



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE
TITJIKALA COUNCIL OFFICE ON THURSDAY, 3 AUGUST 2023 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:42 am

1.1 NOMINATION OF CHAIRPERSON

TLA2023-039 RESOLVED (Patrick Allen/Andrew Davis)

That the members of the Santa Teresa Local Authority nominated Councillor Lisa Sharman as Chairperson of the meeting held Thursday, 3 August 2023.

2 WELCOME

2.1 Welcome to Country – Councillor Lisa Sharman

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Member Janie Campbell

Councillors:

Councillor Lisa Sharman, Councillor Patrick Allen, Councillor Andrew Davis and Councillor Aloyiscois Hayes

Council Employees:

Belinda Urquhart – MRC CEO, Aaron Blacker – Director Technical Services, Brian Robinson – Acting Director Community Services, Sheree Sherry – Acting Director Corporate Services, Amandeep Kaur - Manager Aged Care, Ken Satour – Area Manager Service Delivery, Lizzinia Ford – Engagement Officer and June Crabb – Governance Officer.

Guests:

Bruce Fyfe – Regional Manager, Department Chief Minister and Cabinet, John Adams and Sharon Hayes - Marion Scrymgeour Office

3.2 Apologies/Absentees

Apologies:

Member Elaine Churchill and Member Greg Sharman

Absentees:

Nil

3.1 & 3.2 ATTENDANCE/APOLOGIES

TLA2023-040 RESOLVED (Janie Campbell/Lisa Sharman)

That members noted the attendance and accepted the apologies received from Members Greg Sharman and Elaine Churchill.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

3.5.1 NOMINATIONS TO TITJIKALA LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the vacancies on the Local Authority (*the Authority*). *Two members were revoked due to being absent from two consecutive meetings.*

Further memberships were revoked when a written resignation letter was not received from Chair Margaret Orr, and furthermore, Council endorsed to revoke the membership of Margaret Orr and Dennis Douglas as they were absent from two consecutive Local Authority meetings.

It is noted that Titjikala Local Authority have four vacancies available on the Authority.

TLA2023-041 RESOLVED (Aloyiscois Hayes/Andrew Davis)

That the Titjikala Local Authority:

- a) noted that there are four vacancies available in the Local Authority;
- b) called for nominations to remain open for 21 days to fill the vacancies; and
- c) noted that a Chairperson is still to be elected.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

TLA2023-042 RESOLVED (Lisa Sharman/Janie Campbell)

That the Titjikala Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

TLA2023-043 RESOLVED (Lisa Sharman/Janie Campbell)

That the Authority resolved the minutes of the Ordinary meeting held 16 February 2023 as a true and correct record of the proceedings.

TLA2023-044 RESOLVED (Lisa Sharman/Patrick Allen)

That the Authority resolved the minutes of the Provisional meeting held 18 May 2023 as a true and correct record of the proceedings

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

TLA2023-045 RESOLVED (Janie Campbell/Aloyischois Hayes)

That the Titjikala Local Authority noted the that the papers circulated were received for consideration at the meeting

Note: Item 6.2 and item 6.3 was not raised at this point.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS RECOMMENDATION

That members provided / did not provide notification of matters to be raised in General Council Business

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS RECOMMENDATION

That members provided / did not provide notification of matters to be raised in General Non-Council Business.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

TLA2023-046 RESOLVED (Lisa Sharman/Patrick Allen)

That the Titjikala Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

TLA2023-047 RESOLVED (Lisa Sharman/Patrick Allen)

That the Titjikala Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 TITJIKALA YOUTH BOARD REPORT

EXECUTIVE SUMMARY:

The purpose of this report is to seek feedback from the Titjikala Local Authority on Titjikala Youth Board's recommendations to the LA.

It is noted that the Youth Board Project Proposals are attached to this report.

TLA2023-048 RESOLVED (Patrick Allen/Aloyischois Hayes)

That the Local Authority:

- a) discussed and noted that the Youth Board's request for \$4,500.00 to purchase

- a trampoline was not seen as a benefit to all community;
- b) discussed and noted the Youth Board's proposal to build a scooter/bike/road safety park was declined due to risk management, insurances and the ongoing costs to maintain; and
- c) discussed and approved the Youth Board's request allocating \$1,000.00 from Discretionary funds towards trips to the Alice Springs and Santa Teresa pools.
- d) imparted feedback for the Youth Board to follow up on:
 - The Youth Board to look at what is practical for the kids in community.
 - The Youth Board to look for other funding outside of the Local Authority.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Currently, the community has \$72,079.85 to allocate & spend on community infrastructure projects.

TLA2023-049 RESOLVED (Lisa Sharman/Janie Campbell)

That the Titjikala Local Authority:

- a) noted that the underspend returned to unallocated funds from the closed project – Carpark Resurfacing was \$9,158.04 and not \$5,367.37;
- b) noted that \$35,900.00 was at risk of being returned to NTG;
- c) noted and accepted the progress of their projects to keep open:
 - 2211 – Park Rejuvenation, noting that quotes will be sourced for water bubblers and that the delay in moving forward on the project was caused by staff shortages.
 - 2217 – Basketball Court area, noting the following:
 - accepted the quote from NT Sports & Playground Surfacing for \$43,454.55 excl GST;
 - allocated an additional \$50,000.00 to include costs towards the backboard, new netball ring and other extras that may be needed to make the Basketball Court useable and completed.
- d) noted that the CSC will source quotes for fencing around the Playgrounds and this matter will be moved to the wish list.
- e) noted that the Council Services Coordinator and Councillor Lisa Sharman will organise a community meeting to discuss a location for a new cemetery.

Council will confer with Central Land Council once the community has reached a decision.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

TLA2023-050 RESOLVED (Lisa Sharman/Janie Campbell)

That the Titjikala Local Authority

- a) noted the spending of their 2022/2023 Discretionary funds;**
- b) discussed to spend half of the 2023/2024 Discretionary funds allocation of \$4,000.00 as follows:**
 - allocated \$1,000.00 to the Youth Board for trips to the Alice Springs and Santa Teresa pools; and**
 - allocated \$1,000.00 towards a Community Christmas celebration.**

10 COUNCIL SERVICES REPORTS

10.1 CSC TITJIKALA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivery Services in Titjikala across the area of Local Government Service Delivery.

TLA2023-051 RESOLVED (Andrew Davis/Janie Campbell)

That the Titjikala Local Authority noted and accepted the Service Delivery Report.

10.2 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

TLA2023-052 RESOLVED (Patrick Allen/Andrew Davis)

That the Titjikala Local Authority:

- a) noted and accepted the Community Services report;**
- b) noted the question raised by Councillor Davis on why is the Childcare closed, especially during Sporting events and Sorry Business.**

Council informed members that the Manager of Childcare will be tasked for a response and the reply presented to Councillor Andrew and members of the Authority.
- c) noted that Basketball NT had reached out to Ntaria and the Santa Teresa for youth basketball inter-community competitions and members requested that the CSC and the Youth Workers connect with Basketball NT to find out if the Titjikala Youth could be included in the community competition.**

11 FINANCE AND GOVERNANCE REPORTS

11.1 TITJIKALA LA EXPENDITURE REPORT

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 June 2023 in the Local Authority community.
TLA2023-053 RESOLVED (Patrick Allen/Andrew Davis)

That the Titjikala Local Authority:

- a) noted and accepted the Expenditure Report as at 30 June 2023; and
- b) noted that the Manager Finance will follow up on the overspend to Community Safety's wages.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

TLA2023-054 RESOLVED (Lisa Sharman/Andrew Davis)

That the Titjikala Local Authority:

- a) accepted that General Business matters was overlooked at item 6.2;
- b) raised the following matters for discussion:
 - **Monthly awards for community staff.**
Council advised that they have a number of acknowledgement strategies within their Employee Recognition Policy that involves recognising an individual or a teams' efforts, behaviour and productivity. Nominations can be submitted Team Leader, Coordinator, Manager or Director.
 - **Cemetery.**
Members agreed that Councillor Sharman and the Council Services Coordinator organise a community meeting to discuss the location for a new cemetery. Council advised that they will confer with Central Land Council once the community has reached a decision.
Noted that this matter will be moved to the Projects wish list.
 - **Fire hazards on the outside of fence lines.**
Councillor Sharman raised concerns regarding the potential for fire along the fence lines.
Council agreed and advised that the CSC is committed to ensuring the Civil team address this matter as a priority and the Area Manager to follow up on.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

TLA2023-055 RESOLVED (Aloyiscois Hayes/Andrew Davis)

That the Titjikala Local Authority:

- a) accepted that Non Council Business matters was overlooked at item 6.3
- b) closed Action – Signs
- c) closed Action – Roads;
- d) created a new action named Seal Maryvale Road from Titjikala to Alice Springs requesting that Council write a letter to support the action.
- e) noted that houses have been constructed on Lots 34, 35 and 36 that are waiting on the connection to services.

14 DATE OF NEXT MEETING - THURSDAY 2 NOVEMBER, 2023

15 MEETING CLOSED

The meeting concluded at 12:54 pm.

This page and the preceding 6 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 3 August 2023 and are UNCONFIRMED.