



AGENDA

TITJIKALA LOCAL AUTHORITY MEETING

THURSDAY, 11 MAY 2017

The Titjikala Local Authority Meeting of the MacDonnell Regional Council will be held at the Community Council Office on Thursday, 11 May 2017 at 10:30am.

TABLE OF CONTENTS

| ITEM | SUBJECT | PAGE NO |
|-----------|--|---------|
| 1 | MEETING OPENING | |
| 2 | WELCOME | |
| 2.1 | Welcome to Country | |
| 3 | ATTENDANCE / APOLOGIES / RESIGNATIONS | |
| 3.1 | Attendance | |
| 3.2 | Apologies / Absentees | |
| 3.3 | Resignations | |
| 4 | MACDONNELL COUNCIL CODE OF CONDUCT | |
| 4.1 | MacDonnell Council Code of Conduct | 5 |
| 4.2 | Conflicts of Interest..... | 7 |
| 5 | CONFIRMATION OF PREVIOUS MINUTES | |
| 5.1 | Confirmation of previous minutes and special minutes | 9 |
| 5.2 | Action Register | 17 |
| 6 | LOCAL AUTHORITY PLANS | |
| 6.1 | Local Authority Project Report & Discretionary Funds | 19 |
| 7 | COUNCIL LOCAL GOVERNMENT | |
| 7.1 | Service Delivery Report | 20 |
| 7.2 | Complaints Received..... | 22 |
| 7.3 | Community Service Titjikala Local Authority Report | 23 |
| 7.4 | MacDonnell Regional Council election and candidates | 26 |
| 7.5 | Local Authority Survey..... | 27 |
| 8 | FINANCE | |
| 8.1 | Expenditure Report as at 31 March 2017..... | 28 |
| 9 | DEPUTATIONS / GUEST SPEAKERS | |
| 9.1 | Trachoma Treatment | 31 |
| 10 | OTHER BUSINESS | |
| | <i>Nil</i> | |
| 11 | NEXT MEETING - SUNDAY 2 JULY, 2017 | |
| 12 | MEETING CLOSE | |

MACDONNELL COUNCIL CODE OF CONDUCT

| | |
|--------------------|------------------------------------|
| ITEM NUMBER | 4.1 |
| TITLE | MacDonnell Council Code of Conduct |

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Titjikala Local Authority note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings. A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFLICTS OF INTEREST

| | |
|--------------------|-----------------------|
| ITEM NUMBER | 4.2 |
| TITLE | Conflict of Interests |



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Titjikala Local Authority note the Conflict of Interest Policy and declare any conflicts either now or as they arise.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

CONFIRMATION OF PREVIOUS MINUTES

| | |
|--------------------|--|
| ITEM NUMBER | 5.1 |
| TITLE | Confirmation of previous minutes and special minutes |
| REFERENCE | - 168775 |
| AUTHOR | Gracie-Rose Matteucci, Governance Officer |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Local Authority is to consider the unconfirmed minutes of the previous meeting and the special meeting minutes.

RECOMMENDATION

That the Local Authority:

- 1. Note and confirm the minutes of the previous meeting held on 9 March 2017.**
- 2. Note and confirm the minutes from the special meeting held on 6 April 2017.**

BACKGROUND

Local Authority members are to consider the presented unconfirmed minutes and special meeting minutes carefully before they decide if they are a true record of their last meeting.

ATTACHMENTS:

- 1 Unconfirmed minutes of Local Authority meeting held 9 March 17
- 2 Unconfirmed Minutes of Special meeting held 6 April 17



MINUTES OF THE TITJIKALA LOCAL AUTHORITY PROVISIONAL MEETING
HELD IN THE COMMUNITY COUNCIL OFFICE ON THURSDAY, 9 MARCH 2017
AT 10:30AM

Under the NT Government Guideline 8- Regional Councils and Local Authorities contents 13- Provisional meeting where meeting quorum not present;

- *13.1 in the event that a quorum is not present for a meeting, but the majority of appointed members are present, the members that are in attendance may hold a provisional meeting*

1 MEETING OPENING

The meeting was declared open at 10.30AM

2 WELCOME

2.1 Welcome to Country – Margaret Orr

3 ATTENDANCE / APOLOGIES / RESIGNATIONS

3.1 Attendance

Local Authority Members: Margaret Orr, Helen Katatuna, Dennis Douglas, Durrie Farnilo

Council Employees: Jeff MacLeod (CEO), Felicity Howell (Governance), David Jagger (Governance), Gracie Matteucci (Governance), Paul Dickson (Night Patrol), Gerard Lessels (CSC), Nathan Coleman (Youth)

Councillors: Cllr Richard Doolan, President Roxanne Kenny

Others: Margaret Campbell (community member), Jess Harries (Centre for Disease Control), Anjali Palmer (Dept of Health), Carl Russelhuber (Catholic Care), Andrew Crouch (CAT), Eric Turner (Dept Housing and Community Development), David Wilson (Dept Housing and Community Development)

3.2 Apologies/Absentees

Apologies: Cllr Greg Sharman, Cllr Jacob Hoosan and LA member Philip Wilyuka

Absentees: Cllr Louise Cavanagh and LA members Douglas Wells and Roger Wilyuka

This is page 1 of 5 of the Minutes of the Titjikala Local Authority Meeting held on Thursday, 9 March 2017

3.2 Resignations

Nil

3.1 MacDonnell Council Code of Conduct

49 RESOLVED (Dennis Douglas/Durrie Farmilo)
That the Titjikala Local Authority note the Council Code of Conduct.

3.2 Conflict of Interests

50 RESOLVED (Cr Doolan/Dennis Douglas)
That the Titjikala Local Authority note and declare any conflict of interests.

5.1 CONFIRMATION OF PREVIOUS MINUTES**EXECUTIVE SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

51 RECOMMENDATION

That the Local Authority note and confirm the minutes of the previous meeting.

***Note: previous minutes cannot be confirmed in a Provisional Meeting.**

5.2 ACTION REGISTER**EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

52 RESOLVED (Cr Doolan/Dennis Douglas)
That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

6.1 LOCAL AUTHORITY PROJECT REPORT**EXECUTIVE SUMMARY:**

The Local Authority is to discuss and identify ideas to utilise their Local Authority Project Funds for the community. Funding for Local Authority projects is part of a grant received from Department of Local Government and Community Services. The unallocated Titjikala project funds come to a total of \$33,327.45 (this is the current unspent LA project funds including brought forward balances for the previous financial year.)

The 15/16 funds totaling \$3,208.45 need to be committed before July 2017.

53 RESOLVED (Margaret Orr/Cr Doolan)

That the Local Authority hold a Special Supplementary meeting to discuss allocation of project funds, as decisions regarding Council funds cannot be made in a provisional meeting.

Meeting break for lunch 12:20pm

Meeting recommenced 12:50pm

7.1 MRC 2016 – 2020 REGIONAL PLAN

EXECUTIVE SUMMARY:

In this report input is sought from the Local Authority into Council's Regional Plan review. The review is required annually under the Local Government Act.

54 RESOLVED (Dennis Douglas/Cr Doolan)

That the Local Authority review Council's 2016 – 2020 Regional Plan and advise on strategies and key performance indicators under the plan.

7.2 COMPLAINTS RECEIVED

EXECUTIVE SUMMARY:

This report provides an update to the Local Authority about complaints received regarding Council Service Delivery.
Nil Complaints Received.

55 RESOLVED (Cr Doolan/Dennis Douglas)

That the Local Authority note that no complaints were received this reporting period.

7.3 SERVICE DELIVERY REPORT

EXECUTIVE SUMMARY:

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Titjikala and documents any other relevant issues.

56 RESOLVED (Dennis Douglas/Margaret Orr)

That the Local Authority note and accept the Service Delivery Report.

7.4 COMMUNITY SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

57 RESOLVED (Margaret Orr/Helen Katatuna)

That the Local Authority note and accept the Community Services report.

7.5 COMMUNITY SAFETY CONSULTATION

EXECUTIVE SUMMARY:

As part of a review of the Community Safety services feedback is being sought from the Local Authority on what the key community safety issues are in their community, and how the Community Night Patrol service could be better utilised to address these safety issues. The Local Authority is also being asked to provide ongoing advice to Council on the suitability of community members who apply to be employed in the Night Patrol program.

58 RESOLVED (Margaret Orr/Richard Doolan)

That the Local Authority

- a) **Nominates Durrie Farmilo, Dennis Douglas and Helen Katatuna of the Local Authority to sit on the selection panel for all Community Safety recruitments undertaken in their community.**
- b) **Puts forward suggestions for improvements to the Night Patrol program.**

8.1 EXPENDITURE REPORT AS AT 31 DECEMBER 2016

This is page 3 of 5 of the Minutes of the Titjikala Local Authority Meeting held on Thursday, 9 March 2017

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 December 2016 in the Local Authority's community.

RECOMMENDATION:

***Note: no resolution was made as decisions regarding Council funds cannot be made in a provisional meeting.**

9.1 TRACHOMA TREATMENT**EXECUTIVE SUMMARY:**

The Centre for Disease Control will be presenting information to the Local Authority about trachoma treatments and health promotion.

59 RESOLVED (Dennis Douglas/Cr Doolan)

That the Local Authority note the presentation from the Centre for Disease Control.

9.2 HARM MINIMISATION - ALCOHOL ACTION INITIATIVES**EXECUTIVE SUMMARY:**

The purpose of the Harm Minimisation Unit is to work with communities to develop Alcohol Action Initiatives that will assist the community to reduce alcohol related demand and harm.

60 RESOLVED (Cr Doolan/Dennis Douglas)

That the Local Authority note and accept the deputation from Harm Minimisation Officer Anjali Palmer.

9.3 CENTRE FOR APPROPRIATE TECHNOLOGY**EXECUTIVE SUMMARY:**

Representative Andrew Crouch will be informing the Local Authority about the upcoming mobile phone tower installation at Titjikala and answering any questions regarding this matter.

61 RESOLVED (Dennis Douglas/Margaret Orr)

That the Local Authority:

- 1. Note and accept the deputation from the Centre for Appropriate Technology.**
- 2. Request CAT ask Telstra to assess the safety of the fencing around the mobile phone tower.**

9.4 CATHOLIC CARE**EXECUTIVE SUMMARY:**

Representative Carl Russelhuber from Catholic Care will be answering some concerns the Local Authority has raised.

62 RESOLVED (Durrie Farmilo/Dennis Douglas)

That the Local Authority note and accept the presentation from Catholic Care.

9.5 SUPPLEMENTARY SPECIAL MEETING**EXECUTIVE SUMMARY:**

The Local Authority that there were a number of issues that needed to be discussed and

agreed upon prior to the next Local Authority Meeting in May. Hence, they resolved to call a supplementary Special Meeting prior to May to discuss the following:

1. Catholic Care's proposal to move the caravan from the tourism precinct to the men's shed to be used as a training room for community members.
2. The projects they wish to prioritise with their project funds which have been identified as follows:
 - a) Commentary box at football oval (\$15,000 to supply and install)
 - b) Rest Area for visitors (tourists, families etc) at the entrance to community including bins, shade structure, table and chairs, bollards, signage. (\$15,000)
 - c) Materials for the bollards and chains near store (quote to be obtained from CSC)

63 RESOLVED (Durrie Farmilo/Dennis Douglas)

That the Local Authority commit o calling a supplementary Special Meeting prior to May to discuss the following:

1. Catholic Care's proposal to move the caravan from the tourism precinct to the men's shed to be used as a training room for community members.
2. The projects they wish to prioritise with their project funds which have been identified as follows:
 - a) Commentary box at football oval (\$15,000 to supply and install)
 - b) Rest Area for visitors (tourists, families etc) at the entrance to community including bins, shade structure, table and chairs, bollards, signage. (\$15,000)
 - c) Materials for the bollards and chains near store (quote to be obtained from CSC)

DATE OF NEXT MEETING - THURSDAY 11 MAY, 2017

MEETING CLOSE

The meeting terminated at 2:30pm pm.

THIS PAGE AND THE PRECEEDING 4 PAGES ARE THE MINUTES OF THE Titjikala Local Authority Meeting HELD ON Thursday, 9 March 2017 AND ARE UNCONFIRMED.



MINUTES OF THE TITJIKALA LOCAL AUTHORITY SPECIAL MEETING HELD IN
THE COUNCIL OFFICE ON THURSDAY, 6 APRIL 2017 AT 10:50AM

1 MEETING OPENING

The meeting was declared open at 10:50am

2 ATTENDANCE / APOLOGIES / RESIGNATIONS

2.1 Attendance

Local Authority Members: Philip Wilyuka, Margaret Orr, Helen Katatuna, Dennis Douglas, Douglas Wells, Roger Wilyuka, Durrie Farmilo

Council Employees: Gerard Lessles (Council Service Coordinator)

Councillors: Cllr Greg Sharman

Others: Nil

4. CONFIRMATION OF PREVIOUS MINUTES

33 RESOLVED (Greg Sharman/Dennis Douglas)
That the Titjikala Local Authority note the minutes of the previous meeting.

6.1 LOCAL AUTHORITY PROJECT REPORT

EXECUTIVE SUMMARY:

The Local Authority is to discuss and identify ideas to utilise their Local Authority Project Funds for the community. Funding for Local Authority projects is part of a grant received from Department of Local Government and Community Services. The unallocated Titjikala project funds come to a total of \$33,327.45 (this is the current unspent LA project funds including brought forward balances for the previous financial year.)

The 15/16 funds totaling \$3,208.45 need to be committed before July 2017.

34 RESOLVED (Greg Sharman/Dennis Douglas)
That the Local Authority prioritises their LA Project Funds as follows:
a) Commentary box was approved. It was suggested that a container from the Civil yard that is communities be taken to Catholic Care to modify and erect on site as the commentary box. Dion from Catholic Care has agreed to this action by phone before the meeting commenced. The LA will ask Council to move the container to Catholic Care and then to the site . If the modifications are done in

This is page 1 of 2 of the Minutes of the Titjikala Local Authority Meeting held on Thursday, 6 April 2017

time and the Territory Housing big fork lift is still on Community then they will get them to move the container around.

- b) It was decided that the area between the basket ball court and the nearest house lot 29 which is a bare dirt area be utilised for the visitor car parking area and that the 6x6 metre shade shelter and table / chairs be placed at the area just behind the shop. This would entice visitors to the art centre and the shop as the preferred venues.

The LA committee has accepted to pay the invoice cost of \$536.00 for the bollards and chain configuration that was installed to isolate the area between the shop and the Church.

3 COUNCIL LOCAL GOVERNMENT

Nil

4 FINANCE

Nil

5 DEPUTATIONS / GUEST SPEAKERS

Nil

6 OTHER BUSINESS

10.1 CATHOLIC CARE

EXECUTIVE SUMMARY:

Carl Russelhuber, from Catholic Care, attended the Local Authority's provisional meeting on 9 March 2017 to discuss the organisation's plans for Titjikala community. He was seeking the Local Authority's permission to move the caravan from the tourism precinct to the men's shed to be used as a training room for community members.

35 RESOLVED (Greg Sharman/Dennis Douglas)

The LA committee has approved that Catholic Care utilise the caravan that is at the tourist precinct and move it to the men's shed for training of community members

DATE OF NEXT MEETING - THURSDAY 11 MAY, 2017

MEETING CLOSE

The meeting terminated at 11:30am.

THIS PAGE AND THE PRECEEDING 1 PAGE ARE THE MINUTES OF THE Titjikala Local Authority Special Meeting HELD ON Thursday, 6 April 2017 AND ARE UNCONFIRMED.

CONFIRMATION OF PREVIOUS MINUTES

| | |
|--------------------|---|
| ITEM NUMBER | 5.2 |
| TITLE | Action Register |
| REFERENCE | - 168767 |
| AUTHOR | Gracie-Rose Matteucci, Governance Officer |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Liveable Communities
 Goal 03: Engaged Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

Action Item- Kipara Street and Walawaru Street (raised on 23/11/2016)**Summary of action item:**

That the Local Authority request for Council to lay more bitumen on Kipara and Walawaru streets to smooth out the potholes.

Update:

2 Tonnes / Bulka bags of EZ Street coldmix sent to Titjikala (c/o Gerard Lessels) through Stanes Transport on the 28th of Feb 2017. Local team will repair pot holes with this material. Please note that there have been detailed estimates for complete internal bitumen road network upgrades which are being planned for in future budgets.

Action Item- Bus Stop Sign (raised on 23/11/2016)**Summary of action item:**

That the Local Authority request that Council erect a bus stop sign at the shaded area adjacent to the Titjikala Service Delivery Centre.

Update:

Complete/close

Action Item- Workshop Shade (raised on 23/11/2016)**Summary of action item:**

That the Local Authority request that Council erect a shade structure over the concrete slab outside the workshop.

Update:

This work has not been planned or budgeted for. MRC Tech services will complete some preliminary design and costings for future capital planning.

Action Item- Alice Well Outstation (raised on 23/11/2016)**Summary of action item:**

That the Local Authority request Council write a letter on their behalf stating the Local Authority's support for the reinstatement of funding for Alice Well outstation.

Update: Director of Service Delivery has drafted letter to Dept. Housing and Community Development for the Council President to sign.

Action Item- Fencing around Telstra tower (raised on 9/3/2017)**Summary of action item:**

That the Local Authority request the Centre for Appropriate Technology (CAT) ask Telstra to assess the safety of the fencing around the mobile phone tower.

Update: Director of Service Delivery

Communication Director from CAT's Dept. of Corporate and Information Services said the feedback has been provided to Telstra and he will follow up.

CONSULTATION

Executive Leadership Team

LOCAL AUTHORITY PLANS

| | |
|--------------------|--|
| ITEM NUMBER | 6.1 |
| TITLE | Local Authority Project Report & Discretionary Funds |
| REFERENCE | - 168985 |
| AUTHOR | Graham Murnik, Director Service Centre Delivery |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities

EXECUTIVE SUMMARY:

The Local Authority agreed at their Provisional Meeting on 9 March 2017 to confirm their Local Authority Project Funds spending decisions during a Special Meeting to be held on 6 April 2017.

RECOMMENDATION

That the Local Authority;

- 1) Note and accept the progress of their LA projects.**
- 2) Decide what to spend the remaining \$2,509 discretionary funds on.**

BACKGROUND/DISCUSSION

At their Provisional Meeting on 9 March 2017, the LA prioritised what to spend their Project Funds on. A special meeting was held on 6 April 2017 and the following projects were decided on:

- a) Commentary Box at the football oval (\$15,000 to supply and install)
Update: it was suggested at the special meeting that a container from the Council Civil yard that is the community's be taken by Council to Catholic Care to modify and have erected on site as the Commentary Box. Catholic Care's Dion (surname?) has agreed verbally to this. If the modifications are done in time and the Territory Housing big fork life is still available, Territory Housing will be asked to move the container on site.
- b) Rest area for visitors (tourists, families etc) at the entrance to the community, including bins, shade structure, table and chairs, bollards, signage (\$15,000)
Update: It was decided at the special meeting that the bare dirt area between the basketball court and the nearest house on Lot 29 be utilised for a visitor car parking area; and that a 6x6 metre shade structure and table and chairs be placed at the area just behind the shop to entice visitors to the art centre and the shop.
- c) Materials for bollards and chains near the store (quote to be obtained from the Titjikala CSC)
Update: Complete

ISSUES/OPTIONS/CONSEQUENCES

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

FINANCIAL IMPACT AND TIMING

Funds from the grant have two years from the date of issue to be acquitted (i.e. 1 July 2016 until 30 June 2018).

CONSULTATION

The Local Authority and community

COUNCIL LOCAL GOVERNMENT

| | |
|--------------------|--|
| ITEM NUMBER | 7.1 |
| TITLE | Service Delivery Report |
| REFERENCE | \\5 - GOVERNANCE ADMINISTRATION\03 - LOCAL AUTH MTGS\TITJIKALA\09 - 2017 MEETINGS\MEETING 2 - 168364 |
| AUTHOR | Ken Newman, Area Manager |

**EXECUTIVE SUMMARY:**

This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Titjikala and documents any other relevant issues.

RECOMMENDATION:

That the Local Authority note and accept the Service Delivery Report.

Cemetery Management

- There were no funerals in this reporting period.
- The cemetery has been whipper snipped.

Animal Management.

- There were no vet visits since the last meeting. The vets are due to visit the community and Outstations on 24th and 25 May 2017

Internal Roads Maintenance

- None performed

Parks and Open Spaces

- South Park still needs a name.
- 2 rocker swings and a chain swing were installed at South Park.
- Solar lights are in the progress of being erected at the 2 parks
- Dirt mounds have been placed around the parks for water mitigation purposes.
- Civil teams are still awaiting CLC permission to build Family Circles shade structure.
- The sports grounds have had some soil management and water mitigation activities in anticipation of the football and softball season.

Outstation MES Service

- Maintenance requests have been made a priority and are progressing well.

Waste Management

- The waste management area has had earth works to provide water mitigation within the compound. Further earth works to follow to enable water redirection to minimise water damage.
- The complete tyre stock pile has been recycled into the water mitigation works.
- A paint and battery cage has been erected so as to provide a safety barrier against children playing with the batteries and using the old paint to paint around the community.
- The recycling bays are working well.

Weed Control and Fire Hazard Reduction

- Whipper snipping around community is an ongoing event.

Community Issues

- The white rails that are around community have all been painted and the white sections of the fire hydrants have also been painted.

- Road crossings and the corner cement guttering on the roads have also been painted.
- Some road signs have been replaced and leaning posts have been straightened.
- Community trees are being watered up to 2 times a week.
- Bollards and chains structure have been completed at the area between the shop and the church.
- The Titjikala Civil team made available the backhoe and bobcat for the Amoonguna Civil team to complete their machinery training.
- During the month of April on a weekend the Titjikala Civil team backhoe had its side windows smashed with rocks. Not only is this very expensive to fix but that is money that could have been used for other projects in the Community. It has also meant that jobs that could have been completed now have to wait until the backhoe is repaired. This event was reported to the police.

Gerard Lessels

Council Service Coordinator

Titjikala

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER 7.2
TITLE Complaints Received
REFERENCE \5 - GOVERNANCE ADMINISTRATION\03 - LOCAL
AUTH MTGS\TITJIKALA\09 - 2017
MEETINGS\MEETING 2 - 168851
AUTHOR Gracie-Rose Matteucci, Governance Officer

**EXECUTIVE SUMMARY:**

This report provides an update to the Local Authority about complaints received regarding Council Service Delivery.

Nil Complaints Received.

RECOMMENDATION:

That the Local Authority note that no complaints were received this reporting period.

COUNCIL LOCAL GOVERNMENT

| | |
|--------------------|--|
| ITEM NUMBER | 7.3 |
| TITLE | Community Service Titjikala Local Authority Report |
| REFERENCE | - 168990 |
| AUTHOR | Rohan Marks, Director Community Services |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Local Authority note and accept the Community Services report.

CHILDREN'S SERVICES**Service Delivery**

- All Children Services programs were fully delivered during this reporting period.

Service Engagement

- Titjikala Children's Services has a average number of 17 Children a day
 - Early Learning Program: 4 children
 - Outside School Hours Care: 13 children
 - Vacation Care Program (Easter School Holidays): 22 children

Other Updates

- In March four staff attended Certificate III in Education and Care training with Batchelor in Alice Springs for one week.
- A senior staff member attended the Indigenous leader training that was held in Titjikala during April.
- All staff attended WHS training delivered by Council staff.

COMMUNITY SAFETY**Service Delivery**

- All Night Patrol services fully delivered this reporting period

Service Engagement

- Titjikala Night Patrol assisted 67 people this reporting period.

Other Updates

- Two Night Patrol team members supported a MacYouth Camp that was delivered in conjunction with Tjilara Men's Movement at Two Mile (near Glenn Helen). This camp was aimed at empowering young men through teaching traditional tool making.
- Titjikala Night Patrol team, along with three other Night Patrol teams from the area, attended a training session with NT Police aimed at teaching skills around dealing with different Community Safety issues.
- Titjikala Night Patrol team also attended Leadership training presented by the Harm Minimisation Unit from the Department of Health.

Members of Community Night Patrol teams at the Police training certificate presentation and Roslyn's informal farewell in Titjikala



YOUTH SERVICES

Service Delivery

- The Titjikala Youth Program saw four days of disruption due to staff attending in-house training.

Service Engagement

- The Titjikala Youth Program averaged 15 young people per activity.
- MacYouth in Titjikala has conducted bush trips, painting workshops, basketball competitions, band practices, computer training and held drop-in time after school.
- A Youth Board has been formed in Titjikala and young people are regularly attending meetings. The Youth board held a three day community event, they assisted with the preparation and delivery of activities such as a soccer match for younger youth facilitated by older youth, a BBQ, painting of the basketball court in Titjikala colours, and a youth led disco.

Other Updates

- The Youth Team was supported by two members of community safety in conjunction with Tjilara Men's Movement. Community Safety staff facilitated taking 5 young men to Glen Helen for a three day camp geared at empowering young men during traditional tool making process.
- All senior staff attended in-house training conducted by MacYouth staff and one team member attended sport and rec Cert II training with CDU. Both trainings were held at Glen Helen.

HOME CARE**Service Delivery**

- All Home Care services fully delivered this reporting period.

Service Engagement

- Titjikala Home Care has a total of 33 clients:
 - Home Care: 7
 - Home Support: 10 (including 1 visiting client)
 - Disability in Home Support: 1
 - School Nutrition: 26

Other Updates

- Department of Health representatives from Canberra, including the Assistant Secretary for Quality reform, visited the Titjikala Home Care centre on the 6th April. The focus of the visit was to see how Home Care Services operate in remote communities and seek feedback from clients.
- Charles Darwin University visited Titjikala Home Care centre and delivered Certificate III in Individual Support training to staff. This course is ongoing.
- Home Care assisted the Men's health week events in Titjikala held during April.

Christine Argent Smith, Team Leader and Marlene Boko, Home Care Assistant ready for the Friday lunch and weekend hamper delivery**CONSULTATION**

Executive Leadership Team
Manager Children's Services – Margaret Harrison
Manager Community Safety – Paul Dickson
Acting Manager Home Care – Luke Everingham
Manager Youth Services – Bianca Rayner

COUNCIL LOCAL GOVERNMENT

| | |
|--------------------|---|
| ITEM NUMBER | 7.4 |
| TITLE | MacDonnell Regional Council election and candidates |
| REFERENCE | - 168829 |
| AUTHOR | David Jagger, Manager Governance and Planning |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

MacDonnell Regional Council's (MRC) election happens every four years; our 12 Councillors serve for four-year terms. The election is due this year, to be held on 26 August. All Councillor positions are available for election, or re-election of Councillors wanting to continue on Council. Candidate nominations close at 12 noon on Thursday 3 August. The election is held in MRC's four wards. A number of Councillors are elected from each ward. The elected Councillors then elect the President and Deputy President of the Council.

RECOMMENDATION

That the Local Authority note the presentation on this year's MRC election and candidate requirements and give the information presented to other community members.

BACKGROUND

Election is necessary if there are more nominations than the number of members drawn from each ward. More than this number allows residents of all MRC's communities a good choice of who they want to represent them on Council. Candidates must be enrolled to vote. There are other requirements too, to be explained. The election is to be run by the NT Electoral Commission.

The Council office can help by providing information to you if you wish to nominate or find out more information about what it means to be a Councillor. But to be fair, Council staff can't help you with your campaign or provide material or funds in any way to support your campaign. Nor should you ask a staff member during or after work to help promote you as a Councillor over another member of the community. While they can help with information, Council staff must be fair, and seen to be fair or unbiased.

CONSULTATION

MRC Director Corporate Services

COUNCIL LOCAL GOVERNMENT

| | |
|--------------------|---|
| ITEM NUMBER | 7.5 |
| TITLE | Local Authority Survey |
| REFERENCE | - 168785 |
| AUTHOR | David Jagger, Manager Governance and Planning |

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Council is seeking feedback from the Local Authority about being a Local Authority Member, how the meetings are working for them, what is good, what could be different and what could be better.

RECOMMENDATION

That the Local Authority give their feedback to Council about being a Local Authority Member, how the meetings are working for them, what is good, what could be different and what could be better.

CONSULTATION

MRC Director Corporate Services

FINANCE

| | |
|--------------------|---|
| ITEM NUMBER | 8.1 |
| TITLE | Expenditure Report as at 31 March 2017 |
| REFERENCE | - 168783 |
| AUTHOR | Chris Kendrick, Director Corporate Services |

**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 March 2017 in the Local Authority's community.

RECOMMENDATION:

That the Local Authority note and accept the expenditure report as at 31 March 2017.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

ATTACHMENTS:

- 1 Expenditure Report as at 31 March 17

{March 2017 - Local Authority Expenditure Detail by Location1_ORG_NAME}

| MacDonnell Regional Council - Titjikala | | | | | |
|--|----------------|----------------|----------------|------------------|--|
| Expenditure by Community as at 31st March 17 | | | | | |
| Expenditure Category | Actual YTD | Budget YTD | Variance YTD | Budget Full Year | Notes on variations greater than 10% or \$10,000 |
| COUNCIL SERVICES | | | | | |
| Service Centre Delivery | | | | | |
| Manage Council Buildings & Facilities | 24,204 | 46,108 | 21,904 | 61,477 | This budget is for repairs and maintenance and is only spent as required. |
| Other Operational | 24,204 | 46,108 | 21,904 | 61,477 | |
| Maintain Roads | 12,694 | 12,607 | (86) | 16,810 | |
| Wages and Other Employee Costs | 1,371 | 2,333 | 962 | 3,110 | |
| Other Operational | 11,323 | 10,275 | (1,048) | 13,700 | |
| Manage Council Service Delivery | 82,902 | 114,362 | 31,461 | 149,650 | |
| Wages and Other Employee Costs | 59,978 | 85,735 | 25,756 | 111,480 | |
| Other Operational | 22,923 | 28,628 | 5,704 | 38,170 | |
| Civil Works | 239,768 | 240,135 | 367 | 314,270 | |
| Wages and Other Employee Costs | 185,929 | 179,572 | (6,357) | 233,520 | |
| Other Operational | 53,839 | 60,563 | 6,723 | 80,750 | |
| Parks, Ovals and Public Spaces | 14,080 | 37,852 | 23,773 | 50,470 | |
| Other Operational | 14,080 | 37,852 | 23,773 | 50,470 | |
| Street & Public Lighting | 2,618 | 2,452 | (165) | 3,270 | |
| Other Operational | 2,618 | 2,452 | (165) | 3,270 | |
| Council Engagement | | | | | |
| Local Authorities | 4,687 | 41,453 | 36,766 | 42,828 | |
| Other Operational | 4,675 | 41,453 | 36,778 | 42,828 | Projects to be funded agreed but not fully spent. |
| Support and Administration | | | | | |
| Staff Housing | 22,976 | 48,263 | 25,287 | 64,350 | This budget is for repairs and maintenance and is only spent as required. |
| Other Operational | 22,976 | 48,263 | 25,287 | 64,350 | |
| Manage HR | 139 | 248 | 109 | 330 | |
| Wages and Other Employee Costs | 95 | 0 | (95) | 0 | |
| Other Operational | 44 | 248 | 204 | 330 | |
| Training & Development | 509 | 2,550 | 2,041 | 3,400 | |
| Wages and Other Employee Costs | 509 | 2,550 | 2,041 | 3,400 | |
| SUB-TOTAL:- COUNCIL SERVICES | 404,570 | 546,030 | 141,460 | 706,855 | |
| NON-COUNCIL SERVICES | | | | | |
| Outstations Civil Works | 167,213 | 176,680 | 9,467 | 221,310 | |
| Wages and Other Employee Costs | 82,614 | 78,288 | (4,327) | 101,780 | |
| Other Operational | 84,599 | 98,393 | 13,794 | 119,530 | |
| Outstations Housing Repairs & Maintenance | 28,806 | 67,010 | 38,204 | 85,300 | Contractors have recently completed works - awaiting invoices. Further works planned. |
| Other Operational | 28,806 | 67,010 | 38,204 | 85,300 | |
| Homelands Extra Allowance | 5,076 | 171,076 | 166,000 | 228,100 | The 2017 funding has just arrived in the bank mid April 2017. Works will be underway in the next 3 months |
| Other Operational | 5,076 | 171,076 | 166,000 | 228,100 | |
| Commercial Operations | | | | | |
| Essential Services | 86,821 | 80,753 | (6,068) | 105,590 | |
| Wages and Other Employee Costs | 70,375 | 63,878 | (6,498) | 83,090 | |
| Other Operational | 16,446 | 16,875 | 429 | 22,500 | |
| Centrelink | 28,696 | 37,577 | 8,881 | 48,850 | |
| Wages and Other Employee Costs | 28,696 | 37,577 | 8,881 | 48,850 | |
| Manage Projects | 38,673 | 372,623 | 333,949 | 541,830 | Budget is for the current Municipal & Essential Services Special Purpose Grant various outstations power generation upgrade project which will quickly gain pace with spending as more projects are worked on. |
| Wages and Other Employee Costs | 1,650 | 5,018 | 3,368 | 6,690 | |
| Other Operational | 37,023 | 367,605 | 330,582 | 535,140 | |
| HMESP | 9,179 | 8,250 | (929) | 11,000 | |
| Other Operational | 9,179 | 8,250 | (929) | 11,000 | |

{March 2017 - Local Authority Expenditure Detail by Location1_ORG_NAME}

| | | | | |
|---|------------------|------------------|-----------------|------------------|
| Community Services | | | | |
| Community Safety | 178,125 | 183,472 | 5,347 | 239,120 |
| Wages and Other Employee Costs | 160,603 | 165,892 | 5,289 | 215,680 |
| Other Operational | 17,522 | 17,580 | 58 | 23,440 |
| Youth Development | 166,296 | 176,253 | 9,958 | 231,170 |
| Wages and Other Employee Costs | 125,820 | 127,601 | 1,781 | 166,300 |
| Other Operational | 40,475 | 48,652 | 8,177 | 64,870 |
| Home Care Services | 154,808 | 247,411 | 92,603 | 325,620 |
| Wages and Other Employee Costs | 78,542 | 116,611 | 38,068 | 151,220 |
| Other Operational | 76,266 | 130,800 | 54,534 | 174,400 |
| Children's Services | 369,447 | 329,354 | (40,094) | 433,030 |
| Wages and Other Employee Costs | 260,110 | 203,654 | (56,456) | 265,430 |
| Other Operational | 109,338 | 125,700 | 16,363 | 167,600 |
| SNP School Nutrition Program | 75,726 | 77,218 | 1,492 | 101,720 |
| Wages and Other Employee Costs | 49,606 | 51,591 | 1,985 | 67,550 |
| Other Operational | 26,120 | 25,628 | (493) | 34,170 |
| Children's Services | 0 | 7,500 | 7,500 | 10,000 |
| Wages and Other Employee Costs | 0 | 4,005 | 4,005 | 5,340 |
| Other Operational | 0 | 3,495 | 3,495 | 4,660 |
| Self Funded Sport and Rec | 0 | 1,125 | 1,125 | 1,500 |
| Other Operational | 0 | 1,125 | 1,125 | 1,500 |
| SUB-TOTAL:- NON-COUNCIL SERVICES | 1,308,867 | 1,936,302 | 627,434 | 2,584,140 |
| TOTAL | 1,713,437 | 2,482,332 | 768,895 | 3,290,995 |

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

| | Actual YTD | Budget YTD | Variance YTD | Budget Full Year |
|---------------------|------------|------------|--------------|------------------|
| Discretionary Funds | 1,491 | 4,000 | 2,509 | 4,000 |

DEPUTATIONS / GUEST SPEAKERS

| | |
|--------------------|---|
| ITEM NUMBER | 9.1 |
| TITLE | Trachoma Treatment |
| REFERENCE | - 169124 |
| AUTHOR | Gracie-Rose Matteucci, Governance Officer |

**LINKS TO STRATEGIC PLAN**

Goal 02: Liveable Communities

EXECUTIVE SUMMARY:

Georgina Phillips from the Indigenous Eye Health Group will be presenting information to the Local Authority about trachoma treatments and health promotion.

RECOMMENDATION

That the Local Authority note the presentation from the Indigenous Eye Health Group.

BACKGROUND

Indigenous Hip Hop Projects are working with Milpa the Trachoma Goanna and Indigenous Eye Health to help eliminate trachoma from Australia by 2020.

They will be in Titjikala from 14-20 May to run dance workshops, create a community mural about Titjikala and keeping eyes strong, and to meet community members for talks about trachoma and how to get rid of it. There will be a celebration of the mural and dance performance at the end of the week.