



**MINUTES OF THE PAPUNYA LOCAL AUTHORITY MEETING HELD IN THE
PAPUNYA COUNCIL OFFICE ON THURSDAY, 16 NOVEMBER 2023 AT 10:30AM**

1 MEETING OPENING

The meeting was declared open at 11.05AM

2 WELCOME

2.1 Welcome to Country – Chairperson Karen McDonald

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chairperson Karen McDonald, Member Sammy Butcher, Member Justine Stockman and Member Sarah Stockman

Councillors:

Councillor Dalton McDonald, and Councillor Tommy Conway

Council Employees:

Aaron Blacker – Director Technical Services, Stuart Millar – Area Manager Service Delivery, Liz Scott – Manager Community Safety, Kitty Comerford – Manager Property and Tenancies, Emily McBride – A/Manager Aged Care, Emma Boughton – Coordinator Youth Services, Rochelle Dean – Council Services Coordinator, Lance Wayling – Youth Engagement Officer and June Crabb – Governance Officer

Guests:

John Rowe – Community Resident, Bruce Fyfe – Regional Manager, Department Chief Minister and Cabinet, Ken Lechleitner and Tom King – DCMC Representatives for Local Decision Making.

3.2 Apologies/Absentees

Apologies:

Member Sebastian Allen, Member Terence Abbott, Member Sammy Pearce and Councillor Jason Minor

Absentees:

Member Graham Poulson

3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES

PLA2023-031 RESOLVED (Sammy Butcher/Dalton McDonald)

That the Papunya Local Authority:

- a) noted the attendance and accepted the apologies received from Members Sebastian Allen, Terence Abbott and Cr Jason Minor**
- b) recorded the absence without notice of Member Graham Poulson, noting that a second absence would jeopardise his membership on the Authority.**

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

NIL

Note: The Chairperson accepted the impromptu presentation from the Department of Chief Minister Representatives on Local Decision Making.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 DEPUTATIONS/GUEST SPEAKERS

PLA2023-032 RESOLVED (Karen McDonald/Tommy Conway)

That members:

- a) noted the presentation; and**
- b) provided feedback to support Local Decision Making within the Community.**

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

PLA2023-033 RESOLVED (Tommy Conway/Sammy Butcher)

That the Papunya Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

PLA2023-034 RESOLVED (Karen McDonald/Sarah Stockman)

That the Minutes of the Papunya Local Authority ordinary meeting held 31 August 2023 be adopted as a resolution of Papunya Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

PLA2023-035 RESOLVED (Sammy Butcher/Tommy Conway)

That the Papunya Local Authority noted the that the papers circulated were received

for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

PLA2023-036 RESOLVED (Tommy Conway/Dalton McDonald)

That members provided the following matters for discussion in General Council Business.

- a) Youth Board Project
- b) Staffing

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

PLA2023-037 RESOLVED (Karen McDonald/Sammy Butcher)

That members provided the following matters for discussion in General Non-Council Business.

- a) Finke River Mission

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

PLA2023-038 RESOLVED (Tommy Conway/Dalton McDonald)

That the Papunya Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

PLA2023-039 RESOLVED (Tommy Conway/Dalton McDonald)

That the Papunya Local Authority did not declare a conflict of interest with the meeting agenda.

Note: Item 8 - Deputations/Guest Speakers was moved to between item 3.5 and item 4.

4 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local

Authority area.

\$63,022.49 is unallocated funds available to the Local Authority to spend on Community Infrastructure Projects.

It is important to note that \$112,026.26 are funds that are at risk of being returned to NTG. This amount is from funds committed to current Projects but remains unspent as well as unallocated funds.

PLA2023-040 RESOLVED (Tommy Conway/Dalton McDonald)

That the Papunya Local Authority:

- a) noted that \$112,026.26 is funds at risk of being returned to NTG.
- b) resolved to return the underspend to unallocated funds from previously closed projects as follows:
 - \$209.09 from Project - Blackboard at Church.
 - \$130.55 from Project – BBQ Trailer.
- c) discussed the allocation to Project 2242– Lights at Softball Oval/fixing the Scoreboard.
- d) noted and accepted the progress of their active projects and kept open:
 - 2196 - Plaques to commemorate Aboriginal Pastors, noting that the CSC and Area Manager Service Delivery will consult with Finke River Mission to follow up on names and agreed that should there not be any progress made, members will resolve to close the project at the next meeting.
 - 2241 – Container for a Canteen, noting that the Area Manager Service Delivery will follow up on who owns the Shipping Container, organise to open it up to do an inventory check on what could be useful towards turning the container into a working canteen.
 - 2501 – Windows and seats for Church restoration, allocating an additional \$15,000.00 and requesting that new quotes be sought.
 - 2504 – Car Ramp.
 - 2505 - Yarning Circle, noting that the location within the MacSafe yard was not suitable and members agreed to advise of an alternative location at the next meeting.
 - 2506 – Garden shed with tools for cemetery.
 - 2507 – Disco lights and speakers for the Rec Hall.
- e) discussed the wishlist items and moved Outdoor Chapel with side shutters for the Cemetery to a new project, allocating the remaining balance of funds to the project, requesting that Technical Services follow up on the tenure and provide quotes to a 12mx6m structure with concrete floor, side shutters and seating.
- f) discussed the wishlist and added the following items to the list:
 - 100 x Established trees, requesting Service Delivery bring pictures and quotes.

- Bikes and tyre kits for Youth Board, acknowledging their request for \$2,500.00, recommending that the Youth Board contact the Police Auction to inquire if any available bikes to donate. Members noted that they will consider approving the funding request when the new project funding is received.

g) approved the closure of Project 2242 – Lights at Softball Oval and fixing the scoreboard, returning the underspend of \$27,897.58 to unallocated funds.

9.2 ACTION REGISTER

EXECUTIVE SUMMARY:

The attached report provides a running list of Local Authority action items as reported in previous meetings.

PLA2023-041 RESOLVED (Karen McDonald/Dalton McDonald)

That the Papunya Local Authority:

- a) noted and accepted the progress reports on the actions from the minutes of the previous meeting as received; and
- b) approved the closure of all completed actions as follows:
 - PLA2022-017 – Roads to Outstations graded
 - PLA2023-008 – MacSafe Patrols
 - PLA2023-014 – Signs to Cultural areas

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

PLA2023-042 RESOLVED (Karen McDonald/Tommy Conway)

That the Papunya Local Authority:

- a) discussed the spending of its 2023/2024 Discretionary Funds.
- b) agreed to purchase the following items off quote W123 from Rock City Music to total \$2,556.37 excl GST:
 - 1 x 9230100 – Portable Arranger Keyboard
 - 1 x KS128 H/Duty Keyboard stand
 - 1 x MC63 Microphone
 - 1 x MA374 Mic stand
 - 1 x CAR20SS Cable
 - 1 x AH300 Multi Amp
- c) agreed that the balance of funds be allocated to Christmas and New Years' eve

celebrations.

5 COUNCIL SERVICES REPORTS

10.1 COMMUNITY SERVICE PAPUNYA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

PLA2023-043 RESOLVED (Dalton McDonald/Tommy Conway)

That the Papunya Local Authority noted and accepted the Community Services report.

10.2 SCD - LA REPORT - PAPUNYA

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Papunya across the area of Local Government Service Delivery.

PLA2023-044 RESOLVED (Tommy Conway/Karen McDonald)

That the Papunya Local Authority noted and accepted the attached report

10.3 TECHNICAL SERVICES REPORT - PAPUNYA

EXECUTIVE SUMMARY:

This report is an update of works completed in Papunya by Technical Services

PLA2023-045 RESOLVED (Dalton McDonald/Tommy Conway)

That the Papunya Local Authority noted and accepted the Technical Services report

6 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 30 SEPTEMBER 2023

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 September 2023 in the Local Authority Community.

PLA2023-046 RESOLVED (Tommy Conway/Dalton McDonald)

That the Papunya Local Authority noted and accepted the expenditure report as at 30 September 2023.

7 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

PLA2023-047 RESOLVED (Dalton McDonald/Karen McDonald)

That the Papunya Local Authority:

- a) noted the request from the Youth Board was moved to the Projects wishlist for consideration; and**

- b) discussed the General Business Items raised at Item 6.2:
 - Staffing, noting that plant and machinery are not being used regularly as Council employees are not showing up to work.
Members requested that the Civil team be invited to the next LA meeting.

8 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

PLA2023-048 RESOLVED (Karen McDonald/Sammy Butcher)

That the Papunya Local Authority:

- a) noted and discussed the Non-Council Business items raised at Item 6.3;
 - Financial aid from Church.
Members requested that inquiries are made with Finke River Mission on ownership and who runs the Churches within the Western Desert Region; and
- b) noted and accepted the updates from the Department of Chief Minister and Cabinet.

9 DATE OF NEXT MEETING – 14 MARCH 2024

10 MEETING CLOSED

The meeting terminated at 2:55 pm.

This page and the preceding 6 pages are the minutes of the Papunya Local Authority Meeting held on Thursday 16 November 2023 and are UNCONFIRMED.