



AGENDA

SANTA TERESA LOCAL AUTHORITY MEETING

WEDNESDAY 27 MAY 2020

The Santa Teresa Local Authority Meeting of the MacDonnell Regional Council will be held at the Council Office on Wednesday 27 May 2020 at 09:00am.

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NOMINATIONS

ITEM NUMBER	3.5.1
TITLE	Nominations
REFERENCE	- 269806
AUTHOR	Robert Rabotot, Governance Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

At the Santa Teresa Local Authority of 23 October 2019, it was noted that there was one (1) vacancies in the Local Authority membership and as a consequence a call for nominations was recommended.

As no nominations to the Local Authority have been received a call for community nomination remains open.

RECOMMENDATION

That the Santa Teresa Local Authority call for community nominations to remain open in order to fill the remaining vacancy.

BACKGROUND

The Local Authorities are made up of up of local members they have 4 Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

The Local Authority should:

- Be representative of key groups within the local Authority area such as family groups, women and men, outstations and community residents etc.
- ensure members are committed to attend and participate in meetings and give two way feedback to community members and council;
- include members of Youth boards where they exist;
- list all nominations received along with indicators of community support, including any collective current Local Authority member support for the nomination to be considered at the first Ordinary Council meeting after nominations have closed; and
- select the chair of the Local Authority from the members of the Local Authority.

In the event of a vacancy, a new member will be nominated and appointed in accordance with the Local Government Act, Ministerial Guidelines and Council Policy 111 Local Authorities.

ISSUES, CONSEQUENCES, OPTIONS

A full membership of the Local Authority will ensure wide input from community members on important decisions that will affect all residents for many years.

FINANCIAL IMPLICATIONS

Local Authority Members are paid to attend Local Authority meetings in their community.

CONSULTATION

Santa Teresa Local Authority
Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Santa Teresa Local Authority note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE - 269807
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

RECOMMENDATION

That the Minutes of the Santa Teresa Local Authority of 23 October 2019 be adopted as a resolution of Santa Teresa Local Authority.

ATTACHMENTS:

1 Santa Teresa Local Authority 2019-10-23 [811] Minutes.pdf



MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING
HELD IN THE COMMUNITY COUNCIL OFFICE
ON WEDNESDAY 23 OCTOBER 2019 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10.35AM.

2 WELCOME

2.1 Welcome to Country – Philip Alice

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Philip Alice (Chair), Agnes Alice and Charlie Lynch

Councillors:

Cr Roxanne Kenny (President), Cr Greg Sharman (Deputy President) and Cr Lynette Ellis

Council Employees:

Rohan Marks (Director Community Services), Bre Parfitt (Coordinator Governance and Compliance), Jeff Tan (Coordinator Communications and Planning), Gemma Neil (Governance Community Engagement), Gordon Marshall (Project Officer – Digital and Library Officer), Holly Van Vliet (Team Leader Youth Services), Cristiano Castro (Coordinator Community Safety), Robert Rabotot (Governance Officer)

Guests:

Vanessa Davis (Research Coordinator - Tangentyere Council Research Hub), Kate West (Clinical Nurse Specialist Trachoma – Centre for Disease Control)

3.2 Apologies/Absentees

Apologies: Louise Cavanagh, Graham Hayes, Annie Young

Absentees: Nil

3.3 Resignations / Terminations

66 RESOLVED (Phillip Alice/Charlie Lynch)

That the Santa Teresa Local Authority note the termination of Marie Mulladad as a Member.

This is page 1 of 7 of the Minutes of the Santa Teresa Local Authority Meeting held on Wednesday, 23 October 2019

3.4 Nominations

67 RESOLVED (Phillip Alice/Charlie Lynch)

That the Santa Teresa Local Authority opens nominations for a period of twenty-eight (28) days to fill one (1) vacancy.

4 MACDONNELL COUNCIL CODE OF CONDUCT

4.1 MacDonnell Council Code of Conduct

68 RESOLVED (Lynette Ellis/Greg Sharman)

That the Santa Teresa Local Authority note the Council Code of Conduct.

4.2 Conflict of Interests

69 RESOLVED (Lynette Ellis/Agnes Alice)

That the Santa Teresa Local Authority note and declare any conflict of interests.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

EXECUTIVE SUMMARY:

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

70 RESOLVED (Lynette Ellis/Charlie Lynch)

That the Santa Teresa Local Authority note and accept the previous minutes.

Charlie Lynch left the meeting at 10:53AM

Charlie Lynch returned to the meeting at 10:54AM

NOTE: The Chair invited the Deputations to speak to facilitate their travel arrangements.

9 DEPUTATIONS / GUEST SPEAKERS

9.1 REPORT ON TRACHOMA SCREENING AND TREATMENT

EXECUTIVE SUMMARY:

Centre for Disease Control (CDC) has employed a Clinical Nurse Specialist to deliver Trachoma prevention services to the Santa Teresa community through 2019.

71 RESOLVED (Charlie Lynch/Agnes Alice)

That the Santa Teresa Local Authority note the report and invite the CDC to continue to deliver the service again to the community in 2020.

9.2 'OUR HOMES' PROJECT

EXECUTIVE SUMMARY:

Results of the 'Our Homes' research project and any alterations to be made to the results of the 'Our Homes' research project

72 RESOLVED (Lynette Ellis/Agnes Alice)

That the Santa Teresa Local Authority note and accept the results of the research.

73 RESOLVED (Charlie Lynch/Greg Sharman)

That the Santa Teresa Local Authority request information and update from NTG Housing related to the Room to Breathe Program.

74 RESOLVED (Lynette Ellis/Charlie Lynch)

That the Santa Teresa Local Authority request information from NTG Housing on meeting the housing needs of grieving families and accommodating Sorry Business practices.

75 RESOLVED (Lynette Ellis/Charlie Lynch)

That the Santa Teresa Local Authority request the authors of the Santa Teresa Community Report to note that inclusion of the residents quote referencing 'mighty shire' may lead to further confusion regarding the responsibility of MacDonnell Regional Council.

The Santa Teresa Local Authority Meeting breaks at 11:30AM.

The Santa Teresa Local Authority Meeting resumes at 11:41AM.

5 CONFIRMATION OF PREVIOUS MINUTES - Continued**5.2 ACTION REGISTER****SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

76 RESOLVED (Agnes Alice/Lynette Ellis)

That the Santa Teresa Local Authority keep the Action Item 1, Conflict of Interest Recording, open.

77 RESOLVED (Greg Sharman/Lynette Ellis)

That the Santa Teresa Local Authority keep the Action Item 2, Park Names, open and note that the Ltyentye Apurte school will discuss with Indigenous Teachers.

78 RESOLVED (Agnes Alice/Lynette Ellis)

That the Santa Teresa Local Authority keep the Action Item 3, Trachoma Mural, open, note that the funds have been secured and request that the Santa Teresa Local Authority seek two (2) Traditional Owners to work with the artist and the Youth Team to design and approve the new mural.

79 RESOLVED (Lynette Ellis/Charlie Lynch)

That the Santa Teresa Local Authority keep the Action Item 4, Santa Teresa Traffic Management Plan, open.

80 RESOLVED (Greg Sharman/Agnes Alice)

That the Santa Teresa Local Authority close the Action Item 5, Santa Teresa Road improvements.

81 RESOLVED (Charlie Lynch/Lynette Ellis)

That the Santa Teresa Local Authority request NTG to remove vegetation on the side of the road in the area of Yam Creek due to the impact on visibility of animals at night.

6 LOCAL AUTHORITY PLANS**6.1 LOCAL AUTHORITY PROJECT REPORT**

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is a **total un-committed balance of \$114,823.37** to allocate in the community. \$34,453.37 is from the 2018/19 Project Fund and must be expended before 30 June 2020. \$80,370.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

82 RESOLVED (Agnes Alice/Charlie Lynch)

That the Local Authority note and accept the progress of their Local Authority projects.

83 RESOLVED (Lynette Ellis/Charlie Lynch)

That the Santa Teresa Local Authority add to Project 1, Fencing at the Rec Hall, to request three (3) safety street signs 'Children at Play' to be placed around the Recreation Hall.

84 RESOLVED (Lynette Ellis/Greg Sharman)

That the Santa Teresa Local Authority keep the Project 2, Seating at the Pool, open.

85 RESOLVED (Charlie Lynch/Lynette Ellis)

That the Santa Teresa Local Authority keep Project 3, Park Fencing, open and note the completion of fencing at Newtown Park.

86 RESOLVED (Agnes Alice/Lynette Ellis)

That the Santa Teresa Local Authority note the update on fencing the East Side Park of Project 3, Park Fencing.

87 RESOLVED (Greg Sharman/Agnes Alice)

That the Santa Teresa Local Authority keep the Project 4, Front Entrance Project open and accept the \$10,000 from Harm Minimisation Unit of the Department of Health.

88 RESOLVED (Agnes Alice/Lynette Ellis)

That the Santa Teresa Local Authority remove Priority 3, Port-a-Loo, from the wish list.

89 RESOLVED (Agnes Alice/Charlie Lynch)

That the Santa Teresa Local Authority request MRC Service Delivery to provide a quote on a IBC 1000 litres water tank for the race course, Priority 4, Water Tank.

90 RESOLVED (Agnes Alice/Lynette Ellis)

That the Santa Teresa Local Authority keep the Wish List Priority 5, BBQ Trailer, open.

91 RESOLVED (Lynette Ellis/Greg Sharman)

That the Santa Teresa Local Authority seek further information from MRC Service Delivery on planning and pricing for Priority 6, Footpath, and Priority 7, Footpath Lighting.

92 RESOLVED (Lynette Ellis/Greg Sharman)

That the Santa Teresa Local Authority request MRC Service Delivery to provide a quote for Priority 8 on four (4) 3-persons benches, concrete headstones, crosses, planting of trees and roses for the beautification of the cemetery.

The Santa Teresa Local Authority Meeting breaks for lunch at 12:27PM.

The Santa Teresa Local Authority Meeting resumes from lunch at 12:58AM.

6.2 DISCRETIONARY FUNDS**SUMMARY:**

The Local Authority receive a Discretionary Fund from the Council to spend each financial year on enhancing the community. Local Authorities decide how to best spend this money to broadly benefit the community.

There is a current balance of \$4,000.00 to spend before 30 June 2020.

93 RESOLVED (Agnes Alice/Lynette Ellis)

That the Santa Teresa Local Authority note the expenditure of \$1,166.70 of 11 September 2019 from their 2019/20 discretionary funds.

RECOMMENDATION**94 RESOLVED (Agnes Alice/Lynette Ellis)**

That the Santa Teresa Local Authority allocate \$500 for providing food and refreshments during the Youth Board Meetings from their 2019/20 discretionary funds.

7 COUNCIL LOCAL GOVERNMENT**7.1 MACCONNECT REPORT****EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

RECOMMENDATION**95 RESOLVED (Charlie Lynch/Agnes Alice)**

That the Santa Teresa Local Authority request the NT Public Libraries free Wi-Fi operation times are changed to Tuesday to Saturday from 3:00PM to 10:00PM and from 8:00AM to 10:00PM during School Holidays.

96 RESOLVED (Lynette Ellis/Agnes Alice)

That the Santa Teresa Local Authority will consider between now and the next Santa Teresa Local Authority Meeting a second access location to provide free Wi-Fi to all residents.

Agnes Alice left the meeting at 1:34PM

Agnes Alice returned to the meeting at 1:38PM

7.2 COUNCIL SERVICES REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Service Delivery.

97 RESOLVED (Charlie Lynch/Lynette Ellis)

That the Santa Teresa Local Authority invite AAAC, Catholic Care and the Ltyentye Apurte School to attend the next Local Authority meeting with a view to working together in preparation to hosting the next National Tidy Town Award Day.

7.3 COMMUNITY SERVICE SANTA TERESA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Service program delivery.

98 RESOLVED (Agnes Alice/Charlie Lynch)

That the Santa Teresa Local Authority note and accept the Community Services program delivery.

President Roxanne Kenny left the meeting at 1:53PM

President Roxanne Kenny returned to the meeting at 1:56PM

7.4 COMMUNITY ENGAGEMENT AND THE REGIONAL PLAN

EXECUTIVE SUMMARY:

The MacDonnell Regional Council (MRC) 2019-20 Regional Plan has been approved by the Council and is available at MRC offices and on the MRC website.

99 RESOLVED (Greg Sharman/Agnes Alice)

That the Santa Teresa Local Authority note and accept the report and select the location for a public open space meeting to be held next to the Community Store at the second (2nd) round.

President Roxanne Kenny left the meeting at 2:02PM

President Roxanne Kenny returned to the meeting at 2:06PM

100 RESOLVED (Charlie Lynch/Greg Sharman)

That the Santa Teresa Local Authority request MRC to provide funds for refreshments for the public open space meeting.

8 FINANCE

8.1 EXPENDITURE REPORT AS AT 30 JUNE 2019

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 June 2019 in the Local Authority community.

101 RESOLVED (Agnes Alice/Phillip Alice)

That the Santa Teresa Local Authority note and accept the Expenditure Report as at 30 June 2019.

Phillip Alice left the meeting at 2:16PM

Phillip Alice returned to the meeting at 2:20PM

10 OTHER BUSINESS**10.1 THE SAPPHIRES MUSICAL PLAY OFFER.****EXECUTIVE SUMMARY:**

The Sapphires musical play have requested an approval / invitation to bring the musical play roadshow to Santa Teresa.

If the decision is in the affirmative, then please could the Local Authority identify the best place for the Presentation to take place.

102 RESOLVED (Lynette Ellis/Charlie Lynch)

That the Santa Teresa Local Authority note and invite the Sapphires Musical to perform in Santa Teresa in September/October 2020 with a location to be confirmed.

10.2 "YOUR VOICE, YOUR COMMUNITY"**EXECUTIVE SUMMARY:**

This will be a presentation on the results of the extensive "get on the electoral roll" campaign, "Your Voice, Your Community".

NOTE: The Department of Local Government, Housing and Community Development was not represented at this meeting and these items will be revisited at the next Santa Teresa Local Authority Meeting. The following resolutions will be sent as Action Items to the Department as well as Resolutions 73, 74 and 81.

103 RESOLVED (Lynette Ellis/Agnes Alice)

That the Santa Teresa Local Authority request clarification from NTG Housing on which company is responsible for repairs, maintenance and tenancy agreements in the Santa Teresa Community.

104 RESOLVED (Phillip Alice/Greg Sharman)

That the Santa Teresa Local Authority request NT Police to reschedule meetings Community Safety Action Plan so there is no conflict with the dates of the Santa Teresa Local Authority Meetings.

DATE OF NEXT MEETING – TO BE ADVISED**MEETING CLOSE**

The meeting terminated at 2:24PM.

This page and the preceding 6 pages are the minutes of the Santa Teresa Local Authority Meeting held on Wednesday 23 October 2019 and are unconfirmed.

CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Santa Teresa Local Authority Meeting:

- a) **Note the Conflict of Interest Policy; and**
- b) **That members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.1
TITLE	Action Register
REFERENCE	- 269811
AUTHOR	Robert Rabotot, Governance Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Santa Teresa Local Authority note the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

Action Item 1 - Conflict of Interest (raised 31/5/2018)

Resolution 23: The Local Authority request Council to re-record the Conflict of Interest in consultation with the Santa Teresa community and get a local member to translate and record.

Update: (11/12/18): The Manager of Governance and Planning spoke with the Aboriginal Interpreter Services (AIS) and they said that they would not want a local member to translate the policy as council would not have a way of knowing whether it was correct. If the Local Authority wish to have more information, they can invite the AIS to the next meeting.

Update: (6/3/19) the Aboriginal Interpreter Services (AIS) will have Brian Stirling re-record the conflict of interest in language.

22 August 2019 update: LA note that changes to the Local Government Act will affect the Conflict of Interest and Code of Conduct so the action is to remain open until the new Act is released

20 February 2020 update: Waiting for finalisation of the Act and regulations

27 May 2020 update: Due to COVID-19 the new LG Act implementation is now being delayed until 1 July 2021.

Action Item 2 - Park Names (raised 31/5/2018)

Resolution 21: The Local Authority will discuss the following name suggestions with community members and report back at the next meeting:

- East Side Park: Brother Cletus Reid
- New Crescent Park: Bill Ryan
- Garden: Greg Crowe and Brother Bush

Update (22/5/19): Local Authority to provide feedback and invite the School Principal and two assistant teachers to discuss the names with the Local Authority

22 August 2019 update: Agnes will discuss with school

23 October 2019 update: Res.77 The Ltyentye Apurte school will discuss with Indigenous Teachers.

Action Item 3 – Trachoma (raised 11/12/18)

Resolution 38: The Local Authority request Council to contact Indigenous Eye Health in regards to changing the Trachoma mural on the rec hall as it is offensive to the community.

Update (6/3/19): Angee Ross and Yash Srivastava from Indigenous Eye Health will attend the LA Meeting to discuss the options of:

1. Remove the whole mural down.
2. Remove part of the mural.
3. Paint over part or all of the mural.
4. Paint over the “inappropriate part” of the mural.

Update 09/5/19: As IEH are not in a position to fully fund a whole new mural, we propose to support re-painting the mural with funding of \$4000.00 for the purchase of paint and materials for the artists to use with the re-painting.

Update (22/5/19): have Northern Territory Government follow this up

22 August 2019 update: MacYouth working with Trachoma to find required funds and will consult with community and Local Authority members to arrange artists and materials

23 October 2019 update: Res.78 The Santa Teresa Local Authority will seek two (2) Traditional Owners to work with the artist and the Youth Team to design and approve the new mural.

Action Item 4 – Santa Teresa Traffic Management Plan (raised 22/5/19)

Resolution 48: The Local Authority request Council to follow up through a Traffic Management Plan and report back at the next Local Authority meeting.

Update 22/8/2019: LATM plan has been sent to CSC at Santa Teresa for distribution and discussion. Director Technical Service will discuss at 22 August meeting and clarify traffic calming measures with the LA

22 August 2019 update: Local Authority members feedback to the CSC who will action through Coordinator Roads and Infrastructure

27 February 2020 update: The Santa Teresa Local Area Traffic Management (LATM) plan has been discussed with CSC Santa Teresa late last year. Missing and damaged traffic signs have been raised by both parties (CSC Santa Teresa and Infrastructure & Projects Coordinator). During the discussion, CSC Santa Teresa will identify missing and/or damaged signs & will advise Infrastructure & Projects Coordinator on required signs and/or any additional signs to be updated in the LATM.

Infrastructure & Projects Coordinator awaiting on lists of required signs and/or additional signs (e.g. speed hump signs, street name signs & etc).

Action Item 5 – Purchase Order for Santa Teresa Youth Board Meetings - (raised 23/10/19)

Res.94 That the Santa Teresa Local Authority allocate \$500 for providing food and refreshments during the Youth Board Meetings from their 2019/20 discretionary funds.

CSC Santa Teresa to consult with Youth Service Officer/MacYouth/Youth Board in order to raise purchase order(s).

Note: Due to COVID-19, MacYouth will need to ensure the distribution and consumption of refreshments are done in a covid-safe manner.

Action Item 6 – Invite AAAC, Catholic Care and the Ltyentye Apurte School - (raised 23/10/19)

Res.97 That the Santa Teresa Local Authority invite AAAC, Catholic Care and the Ltyentye Apurte School to attend the next Local Authority meeting with a view to working together in preparation to hosting the next National Tidy Town Award Day.

Service Delivery Area Manager to invite AAAC, Catholic Care and the Ltyentye Apurte

School to attend the Local Authority meeting of 4 March 2020.

Update 18 May 2020: Service Delivery Area Manager advised that he has not invited AAAC, Catholic Care and the Ltyentye Apurte School to the LA meeting yet but will invite to the 02 September LA meeting and will be having separate stakeholder meetings to discuss tidy towns as he is in regular contact with all Santa Teresa Stakeholders regarding this event.

Action Item 7 – MRC funds the public open space meeting - (raised 23/10/19)

Res.100 That the Santa Teresa Local Authority request MRC to provide funds for refreshments for the public open space meeting.

Manager Governance and Planning to advise on MRC funding for refreshments at the Open Space Meeting.

Update 18 May 2020: Open Space meetings will be funded by MRC and will resume once the COVID-19 restrictions have been lifted.

Recommendation to close this action item.

Action Item 8 – Sapphires Musical - (raised 23/10/19)

Res.102 That the Santa Teresa Local Authority note and invite the Sapphires Musical to perform in Santa Teresa in September/October 2020 with a location to be confirmed.

Coordinator Communications and Engagement to confirm that the invitation of the Sapphires Musical to perform at Santa Teresa in September/October 2020 has been sent.

Update 2 February 2020: Coordinator Communications and Engagement extended the invitation to the Sapphires Musical.

Recommendation to close this action item.

Action Item 9 – IBC 1000 litres water tank - (raised 23/10/19)

Res.89 That the Santa Teresa Local Authority request MRC Service Delivery to provide a quote on an IBC 1000 litres water tank for the race course, Priority 4, Water Tank

Update 25 May 2020: Area Manager will provide quote at 27 May 2020 meeting.

Action Item 10 – Footpath - (raised 23/10/19)

Res.91 That the Santa Teresa Local Authority seek further information from MRC Technical Service on planning and pricing for Priority 6, Footpath, and Priority 7, Footpath Lighting.

Update 25 May 2020: Tech Services requests the Local Authority to provide a draft map for the proposal of footpath layout location to enable costing.

Action Item 11 – Beautification of the Cemetery - (raised 23/10/19)

Res.92 That the Santa Teresa Local Authority request MRC Service Delivery to provide a quote for Priority 8 on four (4) 3-persons benches, concrete headstones, crosses, planting of trees and roses for the beautification of the cemetery.

Update 25 May 2020: Area Manager will provide quote at 27 May 2020 meeting.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Santa Teresa Local Authority
Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.2
TITLE Local Authority Project Report
REFERENCE - 269829
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is a **total un-committed balance of \$117,501.75** to allocate in the community. \$37,131.75 is from the 2018/19 Project Fund and must be expended before 30 June 2020. \$80,370.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

RECOMMENDATION

That the Santa Teresa Local Authority note and accept the progress of their Local Authority projects.

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the NT Government Department of Local Government, Housing and Community Services.

Committed Projects Register

Project 2108		7 x Signs Advising of Restricted Areas on Community	\$
Action	Status		Committed
29 March 2017	Res.24 RESOLVED (Louise Cavanagh/Annie Young) That the Local Authority spend the following amounts of LA project money and prioritise projects as follows: 7) 7 x signs advising of restricted areas, cultural areas and mens/womens areas - \$8,676 (including labour)		
10 April 2017	\$8,676.00 were allocated to this project		
28 June 2017	Update (extracted from the agenda): already had these signs – no mention is made after this in regards to these signs in agendas and minutes		+8,676.00
9 August 2018	Put signs around community and fix old existing signs Signs for Santa Teresa		-2,800.00
4 March 2019	It appears that this project is completed but has never been closed.		-1,590.45
27 May 2020	Recommendation to close this project. underspend or (overspend)		+4285.55
Project 2109		Fencing at Rec Hall	\$
Action	Status		Committed
9 August 2018	Pull down the fence at Rec Hall		- 3,000.00
22 August 2018	Fencing the rec hall		+ 7,000.00
22 May 2019	Further funding allocated to complete - the old fence was taken down, but not enough funds to fence that		+ 16,000.00

22 August 2019	area Some fencing purchased but unclear on actual scope and type of fencing to be provided – options need costing	
23 October 2019	Res.83 That the Santa Teresa Local Authority request three (3) safety street signs 'Children at Play' to be placed around the Recreation Hall.	
Update 2 March 2020	MRC Technical Services & Service Delivery request details on signs and fence in order to continue project. underspend or (overspend)	+20,000.00
Project 2334 Seating at Pool \$		
Action	Status	Committed
22 August 2018	Picnic style seating for the pool area	+ 3,000.00
22 May 2019	Seating has arrived in Santa Teresa just needs to be installed	- 2,900.00
22 August 2019	Tech Services to work with CSC to advise on locations to avoid pipework etc.	
	underspend or (overspend)	100.00
Project 2104 Park Fencing \$		
Action	Status	Committed
22 August 2018	Fencing around 2 parks	+ 22,386.59
22 May 2019	Fencing has been put up at New Town Park the second fence is at works yard waiting to be installed	- 22,386.59
22 August 2019	Second fence awaiting more concrete to be installed	
27 May 2020	It appears that this project is completed but has never been closed. Recommendation to close this project.	
	underspend or (overspend)	0.00
Project 2342 Front Entrance project \$		
Action	Status	Committed
18 February 2019	1 cubic metre of mulch	-3,750.00
26 February 2019	Fencing material	-14,979.92
27 February 2019	1 cubic metre of mulch	-1,290.00
22 May 2019	Res. 49 That the Local Authority note and accept the progress of their projects including: 4. Allocate \$40,000 to the front entrance project	+ 40,000.00
3 July 2019	Landscaping and maintenance	
22 August 2019	Consider the \$10,000 offer for signage from the Harm Minimisation Unit of the Department of Health to be incorporated as part of this project.	-4,080.00
23 October 2019	Res.87 That the Santa Teresa Local Authority accept the \$10,000 from Harm Minimisation Unit of the Department of Health.	
3 February 2020	Trees and material	-4,914.65
	underspend or (overspend)	+10,985.43
Budget consideration		
	Balance of underspend or (overspend)	35,370.98
	Total un-allocated funds	+ 117,501.75
	Total unspent funds	\$ 152,872.73

Wish list and estimated costs

Priority 1:	Public toilet block
Scope:	to be installed at the community entrance when upgrade works completed
Requested:	22 August 2018
Action:	Costing required – Tech Services to provide info on standard and waterless options
Update:	Pending until Project 2342 is completed.
Estimate:	
Priority 2:	Street lights
Scope:	To be installed on Ltyentye Street
Requested:	22 August 2018
Action:	Tech Services to investigate power pole lights instead of solar lights
Estimate:	\$ Solar Street lights at \$1,500, \$2,500 or \$5,000 each
Priority 4:	Water tank
Scope:	At the race course
Requested:	22 August 2018
Action:	consider above note ‘there less horses’ but preference would be for trailer mounted intermediate bulk container (IBC) for drinking water only (\$500 for 10000 litres), or similar, as existing trailer mount tanks may be contaminated.
Estimate:	\$3,000 each (approx.)
Update:	Res.89 That the Santa Teresa Local Authority request MRC Service Delivery to provide a quote on an IBC 1000 litres water tank for the race course, Priority 4, Water Tank Area Manager will provide quote at 27 May 2020 meeting.
Priority 5:	BBQ trailer
Scope:	tbc
Requested:	22 August 2018
Action:	pictures and firm price required for a decision at next meeting
Estimate:	\$7,000.00
Priority 6:	Footpath
Scope:	
Requested:	22 August 2018
Action:	LA to consider where required and feedback to Tech Services to assist with planning and pricing
Update:	Res.91 That the Santa Teresa Local Authority seek further information from MRC Technical Service on planning and pricing for Priority 6, Footpath, and Priority 7, Footpath Lighting. Infrastructure & Projects Coordinator recommends to link Priority 7, Footpath Lighting, with Priority 2, Street Lights.
Estimate:	\$
Priority 7:	Footpath lighting
Scope:	
Requested:	22 August 2018
Action:	LA to consider where required and feedback to tech Services to assist with planning and pricing
Estimate:	\$

Priority 8: Upgrades for cemetery
Scope: various ideas for upgrading cemetery
Requested: 22 May 2019
Action: crosses for unmarked graves from long ago and other items to beautify the place, such as planting of roses and trees
Update: **Res.92 That the Santa Teresa Local Authority request MRC Service Delivery to provide a quote for Priority 8 on four (4) 3-persons benches, concrete headstones, crosses, planting of trees and roses for the beautification of the cemetery. Area Manager will provide quote at 27 May 2020 meeting.**
Estimate: \$

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

There is a total un-committed balance of \$117,501.75 to allocate in the community.
\$37,131.75 is from the 2018/19 Project Fund and must be expended before 30 June 2020.
\$80,370.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

CONSULTATION

Santa Teresa Local Authority
Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.3
TITLE Discretionary Funds
REFERENCE - 269894
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decide how to spend this money to best benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Santa Teresa Local Authority discuss the spending of their 2019/20 Discretionary Fund.

BACKGROUND

From the \$4,000.00, the Local Authority has allocated \$1,560.64 from which \$1,064.64 has already been spent and there is a remaining of \$2,939.36 from the Discretionary Fund that must be spent before 30 June 2020.

2019/20 Discretionary Fund				
Approved Project		Status	Approved Allocated	Actual Expenditure
Income	Discretionary Fund	\$4,000	\$4,000	\$4,000
10 Sep 19	Trophies for Santa Teresa Football		-\$1,060.64	-\$1,060.64
23 Oct 19	Provide food & refreshments for Youth Board Meetings		-\$500.00	
Balance Remaining				\$2,939.36

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority receives a Discretionary Fund from the Council to spend each financial year on enhancing the community.

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPLICATIONS

Discretionary Funds must be fully expended annually between 1 July and 30 June or forfeited.

CONSULTATION

Executive Leadership Team
 The Local Authority and Community

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.4
TITLE COVID-19 Update
REFERENCE - 269804
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person, but good hygiene can prevent infection. MRC in response to the COVID-19 outbreak has identified and is managing various risk through guidelines and regular communication with staff to ensure compliance.

RECOMMENDATION

That the Santa Teresa Local Authority note and accept the report on COVID-19 update.

BACKGROUND

In response to the global COVID-19 outbreak, MacDonnell Regional Council (MRC) has developed adaptive risk management plans to protect MRC staff and communities, so that we can continue to provide ongoing, critical and essential services.

MRC has been taking the various actions to protect MRC communities from the spread of COVID-19. MRC has identified and developed a Risk Register of various risk the COVID 19 poses to MRC staff and the communities and how these risks will be mitigated and managed.

MRC has regularly communicated with staff, including providing updates through weekly staff meetings and answering all concerns and questions from staff.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager HR
Manager Governance and Engagement

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.5
TITLE	Letter from the Department regarding Members and NT Elections
REFERENCE	- 269947
AUTHOR	Darren Pfitzner, Manager Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

On 20 December 2019 the Acting Executive Director of Local Government and Community Development wrote to President Roxanne Kenny to remind the MacDonnell Regional Council of important matters contained in recent communications.

The letter's two main points outline the need for Councillors and Local Authority members to:

1. disclose any conflict of interest that may arise from a matter before any Council or Local Authority discussion; and
2. stand down before nominating as a candidate in the NT Elections

RECOMMENDATION

That the Santa Teresa Local Authority note and accept the correspondence from the department.

BACKGROUND

The *Local Government Act* provides legislation to frame the decision-making and behaviour of elected (Council) and nominated (Local Authority) members to deliver good governance to constituents.

One way to deliver good governance is for a member to not participate in a decision on a question where they have a conflict of interest. Under the *Local Government Act* a member has a legal requirement to disclose a personal or financial interest that gives rise to, a real or perceived, conflict of interest. Conflicts of interest can arise from a member's relevant interest in connection with the pre-selection or nomination of candidates for other government elections.

Another way is for a member to resign in writing from the Council or Local Authority before officially nominating with the Electoral Commission for the Northern Territory Legislative Assembly election. If the person resigns as a Councillor or Local Authority member and is not elected to the Legislative Assembly, the person may then nominate to again be a member of the Council or Local Authority.

Local Government is a feasible early step in a political career. The *Local Government Act* supports individuals to learn and deliver good governance to constituents and to explore opportunities for elected representation at higher levels of government.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Breaches of legislation can incur fines at personal cost.

CONSULTATION

Department of Local Government, Housing and Community Development

ATTACHMENTS:

- 1 NTG - 2020 Legislative Assembly election - 2019-12-29.pdf



Department of
**LOCAL GOVERNMENT, HOUSING
AND COMMUNITY DEVELOPMENT**

Level 1, RCG Centre
47 Mitchell Street, Darwin NT 0800

Postal address
GPO Box 4621
Darwin NT 0801

Tel: 08 8999 6149

File Ref: HCD2019/01826-1~171

20 December 2019

Ms Roxanne Kenny
President
MacDonnell Regional Council
PO Box 5267
ALICE SPRINGS NT 0871

RECEIVED
27 DEC 2019

Dear Ms Kenny

Re: August 2020 Legislative Assembly Election

As we approach the upcoming August 2020 Legislative Assembly election, it is important that all members are reminded of the legal requirement to disclose a personal or financial interest that gives rise to a conflict of interest in a question before the council, council committee or local authority. A member must not participate in any decision on a question where they have a conflict of interest. Members are to be aware that conflicts of interest can arise from a member's relevant interest in connection with the pre-selection or nomination of candidates for elections. Further detail of these requirements are contained in Part 7.2 of the *Local Government Act 2008*.

On 25 September 2019, Ms Maree De Lacey, Executive Director of Local Government and Community Development, emailed all council chief executive officers with advice on the process to follow if members nominate as candidates and they wish to be reappointed to council or the local authority if they are unsuccessful.

On 30 October 2019, Mr Jamie Chalker, the former Chief Executive Officer of this Department, wrote to all chief executive officers with further advice and highlighted the importance of managing conflicts of interest.

As this is an important matter, I ask that you table this correspondence at your next council and local authority meetings so that all members are made aware of this advice. Please do not hesitate to contact me via brett.beaton@nt.gov.au if you or your council require any clarification on this matter or if you would like more information.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Brett Beaton".

Brett Beaton
Acting Executive Director
Local Government and Community Development
20/12/2019

COUNCIL SERVICES REPORTS

ITEM NUMBER 10.1
TITLE Council Services Coordinator's Report
REFERENCE - 269334
AUTHOR Ken Newman, Director Service Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities

EXECUTIVE SUMMARY:

This report is an update of Council delivered Services in Santa Teresa across the area of Local Government Service Delivery.

RECOMMENDATION

That the Santa Teresa Local Authority note and accept the report prepared by James Walsh, Acting Council Services Coordinator, Santa Teresa.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

James Walsh, A/Council Services Coordinator, Santa Teresa
Keith Hassett, Manager Service Delivery

ATTACHMENTS:

1 200527 CSC Report for ST Local Authority May 2020.pdf

Service Delivery Report

TITLE Santa Teresa Community Service Delivery Report
DATE 27 May 2020
AUTHOR James Walsh, A/Council Service Coordinator



SUMMARY:

This report is an update of Council delivered Services in Santa Teresa across the area of Local Government Service Delivery.

Local Government Services Update

Animal Management

- The vets visited Santa Teresa in February.
- They will visit again in the new financial year.



Cemetery Management

- Works team have slashed and whipper snipped the cemetery.
- The cemetery is regularly cleaned up and rubbish is collected on a weekly basis.
- Fence damage has been noted and works team will be repairing once supplies arrive.

Internal Roads

- Pothole audit has been completed and will be repaired shortly.
- An audit is being completed on street signs and road furniture and when completed, we will be installing any missing or damaged signs and repairing any damaged road furniture.
- Concrete speed bumps will be removed and replaced with rubber speed bumps.
- This will be an ongoing project by the works team.



Parks and Open Spaces

- Eastside Park has been noted as an issue spot. The area has been cleared of rubbish and debris and parts have been ordered to repair the play equipment. When this arrives it will be installed by the works team.
- Parks will be washed down every two weeks using the water trailer.
- Civil works team will also clean the sand and rocks from the soft fall matting on a weekly basis and report any defective equipment to CSC.



Sports Grounds

- Darren Young (MRC) and Matthew Cavanagh's (AAAC) trip to MCC for training on grounds maintenance has been postponed until further notice.
- Grass and grounds partnership with AAAC has resulted in the grass growing very well.
- Ride-on lawnmower has been purchased by AAAC and has been used already for light cuts of the more established grassed areas.
- Once restrictions are lifted Arid Edge will be visiting the community for training of the service delivery staff and AAAC staff on the maintenance of the oval grass and irrigation systems.



Outstation MES Services

- Phillipson's Bore has received funding for a new power system and will be installed shortly. A hire generator has been supplied by MRC to supply power to Phillipson's Bore outstation in the meantime.
- MRC civil staff delivered and connected two new gas bottles to supply outstation for hot water and cooking and the Civil team has been doing weekly checks for waste at Phillipson's Bore outstation

Waste Management

- The Rubbish is being collected twice a week by the civil works team.
- CSC will be completing a bin and stand audit and will be rolling out new bins to replace damaged or missing bins.
- The works team has started focusing on rubbish piles and hard rubbish around town and will continue to target areas of concern as a priority.

- CSC is looking to organise a town clean up in the next few months with help of relevant stakeholders.



Weed Control and Fire Hazard Reduction

- Civil team have been slashing and clearing fire lines around community and doing weed control in public areas and hazardous areas.

Local Authority Updates

- Working on the information bay at the community entrance is ongoing but will need more funding from the Local Authority to complete.
- The Recreation hall has been measured for a perimeter fence and has been sent for quotes. It will be installed later in the year.
- Eastside Park fencing will be installed by civil team once remaining parts have been delivered.



Other Service Delivery Updates

- Australia Tidy Towns Awards could not be held on the 21st and 22nd of April due to the biosecurity restrictions. These Awards have been postponed and hopefully will be held in Alice Springs and Santa Teresa in October 2020.
- James Walsh will be covering the CSC position for Annalisa Young for the next 12 months while she is on maternity leave.

James Walsh
A/Council Services Coordinator
Santa Teresa Community

COUNCIL SERVICES REPORTS

ITEM NUMBER	10.2
TITLE	Community Service Santa Teresa Local Authority Report
REFERENCE	- 269915
AUTHOR	Rohan Marks, Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services report.

RECOMMENDATION

That the Santa Teresa Local Authority note and accept the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager of Children's Services – Margaret Harrison
Manager of Community Safety – Liz Scott
Manager of Youth Services – Cherie Forbes

ATTACHMENTS:

1 2020-05 - COMMUNITY SERVICE Santa Teresa LAR v2.pdf

Community Service: Report on Operations

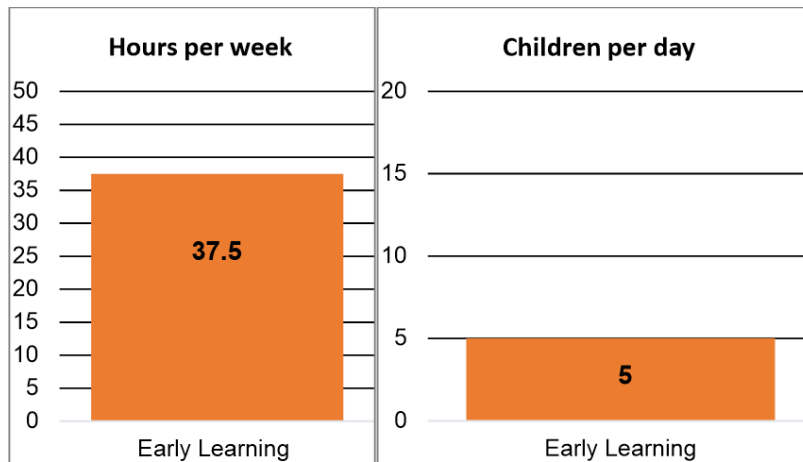


LOCATION: Santa Teresa Community
PERIOD: 01 February 2020 to 30 April 2020
AUTHOR: Rohan Marks, Director Community Services

CHILDREN'S SERVICES Service Delivery and Engagement



- The Early Learning Program was fully delivered, with the exception of three (3) days due to staff being unwell.



Other Updates

- The Team Leader attended MacKids Workshop in Alice Springs in early March.
- COVID -19 has resulted in the Australian Government announcing all families could access child care for free from March to the end of June 2020. Fees will be reintroduced from the first week in July and it is hoped that families will have completed their child care subsidy application through Centrelink prior to this date. If families have completed their child care subsidy application, they may then be eligible for further subsidies under the Family Assistance Law.
- Attendance at Santa Teresa Early Learning has been irregular on Fridays.
- Visitor access to the Early Learning Centre has been limited as part of safety measures put in place to manage the risks of COVID-19.

Building and playing with Blocks



Reading time

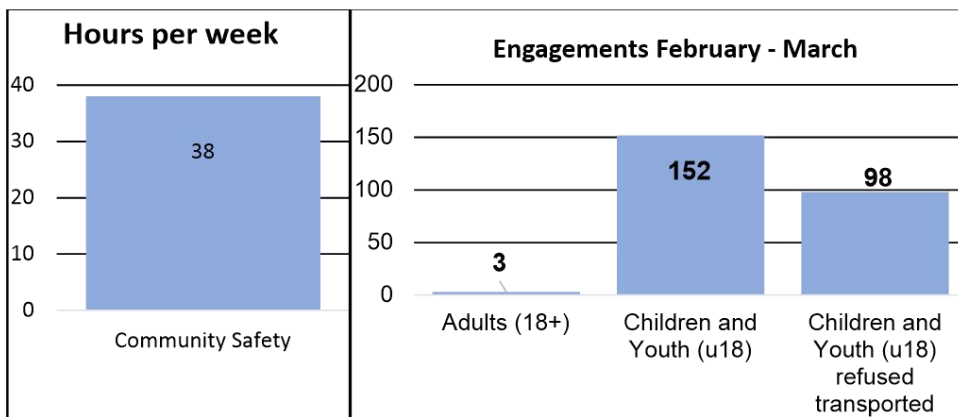


Birthday Celebrations



COMMUNITY SAFETY
Service Delivery and Engagement

- Community Safety services were disrupted for 4 days during this reporting period due to cultural business.



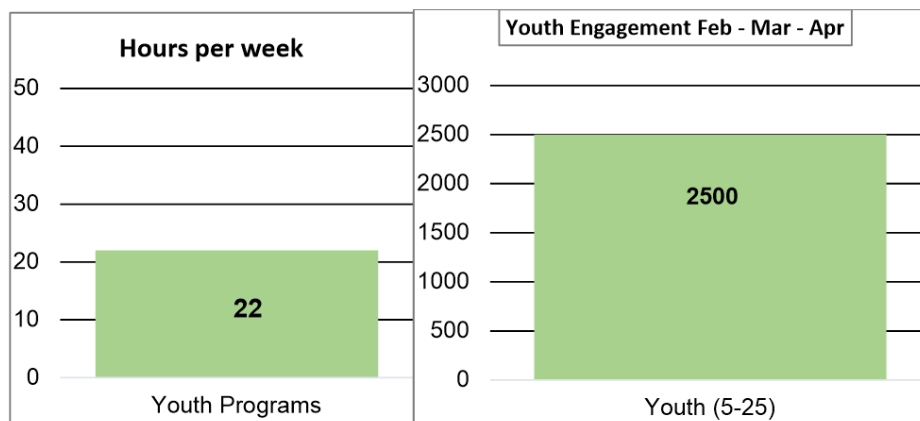
Other Updates

- The Coordinator Community Safety and MacSafe Santa team attended the February local Community Safety Action Plan (CSAP) meeting, which was run in conjunction with the Local NT Police and community stakeholders.
- The COVID-19 Virus became a significant community issue in early-mid March. To maximize the safety of community members, from the 23 March, Community Safety Services made the following changes:
 - Alice Springs based Coordinators stopped travelling to communities, instead supporting staff through daily telephone conversations and emails.
 - The number of passengers travelling in the MacSafe Vehicles was reduced to meet Physical Distancing practices; temporarily the Santa Teresa MacSafe vehicle can only transport 2 people at a time (staff) and so they are unable to transport other passengers.
 - Gatherings at the MacSafe offices have been suspended.
 - Increased cleaning practices of the vehicles and offices have been implemented.
- Please note, that even with the new COVID-19 restrictions, the Santa Teresa MacSafe team is still delivering the community safety service 7 nights a week.

YOUTH SERVICES
Service Delivery and Engagement



- This report includes the delivery of both Youth (12 – 25 years old) and Outside School Hours Learning Program (5 – 12 years old) from February to April 2020.
- Due to Cultural Business, programs we were disrupted for two afternoons and one evening. Due to COVID-19 all youth services were suspended for 5 days this reporting period.



- During this period young people enjoyed sports competitions, attending the Youth Space for gaming nights, discos, bush trips and craft activities.

Other Updates

- Six young fellas from Santa Teresa attended the MacYouth Intercommunity Soccer Competition in Alice Springs, where they placed second. Senior Staff worked hard during the event, assisting with umpiring, scoring and team encouragement.

- Due to COVID-19, MacYouth suspended services for a period of 5 days and then re-launched a 'new look' program which involved family and youth outreach, one on one support, staff upskilling and training, and communication with community and stakeholders regarding program delivery and COVID-19 information. Through these difficult times staff have provided some great ideas and developed alternative programs to continue the service.
- Throughout the April school holidays staff delivered activity and breakfast packs young people. The activity packs included interactive projects such as seed planting, colouring competitions, COVID-19 education and "Wellbeing Bingo".
- MacYouth worked closely with the Ltyentye Apurte School and the NT Education Department to support 7 boarding school students who could not return to their schools in Term 2 due to COVID-19. MacYouth assisted the students daily with school accessing online learning resources.
- MacYouth worked collaboratively with Catholic Care NT's Intensive Family Support Service to deliver sports balls to all families in Santa Teresa as part of the Outreach Service.

One on One support: Supporting young people to exercise at home (left), ANZAC painting project to be displayed at the Community Store (right)



Ltyentye Apurte soccer team at MRC Intercommunity Soccer Competition



FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER	11.1
TITLE	Expenditure Report as at 31 March 2020
REFERENCE	- 270248
AUTHOR	Sheree Kane, Management Accountant and Grants

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 March 2020 in the Local Authority community.

RECOMMENDATION

That the Santa Teresa Local Authority note and accept the Expenditure Report as at 31 March 2020.

BACKGROUND

The attached finance report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

ATTACHMENTS:

1 March 2020 - Local Authority Expenditure - Santa Teresa.pdf

{March 2020 - Local Authority Expenditure Detail by Location1_ORG_NAME}

MacDonnell Regional Council - Santa Teresa (Ltyentye Apurte)					
Expenditure by Community as at 31st March 20					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Centre Delivery					
Manage Council Buildings & Facilities	57,672	51,262	(6,410)	68,350	
Other Operational	57,672	51,262	(6,410)	68,350	
Maintain Roads	2,561	75	(2,486)	100	
Wages and Other Employee Costs	1,620	0	(1,620)	0	
Other Operational	941	75	(866)	100	
Manage Council Service Delivery	148,078	139,455	(8,623)	189,650	
Wages and Other Employee Costs	100,207	90,074	(10,133)	123,240	Wages slightly overspent this quarter. Will be back in line with budget next quarter.
Other Operational	47,871	49,381	1,510	66,410	
Civil Works	303,002	302,533	(470)	412,000	
Wages and Other Employee Costs	210,382	209,701	(681)	286,900	
Other Operational	92,621	92,832	211	125,100	
Street & Public Lighting	7,087	10,208	3,120	13,610	
Other Operational	7,087	10,208	3,120	13,610	
Council Engagement					
Manage Governance	2,290	8,062	5,772	10,750	
Wages and Other Employee Costs	0	1,500	1,500	2,000	
Other Operational	2,290	6,562	4,272	8,750	
Local Authorities Projects	8,995	121,403	112,408	161,870	
Other Operational	8,995	121,403	112,408	161,870	Projects in progress. Works slowed due to COVID-19
Elected Members & Council Meetings	522	750	228	1,000	
Other Operational	522	750	228	1,000	
Support and Administration					
Staff Housing	52,267	59,475	7,207	79,300	
Other Operational	52,267	59,475	7,207	79,300	
Manage HR	72	108	36	144	
Other Operational	72	108	36	144	
Training & Development	0	3,000	3,000	4,000	
Wages and Other Employee Costs	0	3,000	3,000	4,000	
SUB-TOTAL:- COUNCIL SERVICES	582,547	696,331	113,784	940,774	
NON-COUNCIL SERVICES					
Outstations Civil Works	12,207	12,450	243	16,600	
Other Operational	12,207	12,450	243	16,600	
Outstations Housing Repairs & Maintenance	1,886	4,275	2,389	5,700	
Other Operational	1,886	4,275	2,389	5,700	
Homelands Extra Allowance	0	11,078	11,078	14,770	HEA work yet to commence at Philipsons Bore
Other Operational	0	11,078	11,078	14,770	
Operate Swimming Pools	95,229	143,190	47,961	141,890	
Wages and Other Employee Costs	56,041	79,670	23,629	79,670	Salaries underspent due to casual staff engagement less than planned.
Other Operational	39,188	63,520	24,333	62,220	Operational underspent due to may factors including final utility bills yet to be received.
Commercial Operations					
Essential Services	85,959	81,821	(4,138)	111,410	
Wages and Other Employee Costs	61,662	56,858	(4,804)	77,800	
Other Operational	24,298	24,964	666	33,610	
MES SPG Projects	17,095	0	(17,095)	0	Budget was to 000 (Alice Springs) and expenditure allocated as approved and as it has occurred.
Other Operational	17,095	0	(17,095)	0	
Airstrip Maintenance	10	720	710	960	
Other Operational	10	720	710	960	

{March 2020 - Local Authority Expenditure Detail by Location1_ORG_NAME}

SLGIF Projects	10,812	0	(10,812)	0	Budget was to 000 (Alice Springs) and expenditure allocated as approved and as it has occurred.
Other Operational	10,812	0	(10,812)	0	
Community Services					
Community Safety	178,381	165,957	(12,424)	226,660	
Wages and Other Employee Costs	146,853	136,278	(10,575)	186,480	
Other Operational	31,528	29,679	(1,848)	40,180	
Youth Services	324,967	355,959	30,991	480,360	
Wages and Other Employee Costs	198,361	207,892	9,531	287,590	
Other Operational	126,606	148,066	21,460	192,770	Expenditure less than budgeted this period. Underspend is planned to be spent in the next quarter.
Children's Services	287,096	333,437	46,341	449,080	
Wages and Other Employee Costs	144,396	156,740	12,344	214,420	
Other Operational	142,700	176,697	33,997	234,660	Expenditure less than budgeted this period. Underspend is planned to be spent in the next quarter.
SUB-TOTAL:- NON-COUNCIL SERVICES	1,013,642	1,108,887	95,244	1,447,430	
TOTAL	1,596,189	1,805,217	209,029	2,388,204	

The variance is over 10% or \$10,000 due to more money being spent than budget.
 The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	1,061	4,000	2,939	4,000

FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER	11.2
TITLE	Local Authority Meeting Process and Timing
REFERENCE	- 269949
AUTHOR	Darren Pfitzner, Manager Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The order of agenda items for Local Authority meetings was changed recently to align with changes made to the order of agenda items for Council meetings. While this was an adjustment made across all its meeting agendas, MacDonnell Regional Council (MRC) is interested to know if this affects the running of Local Authority meetings and hear suggestions from members about other improvements that could be made to the meeting format and content.

MRC also asks the Local Authority to consider the impacts and benefits if it were to hold meetings at different times of the day. Particular consideration is asked of meetings being held after work hours and whether this would then appeal to a broader range of people becoming Local Authority members.

RECOMMENDATION

That the Santa Teresa Local Authority note and accept this report and provide feedback.

BACKGROUND

The Local Authority has traditionally had its meetings begin in the morning and run during business hours.

While MRC staff in communities are able to become Local Authority members, they are remunerated at their normal rate of pay. Other community members working for other organisations may be restricted from becoming Local Authority members as they cannot get time away from their job.

Often the people who are good at thinking about money and government things are working for NGOs or government agencies in the community, while most community meetings are held during the day when they cannot always participate. This meeting needs to weigh up whether such a change could open up the Local Authority membership to involve more community members.

If Local Authority meetings were held outside of business hours, the Council office would need to remain open to host the meeting, staff would be required to remain, supporting staff from Alice Springs, ward councillors and the president would need to be accommodated overnight.

ISSUES, CONSEQUENCES, OPTIONS

Community members would be required to give up some nights with their family to attend Local Authority meetings to address broader community matters.

FINANCIAL IMPLICATIONS

A change to the scheduled meeting time would possibly enable existing and new Local Authority members to receive remuneration in addition to the income they earn during business hours.

This kind of change would also see some increases in the cost for MRC to administer the secretariat support to the Local Authority meetings and for Councillor's attendance to be supplemented. These matters would need to be addressed in the forthcoming 2020/21 budget.

CONSULTATION

Regional Plan Goal: 3.3.1.1

ATTACHMENTS:

There are no attachments to this report.

GENERAL BUSINESS AS RAISED AT ITEM 6.2



ITEM NUMBER 12.1
TITLE General Business
REFERENCE - 269904
AUTHOR Robert Rabotot, Governance Officer

LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business. We are now discussing the matters raised as follow:

RECOMMENDATION

That the Santa Teresa Local Authority note and discuss the items raised at Item 6.2.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....
- 6:.....
- 7:.....
- 8:.....
- 9:.....
- 10:.....

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Santa Teresa Local Authority
Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER 13.1
TITLE Other non-Council Business
REFERENCE - 269905
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Department of Local Government, Housing and Community Development provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business. We are now discussing the matters raised as listed below:

RECOMMENDATION

That the Santa Teresa Local :

- a) Note and discuss the Non-Council Business items raised at Item 6.3; and,
- b) Note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

ACTION REGSITER

Date raised	Issue	Detail	Update
23 Oct 19	Room to Breathe Program	Res.73 That the Santa Teresa Local Authority request information and update from NTG Housing related to the Room to Breathe Program.	

23 Oct 19	Housing needs of grieving families and accommodating Sorry Business practices	Res.74 That the Santa Teresa Local Authority request information from NTG Housing on meeting the housing needs of grieving families and accommodating Sorry Business practices.	
23 Oct 19	Clearing side of the road near Yam Creek	Res.81 That the Santa Teresa Local Authority request NTG to remove vegetation on the side of the road in the area of Yam Creek due to the impact on visibility of animals at night.	
23 Oct 19	Repairs, maintenance and tenancy agreements	Res.103 That the Santa Teresa Local Authority request clarification from NTG Housing on which company is responsible for repairs, maintenance and tenancy agreements in the Santa Teresa Community.	
23 Oct 19	NT Police to reschedule meetings Community Safety Action Plan	Res.104 That the Santa Teresa Local Authority request NT Police to reschedule meetings Community Safety Action Plan so there is no conflict with the dates of the Santa Teresa Local Authority Meetings.	

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Department of Housing and Community Development

ATTACHMENTS:

There are no attachments to this report.