



## **AGENDA**

# **TITJIKALA LOCAL AUTHORITY MEETING**

## **THURSDAY 23 APRIL 2020**

The Titjikala Local Authority Meeting of the MacDonnell Regional Council will be held at the Council Office on Thursday 23 April 2020 at 10:30am.



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## NOMINATIONS

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<b>ITEM NUMBER</b>	3.5.1
<b>TITLE</b>	Nominations
<b>REFERENCE</b>	- 267149
<b>AUTHOR</b>	Marilyn Wright, Records Officer



### LINKS TO STRATEGIC PLAN

Goal 03: Empowered Communities

### EXECUTIVE SUMMARY:

At the Titjikala Local Authority Meeting of 26 September 2019, it was noted that there are now two (2) vacancies to the Local Authority, and consequently, a call for nominations was recommended.

### RECOMMENDATION

**That the Titjikala Local Authority call for community nominations to remain open for a further 28 days in order to fill the remaining two vacancies.**

### BACKGROUND

The Local Authorities are made up of up of local members they have 4 Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

The Local Authority should:

- Be representative of key groups within the local Authority area such as family groups, women and men, outstations and community residents etc.
- Ensure members are committed to attend and participate in meetings and give two-way feedback to community members and council;
- Include members of Youth boards where they exist;
- List all nominations received along with indicators of community support, including any collective current Local Authority member support for the nomination to be considered at the first Ordinary Council meeting after nominations have closed; and
- Select the chair of the Local Authority from the members of the Local Authority.

In the event of a vacancy, a new member will be nominated and appointed in accordance with the Local Government Act, the Ministerial Guidelines and Council Policy 111- Local Authorities.

### ISSUES, CONSEQUENCES, OPTIONS

A full membership of the Local Authority will ensure wide input from community members on important decisions that will affect all residents for many years.

### FINANCIAL IMPLICATIONS

Titjikala Local Authority Members are paid to attend Local Authority meetings in their community.

### CONSULTATION

Robert Rabotot, Coordinator Governance and Compliance

### ATTACHMENTS:

There are no attachments for this report.



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**MACDONNELL COUNCIL CODE OF CONDUCT**

**ITEM NUMBER** 4.1  
**TITLE** MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**RECOMMENDATION**

**That the Titjikala Local Authority note the Council Code of Conduct.**

**MacDonnell Regional Council Code of Conduct****Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

**Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

**Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

**Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

**Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

**Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

**Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

**Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to

cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.



**CONFIRMATION OF PREVIOUS MINUTES**

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**ITEM NUMBER** 5.1  
**TITLE** Confirmation of Previous Minutes  
**REFERENCE** - 266687  
**AUTHOR** Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**RECOMMENDATION**

**That the Minutes of the Titjikala Local Authority meeting of 26 September 2019 be adopted as a resolution of the Titjikala Local Authority.**

**ATTACHMENTS:**

1 Titjikala Local Authority 2019-09-26 [878] Minutes.pdf



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE  
COUNCIL OFFICE ON THURSDAY, 26 SEPTEMBER 2019 AT 10.30PM

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**1 MEETING OPENING**

The meeting was declared open at 10.30 AM

One Minute silence was held in respect of the passing of *Mr R Le Rossignol* from Oak Valley Homeland.

**2 WELCOME**

2.1 Welcome to Country – Chair Margaret Orr

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS**

**3.1 Attendance**

Local Authority Members:

Helen Katatuna, Dennis Douglas, Margaret Orr and Douglas Wells

Councillors:

Cr Roxanne Kenny (President),  
Cr Greg Sharman (Deputy President),  
Cr Lynette Ellis and  
Cr Wilyuka

Council Employees:

Director Bhan Pratap,  
Sam Ashton (Area Manager)  
Lisa Sharman (A/Council Services Coordinator)  
Bre Parfitt (Coordinator Governance)

Guests:

Dr Belinda Greenwood-Smith, Centre for Disease Control Coordinator;  
Chamari Alaharuwan, Catholic Care NT;  
Jess Harries, Public Health Nurse

### 3.2 Apologies/Absentees

Apologies: Cr Susan Doolan

Absentees: NIL

#### RECOMMENDATION

**17 RESOLVED (Dennis Douglas/Lynette Ellis)**

**The local authority accepts the attendance and apologies as correct.**

### 3.3 Resignations / Terminations

Resignations: NIL

Terminations: NIL

### 3.4 Nominations

Nominations:

#### 3.4.1 NOMINATIONS

##### EXECUTIVE SUMMARY:

At the Titjikala Local Authority Meeting of 17 July 2019 it was noted that there are now three (3) vacancies to the Local Authority, and as a consequence a call for nominations was recommended.

There has since been one nomination to the Local Authority

**18 RESOLVED (Douglas Wells/Helen Katatuna)**

**That the Local Authority note and approve the nomination of Heather Armstrong to the Titjikala Local Authority.**

#### RECOMMENDATION

**19 RESOLVED (Greg Sharman/Lynette Ellis)**

**Call for community nominations to remain open for a further 28 days in order to fill the remaining two vacancies.**

## 4 MACDONNELL COUNCIL CODE OF CONDUCT

### 4.1 MacDonnell Council Code of Conduct

#### RECOMMENDATION

**20 RESOLVED (Dennis Douglas/Margaret Orr)**

**That the Titjikala Local Authority note the Council Code of Conduct.**

### 4.2 Conflict of Interests

**21 RESOLVED (Dennis Douglas/Margaret Orr)**

**That the Titjikala Local Authority note and declare any conflict of interests.**

NOTE: with the permission of the Chair deputations were presented at this time to facilitate presenters' travel arrangements

NOTE: The Local Authority took a 10 minute break at 11.30AM  
Meeting Resumed 11.40AM

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

#### **EXECUTIVE SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting

**22 RESOLVED (Dennis Douglas/Douglas Wells)**  
**That the Local Authority note and accept the previous minutes.**

### **5.2 ACTION REGISTER**

#### **EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**23 RESOLVED (Margaret Orr/Dennis Douglas)**  
**That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.**

#### **RECOMMENDATION**

**24 RESOLVED (Margaret Orr/Dennis Douglas)**  
**The Action Item 1. Community Consultation to remain open and the Council Service Coordinator will continue to encourage community consultations.**

#### **RECOMMENDATION**

**25 RESOLVED (Greg Sharman/Roxanne Kenny)**  
**Action Item 2. Collapse Action 2 and 3 and continue consultation with Catholic Care for the creation of a Men's Shed space to remain Open..**

#### **RECOMMENDATION**

**26 RESOLVED (Cr Wilyuka/Lynette Ellis)**  
**Action Item 4. Shade Shelter at the front of the Workshop to remain Open**

#### **RECOMMENDATION**

**27 RESOLVED (Douglas Wells/Cr Wilyuka)**  
**Action Item 5. The Request to the Department of Local Government, Housing and Community Development to address the repair of the Titjikala road to be Closed.**

#### **RECOMMENDATION**

**28 RESOLVED (Lynette Ellis/Greg Sharman)**  
**Action Item 6. Letter to the Member for Namatjira. This item to remain Open.**

## **6 LOCAL AUTHORITY PLANS**

### **6.1 LOCAL AUTHORITY PROJECT REPORT**

#### **EXECUTIVE SUMMARY:**

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is a total un-committed balance of \$51,090.00 to allocate in their community.

\$15,000.00 is from the 2018/19 Project Fund and must be expended before 30 June 2020.

\$36,090.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

#### **29 RESOLVED (Greg Sharman/Lynette Ellis)**

**That the Local Authority note and accept the progress of Project 1. Development of a New Park.**

#### **RECOMMENDATION**

#### **30 RESOLVED (Lynette Ellis/Douglas Wells)**

**The Local Authority notes the continued work towards Project 2, Footpaths Stage 1 .**

#### **RECOMMENDATION**

#### **31 RESOLVED (Helen Katatuna/Dennis Douglas)**

**The Local Authority notes the work in progress on Project 3, Footpaths Stage 2**

#### **RECOMMENDATION**

#### **32 RESOLVED (Lynette Ellis/Margaret Orr)**

**The Local Authority notes the work in progress on Project 4, Footpaths Stage 3**

#### **RECOMMENDATION**

#### **33 RESOLVED (Cr Wilyuka/Greg Sharman)**

**The Local Authority will allocate \$4000 to the Titjikala Youth Board to be spent on Youth Projects.**

NOTE: The Youth Board will provide a report and recommendations to the Titjikala Local Authority for final Approval.

### **6.2 DISCRETIONARY FUNDS**

#### **SUMMARY:**

The Local Authority receive a Discretionary Fund from the Council to spend each financial year on enhancing the community. Local Authorities decide how to best spend this money to broadly benefit the community.

There is a current balance of \$4,000.00 to spend before 30 June 2020.

#### **34 RESOLVED (Douglas Wells/Helen Katatuna)**

**That the Local Authority note their spending of discretionary funds from 2018/19 and will discuss what to spend their 2019/20 discretionary funds on.**

## **7 COUNCIL LOCAL GOVERNMENT**

### **7.1 MACCONNECT REPORT**

#### **EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**35 RESOLVED (Margaret Orr/Lynette Ellis)**

**That the Local Authority agree to postpone this report until the next local Authority meeting.**

Douglas Wells left the meeting at 12:17 AM

### **7.2 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT**

#### **EXECUTIVE SUMMARY:**

This report provides an update on the delivery of Community Services programs.

**36 RESOLVED (Greg Sharman/Helen Katatuna)**

**That the Local Authority note and accept the Community Services report.**

### **7.3 COMMUNITY ENGAGEMENT AND THE REGIONAL PLAN**

#### **EXECUTIVE SUMMARY:**

The MacDonnell Regional Council (MRC) 2019-20 Regional Plan has been approved by the Council and is available at MRC offices and on the MRC website.

**37 RESOLVED (Greg Sharman/Cr Wilyuka)**

**That the Local Authority note and accept the report and ask that the public open space meeting is held in the second part of next year and located at the Basketball Court.**

### **7.4 COUNCIL SERVICES DELIVERY REPORT**

#### **EXECUTIVE SUMMARY:**

This report is an update of Council Delivered Services in Titjikala across the area of Council Service Delivery and includes the period since the last Local Authority meeting.

**38 RESOLVED (Margaret Orr/Dennis Douglas)**

**That the Local Authority note and accept the Council Service Delivery Report.**

## **8 FINANCE**

### **8.1 EXPENDITURE REPORT AS AT 30 JUNE 2019**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 June 2019 in the Local Authority's Community.

**39 RESOLVED (Greg Sharman/Lynette Ellis)**

**That the Local Authority note and accept the Expenditure Report as at 30 June 2019.**

**9 DEPUTATIONS / GUEST SPEAKERS**

NOTE: Three guests requested permission to speak to the Local Authority.

**RECOMMENDATION****40 RESOLVED (Helen Katatuna/Dennis Douglas)**

That the Local Authority accepts and supports the proposal from the representative from the Centre For Disease Control, to obtain mobile toilets for use during large sporting and cultural events.

**RECOMMENDATION****41 RESOLVED (Greg Sharman/Margaret Orr)**

The Local Authority accepts and notes the increase in cases of Trachoma in the community and members will continue to promote infection control across the community.

**RECOMMENDATION****42 RESOLVED (Lynette Ellis/Margaret Orr)**

The local Authority thanks the representative from Catholic Care for their attendance and accepts the tabled document "CLC Partner Project Plan" providing information on the renovations of the Titjikala Men's Shed.

**10 OTHER BUSINESS****10.1 COMMUNITY LAND USE PLAN****EXECUTIVE SUMMARY:**

To present to the LA a draft Community Land Use Plan and discuss options for further land development.

**43 RESOLVED (Greg Sharman/Dennis Douglas)**

That the Local Authority note and accept the report and will continue to consider the issues of further housing development.

**10.2 "YOUR VOICE, YOUR COMMUNITY"****EXECUTIVE SUMMARY:**

This will be a presentation on the results of the extensive "get on the electoral roll" campaign, "Your Voice, Your Community".

**44 RESOLVED (Lynette Ellis/Greg Sharman)**

That the Local Authority note the apologies provided by Departmental representative and will postpone this matter to the next Local Authority meeting.

**10.3 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The Department of Local Government, Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

**RECOMMENDATION**

That the Local Authority note the apologies provided by Departmental representative and will postpone this matter to the next Local Authority meeting.

**DATE OF NEXT MEETING – TO BE ADVISED**

**MEETING CLOSE**

The meeting terminated at 1:41 PM.

This page and the preceding 6 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday, 26 September 2019 and are UNCONFIRMED.

UNCONFIRMED



## **CONFLICTS OF INTEREST**

<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Conflict of Interests



### **EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

### **RECOMMENDATION**

**That the Titjikala Local Authority:**

- a) Note the Conflict of Interest Policy; and**
- b) Members declare any conflict of interests with the meeting agenda.**

### **BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

### **Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

### **Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

#### **Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

#### **If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

#### **Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

#### **ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 9.1  
**TITLE** Action Register  
**REFERENCE** - 266567  
**AUTHOR** Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**RECOMMENDATION**

**That the Titjikala Local Authority note the progress reports on actions from the minutes of previous meetings as received.**

**BACKGROUND**

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

**ACTION REGISTER*****Action Item 1 - Community Consultation (raised on 26/07/2018)*****Summary of action item:**

The Local Authority is to hold a community consultation meeting to discuss possible projects for Titjikala. This meeting should be used to share current ideas with community members.

The Local Authority is to provide an update.

Leave this item open and speak with the community again.

Update: Lisa Sharman will speak with the community.

***Action Item 2 – Men’s Shed & Catholic Care (raised on 07/02/2019)***

The Local Authority request Council to see if the shed can be used as a men’s area.

The Local Authority invite Catholic Care to attend the next meeting to provide an update of their services.

**Update 9 April 2019:** The Director Service Delivery is waiting on a Memorandum of understanding (MOU) from Catholic Care.

Leave this item open until the MOU has been received.

Council Service Coordinator will invite Catholic Care.

Leave this item open and re-invite Catholic Care to the next LA meeting.

**Update July:** The Shed space requested is located on a Council Lot where operational works is undertaken. Due to the risk and liability Council would incur in the event of an accident, particularly involving a member of the public, the space cannot be used as a Men’s Shed.

Lisa Sharman will invite Catholic Care to the meeting.

Due to COVID-19 preventative measures, we will not be able to invite anyone to the meetings until further notice.

**Update 14 April 2020:** Director Service Delivery recommendation is to close this item.

### Action Item 3 – Shade Shelter (raised on 07/02/2019)

The Local Authority request the Director Technical Services provide an update on the shade shelter in front of the workshop.

**Update 9 April 2019:** The shade shelter at the front of the workshop has not been budgeted for in the 18/19 year or previous years. Director Technical Services can make a proposal in the 19/20 capital budget for the project but it is dependent on the MRC financial position. As such there are no guarantees that this project will be funded in 19/20.

Leave open this item for Director Technical Services to follow up.

**Update 14 April 2020:** The shade structure at the front of the workshop has not been included in the 19/20 capital upgrade budget. It may be included in the capital upgrade budget in the future but there are no guarantees. Director Technical Services' recommendation is to close this action item.

### Action Item 4 – Invite Member for Namatjira (raised on 17/04/2019)

Local Authority request an invite to Chansey Paech to attend the next Local Authority meeting to give further updates. The member for Namatjira Chansey Paech provided updates and discussed with the Local Authority the following for action:

1. Remove category rating 6 from Titjikala so dialysis can be considered in Titjikala;
2. Local Authority members voiced their concern around healthy eating and the need for a community awareness campaign;
3. Chansey noted the need to know the level of diabetes and sickness in the community so action can happen;
4. Chansey asked for the Local Authority to raise a resolution to write to the Minister about the road;
5. The Room to Breathe program coming into effect in the new financial year;
6. Raise with the Northern Territory Police that the community has concerns with drugs in the community;
7. Chansey will provide an update at the next Local Authority meeting.

**Update July:** Chansey will be in attendance to provide updates.

**Update 6 April 2020:** Governance Officer invited Chansey to attend the 23 April 2020 meeting by teleconference.

On **17 April 2020**, the Namatjira Electorate Office replied by email as below:

Unfortunately Chansey will not be able to attend the LA meeting next week as he is scheduled in all day for a Caucus Workshop. He sends through his apologies.

Around the MMM6 rating for Titjikala, Chansey is quite eager to look into doing a petition around this issue, as a way to advocate for the rating to be changed. Would you be able to ask at the meeting as to whether this is something Titjikala residents might be interested in?

As for the road, the last time Chansey requested information around the Titjikala Road was on the 4<sup>th</sup> of December, at this time the member received the following information:

- The Titjikala Road (a section of the Maryvale Road between the Ghan Heritage Road intersection and the Titjikala Community) is a D class road and is generally graded 4 times per year. A full invert grade of the Maryvale road was completed in

early October, with the next scheduled maintenance grade to commence late January 2020.

- Maintenance gravel repairs on the worst effected sections between chainage 65 – chainage 102kms are currently in progress.
- Prolonged, drier than normal weather conditions have impacted on the effectiveness of maintenance grading work on the unsealed road network in Central Australia.

Please don't hesitate to let us know if there's anything actionable for us after the LA meeting next week.

#### **Action Item 5 – Titjikala Youth Board (raised on 26/09/2019)**

Resolution 33 The Local Authority will allocate \$4000 to the Titjikala Youth Board to be spent on Youth Projects.

NOTE: The Youth Board will provide a report and recommendations to the Titjikala Local Authority for final Approval.

CSC Titjikala to consult with Youth Board and invite Youth Board as needed to the Local Authority meeting(s) for Youth Board to request final approval in order to raise purchase order(s).

#### **ISSUES, CONSEQUENCES, OPTIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **CONSULTATION**

Titjikala Local Authority  
Executive Leadership Team  
Titjikala CSC

#### **ATTACHMENTS:**

There are no attachments for this report.

**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 9.2  
**TITLE** Local Authority Project Report  
**REFERENCE** - 266694  
**AUTHOR** Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities

**EXECUTIVE SUMMARY:**

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is a total un-committed balance of \$36,090.00 to allocate in their community.  
 \$0 is from the 2018/19 Project Fund and must be expended before 30 June 2020.  
 \$36,090.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

**RECOMMENDATION**

**That the Titjikala Local Authority note and accept the progress of their projects.**

**BACKGROUND**

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the NT Government Department of Local Government, Housing and Community Services.

**Register of Projects and Commitments**

<b>Project 2117</b>		<b>New Park</b>	<b>\$</b>
<b>Action</b>	<b>Status</b>		<b>Committed</b>
8 Feb 2018	to be developed, including playground and soft fall		+ 54,000.00
1 Jul 2019	The playground has commenced and contractors have installed most of the play equipment.		- 60,830.33
17 Jul 2019	Further allocation to project		+ 6,430.33
<b>7 Apr 2020</b>	<b>Recommendation to close:</b> This project has been completed and its balance restored.		
		<b>underspend or (overspend)</b>	<b>0</b>
<b>Project 2118</b>		<b>Titjikala Youth Board</b>	<b>\$</b>
<b>Action</b>	<b>Status</b>		<b>Committed</b>
26 Sep 2019	<u>Res 33</u> The Local Authority will allocate \$4000 to the Titjikala Youth Board to be spent on Youth Projects. <u>NOTE</u> The Youth Board will provide a report and recommendations to the Titjikala Local Authority for final Approval.		+ 4,000.00
		<b>underspend or (overspend)</b>	<b>4,000.00</b>
<b>Project 2119</b>		<b>Footpaths (stage 1)</b>	
<b>Action</b>	<b>Status</b>		<b>Committed</b>
26 Jul 2018	stage 1: around the store, clinic, office and church		
17 Apr 2019	Resolution: allocate the remaining 2018/2019 project funding to the priority items Footpaths		+ 34,311.78
<b>7 Apr 2020</b>	<b>No update</b>		

	<b>underspend or (overspend)</b>	<b>34,311.78</b>
<b>Footpaths (stage 2)</b>		<b>\$</b>
<b>Action</b> 26 Jul 2018 17 Apr 2019	<b>Status</b> stage 2: around aged care facility Resolution: allocate the remaining 2018/2019 project funding to the priority items Footpaths <b>underspend or (overspend)</b>	<b>Committed</b> awaiting Footpaths (stage 1) underspend
<b>Footpaths (stage 3)</b>		<b>\$</b>
<b>Action</b> 26 Jul 2018 17 Apr 2019	<b>Status</b> stage 3: around the youth BBQ area (yet to be developed) Resolution: allocate the remaining 2018/2019 project funding to the priority items Footpaths <b>underspend or (overspend)</b>	<b>Committed</b> awaiting Footpaths (stage 2) underspend

**Wishlist and estimated costs**

**Priority 1: Solar lights**  
**Scope:** to be installed around footpaths upon completion of Footpath projects  
**Requested:** 26 July 2018  
**Estimate:** \$  
**Action:** costing required

**Priority 2: Upgrade public rest area on store lot**  
**Scope:** concrete under existing shade structure, table and bench  
**Requested:** 4 July 2018  
**Estimate:** \$  
**Action:** costing required

**Priority 3: Bus stop shade shelter**  
**Scope:** remove existing table install bench seat on 3 sides and have a concrete floor  
**Requested:** 26 July 2018  
**Estimate:** \$  
**Action:** costing required

**ISSUES, CONSEQUENCES, OPTIONS**

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

**FINANCIAL IMPLICATIONS**

There is a total un-committed balance of \$36,090.00 to allocate in their community.  
 \$0 is from the 2018/19 Project Fund and must be expended before 30 June 2020.  
 \$36,090.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

**CONSULTATION**

Executive Leadership Team  
 Finance Grants Officer  
 Area Managers

**ATTACHMENTS:**

There are no attachments for this report.

**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 9.3  
**TITLE** Discretionary Funds  
**REFERENCE** - 267163  
**AUTHOR** Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities  
 Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

The Local Authority receive a Discretionary Fund from the Council to spend each financial year on enhancing the community. Local Authorities decide how to best spend this money to broadly benefit the community.

There is a current balance of \$4,000.00 to spend before 30 June 2020.

**RECOMMENDATION**

**That the Titjikala Local Authority note their spending of discretionary funds from 2018/19 and discuss what to spend their 2019/20 discretionary funds on.**

**BACKGROUND**

2019/20 Discretionary Fund				
Approved Project		Status	Approved Allocated	Actual Expenditure
Income	Discretionary Fund	\$4,000	-\$0.00	- \$0.00
<b>Balance Remaining</b>				<b>\$4,000.00</b>

**ISSUES, CONSEQUENCES, OPTIONS**

The Local Authority receive a Discretionary Fund from the Council to spend each financial year on enhancing the community. Local Authorities decide how to best spend this money to broadly benefit the community.

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

**FINANCIAL IMPLICATIONS**

There is a current balance of \$4,000.00 to spend before 30 June 2020. This money cannot be carried over from one financial year to the next. Discretionary Funds must be fully expended annually between 1 July and 30 June or forfeited.

**CONSULTATION**

The Titjikala Local Authority and community

**ATTACHMENTS:**

There are no attachments for this report.



**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

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**ITEM NUMBER** 9.4  
**TITLE** Letter of Condolence for Elected Member  
**REFERENCE** - 267151  
**AUTHOR** Marilyn Wright, Records Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

This report provides Titjikala Local Authority with an update on correspondence sent and received by the Council/President in the period following the past Titjikala Local Authority meeting.

**RECOMMENDATION**

**That the Titjikala Local Authority note the correspondence received.**

**BACKGROUND**

Correspondence sent.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

President Roxanne Kenny  
Chief Executive Officer

**ATTACHMENTS:**

1 Condolences Elected Member.pdf



Department of  
**LOCAL GOVERNMENT, HOUSING  
AND COMMUNITY DEVELOPMENT**

Level 1, RCG Centre  
47 Mitchell Street

GPO Box 4621  
Darwin NT 0801

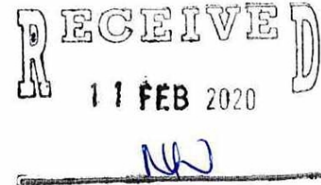
E [lee.williams@nt.gov.au](mailto:lee.williams@nt.gov.au)

T 08 8999 8405

File reference  
HCD2020/00023-1~003

6 February 2020

Ms Roxanne Kenny  
President  
MacDonnell Regional Council  
PO Box 5267  
ALICE SPRINGS NT 0871



Dear Ms Kenny

Re: Condolences for elected member for MacDonnell Regional Council

On behalf of the Department of Local Government, Housing and Community Development, I would like to express our deepest sympathies to you, the councillor's family and the MacDonnell Regional Council on the recent sad passing of a MacDonnell Regional Council member.

His contribution as a leader and strong representative of Aboriginal people has been evident through the diversity of organisations and roles he has served in such as: Chair of the Aboriginal Areas Protection Authority; executive member for the Central Land Council; Pastor for Finke River Mission; and Councillor for Rodinga Ward, MacDonnell Regional Council, among others. His influence will be very well remembered and sorely missed.

The Department joins the Council and the community in expressing sadness and also respect and recognition for the lifetime contribution of the late Councillor to the betterment of the welfare of Aboriginal people in Central Australia.

Please convey this message to the family and the Council on behalf of the Department.

Yours sincerely

A handwritten signature in black ink that reads 'Lee Williams'. The signature is written in a cursive style.

Lee Williams  
Executive Director  
Local Government and Community Development

**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER</b>	9.5
<b>TITLE</b>	NTG - 2020 Legislative Assembly Elections
<b>REFERENCE</b>	- 267154
<b>AUTHOR</b>	Marilyn Wright, Records Officer

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:****EXECUTIVE SUMMARY:**

On 20 December 2019 the Acting Executive Director of Local Government and Community Development wrote to President Roxanne Kenny to remind the MacDonnell Regional Council of important matters contained in recent communications.

The letter's two main points outline the need for Councillors and Local Authority members to:

1. Disclose any conflict of interest that may arise from a matter before any Council or Local Authority discussion; and
2. Stand down before nominating as a candidate in the NT Elections

**RECOMMENDATION**

**That the Titjikala Local Authority note and accept the correspondence from the department.**

**BACKGROUND**

The *Local Government Act* provides legislation to frame the decision-making and behaviour of elected (Council) and nominated (Local Authority) members to deliver good governance to constituents.

One way to deliver good governance is for a member to not participate in a decision on a question where they have a conflict of interest. Under the *Local Government Act* a member has a legal requirement to disclose a personal or financial interest that gives rise to, a real or perceived, conflict of interest. Conflicts of interest can arise from a member's relevant interest in connection with the pre-selection or nomination of candidates for other government elections.

Another way is for a member to resign in writing from the Council or Local Authority before officially nominating with the Electoral Commission for the Northern Territory Legislative Assembly election. If the person resigns as a Councillor or Local Authority member and is not elected to the Legislative Assembly, the person may then nominate to again be a member of the Council or Local Authority.

Local Government is a feasible early step in a political career. The *Local Government Act* supports individuals to learn and deliver good governance to constituents and to explore opportunities for elected representation at higher levels of government.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Breaches of legislation can incur fines at personal cost.

**CONSULTATION**

Department of Local Government, Housing and Community Development

**ATTACHMENTS:**

- 1 NTG - 2020 Legislative Assembly election - 2019-12-29.pdf



Department of  
**LOCAL GOVERNMENT, HOUSING  
AND COMMUNITY DEVELOPMENT**

Level 1, RCG Centre  
47 Mitchell Street, Darwin NT 0800

**Postal address**  
GPO Box 4621  
Darwin NT 0801

Tel: 08 8999 6149

File Ref: HCD2019/01826-1~171

20 December 2019

Ms Roxanne Kenny  
President  
MacDonnell Regional Council  
PO Box 5267  
ALICE SPRINGS NT 0871

RECEIVED  
27 DEC 2019

Dear Ms Kenny

Re: August 2020 Legislative Assembly Election

As we approach the upcoming August 2020 Legislative Assembly election, it is important that all members are reminded of the legal requirement to disclose a personal or financial interest that gives rise to a conflict of interest in a question before the council, council committee or local authority. A member must not participate in any decision on a question where they have a conflict of interest. Members are to be aware that conflicts of interest can arise from a member's relevant interest in connection with the pre-selection or nomination of candidates for elections. Further detail of these requirements are contained in Part 7.2 of the *Local Government Act 2008*.

On 25 September 2019, Ms Maree De Lacey, Executive Director of Local Government and Community Development, emailed all council chief executive officers with advice on the process to follow if members nominate as candidates and they wish to be reappointed to council or the local authority if they are unsuccessful.

On 30 October 2019, Mr Jamie Chalker, the former Chief Executive Officer of this Department, wrote to all chief executive officers with further advice and highlighted the importance of managing conflicts of interest.

As this is an important matter, I ask that you table this correspondence at your next council and local authority meetings so that all members are made aware of this advice. Please do not hesitate to contact me via [brett.beaton@nt.gov.au](mailto:brett.beaton@nt.gov.au) if you or your council require any clarification on this matter or if you would like more information.

Yours sincerely

A handwritten signature in blue ink, appearing to be "Brett Beaton".

Brett Beaton  
Acting Executive Director  
Local Government and Community Development  
20/12/2019

**COUNCIL SERVICES REPORTS**

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**ITEM NUMBER** 10.1  
**TITLE** Council Services Coordinator's Report  
**REFERENCE** - 266689  
**AUTHOR** Ken Newman, Director Service Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Titjikala across the area of Local Government Service Delivery.

**RECOMMENDATION**

**That the Titjikala Local Authority note the contents of the attached report from Lisa Sharman, Council Services Coordinator, Titjikala.**

**BACKGROUND**

Nil

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

CSC Titjikala

**ATTACHMENTS:**

1 200423 Titjikala CSC Report for Local Authority April 2020.pdf

## Service Delivery Report

---

**TITLE** Titjikala Service Delivery Report  
**DATE** 23 April 2020  
**AUTHOR** Lisa Sharman Acting CSC



### SUMMARY:

**This report is an update of Council delivered services in Titjikala across the area of Local Government Service Delivery.**

### Local Government Services Update

#### Animal Management

- The Vet visited on 12-14 February and went around giving the dogs medicine.

#### Cemetery Management

- The cemetery is regularly cleared and kept tidy because of the recent rain we had.
- The cemetery register has been updated and we are waiting for a date to be set for another funeral to be held here.

#### Internal Road Maintenance

- Internal roads are well maintained but we still require a road sweeper attachment.

#### Parks and Open Spaces

- The Civil crew have kept the play grounds clean, and safe. Now it's been CLOSED until the COVID -19 is cleared.

#### Sports Grounds

- Softball and Football oval have been well maintained. The Civil Team have been cleaning and clearing around the toilet block after the sorry business.

#### Outstation MES Services

- All outstations are visited regularly and since January, the visits are done by workers from the Civil team.
- There have been regular issues at Alice Well, Walkabout Bore and John Holland. Alice Well had a new mono pump system installed and recently had major septic repairs.
- Walkabout Bore still has issues that often result from family disputes.
- John Holland had problems with the power generation but was repaired.

#### Waste Management

- Rubbish is collected twice a week – Mondays and Thursdays.
- Work continues to take place as needed at the waste management facility.

#### Weed Control and Fire Hazard Reduction

- The Civil team have maintained the grounds around the community, reducing the fire hazard as it had been such a hot summer and recent rains we had.

#### Local Authority Project Updates

- Footpaths project is still in progress

Lisa Sharman  
A/Council Services Coordinator Titjikala

**COUNCIL SERVICES REPORTS**

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<b>ITEM NUMBER</b>	10.2
<b>TITLE</b>	Community Service Titjikala Local Authority Report
<b>REFERENCE</b>	- 266691
<b>AUTHOR</b>	Rohan Marks, Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**RECOMMENDATION**

**That the Titjikala Local Authority note and accept the Community Services report.**

**BACKGROUND**

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Executive Leadership Team  
Manager of Aged & Disability Services – Luke Everingham  
Manager of Children’s Services – Margaret Harrison  
Manager of Community Safety – Peter Devine  
Manager of Youth Services – Cherie Forbes

**ATTACHMENTS:**

1 2020 02 - COMMUNITY SERVICES Titjikala LAR v2.docx

# Community Service: Report on Operations

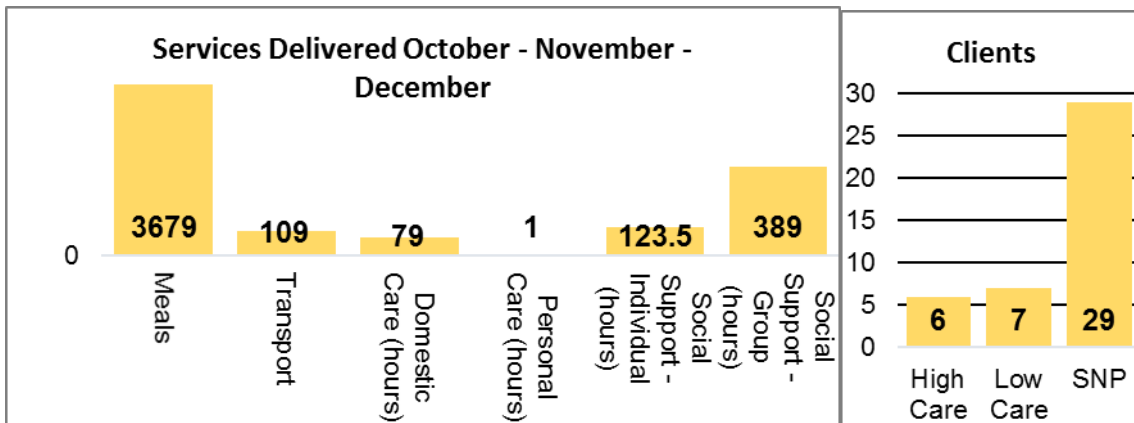


**LOCATION:** Titjikala Community  
**PERIOD:** 01 September 2019 to 31 December 2019  
**AUTHOR:** Rohan Marks, Director Community Services

## AGED & DISABILTY SERVICES

### Service Delivery and Engagement

- Services were fully delivered in this reporting period with meal hampers provided for the Christmas public holidays.
- 20-24 Children receive lunch through School Nutrition Programme each day. School meals finished for the year on 13 December and will commence again on 29 January 2020.



### Other Updates

- The Home Care centre recently received a grant to perform minor works to upgrade the building. These will commence shortly and will improve the bathroom and shower facilities.
- All Home Care Package clients transitioned to a new funding model from 1<sup>st</sup> November 2020. The National Aboriginal and Torres Strait Islander Flexible (NATSIflexi) will allow Council to provide better services to our high care clients.
- A Clients Christmas party was held on 18<sup>th</sup> December 2019 and all clients enjoyed a afternoon.
- All staff remain focused on their accredited training, CHC33015 Certificate III in Individual Support (Home and Community).

**Clients enjoying Christmas lunch**

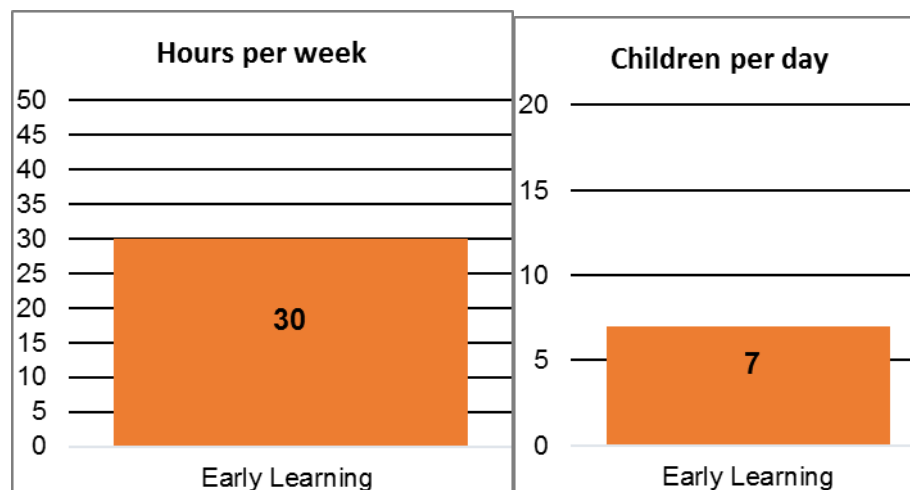




## CHILDREN'S SERVICES

### Service Delivery and Engagement

- The Early Learning program was fully delivered this reporting period
- A Team leader has transferred from Mt Liebig and commenced at Titjikala during October.
- The service closed for 2 weeks from the 20<sup>th</sup> December, as scheduled. The centre will also close for the first two weeks in July. These closures allow staff to take leave during a period where child attendance is typically low due to families traveling during the holiday periods.



### Other Updates

- Educators continue to run “Family Fun Days” with the wider community being welcomed into the centre along with the children.
- The new Team Leader has met several times with staff from the clinic, school and Catholic Care to establish collaborative relationships that support the children, families and community.
- One Educator has completed her course work for the Certificate III in Early Childhood Education and Care and another Educator continues to work towards achieving this qualification.
- The MacKids combined with MacCare for a Christmas Party, bringing the children together with the aged care clients for this celebration.
- The MacKids team have been working on their Quality Improvement Plan for the service to map out how the service will continue to develop and grow.
- Catholic Care CDP (Community Development Program) built a new playhouse for the children in the Early Learning centre.

**Quality Improvement Plan – Educators engaging with the concept of something that grows and changes and making a visual representation**



**Learning to cooperate with others**

**The new playhouse**

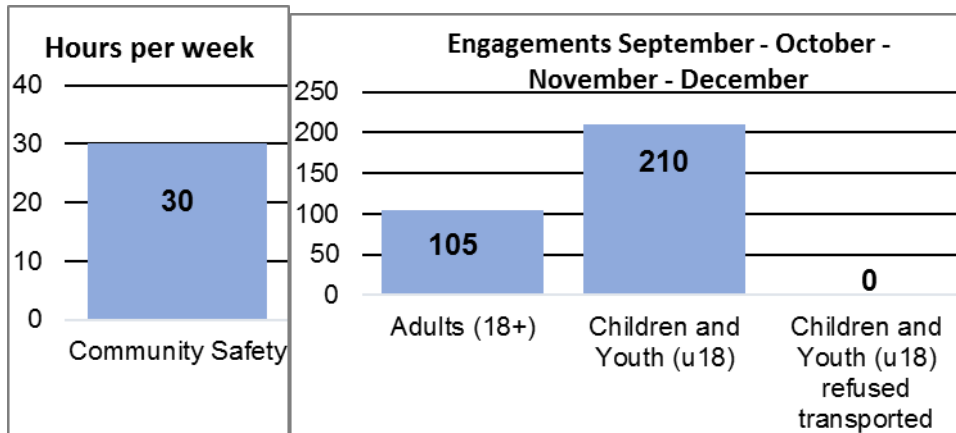


**COMMUNITY SAFETY**

**Service Delivery and Engagement**



- Services were disrupted due to cultural and sorry business for six days this reporting period.



**Other Updates**

- The MacSafe team assisted community stakeholders in the planning of the Titjikala Sports Weekend. MacSafe teams from Santa Teresa, Finke and Hermannsburg travelled to Titjikala to support the event. Feedback from community members was very positive around MacSafe’s role within the Carnival.
- MacSafe provided its MacSafe Hydration Station during Titjikala’s Sports Weekend where water was given out for children, footballers and community members while the matches were being played.
- In November, the Titjikala MacSafe Team, along with Seven other MacSafe Teams, attended the funeral for their much-respected colleague from Mt Liebig who passed away suddenly in September. As requested by the Corby family, the eight teams formed a guard of honour at the Haasts Bluff church; and lead the procession to the cemetery.

**MacSafe staff lining up to pay respects to mourners at Kumanytjayi Corby’s funeral**



Hydration station at Titjikala Sports Weekend



Titjikala, Santa Teresa, Finke and Ntaria Safety Officers during Titjikala Sports Carnival

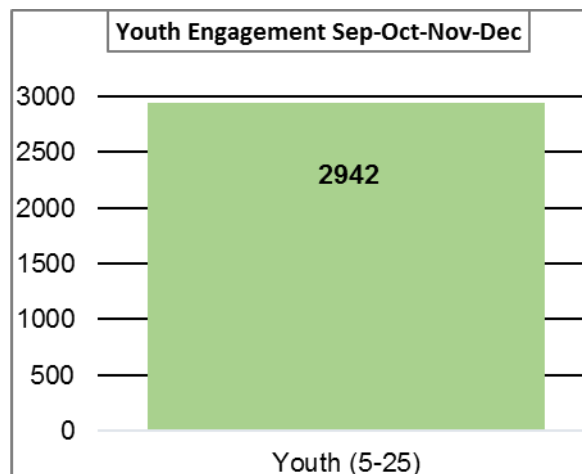
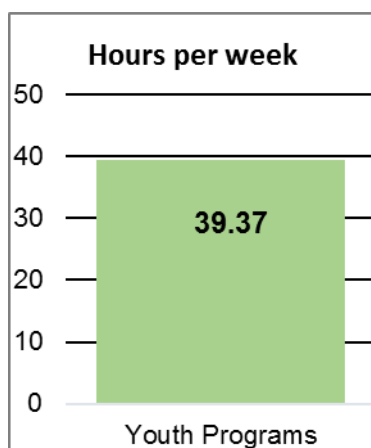


## YOUTH SERVICES

### Service Delivery and Engagement



- The Youth and Outside School Hours Learning Program (OSHLP) were both fully delivered this reporting period except for three days due to sorry business.
- The program had to reduce activity hours on 3 days during December due to extreme heat.



- During this period young people enjoyed water games, trips to the town pool, discos, basketball and football games at night, family bingo and community BBQs.

### Other Updates

- Staff attended MacYouth training at Ross River from the 5<sup>th</sup> to 9<sup>th</sup> of November engaging in training on youth diversion and case management, Youth Board governance, managing challenging behaviours at youth program, as well as new program ideas, games and sports.
- Children and young people enjoyed town trips to go swimming at the Alice Springs Town Pool with the Office of Youth Affairs and Alice Springs Town Council providing free access to the pool over the summer holidays.
- Young people enjoyed arts and craft sessions over the school holidays, assisting the Arts Centre with designs for the “No germs one me” mural that will be painted at the Titjikala Community Store.
- One of the highlights of the School Holidays was the MacYouth Breakfast Club where young people prepared breakfast for participants.
- MacYouth held community BBQs during the holidays as opportunity for familys to be involved in the program and see the young people engaging in activities. These were held on Saturday nights and were very popular for all ages.
- Sista Sounds (Music NT) made a visit to Titjikala to run drumming and music workshops with the young women and fellas.
- MacYouth supported the Titjikala Sports weekend in September 2019, providing discos and sporting events for young people aged 5-25

Home from boarding school and helping out with family BBQ



Breakfast club during school holidays



Getting messy and having fun with painting



Basketball Competition



## COUNCIL SERVICES REPORTS

---

<b>ITEM NUMBER</b>	10.3
<b>TITLE</b>	MacConnect Report
<b>REFERENCE</b>	- 267164
<b>AUTHOR</b>	Robert Rabotot, Governance Officer



### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities

### EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

### RECOMMENDATION

**That the Titjikala Local Authority note and accept the MacConnect Report and accept NT Public Libraries Wifi operation times. Local Authority to provide feedback pertaining to Digital Literacy workshops.**

### BACKGROUND

- MacConnect is in line with Council's Goals, NT Libraries Strategic Plan and the Be Connected National Program. This project will develop the capacity of residents and staff in digital literacy and digital safety. It will provide all residents with ongoing free connectivity through NT Libraries free Wifi program. Communities will be engaged through digital education workshops, NT Libraries Keeping Culture software workshops (or other Software supported by NT Libraries) and MRC community based staff will be engaged in pertinent MRC specific digital training. The project will support residents and community based Indigenous staff to utilize the internet in a positive, educational and constructive way.
- MacConnect's Goals are: Connected Access, Digital Education & Content Contribution
- Currently MRC staff are being trained how to use digital devices to email reports, writing emails to make requests to coordinators and streamlining communications.

NT Public Wifi Operation times and Usage Data:

**10:00am-9:00pm Monday-Saturday**  
**Offline-Saturday**

Attachment Session by Time of Day

### Feedback Requested:

What Apps do residents use?  
What do residents use the internet for?

Workshops:  
What would you like to learn?  
What would residents or staff like to learn?  
Where in community should workshops be held?

### ISSUES, CONSEQUENCES, OPTIONS

Nil

### FINANCIAL IMPLICATIONS

Nil

### CONSULTATION

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Executive Leadership Team  
Titjikala Local Authority  
Manager Community Safety

**ATTACHMENTS:**

There are no attachments for this report.



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**FINANCE AND GOVERNANCE REPORTS**

---

<b>ITEM NUMBER</b>	11.1
<b>TITLE</b>	Expenditure Report as at 31 March 2020
<b>REFERENCE</b>	- 267289
<b>AUTHOR</b>	Sheree Kane, Management Accountant and Grants

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 March 2020 in the Local Authority community.

**RECOMMENDATION**

**That the Titjikala Local Authority note and accept the Expenditure report as at 31 March 2020.**

**BACKGROUND**

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil.

**FINANCIAL IMPLICATIONS**

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

**CONSULTATION**

Executive Leadership Team  
Management Team  
Sheree Sherry, Management Accountant & Grants

**ATTACHMENTS:**

1 March 2020 - Local Authority Expenditure - Titjikala.pdf

(March 2020 - Local Authority Expenditure Detail by Location1\_ORG\_NAME)

MacDonnell Regional Council - Titjikala					
Expenditure by Community as at 31st March 20					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
<b>COUNCIL SERVICES</b>					
<b>Service Centre Delivery</b>					
<b>Manage Council Buildings &amp; Facilities</b>	<b>58,271</b>	<b>130,875</b>	<b>72,604</b>	<b>174,500</b>	
Other Operational	58,271	59,550	1,279	79,400	
Capital	0	71,325	71,325	95,100	Quotes being received for works at SDC but Covid-19 interrupted planning
<b>Maintain Roads</b>	<b>2,779</b>	<b>3,607</b>	<b>829</b>	<b>4,810</b>	
Wages and Other Employee Costs	2,070	608	(1,463)	810	
Other Operational	709	3,000	2,291	4,000	
<b>Manage Council Service Delivery</b>	<b>82,763</b>	<b>125,078</b>	<b>42,315</b>	<b>169,760</b>	
Wages and Other Employee Costs	57,459	72,711	15,253	99,480	Staff not working full budget hours, there has been a lot of sorry business resulting in absences from work
Other Operational	25,304	52,367	27,063	70,280	Operational expenditure less than budgeted for this reporting period
<b>Civil Works</b>	<b>273,796</b>	<b>324,166</b>	<b>50,369</b>	<b>441,310</b>	
Wages and Other Employee Costs	175,540	220,918	45,378	302,250	Staff not working full budget hours, there has been a lot of sorry business resulting in absences from work
Other Operational	98,256	103,248	4,991	139,060	
<b>Parks, Ovals and Public Spaces</b>	<b>0</b>	<b>600</b>	<b>600</b>	<b>600</b>	
Other Operational	0	600	600	600	
<b>Street &amp; Public Lighting</b>	<b>3,897</b>	<b>4,065</b>	<b>168</b>	<b>5,420</b>	
Other Operational	3,897	4,065	168	5,420	
<b>Council Engagement</b>					
<b>Manage Governance</b>	<b>876</b>	<b>8,100</b>	<b>7,224</b>	<b>10,800</b>	
Wages and Other Employee Costs	0	1,500	1,500	2,000	
Other Operational	876	6,600	5,724	8,800	
<b>Local Authorities Projects</b>	<b>0</b>	<b>55,800</b>	<b>55,800</b>	<b>74,400</b>	
Other Operational	0	55,800	55,800	74,400	Projects to commence and the 19/20 funds to be committed to projects.
<b>Elected Members &amp; Council Meetings</b>	<b>235</b>	<b>375</b>	<b>140</b>	<b>500</b>	
Other Operational	235	375	140	500	
<b>Support and Administration</b>					
<b>Staff Housing</b>	<b>52,829</b>	<b>55,628</b>	<b>2,799</b>	<b>74,170</b>	
Other Operational	52,829	47,310	(5,519)	63,080	
Capital	0	8,318	8,318	11,090	
<b>Training &amp; Development</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>4,000</b>	
Wages and Other Employee Costs	0	3,000	3,000	4,000	
<b>SUB-TOTAL:- COUNCIL SERVICES</b>	<b>475,444</b>	<b>711,294</b>	<b>235,850</b>	<b>960,270</b>	
<b>NON-COUNCIL SERVICES</b>					
<b>Outstations Civil Works</b>	<b>138,073</b>	<b>169,002</b>	<b>30,929</b>	<b>229,270</b>	
Wages and Other Employee Costs	30,347	97,338	66,991	133,180	Positions vacant and restructuring of civil team to undertake the work
Other Operational	107,726	71,664	(36,062)	96,090	Emergency works needed not budgeted for in this reporting period
<b>Outstations Housing Repairs &amp; Maintenance</b>	<b>11,996</b>	<b>46,342</b>	<b>34,347</b>	<b>61,790</b>	
Other Operational	11,996	46,342	34,347	61,790	Funds received late and Covid-19 interrupted sending contractors out
<b>Homelands Extra Allowance</b>	<b>165,898</b>	<b>188,777</b>	<b>22,880</b>	<b>248,770</b>	
Other Operational	165,898	188,777	22,880	248,770	HEA works were programmed but Covid-19 has interrupted sending contractors out
<b>Commercial Operations</b>					
<b>Essential Services</b>	<b>87,845</b>	<b>82,581</b>	<b>(5,264)</b>	<b>110,800</b>	
Wages and Other Employee Costs	65,171	57,683	(7,488)	77,280	
Other Operational	22,674	24,898	2,224	33,520	
<b>Centrelink</b>	<b>40,531</b>	<b>40,726</b>	<b>195</b>	<b>55,730</b>	
Wages and Other Employee Costs	35,046	35,274	228	48,270	
Other Operational	5,485	5,452	(33)	7,460	

{March 2020 - Local Authority Expenditure Detail by Location1\_ORG\_NAME}

<b>MES SPG Projects</b>	<b>158,131</b>	<b>108,570</b>	<b>(49,561)</b>	<b>144,760</b>	
Other Operational	158,131	108,570	(49,561)	144,760	
<b>Manage Projects</b>	<b>39,192</b>	<b>107,248</b>	<b>68,056</b>	<b>126,020</b>	
Other Operational	39,192	107,248	68,056	126,020	Covid-19 interrupted sending contractors out for works
<b>NDIS</b>	<b>1,788</b>	<b>18,722</b>	<b>16,935</b>	<b>25,620</b>	
Wages and Other Employee Costs	1,558	16,230	14,672	22,210	Position has only recently been filled
Other Operational	230	2,492	2,262	3,410	
<b>Community Services</b>					
<b>Community Safety</b>	<b>105,489</b>	<b>124,480</b>	<b>18,991</b>	<b>169,960</b>	
Wages and Other Employee Costs	84,788	100,061	15,273	136,920	Staff not working full budget hours
Other Operational	20,702	24,419	3,718	33,040	
<b>Youth Development</b>	<b>206,252</b>	<b>212,519</b>	<b>6,266</b>	<b>294,220</b>	
Wages and Other Employee Costs	138,996	145,366	6,370	203,630	
Other Operational	67,256	67,153	(103)	90,590	
<b>Home Care Services</b>	<b>174,446</b>	<b>197,037</b>	<b>22,590</b>	<b>283,130</b>	Budgeted to cater for maximum potential demand. Expenditure reflects current client base and services used by clients.
Wages and Other Employee Costs	76,108	70,756	(5,352)	101,730	
Other Operational	98,338	126,281	27,943	181,400	
<b>Children's Services</b>	<b>235,540</b>	<b>297,544</b>	<b>62,004</b>	<b>400,620</b>	
Wages and Other Employee Costs	89,871	125,523	35,653	171,740	Staff not working allocated hours
Other Operational	145,670	172,021	26,351	228,880	Expenditure planned for the coming month.
<b>SNP School Nutrition Program</b>	<b>59,802</b>	<b>50,392</b>	<b>(9,409)</b>	<b>67,190</b>	
Wages and Other Employee Costs	26,363	26,363	0	35,150	
Other Operational	33,439	24,030	(9,409)	32,040	
<b>SUB-TOTAL:- NON-COUNCIL SERVICES</b>	<b>1,424,983</b>	<b>1,643,940</b>	<b>218,957</b>	<b>2,217,880</b>	
<b>TOTAL</b>	<b>1,900,427</b>	<b>2,355,234</b>	<b>454,807</b>	<b>3,178,150</b>	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	0	4,000	4,000	4,000

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**FINANCE AND GOVERNANCE REPORTS**

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<b>ITEM NUMBER</b>	11.2
<b>TITLE</b>	Local Authority Meeting Process and Timing
<b>REFERENCE</b>	- 267155
<b>AUTHOR</b>	Marilyn Wright, Records Officer

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

The order of agenda items for Local Authority meetings was changed recently to align with changes made to the order of agenda items for Council meetings. While this was an adjustment made across all its meeting agendas, MacDonnell Regional Council (MRC) is interested to know if this affects the running of Local Authority meetings and hear suggestions from members about other improvements that could be made to the meeting format and content.

MRC also asks the Local Authority to consider the impacts and benefits if it were to hold:

- more meetings using technology like phone, computer and video to link up; or
- meetings at different times of the day – particular consideration is asked of meetings being held after work hours and whether this would then appeal to a broader range of people becoming Local Authority members.

**RECOMMENDATION**

**That the Titjikala Local Authority note and accept this report and provide feedback.**

**BACKGROUND**

The Local Authority has traditionally had its meetings begin in the morning and run during business hours.

While MRC staff in communities are able to become Local Authority members, they are remunerated at their normal rate of pay. Other community members working for other organisations may be restricted from becoming Local Authority members as they cannot get time away from their job.

Often the people who are good at thinking about money and government things are working for NGOs or government agencies in the community, while most community meetings are held during the day when they cannot always participate. This meeting needs to weigh up whether such a change could open up the Local Authority membership to involve more community members.

If Local Authority meetings were held outside of business hours, the Council office would need to remain open to host the meeting, staff would be required to remain, supporting staff from Alice Springs, ward Councillors and the president would need to be accommodated overnight.

**ISSUES, CONSEQUENCES, OPTIONS**

Community members would be required to give up some nights with their family to attend Local Authority meetings to address broader community matters.

**FINANCIAL IMPLICATIONS**

A change to the scheduled meeting time would possibly enable existing and new Local Authority members to receive remuneration in addition to the income they earn during business hours.

This kind of change would also see some increases in the cost for MRC to administer the secretariat support to the Local Authority meetings and for Councillors attendance to be

supplemented. These matters would need to be addressed in the forthcoming 2020/21 budget.

**CONSULTATION**

Regional Plan Goal: 3.3.1.1

**ATTACHMENTS:**

There are no attachments for this report.

**GENERAL BUSINESS AS RAISED AT ITEM 6.2**

**ITEM NUMBER**            12.1  
**TITLE**                        General Business  
**REFERENCE**                - 267156  
**AUTHOR**                    Marilyn Wright, Records Officer



**LINKS TO STRATEGIC PLAN**

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

**RECOMMENDATION**

**That the Titjikala Local Authority note and discuss the items raised at Item 6.2**

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....
- 6:.....
- 7:.....
- 8:.....
- 9:.....
- 10:.....

**NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Other Non-Council Business
<b>REFERENCE</b>	- 267165
<b>AUTHOR</b>	Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

The Department of Local Government, Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

**RECOMMENDATION**

That the Titjikala Local Authority:

- a) Note and discuss the Non-Council Business items raised at Item 6.3; and
- b) Note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development.

**BACKGROUND**

1:.....

2:.....

3:.....

4:.....

5:.....

**ACTION REGISTER**

Date raised	Action	Detail
17/7/2019	Titjikala Clinic	The Local Authority invite the Clinic Manager to the next LA Meeting
17/7/2019	Feedback to NTG on Local Government Act	LA to discuss and communicate to NTG
17/7/2019	Titjikala Roads	Invite DIPL to the next meeting to discuss the roads issues
26/9/2019	"Your Voice, Your Community"	Presentation on the results of the extensive "get on the electoral roll" campaign.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**  
DLGHCD

**ATTACHMENTS:**

There are no attachments for this report.