



AGENDA

PAPUNYA

LOCAL AUTHORITY MEETING

THURSDAY 20 JUNE 2019

The Papunya Local Authority Meeting of the MacDonnell Regional Council will be held at the Community Council Office on Thursday 20 June 2019 at 10:00am.

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MACDONNELL COUNCIL CODE OF CONDUCT

| | |
|--------------------|------------------------------------|
| ITEM NUMBER | 5.1 |
| TITLE | MacDonnell Council Code of Conduct |

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Papunya Local Authority note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a

member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFLICTS OF INTEREST

| | |
|-------------|-----------------------|
| ITEM NUMBER | 5.2 |
| TITLE | Conflict of Interests |



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Papunya Local Authority note the Conflict of Interest Policy and declare any conflicts either now or as they arise.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

CONFIRMATION OF PREVIOUS MINUTES

| | |
|--------------------|----------------------------------|
| ITEM NUMBER | 6.1 |
| TITLE | Confirmation of previous minutes |
| REFERENCE | - 214792 |
| AUTHOR | Nicole Joy, Governance Officer |

**EXECUTIVE SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

RECOMMENDATION

That the Local Authority note and confirm the minutes of the previous meeting.

BACKGROUND

Local Authority members that attended the previous meeting are to consider the presented unconfirmed minutes carefully before they decide if they are a true record of their last meeting.

CONSULTATION

Manager Governance and Planning
Local Authority Members

ATTACHMENTS:

- 1 Unconfirmed previous minutes of the Papunya Local Authority Meeting held 21 March 2019



MINUTES OF THE PAPUNYA LOCAL AUTHORITY MEETING
HELD IN THE COMMUNITY COUNCIL OFFICE
ON THURSDAY 21 MARCH 2019 AT 10:00AM

1 MEETING OPENING

The meeting was declared open at 10.26AM

2 WELCOME

2.1 Welcome to Country

3 ATTENDANCE / APOLOGIES / RESIGNATIONS

3.1 Attendance

Local Authority Members:

Punata Stockman (Chair), Karen McDonald, Sammy Butcher and Linda Anderson.

Council Employees:

Graham Murnik (A/CEO), Darren Pfitzner (A/Manager Governance and Planning), Gareth Lea (Papunya CSC), Alyce Nofi (A/Team Leader MacYouth OSHLP) and Braydon Weily (Youth Engagement Officer)

Councillors:

Cr Tommy Conway, Cr Sarah Stockman and Cr Dalton McDonald.

Guests:

Terrence Abbott (Anangu Luritja Ranger), Henly Taka and Taralyn Major (Remote School Attendance Strategy), Rusty Campbell and Deanne Egan (Papunya Youth Board members), Enoch Menge (NTG Dept of Local Government, Housing and Community Development), Matt Adams-Richardson (Office of Warren Snowdon, Federal Member for Lingjari), Juanita Jones and Crystal Dixon (NT Correctional Services).

3.2 Apologies/Absentees

Apologies: Isobel Gorey and Cr Roxanne Kenny (President).

Absentees: Terrence Wilson

3.2 Resignations

4 MACDONNELL COUNCIL CODE OF CONDUCT

This is page 1 of 6 of the Minutes of the Papunya Local Authority Meeting held on Thursday, 21 March 2019

4.1 MacDonnell Council Code of Conduct

58 RESOLVED (Sarah Stockman/Dalton McDonald)
That the Papunya Local Authority note the Council Code of Conduct.

4.2 Conflict of Interests

59 RESOLVED (Linda Anderson/Karen McDonald)
That the Papunya Local Authority note the Council Conflict of Interests

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

EXECUTIVE SUMMARY:

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

60 RESOLVED (Sammy Butcher/Dalton McDonald)
That the Local Authority note and confirm the minutes of the previous meeting.

5.2 ACTION REGISTER

SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

61 RESOLVED (Sarah Stockman/Linda Anderson)
That the Local Authority note the progress reports on actions from the minutes of previous meetings as received:

1. Leave open
2. Leave open
3. Welcome to the Youth Board members attending to observe and close the action
4. Close
5. RSAS is operating without a bus for a while and request continuing assistance from MacSafe and MacYouth with pickups and drop-offs
6. Leave open
7. Leave open with Your Board to advise on spending of their \$10,000
8. Leave open
9. Local Authority acknowledge the response but stresses that MacCare need to address the issues of aged and disability access to vehicles and need to carry numbers of clients.

5.1.2 CONFLICT OF INTEREST

62 RESOLVED (Linda Anderson/Karen McDonald)
That the Conflict of Interest be written in Plain English or spoken in Luritja.

That the Conflict of Interest be written in Plain English or spoken in Luritja.

6 LOCAL AUTHORITY PLANS

6.1 LOCAL AUTHORITY PROJECT REPORT

This is page 2 of 6 of the Minutes of the Papunya Local Authority Meeting held on Thursday, 21 March 2019

SUMMARY:

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Local Government Housing and Community Development.

63 RESOLVED (Sammy Butcher/Karen McDonald)

That the Local Authority note and accept the completion of all their previously Approved Projects.

6.1.1 NEW APPROVED PROJECTS

64 RESOLVED (Sammy Butcher/Karen McDonald)

That the Local Authority allocate 17/18 and 18/19 funding to the following new Approved Projects:

1. \$40,000 to Roof for the stage
2. \$20,000 to Securing scoreboards in shipping containers x2
3. remaining funds go toward solar lights for softball area.

6.1.2 NEW PROJECTS UNDER CONSIDERATION

65 RESOLVED (Sammy Butcher/Karen McDonald)

That the Local Authority consider the following new Projects Under Consideration:

1. Church fence approx. \$10,000
2. Oval cracker dust approx. \$15,000
3. Oval water/bore equipment approx. \$75,000-100,000
4. Softball toilets approx. \$50,000-75,000
5. Cemetery water/taps
6. Oval toilet security

6.2 LOCAL AUTHORITY DISCRETIONARY FUNDS**SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spend (with goods received) between 1 July and 30 June.

66 RESOLVED (Sarah Stockman/Dalton McDonald)

That the Local Authority discuss what to spend their 2018/19 discretionary funds on.

7 COUNCIL LOCAL GOVERNMENT**7.1 MRC 2019-20 REGIONAL PLAN****EXECUTIVE SUMMARY:**

In this report input is sought from the Local Authority as a review of past council activities and to advise on strategies and key performance indicators to be considered by Council in the MRC 2019-20 Regional Plan. The review is required annually under the Local Government Act.

67 RESOLVED (Sarah Stockman/Karen McDonald)

That the Local Authority review the current plan and advise on strategies and key performance indicators under the 2019-20 Regional Plan.

7.2 SERVICE DELIVERY REPORT**SUMMARY:**

This report is an update of Council Delivered Services in Papunya across the area of Local Government Service Delivery.

68 RESOLVED (Sarah Stockman/Sammy Butcher)
That the Local Authority note and accept the Service Delivery Report.

7.3 COMMUNITY SERVICE PAPUNYA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

69 RESOLVED (Karen McDonald/Dalton McDonald)
That the Local Authority note and accept the Community Services report.

7.4 COMPLAINT'S RECEIVED

EXECUTIVE SUMMARY:

This report provides an update to the Local Authority about complaints received regarding Council Service Delivery.

RECOMMENDATION

That the Local Authority note the complaint received this reporting period and that it has been resolved.

8 FINANCE

8.1 2017/18 ANNUAL REPORT

SUMMARY:

The Local Authority is asked to receive and note the Council's Annual Report for the Financial Year ended 30 June 2018.

Annual Report to be tabled at the meeting.

RECOMMENDATION

That the Local Authority note and accept the Council's Annual Report for the 2017/18 Financial Year.

8.2 EXPENDITURE REPORT AS AT 30 SEPTEMBER 2018

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 September 2018 in the Local Authority's community.

70 RESOLVED (Dalton McDonald/Punata Stockman)
That the Local Authority note and accept the expenditure report as at 30 September 2018.

8.3 EXPENDITURE REPORT AS AT 31 DECEMBER 2018

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 December 2018 in the Local Authority's community.

71 RESOLVED (Dalton McDonald/Punata Stockman)
That the Local Authority note and accept the expenditure report as at 31 December 2018.

9 DEPUTATIONS / GUEST SPEAKERS

9.1 ELDERS VISITING PROGRAM

SUMMARY:

A representative from the Department Correctional Services will be in attendance to provide a 10 minute presentation on the Elders Visiting Program.

72 RESOLVED (Sammy Butcher/Tommy Conway)

That the Local Authority note and accept the Department of Correctional Services deputation on the Elders Visiting Program.

10 OTHER BUSINESS

10.1 OTHER NON-COUNCIL BUSINESS

SUMMARY:

The Department of Local Government, Housing and Community Development will be in attendance to present on the draft Burial and Cremation Bill and will also provide any necessary updates in regards to Northern Territory Government services.

73 RESOLVED (Dalton McDonald/Karen McDonald)

That the Local Authority:

- 1) note and accept the presentation on the draft Burial and Cremation Bill; and**
- 2) note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development; and**
- 3) acknowledge the following Action items**
 - Outstation Resource Centre – department will talk with the community**
 - Fence Extension – department only supplies 1200mm high fences – residents must fill out a form to increase fence height at own expense**
 - Laneway – needs further discussion**

10.2 OTHER NON-COUNCIL BUSINESS

SUMMARY:

Closer Productions will be in attendance to seek permission from the Papunya Local Authority to use footage from the film 'The Aborigines of Australia' to develop a documentary.

RECOMMENDATION

That the Local Authority note and accept any information provided by Closer Productions and allow them to use footage from 'The Aborigines of Australia'.

10.3.1 NEW BASKETBALL FACILITY

74 RESOLVED (Sammy Butcher/Sarah Stockman)

That the Local Authority locate the new basketball facility in the south west corner of the Sports Precinct (Lot 333).

10.3.2 SPORTS PRECINCT BOUNDARY

75 RESOLVED (Tommy Conway/Sammy Butcher)

That the Local Authority request to extend the Sport Precinct (Lot 333) boundary in the south west corner to Bush Street and the north east corner to include a second softball diamond.

DATE OF NEXT MEETING - THURSDAY 20 JUNE, 2019

MEETING CLOSE

The meeting terminated at 3.00 pm.

THIS PAGE AND THE PRECEEDING 4 PAGES ARE THE MINUTES OF THE Papunya Local Authority Meeting HELD ON Thursday, 21 March 2019 AND UNCONFIRMED.

UNCONFIRMED

This is page 6 of 6 of the Minutes of the Papunya Local Authority Meeting held on Thursday, 21 March 2019

CONFIRMATION OF PREVIOUS MINUTES

| | |
|--------------------|--------------------------------|
| ITEM NUMBER | 6.2 |
| TITLE | Action Register |
| REFERENCE | - 214793 |
| AUTHOR | Nicole Joy, Governance Officer |

**SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

Action Item 1 - Internal Traffic Management Plan (raised 6 June 2017)**Summary of action item:**

The Local Authority is to talk to the community about internal traffic management and report back to Council to begin a traffic management plan.

23/07/2017

7 x sets of heavy duty rubber speed humps were delivered to Papunya.

03/09/2017

1 x pallet of black bollards were delivered to Papunya

07/09/2017

A copy of TMP was provided to Area Manager and Council Service Delivery Coordinator. 6 x give way signs and 6 x speed hump signs were also provided to replace those existing damaged and vandalised signage.

12/04/2018

The Local Authority marked out other places to put speed humps at LA meeting in April 2018.

Update: Speed bumps have been delivered and works is programed to install at locations identified by the Local Authority.

Action Item 2 - Shade Structures at Cemetery (raised 12 April 2018)**Summary of action item:**

The Local Authority request Council to contact the Community Development Program (Ngurratjuta) and ask them to assist with putting up shade structures at the cemetery.

Update: MRC have spoken with Cameron Miller, CEO Ngurratjuta, regarding installing shade structures and he has advised CDP would be prepared to assist with projects.

Action Item 3 – Papunya Youth Board (Raised 14 April 2018)**Summary of action item:**

The Local Authority members request Papunya Youth Board attend the next Local Authority meeting to talk about what they have been up to and what work they are doing.

14/06/2018

Did not attend

12/09/2018

Did not attend

21 March Youth Board did attend.

Recommend 21 March: Welcome to the Youth Board members attending to observe and close the action.

Action Item 4 - Child Care Hours (Raised 14 June 2018)**Summary of action item:**

The Local Authority requested council to see if child care hours can be extended.

12/09/2018:

The MacKids Early Learning program currently operates between 8:30am and 1:30pm, Monday to Friday. These hours can be extended from January 2019, as part of the transition to the Jobs for Families Package funding model.

Community Services requested the Local Authority to inform whether 6 hours a day or 7.5 hours a day would better meet the needs of the community.

The Local Authority requested council to extend the hours to 7.5 per day.

Update: The Early Learning Program will commence operating at 7.5 hours a day from January 2019

Recommendation to close this item.**Action Item 5 - Youth Services (raised 14 June 2018)****Summary of action item:**

The Local Authority requested council to see if Youth Services can assist with school Pick ups and drop offs when the school bus is unavailable.

12/09/2018

The MacYouth service and the Remote School Attendance Strategy (RSAS - who provide the school pick up service) both receive funding from the Department of the Prime Minister and Cabinet for separate programs. Any cross over of services would need to be approved by the funding body.

The Local Authority requested the Manager Youth Services to ask the RSAS Program to provide assistance.

Update: MacYouth have contacted RSAS. RSAS is currently operating and does not require assistance from MacYouth.

Recommendation to close this item.

Action Item 6 - Bollards (raised 14 June 2018)**Summary of action item:**

The Local Authority request Council to install bollards between the town hall and the church.

Update: Bollards have been delivered to the community and works is programmed to commence in the coming months.

Action Item 7 - Youth Program (raised 12/09/18)**Summary of action item:**

The Local Authority request Council to include excursions outside of Papunya in the Youth Program (for example the Garma Festival).

Update: MacYouth are supportive of providing young people the opportunity to attend excursions and to experience different activities and places. The program has limited funds to allocate to trips other than local bush trips; however MacYouth have secured funding to support the training and development of Youth Boards. The Papunya Youth Board has been allocated \$10,000 to direct to Youth projects and activities. The Local Authorities request will be tabled at the December Youth Board meeting and the Youth Board can consider allocating some of their funding to support excursions.

Recommend 21 March: Youth Board to advise on spending of their \$10,000

Action Item 7 - Homeland Extras Grant (raised 12/09/18)**Summary of action item:**

The Local Authority request Council:

- 1) Provide detailed report of all Home Land Extra Grants for each house and
- 2) Follow up on maintenance request for House 1 and Three Mile

Update: Plumbing issues have been rectified please notify Housing Team if this is referring to something else.

If no other issues then the recommendation is to close this item.

Action Item 7 - Homecare Bus (raised 12/09/18)**Summary of action item:**

The Local Authority request Council to get a bus for home Care to accommodate aged care and disability clients.

22 November 2018: The Homecare team and clients have been consulted and both support the change from a Ford Ranger to a van/mini bus. Technical Services and Home Care are currently assessment 3 models of van/bini bus to select the most suitable and a replacement vehicle will be selected and provided in early 2019 in-line with other fleet requirements.

Update: After assessing the models of vans/mini buses currently available, it was confirmed that none of these models would be suitable for travel on unsealed roads. As MacCare currently provides services to a number of outstation residents, the existing 4x4 dual cab ute would still be required to ensure these services could continue. The existing vehicle is also required to transport the delivery of supplies from the store truck to the Home Care Centre. The current funding available for MacCare is unable to fund the operation of 2 vehicles for this service (a dual cab ute and a van/mini bus) and so the

existing vehicle has been kept. The Coordinator Home Care (based in Haasts Bluff) travels regularly to Papunya and will make their vehicle available as a second vehicle to support social activities such as bush trips.

Recommend 21 March: Local Authority acknowledge this response but stress that MacCare need to address the issues of aged and disability access to vehicles and the need to carry numbers of clients.

CONSULTATION

Local Authority

Executive Leadership Team

Governance Department

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY PLANS

| | |
|--------------------|--------------------------------|
| ITEM NUMBER | 7.1 |
| TITLE | Local Authority Project Report |
| REFERENCE | - 214795 |
| AUTHOR | Nicole Joy, Governance Officer |

**SUMMARY:**

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Local Government Housing and Community Development.

RECOMMENDATION

That the Local Authority note and accept the progress of their projects.

Approved Projects

| | |
|------------------------------|--|
| Project 1: | Softball Diamond |
| Project Scope: | This project is to install a second softball diamond at the softball field |
| Approved Allocation: | \$12,000 |
| Meeting approved: | 11 April 2017 |
| Update: | In progress |
| Project 2: | Cracker dust |
| Project Scope: | To be spread at the cemetery |
| Approved Allocation: | \$19,700 |
| Meeting approved: | 12 April 2018 |
| Update: | Materials purchased and on site |
| Project 3: | Roof for the stage |
| Project Scope: | Roof for the stage |
| Estimated Cost: | \$40 000 |
| Action Required: | Costing requested |
| Meeting requested at: | 21 March 2019 |
| Update: | Quote for work not yet obtained. Materials donated by Murray River north but engineering will need to be paid for as well as installation. |
| Project 4: | Securing Scoreboards |
| Project Scope: | Securing Scoreboards in shipping containers x 2 |
| Estimated Cost: | \$20 000 |
| Action Required: | Costing requested |
| Meeting requested at: | 21 March 2019 |
| Update: | None received |

Any remaining funds to go toward solar lights for softball oval to be scoped.

Note the following **FINANCIAL IMPLICATIONS:** The Papunya Local Authority have a total \$8,012.96 to allocate from the 2017/18

Projects under consideration

Project: Fence around the church
Project Scope: To be scoped
Estimated Cost: \$10 000
Action Required: Costing requested
Meeting requested at: 21 March 2019
Update: Not yet obtained, need to confirm scope with LA

Project: Oval Cracker Dust
Project Scope: To be scoped
Estimated Cost: \$15 000
Action Required: Costing requested
Meeting requested at: 21 March 2019
Update: Not yet obtained, need to confirm scope with LA

Project: Equipment and maintenance for the bore
Project Scope: To be scoped
Estimated Cost: \$75 000 – \$100 000
Action Required: Costing requested
Meeting requested at: 21 March 2019

Project: Security upgrades for the Softball toilets
Project Scope: To be scoped
Estimated Cost: \$50 000 - \$75 000
Action Required: Costing requested
Meeting requested at: 21 March 2019
Update: Not yet obtained, need to confirm scope with LA

Project: Cemetary water/taps
Project Scope: To be scoped
Estimated Cost: To be costed
Action Required: Costing requested
Meeting requested at: 21 March 2019
Update: Not yet obtained, need to confirm scope with LA

Project: Security upgrades for the Oval toilets
Project Scope: To be scoped
Estimated Cost:
Action Required: Costing requested
Meeting requested at: 21 March 2019
Update: Not yet obtained, need to confirm scope with LA

Project: Water at the oval
Project Scope: The Local Authority request Council to write to the Papunya Store and request they turn on the water at the oval.
Estimated Cost:
Action Required: Write to the Papunya Store
Meeting requested at: 12 April 2018

Update: MRC have spoken with CEO at Ngurratjuta who is aware of the LA request to have the water reinstated at the oval. Work is in progress to make this happen.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

FINANCIAL IMPLICATIONS

The Papunya Local Authority have a total \$8,012.96 to allocate from the 2017/18 and \$64,230 from the 2018/19 project fund.

CONSULTATION

The Local Authority
Executive Leadership Team
Council Service Coordinator
Area Manager

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY PLANS

| | |
|--------------------|-------------------------------------|
| ITEM NUMBER | 7.2 |
| TITLE | Local Authority Discretionary Funds |
| REFERENCE | - 214796 |
| AUTHOR | Nicole Joy, Governance Officer |

**SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spend (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority note the overspend for their 2018/19 discretionary funds of \$835.27.

2018/19 Discretionary Fund

| Approved Project | | Status | Approved Allocated | Actual Expenditure |
|------------------|------------------------------|-----------|--------------------|--------------------|
| Income | Discretionary Fund | \$4,000 | \$4,000 | - \$4,835.27 |
| Project 1 | Papunya Eagle Flag | Completed | \$1,300 | \$1,300 |
| Project 2 | Papunya Eagle Flag | Completed | \$240.00 | \$240.00 |
| Project 3 | Trophies for sports weekend | Completed | \$1,751.63 | \$1,751.63 |
| Project 4 | Shovels and rakes for houses | Completed | \$1,543.64 | \$1,543.64 |
| Balance | | | | \$0.00 |
| Overspend | | | | \$835.27 |

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocation discretionary funds.

FINANCIAL IMPLICATIONS

Funds from the grant have one year from the date of issue to be acquitted (i.e. July 2016 until 30 June 2017)

CONSULTATION

The Local Authority

ATTACHMENTS:

There are no attachments to this report.

COUNCIL LOCAL GOVERNMENT

| | |
|--------------------|--|
| ITEM NUMBER | 8.2 |
| TITLE | Service Delivery Report |
| REFERENCE | - 214797 |
| AUTHOR | Gareth Lea, Council Service Coordinator Acting |

**SUMMARY:**

This report is an update of Council Delivered Services in Papunya across the area of Local Government Service Delivery.

RECOMMENDATION

That the Local Authority note and accept the Service Delivery Report.

Local Government Services Update**Cemetery Management**

- No work has been done in this reporting period.

Animal Management

- The number of dogs that were d-sexed were 11 males and 9 females.

Internal Roads and Traffic Management

- Speed humps and speed hump signs will be installed in the upcoming week.
- All the curb side drains are getting cleared around community.

Parks and Open Spaces

- The parks are regularly maintained with the litter removed from the park.
- Two new solar lights have been installed in the park.
- The playground has had a soft fall upgrade around the park.
- The grass and rubbish in the open spaces are slowly getting removed around the community.

**Outstation MES Services**

- The rubbish is regularly collected and the fuel is dispensed up to 3 days a week to the outstations.
- There have been 3 solar lights installed at Blackwater.



Sports Grounds

- The football ground has been maintained.
- Regular rubbish collection has occurred around the sports grounds.

Waste Management

- Garbage is collected three times a week.
- The separation drop off bays at the front of the waste facility has been completed and functioning.
- We have retrieved over 52 cars around the community and relocated them to the waste facility. Further enquiries have been made for more cars to be removed around the community.
- Upcoming projects - separation bays will be installed inside the waste facility and we will be setting up a can and bottle recycle area.



Weed Control and Fire Hazard Reduction

- The grass is getting cut and the rubbish is getting picked up around the community to reduce any fire hazards.

Other Issues

- The new office is on site and well on its way to completion.

Gareth Lea
Council Service Coordinator

ATTACHMENTS:

There are no attachments to this report.

COUNCIL LOCAL GOVERNMENT

| | |
|--------------------|--|
| ITEM NUMBER | 8.3 |
| TITLE | Community Service Papunya Local Authority Report |
| REFERENCE | - 214798 |
| AUTHOR | Rohan Marks, Director Community Services |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Liveable Communities
 Goal 03: Engaged Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

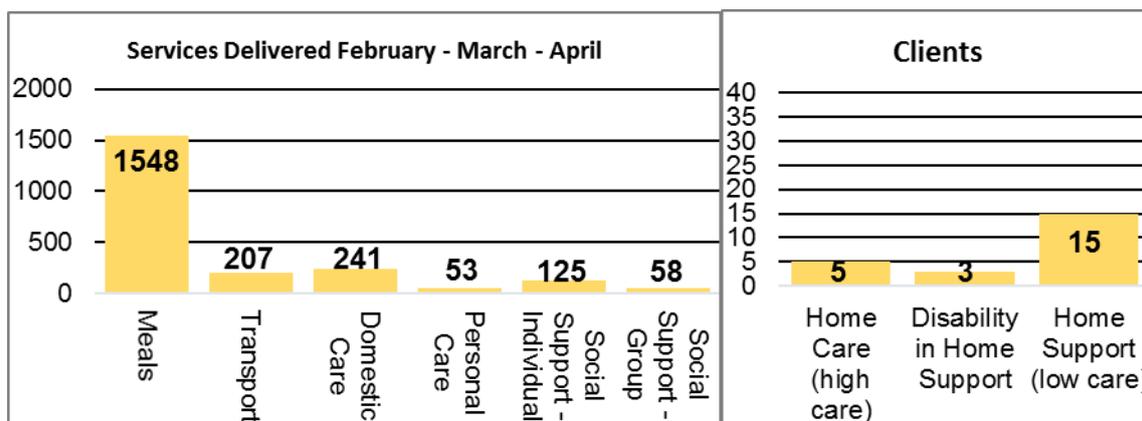
This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Local Authority note and accept the Community Services report.

Aged and Disability Services**Service Delivery and Engagement**

- All services were delivered during this period.
- Due to the service being closed for public holidays on the 19th, 22nd and 25th of April, clients were given food hampers on these days.

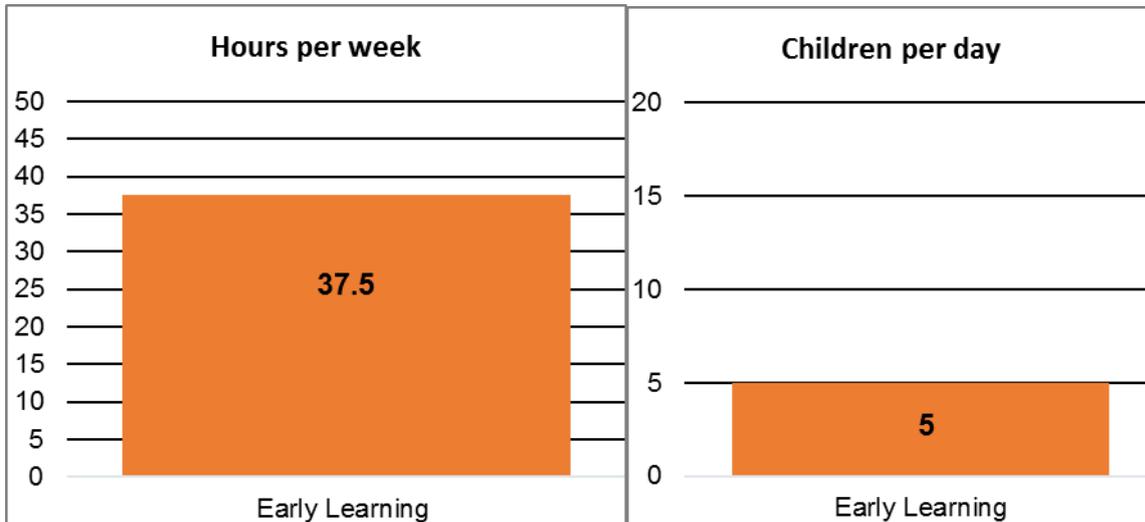
**Other Updates**

- MacCare has collaborated with the Troopy Program (delivered by AARCS) and the Papunya Tjupi Art centre to support clients to attend bush trips.
- Charles Darwin University delivered training in Certificate III Individual Support, on site in Papunya. Staff are supported to complete this training in the workplace and to incorporate the training into everyday practice.
- MacCare have worked collaboratively with a number of Department of Health to assist clients to access their services including podiatry, nutritionists and physiotherapists.

Children's Services

Service Delivery and Engagement

- The Early Learning Program was disrupted for two (2) days this reporting period due to staff taking unscheduled leave.



Other Updates

- The Early Learning Centre has varied the operating hours for the winter months in response to attendance data and community consultation. The Service will now operate from 9am – 3pm, in line with the operating hours of the Papunya Primary School. These hours will be reviewed again in August to ensure the Service continue to meet the needs of families in Papunya.
- The centre will be closed as part of our annual closure from Monday 1st July to Friday 12th July.

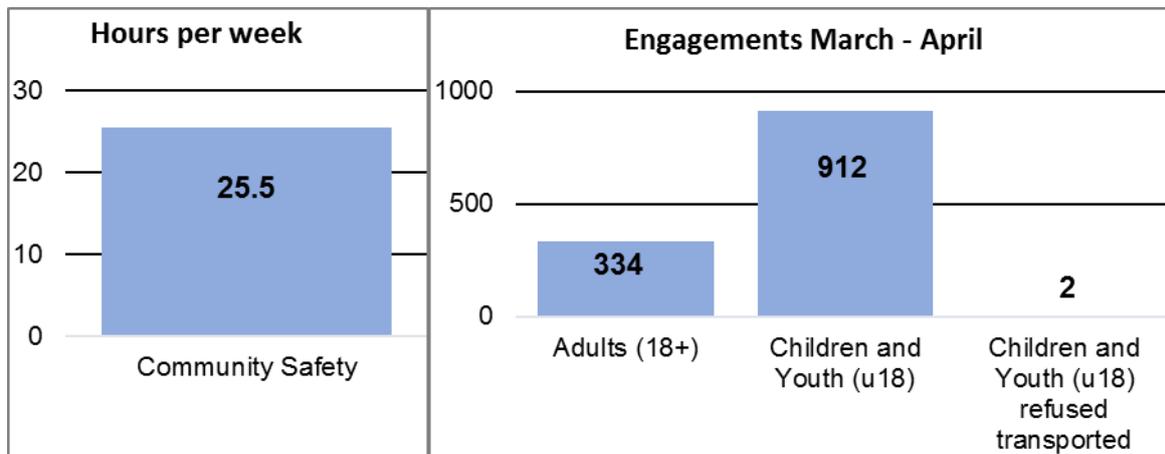


Community Safety

Service Delivery and Engagement



- Community Safety services were disrupted for 11 days during this reporting period, due to Sorry Business, staff being on leave and vehicle repairs.
- The Team Leader and Senior Community Safety Officer attended the MacSafe Conference in Alice Springs from the 3rd to 9th March. All MacSafe senior staff came together to learn, share and connect with each other, with a focus throughout the conference on developing a deeper understanding of, and skills in, Domestic and Family Violence.
- The service is currently delivered five days a week (Tuesday to Saturday), by a MacSafe team of three part time staff. Recruitment for additional casual staff is currently underway.

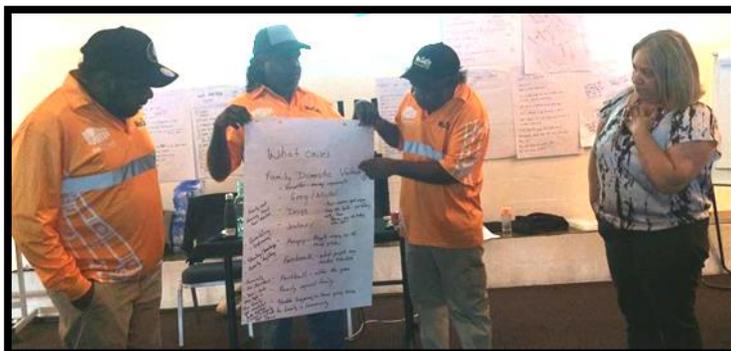


Other Updates

- MacSafe Staff attended the monthly Community Safety Action Meetings held by NT Police, in which community members and stakeholders discuss safety issues concerning the community.
- MacSafe has been delivering the “Papunya Community Alcohol Project” to help reduce the impact of alcohol on community members. MacSafe have engaged creating a Safe Supportive Environment (CASSE), to collaborate with MacSafe to deliver a variety of activities and camps between April to June, engaging Papunya residents of all ages.
- At the MacSafe Conference, the Papunya Team were presented with an award for their Commitment to Service Delivery.

MacSafe Conference 2019

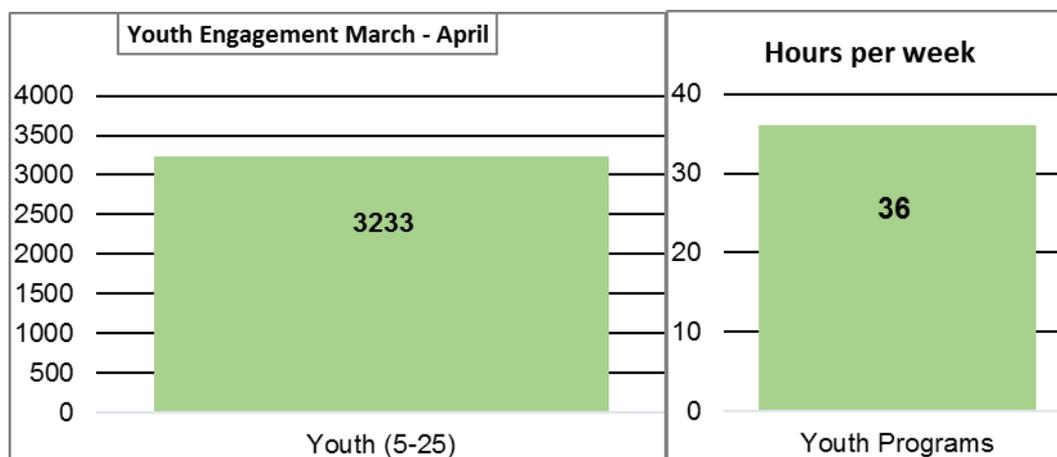
Sebastian Allen received his MRC Five Year Service Award



Youth Services

Service Delivery and Engagement

- All Youth programs fully delivered this reporting period
- Activities included art centre visits, disco, breakfast club, Rec Hall drop in, cooking, slime making, basketball, kungka nights, BBQs, bush trips, soccer, wati cooking, footy, and skateboarding.



Other Updates

- MacYouth supported a team for Papunya to attend the Western Desert Soccer Competition in Mount Liebig, playing against Mount Liebig and Kintore. The standard of soccer was very high and the competition was won by Mount Liebig.
- In partnership with Papunya Tjupi Arts, Men's Tjilirra Movement, Waltja, Community Safety and CLC, MacYouth participated in a multi-night bush trip to Kalipinypa with a large group of male and female elders. Supporting the attendance of older youth, the group visited various sacred sites to paint dreaming stories. The trip was a huge success and the piece of artwork produced will be displayed in BushMob.
- The Papunya Youth Board decided to purchase drums, guitars, speakers, mixers and a microphone with the remainder of the Dept. of Health Youth Board funding. This allowed them to open a band room in Maku Shed to play and practice music.
- MacYouth received \$7000 in funding from the Northern Territory Electoral Commission to stimulate voter enrolments amongst youth in Papunya, Santa Teresa and Hermannsburg. MacYouth held 2 x BBQs in each community to encourage young people to sign up to vote. There was a great turn out involving many youth and staff. Next year MacYouth will seek a larger collaboration across Council to further stimulate increased enrolments.

Papunya youth voter enrolment station**Papunya and Mt. Liebig battling it out for the next goal – soccer comp 2019****ISSUES, CONSEQUENCES, OPTIONS**

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager Children's Services – Margaret Harrison
Manager Community Safety – Peter Devine
Acting Manager Home Care – Luke Everingham
Manager Youth Services – Bianca Rayner

ATTACHMENTS:

There are no attachments to this report.

FINANCE

| | |
|--------------------|--|
| ITEM NUMBER | 9.1 |
| TITLE | 2017/18 Annual Report |
| REFERENCE | - |
| AUTHOR | Bhan Pratap, Director Corporate Services |

**SUMMARY:**

The Local Authority is asked to receive and note the Council's Annual Report for the Financial Year ended 30 June 2018.

Annual Report to be tabled at the meeting.

RECOMMENDATION

That the Local Authority note and accept the Council's Annual Report for the 2017/18 Financial Year.

BACKGROUND

The Council's Annual Report are provided for the Local Authority's information.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

The Annual Report shows all information for the Year ending 30 June 2018.

CONSULTATION

Executive Leadership Team
Council Elected Members

ATTACHMENTS:

There are no attachments to this report.

FINANCE

| | |
|--------------------|--|
| ITEM NUMBER | 9.2 |
| TITLE | Expenditure Report as at 31 March 2019 |
| REFERENCE | - 214997 |
| AUTHOR | Bhan Pratap, Director Corporate Services |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 March 2019 in the Local Authority's community.

RECOMMENDATION

That the Local Authority note and accept the expenditure report as at 31 March 2019.

BACKGROUND

The attached Finance Report details the budget, variance and actual expenditure on Council services in the community.

Note an Essential Services overall underspent due to the ESO vacancy and an underspent in associated salaries.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team
Sheree Sherry (Kane), Co-Ordinator Grants)

ATTACHMENTS:

1 Expenditure Report 31 March 2019

(March 2019 - Local Authority Expenditure Detail by Location1_ORG_NAME)

| MacDonnell Regional Council - Papunya (Warumpi) | | | | | |
|--|----------------|----------------|-----------------|------------------|--|
| Expenditure by Community as at 31st March 19 | | | | | |
| Expenditure Category | Actual YTD | Budget YTD | Variance YTD | Budget Full Year | Notes on variations greater than 10% or \$10,000 |
| COUNCIL SERVICES | | | | | |
| Service Centre Delivery | | | | | |
| Manage Council Buildings & Facilities | 46,958 | 51,548 | 4,590 | 68,730 | |
| Other Operational | 46,958 | 51,548 | 4,590 | 68,730 | |
| Maintain Roads | 6,078 | 4,028 | (2,050) | 5,370 | |
| Other Operational | 6,078 | 4,028 | (2,050) | 5,370 | |
| Manage Council Service Delivery | 69,752 | 134,831 | 65,079 | 176,240 | |
| Wages and Other Employee Costs | 53,395 | 106,773 | 53,378 | 138,830 | Underspent salaries due to vacancy in the role for an extended period. |
| Other Operational | 16,357 | 28,058 | 11,700 | 37,410 | Actual expenditure less than budgeted this reporting period. |
| Civil Works | 223,301 | 324,476 | 101,175 | 424,980 | |
| Wages and Other Employee Costs | 127,699 | 231,326 | 103,627 | 300,780 | Underspent salaries due to vacancy in the Civil Works positions. |
| Other Operational | 95,602 | 93,150 | (2,452) | 124,200 | |
| Parks, Ovals and Public Spaces | 0 | 16,365 | 16,365 | 21,820 | |
| Other Operational | 0 | 16,365 | 16,365 | 21,820 | This project has not commenced. |
| Street & Public Lighting | 15,921 | 7,980 | (7,941) | 10,640 | |
| Other Operational | 15,921 | 7,980 | (7,941) | 10,640 | |
| Council Engagement | | | | | |
| Manage Governance | 6,608 | 10,203 | 3,595 | 13,450 | |
| Wages and Other Employee Costs | 0 | 1,500 | 1,500 | 2,000 | |
| Other Operational | 6,608 | 8,703 | 2,095 | 11,450 | |
| Local Authorities | 67,489 | 117,862 | 50,373 | 157,150 | |
| Other Operational | 67,489 | 117,862 | 50,373 | 157,150 | Projects have commenced. Expenditure less than budgeted this reporting period. |
| Support and Administration | | | | | |
| Staff Housing | 100,120 | 88,223 | (11,897) | 117,630 | |
| Other Operational | 100,120 | 88,223 | (11,897) | 117,630 | Overspent this reporting period due repairs required. Will come back in line with budget next reporting period. |
| Manage HR | 350 | 0 | (350) | 0 | |
| Other Operational | 350 | 0 | (350) | 0 | |
| Training & Development | 0 | 3,607 | 3,607 | 4,810 | |
| Wages and Other Employee Costs | 0 | 3,607 | 3,607 | 4,810 | |
| SUB-TOTAL:- COUNCIL SERVICES | 536,577 | 759,122 | 222,545 | 1,000,820 | |
| NON-COUNCIL SERVICES | | | | | |
| Outstations Civil Works | 184,693 | 220,861 | 36,168 | 292,010 | |
| Wages and Other Employee Costs | 44,871 | 75,459 | 30,588 | 98,140 | Underspent salaries due to staff member working less than hours allocated in the budget. |
| Other Operational | 139,822 | 145,403 | 5,581 | 193,870 | |
| Outstations Housing Repairs & Maintenance | 105,207 | 53,250 | (51,957) | 71,000 | |
| Other Operational | 105,207 | 53,250 | (51,957) | 71,000 | Operational expenditure higher than budgeted for this reporting period. This will fall back in line with the full year budget. |
| Homelands Extra Allowance | 132,619 | 248,925 | 116,307 | 325,500 | |
| Other Operational | 132,619 | 248,925 | 116,307 | 325,500 | Works commenced. Expenditure less than budgeted for this reporting period. |
| Commercial Operations | | | | | |
| Essential Services | 71,316 | 84,149 | 12,832 | 109,950 | |
| Wages and Other Employee Costs | 55,740 | 67,889 | 12,148 | 88,270 | |
| Other Operational | 15,576 | 16,260 | 684 | 21,680 | |
| Centrelink | 26,312 | 21,792 | (4,519) | 28,330 | |
| Wages and Other Employee Costs | 26,312 | 21,792 | (4,519) | 28,330 | |
| MES SPG Projects | 55,061 | 204,795 | 149,734 | 273,060 | |
| Other Operational | 55,061 | 204,795 | 149,734 | 273,060 | Variations to the scope of original projects. Works not yet commenced. |

{March 2019 - Local Authority Expenditure Detail by Location1_ORG_NAME}

| | | | | | |
|---|------------------|------------------|------------------|------------------|--|
| Manage Projects | 900,914 | 1,802,540 | 901,626 | 1,851,040 | Projects scoped and work commencing. |
| Other Operational | 9,651 | 90,000 | 80,349 | 138,500 | |
| Capital | 891,263 | 1,712,540 | 821,277 | 1,712,540 | |
| Airstrip Maintenance | 0 | 352 | 352 | 470 | |
| Other Operational | 0 | 352 | 352 | 470 | |
| SLGIF Projects | 194,794 | 162,620 | (32,174) | 162,620 | |
| Capital | 194,794 | 162,620 | (32,174) | 162,620 | Operational expenditure higher than budgeted for this reporting period. This will fall back in line with the full year budget. |
| Community Services | | | | | |
| Library | 0 | 75 | 75 | 100 | |
| Other Operational | 0 | 75 | 75 | 100 | |
| Community Safety | 109,585 | 118,045 | 8,460 | 154,090 | |
| Wages and Other Employee Costs | 97,563 | 107,103 | 9,540 | 139,500 | |
| Other Operational | 12,023 | 10,942 | (1,080) | 14,590 | |
| Youth Development | 288,903 | 337,187 | 48,284 | 436,300 | Underspend in MacYouth new Outside School Hours Learning Program contract signed 19/9/18 |
| Wages and Other Employee Costs | 219,073 | 245,795 | 26,722 | 319,770 | |
| Other Operational | 69,830 | 91,393 | 21,562 | 116,530 | |
| Home Care Services | 296,680 | 279,573 | (17,107) | 367,580 | |
| Wages and Other Employee Costs | 127,008 | 140,773 | 13,765 | 183,060 | |
| Other Operational | 169,672 | 138,800 | (30,872) | 184,520 | Services being delivered inline with client requests and budgeting for potential max demand. |
| Children's Services | 200,681 | 234,187 | 33,506 | 308,380 | Overall underspend due to savings in operational expenditure |
| Wages and Other Employee Costs | 125,681 | 125,782 | 101 | 163,840 | |
| Other Operational | 75,000 | 108,405 | 33,405 | 144,540 | Operational expenditure less than budgeted for this reporting period. |
| SUB-TOTAL:- NON-COUNCIL SERVICES | 2,566,765 | 3,768,352 | 1,201,587 | 4,380,430 | |
| TOTAL | 3,103,342 | 4,527,475 | 1,424,132 | 5,381,250 | |

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

| | Actual YTD | Budget YTD | Variance YTD | Budget Full Year |
|---------------------|------------|------------|--------------|------------------|
| Discretionary Funds | 4,835 | 4,000 | (835) | 4,000 |

DEPUTATIONS / GUEST SPEAKERS

| | |
|--------------------|--------------------------------|
| ITEM NUMBER | 10.1 |
| TITLE | Local Decision Making |
| REFERENCE | - |
| AUTHOR | Nicole Joy, Governance Officer |

**SUMMARY:**

A representative from the Department of the Chief Minister Regional Network Group will be in attendance to provide a 10 minute presentation on Local Decision Making.

RECOMMENDATION

That the Local Authority note and accept the Department of the Chief Minister Regional Network Group deputation.

BACKGROUND

The Department of the Chief Minister is touching base with the Local Authority to discuss Local Decision Making in order to encourage Papunya community members to start thinking about how a Local Decision making agreement could benefit their community.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

The Local Authority
Community Members

The Department of Chief Minister Regional Network Group

ATTACHMENTS:

There are no attachments to this report.

OTHER BUSINESS

ITEM NUMBER 11.1
TITLE Other Non-Council Business
REFERENCE - 214799
AUTHOR Nicole Joy, Governance Officer

**SUMMARY:**

The Department of Local Government, Housing and Community Development will be in attendance to present on the draft Burial and Cremation Bill and will also provide any necessary updates in regards to Northern Territory Government services.

RECOMMENDATION

That the Local Authority note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development.

ACTION REGISTER

| Date raised | Action | Detail |
|-------------------|----------------------------|---|
| 12 September 2018 | Outstation Resource Centre | Request the Department to invite someone to talk about the process of establishing an outstation resource center. 21 March 2019: department will talk with the community To be advised at next meeting. |
| 12 September 2018 | Fence Extension | Look into getting a fence extension for all houses in Papunya. 21 March 2019: department only supplies 1200mm high fences – residents must fill out a form to increase fence height at own expense. Recommendation to close. |
| 12 September 2018 | Laneway | Investigate putting in a laneway for Lot 270. 21 March 2019: Needs further discussion. |

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Department of Local Government, Housing and Community Development

ATTACHMENTS:

There are no attachments to this report.