



**MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE  
TITJIKALA COUNCIL OFFICE ON THURSDAY 29 FEBRUARY 2024 AT 10:30AM**

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**1 MEETING OPENING**

The meeting was declared open at 10.30AM

**1.1 NOMINATION OF CHAIRPERSON**

**TLA2024-01 RESOLVED (Patrick Allen/Andrew Davis)**

**That members agreed and Nominated Member Councillor Lisa Sharman as  
Chairperson of the meeting held 29<sup>th</sup> February 2024**

**2 WELCOME**

2.1 Welcome to Country – Member Councillor Lisa Sharman

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Member Elaine Churchill, Member Lena Campbell, Member Geoffrey Campbell and  
Member Debra Claude

Councillors:

Councillor Lisa Sharman, Councillor Patrick Allen, Councillor Andrew Davis, Councillor  
Aloyischois Hayes and President Roxanne Kenny

Council Employees:

Ken Satour – Acting Director Service Centre Delivery, Tony White – Acting Manager of  
Transport Infrastructure & Fleet, Libby Taylor Acting Area Manager Service Centre Delivery,  
James Walsh – Area Manager Service Centre Delivery, Emily McBride – Aged & Disability  
Services Manager, Jessica Kragh – Manager Youth Services, June Crabb – Governance  
Officer and Damien Ryan – Governance Officer

Guests:

Bruce Fyfe and Jessica Scrutton – Representatives from the Department of Chief Minister  
and Cabinet

### **3.2 Apologies/Absentees**

Member Janie Campbell, Member Greg Sharman and Member Terry Simmons.

### **3.1 & 3.2 ATTENDANCE / APOLIGIES**

**TLA2024-002 RESOLVED (Lisa Sharman/Aloyiscois Hayes)**

That Titjikala Local Authority members:

- a) notes the attendance: and
- b) accepts the apologies to the meeting

Absentees:

NIL

### **3.3 Resignations**

NIL

### **3.4 Terminations**

NIL

### **3.5 Nominations**

#### **3.5.1 MEMBERSHIP OF THE TITJIKALA LOCAL AUTHORITY**

##### **EXECUTIVE SUMMARY:**

This purpose of this paper is to show the current membership on the Titjikala Local Authority (*the Authority*). There are no current vacancies.

**TLA2024-003 RESOLVED (Lisa Sharman/Aloyiscois Hayes)**

That the Titjikala Local Authority:

- a) noted the current membership of the Local Authority; and
- b) appointed a temporary chairperson for the meeting

## **4 COUNCIL CODE OF CONDUCT**

### **4.1 CODE OF CONDUCT**

**TLA2024-004 RESOLVED (Lisa Sharman/Elaine Churchill)**

That the Titjikala Local Authority note the Council Code of Conduct.

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

**TLA2024-005 RESOLVED (Lisa Sharman/Patrick Allen)**

That the Titjikala Local Authority adopts the minutes of meeting held 2<sup>nd</sup> November 2023 as a true and correct record of the proceedings.

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

### **6.1 PAPERS CIRCULATED AND RECEIVED**

**TLA2024-006 RESOLVED (Elaine Churchill/Andrew Davis)**

That the Titjikala Local Authority noted the that the papers circulated were received for consideration at the meeting

### **6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**TLA2024-007 RESOLVED (Elaine Churchill/Andrew Davis)**

Noted that the members have provided notification of matters to be raised in General Council Business as follows:

- a) Healthy Communities Event
- b) Location for new Cemetery

### **6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**TLA2024-008 RESOLVED (Elaine Churchill/Lena Campbell)**

That members provide notification of matters to be raised in General Non-Council Business as follows:

- a) Roads
- b) Northern Territory Housing

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**TLA2024-009 RESOLVED (Elaine Churchill/Andrew Davis)**

That the Titjikala Local Authority note the Conflict of Interest policy.

### **7.2 MEMBERS DECLARATION**

**TLA2024-010 RESOLVED (Elaine Churchill/Andrew Davis)**

That the Titjikala Local Authority note no conflicts of interest were declared in relation to the meeting agenda.

## **8 DEPUTATIONS / GUEST SPEAKERS**

### **8.1 THE INARMA CHOIR**

#### **EXECUTIVE SUMMARY:**

Gabriella Smart and Dylan Crismani are attending the Local Authority meeting to seek permission for Community involvement to the project, 'Fine Tuning: A Reconciliation of

Indigenous and Western Musical Traditions’.

The Inarma Choir (which was the Titjikala Choir) will become Wiru Mulapa, and they will sing new songs.

**TLA2024-011 RESOLVED (Patrick Allen/Aloyischois Hayes)**

That the Titjikala Local Authority:

- a) notes the presentation; and
- b) notes that Representatives seek permission for the project ‘Fine Tuning: A reconciliation of Indigenous and Western Musical Traditions to involve Choir members from Titjikala Community; and
- c) supports and approves to stage more music workshops with the Inarma Choir.

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 LOCAL AUTHORITY PROJECTS**

#### **EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.

Currently, the community has \$3,446.20 of unallocated funds to spend on Community Infrastructure projects.

***\$80,876.20 are funds that are at risk of being returned to NTG. This amount includes funds committed to current Projects but remains unspent as well as unallocated funds.***

**TLA2024-012 RESOLVED (Patrick Allen/Geoffrey Campbell)**

That the Titjikala Local Authority:

- a) notes that \$80,876.20 is funds at risk of being returned to NTG;
- b) notes and accepts the progress of their projects;
- c) approves the closure of any completed projects.
  - Close Project 2249 Solar lights for Community
  - Close Project 2402 Upgrade Street Lights to LED and return \$20,000 to unallocated funds
- d) approves an extra \$1,500.00 to Project 2400 to install 2 x Stealth Green Frog System solar lights at the entrance to community

## **9.2 DISCRETIONARY FUNDS**

### **EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

### **TLA2024-013 RESOLVED (Lena Campbell/Debra Claude)**

**That the Titjikala Local Authority:**

- a) discusses the spending of their 2023/2024 Discretionary funds;**
- b) notes that the Youth Board has \$545.45 to expend on a Youth trip to the pools;**
- c) notes that a PO for a Christmas celebration was not raised; and**
- d) reallocates the balance of funds (\$921.58) to Easter Community Event**

## **10 COUNCIL SERVICES REPORTS**

### **10.1 SCD - LA REPORT**

#### **EXECUTIVE SUMMARY:**

This report is an update of Council Delivered services in Titjikala Across the area of Local Government Service Delivery.

### **TLA2024-014 RESOLVED (Andrew Davis/Patrick Allen)**

**That the Titjikala Local Authority notes and accepts the attached report.**

### **10.2 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT**

#### **EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

### **TLA2024-015 RESOLVED (Patrick Allen/Andrew Davis)**

**That the Titjikala Local Authority notes and accepts the Community Services report: and**

- Requests Northern Territory Police to hold regular community safety meetings**

## **PEOPLE & CAPABILITIES REPORT**

### **EXECUTIVE SUMMARY:**

The People & Capabilities Report contains staff demographics and statistics, recruitment analytics, and summarises any projects undertaken by the P&C Team for Council.

### **RECOMMENDATION**

**That the Local Authority notes and accepts the People & Capabilities Report.**

No report presented

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 INCOME AND EXPENDITURE REPORT AS AT 31 DECEMBER 2023**

#### **EXECUTIVE SUMMARY:**

The Income and Expenditure report shows the financial situation until 31 December 2023 in the Titjikala Local Authority Community.

#### **TLA2024-016 RESOLVED (Lisa Sharman/Andrew Davis)**

**That the Local Authority notes and accepts the Income and Expenditure report as at 31 December 2023.**

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

#### **TLA2024-017 RESOLVED (Aloyiscois Hayes/Andrew Davis)**

**That the Titjikala Local Authority notes and discusses the General Business Items raised at Item 6.2.**

- a) **Healthy Community event to be held in Titjikala, 13<sup>th</sup> March**
- b) **Location for new cemetery in Titjikala**
  - **MRC are waiting for Central Land Council to send suggested location after consultation**

## **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

### **13.1 NON-COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

#### **TLA2024-018 RESOLVED (Lisa Sharman/Debra Claude)**

**That the Titjikala Local Authority:**

- a) **notes and discusses the Non-Council Business items raised at item 6.3; and**
  - **Titjikala Road – Department of Infrastructure, Planning & Logistics have no plans to lay bitumen on the Maryvale/Titjikala road at this time. There will be three grades for maintenance per year.**
  - **Northern Territory Housing – Titjikala Local Authority request the MRC CEO write to Northern Territory Housing to attend all Titjikala Local Authority meetings.**
- b) **notes and accepts any updates and progress on actions from the Department**

of Chief Minister and Cabinet.

- Department of Chief Minister and Cabinet representatives Bruce Fyfe & Jessica Scrutton updated Titjikala Local Authority –
- Lights for Titjikala Oval will be installed in the near future,

**14 DATE OF NEXT MEETING - 26<sup>th</sup> May 2024**

**15 MEETING CLOSED**

The meeting terminated at 1.10pm.

This page and the preceding 7 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 29 February 2024 and are UNCONFIRMED.

UNCONFIRMED