



AGENDA

TITJIKALA LOCAL AUTHORITY MEETING THURSDAY 6 AUGUST 2020

The Titjikala Local Authority Meeting of the MacDonnell Regional Council will be held at the Titjikala Basketball Court on Thursday 6 August 2020 at 10:30am.

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14 NEXT MEETING - WEDNESDAY 14 OCTOBER 2020**15 MEETING CLOSED**

NOMINATIONS

| | |
|--------------------|------------------------------------|
| ITEM NUMBER | 3.5.1 |
| TITLE | Nominations |
| REFERENCE | - 274011 |
| AUTHOR | Robert Rabotot, Governance Officer |

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

At the Titjikala Local Authority Meeting of 26 September 2019, it was noted that there are now two (2) vacancies to the Local Authority, and consequently, a call for nominations was recommended.

RECOMMENDATION

That the Titjikala Local Authority call for community nominations to remain open for a further 28 days in order to fill the remaining two vacancies.

BACKGROUND

The Local Authorities are made up of up of local members they have 4 Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

The Local Authority should:

- Be representative of key groups within the local Authority area such as family groups, women and men, outstations and community residents etc.
- Ensure members are committed to attend and participate in meetings and give two-way feedback to community members and council;
- Include members of Youth boards where they exist;
- List all nominations received along with indicators of community support, including any collective current Local Authority member support for the nomination to be considered at the first Ordinary Council meeting after nominations have closed; and
- Select the chair of the Local Authority from the members of the Local Authority.

In the event of a vacancy, a new member will be nominated and appointed in accordance with the Local Government Act, the Ministerial Guidelines and Council Policy 111- Local Authorities.

ISSUES, CONSEQUENCES, OPTIONS

A full membership of the Local Authority will ensure wide input from community members on important decisions that will affect all residents for many years.

FINANCIAL IMPLICATIONS

Titjikala Local Authority Members are paid to attend Local Authority meetings in their community.

CONSULTATION

Titjikala Local Authority

ATTACHMENTS:

There are no attachments to this report.

MACDONNELL COUNCIL CODE OF CONDUCT**ITEM NUMBER** 4.1**TITLE** MacDonnell Council Code of Conduct**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Titjikala Local Authority note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE - 274093
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

RECOMMENDATION

That the Minutes of the Titjikala Local Authority meeting of 23 April 2020 be adopted as a resolution of the Titjikala Local Authority.

ATTACHMENTS:

1 Titjikala Local Authority 2020-04-23 [916] Minutes.pdf



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING
HELD IN THE COUNCIL OFFICE ON THURSDAY 23 APRIL 2020 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:42am

2 WELCOME

TLA2020-045 RESOLVED (Helen Katatuna/Dennis Douglas)

That the Titjikala Local Authority requested Deputy President Cr Greg Sharman to Chair this meeting.

2.1 Welcome to Country – Deputy President Cr Greg Sharman (Chair)

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members: attended at the Titjikala Council office via videolink

Member Helen Katatuna, Member Dennis Douglas and Member Douglas Wells

Councillors: attended at their respective community Council offices via videolink

Deputy President Greg Sharman (Chair), Cr Lynette Ellis, Cr Susan Doolan and President Cr Roxanne Kenny

Council Employees: attended at the Alice Springs Council office via videolink

Jeff MacLeod (CEO), Kathy Abbott (Area Manager), Lisa Sharman (CSC) and Robert Rabotot (Governance Officer)

Guests: attended at their respective offices via videolink

Enoch Menge and Robin Hall (Department of Local Government, Housing and Community Development)

3.2 Apologies/Absentees

Apologies: Member Margaret Orr and Member Heather Armstrong

Absentees:

Attendance, Apologies and Absentee

TLA2020-046 RESOLVED (Helen Katatuna/Dennis Douglas)

That the Titjikala Local Authority noted the attendance, apologies and absentees of the meeting.

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations

3.5.1 NOMINATIONS

EXECUTIVE SUMMARY:

At the Titjikala Local Authority Meeting of 26 September 2019, it was noted that there are now two (2) vacancies to the Local Authority, and consequently, a call for nominations was recommended.

TLA2020-047 RESOLVED (Helen Katatuna/Dennis Douglas)
That the Titjikala Local Authority call for community nominations to remain open for a further 28 days in order to fill the remaining two vacancies.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

TLA2020-048 RESOLVED (Dennis Douglas/Douglas Wells)
That the Titjikala Local Authority note the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

TLA2020-049 RESOLVED (Helen Katatuna/Dennis Douglas)
That the Titjikala Local Authority meeting of 26 September 2019 be adopted as a resolution of the Titjikala Local Authority

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 That the papers circulated are received for consideration at the meeting.

6.1 Acceptance of the Agenda

TLA2020-050 RESOLVED (Greg Sharman/Douglas Wells)
That the Titjikala Local Authority received the papers circulated for consideration at the meeting.

6.2 That members provide notification of matters to be raised in General Council Business.

6.2 Notification of General Business Items

TLA2020-051 RESOLVED (Greg Sharman/Douglas Wells)
That the Titjikala Local Authority provided notification that there were no matters to be raised in General Council Business

6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 Notifications of Non-Council Business Items

TLA2020-052 RESOLVED (Greg Sharman/Douglas Wells)
That the Titjikala Local Authority members provided notification that there were no matters to be raised in General Non-Council Business

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

TLA2020-053 RESOLVED (Greg Sharman/Helen Katatuna)
That the Titjikala Local Authority note the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

TLA2020-054 RESOLVED (Greg Sharman/Helen Katatuna)
That the Titjikala Local Authority declare no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

Cr Lynette Ellis arrived at the meeting at 11:12am

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

TLA2020-055 RESOLVED (Greg Sharman/Dennis Douglas)
That the Titjikala Local Authority note the progress reports on actions from the minutes of previous meetings as received.

TLA2020-056 RESOLVED (Greg Sharman/Dennis Douglas)
Action Item 1 – Community Consultation (Raised 26 July 2018)
a) Action item to remain open

TLA2020-057 RESOLVED (Greg Sharman/Dennis Douglas)
Action Item 2 – Men's Shed & Catholic Care (raised on 07/02/2019)
a) Close item
b) Open new Action Item, Shed used by Catholic Care and invite Catholic Care to the next Local Authority meeting on 6 August 2020

TLA2020-058 RESOLVED (Greg Sharman/Dennis Douglas)
Action Item 3 – Shade Shelter (raised on 07/02/2019)
a) Close item

TLA2020-059 RESOLVED (Greg Sharman/Dennis Douglas)
Action Item 4 – Invite member of Namatjira (Raised 17 April 2019)
a) Action item to remain open
b) Titjikala Local Authority request to re-invite Chansey Paech

TLA2020-060 RESOLVED (Greg Sharman/Dennis Douglas)
Action Item 5 – Titjikala Youth Board (Raised 26 September 2019)
a) Action item to remain open

9.2 LOCAL AUTHORITY PROJECT REPORT

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is a total un-committed balance of \$36,090.00 to allocate in their community.
\$0 is from the 2018/19 Project Fund and must be expended before 30 June 2020.
\$36,090.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

TLA2020-061 RESOLVED (Greg Sharman/Douglas Wells)

That the Titjikala Local Authority note and accept the progress of their projects.

TLA2020-062 RESOLVED (Greg Sharman/Douglas Wells)

Project 2117 – New Park

- a) Close project
- b) Return underspend to un-committed funds \$6,430.33

TLA2020-063 RESOLVED (Greg Sharman/Douglas Wells)

Project 2118 – Titjikala Youth Board

- a) Project to remain open

TLA2020-064 RESOLVED (Greg Sharman/Douglas Wells)

Project 2119 – Footpaths (Stage 1, 2 and 3)

- a) No update

TLA2020-065 RESOLVED (Greg Sharman/Douglas Wells)

Allocate cost code to new project that combines Priority 2 – Upgrade public rest area on store lot with Priority 3 – Bus stop shade shelter

- a) Commit \$15,000.00 to new project

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority receive a Discretionary Fund from the Council to spend each financial year on enhancing the community. Local Authorities decide how to best spend this money to broadly benefit the community.

There is a current balance of \$4,000.00 to spend before 30 June 2020.

TLA2020-066 RESOLVED (Greg Sharman/Helen Katatuna)

That the Titjikala Local Authority

- a) Noted their spending of discretionary funds from 2018/19 and discussed what to spend their 2019/2020 discretionary funds on
- b) Allocate \$4,000.00 on power cards to be equally distributed amongst Territory Houses

9.4 LETTER OF CONDOLENCE FOR ELECTED MEMBER

EXECUTIVE SUMMARY:

This report provides Titjikala Local Authority with an update on correspondence sent and received by the Council/President in the period following the past Titjikala Local Authority meeting.

TLA2020-067 RESOLVED (Greg Sharman/Douglas Wells)

That the Titjikala Local Authority noted the correspondence received.

9.5 NTG - 2020 LEGISLATIVE ASSEMBLY ELECTIONS

EXECUTIVE SUMMARY:

On 20 December 2019 the Acting Executive Director of Local Government and Community Development wrote to President Roxanne Kenny to remind the MacDonnell Regional Council of important matters contained in recent communications.

The letter's two main points outline the need for Councillors and Local Authority members to:

1. Disclose any conflict of interest that may arise from a matter before any Council or Local Authority discussion; and
2. Stand down before nominating as a candidate in the NT Elections

TLA2020-068 RESOLVED (Douglas Wells/Greg Sharman)

That the Titjikala Local Authority noted and accepted the correspondence from the department.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Titjikala across the area of Local Government Service Delivery.

TLA2020-069 RESOLVED (Douglas Wells/Greg Sharman)

That the Titjikala Local Authority noted the contents of the attached report from Titjikala Council Services Coordinator Lisa Sharman.

10.2 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

TLA2020-070 RESOLVED (Helen Katatuna/Greg Sharman)

That the Titjikala Local Authority noted and accepted the Community Services report.

10.3 MACCONNECT REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

TLA2020-071 RESOLVED (Greg Sharman/Dennis Douglas)

That the Titjikala Local Authority note and accept the MacConnect Report and accept NT Public Libraries Wi-Fi operation times. Local Authority to provide feedback pertaining to Digital Literacy workshops.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 MARCH 2020

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 March 2020 in the Local Authority community.

TLA2020-072 RESOLVED (Greg Sharman/Douglas Wells)
That the Titjikala Local Authority noted and accepted the Expenditure report as at 31 March 2020.

11.2 LOCAL AUTHORITY MEETING PROCESS AND TIMING

EXECUTIVE SUMMARY:

The order of agenda items for Local Authority meetings was changed recently to align with changes made to the order of agenda items for Council meetings. While this was an adjustment made across all its meeting agendas, MacDonnell Regional Council (MRC) is interested to know if this affects the running of Local Authority meetings and hear suggestions from members about other improvements that could be made to the meeting format and content.

MRC also asks the Local Authority to consider the impacts and benefits if it were to hold:

- more meetings using technology like phone, computer and video to link up; or
- meetings at different times of the day – particular consideration is asked of meetings being held after work hours and whether this would then appeal to a broader range of people becoming Local Authority members.

TLA2020-073 RESOLVED (Dennis Douglas/Greg Sharman)
That the Titjikala Local Authority

- a) Noted and accepted this report and provided feedback
- b) Noted that it is preferred to hold their meetings in the morning and run during business hours

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

TLA2020-074 RESOLVED (Dennis Douglas/Greg Sharman)
That the Titjikala Local Authority noted and discussed the items raised at Item 6.2

- a) There were no items raised in 6.2

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

TLA2020-075 RESOLVED (Dennis Douglas/Greg Sharman)
That the Titjikala Local Authority:

- a) Noted there were no Non-Council Business items raised at Item 6.3, and
- b) Noted and accepted the following updates and progress on actions from the Department of Local Government, Housing and Community Development:
- c) Close action Titjikala Clinic
- d) Close action Feedback to NTG on Local Government Act
- e) Close action Titjikala Roads
- f) Keep open action "Your Voice, Your Community" – DLGHCD to provide feedback

14 DATE OF NEXT MEETING - THURSDAY 6 AUGUST, 2020

15 MEETING CLOSED

The meeting terminated at 12:35pm.

This page and the preceding 6 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 23 April 2020 and are UNCONFIRMED.

CONFLICTS OF INTEREST

| | |
|-------------|-----------------------|
| ITEM NUMBER | 7.1 |
| TITLE | Conflict of Interests |

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Titjikala Local Authority Meeting:

- a) **Note the Conflict of Interest Policy; and**
- b) **That members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER 8.1
TITLE Power and Water
REFERENCE - 274109
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities

EXECUTIVE SUMMARY:

Introduction of the Titjikala Battery Energy Storage System (BESS) project.
Power and Water Corporation is advising the Local Authority about a new Power and Water project; a new battery energy system that will be installed in the existing power station compound.

RECOMMENDATION

That the Titjikala Local Authority note and accept the presentation from Power and Water Corporation.

BACKGROUND

Power and Water Corporation is responsible for the supply of utility services to Titjikala. Titjikala has been selected as the next site to install a BESS. This presentation will introduce the project to the community. The representative will explain what the project is about, the reasons of such project and how a similar project went in Nauiya.

ISSUES, CONSEQUENCES, OPTIONS

Site works are programmed to commence in late September, PWC wish to advise the community of this project before site works start.

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Titjikala Local Authority

ATTACHMENTS:

There are no attachments for this report.

DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER 8.2
TITLE Draft Community Land Use Plan
REFERENCE - 274134
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Senior Land Use Planner is providing information by presenting the Draft Community Land Use Plan and is seeking support from the Local Authority to present the plan to the Traditional Owners and the Central Land Council.

RECOMMENDATION

That the Titjikala Local Authority note and accept the information provided by the Department and provide support to present the plan to the Traditional Owners and the Central Land Council.

BACKGROUND

Working with population statistics the Department has projected demand for housing in each of the 53 minor communities throughout the Territory.

We are consulting extensively through the Local Authority and enable community members and Traditional Owners to have considerable input into how they see their community developing. The Department sees these plans as reflecting community aspirations, balanced with Government's financial resources, so people have ownership of the development of their community.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Titjikala Local Authority

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.1
TITLE Action Register
REFERENCE - 274066
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Titjikala Local Authority note the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

ACTION REGISTER***Action Item 1 - Community Consultation (raised on 26/07/2018)*****Summary of action item:**

The Local Authority is to hold a community consultation meeting to discuss possible projects for Titjikala. This meeting should be used to share current ideas with community members.

The Local Authority is to provide an update.

Leave this item open and speak with the community again.

Update: Lisa Sharman will speak with the community.

Action Item 2 – Invite Member for Namatjira (raised on 17/04/2019)**Summary of action item:**

Local Authority request an invite to Chansey Paech to attend the next Local Authority meeting to give further updates. The member for Namatjira Chansey Paech provided updates and discussed with the Local Authority the following for action:

1. Remove category rating 6 from Titjikala so dialysis can be considered in Titjikala;
2. Local Authority members voiced their concern around healthy eating and the need for a community awareness campaign;
3. Chansey noted the need to know the level of diabetes and sickness in the community so action can happen;
4. Chansey asked for the Local Authority to raise a resolution to write to the Minister about the road;
5. The Room to Breathe program coming into effect in the new financial year;
6. Raise with the Northern Territory Police that the community has concerns with drugs

- in the community;
7. Chansey will provide an update at the next Local Authority meeting.

Update July: Chansey will be in attendance to provide updates.

Update 6 April 2020: Governance Officer invited Chansey to attend the 23 April 2020 meeting by teleconference.

On **17 April 2020**, the Namatjira Electorate Office replied by email as below:

Unfortunately Chansey will not be able to attend the LA meeting next week as he is scheduled in all day for a Caucus Workshop. He sends through his apologies.

Around the MMM6 rating for Titjikala, Chansey is quite eager to look into doing a petition around this issue, as a way to advocate for the rating to be changed. Would you be able to ask at the meeting as to whether this is something Titjikala residents might be interested in?

As for the road, the last time Chansey requested information around the Titjikala Road was on the 4th of December, at this time the member received the following information:

- The Titjikala Road (a section of the Maryvale Road between the Ghan Heritage Road intersection and the Titjikala Community) is a D class road and is generally graded 4 times per year. A full invert grade of the Maryvale road was completed in early October, with the next scheduled maintenance grade to commence late January 2020.
- Maintenance gravel repairs on the worst effected sections between chainage 65 – chainage 102kms are currently in progress.
- Prolonged, drier than normal weather conditions have impacted on the effectiveness of maintenance grading work on the unsealed road network in Central Australia.

Please don't hesitate to let us know if there's anything actionable for us after the LA meeting next week.

Update 23 April 2020: Res.059 - Titjikala Local Authority request to re-invite Chansey Paech

Update 28 July 2020: Invitation sent to Chansey Paech.

Response from his office on the 30 July 2020: Thanks for your email. Unfortunately the member will not be able to attend as he will be out bush on the day.

I'll see if there are any more updates on the below and get back to you.

Action Item 3 – Titjikala Youth Board (raised on 26/09/2019)

Summary of action item:

Resolution 33 - The Local Authority will allocate \$4000 to the Titjikala Youth Board to be spent on Youth Projects.

NOTE: The Youth Board will provide a report and recommendations to the Titjikala Local Authority for final Approval.

CSC Titjikala to consult with Youth Board and invite Youth Board as needed to the Local Authority meeting(s) for Youth Board to request final approval in order to raise purchase order(s).

Action Item 4 – Shed used by Catholic Care (raised on 23/04/2020)**Summary of action item:**

Resolution 057 - Action Item 2 – Men's Shed & Catholic Care (raised on 07/02/2019)

- a) Close item
- b) Open new Action Item, Shed used by Catholic Care and **invite Catholic Care to the next Local Authority meeting on 6 August 2020**

Update 28 July 2020: Invitation sent to Catholic Care.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Titjikala Local Authority
Executive Leadership Team
Titjikala CSC

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.2
TITLE Local Authority Project Report
REFERENCE - 274148
AUTHOR Robert Rabotot, Governance Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is a total un-committed balance of \$21,090.00 to allocate in their community.
 \$0 is from the 2018/19 Project Fund and must be expended before 30 June 2020.
 \$21,090.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

RECOMMENDATION

That the Titjikala Local Authority note and accept the progress of their projects.

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the NT Government Department of Local Government, Housing and Community Services.

Register of Projects and Commitments

| Project 2118 Titjikala Youth Board | | \$ |
|--|---|--|
| Action 26 Sep 2019 | Status <u>Res 33</u> The Local Authority will allocate \$4000 to the Titjikala Youth Board to be spent on Youth Projects. <u>NOTE</u> The Youth Board will provide a report and recommendations to the Titjikala Local Authority for final Approval. | Committed + 4,000.00 |
| | underspend or (overspend) | 4,000.00 |
| Project 2119 Footpaths (stage 1) | | \$ |
| Action 26 Jul 2018 17 Apr 2019 7 Apr 2020 | Status stage 1: around the store, clinic, office and church Resolution: allocate the remaining 2018/2019 project funding to the priority items Footpaths No update | Committed + 34,311.78 |
| | underspend or (overspend) | |
| Footpaths (stage 2) | | \$ |
| Action 26 Jul 2018 17 Apr 2019 | Status stage 2: around aged care facility Resolution: allocate the remaining 2018/2019 project funding to the priority items Footpaths | Committed awaiting Footpaths (stage 1) |
| | underspend or (overspend) | underspend |

| Footpaths (stage 3) | | \$ |
|--|--|-----------------------------------|
| Action | Status | Committed |
| 26 Jul 2018 | stage 3: around the youth BBQ area (yet to be developed) | awaiting |
| 17 Apr 2019 | Resolution: allocate the remaining 2018/2019 project funding to the priority items Footpaths underspend or (overspend) | Footpaths (stage 2) underspend |
| Project 2350 Upgrade public Rest Area on Store Lot & Bus Stop Shade Shelter | | \$ |
| Action | Status | Committed |
| 23 April 2020 | Res.065 – Committed \$15,000.00 to new project. underspend or (overspend) | 15,000.00 15,000.00 |

Wishlist and estimated costs

Priority 1: Solar lights
Scope: to be installed around footpaths upon completion of Footpath projects
Requested: 26 July 2018
Estimate: \$
Action: costing required

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

FINANCIAL IMPLICATIONS

There is a total un-committed balance of \$21,090.00 to allocate in their community.
 \$0 is from the 2018/19 Project Fund and must be expended before 30 June 2020.
 \$21,090.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

CONSULTATION

Executive Leadership Team
 Finance Grants Officer
 Area Managers

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.3
TITLE Community Infrastructure Plan
REFERENCE - 274124
AUTHOR Jeff Tan, Coordinator Communications and Engagement



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*.

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

RECOMMENDATION

That the Titjikala Local Authority:

- a) Note and accept the report; and
- b) Provide feedback towards the Titjikala Infrastructure Plan.

BACKGROUND

Regional Plan Key Performance Indicators that the Local Authority can assist with are:

- **Community Infrastructure Plans:** MRC wants to make sure that MRC's infrastructure meets community needs. To do this, the MRC is facilitating the development and implementation of Community Infrastructure Plans to guide infrastructure investment and development.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership team

Local Authority members

Governance and Engagement team

ATTACHMENTS:

- 1 (Infrastructure)Report for Titjikala.pdf

Community Infrastructure Plans

A key objective of the 2020-2021 MRC Regional Plan is for MRC's Infrastructure to meet community needs. MRC want to plan with communities to identify the current and future infrastructure needs for the next 5-10 years. An Infrastructure Plan that has the community's approval will guide investment and development with Local Authority Project Funding and will strengthen applications for any other funding that becomes available.

For each MRC community, there will be:

1. An initial round of Local Authority Consultation
2. Broad stakeholder consultation
3. Ongoing liaison with the Local Authority
4. Community Infrastructure Plan approved by Local Authority by June 2021

This meeting is the beginning of the consultation stage and Local Authority are asked to either:

- Consult with the community and come back to the next meeting with ideas, and / or
- Provide input for the Community Infrastructure Plans at this meeting.

What would you add to shared community areas? (the areas everyone uses)



Would you like to add or improve any of these in community shared areas?

| | | | |
|--------------|---------------|-------------------|--------------------------------|
| Parks | Speed bumps | Seating | Water bubblers |
| Shade | Playgrounds | Water tanks | Basketball court |
| Fencing | Trees | Public toilets | Sport stands (seating at oval) |
| Lighting | Roads | More youth spaces | Yarning circles |
| Rubbish bins | Road bollards | Sporting areas | Other |

What other organisations / who else should we consult on this infrastructure plan?

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.4
TITLE Discretionary Funds
REFERENCE - 274158
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities
 Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The Local Authority receive a Discretionary Fund from the Council to spend each financial year on enhancing the community. Local Authorities decide how to best spend this money to broadly benefit the community.

There is a current balance of \$4,000.00 to spend before 30 June 2020.

RECOMMENDATION

That the Titjikala Local Authority:

- a) Note the spending of their 2019/20 Discretionary Funds; and
- b) Note and discuss the spending of their 2020/21 Discretionary Funds.

BACKGROUND

| 2019/20 Discretionary Fund | | | | |
|----------------------------|--|---------|--------------------|--------------------|
| Approved Project | | Status | Approved Allocated | Actual Expenditure |
| Income | Discretionary Fund | \$4,000 | -\$0.00 | - \$0.00 |
| 23 April 2020 | Res.001 - The Titjikala Local Authority allocated \$4,000.00 on power cards to be equally distributed amongst Territory Houses | | -\$4000.00 | - \$3,627.27 |
| Balance Remaining | | | | \$372.73 |

2020/21 Discretionary Fund

| Approved Project | | Approved Commitment | Actual Expenditure |
|--------------------------|--------------------|---------------------|--------------------|
| 1 July 2020 | Discretionary Fund | + \$4,000.00 | |
| | | | |
| Balance Remaining | | \$0.00 | \$0.00 |

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority receive a Discretionary Fund from the Council to spend each financial year on enhancing the community. Local Authorities decide how to best spend this money to broadly benefit the community.

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPLICATIONS

There is a current balance of \$4,000.00 to spend before 30 June 2020. This money cannot be carried over from one financial year to the next. Discretionary Funds must be fully expended annually between 1 July and 30 June or forfeited.

CONSULTATION

Titjikala Local Authority and community

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

| | |
|--------------------|---|
| ITEM NUMBER | 9.5 |
| TITLE | Local Authority Assistance with the Regional Plan |
| REFERENCE | - 274127 |
| AUTHOR | Jeff Tan, Coordinator Communications and Engagement |



LINKS TO STRATEGIC PLAN

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*.

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

RECOMMENDATION

That the Titjikala Local Authority:

- a) **Note and accept the report; and**
- b) **Provide guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan**

BACKGROUND

Key Performance Indicators from the Regional Plan that the Local Authority can assist with are:

- The **Local Authority** (outside) **meeting in a public open space** which aims to make meetings more accessible to the public, and
- **Community-selected Focus Initiatives:** MRC wants to support Councillors, LA member and community representatives to provide direction on projects that improve the lives of MRC residents. The LA is asked to nominate a project for MRC to work with the community on, and who MRC should work with.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership team
Local Authority members
Governance and Engagement team

ATTACHMENTS:

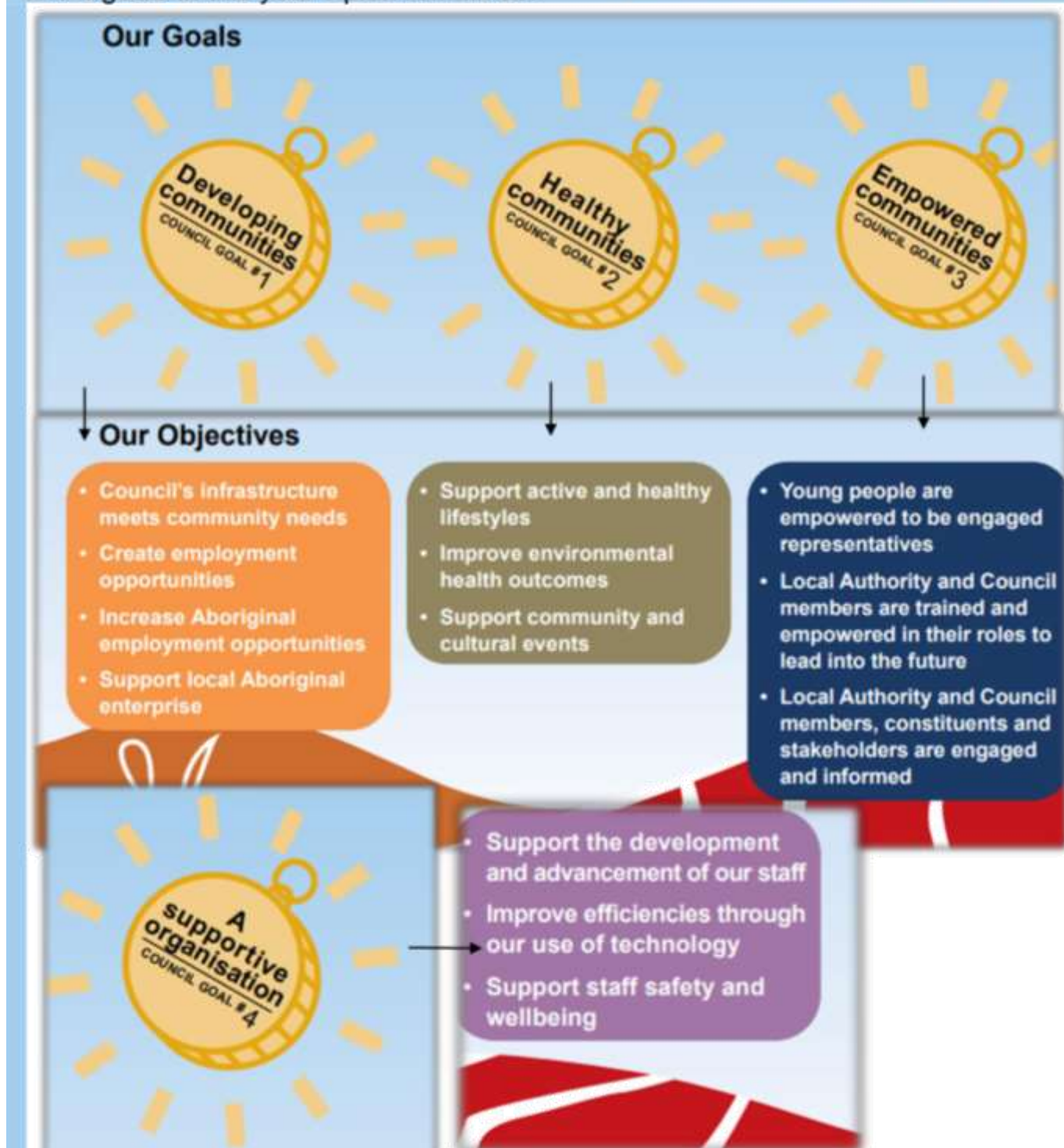
- 1 (General Engagement) Report for Titjikala.pdf

Local Authority Engagement and The Regional Plan

1. 2020-21 MRC Regional Plan

The MacDonnell Regional Council (MRC) 2020-2021 Regional Plan has been approved by the Elected Councillors and is available at MRC offices and on the MRC website. The Regional Plan is developed every year after consultation with the MacDonnell Regional Council community and is how we will deliver our vision, mission and goals.

The 4 goals in this year's plan remain as:



2. Local Authority meetings held in public open spaces (outside)

The 2020-2021 MRC Regional Plan suggests that some LA meetings are held in a public open space to be more engaging and accessible to the public. This allows community residents to have more access and exposure to the decision making process. For example, Mt. Liebig will hold their LA under an outdoor shade area instead of a council meeting room.

MRC has been given permission by this Local Authority to have a Community BBQ and showcase some of the Local Authority Project Achievements.

Do you like having the Local Authority outdoors?

What do you like about it?

Is there anything we can do better?



Should we do another one?

When?

3. Community-selected Focus Initiative

From the 2020-21 MRC Regional Plan:

MRC will support the elected Councillors, LA member and community representatives to provide direction on projects that improve the lives of MRC residents.

For the next year, the MRC Engagement Team will work together with each MRC community, their elected Councillors and the Local Authority to focus on an aspect of community life.

Local Authority are asked to either:

- Consult with the community and come back to the next meeting with ideas, and / or
- Provide ideas for future initiatives at this meeting.

Apart from infrastructure and building projects,

What would you like to work with your community and the MRC to improve the lives of community residents?

What can we do to make the community better?

Who can be a contact person for the MRC Engagement Team to liaise with between Local Authority meetings?

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

| | |
|--------------------|--|
| ITEM NUMBER | 9.6 |
| TITLE | Council Electoral Boundaries |
| REFERENCE | - 274103 |
| AUTHOR | Darren Pfitzner, Manager Governance and Planning |

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Toward the end of the Council term the NT Electoral Commission seeks comment on the effectiveness, or not, of the MacDonnell Regional Council boundary and the four ward boundaries within. The Local Authority is invited to record its comments to inform Council's response to the electoral commission about the current electoral structure and whether it provides the most effective possible representation for constituents.

RECOMMENDATION

That the Titjikala Local Authority note and accept the report and provide their comments to Council.

BACKGROUND

In the Northern Territory every four years all local government general elections are held. The next Council election will be held on 28 August 2021. At that time the four wards of Council; Pintubi Luritja Ward, Iyarrka Ward, Ljirapinta Ward and Rodinga Ward will each elect an allocated number of councillors to become the 12 member Council of the MacDonnell region.

In accordance with Part 6 of the Local Government (Electoral) Regulations, each council carries out an electoral review of its structure and elected membership once in every four-year term. Any changes to structure and membership become effective at the next NT local government (Council) elections.

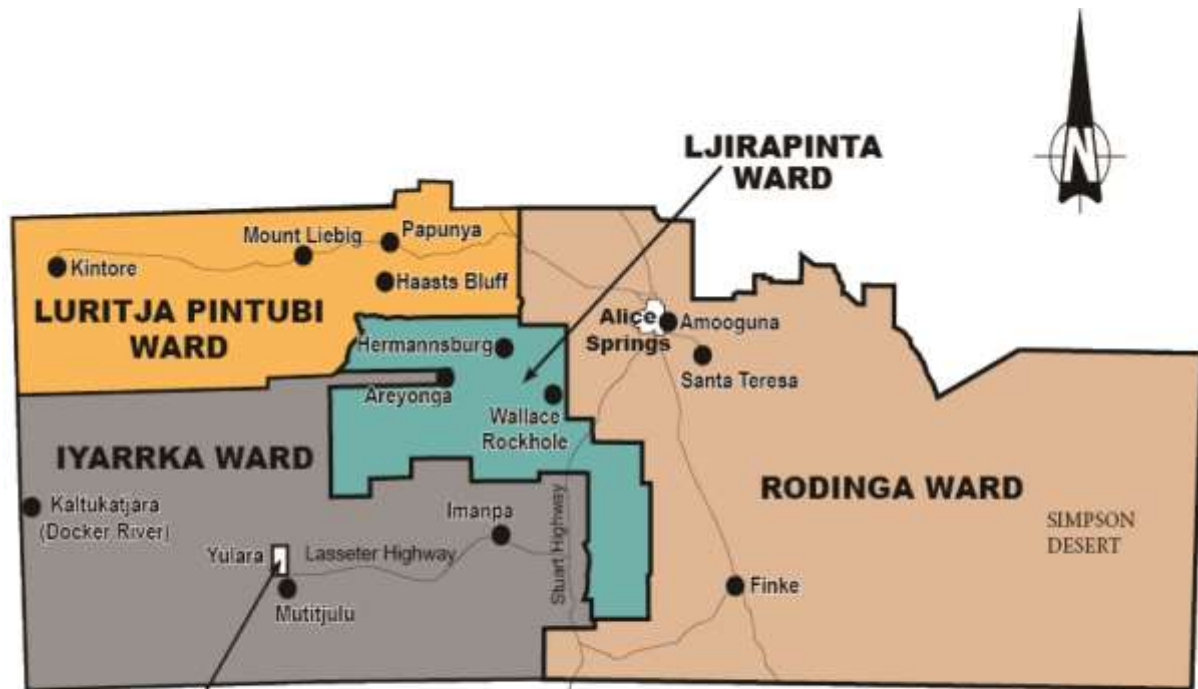
In carrying out an electoral review, Council must give proper consideration to the following matters:

- community of interests in the local government area including economic, social and regional interests;
- types of communication and travel in the local government area with special reference to disabilities arising out of remoteness or distance;
- the trend of population changes in the local government area;
- the density of population in the local government area;
- the physical features of the local government area

For local government wards the Council must also consider:

- the desirability of the number of electors for each ward being as near to equal as practicable at the next general election;
- the desirability of keeping the area of each ward containing rural and remote areas as small as practicable;
- the desirability of keeping the demographic and geographic nature of each ward as uniform as practicable;
- the desirability of including an identifiable community wholly within 1 ward if practicable

See map below of existing council and ward boundaries:



NOTE: Electors residing in Yulara are **NOT** required to vote as this area is unincorporated. For further information contact the NTEC.

ISSUES, CONSEQUENCES, OPTIONS

The commencement of the new Local Government Act has been delayed to 1 July 2021. This will be weeks before the council elections, so the next MacDonnell Regional Council functions will not be influenced by the current act.

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Local Authority members
Councillors

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.7
TITLE COVID19
REFERENCE - 274102
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities

EXECUTIVE SUMMARY:

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person, but good hygiene can prevent infection. MRC in response to the COVID-19 outbreak has identified and is managing various risk through guidelines and regular communication with staff to ensure compliance.

RECOMMENDATION

That the Titjikala Local Authority note and accept the report on COVID-19.

BACKGROUND

In response to the global COVID-19 outbreak, MacDonnell Regional Council (MRC) has developed adaptive risk management plans to protect MRC staff and communities, so that we can continue to provide ongoing, critical and essential services.

MRC has been taking the various actions to protect MRC communities from the spread of COVID-19. MRC has identified and developed a Risk Register of various risk the COVID-19 poses to MRC staff and the communities and how these risks will be mitigated and managed.

MRC has regularly communicated with staff, including providing updates through weekly staff meetings and answering all concerns and questions from staff.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team

Manager HR

Manager Governance and Engagement

ATTACHMENTS:

There are no attachments to this report.

COUNCIL SERVICES REPORTS

ITEM NUMBER 10.1
TITLE Community Service Titjikala Local Authority Report
REFERENCE - 273757
AUTHOR Cherie Forbes, Manager MacYouth

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Titjikala Local Authority note and accept the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager of Aged & Disability Services – Luke Everingham
Manager of Children's Services – Margaret Harrison
Manager of Community Safety – Liz Scott
Manager of Youth Services – Cherie Forbes

ATTACHMENTS:

1 2020-08 - COMMUNITY SERVICES Titjikala LAR v2.pdf

Community Service: Report on Operations

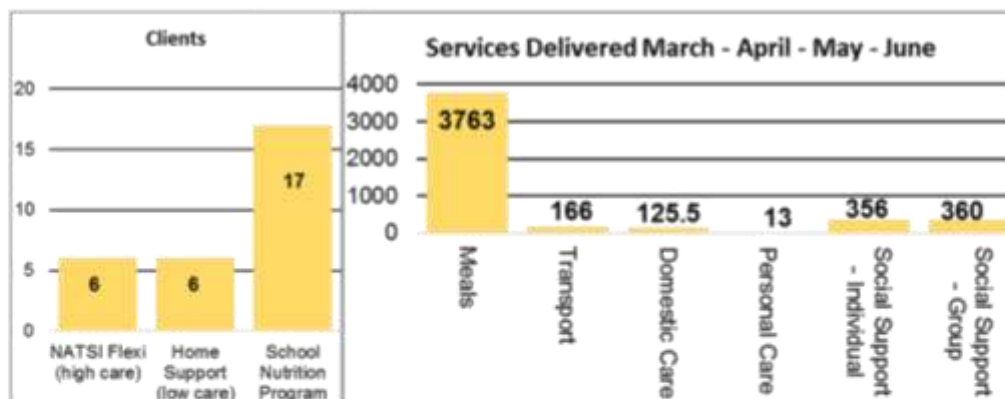
LOCATION: Titjikala Community
PERIOD: 01 March 2020 to 30 June 2020
AUTHOR: Cherie Forbes, Acting Director Community Services



AGED & DISABILITY SERVICES

Service Delivery and Engagement

- All Aged and Disability Services and School Nutrition Program fully delivered this reporting period.
- The Centre was closed on 22 May for a funeral. Day Hampers were delivered to clients as a replacement meal.
- Due to physical distancing measures implemented due to COVID-19, group activities did not occur throughout the period.



Other Updates

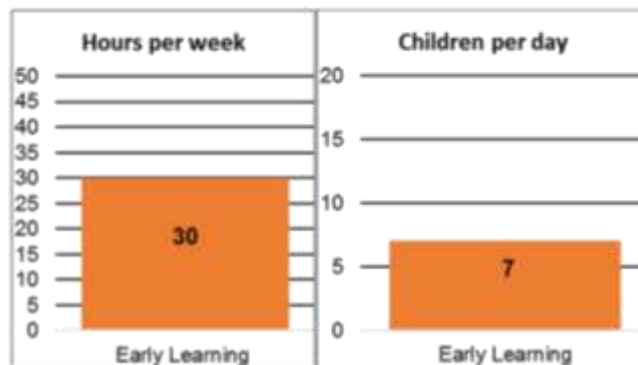
- COVID-19 letters were distributed to clients and stakeholders in regards to additional protective measures for service users involved in the Aged and Disability program. Additional cleaning and personal protective equipment supplies were sent to assist in infection control at the centre and vehicle.
- One new Commonwealth Home Support Program client has joined Titjikala Aged and Disability services during this period.
- MacCare distributed blankets, mattresses and winter clothing to clients to assist during the cooler weather. Sleeping bags and additional clothing was provided by Central Land Council to distribute to clients.

Titjikala Aged & Disability clients wearing new jumpers provided by service



CHILDREN'S SERVICES**Service Delivery and Engagement**

- Due to illness, funeral and staff absences from community the Early Learning Program was momentarily disrupted for four days this reporting period.

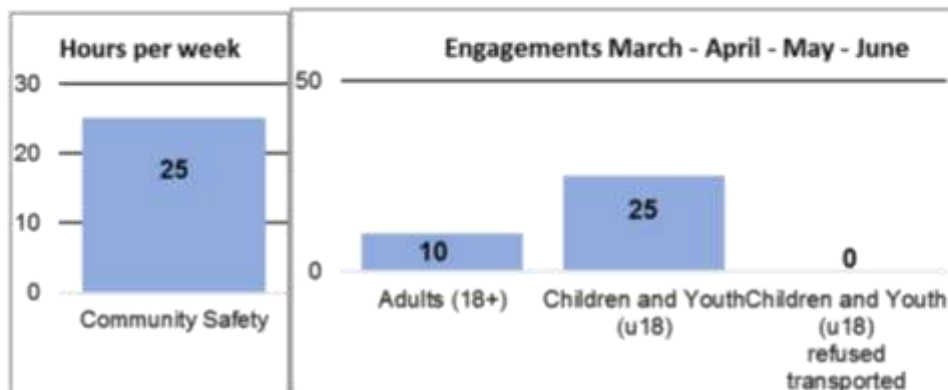
**Other Updates**

- The staff modelled COVID-safe cleaning practices with the children who joined in and helped wash down surfaces with the warm soapy water and sponges.
- One of the local Police Officers visited the services to talk with the children about being safe.
- Educators and Team Leader are working closely with Early Childhood Australia (ECA) Inclusions Support team to put in place strategies and supports for children in Titjikala with additional needs.
- No staff training delivered this reporting period. However, we have organised all staff to complete or update their First Aid qualifications with Redpath Training over the coming months. This training will consist of both online training and face-to-face delivery in line with Covid-19 guidelines.
- Families have been advised of the re-introduction of fees as of 13 July as part of funding requirements. We are currently asking all families to re-start their fortnightly fee payments as well as applying for the Child Care Subsidy if they have not completed yet. Families are asked to contribute \$70.00 per fortnight in fees, it entitles their child to attend 5 days per week and includes nappies, breakfast, lunch and snacks and educational activities in a culturally safe environment

**Look what we are baking!****Being Creative**

COMMUNITY SAFETY**Service Delivery and Engagement**

- Services were disrupted due to cultural and sorry business for five days.

**Other Updates**

- The COVID-19 Virus became a significant community issue in mid-March. To maximize the safety of community members, from the 23 March, Community Safety Services made the following changes:
 - Alice Springs based Coordinators stopped travelling to communities, which included Titjikala until the 8th of June;
 - Numbers of passengers travelling in the MacSafe Vehicles was reduced to meet Physical Distancing practices; which in the Titjikala vehicle meant they were unable to carry any passengers;
 - Gatherings at the MacSafe offices was stopped;
 - Strict cleaning practices of the vehicles and offices came into place.
- Since June 8, the Coordinator has been able to travel back into community and follow up with new worker's induction/support.
- From June 8, Titjikala's MacSafe Team was able to return to their main duties, such as transporting youth and community member in the Community Safety vehicle and having people over to the MacSafe office for yarns and cup of teas, whilst still respecting the 1.5metre physical distancing rules.
- Titjikala's MacSafe team have been continuing to practice cleaning procedures in its office and vehicle as per MRC's policies around COVID-19.
- MacSafe's new Team Leader has been demonstrating great understanding of Community Safety necessities within community. He has been supporting the new worker by teaching him the particular issues surrounding MacSafe; and he has also been very effective and efficient when it comes to his duties as a Team Leader.

**Titjikala's new MacSafe Team Leader,
Keith Daniels, checking staff
timesheets**

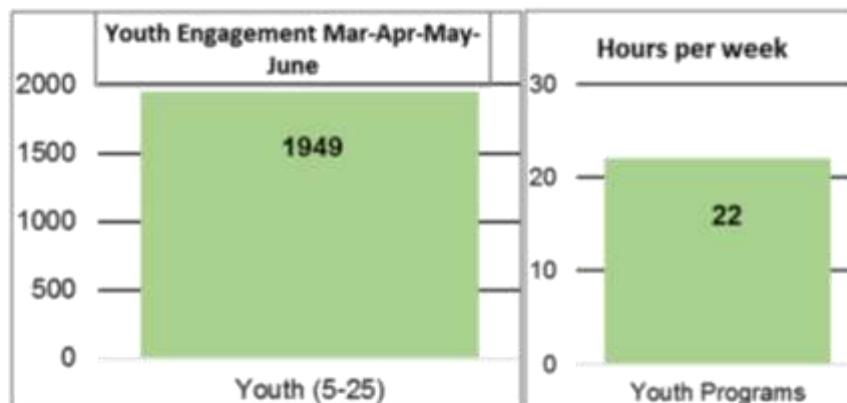


YOUTH SERVICES

Service Delivery and Engagement

- Youth and Outside School Hour Learning Programs were not fully delivered this reporting period due to COVID19 (reduction in hours and services delivered) and the lifting of the bio-security.
- Main programs accessed include homework club for boarding school students, distribution of activity packs, hygiene promotion and increased staff development during intense COVID19 restriction period; outdoor sports, modified arts and craft activities after ease of restrictions.

MacYouth



Other Updates

- The MacYouth team in Titjikala has enjoyed preparing activity packs and breakfast/cooking packs to keep kids and family busy and entertained while providing support during the difficult COVID19 period and the restrictions that were implemented.
- The MacYouth team also delivered virtual athletics carnival events which saw young people race and kick footy balls against other communities in the MacDonnell region. This was well received and participated in.
- MacYouth in Titjikala were able to provide daily intensive support to young boarding school students during the COVID19 restriction period

Tremayne and Lydia participating in the MacYouth Virtual Athletics Carnival



COUNCIL SERVICES REPORTS

ITEM NUMBER 10.2
TITLE Council Services Coordinator's Report
REFERENCE - 273908
AUTHOR Ken Newman, Director Service Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Titjikala across the area of Local Government Service Delivery.

RECOMMENDATION

That the Titjikala Local Authority note and accept the attached report prepared by Donelle (CT) Fraser, Manager Service Centre Delivery.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

CT Fraser, Manager Service Centre Delivery

ATTACHMENTS:

1 200806 Titjikala CSC Report for Local Authority August 2020.pdf

Service Delivery Report

TITLE Titjikala Service Delivery Report
DATE 6 August 2020
AUTHOR CT Fraser, Manager Service Centre Delivery



SUMMARY:

This report is an update of Council delivered services in Titjikala across the area of Local Government Service Delivery.

Local Government Services Update

Animal Management

- No new updates

Cemetery Management

- The cemetery is inspected regularly
- There are a few weeds to be removed

Internal Road Maintenance

- Road mix has been delivered to community for any pothole repairs needed
- Paint is being arranged to repaint the base of the poles around the community to make them more visible

Parks and Open Spaces

- Playgrounds are opened after being closed for the COVID restrictions.
- The playgrounds are washed down regularly

Sports Grounds

- A plumbing issue was identified at the toilet block.
- The area was cleaned by the civil team so the plumbers could repair the blockages and water leaks

Outstation MES Services

- Fuel is delivered to the Outstations twice a week – Monday and Friday
- Maintenance issues have been raised and are with MRC Housing to schedule repairs
- End of financial year reports are being completed and will be submitted to the relevant Government departments by the end of August 2020

Waste Management

- Rubbish is collected twice a week – Mondays and Thursday
- The waste management facility is kept as per the MRC Waste Management guidelines

Weed Control and Fire Hazard Reduction

- There are few weeds around the community with the lack of rain.
- The civil team maintains the public areas continuously of any grass and weeds

Local Authority Updates

- The Footpaths project is still in progress
- COVID restrictions have delayed the planning and placement

Other Matters

- Aalia Hape has been appointed as the new Council Services Coordinator, Titjikala and she will be commencing her Service Delivery orientation in Alice Springs on 10 August 2020.
- Aalia is already an MRC employee who has been the Coordinator, Aged and Disability Services for Papunya and Haasts Bluff so she comes to us with experience working in remote areas.
- Simon Walmby has joined our Civil Works team and will be the relief ESO as well as one of the Outstations workers.
- Simon is a long time MRC employee who was the Team Leader Works/ESO at Wallace Rockhole.



A panoramic view of the main street, Titjikala, July 2020

CT Fraser
Manager Service Centre Delivery
Titjikala

FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER 11.1
TITLE Expenditure Report as at 30 June 2020
REFERENCE - 274254
AUTHOR Sheree Kane, Management Accountant and Grants

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 June 2020 in the Local Authority community.

RECOMMENDATION

That the Titjikala Local Authority note and accept the Expenditure report as at 30 June 2020.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team
Sheree Sherry, Management Accountant & Grants

ATTACHMENTS:

1 June 2020 - Local Authority Expenditure - Titjikala.pdf

(June 2020 - Local Authority Expenditure Detail by Location1_ORG_NAME)

| MacDonnell Regional Council - Titjikala | | | | | |
|--|------------|------------|--------------|------------------|--|
| Expenditure by Community as at 30th June 20 | | | | | |
| Expenditure Category | Actual YTD | Budget YTD | Variance YTD | Budget Full Year | Notes on variations greater than 10% or \$10,000 |
| COUNCIL SERVICES | | | | | |
| Service Centre Delivery | | | | | |
| Manage Council Buildings & Facilities | 90,029 | 178,180 | 88,151 | 178,180 | Overall underspend due to Capital works not commenced because of COVID-19 |
| Other Operational | 90,029 | 83,080 | (7,949) | 83,080 | |
| Capital | 0 | 95,100 | 95,100 | 95,100 | Quotes being received for works at SDC but Covid-19 interrupted planning |
| Maintain Roads | 4,347 | 6,250 | 1,903 | 6,250 | |
| Wages and Other Employee Costs | 2,070 | 2,100 | 30 | 2,100 | |
| Other Operational | 2,277 | 4,150 | 1,873 | 4,150 | |
| Manage Council Service Delivery | 120,887 | 169,860 | 48,963 | 169,860 | |
| Wages and Other Employee Costs | 86,142 | 99,230 | 13,088 | 99,230 | |
| Other Operational | 34,755 | 70,630 | 35,875 | 70,630 | Operational expenditure less than budgeted for this reporting period |
| Civil Works | 314,998 | 439,510 | 124,512 | 439,510 | |
| Wages and Other Employee Costs | 214,670 | 302,250 | 87,580 | 302,250 | workers not working allocated hours |
| Other Operational | 100,328 | 137,260 | 36,932 | 137,260 | underspend due to CV19 and staffing shortages |
| Parks, Ovals and Public Spaces | 0 | 600 | 600 | 600 | |
| Other Operational | 0 | 600 | 600 | 600 | |
| Street & Public Lighting | 4,976 | 5,420 | 444 | 5,420 | |
| Other Operational | 4,976 | 5,420 | 444 | 5,420 | |
| Council Engagement | | | | | |
| Manage Governance | 4,662 | 10,800 | 6,138 | 10,800 | |
| Wages and Other Employee Costs | 0 | 2,000 | 2,000 | 2,000 | |
| Other Operational | 4,662 | 8,800 | 4,138 | 8,800 | |
| Local Authorities Projects | 0 | 74,400 | 74,400 | 74,400 | |
| Other Operational | 0 | 74,400 | 74,400 | 74,400 | Projects to commence and the 19/20 funds to be committed to projects |
| Elected Members & Council Meetings | 245 | 500 | 255 | 500 | |
| Other Operational | 245 | 500 | 255 | 500 | |
| Support and Administration | | | | | |
| Staff Housing | 70,128 | 77,170 | 7,042 | 77,170 | |
| Other Operational | 70,128 | 66,090 | (4,040) | 66,090 | |
| Capital | 0 | 11,090 | 11,090 | 11,090 | Quotes being received for works at SDC but Covid-19 interrupted planning |
| Training & Development | 0 | 4,000 | 4,000 | 4,000 | |
| Wages and Other Employee Costs | 0 | 4,000 | 4,000 | 4,000 | |
| SUB-TOTAL - COUNCIL SERVICES | 610,283 | 966,690 | 356,407 | 966,690 | |
| NON-COUNCIL SERVICES | | | | | |
| Outstations Civil Works | 178,536 | 229,270 | 48,734 | 229,270 | |
| Wages and Other Employee Costs | 46,889 | 133,180 | 86,292 | 133,180 | Positions vacant and restructuring of civil team to undertake the work |
| Other Operational | 132,646 | 96,090 | (36,556) | 96,090 | Emergency works needed not budgeted for in this reporting period |
| Outstations Housing Repairs & Maintenance | 19,458 | 61,790 | 42,332 | 61,790 | |
| Other Operational | 19,458 | 61,790 | 42,332 | 61,790 | Funds received late and Covid-19 interrupted sending contractors out |
| Homelands Extra Allowance | 145,069 | 248,770 | 103,701 | 248,770 | |
| Other Operational | 145,069 | 248,770 | 103,701 | 248,770 | HEA works were programmed but Covid-19 has interrupted sending contractors out |
| Commercial Operations | | | | | |
| Essential Services | 125,584 | 113,610 | (11,964) | 113,610 | Overall slight overspend in wages and operational expenditure for the reporting period |
| Wages and Other Employee Costs | 68,319 | 80,020 | (11,701) | 80,020 | |
| Other Operational | 37,245 | 33,590 | (3,655) | 33,590 | |
| Centrelink | 55,342 | 55,730 | 388 | 55,730 | |
| Wages and Other Employee Costs | 49,570 | 48,270 | (1,300) | 48,270 | |
| Other Operational | 5,772 | 7,460 | 1,688 | 7,460 | |

(June 2020 - Local Authority Expenditure Detail by Location1_ORG_NAME)

| | | | | | |
|---|------------------|------------------|----------------|------------------|--|
| MIS SPG Projects | 162,869 | 217,940 | 55,071 | 217,940 | |
| Other Operational | 162,869 | 217,940 | 55,071 | 217,940 | |
| Manage Projects | 134,255 | 134,740 | 485 | 134,740 | |
| Other Operational | 134,255 | 134,740 | 485 | 134,740 | |
| NDIS | 1,680 | 25,620 | 23,940 | 25,620 | |
| Wages and Other Employee Costs | 1,642 | 22,210 | 20,568 | 22,210 | Position has only recently been filled |
| Other Operational | 38 | 3,410 | 3,372 | 3,410 | |
| Community & Services | | | | | |
| Community Safety | 156,041 | 156,550 | 509 | 156,550 | |
| Wages and Other Employee Costs | 122,325 | 125,240 | 2,915 | 125,240 | |
| Other Operational | 33,716 | 31,310 | (2,406) | 31,310 | |
| Youth Services | 276,850 | 312,040 | 35,190 | 312,040 | |
| Wages and Other Employee Costs | 189,354 | 209,160 | 19,806 | 209,160 | |
| Other Operational | 87,496 | 102,880 | 15,384 | 102,880 | |
| Aged and Disability | 210,252 | 285,290 | 75,038 | 285,290 | Budgeted to cater for maximum potential demand. Expenditure reflects current client base and services used by clients. |
| Wages and Other Employee Costs | 102,783 | 114,040 | 11,257 | 114,040 | |
| Other Operational | 107,469 | 171,250 | 63,761 | 171,250 | |
| Children's Services | 355,840 | 390,640 | 35,000 | 390,640 | |
| Wages and Other Employee Costs | 136,887 | 134,450 | (2,437) | 134,450 | |
| Other Operational | 218,753 | 256,190 | 37,437 | 256,190 | Expenditure planned for the coming month. |
| School Nutrition Program | 83,158 | 84,700 | 1,542 | 84,700 | |
| Wages and Other Employee Costs | 35,150 | 35,150 | 0 | 35,150 | |
| Other Operational | 48,008 | 49,550 | 1,542 | 49,550 | |
| SUB-TOTAL:- NON-COUNCIL SERVICES | 1,905,715 | 2,316,690 | 410,975 | 2,316,690 | |
| TOTAL | 2,515,998 | 3,283,380 | 767,382 | 3,283,380 | |

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

| | Actual YTD | Budget YTD | Variance YTD | Budget Full Year |
|---------------------|------------|------------|--------------|------------------|
| Discretionary Funds | 3,627 | 4,000 | 373 | 4,000 |

GENERAL BUSINESS AS RAISED AT ITEM 6.2

ITEM NUMBER 12.1
TITLE General Business
REFERENCE - 274138
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business. We are now discussing the matters raised as follow:

RECOMMENDATION

That the Titjikala Local Authority note and discuss the items raised at Item 6.2.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....
- 6:.....
- 7:.....
- 8:.....
- 9:.....
- 10:.....

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Titjikala Local Authority

ATTACHMENTS:

There are no attachments to this report.

NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER 13.1
TITLE Other Non-Council Business
REFERENCE - 274140
AUTHOR Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The Department of Local Government, Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

RECOMMENDATION

That the Titjikala Local Authority:

- a) Note and discuss the Non-Council Business items raised at Item 6.3; and
- b) Note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development.

BACKGROUND

1:.....

2:.....

3:.....

4:.....

5:.....

ACTION REGISTER

| Date raised | Action | Detail |
|-------------|------------------------------|--|
| 26/9/2019 | "Your Voice, Your Community" | Presentation on the results of the extensive "get on the electoral roll" campaign. |

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

DLGHCD

ATTACHMENTS:

There are no attachments to this report.