



AGENDA

SANTA TERESA LOCAL AUTHORITY MEETING

THURSDAY, 23 NOVEMBER 2017

The Santa Teresa Local Authority Meeting of the MacDonnell Regional Council will be held at the Council Office on Thursday, 23 November 2017 at 10:30AM .

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MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER	4.1
TITLE	MacDonnell Council Code of Conduct

**SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Santa Teresa Local Authority note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFLICTS OF INTEREST

ITEM NUMBER	4.2
TITLE	Conflict of Interests

**SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Santa Teresa Local Authority note the Conflict of Interest Policy and declare any conflicts either now or as they arise.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of previous minutes
REFERENCE - 178955
AUTHOR Jacinta Barbour, Governance Officer

**SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

RECOMMENDATION

That the Local Authority note and confirm the minutes of the previous meeting.

BACKGROUND

Local Authority members are to consider the presented unconfirmed minutes carefully before they decide if they are a true record of their last meeting.

ATTACHMENTS:

1 Unconfirmed minutes of meeting held 18 October 2017 4 Pages



MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING HELD IN THE
COMMUNITY COUNCIL OFFICE ON WEDNESDAY, 18 OCTOBER 2017 AT
10:30AM

1 MEETING OPENING

The meeting was declared open at 10:35AM

2 WELCOME

2.1 Welcome to Country

2.1 Attendance

Local Authority Members: Agnes Alice, Graham Hayes, Annie Young

Council Employees: Jeff MacLeod (CEO), Gracie Matteucci (Senior Governance Officer), Jacinta Barbour (Governance Support Officer), Annalisa Young (Council Service Coordinator), Erich Brown (Manager Governance and Planning)

Councillors: Cr Greg Sharman, Cr Lynette Ellis, Cr Susan Doolan

Others: Nicholas Thorpe (Dept. of Housing and Community Development), Maria Viegas (Dept. Housing and Community Development), Raymond Kieran (PMC)

2.2 Apologies/Absentees

Apologies: Cllr Phillip Wilyuka, Marie Mulladad, Phillip Alice.

Absentees:

2.2 Resignations - Marcus Williams

3.2 MacDonnell Council Code of Conduct

32 RESOLVED (Cr G Sharman/Graham Hayes)
That the Santa Teresa Local Authority note the Council Code of Conduct.

2.2 Conflict of Interests

33 RESOLVED (Cr G Sharman/Cr L Ellis)
That the Santa Teresa Local Authority note and declare any conflict of interests.

This is page 1 of 4 of the Minutes of the Santa Teresa Local Authority Meeting held on Wednesday, 18 October 2017

5.1 CONFIRMATION OF PREVIOUS MINUTES

SUMMARY:

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

34 RESOLVED (Cr G Sharman/Agnes Alice)

That the Local Authority note and confirm the minutes of the previous meeting.

5.2 ACTION REGISTER

SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

35 RESOLVED (Graham Hayes/Cr G Sharman)

That the Local Authority:

- 1) Close the item about Aged Care
- 2) Close the item about Youth Services
- 3) Open item 5.2.1 regarding Catholic Care as below
- 4) Open action 5.2.2 regarding MacYouth as below
- 5) Open action 5.2.3 Community Safety as below

5.2.1 CATHOLIC CARE

36 RESOLVED (Graham Hayes/Cr G Sharman)

The Local Authority request Council invite Catholic Care to the next Local Authority meeting to discuss what services they provide in Santa Teresa.

5.2.2 INVITE SANTA TERESA YOUTH BOARD TO NEXT LOCAL AUTHORITY MEETING

37 RESOLVED (Graham Hayes/Cr G Sharman)

The Local Authority request Council invite the a representative for the Santa Teresa MacYouth Board to the next Local authority meeting to discuss what projects they might be interested in starting.

5.2.3 COMMUNITY SAFETY

38 RESOLVED (Graham Hayes/Cr G Sharman)

The Local Authority request Council invite the Community Safety Manager to the November LA meeting to discuss night patrol services.

6.1 LOCAL AUTHORITY PROJECT REPORT

SUMMARY:

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Local Government and Community Services.

39 RESOLVED (Cr S Doolan/Graham Hayes)

That the Local Authority note and accept the progress of their LA projects and request council obtain quotes to the following;

- 1) Seat benches for the rec hall
- 2) Repairs to windows in the rec hall (*leaking when it rains*)

This is page 2 of 4 of the Minutes of the Santa Teresa Local Authority Meeting held on Wednesday, 18 October 2017

- 3) Astro turf for around the community pool
- 4) 3x Small shade shelters for around the pool
- 5) Picnic table style seating for around the pool
- 6) 2x Big shade shelters at the cemetery
- 7) Footpaths (per metre) to have around community

6.2 LOCAL AUTHORITY DISCRETIONARY FUNDS

SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money can not be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

40 RESOLVED (Cr L Ellis/Agnes Alice)

That the Local Authority did not allocate any discretionary funds spending at this meeting.

7.1 NOMINATIONS FOR SANTA TERESA LOCAL AUTHORITY

SUMMARY:

There are currently 2 vacant positions on the Santa Teresa Local Authority. Nomination for this position closes on 14 November 2017. The Council is seeking a good community member that will help put forward ideas to make the community better. Council makes the appointments to Local Authorities at its next Ordinary Council meeting after hearing from the Local Authorities and the communities about the suitability of nominees.

41 RESOLVED (Agnes Alice/Cr S Doolan)

That the Local Authority will talk to community members about who would be a good Local Authority member.

7.2 COMPLAINTS RECEIVED

SUMMARY:

This report provides an update to the Local Authority about complaints received regarding Council Service Delivery.

42 RESOLVED (Cr G Sharman/Graham Hayes)

That the Local Authority notes that there were two complaints received this reporting period and accept the response.

7.3 SERVICE DELIVERY REPORT

SUMMARY:

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Santa Teresa and documents any other relevant issues.

43 RESOLVED (Cr G Sharman/Cr S Doolan)

That the Local Authority note and accept the Service Delivery Report.

7.4 COMMUNITY SERVICE SANTA TERESA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Service program delivery.

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44 RESOLVED (Cr G Sharman/Cr L Ellis)
That the Local Authority note and accept the Community Services program delivery.

8.1 EXPENDITURE REPORT AS AT 31 MARCH 2017

SUMMARY:

The expenditure report shows spending until 31 March 2017 in the Local Authority's community.

45 RESOLVED (Cr G Sharman/Graham Hayes)
That the Local Authority note and accept the expenditure report as at 31 March 2017.

9.1 HOUSING AND COMMUNITY DEVELOPMENT

SUMMARY:

Nicholas Thorpe from the Department of Housing and Community Development in Darwin is undertaking an investigation of existing land uses in Santa Teresa and thinking about future land uses in the community.

46 RESOLVED (Cr L Ellis/Cr G Sharman)
That the Local Authority note and accept the presentation from the Department of Housing and Community Development.

10.1 OTHER NON-COUNCIL BUSINESS

SUMMARY:

The Department of Housing and Community Development will be in attendance to provide any updates necessary and answer queries from the Local Authority as they arise.

The Department also wishes to do a short 15 minute presentation about Cemetery Legislation and changes.

47 RESOLVED (Cr G Sharman/Graham Hayes)
That the Local Authority:

1. Note and accept any information or updates from the Department of Housing and Community Development;
2. Find out if the Local Authority is allowed to use project funds to purchase a dialysis chair;
3. Look into getting a curved black and white arrow sign for bends in the roads on community;

DATE OF NEXT MEETING - 23 NOVEMBER 2017

MEETING CLOSE

The meeting terminated at 12:45pm.

This page and the preceding 3 pages are the minutes of the Santa Teresa Local Authority Meeting held on Wednesday, 18 October 2017 and are UNCONFIRMED .

This is page 4 of 4 of the Minutes of the Santa Teresa Local Authority Meeting held on Wednesday, 18 October 2017

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.2
TITLE	Action Register
REFERENCE	- 178956
AUTHOR	Jacinta Barbour, Governance Officer

**SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

Action Item- Yam Creek Road Signage (raised on 20/07/2016)**Summary of action item:**

That the Local Authority request for the Director of Technical Services to contact the Department of Infrastructure and request signage for the road corner near Yam Creek. The Dept. Infrastructure (Road Maintenance Section) discussed the matter with the DIPL Traffic Section. They will conduct a site assessment against some measures provided by traffic section. Assessment will happen in the next 2 weeks. If the measures provided indicate a signage requirement, these will be installed.

DIPL to install the curve signs on the next sign run.

Update: Complete. The signs were installed on the 13th October 2017.

Action Item- Catholic Care (raised on 18/10/2017)**Summary of action item:**

That the Local Authority request Council invite Catholic Care to the next LA meeting to discuss what services they provide in Santa Teresa.

Update: Will be in attendance

Action Item- MacYouth (raised on 18/10/2017)**Summary of action item:**

That the Local Authority request Council to invite a representative from the Youth Board to discuss what projects they might be interested in starting.

Update: Natarlia Alice, Shakaila Williams, Simon Bloomfield and Fabian Davis will be in attendance.

Action Item- Community Safety (raised on 18/10/2017)**Summary of action item:**

That the Local Authority request Council to invite the Community Safety Manager to the November LA meeting to discuss night patrol services.

Update: Director of Community Services will be in attendance on behalf of Community Safety Manager.

LOCAL AUTHORITY PLANS

ITEM NUMBER	6.1
TITLE	Local Authority Project Report
REFERENCE	- 179018
AUTHOR	Jacinta Barbour, Governance Officer

**SUMMARY:**

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Local Government and Community Services.

RECOMMENDATION

That the Local Authority note and accept the progress of their LA projects.

BACKGROUND/DISCUSSION

At the Local Authority meeting on 2 March 2017, the Local Authority committed their Project Funds to the following priorities:

- 1) Solar Lights in community black spots
Update: Currently being installed.
- 2) Fences around the two parks
Update: Still to be installed.
- 3) Additional play equipment for the parks (once they have selected this)
Update: Still to be installed.
- 4) Seat benches for the rec hall
Update: Hawk Eye has said that they can do both sides of the rec hall in steel for \$28,000 maximum and they will provide a written quote when he is in the community next.
- 5) Repairs to the windows in the rec hall to prevent leaking when it rains.
Update: Neata Glass and Grangers will do a quote when they are in the community next.
- 6) Astroturf for around the community swimming pool.
Update: quoted at \$ 3,458.00 for 20m long (\$172.90 a metre) and 3.7m wide we need approx. \$86,450.00 to do the whole pool area there is also Ezistrips to pull the turf together that is \$141.55 for 15m. Inclusive of GST.
- 7) 3 x small shade shelters for around the community swimming pool.
Update: 4m x 3m shade structure are \$2,170 each x 3 = \$ 6,510 total cost. Inclusive of GST
- 8) Picnic table style seating for around the community swimming pool.
Update: picnic table with benches is \$2,343 + \$ 654.5 freight = \$ 2,997.50 total cost. Inclusive of GST
- 9) 2 x big shade structure at the cemetery.
Update: 6m x 6m shade structures are \$3,550 each x 2 = \$7,100 total cost. Inclusive of GST.
- 10) Footpaths (per meter) to have around to community.
Update: need to advise what type of footpaths.

Santa Teresa (Ltyentye Apurte)					
Projects	Total Funds	Actual Spent/Committed	Budget	Variance	Notes
Local Authority Previous Years Projects	\$0.00	\$102,980.51	\$0.00	-\$102,980.51	
Unallocated Local Authority Project Funding	\$68,682.16	\$0.00	\$249,309.00	\$249,309.00	
Coffin Lowering Device	\$0.00	\$6,409.09	\$0.00	-\$6,409.09	
5 x Solar Lights in Community Black Spots	\$0.00	\$18,110.00	\$0.00	-\$18,110.00	
Fences around 2 Parks	\$0.00	\$22,386.59	\$0.00	-\$22,386.59	
Additional Play Equipment for Parks	\$0.00	\$5,902.00	\$0.00	-\$5,902.00	
Info Booth at Community Entrance	\$0.00	\$20,000.00	\$0.00	-\$20,000.00	
Trees	\$0.00	\$10,381.88	\$0.00	-\$10,381.88	
Santa Teresa (Ltyentye Apurte) Total	\$68,682.16	\$186,170.07	\$249,309.00	\$63,138.93	

ISSUES/OPTIONS/CONSEQUENCES

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

FINANCIAL IMPACT AND TIMING

Funds from the grant have two years from the date of issue to be acquitted (i.e. 1 July 2016 until 30 June 2018).

CONSULTATION

The Local Authority and community

LOCAL AUTHORITY PLANS

ITEM NUMBER	6.2
TITLE	Local Authority Discretionary Funds
REFERENCE	- 179020
AUTHOR	Jacinta Barbour, Governance Officer

**SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money can not be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority discuss what to spend their discretionary funds on.

BACKGROUND

The Local Authority have spent \$1,272.61 of their discretionary funds to the following projects with \$2,727.39 left to allocate before June 30 2018.

- 1) Allocated \$472.61 to the footy presentation BBQ.
Update: complete
- 2) Allocated \$400 for store vouchers for the gardening competition (8 x \$50).
Update: complete
- 3) Allocated \$400 towards Bunnings for Tidy Town Prizes (8 x \$50).
Update: complete

FINANCIAL IMPACT AND TIMING

Funds from the grant have one year from the date of issue to be acquitted (i.e. 1 July 2016 until 30 June 2017).

CONSULTATION

The Local Authority and community

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER 7.1
TITLE Nominations for Santa Teresa Local Authority
REFERENCE - 179270
AUTHOR Jacinta Barbour, Governance Officer

**SUMMARY:**

There are currently 2 vacant positions on the Santa Teresa Local Authority. The Council is seeking good community members that will be assertive and help put forward ideas to make the community better. Council makes the appointments to Local Authorities at its next Ordinary Council meeting after hearing from the Local Authorities and the communities about the suitability of nominee.

RECOMMENDATION

That the Local Authority consider the nomination from Louise Cavanagh for the vacant Local Authority member position and give their recommendation on the nominee up to Council.

BACKGROUND

The Santa Teresa Local Authority is made up of 7 local members and 4 Councilors. They have 4 Local Authority meetings a year and discuss things like council service delivery, project funding and project ideas and progress, finances etc.

CONSULTATION

Community Service Coordinator
Local Authority members

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.2
TITLE	Service Delivery Report
REFERENCE	- 179316
AUTHOR	Annalisa Young, Council Service Cordinator

**SUMMARY:**

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Santa Teresa and documents any other relevant issues.

RECOMMENDATION:

That the Local Authority note and accept the Service Delivery Report.

Animal Management

The VET visited 2nd – 6th October. It was a successful visit. We have no reports as of yet.

Cemetery Management

The Cemetery has been worked on and we are also speaking to families about putting more head stones with plaques written with the family members name on them.

Parks and Open Spaces

- Weekly maintenance done in both parks.
- The Civil Team have started planting trees in public open spaces and near the store

**Sports Grounds**

No update.

Waste Management

- Hard rubbish is being done on a weekly basis along with emu pick ups
- We have organised a community clean up day at the end of the month in conjunction with the school and Catholic Care.

Other Relevant Matters

- Civil are continuing to put up fences, there is 8 left to do. At the moment we are doing lots 296 and 297.
- The solar lights in both parks have been put up. We have already identified black spots around the community for another 5 lights to go up.
- Fencing and new play equipment to be put in both parks.

Community Clean up Day

- Santa Teresa won two awards at the Tidy Town awards night. A community participation award and Waste Management. It was a great night and we are striving to win the overall winner next year.



COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.3
TITLE	Community Service Santa Teresa Local Authority Report
REFERENCE	- 179417
AUTHOR	Rohan Marks, Director Community Services

**SUMMARY:**

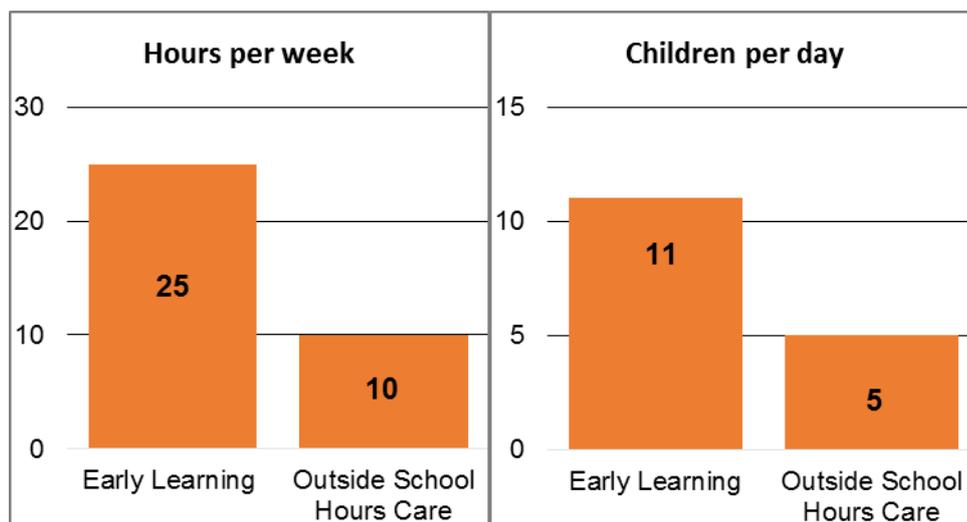
This report provides an update on Community Service program delivery.

RECOMMENDATION

That the Local Authority note and accept the Community Services program delivery.

CHILDREN'S SERVICES**Service Delivery and Engagement**

- All Children Service programs fully delivered this reporting period

**Other Updates**

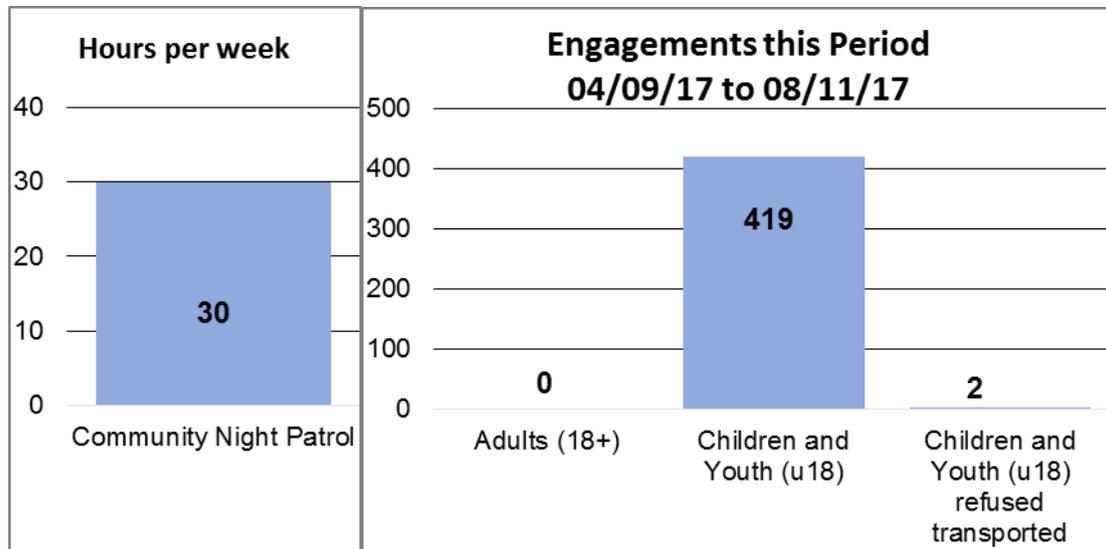
- High school students visiting the Santa Teresa school volunteered their time at the Early Learning Centre. They had a great experience seeing how a remote Early Childhood programs operates and they added to the children's learning experience.

Santa Teresa Children's Services



COMMUNITY SAFETY
Service Delivery and Engagement

- All services were delivered this reporting period.



Other Updates

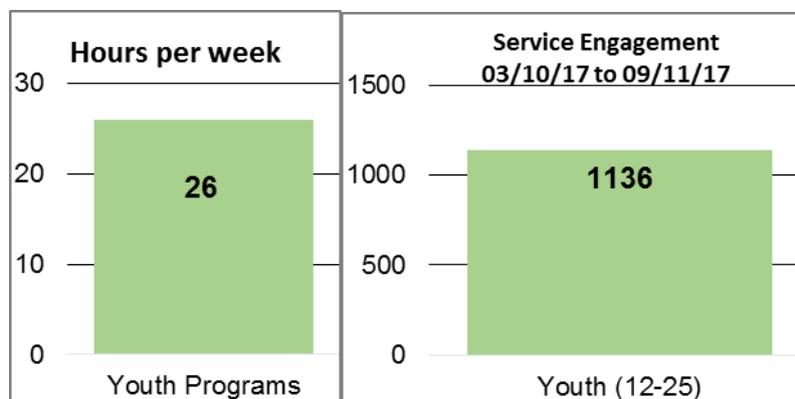
- The team are working with NT Police, have participated in Community Safety meetings and where possible are ensuring the service operates on days when NT Police are rostered off.
- The team are working with Catholic Care to assist the bus that transports young school age children from the Club (Recreation Hall) to home after evening activities finish. This is working successfully with School attendance of 85% being reported.
- Santa Teresa Community Safety Team welcomed the CRANA plus Team who visited this month. Team Leader John Wallace and newly appointed Senior Community Safety Officer Terry Alice took them on several patrols and shared local knowledge with them to assist the CRANA plus staff members in developing a training package for NT based Community Night Patrol teams.



YOUTH SERVICES

Service Delivery and Engagement

- All Youth programs were fully delivered this reporting period.



Average Participants per Activity:

- Sports and Recreation 16
 - Leadership and Culture 3
 - Safety and Diversion 20
 - Jobs, Education and Training 6
 - Staff Development 1
- During this reporting period, MacYouth Santa Teresa hosted the Eastern Region Women's Basketball competition.
 - Numerous programs were delivered throughout this reporting period. Programs included; Basketball, Bush Trips, Skate Boarding, Cooking, Discos, Band Practice, Snooker and activities at the local swimming pool.

Other Updates

- Following reports of sniffing within the community, MacYouth was supported by CAYLUS, Waltja and BushMob to minimise this behaviour and educate young people on the effects of sniffing substances. 8 young females (between ages 12 – 18) were taken on a bush trip to talk about issues that they are facing and ways they can be supported.

Eastern Region Basketball Competition



CONSULTATION

Executive Leadership Team

Manager Children's Services – Margaret Harrison

Acting Manager Community Safety – Peter Devine

Manager Youth Services – Bianca Rayner

FINANCE

ITEM NUMBER	8.1
TITLE	Expenditure Report as at 30 June 2017
REFERENCE	- 179358
AUTHOR	Sheree Kane, Coordinator Grants

**SUMMARY:**

The expenditure report shows spending until 30 June 2017 in the Local Authority's community.

RECOMMENDATION

That the Local Authority note and accept the expenditure report as at 30 June 2017.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team
Sheree Kane, Co-Ordinator Grants

ATTACHMENTS:

1 Expenditure Report as at 30 June 2017.pdf

(Draft June 2017 - Local Authority Expenditure Detail by Location1_ORG_NAME)

MacDonnell Regional Council - Santa Teresa (Lyentye Apurte)					
Expenditure by Community as at 30th June 17					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Centre Delivery					
Manage Council Buildings & Facilities	59,659	45,656	(14,003)	45,656	This budget is for repairs and maintenance and is only spent as required.
Other Operational	59,659	45,656	(14,003)	45,656	
Maintain Roads	23,238	25,300	2,062	25,300	
Wages and Other Employee Costs	517	1,740	1,223	1,740	
Other Operational	22,721	23,560	839	23,560	
Manage Council Service Delivery	173,968	177,360	3,392	177,360	
Wages and Other Employee Costs	142,299	143,600	1,301	143,600	
Other Operational	31,668	33,760	2,092	33,760	
Civil Works	400,051	406,130	6,079	406,130	
Wages and Other Employee Costs	353,579	337,380	(16,199)	337,380	
Other Operational	46,473	68,750	22,277	68,750	Operational expenditure less than budget for the reporting period.
Library	47,025	51,640	4,615	51,640	
Wages and Other Employee Costs	20,840	23,200	2,360	23,200	
Other Operational	26,184	28,440	2,256	28,440	
Parks, Ovals and Public Spaces	1,185	5,830	4,645	5,830	
Other Operational	1,185	5,830	4,645	5,830	
Waste Management	0	80,000	80,000	80,000	
Capital	0	80,000	80,000	80,000	Work has not commenced on the new landfill trench
Street & Public Lighting	10,027	18,030	8,003	18,030	
Other Operational	10,027	18,030	8,003	18,030	
Council Engagement					
Local Authorities	90,668	160,218	69,550	160,218	
Other Operational	90,668	160,218	69,550	160,218	Local Authority project funding is yet to be spent.
Support and Administration					
Staff Housing	40,696	60,260	19,564	60,260	
Other Operational	40,696	60,260	19,564	60,260	This budget is for repairs and maintenance and is only spent as required. Overspend due to more than planned repairs and maintenance.
Manage HR	44	220	176	220	
Other Operational	44	220	176	220	
Training & Development	509	4,400	3,891	4,400	
Wages and Other Employee Costs	509	4,400	3,891	4,400	
SUB-TOTAL:- COUNCIL SERVICES	847,070	1,035,044	187,974	1,035,044	
NON-COUNCIL SERVICES					
Outstations Civil Works	5,970	8,950	2,980	8,950	
Other Operational	5,970	8,950	2,980	8,950	
Outstations Housing Repairs & Maintenance	2,112	5,010	2,898	5,010	
Other Operational	2,112	5,010	2,898	5,010	
Operate Swimming Pools	74,087	75,986	1,899	75,986	
Wages and Other Employee Costs	33,216	38,232	5,016	38,232	
Other Operational	40,872	37,754	(3,118)	37,754	
Commercial Operations					
Essential Services	105,353	106,490	1,137	106,490	
Wages and Other Employee Costs	84,050	83,090	(960)	83,090	
Other Operational	21,303	23,400	2,097	23,400	

(Draft June 2017 - Local Authority Expenditure Detail by Location1_ORG_NAME)

Manage Projects	26,298	34,000	7,702	34,000	
Other Operational	26,298	34,000	7,702	34,000	
HMESP	76,154	80,230	4,076	80,230	
Other Operational	76,154	80,230	4,076	80,230	
Community Services					
Community Safety	220,648	220,700	52	220,700	
Wages and Other Employee Costs	206,766	205,480	(1,286)	205,480	
Other Operational	13,882	15,220	1,338	15,220	
Youth Development	340,767	318,340	(22,427)	318,340	
Wages and Other Employee Costs	216,037	206,400	(9,637)	206,400	
Other Operational	124,730	111,940	(12,790)	111,940	Overspend due to getting supplies for upcoming school holiday programs
Children's Services	488,669	495,640	6,971	495,640	
Wages and Other Employee Costs	330,285	325,310	(4,975)	325,310	
Other Operational	158,384	170,330	11,946	170,330	
Children's Services	0	10,000	10,000	10,000	Expenditure to occur in the 17/18 Financial Year
Wages and Other Employee Costs	0	5,340	5,340	5,340	
Other Operational	0	4,660	4,660	4,660	
Self Funded Sport and Rec	0	1,500	1,500	1,500	
Other Operational	0	1,500	1,500	1,500	
SUB-TOTAL:- NON-COUNCIL SERVICES	1,340,058	1,356,846	16,788	1,356,846	
TOTAL	2,187,128	2,391,890	204,762	2,391,890	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	3,640	4,000	360	4,000

FINANCE

ITEM NUMBER	8.2
TITLE	Expenditure Report as at 30 September 2017
REFERENCE	- 179359
AUTHOR	Sheree Kane, Coordinator Grants

**SUMMARY:**

The expenditure report shows spending until 30 September 2017 in the Local Authority's community.

RECOMMENDATION

That the Local Authority note and accept the expenditure report as at 30 September 2017.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team
Sheree Kane, Co-Ordinator Grants

ATTACHMENTS:

1 Expenditure Report as at 31 September 2017

{Draft September 2017 - Local Authority Expenditure Detail by Location1_ORG_NAME}

MacDonnell Regional Council - Santa Teresa (Ltyentye Apurte)					
Expenditure by Community as at 30th September 17					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Centre Delivery					
Manage Council Buildings & Facilities	22,341	16,702	(5,639)	66,810	
Other Operational	22,341	16,702	(5,639)	66,810	
Maintain Roads	376,041	7,462	(368,578)	29,850	
Wages and Other Employee Costs	0	435	435	1,740	
Other Operational	376,041	7,027	(369,013)	28,110	Road to Recovery Program is budgeted under 000 (Head Office) with cost against each location.
Manage Council Service Delivery	32,506	49,698	17,192	187,780	Minor underpends in both employee costs and operational areas
Wages and Other Employee Costs	30,043	38,843	8,800	144,360	
Other Operational	2,464	10,855	8,391	43,420	
Civil Works	110,674	103,767	(6,907)	389,710	
Wages and Other Employee Costs	99,303	89,392	(9,911)	332,210	
Other Operational	11,371	14,375	3,004	57,500	
Library	7,706	15,790	8,084	43,710	
Wages and Other Employee Costs	1,273	6,440	5,167	23,920	
Other Operational	6,433	9,350	2,917	19,790	
Parks, Ovals and Public Spaces	1,573	1,174	(398)	4,697	
Other Operational	1,573	1,174	(398)	4,697	
Waste Management	0	20,000	20,000	80,000	
Capital	0	20,000	20,000	80,000	Work has not commenced on the new landfill trench
Street & Public Lighting	8,809	3,867	(4,942)	15,470	
Other Operational	8,809	3,867	(4,942)	15,470	
Council Engagement					
Local Authorities	-2,399	40,347	42,746	161,110	
Other Operational	(2,399)	39,422	41,821	157,410	Local Authority project funding is yet to be spent.
Support and Administration					
Staff Housing	15,588	27,340	11,752	109,360	This budget is for repairs and maintenance and is only spent as required. Overspend due to more than planned repairs and maintenance.
Other Operational	15,588	21,590	6,002	86,360	
Capital	0	5,750	5,750	23,000	
Manage HR	44	55	11	220	
Other Operational	44	55	11	220	
Training & Development	0	1,040	1,040	4,160	
Wages and Other Employee Costs	0	1,040	1,040	4,160	
SUB-TOTAL:- COUNCIL SERVICES	572,883	286,781	(286,102)	1,091,027	
NON-COUNCIL SERVICES					
Outstations Civil Works	0	2,685	2,685	8,950	
Other Operational	0	2,685	2,685	8,950	
Outstations Housing Repairs & Maintenance	1,393	1,163	(230)	3,910	
Other Operational	1,393	1,163	(230)	3,910	
Operate Swimming Pools	18,071	29,770	11,699	114,449	
Wages and Other Employee Costs	4,434	17,455	13,021	65,189	Salaries for swimming pools are spread over 12 months of the year, as the season starts in October there is an underspend against salaries which will start to reduce as staff are paid
Other Operational	13,636	12,315	(1,321)	49,260	
Commercial Operations					
Essential Services	21,167	28,226	7,059	106,620	
Wages and Other Employee Costs	21,094	22,356	1,262	83,140	
Other Operational	73	5,870	5,797	23,480	
Airstrip Maintenance	0	260	260	1,040	

{Draft September 2017 - Local Authority Expenditure Detail by Location1_ORG_NAME}

Other Operational	0	260	260	1,040	
Community Services					
Community Safety	58,071	48,347	(9,724)	180,570	
Wages and Other Employee Costs	53,591	45,067	(8,524)	167,450	
Other Operational	4,480	3,280	(1,200)	13,120	
Youth Development	80,942	133,357	52,415	444,790	
Wages and Other Employee Costs	61,756	88,260	26,503	327,940	Staff not working all allocated hours.
Other Operational	19,186	45,098	25,912	116,850	Materials yet to be purchased for the upcoming school holiday program.
Children's Services	105,968	136,052	30,085	500,684	
Wages and Other Employee Costs	62,011	84,783	22,773	319,980	Educators not attending work all allocated hours.
Other Operational	43,957	51,269	7,312	180,704	
Children's Services	0	2,113	2,113	8,450	
Wages and Other Employee Costs	0	1,070	1,070	4,280	
Other Operational	0	1,043	1,043	4,170	
Self Funded Sport and Rec	0	375	375	1,500	
Other Operational	0	375	375	1,500	
SUB-TOTAL:- NON-COUNCIL SERVICES	285,611	382,348	96,736	1,370,963	
TOTAL	858,494	669,129	(189,365)	2,461,990	

The variance is over 10% or \$10,000 due to more money being spent than budget.
 The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	793	4,000	3,207	4,000

FINANCE

ITEM NUMBER	8.3
TITLE	Annual Report 2016/17
REFERENCE	- 179360
AUTHOR	Sheree Kane, Coordinator Grants

**LINKS TO STRATEGIC PLAN**

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Local Authority is asked to receive and note the Council's Annual Report for the Financial Year Ended 30 June 2017.

RECOMMENDATION

That the Local Authority note and accept the Council's Annual Report for the 2016/17 Financial Year.

BACKGROUND

The Council's Annual Report are provided for the Local Authority's information.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

The Annual Report shows all information for the Year Ending 30 June 2017.

CONSULTATION

Executive Leadership Team
Council Elected Members

DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER 9.1
TITLE Tachoma - Centre for Disease Control (CDC)
REFERENCE - 179271
AUTHOR Jacinta Barbour, Governance Officer

**SUMMARY:**

This year CDC are doing Trachoma Screening and Mass Drug Administrations (MDA)/Community wide treatments for the Trachoma infection. They would like to present to the Local Authority to let you know about the program and the reasons why they are visiting. They will also be free to answer any questions

RECOMMENDATION

That the Local Authority note and accept the presentation from the Centre for Disease Control (CDC) regarding Trachoma.

OTHER BUSINESS

ITEM NUMBER	10.1
TITLE	Other non-Council Business
REFERENCE	- 179021
AUTHOR	Jacinta Barbour, Governance Officer

**SUMMARY:**

The Department of Housing and Community Development will be in attendance to provide any updates necessary and answer queries from the Local Authority as they arise.

RECOMMENDATION

That the Local Authority note and accept any information or updates from the Department of Housing and Community Development.

BACKGROUND

That the Local Authority requests the Dept. Housing and Community Development:

- 1) Find out if the Local Authority is allowed to use project funds to purchase a dialysis chair.
- 2) Look into getting a curved black and white arrow sign for bends in the roads on community.