



## **AGENDA**

# **WALLACE ROCKHOLE LOCAL AUTHORITY MEETING**

**THURSDAY 7 MAY 2020**

The Wallace Rockhole Local Authority Meeting of the MacDonnell Regional Council will be held at the Wallace Rockhole Council Office on Thursday 7 May 2020 at 10:30am.



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**MACDONNELL COUNCIL CODE OF CONDUCT****ITEM NUMBER** 4.1**TITLE** MacDonnell Council Code of Conduct**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority note the Council Code of Conduct.**

**MacDonnell Regional Council Code of Conduct****Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

**Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

**Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

**Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

**Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

**Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

**Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

**Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to

cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

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**CONFIRMATION OF PREVIOUS MINUTES**

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**ITEM NUMBER** 5.1  
**TITLE** Confirmation of Previous Minutes  
**REFERENCE** - 269097  
**AUTHOR** Robert Rabotot, Administration Officer - Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority note and confirm the minutes of the previous meeting.**

**BACKGROUND**

Local Authority members that attended the previous meeting are to consider the presented unconfirmed minutes carefully before they decide if they are a true record of their last meeting.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Executive Leadership Team  
Administration Officer - Governance  
Wallace Rockhole Local Authority Members

**ATTACHMENTS:**

1 Wallace Rockhole Local Authority 2019-10-17 [809] Minutes.pdf



MINUTES OF THE WALLACE ROCKHOLE LOCAL AUTHORITY MEETING HELD IN THE  
WALLACE ROCKHOLE ON THURSDAY, 17 OCTOBER 2019 AT 10:30AM

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### **1 MEETING OPENING**

The meeting was declared open at 10.38am

### **2 WELCOME**

2.1 Welcome to Country by Chair Bobby Abbott with recognition of presence of the new MacDonnell Regional Council, Councillor Mark Inkamala.

### **3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS**

#### **3.1 Attendance**

Local Authority Members:

Bobby Abbott, Colleen Abbott, Terry Abbott, Ken Porter.

Councillors:

Cr Roxanne Kenny (President) and Cr Mark Inkamala.

Council Employees:

Bhan Pratap (Director, Corporate Services) Keith Hassett (A/Area Manager) Max Boliva (Community Services Coordinator), Jeff Tan (Coordinator Communications) Gordon Marshall (Project Officer, Digital Library, MacConnect), Gemma Neil (Community Engagement) Bre Parfitt (Governance)

Guests:

Enock Menge (Dept Local Government, Housing and Community Development)

#### **3.2 Apologies/Absentees**

Apologies: Cr Braydon Williams

Absentees: NIL

#### **3.3 Resignations / Terminations**

NIL

### **RECOMMENDATION**

**85 RESOLVED (Ken Porter/Colleen Abbott)**

**The Local Authority note and accept the Attendance and Apologies as correct.**

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This is page 1 of 5 of the Minutes of the Wallace Rockhole Local Authority Meeting held on Thursday,  
17 October 2019



### 3.4 Nominations

#### 3.4.1 NOMINATIONS

##### EXECUTIVE SUMMARY:

At the Wallace Rockhole Local Authority on 9 May 2019, it was noted that there were two vacancies in the Local Authority membership, and as a consequence a call for nominations was recommended.

There has since been two nominations to the Local Authority.

**86 RESOLVED (Ken Porter/Colleen Abbott)**

**That the Local Authority note and approve the nomination of Whitney Abbott and Pamela Abbott.**

### 4 MACDONNELL COUNCIL CODE OF CONDUCT

#### 4.1 MacDonnell Council Code of Conduct

##### RECOMMENDATION

**87 RESOLVED (Roxanne Kenny/Mark Inkamala)**

**That the Wallace Rockhole Local Authority note the Council Code of Conduct.**

#### 4.2 Conflict of Interests

**88 RESOLVED (Terry Abbott/Colleen Abbott)**

**That the Wallace Rockhole Local Authority note and declare any conflict of interests.**

### 5 CONFIRMATION OF PREVIOUS MINUTES

#### 5.1 CONFIRMATION OF PREVIOUS MINUTES

##### SUMMARY:

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

##### RECOMMENDATION

**That the Local Authority note and confirm the minutes of the previous meeting.**

#### 5.2 ACTION REGISTER

##### SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

**89 RESOLVED (Colleen Abbott/Terry Abbott)**

**That the Local Authority note at the MacDonnell Council Meeting of 28 June 2019, the Council accepted the decrease in the membership of the Local Authority from 7 members to 6 and Close this Action Item.**

## **6 LOCAL AUTHORITY PLANS**

### **6.1 LOCAL AUTHORITY DISCRETIONARY FUNDS**

#### **SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spend (with goods received) between 1 July and 30 June.

**90 RESOLVED (Mark Inkamala/Colleen Abbott)**

**That the Local Authority allocated \$2000 for a Community Christmas BBQ.**

### **6.2 LOCAL AUTHORITY PROJECT REPORT**

#### **SUMMARY:**

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Housing and Community Development.

**91 RESOLVED (Terry Abbott/Colleen Abbott)**

**That the Local Authority note and accept the progress of Project !**

Ken Porter left the meeting at 10.54AM

Ken Porter returned to the meeting at 11.09AM

## **7 COUNCIL LOCAL GOVERNMENT**

### **7.1 MACCONNECT REPORT**

#### **EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**92 RESOLVED (Mark Inkamala/Terry Abbott)**

**That the Local Authority note and accept the MacConnect Report and accept NT Public Libraries Wifi operation times.**

### **7.2 COUNCIL SERVICES REPORT**

#### **EXECUTIVE SUMMARY:**

This report is an update of Council Delivered Services in Wallace Rockhole across the area of Local Government Service Delivery

**93 RESOLVED (Ken Porter/Terry Abbott)**

**That the Local Authority note and accept the Council Services Report**

#### **RECOMMENDATION**

**94 RESOLVED (Ken Porter/Terry Abbott)**

**The Local Authority requests MacDonnell Regional Council to attend Wallace Rockhole to review potholes and verges for repair.**

### **7.3 COMMUNITY ENGAGEMENT AND THE REGIONAL PLAN**

#### **EXECUTIVE SUMMARY:**

The MacDonnell Regional Council (MRC) 2019-20 Regional Plan has been approved by the Council and is available at MRC offices and on the MRC website.

**95 RESOLVED (Ken Porter/Terry Abbott)**

That the Local Authority note and accept the report and suggest the Open Space Local Authority meeting to be held in the Arts Centre in the first round of Local Authority meetings in 2020.

**RECOMMENDATION****96 RESOLVED (Terry Abbott/Colleen Abbott)**

The Local Authority commit \$500 from the Discretionary Fund to support the Open Space meeting in 2020.

**RECOMMENDATION****97 RESOLVED (Ken Porter/Colleen Abbott)**

The Local Authority request the MacDonnell Regional Council provide financial for the Open Space Meeting.

**8 FINANCE****8.1 EXPENDITURE REPORT AS AT 30 JUNE 2019****EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 June 2019 in the local authority's community.

**98 RESOLVED (Ken Porter/Colleen Abbott)**

That the Local Authority note and accept the expenditure report as at 30 June 2019.

**9 DEPUTATIONS / GUEST SPEAKERS**

*Nil*

**10 OTHER BUSINESS****10.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

This will be a presentation on the results of the extensive "get on the electoral roll" campaign, "Your Voice, Your Community".

**99 RESOLVED (Colleen Abbott/Ken Porter)**

That the Local Authority note and accept the presentation and request a representative from the Chief Ministers office to attend the next Local Authority meeting to assist community decision making.

**RECOMMENDATION****100 RESOLVED (Ken Porter/Mark Inkamala)**

The Local Authority Requests the MacDonnell Regional Council provide the agenda and minutes as soon as possible by email to the Community Services Coordinator.

**RECOMMENDATION**

**101 RESOLVED** (Ken Porter/Mark Inkamala)

The Local Authority request information from Power and Water on what can be done to ensure water supplies and information sufficient to assist local management during power outages.

**DATE OF NEXT MEETING – TO BE CONFIRMED****MEETING CLOSE**

The meeting terminated at 12.18. pm.

This page and the preceding 4 pages are the minutes of the Wallace Rockhole Local Authority Meeting held on Thursday, 17 October 2019 and UNCONFIRMED

UNCONFIRMED

**CONFLICTS OF INTEREST**

ITEM NUMBER	7.1
TITLE	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority:**

- a) Note the Conflict of Interest Policy; and**
- b) That members declare any conflict of interest.**

**BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

**Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

**Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

**Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

**If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

**Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

**ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

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**DEPUTATIONS / GUEST SPEAKERS**

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**ITEM NUMBER** 8.1  
**TITLE** Community Land Use Plan  
**REFERENCE** - 269128  
**AUTHOR** Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

Steven Kubasiewicz – Town Planner, Department of Housing and Community Development would like to introduce himself and address on the Community Land Use Plan (CLUP).

At the Local Authority meeting Steven would like to get some feedback on the things that are important to the community and that you would like to be considered when developing the plan.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority note and accept the presentation and provide feedback for the development of the Community Land Use Plan.**

**BACKGROUND**

The purpose of this plan is to provide a guide for the future development of Wallace Rockhole.

In summary, the outcome will be a plan that will reflect the aspirations of the community, land owners and affected organisations. In effect this will be a zoning plan that sits outside of the statutory *Planning Act* framework.

In developing the plan, population projections and housing needs to the year 2035 will be taking into account. It is projected that by the year 2035 a total of 114 people will live in the community, an increase of approx. 30 people.

The purpose of the plans is to find and set aside land for this housing and other needs.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

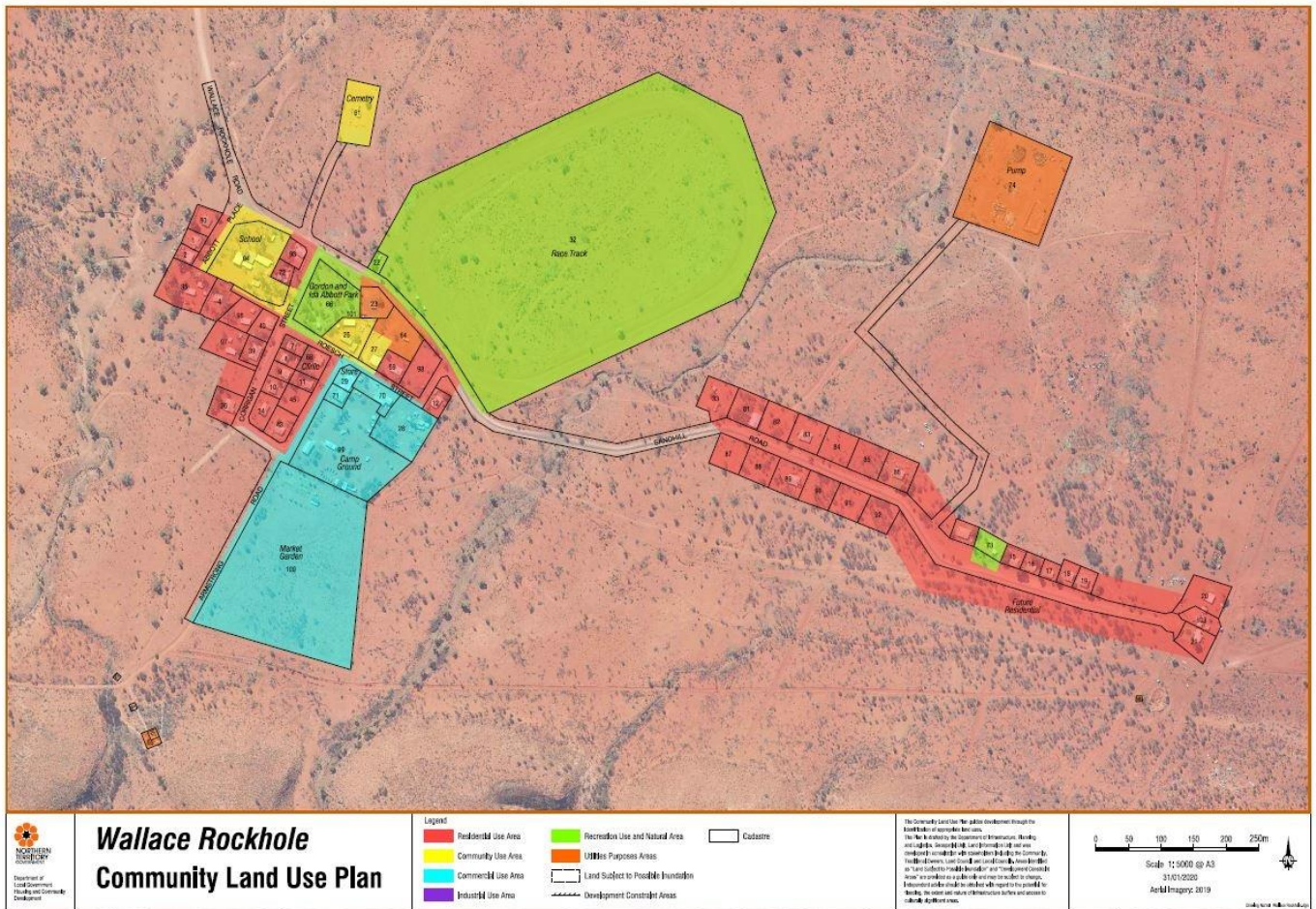
**CONSULTATION**

The Local Authority and Traditional Owners of Wallace Rockhole

**ATTACHMENTS:**

- 1 WR draft CLUP.jpg
- 2 Wallace Rockhole AAPA areas.jpg
- 3 Community Land Use Plans Wallace Rockhole point presentation [Read-Only].pdf









5/05/2020



## What are they?

- They are plans for the long term development of your community.
- They set aside land to be used for different purposes, such as residential, industrial, community purposes and culturally excluded areas.
- They give the community and land owners some certainty as to what and where development will occur.
- They give investors in your community (both Government and Private) information as to where development opportunities exist

2

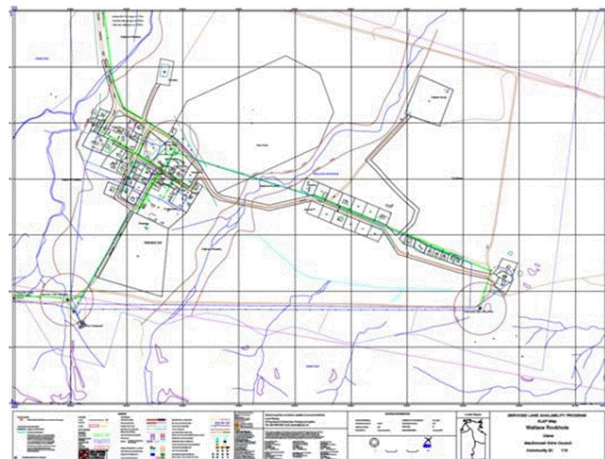
5/05/2020

## Developing a plan

- Collection of available information on the community (desk top assessment).
- Site visit and meeting in community.
- Based on visit and initial meeting prepare draft Community Land Use Plan (CLUP).
- Site visit and meeting in community to present draft CLUP for discussion purposes.
- Based on discussions and feedback of the draft CLUP refine the CLUP.
- Refer Draft CLUP to other stakeholders (Reginal Council, Power and Water, PFES, Health Centre and other NTG departments for final comments.
- Site visit and meeting in community.
- Seek endorsement from the land owners, community association /corporation, Land Council and PWC seeking endorsement of the CLUP.
- Upload to Bushtel.

3

## Wallace Rockhole SLAP map



4



5/05/2020

## Existing Cadastre – Wallace Rockhole



5

## Draft Barunga CLUP



6

5/05/2020

## Where to from here ?

- Identify opportunities
- Identify constraints
- Produce draft Community Land Use Plan (CLUP)
- Have community meeting and seek comments
- Return to LA with draft

7

**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 9.1  
**TITLE** Local Authority Projects Report  
**REFERENCE** - 269108  
**AUTHOR** Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in community projects.

There is a total un-committed balance of \$16,540.00 to allocate in the community.  
 \$0.00 funds are available from the 2018/19 Project Fund.  
 \$16,540.00 is available from the 2019/20 Project Fund.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority note and accept the progress of their projects and close completed projects.**

**BACKGROUND**

The Local Authority decides on the allocation of their Project Funds for projects to benefit the community. Funding for Local Authority projects is part of a grant received from the NT Government Department of Local Government, Housing and Community Services.

**Register of Projects and Commitments**

<b>Project 2126</b>		<b>Shed upgrades</b>	<b>\$</b>
<b>Action</b>	<b>Status</b>	<b>Committed</b>	
9 May 2019	<u>Res 80</u> allocate the 2018/19 funds of \$16,540 to the new project: Shed upgrades and include cement floor, seating, table and solar lights.	+ 16,540.00	
22 Oct 2019	Purchase and delivery of cement	- 2,929.22	
8 Nov 2019	Outdoor bench seating ordered	- 3,454.55	
11 Feb 2020	3 Stealth Solar Lights incl. freight	- 7,573.42	
<b>underspend or (overspend)</b>		<b>\$ 2,582.81</b>	

**Proposed projects and estimated costs**

**Proposal 1:**

**Scope:**

**Requested:**

**Estimate:**

**Action:**

**ISSUES, CONSEQUENCES, OPTIONS**

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

**FINANCIAL IMPLICATIONS**

There is a total un-committed balance of \$16,540.00 to allocate in the community.

\$0.00 funds are available from the 2018/19 Project Fund.

\$16,540.00 is available from the 2019/20 Project Fund.

**CONSULTATION**

Executive Leadership Team

Finance Grants Officer

Area Managers

**ATTACHMENTS:**

There are no attachments to this report.

**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 9.2  
**TITLE** Action Register  
**REFERENCE** - 269114  
**AUTHOR** Robert Rabotot, Administration Officer - Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority note the progress reports on actions from the minutes of previous meetings as received.**

**BACKGROUND**

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

**Action Register*****Action Item 1 - Potholes And Verges (raised on 17/10/2019)*****Summary of action item:**

Res.94 The Local Authority requests MacDonnell Regional Council to attend Wallace Rockhole to review potholes and verges for repair.

**Update 05/05/2020:** CSC and Area Manager can work with Tech Services to source materials and make the repairs.

***Action Item 2 – Financial for the Open Space Meeting (raised on 17/10/2019)*****Summary of action item:**

Res.97 The Local Authority request the MacDonnell Regional Council provide financial for the Open Space Meeting.

**Update 05/05/2020:** Please be advised that since the action was raised, we have ensured the catering for Open Space Meetings would be funded by MRC to support the community's attendance. However because of the current Covid-19 Biosecurity Law, a public gathering and meal is not possible. Please note that the cost is now integrated into the governance budget for when the opportunity is once again possible.

**Recommendation to close this item.**

***Action Item 3 – Agenda and Minutes (raised on 17/10/2019)*****Summary of action item:**

Res.100 The Local Authority Requests the MacDonnell Regional Council provide the agenda and minutes as soon as possible by email to the Community Services Coordinator.



**Update 05/05/2020:** Governance noted the request and has modified its Local Authority Meeting Preparation Process. Governance also requested authors and authorisers of reports in Infocouncil to respect deadlines and have their reports completed and authorised at the soonest.

**Recommendation to close this item.**

#### **ISSUES, CONSEQUENCES, OPTIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **CONSULTATION**

Wallace Rockhole Local Authority  
Executive Leadership Team  
Governance Department

#### **ATTACHMENTS:**

There are no attachments to this report.

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**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

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**ITEM NUMBER** 9.3  
**TITLE** COVID-19 Update  
**REFERENCE** - 269130  
**AUTHOR** Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person, but good hygiene can prevent infection. MRC in response to the COVID-19 outbreak has identified and is managing various risk through guidelines and regular communication with staff to ensure compliance.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority note and accept the report on COVID-19 update.**

**BACKGROUND**

In response to the global COVID-19 outbreak, MacDonnell Regional Council (MRC) has developed adaptive risk management plans to protect MRC staff and communities, so that we can continue to provide ongoing, critical and essential services.

MRC has been taking the various actions to protect MRC communities from the spread of COVID-19. MRC has identified and developed a Risk Register of various risk the COVID 19 poses to MRC staff and the communities and how these risks will be mitigated and managed.

MRC has regularly communicated with staff, including providing updates through weekly staff meetings and answering all concerns and questions from staff.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Executive Leadership Team  
Manager HR  
Manager Governance and Engagement

**ATTACHMENTS:**

There are no attachments to this report.

## LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

**ITEM NUMBER** 9.4  
**TITLE** Discretionary Funds  
**REFERENCE** - 269163  
**AUTHOR** Robert Rabotot, Governance Officer



### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decide how to spend this money to best benefit everybody. This money cannot be carried over from year to year and it must be spend (with goods received) between 1 July and 30 June.

### RECOMMENDATION

**That the Wallace Rockhole Local Authority discuss the spending of their 2019/20 Discretionary Fund.**

### BACKGROUND

#### Approved Discretionary Fund projects 2019/20

Approved Project		Status	Approved Allocation	Actual Expenditure
Income	Discretionary Fund	\$4,000.00		\$0.00
17 Oct'19	<u>Res 90</u> allocated \$2000 for a Community Christmas BBQ		- 2,000.00	
19 Dec'19	<u>Note</u> a purchase order was raised for \$425.27 but was not expended (no one at the store can qualify the status until Ken Porter returns next week)			
13 Feb'20	<u>Recommendation</u> to cancel this order and resolve new expenditure			
17 Oct'19	<u>Res 96</u> allocated \$500 to support the Open Space meeting in 2020		- 500.00	
13 Feb'20	<u>Recommendation</u> to revoke as MRC will fund the open meeting catering			
<b>Balance</b>	<b>Remaining</b>		<b>\$ 2,500.00</b>	<b>\$ 4,000.00</b>

The Local Authority must decide how to spend their discretionary fund to enhance the community and best benefit everybody.

### ISSUES, CONSEQUENCES, OPTIONS

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocation discretionary funds.

### FINANCIAL IMPLICATIONS

Funds from the grant must be spend (with goods received) between 1 July and 30 June.

**CONSULTATION**

Executive Leadership Team  
The Local Authority and community

**ATTACHMENTS:**

There are no attachments to this report.

**COUNCIL SERVICES REPORTS**

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**ITEM NUMBER** 10.1  
**TITLE** Council Services Coordinator's Report  
**REFERENCE** - 268015  
**AUTHOR** Ken Newman, Director Service Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities

**EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Wallace Rockhole across the area of Local Government Service Delivery.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority note and accept the attached report prepared by Simon Walmbly, Acting Council Services Coordinator, Wallace Rockhole.**

**BACKGROUND**

Nil

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Simon Walmbly, Acting Council Services Coordinator, Wallace Rockhole  
Kathleen Abbott, Manager Service Centre Delivery

**ATTACHMENTS:**

1 200507 Wallace RockHole CSC Report for Local Authority MAY 2020.pdf

Council Service Coordinator's Report

MAY 2020

**Service Delivery Report**

**TITLE** Wallace Rockhole Service Delivery Report  
**DATE** 7 May 2020  
**AUTHOR** Kathleen Abbott, Manager Service Delivery

**SUMMARY:**

This report is an update of Council delivered services in Wallace Rockhole across the area of Local Government Service Delivery.

**BACKGROUND****Local Government Services Update****Cemetery Management**

- The cemetery is kept neat and tidy & clean.
- Irrigated and the trees that have been planted are doing fine.
- Checked monthly.

**Animal Management**

- The VETs next round of visit was planned for 21/04/20 but they are waiting on COVID-19 permits before they are able to attend.

**Internal Roads and Traffic Management**

- We are looking at getting the road verges repaired in the near future.
- Pot holes will need repairing soon, awaiting quote so we can get this repaired.



Council Service Coordinator's Report

MAY 2020

**Parks and Open Spaces    Both parks are CLOSED due to COVID-19**

- The parks are maintained and checked on a monthly basis and a safety checklist of each playground is completed.
- All trees planted are growing well and on irrigation.

**Waste Management**

- Domestic rubbish is collected twice a week and hard rubbish once a month.
- The dump is maintained weekly.
- Waste separation bays were installed and Community members are using them.
- The Waste Facility has been cleaned up and looking pretty tidy for a waste site.
- A new trench was installed and is up to date.

**Weed Control and Fire Hazard Reduction**

- Weed growth has been slashed and fire breaks are in good condition.
- The road was last graded in December 2019.

**Other Issues**

Nil

**Local Authority Updates****Discretionary Funds**

Christmas lunch

Council Service Coordinator's Report

MAY 2020

**LA Funds****Race track**

- Concrete floor under shade shelter - 50% - Part completed
- Table/bench seating - Ordered
- Solar lights (stealth model) locations: middle of the race track,



Simon Walmby  
A/Council Services Coordinator  
Wallace Rockhole

Kathleen Abbott  
Manager Service Delivery



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**FINANCE AND GOVERNANCE REPORTS**

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**ITEM NUMBER** 11.1  
**TITLE** Expenditure Report as at 31 March 2020  
**REFERENCE** - 268643  
**AUTHOR** Sheree Kane, Management Accountant and Grants

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 March 2020 in the Local Authority's community.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority note and accept the Expenditure Report as at 31 March 2020.**

**BACKGROUND**

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil.

**FINANCIAL IMPLICATIONS**

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

**CONSULTATION**

Executive Leadership Team  
Management Team

**ATTACHMENTS:**

1 March 2020 - Local Authority Expenditure - Wallace Rockhole.pdf

{March 2020 - Local Authority Expenditure Detail by Location1\_ORG\_NAME}

MacDonnell Regional Council - Wallace Rockhole					
Expenditure by Community as at 31st March 20					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
<b>COUNCIL SERVICES</b>					
<b>Service Centre Delivery</b>					
<b>Manage Council Buildings &amp; Facilities</b>	6,231	56,250	50,019	75,000	This budget is for repairs and maintenance and is only spent as required.
Other Operational	6,231	26,250	20,019	35,000	
Capital	0	30,000	30,000	40,000	Capital works on hold due to COVID19
<b>Maintain Roads</b>	3,546	2,692	(853)	3,590	
Wages and Other Employee Costs	490	367	(123)	490	
Other Operational	3,056	2,325	(731)	3,100	
<b>Manage Council Service Delivery</b>	108,443	128,520	20,077	174,410	
Wages and Other Employee Costs	70,100	75,740	5,640	103,560	
Other Operational	38,343	52,780	14,437	70,850	
<b>Civil Works</b>	118,672	165,990	47,318	226,500	
Wages and Other Employee Costs	94,700	126,469	31,768	173,010	
Other Operational	23,971	39,521	15,550	53,490	
<b>Waste Management</b>	2,905	0	(2,905)	0	
Other Operational	2,905	0	(2,905)	0	
<b>Street &amp; Public Lighting</b>	701	2,205	1,504	2,940	
Other Operational	701	2,205	1,504	2,940	
<b>Council Engagement</b>					
<b>Manage Governance</b>	1,109	8,025	6,916	10,700	
Wages and Other Employee Costs	0	1,500	1,500	2,000	
Other Operational	1,109	6,525	5,416	8,700	
<b>Local Authorities Projects</b>	13,957	24,810	10,853	33,080	
Other Operational	13,957	24,810	10,853	33,080	Projects underway expenditure less than budgeted for the reporting period.
<b>Support and Administration</b>					
<b>Staff Housing</b>	3,841	9,773	5,932	13,030	
Other Operational	3,841	9,773	5,932	13,030	
<b>Training &amp; Development</b>	0	375	375	500	
Wages and Other Employee Costs	0	375	375	500	
<b>SUB-TOTAL:- COUNCIL SERVICES</b>	259,405	398,640	139,234	539,750	
<b>NON-COUNCIL SERVICES</b>					
<b>Commercial Operations</b>					
<b>Essential Services</b>	7,712	8,517	805	11,550	
Wages and Other Employee Costs	4,485	5,532	1,047	7,570	
Other Operational	3,227	2,985	(242)	3,980	
<b>Centrelink</b>	41,042	40,726	(316)	55,730	
Wages and Other Employee Costs	35,297	35,274	(22)	48,270	
Other Operational	5,745	5,452	(294)	7,460	
<b>SUB-TOTAL:- NON-COUNCIL SERVICES</b>	48,754	49,243	489	67,280	
<b>TOTAL</b>	308,160	447,882	139,723	607,030	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	460	4,000	3,540	4,000

**GENERAL BUSINESS AS RAISED AT ITEM 6.2**

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**ITEM NUMBER** 12.1  
**TITLE** General Business  
**REFERENCE** - 269164  
**AUTHOR** Robert Rabotot, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business.  
We are now discussing the matters raised as listed below:

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority note and discuss the General Business items raised at Item 6.2.**

**BACKGROUND**

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....
- 6:.....
- 7:.....
- 8:.....
- 9:.....
- 10:.....

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Local Authority  
Executive Leadership Team

**ATTACHMENTS:**

There are no attachments to this report.

**NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

**ITEM NUMBER** 13.1  
**TITLE** Other non-Council Business  
**REFERENCE** - 269165  
**AUTHOR** Robert Rabotot, Administration Officer - Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The Department of Local Government, Housing and Community Development provide any necessary updates in regards to Northern Territory Government services.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development.**

**BACKGROUND**

Nil

**ACTION REGISITER**

Date raised	Issue	Detail	Update
17 Oct 19	Chief Ministers representative	Res.99 That the Local Authority note and accept the presentation and request a representative from the Chief Ministers office to attend the next Local Authority meeting to assist community decision making.	
17 Oct 19	Water Security During Power Outages	Res.101 The Local Authority request information from Power and Water on what can be done to ensure water supplies and information sufficient to assist local management during power outages.	

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Executive Leadership Team  
Department of Housing and Community Development

**ATTACHMENTS:**

There are no attachments to this report.