



**MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE  
TITJIKALA COUNCIL OFFICE ON THURSDAY 2 NOVEMBER 2023 AT 10:30AM**

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**1 MEETING OPENING**

The meeting was declared open at 10:42AM

**1.1 NOMINATION OF CHAIRPERSON**

**TLA2023-056 RESOLVED (Elaine Churchill/Patrick Allen)**

**That members agreed and nominated Member Greg Sharman as Chairperson of the meeting held 2 November 2023.**

**2 WELCOME**

2.1 Welcome to Country – Member Greg Sharman

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Member Elaine Churchill and Member Greg Sharman

Councillors:

Councillor Lisa Sharman, Councillor Patrick Allen and Councillor Andrew Davis

Council Employees:

Aaron Blacker – Director Technical Services (attended via Teams), Kathleen Abbott – Area Manager Service Centre Delivery, Que Kenny – Coordinator Council Services, Pavithra Devasurendra – Team Leader Children’s Services and June Crabb – Governance Officer

Guests:

Nil

**3.2 Apologies/Absentees**

Apologies:

Member Janie Campbell

Absentees:

Councillor Aloyischois Hayes

### **3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES**

**TLA2023-057 RESOLVED (Lisa Sharman/Greg Sharman)**

That members:

- a) noted the attendance and accepted the apologies received from Member Janie Campbell; and
- b) noted the absence without notice of Councillor Aloyischois Hayes from the meeting.

### **3.3 Resignations**

NIL

### **3.4 Terminations**

NIL

### **3.5 Nominations**

#### **3.5.1 MEMBERSHIP OF THE TITJIKALA LOCAL AUTHORITY**

##### **EXECUTIVE SUMMARY:**

This purpose of this paper is to highlight the current vacancies on the Local Authority (*the Authority*).

Council endorsed to revoke the memberships at their meetings held 16 December 2022 and 30 June 2023 due to those members being absent without notice from two consecutive Local Authority meetings.

**TLA2023-058 RESOLVED (Lisa Sharman/Patrick Allen)**

That the Titjikala Local Authority:

- a) approved four of the nominations to cover the four vacancies on the Authority;
- b) requests that Council endorse Terry Simmons, Lena Campbell, Geoffrey Campbell and Debra Claude as members to the Titjikala Local Authority.

## **4 COUNCIL CODE OF CONDUCT**

### **4.1 CODE OF CONDUCT**

**TLA2023-059 RESOLVED (Patrick Allen/Andrew Davis)**

That the Titjikala Local Authority noted the Council Code of Conduct.

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

**TLA2023-060 RESOLVED (Patrick Allen/Andrew Davis)**

That the Local Authority adopt the minutes of meeting held 3 August 2023 as a true and correct record of the proceedings.

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

### **6.1 PAPERS CIRCULATED AND RECEIVED**

**TLA2023-061 RESOLVED (Patrick Allen/Lisa Sharman)**

That the Titjikala Local Authority noted the that the papers circulated were received for consideration at the meeting.

### **6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**TLA2023-062 RESOLVED (Greg Sharman/Lisa Sharman)**

That members did not raise any matters for discussion in General Council Business.

### **6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**TLA2023-063 RESOLVED (Lisa Sharman/Greg Sharman)**

That members raised the following points for discussion in Non-Council General Business:

- a) No fencing around the new houses
- b) Cost of living/Electricity rebate.

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**TLA2023-064 RESOLVED (Andrew Davis/Patrick Allen)**

That the Titjikala Local Authority noted the Conflict of Interest policy.

### **7.2 MEMBERS DECLARATION**

**TLA2023-065 RESOLVED (Andrew Davis/Patrick Allen)**

That the Titjikala Local Authority declared no conflict of interest with the meeting agenda.

## **8 DEPUTATIONS / GUEST SPEAKERS**

*Nil*

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 ACTION REGISTER - TITJIKALA LA**

#### **EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

#### **RECOMMENDATION**

That the Titjikala Local Authority:

- a) noted and accepted the progress reports on the actions from the minutes of the previous meeting as received; and
- b) approved the closure of any completed actions as follows:
  - TLA2023-052 – Childcare
  - TLA2023-053 – Overspend to Community Safety's wages

- TLA2023-055 – Letter of Support to seal the road, noting that the CEO was in the process of submitting the letter.

## 9.2 LOCAL AUTHORITY PROJECTS

### EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

**Currently, the community has 104,005.67 of unallocated funds to spend on community projects.**

**These funds do not include the 2023/2024 Project funds allocation from Department Chief Minister and Cabinet.**

**TLA2023-066 RESOLVED (Elaine Churchill/Lisa Sharman)**

**That the Titjikala Local Authority:**

- a) noted that \$85,286.20 is at risk of being returned to NTG;**
- b) returned the underspend of \$466.35 from Project 2213 – Youth Boards to unallocated funds;**
- c) returned the underspend of \$183.60 from Project 2218 – Carpark resurfacing to unallocated funds;**
- d) noted and accepted the progress of their projects and kept open as follows:**
  - 2211 – Park rejuvenation;
  - 2217 – Basketball Court, noting that S n R Buildings had been contracted to complete the work.
- e) Created the following new projects:**
  - Plant & Equipment, allocating \$10,000.00 to a lawnmower and whipper snipper.
  - Solar light at the entrance, allocating \$5,000.00.
  - Solar lights for community, allocating \$20,000.00.
  - Upgrade the streetlights to LED, allocating \$20,000.00.
- f) moved to the wishlist for further investigation on possible funding:**
  - Replace steel fence around depot.

### **9.3 DISCRETIONARY FUNDS**

#### **EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**TLA2023-067 RESOLVED (Patrick Allen/Andrew Davis)**

**That the Titjikala Local Authority:**

- a) noted the spending of their Discretionary funds; and**
- b) noted their remaining \$2,000.00 and requested that Purchase orders be raised in \$50.00 denominations, made out to the Titjikala Store and given to each tenanted household.**

### **10 COUNCIL SERVICES REPORTS**

#### **10.1 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT**

##### **EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**TLA2023-068 RESOLVED (Greg Sharman/Elaine Churchill)**

**That the Titjikala Local Authority noted and accepted the Community Service report.**

#### **10.2 SCD LA REPORT**

##### **EXECUTIVE SUMMARY:**

This report is an update of Council Delivered Services in Titjikala across the area of Local Government Service Delivery.

**TLA2023-069 RESOLVED (Andrew Davis/Elaine Churchill)**

**That the Titjikala Local Authority noted and accepted the attached report.**

#### **10.3 TECHNICAL SERVICES DIRECTORATE LA REPORT**

##### **EXECUTIVE SUMMARY:**

This report is an update of works completed in Titjikala by Technical Services

**TLA2023-070 RESOLVED (Patrick Allen/Andrew Davis)**

**That the Titjikala Local Authority noted and accepted the Technical Services report**

### **11 FINANCE AND GOVERNANCE REPORTS**

#### **11.1 TITJIKALA LA EXPENDITURE REPORT**

##### **EXECUTIVE SUMMARY:**

The expenditure report shows spending within the Local Authority community of Titjikala

**TLA2023-071 RESOLVED (Greg Sharman/Andrew Davis)**

**That the Titjikala Local Authority noted and accepted the LA Expenditure Report for**

period ending 30 September 2023.

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

#### **TLA2023-072 RESOLVED (Greg Sharman/Elaine Churchill)**

That the Titjikala Local Authority noted that the matters raised were discussed at Item 6.2.

## **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

### **13.1 NON-COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

#### **TLA2023-073 RESOLVED (Patrick Allen/Lisa Sharman)**

That the Titjikala Local Authority:

- a) noted that the Representative from Department Chief Minister and Cabinet was an apology to the meeting; and
- b) Closed action – Seal Maryvale Road, noting the response from DIPL was that at this stage there are no immediate plans to continue sealing the road, however should this be reconsidered, they would start the sealing from the Alice Springs end.

## **14 DATE OF NEXT MEETING – 29 FEBRUARY 2024**

## **15 MEETING CLOSED**

The meeting terminated at 12:45 pm.

This page and the preceding 5 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 2 November 2023 and are UNCONFIRMED.