



AGENDA

PAPUNYA LOCAL AUTHORITY MEETING THURSDAY, 22 NOVEMBER 2018

The Papunya Local Authority Meeting of the MacDonnell Regional Council will be held at the Community Council Office on Thursday, 22 November 2018 at 10:30AM.

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MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER	4.1
TITLE	MacDonnell Council Code of Conduct

**SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Papunya Local Authority note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFLICTS OF INTEREST

ITEM NUMBER	4.2
TITLE	Conflict of Interests



SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Papunya Local Authority note the Conflict of Interest Policy and declare any conflicts either now or as they arise.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and

- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Confirmation of previous minutes
REFERENCE	- 203665
AUTHOR	Emily McLean, Governance Officer

**SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

RECOMMENDATION

That the Local Authority note and confirm the minutes of the previous meeting held on 12 September 2018.

BACKGROUND

Local Authority members are to consider the presented unconfirmed minutes carefully before they decide if they are a true record of their last meeting.

ATTACHMENTS:

1 [↓](#) Unconfirmed minutes of the Local Authority meeting held 12 September 2018.pdf



MINUTES OF THE PAPUNYA LOCAL AUTHORITY MEETING HELD IN PAPUNYA ON
WEDNESDAY, 12 SEPTEMBER 2018 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 11.25AM

2 WELCOME – Punata Stockman

3 ATTENDANCE / APOLOGIES / RESIGNATIONS

3.1 Attendance

Local Authority Members: Punata Stockman (Chairperson), Sammy Butcher, Sid Anderson, Linda Anderson, Isobel Gorey

Councillors: Cllr Sarah Stockman, Cllr Dalton McDonald

Council Employees: Simon Murphy (Director of Technical Services), Matt Wharton (Area Manager), Darren Pfitzner (Communications Advisor), Jacinta Barbour (Policy and Governance Officer)

Others: Melissa Cooke (Ngurratjuta), Enock Menge (Department of Housing Community Development), Bob Paul (Department of Prime Minister and Cabinet), Matthew Adams-Richardson (Warren Snowdon's Office)

3.2 Apologies/Absentees

Apologies: Cllr Tommy Conway and Karen McDonald

Absentees: Terrence Wilson

3.2 Resignations – Sid Anderson

3.1 MacDonnell Council Code of Conduct

41 RESOLVED (Sid Anderson/Sarah Stockman)

That the Papunya Local Authority note the Council Code of Conduct.

3.2 Conflict of Interests

42 RESOLVED (Cllr D McDonald/Linda Anderson)

That the Papunya Local Authority note and declare any conflict of interests.

This is page 1 of 5 of the Minutes of the Papunya Local Authority Meeting held on Wednesday, 12 September 2018

5.1 CONFIRMATION OF PREVIOUS MINUTES

SUMMARY:

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

43 RESOLVED (Linda Anderson/Sarah Stockman)

That the Local Authority note and confirm the minutes of the previous meeting held on 14 June 2018.

5.2 ACTION REGISTER

SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

44 RESOLVED (Cllr D McDonald/Linda Anderson)

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received:

- 1) close action item regarding CDP invitation;
- 2) leave action item open regarding Internal Traffic Management Plan until complete;
- 3) leave action item open regarding shade structures at the cemetery until installed;
- 4) leave action item open regarding the Papunya Youth Board until a member attends the local authority meeting;
- 5) leave action item open regarding childcare hours and request council to extend the hours to 7.5 per day;
- 6) leave action item open regarding youth services school pickups and drop offs and request assistance from the Remote School Attendance Strategy;
- 7) open new action item 5.2.1;
- 8) open new action item 5.2.2; and
- 9) open new action item 5.2.3.

5.2.1 BOLLARDS

45 RESOLVED (Cllr D McDonald/Linda Anderson)

The local authority request Council to install bollards between the town hall and church.

5.2.2 YOUTH PROGRAM - EXCERSIONS

46 RESOLVED (Cllr D McDonald/Linda Anderson)

The Local Authority request Council to include excursions outside of Papunya in the Youth Program (for example the Garma Festival).

5.2.3 HOMELAND EXTRAS GRANT

47 RESOLVED (Cllr D McDonald/Linda Anderson)

The Local Authority request Council:

- 1) provide a detailed report of all Home Land Extra Grants for each house; and
- 2) follow up on maintenance request for House 1 and Three Mile.

5.2.4 HOMECARE - BUS**48 RESOLVED (Cllr D McDonald/Linda Anderson)****The Local Authority request Council to get a bus for Home Care to accommodate aged care and disability clients.****6.1 LOCAL AUTHORITY PROJECT REPORT****SUMMARY:**

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Housing and Community Development.

49 RESOLVED (Isobel Gorey/Cllr D McDonald)**That the Local Authority note and accept the progress of their LA projects.**

Break: 1:40pm

Resumed: 1:55pm

6.2 COMMUNITY CONSULTATION & PLANNING**SUMMARY:**

The Local Authority is asked to think about projects (big and small) and other ways to improve the community. Each year NT Government and Council gives each community project money to spend on improvements but Local Authority should also consider what other services could be engaged to improve community life and infrastructure. Council asks Local Authority to think about what they would like to see in their community in the next 5 years.

50 RESOLVED (Linda Anderson/Sid Anderson)**That the Local Authority discuss community planning and project spending under the following headings.**

PROJECT	COMMENTS
Roof for the stage	Need to obtain quotes
Equipment and maintenance for the bore	Need to obtain quotes
Security upgrades for the football oval toilets	Need to obtain quotes
Fence around the church	Need to obtain quotes

6.3 DISCRETIONARY FUNDS - PAPUYNA**SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

51 RESOLVED (Cllr D McDonald/Linda Anderson)**The Local Authority request to:**

- 1) Allocate \$2,000 towards trophies for sports weekend; and**
- 2) Allocate up to \$1,000 towards toys for sport weekend prizes.**

This is page 3 of 5 of the Minutes of the Papunya Local Authority Meeting held on Wednesday, 12 September 2018

7.1 MACSAFE - ALCOHOL HARM REDUCTION, EDUCATION AND MANAGEMENT PROGRAM

SUMMARY:

MacSafe has scheduled a meeting for Wednesday October 3rd to discuss an Alcohol Harm Reduction, Education and Management Program. The meeting will be held at the Maku Shed at 1:00pm. Topics to be address: What are the biggest issues around Alcohol in Papunya and what new programs could help assist the community to reduce the harm caused to community members by the misuse of Alcohol?

Attendance requested: Community residents with support from Local Authority members.

52 RESOLVED (Sarah Stockman/Isobel Gorey)

That the Local Authority is to note and accept any information from MacSafe report.

7.2 COMMUNITY SERVICE PAPUNYA LOCAL AUTHORITY REPORT

SUMMARY:

This report provides an update on Community Services program delivery.

53 RESOLVED (Cllr D McDonald/Isobel Gorey)

That the Local Authority note and accept the Community Services report.

7.3 SERVICE DELIVERY REPORT

SUMMARY:

This report is a summary of achievements relating to key Council Service Delivery standards and guidelines in Papunya and any other relevant issues.

54 RESOLVED (Isobel Gorey/Punata Stockman)

That the Local Authority note and accept the Service Delivery Report.

8.1 EXPENDITURE REPORT AS AT 30 JUNE 2018

SUMMARY:

The expenditure report shows spending until 30 June 2018 in the Local Authority's community.

55 RESOLVED (Sarah Stockman/Punata Stockman)

That the Local Authority note and accept the expenditure report as at 30 June 2018.

9.1 NGURRATJUTA - COMMUNITY DEVELOPMENT PROGRAMME

SUMMARY:

A representative from Ngurratjuta was in attendance to discuss the Community Development Programme as requested by the Local Authority.

56 RESOLVED (Cllr D McDonald/Linda Anderson)

That the Local Authority note and accept the information supplied by Ngurratjuta.

10.1 OTHER NON-COUNCIL BUSINESS**SUMMARY:**

The Department of Housing and Community Development will be in attendance to provide any updates necessary and answer queries from the Local Authority as they arise.

57 RESOLVED (Cllr D McDonald/Sammy Butcher)

That the Local Authority note and accept any information or updates from the Department of Housing and Community Development:

- 1) Request the DHCD to invite someone to talk about the process of establishing an outstation resource centre;**
- 2) look into getting a fence extension for all houses; and**
- 3) investigate putting in a laneway for lot 270.**

DATE OF NEXT MEETING - THURSDAY 22 NOVEMBER, 2018

MEETING CLOSE

The meeting terminated at 3:45 pm.

This page and the preceding 4 pages are the minutes of the Papunya Local Authority meeting held on Wednesday, 12 September 2018 and UNCONFIRMED.

UNCONFIRMED

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.2
TITLE	Action Register
REFERENCE	- 203666
AUTHOR	Emily McLean, Governance Officer

**SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

Action Item 1 - Internal Traffic Management Plan (raised on 08/06/2017)**Summary of action item:**

The Local Authority is to talk to the community about internal traffic management and report back to Council to begin a traffic management plan.

23/07/2017

7x sets of heavy duty rubber speed humps were delivered to Papunya.

03/09/2017

One Pallet of Black Bollards were delivered to Papunya.

07/09/2017

A copy of TMP was provided to Sam Ashton and to Service Delivery Coordinator. 6x give way signs and 6x Speed hump signs were also provided to replace those existing damaged and vandalised signage.

12/04/2018

The Local Authority marked out other places to put speed bumps at LA meeting in April 2018.

Action Item 2 – Shade Structures at Cemetery (raised on 12/04/2018)**Summary of action item:**

The Local Authority request Council to contact the Community Development Program (Ngurratjuta) and ask them to assist with putting up shade structures at the cemetery.

Action Item 3 – Papunya Youth Board (raised on 12/04/2018)**Summary of action item:**

The Local Authority members request the Papunya Youth board attend the next Local Authority meeting (14th June 2018) to talk about what they've been up to and what work they're doing.

14/06/2018

Did not attend.

12/09/2018

Did not attend.

Update: Invitation sent on 16th November 2018.

Action Item 4 – Child Care Hours (raised 14/06/18)**Summary of action item:**

The Local Authority requested council to see if child care hours can be extended.

12/09/2018:

The MacKids Early Learning program currently operates between 8:30am and 1:30pm, Monday to Friday. These hours can be extended from January 2019, as part of the transition to the Jobs for Families Package funding model.

Community Services requested the Local Authority to inform whether 6 hours a day or 7.5 hours a day would better meet the needs of the community.

The Local Authority requested council to extend the hours to 7.5 per day.

Update 22/11/18: The Early Learning Program will commence operating at 7.5 hours a day from January 2019.

Action Item 5 – Youth Services (raised 14/06/18)**Summary of action item:**

The Local Authority requested council to see if Youth Services can assist with school pickups and drop offs when the school bus is unavailable.

12/09/2018

The MacYouth service and the Remote School Attendance Strategy (RSAS - who provide the school pick up service) both receive funding from the Department of the Prime Minister and Cabinet for separate programs. Any cross over of services would need to be approved by the funding body.

The Local Authority requested the Manager Youth Services to ask the RSAS Program to provide assistance.

Update 22/11/18: MacYouth have contacted RSAS. RSAS is currently operating and does not require assistance from MacYouth.

Action Item 6 – Bollards (raised 12/09/18)**Summary of action item:**

The local authority request Council to install bollards between the town hall and church.

Action Item 7 – Youth Program – Excursions (raised 12/09/18)**Summary of action item:**

The Local Authority request Council to include excursions outside of Papunya in the Youth Program (for example the Garma Festival).

Update (22/11/18): MacYouth are supportive of providing young people the opportunity to attend excursions and to experience different activities and places. The program has limited funds to allocate to trips other than local bush trips; however MacYouth have secured funding to support the training and development of Youth Boards. The Papunya Youth Board has been allocated \$10,000 to direct to Youth projects and activities. The Local Authorities' request will be tabled at the December Youth Board meeting and the Youth Board can consider allocating some of their funding to support excursions.

Action Item 8 – Homeland Extras Grant (raised 12/09/18)**Summary of action item:**

The Local Authority request Council:

- 1) provide a detailed report of all Home Land Extra Grants for each house; and
- 2) follow up on maintenance request for House 1 and Three Mile

Action Item 9 – Homecare – Bus (raised 12/09/18)**Summary of action item:**

The Local Authority request Council to get a bus for Home Care to accommodate aged care and disability clients.

Update (22/11/18): The Home Care team and clients have been consulted and both support the change from a Ford Ranger to a van/mini bus. Technical Services and Home Care are currently assessing 3 models of van/mini bus to select the most suitable and a replacement vehicle will be selected and provided early in 2019 in-line with other fleet requirements.

CONSULTATION

Executive Leadership Team

LOCAL AUTHORITY PLANS

ITEM NUMBER	6.1
TITLE	Local Authority Project Report
REFERENCE	- 203682
AUTHOR	Graham Murnik, Director Service Centre Delivery

**SUMMARY:**

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Housing and Community Development.

RECOMMENDATION

That the Local Authority note and accept the progress of their Local Authority projects.

Approved Projects**2017/2018 Local Authority Project Fund****Project 1: Scoreboard**

Project Scope: To be installed at the football oval
 Approved Allocation: \$24,000
 Meeting approved: 11 April 2017

Project 2: Skate Ramp

Project Scope: This is a Youth Board project and was installed in the rec hall
 Approved Allocation: \$5,000
 Meeting approved: 11 April 2017
 Update: Completed

Project 3: Softball Diamond

Project Scope: This project is to install a second softball diamond at the softball field
 Approved Allocation: \$12,000
 Meeting approved: 11 April 2017

Project 4: Cracker dust

Project Scope: To be spread at the cemetery
 Approved Allocation: \$19,700
 Meeting approved: 12 April 2018

Project 5: Shade structures

Project Scope: to be installed at the cemetery
 Approved Allocation: \$27,700
 Meeting approved: 12 April 2018

Projects under consideration

Project: Roof for the stage

Project Scope: Roof for the stage
Estimated Cost: Unknown
Action Required: Costing requested
Meeting requested at: 12 September 2018
Update: Quote for work not yet obtained. Materials donated by Murray River North but engineering will need to be paid for as well as installation.

Project: Equipment and maintenance for the bore

Project Scope:
Estimated Cost: Unknown
Action Required: Costing requested
Meeting requested at: 12 September 2018

Project: Security upgrades for the football oval toilets

Project Scope:
Estimated Cost: Unknown
Action Required: Costing requested
Meeting requested at: 12 September 2018
Update: Not yet obtained, need to confirm scope with LA

Project: Fence around the church

Project Scope:
Estimated Cost: Unknown
Action Required: Costing requested
Meeting requested at: 12 September 2018
Update: Not yet obtained, need to confirm scope with LA

Project: Water at the oval

Project Scope: The Local Authority request Council to write to the Papunya Store and request they turn on the water at the oval.
Estimated Cost: Willing to contribute up to \$6,000 of their project money towards any repairs needed.
Action Required: Write to the Papunya Store
Meeting requested at: 12 April 2018

ISSUES/OPTIONS/CONSEQUENCES

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

FINANCIAL IMPACT AND TIMING

The Papunya Local Authority have a total of \$8,082.96 to allocate from the 2017/18 project fund and \$64,230.00 from the 2018/19 project fund (yet to be received).

CONSULTATION

The Local Authority and community

LOCAL AUTHORITY PLANS

ITEM NUMBER	6.2
TITLE	Discretionary Funds - Papuyna
REFERENCE	- 203763
AUTHOR	Jacinta Barbour, Policy and Governance Officer

**SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money can not be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority talk about what to spend their discretionary money on.

Approved projects**2018/19 Discretionary Fund**

Approved Project		Status	Approved Allocated	Actual Expenditure
Income	Discretionary Fund	\$4,000	-\$3,000	- \$1,816.75
Project 1	Trophies for sports weekend	Completed	\$2,000	\$1,816.75
Project 2	Toys for sports weekend prizes	Completed	\$1,000	
Balance	-		\$1,000	\$2,183.25

ISSUES/OPTIONS/CONSEQUENCES

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPACT AND TIMING

Funds from the grant have one year from the date of issue to be acquitted (i.e. 1 July 2016 until 30 June 2017).

CONSULTATION

The Local Authority and community

ATTACHMENTS:

There are no attachments to this report.

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.1
TITLE	Community Service Papunya Local Authority Report
REFERENCE	- 203764
AUTHOR	Rohan Marks, Director Community Services

**SUMMARY:**

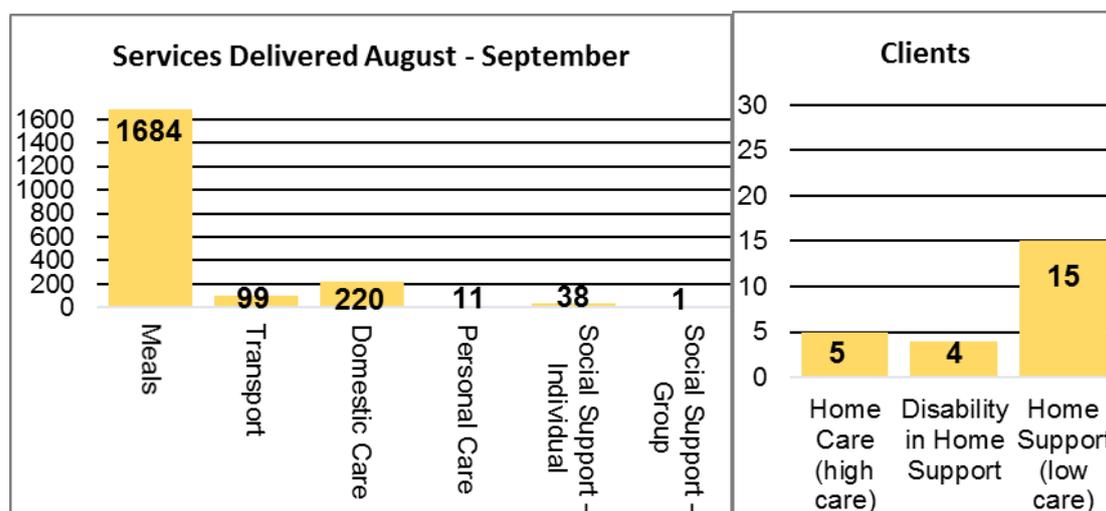
This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Local Authority note and accept the Community Services report.

MacCare**Service Delivery and Engagement**

- Due to vacancies we have had to limit our transportation and social activity services for the duration of this reporting period. Recruitment has been completed and news staff members will be joining the team in the coming weeks.
- During this period we have had five visitors from other communities accessing services.



- Due to the both washing machines breaking down and requiring repair, Home Care laundry services were temporarily disrupted for a period in mid-September and again in early October.
- Staff have helped to develop the back room of the Papunya Home Care into a movie/activities room (please see below for pictures of clients engaging in our "Afternoon Movie session").

Other Updates

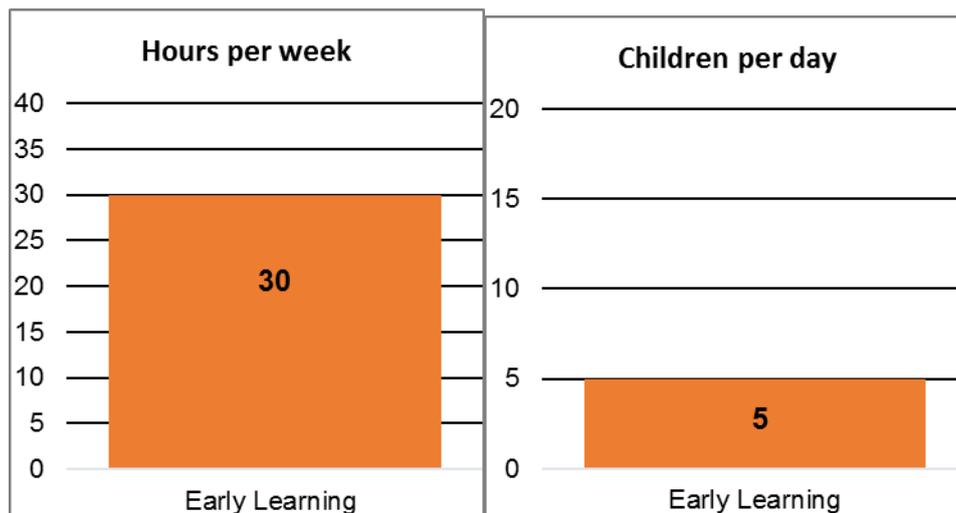
- To help create more activities for the Home Care male clients, we have been conversing with and hope to join more curated bush activities with the Papunya Tjupi Men's Development through the Papunya Art Centre.
- Our Team Leader Coordinator were in Alice Springs from the 30th – 31st of October to attend training on the Quality Review process. This training focusses on helping staff to achieve and maintain the quality standards required for Aged Care services.

Doris Bush, Nay Raggett and Mona Gorey watching a movie in the cool to escape the heat



**MacKids
Service Delivery**

- All Early Learning programs were fully delivered this reporting period.

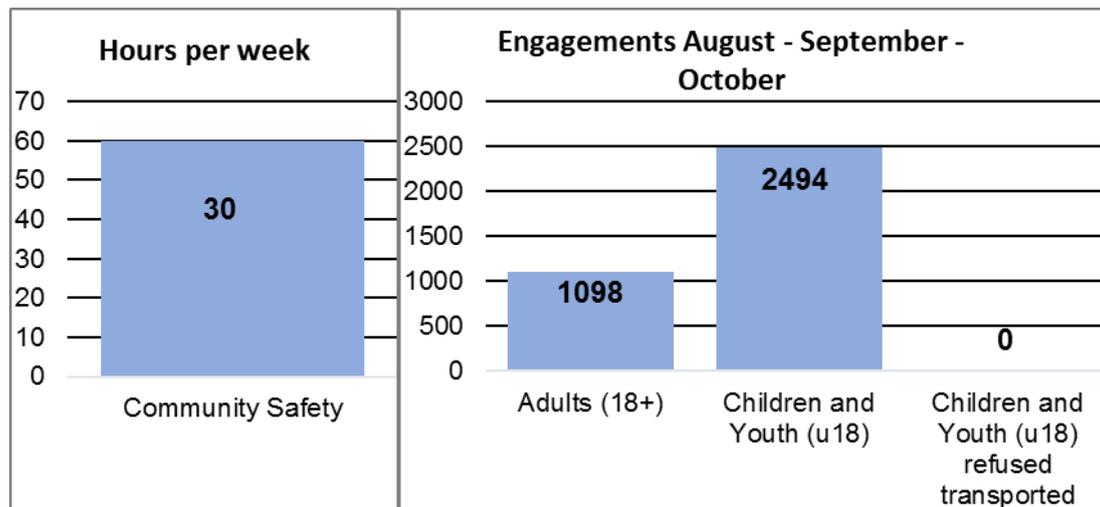


Other Updates

- A new Team Leader has been appointed and has commenced work in Papunya.
- The Team Leader continues to liaise with the Child Health Nurse, Preschool and FAFT staff to provide children with a holistic approach to Early Education and Care.
- Meetings with Educators have begun in preparation for the funding changes occurring in Papunya in January 2019.
- The Team Leader will be attending training in Darwin in preparation for the change to the “Jobs for Families” package that will be implemented from January 2019.

**MacSafe
Service Delivery and Engagement**

- All Community Safety services were delivered as scheduled this reporting period.
- Recruitment is underway for casual Community Safety Officers.



Other Updates

- The Papunya MacSafe Team hosted and worked with three visiting MacSafe teams for the Papunya Sports Weekend from 5th to 8th of October, providing much needed support contributing to a safe environment for the event. MacSafe teams from Mt Liebig, Kintore and Hermannsburg collaborated with the Papunya MacSafe Team, local Police and Territory Families Staff to support the event. The event was successful with teams working well together with no major incidents to report over the weekend. The teams worked well with the local Papunya Police who attended a team meeting to discuss best strategies to work together over the weekend.
- During the Sports Weekend, the MacSafe teams held a Water Station at the oval and provided for three BBQ's taking place over the weekend, which was sponsored by Neighbourhood Watch, along with patrolling during the day and night.
- MacSafe Staff have delivered a Sharing Circle (Community Information Session) held on Wednesday 3rd of October 2018 to discuss ways to reduce the harmful effects of alcohol in the community. People attended and contributed many ideas for types of projects or activities to be delivered to provide alternative things for people to do and spend their time on, besides drinking alcohol. Another Sharing Circle was held with the Aged Care clients on Thursday 19 October along with conversations held with MacYouth staff
- MacSafe Staff attended a training session with NAAJA (formerly CAALAS) on Monday 27th of August 2018, held at the MacSafe Office. This was a joint session with staff joining from Territory Families and covered areas of the law from housing, consumer issues, police powers and criminal justice system, court processes, child protection and mandatory reporting obligations. It was a good opportunity for staff to ask questions about areas of the law and how it applies to their roles.
- MacSafe Staff attended the monthly Community Safety Action Meetings held by NT Police where community members and stakeholders meet to discuss issues concerning the community.

Papunya Sports Weekend MacSafe Team Meeting: Mt. Liebig, Papunya, Hermannsburg, Kintore and the Papunya Police



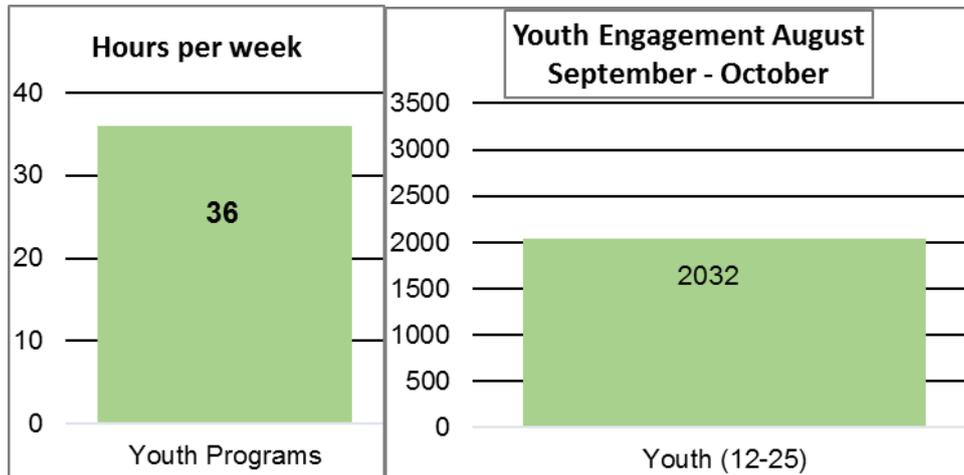
Coordinator and Papunya Officer

Papunya Officer manning the water station



**Mac Youth
Service Delivery and Engagement**

- Services were momentarily disrupted when the youth team attended governance and leadership training in Alice Springs from 18/9/18 – 22/9/18.



- Activities delivered included: Maku shed, drop in, computer sessions, disco, cooking, movie night, bush trips, dancing (kungkas), softball, youth board meetings, football.
- MacYouth in partnership with Softball NT delivered softball training and coaching to community members in Papunya during sports weekend.

Other Updates

- MacYouth have been working closely with the School, Waltja, RSAS to improve school attendance in Papunya.
- The skateboard ramp funded by the Local Authority has been built in the Rec Hall in August. A previous Team Leader organised an event in Melbourne to get collect donations of equipment to start a Youth Skate Program. The MacYouth team would like to pass on their thanks to the Local Authority for supporting this youth initiative through funding the skate ramp.

The MacYouth troopy all loaded up with skate ramp materials in Alice Springs



These fellas (Binnie, Cairns & Adam) managed to build the ramp on a tight budget with help from MacYouth



MacYouth Leadership and Governance training in Alice Springs



ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager Children's Services – Margaret Harrison
Manager Community Safety – Peter Devine
Acting Manager Home Care – Luke Everingham
Acting Manager Youth Services – Jessica Kragh

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.2
TITLE	Complaints Received
REFERENCE	- 203897
AUTHOR	Erich Brown, Manager Governance and Planning

**SUMMARY:**

This report provides an update to the Local Authority about complaints received regarding Council Service Delivery.

RECOMMENDATION

That the Local Authority note the complaints received this reporting period and that it has been resolved.

BACKGROUND

Date Received	Topic	Details	Action Taken
25/10/18	Homecare	A client made a complaint and informed council that she is unhappy with Homecare services. This is because sometimes there is no breakfast and lunch hampers delivered. The client also said that she is not getting picked up. The complainant informed she "can walk" but has a physical disability that makes walking difficult. Yesterday the client came back to Papunya on bush bus, she rang up homecare and no lunch came.	<ul style="list-style-type: none"> • Client is often away from Papunya visiting family in APY lands which may have caused confusion. • The manager apologised to the client on behalf of Council and have let her know that telling us is the right thing and we'll work to improve. • On investigation client has been away 5 of the last 10 weeks and didn't receive meals in those periods. Council gave her the option of double hampers for 5 weeks or a refund of the Hamper portion to her. She chose the refund. $5 * \\$29.50 = \\147.50 • Papunya Home care has been experiencing staff shortages that may contribute to not being able to pick up clients some days. • Council have followed up with the team to discuss contingency planning in case of staffing or other issues. This will be monitored going forward.

Date Received	Topic	Details	Action Taken
25/09/2018	Homecare	During a 3 week period in September 2018 there were staff shortages at Papunya Home Care. To enable a level of service continuity during this period services were reduced. A client was unhappy as she likes to be picked up each morning and taken to Home Care for breakfast and social activities. This had not been happening though it is noted that her family had been picking up breakfasts for her sometimes.	<ul style="list-style-type: none"> • The Homecare Coordinator has spoken to the client and apologised for the breakdown in services. • They discussed what options the client would like to occur in the case staff shortages occur again and came to an agreement. • Contingency planning and practice training has occurred with staff to discuss responsibilities and options. • Instances of reduced services are now being tracked centrally to monitor for systemic issues. <p>RESULT: client is satisfied that this was treated seriously.</p> <p>COUNCIL: Continuing to monitor and address how contingencies are handled.</p>

CONSULTATION

Community Service Coordinator

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.3
TITLE	Service Delivery Report
REFERENCE	\\5 - GOVERNANCE ADMINISTRATION\03-LA MTGS\PAPUNYA\10 - 2018 MEETINGS\MEETING 4 - 203926
AUTHOR	Graham Murnik, Director Service Centre Delivery

**SUMMARY:**

This report is a summary of achievements relating to key Council Service Delivery standards and guidelines in Papunya and any other relevant issues.

RECOMMENDATION:

That the Local Authority note and accept the Service Delivery Report.

Local Government Services Update**Cemetery Management**

- No work as yet – ongoing.

Animal Management

- Vet came out last month, all animals seen to and healthy.

Internal Roads and Traffic Management

- All resealed and working on speed humps and signs.

Parks and Open Spaces

- Areas mowed, cleared safe for walking.

Outstation MES Services

- All outstations have been cleaned, cleared and new dumps with civil team.

Sports Grounds

- new stage – band.
- new concrete box for softball.
- 1 new shade shelter near oval.
- Basketball court under review for upgrade of power/power box.

Waste Management

- Compactor was off the road for some time – back online rubbish route normal under control.
- Men had to collect rubbish using trailer, etc – no use for trailer.
- Cars stacked at dump.
- Awaiting forklift to remove cars from yards.

Weed Control and Fire Hazard Reduction

- All Mowing, whipper snipped all over community - ongoing

Other Issues

- Nothing to report

Joe Rawson
A/Council Services Coordinator
Papunya

FINANCE

ITEM NUMBER	8.1
TITLE	Annual Report 2017/18
REFERENCE	- 203258
AUTHOR	Bhan Pratap, Director Corporate Services

**SUMMARY:**

The Local Authority is asked to receive and note the Council's Annual Report for the Financial Year Ended 30 June 2018.

Annual Report to be tabled at the Meeting.

RECOMMENDATION

That the Local Authority note and accept the Council's Annual Report for the 2017/18 Financial Year.

BACKGROUND

The Council's Annual Report are provided for the Local Authority's information.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

The Annual Report shows all information for the Year Ending 30 June 2018.

CONSULTATION

Executive Leadership Team
Council Elected Members

FINANCE

ITEM NUMBER	8.2
TITLE	Expenditure Report as at 30 September 2018
REFERENCE	- 203917
AUTHOR	Bhan Pratap, Director Corporate Services

**SUMMARY:**

The expenditure report shows spending until 30 September 2018 in the Local Authority's community.

RECOMMENDATION

That the Local Authority note and accept the expenditure report as at 30 September 2018.

BACKGROUND

The attached Finance Report details the budget, variance and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team
Sheree Sherry (Kane), Co-Ordinator Grants

ATTACHMENTS:

1 [↓](#) Expenditure Report 30 September 2018

[September 2018 - Local Authority Expenditure Detail by Location1_ORG_NAME]

MacDonnell Regional Council - Papunya (Warumpi)					
Expenditure by Community as at 30th September 18					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Centre Delivery					
Manage Council Buildings & Facilities	10,495	14,720	4,225	58,880	
Other Operational	10,495	14,720	4,225	58,880	
Maintain Roads	1,386	1,343	(43)	5,370	
Other Operational	1,386	1,343	(43)	5,370	
Manage Council Service Delivery	22,344	50,021	27,677	189,480	
Wages and Other Employee Costs	17,454	37,358	19,904	138,830	Underspend in salaries due to the Administration position being vacant since July 2018
Other Operational	4,890	12,663	7,773	50,650	
Civil Works	65,169	104,786	39,617	396,180	
Wages and Other Employee Costs	28,520	80,936	52,416	300,780	Underspend in salaries due to a number of vacancies on the Works Team
Other Operational	36,649	23,850	(12,799)	95,400	Overspend in operational costs due to addition fuel purchase in the reporting period.
Street & Public Lighting	10,033	2,660	(7,373)	10,640	
Other Operational	10,033	2,660	(7,373)	10,640	
Council Engagement					
Manage Governance	2,340	3,478	1,138	13,450	
Wages and Other Employee Costs	0	500	500	2,000	
Other Operational	2,340	2,978	638	11,450	
Local Authorities	63,174	39,287	(23,887)	157,150	
Other Operational	63,174	39,287	(23,887)	157,150	Overspend due to expenditure being more than budgeted for reporting period.
Support and Administration					
Staff Housing	24,528	37,638	13,110	120,550	
Other Operational	24,528	27,638	3,110	110,550	
Capital	0	10,000	10,000	10,000	
Manage HR	70	0	(70)	0	
Other Operational	70	0	(70)	0	
Training & Development	0	1,202	1,202	4,810	
Wages and Other Employee Costs	0	1,202	1,202	4,810	
SUB-TOTAL:- COUNCIL SERVICES	199,539	255,135	55,596	956,510	
NON-COUNCIL SERVICES					
Outstations Civil Works	33,998	82,831	48,833	347,310	
Wages and Other Employee Costs	7,350	26,389	19,038	98,140	Underspent salaries due to the extended vacancy in the Senior Outstation position
Other Operational	26,647	56,443	29,795	249,170	Charges to be applied for waste collections and roads maintenance
Outstations Housing Repairs & Maintenance	60,219	22,525	(37,694)	101,165	
Other Operational	60,219	22,525	(37,694)	101,165	Audits completed during first 3-6 months
Homelands Extra Allowance	27,701	78,925	51,224	281,050	
Other Operational	27,701	78,925	51,224	281,050	Works planned and being completed in various O/S
Commercial Operations					
Essential Services	21,781	29,198	7,417	110,050	
Wages and Other Employee Costs	21,019	23,778	2,760	88,370	
Other Operational	762	5,420	4,658	21,680	
Centrelink	9,745	7,627	(2,117)	28,330	
Wages and Other Employee Costs	9,745	7,627	(2,117)	28,330	
MES SPG Projects	873	35,118	34,245	140,470	
Other Operational	873	35,118	34,245	140,470	
Manage Projects	23,413	1,600	(21,813)	6,400	
Wages and Other Employee Costs	0	325	325	1,300	
Other Operational	18,086	1,275	(16,811)	5,100	
Capital	5,327	0	(5,327)	0	

{September 2018 - Local Authority Expenditure Detail by Location1_ORG_NAME}

Airstrip Maintenance	0	117	117	470	
Other Operational	0	117	117	470	
SLGIF Projects	94,907	45,000	(49,907)	162,620	
Capital	94,907	45,000	(49,907)	162,620	Purchase of 2nd hand dongas for duplex
Community Services					
Community Safety	27,283	43,467	16,184	162,600	
Wages and Other Employee Costs	26,004	39,565	13,560	146,990	Underspend due to staff not working allocated hours.
Other Operational	1,278	3,902	2,624	15,610	
Youth Development	58,661	132,053	73,392	455,025	
Wages and Other Employee Costs	54,127	90,268	36,141	335,840	Underspend in MacYouth new Outside of School Hours Learning Program contract signed 19/09/18
Other Operational	4,534	41,785	37,251	119,185	Underspend in MacYouth new Outside of School Hours Learning Program contract signed 19/09/18
Home Care Services	60,263	107,989	47,726	414,690	
Wages and Other Employee Costs	35,837	61,729	25,892	229,650	
Other Operational	24,426	46,260	21,834	185,040	
Children's Services	30,638	46,553	15,914	175,760	
Wages and Other Employee Costs	27,117	37,725	10,608	140,450	
Other Operational	3,521	8,828	5,306	35,310	
SUB-TOTAL:- NON-COUNCIL SERVICES	449,481	633,004	183,523	2,385,940	
TOTAL	649,020	888,138	239,118	3,342,450	

The variance is over 10% or \$10,000 due to more money being spent than budget.
 The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	1,540	4,000	2,460	4,000

DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	9.1
TITLE	Centre for Disease Control (CDC) Trachoma Program
REFERENCE	- 203118
AUTHOR	Emily McLean, Governance Officer

**SUMMARY:**

Centre for Disease Control (CDC) will be in attendance to provide information regarding the elimination of trachoma from the Northern Territory.

RECOMMENDATION

That the Local Authority note and accept the information from Centre for Disease Control (CDC) Trachoma Program

BACKGROUND

From Centre for Disease Control: Centre for Disease Control (CDC) Trachoma Program have funding to deliver a service that endeavors to eliminate trachoma from the Northern Territory. In August this year we provided everyone in Papunya with antibiotics to treat trachoma.

Info: Trachoma is a germ that infects the eye and can cause scarring and irreversible blindness in adult life if not treated with antibiotics. It passes from person to person through eye and nose secretions. There are still endemic rates of trachoma throughout rural and remote Northern Territory and is mainly found in children, although anybody can be infected, including adults.

Plan: Screen/check the 1 to 9 year old children in all of the Macdonnell Council region in May 2019, to determine trachoma prevalence in the region. If we do find trachoma we will treat trachoma cases and their families (to stop the spread of infection) with antibiotics. This may require the nurses visiting families at their house to be able to successfully deliver the antibiotic to those who need it.

ATTACHMENTS:

There are no attachments to this report.

OTHER BUSINESS

ITEM NUMBER	10.1
TITLE	Other non-Council Business
REFERENCE	- 203766
AUTHOR	Jacinta Barbour, Policy and Governance Officer

**SUMMARY:**

The Department of Housing and Community Development will be in attendance to provide any updates necessary and answer queries from the Local Authority as they arise.

RECOMMENDATION

That the Local Authority note and accept any information or updates from the Department of Housing and Community Development.

BACKGROUND

The Local Authority request the Department of Housing and Community Development:

- 1) Invite a representative to the next local authority meeting to discuss the process of establishing an outstation resource center;
- 2) look into the possibility of installing a fence extension for all houses; and
- 3) investigate putting in a laneway for lot 270.

ATTACHMENTS:

There are no attachments to this report.