



AGENDA

WALLACE ROCKHOLE LOCAL AUTHORITY MEETING

THURSDAY 8 SEPTEMBER 2022

The Wallace Rockhole Local Authority Meeting of the MacDonnell Regional Council will be held at the Wallace Rockhole Council Office on Thursday, 8 September 2022 at 10:30am.

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NOMINATIONS

ITEM NUMBER	3.5.1
TITLE	Nominations to Wallace Rockhole Local Authority
REFERENCE	- 317299
AUTHOR	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to highlight the vacancies available on the Local Authority and to advise the Authority of any changes to the Act.

The local authority noted and accepted the resignation of Chair Ken Porter and Member Daniel Abbott at the meeting held 13th April 2021 that resulted in the creation of two vacancies on the Authority.

A nomination has since been submitted by Billy Porter and as a consequence, there is one vacancy remaining on the Authority.

As the Local Authority has not appointed a Chairperson, it is recommended that the Authority nominate a chair at this meeting.

RECOMMENDATION

That the Wallace Rockhole Local Authority:

- a) **notes Billy Porter's nomination is endorsed by OCM;**
- b) **welcomes Billy Porter to the Local Authority;**
- c) **notes and discusses the appointment of the Chair; and**
- d) **calls for community nominations to remain open for 21 days to cover the remaining vacancy.**

BACKGROUND

The charts below show the membership of the Wallace Rockhole Local Authority (the Authority) prior to and following resignation changes:

CURRENT July 2022
6 Appointed Members
Terry Abbott
Pamela Abbott
Colin Craig
Howard Abbott
Billy Porter (Endorsed 26.08.22 OCM)
Vacant
3 Elected Members
President Roxanne Kenny
Cr Bobby Abbott
Cr Mark Inkamala

A reminder that one significant change to s53C(2) of the Act is that the President is no longer appointed as an “ex officio” member to any of Council’s Local Authorities as “.....a member of the Authority is required to be a member for the ward in which the local authority is located”.

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (*Local Government Act 2019* section 78):

- (a) To involve local communities more closely in issues related to local government; and
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- (d) To take the views of local communities back to the council and act as advocates on their behalf; and
- (e) To contribute to the development of the relevant regional plan; and
- (f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council’s Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

Wallace Rockhole Local Authority


ATTACHMENTS:

- 1 WRH Nomination-Billy Porter.pdf


Local Authority Nomination Form MC02-F1




NOMINATION

I, BILLY PORTER wish to nominate as a
(Name of nominee)
 member of the Local Authority for the community of wallace Rockhole
(Name of community)
 8 ' 7 ' 20 22
(Signature of nominee) Date

ENDORSEMENT

I, TERRY ABBOTT endorse the nomination of this
(Name of endorsing Local Authority member)
 nominee to this Local Authority.
 8 ' 7 ' 20 22
(Signature of Local Authority member) Date

RETURNING OFFICER

To be received by the Returning Officer/ Council Service Coordinator in the stated community.
 10 ' 7 ' 20 22
(Signature of Returning Officer) Date

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER	4.1
TITLE	MacDonnell Council Code of Conduct



EXECUTIVE SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Wallace Rockhole Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE - 317310
AUTHOR Gaurab Ghimire, Governance Administration Officer



Unconfirmed minutes of the Wallace Rockhole Local Authority ordinary meeting held 13 April 2022 are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Minutes of the Wallace Rockhole Local Authority of 13 April 2022, be adopted as a resolution of Wallace Rockhole Local Authority.

ATTACHMENTS:

1 Wallace Rockhole Local Authority 2022-04-13 [1208] Minutes.pdf



MINUTES OF THE WALLACE ROCKHOLE LOCAL AUTHORITY MEETING HELD
IN THE WALLACE ROCKHOLE COUNCIL OFFICE ON
WEDNESDAY 13 APRIL 2022 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10.32AM

2 WELCOME

2.1 Welcome to Country – Ken Porter

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chair Ken Porter, Member Pamela Abbott, Member Terry Abbott, Member Daniel Abbott and Member Howard Abbott

Councillors:

President Roxanne Kenny and Councillor Mark Inkamala

Council Employees:

Belinda Urquhart (Director Service Centre Delivery), Ada Williams (CSC Wallace Rockhole) and June Crabb (Governance Officer),

Guests:

Eric Turner (Department Chief Minister & Cabinet)

3.2 Apologies/Absentees

Apologies:

Member Colin Craig and Councillor Bobby Abbott

3.1 & 3.2 ATTENDANCE, APOLOGY AND ABSENTEES

WLA2022-020 RESOLVED (Terry Abbott/Howard Abbott)

That the Wallace Rockhole Local Authority noted and accepted the attendance and apologies to the meeting.

3.3 Resignations

3.3.1 RESIGNATIONS

WLA2022-021 RESOLVED (Ken Porter/Terry Abbott)

That the Wallace Rockhole Local Authority:

- a) noted and accepted the verbal resignation from Chair Ken Porter and Member Daniel Abbott effective as of 14 April 2022; and
- b) request that the members provide written confirmation of their resignations.

3.4 Terminations

NIL

3.5 Nominations

WLA2022-022 RESOLVED (Ken Porter/Pamela Abbott)

That the Wallace Rockhole Authority:

- a) noted that there have been two vacancies created as a result of the verbal resignation from Chair Ken Porter and Member Daniel Abbott; and
- b) called for Community nominations to remain open for 21 days.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

WLA2022-023 RESOLVED (Ken Porter/Terry Abbott)

That the Wallace Rockhole Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

WLA2022-024 RESOLVED (Ken Porter/Pamela Abbott)

That the Minutes of the Wallace Rockhole Local Authority of 9 February 2022, be adopted as a resolution of Wallace Rockhole Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

This is page 2 of 6 of the Minutes of the Wallace Rockhole Local Authority Meeting held on
Wednesday, 13 April 2022

WLA2022-025 RESOLVED (Ken Porter/Terry Abbott)

That the Wallace Rockhole Local Authority noted that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**WLA2022-026 RESOLVED (Ken Porter/Terry Abbott)**

- a) Noted that the members provided notification of matters to be raised in General Council Business as follows:
- Rubbish
 - Roads
 - Trees
 - Potholes

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**WLA2022-027 RESOLVED (Ken Porter/Terry Abbott)**

- a) Noted that the members provided notification of matters to be raised in General Non-Council Business as follows:
- Grog/Alcohol
 - Power to the community hall

7 CONFLICT OF INTEREST**7.1 CONFLICT OF INTERESTS****WLA2022-028 RESOLVED (Ken Porter/Terry Abbott)**

That the Wallace Rockhole Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION**WLA2022-029 RESOLVED (Ken Porter/Terry Abbott)**

That the Wallace Rockhole Local Authority declared no any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**9.1 ACTION REGISTER****EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

WLA2022-030 RESOLVED (Ken Porter/Terry Abbott)

This is page 3 of 6 of the Minutes of the Wallace Rockhole Local Authority Meeting held on Wednesday, 13 April 2022

That the Wallace Rockhole Local Authority:

- a) noted the progress reports on actions from the minutes of previous meetings as received to keep open Community Development Consultant; and
- b) approved closure of two completed actions:
 - Backhoe repair
 - Budget available for boundary fence

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

There is currently \$12,400.00 of unallocated funds from the 2021/2022 project funds grant that must be expended (*with goods received*) by 30 June 2023.

Project funds from 2019/2020 and 2020/2021 were fully allocated to Infrastructure projects within the Community.

WLA2022-031 RESOLVED (Terry Abbott/Ken Porter)

That the Wallace Rockhole Local Authority:

- a) noted and accepted the progress of their projects to keep open;
 - Project 2221, Boundary Fence; and
 - Project 2222, BBQ Trailer until the community receives the trailer.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

WLA2022-032 RESOLVED (Ken Porter/Howard Abbott)

That the Wallace Rockhole Local Authority noted and discussed spending the balance

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Wednesday, 13 April 2022

of the funds on a BBQ once the BBQ trailer is in community.

10 COUNCIL SERVICES REPORTS

10.1 CSC REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Finke across the area of Local Government Service Delivery

WLA2022-033 RESOLVED (Ken Porter/Terry Abbott)

That the Wallace Rockhole Local Authority noted and accepted the Council Service Delivery report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 28 FEBRUARY 2022

EXECUTIVE SUMMARY:

The expenditure report shows spending until 28 February 2022 in the Local Authority community.

WLA2022-034 RESOLVED (Ken Porter/Terry Abbott)

That the Wallace Rockhole Local Authority noted and accepted the expenditure report as at 28 February 2022.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2

WLA2022-035 RESOLVED (Howard Abbott/Mark Inkamala)

That the Wallace Rockhole Local Authority:

- a) noted and discussed the matters raised at Item 6.2;
 - Rubbish – Change the rubbish day starting Monday 9th May and request to spread out the days rubbish is collected;
 - Roads – Noting that hazard signs have been ordered so that motorists be aware to drive carefully;
 - Trees – Dead trees needed to be removed; and
 - Potholes – Potholes mix had been ordered.
- b) Closed completed action, Internal and Access Roads be graded

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

WLA2022-036 RESOLVED (Ken Porter/Daniel Abbott)

That the Wallace Rockhole Local Authority:

a) noted and discussed the Non-Council Business items raised at item 6.3 as follows:

- Grog/Alcohol

The Authority asked what was in place if the alcohol restrictions in Aboriginal Communities was lifted.

MRC noted that a decision will be made in July by the Northern Territory Government regarding the legislation supporting dry communities. This will be discussed in the Ordinary Council meeting on 29 April and elected members can report back to the LA members with information.

- Power to the Community hall.

Chair Ken Porter advised that he will be having the power to the Community Hall disconnected and suggested a user pays power option. Ken Porter asked that the Representative from DCM&C follow up on recommendations from Power and Water on the best alternatives to have power to the Hall.

b) Accepted the update from the Department of Chief Minister and Cabinet.

Eric Turner, Representative from the Department Chief Minister & Cabinet provided information on supporting Local Decision Making (LDM), encapsulating LDM as a way to capture all those things that were a priority for Wallace Rockhole as well as current and future aspirations for the community and residents, stating 'LDM enables Wallace Rockhole to get NT Government agencies to the table to present full information about issues that residents could then make informed decisions on'.

The Local Authority agreed to a Community BBQ and Mr Turner was looking forward to meeting and working together with the community on their priorities for both now and in the future and agreed to bring handouts on LDM and present on what the next steps are if the community wanted to move forward to the next stage of Local Decision Making.

14 DATE OF NEXT MEETING - WEDNESDAY 27 JULY, 2022

15 MEETING CLOSED

The meeting terminated at 11:33 am.

This page and the preceding 5 pages are the minutes of the Wallace Rockhole Local Authority Meeting held on Wednesday 13 April 2022 and are UNCONFIRMED.

.....
Chairperson

Date:

6. ACCEPTANCE OF THE AGENDA

ITEM NUMBER 6.1
TITLE Acceptance of the Agenda

**EXECUTIVE SUMMARY:**

Agenda papers are submitted for acceptance by the Authority for the Wallace Rockhole Local Authority meeting held 8 September 2022.

RECOMMENDATION

That the agenda papers for the Wallace Rockhole Local Authority meeting held 8 September 2022 as presented be received for consideration at the meeting.

NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL

BUSINESS ITEMS



ITEM NUMBER	6.2 and 6.3
TITLE	Notification of General and Non-Council Business Items

EXECUTIVE SUMMARY:

The purpose of this report is to give Local Authority Members the opportunity to table items they wish to be debated by Council.

RECOMMENDATION

That the Chairperson invites Local Authority Members to raise items of concern that they wish to be discuss later in the meeting in relation to:

• General Council Business

- 1:.....
- 2:.....
- 3:.....

• General Non-Council Business

- 1:.....
- 2:.....
- 3:.....

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Wallace Rockhole Local Authority Meeting:

- a. notes the Conflict of Interest Policy; and**
- b. that members declares any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	8.1
TITLE	Lutheran Care Services
REFERENCE	- 317843
AUTHOR	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Lutheran Care is seeking to share with local authority members their upcoming project proposal for the community. Lutheran care is providing awareness and information about the cashless debit card and its features to the community members.

RECOMMENDATION

That the Wallace Rockhole Local Authority notes and accepts the presentation & information shared by the Lutheran Care representatives.

BACKGROUND

Lutheran care has a financial hub that provides financial assistance to Alice Springs and surrounding communities. They are presently funded to conduct an awareness campaign for the cashless debit card.

ISSUES, CONSEQUENCES, OPTIONS

Limited options are available with the basics card and adopting the CDC will give customers more options. Lutheran Care would like to commence the roll out of the project as soon as possible and provide their own presentation.

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Wallace Rockhole Local authority and community

ATTACHMENTS:

There are no attachments to this report.

DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	8.2
TITLE	Local Decision Making
REFERENCE	- 316865
AUTHOR	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Local Decision Making enables Wallace Rockhole to get NT Government agencies to the table to present full information about issues that residents could then make informed decisions on.

RECOMMENDATION

That the Local Authority notes the discussion on Local Decision Making.

BACKGROUND

Eric Turner, Representative from the Department Chief Minister & Cabinet provided information at the previous meeting on supporting Local Decision Making (LDM), encapsulating LDM as a way to capture all those things that were a priority for Wallace Rockhole as well as current and future aspirations for the community and residents.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority agreed to a Community BBQ and Mr Turner was looking forward to meeting and working together with the community on their priorities for both now and in the future and agreed to bring handouts on LDM and present on what the next steps are if the community wanted to move forward to the next stage of Local Decision Making.

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Belinda Urquhart, Director Service Delivery
Wallace Rockhole Local Authority and community

ATTACHMENTS:

There are no attachments for this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.1
TITLE Action Register
REFERENCE - 317212
AUTHOR Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Wallace Rockhole Local Authority:

- a) notes the progress reports on actions from the minutes of previous meetings as received; and
- b) approves closure of any completed actions.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Wallace Rockhole Local Authority

ATTACHMENTS:

- 1 Action item.pdf

Meeting	Officer/Director	Section	Subject
Wallace Rockhole Local Authority 7/05/2020	MacLeod, Jeff	Non-Council Business as Raised at Item 6.3	Community Development Consultant
Action WLA2020-118: Request that the CEO bring options of having a Community Development Consultant attend the Local Authority Meeting. (raised 7 May 2020)			
WLA2020-118 RESOLVED (Terry Abbott/Bobby Abbott) The Wallace Rockhole Local Authority: b) Requested an Action Item 3 for CEO to bring options at next meeting to have a consultant for development of community.			
At the meeting held 7 May 2020 , this action was discussed and noted during item 13.1 - Non Council Business.			
At the meeting held 18 March 2021 , the Wallace Rockhole Local Authority made the following resolution: WLA2021-020 RESOLVED (Ken Porter/Terry Abbott) b) Reassign Action 'Community Development' from Non-Council Business to the Action Register.			
20 May 2021 - Update from Local Authority meeting WLA2021-031 RESOLVED (Ken Porter/Bobby Abbott) That the Wallace Rockhole Local Authority: b) Kept open until a response is received - requesting that the CEO present to the Executives and Directors on the Northern Territory Government Departments, the proposal of having one integrated plan, developed and approved by the Community.			
9 September 2021 - Update from Local Authority meeting. WLA2021-048 RESOLVED (Ken Porter/Mark Inkamala) a) Kept action open			
22 September 2021 – Response from Jeff MacLeod, CEO Because of the mandates being applied from the Northern Territory's Chief Health Officer, this action is currently on hold. Once the Covid situation concerning vaccinations has eased, the action will be addressed.			
18 November 2021 – Update from Local Authority meeting. WLA2021-065 RESOLVED (Ken Porter/Terry Abbott) That the Wallace Rockhole Local Authority b) Keep open requesting updates on current actions.			
9 February 2022 – Update from Local Authority meeting. WLA2022-013 RESOLVED (Ken Porter/Daniel Abbott) That the Wallace Rockhole Local Authority b) Kept open – Request the CEO bring options of having a Community Development Consultant			

6 April 2022 – Response from Jeff MacLeod, CEO

A meeting was held on Tuesday, 5 April 2022, which included all of the stakeholders and agencies concerned with developing integrated community infrastructure plans. A briefing will be provided at the April Council meeting.

13 April 2022 – Kept action open.

WLA2022-030 RESOLVED (Ken Porter/Terry Abbott)

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Discretionary Funds
REFERENCE	- 317202
AUTHOR	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Wallace Rockhole Local Authority;

- notes and discusses the spending of its 2021/2022 Discretionary fund;
- notes the new allocation of their 2022/2023 Discretionary fund; and
- notes and discusses the spending of their Discretionary fund.

BACKGROUND

Date	2022/2023 Discretionary Funds	Approved Commitment \$	Expenditure remaining \$
1 July 2022	Approved funds	4,000.00	4,000.00
Balance Remaining			4,000.00

2021/22 Discretionary Fund

Approved Project		Approved Commitment	Expenditure Remaining
1-Jul-21	Discretionary Fund	\$4,000.00	\$4,000.00
19-Jan-22	Approved by Discretionary letter for the quote of \$3,689.00 towards the purchase of a headstone (Note: \$335.36 has been corrected for GST)	- 3,353.64	646.36
9-Feb-22	Res.18 – Discussed the spending of \$311.00 towards a Community BBQ.		
28-Jun-22	Groceries for community BBQ	- 193.60	
28-Jun-22	Meat from Milner Meat for BBQ	- 160.00	
28-Jun-22	Woolies groceries	- 249.35	
Balance Remaining		3,956.59	43.41

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivity
- Community BBQ's
- Sports weekends
- Naidoc Celebration

FINANCIAL IMPLICATIONS

There is a current balance of **\$4,000.00** to spend before 30 June 2023.

This money cannot be carried over from one financial year to the next and must be fully expended between 1 July and 30 June annually or the funds forfeited.

CONSULTATION

The Local Authority and community

ATTACHMENTS:

- 1 Milner meat.pdf



5604 Alice Springs PH: 08 8958 6575
 36-38 Hartley Street
 TAX INVOICE - ABN 88 000 014 675

ORIGINAL TRANS: 9039

	\$
Melon Watermelon Cut	
1.570 kg NET @ \$3.50/kg	5.50
Melon Watermelon Cut	
1.630 kg NET @ \$3.50/kg	5.71
#Pepsi Max Cans 30x375ml	22.00
WW Spring Water Pack 24X600ml	
Qty 2 @ \$9.00 each	18.00
#Mountain Dew Energized 30X375ml	22.00
#Coca Cola Cans 30x375ml	42.40
^ Daily Juice Apple Nas 2l	
Qty 7 @ \$4.30 each	30.10
#Charlies Old Fash Quencher Lemonade2L	
Qty 2 @ \$5.00 each	10.00
Mckenzie's Pepper Ground White 100g	4.20
Saxa Salt Iodised 750g	3.50
#Woolworths Reusable Bag	
Qty 5 @ \$0.15 each	0.75
Bread Roll Extra Soft Jumbo Lunch 6pk	
Qty 8 @ \$2.85 each	22.80
Berry Strawberry 250g P/P	
Qty 6 @ \$6.50 each	39.00
Tomato The Odd Bunch P/P	8.90
Pear The Odd Bunch 1kg PP	2.40
Prep Set Go Diced Onions 500g	
Qty 3 @ \$2.00 each	6.00
^ Bega Cheese Grated Tasty 500g	7.50
WW Potato Salad 800g	
Qty 3 @ \$6.50 each	19.50
WW Pasta Salad 800g	
Qty 3 @ \$6.50 each	19.50
WOW Salad Coleslaw 800g	
Qty 3 @ \$6.50 each	19.50
Flora Spread Original 1kg	6.50
Crisco Oil Vegetable Blended 750ml	
Qty 2 @ \$4.50 each	9.00
Fountain Sauce Bbq Squeeze 500ml	
Qty 2 @ \$2.70 each	5.40
Fountain Sauce Tomato Squeeze 500ml	
Qty 2 @ \$2.70 each	5.40
Orange Navel 3kg	6.00
#WW Mudcake Chocolate600g	5.25
#Woolworths Mudcake White 600g	5.25

Melon Rockmelon	4.90
^#Essentials Wooden Knives 50pk	
Qty 2 @ \$2.80 each	5.60
#Glad Wrap 33cmX150m	9.95
#Armada Aluminium Foil 30cm x 60m	11.00
#Ratsak Prebaited Mouse Trp 2pk	
Qty 2 @ \$8.50 each	17.00
Ratsak Prebai OFFER	-4.00
#Deeko Bio Lg Plate 8pk	
Qty 6 @ \$4.80 each	28.80
#Deeko Bio Side Plate8 Pk	
Qty 4 @ \$3.75 each	15.00
#Schweppes Lemonade Cans 30x375ml	22.00
80 SUBTOTAL	\$462.31
TOTAL	\$462.31
On Account	\$462.31
Change	\$0.00

^Promotional Price

#Taxable Items
 TOTAL includes GST \$19.36

PAYMENT DETAILS

Card/ Voucher No.: 9900000219338
 Customer Account No.: BA100000000008582
 Business Account Name: MACDONNELL REGIONAL COUNCIL
 Openpay Transaction Id: TXN100000000853446
 Order Reference: b8855844-a34b-4e0a-93e4-f75664bcb856

TOTAL SAVINGS

\$13.00

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LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.3
TITLE	Local Authority Projects
REFERENCE	- 319448
AUTHOR	Gaurab Ghimire, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

There is currently \$12,400.00 of unallocated funds from the 2021/2022 project funds grant that must be expended (*with goods received*) by 30 June 2023.

Project funds from 2019/2020 and 2020/2021 were fully allocated to Infrastructure projects within the Community.

RECOMMENDATION

That the Wallace Rockhole Local Authority:

- a) notes and accepts the progress of their projects; and
- b) approves the closure of any completed projects.

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

Local Authorities must formally resolve each initiative this funding will be used for.

Register of Projects and Commitments:

Project 2221 (Raised 9/02/22)		Boundary Fence	\$
Action	Status	Committed	
9-Feb-22	Res.014 – The Wallace Rockhole Local Authority created a new project named Boundary fence, committed \$19,400.00 to the project and requested that the Civil team look at what materials are needed and what work needs to be done and to provide these details to the CSC and the Director Service Delivery to ensure that the project gets underway.		19,400.00
13-Apr-22	Res.031 – Kept project open.		
23-Aug-22	Update from Tech Services, DTS proposed that WRH Civil team could possibly do the work. Will need to follow up with SCD for clarification.		
	underspend or (overspend)		19,400.00
Project 2222 (Raised 9/02/22)		BBQ Trailer	\$
Action	Status	Committed	
9-Feb-22	Res.014 – The Local Authority created a new project named BBQ Trailer, committed \$12,022.80 towards the project and gave permission for work to commence if the cost was kept within the committed project funds.		12,022.80
17-Feb-22	Quote received from Alice Hosetech of \$10,500.00 for an off-road BBQ trailer. Trailer would be ready in four weeks from receipt of order.		
31-Mar-22	Trailer has been paid for as received tax invoice.		-10,500.00
	underspend or (overspend)		1,522.80

Budget consideration		
	Balance of underspend or (overspend)	20,922.80
	Total un-allocated funds	12,400.00
	Total unspent funds	33,322.80

Wishlist and estimated costs**Priority****Date proposed****Scope****Estimate** \$**Action**

Priority

Date proposed

Scope

Estimate \$

Action

ISSUES, CONSEQUENCES, OPTIONS

Examples of *Unacceptable* Purposes for Expenditure include:

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

FINANCIAL IMPLICATIONS

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team

Finance Grants Officer

Area Managers

ATTACHMENTS:

1 Trailer BBQ.pdf



ABN: 21 072 868 734

Alice Hosetech Pty Ltd

PO Box 8936

Alice Springs

NT 0871

Tel: 08 8953 8222 Fax: 08 8953 8111

accounts@alicehosetech.com.au

Incorporating: Airtech, AHT Towing & Empire Trailers

MacDonnell Regional Council

PO Box 5267

Alice Springs

NT 0871

Copy Tax Invoice

Invoice No: **IN169899**

Date 31/03/22

Page 1

30 days

Account	Purchase Order	Our contact person		Due Date		
C00458	PO086511	Bernie Pound		30/04/22	Exclusive	
Code	Description	Quantity	Unit Price	GST	Disc %	Nett Price
TRAILER	New trailer as per order 1 x Off road BBQ trialer 2 x Esky's Make Basic Trailers Model Box Trailer Vin 6P2BOXTRLMH000577 Date 08/2021	1.00	10,500.00	\$1,050.00		\$10,500.00

NB: All goods relating to the above works remain the property of Alice Hosetech Pty Ltd, until invoices are paid in full.
An administration charge of 5% on the total amount outstanding will be imposed if payment exceeds our trading terms.

Delivery details:	Corner South Tce & Bagot St Alice Springs NT 0871 accounts.payable@	Sub Total	\$10,500.00
<p align="center">EFT payments are welcome:</p> Bank of South Australia BSB: 105-187 Account No: 023573440 Please fax remittance to (08) 8953 8111 - Thank you!		Overall discount	\$0.00
		Amount Excl GST	\$10,500.00
		GST	\$1,050.00
		Total	\$11,550.00

COUNCIL SERVICES REPORTS

ITEM NUMBER 10.1
TITLE CSC Report
REFERENCE - 317909
AUTHOR Ken Satour, Area Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Finke across the area of Local Government Service Delivery

RECOMMENDATION

That the Local Authority notes and accepts the attached report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Ada Williams, Council Service Coordinator, Wallace Rockhole
Belinda Urquhart, Director, Service Centre Delivery

ATTACHMENTS:

1 Wallace RockHole CSC Report for Local Authority July 2022.pdf

Council Services Coordinator's Report

Service Delivery Report

TITLE Wallace Rockhole Service Delivery Report
DATE July 2022
AUTHOR Ada Williams, Council Services Coordinator



SUMMARY:

This report is an update of Council delivered services in Wallace Rockhole across the area of Local Government Service Delivery.

BACKGROUND

Local Government Services Update

Cemetery Management

- Monthly maintenance done at the Cemetery .



Animal Management

- Not sure on the Vets next visit but will advise Community when I have a date.

Internal Roads and Traffic Management

- Bigger Pot holes have been done
- There are smaller pot holes that need to be done.



Council Services Coordinator's Report

Parks and Open Spaces

- Maintenance done every week on both Community Parks
- Parks are clean and tidy



Waste Management

- Domestic Rubbish is collected twice a week (Tuesday & Thursday)
- Hard Rubbish collected monthly or when needed
- Dump maintenance done once a week.
Waste Separation bays are working OK.



Weed Control and Fire Hazard Reduction

- Most grass has been slashed around the Community
- We are still waiting on the grader to do our access road maybe some time in July

Other Issues

- Nil

Local Authority Updates

Had a BBQ for the Community and used the new BBQ trailer which went fine

Council Services Coordinator's Report



Ada Williams
Council Services Coordinator

FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER	11.1
TITLE	Expenditure Report as at 30 June 2022
REFERENCE	- 317937
AUTHOR	Avatar Singh, Management Accountant and Grants

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 June 2022 in the Local Authority community.

RECOMMENDATION

That the Wallace Rockhole Local Authority notes and accepts the expenditure report as at 30 June 2022.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid. As an example any funds prior to the 2019-20 financial year need to be spent not just allocated to projects.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

ATTACHMENTS:

1 Local Authority Expenditure Report June 2022 - Wallace Rockhole.pdf

{Local Authority Expenditure Report June 2022 - Wallace Rockhole1_ORG_NAME}

MacDonnell Regional Council - Wallace Rockhole					
Expenditure by Community as at 30th June 22					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Delivery	179,709	184,583	4,874	184,583	
Wages and Other Employee Costs	122,112	121,548	(564)	121,548	
Other Operational	57,598	63,035	5,437	63,035	
Civil Works	263,659	222,868	(40,791)	222,868	Civil Works spent more than budgeted.
Wages and Other Employee Costs	254,280	210,862	(43,418)	210,862	
Other Operational	9,379	12,006	2,627	12,006	
Council Buildings repair & maintenance	23,448	42,000	18,552	42,000	This budget is for repairs and maintenance and is spent as required. Lease expense invoiced in 2023
Other Operational	23,448	42,000	18,552	42,000	
Council Buildings capital upgrade	90,051	83,980	(6,071)	83,980	
Other Operational	3,783	0	(3,783)	0	
Capital	86,268	83,980	(2,288)	83,980	
Street & Public Lighting	8,215	8,330	115	8,330	
Other Operational	8,215	8,330	115	8,330	
Elected Members & Council Meetings	0	109	109	109	
Other Operational	0	109	109	109	
Local Authority Administration	6,092	9,520	3,428	9,520	
Other Operational	6,092	9,520	3,428	9,520	
Local Authority Project Funding	10,500	43,823	33,323	43,823	LAPF spent less than budgeted.
Other Operational	10,500	43,823	33,323	43,823	
Training & Development	0	500	500	500	
Wages and Other Employee Costs	0	500	500	500	
Corporate Costs	374	400	26	400	
Other Operational	374	400	26	400	
Staff housing maintenance	-3,307	13,300	16,607	13,300	This budget is for repairs and maintenance and is spent as required. Lease expense invoiced in 2023
Other Operational	(3,307)	13,300	16,607	13,300	
SUB-TOTAL:- COUNCIL SERVICES	578,741	609,413	30,672	609,413	
NON-COUNCIL SERVICES					
Power & water contract	8,631	19,063	10,432	19,063	Power & water spent less than budgeted.
Wages and Other Employee Costs	4,518	9,180	4,662	9,180	
Other Operational	4,113	9,883	5,770	9,883	
Centrelink	46,144	28,692	(17,452)	28,692	Centrelink spent more than budgeted.
Wages and Other Employee Costs	46,144	28,692	(17,452)	28,692	
SUB-TOTAL:- NON-COUNCIL SERVICES	54,775	47,755	(7,020)	47,755	
TOTAL	633,517	657,168	23,651	657,168	

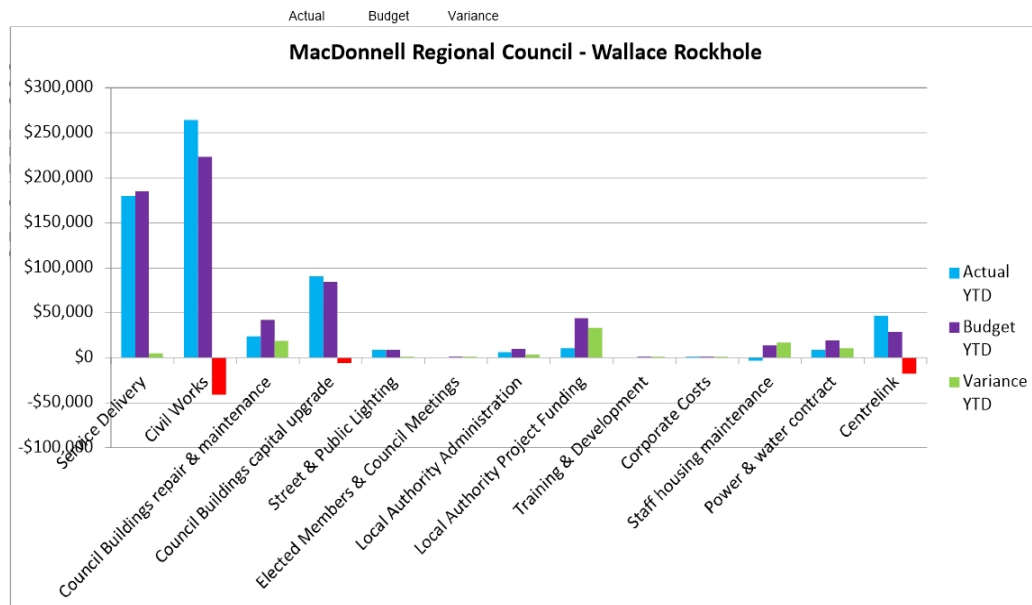
The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.

{Local Authority Expenditure Report June 2022 - Wallace Rockhole1_ORG_NAME}

MacDonnell Regional Council - Wallace Rockhole				
Expenditure by Community as at 30th June 22				
Discretionary Funds	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
	0	4,000	4,000	4,000



GENERAL BUSINESS AS RAISED AT ITEM 6.2

ITEM NUMBER	12.1
TITLE	General Business
REFERENCE	- 317207
AUTHOR	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2

RECOMMENDATION

That the Wallace Rockhole Local Authority:

- a) notes and discusses the matters raised at Item 6.2;
- b) be updated on any action items at the next Local Authority meeting on matters arising from this discussion; and
- c) closes the completed action item from the previous meeting.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....

Date	Action Item	Descriptions
13-Apr-22	Rubbish	Res.035 - – Change the rubbish day starting Monday 9th May 2022 and request to spread out the days rubbish is collected.
13-Apr-22	Roads	Res.035 - Noting that hazard signs have been ordered so that motorists be aware to drive carefully.
13-Apr-22	Trees	Res.035 - – Dead trees needed to be removed.
13-Apr-22	Potholes	Res.035 - Potholes mix had been ordered.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Wallace Rockhole Local Authority
 Area manager service delivery and CSC

ATTACHMENTS:

There are no attachments to this report.

NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER	13.1
TITLE	Other non-Council Business
REFERENCE	- 317208
AUTHOR	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

RECOMMENDATION

That the Wallace Rockhole Local Authority:

- a) notes and discusses the Non-Council Business items raised at item 6.3;
- b) notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet; and
- c) closes the outstanding action that have been addressed.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

Date	Action Item	Descriptions
13-Apr-22	Grog/Alcohol	Res.036 – MRC noted that a decision will be made in July by the Northern Territory Government regarding the legislation supporting dry communities. This will be discussed in the Ordinary Council meeting on 29 April and elected members can report back to the LA members with information. Recommend to close this action item.
13-Apr-22	Power to the community hall	Res.036 - Ken Porter advised that he will be having the power to the Community Hall disconnected and suggested a user pays power option. Ken Porter asked that the Representative from DCM&C follow up on recommendations from Power and Water on the best alternatives to have power to the Hall.
13-Apr-22	Local Decision making	Res.036 – This item is on DCMC representative, Eric Turner and a report has been in the agenda. Recommendation to close.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Department of Chief Minister and Cabinet

ATTACHMENTS:

There are no attachments to this report.