

That the provisional meeting of Finke Local Authority, by majority of vote, made recommendation to Council to:

- a) Note and accept the report, and
- b) Provide feedback towards the Finke Infrastructure Plan.

9.4 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spend (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Finke Local Authority:

- a) Note the spending of their 2019/20 Discretionary Funds; and
- b) Note and discuss the spending of their 2020/21 Discretionary Funds.

Note: This item was not discussed as this meeting was conducted as a Provisional Meeting.

9.5 LOCAL AUTHORITY ASSISTANCE WITH THE REGIONAL PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The

Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

FLA2020-089 RESOLVED (Susan Doolan/Charmaine Stuart)

That the provisional meeting of Finke Local Authority, by majority of vote, made recommendation to Council to:

- a) Note and accept the report, and
- b) Provide guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Finke across the area of Local Government Service Delivery

FLA2020-090 RESOLVED (Greg Sharman/Susan Doolan)

That the provisional meeting of Finke Local Authority, by majority of vote, made recommendation to Council to:

- a) Note and accept the attached report prepared by Heather Smith, Council Services Coordinator, Finke; and
- b) Request to have the Department of Primary Industries (DPI) contacted in order to attend to the scavenging pigs in the community.

10.2 COMMUNITY SERVICE FINKE LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

FLA2020-091 RESOLVED (Lynette Ellis/Susan Doolan)

That the provisional meeting of Finke Local Authority, by majority of vote, made recommendation to Council to note and accept the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 30 JUNE 2020

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 June 2020 in the Local Authority's community.

RECOMMENDATION

That the Finke Local Authority note and accept the Expenditure Report as at 30 June 2020.

Note: This item was not discussed as this meeting was conducted as a Provisional Meeting.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Local Authority have an

opportunity to provide notification of matters to be raised in General Business.

FLA2020-092 RESOLVED (Susan Doolan/Greg Sharman)

That the provisional meeting of Finke Local Authority, by majority of vote, made recommendation to Council to note that the Local Authority discussed the General Business items raised at Item 6.2 as follow:

1. Tap at Sorry Camp and Cemetary

The Local Authority advised that the taps at the Sorry Camp and the Cemetary are placed low on the ground and a leak was found at the Sorry Camp.

The Local Authority requested to have the tap at the Sorry Camp installed at the sink that is already in place.

The Local Authority requested to have the water to be re-instated at the cemetary.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of the Chief Minister and Cabinet will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Santa Teresa Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

RECOMMENDATION

That the provisional meeting of Finke Local Authority, by majority of vote, made recommendation to Council to:

- a) Note that no items to be discussed the Non-Council Business were raised at Item 6.3; and,
- b) Note and accept the updates and progress from the Department of the Chief Minister and Cabinet on actions, Overdue 4 new houses, and, Room to Breathe Program, that a team from Darren Johnson's office (Senior Director Land Tenure) will be in Finke next week and these matters can be discussed then.

14 DATE OF NEXT MEETING - THURSDAY 19 NOVEMBER, 2020

15 MEETING CLOSED

The meeting terminated at 12:28 pm.

This page and the preceding 5 pages are the minutes of the Finke Local Authority Provisional Meeting held on Thursday, 17 September 2020 and are UNCONFIRMED.



MINUTES OF THE MT LIEBIG LOCAL AUTHORITY MEETING HELD IN THE
MOUNT LIEBIG TJANGALA NANGALA ON
WEDNESDAY 23 SEPTEMBER 2020 AT 12:10PM

1 MEETING OPENING

The meeting was declared open at 12:10 PM

2 WELCOME

2.1 Welcome to Country – Neil Peterson

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Member Neil Peterson (Chair), Member Audrey Turner, Member Jeffrey Wheeler, and Member Roderick Kantamara, Member Norma Kelly

Councillors:

President Roxanne Kenny, Cr Tommy Conway, Cr Sarah Stockman

Council Employees:

Jeff MacLeod (CEO), Lou Blom (EA to CEO and President), Keith Hassett (Manager Service Delivery), Stuart Miller (CSC Mt Liebig), Jeff Tan (Coordinator Communications and Engagement), Min Roebuck (Community Engagement Officer), Alexander Marcus (MacYouth Coordinator), Katie Hicks (MacYouth), Robert Rabotot (Governance Officer) and June Crabb (Governance Administration Officer)

Guests:

Patricia Johnson (Acting Manager Mt Liebig Primary Health Care), Nicholas Thorpe, (Senior Land Use Planner, Department Territory Families, Housing and Communities), Enock Menge (Department of Chief Minister and Cabinet)

3.2 Apologies/Absentees

Apologies:

Cr. Dalton MacDonald, Member Carol Peterson and Member Pete Turner

Absentees:

Nil

Attendance, Apologies and Absentees

MLLA2020-039 RESOLVED (Roderick Kantamara/Jeffrey Wheeler)

That the Mt Liebig Local Authority noted the attendance, apologies and absentees of the meeting.

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations

Nil

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT**

MLLA2020-040 RESOLVED (Norma Kelly/Neil Peterson)

That the Mt Liebig Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

MLLA2020-041 RESOLVED (Tommy Conway/Jeffrey Wheeler)

That the Minutes of the Mt Liebig Local Authority of 10 June 2020 be adopted as a resolution of Mt Liebig Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 That the papers circulated are received for consideration at the meeting.

6.1 Acceptance of the Agenda

MLLA2020-042 RESOLVED (Neil Peterson/Tommy Conway)

That the Mt Liebig Local Authority received the papers circulated for consideration at the meeting.

6.2 That members provide notification of matters to be raised in General Council Business.

6.2 Notification of General Business Items

MLLA2020-043 RESOLVED (Neil Peterson/Tommy Conway)

That the Mt Liebig Local Authority provided notification of matters to be raised in general business.

1. Grading of roads within the Community.

6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 Notifications of Non-Council Business Items

MLLA2020-044 RESOLVED (Neil Peterson/Tommy Conway)

That the Mt Liebig Local Authority members provided notification of matters to be raised in general business as follows:

1. Grading of roads outside the Community

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

MLLA2020-045 RESOLVED(Norma Kelly/Audrey Turner)

That the Mt Liebig Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

MLLA2020-046 RESOLVED(Norma Kelly/Audrey Turner)

That the Mt Liebig Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 NT HEALTH - PRIMARY HEALTH CARE

EXECUTIVE SUMMARY:

Mt Liebig's Primary Health Care Acting Manager, Patricia Johnson, will be in attendance to speak with Local Authority on gauging the interest of the community in building temporary wash stations through the CDP Program to aid in the prevention of COVID-19 and other infectious diseases.

MLLA2020-047 RESOLVED(Norma Kelly/Audrey Turner)

That the Mount Liebig Local Authority:

- a) Noted and accepted the report; and
- b) Provided comments and feedback for the opportunities of future development within the Community, in relation to the questionnaire listed on page 17 of the meeting Agenda as follows:
 1. The Mt Liebig Community would like to have the 1000L wash stations in their community.
 2. The Local Authority specified that the wash stations be placed at the Community Store, the Church, the Art Centre, the School, the Clinic and the Aged Care facility.
 3. The Community was happy to have the signage/artwork developed by the local artists
 4. MRC would look at the possibility of collaborating with CDP in starting the project.

DEPUTATION – DEPT TERRITORY FAMILIES, HOUSING AND COMMUNITIES

The Chair accepted the deputation from Nicholas Thorpe, Senior Land Use Planner from the Dept Territory Families, Housing and Communities to speak with Local Authority on the future development for the Mt Liebig Community.

MLLA2020-048 RESOLVED(Norma Kelly/Jeffrey Wheeler)

That the Mount Liebig Local Authority:

- a) Noted and accepted the deputation; and
- b) Provided comments and feedback on the constraints and opportunities for development within the community.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is a total un-committed balance of \$34,310.18 to allocate in this community. \$7,210.18 is from the 2019/2020 Project Fund and must be expended before 30 June 2021. \$27,100.00 is from the 2020/2021 Project Fund and must be expended before 30 June 2022.

This is page 3 of 6 of the Minutes of the Mt Liebig Local Authority Meeting held on Wednesday, 23 September 2020

MLLA2020-049 RESOLVED (Roderick Kantamara/Norma Kelly)

That the Mt Liebig Local Authority:

- a) Noted and accepted the progress of their projects;
- b) Combine funds and incorporate Project 2087 (Solar Lights) with Project 2086 (Stage);
- c) Agreed that the location of the Stage be moved to lot 99, beside the park;
- d) Requested a plan and quote to having a store room/shed with shade built near the stage;
- e) Requested a quote to have power installed to the stage and store room;
- f) Seek quotations on erecting a 1.8 metre high fence with 3 gates around lot 99;
- g) Keep open Project 2290 – Shade for Tyre Changing; and
- h) Create a new project named 'Speakers for the Church' and allocate \$3000.00 for 2 x speakers.

Item - 9.2 Local Authority Assistance with the Regional Plan - has been moved to another part of the document.

9.4 COMMUNITY INFRASTRUCTURE PLAN**EXECUTIVE SUMMARY:**

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

MLLA2020-050 RESOLVED (Neil Peterson/Jeffrey Wheeler)

That the Mt Liebig Local Authority:

- a) Noted and accepted the report; and
- b) Provided feedback towards the Mt Liebig Infrastructure Plan.

9.3 DISCRETIONARY FUNDS**EXECUTIVE SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June

MLLA2020-051 RESOLVED (Neil Peterson/Sarah Stockman)

That the Mt Liebig Local Authority

- a) Noted the spending of their 2019/20 Discretionary Fund;
- b) Noted and discussed the spending of their 2020/2021 Discretionary Fund;
- c) Allocated \$2000.00 for the Community Christmas BBQ; and
- d) Allocated \$2000.00 for the Community New Year's BBQ

Item - 9.4 Community Infrastructure Plan - has been moved to another part of the document.

9.2 LOCAL AUTHORITY ASSISTANCE WITH THE REGIONAL PLAN**EXECUTIVE SUMMARY:**

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

MLLA2020-052 RESOLVED (NORMA KELLY/AUDREY TURNER)

That the Mount Liebig Local Authority:

- a) Provided guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan; and
- b) Noted and accepted the report

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Mt Liebig across the area of Local Government Service Delivery.

MLLA2020-053 RESOLVED (Sarah Stockman/Audrey Turner)

That the Mt Liebig Local Authority noted and accepted the attached report prepared by Stuart Millar, Council Services Coordinator, Mt Liebig.

10.2 COMMUNITY SERVICE MT LIEBIG LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

MLLA2020-054 RESOLVED (Neil Peterson/Roderick Kantamara)

That the Mt Liebig Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 30 JUNE 2020

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 June 2020 in the Local Authority's community.

MLLA2020-055 RESOLVED (Audrey Turner/Sarah Stockman)

That the Mt Liebig Local Authority noted and accepted the Expenditure Report as at 30 June 2020.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under 6.2, members of the Mount Liebig Local Authority have an opportunity to provide notification of matters to be raised in General Business 12.1.

MLLA2020-056 RESOLVED (Tommy Conway/Jeffrey Wheeler)

That the Mount Liebig Local Authority noted and discussed the following General Business Items raised at Item 6.2:

1. Grading of Community roads

Discussions were held on the condition of the roads within the Community and how soon the roads would be graded. Response provided by MRC CEO Jeff MacLeod was that due to staffing shortages, there were no Grader Drivers and until the vacancies were filled, it would be some time before the roads are graded. Advertisements for the positions would be posted within the Community and that residents with suitable qualifications were strongly encouraged to apply.

2. Community Entrance Road

Due to the corrugations and large rocks, The Local Authority requested if the Community Entrance Road could be upgraded. MRC CEO Jeff MacLeod responded that Technical Services Director, Simon Murphy and his team, would look into the upgrade and determine the feasibility of improving the road.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Mount Liebig Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business 13.1.

MLLA2020-057 RESOLVED (Neil Peterson/Roderick Kantamara)

That the Mt Liebig Local Authority:

- a) **Noted and discussed the Non-Council Business items raised at Item 6.3; and,**
- b) **Noted and accepted the updates and progress on actions from the Department of Chief Minister and Cabinet.**

1. Grading of Roads outside the Community

Enock Menge; Representative from the Department of Chief Minister and Cabinet informed the Local Authority that he would follow up on when grading of the Kintore Road was likely to occur.

2. Additional Housing/Room to breathe program

Enock Menge advised that the week starting from the 26th October 2020, National Partnership for Remote Housing will be visiting Mt Liebig and will address the housing needs of the community.

14 DATE OF NEXT MEETING - WEDNESDAY 2 DECEMBER, 2020

15 MEETING CLOSED

The meeting terminated at 3.10 PM.

This page and the preceding 5 pages are the minutes of the Mt Liebig Local Authority Meeting held on Wednesday 23 September 2020 and are UNCONFIRMED.



MINUTES OF THE PAPUNYA LOCAL AUTHORITY MEETING HELD IN THE
PAPUNYA MAKU SHED ON THURSDAY 24 SEPTEMBER 2020 AT 10:50AM

1 MEETING OPENING

The meeting was declared open at 10:50 AM

2 WELCOME

2.1 Welcome to Country – Karen McDonald

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Chair Karen McDonald, Sammy Butcher, Taralyn Major

Councillors:

President Roxanne Kenny, Cr Tommy Conway, Cr Dalton McDonald, Cr Sarah Stockman

Council Employees:

Jeff MacLeod (CEO), Lou Bloom (EA to CEO), Keith Hassett (Area Manager), Michelle Perry (CSC Finke), Alexander Marcus (Coordinator MacYouth), Lawrence Geoghegan (Youth Engagement Officer), Kaylee Mitchison Team Leader MacYouth), Jeff Tan (Coordinator Communications and Engagement), Min Roebuck (Community Engagement Officer), June Crabb (Governance Administration Officer) and Robert Rabotot (Governance Officer)

Guests:

Katherine O'Donoghue (Ngurratjuta), Enoch Menge (NTG Department of the Chief Minister and Cabinet), Pastor Graham Poulson, Cheryl Wirtanen (Manager Papunya Clinic)

3.2 Apologies/Absentees

Apologies:

Linda Anderson

Absentees:

Punata Stockman, Deannie Egan, Isobel Gorey, Terence Abbott

Attendance, Apologies and Absentees

PLA2020-065 RESOLVED (Sarah Stockman/Tommy Conway)

That the Papunya Local Authority noted the attendance, apologies and absentees of the meeting.

This is page 1 of 7 of the Minutes of the Papunya Local Authority Meeting
held on Thursday, 24 September 2020

3.3 Resignations

Nil

3.4 Terminations

PLA2020-066 RESOLVED (Tommy Conway /Dalton McDonald)
That the Papunya Local Authority revokes Member Deannie Egan from the Papunya Local Authority membership.

PLA2020-067 RESOLVED (Sarah Stockman/Sammy Butcher)
That the Papunya Local Authority requested Council to increase the membership of the Papunya Local Authority to eight (8) members.

3.5 Nominations

PLA2020-068 RESOLVED (Dalton McDonald/Sammy Butcher)
That the Papunya Local Authority received the nomination by unanimous vote for Graham Poulson as a member.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

PLA2020-069 RESOLVED (Tommy Conway/Sammy Butcher)
That the Papunya Local Authority note the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

PLA2020-070 RESOLVED (Dalton McDonald/Tommy Conway)
That the Minutes of the Papunya Local Authority of 11 June 2020 be adopted as a resolution of Papunya Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 That the papers circulated are received for consideration at the meeting.

6.1 Acceptance of the Agenda

PLA2020-071 RESOLVED (Sammy Butcher /Taralyn Major)
That the Papunya Local Authority received the papers circulated for consideration at the meeting.

6.2 That members provide notification of matters to be raised in General Council Business.

6.2 Notification of General Business Items

PLA2020-072 RESOLVED (Sammy Butcher/Taralyn Major)
That the Papunya Local Authority provided notification of matters to be raised in General Council Business as follow:

1. Outstation

- 6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 Notifications of Non-Council Business Items

PLA2020-073 RESOLVED (Sammy Butcher/Taralyn Major)

That the Papunya Local Authority members provided notification of matters to be raised in General Non-Council Business as follow:

1. Kintore Road
2. Water Pressure

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

PLA2020-074 RESOLVED (Dalton McDonald/Tommy Conway)

That the Papunya Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

PLA2020-075 RESOLVED (Dalton McDonald/Tommy Conway)

That the Papunya Local Authority did not declare any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 POWER AND WATER

EXECUTIVE SUMMARY:

Power and Water will present to advise the Local Authority:

- Of excessive leaks putting pressure on sewer ponds
- Help the Local Authority and community recognise the impact of water leaks and encourage prompt reporting of leaks
- Of what Power and Water is doing to assist.

PLA2020-076 RESOLVED (Tommy Conway/Sammy Butcher)

That the Papunya Local Authority agreed to defer the presentation from Power and Water to the next meeting.

8.2 NT HEALTH'S COVID-19 HYGIENE PROJECT

EXECUTIVE SUMMARY:

The Papunya Clinic Manager will be in attendance to speak with the Local Authority on gauging the interest of the community in building temporary wash stations through the CDP Program to aid in the prevention of COVID-19 and other infectious diseases.

PLA2020-077 RESOLVED (Karen McDonald/Sammy Butcher)

That the Papunya Local Authority noted and accepted the deputation and provided comments and feedback on the constraints and opportunities for development within the community as follow:

1. The Papunya Community would like to have the 1000L wash stations on their community.
2. The Local Authority specified the following locations for the wash stations as at the sports ground, the art centre, the school, the clinic, the Maku Shed, the Rec Hall, the shop, the Council office, the renal clinic and the police station.
3. The community will be happy to have the signage/artwork developed by the art centre.
4. Ngurratjuta will take consideration and MacDonnell Regional Council is happy to

work with Ngurratjuta to take and achieve the responsibilities as listed under item 4: a, b, c ,d, e, f, g, h and i as listed on page 21 of the meeting agenda.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

The Papunya Local Authority receive Project Funds from the NT Government Department of the Chief Minister and Cabinet for investing in local government community infrastructure projects.

There is a total un-committed balance of \$89,282.16 to allocate in this community. \$25,382.16 is from the 2019/20 Project Fund and must be expended before 30 June 2021. \$63,900.00 is from the 2020/21 Project Fund and must be expended before 30 June 2022.

PLA2020-078 RESOLVED (Sammy Butcher/Dalton McDonald)

That the Papunya Local Authority:

- a) Noted and accepted the progress of their projects;
- b) Kept open Project 2096, Softball Diamond, and put the second softball location on hold until approval from Central Land Council to extend the boundaries of Lot 333 for the Papunya Sports Ground.
- c) Kept open Projects: 2310 - Water at Oval, 2311 - Cracker Dust for Cemetary, 2312 – Roof for Stage and 2315 – Oval Cracker Dust;
- d) Kept open Project 2313 – Securing Scoreboards, allocated an additional \$900.00 to the project and approved the quotation from 'CASH';
- e) Kept open Project 2314 – Fence around the Church, allocated an additional \$15,000.00 to the project and approved quotation from A.J. Nichols for the fence without concrete plinth; and
- f) Noted the completion and closed Project 2316 – MacYouth and credited the unspent funds of \$648.50 to the fund.

9.2 COMMUNITY INFRASTRUCTURE PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

PLA2020-079 RESOLVED (Tommy Conway/Sammy Butcher)

That the Papunya Local Authority:

- a) Noted and accepted the report; and
- b) Provided feedback towards the Papunya Infrastructure Plan.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spent (with

goods received) between 1 July and 30 June.

PLA2020-080 RESOLVED (Dalton McDonald/Sarah Stockman)

That the Papunya Local Authority:

- a) Noted the spending of their 2019/20 Discretionary Funds; and
- b) Noted, discussed and allocated \$2,000.00 to a Football Barbeque and \$2,000.00 for Trophies from their 2020/21 Discretionary Funds; and
- c) Requested to assign the expenditure of \$1,337.02 to Project 2316 – MacYouth.

9.4 LOCAL AUTHORITY ASSISTANCE WITH THE REGIONAL PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

PLA2020-081 RESOLVED (Sarah Stockman/Sammy Butcher)

That the Papunya Local Authority:

- a) Provided guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan; and
- b) Noted and accepted the report.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Papunya across the area of Local Government Service Delivery.

PLA2020-082 RESOLVED (Sarah Stockman/Dalton McDonald)

That the Papunya Local Authority noted and accepted the attached report prepared by Shelli Perry, Council Services Coordinator, Papunya.

10.2 COMMUNITY SERVICE PAPUNYA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

PLA2020-083 RESOLVED (Tommy Conway/Taralyn Major)

That the Papunya Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 30 JUNE 2020

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 June 2020 in the Local Authority community.

PLA2020-084 RESOLVED (Dalton McDonald/Tommy Conway)

That the Papunya Local Authority noted and accepted the Expenditure Report as at 30 June 2020.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

At the beginning of the meeting, under 6.2, members of the Papunya Local Authority were given the opportunity to provide notification of matters to be raised in General Business 12.1

RECOMMENDATION

That the Papunya Local Authority note and discuss the General Business Items raised at Item 6.2.

1. Outstation

The Chair requested signs to slow down the traffic going to outstations. The Local Authority was advised that MRC had just received the funding and contracts for the outstation last week, that NTG is in the middle of a big review and a report on how the outstations will be looked after is still to be released.

The vacancies for two (2) Grader Drivers were announced and residents from the community are encouraged to apply.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:****EXECUTIVE SUMMARY:**

The Department of the Chief Minister and Cabinet will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Papunya Local Authority were given the opportunity to provide notification of matters to be raised in General Non-Council Business 13.1.

PLA2020-085 RESOLVED (Sarah Stockman/Tommy Conway)

That the Papunya Local Authority;

- a) **Noted and discussed the Non-Council Business items raised at Item 6.3 as below; and,**
- b) **Noted and accepted any updates and progress on actions from the Department of the Chief Minister and Cabinet.**

1. Kintore Road

No update received from the Department of Infrastructure, Planning and Logistics.

2. Water Pressure

The Local Authority advised of the low water pressure coming out of the taps. The Department of the Chief Minister and Cabinet representative agreed that water is becoming a problem across the whole Central Australia.

The Department of the Chief Minister and Cabinet representative informed the Local Authority of the visit of National Partnership for Remote Housing NT (NPRHNT) on 12 October 2020 in Papunya.

14 DATE OF NEXT MEETING - THURSDAY 3 DECEMBER, 2020**15 MEETING CLOSED**

The meeting terminated at 2:15 PM.

This page and the preceding 5 pages are the minutes of the Papunya Local Authority Meeting held on Thursday 24 September 2020 and are UNCONFIRMED.

UNCONFIRMED

LOCAL AUTHORITY

ITEM NUMBER	12.2
TITLE	Nominations for Local Authorities
REFERENCE	- 278890
AUTHOR	Darren Pfitzner, Manager Governance and Engagement

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Council is asked to consider the five members nominated to fill vacancies in Hermannsburg, Kintore, Imanpa and Papunya.

The provisional meeting at Hermannsburg recommends the nomination of Cliff Raggett to the Hermannsburg Local Authority.

Although the nomination of Cliff Raggett was accepted by resolution at the Hermannsburg Local Authority meeting of 20 August 2020, the nominee failed to return to the Community Council Office in order to sign his nomination form.

The Local Authority meeting at Kintore approve the two nominations of Gerrard Giles and Joe Young to the Kintore Local Authority.

The Local Authority meeting at Imanpa approve the nomination of Charles Gibson to the Imanpa Local Authority.

The Local Authority meeting at Papunya approve the nomination of Graham Poulson to the Papunya Local Authority.

RECOMMENDATION

That Council :

- a) Note and accept this report;**
- b) Endorse the nomination of Cliff Raggett to the Hermannsburg Local Authority;**
- c) Endorse the nominations of Gerrard Giles and Joe Young to the Kintore Local Authority;**
- d) Endorse the nomination of Charles Gibson to the Imanpa Local Authority;**
- e) Endorse the nomination of Graham Poulson to the Papunya Local Authority.**

BACKGROUND/DISCUSSION

Made up of local members, Local Authorities have four meetings per year to discuss things like council service delivery, project funding, project ideas and progress, finances etc. Council appoints Local Authority members under the *Local Government Act*.

ISSUES/OPTIONS/CONSEQUENCES

The *Minister's Guideline 8: Regional Councils and Local Authorities* states under:

11.2 During a provisional meeting, all agenda items may be discussed. Minutes must be taken and clearly identified that it was a provisional meeting; and under

11.3 Members at a provisional meeting may, by majority vote, make recommendations to the council, including local authority projects, provided any such recommendation is specifically qualified as being a recommendation of a provisional meeting, rather than a local authority.

FINANCIAL IMPACT AND TIMING

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to community projects and events.

CONSULTATION

Local Authorities

ATTACHMENTS:

- 1 200826 Local Authority Nomination Kintore - Gerrard Giles.pdf
- 2 200909 Local Authority Nomination Kintore - Joe Young.pdf
- 3 200916 Local Authority Imanpa - Charles Gibson.pdf
- 4 200924 Local Authority Nomination Papunya - Graham Poulson.pdf

Local Authority Nomination Form

I, GERARD GALES
(name of Nominee)

gerard gales
(signature of Nominee)

25.8.20

wish to nominate as a
 member of the Local Authority for the Community of:

KINTORE / MARUNGSURU
(name of Community)

To be returned to the Returning Officer in the stated Community

JOSEPH SWIFT
(name of Returning Officer)

[Signature]
(signature of Returning Officer)

26.8.20



Local Authority Nomination Form

I, JOE YOUNG

(name of Nominee)

9/9/20
Joe Young

(signature of Nominee)

wish to nominate as a member of the Local Authority for the Community of:

KINTORE

(name of Community)

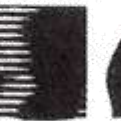
To be returned to the Returning Officer in the stated Community

JOSEPH SMITH

(name of Returning Officer)

9/9/20
Joseph Smith

(signature of Returning Officer)



Local Authority Nomination Form

I, Charles Gibson
(name of Nominee)

Charles Gibson 16/9/20
(signature of Nominee)

wish to nominate as a
member of the Local Authority for the Community of:

ITANAPA

(name of Community)

To be returned to the Returning Officer in the stated Community

TANYA LOCKON
(name of Returning Officer)

[Signature]
(signature of Returning Officer)

16/9/20



Local Authority Nomination Form

I, Graham Boulson
(name of Nominee)

Graham Boulson 24.9.20
(signature of Nominee)

wish to nominate as a
member of the Local Authority for the Community of:

Peponya
(name of Community)

To be returned to the Returning Officer in the stated Community

Shelli Perry
(name of Returning Officer)

Shelli Perry
(signature of Returning Officer)



STANDING ITEMS REPORT

ITEM NUMBER	13.1
TITLE	Action Register
REFERENCE	- 278632
AUTHOR	Darren Pfitzner, Manager Governance and Engagement

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Council regularly reviews this report which summarises actions that have been raised at previous Ordinary Council meetings and provides the status and/or updates of each action.

RECOMMENDATION

That Council note the progress on the actions in the register.

BACKGROUND/DISCUSSION

Nil

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Councillors
MRC Executive Leadership Team

ATTACHMENTS:

1 Action OCM - 30.10.2020 V2.pdf

Outstanding	Division:	Ordinary Council	Date From:
Action Sheets Report	Committee:		Date To:
	Officer:		Printed: Friday, 23 October 2020
			3:03:25 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2020	Marks, Rohan	General Business as Raised at Item 7.2	General Business
<i>14 May 2020 - 1:14 PM - Marilyn Wright</i>			
OC2020-029 RESOLVED (Susan Doolan/Selina Kulitja)			
<u>Action:</u> On hold until after COVID 19			
That MRC write to NPYWC to invite NPYWC Board members from Docker River, Finke and Imanpa, along with a senior member of NPY staff, to meet with President Kenny, Councillor Doolan, Councillor Abbott and Councillor Kulitja and the Director Community Services, to discuss opportunities for services to work together for the benefit of youth in these communities.			
<i>2 Jul 2020 - 12:55 PM - Robert Rabotot</i>			
Note: Director Community Services will arrange meeting date and advise members for time and date for a meeting in the Council Chambers with a videolink organised as necessary.			
<i>23 Oct 2020 - 10:17 AM - Rohan Marks</i>			
Meeting has been confirmed for 28th October 2020, at the MacDonnell Regional Council office in Alice Springs.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2020	MacLeod, Jeff	Standing Items Report	Correspondence Register
<i>22 May 2020 - 10:53 AM - Marilyn Wright</i>			
OC2020-013 RESOLVED (Greg Sharman/Susan Doolan)			
<u>Action:</u> That Council requested the Council Delegates to LGANT to bring the Item 1 from 16.1 General Business As Raised At Item 8, SLAP Map Updates showing the utilities in communities, to the LGANT Meeting of 15 April 2020 as an agenda item.			
Action deferred until the LGANT meeting in November.			
<i>22 Oct 2020 - 10:05 AM - Jeff MacLeod</i>			
CEO met with representatives of DLG, DIPL and Housing in Darwin. Agreement has been reached to collaborate on developing integrated community infrastructure plans. Two trial communities will be identified.			

STANDING ITEMS REPORT

ITEM NUMBER 13.2
TITLE Correspondence Register
REFERENCE - 278628
AUTHOR Darren Pfitzner, Manager Governance and Engagement

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

This report provides Councilors with an update on correspondence sent and received by the Council/President in the period following the past Council meeting.

RECOMMENDATION

That Council note the correspondence received.

BACKGROUND/DISCUSSION

Please see a list of correspondence received:

Date Received	From	Subject
19 October 2020	Australian Local Government Association	Invitation to the 2020 Special National Local Roads and Transport Congress – Roads Region Resilience

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

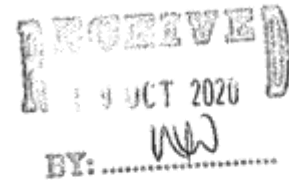
Nil

CONSULTATION

President Roxanne Kenny
 Chief Executive Officer

ATTACHMENTS:

- 1 2020 Special National Local Roads and Transport Congress - 2020-10-19.pdf



7 October 2020

MacDonnell Regional Council
PO Box 5267
ALICE SPRINGS NT 0871

Dear Mayor, Councillors and CEO

The Australian Local Government Association (ALGA) invites you to join us live or on-line at the 2020 Special National Local Roads and Transport Congress – Roads Regions Resilience, being held in Wagga Wagga on 16-17 November 2020.

The challenges of 2020 (including drought, natural disasters and a worldwide pandemic) have been daunting – and as a result ALGA has broadened the focus of the National Local Roads and Transport Congress to look at how local governments have responded to and coped with this extraordinary environment.

The enclosed brochure outlines the varied program and lists the quality speakers who will feature in the event. The brochure also sets out the measures we are undertaking to safeguard your health and safety during Covid-19.

The Deputy Prime Minister, the Hon Michael McCormack MP, the Minister for Local Government, the Hon Mark Coulton MP have confirmed their attendance onsite at Wagga Wagga, and the Shadow Minister for Infrastructure, Transport and Regional Development, the Hon Catherine King MP, will also be presenting. They are all looking forward to the opportunity to engage with the sector in these challenging times.

ALGA appreciates that many delegates from a number of States and Territories may not be able to attend in person and so we are, for the first time, providing a virtual attendance option which will also allow interaction with our speakers and panels.

For more information or to register your attendance virtually or onsite, please visit www.alga.asn.au, where you will also find the recently released information on the 2021 National General Assembly, 20-23 July 2021, in Canberra.

We look forward to seeing you in person or virtually in November.

Yours Sincerely,



Adrian Beresford-Wylie
Chief Executive

STANDING ITEMS REPORT

ITEM NUMBER	13.3
TITLE	Use of Common Seal
REFERENCE	- 279115
AUTHOR	Sheree Kane, Management Accountant and Grants

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Section 26(2) of the Local Government Act (LGA) states that “the affixing of the Common Seal to a document must be authorised or ratified [endorse] by resolution of Council”. This report requests Council to ratify [endorse] the use of the Common Seal on the listed documents.

RECOMMENDATION

That Council ratify the use of the Common Seal on the following document:

- Deed of Variation 3 Municipal and Essential Services, Housing Maintenance Services and Homeland Jobs 2020/2021

BACKGROUND/DISCUSSION

Section 26(2) of the Local Government Act (LGA) state that “the affixing of the Common Seal to a document must be authorised or ratified [endorse] by resolution of Council”. Furthermore, the affixing of the Common Seal “must be attested [witnessed] by signatures of the CEO and at least one member of the Council”. The documents, mentioned above, were stamped with the common seal and signed in line with Council’s delegation policy by the CEO and the President. The Council is now being asked to ratify [endorse] the use of the Common Seal.

ISSUES/OPTIONS/CONSEQUENCES

The Council’s delegation policy on use of the Common Seal provides a practical way to ensure agreements are signed in a timely manner to make sure Council do not miss out on funding due to a delay whilst awaiting a Council meeting for the Common Seal to be used.

FINANCIAL IMPACT AND TIMING

Nil.

CONSULTATION

Roxanne Kenny, President
Jeff MacLeod, Chief Executive Officer
Executive Leadership Team
Sheree Sherry (Kane), Management Accountant & Grants

ATTACHMENTS:

- 1 20-21 Deed Variation 3 MES,HMS,Jobs.pdf

Deed of Variation 3

Municipal and Essential Services, Housing Maintenance Services and Homelands Jobs 2020/2021

MacDonnell Regional Council - ABN 21 340 804 903

AGREEMENT NUMBER R00023H



Deed of Variation 3 Agreement Number R00023H

SIGNED by KEN DAVIES for)
and on behalf of the NORTHERN TERRITORY OF)
AUSTRALIA care of its agency the Department of)
Territory Families, Housing and Communities)
pursuant to a delegation under the Contracts Act.)

on the 15th day of October 2020 in the)
presence of:)

[Signature]
Signature of Delegate

[Signature]
Signature of Witness

SALLY HARDING
Name of Witness

The COMMON SEAL of MACDONNELL)
REGIONAL COUNCIL was hereto affixed in)
accordance with section 26 of the Local)
Government Act 2008 on the 25 day of)
SEPTEMBER 2020 in the presence of:)

[Signature]
Signature of Chief Executive Officer

JEFF MACLEOD
Print full name of Chief Executive Officer



[Signature]
Signature of Council Member
Rosanne Benny
Print name of Council Member

PRESIDENT AND COUNCILLORS' REPORTS

ITEM NUMBER	14.1
TITLE	President's Report
REFERENCE	- 278623
AUTHOR	Roxanne Kenny, President

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report details the activities of President Kenny for the months of August and September 2020.

RECOMMENDATION

That Council receives the President's report for the months of August and September 2020.

BACKGROUND/DISCUSSION**Meetings attended**

1. August Ordinary Council Meeting
2. Finance and Risk Committee Meeting
3. Docker River Local Authority meeting
4. Kintore Local Authority meeting
5. Mt Liebig Local Authority meeting
6. Papunya Local Authority meeting

Community Meetings/Consultation

1. Foster and Kinship Carer Excellence Awards

Other Engagements/Functions

1. Various discussions and meetings with the CEO
2. Review and update of information for 2019-2020 Annual Report

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

1. CEO
2. Coordinator of Communications and Engagement
3. Executive Assistant

ATTACHMENTS:

There are no attachments for this report.

OFFICERS' REPORTS

ITEM NUMBER	15.1
TITLE	Councillor elections
REFERENCE	- 278704
AUTHOR	Darren Pfitzner, Manager Governance and Engagement

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

In conjunction with the Northern Territory Electoral Commission (NTEC), MacDonnell Regional Council (MRC) has successfully fulfilled the vacant Councillor position in the Rodinga Ward.

This report acknowledges Santa Teresa resident Annie Young being declared as the new Councillor for Rodinga Ward by the NTEC, It goes on to outlines key details and dates in relation to the NT general Local Government elections next year.

RECOMMENDATION

That Council note and accept this report and:

- a) **Congratulate Annie Young on being declared a Councillor for Rodinga Ward and welcome her to the MacDonnell Regional Council.**

BACKGROUND/DISCUSSION

Council is governed by the legislation contained in the *2008 Local Government Act* and from 1 July 2021 will be governed by the *2019 Local Government Act*. The follow details and dates regarding the 2021 general Local Government elections reflect the relevant governing Act at that time:

Immediately prior and after the general Local Government elections:

- The proposed Ordinary Council meeting on 25 June will be the final MRC meeting of the 3rd Council and will make its final decisions in approving the budget and the Regional Plan for the following financial year.
- The Caretaker Period commences on 5 August when nominations for the general Local Government elections close and continues until the election results are declared.
- The Election Day for the general Local Government elections will be 28 August 2021

Following the declaration of the election results the newly elected Councillors of the 4th Council will hold their first Ordinary meeting, at which time they will:

- Decide whether to change the title of the principle member from President to Mayor
- Elect and appoint a principle member
- Decide on the length of term to be served by the deputy principle member
- Elect and appoint a deputy principle member

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

The coinciding timelines of the change over from the *2008 Local Government Act* to the *2019 Local Government Act* on 1 July, together with the close of nominations for the 2021 general Local Government elections on 5 August are noteworthy to ensure any Council desire to alter arrangements for the 4th Council are enacted.

CONSULTATION

2008 Local Government Act

2019 Local Government Act

Chief Executive Officer

ATTACHMENTS:

- 1 20201016 NTEC Advice-to-CEO.pdf



Northern Territory
Electoral Commission
EVERY vote counts!

Level 3, TCG Centre | 80 Mitchell Street | GPO Box 2419 DARWIN NT 0801
T: 08 8999 5000 | F: 08 8999 7630 | E: ntec@nt.gov.au | ABN 8408 5734 992

Chief Executive Officer
MacDonnell Regional Council
PO Box 5267
ALICE SPRINGS NT 0871

Attention: Jeff MacLeod

MACDONNELL REGIONAL COUNCIL FURTHER BY-ELECTION: RODINGA WARD RESULT

Dear Jeff

In accordance with *Local Government (Electoral) Regulation 56(b)(1)*, I hereby notify you of the result of the further by-election for one Councillor for the MacDonnell Regional Council Rodinga ward that was held with an election day set for Thursday 5 November 2020.

Nominations to stand as a candidate for this further by-election were invited on 5 October 2020 and at close of nominations 12 noon, today, Friday 16 October 2020 the following nomination had been received:

Annie YOUNG

As there is one vacancy and one nomination I therefore, under regulation 56 of the Local Government (Electoral) Regulations, declare Annie Young duly elected to the position of Ordinary Council Member for the MacDonnell Regional Council/Rodinga Ward.

If you have any further queries, please do not hesitate to contact Greg Hibble on telephone 8999 7623.

Yours sincerely

Iain Loganathan
Electoral Commissioner
16 October 2020

OFFICERS' REPORTS

ITEM NUMBER	15.2
TITLE	Policy
REFERENCE	- 278473
AUTHOR	Darren Pfitzner, Manager Governance and Engagement

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report recommends the endorsement of the following policies:

- IR01-CP Vital Records Policy
- IR02-CP Digitisation Policy
- IR05-CP Records Management Policy
- GS03-CP Customer Complaints and Feedback Policy
- MC02-CP Local Authorities Policy

RECOMMENDATION

That Council:

- a) **approve the new IR01-CP Vital Records Policy**
- b) **approve the new IR02-CP Digitisation Policy**
- c) **approve the reviewed IR05-CP Records Management Policy**
- d) **approve the reviewed GS03-CP Customer Complaints and Feedback Policy**
- e) **approve the amended MC02-CP Local Authorities Policy**

BACKGROUND/DISCUSSION

- a) **IR01-CP Vital Records Policy** - Vital records are a vital asset to MacDonnell Regional Council (MRC). Vital records facilitate information accessibility, provide evidence of actions and decisions, protect the rights and interests of MRC, and are critical to:
 - Emergency preparation and response
 - Core business operations i.e., critical client services
 - Protecting the legal and financial rights of MRC
 - Protecting the legal and financial rights of MRC's employees
 This policy is also bring MRC in line with current legislation and the National Archives of Australia (NAA) policy.
- b) **IR02-CP Digitisation Policy** - The purpose of this policy is to provide guidance on the digitisation and disposal of paper-based records and to outline the responsibilities and obligations for all MacDonnell Regional Council (MRC) employees and councillors when digitising hard copy (physical) records thus turning them into digital records, and to ensure compliance with relevant legislation and standards.
- c) **IR05-CP Records Management Policy** – A new form was required and so the opportunity was taken to review, update and reformat the current policy. The new policy (highlighted in yellow) includes a new definitions section, new and relevant legislation and ensures consistency of both the policy and procedure.
- d) **GS03-CP Customer Complaints and Feedback Policy** – ELT directed that improvements to Council operations, services, programs and contracts could be

achieved by ensuring all information including feedback from MRC customers was captured more broadly. Key to this improvement was training specific employee roles (as outlined in the procedure - GS03-P1) to ensure the correct collection and processing of this information. The original policy and procedure CP114 was then reviewed, reformatted and the changes have been highlighted in yellow. The addition of The NT Ombudsman was made in the case that a complaint could not be resolved.

e) **MC02-CP Local Authorities Policy-** Under Parts 5.1A and 19.10 of the *Local Government Act*, a new Guideline 8 was issued. CP111 Local Authorities Policy required reformatting and amending to include the following changes (in the attachment highlighted yellow:

- qualifying for a quorum meeting
- qualifying for a provisional meeting
- the President's meeting role

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Executive Leadership Team
Managers' group
Director of Corporate Services
Manager of Governance and Engagement
Manager of ICT

ATTACHMENTS:

- 1 IR01-CP - Vital Records Policy Draft.pdf
- 2 IR02-CP Digitisation Policy Draft.pdf
- 3 IR05-CP Records Management Policy Draft.pdf
- 4 GS03-CP DRAFT Customer Complaints and Feedback Policy.pdf
- 5 GS03-P1 DRAFT Customer Complaints and Feedback Procedure.pdf
- 6 MC02-CP DRAFT Local Authority Policy v2.3.pdf

Vital Records Policy

IR01-CP



Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version

1. Purpose

This policy sets out MacDonnell Regional Council's (MRC) management principles on the identification management, storage and disposal of MRC's vital records.

2. Scope

This Policy applies to MRC employees. Read in conjunction with the Vital Records Register, this policy provides assistance to MRC staff in identifying those records without which MRC could not continue to function effectively.

3. Objectives

Vital records are a vital asset to MRC. Vital records facilitate information accessibility, provide evidence of actions and decisions, protect the rights and interests of MRC, and are critical to:

- 3.1 Emergency preparation and response
- 3.2 Core business operations i.e., critical client services
- 3.3 Protecting the legal and financial rights of MRC
- 3.4 Protecting the legal and financial rights of MRC's staff

When registering vital records the following details must be included for each record:

- 3.5 Record type, i.e., brief description of record type (important record)
- 3.6 Name of the area that is responsible for the record or the Business Classification Scheme (BCS) record identification number (Document Identification (Doc ID))
- 3.7 Brief explanation of the records critical purpose and/or consequences of loss
- 3.8 Location and storage, i.e., on-site, off-site, server etc.
- 3.9 Date of review / update / disposal
- 3.10 Accessibility requirements, i.e., authorisation, access to off-site storage, recovery protocols for systems

4. Definitions

The below table outlines definitions that may be considered specific to this policy, which without clarification may contain room for multiple interpretations. These definitions are provided to assist in the interpretation and implementation of all Policy, Procedures and Associated Documents (PPAD).

Important Record	A record that could be recreated with some level of resources
Non-essential Records	A record which would not cause any impact to operations if lost
NTAS	Northern Territory Archive Service
Permanent Record	Records that have a long-term value that must be stored and handled appropriately to ensure preservation
Temporary Record	Records that do not possess archival / enduring value

Vital Records Policy

IR01-CP

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Useful Record	A record which would not cause any impact to operations if lost
Vital Record (also Critical Record)	Records which MRC could not continue to operate, are irreplaceable or would require significant resources to recreate

5. Statement

5.1 Identifying Vital Records

Establishing records, which are critical to operations, should be part of a broader analysis of MRC's record keeping requirements. Utilisation of risk management principles when assessing records may help to distinguish which records are vital

5.2 Approaches to Identify Vital Records

Identifying Vital Records is a critical responsibility. Only a small percentage of records will be vital. Most records will fall into one of the following categories:

- Important records
- Useful record
- Non-essential record

A number of approaches should be used to identify records considered vital for restoring critical business functions. Approaches may include:

- Review of the Disaster Management or Business Continuity Plan
- Risk assessment reviews
- Examination of organisational structures, policies and procedures
- Review of MRC's statutory and regulatory responsibilities
- Consideration of business activities and related records included in MRC's business classification scheme and/or approved Retention and Disposal Schedule

5.3 Managing Vital Records

Once vital records have been identified, the vital records must be registered. A vital records identifier/locator checklist is provided in IR01-P1 Vital Records Procedure. The checklist must be used to identify vital records and their whereabouts. A register should be developed and implemented from this list.

Vital Records Policy

IR01-CP

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5.4 Preventative Measures

A range of preventative measures must be in place to ensure that the preventative strategies are cost effective for MRC. Strategies depend upon the types of record formats that are needed to protect records, i.e., fireproof safe within a storage facility that has a high level of fire and security protection. The strategies for specific protection for vital records may include:

- Duplication and distribution
- Ensure high levels of fire, water and security protection in storage containers and spaces, i.e. on-site and off-site storage
- Establishment of procedures for managing critical work in progress which may not be backed up or is located outside of storage facilities

5.5 Recovery and Restoration

The vital records recovery strategy is founded on a detailed knowledge of MRC's records holdings including every storage area in use, its contents and their nature, the location of vital records, and the level of information contained in finding aids or indexes, i.e., registers of information with storage location and record identifiers.

Vital records must be prioritised for recovery and restoration purposes. There must be copies of the vital records recovery plan in MRC's Counter Disaster Plan / Emergency Management Plan, for more information, please also refer to Emergency and Disaster Preparedness Procedure (Doc ID # 270762)

Considerations for recovery and restoration includes the following:

- Storage is suitable for the record format
- Record format is fit for purpose
- Organise procedures to access and retrieve vital records in an emergency
- Ensure back-up procedures for electronic vital records
- Develop and implement a Vital Records management plan that is viable and effective for MRC, and applicable to all types and formats of vital records. Ensure that this plan is included in MRC's Counter Disaster Plan
- Allocate responsibility to staff in the Counter Disaster Plan (Salvage Team). Ensure they have the authorisation to retrieve records (including security rated material), they are able to access storage areas, and are able to use equipment, which is required to retrieve records.
- Schedule regular audits and reviews to ensure currency and validity of vital records and to ensure that the vital records are adequately protected

Vital Records Policy

IR01-CP

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5.6 Retention and Disposal of Vital Records

MRC is legally obliged to retain all vital records for the minimum retention period specified in the Records Disposal Schedule for Local Authorities in the Northern Territory 2018/3 – June 2018. No official records are to be destroyed without the appropriate authorisation via a Disposal Authorisation Form. Records retain these forms for the prescribed retention period. IR01-F1 Notification of Destruction - Doc Id # 270527.

6. Policy Details

Replaces Policy No: (if applicable)	
Responsible Directorate/Department:	Corporate Services – Information Management
Approval Date:	
Minutes Reference:	
Review Cycle:	<i>Date?? Review every four (4) years or after changes to relevant legislation or Council policy</i>

7. Legislation and References

Related Legislation	Records Disposal Schedule for Local Authorities in the Northern Territory – 2018/3 – June 2018 Disposal Schedule Records for Short Term Value No. 2003/10 Records Disposal Schedule for Temporary Records that have been Digitised No. 2009/13 AS/NZ ISO 1015:2011 AS/NZS ISO 15489 (Set) AS/NZS 16175.1:2012
Related Policies	IR03-CP Digitisation Policy IR05-CP Records Management Policy
Related Procedures	IR01-P1 Records Emergency & Disaster Preparedness Procedure IR01-P2 Appraisal, Sentencing & Disposal of Records Procedure

Vital Records Policy

IR01-CP

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Associated Documents	<p>IR01-R1 Vital Records Register IR01-R2 Records Destroyed Register IR01-F1 Records Disposal Authorisation Form IR01-F2 Compliance Checklist for Identifying Records for Destruction IR01-F3 Application to Transfer Records – NTAS Records Management Framework</p>
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8. Version Control

Version No	Approval Date	Policy No.	Minutes reference (previous version)
1.0		IR01-OP	

Digitisation Policy

IR02-CP DRAFT

Hard copies of documents are uncontrolled and may not be current – please refer to the electronic version.



1. Purpose

The purpose of this policy is to provide guidance on the digitisation and disposal of paper-based records and to outline the responsibilities and obligations for all MacDonnell Regional Council (MRC) employees and councillors when digitising hard copy (physical) records thus turning them into digital records, and to ensure compliance with relevant legislation and standards.

2. Scope

This policy applies to all MRC employees and to records of all business activities performed by or on behalf of the council regardless of the media in which they are created or captured. All practices, systems and procedures pertaining to recordkeeping are to be consistent with this policy. It covers;

- 2.1 All MRC staff and councillors, regardless of employee status
- 2.2 All aspects of MRC business operations
- 2.3 All types of records created to support business activities
- 2.4 Organisations and businesses, including their employees, to which MRC has outsourced its functions or activities, and therefore associated recordkeeping responsibilities
- 2.5 It does not relate to records created by any other agencies, except where they form part of MRC's official business activities and procedures

3. Objectives

The policy objectives are to ensure the ongoing availability of, and access to, MRC's records regardless of the carrier or digital file format. MRC provides a framework for achieving best practice outcomes when undertaking digital preservation and digitisation activities. These outcomes ensure that:

- 3.1 MRC has an efficient and effective digitisation system in place
- 3.2 Strong records management practice exist that support communication and decision-making
- 3.3 All staff are aware of and practicing their responsibilities regarding digitisation and record keeping
- 3.4 Staff have access to records that provide information of MRC's decisions
- 3.5 Legislative and policy requirements are met
- 3.6 MRC's records protect the interests of Council, the rights of customers, clients and residents, and at the same time ensure that privacy and information access needs are protected

4. Definitions

The following words and corresponding definitions apply specifically to this policy and supporting documents and are provided to support its interpretation and implementation.

Archive Advice	To provide advice and direction to public sector organisations on the storage and transfer of permanent hard copy records that have been digitised
Batching	The process of storing records together based on the date the record was received into the agency's custody or the date that the record was scanned into the agency's records management system

Digitisation Policy

IR02-CP DRAFT

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Born Digital	Born digital refers to material that originated in a digital form rather than having been converted from print or analogue equivalents
Digitisation	The process of creating digital files by scanning or otherwise converting analogue materials
Disposal	A range of processes associated with implementing, authorised decisions about records retention, destruction, rearrangement, migration or transfer of custody or ownership
Disposal Schedule	A formal policy, authorisation jointly by the Chief Executive of an NT Government public sector organisation, the NT Records Service, and the NT Archives Service, that defines the temporary or permanent status, retention period and consequent disposal actions authorised for classes of records
Hard or Paper Copy (Physical)	Hard copy is a printed version of data held on a computer
Permanent Records	Records of permanent value, which are in the custody of a public sector organisation.
Public Sector Organisation Record	An agency as defined in s.5 of the Information Act (redefine as in IR05-CP)
Temporary Value	Records that have temporary value for which an approved disposal schedule exists can be destroyed in accordance with that schedule

5. Statement

As per the Records Management Policy, MRC is committed to adequately capturing and storing records to protect their authenticity and integrity and also making sure that records can be readily located, retrieved and preserved. This is most easily done with records in digital format entered into the Electronic Document and Records Management System (EDRMS).

5.1 Scanning Records

Scanning of documents supports the transition to electronic document and records management systems (EDRMS) by reducing or eliminating the need for hard-copy files. It offers a solution to record keeping environments, which have files 'split' between hard-copy originals and born digital documents.

5.1.1 When deciding to scan hard copy records, the following criteria must be met:

- a) Records should be in a suitable format for the process
- b) The scanning process will be performed in accordance with the MRC Scanning Procedure and be subject to adequate quality control procedures
- c) Scanned images will be captured into a EDRMS and managed accordingly
- d) Records are covered by an authorised and current records disposal schedule

5.1.2 Once a record has been scanned, the scanned record should become the record relied upon for business, with the original hard copy being either archived or destroyed. Simultaneous use of both hardcopy originals and digital copies is not good practice and is likely to lead to error.

Digitisation Policy

IR02-CP DRAFT

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5.2 Compliance

Fundamental to compliance is the use of the EDRMS where all MRC records should be registered, with a set of classification and metadata essential to the integrity, management and retrieval of the records. This will satisfy requirements in regards to:

- a) Capturing records
- b) Allocating a unique identifier
- c) Application of business classification system
- d) Security of the records
- e) Managing and recording access to the records
- f) Managing the records' sentencing and disposal process

5.3 Destruction of Hard / Paper Records

NOTE: Destruction of records must be approved by MRC's Executive Leadership Team. Destruction of records is performed by IT Manager and/or Records Officer.

5.3.1 To destroy paper records after digitisation, three key principles must be met:

- a) Records being digitised must be of temporary value, sentenced under a current and approved disposal schedule and not subject to a disposal freeze or have a pending legal action
- b) Records must not hold a value as a physical artefact, such as original work of arts or documents under seal
- c) You must keep the digitised record in a well-managed system with recordkeeping functionality for as long as required. Processes must be in place that will support the admissibility of digitised records in legal proceedings

5.3.2 Originals should be kept for a minimum of three months after the digitisation, before destruction, to allow for any errors to be detected and allow re-scanning. Once this period is over and quality assurance is met, the original hard copies can be destroyed without any formal notification to the NT Archives Services or to the Department of Corporate and Information Services.

6. Policy Details

Replaces Policy	NA
Responsible Directorate/Department	Corporate Services – Information Management
Approval Date	
Minutes Reference	
Review Cycle	<i>Review every four (4) years or after changes to relevant legislation or Council policy</i>

Digitisation Policy

IR02-CP DRAFT

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7. Legislation and References

Related Legislation	<p>Information Act 2017</p> <p>Records Disposal Schedule for Local Authorities in the Northern Territory 2018/13 – June 2018</p> <p>Disposal Schedule for Temporary Records that have been Digitised 2009/13 – November 2009,</p> <p>Disposal Schedule 2018/03 – June 2018</p> <p>Archive Advice 5: Scanning of records (Northern Territory Government)</p> <p>Archive Advice 7: Batching of Permanent Records (Northern Territory Government) – November 2014</p> <p>Records Disposal Schedule Digital Source Records that have been Migrated 2013/6 – August 2013</p>
Related Policies	IR05-CP Record Management
Related Procedures	<p>IR02-P1 Scanning Procedure</p> <p>IR05-G2 Records Naming Conventions</p>
Associated Documents	Records Management Framework

8. Version control

Version No	Approval Date	Policy No.	Minutes reference and Resolution number (previous version)
1		IR02-CP	

Records Management Policy

IR05-CP – Superseding CP116

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1. Purpose

The purpose of this policy is to outline responsibilities and obligations for all staff in the creation, capture, management and disposal of records created or received by MacDonnell Regional Council (MRC) to ensure compliance with relevant legislation and standards.

2. Scope

This policy applies to all MRC staff and for records of all business activities performed by or on behalf of the council regardless of the media in which they are created or captured. All practices, systems and procedures pertaining to recordkeeping are to be consistent with this policy. It covers:

- 2.1 All MRC staff , regardless of employee type
- 2.2 All aspects of MRC business operations
- 2.3 All types and formats of records created to support business activities
- 2.4 All business applications used to create records
- 2.5 Organisations and businesses, including their employees, to which MRC has outsourced its functions or activities, and therefore associated recordkeeping responsibilities
- 2.6 It does not relate to records created by any other agencies, except where they form part of MRC's official business activities and procedures

3. Objectives

The policy objectives are to ensure that:

- 3.1 MRC has an efficient and effective electronic document records management system (EDRMS) in place
- 3.2 Strong records management practice exist that support communication and decision-making
- 3.3 All staff are aware of and practicing their records management responsibilities
- 3.4 Staff have access to records that provide information of MRC's decisions
- 3.5 Legislative and policy requirements are met
- 3.6 MRC's records protect the interests of MRC, the rights of customers, clients and residents, and at the same time ensure that privacy and information access needs are protected

4. Definitions

The following words and corresponding definitions apply specifically to this policy and supporting documents and are provided to support its interpretation and implementation.

BCS	Business Classification Scheme – BCS describes and shows relationships between MRC's functions, activities and transactions. It helps to establish a structure for titling records and makes it easier to find, share and dispose of records
Digitisation	The process of creating digital files by scanning or otherwise converting analogue materials – See Digitisation Policy
EDRMS	Electronic Document Records Management System

Records Management Policy

IR05-CP – Superseding CP116

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FOI	Freedom of Information – Gives a person the right to apply for access to local government information, and the right to apply to view or correct personal information held by local governments – See Privacy and Freedom of Information Policy
Framework	Recordkeeping framework is used to contextualise Records Management within a setting and within the broader legislative, regulatory, standards, best practice and community environments
Naming Convention	Naming conventions is the titling of records through a standardised convention that assists information information that has been captured in the eDRMs that can be located later – See Records Naming Conventions
PSO	Public Sector Organisation – A public sector organisation is any of the following. This list is not exhaustive: A Government Business Division, a Government owned Corporation, a Local Government Council, the Police Force of the Northern Territory or a Court of the Territory
Scanning	Is a method for converting hard copy into an electronic format. Using this method supports the transition to eDRMs by reducing or completely eliminating the need for hard-copy records – See Scanning Procedure
Sentencing	Sentencing is a process of applying the provisions of a records disposal schedule to records, by determining the part of the records disposal schedule that applies to an individual record and assigning a retention period – See Appraising, Sentencing and Disposal of Records Procedure
Vital Record also Critical Record	Records which MRC could not continue to operate, are irreplaceable or would require significant resources to recreate – See Vital Records Policy

5. Statement

- 5.1 MRC is committed to good governance and ensuring that complete and accurate records of the business of Council are created, managed and retained using an approved recordkeeping system for as long as required. That is to support business, accountability and legislative requirements until their disposal in accordance with a statutory requirement governing their retention and disposal.
- 5.2 These records provide evidence of Council's functions and activities and form part of the public record. Council acknowledges its recordkeeping responsibilities and accountability to government, clients, the local community and the public.
- 5.3 MRC adheres to the recordkeeping principles as stated in the NT Government Records Management Standards for Public Sector Organisations in the Northern Territory
- 5.4 By adhering to these principles, MRC ensures accountability and transparency whilst conducting business on behalf of Council.
- 5.5 The Principles (core requirements) are as follows:
 - 5.5.1 Governance – effective management of records management systems to ensure the records of MacDonnell Regional Council meet requirements of its regulatory environment and community expectations of accountability and transparency
 - a) Capture – records are adequately captured and stored to protect their authenticity and integrity as a full and accurate representation of the

Records Management Policy

IR05-CP – Superseding CP116

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transaction(s) to which they attest, and can be depended on in the course of subsequent transactions Discovery

- b) Discovery - Records can be readily located, retrieved, interpreted and preserved for the duration the record
- c) Security – information security protects the confidentiality and integrity of records through controls on their access and handling
- d) Disposal – records are disposed of in accordance with the Information Act, Records Disposal Schedule for Local Authorities in the Northern Territory # 2018/3 – June 2018 and MRC's Policy Guidelines.

5.6 Council will ensure compliance in accordance with s 131A (a) of the Information Act by ensuring that:

- 5.6.1 MRC has a records management policy in place that is made known to all staff during induction training, and is promoted and regularly made widely available to all staff
- 5.6.2 MRC provides adequate resources (including budgetary requirements) to plan, develop and manage its records management responsibilities and to promote records management procedures throughout the organisation
- 5.6.3 Regular training is provided to staff to provide skills to fulfil MRC's records management responsibilities
- 5.6.4 MRC ensures that its staff are able to identify a record in the course of conducting their daily business and know they must capture it as a corporate record
- 5.6.5 The Chief Executive Officer reports on records management compliance in the annual report in accordance with s 131(2) of the Information Act

6. Policy Details

Replaces Policy No: (if applicable)	CP116 Records Management
Responsible Directorate/Department:	Corporate Services: Information Services
Approval Date:	
Minutes Reference and Resolution number:	
Review Cycle:	Date? Every four (4) years or after changes to the Information Act (NT) or other relevant legislation

7. Legislation and References

Related Legislation:	Local Government Act (NT) 2008 Local Government Administration Regulations (NT) 2008 Information Act 2002
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Records Management Policy

IR05-CP – Superseding CP116

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	Records Management Standards for Public Sector Organisations in the Northern Territory 23 October 2017 V1.1 Privacy Act 1988
Related Policies:	<p>GS03-CP Customer Complaints Policy</p> <p>IR03-CP Privacy and Freedom of Information Policy</p> <p>IR01-CP Vital Records Policy</p> <p>IR02-CP Digitisation Policy</p>
Associated Documents:	<p>IR01-P1 Vital Records Procedure</p> <p>IR01-P2 Records Emergency and Disaster Preparedness Procedure</p> <p>IR01-P3 Appraising, Sentencing and Disposal of Records Procedure</p> <p>IR02-P1 Scanning Procedure</p> <p>IR03-P1 Freedom of Information Procedure</p> <p>IR05-P1 Correspondence Opening and Distribution Procedure</p> <p>IR05-P3 Managing Emails as Records Procedure</p> <p>IR05-P4 Use of Shred Bins Procedure</p> <p>IR05-G1 Shredding Sensitive Documents Guideline</p> <p>IR05-G2 Records Naming Conventions Procedure</p> <p>IR01-F1 Notification of Destruction</p> <p>IR01-R1 Records Destroyed Register</p> <p>IR03-F1 Application to Access Information Form</p> <p>IR03-R1 FOI Requests Register</p> <p>IR05-R1 Archive Request Register</p> <p>IR05-R2 CRM Archive Register</p>

8. Version Control

Version No	Approval Date	Policy No.	Minutes reference and Resolution number (previous version)
1		IR05-OP	

Customer Complaints and Feedback Policy

GS03-CP DRAFT

Superseding CP114

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1. Purpose

To outline how MacDonnell Regional Council (MRC) will handle and process any complaints and feedback about MRC.

2. Scope

This Policy applies to all external complaints made by members of the public to any employee or office of the MRC.

3. Objectives

MRC strives to handle all external complaints and feedback in a fair, efficient and effective way. To do this, MRC aims to provide a constructive resolution to all complaints in a timely and responsive way as well as recording and responding to any feedback.

4. Definitions

Complaints	Any external expression of dissatisfaction made to or about MRC, our services, policies, employee conduct and Council decisions that a response or resolution is required.
Complainant	Any person including members of the public, stakeholders, residents and service recipients that wishes to make a complaint about MRC.
Feedback	Feedback does not require formal resolution as it may be constructive criticism, general comments or compliments.
Simple complaints	Straightforward issues with service provision that can be resolved quickly.
Complex complaints	May involve challenges to a decision or policy, or a complaint about an employee or elected member.
Serious complaints	Complaints concerning matters that come under legislation: discrimination, sexual harassment, fraud, child protection issues etc.
Exceptions	For the purposes of this policy, routine housing maintenance or other routine service requests are not considered to be complaints unless the initial request has not been resolved to the satisfaction of the complainant or the complainant expresses they wish to pursue a complaint.

5. Statement

5.1. An effective complaints handling process is integral to providing all of our customers and stakeholders with the highest possible quality service.

5.2. MacDonnell Regional Council (MRC) recognises that handling complaints and feedback is an important part of service provision. It provides accountability and will be managed effectively.

5.3. This policy is underpinned by the following general principles:

5.3.1. Any person or organisation affected by MRC's operations has the right to complain or give feedback about any part of the service.

5.3.2. Those complaining are entitled to be heard and have their concerns addressed in ways that ensure access and equity, fairness and natural justice, accountability and transparency.

Customer Complaints and Feedback Policy

GS03-CP DRAFT

Superseding CP114

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5.3.3. The resolution of complaints is a priority for MRC; however it is recognised that in some cases complaints will not be able to be resolved to the satisfaction of all concerned.

5.3.4. The process for people to make complaints will be clear and simple, and effectively promoted.

5.3.5. The complainant will be supported in making the complaint and assured of their right to do so without retribution or discrimination.

5.3.6. Complaints will be confidential and only those who need the information to manage the complaint will have access to the information.

5.3.7. Complaints will be dealt with according to set procedures whether they are written, verbal or made with the assistance of a third party. **MRC will engage interpreters if required at no cost to the complainant.** (This line has been removed from the original)

5.3.8. Anyone making a complaint may have a support person at all stages of the complaints resolution process.

5.3.9. Feedback data will be used to contribute to organisational reviews and follow-up.

5.3.10. Induction processes will ensure that all elected members, management and employees are aware of MRC procedures for making complaints.

5.4. Timeframe for complaints resolution, MRC will respond to:

5.4.1. Simple complaints within 3 working days

5.4.2. Complex complaints within 10 working days

5.4.3. Serious complaints within 30 days.

5.4.4. If these timeframes cannot be kept, the complainant will be kept informed of progress and alternative timeframes.

5.5. If the complaint is unresolved or the complainant is unsatisfied with the resolution they can be referred to the Northern Territory Ombudsman.

6. Policy Details

Replaces Policy No: (if applicable)	CP114
Responsible Directorate/Department:	Corporate Services/Governance and Engagement
Approval Date:	
Minutes Reference and Resolution number:	
Review Cycle:	Review every four (4) years or after changes to relevant legislation or Council policy

7. Legislation and References

Related Legislation:	Information Act (2002)
Related Policies:	IR03-CP Privacy and Freedom of Information Policy IR05-CP Records Management Policy

Customer Complaints and Feedback Policy

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Superseding CP114

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	CP215 Employee Complaint Management HR05-CP Whistleblower Policy
Associated Documents:	GS03-P1 Customer Complaints and Feedback Procedure Customer Service Charter GS03-F1 Customer Complaints Form

8. Version Control

Version No	Approval Date	Policy No.	Minutes reference and Resolution number (previous version)
1		GS03	

Customer Complaints and Feedback Procedure

GS03-P1 DRAFT

Superseding PR114



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1. Purpose

To outline the procedure in line with the Customer Complaints and Feedback Policy for receiving and handling any complaints or feedback made to the MacDonnell Regional Council (MRC).

2. Scope

This procedure covers external complaints and feedback about anything relating to MRC, as outlined by the policy GS03-CP.

3. Definitions

Complaints	Any external expression of dissatisfaction made to or about MRC, our services, policies, staff conduct and Council decisions that a response or resolution is required.
Complainant	Any person including members of the public, stakeholders, residents and service recipients that wishes to make a complaint about MRC.
Exceptions	For the purposes of this procedure, routine housing maintenance or other routine service requests are not considered to be complaints unless the initial request has not been resolved to the satisfaction of the complainant or the complainant expresses a wish to pursue a complaint. It also excludes Whistleblowing, mandatory reporting, internal complaints, incident reporting and any other relevant policy and procedure that is most appropriate to the particular situation.
Conflict of interest	Where there may be a conflict of interest in the responsible manager investigating the complaint, this complaint will be referred to the Executive Leadership Team to appoint an alternative Manager or Director to investigate

4. Procedure

4.1. Types of Complaints and Feedback

Note: Per the policy GS03-CP, those complaining are entitled to be heard and have their concerns addressed in ways that ensure access and equity, fairness and natural justice, accountability and transparency.

- 4.1.1. Simple complaints – straightforward issues with service provision that can be resolved quickly. **Response is required within 3 working days**
- 4.1.2. Complex complaints – may involve challenges to a decision or policy, or a complaint about a staff member or an elected member. **Response is required within 10 working days.**
- 4.1.3. Serious complaints – complaints concerning matters that come under legislation including but not limited to: discrimination, sexual harassment, fraud or child protection issues. **Response is required within 30 working days.**
- 4.1.4. **Feedback** is not as serious as a complaint, and can cover things that members of the public are unhappy about but do not need resolving. It may also be general comments or compliments

4.2. Receiving complaints and feedback:

Complaints can come in the following ways:

- 4.2.1. Face-to-face
- 4.2.2. Via telephone
- 4.2.3. Via a complaint form (GS03-F1) available from EDRMS, Magic home page

Customer Complaints and Feedback Procedure

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4.2.4. Via MRC's website from the 'Submit feedback' tab

4.2.5. Via email (any email address including: info@macdonnell.net.gov.au OR feedback@macdonnell.nt.gov.au)

5. Roles and Responsibilities

5.1. All employees:

5.1.1. Are expected to receive and initially respond to all complaints and feedback.

5.1.2. Will record the complaint with any action taken and then refer on to their manager and emailed to the Records Officer (feedback@macdonnell.nt.gov.au) or in the case that the employee does not know where to refer to, can be sent to the Customer Engagement Officer.

5.1.3. Feedback provided to MRC staff through the website or other means should also be provided to the Records Officer to ensure that messages are received and passed on to the relevant person.

5.1.4. If the complaint cannot be resolved in the first instance the employee will advise the timeframe in which a response can be expected as outlined in 3.6 of this procedure.

5.2. Co-ordinator, all administration employees and customer services officers in consultation with a relevant Manager or Director:

5.2.1. Are expected to receive, assess and initially respond to all complaints and referred on from another employee.

5.2.2. Will do an assessment of the complaint into the three categories, and advise the timeframe in which a response can be expected.

5.2.3. Will provide all relevant information regarding making a complaint, this can be the customer services policy, form, charter and procedure.

5.2.4. Will advise the complainant of the following:

- a) advise that their complaint will be dealt with in a confidential way
- b) that if they may have a support person or a third person to lodge the complaint on their behalf.

5.2.5. Will register the complaint with the Records Officer and refer to the relevant Manager or Director.

5.3. Manager of Governance and Engagement

5.3.1. It is the responsibility of the Manager of Governance and Engagement to ensure that the Records Officer and all Administration staff are trained in the receipt and handling of complaints, including confidentiality requirements.

5.3.2. In the absence of the customer service office employees and/or the Records Officer, any other staff who are covering Reception and receive a phone complaint should forward the phone call to the Manager of Governance and Engagement.

5.4. Records Officer

5.4.1. The Records Officer will maintain and monitor a confidential register of complaints.

5.4.2. Will forward on the complaint to the relevant Director or Manager to investigate.

5.5. Directors, Managers

5.5.1. Will be responsible for assessing the complaint, addressing and resolving the complaint, where possible, and registering it onto the Records Officer if not already.

5.5.2. Will be responsible for investigating a complaint

5.5.3. Will forward to the Records Officer to add to and/or update the Complaints Register.

Customer Complaints and Feedback Procedure

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5.5.4. Will follow the investigation process as outlined in 4.6.

6. Response and Resolution

6.1. Initial Response: All employees

6.1.1. For face-to-face and over the phone complaints thanking and acknowledging the person making complaint or giving feedback is an important initial step. Then using the GS03-F1 find out the relevant details of the complaint/feedback. Proceed as per section 5.

6.1.2. For email responses please see the below text as an example of how you could acknowledge and thank the person making the complaint/feedback. Attach the GS03-F1 and the GS03-CP or you can fill out a form based on the information in the email then proceed as per section 5.

Dear (name),

Thank you for contacting the MacDonnell Regional Council regarding (insert relevant details about this complaint or feedback).

MacDonnell Regional Council is committed to providing high quality services and responding to all complaints. If you have an issue with our services, staff or any other aspect of the Council that you would like us to follow up on please let us know. You can refer to the MRC website for the GS03 Customer Complaints Policy.

We will make an initial assessment of your complaint and respond as per our policy (below):

5.4. Timeframe for complaints resolution, MRC will respond to:

5.4.1. Simple complaints within 3 working days

5.4.2. Complex complaints within 10 working days

5.4.3. Serious complaints within 30 days.

5.4.4. If these timeframes cannot be kept, the complainant will be kept informed of progress and alternative timeframes.

If you would like to please fill out the form attached and send to info@macdonnell.nt.gov.au OR feedback@macdonnell.nt.gov.au

Thank you for your time,

(name)

6.2. Investigations: Managers or Directors

6.2.1. The responsible manager will investigate the complaint and inform the complainant of any delays with meeting timeframes. The manager must inform the Records Officer when a complaint has been resolved. The Records Officer will escalate for action, to the Manager of Governance and Engagement, any complaints that have not been resolved in the above timeframes.

6.2.2. Provide the complainant with the rationale for any decisions and advise them of the following

- a) The outcome and action taken from the complaint
- b) The reasons for any decisions that were made
- c) The resolution that has or will be offered
- d) And an option, if they are not satisfied for a secondary investigation.

6.3. Secondary Investigation: Directors or CEO

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6.3.1. If the complaint has not been resolved in the first instance by the manager, the Manager of Governance and Engagement will escalate to the responsible Director or CEO.

6.4. Closure of complaint

6.4.1. Managers/Director/CEO:

When closing a complaint the manager will provide the complainant in writing:

- a) The steps taken to resolve the complaint
- b) The outcome of the complaint and
- c) Further actions coming from the complaint, including but not necessarily, using de-identified trend data for service and organisational improvement.
- d) Refer to external body as per 6.5 if appropriate

6.4.2. Manager of Governance and Engagement will present the complaints to the Executive Leadership Team to formally close all complaints

6.4.3. The Records officer will record this in the GS03-R1 register.

6.5. Unresolved Complaint

6.5.1. The complainant should be referred to the Northern Territory Ombudsman:

- a) Telephone: (08) 8999 1818 or free (from land lines only): 1800 806 380
- b) Fax: (08) 8999 1828
- c) Email: nt.ombudsman@nt.gov.au
- d) Website: <https://www.ombudsman.nt.gov.au/complaints/government-agencies>

6.6. Organisational review

6.6.1. All complaints and feedback will be recorded and kept on the Register by the Records Officer to be monitored and reviewed by the Executive Leadership Team for trends and evaluation

6.6.2. All simple complaints must go before ELT meeting. ELT will decide whether the complaint will go to the relevant Local Authority (LA) meeting. If it is decided to forward to the relevant LA meeting, the Manager of Governance and Engagement will report all simple complaints regarding service provision for each community, with any information identifying any person removed, as required under Guideline 8 of the *Local Government Act 2008*.

6.6.3. Annual reporting will include a report on trends and actions the MRC has made relating to complaints and feedback.

Customer Complaints and Feedback Procedure

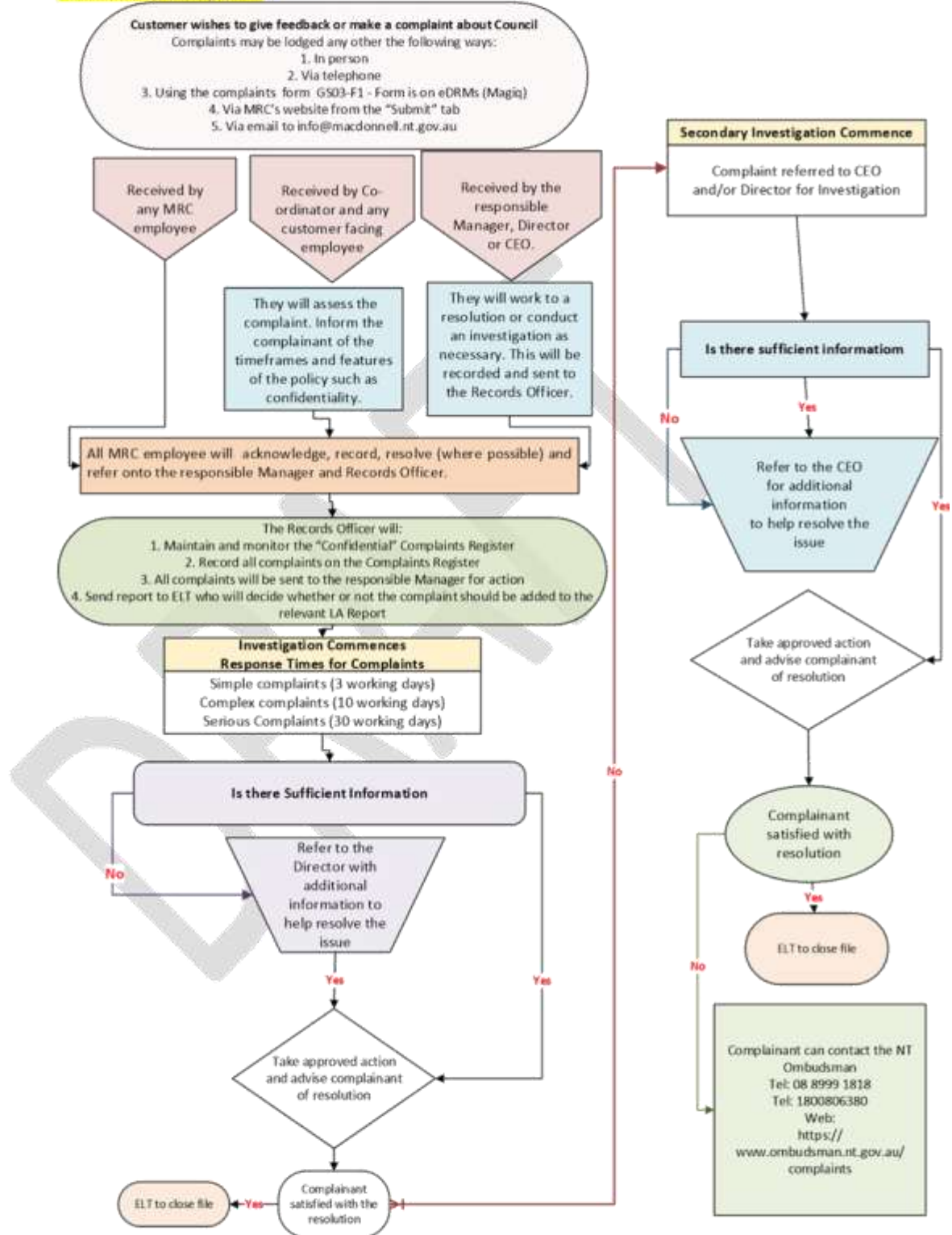
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6.6.4. Flowchart for complaints



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7. Procedure Details

Replaces Procedure No: (if applicable)	PR114
Responsible Directorate/Department:	Corporate Services: Governance and Engagement
ELT Approval Date:	
ELT Minutes Reference:	
Review Cycle:	<i>Date?? Review every four (4) years or after changes to relevant legislation or Council policy</i>

8. Legislation and References

Related Legislation:	NT Information Act 2002 including privacy provisions Local Government Act 2019
Related Policies:	GS03-CP Customer Complaints and Feedback Policy
Associated Documents:	GS03- F1 Customer Complaints and Feedback form GS03 XX Customer Service Charter

9. Version Control

Version No	Approval Date	Procedure No.	Minutes reference (previous version)
1		GS03-P1	

Local Authority Policy

MC02-CP DRAFT superseding CP111



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1. Purpose

This policy establishes rules for Local Authorities that make sure they provide good local representation, are properly supported and remain a valued resource for the MacDonnell Regional Council (MRC) and its communities.

2. Scope

This policy applies to all Local Authority members.

3. Objectives

To ensure that:

- There is compliance with the Local Government Act and related legislation;
- Local Authorities can provide effective community representation and a voice for community in its discussion with MRC.
- MRC supports the Local Authorities and their members through governance training and development to help improve engagement with the community and in so doing achieve:
 - community contribution to the desired levels of local government service delivery;
 - creation and application of effective Council's policies; and
 - the establishment of mutually agreed future plans.
- Local Authorities are strong and well-run, so that information and ideas can be transmitted via them from residents to MRC, and from MRC's elected members and staff back to residents.

4. Statement

4.1. General

MacDonnell Regional Council (MRC) will ensure opportunities exist for residents to meaningfully engage in local government processes that impact their lives while complying with the applicable legislation.

4.2. Delegations

4.2.1. Local Authorities have an advisory role to MRC. Therefore, Local Authority decisions and recommendations made in relation to the activities of the MRC will need the approval of the Council of MRC when sitting as Council except where there is delegated authority.

4.2.2. Local Authorities are allocated a specific amount of funding, as defined in MRC's budget each financial year, to spend on activities the Local Authorities support in their communities. This can be spent under the delegation made to the Local Authority, and must be spent in line with the Local Authority Projects and Discretionary Funds Policy.

4.3. Local Authority Areas

The Local Authority areas will include the community in which they are based and the surrounding areas which the community residents identify as part of that community for accessing services or for cultural reasons.

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4.4. Number of Members

The number of members for each Local Authority will be as follows:

Community	Appointed Members	Elected Members (Includes President)	Quorum (All members present to make up more than half of Elected and Appointed Members)	Provisional (All members present to make up more than a third of Appointed Members)
Amoonguna	7	5	7	3
Areyonga (Utju)	7	3	6	3
Docker River (Kaltukatjara)	7	3	6	3
Finke (Aputula)	7	5	7	3
Haasts Bluff (Ikuntji)	7	4	6	3
Hermannsburg (Ntaria)	10	3	7	4
Imanpa	7	3	6	3
Kintore (Walungurru)	7	4	6	3
Mount Liebig (Watiyawanu)	7	4	6	3
Papunya (Warumpi)	8	4	7	3
Santa Teresa (Ltyentye Apurte)	7	5	7	3
Titjikala	7	5	7	3
Wallace Rockhole	6	3	5	3

4.5. Nominations and Appointments process

- 4.5.1. A Local Authority consists of the ward Councillors for the relevant ward, and other members of the community as appointed by Council.
- 4.5.2. The President is a member within their own ward and contributes to quorum in the other MRC wards.
- 4.5.3. In the event of a vacancy, a new member will be nominated and appointed in accordance with the Local Government Act, Ministerial Guidelines and this policy.
- 4.5.4. Calls for community nominations will remain open for 28 days. Signage to advise of the vacancy will be posted at the Council office or other suitable venues.
- 4.5.5. The Local Authority should:
 - 4.5.5.1. be representative of key groups within the Local Authority area such as family groups, women and men, outstations and community residents etc.;
 - 4.5.5.2. ensure members are committed to attend and participate in meetings and give two way feedback to community members and Council;
 - 4.5.5.3. include members of Youth Boards where they exist;
 - 4.5.5.4. list all nominations received along with the indications of community support, including any collective current Local Authority members support for the nomination to be considered at the first Ordinary Council meeting after nominations have closed; and
 - 4.5.5.5. select the Chair of the Local Authority from the members of the Local Authority.

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4.6. Elected Councillor Support for Local Authorities

- 4.6.1. Councillors are members of all Local Authorities situated within the ward they represent. They should where ever possible, attend each Local Authority meeting within their ward.
- 4.6.2. The President will attend Local Authority meetings when possible.
- 4.6.3. MRC staff will maintain and report on a Community Action Register to ensure issues raised by Local Authorities are resolved.

4.7. Local Authority Meetings

- 4.7.1. Ordinary Local Authority Meetings are convened by the MRC CEO or their delegate, and are set at the start of the calendar year.
- 4.7.2. Ordinary Local Authority meetings will be provided secretarial support from a MRC Governance Officer or Governance representative and the CEO, a Director or another representative nominated by the CEO of MRC, will attend.
- 4.7.3. Under exceptional circumstances, despite the above, a meeting can proceed without the CEO, a Director or a representative nominated by the CEO, provided the CEO approves this.
- 4.7.4. To ensure that the community representatives have control of the meeting, for the duration of the meeting Local Authority members and Councillors will sit at the meeting table and MRC staff (apart from the Governance Officer or Governance representative) and visitors will sit in the designated viewing area, unless invited to the table by the Local Authority Chair.
- 4.7.5. MRC staff should not participate in discussions where a decision is the responsibility of the Local Authority, unless asked to do so by Local Authority members.
- 4.7.6. Where **confidential** matters are being discussed, visitors will be asked to wait outside for the duration of those discussions.

4.8. External bodies consulting with Local Authorities

- 4.8.1. Local Authorities may act as representative bodies for their communities to Commonwealth and NT government representatives or agencies, non-government organisations and other groups that wish to meet with the community.
- 4.8.2. Local Authority meetings are open to the public, but any person wishing to formally meet with or present to the Local Authority must put a request in writing to MRC at least two weeks prior to the meeting.
- 4.8.3. These agenda items will be discussed after the completion of local government business or as determined by the meeting.

4.9. Special Local Authority Meetings

- 4.9.1. Special Local Authority Meetings are convened by the Chairperson of the Local Authority through the CEO or their delegate.
- 4.9.2. The purpose of the Special Local Authority Meeting is to deal with important issues that cannot wait until the next scheduled Ordinary Local Authority Meeting.

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4.9.3. This policy applies to Special Local Authority meetings as it does for Ordinary Local Authority Meetings.

4.10. Rescheduled meetings

4.10.1. MRC are committed to achieving the minimum number of meetings (4) per Local Authority per year. Due to the large number of Local Authority meetings that MRC holds, MRC will not be able to reschedule all cancelled meetings.

4.10.2. Priority will be given to rescheduling meetings that have been cancelled due to legitimate reasons and where advanced warning has been given as described in clause 4.11 of this policy.

4.10.3. As per section 66 of the Local Government Act a meeting may be postponed for up to 21 days from the initial scheduled date. After this timeframe a meeting must be cancelled and reconvened at an alternative time.

4.11. Advance warning for legitimate reasons

4.11.1. A meeting cancellation will be deemed to be legitimate where:

- access to a community is restricted (e.g. weather, cultural business);
- sorry or cultural business prevents the meeting proceeding; or
- a conflicting community meeting or event would significantly restrict community participation.

4.11.2. Where MRC staff receive advanced warning of a meeting cancellation and the reasons are legitimate, they will make every effort to reschedule the meeting.

4.11.3. Local Authority members are able to change the meeting dates with less than seven days notice if the majority of members agree.

4.11.4. Meetings should be rescheduled to occur within 21 days of the original meeting dates.

4.11.5. If a rescheduled meeting does not proceed, no further attempts will be made to reschedule that meeting.

4.11.6. If there are changes to the scheduled meeting time made by the CEO or their delegate, members of the Local Authority must be given as much notice about the rescheduled date, time and place for the meeting, as practicable.

4.12. No quorum on the day

4.12.1. A Local Authority meeting cannot be rescheduled, except in extreme circumstances (e.g. sudden family emergencies); if no advance warning is given that there will not be a quorum.

4.12.2. The rescheduling of a Local Authority meeting will be based on available MRC resources.

4.12.3. If a rescheduled meeting does not happen, no further attempts will be made to reschedule.

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4.13. Provisional Meetings

- 4.13.1. Where a quorum cannot be achieved a provisional meeting can be held. See clause 4.4 of this policy for the specific number of appointed members required to attend the local authority meetings at each community.
- 4.13.2. Provisional Meetings contribute to the annual requirement of four (4) Local Authority meetings as per the applicable legislation.

4.14. Local Authority meeting member attendance and allowance

- 4.14.1. Members are required to attend local authority meetings as often as possible. If a member cannot attend these meetings they need to submit an apology. Membership of the Local Authority may be revoked if a member does not attend as required. See 4.16 in this regard
- 4.14.2. Councillors are automatically members of Local Authorities within their ward, and they count towards that Local Authority's quorum. If a Councillor cannot attend these meetings they will need to submit an apology.
- 4.14.3. Appointed Local Authority members are entitled to an allowance for each Local Authority meeting or provisional meeting they attend in accordance with the guidance provided in Ministerial Guideline 8.
- 4.14.4. Section 64(4)(a) of the Local Government Act makes provision for Local Authority members to participate in a Local Authority meeting via audio and/or audio –visual technology. Where this can be arranged this is preferable to not having a meeting take place.

4.15. Selection panels

- 4.15.1. The Local Authority must nominate a member to sit on employment selection advisory panels in relation to MRC senior positions in the Local Authority area. When the panel is convened this nominee will be contacted with the interview time and date.
- 4.15.2. The nominee must declare conflicts of interest, including family relationships, should they exist and the panel take this into consideration.

4.16. Revocation of Appointment of Ordinary Member

It is important that Local Authority members attend meetings wherever possible.

A person ceases to hold office as a member of a Local Authority if the person:

- 4.16.1. passes away;
- 4.16.2. resigns in writing;
- 4.16.3. has their membership revoked due to decisions based on or in accordance with clauses 4.17, 4.18 or 4.19 of this policy;
- 4.16.4. is absent for 2 consecutive meetings without the permission of the Local Authority; and
- 4.16.5. if they are physically unable to attend 2 meetings of the Local Authority, for example if they are in jail or in hospital for an extended time.
- 4.16.6. A letter revoking the membership will be sent to the last known residential address of the member in question.

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4.17. Code of Conduct

4.17.1. Local Authorities within the MacDonnell Regional Council area will operate under Council's policy CP102 Code of Conduct – Members as well as under this policy.

4.18. Disciplinary Procedures for Local Authority Members in breach of the Code of Conduct

4.18.1. Should the elected members of Council receive a formal complaint about a Local Authority Member's behaviour, then they will attempt to resolve the matter promptly.

4.18.2. Should the matter become sufficiently serious, then the matter will be dealt with in accordance with relevant legislation.

4.19. Procedures for dealing with misconduct or poor performance of Local Authorities

4.19.1. If Local Authority members collectively behave in a manner that is not compliant with the Local Government Act (Act), is allegedly bringing MRC into disrepute or is repeatedly reported to be performing poorly, MRC will appoint a person to undertake an investigation.

4.19.2. If the Local Authority is found to be not meeting its obligations under the Code of Conduct, Act or Ministerial Guidelines, Council will give the Local Authority a written warning outlining its responsibilities.

4.19.3. MRC's President and staff will work with the Local Authority to resolve these issues.

4.19.4. If the Local Authority is then unable to meet its obligations in a suitable timeframe the Council will have the option to terminate the entire membership of the Local Authority or some members, and appoint new members. In this case, MRC will appoint new members using the Nominations and Appointment process outlined above.

4.19.5. It is the decision of Council as to whether any previous Local Authority members will be reappointed.

4.20. Appeal Procedure

The member/s of the Local Authority or the Local Authority as a whole, have the right to appeal directly to the Council to discuss their issues in relation to alleged misconduct or reported poor performance.

5. Policy Details

Replaces Policy	CP111 Local Authorities
Responsible Directorate/Department	Corporate Services - Governance and Engagement
Council Approval Date	October 2020
Minutes Reference	15.2 Ordinary Council Meeting
Review Cycle	One (1) year or sooner in conjunction with all Council Policies being reviewed to align with the incoming <i>Local Government Act 2019</i> .

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Local Authority Policy

MC02-CP DRAFT superseding CP111



Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.

6. Legislation and References

Related Legislation	Local Government Act 2008 Local Government Guideline 8
Related Policies	CP102 Code of Conduct – Members CP103 Acceptance of Gifts and Benefits - Members CP104 Disclosure of Interests - Members CP107 Allowances – Local Authority Members CP109 Accommodation and Travel– Councillor and Local Authority Members CP112 Local Authority Projects and Discretionary Funds OP202 Recruitment and Selection
Related Procedures	
Associated Documents	Nomination form

7. Version control

Version No	Approval Date	Policy No.	Minutes reference (previous version)
1.0	May 2014	DCS014	
2.0	February 2018	CP111	Item 13.2 Ordinary Council Meeting
2.2	October 2018	CP111	Item 13.2 Ordinary Council Meeting
2.3	October 2020	MC02-CP	Item 15.2 Ordinary Council Meeting

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OFFICERS' REPORTS

ITEM NUMBER	15.3
TITLE	Council meeting planner 2021
REFERENCE	- 278239
AUTHOR	Darren Pfitzner, Manager Governance and Engagement

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The 2021 Council meeting planner proposes suitable meeting dates for all Ordinary and Special Council meetings, the Finance and Risk and the Audit Committee meetings as well as Local Authority meetings for the year ahead.

Also as Council looks to prepare for the development of its strategic direction, a timeline is provided to show the consultation input and corresponding Council meetings scheduled to prepare the 2021-22 Regional Plan.

RECOMMENDATION**That Council:**

- a) **approve the proposed dates contained in the 2021 Council meeting planner, and**
- b) **approve the proposed consultation schedule for preparing the 2021-22 Regional Plan**

BACKGROUND/DISCUSSION

CEO sets the dates for all its Ordinary, Special, Committee and Local Authority meetings for the year ahead and presents the calendar to Council for review. Dates are provided in advance of the next year so members and stakeholders have reasonable notice to schedule their attendance at relevant meetings.

The community and business venues chosen for the Ordinary Council meetings are a deferment of the current year (cancelled due to COVID-19 travel restrictions) and follow the established pattern of the 3rd Council's meeting schedule.

The locations and timing of the Local Authority meeting schedule for the year ahead is based on previous years and includes a few weeks break mid-year for staff and councillors to recuperate.

To further support this schedule, consideration has also been given to the known meetings of stakeholders, such as ALGA, LGANT, CLC and Uluru-Kata Tjuta National Park.

The attached 'Timeline for development of 2021-22 MRC Regional Plan' shows input opportunities and corresponding Council meetings scheduled over the months ahead for preparing the 2021-22 Regional Plan.

ISSUES/OPTIONS/CONSEQUENCES

While Council may recommend to alter some dates, it should be noted that the scheduling of Ordinary meetings, Finance and Risk Committee and Audit Committee meetings are based on timing requirements described in the *Local Government Act 2008* that will be maintained after 1 July 2021 through the *Local Government Act 2019*.

The scheduling of Local Authority meetings is based on the locations and timing of the current year to best attain the number of meetings required in the *Local Government Act 2008* and after 1 July 2021 through the *Local Government Act 2019*.

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Chief Executive Officer

Manager Governance and Engagement

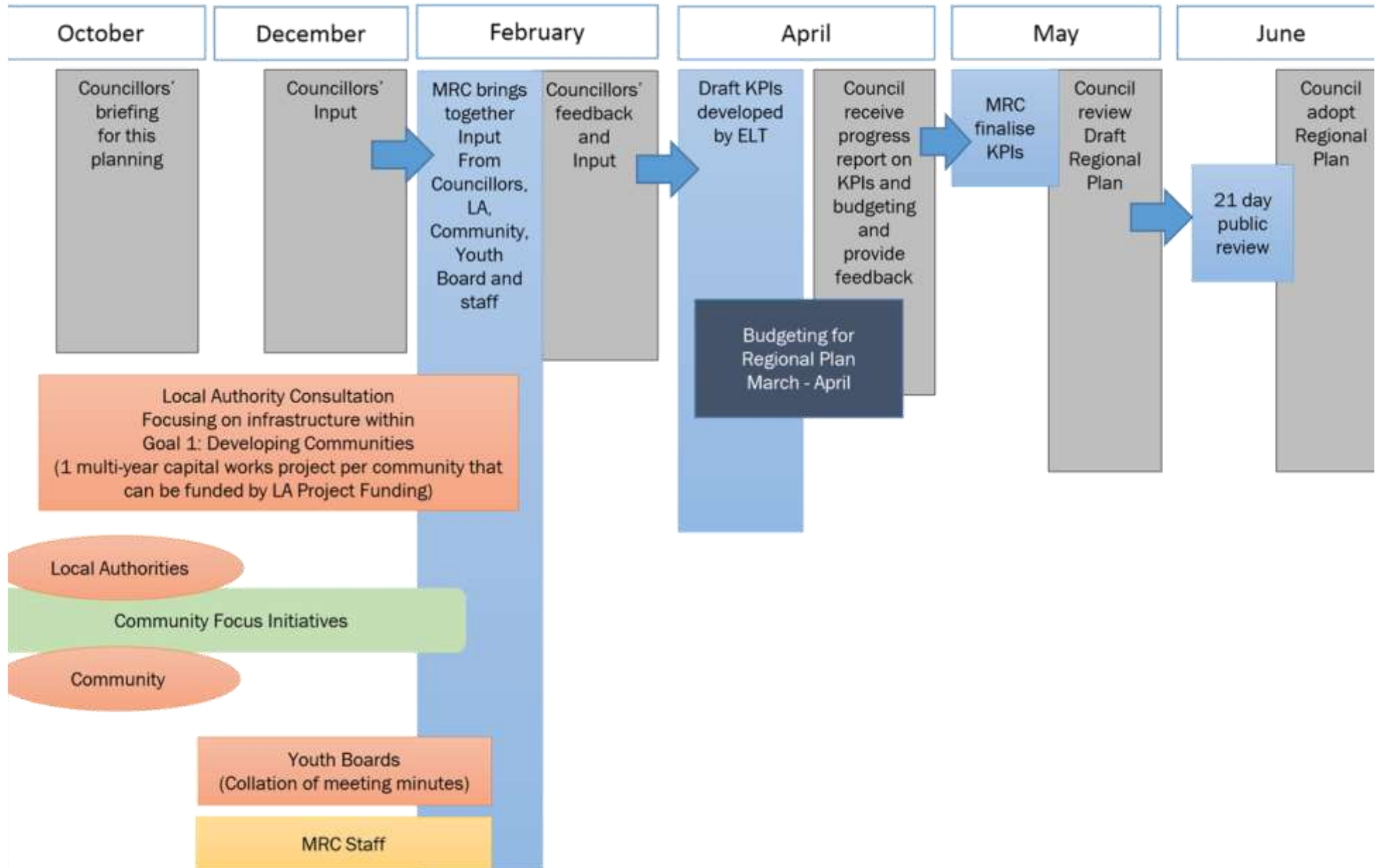
ATTACHMENTS:

- 1 2021 MRC Meeting Planner.pdf
- 2 2020_21 Council consultation v2.0.pdf

2021 MacDonnell Regional Council meeting planner (for approval at the Ordinary Council Meeting 30 October 2020)

	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun			
JAN							1 New Year's Day	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21 Anzac Day	22	23	24	25	26	27	28 Labour Day	29 Financial and Risk	30	31			
FEB										1	2	3 Folio	4 Strategy	5	6	7	8	9	10 Folio	11	12	13	14	15	16	17 General Meeting	18 Finance and Risk	19	20	21	22	23	24	25	26 Children's Council Meeting	27	28 Financial and Risk	29	30	31
MAR			1	2	3 International Day	4	5	6	7	8	9	10 Mandates	11 Finance	12	13	14	15	16	17	18 Welfare Committee	19	20	21	22	23	24 General Meeting	25 Finance and Risk	26	27	28	29	30	31 Labour Day							
APR						1 Good Friday	2	3	4	5	6	7	8	9	10	11	12	13	14 Folio	15 Strategy	16	17	18	19	20	21 General Meeting	22	23	24	25	26	27	28	29	30 Children's Council Meeting	31 Financial and Risk				
MAY	1	2	3 May Day	4	5 General Meeting	6 Finance and Risk	7	8	9	10	11	12	13	14	15	16	17	18 Welfare Committee	19 Welfare Committee	20	21	22	23	24	25	26	27	28 Children's Council Meeting	29 Financial and Risk	30	31									
JUN				1	2 Mandates	3 Finance	4	5	6	7	8	9	10	11	12	13	14	15	16 General Meeting	17	18	19	20	21	22	23	24 Children's Council Meeting	25 Financial and Risk	26	27	28	29	30							
JUL						1	2	3	4	5	6	7 Folio	8 Strategy	9	10	11	12	13	14	15	16	17	18	19	20	21	22 General Meeting	23 Finance and Risk	24	25	26	27	28	29	30 Financial and Risk	31 Audit Meeting				
AUG		1	2 Picnic Day	3	4 General Meeting	5 Finance and Risk	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31								
SEP				1	2	3	4	5	6	7	8 Welfare Committee	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23 General Meeting	24 Finance and Risk	25	26	27	28	29	30 Mandates	31 Finance						
OCT						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22 Folio	23 Strategy	24	25	26	27	28	29 Children's Council Meeting	30 Financial and Risk	31				
NOV			1	2	3 General Meeting	4	5	6	7	8	9	10 General Meeting	11 Finance and Risk	12	13	14	15	16	17 General Meeting	18	19	20	21	22	23	24 Welfare Committee	25 Welfare Committee	26 Finance and Risk	27	28	29	30								
DEC				1	2 Mandates	3 Finance	4	5	6	7	8	9	10	11	12	13	14	15	16 Children's Council Meeting	17 Financial and Risk	18	19	20	21	22	23	24	25	26	27	28	29	30	31						

Timeline for development of 2021-22 MRC Regional Plan



OFFICERS' REPORTS

ITEM NUMBER	15.4
TITLE	Grant Funding Acquittals
REFERENCE	- 279101
AUTHOR	Sheree Kane, Management Accountant and Grants

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The attached grant acquittal reports for NT Grants are required to be laid before Council for acceptance.

RECOMMENDATION

That Council notes and approves the following grant acquittals for the 2019/20 financial year:

- **SPG – Purchase of a Prime Mover and Side Tipping Trailer**
- **SPG – Purchase 45' Drop Deck Trailer**
- **SPG – NDRRA Central Australia Flash Flood Dec 2016/Jan 2017**
- **SPG – Purchase Side Loading Compactor Truck**
- **SPG – SLGIF to upgrade Council Staff Housing and Pool Infrastructure**
- **SPG – SLGIF towards the construction of an upper floor to MRC Bagot Street Council Office**
- **SPG – EESG towards replacements of internal/external lighting, solar hotwater systems and air conditioners to Council's SDC and identified Staff Housing lots in Haasts Bluff and Papunya**
- **Local Authority Project Funding**

BACKGROUND/DISCUSSION

Council are asked to confirm grant acquittals to provide assurance to the funding body that they are aware of the funds and that the money has been spent for the purpose that the grant was provided.

ISSUES/OPTIONS/CONSEQUENCES

Councillors are responsible for ensuring funds within the control of Council are kept safe and used for the purpose for which they were provided to Council.

FINANCIAL IMPACT AND TIMING

Accepting this financial acquittal will not lead to any financial implications. If they are not accepted then potentially the Council will have to repay funds otherwise spent.

CONSULTATION

Jeff MacLeod, Chief Executive Officer
Sheree Sherry (Kane), Management Accountant & Grants

ATTACHMENTS:

- 1 Grant Acquittals 19-20FYv1.pdf



DEPARTMENT OF
**LOCAL GOVERNMENT, HOUSING
AND COMMUNITY DEVELOPMENT**

MacDonnell Regional Council

2019-20 ACQUITTAL OF SPECIAL PURPOSE GRANT

Department of Housing and Community Development

File number: LGR2016/00104

Purpose of Grant: Towards the purchase of a prime mover and a side tipping trailer to compliment council's earth moving equipment for the maintenance of landfill sites.

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes/No
(If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2019

Special Purpose Grant b/fwd balance	<u>\$232,275</u>
Other income	<u> </u>
Total income	<u>\$232,275</u>
Expenditure (Specify accounts and attach copies of ledger entries)	
<i>An 'administration fee' is not to be apportioned to the grant for acquittal purposes.</i>	
Total Expenditure	<u>\$232,275</u>
Surplus/(Deficit)	<u>\$0</u>

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Sheree Sherry 18/8/20

Laid before the Council at a meeting held on 30/10/20. Copy of minutes will be provided once has been held.

CEO or CFO: [Signature] 26/8/20.

DEPARTMENTAL USE ONLY

- Grant amount correct: Yes No
- Expenditure conforms to purpose: Yes No
- Capital Works – Bought from Territory Enterprise: Yes No
- Minutes checked: Yes No
- Balance of funds to be acquitted: \$
- Date next acquittal due: / /
- ACQUITTAL ACCEPTED: Yes No

Prepared by: _____

Comments:

Donna Hadfield, Manager Grants Program

_____ / /



DEPARTMENT OF
LOCAL GOVERNMENT
AND COMMUNITY SERVICES

Local Government Grants Unit
Ground Floor, RCG House
83-85 Smith Street
DARWIN NT 0800

MacDonnell Regional Council

Postal address GPO Box 2850
Darwin NT 0801
Tel 08 8999 8820
Fax 08 8999 8437

2019-20 ACQUITTAL OF SPECIAL PURPOSE GRANT

Department of Local Government and Community Services

File number: LGR2016/00104

Purpose of Grant: To purchase a 45' drop deck widener plant and machinery trailer to assist with upgrades and maintenance to waste management facilities and roads.

Date of Approval of Variation to Grant (if applicable) / /

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2019

Special Purpose Grant	\$1,915
Total income	\$1,915

Expenditure (Specify accounts and attach copies of invoices and ledger entries)
An 'administration fee' is not to be apportioned to the grant for acquittal purposes.

Total Expenditure	\$1,915
Surplus/(Deficit)	\$0

We Certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by Sheree Sherry 28.8.2020

To be laid before the Council at a meeting held on 28.10.2020. Copy of minutes will be provided once meeting has been held.

CEO or CFO Jeff MacLeod 28.8.2020

DEPARTMENTAL USE ONLY

Grant amount correct?	YES/NO
Expenditure conforms with purpose	YES/NO
Minutes checked	YES/NO

Balance of funds to be acquitted \$

Date next acquittal due / /

ACQUITTAL ACCEPTED YES/NO

Prepared by

Comments

Peter Thornton – Manager Grants Program / /



DEPARTMENT OF
**LOCAL GOVERNMENT, HOUSING
AND COMMUNITY DEVELOPMENT**

MacDonnell Regional Council

2019-20 ACQUITTAL OF SPECIAL PURPOSE GRANT

Department of Housing and Community Development

File number: HCD2017/00902

Purpose of Grant: NDRRA – Central Australia Flash Flood Dec 2016/Jan 2017 (AGRN 735) – Repairs to roads in the west and south west MacDonnell region as per the assessed application/report

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes/No
(If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2019

Special Purpose Grant b/fwd balance	<u>\$187,223</u>
Other income	<u> </u>
Total income	<u>\$187,223</u>
Expenditure (Specify accounts and attach copies of ledger entries) <i>An 'administration fee' is not to be apportioned to the grant for acquittal purposes.</i>	
Total Expenditure	<u>\$187,223</u>
Surplus/(Deficit)	<u>\$0</u>

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Stacie Stemy 18/8/20

Laid before the Council at a meeting held on 30/10/20. Copy of minutes will be provided once has been held.

CEO or CFO: [Signature] 26/8/20

DEPARTMENTAL USE ONLY

- Grant amount correct: Yes No
- Expenditure conforms to purpose: Yes No
- Capital Works – Bought from Territory Enterprise: Yes No
- Minutes checked: Yes No
- Balance of funds to be acquitted: \$
- Date next acquittal due: / /
- ACQUITTAL ACCEPTED: Yes No

Prepared by: _____

Comments:

Donna Hadfield, Manager Grants Program

_____ / / _____



DEPARTMENT OF LOCAL GOVERNMENT, HOUSING AND COMMUNITY DEVELOPMENT

MacDonnell Regional Council

2019-20 ACQUITTAL OF SPECIAL PURPOSE GRANT

Department of Housing and Community Development

File number: LGR2016/00104

Purpose of Grant: To purchase an eight (8) cubic metre side loading compactor truck.

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes/No (If no please provide an explanation with this acquittal).

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2020

Special Purpose Grant b/fwd balance:	\$144,084
Other income	_____
Total income	\$144,084
Expenditure (Specify accounts and attach copies of ledger entries)	
<i>An 'administration fee' is not to be apportioned to the grant for acquittal purposes.</i>	
Total Expenditure	\$143,922
Surplus/(Deficit)	\$162

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Shere Stoney 18/8/20

Laid before the Council at a meeting held on 30/10/20. Copy of minutes will be provided once meeting is held and approved.

CEO or CFO: [Signature] 26/8/20

DEPARTMENTAL USE ONLY

- Grant amount correct: Yes No
- Expenditure conforms to purpose: Yes No
- Capital Works – Bought from Territory Enterprise: Yes No
- Minutes checked: Yes No
- Balance of funds to be acquitted: \$ _____
- Date next acquittal due: ____/____/____
- ACQUITTAL ACCEPTED: Yes No

Prepared by:

Comments:

[Empty rectangular box for comments]

Donna Hadfield, Manager Grants Program



DEPARTMENT OF LOCAL GOVERNMENT, HOUSING AND COMMUNITY DEVELOPMENT

MacDonnell Regional Council

2019-20 ACQUITTAL OF STRATEGIC LOCAL GOVERNMENT INFRASTRUCTURE FUND GRANT

Department of Housing and Community Development

File number: LGR2016/00104

Purpose of Grant: To upgrade council staff housing and pool infrastructure as detailed in application

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes/No (If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2020

Table with 2 columns: Description and Amount. Rows include Strategic Infrastructure Fund Grant b/fwd balance (\$448,942), Other income - Council contribution (\$145,000), Total income (\$593,942), Total Expenditure (\$123,255), and Surplus/(Deficit) (\$470,687).

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: [Signature] 23/8/20

Laid before the Council at a meeting held on 30/10/20. Copy of minutes will be provided once Meeting is held and approved.

CEO or CFO: [Signature] 26/8/20

DEPARTMENTAL USE ONLY

- Grant amount correct: [] Yes [] No
Expenditure conforms to purpose: [] Yes [] No
Capital Works - Bought from Territory Enterprise: [] Yes [] No
Minutes checked: [] Yes [] No
Balance of funds to be acquitted: \$
Date next acquittal due:
ACQUITTAL ACCEPTED: [] Yes [] No

Prepared by:

Comments:

Empty rectangular box for comments.

Donna Hadfield, Manager Grants Program



DEPARTMENT OF LOCAL GOVERNMENT, HOUSING AND COMMUNITY DEVELOPMENT

MacDonnell Regional Council

2019-20 ACQUITTAL OF STRATEGIC LOCAL GOVERNMENT INFRASTRUCTURE FUND

Department of Housing and Community Development LGR2016/00104

File number: HCD2018/02232 &

Purpose of Grant: Towards the construction of an upper floor addition to the Gap Road/Bagot Street Council Office that the MacDonnell Regional Council occupies.

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes/No (If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2020

Table with 2 columns: Description and Amount. Rows include Special Purpose Grant b/fwd balance (\$1,420,100), Other income, Total income (\$1,420,100), Expenditure (Specify accounts and attach copies of ledger entries), Total Expenditure (\$161,375), and Surplus/(Deficit) (\$1,258,725).

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: [Signature] 21/8/20

Laid before the Council at a meeting held on 30/10/20. Copy of minutes will be provided once meeting is held and approved.

CEO or CFO: [Signature] 26/8/20

DEPARTMENTAL USE ONLY

- Grant amount correct: [] Yes [] No
Expenditure conforms to purpose: [] Yes [] No
Capital Works - Bought from Territory Enterprise: [] Yes [] No
Minutes checked: [] Yes [] No
Balance of funds to be acquitted: \$
Date next acquittal due:
ACQUITTAL ACCEPTED: [] Yes [] No

Prepared by:

Comments:

Empty rectangular box for comments.

Donna Hadfield, Manager Grants Program



DEPARTMENT OF LOCAL GOVERNMENT, HOUSING AND COMMUNITY DEVELOPMENT

MacDonnell Regional Council

2019-20 ACQUITTAL OF ENERGY EFFICIENCY AND SUSTAINABILITY GRANT

Department of Housing and Community Development

File number: LGR2016/00104

Purpose of Grant: Towards the replacement of internal and external light fittings to LED; removal and replacement of solar systems and electric hot water systems; replacement of old box-style air conditioners with inverter split system airconditioners to council's service delivery centres and identified staff housing lots in Papunya and Haasts Bluff.

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes/No (If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2020

Table with 2 columns: Description and Amount. Rows include Special Purpose Grant b/fwd balance (\$250,009), Other income (solar rebate) (\$13,061), Total income (\$263,070), Total Expenditure (\$187,482), and Surplus/(Deficit) (\$75,588).

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Sheree Sherry 26/8/20

Laid before the Council at a meeting held on 30/10/20. Copy of minutes will be provided once has been held.

CEO or CFO: [Signature] 26/8/20

DEPARTMENTAL USE ONLY

- Grant amount correct: [] Yes [] No
Expenditure conforms to purpose: [] Yes [] No
Capital Works - Bought from Territory Enterprise: [] Yes [] No
Minutes checked: [] Yes [] No
Balance of funds to be acquitted: \$
Date next acquittal due:
ACQUITTAL ACCEPTED: [] Yes [] No

Prepared by:

Comments:

Empty rectangular box for comments.

Donna Hadfield, Manager Grants Program

Local Authority Project Funding Certification Template

Certification of 2019-20

MacDonnell Regional Council

Local Authority: Amoonguna Local Authority

File number: LGR2016/00104

Income and expenditure for the period ending 30 June 2020

LAPF Grant 2019-20	\$33,670
Other income/carried forward balance from 2018-19	\$33,670
Other income/carried forward balance from 2017-18	\$27,083
Total income	\$94,423
Total expenditure including committed projects \$73,482	\$94,099
Surplus/ (Deficit)	\$324

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes No
- the LAPF funding guidelines Yes No
- the Local Government Act and the Local Government (Accounting) Regulation Yes No
- the Northern Territory Government's buy from Territory enterprise policy Yes No

Certification report prepared by: Shere Stray 26/8/2020

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 30/10/2020
Copy of minutes attached Yes TBA

Laid before the LA at a meeting (held/to be held on) 7.1.10 2020
Copy of minutes attached Yes TBA

CEO or CFO [Signature] 26/8/2020

Departmental use only

Grant amount correct: Yes No

Balance of funds to be spent \$

Date next certification due/...../202.....

Certification accepted Yes No

Comments:

Omor Sharif – Grants and Rates Officer/...../202.....

Donna Hadfield – Manager Grants Program/...../202.....

Local Authority Project Funding Certification Template

Certification of 2019-20

MacDonnell Regional Council

Local Authority: Areyonga Local Authority

File number: LGR2016/00104

Income and expenditure for the period ending 30 June 2020

LAPF Grant 2019-20	\$30,870
Other income/carried forward balance from 2018-19	\$30,870
Other income/carried forward balance from 2017-18	\$25,504
Total income	\$87,244
Total expenditure including committed projects \$83,812	\$85,369
Surplus/ (Deficit)	\$1,875

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes No
- the LAPF funding guidelines Yes No
- the Local Government Act and the Local Government (Accounting) Regulation Yes No
- the Northern Territory Government's buy from Territory enterprise policy Yes No

Certification report prepared by Shere Sherry *[Signature]* 26/8/2020

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 30/10/2020
Copy of minutes attached Yes TBA

Laid before the LA at a meeting (held/to be held on) 1/2020
Copy of minutes attached Yes TBA

CEO or CFO *[Signature]* 26/8/2020

Departmental use only

Grant amount correct: Yes No

Balance of funds to be spent \$

Date next certification due 1/2020

Certification accepted Yes No

Comments:

Omor Sharif – Grants and Rates Officer 1/2020

Donna Hadfield – Manager Grants Program 1/2020

Local Authority Project Funding Certification Template

Certification of 2019-20

MacDonnell Regional Council

Local Authority: Docker River Local Authority

File number: LGR2016/00104

Income and expenditure for the period ending 30 June 2020

LAPF Grant 2019-20	\$47,400
Other income/carried forward balance from 2018-19	\$44,626
Other income/carried forward balance from 2017-18	\$0
Total income	\$92,026
Total expenditure including committed projects \$64,834	\$70,050
Surplus/ (Deficit) committed projects \$64,834	\$21,976

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes No
- the LAPF funding guidelines Yes No
- the Local Government Act and the Local Government (Accounting) Regulation Yes No
- the Northern Territory Government's buy from Territory enterprise policy Yes No

Certification report prepared by Sherec Sherry 26.8.2020

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 30/10/2020 Yes TBA

Copy of minutes attached Yes TBA

Laid before the LA at a meeting (held/to be held on) 1/2021 Yes TBA

Copy of minutes attached 26.8.2020

CEO or CFO [Signature] 26.8.2020

Departmental use only

Grant amount correct: Yes No

Balance of funds to be spent \$

Date next certification due/...../201.....

Certification accepted Yes No

Comments:

Omor Sharif – Grants and Rates Officer/...../201.....

Donna Hadfield – Manager Grants Program/...../201.....

Local Authority Project Funding Certification Template

Certification of 2019-20

MacDonnell Regional Council

Local Authority: Finke Local Authority

File number: LGR2016/00104

Income and expenditure for the period ending 30 June 2020

LAPF Grant 2019-20	\$27,080
Other income/carried forward balance from 2018-19	\$0
Other income/carried forward balance from 2017-18	\$0
Total income	\$27,080
Total expenditure including committed projects \$15,707	\$25,000
Surplus/ (Deficit)	\$2,080

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes No
- the LAPF funding guidelines Yes No
- the Local Government Act and the Local Government (Accounting) Regulation Yes No
- the Northern Territory Government's buy from Territory enterprise policy Yes No

Certification report prepared by Shereen Shery 26/8/2020

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 30/10/2020 Yes TBA

Laid before the LA at a meeting (held/to be held on)/...../2020 Yes TBA

CEO or CFO [Signature] 26/8/2020

Departmental use only

Grant amount correct: Yes No

Balance of funds to be spent \$

Date next certification due/...../2020

Certification accepted Yes No

Comments:

Omor Sharif – Grants and Rates Officer/...../2020

Donna Hadfield – Manager Grants Program/...../2020

Local Authority Project Funding Certification Template

Certification of 2019-20

MacDonnell Regional Council

Local Authority: Haasts Bluff Local Authority

File number: LGR2016/00104

Income and expenditure for the period ending 30 June 2020

LAPF Grant 2019-20	\$22,120
Other income/carried forward balance from 2018-19	\$22,120
Other income/carried forward balance from 2017-18	\$4,981
Total income	\$49,221
Total expenditure including committed projects \$25,000	\$25,000
Surplus/ (Deficit)	\$24,221

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes No
- the LAPF funding guidelines Yes No
- the Local Government Act and the Local Government (Accounting) Regulation Yes No
- the Northern Territory Government's buy from Territory enterprise policy Yes No

Certification report prepared by Sharon Sherry 26/8/2020

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 30/10/2020
Copy of minutes attached Yes TBA

Laid before the LA at a meeting (held/to be held on) 1/...../2020
Copy of minutes attached Yes TBA

CEO or CFO [Signature] 26, 8, 2020

Departmental use only

Grant amount correct: Yes No

Balance of funds to be spent \$

Date next certification due/...../2020

Certification accepted Yes No

Comments:

Omor Sharif – Grants and Rates Officer/...../2020

Donna Hadfield – Manager Grants Program/...../2020

Local Authority Project Funding Certification Template

Certification of 2019-20

MacDonnell Regional Council

Local Authority: Hermannsburg Local Authority

File number: LGR2016/00104

Income and expenditure for the period ending 30 June 2020

LAPF Grant 2019-20	\$95,500
Other income/carried forward balance from 2018-19	\$94,723
Other income/carried forward balance from 2017-18	\$0
Total income	\$190,223
Total expenditure including committed projects \$74,523	\$183,549
Surplus/ (Deficit)	\$6,674

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes No
- the LAPF funding guidelines Yes No
- the Local Government Act and the Local Government (Accounting) Regulation Yes No
- the Northern Territory Government's buy from Territory enterprise policy Yes No

Certification report prepared by Shiraz Shery 21.8.2020

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 30/10/2020
 Copy of minutes attached Yes TBA

Laid before the LA at a meeting (held/to be held on) 21.10.2020
 Copy of minutes attached Yes TBA

CEO or CFO  26.8.2020

Departmental use only

Grant amount correct: Yes No

Balance of funds to be spent \$

Date next certification due/...../202.....

Certification accepted Yes No

Comments:

Omor Sharif – Grants and Rates Officer/...../202.....

Donna Hadfield – Manager Grants Program/...../202.....

Local Authority Project Funding Certification Template

Certification of 2019-20

MacDonnell Regional Council

Local Authority: Imanpa Local Authority

File number: LGR2016/00104

Income and expenditure for the period ending 30 June 2020

LAPF Grant 2019-20	\$24,180
Other income/carried forward balance from 2018-19	\$24,180
Other income/carried forward balance from 2017-18	\$4,710
Total income	\$53,070
Total expenditure including committed projects \$22,227	\$50,405
Surplus/ (Deficit) committed projects \$22,227	\$2,665

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes No
- the LAPF funding guidelines Yes No
- the Local Government Act and the Local Government (Accounting) Regulation Yes No
- the Northern Territory Government's buy from Territory enterprise policy Yes No

Certification report prepared by Steve Sherry 26/8/2020

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 30/10/2019 Yes TBA

Laid before the LA at a meeting (held/to be held on) 1/2020 Yes TBA

CEO or CFO [Signature] 26/8/2020

Departmental use only

Grant amount correct: Yes No

Balance of funds to be spent \$

Date next certification due 1/2021

Certification accepted Yes No

Comments:

Omor Sharif – Grants and Rates Officer 1/2021

Donna Hadfield – Manager Grants Program 1/2021



Local Authority Project Funding Certification Template

Certification of 2019-20

MacDonnell Regional Council

Local Authority: Kintore Local Authority

File number: LGR2016/00104

Income and expenditure for the period ending 30 June 2020

LAPF Grant 2019-20	\$66,390
Other income/carried forward balance from 2018-19	\$66,390
Other income/carried forward balance from 2017-18	\$23,452
Total income	\$156,232
Total expenditure including committed projects \$16,684	\$48,195
Surplus/ (Deficit)	\$108,037

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes No
- the LAPF funding guidelines Yes No
- the Local Government Act and the Local Government (Accounting) Regulation Yes No
- the Northern Territory Government's buy from Territory enterprise policy Yes No

Certification report prepared by Sheree Sherry  on 26/8/2020

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 30/10 /2020
Copy of minutes attached Yes TBA

Laid before the LA at a meeting (held/to be held on) 1 / 2020
Copy of minutes attached Yes TBA

CEO or CFO  on 26/8/2020

Departmental use only

Grant amount correct: Yes No

Balance of funds to be spent \$

Date next certification due 1 / 2020

Certification accepted Yes No

Comments:

Omor Sharif – Grants and Rates Officer 1 / 2020

Donna Hadfield – Manager Grants Program 1 / 2020

Local Authority Project Funding Certification Template

Certification of 2019-20

MacDonnell Regional Council

Local Authority: Mt Liebig Local Authority

File number: LGR2016/00104

Income and expenditure for the period ending 30 June 2020

LAPF Grant 2019-20	\$27,270
Other income/carried forward balance from 2018-19	\$27,270
Other income/carried forward balance from 2017-18	\$0
Total income	\$54,540
Total expenditure including committed projects \$46,140	\$50,540
Surplus/ (Deficit)	\$4,000

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes No
- the LAPF funding guidelines Yes No
- the Local Government Act and the Local Government (Accounting) Regulation Yes No
- the Northern Territory Government's buy from Territory enterprise policy Yes No

Certification report prepared by Sheree Sherry 26/8/2020

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 30/10/2019

Copy of minutes attached Yes TBA

Laid before the LA at a meeting (held/to be held on) 1/2021

Copy of minutes attached Yes TBA

CEO or CFO [Signature] 26/8/2020

Departmental use only

Grant amount correct: Yes No

Balance of funds to be spent \$

Date next certification due/...../201.....

Certification accepted Yes No

Comments:

Omor Sharif – Grants and Rates Officer/...../201.....

Donna Hadfield – Manager Grants Program/...../201.....

Local Authority Project Funding Certification Template

Certification of 2019-20

MacDonnell Regional Council

Local Authority: Papunya Local Authority

File number: LGR2016/00104

Income and expenditure for the period ending 30 June 2020

LAPF Grant 2019-20	\$64,230
Other income/carried forward balance from 2018-19	\$64,230
Other income/carried forward balance from 2017-18	\$25,429
Total income	\$153,889
Total expenditure including committed projects \$128,322	\$131,507
Surplus/ (Deficit)	\$22,382

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes No
- the LAPF funding guidelines Yes No
- the Local Government Act and the Local Government (Accounting) Regulation Yes No
- the Northern Territory Government's buy from Territory enterprise policy Yes No

Certification report prepared by Stacey Stacey *[Signature]* 26/8/2020

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 30/10 /2020 Yes TBA

Laid before the LA at a meeting (held/to be held on) / /202 Yes TBA

CEO or CFO *[Signature]* 26/8/2020

Departmental use only

Grant amount correct: Yes No

Balance of funds to be spent \$

Date next certification due / /202

Certification accepted Yes No

Comments:

Omor Sharif – Grants and Rates Officer / /202

Donna Hadfield – Manager Grants Program / /202

Local Authority Project Funding Certification Template

Certification of 2019-20

MacDonnell Regional Council

Local Authority: Santa Teresa Local Authority

File number: LGR2016/00104

Income and expenditure for the period ending 30 June 2020

LAPF Grant 2019-20	\$80,370
Other income/carried forward balance from 2018-19	\$80,370
Other income/carried forward balance from 2017-18	\$1,127
Total income	\$161,867
Total expenditure including committed projects \$148,287	\$161,867
Surplus/ (Deficit)	\$0

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes No
- the LAPF funding guidelines Yes No
- the Local Government Act and the Local Government (Accounting) Regulation Yes No
- the Northern Territory Government's buy from Territory enterprise policy Yes No

Certification report prepared by Sharon Sherry 26/8/2020

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 30/10/2020
 Copy of minutes attached Yes TBA

Laid before the LA at a meeting (held/to be held on) 8/1/2020
 Copy of minutes attached Yes TBA

CEO or CFO [Signature] 26/8/2020

Departmental use only

Grant amount correct: Yes No

Balance of funds to be spent \$

Date next certification due/...../202.....

Certification accepted Yes No

Comments:

Omor Sharif – Grants and Rates Officer/...../202.....

Donna Hadfield – Manager Grants Program/...../202.....

Local Authority Project Funding Certification Template

Certification of 2019-20

MacDonnell Regional Council

Local Authority: Titjikala Local Authority

File number: LGR2016/00104

Income and expenditure for the period ending 30 June 2020

LAPF Grant 2019-20	\$36,090
Other income/carried forward balance from 2018-19	\$36,090
Other income/carried forward balance from 2017-18	\$2,222
Total income	\$74,402
Total expenditure including committed projects \$53,312	\$53,312
Surplus/ (Deficit)	\$21,090

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes No
- the LAPF funding guidelines Yes No
- the Local Government Act and the Local Government (Accounting) Regulation Yes No
- the Northern Territory Government's buy from Territory enterprise policy Yes No

Certification report prepared by Grace Sherry  26/8/2020

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 30/10/2020
Copy of minutes attached Yes TBA

Laid before the LA at a meeting (held/to be held on) / / 2020
Copy of minutes attached Yes TBA

CEO or CFO  26/8/2020

Departmental use only

Grant amount correct: Yes No

Balance of funds to be spent \$

Date next certification due / / 2020

Certification accepted Yes No

Comments:

Omor Sharif – Grants and Rates Officer / / 2020

Donna Hadfield – Manager Grants Program / / 2020

Local Authority Project Funding Certification Template

Certification of 2019-20

MacDonnell Regional Council

Local Authority: Wallace Rockhole Local Authority

File number: LGR2016/00104

Income and expenditure for the period ending 30 June 2020

LAPF Grant 2019-20	\$16,540
Other income/carried forward balance from 2018-19	\$16,540
Other income/carried forward balance from 2017-18	\$0
Total income	\$33,080
Total expenditure including committed projects \$2,583	\$16,540
Surplus/ (Deficit)	\$16,540

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes No
- the LAPF funding guidelines Yes No
- the Local Government Act and the Local Government (Accounting) Regulation Yes No
- the Northern Territory Government's buy from Territory enterprise policy Yes No

Certification report prepared by Sheree Storry Jan 8, 2020

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 30/10/2019 Yes TBA

Laid before the LA at a meeting (held/to be held on) 22, 1, 10, 2020 Yes TBA

CEO or CFO [Signature] 26, 10, 2020

Departmental use only

Grant amount correct: Yes No

Balance of funds to be spent \$

Date next certification due / /201

Certification accepted Yes No

Comments:

Omor Sharif – Grants and Rates Officer / /201

Donna Hadfield – Manager Grants Program / / 201

OFFICERS' REPORTS

ITEM NUMBER	15.5
TITLE	Finance report
REFERENCE	- 277432
AUTHOR	Buke Ali Tunne, Manager Finance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Regulation 18 of the Local Government (Accounting) Regulations (LGA Regs), states that a finance report must be laid before Council or a Committee tasked with reviewing the finance report each month. The report set out:

- financial year-to-date income and expenditure to the end of the previous month;
- forecast income and expenditure for the whole of the financial year;
- details of all cash and investments held (including money held in trust);
- statement of debts owed to council including aggregated amount by category and general age of debt; and
- other information required by council.

The attached report is the finance report for Council as at 30 September 2020.

RECOMMENDATION

That Council note and accept the Finance Report as at 30 September 2020.

BACKGROUND/DISCUSSION**Summary of Income and Expenditure.**

Income YTD variance	–	(\$1.28M)
Operating expenses YTD variance	–	\$3.68M
Capital expenditure YTD variance	–	(\$0.97K)
Net Surplus	–	(\$1.43M)

Account Type	YTD Current Budget	Total YTD actual	YTD Variance	Comments
1 - Income	(29,477,843)	(28,196,312)	(1,281,530.75)	Major variance mainly due to Income timing mismatch between the funding agreement and budget. In Budget revision to be presented to the Council in October 20 these issue have been fix. <ul style="list-style-type: none"> • Flexible Aged Care \$982K • NTJP Aged Care \$699K
21 - Salaries etc	7,492,112	5,371,956	2,120,156.34	Wages underspend from <ul style="list-style-type: none"> • NTJP \$1.0M • Flexible Aged Care \$481K • Matching funds \$375K • DoE Children's Services \$206K
22 - Empl Benefits	521,080	330,072	191,008.78	Main various is underspend from Training fees <ul style="list-style-type: none"> • NTJP \$102K • Flexible Aged Care \$55K
23 - ICA, Lease etc	971,964	358,978	612,985.21	The variance mainly from: <ul style="list-style-type: none"> • Flexible Aged Care \$287KK • Oval upgrade(Haasts Bluff/Papunya) \$117K • Corporate costs internal \$386K
24 - General Exp	2,129,876	1,840,211	289,664.46	Underspend from: <ul style="list-style-type: none"> • Civil works \$61K • Building and facilities \$55K • R2R \$108K • Local roads & Community Infrastructure \$104K • Flexible Aged Care \$62K
25 - Communication	580,583	470,871	109,712.49	Power/water/sewerage and Vehicle fuel less than anticipated.
26 - Insurance & Oth	465,607	1,332,577	(866,969.44)	Insurance payment cost paid upfront while budgeted for on quarterly basis
27 - Advertising, Pu	71,842	3,825	68,016.36	
28 - Dep & Amort	553,753	(107,909)	661,661.14	Depreciation cost not processed.
29 - Asset Impair	491,481	0	(13,692.09)	
4 - Property	1,899,478	2,870,997	(971,519.06)	Bagot st. building has deficit of \$827K Vehicle has deficit of \$173K

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Nil

ATTACHMENTS:

- 1 Finance Report 30 Sep 2020

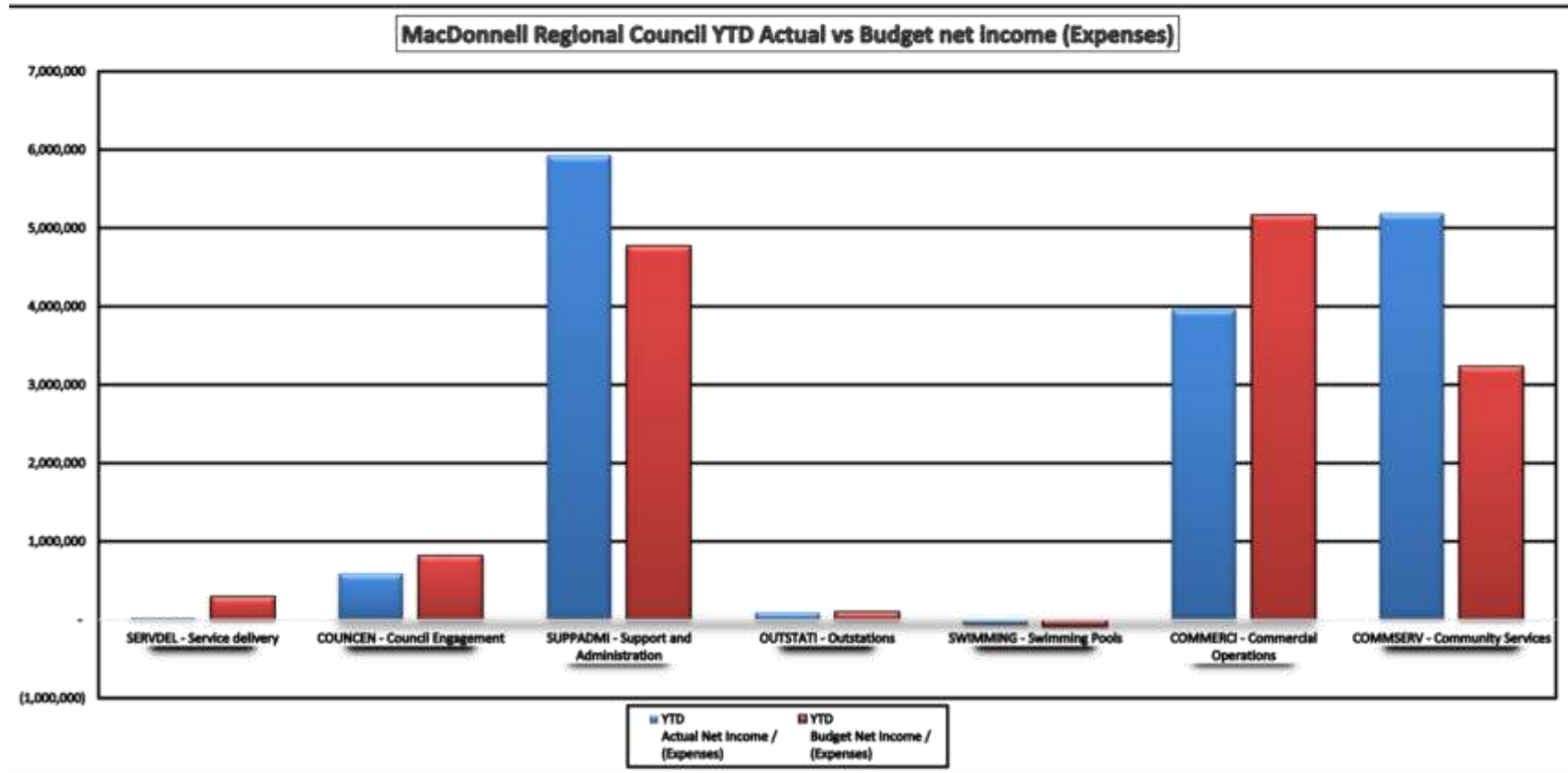


MacDonnell Regional Council

Financial Reporting - as at 30 September 2020

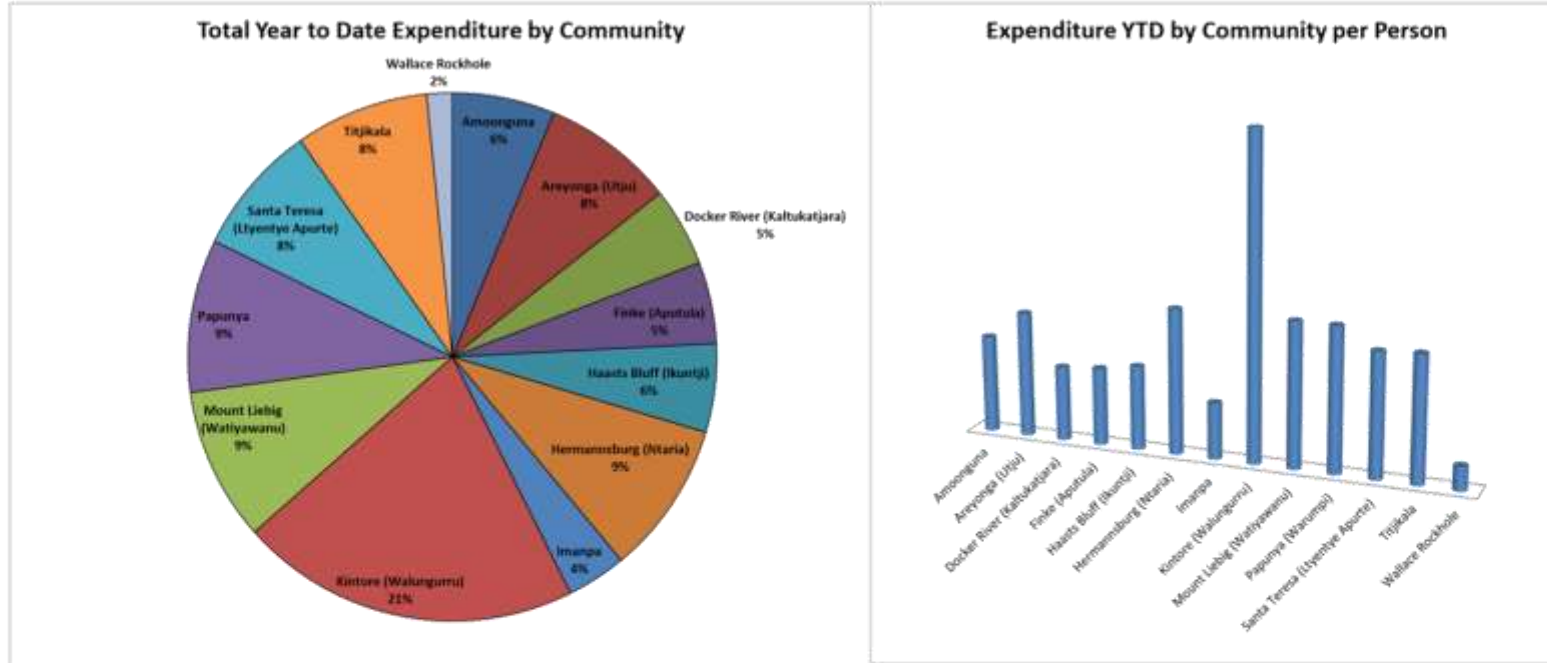
Accounting Period: 3

MacDonnell Regional Council													
Income and Expenditure as at 30th September 2020													
	YTD Income			YTD Expenditure			YTD Actual	YTD Budget	YTD Variance	Full Year Budget			Variance to Full Year
	Actual	Budget	Variance	Actual	Budget	Variance	Net Income / (Expenses)	Net Income / (Expenses)		Income	Expenses	Net Income / (Expenses)	
COUNCIL SERVICES													
SERVDEL - Service delivery	3,350,744	3,880,960	(530,216)	3,325,218	3,580,089	254,871	25,526	300,871	(275,345)	4,923,020	12,880,442	(7,957,422)	7,982,948
COUNCEN - Council Engagement	987,461	1,558,490	(571,029)	392,719	744,384	351,665	594,743	814,100	(214,381)	1,558,490	3,015,358	(1,456,868)	2,051,808
SUPPADM - Support and Administration	7,312,103	5,716,008	1,596,095	1,382,559	948,748	(433,811)	5,929,544	4,767,260	1,162,284	12,238,060	3,382,482	8,855,578	(2,926,034)
Total Council Services	11,650,308	11,155,458	494,851	5,100,495	5,273,221	172,725	6,549,813	5,882,237	667,576	18,719,570	19,278,280	(558,710)	7,100,523
NON-COUNCIL SERVICES													
OUTSTAT - Outstations	394,177	508,160	(113,983)	299,007	401,375	102,368	95,170	108,785	(11,615)	1,463,680	1,463,680	-	95,170
SWIMMING - Swimming Pools	-	5,393	(5,393)	60,916	87,336	26,420	(80,916)	(81,943)	21,027	34,000	448,670	(414,670)	352,754
COMMERC - Commercial Operations	7,058,438	7,662,075	(603,637)	3,095,614	2,488,944	(606,670)	3,962,824	5,163,131	(1,201,307)	10,337,610	9,364,230	973,380	2,989,444
COMMSEV - Community Services	9,093,389	10,156,756	(1,063,369)	3,905,379	6,928,900	3,021,521	5,188,010	3,229,858	1,958,152	18,703,510	18,703,510	0	5,188,010
Total Non-Council Services	16,546,004	18,322,385	(1,776,382)	7,360,916	9,904,555	2,543,639	9,165,088	8,417,831	767,257	11,835,290	11,276,580	558,710	3,438,268
Total	28,196,312	29,477,843	(1,281,531)	12,461,411	15,177,775	2,716,364	15,734,901	14,300,068	1,434,833	49,258,370	49,258,370	0	15,734,901
CAPITAL EXPENDITURE													
COMMERC - Commercial Operations	-	-	-	2,076,147	1,235,917	(840,229)	(2,076,147)	(1,235,917)	(840,229)	-	4,943,670	(4,943,670)	2,867,521
SERVDEL - Service delivery	-	-	-	597,484	423,560	(173,904)	(597,484)	(423,560)	(173,904)	-	1,548,560	(1,548,560)	951,096
SUPPADM - Support and Administration	-	-	-	149,317	137,250	(12,067)	(149,317)	(137,250)	(12,067)	-	549,000	(549,000)	399,883
Total Capital Expenditure	-	-	-	2,822,948	1,806,727	(1,005,200)	(2,822,948)	(1,806,727)	(1,005,200)	-	7,041,230	(7,041,230)	4,268,499
NON-CASH EXPENDITURE													
Depreciation	-	-	-	(107,909)	553,753	661,661	107,909	(553,753)	661,661	-	-	-	107,909
SURPLUS / (DEFICIT)				Surplus / (Deficit)			(2,789,897)	(2,428,230)	(341,667)	-	7,352,230	(7,352,230)	4,366,516
Notes													



MacDonnell Regional Council														
Expenditure by Community as at 30th September 2020														
Expenditure Category	All Communities	Amooogana	Arnyanga (Ubu)	Docker River (Kakakajara)	Finke (Aputula)	Haasts Bluff (Ikurju)	Hermannsburg (Ntaria)	Imanpa	Kintore (Walungurru)	Mount Liebig (Waltjawanu)	Papunya (Warumpi)	Santa Teresa (Liyentye Apute)	Tjilkala	Wallace Rockhole
103 - Manage Council Buildings & Facilities	141,312	33,165	6,191	5,623	-1,983	8,659	21,840	10,321	4,432	11,777	5,926	18,930	14,325	2,106
105 - Maintain Roads	754,495	0	0	0	0	2,993	0	0	750,405	612	61	0	424	0
106 - Manage Council Service Delivery	457,570	39,327	36,716	35,696	38,659	31,695	42,125	34,555	30,837	28,777	35,267	55,806	17,739	30,351
107 - Civil Works	500,080	39,518	40,707	52,697	40,281	22,213	58,347	31,386	21,181	37,050	11,379	65,994	45,650	33,678
109 - Staff Housing	114,262	0	11,943	10,105	1,937	7,188	23,405	3,777	8,050	13,535	22,629	-1,856	12,748	802
110 - Outstations Civil Works	137,316	0	0	0	0	5,187	6,262	0	0	7,565	52,000	3,058	63,224	0
111 - Outstations Housing Repairs & Maintenance	30,389	0	0	0	0	1,010	1,579	0	0	90	596	453	26,661	0
112 - Operate Community Stores	76,267	76,267	0	0	0	0	0	0	0	0	0	0	0	0
113 - Essential Services	263,102	1,011	26,017	23,490	28,539	24,396	17,795	15,560	29,344	28,042	25,575	21,699	19,122	2,513
127 - Operate Swimming Pools	47,045	0	10,885	0	0	0	0	0	25,842	0	0	10,318	0	0
129 - Community Safety	365,889	28,320	21,575	31,921	32,689	20,961	44,896	27,885	35,139	25,223	32,667	39,139	25,475	0
130 - Youth Services	864,774	54,855	42,065	4,255	4,364	60,943	102,875	3,779	98,793	68,139	104,833	70,793	49,051	0
131 - Aged and Disability	338,473	27,148	52,810	0	33,605	22,068	55,252	33,709	0	0	75,573	0	38,308	0
132 - Children's Services	630,093	0	64,229	60,882	59,722	55,315	88,016	0	56,317	53,604	62,871	73,789	55,349	0
133 - Centrelink	89,912	5,338	4,839	13,473	7,335	0	1,191	5,057	13,013	15,252	7,241	0	11,067	6,106
134 - School Nutrition Program	78,184	0	19,033	0	14,615	14,707	0	12,716	0	0	0	0	18,113	0
139 - Local Authorities Projects	46,346	12,273	0	0	0	0	0	0	240	6,713	3,030	24,090	0	0
142 - Local Authority Administration	17,221	92	387	4,029	129	0	129	258	7,957	410	302	44	302	3,182
153 - Waste Management	5,205	0	0	0	0	0	5,205	0	0	0	0	0	0	0
157 - MES SPG Projects	158,979	0	0	7,544	0	0	0	0	0	87,384	19,307	24,025	20,720	0
158 - Manage Projects	218,329	8,519	80,852	0	0	1,570	6,667	4,933	0	102,863	12,925	0	0	0
161 - Street & Public Lighting	10,843	0	2,342	0	0	0	5,882	0	0	0	0	0	367	2,252
162 - Airstrip Maintenance	10	0	0	0	0	0	0	0	0	0	0	10	0	0
163 - Homelands Extra Allowance	10,734	0	0	0	0	0	0	0	0	0	9,594	0	1,140	0
164 - SLGIF Projects	11,893	0	0	0	0	0	0	0	0	0	0	11,893	0	0
166 - NDIS	22,086	0	0	0	0	2,440	5,033	5,400	0	0	4,266	0	4,948	0
Total	5,191,827	325,852	420,592	249,714	259,921	281,344	486,517	189,334	1,081,550	487,036	486,063	418,184	424,730	80,991
Population	3,805	239	195	394	192	138	605	151	410	169	404	579	227	102
Note:														
1. All the expenditure above is inclusive of salary and wages														
2. Expenditure for Head Office is not included														

MacDonnell Regional Council
Expenditure by Community as at 30th September 2020





MacDonnell Regional Council


Cash and investments held as at 30 September 2020

Cash at Bank Position

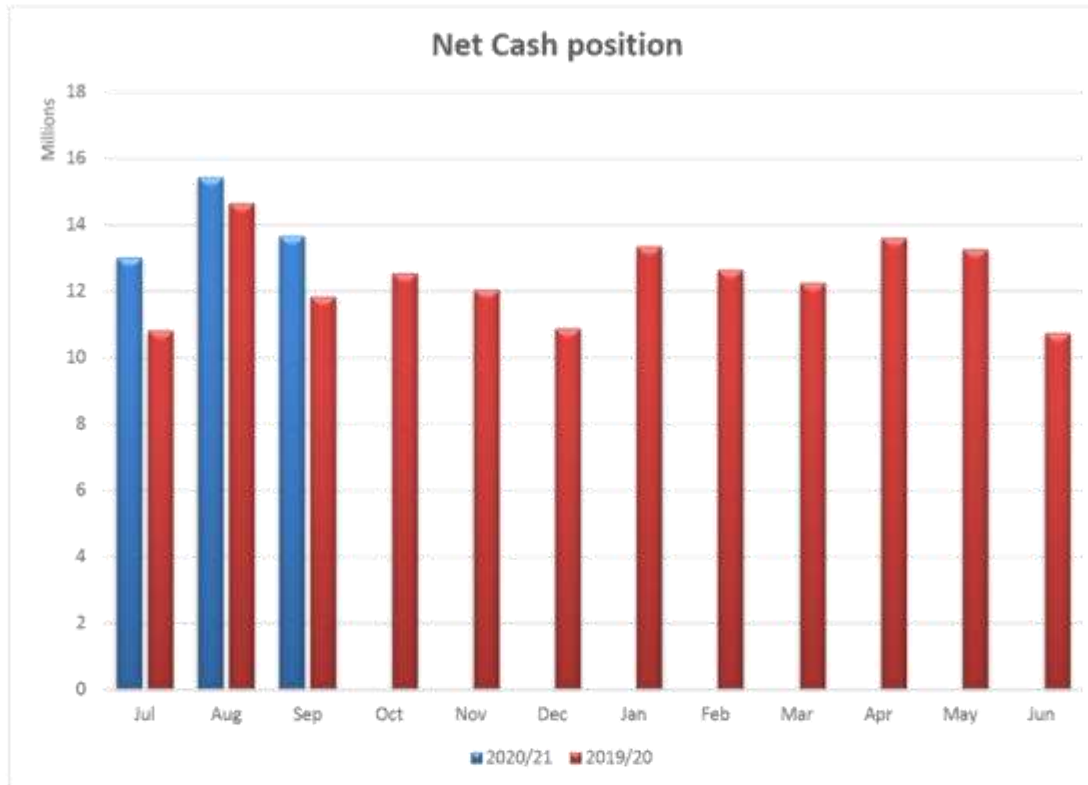
Account name	Total
Operations Account	1,321,224
CentreLink	1
Northern Territory (NTG)	10,540
Amoonguna Store	882
Trust Account	992,357
Total Cash at Bank	2,325,003

Investments Report

Sr. No.	Bank	Principal \$	Interest Rate	Term Days	Maturity Date	Percentage
1	Westpac	2,000,000	0.85%	92	9/10/2020	9%
2	Westpac	2,000,000	0.85%	92	11/10/2020	9%
3	Westpac	3,500,000	0.85%	92	15/10/2020	15%
4	Westpac	4,000,000	0.85%	92	22/10/2020	17%
5	Westpac	2,000,000	0.85%	92	29/10/2020	9%
6	Westpac	1,000,000	0.80%	92	7/11/2020	4%
7	Westpac	3,500,000	0.80%	92	12/11/2020	15%
8	Westpac	2,000,000	0.70%	91	2/12/2020	9%
9	Westpac	500,000	0.70%	91	3/12/2020	2%
10	NAB	3,000,000	0.65%	90	21/12/2020	13%
		23,500,000				

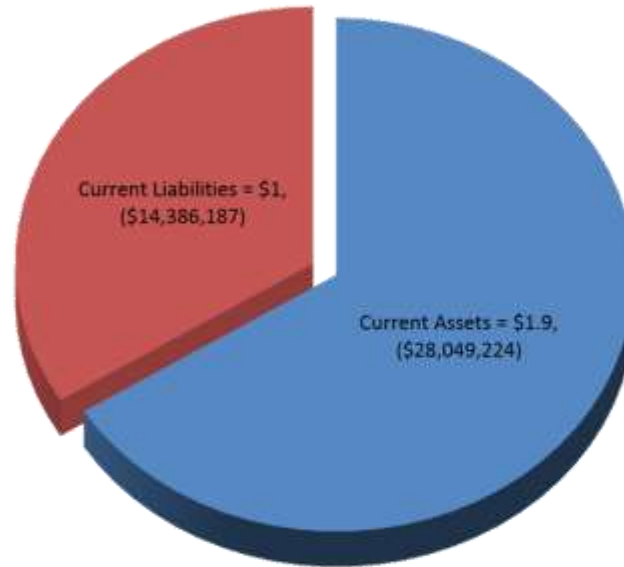
 MacDonnell Regional Council Estimate of Net Cash Position as at 30/09/2020				
Current Assets		\$	Current Liabilities	\$
Cash at Bank Position			Estimated Accrued Employee Benefits	2,102,069
CentreLink	-		Accounts Payable Outstanding	330,582
Operations Account	1,321,224		Unexpended grants	11,814,328
Northern Territory (NTG)	10,540		Grants in Advance	0
Amoonguna Store	882		GST Payable (Refundable)	(221,578)
Trust Account	992,357		Leases current liability	360,786
Total Cash at Bank	2,325,003			
Plus:				
Short Term Deposits with Westpac	20,500,000			
Short Term Deposits with NAB	3,000,000			
Total Cash Available	25,825,003			
Plus: Accounts Receivable	240,662			
Rates Receivable	1,905,514			
Inventory	78,045			
Total Current Assets	28,049,224		Total Current Liabilities	14,386,187
Net Cash Position:				
Equals = Total Current Assets less Total Current Liabilities			\$13,663,037	
KPI IMPROVE FINANCIAL SUSTAINABILITY = Divide Total Current Assets by Total Current Liabilities				
Aim is to achieve 2 to 1				
Result = \$ held in current assets available to pay current liabilities		Actual =	1.9	

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2020/21	13,010,963	15,447,367	13,663,037									
2019/20	10,821,885	14,659,651	11,847,540	12,548,659	12,053,536	10,887,968	13,352,771	12,652,478	12,260,953	13,602,981	13,269,920	10,751,250



MacDonnell Regional Council
As at 30 September 2020

Net Cash Position



Target Position

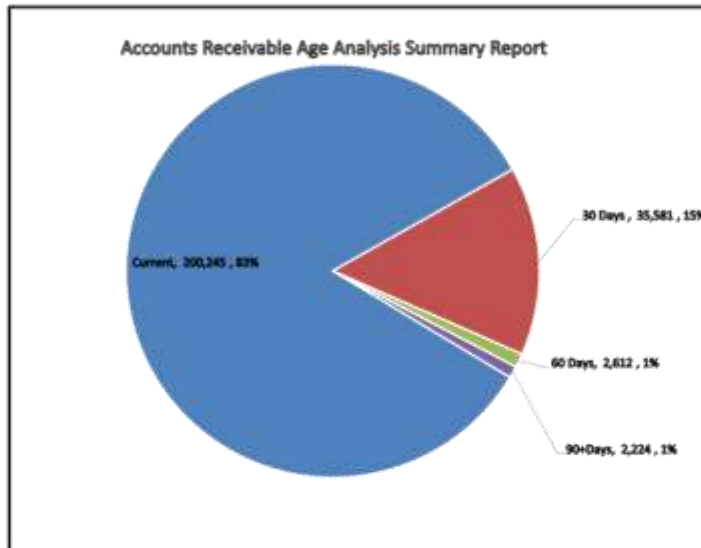


MacDonnell Regional Council
 ACCOUNTS RECEIVABLE - Aged Analysis Summary Report
 As at 30 September 2020



Debtor #	Debtor Name	Outstanding Amount	Current	30 Days	60 days	90 + days
00009	Centre Bush Bus	1,530	1,530	0	0	0
00036	Central Land Council	240	240	0	0	0
00041	Dept. Of Health CA Remote Health	1,557	519	0	519	519
00047	Department of Education, Northern Territory	1,834	1,834	0	0	0
00086	Northern Territory Government - Department	85	85	0	0	0
00097	Power and Water Corporation - Darwin	199,501	169,209	30,293	0	0
00114	Tangentyere Constructions	883	883	0	0	0
00116	Department of Housing and Community De	870	750	120	0	0
00122	Waltja Tjutangkku Palyipayi	170	0	0	0	170
00168	Titjikala Store (Outback Store)	450	450	0	0	0
00222	Cross Border Programs	1,652	1,652	0	0	0
00226	Western Desert	118	118	0	0	0
00227	Dept of the Attorney- General and Justice, N	340	0	170	0	170
00237	S&R Building and Construction Pty Ltd	173	0	173	0	0
00256	Lutheran Community Care	240	0	0	240	0
00264	Ingkerneke Commercial Pty Ltd as trustee fo	5,942	896	3,016	1,683	247
00274	Territory Families	1,610	1,610	0	0	0
00297	Murray River North Pty Ltd	170	170	0	0	0
00323	Scope Building NT Pty Ltd	3,720	3,720	0	0	0
00355	Royal Flying Doctor Service	340	0	0	0	340
00361	CKS Electrical	850	850	0	0	0
00367	CAYLUS Tangentyere Council	5,500	5,500	0	0	0
00379	Atyerhenge-atherne Aboriginal Corporation	1,580	1,580	0	0	0
00386	Dept of Correctional Services	170	170	0	0	0
00425	Outback Internet	83	0	0	0	83
00474	Clarkiec Electrical	(20)	-20	0	0	0
00507	AECCOM Australia Pty Ltd	170	0	0	0	170
00539	Bullant Building	2,200	2,200	0	0	0
00553	Sydney Maloney Contracting	100	0	0	0	100
00569	Noah Audet	249	0	0	0	249
00576	Health Network Northern Territory Ltd opera	170	170	0	0	0
00577	Purple House	3,146	3,146	0	0	0
00615	Ontrack Contracting	50	0	0	0	50
00647	Northern Transportables PTY LTD	330	330	0	0	0
00653	PURE PLUMBING SOLUTIONS NT PTY LTD	126	0	0	0	126
00663	Territory People Pty Ltd Clear Sky Moving &	170	0	0	170	0
00664	SPEARS CONSTRUCTION (NT) PTY LTD	1,809	0	1,809	0	0
00667	PF & CJ Brown TRADING as APJ Concrete	188	188	0	0	0
00670	Touch Football Australia Limited	680	680	0	0	0
00672	Labour Party (Polling Team)	765	765	0	0	0
00673	AUSTRALIAN OPCO PTY LTD TRADING A	340	340	0	0	0
00674	AGB EVENTS PTY LTD	581	581	0	0	0
		240,662	200,240	35,581	2,612	2,224

Larger Balances Outstanding > 90 days	
Several Customers with an average debt of less than	202.18



MacDonnell Regional Council											
Balance of Rates Receivable as at 30 Sep 2020											
Total Outstanding	Current	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	Pre 2011
\$1,905,514	\$1,500,917	\$106,636	\$65,329	\$60,486	\$48,579	\$45,352	\$51,104	\$17,160	\$3,746	\$4,088	\$2,117
100%	371.0%	26.4%	16.1%	14.9%	12.0%	11.2%	12.6%	4.2%	0.9%	1.0%	0.5%

OFFICERS' REPORTS

ITEM NUMBER	15.6
TITLE	October 2020 Budget Revision
REFERENCE	- 279108
AUTHOR	Sheree Kane, Management Accountant and Grants

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

After review by Managers, Directors and the CEO, changes are recommended to Council's budget contained within the Regional Plan.

Budget Revision to be tabled at the meeting.

RECOMMENDATION

That Council adopts the amendments to the Budget as tabled and pursuant to Section 128(2) of the Local Government Act.

BACKGROUND/DISCUSSION

Under Section 128(2) of the Local Government Act, a Council may, after adopting its budget, adopt an amendment to that budget.

A review of the budget has been done to legitimise the expenditure not initially provided for in the original adopted budget.

Adjustments to the budget reflect changes in funding levels received.

ISSUES/OPTIONS/CONSEQUENCES

The budget review process ensures that appropriate changes are made to the adopted budget as circumstances change throughout the year. With limited funding available, a large proportion of the changes are a result of increased funding or movements between functions of Council.

Should Council decide not to accept the recommended changes the risk will be that the funding will not be able to be acquitted as without an approved budget the money cannot be allocated to the related program and/or the actual results may not be aligned resulting in some services being cut due to lack of funds, where surpluses may be available in other areas.

FINANCIAL IMPACT AND TIMING

Funds allocated to reflect the receipt of funding received and changes within functions.

CONSULTATION

Executive Leadership Team
Management Team
Sheree Sherry, Management Accountant & Grants

ATTACHMENTS:

- 1 2020-21 Budget Revision - October 2020.pdf
- 2 Budget Revision by location - October 2020.pdf

MacDonnell Regional Council									
Budget Revision as at 29th October 2020									
	Revision 1 Budget (21GL1BUD)			Revision 2 Budget (21GL2BUD)			Budget Amendments Increases / (Decreases)		
	Income	Expenses	Net Income / (Expenses)	Income	Expenses	Net Income / (Expenses)	Income	Expenses	Net Income / (Expenses)
COUNCIL SERVICES									
Service Centre Delivery	3,003,850	10,920,882	(7,917,032)	3,031,722	10,551,936	(7,520,214)	27,872	(368,946)	396,818
Council Engagement	1,558,490	3,015,356	(1,456,866)	1,555,944	3,013,027	(1,457,083)	(2,546)	(2,329)	(217)
Support and Administration	11,311,900	2,833,482	8,478,418	10,649,190	2,655,024	7,994,166	(662,710)	(178,458)	(484,252)
Total Council Services	15,874,240	16,769,720	(895,480)	15,236,856	16,219,987	(983,131)	(637,384)	(549,733)	(87,650)
NON-COUNCIL SERVICES									
Outstations	1,463,680	1,463,680	-	1,607,206	1,607,206	-	143,526	143,526	-
Swimming Pools	34,000	448,670	(414,670)	34,000	430,689	(396,689)	-	(17,981)	17,981
Commercial Operations	7,854,870	4,420,560	3,434,310	7,854,870	4,350,891	3,503,979	-	(69,669)	69,669
Community Services	18,703,510	18,703,510	0	18,720,148	18,720,148	0	16,638	16,638	-
Total Non-Council Services	28,056,060	25,036,420	3,019,640	28,216,224	25,108,933	3,107,291	160,164	72,514	87,650
Total	43,930,300	41,806,140	2,124,160	43,453,081	41,328,921	2,124,160	(477,219)	(477,219)	(0)
CAPITAL EXPENDITURE									
Vehicles, Plant & Equipment	5,328,070	7,452,230	(2,124,160)	5,328,070	7,452,230	(2,124,160)	-	-	-
Surplus / (Deficit) before Non-Cash Expen	49,258,370	49,258,370	-	48,781,151	48,781,151	(0)	(477,219)	(477,219)	(0)
NON-CASH EXPENDITURE									
Depreciation	-	2,215,010	(2,215,010)	-	2,215,010	(2,215,010)	-	-	-
SURPLUS / (DEFICIT)			(2,215,010)			(2,215,010)			(0)
Notes									

MacDonnell Regional Council															
Budget Detail 2020/21 (including Communities & Head Office)															
Expenditure Category	All Communities	Alice Springs HO	Arnoongna	Areyonga (Ulu)	Docker River (Kaititjara)	Flrba (Aputula)	Haasts Bluff (Burtji)	Hermannsburg (Ntaria)	Imarga	Kintore (Wakunguru)	Mount Liebig (Waltjeywatu)	Papunya (Warumpi)	Santa Teresa (Lyentye Apute)	Titikala	Wallara Rockhole
Council Services															
Service Centre Delivery															
Manage Council Buildings & Facilities	957,229	119,759	132,830	37,960	33,340	22,140	95,990	60,130	38,920	38,350	34,100	69,950	42,550	150,210	81,000
Employee Costs	115,603	115,603	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	530,626	4,156	59,330	37,960	33,340	22,140	35,990	60,130	38,920	38,350	34,100	32,450	42,550	55,210	36,000
Capital	311,000	0	73,500	0	0	0	60,000	0	0	0	0	37,500	0	95,000	45,000
Maintain Roads	2,797,824	2,797,824	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	421,327	421,327	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	2,376,497	2,376,497	0	0	0	0	0	0	0	0	0	0	0	0	0
Manage Council Service Delivery	3,081,871	736,997	161,399	190,448	227,573	209,286	179,157	182,088	181,541	213,060	162,508	181,313	188,890	85,736	182,087
Employee Costs	2,169,989	533,433	126,799	131,662	154,793	151,606	120,527	124,408	122,911	154,980	124,728	125,653	142,006	30,076	126,407
Other Operational	911,882	203,564	34,600	58,784	72,780	57,680	58,630	57,680	58,630	58,080	37,780	55,660	46,884	55,660	55,680
Civil Works	3,719,467	83,750	263,060	283,988	340,853	281,139	230,415	414,827	203,750	239,939	278,337	248,632	393,309	260,884	216,486
Employee Costs	3,370,137	0	234,744	239,562	302,217	253,377	224,727	391,835	178,084	210,523	262,445	252,242	362,537	261,066	196,780
Other Operational	349,330	83,750	28,316	24,426	38,636	27,762	5,688	22,992	25,666	29,416	15,892	-3,610	30,772	-82	19,706
Fleet Management	3,092,860	3,092,860	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	76,016	76,016	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	1,468,284	1,468,284	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital	1,548,560	1,548,560	0	0	0	0	0	0	0	0	0	0	0	0	0
Fleet Workshop Alice Springs	506,805	506,805	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	475,789	475,789	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	31,016	31,016	0	0	0	0	0	0	0	0	0	0	0	0	0
Parks, Ovals and Public Spaces	710	110	0	0	0	0	0	0	0	0	0	0	0	600	0
Other Operational	710	110	0	0	0	0	0	0	0	0	0	0	0	600	0
Waste Management	100,870	100,870	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	41,625	41,625	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	-40,755	-40,755	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital	100,000	100,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Street & Public Lighting	106,600	0	8,810	8,770	5,950	8,810	6,060	11,180	5,710	10,090	8,610	10,640	13,610	5,420	2,940
Other Operational	106,600	0	8,810	8,770	5,950	8,810	6,060	11,180	5,710	10,090	8,610	10,640	13,610	5,420	2,940
Council Engagement															
Manage Governance	408,045	408,045	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	396,849	396,849	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	11,196	11,196	0	0	0	0	0	0	0	0	0	0	0	0	0
Local Authorities Projects	1,555,180	0	107,310	116,390	133,910	44,690	71,220	176,200	48,890	190,720	77,240	214,600	228,190	110,300	35,520
Other Operational	1,555,180	0	107,310	116,390	133,910	44,690	71,220	176,200	48,890	190,720	77,240	214,600	228,190	110,300	35,520
Elected Members & Council Meetings	668,884	658,433	1,000	2,000	1,162	1,127	0	0	1,118	435	0	0	1,000	500	109
Employee Costs	1,000	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	665,884	657,433	1,000	2,000	1,162	1,127	0	0	1,118	435	0	0	1,000	500	109
Elections	10,000	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	10,000	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0

MacDonnell Regional Council															
Budget Detail 2020/21 (including Communities & Head Office)															
Expenditure Category	All Communities	Alice Springs HQ	Armoengna	Areyonga (Ulu)	Docker River (Rakutjatjara)	Flinders (Aputula)	Haasts Bluff (Burtji)	Hermannsburg (Ntaria)	Imarga	Kintore (Wakunguru)	Mount Liebig (Waltjyawatu)	Papunya (Warungpi)	Santa Teresa (Lyentye Apute)	Titjaka	Wallara Rockhole
Local Authority Administration	173,134	0	9,838	10,488	27,968	12,688	10,488	12,086	10,488	26,816	10,488	10,688	10,538	10,588	9,972
Employee Costs	24,248	0	1,250	2,000	2,000	1,500	2,000	1,750	1,800	1,948	2,000	2,000	2,000	2,000	2,000
Other Operational	148,886	0	8,588	8,488	25,968	11,188	8,488	10,336	8,688	24,868	8,488	8,688	8,538	8,588	7,972
Communications Department	199,784	199,784	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	173,776	173,776	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	26,008	26,008	0	0	0	0	0	0	0	0	0	0	0	0	0
Support and Administration															
CEO	449,216	449,216	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	356,716	356,716	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	90,500	90,500	0	0	0	0	0	0	0	0	0	0	0	0	0
Staff Housing	1,238,471	193,871	0	91,500	57,200	135,200	141,570	128,800	95,100	113,850	69,900	61,750	71,600	68,100	10,030
Employee Costs	197,824	197,824	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	502,647	-3,953	0	47,500	57,200	36,500	28,570	54,800	38,100	55,550	40,900	52,750	38,600	48,100	10,030
Capital	538,000	0	0	44,000	0	98,700	113,000	74,000	57,000	58,300	29,000	9,000	35,000	20,000	0
Manage Corporate Services	241,693	241,693	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	203,793	203,793	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	37,900	37,900	0	0	0	0	0	0	0	0	0	0	0	0	0
Operate Council HQ Facility	748,920	748,920	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	748,920	748,920	0	0	0	0	0	0	0	0	0	0	0	0	0
Manage ITC & Records	1,106,613	1,106,613	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	324,667	324,667	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	770,946	770,946	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital	11,000	11,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Manage HQ	101,766	101,766	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	83,762	83,762	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	18,004	18,004	0	0	0	0	0	0	0	0	0	0	0	0	0
Manage HR	593,846	593,414	0	0	0	0	144	0	0	144	0	0	144	0	0
Employee Costs	578,444	578,444	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	15,402	14,970	0	0	0	0	144	0	0	144	0	0	144	0	0
Training & Development	221,550	181,550	1,500	2,500	3,000	2,500	2,500	6,000	1,500	4,000	3,000	5,000	4,000	4,000	500
Employee Costs	172,455	132,455	1,500	2,500	3,000	2,500	2,500	6,000	1,500	4,000	3,000	5,000	4,000	4,000	500
Other Operational	49,095	49,095	0	0	0	0	0	0	0	0	0	0	0	0	0
Manage Finance	617,314	617,314	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	611,864	611,864	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	5,450	5,450	0	0	0	0	0	0	0	0	0	0	0	0	0
Workplace Health and Safety	285,338	285,338	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	193,350	193,350	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	91,988	91,988	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporate Costs	-2,038,433	-2,043,743	370	370	470	370	470	470	370	470	370	370	470	370	370
Employee Costs	-1,090,523	-1,090,523	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	-947,910	-953,220	370	370	470	370	470	470	370	470	370	370	470	370	370

MacDonnell Regional Council															
Budget Detail 2020/21 (including Communities & Head Office)															
Expenditure Category	All Communities	Alice Springs HO	Armoengna	Areyonga (Ulu)	Docker River (Kaitjatjara)	Flrba (Aputula)	Haasts Bluff (Burtji)	Hermannsburg (Nharja)	Imarga	Kintore (Wakunguru)	Mount Liebig (Waltjeyawu)	Papunya (Warumpi)	Santa Teresa (Lyentye Apute)	Titkala	Wallara Rockhole
Non-Council Services															
Outstations Civil Works	983,111	369,041	0	0	9,020	0	61,511	22,740	0	0	103,116	235,405	25,680	156,597	0
Employee Costs	320,950	80,250	0	0	0	0	31,781	0	0	0	62,356	80,745	0	65,817	0
Other Operational	662,161	288,791	0	0	9,020	0	29,730	22,740	0	0	40,760	154,660	25,680	90,780	0
Outstations Housing Repairs & Maintenance	406,075	84,204	0	0	2,200	0	31,200	17,100	0	0	43,765	112,006	10,000	105,600	0
Employee Costs	40,404	40,404	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	365,671	43,800	0	0	2,200	0	31,200	17,100	0	0	43,765	112,006	10,000	105,600	0
Homelands Extra Allowance	218,020	0	0	0	5,400	0	31,710	4,090	0	0	25,040	89,490	6,000	56,290	0
Other Operational	218,020	0	0	0	5,400	0	31,710	4,090	0	0	25,040	89,490	6,000	56,290	0
Operate Swimming Pools	430,689	986	0	121,316	0	0	0	0	0	168,674	0	0	139,713	0	0
Employee Costs	253,184	899	0	65,010	0	0	0	0	0	102,868	0	0	84,407	0	0
Other Operational	177,505	87	0	56,306	0	0	0	0	0	65,806	0	0	55,306	0	0
Commercial Operations															
Manage Technical Services	202,364	202,364	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	194,762	194,762	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	7,602	7,602	0	0	0	0	0	0	0	0	0	0	0	0	0
Operate Community Stores	244,995	0	244,995	0	0	0	0	0	0	0	0	0	0	0	0
Employee Costs	77,049	0	77,049	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	167,946	0	167,946	0	0	0	0	0	0	0	0	0	0	0	0
Essential Services	1,393,726	149,380	4,340	113,816	113,622	115,404	111,707	105,521	102,940	117,850	116,386	114,286	110,412	106,530	11,538
Employee Costs	1,110,320	105,500	0	93,364	92,334	94,952	91,255	84,229	82,488	96,558	95,094	92,994	89,122	85,238	7,198
Other Operational	283,406	43,880	4,340	20,452	21,288	20,452	20,452	21,292	20,452	21,292	21,292	21,292	21,290	21,292	4,340
Centrelink	575,472	80,000	37,188	42,172	56,763	56,172	30,173	24,705	28,822	57,256	40,260	31,699	0	59,153	31,110
Employee Costs	575,472	80,000	37,188	42,172	56,763	56,172	30,173	24,705	28,822	57,256	40,260	31,699	0	59,153	31,110
MES SPG Projects	537,260	537,260	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	537,260	537,260	0	0	0	0	0	0	0	0	0	0	0	0	0
Manage Projects	5,438,010	3,150,410	188,000	178,360	318,260	70,740	644,000	93,210	171,410	0	56,780	476,960	0	89,880	0
Employee Costs	119,440	119,440	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	845,590	75,960	127,430	108,140	76,290	0	247,420	10,940	64,150	0	37,530	91,020	0	6,710	0
Capital	4,472,980	2,955,010	60,570	70,220	241,970	70,740	396,580	82,270	107,260	0	19,250	385,940	0	83,170	0
Airstrip Maintenance	9,740	700	0	970	960	1,340	1,010	970	0	1,350	1,010	470	960	0	0
Other Operational	9,740	700	0	970	960	1,340	1,010	970	0	1,350	1,010	470	960	0	0
SLGIF Projects	470,690	470,690	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital	470,690	470,690	0	0	0	0	0	0	0	0	0	0	0	0	0
NDIS	422,304	235,390	0	0	23,422	23,674	21,502	23,848	24,210	0	23,422	23,079	0	23,757	0
Employee Costs	422,304	235,390	0	0	23,422	23,674	21,502	23,848	24,210	0	23,422	23,079	0	23,757	0
Community Services															
Manage Community Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Library Services	189,360	188,360	0	100	200	200	100	0	0	200	100	100	0	0	0

MacDonnell Regional Council															
Budget Detail 2020/21 (including Communities & Head Office)															
Expenditure Category	All Communities	Alice Springs HO	Armoengna	Areyonga (Ulu)	Docker River (Rakutjatjara)	Flake (Aputula)	Haasts Bluff (Buntji)	Hermannsburg (Nheria)	Imarga	Kintore (Wakunguru)	Mount Liebig (Walyawatu)	Papunya (Warumpi)	Santa Teresa (Lyentye Apute)	Titjaka	Wallara Rockhole
Employee Costs	130,644	130,644	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Operational	58,716	57,716	0	100	200	200	100	0	0	200	100	100	0	0	0
Community Safety	3,579,500	1,475,476	174,145	154,867	156,428	180,255	177,606	202,453	161,308	182,728	171,950	181,900	187,501	173,083	0
Employee Costs	2,540,335	673,891	158,795	127,972	139,488	162,935	151,391	178,638	136,093	164,788	155,990	165,460	170,051	156,843	0
Other Operational	1,039,165	801,585	15,350	26,895	16,940	17,320	26,215	25,815	25,215	17,940	15,960	16,440	17,450	16,240	0
Youth Services	5,835,475	2,389,440	245,811	238,820	30,478	32,068	302,285	486,534	29,281	486,217	287,227	506,246	481,416	288,652	0
Employee Costs	3,572,508	951,310	198,393	181,060	28,969	30,419	240,075	382,663	27,780	377,971	230,267	370,553	317,826	235,220	0
Other Operational	2,262,969	1,438,129	47,418	57,760	1,509	1,649	62,210	103,871	1,501	118,246	56,960	135,693	173,590	64,432	0
Aged and Disability	4,429,965	2,171,300	278,900	314,770	0	269,770	188,380	345,220	154,845	0	0	428,020	0	278,760	0
Employee Costs	2,380,722	1,442,182	152,623	126,261	0	87,340	60,107	118,421	67,680	0	0	209,270	0	116,838	0
Other Operational	2,049,243	729,118	126,277	188,509	0	182,430	128,273	226,799	87,165	0	0	218,750	0	161,922	0
Children's Services	4,098,128	0	0	420,839	421,303	379,624	320,289	516,260	0	390,830	403,624	413,514	471,295	360,550	0
Employee Costs	2,712,505	741,658	0	190,409	193,013	176,174	169,225	241,894	0	207,490	188,814	170,715	240,625	192,688	0
Other Operational	1,385,623	-741,658	0	230,430	228,290	203,450	151,064	274,366	0	183,340	214,810	242,799	230,670	167,862	0
School Nutrition Program	584,530	155,420	0	83,540	0	85,380	81,580	0	81,980	0	0	0	0	106,630	0
Employee Costs	280,160	77,890	0	40,900	0	33,490	33,240	0	30,400	0	0	0	0	44,180	0
Other Operational	304,370	77,530	0	42,640	0	51,890	48,340	0	51,580	0	0	0	0	62,450	0
Self Funded Sport and Rec	3,190	1,310	310	0	0	0	0	0	0	0	0	0	1,570	0	0
Other Operational	3,190	1,310	310	0	0	0	0	0	0	0	0	0	1,570	0	0
Total	50,996,161	22,832,910	1,859,806	2,403,781	1,969,481	1,932,576	2,741,067	2,834,432	1,342,183	2,252,979	1,917,232	3,416,117	2,388,647	2,513,289	581,662
Population	3,805	0	239	195	394	192	138	605	151	410	169	404	579	227	102
Note:															
1. All the expenditure above is inclusive of salary and wages															
2. Expenditure for Head Office is not included															

OFFICERS' REPORTS

ITEM NUMBER 15.7
TITLE Finance and Risk Committee Minutes
REFERENCE - 278335
AUTHOR Buke Ali Tunne, Manager Finance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Council have delegate to the Finance and Risk committee the necessary powers to carry out, on behalf of council, council financial functions in the months the council does not hold an ordinary meeting.

RECOMMENDATION

That Council notes and receives the minutes including any resolutions from Finance & Risk Committee.

BACKGROUND/DISCUSSION

The Finance & Risk Committee needs to consider the minutes of the previous meeting(s) before they decide that they are a true and correct record and confirm such.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Bhan Pratap – DCS
Jeff McLeod - CEO

ATTACHMENTS:

1 Draft minute 25 Sept 20



MINUTES OF THE FINANCE AND RISK COMMITTEE HELD IN THE COUNCIL CHAMBERS, HARTLEY STREET, ALICE SPRINGS ON FRIDAY 25 SEPTEMBER 2020 AT 10:00AM

1 MEETING OPENED 10:10am

2 ATTENDANCE AND APOLOGIES

Councillors:

President Roxanne Kenny, Deputy President Greg Sharman, Cr Braydon Williams, Cr Dalton McDonald, Lawrence Autencio (Senior Manager Merit Partner) and MunLi Chee (Director Merit Partner)

Staff:

Jeff MacLeod – CEO
 Buke Tunne – Manager Finance
 Bhan Pratap – Director Corporate Services
 Darren Pfitzner – Manager Governance and Engagement

Guests:

Nil

Apologies:

Nil

Leave of Absence:

Nil

3 CONFIRMATION OF MINUTES

Minutes of the Finance And Risk Committee Meeting held on 31 July 2020

FRC2020-008 RESOLVED (Cr Kenny/Cr Williams)

That the minutes be taken as read and be accepted as a true record of the Meeting.

4 CONFLICT OF INTEREST

Nil

5 ACTIONS ARISING FROM PREVIOUS MINUTES

Nil

6 OFFICERS' REPORTS**6.1 FINANCE REPORT****EXECUTIVE SUMMARY:**

Regulation 18 of the Local Government (Accounting) Regulations (LGA Regs), states that a finance report must be laid before Council or a Committee tasked with reviewing the finance report each month. The report set out:

- financial year-to-date income and expenditure to the end of the previous month;
- forecast income and expenditure for the whole of the financial year;
- details of all cash and investments held (including money held in trust);
- statement of debts owed to council including aggregated amount by category and general age of debt; and
- other information required by council.

The attached report is the finance report as at 31 August 2020.

FRC2020-009 RESOLVED (Cr Williams/Cr Sharman)

That Finance and Risk Committee note and accept the Finance Report as at 31 August 2020 with amendment to Net Deficit from of \$2.38 to \$2.38M.

General Business

The CEO informed the meeting that draft financial report as at 30 June 2020 is ready for review by the Management and Chair of Audit Committee. The net surplus as per the draft financial is \$1.728M.

7 DATE OF NEXT MEETING

Next meeting - 27 November 2020 - 10:00am

8 MEETING CLOSE

The meeting terminated at 11:05am.

This page and the preceding 1 page are the Minutes of the Finance And Risk Committee held on Friday 25 September 2020 and confirmed Friday 27 November 2020.

President

OFFICERS' REPORTS

ITEM NUMBER	15.8
TITLE	Corporate Services Report August - September 2020
REFERENCE	- 277968
AUTHOR	Bhan Pratap, Director Corporate Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on the activities and the services of the Directorate of Corporate Services for the months of August to September 2020.

RECOMMENDATION

That Council note and receive the Corporate Services Report for the months of August and September 2020.

BACKGROUND/DISCUSSION

The Corporate Services directorate provides professional support to Council's service delivery across the region through the provision of administrative, information technology (IT), human resources (HR), accounting and finance, customer services, insurance and risk management, WHS, governance and planning services. The activities of the Corporate Services directorate ensure that Council and its 13 Local Authorities have a strong governance framework and are compliant with the *Local Government Act*, other relevant legislation and related regulations and guidelines. These are achieved by good regional planning. Consistent and accurate secretariat support for Council and Local Authority meetings, training for Councillors and Local Authority members, and the development and review of a wide range of policies to guide Council operations and services in communities. Strong human resource practices, financial management and reporting systems, and IT management, enable and provide critical support for these operations and services.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Manager Finance
Manager HR
Manager Governance & Planning
Manager It

ATTACHMENTS:

- 1 Corporate Services Report September 2020.pdf

Corporate Services Report August - September 2020

The Corporate Services directorate provides professional support to Council's service delivery across the region through the provision of administrative, information technology (IT), human resources (HR), accounting and finance, customer services, insurance and risk and governance and planning services.

The activities of the Corporate Services directorate ensure that the Council and its 13 Local Authorities have a strong governance framework and are compliant with the *Local Government Act*, other relevant legislation and related regulations and guidelines. These are achieved by good regional planning, consistent and accurate secretariat support for Council and Local Authority meetings, training for Councillors and Local Authority members, and the development and review of a wide range of policies to guide Council operations and services in communities. Strong human resource practices, financial management and reporting systems, and IT management, enable and provide critical support for these operations and services.

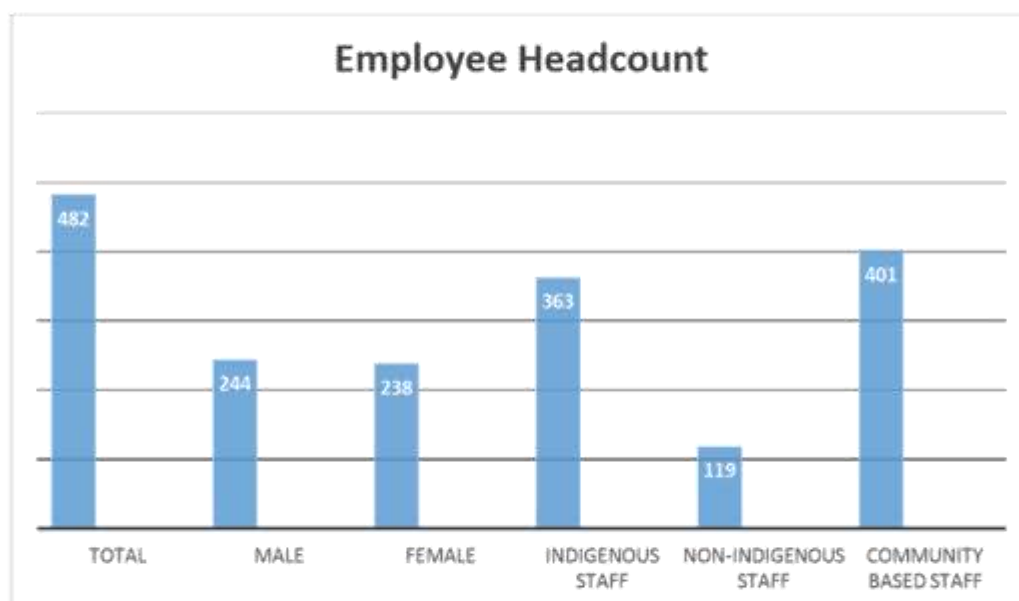
Human Resources

The Human Resources department of MacDonnell Regional Council manages recruitment, staffing, inductions, performance management, employee relations, training and development, exit processes, work health and safety and employee wellbeing.

As at 30 September 2020, the Council had 482 employees with demographic breakdowns per gender, Aboriginal and Torres Strait Islander (ATSI) origin and employment category is indicated below:

1. Human Resources Operations

1.1. Employee Headcount summary as at 30 September 2020



1.2. Employee Demographic details as at 30 September 2020

Staff	Number	Percentage
Male	244	50.6%
Female	238	49.4%
Total	482	
Indigenous Staff	363	75.3 %
Non-Indigenous staff	119	24.7 %
Full-time	166	34.5 %
Part-time	165	34.2 %
Casual	151	31.3 %

- Council has **401** staff members based in communities, with 356 (**88.7%**) of those roles occupied by staff identifying as Aboriginal (Indigenous Staff). The Council is a very significant and consistent employer of Aboriginal people.
- There are 9 employees across council who are employed in more than one role. These employees have been counted only once in the employee demographics table above.
- Across the 13 MRC council communities, MRC employs 14 staff in the position of Council Services Coordinator, inclusive of two staff members on leave. Of these 14 staff, 7 staff members are Aboriginal, an equivalent of 50%.
- In the Alice Springs Office, there are 11 Aboriginal and Torres Strait Islander staff members out of a total of 81, a percentage of 13.5% of the staffing in the Alice Springs Office.

1.3. Recruitment /Termination – August and September

- Number of terminations – **37**
- Number of new appointments – **56**
- Number of positions advertised – **17 on Talent Propeller, 39 job posters for community**

2. Work Health & Safety Report

2.1. Safety Management System Update:

The following procedures are under development with the aim of them being presented at the Managers Policy Review meeting on 23 October:

- Incident Reporting
- Hazard Identification and Risk Management
- Workers' Compensation
- Rehabilitation and Return to Work

The following procedures are in the initial drafting stage with the aim of them being presented at the Managers Policy Review meeting on 7 November or 21 November:

- Training and Competency
- Contractor Management

- Communication and Consultation
- Health and Wellbeing
- Hazardous Materials

2.2. Training Completed:

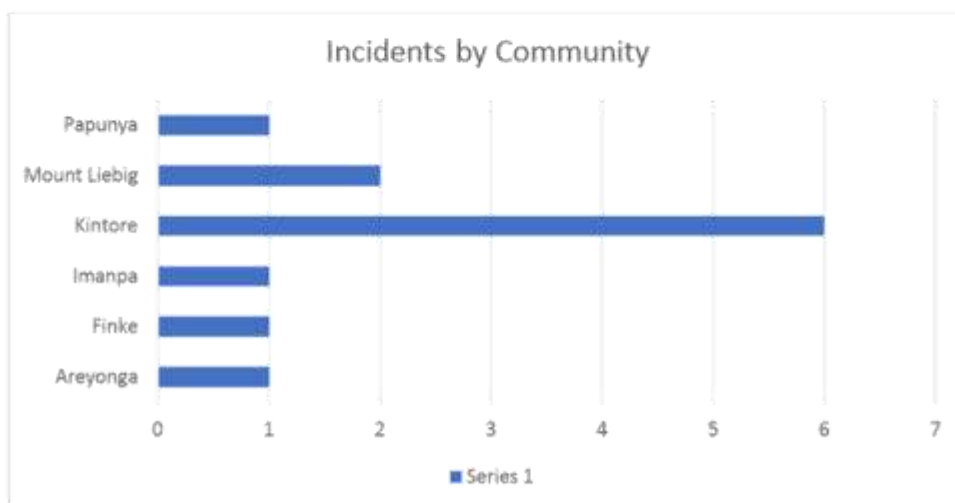
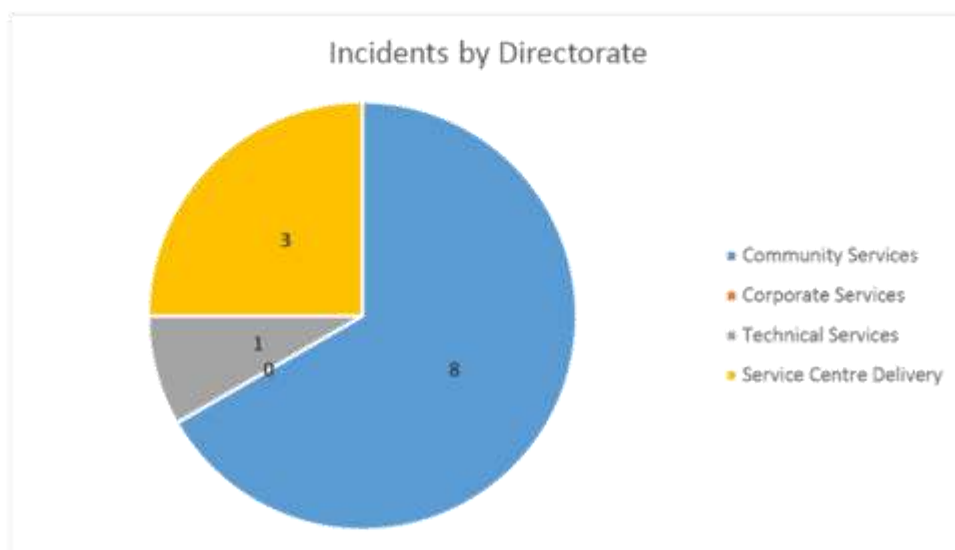
Six staff members completed 4WD training

2.3. Covid Safety

Department of Health has been completing COVID-19 Safety Plan compliance checks across MRC communities. Hermannsburg and Areyonga were completed in September and have been found to be compliant with MRC's overarching COVID-19 Safety Plan.

2.4. Incident Reporting for September

Number of incidents – 12



There were no incidents reported for the following locations:

- Alice Springs
- Amoonguna
- Docker River
- Haasts Bluff
- Hermannsburg
- Titjikala
- Wallace Rockhole

Incidents by Type of incident

Type of Incident	Number of incidents
Client – PI	1
Client Violence	2
Personal Injury	2
Property	4
Vehicle	3

There were no incidents in any of the following types:

- Biological
- Environment
- Equipment
- Near Miss
- Violence
- NT Worksafe
- Threat

There were **no HIGH** to **EXTREME** incidents that occurred in September 2020

Incident Reporting Issues:

- 50% of the vehicle accidents happened while reversing. Need more emphasis on safely reversing during tool box talks and consideration for installing reverse cameras.
- 1 incident related to pool fence damage was not initially reported by the employee who witnessed it. A member of the public reported it to the Team Leader Pools – Kintore who was in Santa Teresa at the time.
- 2 incidents were not reported within 24 hours, down from 13 in August.

Incident Trends for MRC

- Vehicle incidents have decreased, with 6 in August and 3 in September.
- Client – Violence has decreased, from 4 in August to 2 in September.

- Near Misses have decreased, from 7 in August to 0 in September.
- Lack of reporting of Near Misses is a concern; emphasis in toolbox talks across all directorates needs to occur around Near Misses as these provide MRC the best data for hazards in workplace.
- Property incident rates have increased, accounting for 15% of incidents in August and 33% of incidents in September.
- Personal injuries increased from 0 in August to 1 in September.

Governance and Engagement

The Governance and Engagement department provides secretariat support to Council and its 13 Local Authorities, stewardship to the development of policies, procedures and supporting documents, and facilitates engagement opportunities between the elected and nominated members, residents, stakeholders and the administration.

Local Authority meetings held

Summary of scheduled Local Authority meetings held so far during the 2020/21 financial year:

- 85% of Local Authority meetings were held successfully
- one meeting was cancelled due to key members being unavailable and an alternate meeting time was not possible
- one meeting was cancelled due to sorry business affecting the community and an alternate meeting time was not possible

Local Authority meetings held 2020/21

1/4 x Communities	Am	Ar	Do	Fi	Ha	He	Im	Ki	Mt	Pa	Sa	Ti	Wa
Jul-Sep 2020	Q	Q	Q	p	x	p	Q	Q	Q	Q	Q	p	x
Oct-Dec 2020													
Jan-Mar 2021													
Apr-Jun 2021													
Legend	Q	Quorum	p	provisional	d	deferred	x	Cancelled					

The above table shows the outcome of scheduled meetings by communities (shown alphabetically not chronologically) throughout this financial year as:
62% Quorum, 23% provisional, 15% cancelled

Policy development

In preparing for the commencement on 1 July 2021 of the *Local Government Act 2019*, a sizeable schedule of policy development and review will be undertaken. Since the last Council reporting period the Policy Officer has prepared and ELT has approved:

- proposal for the development of 1 policy
- development of 2 operational policy
- development of 5 Council policies for endorsement today (see Policy Report)

Engagement activities

Since the last Council reporting period the Engagement team have been specifically addressing the 2020-21 Regional Plan objective 3.3 – *Local Authority and Council members, constituents and stakeholders are engaged and informed*, through consultation activities:

- preparing and facilitating 8 Outdoor Local Authority meetings
- preparing information displays and materials for each community to support the residents' understanding of local government at these meetings
- preparing and presenting Local Authority reports to support the establishment in all communities of (objective 1.1) Community Infrastructure Plans and (objective 3.3) Community-selected Focus Initiatives
- collating and disseminating information, gathered from the above objectives, to support development in each community

Information Technology/ Records

The Information Technology department manages the Council's information and communications technology across its 14 locations (13 remote communities and the Alice Springs office). This includes ensuring connectivity through close relations with providers such as Telstra Activ8me, iinet and CouncilBiz, Council's computer network provider; and continuous enhancement of the IT operating environment through equipment improvements while reducing capital and ongoing costs.

CouncilBiz Fees has gone down due to due to changes in legislation and effective management email Accounts to Shared Mailboxes have resulted in decrease our Quarterly Fees

Video Conferencing

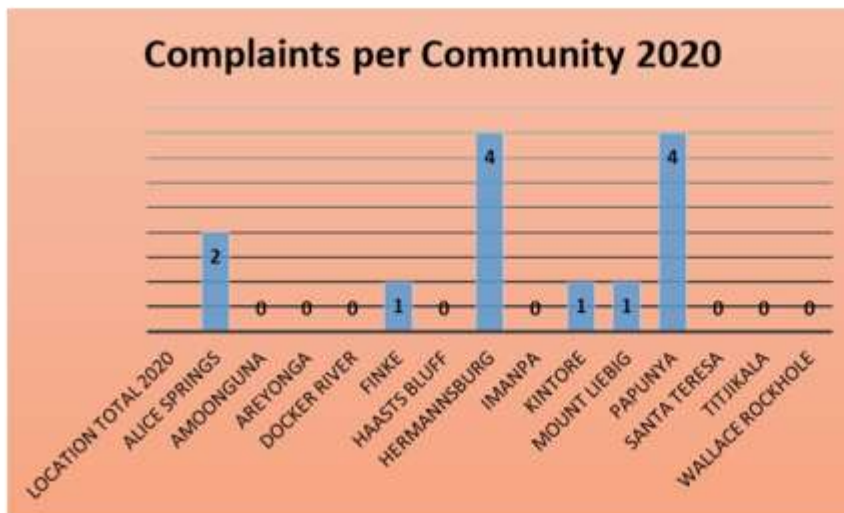
- (1) 4G Modems have been provided to those CSC Offices that have Mobile Coverage
 - (2) Computers x 20 Have been ordered
 - 1 Per Community Office Total 13
 - 2 Hot Spares
 - 1 for each of the new Council Chambers Connections at Bagot Street (Total 3)
 - 2 for the Meeting Rooms
- This has also saved MRC \$45,000

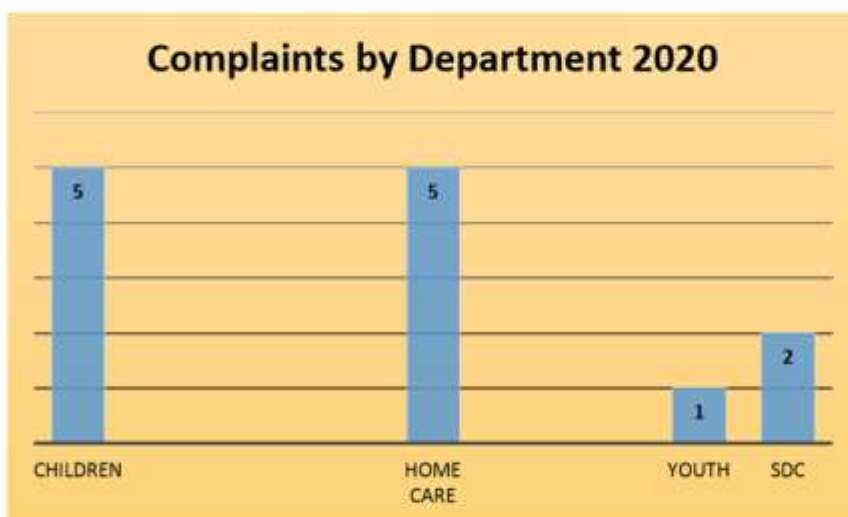
Mobile Coverage – COVID 19 has put a whole lot of infrastructure upgrade plans on hold.

Finke and Imanpa are still pending connections – Finke is supposed to backhaul via Imanpa Haasts Bluff and Areyonga sites are to be confirmed, currently being reviewed.

Customer Complaint Management – September 2020

Number of Complaint Received		2016	2017	2018	2019	2020
No of Complaints		10	10	51	20	13





Finance

The Finance department ensures that Council income, payments, payroll and financial reporting is done in a timely and accountable manner. The Finance department manage all payments and receipts across the 14 offices of the Council, as well as the acquittal of all grant money received.

For the month of August and September 2020, the Finance team continued to work towards the finalisation of 2019/20 Financial Report. Report is now complete and signed off by auditors and will be presented to the elected members as a separate report included on the agenda with MRC Annual report. Financial report for the period ending 31 September 2020 is also presented as a separate report.

OFFICERS' REPORTS

ITEM NUMBER 15.9
TITLE Director Service Centre Delivery Report
REFERENCE - 278483
AUTHOR Ken Newman, Director Service Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities

EXECUTIVE SUMMARY:

This report provides an update of Council delivered services provided across the area of Local Government Service Delivery.

RECOMMENDATION

That Council note and accept the attached report prepared by Ken Newman, Director Service Centre Delivery.

BACKGROUND/DISCUSSION

Nil

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

CT Fraser, Manager Service Centre Delivery
Kathleen Abbott, Manager Service Centre Delivery
Keith Hassett, Manager Service Centre Delivery

ATTACHMENTS:

- 1 2010 Director SCD Report for Council Meeting October 2020.pdf

Service Delivery Report



TITLE Service Centre Delivery Report to Council
DATE October 2020
AUTHOR Ken Newman, Director Service Centre Delivery

LINKS TO STRATEGIC PLAN
 Goal 01: Developing Communities
 Goal 02: Healthy Communities

EXECUTIVE SUMMARY:
 This report provides an update of Council delivered services provided across the area of Local Government Service Delivery.

Local Government Services Update

Animal Management

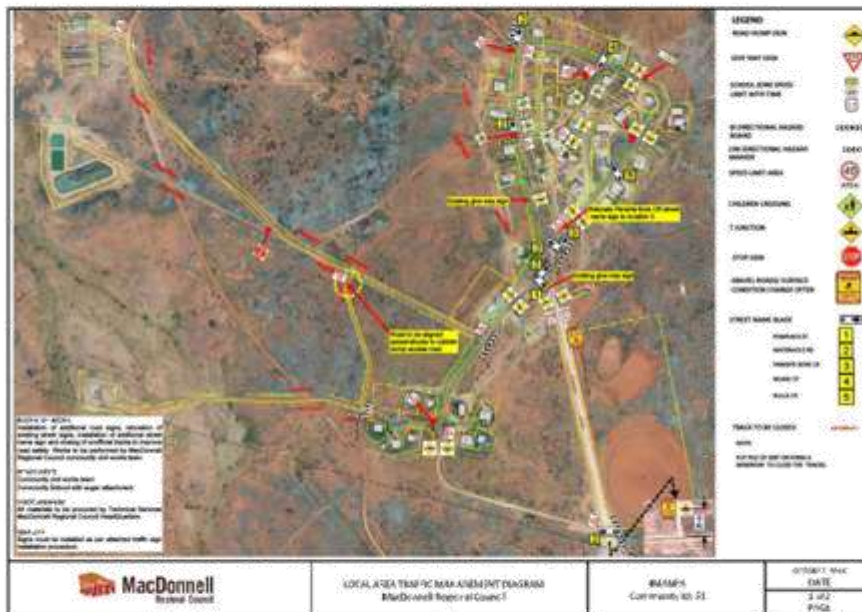
- NT Veterinary Services have commenced their visits to MRC communities, visiting Finke; Titjikala and Outstations; Papunya and Outstations; and, Haasts Bluff and its outstations in September.
- Visits to Mt Liebig and Kintore were scheduled to take place in October but had not been visited at the time of writing this report.

Cemetery Management

- Cemeteries are well maintained and continue to be used regularly.
- There have been recent funerals held at Areyonga, Docker River, Hermannsburg and Santa Teresa.

Internal Road Maintenance

- Revised traffic management plans have been provided for each community and Service Delivery and Technical Services are working together to ensure the correct signage and road furniture is installed.



An example of a Traffic Management Plan showing locations for signs and associated road furniture

Parks and Open Spaces

- Generally the parks and open spaces are well maintained throughout our communities
- At the MRC internal Tidy Towns Awards held in October, Amoonguna, Docker River and Santa Teresa all received awards for their parks and playgrounds.



Eastside Park, Santa Teresa



Installing picnic table setting at Amoonguna

Sports Grounds and Facilities

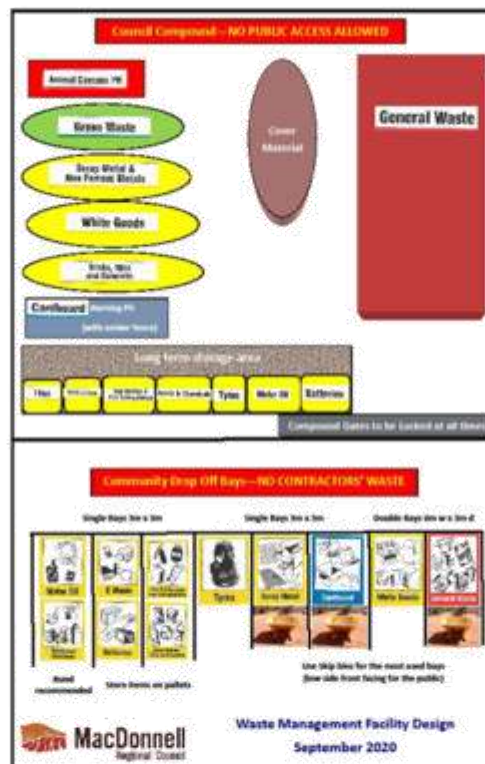
- The sports grounds and facilities have never looked better and the infrastructure is outstanding.
- At the internal MRC Tidy Towns Awards, the Mt Liebig Softball Field and the Amoonguna Basketball Courts were the joint runners up.
- The Papunya Sports Complex was the winner. This complex now includes a footy oval under lights; a covered Basketball court; Softball field; and, a Stage complex.
- These projects were completed using a combination of Civil Works teams, Local Authority funding and NTG Special Purpose grants.



Best Sports Grounds Awards Winners at the MRC Tidy Towns Awards

Waste Management

- MacDonnell Regional Council continues to lead the way with our new and rehabilitated waste management facilities.
- The site plans have been amended recently to exclude asbestos pits and sewerage trenches as we are no longer allowed to accept these listed wastes.



Revised Design for MRC Waste Management Facilities

- At our recent Awards, the following communities won in their respective categories
- Best Waste Management Facility Runner Up Small – Imanpa
- Best Waste Management Facility Winner – Small – Wallace Rockhole
- Best Waste Management Facility Runner Up Medium – Amoonguna and Docker River
- Best Waste Management Facility Winner – Medium – Mt Liebig
- Best Waste Management Facility Runner Up Large – Hermannsburg
- Best Waste Management Facility Winner – Large – Santa Teresa. Santa Teresa was the first "green site" new facility and still looks spectacular and the team keeps it well organised.

Other Matters

Council Services Coordinators came together for 2 ½ days earlier this month to share ideas and experiences, as well as learning some new aspects of their jobs. It is the first time in twelve months the Coordinators met together. As well as reviewing Service level guidelines and commercial contracts that Service Delivery delivers, Coordinators were provided some additional training and information sessions from the CEO, Community Services, Technical Services, and Corporate Services (including Finance and Human Resources sessions and a Work Health and Safety component.)

Heimo Schober CEO of Keep Australia Beautiful Council (NT) also attended the workshop and provided an information session on the Tidy Towns program and how KABC (NT) is available as a resource for all our communities to access.

One evening a dinner was held for visitors where we also held an internal MRC Tidy Towns Awards. These awards celebrated the efforts and achievements of our communities, some above and beyond because of Covid-19 restrictions, that our remote based staff have put in over the year



CEO Jeff MacLeod and KABC (NT) CEO Heimo Schober with Service Centre Delivery leadership team at CSC Workshop, October 2020

LGANT Waste Symposium

- Donelle Fraser and Ken Newman attended the LGANT Waste Symposium held in Darwin 7-9 October 2020.
- This forum brought together people from around the NT to consider waste initiatives and included virtual presentations from interstate.

- There were many proposals from multi-national companies on waste collection but most steered away from dealing with remote communities unless heavily subsidized by Council.
- Another on-going issue is the goal of NTG that any community that receives listed wastes (tyres, batteries, etc.) should be licenced. At the moment, this only applies to communities with more than 1000 residents.
- The licencing fees are not the issue for MRC but rather the record keeping and compliance requirements.
- These are far too onerous on our remote communities that do not generate the income nor have dedicated waste management staff located at each facility.

MRC Tidy Towns Awards

- At the internal awards, MRC selected its three best communities for 2020.
- Wallace Rockhole, Mount Liebig and Santa Teresa were nominated to Keep Australia Beautiful Council NT for judging in the NT Tidy Towns Awards.
- These results will be announced at the end of November at a Virtual Presentation.

Contracts

- NDIS funding increased to nine (9) communities with Kintore coming back on line. Recruitment is now taking place at Kintore and Finke.
- Power Water invited MRC to provide a revised schedule of fees for a six month extension to the contract that is due to expire at 31 December 2020. If accepted, this will give us additional time to put in for a new three year contract for 2021-2024.



Ken Newman
Director
Service Centre Delivery

OFFICERS' REPORTS

ITEM NUMBER 15.10
TITLE Community Service Council Report
REFERENCE - 278889
AUTHOR Rohan Marks, Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That Council note and accept the Community Services report.

BACKGROUND/DISCUSSION

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Executive Leadership Team
Manager of Aged & Disability Services – Luke Everingham
Manager of Children's Services – Margaret Harrison
Manager of Community Safety – Liz Scott
Manager of Youth Services – Cherie Forbes

ATTACHMENTS:

1 2020-10 - COMMUNITY SERVICES Council Report v2.pdf

Community Service: Report on Operations



LOCATION: All Communities
PERIOD: 01 August 2020 to 30 September 2020
AUTHOR: Rohan Marks, Director Community Services

AGED & DISABILITY SERVICES

- Services were delivered across all sites, in-line with the funded outputs and client requirements.
- There were fifteen instances of service interruptions in this reporting period. One of these was due to staff not attending rostered shifts, the others were due to funerals or deaths in community. On these days services were reduced and rescheduled to other days.
- Upgrades continue to our sites through funding provided under the Aged Care Regional, Rural and Remote Infrastructure Grant Program. Works were recently completed at Areyonga MacCare and have recently commenced at Haasts Bluff MacCare. Work will commence at Imanpa when Haasts Bluff works have been completed.
- Coordinator Aged and Disability Services for Haasts Bluff and Papunya transferred within MRC in July; this position was recruited to but the candidate withdrew just prior to commencing. The position has been re-advertised again.



Staff at Papunya MacCare. Christine Karpa, Isobelle Kitney, Sherane Brogas



Areyonga Aged Care



CHILDREN'S SERVICES

- All Early Learning Programs were delivered in-line with funding requirements, across all communities.
- The service had 9 closures during this period due to sorry business at Haasts Bluff, funerals at Santa Teresa and staff not being available to work at Mt Liebig and Titjikala.
- Attendance has improved in all centres during August and September.
- Outreach programs will be delivered by MacKids in the communities of Santa Teresa, Hermannsburg, Papunya and Mt Liebig over the next two months to increase family participation in the Early Learning program and identify barriers that may prevent families attending the Early Learning Program.
- A new Coordinator Children's Services has been recruited and commenced during October.
- Recruitment is underway for Team Leader Children's Services positions at Kintore and Papunya. Both positions are currently filled however the staff members will be leaving MRC in November.



Sharing a story in both languages at Areyonga Early Learning



Children learning to co-operate with each other through play



Educators from Areyonga visited Hermansburg Early Learning centre to share stories and songs in language and to talk with other educators about different ways of working with cultural



Keeping culture strong in our Early Learning centres



COMMUNITY SAFETY

- All services were delivered in line with funding agreement requirements during this reporting period.
- Community Safety staff continue to represent MacDonnell Regional Council at the Remote Interagency Tasking and Coordination meeting in Alice Springs and at Community Safety Action Planning (CSAP) meetings in each community.
- The Manager Community Safety has been working with Community Safety teams from other NT Councils and the Industry Skills Advisory Council, in the development of the new nationally accredited Cert III in Community Safety. It is planned for delivery to commence to MacSafe staff in the second half of 2021.
- Gatherings at the MacSafe offices have recommenced. The newly completed Yarning Circle spaces in the MacSafe compounds in Titjikala and Finke, are proving to be great spaces for people to gather and share stories. The NT Department of Health has agreed to fund the development of Yarning Circle spaces in four more MacSafe facilities.
- Community Safety secured funding through the Alcohol Action Initiatives (funded by NT Department of Health), to deliver Behavior Change and Leadership workshops in four MRC communities. These workshops were originally planned for earlier this year but had to be rescheduled due to COVID-19. The workshops will be delivered in Santa Teresa, Finke, Hermannsburg and Mount Liebig during October.
- The MacSafe Conference which had to be delayed due to COVID-19, has been rescheduled to take place in April 2021.
- The MacSafe team have been recruiting, with new Community Safety Officers commencing in Amoonguna, Areyonga, Finke, Mt Liebig, Papunya and Titjikala. A new Team Leader Community Safety has also commenced in the Papunya MacSafe Team.



Titjikala MacSafe Team members proudly holding their 'Team of the Month' award, while wearing the new MacSafe winter jackets



Areyonga MacSafe Team Leader learning new computer skills



Finke MacSafe compound looking towards the Yarning Circle with the new growing green fence



YOUTH SERVICES

- All services were delivered in line with funding agreement requirements during this reporting period.
- Youth staff continue to plan and deliver programs in line with COVID-19 restrictions, including promoting practices of hand washing and physical distancing to young people.
- Programs have been impacted by low staff attendance this period across the majority of communities.
- Community members have raised concerns regarding youth riding motorbikes around community without helmets in Hermannsburg, Titjikala, Santa Teresa, and Amoonguna. This has been reported to NT Police. MacYouth and MacSafe staff have met with NT Police and have run collaborative community information sessions around the dangers of not wearing a helmet and driving on roads without a license.
- MacYouth is currently reviewing proposals for digital reporting solutions to assist with service data capturing and the monitoring and evaluation of programs.
- MacYouth staff have participated in Accidental Counsellor and Trauma training in Alice Springs.

MacYouth

Kintore Youth Team working with the Kintore Youth Board



Our Areyonga Youth Services Team collaborating with the Areyonga School for a Bush Trip



Children's Day Celebrated in Hermannsburg



Youth Services Team in Hermannsburg playing Musical Chairs



OFFICERS' REPORTS

ITEM NUMBER 15.11
TITLE Technical Services Report
REFERENCE - 278398
AUTHOR Simon Murphy, Director Technical Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report details recent activities of the Technical Services directorate.

RECOMMENDATION

That Council note and accept this report

BACKGROUND/DISCUSSION**Council Facilities****Alice Springs office**

Work is progressing well at the site with completion on track for late February.



Photo of Bagot st on 15 October

Section 19 Leasing

The report from February OCM (below) is still the current situation, no consults have been taking place due to travel restrictions. Any further consideration that was required has been delayed due to this issue.

Consults have taken place on Community Service S19 leases at Docker River and Imanpa, with directions from TO's taken into consideration for draft leases. The drafts are now with MRC however further consultation is required.

Consults have taken place for S19 Licence to Maintain leases at Amoonguna and Haasts Bluff for sites to locate new basketball courts. Amoonguna was successful and documents are being prepared by CLC, Haasts Bluff was unsuccessful for the preferred site and it has been relayed to MRC that a further consult will take place with TO's that weren't present at the initial meeting. This has still not had further consultation and has delayed the construction of the new basketball court.

**August OCM update on this consult - meeting was scheduled for 30 July and then postponed to 4 August but then cancelled*

**October OCM update on this consult – meeting is yet to be re-scheduled*

Roads

Roads to Recovery

The major upgrade to the 9km Kintore Access Road is now complete. While there we were able to utilise the contractor to re-sheet some internal roads with the new crushed material as well.



Kintore “highway” nearing completion

LRCI Grant

MRC have been awarded an additional grant as part of the Local Roads and Community Infrastructure Program (LRCI). This one-off \$455k federal grant aims to assist a community-led recovery from COVID-19 by supporting local jobs, businesses and procurement, while also delivering benefits to communities. We are currently developing the works schedule to achieve the best outcomes for the MRC region.

Grader Team and other road works

The MRC grader team is currently not working following the resignation of our long term grader operator Donovan Spencer. We will commence recruiting to the 3 positions in the team in the near future.

During the reporting period Remote Area Machinery Hire were engaged to grade the Wallace Rockhole access road which was in need of attention

Waste Management Facility upgrades

Capital upgrades to the Hermannsburg WMF are now complete with before and after photos shown below.

The team have completed all works at the site including new trenches and stockpiling all car wrecks already at the facility and from the community in a convenient location for a car crushing plant to process in the future.

Long term planning has now been undertaken to enable scheduling for new and additional waste disposal trenching, capping of used trenches and other remediation work. The next community that will receive intensive work is Imanpa where the trench that was excavated in 2013 is now approaching the end of its useful life. Photos are shown below from prior to works and a progress to date.



Hermannsburg WMF – March 2020



Hermannsburg WMF – September 2020



Imanpa WMF – June 2020



Imanpa WMF – 14 October 2020

Fleet and mechanical

The MRC Mechanics have caught up on community visits following the COVID-19 lock-down period. Visits to all communities have taken place since May 2020 to undertake vehicle, plant and equipment servicing and repair work.

Fleet planning for the 2020-21 financial year is well underway. There are currently 311 fleet items, comprised of the following vehicle types:

Type	Quantity
Passenger vehicles	131
Trailers	77
Trucks	17
Tractors	16
Garbage compactors	14
Backhoes	13
Firefighting trailers	13
Skid steers	13
Graders	6
Passenger buses	4
Front end loaders	4
Excavators	2
Forklifts	1

Airstrips

Monthly inspections of airstrips are ongoing, with work orders issued by DIPL on a case-by-case basis. Delays with work orders that were experienced due to DIPL budgetary pressure at the end of the 2019-20 financial year have now been alleviated. Discussions have also been held with key DIPL staff to determine the most efficient way for receiving works approvals in the future.

Streetlights

Streetlight compliance levels for each community are shown below. The target level in the MRC Regional Plan is 75%, year to date across all communities we are at 89% Recent works have been completed at Docker River where a number of non-functioning lights were replaced with new LED fittings

Street Lights Operational					
Community	No. SLs	July	August	Sep	YTD Avg
Amoonguna	38	89%	89%	89%	89%
Areyonga	29	90%	90%	90%	90%
Docker River	32	66%	100%	100%	89%
Finke	27	93%	93%	93%	93%
Haasts Bluff	34	91%	91%	91%	91%
Hermannsburg	81	85%	85%	85%	85%
Imanpa	32	94%	94%	94%	94%
Kintore	53	89%	89%	89%	89%
Mt Liebig	19	84%	84%	84%	84%
Papunya	55	85%	85%	85%	85%
Santa Teresa	66	88%	88%	88%	88%
Titjikala	31	87%	87%	87%	87%
Wallace	16	87%	87%	87%	87%
Monthly average		87%	89%	89%	89%

Projects

The Technical Services team always manage a large portfolio of varied projects. The snap shot below gives an idea of current projects underway or recently completed. Most of the projects are funded from external sources while some on the list use MRC own funds.

The image below shows the recently completed basketball court and canopy at Amoonguna.



Project	Funding source	Project value	% complete
Home care laundry upgrades	AG	357,500	15%
Homecare Infrastructure Grant - multiple sites	AG	670,000	25%
Docker River Lot 237 site servicing	AG	226,000	90%
Sport Aus Community Sport Infrastructure Grant Program	AG & MRC	184,000	100%
Amoonguna Lot 162 Workshop - Capital Upgrade	MRC	6,000	0%
Hermannsburg Lot 32 Staff House - Capital Upgrade	MRC	35,000	0%
Kintore Lot 131 Visiting Accommodation - Capital Upgrade	MRC	45,000	0%
Kintore Lot 113 SDC - Capital upgrade	MRC	30,000	0%
Titjikala Lot 65B Staff House - Capital upgrade	MRC	11,000	0%
Titjikala Lot 52 Council Office - Capital Upgrade	MRC	95,000	0%
Wallace Rockhole Lot 27 Council Office - Capital Upgrade	MRC	40,000	0%
Papunya SDC fence and landscaping	MRC	40,000	10%
Docker River Lot 188 Staff House - Capital Upgrade	MRC	22,000	100%
Hermannsburg Lot 35 Staff House - Capital Upgrade	MRC	10,000	100%
Imanpa Lot 47 Council Office - Capital Upgrade	MRC	44,000	100%
Kintore Lot 4/2 Staff House - Capital upgrade	MRC	17,000	100%
Mt Liebig Lot 45 Staff House - Capital upgrade	MRC	42,700	100%
Papunya Lot 243 Staff House - Capital upgrade	MRC	46,400	100%
Haasts Bluff Basketball Court	NTG	750,000	25%
Mt Liebig Softball field upgrade	NTG	150,000	100%
Docker River Football Oval Lighting	NTG	600,000	60%
Papunya Basketball Court	NTG	750,000	90%
Energy Efficiency and Sustainability - Papunya housing and facility upgrades	NTG	105,000	90%
Energy Efficiency and Sustainability - Haasts Bluff housing and facility upgrades	NTG	105,000	90%
Amoonguna Basketball Court	NTG	600,000	100%
Energy Efficiency and Sustainability - Papunya SDC rooftop solar grid connect	NTG	40,000	100%
M'bunghara Outstation solar upgrade	NTG - Homelands SPG	178,000	10%
Amundurngua Springs solar	NTG - Homelands SPG	81,900	100%
Philipsons Bore solar systems replacement	NTG - Homelands SPG	80,000	100%
Alice Well septic tank replacement	NTG - Homelands SPG	66,200	100%
Pwerte Martne Marnte genset replacement	NTG - Homelands SPG	32,600	100%
Walkabout reticulation remediation	NTG - Homelands SPG	23,200	100%
Town Bore solar upgrade	NTG - Homelands SPG	87,000	100%
Blackwater and Ulambara septic tank replacements	NTG - Homelands SPG	106,700	100%
Oak Valley mono bore replacement	NTG - Homelands SPG	36,000	100%
Amundurngua Springs fencing	NTG - Homelands SPG	41,900	100%
Alice Well Solar bore	NTG - Homelands SPG	19,200	100%
Pwerte Martne Marnte genset replacement	NTG - Homelands SPG	26,900	100%
Areyonga recreation hall toilet block	NTG - LA projects	50,000	20%
Papunya stage canopy	NTG - LA projects	50,000	20%
Kintore open space master plan	NTG - LA projects	15,000	100%
Bagot st upper floor	NTG - SLGIF	3,500,000	20%
Papunya staff house upgrade	NTG - SLGIF	17,500	90%
Docker River staff house upgrades	NTG - SLGIF	41,500	0%
Extension to Haasts Bluff SDC	NTG - SLGIF	149,000	20%
Papunya staff house	NTG - SLGIF	125,000	90%
Mount Liebig renovate staff housing	NTG - SLGIF	125,000	100%
Pool facility upgrades	NTG - SLGIF	40,000	50%
Side tipper procurement	NTG & MRC	127,000	100%
Total		10,041,200	

Tenders

Tenders awarded this reporting period are;

- Nil

Grant submissions

There have been no new grant submissions this reporting period.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Executive Leadership Team

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS AS RAISED AT ITEM 7.2



ITEM NUMBER	16.1
TITLE	General Business
REFERENCE	- 278636
AUTHOR	Darren Pfitzner, Manager Governance and Engagement

LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 7.2, the Elected Members of the MacDonnell Regional Council have an opportunity to provide notification of matters to be raised in General Business.

RECOMMENDATION

That Council note and discuss the items raised at Item 7.2.

BACKGROUND/DISCUSSION

We are now discussing the matters raised as follow:

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....
- 6:.....
- 7:.....
- 8:.....
- 9:.....
- 10:.....

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Elected Member of the MacDonnell Regional Council
Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.