



## **AGENDA**

### **WALLACE ROCKHOLE LOCAL AUTHORITY**

**WEDNESDAY 24 APRIL 2024**

The Wallace Rockhole Local Authority meeting of the MacDonnell Regional Council will be held at Wallace Rockhole on Wednesday 24 April 2024 at 10:30 am.



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### 3 ATTENDANCE AND APOLOGIES

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<b>ITEM NUMBER:</b>	3.1
<b>TITLE:</b>	Attendance/Apologies/Absentees

#### **EXECUTIVE SUMMARY**

This report is to acknowledge the attendance and to table, for the record of the Wallace Rockhole Local Authority, any apologies received from Members for this Authority meeting.

#### **RECOMMENDATION**

**That the Wallace Rockhole Local Authority:**

- a) notes the Members' attendance at this meeting;**
- b) tables apologies received for this meeting; and**
- c) records the Members' absences, without notice, for this meeting.**

#### **BACKGROUND/DISCUSSION**

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted by the Authority will be recorded as absent without notice.

## 4 COUNCIL CODE OF CONDUCT

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<b>ITEM NUMBER:</b>	4.1
<b>TITLE:</b>	MacDonnell Council Code of Conduct

### EXECUTIVE SUMMARY

This report contains the details of MacDonnell Regional Councils' Code of Conduct Policy.

### RECOMMENDATION

**That the Wallace Rockhole Local Authority notes the Council Code of Conduct.**

#### MacDonnell Regional Council Code of Conduct

##### **Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

##### **Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

##### **Taking care**

A member must be careful to make good decisions (diligence) and must not be under the influence of alcohol or illegal drugs, when performing official duties.

##### **Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

##### **Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

##### **Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

##### **Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business, etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

##### **Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

### **Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

### **Accountable**

A member must be able to show that they have made good decisions for the community and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

### **ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance; and
- Constituents of MRC are aware of the behaviour they can expect from members.

## CONFIRMATION OF PREVIOUS MINUTES

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<b>ITEM NUMBER:</b>	5.1
<b>TITLE:</b>	Confirmation of Previous Minutes

### EXECUTIVE SUMMARY

This report provides the unconfirmed minutes of the previous Wallace Rockhole Local Authority and is presented to members to accept as a true and correct record of the proceedings.

Local Authority Meetings held with full quorum can approve the minutes of all previous meetings.

Members at a provisional meeting can *only* confirm the minutes of a previous provisional meeting provided they attended the previous provisional meeting.

### RECOMMENDATION

**That the Wallace Rockhole Local Authority accepts the unconfirmed Minutes of the meeting held 7 March 2024 as a true and correct record of the proceedings.**

### ATTACHMENTS

1. WLA MINUTES 7-3-2024 ( Draft) [5.1.1 - 7 pages]





MINUTES OF THE WALLACE ROCKHOLE LOCAL AUTHORITY HELD IN WALLACE  
ROCKHOLE ON THURSDAY 7 MARCH 2024 AT 10:30 AM

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**1 MEETING OPENED**

The meeting was declared open at 10.35am

**2 WELCOME**

Welcome to Country - Chairperson Billy Porter

**3 ATTENDANCE AND APOLOGIES**

**Local Authority Members**

Billy Porter - Chairperson, Terry Abbott - Member,  
Pamela Abbott - Member, Colin Craig - Member,

**Councillors**

President Roxanne Kenny,

**Council Employees**

Keith Hassett - Director Service Delivery, James Walsh Area Manager Service Delivery,  
Jake Sellers - Coordinator 6 Mac-Youth, and Damien Ryan - Governance Officer.

**Guests**

Bruce Fyfe - Representative Department Chief Minister and Cabinet, Ross Nowland - Senior  
Small Business Champion.

**Apologies**

Cr Bobby Abbott, Howard Abbott - Member, Amanda Abbott - Member,

**Absentees**

Cr Mark Inkamala



<b>ITEM NUMBER:</b>	3.1
<b>TITLE:</b>	Attendance/Apologies/Absentees

**WLA2024-1 RESOLVED (Billy Porter/Terry Abbott)**

That the Wallace Rockhole Authority:

- a) noted the attendance;
- b) accepted the apologies received from Members Cr Bobby Abbott, Howard Abbott, Amanda Abbott; and
- c) noted absences without notice Councillor Mark Inkamala

**4 COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER:</b>	4.1
<b>TITLE:</b>	MacDonnell Council Code of Conduct

**WLA2024-2 RESOLVED (Billy Porter/Terry Abbott)**

That the Wallace Rockhole Authority notes the Council Code of Conduct.

**5 CONFIRMATION OF MINUTES**

<b>ITEM NUMBER:</b>	5.1
<b>TITLE:</b>	Confirmation of Previous Minutes

**WLA2024-3 RESOLVED (Billy Porter/Pamela Abbott)**

That the Wallace Rockhole Authority confirm the unconfirmed minutes of the previous meeting held on 18th October 2023 be adopted as a true and correct record of the proceedings.

**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

<b>ITEM NUMBER:</b>	6.1
<b>TITLE:</b>	Acceptance of Agenda

**WLA2024-4 RESOLVED (Billy Porter/Terry Abbott)**

That the Wallace Rockhole Local Authority notes that the papers circulated were received for consideration at this meeting.



<b>ITEM NUMBER:</b>	6.2
<b>TITLE:</b>	Notification of General Business Items

**WLA2024-5 RESOLVED (Billy Porter/Colin Craig)**

Notes that members provide notification of matters to be raised in General Council Business as follows:

1. Road Maintenance Highway turn-off to Community

<b>ITEM NUMBER:</b>	6.3
<b>TITLE:</b>	Notification of Matters Raised in General Non-Council Business items

**WLA2024-6 RESOLVED (Billy Porter/Pamela Abbott)**

Notes that members provide notification of matters to be raised in General Non-Council Business as follows:

1. Contractors visiting Community

**7 CONFLICTS OF INTEREST**

<b>ITEM NUMBER:</b>	7.1
<b>TITLE:</b>	Conflict of Interest

**WLA2024-7 RESOLVED (Billy Porter/Terry Abbott)**

That the Wallace Rockhole Authority

- a) notes the Conflict of Interest Policy; and
- b) no members declared any conflict of interest with the meeting Agenda



## 8 DEPUTATIONS AND PRESENTATIONS

<b>ITEM NUMBER:</b>	8.1
<b>TITLE:</b>	NT Electoral Commission
<b>AUTHOR:</b>	June Crabb, Governance Officer

### EXECUTIVE SUMMARY

The NT Electoral Commission is an independent government agency responsible for the impartial conduct of Northern Territory Legislative Assembly and Local Government elections. Our work aligns to a four-year cycle, with the next Legislative Assembly election scheduled for August 2024 and Local Government elections scheduled for August 2025.

### WLA2024-8 RESOLVED (Billy Porter/Roxanne Kenny)

**That the Wallace Rockhole Local Authority notes and accepts the presentation from the NTEC Representatives.**

## 9 LOCAL AUTHORITY REPORTS

<b>ITEM NUMBER:</b>	9.1
<b>TITLE:</b>	Action Register
<b>AUTHOR:</b>	June Crabb, Governance Officer

### EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as reported in previous meetings.

### WLA2024-9 RESOLVED (Billy Porter/Terry Abbott)

**That the Wallace Rockhole Local Authority recommends Action WLA2023-047 remains open.**

<b>ITEM NUMBER:</b>	9.2
<b>TITLE:</b>	Local Authority Projects
<b>AUTHOR:</b>	June Crabb, Governance Officer

### EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

#### Examples of *acceptable purposes for expenditure* include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.



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- Upgrade/enhancement of community sporting facilities. For example, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

**WLA2024-10 RESOLVED (Billy Porter/Terry Abbott)**

**That the Wallace Rockhole Local Authority:**

- a) notes and accepts the progress on their projects
- b) approves to close Project 2221 Boundary Fence and return \$10,462.35 to unallocated funds
- c) approves closure Project 2224 Community Hall, return \$6,000.00 to unallocated funds.
- d) allocates balance of unspent funds to Project 2223 to
  - Complete Fence
  - Install drinking fountain
  - invest in playground equipment

<b>ITEM NUMBER:</b>	9.3
<b>TITLE:</b>	Local Authority Discretionary Funds
<b>AUTHOR:</b>	June Crabb, Governance Officer

**EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

**WLA2024-11 RESOLVED (Billy Porter/Colin Craig)**

**That the Wallace Rockhole Local Authority:**

- a) notes the spending of their previous allocations;
- b) discusses to spend the remaining balance of \$3,464.13 before 30 June 2024;
- c) Invests \$400.00 in power cards for Community Hall use; and
- d) allocates the balance of discretionary funds towards home improvements. (garden tools, tree planting, etc)



## 10 OFFICERS' REPORTS

<b>ITEM NUMBER:</b>	10.1
<b>TITLE:</b>	Service Delivery Report
<b>AUTHOR:</b>	Ellen Fitzgerald, Administration Officer

### EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Wallace Rockhole across the area of Local Government Service Delivery.

#### **WLA2024-12 RESOLVED (Billy Porter/Terry Abbott)**

**That the Wallace Rockhole Local Authority notes and accepts the Service Centre Delivery report.**

<b>ITEM NUMBER:</b>	10.2
<b>TITLE:</b>	Income and Expenditure Report
<b>AUTHOR:</b>	Osman Kassem, Finance Manager

### EXECUTIVE SUMMARY

The expenditure report shows spending until 31 December 2023 in the Local Authority community.

#### **WLA2024-13 RESOLVED (Billy Porter/Terry Abbott)**

**That the Wallace Rockhole Local Authority notes and accepts the Income and Expenditure report as at 31 December 2023.**

## 11 GENERAL BUSINESS ITEMS RAISED

<b>ITEM NUMBER:</b>	11.1
<b>TITLE:</b>	General Business
<b>AUTHOR:</b>	June Crabb, Governance Officer

### EXECUTIVE SUMMARY

At the beginning of the meeting, under item 6.2, the Members of the Authority have an opportunity to provide notification of matters to be raised in General Business.

#### **WLA2024-14 RESOLVED (Billy Porter/Roxanne Kenny)**

**That the Wallace Rockhole Local Authority notes and discusses the matters raised at Item 6.2.**

- a) **Road maintenance from highway turn-off to community - Currently has Grader working on the community access road, Director to arrange a refresher Traffic Management Course for Wallace Rockhole civil team.**



- b) **Mac Youth's Jake Sellers presented Gudjela Rural Holiday program - Local Authority approved a two week holiday program delivered in Wallace Rockhole community during the mid-year school holiday break. The program to be conducted as Afternoon/Evening Session for up to 20 school age participants.**

<b>ITEM NUMBER:</b>	11.2
<b>TITLE:</b>	General Non-Council Business
<b>AUTHOR:</b>	June Crabb, Governance Officer

#### **EXECUTIVE SUMMARY**

The Department of Chief Minister and Cabinet provides any necessary updates in regard to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

#### **WLA2024-15 RESOLVED (Billy Porter/Colin Craig)**

**That the Wallace Rockhole Local Authority:**

- a) notes and discusses the matters raised at Item 6.3
- b) **Contractors coming into community and not signing in at the MRC office - Bruce Fyfe Representative Department Chief Minister and Cabinet to follow up with all Northern Territory Alice Springs Government Departments based in Alice Springs**
- c) **MacDonnell Regional Council CEO Belinda Urquhart to write and invite Minister Chansey Paech to the next Wallace Rockhole Local Authority meeting**
- d) notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet Representative.
  - **Invite interested community leaders to apply for upcoming Aboriginal Leadership and Governance Forum NT Treaty Symposium in Alice Springs 4-5 April 2024**
  - **Mr Ross Nowland Senior Small Business Champion presented to the Local Authority.**
  -

#### **12 DATE OF NEXT MEETING**

24 APRIL 2024

#### **13 MEETING CLOSURE**

The meeting concluded at 12.15pm

This page and the preceding 6 pages are the Unconfirmed Minutes of the Wallace Rockhole Local Authority Meeting held on 7 March 2024.

**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

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<b>ITEM NUMBER:</b>	6.1
<b>TITLE:</b>	Notification of General Business Items

**RECOMMENDATION**

That the Wallace Rockhole Local Authority notes that members provided notice of matters to be raised in General Council Business as follows:

- a) .....
- b) .....
- c) .....
- d) .....
- e) .....



**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

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<b>ITEM NUMBER:</b>	6.2
<b>TITLE:</b>	Notification of Matters Raised in General Non-Council Business items

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes that members provides notice of matters to be raised in General Non-Council Business as follows:**

- a) .....
- b) .....
- c) .....
- d) .....
- e) .....

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS**

---

<b>ITEM NUMBER:</b>	6.3
<b>TITLE:</b>	Acceptance of Agenda

### **RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes that the papers circulated were received for consideration at this meeting.**

## 7 CONFLICTS OF INTEREST

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<b>ITEM NUMBER:</b>	7.1
<b>TITLE:</b>	Conflict of Interest

### EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

### RECOMMENDATION

**That the Wallace Rockhole Local Authority:**

- a) **notes the Conflict-of-Interest Policy; and**
- b) **members declare any conflict of interest with the meeting Agenda.**

### BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

### Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

### Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

### **Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

### **If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed.
- take part in any decision related to the matter.
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

### **Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

## **ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

## DEPUTATIONS AND PRESENTATIONS

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<b>ITEM NUMBER:</b>	8.1
<b>TITLE:</b>	Information on the Community Alcohol Plan
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

Representatives from NT Health's Harm Minimisation Unit is presenting information to members on understanding the interim alcohol protected area opt-out model and the options available on whether their community would continue being a dry community or to allow alcohol back into community.

### RECOMMENDATION

**That the Wallace Rockhole Local Authority notes and discusses the presentation from the Harm Minimisation Unit on Community Alcohol Plans.**

### BACKGROUND/DISCUSSION

On the 16 February 2024, the new interim alcohol protected area (APA) opt-out model came into effect. The Northern Territory Government and the Commonwealth Government were informed of urgent recommendations to make amendments to the Liquor Act.

The amendments effectively changed interim alcohol protected areas from an opt-in to an opt-out model.

If your community wants to allow alcohol back into community, you need to opt-out of the model and stop being an interim APA.

### ISSUES/OPTIONS/CONSEQUENCES

Restrictions are set to finish on 28 February 2027.

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Wallace Rockhole Local Authority

### ATTACHMENTS

Nil

## 9 LOCAL AUTHORITY REPORTS

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<b>ITEM NUMBER:</b>	9.1
<b>TITLE:</b>	Action Register
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as reported in previous meetings.

### RECOMMENDATION

**That the Wallace Rockhole Local Authority:**

- a) notes and accepts the progress reports on the actions from the minutes of the previous meeting as received; and
- b) approves to close Action WLA2024-014 – Arrange a refresher Traffic Management Course.

**BACKGROUND/DISCUSSION**

Meeting	Officer/Director	Section	Subject
Wallace Rockhole Local Authority 12/07/2023	Lacey, Gina	Community Services	Sport & Rec Officer
<b>Action WLA2023-047 – Possibility to engage a Local resident as a Sports &amp; Rec Officer (raised 12 July 2023)</b>			
WLA2023-047 RESOLVED (Colin Craig/Terry Abbott) That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council to note: 3. that members requested the possibility of engaging a Local resident as a Sports and Recreation Officer for Wallace Rockhole.			
<b>1 August 2023</b> – Waiting on a response from DComms who is currently on leave.			
<b>18 October 2023</b> – Decision of the Authority was to keep the action open, noting that it is determined by NTG funding. Members advised that a discussion with the Youth Services Manager will ensue to ascertain what can be achieved.			
<b>7 March 2024</b> – Decision of the Authority was to keep the action open. Members wanted a Local Resident to be engaged. The Area Manager of Service Delivery advised that alternative funding would have to be investigated.			

Meeting	Officer/Director	Section	Subject
Wallace Rockhole Local Authority 7/03/2024	Hassett, Keith	General Council Business	Refresher Traffic Management Course
<b>Action WLA2024-014 – Arrange a refresher Traffic Management Course</b>			
WLA2024-14 RESOLVED (Billy Porter/Roxanne Kenny) That the Wallace Rockhole Local Authority notes and discusses the matters raised at Item 6.2. a) Road maintenance from highway turn-off to community - Currently has Grader working on the community access road, Director to arrange a refresher Traffic Management Course for Wallace Rockhole civil team.			
16 April 2024 – LGA30120 Cert III in Local Government Training Program is currently being run in all MRC Communities with community staff. One of these units is the RIICBS317 – Conduct Road maintenance operations. MRC are also exploring traffic management courses and are waiting to hear back from training providers with quotes and availability. MRC is hoping that this will take place early next financial year.			
<i>Recommends to close action.</i>			

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Wallace Rockhole Local Authority

**ATTACHMENTS**

Nil



## 9 LOCAL AUTHORITY REPORTS

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<b>ITEM NUMBER:</b>	9.2
<b>TITLE:</b>	Youth Board Report
<b>AUTHOR:</b>	Kaisa Suumann, Coordinator Community & Engagement Project

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

MacDonnell Regional Council (MRC) has set itself a goal to support youth leadership development in all our 13 communities. To develop and support our young leaders, the Council is in the process of developing and maintaining Youth Boards across the MacDonnell region. Youth Boards are committees of young people aged between 12-25 who are engaged to represent young people in communities within the MacDonnell Region.

The purpose of this report is to seek feedback from the Wallace Rockhole Local Authority on the Wallace Rockhole Youth Board's recommendations to the Local Authority.

### RECOMMENDATION

**That the Local Authority:**

- a) **receives and notes the minutes of the Wallace Rockhole Youth Board from the 10<sup>th</sup> of April 2024 meeting;**
- b) **discusses and decides on the Youth Board's recommendation to create a 60m AFL oval/ ground. New suggestion for location - across the community hall, in the end of the Armstrong Road where the asphalt road ends;**
- c) **discusses and decides on the Youth Board's recommendation to repair the cracks in the basketball court's ground;**
- d) **discusses and decides on the Youth Board's recommendation to repair the wall/barrier of the Levi Penhem Park;**
- e) **discusses and decides on the Youth Board's recommendation to purchase and install a flying fox zipline with a monkey swing set at the Gordon and Ida Abbott's Park.**

### BACKGROUND/DISCUSSION

Youth Boards are an important platform for MRC administration, the elected Council members and Local Authorities to engage with young people about community services, programs and strategic direction.

## **ISSUES/OPTIONS/CONSEQUENCES**

The Wallace Rockhole Local Authority to provide feedback on the suggestions from the Youth Board as noted above.

## **FINANCIAL IMPACT AND TIMING**

Youth Board can ask funding for their ideas from their respective Local Authority.

All Local Authorities have two separate funding sources to invest for the broadest benefit in their community:

1. Discretionary Funds provided by MRC to support community activities;
2. Project Funds provided by the NTG to support community projects.

To empower youth-led decisions and encourage young people to be engaged representatives in their communities, there is an MRC Regional Plan 2023-2024 strategy, Key Performance Indicator that states that if Youth Boards engage with Local Authorities, 10% of Local Authority Project Funding continues to be allocated to local Youth Board identified projects. This encourages each Local Authority to resolve in a meeting to allocate 1/10th or more of their Project Funding for a Youth Board project in their community.

MRC's Youth Boards can also seek funding from MRC's Discretionary Funds.

## **CONSULTATION**

Members of the Wallace Rockhole Youth Board: Ethan McCormack, Clifford Ogilvie, Malcolm Wells, Keiarah Abbott, Vincent MacMillan, Letrell Lowah, Casey Ogilvie, Samuel Raggett, Ruth Katarintja

James Walsh, Area Manager, Service Centre Delivery, MacDonnell Regional Council

Kaisa Suumann, Coordinator of Community Engagement Project, Governance and Compliance Department, MacDonnell Regional Council

## **ATTACHMENTS**

1. Meeting minutes of 10-04-2024 Wallace Youth Board [9.2.1 - 3 pages]

## Minutes

### Youth Board

**Community:** Wallace Rockhole  
**Date & Time:** 10/4/24 from 4:00 pm to 5:15 pm  
**Chairperson:** Ethan McCormack  
**Minute Taker:** Kaisa Suumann  
**Youth Board** Ambrose Abbott  
**Members:**

Ethan McCormack  
Clifford Ogilvie  
Malcolm Wells  
Keiarah Abbott  
Vincent MacMillan  
Letrell Lowah  
Casey Ogilvie  
Samuel Raggett  
Ruth Katarintja

**Guests:** \_\_\_\_\_



## Minutes

- 1. Welcome from the Chairperson** The Board nominated Ethan McCormack to be the Chairperson of this Youth Board meeting. The Chairperson opened the meeting at 4.10pm
- 2. Our meeting's rules** The Youth Board agreed and accepted the below rules for the meeting.
  1. We are respectful to other Youth Board members and Council staff;
  2. We are honest and act the right way;
  3. We take care and make sure we make good decisions;
  4. We are accountable for the decisions we make, making sure they represent all young people.
- 3. Confirmation of previous minutes** The Youth Board confirmed and adopted the meeting minutes of 17/10/2023, as true and correct record of

**4. Open Action Items  
from the Youth Board  
Action Register**

the meeting.

The Youth Board discussed the progress of the below open action items. And made the following recommendations:

1. Gordon and Ida Abbott park's fence needs fixing. - The Local Authority has allocated more funding to complete the fence.

The Youth Board's recommendation is to keep the action item open.

2. Water bubbler in the Gordon and Ida Abbott Park needs fixing. - The Local Authority has allocated funding to install a drinking fountain.

The Youth Board's recommendation is to keep the action item open.

3. Building of a small size football oval (60m length) for the community.

If possible, with a water tap nearby. Suggested location - near the racecourse. - The Local Authority has moved this idea to the projects wish list.

The Youth Board's recommendation is to keep the action item open. The Youth Board suggested a new location for consideration - in the end of the Armstrong Road, across the community hall.

4. Basketball court's hoop post needs adjusting to be straight. - The hoop post has been adjusted by the Civil team.

The Youth Board's recommendation is to mark the action item completed and close it.

5. Another swing in the park. - The swing has been installed by the Civil team.

The Youth Board's recommendation is to mark this action item completed and close it.

**5. Feedback to the  
MacDonnell Regional**

\*The Youth Board discussed and made the following recommendations to the Council:

## Council

1. Creating a 60m AFL oval/ ground. Suggested new location across the community hall, in the end of the Armstrong road. Could be just a cleared and maintained area for the youth to play footy.
2. Reviving the community orchid.
3. Fixing of the cracks of the basketball court's ground.
4. Fixing of the wall/barrier of the Levi Penhem Park.
5. Grass to be cut around the basketball court area.
6. Purchase and installation of a flying fox zipline with a monkey swing set at the Gordon and Ida Abbott's park.
7. Purchasing of an inflatable water castle and/or water slides.

\*The Youth Board's feedback to the Council:

1. Happy with the Gudjela running the school holiday program. The Youth would like this to happen also in the future school holidays. Also interested in swimming pool trips to town if they are possible.

### 6. Youth Boards link overview

Demonstration of the Youth Boards link functionalities in the MacYouth App to the members by the Community Engagement Project Coordinator.

### 7. Next meeting time

June-July school holidays.

### 8. Meeting closed

The meeting was closed by the Chairperson at 5.14pm

## 9 LOCAL AUTHORITY REPORTS

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<b>ITEM NUMBER:</b>	9.3
<b>TITLE:</b>	Local Authority Projects
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

#### Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

### RECOMMENDATION

That the Wallace Rockhole Local Authority:

- a) notes that \$24,384.15 is funds at risk of being returned to NTG;
- b) notes that Project funds for 2023/2024 is yet to be released;
- c) notes and accepts the progress on their projects; and
- d) approves to close any completed projects.

### BACKGROUND/DISCUSSION

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

WALLACE ROCKHOLE PROJECT REGISTER		
Project 2223	Upgrade to Gordon Ida Park	\$
	Status	Committed
19-Oct-22	Res.064 – Created new project naming ‘Upgrade to Gordon Ida Park’, allocating \$6,000.00 towards the upgrade to include irrigation, plants and established trees. CSC to obtain quotes to present at next meeting.	\$ 6,000.00
13-Jan-22	<u>Update from Tech services:</u> This project has not gone ahead as yet, quote will be given at the next LA Meeting for the irrigation and plants and then it will be discussed with the LA members.	
25-Jan-23	Res.012 – Requested that the fence be made a priority and a quote for the irrigation be presented at the next Local Authority meeting.	
5-Apr-23	Res.031 – kept project open noting that the CSC is to seek quotes for different types of fencing.	
7-Jul-23	Update from CSC – Quote for the fence to be presented at the meeting.	
12-Jul-23	Res.048 – Noted the quote of \$39,688.00 was over budget, requesting that the perimeter of the park be measured for the fence and additional quotes sought.	
18-Oct-23	Res.063 – Noted that a request was made by the CEO to the DCMC Representative to source alternative options of funding.	
7-Mar-24	Res.010 - All unallocated funds assigned to this project - to include completion of fence, install drinking fountain and invest in playground equipment.	\$ 34,784.15
	<b>underspend or (overspend)</b>	<b>\$ 40,784.15</b>
<b>Budget consideration</b>		
	Balance of underspend or (overspend)	\$ 40,784.15
	Total un-allocated funds	\$ -
	<b>Total unspent funds</b>	<b>\$ 40,784.15</b>

## ISSUES/OPTIONS/CONSEQUENCES

### Examples of *unacceptable* purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

## **FINANCIAL IMPACT AND TIMING**

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

## **CONSULTATION**

Executive Leadership Team  
Grants Officer

## **ATTACHMENTS**

Nil



## 9 LOCAL AUTHORITY REPORTS

<b>ITEM NUMBER:</b>	9.4
<b>TITLE:</b>	Local Authority Discretionary Funds
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

### RECOMMENDATION

**That the Wallace Rockhole Local Authority:**

- a) notes the allocations and current spending of the Discretionary funds;
- b) notes that a Purchase Order is yet to be raised for the home improvements.

### BACKGROUND/DISCUSSION

Date	2023/2024 Discretionary funds	Budget \$
8-Sept-23	Expenditure for the purchase of footballs for the Youth	- 90.87
7-Dec-23	Allocated funds towards a swing seat and chains. Invoice received for swing seat and chains	- 445.00
7-Mar-24	Res.11 - allocates \$400.00 to Power Cards for use at the Community Hall.	
22-Mar-24	Invoice received for Power cards	- 363.64
7-Mar-24	Res.11 - allocates the balance being \$3,100.49 of Discretionary funds towards home/yard improvements (e.g garden tools, plants and small trees etc)	- (3,100.49)
	Balance remaining.	0.00

### Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration
- Youth Board

## **ISSUES/OPTIONS/CONSEQUENCES**

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

## **FINANCIAL IMPACT AND TIMING**

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

## **CONSULTATION**

Wallace Rockhole Local Authority

## **ATTACHMENTS**

Nil

## OFFICERS' REPORTS

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<b>ITEM NUMBER:</b>	10.1
<b>TITLE:</b>	Service Delivery Report
<b>AUTHOR:</b>	James Walsh, SD Area Manager

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Wallace Rockhole across the area of Local Government Service Delivery.

### RECOMMENDATION

**That the Wallace Rockhole Local Authority notes and accepts the Service Delivery Report for the community of Wallace Rockhole.**

### BACKGROUND/DISCUSSION

Nil

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Keith Hassett – Director Service Centre Delivery  
 James Walsh – Area Manager Service Centre Delivery  
 Ada Williams – Council Services Coordinator Service Centre Delivery

### ATTACHMENTS

1. 2404 - Wallace RH [10.1.1 - 2 pages]



# Service Centre Delivery - Wallace Rockhole



**100% First Nations Employees in SCD**



**2 Area Manager Visits to Community**



**Council Office 380 Hours of Service**

## Snapshot



**306 Litres Fuel Usage Total**



**7 Vehicles and Plant in Use**



**172 Bins Emptied Weekly**



**14 Street Lights Operational  
2 Street Lights Non-Operational**



**1 Sport Grounds Maintained**



**1 Toolbox Talks Completed**



**15 Australia Post Deliveries**



**4 Water Tests**



**8 Parks & Playgrounds Inspections**



**Water Refill Station Installed**





## OFFICERS' REPORTS

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<b>ITEM NUMBER:</b>	10.2
<b>TITLE:</b>	Technical Services Report
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

This report provides an update on the management of Technical Services for MacDonnell Regional Council within the community of Wallace Rockhole.

### RECOMMENDATION

**That the Authority notes and accepts the schedule of works by Technical Services' Grader team for the community of Wallace Rockhole.**

### BACKGROUND/DISCUSSION

MRC grading team completed grading of unsealed formed roads and flat graded tracks in February this year.

- Armstrong Road 1
- Armstrong Road 2
- Cemetery Access Road
- Wallace Rockhole Access Road
- West Waterhouse Access Road

The cattle grid on Wallace Rockhole Access Road (Ch.0.400) was fully silted and in need of structural and fence repairs and finished in February.

Another maintenance grade in planned for December 2024.

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Anthony Gore – Acting Coordinator Transport and Fleet  
 Jake Potter – Manager Transport, Infrastructure, and Fleet  
 Aaron Blacker – Director Technical Services

### ATTACHMENTS

Nil

## OFFICERS' REPORTS

<b>ITEM NUMBER:</b>	10.3
<b>TITLE:</b>	People and Capabilities Report
<b>AUTHOR:</b>	Katy Nagahawatte, Administration Officer

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council's strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply

### RECOMMENDATION

**That the Wallace Rockhole Local Authority notes and accepts the Peoples and Capabilities report.**

### BACKGROUND/DISCUSSION

The People & Capabilities Advisory Department reports to the Office of the CEO. This department contains the work Divisions of 1) Human Resources, 2) Cultural Advisory, 3) Learning & Development, 4) Work, Health, & Safety. These divisions of the P&C team work together to manage employee end-to-end career cycles, to include recruitment, records administration, performance management, learning & development, employee relations, industrial relations, administrative processing, and overall employee wellbeing.

### ISSUES/OPTIONS/CONSEQUENCES

Vacancies derived from departmental organisational structure listing of Active and Open positions.

### FINANCIAL IMPACT AND TIMING

Nil

## **CONSULTATION**

Brian Robinson, Executive Manager People & Capabilities, MRC  
Rhiannon Pomery, Human Resources Advisor, MRC  
Keheli Nagahawatte (Katy), Human Resources Generalist – Administration, MRC

## **ATTACHMENTS**

1. LA Wallace Position Vacancies 24APR2024 [**10.3.1** - 1 page]





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## Position Vacancies Wallace Rockhole

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Position #	Service	Description	Type	Weekly Hours
501502	SCD	Customer Service Officer	Casual	As Rostered
501524	SCD	Works Assistant	Part-time	19
501525	SCD	Works Assistant	Part-time	19
501529	SCD	Works Assistant	Casual	As Rostered

Table data derived from *XLOne Position Vacancy Report* of Active Open Positions in the MRC Org Structure as at: 14/04/2024



## OFFICERS' REPORTS

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<b>ITEM NUMBER:</b>	10.4
<b>TITLE:</b>	Income and Expenditure Report
<b>AUTHOR:</b>	Osman Kassem, Finance Manager

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

The expenditure report shows spending until 29 February 2024 in the Local Authority community.

### RECOMMENDATION

**That the Wallace Rockhole Local Authority notes and accepts the expenditure report as at 29/02/2024.**

### BACKGROUND/DISCUSSION

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

### ISSUES/OPTIONS/CONSEQUENCES

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid.

**As an example, any funds prior to the 2021-22 financial year need to be spent and not just allocated to projects.**

### FINANCIAL IMPACT AND TIMING

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

### CONSULTATION

Executive Leadership Team  
 Management Team

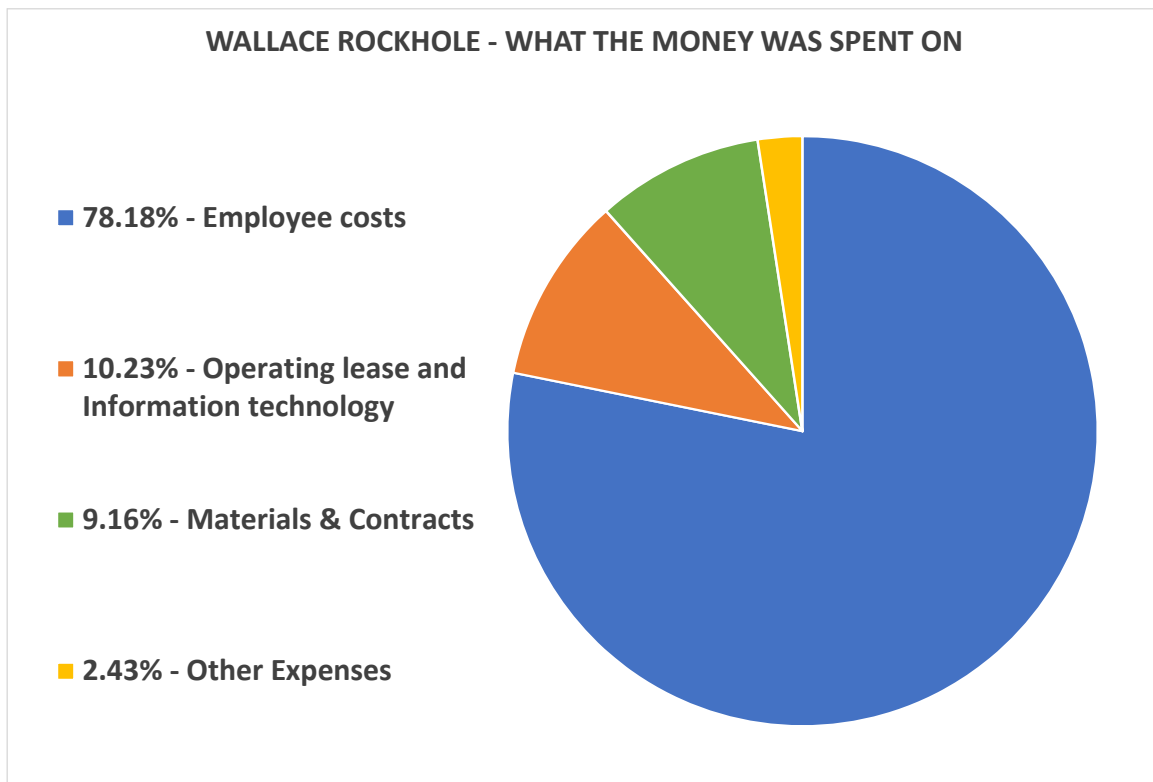
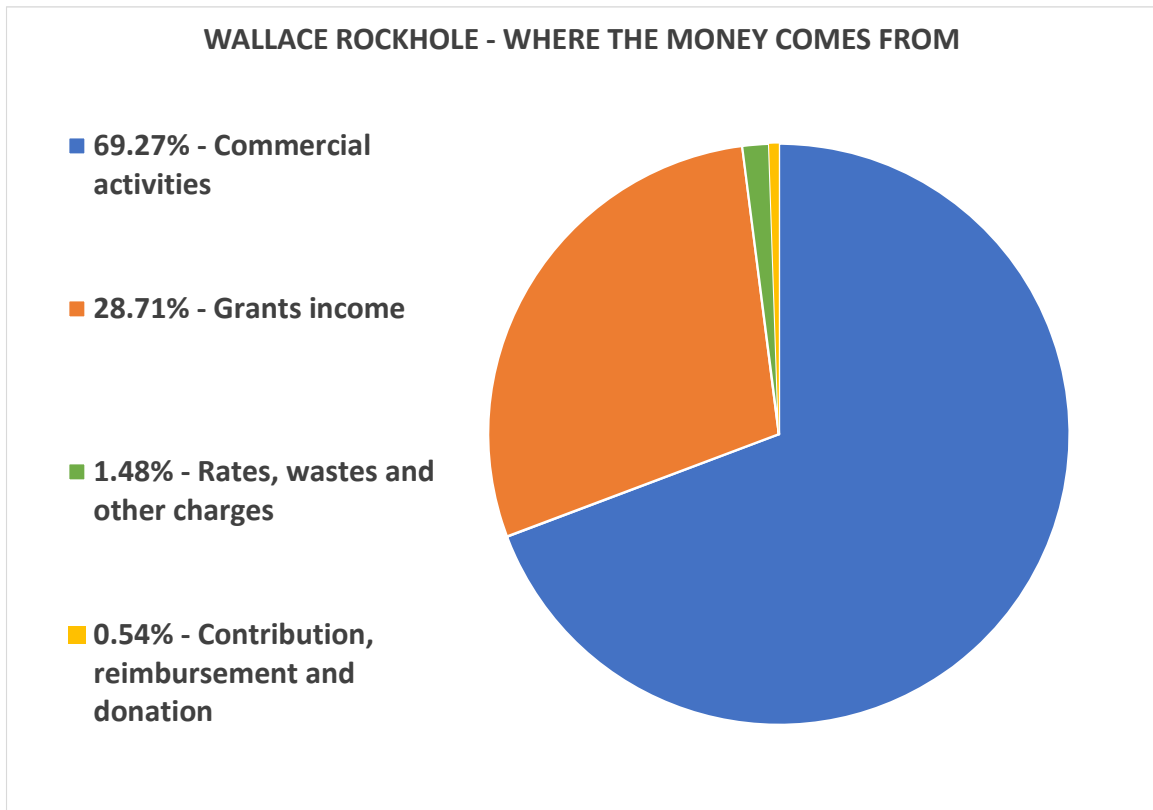
### ATTACHMENTS

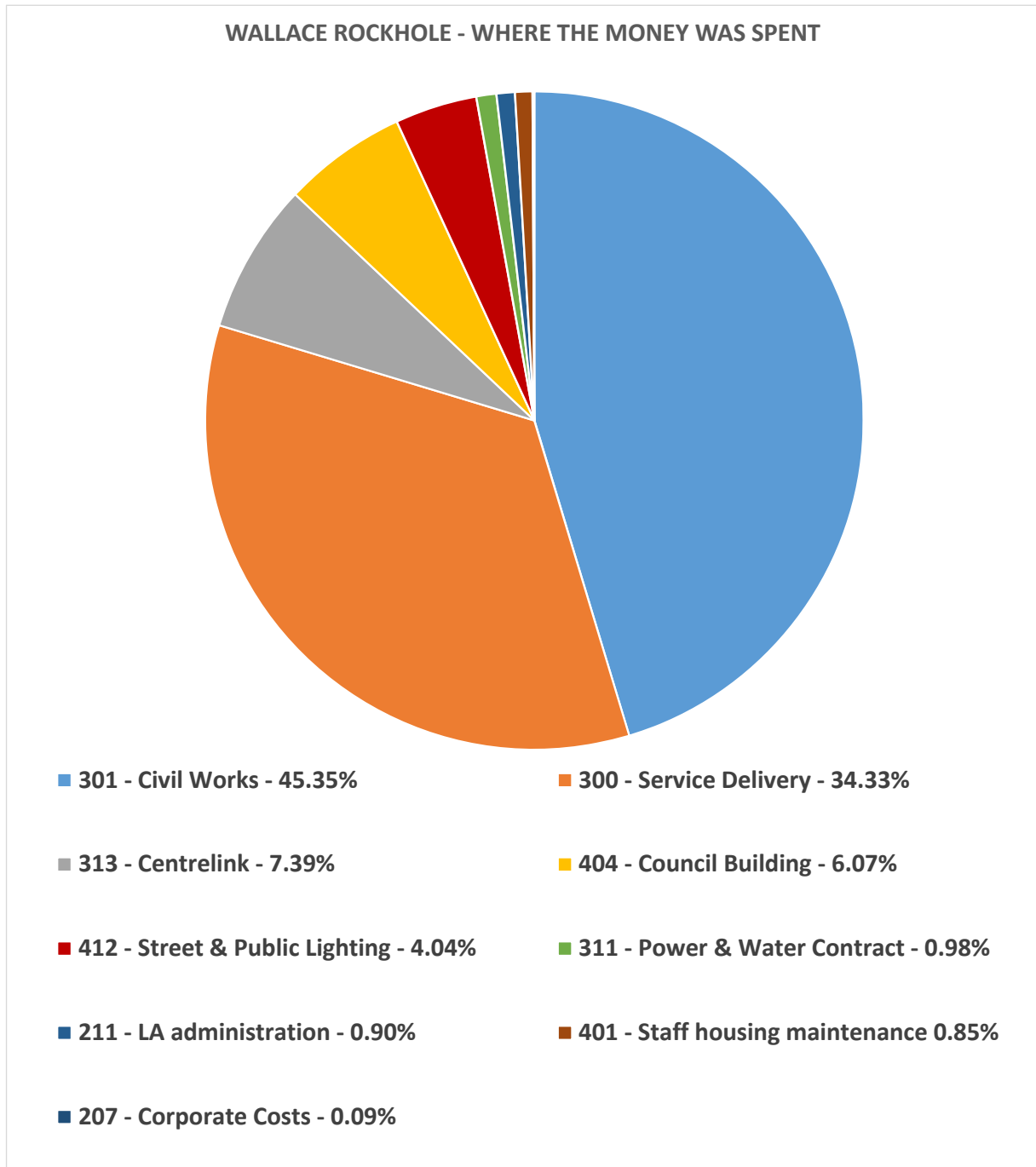
1. Wallace Rockhole Statement Income & Expenditure February 2024 [10.4.1 - 1 page]
2. Wallace Rockhole Statement Income & Expenditure February 2024 - Charts [10.4.2 - 2 pages]

**MacDonnell Regional Council**  
**Statement of Income & Expenditure**  
as at 29 February 2024

014 Wallace Rockhole

Description	Year to Date					Comments
	Actual \$	Committed \$	Actual + Committed \$	Budget \$	Variance \$	
<b>INCOME</b>						
Grants income	45,330	0	45,330	73,034	27,705	Grant income for NIAA Summer Holiday Youth and LAPF not received
Rates, wastes and other charges	2,338	0	2,338	667	(1,672)	
Commercial activities	109,362	0	109,362	96,487	(12,875)	Revise the budget for Australia Post and Power & Water unexpected additional duties
Contribution, reimbursement and donation	850	0	850	1,667	817	
<b>Total Income</b>	<b>157,880</b>	<b>0</b>	<b>157,880</b>	<b>171,854</b>	<b>13,974</b>	
<b>EXPENDITURE</b>						
Employee costs	250,349	0	250,349	270,600	20,251	Underspend across Service Delivery functions
Materials & Contracts	18,553	10,781	29,334	81,539	52,205	Underspend of \$38k community infrastructure - LA projects
Operating lease and Information technology	31,622	1,151	32,772	43,947	11,174	Revise budget - underspend in internet services by \$9k
Other Expenses	7,302	482	7,784	22,664	14,880	Underspend in LA discretionary funds, LA member allowances and Power Water contract expenditure
<b>LA Allowances and Expenses</b>						
Chair Local Authority Members' Allowance	750	0	750	1,600	850	
Local Authority Members' Allowance	1,000	0	1,000	4,267	3,267	Not all members attending meetings
Local Authority Meetings Catering	483	104	588	667	79	
Local Authority Discretionary funds	536	0	536	2,667	2,131	Underspend on LA discretionary funds by \$2k
Community Infrastructure	0	0	0	38,123	38,123	No expenditure on LA projects
<b>Total Expenditure</b>	<b>307,826</b>	<b>12,414</b>	<b>320,240</b>	<b>418,750</b>	<b>98,510</b>	
<b>Net Surplus/(Deficit)</b>	<b>(149,946)</b>	<b>(12,414)</b>	<b>(162,360)</b>	<b>(246,895)</b>	<b>(84,536)</b>	





## 11 GENERAL BUSINESS ITEMS RAISED

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<b>ITEM NUMBER:</b>	11.1
<b>TITLE:</b>	General Council Business
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

Under item 6.2, Members of the Authority have an opportunity to table items that they wish to discuss at General Council Business.

### RECOMMENDATION

**That the Wallace Rockhole Local Authority:**

- a) **notes and discusses the matters raised at Item 6.2; and**
- b) **notes any action items arising from these discussions will be moved to the action register for Council to respond.**

### BACKGROUND/DISCUSSION

Members discuss the matters raised at item 6.2 of the agenda

### ISSUES/OPTIONS/CONSEQUENCES

Nil

### FINANCIAL IMPACT AND TIMING

Nil

### CONSULTATION

Wallace Rockhole Local Authority

### ATTACHMENTS

Nil

## 11 GENERAL BUSINESS ITEMS RAISED

<b>ITEM NUMBER:</b>	11.2
<b>TITLE:</b>	General Non-Council Business
<b>AUTHOR:</b>	June Crabb, Governance Coordinator

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

### RECOMMENDATION

**That the Wallace Rockhole Local Authority:**

- a) **notes and discusses the matters raised at Item 6.3; and**
- b) **notes that any action items arising relating to NT Government Services will be followed up with and a response bought before members at their next Local Authority meeting.**

### BACKGROUND/DISCUSSION

#### Action Register

Date	Item	Detail
18-Oct-23	Lease to the Old Power Station	Members requested that the Representative from DCM&C investigate who was consulted on the lease to the Old Power Station.
7-Mar-24	Contractors not signing in	Representative to follow up with all NTG Departments based in Alice Springs to ask them to sign in at the Council office.
7-Mar-24	Invite Minister Paech	Members requested that the MRC write to Minister Paech and invite him to the next LA meeting. Note that this matter will be moved to Council's action register.

### ISSUES/OPTIONS/CONSEQUENCES

Nil

**FINANCIAL IMPACT AND TIMING**

Nil

**CONSULTATION**

Wallace Rockhole Local Authority  
Department Chief Minister and Cabinet

**ATTACHMENTS**

Nil



**12 DATE OF NEXT MEETING**

**13 MEETING CLOSED**