



## **AGENDA**

# **TITJIKALA LOCAL AUTHORITY MEETING WEDNESDAY, 8 NOVEMBER 2017**

The Titjikala Local Authority Meeting of the MacDonnell Regional Council will be held at the Community Council Office on Wednesday, 8 November 2017 at 10:30am.



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**MACDONNELL COUNCIL CODE OF CONDUCT**

**ITEM NUMBER** 4.1  
**TITLE** MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**RECOMMENDATION**

**That the Titjikala Local Authority note the Council Code of Conduct.**

**MacDonnell Regional Council Code of Conduct****Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

**Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

**Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

**Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

**Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

**Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

**Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

**Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

**CONFLICTS OF INTEREST**

<b>ITEM NUMBER</b>	4.2
<b>TITLE</b>	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

**RECOMMENDATION**

**That the Titjikala Local Authority note the Conflict of Interest Policy and declare any conflicts either now or as they arise.**

**BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

**Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

**Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or

council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

#### **Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

#### **If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

#### **Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

#### **ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

**CONFIRMATION OF PREVIOUS MINUTES**

<b>ITEM NUMBER</b>	5.1
<b>TITLE</b>	Action Register
<b>REFERENCE</b>	- 178387
<b>AUTHOR</b>	Gracie-Rose Matteucci, Governance Officer

**SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**RECOMMENDATION**

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

**BACKGROUND**

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

***Action Item- Fencing around Telstra tower (raised on 9/03/2017)*****Summary of action item:**

That the Local Authority request the Centre for Appropriate Technology (CAT) ask Telstra to assess the safety of the fencing around the mobile phone tower.

**Update from Telstra Service Stream**

**There is an anti-climb device fitted to bar access up the mast.**

***Action Item- Caravan (raised on 6/04/2017)*****Summary of action item:**

The LA committee: instruct Catholic Care utilise the caravan that is at the tourist precinct and move it to the men's shed for training of community members; Request Council follow up with Catholic Care regarding using the Caravan at the tourist precinct as a training room shed; Authorise up to \$10,000 for the installation of the commentary box at the football oval using an existing council container; Request Council have a design completed in consultation with Catholic Care to be authorised by Local Authority members Philip Wilyuka and Douglas Wells.

**Update: Update to be provided at meeting**

***Action Item- Community Services (raised on 8/08/2017)*****Summary of action item:**

Request Council invite the Manager of Home Care to the next Local Authority meeting to discuss the meals and weekend hampers that are provided to Home Care clients.

**Update:**

**MRC Home Care Manager, Praveen Gopal, will be in attendance**

**CONSULTATION**

Executive Leadership Team

**CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	5.2
<b>TITLE</b>	Confirmation of previous minutes and special minutes
<b>REFERENCE</b>	- 178390
<b>AUTHOR</b>	Gracie-Rose Matteucci, Governance Officer

**SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

**RECOMMENDATION**

**That the Local Authority note and confirm the minutes of the previous meeting.**

**BACKGROUND**

Local Authority members are to consider the presented unconfirmed minutes and special meeting minutes carefully before they decide if they are a true record of their last meeting.

**ATTACHMENTS:**

- 1 Unconfirmed minutes of Local Authority meeting held 2 August 2017



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE  
COMMUNITY COUNCIL OFFICE ON WEDNESDAY, 2 AUGUST 2017 AT 10:30AM

**1 MEETING OPENING**

The meeting was declared open at 10:20am

**2 WELCOME**

2.1 Welcome to Country

**2.1 Attendance**

Local Authority Members: Margaret Orr (Chairperson), Helen Katatuna, Dennis Douglas, Douglas Wells, Durrie Farmilo, Philip Wilyuka (arrived at 12:30pm)

Councillors: Cr Greg Sharman, Cr Richard Doolan

Council Employees: Gracie Matteucci (Senior Governance Officer), Graham Murnik (Director of Service Centre Delivery), Jacinta Barbour (Governance Officer), Gerard Lessels (Council Service Coordinator), Jilliane Renner (MacYouth)

Others: Bruce Fyfe (Dept. Housing & Community Development), Jessica Harries (Centre for Disease Control),

**2.2 Apologies/Absentees**

Apologies: Nil

Absentees: Cr Jacob Hoosan, Cr Louise Cavanagh, Roger Wilyuka

**2.2 Resignations - Nil**

**2.1 MacDonnell Council Code of Conduct**

**48 RESOLVED (Dennis Douglas/Douglas Wells)**  
That the Titjikala Local Authority note the Council Code of Conduct.

**2.2 Conflict of Interests**

**49 RESOLVED (Cr R Doolan/Margaret Orr)**  
That the Titjikala Local Authority note and declare any conflict of interests.

**5.1 CONFIRMATION OF PREVIOUS MINUTES AND SPECIAL MINUTES****EXECUTIVE SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting and the special meeting minutes.

**50 RESOLVED (Dennis Douglas/Douglas Wells)**  
That the Local Authority note and confirm the minutes of the previous meeting held on 11 May 2017.

**5.2 ACTION REGISTER****EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**51 RESOLVED (Cr R Doolan/Dennis Douglas)**  
That the Local Authority:

1. Note the progress reports on actions from the minutes of previous meetings as received;
2. Close the item regarding Workshop shade;
3. Close the item regarding Alice Well Outstation.

**6.1 LOCAL AUTHORITY PROJECT REPORT & DISCRETIONARY FUNDS****EXECUTIVE SUMMARY:**

The Local Authority agreed at their Provisional Meeting on 9 March 2017 to confirm their Local Authority Project Funds spending decisions during a Special Meeting to be held on 6 April 2017.

Separately, Local Authorities receive \$4,000 annually from Council for use on community beneficial projects chosen by the Local Authorities.

**52 RESOLVED (Douglas Wells/Cr R Doolan)**  
That the Local Authority:

1. Note and accept the progress of their LA projects;
2. Request Council get quotes for different sized playgrounds (location TBC);
3. Named the park on the southern end of community 'Mavis and Dora Wari Park'.  
The proposed name is to be displayed on the community notice board for 30 days to allow anyone in the community to dispute the name;
4. Request quotes for a tyre changing station at Titjikala.

*MacYouth attended the meeting to let the Local Authority know they have used the allocated \$2509 in discretionary funds as a Titjikala Store credit. They have been purchasing food every Saturday which is being given to the kids they take out on bush trips. This arrangement is ongoing every Saturday until the funds are spent.*

**7.1 SERVICE DELIVERY REPORT****EXECUTIVE SUMMARY:**

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Titjikala, and documents any other relevant issues.

**53 RESOLVED (Dennis Douglas/Douglas Wells)**  
**That the Local Authority note and accept the Service Delivery Report**

**7.2 COMPLAINTS RECEIVED****EXECUTIVE SUMMARY:**

This report provides an update to the Local Authority about complaints received regarding Council Service Delivery.  
 Nil Complaints Received.

**54 RESOLVED (Cr R Doolan/Margaret Orr)**  
**That the Local Authority note that no complaints were received this reporting period.**

**7.3 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT****EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**55 RESOLVED (Dennis Douglas/Cr R Doolan)**  
**That the Local Authority:**

1. Note and accept the Community Services report;
2. Request Council invite the Manager of Home Care to the next Local Authority meeting to discuss the meals and weekend hampers that are provided to Home Care clients.

**9.1 HARM MINIMISATION - ALCOHOL ACTION INITIATIVES****EXECUTIVE SUMMARY:**

Anjali Palmer from the NT Dept of Health Harm Minimisation Unit will be in attendance to provide an update on the projects they have conducted and to get feedback from the Local Authority.

**56 RESOLVED (Douglas Wells/Cr R Doolan)**  
**That the Local Authority note and accept the deputation from Harm Minimisation Officer Anjali Palmer.**

*11:30am – Philip Wilyuka joins meeting*

**9.2 TRACHOMA - CENTRE FOR DISEASE CONTROL (CDC)****EXECUTIVE SUMMARY:**

This year CDC are doing Trachoma Screening and Mass Drug Administrations (MDA)/Community wide treatments for the Trachoma infection. They would like to present to the Local Authority to let you know about the program and the reasons why they are visiting. They will also be free to answer any questions

**57 RESOLVED (Dennis Douglas/Douglas Wells)**  
**That the Local Authority note and accept the presentation from the Centre for Disease Control (CDC) regarding Trachoma.**

This is page 3 of 4 of the Minutes of the Titjikala Local Authority Meeting held on Wednesday, 2 August 2017

**10.1 OTHER NON-COUNCIL BUSINESS**

**EXECUTIVE SUMMARY:**

The Department of Housing and Community Development will be in attendance to provide any updates necessary and answer queries from the Local Authority as they arise.

**RECOMMENDATION**

That the Local Authority note and accept any information or updates from the Department of Housing and Community Development.

**DATE OF NEXT MEETING - WEDNESDAY 8 NOVEMBER, 2017**

**MEETING CLOSE**

The meeting terminated at 12pm.

This page and the preceding 3 pages are the minutes of the Titjikala Local Authority Meeting held on Wednesday, 2 August 2017 and are UNCONFIRMED.

UNCONFIRMED

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**LOCAL AUTHORITY PLANS**

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<b>ITEM NUMBER</b>	6.1
<b>TITLE</b>	Local Authority Project Report
<b>REFERENCE</b>	- 178382
<b>AUTHOR</b>	Graham Murnik, Director Service Centre Delivery

**SUMMARY:**

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Local Government and Community Services.

**RECOMMENDATION**

**That the Local Authority note and accept the progress of their LA projects.**

**Current projects underway:**

1. Commentary Box at the football oval: *only allocate \$10,000 to this project instead of the original agreed \$15,000.*  
**Update: In progress with Catholic Care**
2. Quotes for different sized playgrounds (location TBC);  
**Update: Quotes attached**
3. Named the park on the southern end of community 'Mavis and Dora Wari Park'. The proposed name is to be displayed on the community notice board for 30 days to allow anyone in the community to dispute the name;  
**Update: In progress**
4. Quotes for a tyre changing station at Titjikala.  
**Update: to be discussed at meeting (\$15,000)**
5. First Circles Grant to upgrade picnic area at Sports Ground  
**Update to be provided at meeting**

**ISSUES/OPTIONS/CONSEQUENCES**

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

**FINANCIAL IMPACT AND TIMING**

Funds from the grant have two years from the date of issue to be acquitted (i.e. 1 July 2016 until 30 June 2018).

**CONSULTATION**

The Local Authority and community

**ATTACHMENTS:**

- 1 Quote from Playquip
- 2 Quote from FORPARK Australia
- 3 Quote from RCA

QUOTE  
3



**PLAYQUIP**  
E: admin@playquip.com.au

MacDonell Regional Council

28/07/2017

Dear Ken Newman

**Re Playstructure for Imanpa Community**

Thank you for the opportunity to quote the following works.

Supply ex Alice Springs structure # SS31006	\$26750 plus GST
Install structure	\$9163 plus GST

Playquip will supply concrete, labour and equipment to carry out the project.

Playquip will undertake a services check prior to work commencing

Council to supply accommodation and site preparation

All underground services to be marked prior to commencing works.

NB This quote is current for 30 days and requires a 40 % deposit on acceptance

Yours Faithfully

Michael Lademan

Sales rep

**Contact Us:**



08 8250 0535



08 8283 3644



admin@playquip.com.au

Proudly Australian Made



**FORPARK AUSTRALIA (SA/NT)**

KEIPAUL PTY LTD T/A Forpark /Australia (SA) A.C.N. 078 379 825 A.B.N. 98 503 810 577  
P.O. Box 715  
Modbury SA 5092  
Phone: (08) 8283 3611 Fax: (08) 8283 3644  
Mobile: 0417 816 516  
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Web Page: [www.forparkaust.com.au](http://www.forparkaust.com.au)

*Quote*

Saturday, July 29, 2017

MacDonnell Regional Council  
Attention Ken Newman

Hi Ken

**RE: Playstructure for Imanpa Community**

Thank you for the opportunity to quote for your Equipment requirements.

I have pleasure in submitting the following quote for your consideration

Supply ex Alice springs freight depot SS3-1006	\$23,500 plus GST
Install the Playstructure	\$8500 plus GST

**Additional Note:**

Above prices do not include Gst. The quote for supply and install assumes that the area required if flat/level and big enough for compliance.  
Forpark will supply all concrete and equipment  
Council to supply accommodation FOC and prepare the site.

If we can be of further help or you wish to make further changes, please do not hesitate to call on the above numbers.

Yours Sincerely,

*Keith S Anderson*

*Managing Director*

*Preferred  
Quote*

Proudly manufacturing playground equipment in Australia since 1979



First Circles  
Imanpa  
Quote 1



Tuesday 25<sup>th</sup> July 2017

MacDonnell Regional Council  
Imanpa Community  
RCA QUOTE Ref # 5365

Dear Ken Newman,

**RE: Quote for Requested Playground SS3-1006**

Thank you for the opportunity to quote the above.

I have summarized our submission below for your convenience: -

**Supply Only**

Supply Only one x SS3-1006 playground structure to Alice Springs.

Cost	\$25,250.00
GST	\$ 2,525.00
<b>Total Cost</b>	<b>\$27,775.00</b>

**Install Only**

Install Only one x SS3-1006 playground structure in Imanpa Community.

Cost	\$8,229.50
GST	\$ 822.50
<b>Total Cost</b>	<b>\$9,052.45</b>

Accommodation to be provided by the client for the duration of install works. Site preparation is the responsibility of the client.

**NB: This quote supersedes all previous quotes**

**Additional Note: Prices include freight to Alice Springs.**

Certification certificates for all play equipment will be issued with final invoice.

If we can be of further help or you wish to make further changes please do not hesitate to call on the below numbers.

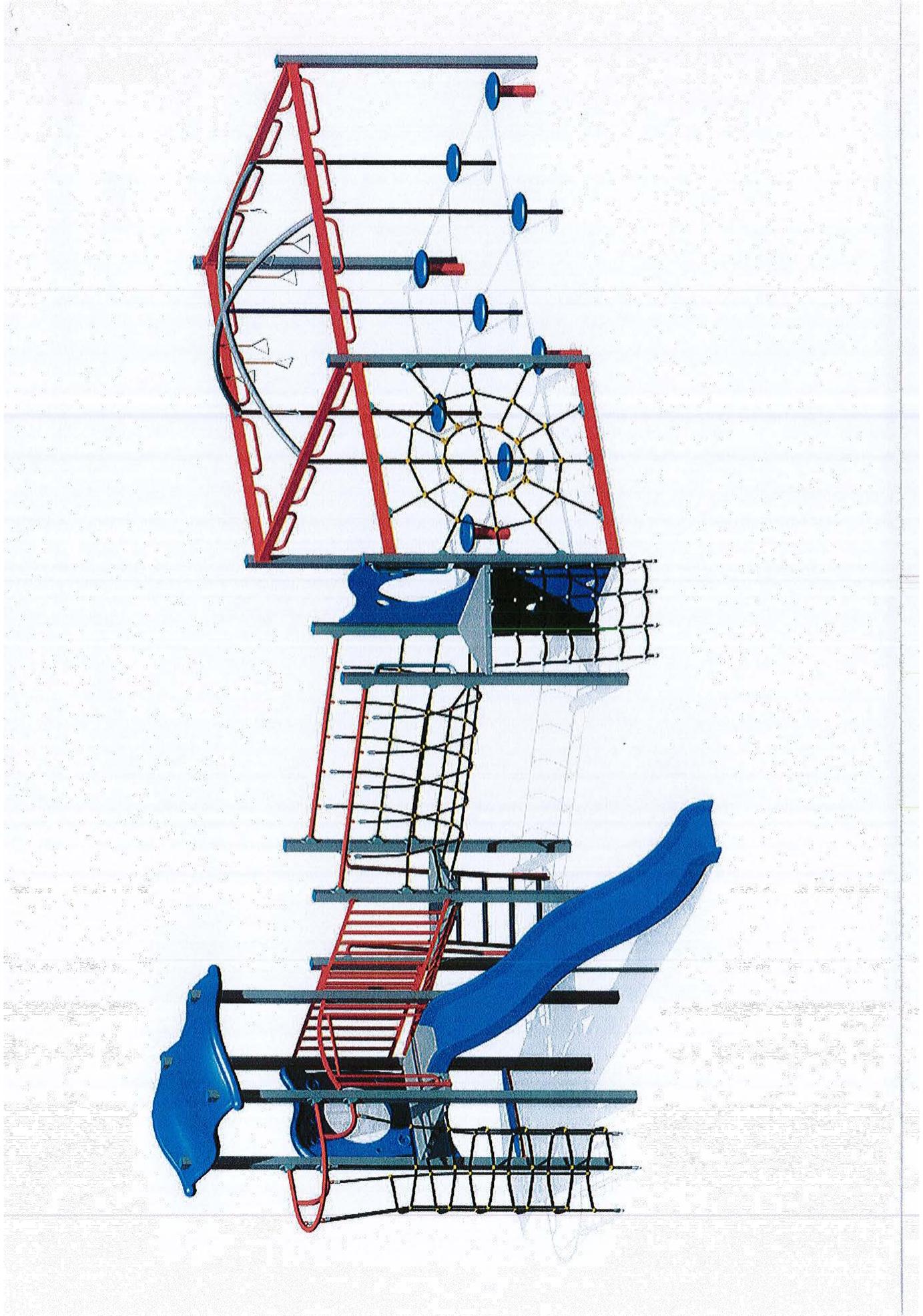
Yours Sincerely

*pp Melissa Spain*

Dennis Dalwood  
NT State Manager  
Recreational Concepts Australia Pty Ltd



PO Box 10 • Adelaide River, NT • 0846 • ABN 68 130 324 551 • P: 1300 668 090 • M: 0447 980 500 • E: [melissa@rcaust.com.au](mailto:melissa@rcaust.com.au)  
• [www.rcaust.com.au](http://www.rcaust.com.au)



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**LOCAL AUTHORITY PLANS**

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<b>ITEM NUMBER</b>	6.2
<b>TITLE</b>	Discretionary Funds - Titjikala
<b>REFERENCE</b>	- 178379
<b>AUTHOR</b>	Graham Murnik, Director Service Centre Delivery

**SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money can not be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

**RECOMMENDATION**

**That the Local Authority discuss what to spend their 2017/18 discretionary funds on.**

At the meeting on 11 May 2017, the LA allocated its remaining \$2,509 in 2016/17 Discretionary Funds to the MRC Youth Program at Titjikala to buy food from the community store for overnight trips, activities and excursions.

**Update: ongoing (\$1,335.85 remains unspent)**

**ISSUES/OPTIONS/CONSEQUENCES**

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

**FINANCIAL IMPACT AND TIMING**

Funds from the grant have one year from the date of issue to be acquitted (i.e. 1 July 2016 until 30 June 2017).

**CONSULTATION**

The Local Authority and community

**COUNCIL LOCAL GOVERNMENT**

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<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Nominations for Titjikala Local Authority
<b>REFERENCE</b>	- 176506
<b>AUTHOR</b>	Gerard Lessels, Council Service Cordinator

**SUMMARY:**

There is currently 1 vacant position on the Titjikala Local Authority. Nominations for this position closed on 2 October 2017. The Council is seeking a good community member that will be assertive and help put forward ideas to make the community better. Council makes the appointments to Local Authorities at its next Ordinary Council meeting after hearing from the Local Authorities and the communities about the suitability of nominee(s).

**RECOMMENDATION**

**That the Local Authority consider people that might want to be on the Local Authority and could get a nomination form to council**

**BACKGROUND**

The Titjikala Local Authority is made up of 7 local members and 4 Councilors. They have 4 Local Authority meetings a year and discuss things like council service delivery, project funding and project ideas and progress, finances etc.

**CONSULTATION**

Community Service Coordinator  
Local Authority members

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**COUNCIL LOCAL GOVERNMENT**

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<b>ITEM NUMBER</b>	7.2
<b>TITLE</b>	Service Delivery Report
<b>REFERENCE</b>	\\5 - GOVERNANCE ADMINISTRATION\03 - LOCAL AUTH MTGS\TITJIKALA\09 - 2017 MEETINGS\MEETING 4 - 178389
<b>AUTHOR</b>	Gerard Lessels, Council Service Cordinator

**SUMMARY:**

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Titjikala, and documents any other relevant issues.

**RECOMMENDATION:**

**That the Local Authority note and accept the Service Delivery Report.**

**Key Council Services Achievements and Relevant Issues****Animal Management**

- At the time of writing this report the Vet has not visited community
- The Pig numbers are on the increase again with the birth of another litter being a total of 5 piglets
- Hanna from the Government department of Health visited the Community on the 25/09/17 to see if we can implement a health awareness program and possibly a pig management program. Give update
- Vets will visit the Community on the 30/11/17 and the 1/12/17 a full report will be available at the next LA meeting

**Cemetery Management**

- The Cemetery has not been used since the last meeting
- The Civil Team has done numerous rubbish pickups and a session on fence maintenance was performed.
- Community needs to be vigilant about the Cemetery gates being kept shut so that the station cattle cannot gain access and damage grave sites

**Parks and Open Spaces**

- We still have no name for the south park
- Numerous rubbish collections have taken place and the solar light in southpark is in working order. The shade structure in south park has commenced.

**Sports Grounds**

- Rubbish removal has taken place a number of times.
- The commentator box is still with Catholic Care at the Mens' Shed being worked on as part of the white card qualification

**Waste Management**

- The pondage dams and spillways have been completed and the water mitigation works with the tyres have been finalised.
- All the internal signage and external signage have been erected
- The waste management depot is closed to the public 24/7 now due to insurance and WH&S issues and Legislation ie Duty of Care

- Community members should be reminded that rubbish is collected on the Monday and Thursday of each week and bins must be placed outside the house yards for ease of collection by the Civil Team

**Other Relevant Matters**

- The solar light at the eastern end of the Basketball court has been erected and is operational
- The shade structure on the western side of the shop has been started.
- The First Circle Site at the eastern side of the softball oval has been given the all clear from CLC .The project had commenced with the erection of a solar light. Hopefully the shade shelter will commence soon
- The new street sweeper has been used numerous times and is very effective in keeping the streets clean
- The trees that were planted around the community and the cemetery are being watered on a regular basis but are struggling with the heat
- The second planting of trees have been completed and the softball oval had trees planted around it hopefully for shade in years to come and the old tourist area has had shrubs planted around it to assist in dust control.
- The Civil team wishes to thank the community as there has been a drastic reduction in community members using the MRC workshop for personal usage. Well done and thankyou
- The Civil Team wishes to also thank the community as many members put in a great effort to tidy up their yards for the Tidy Town judging
- Mosquito management has been discussed with the Heath Department and at the time of the report being written there was talk that a research program may take place to obtain some solid data for Central Australia to assist with the growing tyre problem
- There have been numerous projects completed at the outstations. Walkabout Bore has had a new solar bore, generator and housing, Mt Peachy has had new solar system and battery bank installed , there have been numerous maintenance jobs completed and up to date. Alice Well has had a preliminary assessment done since being put back on the books with MRC.

**COUNCIL LOCAL GOVERNMENT**

<b>ITEM NUMBER</b>	7.3
<b>TITLE</b>	Community Service Titjikala Local Authority Report
<b>REFERENCE</b>	- 178487
<b>AUTHOR</b>	Rohan Marks, Director Community Services

**SUMMARY:**

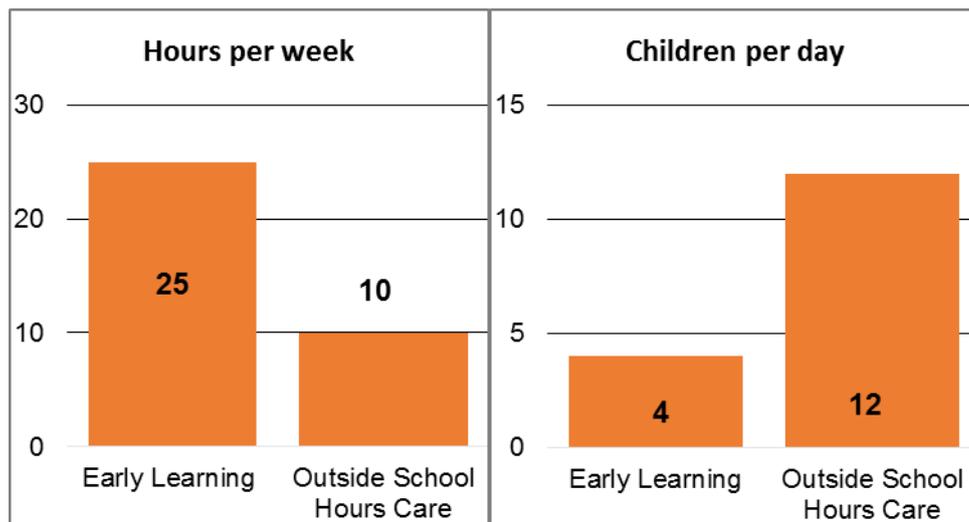
This report provides an update on Community Services program delivery.

**RECOMMENDATION**

That the Local Authority note and accept the Community Services report.

**CHILDREN'S SERVICES****Service Delivery and Engagement**

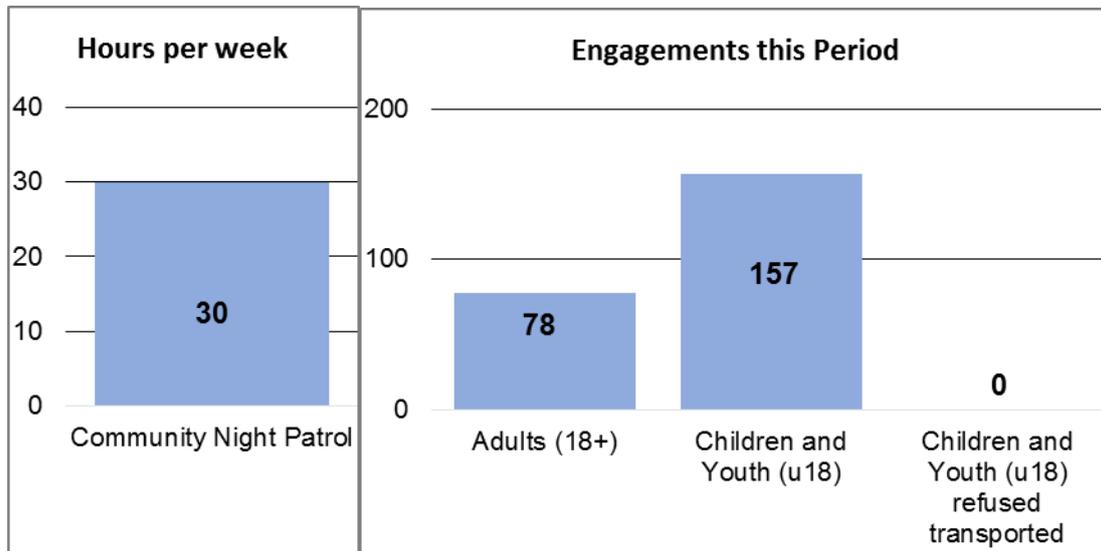
- All Children Service programs were fully delivered during this reporting period except for a 3 days when the Educators were involved in Sorry Business.
- In the October school holidays an average of fifteen children attended the Vacation Care Program.

**Other Updates**

- Two Educators attended training in Alice Springs as part of their course work for a Certificate III in Early Childhood Education and Care, being completed through Batchelor.

**COMMUNITY SAFETY****Service Delivery and Engagement**

- All Community Safety services fully delivered this reporting period



### Other Updates

- Members are now conducting day shifts 8am to midday (assisting getting children to school) and evening shift 6pm to midnight.
- Titjikala Community Safety members supported the Santa Teresa Sports Weekend and the Santa Teresa Battle of the Bands.

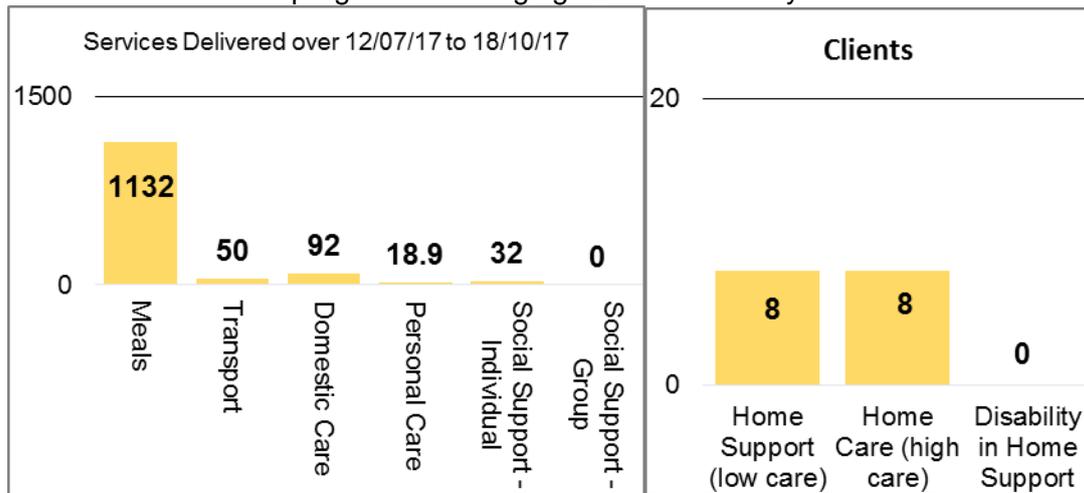
### Members of Titjikala Community Safety Team



**HOME CARE**

**Service Delivery and Engagement**

- The School nutrition program is averaging 32 children a day.



**Other Updates**

- Charles Darwin University visited Titjikala Home Care centre and delivered Certificate III in Individual Support training.
- A Nutritionist visited in August and helped the team to review their menus and food safety practices. The team will be implementing a new menu in consultation with clients.

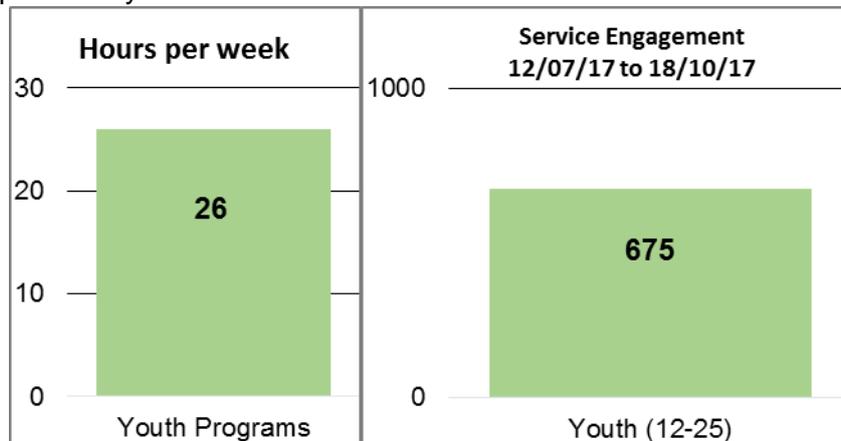
**Photos**

- Acting Team Leader, Janie Dianne Campbell showing the ropes to Valdwyn Moneymoon, Home Care Assistant
- Donna Palmer hangs out client's colourful blankets.



**YOUTH SERVICES****Service Delivery and Engagement**

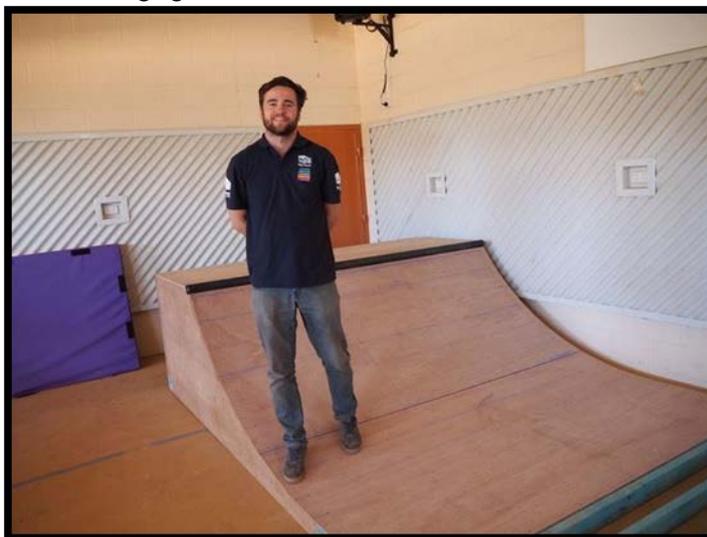
- All youth programs fully delivered this reporting period.
- During this reporting period the Titjikala Youth Program averaged 8 to 15 young people per activity.

**Other Updates**

- MacYouth partnered with Waltja for a three day trip to Dalhousie Springs, taking a number of youth along for this adventure
- The Youth Engagement Officer in Titjikala made improvements to the Youth facility – equipping the music room, setting up the computer room and constructing and installing a new skateboard ramp with the assistance of young people.
- Programs this period included; Basketball, Bush Trips, Computers, Skate Boarding, movie nights, discos and Band Practice.
- Young People are regularly attending Youth board meetings.
- All staff are continuing training in Certificate II in Sport and Recreation.

**Photo**

- Titjikala Youth Engagement Officer with new Skateboard Ramp

**CONSULTATION**

Executive Leadership Team  
 Acting Manager Children's Services – Helen Meredith  
 Manager Community Safety – Paul Dickson  
 Manager Home Care – Praveen Gopal  
 Manager Youth Services – Bianca Rayner

**FINANCE**

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<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Expenditure Report as at 30 September 2017
<b>REFERENCE</b>	- 178532
<b>AUTHOR</b>	Sheree Kane, Coordinator Grants

**SUMMARY:**

The expenditure report shows spending until 30 September 2017 in the Local Authority's community.

**RECOMMENDATION**

**That the Local Authority note and accept the expenditure report as at 30 September 2017.**

**BACKGROUND**

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

**FINANCIAL IMPLICATIONS**

The attached report details the expenditure for the Local Authority which is part of the Council's approved budget.

**ATTACHMENTS:**

- 1 Expenditure report as at 30 September 2017

{Draft September 2017 - Local Authority Expenditure Detail by Location1\_ORG\_NAME}

MacDonnell Regional Council - Titjikala					
Expenditure by Community as at 30th September 17					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
<b>COUNCIL SERVICES</b>					
<b>Service Centre Delivery</b>					
<b>Manage Council Buildings &amp; Facilities</b>	7,524	20,292	12,768	81,167	
Other Operational	7,524	20,292	12,768	81,167	This budget is for repairs and maintenance and is only spent as required.
<b>Maintain Roads</b>	369,770	2,053	(367,718)	8,210	
Wages and Other Employee Costs	182	480	298	1,920	
Other Operational	369,589	1,573	(368,016)	6,290	Roads budget has not been split by Community.
<b>Manage Council Service Delivery</b>	31,538	41,783	10,245	158,300	
Wages and Other Employee Costs	27,180	31,166	3,985	115,830	Overall underspend due to costs being less than expected.
Other Operational	4,358	10,618	6,260	42,470	
<b>Civil Works</b>	76,477	81,109	4,631	305,890	
Wages and Other Employee Costs	55,951	65,546	9,595	243,640	
Other Operational	20,526	15,563	(4,964)	62,250	
<b>Parks, Ovals and Public Spaces</b>	695	8,973	8,278	35,893	
Other Operational	695	8,973	8,278	35,893	
<b>Street &amp; Public Lighting</b>	0	1,208	1,208	4,830	
Other Operational	0	1,208	1,208	4,830	
<b>Council Engagement</b>					
<b>Local Authorities</b>	1,961	20,627	18,665	82,230	
Other Operational	1,961	19,702	17,740	78,530	Projects to be funded agreed but not fully spent.
<b>Support and Administration</b>					
<b>Staff Housing</b>	78,054	22,300	(55,754)	89,200	
Other Operational	11,127	20,700	9,573	82,800	
Capital	66,927	1,600	(65,327)	6,400	Replacement of Dongas due in 2016/17 Financial Year arrived late.
<b>Manage HR</b>	0	83	83	330	
Other Operational	0	83	83	330	
<b>Training &amp; Development</b>	0	1,040	1,040	4,160	
Wages and Other Employee Costs	0	1,040	1,040	4,160	
<b>SUB-TOTAL:- COUNCIL SERVICES</b>	<b>566,020</b>	<b>199,004</b>	<b>(367,016)</b>	<b>768,360</b>	
<b>NON-COUNCIL SERVICES</b>					
<b>Outstations Civil Works</b>	34,543	70,875	36,332	238,240	
Wages and Other Employee Costs	33,620	36,168	2,547	134,390	
Other Operational	923	34,708	33,785	103,850	Underspent operational costs due to less than expected Contractor works.
<b>Outstations Housing Repairs &amp; Maintenance</b>	13,663	26,188	12,525	87,660	
Wages and Other Employee Costs	319	0	(319)	0	
Other Operational	13,343	26,188	12,844	87,660	Contractor works expenses less than budgeted.
<b>Homelands Extra Allowance</b>	11,458	34,125	22,667	136,500	
Other Operational	11,458	34,125	22,667	136,500	Works underway awaiting invoices from Contractors.
<b>Commercial Operations</b>					
<b>Essential Services</b>	23,482	28,106	4,624	106,140	
Wages and Other Employee Costs	23,413	22,356	(1,057)	83,140	
Other Operational	69	5,750	5,681	23,000	
<b>Centrelink</b>	8,362	15,037	6,675	55,850	
Wages and Other Employee Costs	8,362	15,037	6,675	55,850	
<b>Manage Projects</b>	417,314	181,370	(235,944)	725,482	
Wages and Other Employee Costs	0	1,170	1,170	4,680	
Other Operational	417,314	180,200	(237,114)	720,802	Commitments plus actual expenditure
<b>Community Services</b>					
<b>Community Safety</b>	51,394	48,372	(3,021)	180,670	
Wages and Other Employee Costs	49,412	45,067	(4,345)	167,450	
Other Operational	1,981	3,305	1,324	13,220	
<b>Youth Development</b>	46,685	55,977	9,292	211,540	

{Draft September 2017 - Local Authority Expenditure Detail by Location1\_ORG\_NAME}

Wages and Other Employee Costs	44,806	43,699	(1,107)	162,430	
Other Operational	1,879	12,277	10,398	49,110	Underspent operational costs due to less than expected.
<b>Home Care Services</b>	<b>47,842</b>	<b>105,900</b>	<b>58,058</b>	<b>377,299</b>	
Wages and Other Employee Costs	30,458	31,818	1,360	116,020	
Other Operational	17,384	74,083	56,698	261,279	Services are budgeted to cater for maximum potential demand. Expenditure reflects current service use by clients.
<b>Children's Services</b>	<b>96,598</b>	<b>113,647</b>	<b>17,048</b>	<b>439,730</b>	
Wages and Other Employee Costs	55,914	71,884	15,971	272,680	Staff not working all allocated hours.
Other Operational	40,685	41,762	1,078	167,050	
<b>SNP School Nutrition Program</b>	<b>6,079</b>	<b>15,687</b>	<b>9,608</b>	<b>62,750</b>	
Wages and Other Employee Costs	0	7,735	7,735	30,940	
Other Operational	6,079	7,952	1,873	31,810	
<b>Children's Services</b>	<b>0</b>	<b>2,113</b>	<b>2,113</b>	<b>8,450</b>	
Wages and Other Employee Costs	0	1,070	1,070	4,280	
Other Operational	0	1,043	1,043	4,170	
<b>Self Funded Sport and Rec</b>	<b>0</b>	<b>375</b>	<b>375</b>	<b>1,500</b>	
Other Operational	0	375	375	1,500	
<b>SUB-TOTAL:- NON-COUNCIL SERVICES</b>	<b>757,420</b>	<b>697,772</b>	<b>(59,648)</b>	<b>2,631,811</b>	
<b>TOTAL</b>	<b>1,323,440</b>	<b>896,776</b>	<b>(426,664)</b>	<b>3,400,171</b>	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	2,328	4,000	1,672	4,000

**FINANCE**

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<b>ITEM NUMBER</b>	8.2
<b>TITLE</b>	Annual Report 2016/17 & June Expenditure
<b>REFERENCE</b>	- 178529
<b>AUTHOR</b>	Sheree Kane, Coordinator Grants

**SUMMARY:**

The Local Authority is asked to receive and note the June 2017 Financial Report and the Council's Annual Report for the Financial Year ended 30 June 2017.

**RECOMMENDATION**

**That the Local Authority note and accept the June 2017 Financial Report and the Council's Annual Report for 2016/17 Financial Year.**

**BACKGROUND**

The June 2017 Expenditure Report and the Council's Annual Report are provided for the Local Authority's information.

**FINANCIAL IMPLICATIONS**

The Expenditure Report shows all information for the Year Ending 30 June 2017.

**CONSULTATION**

Executive Leadership Team  
Council's Elected Members

**ATTACHMENTS:**

- 1 Expenditure report as at 30 June 2017

{Draft June 2017 - Local Authority Expenditure Detail by Location1\_ORG\_NAME}

<b>MacDonnell Regional Council - Titjikala</b>					
<b>Expenditure by Community as at 30th June 17</b>					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
<b>COUNCIL SERVICES</b>					
<b>Service Centre Delivery</b>					
<b>Manage Council Buildings &amp; Facilities</b>	73,211	61,477	(11,734)	61,477	
Other Operational	73,211	61,477	(11,734)	61,477	Electrical and carpentry expenses higher than expected.
<b>Maintain Roads</b>	16,892	16,810	(82)	16,810	
Wages and Other Employee Costs	3,640	3,110	(530)	3,110	
Other Operational	13,252	13,700	448	13,700	
<b>Manage Council Service Delivery</b>	126,490	149,650	23,160	149,650	
Wages and Other Employee Costs	91,977	111,480	19,503	111,480	Underspent employee costs due to position being vacant for an extended period.
Other Operational	34,513	38,170	3,657	38,170	
<b>Civil Works</b>	306,770	314,270	7,500	314,270	
Wages and Other Employee Costs	249,134	233,520	(15,614)	233,520	
Other Operational	57,636	80,750	23,114	80,750	Underspent operational due to no major works required.
<b>Parks, Ovals and Public Spaces</b>	14,080	50,470	36,390	50,470	
Other Operational	14,080	50,470	36,390	50,470	This project is waiting on CLC clearances.
<b>Street &amp; Public Lighting</b>	3,675	3,270	(405)	3,270	
Other Operational	3,675	3,270	(405)	3,270	
<b>Council Engagement</b>					
<b>Local Authorities</b>	39,227	42,828	3,601	42,828	
Other Operational	39,203	42,828	3,625	42,828	
<b>Support and Administration</b>					
<b>Staff Housing</b>	42,611	64,350	21,739	64,350	
Other Operational	42,611	64,350	21,739	64,350	This budget is for repairs and maintenance and is only spent as required.
<b>Manage HR</b>	139	330	191	330	
Wages and Other Employee Costs	95	0	(95)	0	
Other Operational	44	330	286	330	
<b>Training &amp; Development</b>	509	3,400	2,891	3,400	
Wages and Other Employee Costs	509	3,400	2,891	3,400	
<b>SUB-TOTAL:- COUNCIL SERVICES</b>	<b>623,592</b>	<b>706,855</b>	<b>83,263</b>	<b>706,855</b>	
<b>NON-COUNCIL SERVICES</b>					
<b>Outstations Civil Works</b>	217,144	221,310	4,166	221,310	
Wages and Other Employee Costs	119,438	101,780	(17,658)	101,780	Staff working more hours than budgeted.
Other Operational	97,705	119,530	21,825	119,530	Underspent operational costs due to less than expected contractors works for electrical and plumbing on Outstations.
<b>Outstations Housing Repairs &amp; Maintenance</b>	45,874	85,300	39,426	85,300	
Other Operational	45,874	85,300	39,426	85,300	Contractors have recently completed works - awaiting invoices. Further works planned.
<b>Homelands Extra Allowance</b>	28,544	228,100	199,556	228,100	
Other Operational	28,544	228,100	199,556	228,100	The 2017 Funding arrived late. Works are underway.
<b>Commercial Operations</b>					
<b>Essential Services</b>	120,855	105,590	(15,265)	105,590	
Wages and Other Employee Costs	97,207	83,090	(14,117)	83,090	Staff working more hours than budgeted.
Other Operational	23,648	22,500	(1,148)	22,500	
<b>Centrelink</b>	38,948	48,850	9,902	48,850	
Wages and Other Employee Costs	38,948	48,850	9,902	48,850	
<b>Manage Projects</b>	81,203	541,830	460,627	541,830	
Wages and Other Employee Costs	1,650	6,690	5,040	6,690	
Other Operational	79,553	535,140	455,587	535,140	Budget is for the current Municipal & Essential Services Special Purpose Grant various Outstations Power Generation Upgrade Project. Projects still to commence spending will increase as projects are completed.

{Draft June 2017 - Local Authority Expenditure Detail by Location1\_ORG\_NAME}

<b>HMESP</b>	<b>11,069</b>	<b>11,000</b>	<b>(69)</b>	<b>11,000</b>	
Other Operational	11,069	11,000	(69)	11,000	
<b>Community Services</b>					
<b>Community Safety</b>	<b>268,540</b>	<b>239,120</b>	<b>(29,420)</b>	<b>239,120</b>	
Wages and Other Employee Costs	243,139	215,680	(27,459)	215,680	Overspent due to staff working more hours than budgeted.
Other Operational	25,401	23,440	(1,961)	23,440	
<b>Youth Development</b>	<b>228,904</b>	<b>231,170</b>	<b>2,266</b>	<b>231,170</b>	
Wages and Other Employee Costs	164,070	166,300	2,230	166,300	
Other Operational	64,834	64,870	36	64,870	
<b>Home Care Services</b>	<b>188,027</b>	<b>325,620</b>	<b>137,593</b>	<b>325,620</b>	
Wages and Other Employee Costs	87,010	151,220	64,210	151,220	Staff not working all allocated hours.
Other Operational	101,017	174,400	73,383	174,400	Services are budgeted to cater for maximum potential demand. Expenditure reflects current service use by clients.
<b>Children's Services</b>	<b>437,051</b>	<b>433,030</b>	<b>(4,021)</b>	<b>433,030</b>	
Wages and Other Employee Costs	262,909	265,430	2,521	265,430	
Other Operational	174,142	167,600	(6,542)	167,600	
<b>SNP School Nutrition Program</b>	<b>106,970</b>	<b>101,720</b>	<b>(5,250)</b>	<b>101,720</b>	
Wages and Other Employee Costs	74,772	67,550	(7,222)	67,550	
Other Operational	32,198	34,170	1,972	34,170	
<b>Children's Services</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	Expenditure to occur in the 17/18 Financial Year
Wages and Other Employee Costs	0	5,340	5,340	5,340	
Other Operational	0	4,660	4,660	4,660	
<b>Self Funded Sport and Rec</b>	<b>0</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	
Other Operational	0	1,500	1,500	1,500	
<b>SUB-TOTAL:- NON-COUNCIL SERVICES</b>	<b>1,773,129</b>	<b>2,584,140</b>	<b>811,011</b>	<b>2,584,140</b>	
<b>TOTAL</b>	<b>2,396,721</b>	<b>3,290,995</b>	<b>894,274</b>	<b>3,290,995</b>	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	1,491	4,000	2,509	4,000

**DEPUTATIONS / GUEST SPEAKERS**

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<b>ITEM NUMBER</b>	9.1
<b>TITLE</b>	Power & Water - Solar SETuP Program
<b>REFERENCE</b>	- 178388
<b>AUTHOR</b>	Gracie-Rose Matteucci, Senior Governance Officer

**SUMMARY:**

Titjikala has been chosen for the Solar SETuP program through Power & Water. A representative from this program, Chantal Bramley, will be in attendance to update the Local Authority on the progress of the Solar SETuP program as well as discuss Community Engagement for the site.

**RECOMMENDATION**

**That the Local Authority note the presentation from the Solar SETuP Program representative, Chantal Bramley.**

**OTHER BUSINESS**

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**ITEM NUMBER** 10.1  
**TITLE** Other non-Council Business  
**REFERENCE** - 172246  
**AUTHOR** Gracie-Rose Matteucci, Governance Officer

**SUMMARY:**

The Department of Housing and Community Development will be in attendance to provide any updates necessary and answer queries from the Local Authority as they arise.

**RECOMMENDATION**

**That the Local Authority note and accept any information or updates from the Department of Housing and Community Development.**