



AGENDA

TITJIKALA

LOCAL AUTHORITY MEETING

WEDNESDAY 17 APRIL 2019

The Titjikala Local Authority Meeting of the MacDonnell Regional Council will be held at the Community Council Office on Wednesday 17 April 2019 at 10:30am.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	MEETING OPENING	
2	WELCOME	
	2.1 Welcome to Country	
3	ATTENDANCE / APOLOGIES / RESIGNATIONS	
	3.1 Attendance	
	3.2 Apologies / Absentees	
	3.3 Resignations	
4	MACDONNELL COUNCIL CODE OF CONDUCT	
	4.1 MacDonnell Council Code of Conduct	5
	4.2 Conflicts of Interest	7
5	CONFIRMATION OF PREVIOUS MINUTES	
	5.1 Confirmation of Previous Minutes	9
	5.2 Action Register	15
6	LOCAL AUTHORITY PLANS	
	6.1 Local Authority Project Report	16
	6.2 Discretionary Funds	18
7	COUNCIL LOCAL GOVERNMENT	
	7.1 Community Service Titjikala Local Authority Report	19
	7.2 Service Delivery Report	24
8	FINANCE	
	8.1 Expenditure Report as at 31 December 2018	26
9	DEPUTATIONS / GUEST SPEAKERS	
	9.1 Australian Trachoma Alliance	29
10	OTHER BUSINESS	
	10.1 Other non-Council Business	30
11	NEXT MEETING - WEDNESDAY 17 JULY 2019	
12	MEETING CLOSE	

MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Titjikala Local Authority note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFLICTS OF INTEREST

ITEM NUMBER 4.2
TITLE Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Titjikala Local Authority note the Conflict of Interest Policy and declare any conflicts either now or as they arise.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE - 210800
AUTHOR Nicole Joy, Governance Officer

**SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

RECOMMENDATION

That the Local Authority note and confirm the minutes of the previous meeting.

BACKGROUND

Local Authority members that attended the previous meeting are to consider the presented unconfirmed minutes carefully before they decide if they are a true record of their last meeting.

ATTACHMENTS:

1 Unconfirmed minutes for the Titjikala Local Authority meeting 7th February 2019



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE
COMMUNITY COUNCIL OFFICE ON THURSDAY, 7 FEBRUARY 2019 AT
10:30AM

1 MEETING OPENING

The meeting was declared open at 10:40AM

2 WELCOME

2.1 Welcome to Country – Margaret Orr

3 ATTENDANCE / APOLOGIES / RESIGNATIONS

3.1 Attendance

<u>Local Authority Members:</u>	Margaret Orr (chairperson), Helen Katatuna, Lisa Sharman, Dennis Douglas and Douglas Wells.
<u>Councillors:</u>	President Roxanne Kenny, Deputy President Greg Sharman, Cllr Lynette Ellis, Cllr Phillip Wilyuka and Cllr Susan Doolan.
<u>Council Employees:</u>	Graham Murnik (Director Service Delivery), Ken Newman (Manager Service Delivery), Gregory Sunders (Council Service Coordinator), Cristiano Castro (Coordinator Community Safety), Amandeep Kaur (Coordinator Homecare), Jacinta Barbour (Policy and Governance Officer), Nicole Joy (Governance Officer).
<u>Guests:</u>	Enock Menge (Department of Local Government, Housing and Community Development), Steven Kubasiewicz (Department of Government, Health and Community Development), Lesley Martin (Australian Trachoma Alliance).

3.2 Apologies/Absentees

Apologies: NIL

Absentees: Durrie Farmilo

3.3 Resignations - NIL

4 MACDONNELL COUNCIL CODE OF CONDUCT AND CONFLICT OF INTEREST

4.1 MacDonnell Council Code of Conduct

36 RESOLVED (Greg Sharman/Susan Doolan)

That the Titjikala Local Authority note the Council Code of Conduct.

This is page 1 of 5 of the Minutes of the Titjikala Local Authority Meeting held on Thursday, 7 February 2019

4.2 Conflict of Interests

37 RESOLVED (Greg Sharman/Lisa Sharman)

That the Titjikala Local Authority note and declare any conflict of interests.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES****SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

38 RESOLVED (Dennis Douglas/Phillip Wilyuka)

That the Local Authority note and confirm the minutes of the previous meeting.

5.2 ACTION REGISTER**SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

39 RESOLVED (Phillip Wilyuka/Greg Sharman)

1. That the Local Authority note the progress reports on actions from the minutes of previous meetings as received; and
2. leave action item open regarding community consultation until a meeting has been held;
3. open action item 5.2.1
4. open action item 5.2.2
5. open action item 5.2.3

5.2.1 MENS SHED

40 RESOLVED (Phillip Wilyuka/Greg Sharman)

The Local Authority request Council to see if the shed can be used as a men's area.

5.2.2 CATHOLIC CARE

41 RESOLVED (Phillip Wilyuka/Greg Sharman)

The Local Authority invite Catholic Care to attend the next meeting to provide an update of their services.

5.2.3 SHADE SHELTER

42 RESOLVED (Phillip Wilyuka/Greg Sharman)

The Local Authority request the Director Technical Services provide an update on the shade shelter in front of the workshop.

6 LOCAL AUTHORITY PLANS**6.1 LOCAL AUTHORITY PROJECT REPORT****SUMMARY:**

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Housing and Community Development.

43 RESOLVED (Phillip Wilyuka/Greg Sharman)

1. That the Local Authority note and accept the progress of their projects; and
2. Allocate their project funds as prioritised in the following action items.

6.1.1 (PRIORITY 1) FOOT PATHS - STAGE 1

44 RESOLVED (Phillip Wilyuka/Greg Sharman)
Footpaths to be installed around the store, clinic, office and church

6.1.2 (PRIORITY 2) FOOTPATHS - STAGE 2

45 RESOLVED (Phillip Wilyuka/Greg Sharman)
Footpaths to be installed around the aged care facility.

6.1.3 (PRIORITY 3) FOOTPATHS - STAGE 3

46 RESOLVED (Phillip Wilyuka/Greg Sharman)
Footpaths to be installed around the Youth BBQ area

6.1.4 (PRIORITY 4) - SOLAR LIGHTS

47 RESOLVED (Phillip Wilyuka/Greg Sharman)
Solar lights to be installed around footpaths upon completion.

6.1.5 (PRIORITY 5) - PUBLIC REST AREA

48 RESOLVED (Phillip Wilyuka/Greg Sharman)
Upgrade the public rest area on the store lot. Upgrades to include concrete under existing shade shelter, table and bench.

6.1.6 (PRIORITY 6) BUS STOP SHADE SHELTER

49 RESOLVED (Phillip Wilyuka/Greg Sharman)
Remove existing table, install bench seat on three sides and have a concrete floor.

6.2 DISCRETIONARY FUNDS**SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

50 RESOLVED (Dennis Douglas/Margaret Orr)

That the Local Authority will discuss outside the meeting on how to allocate their 2018/19 discretionary funds.

7 COUNCIL LOCAL GOVERNMENT**7.1 SERVICE DELIVERY REPORT****SUMMARY:**

This report is an update of Council Delivered Services in Titjikala across the area of Local Government Service Delivery and includes the period since the last Local Authority meeting held 23 October 2018.

51 RESOLVED (Lynette Ellis/Susan Doolan)

That the Local Authority note and accept the Council Service Delivery Report.

7.2 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

52 RESOLVED (Lisa Sharman/Margaret Orr)

That the Local Authority note and accept the Community Services report.

8 FINANCE

8.1 ANNUAL REPORT 2017/18

SUMMARY:

The Local Authority is asked to receive and note the Council's Annual Report for the Financial Year Ended 30 June 2018.

Annual Report to be tabled at the Meeting.

53 RESOLVED (Greg Sharman/Lisa Sharman)

That the Local Authority note and accept the Council's Annual Report for the 2017/18 Financial Year.

8.2 EXPENDITURE REPORT AS AT 30 SEPTEMBER 2018

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 September 2018 in the Local Authority's Community.

54 RESOLVED (Margaret Orr/Greg Sharman)

That the Local Authority note and accept the Expenditure report as at 30 September 2018.

9 DEPUTATIONS / GUEST SPEAKERS

9.1 TITJIKALA COMMUNITY LAND USE PLAN

SUMMARY:

The Department of Housing and Community Development, Land Tenure Unit will be in attendance to present a 10 minute presentation to inform and get feedback from the Titjikala Local Authority on the Remote Planning Framework and the development of a Titjikala Community Land Use Plan.

55 RESOLVED (Greg Sharman/Lynette Ellis)

That the Local Authority note and accept the Land Tenure Unit Deputation.

10 OTHER BUSINESS

10.1 OTHER NON-COUNCIL BUSINESS

SUMMARY:

The Department of Housing and Community Development will be in attendance to present on the Draft Burial and Cremation Bill and will also provide any necessary updates in regards to Northern Territory Government services.

56 RESOLVED (Lynette Ellis/Greg Sharman)

- 1. That the Local Authority note and accept the presentation on the Draft Burial and Cremation Bill.**

57 RESOLVED (Margaret Orr/Susan Doolan)

- 2. note and accept any updates and progress on actions from the Department of Housing and Community Development;**
- 3. install flood indicators along the road to Titjikala;**
- 4. ensure the kilometres are correct on the Maryvale and Titjikala sign;**

This is page 4 of 5 of the Minutes of the Titjikala Local Authority Meeting held on Thursday, 7 February 2019

5. request that the right side of the road back to Alice Springs (near the creek) is graded; and
6. raise the local authority's concern to Centralian Health Services that there is a lack of community involvement from the Titjikala Clinic.

10.2 VICTIMS OF CRIME NORTHERN TERRITORY (VOCNT)

SUMMARY:

Ken Newman, Manager Service Delivery addressed the Titjikala Local Authority and talked about the grants that VOCNT have provided for a number of communities – including recently Imanpa and Finke, where they provided a \$10,000 grant to purchase solar street lights to address community dark spots.

The Titjikala Local Authority asked if they could be considered as well for a community safety project as they have some dark spots on their community.

58 RESOLVED (Phillip Wilyuka/Lynette Ellis)

That the Titjikala Local Authority note the verbal report by Ken Newman, Manager Service Delivery relating to VOCNT and request that he approach VOCNT to see if Titjikala could be considered for a community safety grant.

DATE OF NEXT MEETING - WEDNESDAY 17 APRIL, 2019

MEETING CLOSE

The meeting terminated at 1:40pm.

This page and the preceding 4 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday, 7 February 2019 and are UNCONFIRMED.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.2
TITLE	Action Register
REFERENCE	- 210712
AUTHOR	Nicole Joy, Governance Officer

**SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

Action Item 1 - Community Consultation (raised on 26/07/2018)**Summary of action item:**

The Local Authority is to hold a community consultation meeting to discuss possible projects for Titjikala. This meeting should be used to share current ideas with community members.

17 April 2019: The Local Authority is to provide an update

Action Item 2 – Men’s Shed (raised on 07/02/2019)

The Local Authority request Council to see if the shed can be used as a men’s area.

Update 9 April 2019: The Director Service Delivery is waiting on a Memorandum of understanding (MOU) from Catholic Care.

Action Item 3 – Catholic Care (raised on 07/02/2019)

The Local Authority invite Catholic Care to attend the next meeting to provide an update of their services.

Update 9 April 2019: Council Service Coordinator will invite Catholic Care.

Action Item 4 – Shade Shelter (raised on 07/02/2019)

The Local Authority request the Director Technical Services provide an update on the shade shelter in front of the workshop.

Update 9 April 2019: The shade shelter at the front of the workshop has not been budgeted for in the 18/19 year or previous financial years. Director Technical Services can make a proposal in the 19/20 capital budget for the project but it is dependent on the MRC financial position. As such there are no guarantees that this project will be funded in 19/20.

CONSULTATION

Local Authority

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY PLANS

ITEM NUMBER 6.1
TITLE Local Authority Project Report
REFERENCE - 210715
AUTHOR Nicole Joy, Governance Officer

**SUMMARY:**

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Housing and Community Development.

RECOMMENDATION

That the Local Authority note and accept the progress of their Local Authority projects.

Allocated Project Funds

Project 1: New park
Scope: New park to be developed, including playground and soft fall
Approved Allocation: \$54,400
Meeting approved: 8 February 2018
Update: In progress.

Projects under consideration

Priority 1: Footpaths (stage 1)
Scope: Stage 1: around the store, clinic, office and church
Approved allocation: nil
Action: Costing required
Requested: 26 July 2018

Priority 2: Footpaths (stage 2)
Scope: Stage 2: around aged care facility
Approved Allocation: nil
Action: Costing required
Requested: 26 July 2018

Priority 3: Footpaths (stage 3)
Scope: Stage 3: around the youth BBQ area (yet to be developed)
Approved Allocation: nil
Action: Costing required
Requested: 26 July 2018

Priority 4: Solar lights
Scope: to be installed around footpaths upon completion
Approved Allocation: nil
Action: Costing required
Requested: 26 July 2018

Priority 5: Upgrade public rest area on store lot
Scope: Concrete under existing shade shelter, table and bench
Approved Allocation: nil
Action: Costing required
Requested: 4 July 2018

Priority 6: Bus stop shade shelter
Scope: Remove existing table, install bench seat on three sides and have a concrete floor
Approved Allocation: nil
Action: Costing required
Requested: 26 July 2018

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

FINANCIAL IMPLICATIONS

The Local Authority have \$41,394.68 to allocate from their Project Funding.

CONSULTATION

The Local Authority and community

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY PLANS

ITEM NUMBER	6.2
TITLE	Discretionary Funds
REFERENCE	- 210801
AUTHOR	Nicole Joy, Governance Officer

**SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority note their spending of discretionary funds.

Approved projects

2018/19 Discretionary Fund				
Approved Project		Status	Approved Allocated	Actual Expenditure
Income	Discretionary Fund	\$4,000	-\$0.00	- \$0.00
	Food for BBQ & bush trips	-	\$2001.35	\$2001.35
Balance Remaining				\$1998.65

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPLICATIONS

Funds from the grant have one year from the date of issue to be acquitted (i.e. 1 July 2016 until 30 June 2017). The Local Authority has \$1998.65 to allocate and acquit before 30 June 2019.

CONSULTATION

The Local Authority and community

ATTACHMENTS:

There are no attachments to this report.

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.1
TITLE	Community Service Titjikala Local Authority Report
REFERENCE	- 210802
AUTHOR	Rohan Marks, Director Community Services

**EXECUTIVE SUMMARY:**

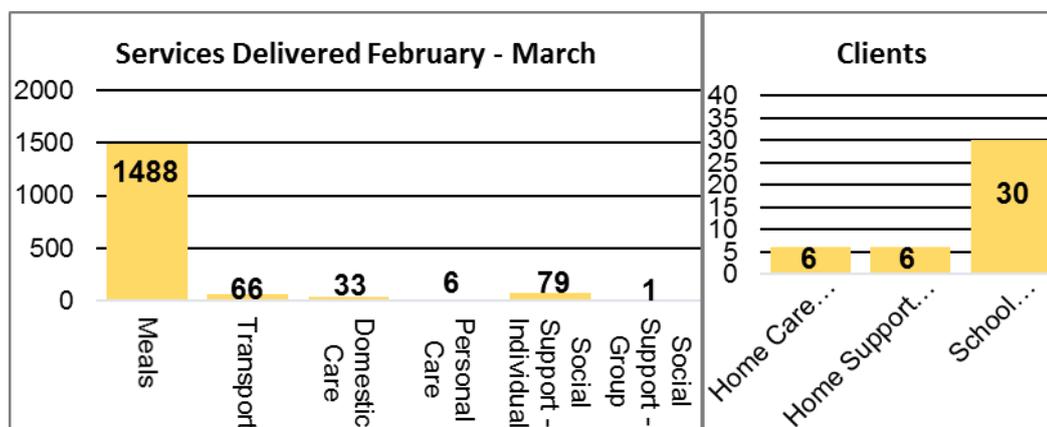
This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Local Authority note and accept the Community Services report.

**AGED and DISABILITY SERVICES****Service Delivery and Engagement**

- All Home Care and School Nutrition services were being fully delivered in this reporting period.
- One complaint was received in this period. It related to burnt food being provided as lunch to the school on 15 February. The Coordinator has discussed the issue with the school principal and strategies have been put in place to ensure food quality remains at a high standard..

**Other Updates**

- Coordinator has been meeting regularly with the School Principal to improve engagement in the School Nutrition Program.
- Coordinator has been meeting with clinic manager regarding client's health issues.
- Home Care staff attended First Aid Training on 13th to 14th of March.
- All home care staff attended the Aboriginal Mental Health First Aid training on the 9th to 11th of April 2019. The training was conducted by the National Employment Services Association (NESA).

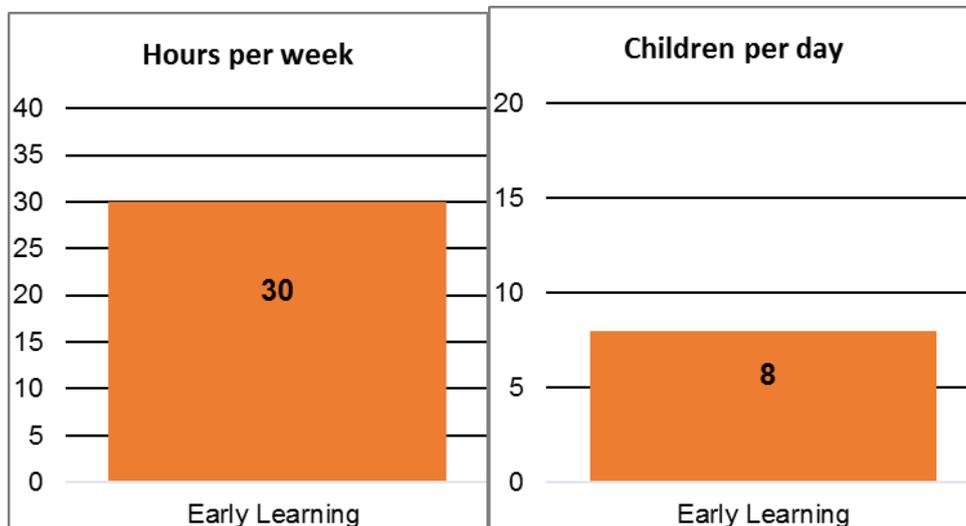
Home Care clients relaxing at the centre



CHILDREN'S SERVICES

Service Delivery and Engagement

- The program was delivered every day during the reporting period.



Other Updates

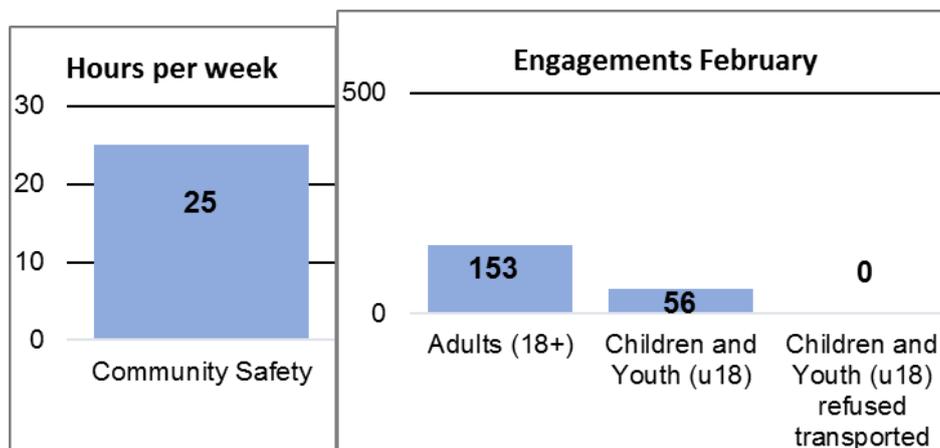
- Family Fun days every Tuesday have been well attended by families and community. There are plans in place to do some of the fun activities like picnics outside the centre and around the community.
- Trainers from St Johns Ambulance worked with Educators, children and parents in the centre to demonstrate some first aid techniques including CPR.
- Kidsafe NT came out to Titjikala and talked to parents about how to install car seats and why they are necessary. All parents who participated received a free car seat.



COMMUNITY SAFETY

Service Delivery and Engagement

- There were 3 days of service disruption during this reporting period due to staff participating in cultural and sorry business.



Other Updates

- Community Safety Senior Officer and one Community Safety Officer attended a week long MacSafe training in Alice Springs to develop their abilities in reporting, community engagement and strategies to address to Domestic Violence. Lecture portion of the training was a two day workshop facilitated by Mibbinbah, a men's behavioural change program and No to Violence professionals from Sydney – NSW.
- Community Safety Team Leader went to Santa Teresa for cultural business reasons and did a working exchange experience with Santa Teresa MacSafe team where he was able to observe and learn how different MacSafe's teams work in other communities. The outcome of this exchange was very satisfactory and Team Leader is putting in practice different strategies that he learned over those days. This exchange did not affect delivery in Titjikala.
- One Community Safety Officer will be attending to Certificate III in Community Safety hosted at CDU (Charles Darwin University), for the duration 2019.
- The planning phase of a yarning circle for community members to address safety issues is finished and construction phase should be starting the second week of April. The location for the yarning circle will be behind the Community Safety building.

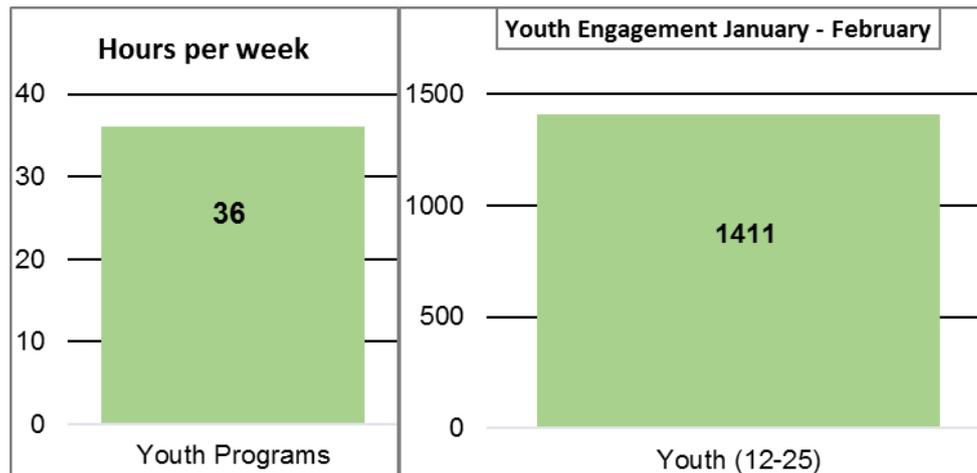
Senior Community Safety Officer and Community Safety Officer during an activity over training held at Alice Springs



YOUTH SERVICES

Service Delivery

- All Youth programs fully delivered this reporting period
- This period included delivery of the new Out of School Hours Learning Program (OSHLP). MacYouth has taken on the OSHLP from Children's Services and will engage children aged 5-12 years in a variety of targeted programming, 5 days per week / 2 hours per day. During school holidays, programming will be delivered 20hrs per week.
- Main programs included: bush trips, media and technology, discos and town pool trips.



Other Updates

- MacYouth Titjikala has been in meetings with a member of NTES to discuss possible new youth activities based on technical training materials – rescues, fire extinguisher training, bush orienteering etc.
- Titjikala Youth successfully re-established their youth board meetings during this reporting period.

Making masks and Crafts in Outside School Hours Learning Program



Swimming at the creek on 49°C day



MacYouth Titjikala family Disco



CONSULTATION

Executive Leadership Team
Manager Children's Services – Margaret Harrison
Manager Community Safety – Peter Devine
Acting Manager Home Care – Luke Everingham
Manager Youth Services – Bianca Rayner

ATTACHMENTS:

There are no attachments to this report.

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.2
TITLE	Service Delivery Report
REFERENCE	- 210573
AUTHOR	Greg Saunders, Council Service Coordinator

**SUMMARY:**

This report is an update of Council Delivered Services in Titjikala across the area of Local Government Service Delivery and includes the period since the last Local Authority meeting held 23 October 2018.

RECOMMENDATION

That the Local Authority note and accept the Council Service Delivery Report

Local Government Services Update**Animal Management**

- Graham Blanch Veterinarian had visited Titjikala on the 21st to 23rd of March.
- Whilst in community, Graham attended to numerous dogs that required surgery. Graham also vaccinated the majority of Dogs in community against tick and mange. He has stated that it's the worst he has seen by far.
- Information has been provided to CSC. It has been unfortunate that there has been reports of 4 puppies died after oral treatment for mange and tick vaccination.
- CSC to follow up with residence and Management in regards to incidents.

Cemetery Management

- The civil team has spent 2 days cleaning the cemetery to remove rubbish and weeds.
- Titjikala Admin staff have updated the MRC Cemetery Register.

Internal Road Maintenance

- Internal roads are well maintained, but do require a road sweeper attachment. CSC to follow-up with Management.

Maintenance of Parks and Open Spaces

- Since the previous LA meeting, the civil team has attended to the upkeep and maintenance of the parks and open spaces.
Jobs that were completed;
 - Removed weeds, rubbish and prickles.
 - Repaired/replaced equipment such as the swing seats.
 - Delivered new creek sand.

Sports Grounds

- MRC civil crew have made sure that both the softball and football oval have been well maintained. The Titjikala football team are clear to commence training for the up and coming season.

Outstation MES Services

- All outstations are currently up to date with power and water equipment and some residences are waiting for repairs to Gen sets. Since the previous meeting MRC Coordinator of Aquatic Facilities and Projects has been frequently visiting to follow-up works and issues within the guidelines of service delivery.

Some of the works that have been completed are;

- Demolition of house at John Holland South.
- HEA forms completed by all tenants of Titjikala outstations.
- There are a few minor issues of equipment failure to be addressed, CSC to ensure continuous support is provide.

- CSC to arrange for Backhoe to be walked over to commence upgrade of all rubbish tips.

Waste Management

- CSC provides monthly reminders that rubbish collection days are Monday, Wednesday and Friday. And hard rubbish collection is on a Thursday each week.
- There has been a huge focus on cleaning the Rubbish Tip to minimise rubbish being airborne and blown into community.

Weed Control and Fire Hazard Reduction

- The Civil Works team are managing weed control by making sure all areas in and around community are well maintained.

Other Service Delivery Updates

- Since previous meeting, CSC has organised Titjikala first Community Stakeholders Meeting.
- Tony Spencer from Redpath Education spent two days delivering First Aid and Fire Extinguisher training.
- Catholic care are in the process of finalising an MOU to allow CSC and community men to utilise Men Shed facility.
- Titjikala store has asked for assistance to paint the store. CSC to delegate task to community and stakeholders.
- LA funds to be acquitted to start footpath project. CSC has advised that an external contractor will complete job.
- CSC to follow-up discretionary funds.

Gregory Saunders
Council Services Coordinator
Titjikala

ATTACHMENTS:

There are no attachments to this report.

FINANCE

ITEM NUMBER	8.1
TITLE	Expenditure Report as at 31 December 2018
REFERENCE	- 210520
AUTHOR	Bhan Pratap, Director Corporate Services

**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 December 2018 in the Local Authority's Community.

RECOMMENDATION

That the Local Authority note and accept the Expenditure report as at 31 December 2018.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team
Sheree Sherry (Kane), Co-Ordinator Grants

ATTACHMENTS:

1 Expenditure Report 31 December 2018

{December 2018 - Local Authority Expenditure Detail by Location1_ORG_NAME}

MacDonnell Regional Council - Titjikala					
Expenditure by Community as at 31st December 18					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Centre Delivery					
Manage Council Buildings & Facilities	39,945	42,100	2,155	84,200	
Other Operational	39,945	42,100	2,155	84,200	
Maintain Roads	0	3,070	3,070	6,140	
Other Operational	0	3,070	3,070	6,140	
Manage Council Service Delivery	73,273	81,579	8,306	154,420	
Wages and Other Employee Costs	64,762	61,669	(3,093)	114,600	
Other Operational	8,511	19,910	11,399	39,820	Less than expected expenditure on Internet service provider costs
Civil Works	193,644	165,701	(27,943)	312,720	
Wages and Other Employee Costs	156,491	131,901	(24,590)	245,120	Staff have worked more hours than allocated for in the budget
Other Operational	37,153	33,800	(3,353)	67,600	
Parks, Ovals and Public Spaces	4,601	5,200	599	5,200	
Other Operational	4,601	5,200	599	5,200	
Street & Public Lighting	537	2,510	1,973	5,020	
Other Operational	537	2,510	1,973	5,020	
Council Engagement					
Manage Governance	3,227	5,829	2,602	11,350	
Wages and Other Employee Costs	0	1,000	1,000	2,000	
Other Operational	3,227	4,829	1,602	9,350	
Local Authorities	16,202	31,270	15,068	62,540	
Other Operational	16,202	31,270	15,068	62,540	Project expenditure less than budgeted this reporting period
Support and Administration					
Staff Housing	38,477	45,845	7,368	81,690	
Other Operational	38,477	35,845	(2,632)	71,690	
Capital	0	10,000	10,000	10,000	Funds have been spent. Miscoded journal to be done to correct
Training & Development	0	2,080	2,080	4,160	
Wages and Other Employee Costs	0	2,080	2,080	4,160	
SUB-TOTAL:- COUNCIL SERVICES	369,907	385,185	15,277	727,440	
NON-COUNCIL SERVICES					
Outstations Civil Works	81,132	100,449	19,316	191,610	
Wages and Other Employee Costs	47,606	65,639	18,032	121,990	Underspent salaries due to staff member working less than hours allocated in the budget
Other Operational	33,526	34,810	1,284	69,620	
Outstations Housing Repairs & Maintenance	16,939	31,500	14,561	63,000	
Other Operational	16,939	31,500	14,561	63,000	Funding agreement not signed until December 2018
Homelands Extra Allowance	39,330	139,200	99,870	265,800	
Other Operational	39,330	139,200	99,870	265,800	Works planned and progressing
Commercial Operations					
Essential Services	53,396	58,347	4,951	109,950	
Wages and Other Employee Costs	43,015	47,507	4,492	88,270	
Other Operational	10,381	10,840	459	21,680	
Centrelink	26,264	30,084	3,820	55,870	
Wages and Other Employee Costs	26,264	30,084	3,820	55,870	
MES SPG Projects	118,353	241,135	122,782	482,270	
Other Operational	118,353	241,135	122,782	482,270	This budget will be largely spent by the end of the financial year. Works have commenced on the projects since this report was produced and this will be reflective in the March quarter report
Manage Projects	0	54,850	54,850	92,400	
Other Operational	0	54,850	54,850	92,400	
Community Services					

{December 2018 - Local Authority Expenditure Detail by Location1_ORG_NAME}

Community Safety	82,234	90,831	8,597	170,780	
Wages and Other Employee Costs	77,072	83,026	5,954	155,170	
Other Operational	5,162	7,805	2,643	15,610	
Youth Development	108,612	124,698	16,086	236,640	<i>Underspend in MacYouth new Outside School Hours Learning Program contract signed 19/9/18</i>
Wages and Other Employee Costs	82,397	92,008	9,611	171,260	
Other Operational	26,216	32,690	6,474	65,380	
Home Care Services	116,603	155,166	38,563	284,010	<i>Services being delivered inline with client requests and budgeting for potential max demand</i>
Wages and Other Employee Costs	67,990	60,196	(7,794)	109,740	
Other Operational	48,613	94,970	46,357	174,270	
Children's Services	154,868	196,947	42,079	331,800	
Wages and Other Employee Costs	97,453	87,352	(10,102)	162,380	<i>Budget has been adjusted to include additional staff hours as a result of increased attendance</i>
Other Operational	57,414	109,595	52,181	169,420	<i>Operational expenditure less than budgeted for this reporting period</i>
SNP School Nutrition Program	32,801	33,090	289	66,180	
Wages and Other Employee Costs	15,500	15,470	(30)	30,940	
Other Operational	17,301	17,620	319	35,240	
SUB-TOTAL:- NON-COUNCIL SERVICES	830,532	1,256,296	425,765	2,350,310	
TOTAL	1,200,439	1,641,481	441,042	3,077,750	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	2,001	4,000	1,999	4,000

DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	9.1
TITLE	Australian Trachoma Alliance
REFERENCE	- 210690
AUTHOR	Nicole Joy, Governance Officer

**SUMMARY:**

The Australian Trachoma Alliance will be in attendance to present a 10 minute presentation to provide information to the Titjikala Local Authority on the three project proposals for the community to consider for approval of installation of handwashing/hygiene stations.

RECOMMENDATION

That the Local Authority note and accept the Australian Trachoma Alliance deputation.

BACKGROUND

In collaboration The Australian Trachoma Alliance (ATA), Environmental Health, Indigenous Eye Health and Centre for Disease Control (CDC) would like to propose three projects to be rolled out in support of the community. The three projects as follows installation of handwashing/hygiene stations throughout the community, a Community Health & Safety project, and a Health Promotion Day.

ATA's goal is to eliminate the spread of trachoma by delivering key health, hygiene and lifestyle messages and assist with the improvement of public amenities and health facilities.

Project 1 – ESPACE project to facilitated with the community and other stakeholders to install handwashing/hygiene stations around the community where people can access throughout the community.

Project 2 – facilitated with the community and other stakeholders to have a Community Health and safety project based around the environment of their community and their houses, by having some educational information around the environment of their homes and community.

Project 3 – facilitate with the community and other stakeholder to have a Community Health Promotion day in the community to learn about health and wellbeing. This would be good for the whole community to learn about their health and wellbeing.

ISSUES, CONSEQUENCES, OPTIONS

NIL

FINANCIAL IMPLICATIONS

NIL

CONSULTATION**ATTACHMENTS:**

There are no attachments to this report.

OTHER BUSINESS

ITEM NUMBER	10.1
TITLE	Other non-Council Business
REFERENCE	- 210803
AUTHOR	Nicole Joy, Governance Officer

**SUMMARY:**

The Department of Housing and Community Development will be in attendance to present on the Draft Burial and Cremation Bill and will also provide any necessary updates in regards to Northern Territory Government services.

RECOMMENDATION

That the Local Authority note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development.

ACTION REGISTER

Updates 9th April

1. Some depth markers are installed and DIPL will program some more Depth Makers and Warning Signs, Floodway in specific locations however if there is a lot of water over the road, it is advisable to check the depth, as it may be washed out under the water.
2. The Guide sign "32 Titjikala/Alice Springs" sign is at 31.6 measured with GPS, and is very close to 32 KM due to rounding up
3. The grader is scheduled to do a maintenance grade soon on Maryvale Rd, however conditions are so dry on the road it is a very challenging time for unsealed roads over the whole district
4. The washed out culvert near Deepwell Turnoff has a Hazard Marker on it and will be addressed when the grader is doing Maintenance Grading.
5. Update from Central Australian Health Services regarding query about a lack of community involvement from the Titjikala Clinic.

ATTACHMENTS:

There are no attachments to this report.